

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, March 11, 2024 at 6:00 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, March 11, 2024, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

Michael Durham, Mayor:	Present
Mike Johnson, Position 1:	Present
Mike Challenger, Position 2:	Present
Amanda Reynolds, Position 3:	Present
Rory Escalante, Position 4:	Present
Jeremy Fountain, Position 5:	Present

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Tricia Ditto, Finance Director
Police Chief, Stephen Mayer; Matt Allen, City Attorney.

V. PUBLIC COMMENTS

There was no public comment.

VI. PROCLAMATION

A. Fair Housing Month, April 2024

Mayor Durham read the proclamation aloud.

VII. CONSENT AGENDA

- A. Approve minutes from regular meeting held February 12, 2024.
- B. Budget Report, January 2024.
- C. Reaffirm the City of Richwood's Financial Policy.
- D. Reaffirm the City of Richwood's Purchasing Policy.
- E. Reaffirm the City of Richwood Investment Policy.
- F. Approve Resolution 24-R-83 - Federal Procurement Policies

- G. Approve Resolution 24-R-84 - Civil Rights Policies
- H. Approve Resolution 24-R-85 - 2024 Brazoria County Hazard Mitigation Action Plan

Motion to approve consent agenda.

Motion made by Amanda Reynolds, Seconded by Mike Challenger.

Voting Yea: Mike Johnson, Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain

Motion carried.

VIII. PRESENTATION

- A. Fiscal Year 2023 Financial Audit Presentation - Clayton Rogers, Pattillo Brown & Hill, LLP
John Manning, with Clayton Rogers, Pattillo Brown & Hill, LLP presented.

IX. EXECUTIVE SESSION

Pursuant to Chapter 551.071, Consultation with Counsel on legal matters:

1. Texas Municipal League Intergovernmental Risk Pool

The City Council recessed into executive session at 6:25 p.m.

The City Council reconvened at 7:34 p.m.

X. ACTION AS A RESULT OF EXECUTIVE SESSION

No action was taken.

XI. DISCUSSION AND ACTION ITEMS

- A. Discuss and consider Ordinance 24-514 declaring all positions unopposed and cancelling the May 4, 2024, General Election.

Kirsten Garcia, City Secretary, presented.

Discussion was held regarding the need to still have an election even though all candidates are unopposed.

Motion to approve Ordinance 24-514 declaring all positions unopposed and cancelling the May 4, 2024, General Election.

Motion made by Mike Johnson, Seconded by Amanda Reynolds.

Voting Yea: Mike Johnson, Amanda Reynolds, Jeremy Fountain

Voting Nay: Mike Challenger, Rory Escalante

Motion carried.

- B. Discussion and possible action authorizing the Public Works Director to execute a GPS tracking agreement for vehicles and equipment.

Clif Custer, Public Works Director, presented.

Discussion was held on the terms of the contract and start-up costs.

Discussion was held on the capabilities of the system and access.

Motion to approve item B.

Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.

Voting Yea: Mike Johnson, Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain

Motion carried.

C. Consider items removed from consent agenda.

No items removed from consent agenda.

XII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, gave a report.

XIII. CITY MANAGER'S REPORT

Eric reported an update from his meeting with Comcast

XIV. COUNCIL MEMBER COMMENTS & REPORTS

Mike Johnson – Would like the mayor to consider a proclamation for the Vow 22 hike in Lake Jackson on April 13, 2024. He also gave information on the event.

Mike Challenger spoke about emergency preparedness.

Amanda Reynolds expressed thanks to Tricia, Eric, Kirsten, and the rest of the staff; it was a great feeling to get an audit as we did tonight.

Rory Escalante wished everyone a happy Easter.

Jeremy Fountain reiterated Council member Reynolds's sentiments regarding the audit.

XV. MAYOR'S REPORT

The mayor wants everyone to be safe over spring break.

XVI. ITEMS OF COMMUNITY INTEREST

Easter Egg Hunt - KRB

KRB needs volunteers.

March 23, 2024 - Trash Bash - cleaning up lakes bays and bayous

XVII. FUTURE AGENDA ITEMS

Proclamation for Vow 22

Discuss depreciation schedule

XVIII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:06 p.m.

These minutes were read and approved on the 8th day of April 2024.

Mayor

ATTEST:

City Secretary