

# MINUTES

## RICHWOOD CITY COUNCIL MEETING

Monday, January 12, 2026 at 6:05 PM

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BE IT KNOWN THAT a City of Richwood City Council will meet Monday, January 12, 2026, beginning at 6:05 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:06 p.m.

II. ROLL CALL OF COUNCIL MEMBERS

**Present:**

Mayor Michael Durham  
Councilmember Paul Stallberg  
Councilmember Mike Johnson  
Councilmember Amanda Reynolds  
Councilmember William Yearsin

**Absent:**

Councilmember Jeremy Fountain

**Others present:** Eric Foerster, City Manager; Clif Custer, Public Works Director; Kirsten Garcia, City Secretary; Tricia Ditto, Finance Director; Stephen Mayer, Chief of Police; and Matt Allen, City Attorney.

A quorum was present.

III. PUBLIC COMMENTS

There were no public comments.

IV. CONSENT AGENDA

- A. Budget Report, November 2025
- B. Approval of minutes from regular meeting held December 8, 2025.
- C. Approve revisions to the Richwood Financial Management Policy updating administrative titles, adjusting audit reporting timelines to align with state requirements, and incorporating required language related to the City's cyber insurance policy.

Motion to approve the consent agenda.

Motion made by Council Member Reynolds, seconded by Council Member Yearsin.

Voting Yea: Stallberg, Johnson, Reynolds, Yearsin

*Motion carried.*

V. DISCUSSION AND ACTION ITEMS

- A. Discuss and consider final approval of a replat request submitted by Ramiro Celedon to divide an approximately 4.02-acre residential tract, legally described as part of Lot 5, Block 2, Cochran & McClure, Abstract 66, located on County Road 223, into two residential tracts, and authorize the Mayor to execute the final plat for filing with the Brazoria County Clerk upon verification that all applicable requirements and conditions have been satisfied.

Motion to approve.

Motion made by Council Member Yearsin, seconded by Council Member Reynolds.

Voting Yea: Stallberg, Johnson, Reynolds, Yearsin

*Motion carried.*

- B. Discuss and consider final approval of a replat request submitted by Doyle & Wachstetter, Inc., on behalf of the property owner, to combine Lots 111 and 112, Block 3, Oakwood Shores, located at 2802 and 2810 Oakwood Trail, into one residential lot, Lot 111A and authorize the filing of the final plat with the Brazoria County Clerk upon verification that all applicable requirements have been satisfied.

Motion to approve.

Motion made by Council Member Reynolds, seconded by Council Member Yearsin.

Voting Yea: Stallberg, Johnson, Reynolds, Yearsin

*Motion carried.*

- C. Discuss and consider approval of Resolution No. 26-R-02 authorizing the use of local funds to cover construction cost overages in the CDBG MIT MOD Project, Contract No. 24-065-013-E170, resulting from changes to construction specifications.

Clif Custer, Public Works Director, presented

Motion to approve Resolution No. 26-R-02 authorizing the use of local funds to cover construction cost overages in the CDBG MIT MOD Project, Contract No. 24-065-013-E170, resulting from changes to construction specifications.

Motion made by Council Member Reynolds, seconded by Council Member Yearsin.

Voting Yea: Stallberg, Johnson, Reynolds, Yearsin

*Motion carried.*

- D. Discuss and consider approval of Resolution No. 26-R-01, amending the Fiscal Year 2025–2026 Crime Control and Prevention District (CCPD) budget to allow for unbudgeted expenditures, as reviewed by the Finance Director and approved by CCPD board.

Tricia Ditto, Finance Director, presented the item. Discussion was held regarding the software purchase.

Motion to approve Resolution No. 26-R-01.

Motion made by Council Member Johnson, seconded by Council Member Yearsin.

Voting Yea: Stallberg, Johnson, Reynolds, Yearsin

*Motion carried.*

- E. Discuss and consider Ordinance 26-536, calling the May 2, 2026 General Election and approving a joint election agreement with Brazoria County.

Kirsten Garcia, City Secretary, presented this item.

Motion to approve Ordinance No. 26-536.

Motion made by Council Member Yearsin, seconded by Council Member Johnson.

Voting Yea: Stallberg, Johnson, Reynolds, Yearsin  
*Motion carried.*

- F. Discuss and review an informational presentation regarding City staff roles, responsibilities, and governance authority, prepared by the City Manager at the request of the Mayor.

Eric Foerster, City Manager, presented the item.

Discussion was held regarding staff duties, potential amendments, and governance authority.

*No action taken.*

- G. Consider items removed from consent agenda

No items were removed.

VI. EXECUTIVE SESSION

Pursuant to Chapter 551.0745, Personnel Matters to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee, or to hear a complaint or charge against an officer or employee:

City Manager

The City Council recessed into Executive Session at 6:19 p.m.

VII. ACTION AS A RESULT OF EXECUTIVE SESSION

The City Council reconvened in open session at 7:11 p.m.

No action was taken.

VIII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, provided an update.

IX. CITY MANAGER'S REPORT

City Manager Eric Foerster provided his report.

X. COUNCIL MEMBER COMMENTS & REPORTS

Council Member Stallberg: Encouraged residents to stay safe during the remainder of winter, emphasized unity, and encouraged neighbors to help one another.

Council Member Johnson: No report.

Council Member Reynolds: No report.

Council Member Yearsin: No report.

XI. MAYOR'S REPORT

The Mayor thanked volunteers for their efforts during the holiday season and encouraged residents to consider running for City Council.

XII. ITEMS OF COMMUNITY INTEREST

KRB needs members

Elections information

XIII. FUTURE AGENDA ITEMS

No future agenda items.

XIV. ADJOURNMENT

There being no further business, the meeting was adjourned at 7:16 p.m.

**These minutes were read and approved on February 9, 2026.**

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**Mayor**

**ATTEST:**

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**City Secretary**