

# MINUTES

## RICHWOOD CITY COUNCIL MEETING

Monday, May 15, 2023 at 6:00 PM

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BE IT KNOWN THAT a City of Richwood City Council will meet Monday, May 15, 2023, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:03 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Boykin led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor:	Present
Mike Johnson, Position 1:	Present
Melissa Strawn, Position 2:	Absent
Matthew Yarborough, Position 3:	Present
Rory Escalante, Position 4:	Present
Jeremy Fountain, Position 5:	Present

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Stephen Mayer, Chief of Police; Tricia Ditto, Finance Director; Clif Custer, Public Works Director; Phillip Knop, City Attorney.

Council members elect present: Michael Durham, Mayor; Mike Challenger, Position 2; Amanda Reynolds, Position 3.

V. PUBLIC COMMENTS

There was no public comment.

VI. PROCLAMATION

A. Police Week Proclamation - May 14-20, 2023

Mayor Boykin read and signed the proclamation.

VII. RECOGNITIONS

A. Recognition of Outgoing Council Members

1. Steve Boykin, Mayor | 2019-2023
2. Melissa Strawn, Position 2 | 2019-2023
3. Matt Yarborough, Position 3 | 2019 – 2023

Eric Foerster presented.

Matt Yarborough expressed appreciation to staff, current and outgoing council.

Mayor Boykin expressed his privilege to serve in the City.

VIII. CANVASS THE RESULT OF THE MAY 6, 2023 ELECTION

- A. Discuss and consider Ordinance 23-506, Canvassing the election returns and declaring the results of the May 6, 2023 election.

***Motion to adopt Ordinance 23-506, Canvassing the election returns and declaring the results of the May 6, 2023, election.***

***Motion made by Matthew Yarborough, Seconded by Jeremy Fountain.***

***Voting Yea: Mike Johnson, Matthew Yarborough, Rory Escalante, Jeremy Fountain***

***Motion carried.***

IX. SWEAR IN COUNCILMEMBERS

- A. Michael Durham, Mayor  
B. Mike Challenger, Position 2  
C. Amanda Reynolds, Position 3

The Honorable Judge Patrick Bulanek, Brazoria County 461st District Court, swore in the new Councilmembers.

X. PRESENTATION

- A. Brazosport Water Authority - Presentation of current and future area surface water supply and storage.

Discussion held on other avenues for water collection.

Discussion held on the possibility of using recycled water.

Discussion held percentage of water utilized by municipalities versus industrial.

Discussion held on where the dirt will go.

Discussion held on possible need for more.

Leslie Klug, resident, asked a question regarding flooding.

XI. CONSENT AGENDA

- A. Budget Report, March 2023  
B. Budget Report, April 2023  
C. Investment Report, Q2 FY 2023  
D. Approval of minutes from regular meeting held April 10, 2023.

***Motion to approve consent agenda.***

***Motion made by Mike Johnson, Seconded by Amanda Reynolds.***

***Voting Yea: Mike Johnson, Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

XII. DISCUSSION AND ACTION ITEMS

A. Discuss and consider appointing Mayor Pro-Tem and Committee Liaison positions.

1. Mayor Pro-Tem
2. Crime Control & Prevention District (CCPD)
3. Keep Richwood Beautiful (KRB)
4. Fire Department (FD)

Kirsten Garcia presented, advised that historically Mayor Pro-Tem is served in order of seating and this year would be position 5, Jeremy Fountain.

Mike Johnson volunteered for CCPD.

Amanda Reynolds volunteered for KRB.

Mike Challenger volunteered for FD.

***Motion to appoint Jeremy Fountain as Mayor Pro-Tem, Mike Johnson as liaison to CCPD, Amanda Reynolds as liaison to KRB, and Mike Challenger as liaison to FD.***

***Motion made by Jeremy Fountain, seconded by Mike Johnson.***

***Voting Yea: Mike Johnson, Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

B. Discuss and set date for governance training workshop.

Eric Foerster presented information.

Discussion held on possible dates. City Council agreed to June 23 or June 27, 2023, in the afternoon.

***No formal action taken.***

C. Discuss and consider awarding bid for Solid Waste Services.

Discussion held on comparison of companies.

Discussion held on possible contract terms

Discussion held on possible price increase or decrease in contract terms.

***Motion to award bid for Solid Waste Services to Waste Connections.***

***Motion made by Mike Johnson, seconded by Rory Escalante.***

***Voting Yea: Mike Johnson, Mike Challenger, Amanda Reynolds, Rory Escalante, Jeremy Fountain***

***Motion carried.***

D. Discussion and possible action regarding replacement of equipment for Public Works.

Clif Custer presented.

Discussion held on projects for next year.

Discussion held on specific costs of equipment.

Discussion held on utilization and maintenance of equipment.

Discussion held on the benefits of renting versus purchasing equipment.

***Motion to approve the purchase of the large mini excavator not to exceed an amount of \$125,000.***

***Motion made by Mike Johnson, seconded by Amanda Reynolds.***

**Voting Yea: Mike Johnson, Amanda Reynolds, Rory Escalante, Jeremy Fountain**

**Voting Nay: Mike Challenger**

**Motion carried.**

- E. Discussion regarding the City's elevated storage.

Clif Custer presented.

Discussion held on tower location and status of the south water storage.

Discussion held on budgeting for future projects.

**Discussion only - no action taken.**

- F. Discussion and possible action regarding the walking path at Ellis Park.

Clif Custer presented.

Discussion held on alternative material.

Discussion held on the possibility of breaking the project up.

Discussion held on inhouse fixes until funds can be budgeted.

Discussion held on parks master plan.

**Discussion only – no action taken.**

- G. Consider items removed from consent agenda

**No items were removed from the consent agenda.**

XIII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer presented information.

XIV. CITY MANAGER'S REPORT

Eric gave a report, updated on the status of the mini excavator.

XV. COUNCIL MEMBER COMMENTS & REPORTS

Mike Johnson advised he attended the KRB meeting, everything going good there. He added that he appreciates all the volunteers. They will be placing flags for Memorial Day. He expressed appreciation to the outgoing Mayor and Councilmembers.

Mike Challenger expressed thanks to Melissa Strawn for everything she has done, and to council. Added that he is excited, expects to learn alot and appreciates the opportunity.

Amanda Reynolds stated she was grateful for the opportunity and looks forward to the upcoming projects.

Rory Escalante expressed congratulations to new members and Mayor. He requested Staff to look into adding language to water applications regarding voluntary charges on the utility accounts.

Jeremy Fountain expressed congratulations to new members and that he looks forward to working together.

XVI. MAYOR'S REPORT

Mayor expressed gratitude to everyone who assisted him in getting to this point. Expressed appreciation to staff.

XVII. FUTURE AGENDA ITEMS

Equipment

XVIII. ADJOURNMENT

Being there no further business, the meeting adjourned at 8:27 p.m.

**These minutes were read and approved on this 12th day of June 2023.**

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Mayor

ATTEST:

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City Secretary