

# MINUTES

## RICHWOOD CITY COUNCIL MEETING

Monday, January 10, 2022 at 6:00 PM

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BE IT KNOWN THAT a City of Richwood City Council will meet Monday, January 10, 2022, beginning at 6:00 PM at Richwood City Hall, located at 1800 Brazosport Blvd. N., Richwood, Texas 77531 with the following agenda:

I. CALL TO ORDER

The meeting was called to order at 6:01 p.m.

II. INVOCATION

Patricia Ditto, Finance Director, led the invocation.

III. PLEDGES OF ALLEGIANCE

Mayor Protem Yarborough led the pledges.

IV. ROLL CALL OF COUNCIL MEMBERS

Steve Boykin, Mayor:	Absent
Mike Johnson, Position 1:	Present
Melissa Strawn, Position 2:	Present
Matthew Yarborough, Mayor Pro Tem:	Present
Rory Escalante, Position 4:	Present
Mark Brown II, Position 5:	Absent

Others present: Eric Foerster, City Manager; Kirsten Garcia, City Secretary; Patricia Ditto, Finance Director; Clif Custer; Public Works Director; Philip Knop, City Attorney.

V. PUBLIC COMMENTS

There was no public comment.

VI. CONSENT AGENDA

A. Approve minutes from regular meeting held, December 13, 2021.

B. Approve November 2021 budget report.

***Motion to approve consent agenda.***

***Motion made by Mike Johnson, Seconded by Rory Escalante.***

***Voting Yea: Mike Johnson, Melissa Strawn, Matthew Yarborough, Rory Escalante***

VII. DISCUSSION AND ACTION ITEMS

A. Discuss and consider an ordinance (22-485) calling the May 7, 2022 General Election and approving a joint election contract with Brazoria County.

Kirsten Garcia presented information on this year's election.

***Motion to approve ordinance (22-485) calling the May 7, 2022, General Election and approving a joint election contract with Brazoria County.***

***Motion made by Mike Johnson, Seconded by Melissa Strawn.***

***Voting Yea: Mike Johnson, Melissa Strawn, Rory Escalante***

- B. Discuss and consider approving Strand Associates Task Order in an amount not to exceed \$30,000 to perform preliminary engineering for additional elevated storage capacity for the City of Richwood.

Clif Custer presented.

***Motion to approve Strand Associates Task Order in an amount not to exceed \$30,000 to perform preliminary engineering for additional elevated storage capacity for the City of Richwood.***

***Motion made by Mike Johnson, Seconded by Rory Escalante.***

***Voting Yea: Mike Johnson, Melissa Strawn, Rory Escalante***

- C. Discuss and consider approving Matula and Matula change order #3 in the amount of \$2,605.80.

Clif Custer presented.

***Motion to approve Matula and Matula change order #3 in the amount of \$2,605.80.***

***Motion made by Rory Escalante, Seconded by Melissa Strawn.***

***Voting Yea: Mike Johnson, Melissa Strawn, Rory Escalante***

- D. Discuss and consider authorizing the City Manager to execute service agreement with the City of Angleton for Animal Control Services.

Eric Foerster presented.

***Motion to authorize the City Manager to execute service agreement with the City of Angleton for Animal Control Services.***

***Motion made by Mike Johnson, Seconded by Melissa Strawn.***

***Voting Yea: Mike Johnson, Melissa Strawn, Rory Escalante***

#### VIII. CAPITAL IMPROVEMENT PROJECTS UPDATE

Clif Custer presented the CIP update.

#### IX. CITY MANAGER'S REPORT

Eric Foerster reported about police officers out with COVID, he advised the audit should be presented in February, stated staff is working on a server clean up, budget book, and code enforcement.

#### X. COUNCIL MEMBER COMMENTS & REPORTS

Mike Johnson reported that CCPD will meet this Thursday, and he appreciates the Fire Department participating in the holiday parade in Lake Jackson.

#### XI. MAYOR'S REPORT

Mayor ProTem Yarborough reported that he hopes the mayor is feeling alright and wish him speedy recovery.

XII. FUTURE AGENDA ITEMS

Feral Cat Ordinance

Planning Workshop

Audit

City Market

Budget Book

XIII. ADJOURNMENT

Being there no further business, the meeting was adjourned at 6:29 p.m.

**These minutes were read and approved on this 14th day of February 2022.**

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Mayor

ATTEST:

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City Secretary