

MINUTES

RICHWOOD CITY COUNCIL MEETING

Tuesday, September 21, 2021 at 6:20 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Tuesday, September 21, 2021, beginning at 6:20 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:20 p.m.

II. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor:	Absent
Mike Johnson, Position 1:	Present
Melissa Strawn, Position 2:	Present
Matthew Yarborough, Mayor Pro Tem:	Present
Rory Escalante, Position 4:	Present
Mark Brown II, Position 5:	Present

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Patricia Ditto, Finance Director; Clif Custer; Public Works Director; Stephen Mayer, Police Chief; Phillip Knop, City Attorney.

III. PUBLIC COMMENTS

There was no public comment.

IV. CONSENT AGENDA

- A. Approval of minutes from regular meeting held September 13, 2021.

Motion to approve consent agenda

Motion made by Mark Brown II, Seconded by Rory Escalante.

Voting Yea: Mike Johnson, Melissa Strawn, Rory Escalante, Mark Brown II

V. DISCUSSION AND ACTION ITEMS

- A. Discuss and consider a resolution, 21-R-58, extending the Disaster Declaration enacted on September 13, 2021 by Mayor Boykin, expiring October 31, 2021.

Discussion held on reasons and what the county and state level had done.

Motion to approve 21-R-58, extending the Disaster Declaration enacted on September 13, 2021 by Mayor Boykin, expiring October 31, 2021.

Motion made by Mark Brown II, Seconded by Mike Johnson.

Voting Yea: Mike Johnson, Melissa Strawn, Rory Escalante, Mark Brown II

- B. Discuss and consider authorizing the City Manager to send Notice to Proceed as part of our contract agreement with Ceres Environmental for Storm Debris removal in an amount not to exceed \$250,000.

Eric Foerster presented.

Discussion held on previous storm cleanup efforts and damage caused to property by the cleanup.

Discussion held on contract terms and what the job will entail.

Discussion held on possible FEMA reimbursement.

Motion to authorize the City Manager to send Notice to Proceed as part of our contract agreement with Ceres Environmental for Storm Debris removal in an amount not to exceed \$250,000.

Motion made by Mike Johnson, Seconded by Mark Brown II.

Voting Yea: Mike Johnson, Melissa Strawn, Rory Escalante, Mark Brown II

- C. Discuss and consider authorizing the City Manager to send Notice to Proceed as part of our contract agreement with True North Debris Management and Monitoring for an amount not to exceed \$62,500.

Eric Foerster presented.

Discussion held on monitoring duties and scope of work.

Discussion held on possible FEMA reimbursement.

Motion to authorize the City Manager to send Notice to Proceed as part of our contract agreement with True North Debris Management and Monitoring for an amount not to exceed \$62,500.

Motion made by Mark Brown II, Seconded by Rory Escalante.

Voting Yea: Mike Johnson, Melissa Strawn, Rory Escalante, Mark Brown II

- D. Discuss and consider approval of Matula and Matula Construction, LLC change order #2 in the amount, not to exceed, \$30,000, to resurface asphalt driveways in the project scope of Richwood's phase 2 of street repair.

Clif Custer presented

Discussion held on reason for bringing this to Council and what decided the type of driveway that was replaced at each home.

Discussion held on easements.

Discussion held on performance vs aesthetics

Discussion held on waiting until projects over to decide.

No action taken.

- E. Discuss and consider approval of change order in the amount of \$29,838.00 to repair roughly 310 linear feet of the western portion of Cypress Street.

Clif Custer presented.

Discussion held on options with approval or denial.

Discussion held on the life of the road if we temporary fix.

Discussion held on staff recommendation.

Discussion held on the specs for the repair of the mistake.

Item dies for lack of motion.

No action.

- F. Discuss and consider approving a service agreement with Ana Celedon to provide City water to lots 4 & 5, Block 1 of the Havenwood Subdivision at 1.5 times the cost of water rate within the City of Richwood.

Discussion held on lines already existing and impact on current service.

Discussion held on prior service agreements in the ETJ.

Item dies for lack of motion.

No action.

- G. Discussion and possible action regarding street flooding on Quail Run Street.

Clif Custer presented.

Informational only, no action needed.

- H. Discussion regarding standing water on Oyster Creek Drive in front of driveays and intersection of S. Yaupon.

Clif presnted.

Discussion held on costs of engineering and getting estimates.

Informational only, no action needed.

VI. EXECUTIVE SESSION

Pursuant to Chapter 551.071, Consultation with Counsel on legal matters:

1. Bid Contract for North Water Plant

Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

1. Chief of Police

City Council recessed into executive session at 8:59 p.m.

VII. ACTION AS A RESULT OF EXECUTIVE SESSION

City Council reconvened at 9:24 p.m.

Pursuant to Chapter 551.071, Consultation with Counsel on legal matters:

1. Bid Contract for North Water Plant

Mayor Pro Tem Matthew Yarborough requested a letter be sent to "The Facts" in regard to the error in running the ad for bid.

Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

2. Chief of Police

No action.

VIII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer presented.

IX. CITY MANAGER'S REPORT

No report.

X. COUNCIL MEMBER COMMENTS & REPORTS

Melissa Strawn expressed thanks to everyone from the city, public works, and anyone else who helped after the storm.

Mark Brown II recognized city staff and the mayor for efforts during the storm and making sure the EOC was ready to go and having the emergency declaration in order. He added that we were quick getting trees moved and citizens back in their homes. He expressed gratitude to the Fire Department for the efforts they put into helping people. He added that the Police officers are always out on the streets and keeping us safe and it is appreciated.

XI. MAYOR'S REPORT

No report, hopes Mayor Boykin is alright.

XII. FUTURE AGENDA ITEMS

Bayou RV - and Water agreement.

XIII. ADJOURNMENT

Being there no further business, the meeting was adjourned 9:33 p.m.

These minutes were read and approved on this 11th day of October 2021.

Mayor

ATTEST:

City Secretary