

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, August 11, 2025, at 6:00 PM

BE IT KNOWN THAT the City of Richwood City Council will meet on Monday, August 11, 2025, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531, with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

Michael Durham, Mayor:	Present
Paul Stallberg, Position 1:	Present
Mike Johnson, Position 2:	Absent
Amanda Reynolds, Position 3:	Present
William Yearsin, Position 4:	Present
Jeremy Fountain, Position 5:	Present

Others present: Eric Foerster, City Manager; Clif Custer, Public Works Director; Kirsten Garcia, City Secretary; Tricia Ditto, Finance Director; Stephen Mayer, Chief of Police; Matt Allen, City Attorney.

V. PUBLIC COMMENTS

There was no public comment.

VI. CONSENT AGENDA

- A. Budget Report, June 2025
- B. Investment Report, Q3 FY 2025
- C. Approval of minutes from regular meeting held July 14, 2025.
- D. Approval of Resolution No. 25-R-101, adopting policies required for the closeout of the American Rescue Plan Act (ARPA) Coronavirus State and Local Fiscal Recovery Funds (SLFRF) grant and authorizing the Mayor or their designee to sign said policies, including:
 - 1. Document Management & Records Retention Policy
 - 2. Standards of Conduct and Conflict of Interest Policy
 - 3. ARPA Anti-Fraud, Waste, and Abuse (AFWA) Plan
 - 4. Financial Management Policies & Procedures
 - 5. Personally Identifiable Information (PII) Policy & Procedures for ARPA/SLFRF

Motion to approve the consent agenda.

Motion made by Amanda Reynolds, Seconded by William Yearsin.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Motion carried.

VII. DISCUSSION AND ACTION ITEMS

- A. Discussion and possible action to extend the current contractual agreement with Waste Connections for an additional one-year term beginning September 1, 2025.

Clif Custer, Public Works Director, presented.

Discussion held on heavy trash complaints.

Motion to extend the current contractual agreement with Waste Connections for an additional one-year term beginning September 1, 2025.

Motion made by Jeremy Fountain, Seconded by Amanda Reynolds.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Motion carried.

- B. Public hearing and possible action on the proposed Crime Control and Prevention District budget for Fiscal Year 2025-2026.

Tricia Ditto, Finance Director, presented.

Motion to approve the proposed Crime Control and Prevention District budget for Fiscal Year 2025-2026.

Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Motion carried.

- C. Discussion regarding continuation of water and/or sewer service, or amendments to service rates, fees, and charges applicable to Recreational Vehicle (RV) Parks located outside the city limits.

Tricia Ditto, Finance Director, presented.

A discussion was held on the rates and the reasons behind their establishment.

Discussion only.

- D. Discussion and possible action to adopt Ordinance No. 25-530, amending Appendix C (Fee Schedule) of the Code of Ordinances to revise utility rates.

Tricia Ditto, Finance Director, presented.

Discussion held on rates and possible options.

Motion to table.

Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Motion carried.

- E. Discussion only regarding the proposed budget and proposed tax rate for Fiscal Year 2025–2026. No action will be taken.

Tricia Ditto, Finance Director, presented.

- F. Consider and record a vote on the proposed tax rate of \$0.586493 for Fiscal Year 2025–2026, which represents an increase of up to 7.66% above the No-New-Revenue Tax Rate for the City of Richwood. The proposed rate is scheduled to be adopted at a future meeting.

Tricia Ditto, Finance Director, presented.

Discussion held on rates.

I move that the property tax rate be increased by the adoption of a tax rate of \$0.586493, which is effectively a 7.66% increase in the tax rate."

Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Motion carried.

- G. Discussion and possible action to approve Resolution No. 25-R-100, setting the date and time for the Public Hearing on the proposed tax rate for Fiscal Year 2025–2026 for September 8, 2025, at 6:00 p.m.

Kirsten Garcia, City Secretary, presented.

Motion to approve Resolution No. 25-R-100, setting the date and time for the Public Hearing on the proposed tax rate for Fiscal Year 2025–2026 for September 8, 2025, at 6:00 p.m.

Motion made by Amanda Reynolds, Seconded by Jeremy Fountain.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Motion carried.

- H. Discussion and possible action to approve Resolution No. 25-R-99, setting the date and time for the Public Hearing on the Fiscal Year 2025–2026 Annual Budget for September 8, 2025, at 6:00 p.m.

Kirsten Garcia, City Secretary, presented.

Motion to approve Resolution No. 25-R-100, setting the date and time for the Public Hearing on the proposed tax rate for Fiscal Year 2025–2026 for September 8, 2025, at 6:00 p.m.

Motion made by William Yearsin, Seconded by Jeremy Fountain.

Voting Yea: Paul Stallberg, Amanda Reynolds, William Yearsin, Jeremy Fountain

Motion carried.

- I. Consider items removed from the consent agenda

No items were removed from the consent agenda.

VIII. CAPITAL IMPROVEMENT PROJECTS UPDATE

- A. CIP Report, July 2025

Clif Custer, Public Works Director, presented.

IX. CITY MANAGER'S REPORT

Eric Foerster, City Manager, presented.

X. COUNCIL MEMBER COMMENTS & REPORTS

Councilmember Stallberg welcomed new attendees, expressed appreciation for their participation, and thanked staff for their efforts in the budget process.

Councilmember Reynolds echoed prior remarks and expressed appreciation to Matt from Waste Connections.

Councilmember Yearsin reminded the public that school is back in session and encouraged caution on the roads for student safety.

Councilmember Fountain thanked residents for attending in person and online, and commended staff for their work on a challenging budget.

XI. MAYOR'S REPORT

Mayor Durham offered prayers for educators, thanked visitors for attending, expressed appreciation to staff for their work, and urged everyone to stay safe with the start of the school year.

XII. ITEMS OF COMMUNITY INTEREST

No report.

XIII. FUTURE AGENDA ITEMS

Request an update from CenterPoint.

Special meeting for the budget.

XIV. ADJOURNMENT

Being there no further business, the meeting was adjourned at 8:00 p.m.

These minutes were read and approved on the 8th day of September, 2025.

Mayor

ATTEST:

City Secretary