

MINUTES

RICHWOOD CITY COUNCIL MEETING

Monday, September 14, 2026 at 6:00 PM

BE IT KNOWN THAT a City of Richwood City Council will meet Monday, September 14, 2026, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:00 p.m.

II. INVOCATION

Tricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE.

Mayor Durham led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

PRESENT

Michael Durham

Randy Ryle

Mike Johnson

Duwayne Dunn

Kai York

Stephen Scot Mayer

Others present: Kirsten Garcia, City Manager; Jeremy Richards, Chief of Police; Tricia Ditto, Finance Director; Laura Tyner, City Secretary; Clif Custer, Public Works Director; and Jacob Herrington, City Attorney.

V. PUBLIC COMMENTS

Bob Page, resident 101 Hummingbird, spoke about getting items on agenda. Spoke on community building.

VI. EMPLOYEE SERVICE AWARD

A. Mark Guthrie, Fire Department – Recognition of Service as Fire Chief

B. Kirsten Garcia, Administration - 10 Years

VII. CONSENT AGENDA

A. Budget Report, July 2026

B. Approval of minutes from regular meeting held August 10, 2026.

Motion to approve consent.

Motion made by Randy Ryle, Seconded by Duwayne Dunn.

Voting Yea: Randy Ryle, Mike Johnson, Duwayne Dunn, Kai York, Stephen Mayer

Motion carried.

VIII. PUBLIC HEARING ON PROPOSED 2026-2027 BUDGET

Mayor opened Public Hearing.

No Comment.

Mayor closed Public Hearing.

IX. PUBLIC HEARING ON PROPOSED 2026-2027 TAX RATE

Taxpayer Impact Statement

In accordance with the Texas Tax Code and Local Government Code, the City of Richwood provides the following information for the median residence homestead:

Median taxable value of a homestead: \$250,000

Current tax rate: \$0.557993 per \$100 of value

Tax bill at current rate: \$1394.98

Tax bill under proposed budget (\$0.587817): \$1469.54

Tax bill at the no-new-revenue rate of \$0.550367: \$1375.92

Difference between current and no-new-revenue rates: \$19.06

Mayor opened Public Hearing.

No Comment.

Mayor closed Public Hearing.

X. DISCUSSION AND ACTION ITEMS

- A. Discussion and Presentation by Clif Custer, Public Works Director, regarding Future Capital Improvement Projects.

Clif Custer, Public Works Director, gave a presentation on Future Capital Improvement Projects.

- B. Discuss and consider adopting Ordinance 26-544, an ordinance appropriating adopting a budget for the fiscal year beginning October 1, 2026 and ending September 30, 2027.

Tricia Ditto, Finance Director, presented.

Motion to adopt Ordinance 26-544, an ordinance appropriating adopting a budget for the fiscal year beginning October 1, 2026 and ending September 30, 2027.

Motion made by Stephen Mayer. Seconded by Kai York

Voting Yea: Randy Ryle, Mike Johnson, Duwayne Dunn, Kai York, Stephen Mayer

Motion carried.

- C. Discuss and consider Ordinance 26-545, an ordinance adopting a tax rate and levying taxes for the use and support of the Municipal Government of the City of Richwood, Texas and providing for the interest and sinking fund of the taxable year 2026.

Tricia Ditto, Finance Director, presented.

Discussion held.

"I move that the property tax rate be increased by the adoption of a tax rate of \$0.587817, which is effectively an 8.4 percent increase in the tax rate."

Motion made by Stephen Mayer, Seconded by Kai York.

Voting Yea: Randy Ryle, Mike Johnson, Kai York, Stephen Mayer

Voting Nay: DuWayne Dunn

Motion carried.

- D. Discussion and possible action to approve the Software Subscription Agreement with Fund Accounting Solution Technologies, Inc. (FundView) for enterprise software, implementation, hosting,

support, and related services, and authorize the City Manager to execute the agreement and any related documents, subject to final legal review and approval.

Kirsten Garcia, City Manager, presented.

Motion made to give City Manager, Kirsten Garcia the approval to execute the Software agreement for Fund Accounting Solution Technologies, Inc (Fundview).

Motion made by Kai York, Seconded by Stephen Mayer.

Voting Yea: Randy Ryle, Mike Johnson, Duwayne Dunn, Kai York, Stephen Mayer

Motion carried.

- E. Discuss and consider request to allow street closure of Audubon Woods Dr from North Mahan to Wisteria for the City of Richwood to host Trunk or Treat on October 23, 2026 from 5:00 P.M. to 9:00 P.M.

Kirsten Garcia, City Manager, presented.

Motion to approve street closure of Audubon Woods Dr from North Mahan to Wisteria for the City of Richwood to host Trunk or Treat on October 24, 2025, from 5:00 P.M. to 9:00 P.M.

Motion made by Mike Johnson, Seconded by Randy Ryle.

Voting Yea: Randy Ryle, Mike Johnson, Duwayne Dunn, Kai York, Stephen Mayer

Motion carried.

- F. Discuss and appoint the 2026 Charter Review Board members.

Kirsten Garcia, City Manager spoke.

Motion to appoint 2026 Charter Review Committee members Bob Page, Lauren LaCount, Nadia Nelson, Elizabeth Cooper, and Robert Robinson.

Motion made by Kai York, Seconded by Randy Ryle.

Voting Yea: Randy Ryle, Mike Johnson, Duwayne Dunn, Kai York, Stephen Mayer.

Motion carried.

- G. Consider items removed from consent agenda

No items were removed.

XI. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer, Public Works Director, presented.

XII. CITY MANAGER'S REPORT

Thanking staff and council for putting time in for budget.

Busy Year coming up.

XIII. COUNCIL MEMBER COMMENTS & REPORTS

Council member Ryle - Thanked everyone for working on the budget. Said what a pleasure it is to be on council.

Council member Johnson - Thanked Mark Guthrie for his service with the Fire Department. Thanks to the staff for working on the budget. Gave Kirsten Garcia for recognition for what she is doing and her accomplishments.

Council member Dunn - Thanked staff for giving him a better understanding of the budge. Gave Kirsten Garcia recognition on her receiving a scholarship.

Council member York - He wanted to echo what Mr. Dunn said and give his appreciation to the City for their hard work.

Council member Mayer - Thanked Mark Guthrie for his service with the Fire Department. Thanks to Tricia and Clif. Thanked Edward and Kimmie Garcia for the painting the entrance sign into Audubon Woods Subdivision.

XIV. MAYOR'S REPORT

Mayor Durham - Thanked staff for their work on the budget. Thanked Clif for letting everyone know about the future work needed for the City and explaining it. Wanted to send prayers to the Stallberg Family during this difficult time. Thanked Chief Richards for getting the traffic going smooth for the start of school year. Thanked Mark Guthrie for his time at Richwood. Thanked Kirsten Garcia for all her work and gave her appreciation.

XV. ITEMS OF COMMUNITY INTEREST

National Night Out - Ellis Park, Tuesday, October 6, 2026 at 6 p.m.

Trunk or Treat - Ellis Park, Friday, October 23, 2026 at 6 p.m.

XVI. FUTURE AGENDA ITEMS

XVII. ADJOURNMENT

Adjourn 7:11 pm

These minutes were read and approved on October 13, 2025.

Mayor

ATTEST:

City Secretary