OFFICIAL PUBLIC NOTICE

MEETING OF THE COMMON COUNCIL

TUESDAY, DECEMBER 01, 2026 AT 6:30 PM

COMMUNITY CENTER, 1050 N ORANGE STREET, RICHLAND CENTER, WI

TEAMS: bit.ly/RCTeamsMeeting

AGENDA

CALL TO ORDER *Pledge of Allegiance; Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF AGENDA

APPROVAL OF MINUTES

1. November 2026 Meeting Minutes

MAYOR AND ALDERPERSONS *Committee/Commission/Board Reports; Requests for Future Agenda Items to Be Referred to the Appropriate Committee.*

DEPARTMENT HEAD REPORTS

TREASURER'S REPORT

2. Treasurer's Report
3. Utility Treasurer's Report

PAYMENT OF BILLS

4. Bills for Approval

PUBLIC COMMENT *No Council action will be taken on any matter originating under this item.*

DISCUSSION AND POSSIBLE ACTION ITEMS

5. Construction Cost Projection Comparing the Cost of Borrowing for Capital Projects Now Versus Delaying Projects - *Presented by Hoffman*
6. Status Update on Conveyance of 929 W Seminary Street (Tax Parcel 276-2012-0900) to Lydia's House Ministries - *Requested by Hoffman*
7. Review of Missed Collections by Republic Services - *Requested by Schultz*
8. Refund Requests for Unused Prepaid Shared Ride Taxi Fares Following Program Discontinuation on December 31, 2026 - *Requested by Martynuik*
9. 2027-2029 Richland Center Professional Police Association Collective Bargaining Agreement
10. Approval of an Agreement with Public Administration Associates, LLC (PAA) for Executive Search Services for the Recruitment of a City Administrator
11. Amendment to the Current City Administrator Employment Agreement to Provide for Interim City Administrator Services

BUDGET COMMITTEE RECOMMENDATIONS FOR ACTION (WALTERS)

12. Approval of Accounts Receivable Write-Offs
13. **Resolution 2026-17:** Declaring the Cemetery Garage Property Located at 1300 N Park Street Surplus and Authorizing its Sale

GENERAL GOVERNMENT COMMITTEE RECOMMENDATIONS FOR ACTION (CAIRNS)

14. 2027 Intergovernmental Agreement for the Operation of the Symons Recreation Complex

PARK BOARD RECOMMENDATIONS FOR ACTION (WEGNER)

15. Setting 2027 Parks and Recreation Fees

PERSONNEL COMMITTEE RECOMMENDATIONS FOR ACTION (CAIRNS)

16. Flexible Spending Account (FSA) Administrator Contract

PLANNING COMMISSION RECOMMENDATIONS FOR ACTION (JARVIS)

17. **Consider Conditional Use Application** of Schreiber Foods Inc. at 2101 Bohmann Dr (Tax Parcel 276-2813-4100)
18. **Consider Conditional Use Application** of Shawn McCauley at 886 North Central Ave (Tax Parcel 276-1656-1200)

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS FOR ACTION (DOWNS)

19. **Ordinance 2026-12:** Amending Chapter 980, Enforcement of City Ordinances by Means of Citations
20. Municipal Taxi License

APPOINTMENT & CONFIRMATION *Committees, Commissions and Boards*

CLOSED SESSION: *Regarding guidance on outstanding claim against SWCAP*

21. The Council may convene in Closed Session pursuant to Wis. Stat. § 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

RECONVENE IN OPEN SESSION *pursuant to Wisconsin Stat, Sec 19.85(2) to vote on matters discussed during closed session. Roll call vote if motion is not unanimous.*

ADJOURNMENT

Posted this 25th day of November, 2026 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

PLEASE NOTE: To request disability-related accommodations, please contact City Administrator Ashley Oliphant (608-647-3466 or 450 S. Main St.) at least 24 hours in advance. Notice is hereby given that a quorum of other city governmental bodies may be present at this meeting for informational and discussion purposes only, and no formal action will be taken by those bodies at this meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

MINUTES OF THE COMMON COUNC

TUESDAY, NOVEMBER 3, 2026 AT 6:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

MINUTES

Call to Order & Roll Call: The meeting was called to order by Mayor Tepley at 6:30 PM. Members present were Brad Wegner, Chris Jarvis, Frank Hoffman, Rachel Schultz, Melony Walters, Douglas Martyniuk, Steve Downs, and Ryan Cairns. Absent: None.

Others Present: City Administrator, Ashley Oliphant; Treasurer/Deputy Clerk, Misty Molzof; Director of Public Works, Jasen Glasbrenner; Utilities Manager, Scott Gald; Police Chief, Billy Jones; Municipal Services Specialist, Darcy Perkins; Media; Nova Video representative; Greater Richland Tourism Director Marty Richards; and members of the public.

Molzof stated that the agenda was properly noticed on Friday, October 30, 2026.

Approval of Agenda: *Motion by Schultz, second by Downs to approve the agenda as presented. Motion carried unanimously (8-0).*

1. **Meeting Minutes:** *Motion by Hoffman, second by Walters to waive the reading of the minutes of the October 6, 2026 in lieu of printed copies and approve said minutes. Motion carried unanimously (8-0).*

Mayor And Alderpersons *Committee/Commission/Board Reports and Comments and/or items to be discussed at a future meeting.*

Martyniuk: Requested that reimbursement for prepaid Richland Transit vouchers be included as an item for discussion and possible action on the next meeting agenda.

Walters: Reported that the City is actively engaged in the budget process across its committees and that capital outlay discussions were finalized at the meeting held immediately prior to the Common Council meeting.

Schultz: Requested that a review of the Republic Services contract be placed on the next meeting agenda, with particular attention to contract provisions regarding large-item pickup.

Hoffman: Requested a status update on Lydia's House be included on the next meeting agenda.

Wegner: Park Board met and Attorney Windle presented 2 options, both of which are under review by the Park Board and will be discussed at future meetings before a decision is made on how to proceed.

Mayor Tepley: Announced that in-person training for elected officials is scheduled for November 24, 2026, following the General Government Committee meeting. She indicated that links to training videos provided by the League of Wisconsin Municipalities have been distributed to elected officials. She also reported that a ribbon-cutting ceremony is being scheduled for the first duplex in Stori Field.

City and Utility Department Head Reports And Concerns

Glasbrenner: Reported that the Public Works Department is transitioning from fall operations to winter preparations. Projects on Mill Street, Valley View, and Stori Field remain in progress.

Jones: Presented the September Police Department report, which included 178 total incidents, consisting of 20 criminal incidents, 13 municipal violations, six juvenile incidents, and 61 traffic incidents, resulting in 12 citations. The department also reported one emergency detention and three warrants that were executed and completed. September receipts included $184 in parking tickets and $939.50 in court citations.

Gald: Reported that utility services in the Valley View area have been transferred to the new water main. Asphalt milling was completed earlier in the day, and stringline installation for the new curb is anticipated within the next several days. Gald further reported that the Olson Substation will require replacement, with estimated costs ranging from $1.9 million to $2.8 million. A 30% down payment will be required upon ordering and will be funded through utility cash reserves. The remaining costs are anticipated to be financed through borrowing. Gald noted that the utilities are expected to be debt-free in February 2027 for approximately one month before the anticipated borrowing occurs.

Windle: Reported that Judge Wood of Adams County ruled in favor of Richland County regarding the Writ of Mandamus, relieving the County of the obligation to pay for the care of veterans' graves.

Mayor Tepley: Presented a proclamation recognizing Crash Responder Safety Week to Police Chief Billy Jones, emphasizing the importance of the "Move Over or Slow Down" safety message.

2. **Treasurer's Report:** *Motion by Hoffman, second by Jarvis to approve the Treasurer's report as presented. Motion carried unanimously (8-0).* Molzof reported that the financial statements for the period ending September 30, 2026, were summarized in the agenda item cover sheet included in the meeting packet. She encouraged Council members to contact her to schedule an appointment if they had questions or wished to review the financial information in greater detail.
3. **Utility Treasurer's Report:** Report was uploaded to packet. *No Action.*

Public Comment *No council action will be taken on any matter originating under this item.*

Bill Klenaw, 454 W 2nd Street, expressed concern regarding the anticipated termination of Richland County Emergency Medical Services (EMS) and questioned the City's plans for providing emergency medical services once the County's service ends.

4. **Bills For Approval:** *Motion by Walters, second by Schultz, to approve bills entered from October 7, 2026 through October 29, 2026 as presented in the amount of $317,482.41 for general fund bills. Upon roll call vote all alders present voted aye, carried unanimously (8-0).*
5. **Greater Richland Tourism Report:** *No Action.* Greater Richland Tourism Director Marty Richards presented an update regarding the organization's operations and transition from a City department to an independent 501(c)(3) organization in May 2026. Richards explained that the organizational transition has provided greater operational flexibility, allowed for more timely decision-making, and contributed to increased membership. He also discussed findings from a recent analysis of tourism-related data, which identified a need for additional evening fine-dining options and opportunities for increased utilization of Ash Creek.

City Administrator Resignation

6. **Accept the Resignation of City Administrator Ashley Oliphant, Effective January 1, 2027:** *Motion by Wegner, second by Downs to accept the resignation of City Administrator, Ashley Oliphant, effective January 1, 2027. Upon roll call vote all alders present voted aye, carried unanimously (8-0).*
7. **Determine Next Steps for Filling the Position, Including Interim Coverage and Recruitment:** *No Action.* Mayor Tepley recommended that the City pursue interim administrative coverage following the departure of City Administrator Oliphant to avoid placing additional responsibilities on existing staff, who have already assumed additional duties during previous periods of staffing shortages. Tepley reported that she had researched three firms that provide interim administrative services, recruitment assistance, and support with the hiring process. She expressed interest in obtaining proposals or quotes from these firms for Council consideration.
   Walters requested that discussions be held with Oliphant regarding the possibility of extending her departure date and/or assisting with the recruitment and hiring process.
   Attorney Windle stated that this transition provides an opportunity for the City to evaluate its preferred form of government, review the validity and structure of the City Administrator position, and consider potential amendments to the existing City Administrator ordinance. He also recommended conducting an

exit interview with Oliphant and considering revisions to the ordinance based on recommendations fro the current City Administrator.
Schultz emphasized the importance of addressing these matters promptly and requested that further discussion be scheduled as soon as possible.

Budget Committee Recommendations For Action

8. **2027 Richland Center Fire Department Budget and Approve the City's 2027 Contribution.** *Motion by Walters, second by Downs to approve the 2027 Fire District Contribution in the amount of $153,345.04. Upon roll call vote all alders present voted aye, carried unanimously (8-0).*

General Government Committee Recommendations for Action

9. **Consider Assignment and Amendment of Developer Agreement for 291 N Jefferson Street.** *Motion by Cairns, second by Schultz to approve the assignment and amendment of the Developer Agreement for 291 N Jefferson Street from ENS Development, LLC to [new developer], subject to the conditions in the Staff Recommendations listed following, and authorizing execution of the documents by the City Administrator and City Attorney. Motion carried unanimously (8-0).*

1. *Transfer deadline. ENS must transfer the property to the new developer, and all transfer documents must be signed and recorded with the Richland County Register of Deeds, by February 1, 2027.*
2. *Penalties waived if the deadline is met. If the transfer is completed by February 1, 2027, the City will not enforce the penalties that have built up under the current agreement (about $6,500 to date, increasing $500 per month). If the transfer is not completed by that date, the City keeps all of its rights under the current agreement, including collecting those penalties.*
3. *New developer takes on the agreement. The new developer must agree in writing to take on the Developer Agreement and all of its obligations, as amended.*
4. *New 18-month deadline. The construction schedule in Section 2.4 will be replaced with one deadline. The new developer must obtain an occupancy permit from the City Building Inspector within 18 months of February 1, 2027 (by August 1, 2028).*
5. *Payment in lieu of taxes. If the new developer does not obtain an occupancy permit by the 18-month deadline, the new developer must make a payment in lieu of taxes (PILOT) in an amount determined by the City Assessor using the standard method. This requirement will be written into the amended agreement.*
6. *No cost to the City. ENS or the new developer must pay all costs of the transfer, including legal, title, and recording costs.*
7. *Legal review and recording. The assignment and amendment must be in a form approved by the City Attorney and recorded with the Register of Deeds with reference to the original agreement (Document #338358).*

10. **Ordinance #2026-10, Room Tax Ordinance Amendments.** *Motion by Cairns, second by Jarvis to approve Ordinance #2026-10, an amendment to the Room Tax Ordinance. Motion carried unanimously (8-0).*

Oliphant reported that this amendment changes the following:

1. Rate (309.01): Raises the room tax from 7% to 8%. The tax is applied to the "sales price" to match current statutory wording. Use of proceeds (309.02): States that at least 70% goes to tourism promotion and development through the tourism entity designated by the Council, with the balance to the general fund. This is required by Wis. Stat. § 66.0615(1m)(d) and matches the City's current practice. The current text says all proceeds go to the general fund. Short-term rentals and online platforms (309.07, 309.21)
2. Clarifies that short-term rental owners also need the existing room tax permit before renting, even if they rent only through a platform such as Airbnb. Platforms collect and forward the tax as required by Wis. Stat. § 66.0615(1r).
3. Appeals (309.09) Disputes currently go to the Board of Review, which only hears property assessment matters. Under the amendment, appeals follow Chapter 68 of the Wisconsin Statutes: review by the City Administrator, then appeal to the General Government Committee.
4. Penalties (309.22): Adds a forfeiture of $100 to $500 for operating without a permit, failing to file returns, or other violations. The 2013 rewrite removed the only penalty for these violations.
5. Clean-up: Adds the annual report to the Department of Revenue, corrects duplicate section numbers and headings, adds a four-year limit on audit determinations, and moves all definitions to one section.

11. **2027 EMS Contract with Richland County:** *Motion by Cairns, second by Jarvis to approve the Richland County EMS Service Contract for January 1 through June 30, 2027, in an amount of $63,168, substantial in the form presented, and authorize the Mayor and City Clerk to sign it and return it to the County by December 1, 2026.. Upon roll call vote, all alders present, voted aye, motion carried unanimously (8-0).*

Planning Commission for Recommendations and Action

12. **Ordinance #2026-11, Repeal and Replacement of Chapter 452 Floodplain Zoning Ordinance as Mandated by Wisconsin DNR:** *Motion by Jarvis, second by Wegner to Approve Ordinance #2026-11, An Ordinance to Repeal and Replace Chapter 452 Floodplain Zoning Ordinance as Mandated by Wisconsin DNR. Motion carried unanimously (8-0).*
13. **Land Division by CSM Application of Wisconsin Corporation of Seventh Day Adventists (Tax Parcel 022-2832-4000):** *Motion by Jarvis, second by Hoffman to approve Land Division by CSM Application of Wisconsin Corporation of Seventh Day Adventists (Tax Parcel 022-2832-4000). Motion carried unanimously (8-0).*
14. **Conditional Use Application of Kalerry LLC (Tax Parcel 276-0920-0600):** *Motion by Jarvis, second by Hoffman to approve Conditional Use Application of Kalerry LLC (Tax Parcel 276-0920-0600). Motion carried unanimously (8-0).*

Public Works Recommendations for Action.

15. **Resolution #2026-13, A Resolution Adopting Updated Airport Lease and Rental Fees and Establishing Ongoing Lease and Rental Fee Adjustments:** *Motion by Schultz, second by Hoffman to approve Resolution #2026-13, A Resolution Adopting Updated Airport Lease and Rental Fees and Establishing Ongoing Lease and Rental Fee Adjustments. Upon roll call vote, all alders present, voted aye, motion carried unanimously (8-0).*

APPOINTMENTS: *None.*

ADJOURNMENT: *Motion by Wegner, second by Walters to adjourn at approximately 8:00 p.m. Motion carried 8-0*

Meeting adjourned at approximately 8:00 pm.

Respectfully submitted

Misty D. Molzof, City Treasurer/Deputy Clerk

Approved XX/XX/2026

MINUTES OF THE COMMON COUNCIL - SPECIAL SESSION - BUDGET ADOPTION

TUESDAY, NOVEMBER 17, 2026 AT 6:00 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

CALL TO ORDER: The meeting was called to order by Mayor Tepley at 6:00 PM. Members present were Brad Wegner, Chris Jarvis, Frank Hoffman, Rachel Schultz, Melony Walters, Douglas Martyniuk, Steve Downs, and Ryan Cairns. Absent: None.

Keller stated that the meeting was properly noticed on Friday, November 13, 2026.

APPROVAL OF AGENDA: *Motion by Schultz, second by Downs to approve the agenda as posted. Motion carried unanimously (8-0).*

RESOLUTION REQUESTED BY THE UTILITY COMMISSION

RESOLUTION 2026-14, City Utilities Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing: Utility Manager Scott Gald reported the transformer T1 at the Olson substation requires replacement. The project was expected to require approximately $2.8 million in borrowing, with a 30% down payment required by the manufacturer. The resolution would allow reimbursement of utility funds advanced for the project from subsequent borrowing proceeds. The Utility Commission recommended approval.

Motion by Wegner, second by Walters to approve Resolution 2026-14, A Resolution of City Utilities Declaring Official Intent to Reimburse Expenditures from Proceeds of Borrowing. Upon roll call vote, motion carried 8-0.

CONSIDER SELECTION OF FIRM(S) FOR INTERIM CITY ADMINISTRATOR SERVICES AND RECRUITMENT

The Council discussed proposals from Public Administration Associates and Innovative Public Advisors for interim city administrator services and recruitment. Members requested additional time to review the proposals and further discuss the City's administrative structure.

Motion by Schultz, seconded by Downs, to table the discussion until November 24, 2026. Motion carried by voice vote with no opposition heard.

2027 BUDGET

Public Hearing for the 2027 Budget: Mayor Tepley opened the Public Hearing on the proposed 2027 budget at 7:05 PM. Administrator Oliphant presented an overview of the balanced budget, totaling approximately $11.7 million in revenues and expenditures, with a property tax levy of approximately $2.4 million and a proposed City mill rate of $5.51 per $1,000 of assessed value.

Oliphant reviewed levy limitations, departmental changes, and proposed capital expenditures funded with Pool 4 cash reserves. She explained that approximately $4.28 million in contingent expenditures was offset by anticipated matching revenue and did not represent planned routine spending. The presentation also addressed discontinuation of the shared ride taxi service, staffing and insurance changes, EMS costs, and infrastructure priorities.

Alan Matteson asked whether a discrepancy concerning the contract with Accurate Assessor had been resolved. Oliphant stated that the matter was actively being resolved.

Mayor Tepley requested comments three (3) times, there being no further members of the public with comments, the public hearing was declared closed at 7:05 PM.

Resolution 2026-15, Establishing A Percentage Cost of Living Adjustment (COLA) & Wage Increase for Employees: Oliphant reviewed the proposed 2027 wage adjustments, including 3.5% for full-time and permanent part-time non-represented employees. She explained that represented police employees were anticipated to receive 4% under a tentative collective bargaining agreement that would require separate Council adoption. Utility and library

employee wages are set by their respective governing bodies. No increases were proposed for temporary seasonal employees, election workers, or elected officials.

Motion by Hoffman, second by Walters to approve Resolution #2026-15, A Resolution Establishing a Percentage Cost of Living Adjustment (COLA) & Wage Increase for Employees. Motion carried by voice vote with no opposition heard.

Resolution 2026-16, Adoption of the 2027 Budget and Establish the 2026 Tax Levy: *Motion by Downs, second by Wegner to approve Resolution #2026-16, A Resolution Adopting the 2027 Budget and Establishing the 2026 Tax Levy. Upon roll call vote, motion carried 8-0.*

ADJOURNMENT: *Motion by Downs, second by Walters to adjourn at approximately 7:10 PM. Motion carried by voice vote with no opposition heard.*

Meeting adjourned at 7:10 PM.

Minutes recorded by Clerk Amanda Keller

MINUTES OF THE COMMON COUNCIL - SPECIAL SESSION

TUESDAY, NOVEMBER 24, 2026 AT 6:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

CALL TO ORDER: The meeting was called to order by Mayor Tepley at 6:33 PM. Members present were Brad Wegner, Chris Jarvis, Frank Hoffman, Rachel Schultz, Melony Walters, Steve Downs, and Ryan Cairns. Absent: Douglas Martyniuk (unexcused).

Keller stated that the meeting was properly noticed on Friday, November 20, 2026.

APPROVAL OF AGENDA: *Motion by Cairns, second by Downs to approve the agenda as posted. Motion carried unanimously (7-0).*

PUBLIC COMMENT: Sharon Schmitz wished everyone a happy Thanksgiving.

COMMON COUNCIL TRAINING: City Attorney Windle presented municipal training covering statutory roles and authority, collective action and public trust, ethics and conflicts of interest, and Wisconsin Open Meetings Law.

Motion by Walters, second by Downs to postpone the remainder of the training session until December 1, 2026 or December 16, 2026, at the discretion of the Mayor and City Administrator. Motion carried unanimously (7-0).

CLOSED SESSION: Interview and discussion of performance of the current Administrator regarding previous and ongoing City matters relevant to a decision on an Administrator form of government.

Enter Closed Session: *Motion by Wegner, seconded by Downs, to convene in closed session pursuant to Wis. Stat. § 19.85(1)(c) and (f) to interview the current City Administrator and discuss performance and specific personnel matters concerning previous and ongoing City business relevant to consideration of the City's administrative structure. Motion carried unanimously. Council entered closed session at 8:35 PM.*

RECONVENE IN OPEN SESSION: *Motion by Walters, second by Downs to reconvene in open session pursuant to Wisconsin Stat, Sec 19.85(2). Motion carried unanimously (7-0). Council reconvened in open session at 9:37 PM.*

CONSIDER SELECTION OF FIRM(S) FOR INTERIM CITY ADMINISTRATOR SERVICES AND RECRUITMENT

Service Proposals from IPA and PAA: The Council reviewed proposals from Public Administration Associates (PAA) and Innovative Public Advisors (IPA) for recruitment and interim administrator services. Discussion addressed costs, experience, recruitment procedures, interim availability, and continuity of City operations. Oliphant indicated willingness to provide interim services during recruitment. Attorney Windle advised that her contract could be amended to provide a month-to-month extension.

Motion by Wegner, second by Downs, to select PAA to conduct recruitment for the next City Administrator. Upon roll call, motion carried unanimously (7-0).

Motion by Walters, second by Cairns to amend Administrator Oliphant's current contract to provide interim services after January 1, 2027. Upon roll call, motion carried 5-2 with Wegner and Jarvis opposed.

APPOINTMENTS

Library Board: *Motion by Jarvis, second by Wegner to approve Mayor Tepley's appointment of Claire Fletcher to the Library Board. Motion carried unanimously (7-0).*

Fire Board: Mayor Tepley nominated herself as the City's third representative on the Fire Board. Attorney Windle clarified that although past mayors had served on the Board, the governing documents did not provide for automatic membership, and a formal appointment was recommended. *Motion by Downs, second by Jarvis to approve Mayor Tepley's appointment of herself to the Fire Board. Motion carried unanimously (7-0).*

ADJOURNMENT: *Motion by Walters, second by Downs to adjourn at approximately 10:19 PM. Motion carried by voice vote with no opposition heard.*

Meeting adjourned at 10:19 PM.

Minutes recorded by Clerk Amanda Keller

CITY OF RICHLAND CENTER
BALANCE SHEET
OCTOBER 31, 2026

CITY GENERAL FUND

	ASSETS		
10-11001-000	CASH ON HAND-CITY OFFICE	104.00	
10-11002-000	FUND CASH - CITY GENERAL CHECK	(242,575.43)	
10-11010-000	STATE POOL #1 - GENERAL	3,507,113.64	
10-11030-000	STATE POOL #3 - PANORAMA EST	291,557.56	
10-11040-000	STATE POOL #4 - PROJECTS	3,072,932.06	
10-11050-000	STATE POOL #5 - AFFORDABLE HOU	900,778.52	
10-11060-000	STATE POOL #6 - TID 2-5	159,724.20	
10-11100-000	TAX COLLECTION	256.10	
10-11400-000	RENEW RC ACCOUNT	82,556.47	
10-12100-000	DELINQUENT PERSONAL PROPERTY T	45,293.50	
10-13000-000	DUE FROM COUNTY FOR SPECIAL AS	24,279.98	
10-14100-000	A/R - OTHER A/R	122,987.03	
10-14500-000	A/R - GENERAL RECEIPTS	77,150.09	
10-14600-000	DUE FROM DEVELOPERS/PANORAMA	(69,490.95)	
10-16100-000	ACCTS REC - ELECTRIC UTILITY	100,820.00	
10-16110-000	ACCTS REC - WATER UTILITY	99,125.00	
10-16120-000	ACCTS REC - SEWER UTILITY	745.00	
10-16350-000	RENEW RC LOAN RECEIVABLE	57,316.31	
10-16715-000	GREATER RICH TOURISM A/R	9,068.11	
10-18000-000	STATE POOL #2 - LANDFILL L/T	692,031.67	
10-18100-000	PARKS/REC/CC ACCOUNT	12,638.76	
10-18115-000	AQUATIC CENTER FUND	249,795.55	
10-18130-000	RDA FUND	75,396.59	
10-18140-000	ROOM TAX ACCOUNT	36,473.38	
10-18150-000	CC/SC GRANT	4.00	
10-18160-000	CENTENNIAL COMMITTEE ACCT/CD	3,037.53	
10-18700-000	CHILD SAFETY FUNDS - RC POLICE	137.35	
10-18750-000	POLICE CANINE FUND	47,405.42	
10-18800-000	CEMETERY PERPETUAL CARE ACCT	4,282.87	
10-18850-000	BOWEN CEMETERY	878.49	
10-18900-000	LANDFILL ESCROW	643,114.33	
	TOTAL ASSETS		10,004,937.13
	LIABILITIES AND EQUITY		

CITY OF RICHLAND CENTER
BALANCE SHEET
OCTOBER 31, 2026

CITY GENERAL FUND

	LIABILITIES			
10-21000-000	VOUCHERS PAYABLE-CITY GENERAL		157,692.30	
10-21100-000	ACCOUNTS PAYABLE-OTHER A/R		(62.00)	
10-22000-000	ACCRUED WAGES PAYABLE		.01	
10-22110-000	W/H TAXES-FEDERAL		(5,717.24)	
10-22120-000	W/H TAXES-STATE		(3,160.80)	
10-22130-000	W/H TAXES-FICA/MSS		(12,346.38)	
10-22200-000	EMPLOYEE SHARE-RETIREMENT		(14,338.88)	
10-22210-000	EMPLOYEE SHARE-HEALTH INS		14,372.95	
10-22230-000	EMPLOYEE SHARE-LIFE INS		472.79	
10-22240-000	EMPLOYEE SHARE-AFLAC		(.03)	
10-22250-000	EMPLOYEE SHARE-COMBINED INS		(1,305.45)	
10-22260-000	EMPLOYEE SHARE-DENTAL INS		(479.34)	
10-22270-000	EMPLOYEE SHARE-VISION INS		(77.09)	
10-22310-000	PYRL DED-WI DEF COMP		(1,213.01)	
10-22330-000	PYRL DED- SECTION 125/MED/DEP		7,410.57	
10-22410-000	POLICE DEPT UNION DUES		(250.00)	
10-23300-000	ACCOUNTS DUE - LEASE/RENT DEP		750.00	
10-25000-000	DUE TO OTHER GOVERNMENT		(13,031.59)	
10-25100-000	SALES TAX		21.13	
10-25500-000	POLICE RESTITUTION/TRIP/TVRP		192.93	
10-26006-000	UNAPPLIED AR		12,499.40	
10-26140-000	POSTPONED ARPA AID		204,615.29	
	TOTAL LIABILITIES			346,045.56
	FUND EQUITY			
10-36000-000	GENERAL FUND BALANCE		10,241,613.57	
	REVENUE OVER EXPENDITURES - YTD	(582,722.00)		
	BALANCE - CURRENT DATE		(582,722.00)	
	TOTAL FUND EQUITY			9,658,891.57
	TOTAL LIABILITIES AND EQUITY			10,004,937.13

CITY OF RICHLAND CENTER
BALANCE SHEET
OCTOBER 31, 2026

FUND 12

	ASSETS			
12-11002-000	FUND CASH - DONATION FUND CASH		322,222.22	
	TOTAL ASSETS			322,222.22
	LIABILITIES AND EQUITY			
	FUND EQUITY			
	REVENUE OVER EXPENDITURES - YTD	322,222.22		
	BALANCE - CURRENT DATE		322,222.22	
	TOTAL FUND EQUITY			322,222.22
	TOTAL LIABILITIES AND EQUITY			322,222.22

CITY OF RICHLAND CENTER
BALANCE SHEET
OCTOBER 31, 2026

GREATER RICHLAND TOURISM

	LIABILITIES AND EQUITY			
	FUND EQUITY			
15-31000-000	TOURISM RETAINED EARNINGS		40,123.26	
15-36000-000	TOURISM FUND BALANCE		(2,665.02)	
	REVENUE OVER EXPENDITURES - YTD	(37,458.24)		
	BALANCE - CURRENT DATE		(37,458.24)	
	TOTAL FUND EQUITY			.00
	TOTAL LIABILITIES AND EQUITY			.00

CITY OF RICHLAND CENTER
BALANCE SHEET
OCTOBER 31, 2026

LIBRARY FUND

	ASSETS			
20-11002-000	FUND CASH		379,361.14	
	TOTAL ASSETS			379,361.14
	LIABILITIES AND EQUITY			
	LIABILITIES			
20-21000-000	LIBRARY VOUCHERS PAYABLE		5,212.88	
20-22110-000	LIBRARY FEDERAL W/H TAXES		(486.95)	
20-22120-000	LIBRARY STATE W/H TAXES		(332.60)	
20-22130-000	LIBRARY FICA/MSS W/H TAXES		(1,508.10)	
20-22200-000	LIB EMPLOYEE SHARE-RETIREMENT		(883.96)	
20-22210-000	LIB EMPLOYEE SHARE-HEALTH INS		3,444.58	
20-22230-000	LIB EMPLOYEE SHARE-LIFE INS		40.34	
20-22270-000	EMPLOYEE SHARE-VISION INS		(2.36)	
20-22320-000	LIB PYRL DEDUCTION-125 PLAN/M		(350.00)	
20-22330-000	LIB PYRL DEDUCTION-125 PLAN/D		377.11	
	TOTAL LIABILITIES			5,510.94
	FUND EQUITY			
20-31000-000	LIBRARY RETAINED EARNINGS		251,475.09	
	REVENUE OVER EXPENDITURES - YTD	122,375.11		
	BALANCE - CURRENT DATE		122,375.11	
	TOTAL FUND EQUITY			373,850.20
	TOTAL LIABILITIES AND EQUITY			379,361.14

CITY OF RICHLAND CENTER
BALANCE SHEET
OCTOBER 31, 2026

FUND 30

	ASSETS			
30-11002-000	RLF CHECKING ACCOUNT		176,668.11	
30-11100-100	CDBG / RLF CHECKING ACCOUNT		5,000.00	
30-14900-000	EST UNCOLLECTIBLE RECEIVABLES		(67,069.90)	
30-15325-000	RLF RECEIVABLE - KIDS STUFF #1		67,069.90	
30-15370-000	RLF RECEIVABLE - BRICKHOUSE		6.10	
	TOTAL ASSETS			181,674.21
	LIABILITIES AND EQUITY			
	LIABILITIES			
30-26005-000	DEFERRED REVENUE		10,000.00	
	TOTAL LIABILITIES			10,000.00
	FUND EQUITY			
30-36000-000	RLF FUND BALANCE		168,862.63	
	REVENUE OVER EXPENDITURES - YTD	2,811.58		
	BALANCE - CURRENT DATE		2,811.58	
	TOTAL FUND EQUITY			171,674.21
	TOTAL LIABILITIES AND EQUITY			181,674.21

CITY OF RICHLAND CENTER
BALANCE SHEET
OCTOBER 31, 2026

ECONOMIC DEVELOPMENT FUND

	ASSETS			
40-11002-000	FUND CASH		7,919.97	
40-11010-000	CDBG CHECKING		9,159.21	
40-14900-000	EST UNCOLL CDBG LOANS		(12,895.00)	
40-15000-000	CDBG FUND - ECON DEVELOPMENT		(7,613.50)	
40-15100-000	ADVANCE - CDBG TO GENERAL		141,142.16	
40-16400-000	ALLOWANCE FOR UNCOLLECTIBLE CD		308,155.55	
	TOTAL ASSETS			445,868.39
	LIABILITIES AND EQUITY			
	FUND EQUITY			
40-36000-000	GENERAL FUND BALANCE		625,978.19	
40-37000-000	RERP FUND BALANCE		2,386.44	
	REVENUE OVER EXPENDITURES - YTD	(182,496.24)		
	BALANCE - CURRENT DATE		(182,496.24)	
	TOTAL FUND EQUITY			445,868.39
	TOTAL LIABILITIES AND EQUITY			445,868.39

	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 10/31/2026	2026 Budget Less Actual	% S/B 83.33%	2027 Budget Future Year 12/31/2027	2026 to 2027 % S/B 83.33%	
Administration Office											
Revenues											
Total Regulation - Licenses & Permits:	*45,178.00*	*51,980.83*	*(6,802.83)*	*115.06%*	*44,998.00*	*13,606.84*	*31,391.16*	*30.24%*	*40,828.00*	*-9.27%*	
Total Public Charges for Services	*-*	*23.00*	*(23.00)*	*#DIV/0!*	*-*	*-*	*0.00*	*#DIV/0!*	*-*	*#DIV/0!*	
Total Interest, Dividend, and Misc. Revenues	*248,600.00*	*417,145.81*	*(168,545.81)*	*167.80%*	*250,000.00*	*333,385.52*	*(83,385.52)*	*133.35%*	*230,600.00*	*-7.76%*	
Administration Office Revenue Total	***293,778.00***	***469,149.64***	***(175,371.64)***	***159.70%***	***294,998.00***	***346,992.36***	***(51,994.36)***	***117.63%***	***271,428.00***	***-7.99%***	***(23,570.00)***
Expenses											
Total City Admin / Clerk / City Treasurer / Office	*506,355.00*	*502,499.95*	*3,855.05*	*99.24%*	*562,090.00*	*377,453.88*	*184,636.12*	*67.15%*	*561,560.00*	*-0.09%*	
Total Elections	*14,000.00*	*6,250.63*	*7,749.37*	*44.65%*	*12,400.00*	*8,128.00*	*4,272.00*	*65.55%*	*13,550.00*	*9.27%*	
Total Municipal Building	*20,000.00*	*19,612.69*	*387.31*	*98.06%*	*38,550.00*	*20,525.42*	*18,024.58*	*53.24%*	*41,110.00*	*6.64%*	
Administration Office Expense Total	***540,355.00***	***528,363.27***	***11,991.73***	***97.78%***	***613,040.00***	***406,107.30***	***206,932.70***	***66.24%***	***616,220.00***	***0.52%***	***3,180.00***
Net Total Administration Office	**(246,577.00)**	**(59,213.63)**	**(187,363.37)**	**24.01%**	**(318,042.00)**	**(59,114.94)**	**(258,927.06)**	**18.59%**	**(344,792.00)**	**8.41%**	**26,750.00**
Elected / Appointed Officials											
Revenues											***0.00***
Expenses	***89,825.00***	***82,288.66***	***7,536.34***	***91.61%***	***81,035.00***	***49,794.73***	***31,240.27***	***61.45%***	***67,475.00***	***-16.73%***	***(13,560.00)***
Net Total Elected / Appointed Officials	**(89,825.00)**	**(82,288.66)**	**(7,536.34)**	**91.61%**	**(81,035.00)**	**(49,794.73)**	**(31,240.27)**	**61.45%**	**(67,475.00)**	**-16.73%**	**(13,560.00)**
Assessor											
Revenues											***0.00***
Expenses	***18,700.00***	***4,002.90***	***14,697.10***	***21.41%***	***49,600.00***	***41,148.36***	***8,451.64***	***82.96%***	***49,950.00***	***0.71%***	***350.00***
Net Total Assessor	**(18,700.00)**	**(4,002.90)**	**(14,697.10)**	**21.41%**	**(49,600.00)**	**(41,148.36)**	**(8,451.64)**	**82.96%**	**(49,950.00)**	**0.71%**	**350.00**
Airport											
Revenues	*39,044.00*	*45,698.97*	*(6,654.97)*	*117.04%*	*39,312.00*	*41,985.88*	*(2,673.88)*	*106.80%*	*50,560.00*	*28.61%*	*11,248.00*
Expenses	55,075.00	26,664.27	*28,410.73*	*48.41%*	61,900.00	40,724.76	*21,175.24*	*65.79%*	66,530.00	*7.48%*	*4,630.00*
										#DIV/0!	
Net Total Airport	**(16,031.00)**	**19,034.70**	**(35,065.70)**	**-118.74%**	**(22,588.00)**	**1,261.12**	**(23,849.12)**	**-5.58%**	**(15,970.00)**	**-29.30%**	**(6,618.00)**
Public Works - Buildings & Grounds & Streets											
Revenues											
Total Buildings & Grounds	*800.00*	*692.77*	*107.23*	*86.60%*	*1,000.00*	*-*	*1,000.00*	*0.00%*	*1,000.00*	*0.00%*	*0.00*
Total Streets	*429,084.00*	*441,659.13*	*(12,575.13)*	*102.93%*	*431,200.00*	*301,184.68*	*130,015.32*	*69.85%*	*401,164.00*	*-6.97%*	*(30,036.00)*
Buildings & Grounds RevenueTotal	***429,884.00***	***442,351.90***	***(12,467.90)***	***102.90%***	***432,200.00***	***301,184.68***	***131,015.32***	***69.69%***	***402,164.00***	***-6.95%***	***(30,036.00)***
Expenses											
Total Buildings & Grounds	*487,500.00*	*429,014.79*	*58,485.21*	*88.00%*	*150,410.00*	*174,235.95*	*(23,825.95)*	*115.84%*	*207,100.00*	*37.69%*	*56,690.00*
Total Streets	*837,431.00*	*848,648.06*	*(11,217.06)*	*101.34%*	*677,700.00*	*430,731.38*	*246,968.62*	*63.56%*	*848,140.00*	*25.15%*	*170,440.00*
Buildings & Grounds Expense Total	***1,324,931.00***	***1,277,662.85***	***47,268.15***	***96.43%***	***828,110.00***	***604,967.33***	***223,142.67***	***73.05%***	***1,055,240.00***	***27.43%***	***113,750.00***
Net Total Public Works (B&G & Streets)	**(895,047.00)**	**(835,310.95)**	**(59,736.05)**	**93.33%**	**(395,910.00)**	**(303,782.65)**	**(92,127.35)**	**76.73%**	**(653,076.00)**	**64.96%**	**(257,166.00)**
Building & Zoning											
Revenues	***8,050.00***	***18,657.13***	***(10,607.13)***	***231.77%***	***12,000.00***	***23,967.41***	***(11,967.41)***	***199.73%***	***20,000.00***	***66.67%***	***8,000.00***
Expenses	***104,000.00***	***89,162.76***	***14,837.24***	***85.73%***	***97,550.00***	***28,767.79***	***68,782.21***	***29.49%***	***108,705.00***	***11.44%***	***11,155.00***
Net Total Building & Zoning	**(95,950.00)**	**(70,505.63)**	**(25,444.37)**	**73.48%**	**(85,550.00)**	**(4,800.38)**	**(80,749.62)**	**5.61%**	**(88,705.00)**	**3.69%**	**3,155.00**
Cemetery											
Revenues	***32,810.00***	***42,080.00***	***(9,270.00)***	***128.25%***	***34,500.00***	***35,075.00***	***(575.00)***	***101.67%***	***50,800.00***	***47.25%***	***16,300.00***
Expenses	***10,050.00***	***4,656.72***	***5,393.28***	***46.34%***	***87,650.00***	***54,461.12***	***33,188.88***	***62.13%***	***90,110.00***	***2.81%***	***2,460.00***
Net Total Cemetery	**22,760.00**	**37,423.28**	**(14,663.28)**	**164.43%**	**(53,150.00)**	**(19,386.12)**	**(33,763.88)**	**36.47%**	**(39,310.00)**	**-26.04%**	**(13,840.00)**
Economic Development											
Revenues	*-*	***204,814.02***	***(204,814.02)***		*-*	***117,052.03***	***0.00***	***#DIV/0!***	*-*	***#DIV/0!***	***0.00***
Expenses	***80,770.00***	***290,434.41***	***(209,664.41)***	***359.58%***	***129,425.00***	***176,605.93***	***(47,180.93)***	***136.45%***	***136,925.00***	***5.79%***	***7,500.00***
Net Total Economic Development	**(80,770.00)**	**(85,620.39)**	**4,850.39**	**106.01%**	**(129,425.00)**	**(59,553.90)**	**47,180.93**	**46.01%**	**(136,925.00)**	**5.79%**	**7,500.00**
Public Safety											
Revenues											
Total Police Department	*121,041.00*	*134,183.01*	*(13,142.01)*	*110.86%*	*137,902.00*	*104,816.98*	*33,085.02*	*76.01%*	*142,990.00*	*3.69%*	
Total Fire & EMS	*18,000.00*	*19,118.84*	*(1,118.84)*	*106.22%*	*17,800.00*	*20,946.07*	*(3,146.07)*	*117.67%*	*20,950.00*	*17.70%*	
Total Health & Human Services											
Public Safety Revenue Total	***139,041.00***	***153,301.85***	***(14,260.85)***	***110.26%***	***155,702.00***	***125,763.05***	***29,938.95***	***80.77%***	***163,940.00***	***5.29%***	***8,238.00***
Expenses											
Total Police Department	*1,665,179.00*	*1,674,331.68*	*(9,152.68)*	*100.55%*	*1,894,017.00*	*1,428,611.47*	*465,405.53*	*75.43%*	*1,830,770.00*	*-3.34%*	*(63,247.00)*
Total Fire & EMS	*268,685.00*	*282,368.30*	*(13,683.30)*	*105.09%*	*327,741.00*	*308,605.46*	*19,135.54*	*94.16%*	*303,956.00*	*-7.26%*	
Total Health & Human Services	*2,000.00*	*5,977.28*	*(3,977.28)*	*298.86%*	*1,000.00*	*5,435.63*	*(4,435.63)*	*543.56%*	*1,000.00*	*0.00%*	
Public Safety Expense Total	***1,935,864.00***	***1,962,677.26***	***(26,813.26)***	***101.39%***	***2,222,758.00***	***1,742,652.56***	***480,105.44***	***78.40%***	***2,135,726.00***	***-3.92%***	***(87,032.00)***
Net Total Public Safety	**(1,796,823.00)**	**(1,809,375.41)**	**12,552.41**	**100.70%**	**(2,067,056.00)**	**(1,616,889.51)**	**(450,166.49)**	**78.22%**	**(1,971,786.00)**	**-4.61%**	**(95,270.00)**
Culture - Aquatic, CC/SC, Parks, Recreation											

	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 10/31/2026	2026 Budget Less Actual	% S/B 83.33%	2027 Budget Future Year 12/31/2027	2026 to 2027 % S/B 83.33%	
Revenues											
Total Aquatic Center	*167,000.00*	*240,311.61*	*(73,311.61)*	*143.90%*	*175,000.00*	*134,504.75*	*40,495.25*	*76.86%*	*184,000.00*	*5.14%*	*9,000.00*
Total Symons Center										*#DIV/0!*	*0.00*
Total Community / Senior Center	*32,500.00*	*42,303.79*	*(9,803.79)*	*130.17%*	*48,140.00*	*46,862.57*	*1,277.43*	*97.35%*	*52,140.00*	*8.31%*	*4,000.00*
Total Recreation	*14,300.00*	*21,313.01*	*(7,013.01)*	*149.04%*	*23,300.00*	*22,758.50*	*541.50*	*97.68%*	*23,300.00*	*0.00%*	*0.00*
Total Parks	*25,500.00*	*26,683.03*	*(1,183.03)*	*104.64%*	*24,000.00*	*16,360.50*	*7,639.50*	*68.17%*	*15,000.00*	*-37.50%*	*(9,000.00)*
Parks & Recreation Revenue Total	***239,300.00***	***330,611.44***	***(91,311.44)***	***138.16%***	***270,440.00***	***220,486.32***	***49,953.68***	***81.53%***	***274,440.00***	***1.48%***	***4,000.00***
Expenses											
Total Aquatic Center	*224,510.00*	*186,040.28*	*38,469.72*	*82.87%*	*244,250.00*	*203,958.40*	*40,291.60*	*83.50%*	*252,260.00*	*3.28%*	*8,010.00*
Total Symons Center	*55,000.00*	*86,804.63*	*(31,804.63)*	*157.83%*	*53,200.00*	*12,091.13*	*41,108.87*	*22.73%*	*35,500.00*	*-33.27%*	*(17,700.00)*
Total Community / Senior Center	*266,766.00*	*259,609.92*	*7,156.08*	*97.32%*	*339,220.00*	*244,168.81*	*95,051.19*	*71.98%*	*330,580.00*	*-2.55%*	*(8,640.00)*
Total Recreation	*47,250.00*	*36,409.25*	*10,840.75*	*77.06%*	*45,500.00*	*42,237.99*	*3,262.01*	*92.83%*	*45,500.00*	*0.00%*	*0.00*
Total Parks	*20,500.00*	*20,033.22*	*466.78*	*97.72%*	*261,250.00*	*38,148.05*	*223,101.95*	*14.60%*	*81,810.00*	*-68.69%*	*(179,440.00)*
Parks & Recreation Expense Total:	***614,026.00***	***588,897.30***	***25,128.70***	***95.91%***	***943,420.00***	***540,604.38***	***402,815.62***	***57.30%***	***745,650.00***	***-20.96%***	***(197,770.00)***
Net Total Culture	**(374,726.00)**	**(258,285.86)**	**(116,440.14)**	**68.93%**	**(672,980.00)**	**(320,118.06)**	**(352,861.94)**	**47.57%**	**(471,210.00)**	**-29.98%**	**(201,770.00)**
Refuse											
Revenues											
Total Garbage & Recycling	*287,000.00*	*328,180.29*	*(41,180.29)*	*114.35%*	*331,280.00*	*280,848.07*	*50,431.93*	*84.78%*	*346,000.00*	*4.44%*	
Total Landfill	*69,000.00*	*81,919.95*	*(12,919.95)*	*118.72%*	*15,250.00*	*20,055.00*	*(4,805.00)*	*131.51%*	*-*	*-100.00%*	
Refuse Revenue Total	***356,000.00***	***410,100.24***	***(54,100.24)***	***115.20%***	***346,530.00***	***300,903.07***	***45,626.93***	***86.83%***	***346,000.00***	***-0.15%***	***(530.00)***
Expenses											
Total Garbage & Recycling	*282,000.00*	*288,065.32*	*(6,065.32)*	*102.15%*	*295,000.00*	*234,605.50*	*60,394.50*	*79.53%*	*324,100.00*	*9.86%*	
Total Landfill	*85,770.00*	*74,058.64*	*11,711.36*	*86.35%*	*31,650.00*	*16,961.27*	*14,688.73*	*53.59%*	*35,060.00*	*10.77%*	
Refuse Expense Total	***367,770.00***	***362,123.96***	***5,646.04***	***98.46%***	***326,650.00***	***251,566.77***	***75,083.23***	***77.01%***	***359,160.00***	***9.95%***	***32,510.00***
Net Total Refuse	**(11,770.00)**	**47,976.28**	**(59,746.28)**	**-407.61%**	**19,880.00**	**49,336.30**	**(29,456.30)**	**248.17%**	**(13,160.00)**	**-166.20%**	**33,040.00**
Fire Calls											
Revenues	***25,000.00***	***21,194.00***			***25,000.00***	***11,496.00***	***13,504.00***	***45.98%***	***20,000.00***	***-20.00%***	
Expenses	***20,000.00***	***19,494.00***	***506.00***	***97.47%***	***25,000.00***	***12,296.00***	***12,704.00***	***49.18%***	***20,000.00***	***-20.00%***	
Net Total Fire Calls	**5,000.00**	**1,700.00**	**(506.00)**	**34.00%**	**-**	**(800.00)**	**800.00**	**#DIV/0!**	**-**	**#DIV/0!**	
Taxi											
Revenues	***375,000.00***	***277,005.45***			***341,608.00***	***40,020.50***	***301,587.50***	***11.72%***	***-***	***-100.00%***	***(341,608.00)***
Expenses	***375,000.00***	***355,760.66***	***19,239.34***	***94.87%***	***397,220.00***	***129,293.15***	***267,926.85***	***32.55%***	***-***	***-100.00%***	***(397,220.00)***
Net Total Taxi	**-**	**(78,755.21)**	**(19,239.34)**	**#DIV/0!**	**(55,612.00)**	**(89,272.65)**	**33,660.65**	**160.53%**	**-**	**-100.00%**	**(55,612.00)**
Room Tax / Tourism (City Portion Only - 30%, Greater Richland Tourism 70%)											
Revenues	***122,375.00***	***57,698.76***	***64,676.24***	***47.15%***	***28,760.00***	***65,873.02***	***(37,113.02)***	***229.04%***	***96,190.00***	***234.46%***	***67,430.00***
Expenses	***150,843.00***	***44,260.76***	***106,582.24***	***29.34%***	***26,965.00***	***39,509.07***	***(12,544.07)***	***146.52%***	***72,000.00***	***167.01%***	***45,035.00***
Net Room Tax /Tourism	**(28,468.00)**	**13,438.00**	**(41,906.00)**	**-47.20%**	**1,795.00**	**26,363.95**	**(24,568.95)**	**1468.74%**	**24,190.00**	**1247.63%**	**(22,395.00)**
All Other - Not listed within a Specific Department											
Revenues											
Total Tax Levy	*2,332,552.00*	*2,332,552.00*	*0.00*	*100.00%*	*2,335,854.00*	*2,143,812.10*	*192,041.90*	*91.78%*	*2,423,652.00*	*3.76%*	*48,473.04*
Total Other Taxes (PILOT, Mobile Homes, Etc)	*544,000.00*	*571,070.58*	*(27,070.58)*	*104.98%*	*593,700.00*	*457,032.70*	*136,667.30*	*76.98%*	*582,368.00*	*-1.91%*	
Total Intergvmnt'l - State & Fed Aid + Grants + Utility Reimb	*139,495.00*	*150,576.13*	*(11,081.13)*	*107.94%*			*0.00*	*#DIV/0!*		*#DIV/0!*	
Total Franchise Fees			*0.00*	*#DIV/0!*			*0.00*	*#DIV/0!*		*#DIV/0!*	
Total Interest Income			*0.00*	*#DIV/0!*			*0.00*	*#DIV/0!*		*#DIV/0!*	
Total Miscellaneous Revenues	*1,851,258.00*	*1,763,712.82*	*87,545.18*	*95.27%*	*2,030,706.00*	*840,381.58*	*1,190,324.42*	*41.38%*	*1,998,737.00*	*-1.57%*	
Total Grants/Debt Service/Designated Fund Transfers/Etc - For Sp	*-*	*-*	*0.00*	*#DIV/0!*	*-*	*-*	*0.00*	*#DIV/0!*	*4,280,250.00*	*#DIV/0!*	
All Other Revenue Total	***4,867,305.00***	***4,817,911.53***	***49,393.47***	***98.99%***	***4,960,260.00***	***3,441,226.38***	***1,519,033.62***	***69.38%***	***9,285,007.00***	***87.19%***	
Expenses											
Total Insurance	*293,700.00*	*120,948.13*	*172,751.87*	*41.18%*	*158,700.00*	*111,916.34*	*46,783.66*	*70.52%*	*120,500.00*	*-24.07%*	*(38,200.00)*
Total Audit & Legal	*152,500.00*	*113,163.69*	*39,336.31*	*74.21%*	*130,000.00*	*114,819.86*	*15,180.14*	*88.32%*	*151,000.00*	*16.15%*	*21,000.00*
Total Data Processing	*54,300.00*	*55,582.97*	*(1,282.97)*	*102.36%*	*69,400.00*	*38,219.41*	*31,180.59*	*55.07%*	*70,500.00*	*1.59%*	*1,100.00*
Total Celebrations	*-*	*-*	*0.00*	*#DIV/0!*	*-*	*-*	*0.00*	*#DIV/0!*	*-*	*#DIV/0!*	*0.00*
Total Debt Service	*416,384.00*	*369,742.87*	*46,641.13*	*88.80%*	*414,628.00*	*413,690.34*	*937.66*	*99.77%*	*498,810.00*	*20.30%*	*84,182.00*
Total Unallocated Contingency	*42,670.00*	*693.64*	*41,976.36*	*1.63%*	*2,749,000.00*	*46,988.75*	*2,702,011.25*	*1.71%*	*4,335,681.00*	*57.72%*	*1,586,681.00*
All Other Expense Total	***959,554.00***	***660,131.30***	***299,422.70***	***68.80%***	***3,521,728.00***	***725,634.70***	***2,796,093.30***	***20.60%***	***5,176,491.00***	***46.99%***	
Net Total All Other	**3,907,751.00**	**4,157,780.23**	**(250,029.23)**	**106.40%**	**1,438,532.00**	**2,715,591.68**	**(1,277,059.68)**	**188.78%**	**4,108,516.00**	**185.60%**	

	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 10/31/2026	2026 Budget Less Actual	% S/B 83.33%	2027 Budget Future Year 12/31/2027	2026 to 2027 % S/B 83.33%
Capital Outlay										
Revenues										
ARPA Funds	*123,000.00*	*82,614.14*	*40,385.86*	*67.17%*	*-*	*-*	*0.00*	*#DIV/0!*	*-*	*#DIV/0!*
Grant Funds	*3,140,000.00*	*96,559.73*	*3,043,440.27*	*3.08%*	*2,749,000.00*	*-*	*2,749,000.00*	*0.00%*	*-*	*-100.00%*
Other Miscellaneous	*5,000.00*	*13,318.45*	*(8,318.45)*	*266.37%*	*-*	*1,888.05*	*(1,888.05)*	*#DIV/0!*	*-*	*#DIV/0!*
Transfers In / Undesignated Funds Used	*-*	*17,479.00*	*(17,479.00)*	*#DIV/0!*	*1,352,433.50*	*-*	*1,352,433.50*	*0.00%*	*723,000.00*	*-46.54%*
Capital Outlay Revenue Total	***3,268,000.00***	***209,971.32***	***3,058,028.68***	***6.43%***	***4,101,433.50***	***1,888.05***	***4,099,545.45***	***0.05%***	***723,000.00***	***-82.37%***
Expenses										
Capital Outlay Expense Total	***3,781,250.00***	***196,785.81***	***3,584,464.19***	***5.20%***	***1,518,100.00***	***417,803.03***	***1,100,296.97***	***27.52%***	***690,500.00***	***-54.52%***
Net Capital Outlay	**(513,250.00)**	**13,185.51**	**(526,435.51)**	**-2.57%**	**2,583,333.50**	**(415,914.98)**	**2,999,248.48**	**-16.10%**	**32,500.00**	**-98.74%**
Revenues	$ 10,195,587.00	$ 7,500,546.25	$ 2,593,240.20	*73.57%*	$ 11,042,743.50	$ 5,073,913.75	$ 6,085,881.78	*45.95%*	$ 11,703,529.00	*5.98%* $ 660,785.50
Expenditures	$ 10,428,013.00	$ 6,493,366.89	$ 3,934,646.11	*62.27%*	$ 10,930,151.00	$ 5,261,936.98	$ 5,668,214.02	*48.14%*	$ 11,390,682.00	*4.21%* $ 460,531.00
Library Transfer Out	$ 306,969.00	$ 306,969.00	$ -	*100.00%*	$ 312,428.00	$ 312,428.00	$ -	*100.00%*	$ 312,847.00	*0.13%*
Net Revenue Less Expenditure	**$ (539,395.00)**	**$ 700,210.36**	**$ (1,341,405.91)**		**$ (199,835.50)**	**$ (500,451.23)**	**$ 417,667.76**		**$ -**	
Ferguson Land Purchase (Contingency Funds)		$ 646,468.29							(723,000.00)	10-49800-000
Actual Net / Revenue Over Expense	***$ (539,395.00)***	***$ 1,346,678.65***	***$ (1,341,405.91)***		***$ (199,835.50)***	***$ (500,451.23)***	***$ 417,667.76***		***$ (723,000.00)***	Designated Funds Allocated

CITY OF RICHLAND CENTER - TREASURER'S REPORT

10/31/2026

Bank	FUNDS	Int Rate	BEG/MO BAL	+ RECEIPTS	Transfers In/(Out) Between Accounts	- DISBURSEMENTS	END/MO BAL
PCB	**City General Unassigned:**	3.05%	**$ 178,857.48**	$ 496,281.20		$ 533,330.75	**$ 141,807.93**
LGIP	**#1 State Investments - Unassigned**	3.95%	**$ 3,395,372.02**	$ 111,741.62			**$ 3,507,113.64**
PCB	**Property Tax Account (partial unassigned)**	3.05%	**$ 255.45**	$ 0.65			**$ 256.10**
LGIP	**#2 Landfill long term care (for landfill issues)**	3.95%	**$ 689,719.41**	$ 2,312.26			**$ 692,031.67**
LGIP	**#3 TIF-Panorama Estates (TIF 6)**	3.95%	**$ 292,470.87**	$ 980.50			**$ 293,451.37**
LGIP	**#6 TIF 2-5 (only #4)**	3.95%	**$ 159,190.52**	$ 533.68			**$ 159,724.20**
CFB	RLF Business Savings	0.50%	**$ (0.00)**				**$ (0.00)**
CFB	RLF Business Checking		**$ 5,000.00**				**$ 5,000.00**
LGIP	#7 - RLF Account	0%	**$ 176,077.82**	$ 590.29			**$ 176,668.11**
	RESTRICTED FUNDS: (by outside entity)		**$ -**				
PCB	CDBG Housing RLF	3.05%	**$ 9,135.86**	$ 23.35			**$ 9,159.21**
Richlan	Landfill Long Term Care CD to 2045	2.48%	**$ 331,292.80**				**$ 331,292.80**
CFB	Landfill Long Term Care CD to 2045	1.40%	**$ 311,821.53**				**$ 311,821.53**
PCB	Library Checking	3.05%	**$ 394,524.91**	$ 983.07		$ 28,168.44	**$ 367,339.54**
PCB	Room Tax	3.05%	**$ 10,735.49**	$ 25,737.89			**$ 36,473.38**
PCB	Greater Richland Tourism	3.05%	**$ 0.00**				**$ 0.00**
PCB	Redevelopment Authority	3.05%	**$ 75,204.38**	$ 192.21			**$ 75,396.59**
LGIP	**#5 Renew RC Loan Program-Affordable Housi**	4.39%	**$ 897,768.79**	$ 3,009.73			**$ 900,778.52**
PCB	**Renew RC Loan Program-Checking**	3.05%	**$ 82,346.00**	$ 210.47			**$ 82,556.47**
	COMMITTED: (by resolution of the Council)		**$ -**				
LGIP	**#4 Projects committed**	3.95%	**$ 3,062,664.60**	**$ 10,267.46**			**$ 3,072,932.06**
	ASSIGNED: (for specific use, not assigned)		**$ -**				
PCB	Cemetery CDs	2.34% & 3.21%	**$ 5,159.12**	$ 2.24			**$ 5,161.36**
PCB	Centennial Committee	3.05%	**$ 3,029.79**	$ 7.74			**$ 3,037.53**
Royal	Canine Fund	0%	**$ 48,715.52**	$ 1,735.00		$ 1,310.10	**$ 49,140.42**
PCB	Park/Rec/Comm Center	3.05%	**$ 12,606.54**	$ 32.22			**$ 12,638.76**
LGIP	#8 - Aquatic Center	3.95%	**$ 248,960.92**	$ 834.63			**$ 249,795.55**
	Total Interest Earned in Current Month			***$ 31,664.21***	$ -		

	LOANS					**5/31/2026**	
	Loans:		Total Debt 4/30/2026	2026 Principle	Loan Term End	Balance	
	Richland County Bank (2%)		$ -	$ -	Paid off 2024	$ -	
	WPPI (no interest)		$ 6,323.90	$ 421.62	10/28/2027	$ 5,902.28	As of 4/1/2026
	State Trust Fund Loan - Panorama Est TIF 6 (3.5%)		$ -	$ -	Paid off 2021	$ -	
Ehlers	Bonding - Panorama Estates TIF 6 (1.8%)		$ 550,000.00	$ 50,000.00	4/1/2037	$ 550,000.00	As of 12/31/2026
CFB	CFB Haseltine 389,390/Westside Dr $752,000(2.73%)		$ 250,000.00	$ 102,000.00	4/1/2028	$ 250,000.00	As of 12/31/2026
Ehlers	*Aquatic Center Bonding (20 Years)*		$ 2,940,000.00	$ 205,000.00	8/1/2038	$ 2,940,000.00	As of 12/31/2026 - Payr
			$ 3,746,323.90	$ 357,421.62		**$ 3,745,902.28**	
	Debt Capacity - WI Department of Revenue - 2026					**$ 24,879,515.00**	

$ 10,390,909.82	***$ 655,476.21***	***$ -***	***$ 562,809.29***	***$ 10,483,576.74***
Beg Bal	***Receipts***	***Transfer***	***Expenditures***	***End Bal***

Net Increase / (Decrease) in Funds Available $ 92,666.92

3 Months of Operating Cost Calculation	Actual 2025	Budget 2026	Budget 2027			
Total Budget	$ 6,817,666.67	$ 11,310,054.00	$ 11,703,529.00			
Less: Unallocated Contingency	$ (691.64)	$ (2,749,000.00)	$ (55,431.00)			
Less: Capital Outlay	$ (196,785.81)	$ (1,518,100.00)	$ (4,970,750.00)			
Total Annual Operations	$ 6,620,189.22	$ 7,042,954.00	$ 6,677,348.00			
25% of Total Operations	**$ 1,655,047.31**	**$ 1,760,738.50**	**$ 1,669,337.00**			
50% of Total Operations	$ 3,310,094.61	$ 3,521,477.00	$ 3,338,674.00			
		10/31/2026				
12/31/2025 Ending "Cash" Balances	**$ 13,107,044.42**	$ 10,483,576.74	**% of Prev. Yr Operating Budget**			
Undesignated Funds	**$ 5,390,269.00**	**$ 5,000,465.52**	**75.53%**			**S/B 25-50% of Operating Budget**
Restricted Funds	**$ 5,717,611.00**	**$ 6,260,243.06**				
Landfill Closure	629,903.00	$ 643,114.33				
Tourism	37,458.00	$ 0.00				
Affordable Housing	873,342.00	$ 900,778.52				
Aquatic Center	242,187.00	$ 249,795.55				
Future Rural Development	75,307.00	$ 75,396.59				
Conservation & Development	103,666.00	$ 103,666.00				
Housing Ec Dev Loans	628,365.00	$ 628,365.00				
Library Operations	246,635.00	$ 367,339.54				
Renew Richland Center Loans	80,541.00	$ 82,556.47				
TID	136,299.00	136,299.00				
Capital Outlay	2,663,908.00	$ 3,072,932.06				
Non-Spendable Funds	**$ 218,763.00**	**$ 218,763.00**				
Prepayments	116,147.00	$ 116,147.00				
Ec Dev Loans	57,316.00	$ 57,316.00				
Del PP Tax	45,300.00	$ 45,300.00				
Non-Spendable Funds	**$ 233,578.00**	**$ 235,940.54**				
Park & CC Center	12,330.00	$ 12,638.76				
Cemetery Perp Care	4,186.00	$ 5,161.36				
Canine Units	48,062.00	$ 49,140.42				
Child Safety	137.00	$ 137.00				
RLF Loans	168,863.00	$ 168,863.00				
	$ 11,560,221.00	**$ 11,715,412.12**				
S/B Close to 25% of Operating Budget	**1,546,823.42**	**-**				

City of Richland Center - Finance Committee Council Payment Approval Report - December 1, 2026
Invoices Approved by Dept Head Entered into System between 10/30/2026 and 11/25/2026

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
ABT SWAYNE LAW LLC	9/8/2026	Leglas: Ordinance/Traffic $102.00 - Total Inv $282 - $180.00 S/b Billed to Township	$ 102.00		11/19/2026	GenGov't	11/24/2026
TOTAL	*ABT SWAYNE LAW LLC*			*$ 102.00*			
Accurate Appraisal LLC	10/1/2026	Accurate Appraisal - Mo Assessment Services	$ 3,750.00		11/5/2026	GenGov't	11/24/2026
TOTAL	*Accurate Appraisal LLC*			*$ 3,750.00*			
TOTAL	*AFLAC - Payroll - EE Withholding*			*$ 262.70*			
ALL AMERICAN DO IT CENTER	10/27/2026	PW/B&G: Footbridge Repairs	$ 294.84		11/19/2026	Public Works	11/19/2026
TOTAL	*ALL AMERICAN DO IT CENTER*			*$ 294.84*			
ALLIANT ENERGY/WPL	11/9/2026	Airport: Cty Hwy B Hanger	$ 38.88		11/19/2026	Public Works	11/19/2026
ALLIANT ENERGY/WPL	11/9/2026	Airport: Cty Hwy B Runway Lt	$ 170.82		11/19/2026	Public Works	11/19/2026
ALLIANT ENERGY/WPL	11/2/2026	Airport: Terminal bldg electric	$ 125.87		11/12/2026	Public Works	11/19/2026
ALLIANT ENERGY/WPL	11/10/2026	PW/B&G: Hwy 80 Shelter	$ 27.49				
ALLIANT ENERGY/WPL	11/13/2026	PW/Streets: Street Lts 14-Walmart	$ 16.29				
TOTAL	*ALLIANT ENERGY/WPL*			*$ 379.35*			
AMAZON CAPITAL SERVICES	11/17/2026	ARPA: 18 Office Chairs for Council Chambers	$ 2,396.88			GenGov't	11/24/2026
AMAZON CAPITAL SERVICES	11/18/2026	ARPA: City Office - Ceiling Mount for Council Chambers	$ 79.98				
AMAZON CAPITAL SERVICES	11/18/2026	ARPA: City Office - Chairs for Council Chambers	$ 1,193.94				
AMAZON CAPITAL SERVICES	11/21/2026	ARPA: City Office - Door Handle for New Security Lock	$ 15.98				
AMAZON CAPITAL SERVICES	11/19/2026	ARPA: City Office / Council - Folding Table	$ 119.99				
AMAZON CAPITAL SERVICES	11/20/2026	ARPA: City Office/Council: Podium, Keyboard Stand, Digital Timer, Deadbolt Fingerprint Lock	$ 246.97				
AMAZON CAPITAL SERVICES	11/23/2026	ARPA: Office - Fingerprint Door Lever	$ 99.98				
AMAZON CAPITAL SERVICES	11/2/2026	ARPA: Office: Wireless Keyboard & Mouse for Amanda	$ 26.59		11/19/2026	GenGov't	11/24/2026
AMAZON CAPITAL SERVICES	11/17/2026	Office: Holiday Party Supplies - Labels	$ 25.20			GenGov't	11/24/2026
AMAZON CAPITAL SERVICES	10/30/2026	Office: Keyboard & Mouse & Desk Calendar - Misty	$ 69.98		11/19/2026	GenGov't	11/24/2026
AMAZON CAPITAL SERVICES	11/10/2026	Office: Paper	$ 51.99			GenGov't	11/24/2026
AMAZON CAPITAL SERVICES	11/10/2026	Office: Paper	$ 51.99			GenGov't	11/24/2026
AMAZON CAPITAL SERVICES	10/28/2026	Office: Roller Shades for Indoor Windows	$ 136.38		11/12/2026	GenGov't	11/24/2026
AMAZON CAPITAL SERVICES	11/23/2026	Parks & Rec: CC Supplies, Poms, Staples, Paper	$ 100.93				
AMAZON CAPITAL SERVICES	11/24/2026	Parks & Rec: Misc Supplies Returned	$ (56.99)				
AMAZON CAPITAL SERVICES	11/24/2026	Parks & Rec: Pool Water Tester Kit, Fittings	$ 595.04				
AMAZON CAPITAL SERVICES	11/17/2026	Police: Electric Stapler Staples, Paper, Mini Blinds, Staples	$ 100.70			Public Safety	11/30/2026
AMAZON CAPITAL SERVICES	11/5/2026	PW/B&G: Mirror Clips, Faucet Adaptors - Water Compliant	$ 294.98			GenGov't	11/24/2026
AMAZON CAPITAL SERVICES	11/6/2026	PW/B&G: Two-Way Radio Holster Case	$ 19.98			Public Works	11/19/2026
AMAZON CAPITAL SERVICES	11/24/2026	PW/Streets: Rooftop Strobe Light, Snow Plow Guide Markers, Reflective Driveway Markers	$ 182.97				
AMAZON CAPITAL SERVICES	11/16/2026	PW/Streets: Truck #55 Strobe Light Replacement	$ 44.99			GenGov't	11/24/2026
AMAZON CAPITAL SERVICES	11/12/2026	Zoning: Dry Erase Whiteboard	$ 60.05			GenGov't	11/24/2026
TOTAL	*AMAZON CAPITAL SERVICES*			*$ 5,858.50*			
TOTAL	*American Heritage Life Insurance Company - Payroll EE Withholding*			*$ 167.58*			
ASCAP, American Society of Composers	11/23/2026	Parks & Rec: Annual License Fees	$ 470.46				
TOTAL	*ASCAP, American Society of Composers*			*$ 470.46*			
TOTAL	*ASSURITY LIFE INSURANCE COMPANY - Employe Withholding*			*$ 41.57*			
AUTO VALUE PARTS STORES	11/23/2026	PW/Streets: Oil Filters for Dome	$ 7.27				
TOTAL	*AUTO VALUE PARTS STORES*			*$ 7.27*			

City of Richland Center - Finance Committee Council Payment Approval Report - December 1, 2026

Invoices Approved by Dept Head Entered into System between 10/30/2026 and 11/25/2026

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
AUTO ZONE	10/24/2026	Police: Squad Car Oil Change	$ 52.98		11/5/2026	Public Safety	11/30/2026
TOTAL	*AUTO ZONE*			*$ 52.98*			
BADGER WELDING SUPPLY, INC	10/31/2026	PW/Streets: Monthly Cylinder Rentals	$ 13.95				
TOTAL	*BADGER WELDING SUPPLY, INC*			*$ 13.95*			
BFI Waste Services	10/31/2026	PW/Refuse: Garbage & Recycling Services	$ 16,808.60		11/12/2026	Public Works	11/19/2026
BFI Waste Services	10/31/2026	PW/Refuse: Garbage & Recycling Services	$ 5,706.85		11/12/2026	Public Works	11/19/2026
TOTAL	*BFI Waste Services*			*$ 22,515.45*			
BOARDMAN & CLARK LLP	11/10/2026	Legal: Mayor Contact regarding Administrator Resignation	$ 632.50				
BOARDMAN & CLARK LLP	11/12/2026	Legal: Police Union Contract Negotiations	$ 1,677.50				
TOTAL	*BOARDMAN & CLARK LLP*			*$ 2,310.00*			
TOTAL	*Champion Health*	*Payroll: EE Withholding*		*$ 614.00*			
COMMAND CENTRAL	11/1/2026	ELECTIONS: Renewal of Equipment Hardware Maint Agreement	$ 850.00		11/12/2026	GenGov't	11/24/2026
TOTAL	*COMMAND CENTRAL*			*$ 850.00*			
COMMUNITY CENTER	11/16/2026	Parks & Rec: Lisa Muth - CC Meeting Rooom - Cancelled Reservation	$ 70.00		11/19/2026	GenGov't	11/24/2026
COMMUNITY CENTER	11/9/2026	Parks & Rec:Jennifer Sidie - CC Gym - Cancelled Reservation	$ 100.00		11/19/2026	GenGov't	11/24/2026
TOTAL	*COMMUNITY CENTER*			*$ 170.00*			
COMPUTER DOCTORS LLC	10/29/2026	Zoning: Updated Laptop	$ 75.00		11/19/2026	GenGov't	11/24/2026
TOTAL	*COMPUTER DOCTORS LLC*			*$ 75.00*			
TOTAL	*Delta Dental - EE Withholding*			*$ 614.68*			
EGOLDFAX	11/10/2026	City Hall: Faxing	$ 14.99			GenGov't	11/24/2026
EGOLDFAX	11/10/2026	Police: Faxing	$ 15.00			Public Safety	11/30/2026
EGOLDFAX	11/10/2026	Police: One time Fax Porting Fee	$ 21.00			Public Safety	11/30/2026
TOTAL	*EGOLDFAX*			*$ 50.99*			
FERRELLGAS	10/26/2026	PW/Airport: Airport Heat - AIRPORT/HEAT	$ 40.00		11/19/2026	Public Works	11/19/2026
TOTAL	*FERRELLGAS*			*$ 40.00*			
FIRE PROTECTION SPECIALISTS INC	8/10/2026	PW/B&G: Annual Fire Extinguisher Inspections per NFPA 10	$ 210.48		11/19/2026	Public Works	11/19/2026
TOTAL	*FIRE PROTECTION SPECIALISTS INC*			*$ 210.48*			
FRONTIER	11/1/2026	Police: Voice Grade Channel Termination	$ 10.70		11/12/2026	Public Safety	11/30/2026
FRONTIER	11/9/2026	PW/Airport: 608-383-0969 Phone Line	$ 151.42		11/19/2026	Public Works	11/19/2026
FRONTIER	11/9/2026	PW/Airport: 608-647-4237 Phone Line	$ 151.42		11/19/2026	Public Works	11/19/2026
TOTAL	*FRONTIER*			*$ 313.54*			
GENUINE TELECOM	11/1/2026	1050 N Orange	$ 130.00		11/12/2026	Park Board	11/23/2026
GENUINE TELECOM	11/1/2026	1050 N Orange	$ 36.88		11/12/2026	Park Board	11/23/2026
GENUINE TELECOM	11/1/2026	1050 N Orange	$ 35.38		11/12/2026	Park Board	11/23/2026
GENUINE TELECOM	11/1/2026	1050 N Orange - Alarm	$ 36.88		11/12/2026	Public Works	11/19/2026
GENUINE TELECOM	11/1/2026	1050 N Orange Ln 2	$ 40.63		11/12/2026	Public Works	11/19/2026
GENUINE TELECOM	11/1/2026	1050 N Orange Ln 3	$ 41.88		11/12/2026	GenGov't	11/24/2026
GENUINE TELECOM	11/1/2026	450 S Main / Muni Bldng Line #2	$ 36.88		11/12/2026	GenGov't	11/24/2026
GENUINE TELECOM	11/1/2026	608-647-2103	$ 35.38		11/12/2026	Public Safety	11/30/2026
GENUINE TELECOM	11/1/2026	608-647-2104	$ 36.88		11/12/2026	Public Safety	11/30/2026
GENUINE TELECOM	11/1/2026	608-647-3559	$ 36.13		11/12/2026	Public Works	11/19/2026
GENUINE TELECOM	11/1/2026	608-647-6316	$ 38.75		11/12/2026	Public Safety	11/30/2026
GENUINE TELECOM	11/1/2026	608-647-8126	$ (18.44)		11/12/2026	Public Safety	11/30/2026
GENUINE TELECOM	11/1/2026	Assessor / Muni Bldng Line #3	$ 42.39		11/12/2026	GenGov't	11/24/2026

City of Richland Center - Finance Committee Council Payment Approval Report - December 1, 2026
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Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
GENUINE TELECOM	11/1/2026	City Office / Muni Bldng Line #1	$ 17.10		11/12/2026	GenGov't	11/24/2026
GENUINE TELECOM	11/1/2026	Clerk Fax	$ (22.13)		11/12/2026	GenGov't	11/24/2026
GENUINE TELECOM	11/1/2026	Mayor	$ 35.38		11/12/2026	GenGov't	11/24/2026
GENUINE TELECOM	11/1/2026	Unlimited Fiber & Static IP	$ 140.00		11/12/2026	GenGov't	11/24/2026
GENUINE TELECOM	11/1/2026	Visitor	$ 35.38		11/12/2026	GenGov't	11/24/2026
TOTAL	*GENUINE TELECOM*			*$ 735.35*			
G-PRO EXCAVATING LLC	10/30/2026	PW/Streets: 2026 Mill Street - Payment App #1 W/ Valley View Drive	$ 42,389.95			Public Works	11/19/2026
G-PRO EXCAVATING LLC	10/30/2026	PW/Streets: 2026 Valley Vew Drive - Payment App #1	$ 17,491.40			Public Works	11/19/2026
TOTAL	*G-PRO EXCAVATING LLC*			*$ 59,881.35*			
Greater Richland Area Tourism	10/31/2026	Room Tax $'s: 70% of Total Q3, 2026	$ 17,992.67		11/12/2026	GenGov't	11/24/2026
TOTAL	*Greater Richland Area Tourism*			*$ 17,992.67*			
TOTAL	*INTERNAL REVENUE SERVICE - Payroll - ER & EE Share*			*$ 36,841.96*			
JOHNSON CONTROLS FIRE PROTECTION	8/24/2026	PW/B&G: City Hall Fire Alarm System Replacement	$ 4,186.00		11/19/2026	Public Works	11/19/2026
TOTAL	*JOHNSON CONTROLS FIRE PROTECTION*			*$ 4,186.00*			
JOHNSON INSPECTION LLC	6/19/2026	Ec Development: 261 East Court / 243 E Court Inspection	$ 708.96				
TOTAL	*JOHNSON INSPECTION LLC*			*$ 708.96*			
Johnson Tractor Inc.	11/6/2026	PW/B&G: Fuel Pump for Ferris Mower	$ 441.94		11/12/2026	Public Works	11/19/2026
TOTAL	*Johnson Tractor Inc.*			*$ 441.94*			
KOELSCH, BEN	11/14/2026	Elected: Sponsor of Goverment Mtgs on You Tube - Nov 2026	$ 966.87			GenGov't	11/24/2026
TOTAL	*KOELSCH, BEN*			*$ 966.87*			
LAMAR COMPANIES	10/26/2026	Admin/City office: Hwy 14 digital sign	$ 500.00		11/12/2026	GenGov't	11/24/2026
TOTAL	*LAMAR COMPANIES*			*$ 500.00*			
Liberty Vote USA Inc	11/5/2026	Admin: Elections: Annual License	$ 513.24			GenGov't	11/24/2026
TOTAL	*Liberty Vote USA Inc*			*$ 513.24*			
METCO, INC	11/9/2026	PW/Airport: Airport Fuel Pump Maintenance - AIRPORT/MAINT-REPAIRS	$ 100.00		11/12/2026	Public Works	11/19/2026
TOTAL	*METCO, INC*			*$ 100.00*			
TOTAL	*MetLife*	*Payroll Employee Withholding*		*$ 453.70*			
NORTHEAST WI TECHNICAL C	11/10/2026	Police: Training - Denneen	$ 299.00		11/19/2026	Public Safety	11/30/2026
TOTAL	*NORTHEAST WI TECHNICAL C*			*$ 299.00*			
Options Lab, Inc	10/31/2026	Employees: Random Selection (Drug/Alcohol - CDL)	$ 220.00		11/12/2026	GenGov't	11/24/2026
Options Lab, Inc	10/31/2026	Employees: Random Selection (Drug/Alcohol - CDL)	$ 110.00		11/12/2026	GenGov't	11/24/2026
TOTAL	*Options Lab, Inc*			*$ 330.00*			
PITNEY BOWES GLOBAL	11/10/2026	Admin: Postage Meter Lease - Sep 30-Dec 29 2026	$ 192.30			GenGov't	11/24/2026
TOTAL	*PITNEY BOWES GLOBAL*			*$ 192.30*			
Police Records & Information Management	11/13/2026	Police: Training - Billy & Sarah	$ 463.80		11/19/2026	Public Safety	11/30/2026
TOTAL	*Police Records & Information Management*			*$ 463.80*			
PREMIER CO-OP	10/31/2026	PW/B&G: BLDG-PROP/GASOLINE	$ 1,366.59		11/19/2026	Public Works	11/19/2026
PREMIER CO-OP	10/31/2026	PW/Streets: Fuel	$ 3,815.08		11/19/2026	Public Works	11/19/2026
TOTAL	*PREMIER CO-OP*			*$ 5,181.67*			
RHYME BUSINESS PRODUCTS-DALLAS	11/4/2026	Office: Copier Lease	$ 20.12		11/19/2026	GenGov't	11/24/2026
RHYME BUSINESS PRODUCTS-DALLAS	11/11/2026	Office: Copier Lease	$ 477.71		11/19/2026	GenGov't	11/24/2026
RHYME BUSINESS PRODUCTS-DALLAS	10/31/2026	Police Dept: Copier Lease	$ 207.27		11/12/2026	Public Safety	11/30/2026
TOTAL	*RHYME BUSINESS PRODUCTS-DALLAS*			*$ 705.10*			

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TOTAL	*RICHLAND CENTER POLICE PROFESSIONAL - EE Withholding*			*$ 500.00*			
TOTAL	*RICHLAND CENTER UTILITIE*			*$ 15,389.26*			
RICHLAND ELECTRIC CO-OP	11/2/2026	PW/Parks: RC Flood Control	$ 47.28		11/12/2026	Public Works	11/19/2026
TOTAL	*RICHLAND ELECTRIC CO-OP*			*$ 47.28*			
RICHLAND FIRE DISTRICT	9/14/2026	Fire: 2% Fire Dues for 2026 **Due by Jan 31, 2027** Per Contract Amend #2	$ 20,946.07			GenGov't	11/24/2026
RICHLAND FIRE DISTRICT	7/22/2026	Incident #226121, 07/22/2026, Mathew Williams Accident (Rcvd 10/12/2026)	$ 600.00		11/19/2026	GenGov't	11/24/2026
RICHLAND FIRE DISTRICT	8/16/2026	Incident #226133, 08/16/2026, Randal Ewing, Fire (Received 10/11/2026)	$ 800.00		11/19/2026	GenGov't	11/24/2026
RICHLAND FIRE DISTRICT	10/14/2026	Incident #226172, 10/14/2026, Dawn Peich, Vehicle Fire	$ 600.00		11/19/2026	GenGov't	11/24/2026
RICHLAND FIRE DISTRICT	10/23/2026	Incident #226176, 10/23/2026, Seve Reid, 7121 Hickory Run Waunakee, Accident	$ 612.00		11/12/2026	GenGov't	11/24/2026
RICHLAND FIRE DISTRICT	10/23/2026	Incident #226177, 10/23/2026, Albert Wiedermann 1237 McArthur Ave Sheboygan Accident	$ 612.00		11/12/2026	GenGov't	11/24/2026
RICHLAND FIRE DISTRICT	10/24/2026	Incident #226178, 10/24/2026, Panorama Estate LLC, Smoke Investigation	$ 300.00		11/19/2026	GenGov't	11/24/2026
RICHLAND FIRE DISTRICT	10/24/2026	Incident #226179, 10/24/2026, Gretchen Jelinek, 860 Sunset Richland Center, Accident	$ 600.00		11/12/2026	GenGov't	11/24/2026
RICHLAND FIRE DISTRICT	11/1/2026	Incident #226190, 11/01/2026, Matthew Turner, 397 W Fifth RC, Fire	$ 300.00			GenGov't	11/24/2026
RICHLAND FIRE DISTRICT	11/1/2026	Incident #226191, 11/01/2026, Hillside Depot RC Fire Call - Smoke Alarm	$ 300.00			GenGov't	11/24/2026
RICHLAND FIRE DISTRICT	11/13/2026	Incident #226198, 11/13/2026, 975 Seminary Street, Accidental Alarm	$ 300.00			GenGov't	11/24/2026
TOTAL	*RICHLAND FIRE DISTRICT*			*$ 25,970.07*			
RICHLAND OBSERVER	10/31/2026	Admin: 2027 Budget Publication 10/29/2026	$ 741.83		11/19/2026	GenGov't	11/24/2026
RICHLAND OBSERVER	10/31/2026	Clerk: Election Notice - Polling Location Published 10/29/2026	$ 94.20		11/19/2026	GenGov't	11/24/2026
RICHLAND OBSERVER	10/31/2026	Clerk: Election Notice - Public Test of Voting Equip	$ 31.40		11/19/2026	GenGov't	11/24/2026
RICHLAND OBSERVER	10/31/2026	Clerk: Election Notice - Type B - Absentee Ballot	$ 176.63		11/19/2026	GenGov't	11/24/2026
RICHLAND OBSERVER	10/31/2026	Zoning: Conditional Use Permit Notice - Sebranek	$ 157.00		11/19/2026	GenGov't	11/24/2026
RICHLAND OBSERVER	10/31/2026	Zoning: FLoodplain Public Hearing Notice	$ 133.46		11/19/2026	GenGov't	11/24/2026
TOTAL	*RICHLAND OBSERVER*			*$ 1,334.52*			
RUNNING, INC	11/16/2026	Taxi: Shared Ride Taxi Service	$ 37,433.02			GenGov't	11/24/2026
RUNNING, INC	11/16/2026	Taxi: Shared Ride Taxi Service - Fare Revenues	$ (3,774.50)			GenGov't	11/24/2026
TOTAL	*RUNNING, INC*			*$ 33,658.52*			
TOTAL	*SECURIAN FINANCIAL GROUP, INC - Life Insurance - EE & ER Portions*			*$ 3,340.83*			
Slama Equipment	11/19/2026	PW/Streets: John Deere 624K Oil, Filters, Hy-Gard	$ 618.47				
TOTAL	*Slama Equipment*			*$ 618.47*			
SOUTHWESTERN WI REGIONAL	9/1/2026	DOR Innovation Planning Grant GIS Services - Final Balance	$ 18,632.30		11/12/2026	GenGov't	11/24/2026
TOTAL	*SOUTHWESTERN WI REGIONAL*			*$ 18,632.30*			
TC AUTOWORKS LLC	11/4/2026	Police: 2017 Ford Interceptor Oil Change	$ 230.49			Public Safety	11/30/2026
TC AUTOWORKS LLC	11/5/2026	Police: 2025 Durango Pursuit Oil Change	$ 56.87			Public Safety	11/30/2026
TOTAL	*TC AUTOWORKS LLC*			*$ 287.36*			
T-Mobile	11/7/2026	Admin/city office: Ashley Oliphant	$ 20.89		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	Admin/city office: Clerk/Treas Cell	$ 34.81		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	Admin/city office: Mayor Cell	$ 34.81		11/12/2026	GenGov't	11/24/2026

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T-Mobile	11/7/2026	Elected: Brad Wegner	$ 20.89		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	Elected: Chris Jarvis	$ 20.89		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	Elected: Doug Martyniuk	$ 20.89		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	Elected: Frank Hoffman	$ 20.89		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	Elected: Melony Walters	$ 20.89		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	Elected: Rachel Schultz	$ 20.89		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	Elected: Ryan Cairns	$ 20.89		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	Elected: Steve Downs	$ 20.89		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	PW/CC/SC: Mieden Cell	$ 34.82		11/12/2026	Park Board	11/23/2026
T-Mobile	11/7/2026	PW/Cemetery: Tess Cell	$ 34.81		11/12/2026	Public Works	11/19/2026
T-Mobile	11/7/2026	PW/office: Darcy Perkins Cell	$ 20.90		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	PW/office: DPW Cell	$ 34.81		11/12/2026	GenGov't	11/24/2026
T-Mobile	11/7/2026	PW/Streets: Streets Cell	$ 34.81		11/12/2026	Public Works	11/19/2026
T-Mobile	11/7/2026	Zoning: Administrator Phone	$ 20.89		11/12/2026	GenGov't	11/24/2026
TOTAL	*T-Mobile*			*$ 438.67*			
UNIVERSAL TRUCK EQUIPMENT	11/24/2026	PW/Streets: #61 Salter Parts	$ 405.20				
TOTAL	*UNIVERSAL TRUCK EQUIPMENT*			*$ 405.20*			
US BANK	10/29/2026	ARPA - Office: OWL for meeting recordings & online video	$ 3,798.00		11/9/2026	GenGov't	11/24/2026
US BANK	11/3/2026	Elections: Meals for Poll Workers	$ 122.64			GenGov't	11/24/2026
US BANK	11/3/2026	Elections: Meals for Poll Workers	$ 28.97			GenGov't	11/24/2026
US BANK	11/3/2026	Elections: Meals for Poll Workers	$ 6.74			GenGov't	11/24/2026
US BANK	11/15/2026	Office: Holiday Party $420.22, Card $5.58, Furniture Slides $11.98	$ 5.58			GenGov't	11/24/2026
US BANK	11/15/2026	Office: Holiday Party $420.22, Card $5.58, Furniture Slides $11.98	$ 11.98			GenGov't	11/24/2026
US BANK	11/15/2026	Office: Holiday Party $420.22, Card $5.58, Furniture Slides $11.98	$ 420.22			GenGov't	11/24/2026
US BANK	11/12/2026	Office: Training - Misty & Amanda - Master Academy Courses - 3 Day Virtual	$ 299.00			GenGov't	11/24/2026
US BANK	11/16/2026	Parks & Rec: CC Suppplies, Project Board, Paper, Batteries, Etc	$ 138.15			Park Board	11/23/2026
US BANK	10/15/2026	Parks & Rec: CPO Certification - 5 Years	$ 395.00		11/9/2026		
US BANK	10/13/2026	Parks & Rec: Pipe Plug, Mechanical, Hand Tight	$ 168.35		11/9/2026		
US BANK	11/10/2026	Police: 3m Adhesive Tape - office supplies	$ 47.94			Public Safety	11/30/2026
US BANK	11/5/2026	Police: NIC Traffic Violation Registration Program	$ 3.06			Public Safety	11/30/2026
US BANK	10/23/2026	Police: Radio Send in	$ 13.15		11/9/2026	Public Safety	11/30/2026
US BANK	11/6/2026	Police: Training Meals	$ 10.01			Public Safety	11/30/2026
US BANK	11/20/2026	PW/Employee Hiring - Candidate Assessment	$ 199.00				
US BANK	9/30/2026	PW/Streets: Hot Patch Wagon Heater	$ 44.91		11/9/2026	Public Works	11/19/2026
TOTAL	*US BANK*			*$ 5,712.70*			
VERIZON WIRELESS	10/21/2026	POLICE: Cell Phones	$ 555.57		11/5/2026	Public Safety	11/30/2026
TOTAL	*VERIZON WIRELESS*			*$ 555.57*			
VIERBICHER ASSOCIATES, INC	11/4/2026	Admin/Econ Dev: HUD Grant Administration 250923	$ 123.75			GenGov't	11/24/2026
TOTAL	*VIERBICHER ASSOCIATES, INC*			*$ 123.75*			
WALLACE ELECTRIC LLC	11/16/2026	PW/B&G: City Hall Fire Alarm Replacement Work	$ 425.00			Public Works	11/19/2026
TOTAL	*WALLACE ELECTRIC LLC*			*$ 425.00*			
WALSH'S ACE HARDWARE	11/4/2026	Parks & Rec: Broom/Dustpan, and Shopping Cart	$ 45.98		11/12/2026	Park Board	11/23/2026
WALSH'S ACE HARDWARE	11/4/2026	Parks & Rec: Broom/Dustpan, and Shopping Cart	$ 59.99		11/12/2026	Park Board	11/23/2026

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WALSH'S ACE HARDWARE	11/12/2026	PW/ Streets: M18 ANG Grinder	$ 359.98		11/19/2026	GenGov't	11/24/2026
WALSH'S ACE HARDWARE	10/30/2026	PW/B&G: Shop Supplies	$ 61.85		11/19/2026	GenGov't	11/24/2026
WALSH'S ACE HARDWARE	11/24/2026	PW/Streets: Batteries	$ 53.63				
WALSH'S ACE HARDWARE	11/17/2026	PW/Streets: Misc. Fasteners	$ 12.51				
WALSH'S ACE HARDWARE	11/6/2026	PW/Streets: Painting Tools & Supplies	$ 8.86		11/12/2026	GenGov't	11/24/2026
WALSH'S ACE HARDWARE	11/6/2026	PW/Streets: Painting Tools & Supplies	$ 36.93		11/12/2026		
WALSH'S ACE HARDWARE	11/12/2026	PW/Streets: Returned M18 Ang Grinder	$ (179.99)		11/19/2026	GenGov't	11/24/2026
WALSH'S ACE HARDWARE	11/12/2026	PW/Streets: Shop Supplies	$ 6.78		11/19/2026	GenGov't	11/24/2026
WALSH'S ACE HARDWARE	11/17/2026	PW/Strets: Rake Dual Tine	$ 59.98				
TOTAL	*WALSH'S ACE HARDWARE*			*$ 526.50*			
WE ENERGIES	11/9/2026	1050 N Orange CC/SC	$ 48.32		11/19/2026	Park Board	11/23/2026
WE ENERGIES	11/9/2026	1055 N Orange Concessions	$ 9.24		11/19/2026	Park Board	11/23/2026
WE ENERGIES	11/9/2026	1055 N Orange Pool	$ 23.80		11/19/2026	Park Board	11/23/2026
WE ENERGIES	11/9/2026	1100 N Jefferson Parks Dept Garage	$ 9.24		11/19/2026	Public Works	11/19/2026
WE ENERGIES	11/9/2026	1300 N Park Cemetery Garage	$ 14.60		11/19/2026	Public Works	11/19/2026
WE ENERGIES	11/9/2026	141 W Robb Road	$ 39.30		11/19/2026	GenGov't	11/24/2026
WE ENERGIES	11/9/2026	450 S Main / Muni Bldng	$ 34.27		11/19/2026	GenGov't	11/24/2026
WE ENERGIES	11/9/2026	950 N Orange - Krouskop Warming	$ 17.28		11/19/2026	Public Works	11/19/2026
TOTAL	*WE ENERGIES*			*$ 196.05*			
WebstaurantStore	11/18/2026	Parks & Rec: CC/SC - New Tables for CC Center	$ 16,559.08				
WebstaurantStore	11/18/2026	Parks & Rec: CC/SC - New Tables for CC Center	$ 255.96				
WebstaurantStore	11/18/2026	Parks & Rec: CC/SC - New Tables for CC Center	$ 4,901.88				
WebstaurantStore	11/18/2026	Parks & Rec: CC/SC - New Tables for CC Center - Shipping & Handling	$ 55.00				
WebstaurantStore	11/18/2026	Parks & Rec: CC/SC - New Tables for CC Center - Shipping & Handling	$ 2,374.61				
TOTAL	*WebstaurantStore*			*$ 24,146.53*			
WEX BANK	10/31/2026	POLICE: Vehicle Fuel	$ 2,886.17		11/12/2026	Public Safety	11/30/2026
TOTAL	*WEX BANK*			*$ 2,886.17*			
TOTAL	*WI Deferred Compensation - payroll - Employee Withholding*			*$ 2,429.36*			
TOTAL	*WI Dept of EE Trust Funds - Health & Retirement*			*$ 140,039.21*			
WI DEPT OF JUSTICE-CRIME	11/16/2026	Police: Background Checks	$ 35.00			Public Safety	11/30/2026
TOTAL	*WI DEPT OF JUSTICE-CRIME*			*$ 35.00*			
WI DEPT OF REVENUE	11/4/2026	SWT TAXES STATE WITHHOLDING TAX Pay Period: 10/30/2026	$ 3,160.80		11/30/2026	GenGov't	11/24/2026
WI DEPT OF REVENUE	11/19/2026	SWT TAXES STATE WITHHOLDING TAX Pay Period: 11/13/2026	$ 3,334.38			GenGov't	11/24/2026
WI DEPT OF REVENUE-AV FUEL	10/31/2026	Aviation Fuel Tax	$ 36.90		11/20/2026	Public Works	11/19/2026
TOTAL	*WI DEPT OF REVENUE*			*$ 6,532.08*			
WICONNECT WIRELESS LLC	11/1/2026	Airport Internet Service 3Mb/s Download	$ 59.99		11/12/2026	Public Works	11/19/2026
TOTAL	*WICONNECT WIRELESS LLC*			*$ 59.99*			
WIL-KIL PEST CONTROL	10/14/2026	Parks: Community Center / Senior Center Pest Control	$ 88.90		11/12/2026	Park Board	11/23/2026
WIL-KIL PEST CONTROL	10/14/2026	PW/Admin: Municipal Building Pest Control	$ 73.44		11/12/2026	Public Works	11/19/2026
WIL-KIL PEST CONTROL	10/14/2026	PW/CC/SC: pest control Meyer Shelter	$ 73.44		11/12/2026	Public Works	11/19/2026
TOTAL	*WIL-KIL PEST CONTROL*			*$ 235.78*			
Wisconsin Economic Development Corporati	8/25/2026	Connect Communities - 2027 Participation Fee - Council Agreed to Pay one Year10/7/2025	$ 200.00		11/5/2026	GenGov't	11/24/2026
TOTAL	*Wisconsin Economic Development Corporati*			*$ 200.00*			

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TOTAL	*WORKSITE SOLUTIONS - Payroll EE Withholding*			*$ 46.70*			
WPPI ENERGY	11/1/2026	LED Street Light Loan Payment 0% Int	$ 421.62		11/30/2026	GenGov't	11/24/2026
TOTAL	*WPPI ENERGY*			*$ 421.62*			
WPRA	11/5/2026	Parks & Rec: 2027 pre-conf session & annual conf registration	$ 390.00		11/12/2026	Park Board	11/23/2026
WPRA	11/1/2026	PW/CC SC: Membership Fees	$ 150.00		11/5/2026	Park Board	11/23/2026
WPRA	11/1/2026	PW/CC SC: Membership Fees	$ 150.00		11/5/2026	Park Board	11/23/2026
TOTAL	*WPRA*			*$ 690.00*			

TOTAL BILLS PRESENTED FOR APPROVAL: **$ 455,543.74** **General Fund**

Of the Total bills presented for approval**,** excluding Library Bills, **$407,310.99** have been reviewed and audited by the appropriate committee (Public Works, Public Safety, Park Board, and/or General Go as noted on the invoice listing. The remaining **$48,232.75** consists of invoices that have been reviewed and approved by the appropriate department head, but due to timing of meetings and payment due dates, have not yet been presented to the appropriate committee for review and audit. These invoices are authorized for payment by the Common Council and shall be presented to the Appropriate Committee at its next meeting for subsequent review and audit, with the following exceptions, (if any):

Exeptions:

Total Bills Presented: $455,543.74

Public Works Reviewed and Audited: $94,495.46

Public Safety Reviewed and Audited: $5,101.28

Park Board Reviewed and Audited: $1,341.46

General Government Reviewed and Audited: $306,372.79

Filed in the office of the City Clerk/Treasurer

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: City Treasurer's Report

Committee Review: N/A

Meeting Date: Budget Committee & Common Council – December 1, 2026

Presented by: Misty Molzof, Treasurer

Requesting Write-off of the following delinquent personal property taxes - $$44,025.97

Business Name & PP Tax Year	Action	Amount Due
Cinco de Mayo	**Write-Off**	**448.14**
2020		210.51
2021		237.63
Computer & Recycling Store	**Write-Off**	**5.20**
2020		5.20
Dairy Queen	**Letter Mailed**	**4,204.70**
2017		2,137.89
2018		2,066.81
DS Services of America	**Write-Off**	**82.97**
2021		82.97
Gordy's Richland Center Foods	**Write-Off**	**39,284.96**
2017		39,284.96
Grand Total		**44,025.97**

Ashley Oliphant

From: Darcy Perkins
Sent: Tuesday, October 27, 2026 3:33 PM
To: Shanda Stachurski
Cc: Ashley Oliphant
Subject: Re: Request for Opinion of Value | 1300 N Park Street | 276-1623-2100

Hi Shanda,

I appreciate the prompt response. We will work off this number and let you know if any other questions arise.

Best,

Darcy Perkins
Municipal Services Specialist
City of Richland Center | Book Meeting
P | 608-956-9375 **W** | richlandcenterwi.gov
450 S Main Street, Richland Center, WI 53581
E | darcy.perkins@richlandcenterwi.gov

From: Shanda Stachurski <shandas@accurateassessor.com>
Sent: Monday, October 26, 2026 10:15
To: Darcy Perkins <darcy.perkins@richlandcenterwi.gov>
Cc: Ashley Oliphant <ashley.oliphant@richlandcenterwi.gov>
Subject: Re: Request for Opinion of Value | 1300 N Park Street | 276-1623-2100

Good Morning-

This may or may not a full market value.

My estimates would be an assessed value of $46,200 for the full property.



SHANDA STACHURSKI
Marketing and Account Development Coordinator
Assessor II
920.716.9658 | 920.749.8098

ACCURATE
INNOVATION | EDUCATION | TECHNOLOGY

From: Darcy Perkins <darcy.perkins@richlandcenterwi.gov>
Sent: Friday, October 23, 2026 10:58 AM
To: Shanda Stachurski <shandas@accurateassessor.com>
Cc: Ashley Oliphant <ashley.oliphant@richlandcenterwi.gov>
Subject: Request for Opinion of Value | 1300 N Park Street | 276-1623-2100

Good morning,

The City is moving forward with the sale of the former cemetery garage property at 1300 N Park Street.

Could you please provide an opinion of value for the property? This will be used to establish the minimum sale price before listing.

Please let me know if you need any additional information and when we might expect to receive the valuation.

Thank you!

Darcy Perkins
Municipal Services Specialist
City of Richland Center | Book Meeting
P | 608-956-9375 **W** | richlandcenterwi.gov
450 S Main Street, Richland Center, WI 53581
E | darcy.perkins@richlandcenterwi.gov

RESOLUTION 2026-TBD

RESOLUTION DECLARING THE CEMETERY GARAGE PROPERTY AT 1300 N PARK STREET SURPLUS AND AUTHORIZING ITS SALE

WHEREAS, the City of Richland Center owns the cemetery garage property at 1300 N Park Street (Tax Parcel 276-1623-2100), which is no longer needed for municipal purposes; and

WHEREAS, the Budget Committee recommended the sale of the Property on October 21, 2026; and

WHEREAS, the Plan Commission reported its recommendation on the proposed sale on November 25, 2026, pursuant to Wis. Stat. §62.23(5); and

WHEREAS, the City Assessor provided an opinion of value for the Property on October 26, 2026;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Richland Center, Richland County, as follows:

1. **Surplus Declaration and Sale Authorization.** The property at 1300 N Park Street, Tax Parcel No. 276-1623-2100, is declared surplus and authorized for sale.
2. **Method of Sale.** The Property shall be sold by public auction through Wisconsin Surplus with a reserve price of $46,200.00, based on the City Assessor's opinion of value. The reserve price is the minimum amount the City will receive, not including any auction fees or buyer's premium.
3. **Bid Acceptance.** The City Administrator or designee may accept the highest qualifying bid without further Council approval. A qualifying bid is one that meets or exceeds the reserve price and comes from a bidder who accepts the terms of sale and owes no delinquent taxes, special assessments, or special charges to the City. The City reserves the right to reject any or all bids.
4. **Terms of Sale.** The Property shall be sold as-is, by quitclaim deed, subject to all easements, restrictions, and encumbrances of record and to applicable zoning. The City reserves any utility easements it needs on the Property. The buyer shall pay all recording, transfer, and closing costs.
5. **Unsuccessful Auction or Buyer Default.** If no bid meets the reserve price, or the winning bidder fails to complete the purchase under the auction terms, the City Administrator or designee may offer the Property to the next highest qualifying bidder or relist it through Wisconsin Surplus on the same terms. If the Property is not sold by October 31, 2027, the City Administrator shall report to the Budget Committee for further consideration.
6. **Proceeds.** Net sale proceeds shall be deposited in the General Fund.
7. **Execution.** The Mayor and City Clerk are authorized to execute the deed and necessary closing documents.

ADOPTED by the Common Council of the City of Richland Center on this 1st day of December by the following vote: AYES:_____, NOS:_____

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Attest:

_____ _____

Karin Tepley, Mayor Amanda Keller, Clerk

DRAFT

INTERGOVERNMENTAL AGREEMENT FOR THE OPERATION OF THE SYMONS RECREATION COMPLEX

NOW COMES Richland County, a municipal corporation of the State of Wisconsin, by its duly-elected Board of Supervisors (hereinafter COUNTY) and the City of Richland Center, a municipal corporation of the State of Wisconsin (hereinafter CITY) and agree to the following intergovernmental, cooperative Memorandum Agreement in accordance with section 66.30, Wisconsin Statutes, as follows:

1. That the subject of this Memorandum Agreement is that natatorium/swimming and recreational facility, and the associated real property, known as the Symons Recreation Complex (Symons);

2. That CITY agrees to pay COUNTY for CITY's share of the actual costs incurred for the operation of Symons, including all budgeted items and additional expenditures formally agreed to by both parties, provided that CITY's total payment obligation for each calendar year during the term of this Agreement shall not exceed the lesser of: (a) Thirty-five Thousand Five Hundred Dollars ($35,500)or (b) fifty percent (50%) of the actual costs incurred for the operation of Symons for that same calendar year. In calculating CITY's payment obligation under this Paragraph 2 (including the cap described above), all income earned by the facility and all receipts described in Paragraph 6 shall first be applied to offset the costs described in this Paragraph 2 (unless the donor of a gift specifies otherwise), and the term "actual costs incurred" as used in this Paragraph 2 shall mean the remaining costs after application of such offsets.

3. Payments under Paragraph 2 shall be made by CITY to COUNTY no less than semi-annually, with the first one-half calendar year's payment to be made not later than August 1st of the year and the second half calendar year's payment to be made not later than February 1st of the following year.

4. There is hereby created a joint COUNTY / CITY governing board for the purpose of overseeing the facility in accordance with this Memorandum Agreement, known as the Symons Recreation Complex Board, the composition, powers and duties of which are determined solely by this Memorandum Agreement (hereinafter the Board);
    a. The Board shall consist of 7 members, as follows:
        i. The Chairperson of the Richland County Board of Supervisors, or their designee;
        ii. The Mayor of the City of Richland Center, or their designee;
        iii. One County Board Supervisor, appointed by the Richland County Board;

iv. One Alderperson of the City Council, appointed by the City Council;
v. One member of the Board of the Symons Foundation, appointed by the Foundation Board;
vi. Two members-at-large, each of whom shall be a resident of Richland County and a member of Symons; one shall be appointed by the CITY and one shall be appointed by the COUNTY, each according to that body's usual practices;

b. All terms of Board members shall be for three (3) years. Board members appointed by an elected body shall only be eligible to serve on the Board so long as they remain members of their respective appointing bodies;
c. The Board shall only conduct business if a quorum is present and, furthermore, only if a representative from the CITY (meaning a member of the City Council, the Mayor, or the Mayor's designee) is present and a member from the COUNTY (meaning a member of the County Board or the Chairperson of the County Board, or the Chairperson's designee) is present;

5. The Board shall have the following powers, duties and obligations, and none other:
   a. Scope of Authority. The Board shall have advisory responsibility concerning the maintenance and operation of the facility and the manner and method of operation of the facility, and may issue written rules and regulations governing the operation and use of the facility, except as noted herein; all policies concerning public use of the facility shall be issued in writing by the Board and shall be prominently posted in a public place in the facility and a current copy of all such rules and regulations shall at all times be filed with the County Clerk and the City Clerk; these rules and regulations governing the operation of the facility may at any time be amended, rescinded, modified or repealed by joint action of both the County Board and the City Council;
   b. Budget. The Board shall annually submit a proposed budget to the County Board and to the City Council for the operation of the facility; said budget shall be submitted under the same deadline as CITY and COUNTY departments; said budget must be approved by both the County Board and the City Council before it is effective. Failure by the CITY or COUNTY to act on a proposed budget shall be considered an approval. The Board shall work with the City and/or County Administrator (or equivalent office) in the development of said budget;
   c. Spending Authority. All expenditures must be clearly and expressly authorized in the annual budget as described above. No unbudgeted expenditures may be made without the express, prior consent of both the COUNTY and the CITY. In the event of an emergency requiring immediate action to prevent, mitigate, or otherwise

address an imminent threat to public health, safety, or property, expenditures may be made provided that the Symons Director receives approval from both the County Administrator and City Administrator. Failure to obtain said approval may result in Symons exclusively bearing the cost of such expenditure through the reallocation of already-budgeted funds.

d. Personnel. The Board shall have advisory responsibility for Symons personnel and review authority of personnel actions as is necessary for proper oversight. All Symons employees shall, for personnel, compensation and fringe benefit purposes be County employees, subject to the same rules and regulations as other non-unionized County employees and subject to County job classification and salary provisions for non-unionized County employees and subject to the County's Handbook of Personnel policies; all personnel and financial records of employees of the Board shall be maintained by COUNTY.

e. Suits. The Board does not have the authority to sue or be sued; COUNTY shall be liable for all such actions of the Board and the facility; COUNTY shall carry appropriate insurance to cover this risk, the cost of which shall be a cost item which is subject to Paragraph 2 herein.

f. Director. The Symons Director shall be considered a Department Head of the COUNTY, subject to hiring and/or appointment as dictated by the COUNTY. COUNTY shall solicit the input and advice of the Board in making such an appointment. The Director shall have the responsibility for the day-to-day operations and the use of the facility, in accordance with the policy, rules, and regulations of the Board.

6. That the Board shall receive all the income earned by the facility and may receive gifts relating to the facility and all such receipts shall be used to offset the costs described in Paragraph 2 herein; unless the donor of a gift specifies otherwise. The Board may accept donations unless doing so would create an additional expense or obligation which would be borne by the CITY and/or COUNTY. Such donations shall require approval by both the CITY and COUNTY pursuant to their respective policies on donations.

7. This Memorandum Agreement shall terminate on December 31, 2027 at 11:59 p.m., with both parties being released from any and all obligations towards the operation of Symons. Any contribution made by the CITY or COUNTY after that date shall be considered a donation as described in Paragraph 6. Notwithstanding the foregoing, termination shall not affect, and the parties' obligations shall survive termination with respect to, any costs, expenses, liabilities, or other obligations that were incurred, accrued, or otherwise arose prior to the termination date (including, without limitation, final accounting,

reconciliation, and payment of amounts attributable to the period prior to termination), and any insurance coverage and claims arising from events occurring during the term. Should the parties agree that an extension of this Memorandum Agreement is desirable, they should begin the process of reviewing the agreement and proposing amendments no later than July 1, 2027.

8. That this Memorandum Agreement constitutes the sole agreement between COUNTY and CITY and the Board created herein shall have no powers except those which can be clearly inferred from this Memorandum Agreement.

BY COUNTY:

Tricia Clements, County Administrator

Kerry Severson, County Board Chair

BY CITY:

Ashley Oliphant, City Administrator

Karin Tepley, Mayor

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Review and recommend Non-Resident fees for the Woodman Aquatic Center for 2027

Committee Review: Park Board

Meeting Date: November 23, 2026

Requested by: Jodi Mieden- Recreation Director

Background: The following is a comparison of Resident versus Non-Resident fee structures across six comparable municipal aquatic centers highlights how cities balance local tax subsidization with regional operational cost recovery.

1. Sparta Family Aquatic Center

-Season Passes: Individual: Resident $60.00 vs. Non-Resident $105.00 (75% markup), Family Membership: Resident $120.00 vs. Non-Resident $210.00 (75% markup)

- Pool Parties / Rentals: Private Rental (0–60 persons): $150 (No Slide) vs. $200 (With Slide) — structured as a flat baseline municipal rate.

2. Reedsburg Municipal Pool

- Season Passes: Individual Season Pass: Resident $55.00 vs. Non-Resident $65.00, Family Season Pass: Resident $95.00 vs. Non-Resident $120.00

-Pool Parties / Rentals: No $ data on website

3. Mauston Community Pool

- Season Passes: Individual Pass: Resident $75.00 vs. Non-Resident $85.00, Family Pass: Resident $120.00 vs. Non-Resident $130.00 + $15/member over 4

-Pool Parties / Rentals: $100 for 2 hrs (under 30 swimmers) +$30 per hour (over 30 swimmers), + $50 for each additional hour

4. Mineral Point Municipal Pool

-Season Passes: Individual Pass: Resident $60.00 vs. Non-Resident $75.00, Family Pass: Resident $140.00 vs. Non-Resident $175.00

-Pool Parties / Rentals: no data on website

5. Baraboo (Campbell Park Outdoor Pool)

-Season Passes: Family Passes (Up to 4 people): Resident $115 vs. Non-Resident $145 (plus an additional per-person incremental fee for larger households).

- Pool Parties / Rentals: Flat rate of $150.00 (includes up to 3 lifeguards).

6. Platteville Family Aquatic Center

- Season Passes: Individual: Resident $50 + Add $25 for each family member Non-Resident $75 + $35/member

-Pool Parties / Rentals: $150 per hour (2-hour minimum)

7. Woodman Aquatic Center current pricing

Season Passes: Individual: Resident $80.00 vs. Non-Resident $110.00, Family Membership: Resident $120.00 vs. Non-Resident $180.00 (50% markup)

Pool Parties / Rentals:

FEES PER HOUR *Minimum rental period of 1 hour required*			
Includes set up/take down time	Aquatic Facility Only	Includes set up/take down time	Aquatic Facility & Concessions
1 hour	$140.00	1 hour	$151.00
2 hours	$307.00	2 hours	$329.00
3 hours	$448.00	3 hours	$481.00

Key Structural Patterns

- **Season Pass Markups Range from 15% to 75%:** Smaller regional facilities (like Sparta and Reedsburg) consistently impose a steep percentage markup on season passes for non-residents, reflecting the direct impact of un-taxed regional users on facility wear-and-tear.
- **Private Rentals Standardize Around Staffing:** Pool party and private rental pricing across these comparable facilities is typically dictated more by headcount limits and mandatory lifeguard ratios than strict residency status, though non-resident surcharges appear primarily on extended seasonal programming and large-scale facility bookings.

Park Board Recommendation:

PROPOSAL PREPARED FOR

City of Richland Center

Total Administrative Services Corporation

Date Submitted:
9/29/2027

SUBMITTED TO:

Misty Molzof
Ashley.oliphant@richlandcenterwi.gov
#608-647-3466 Ext200

TASC®

PREPARED BY:

Kelly Erdman – Direct Sales Director
kelly.erdman@tasconline.com

WHY TASC

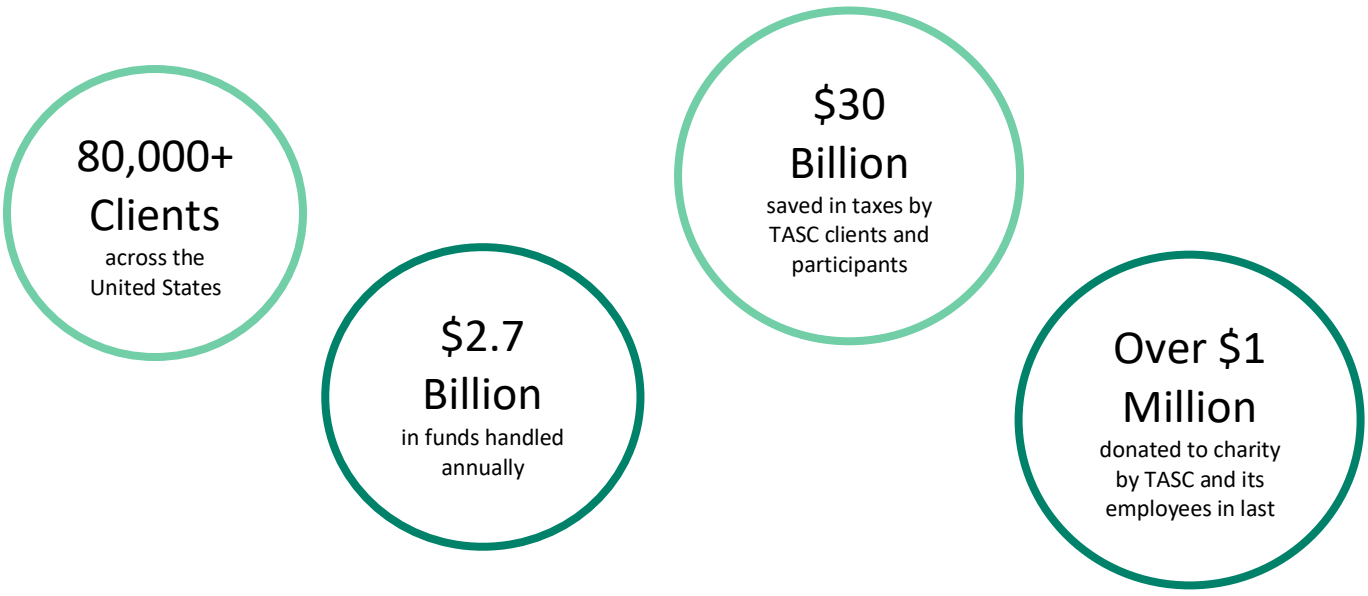
It started with a desire to help a friend.
Total Administrative Services Corporation (TASC) was founded on a simple belief: regular people should be able to receive the same tax advantages as large corporations.

In the process, we brought simplicity to one of the most complicated systems in the world: the US tax code. The solution worked so well, we continued to invent products that transformed the lives of farmers and other entrepreneurs, their families, and their communities. And we're still in the life-changing business for employers of all sizes, in all markets, today.

After more than 50 years in the benefit administration industry, our conviction is stronger than ever. We've discovered a new way to remove complexity, a new way to help Americans pay less tax and invest more in their health and prosperity.

We are committed to understanding our clients' needs and ambitions and will configure a solution, whether they have one employee or one million. Because when Americans have more money to spend, when they invest in their health, when they have the tools to support their families, when they give back to their communities, when they save and grow, **we all benefit.**

We're proud to help more than 80,000+ organizations offer benefit accounts to millions of their employees all across the US. That's a lot of money saved, a lot of people helped, and a lot of good to share.



Introducing MyTASC

Our customers asked for it, and we delivered it!

MyTASC is a single sign-on platform that combines our Continuation Services (COBRA) with our Universal Benefit Accounts (UBA) accounts. This *smart solution* offers an "endless aisle" option to meet your evolving business needs. Not only does it provide ease to the employer, but it is also employee centric. It allows the employee to respond to and manage diverse needs of the workforce at any life stage and throughout all phases of the employment life cycle.

With TASC MyTASC, Employers Can Now…

1. Build a Benefit Plan to Meet Your Unique Needs:	Have the flexibility to customize benefit offerings that meets unique and evolving workforce needs.
2. Remove Complexity:	Make it easy to reap maximum tax savings and navigate benefit rules and regulations.
3. Save Time and Money	Manage all benefits with one card, one website, one app – an all-access pass to maximize efficiency and value.



Single Sign-On with Access to Everything. Your UBA benefit plan and continuation accounts within one experience means no more toggling between systems!



Better, More Responsive Service. Integration of all systems makes service requests easier and allows those requests to funnel into one customer service flow. Making administration straight-forward and response times more palatable.



Participants Pay *Their* Way. Participants can use TASC Card or any other major credit/debit card for premium payments, set up auto-pay or choose to print and send coupons with check via mail - and they can do it "on the go" through the app!



Integrated Web-based & Mobile Participant Experience. All accounts are accessible in ways that work for the participant.



Industry-Leading Security. 24-hour back-up and 30-day back-up storage from ransomware; Role-based and Biometric security across all offerings.

WHY UNIVERSAL BENEFIT ACCOUNT®

Take pride in choosing a groundbreaking benefits solution that returns value to your company.

For most employers, benefit accounts are separate, based on no single vendor having a total comprehensive solution. In fact, most employers still use 'siloed' platforms today with separate vendors, separate systems and processes, separate cards to pay with, separate websites and logins, and separate passwords to remember. That's no fun!

83%
say a seamless experience across all devices is important [1]

TASC decided to take a different approach. A **single way** to focus on the universal outcome that all benefit accounts share: easy accessto your accounts with the technology that life demands!

Thus, the Universal Benefit Account (UBA) system was born.

This forward-thinking approach will set you apart and give you access to features that matter:

93%
say benefit customization is a *"must have"* or *"nice to have"* feature [2]

- ✓ ***Attract and retain top talent.*** Show employees you care with a benefits experience built around their needs. Easily build a benefit plan that sets you apart in the marketplace. Choose from FSA, HSA, HRA and over 50 other benefits, all on one instantly configurable platform.
- ✓ ***Simplify administration.*** When a regulation changes or your needs evolve, there are no new contracts to sign or employee data to recapture. Simply turn on a new benefit that is seamlessly integrated into our platform.
- ✓ ***Confidence in a trusted partner.*** Our solution and commitment is backed by over 45 years of industry experience. We invest in you because we know how important your investment is to your business and employees.

But don't take our word for it, check out what some TASC clients have to say about their UBA experience!

"TASC Healthcare and Dependent Care FSA is very helpful to our employees so they use less of their disposable income and save money on their medical and childcare expenses. I love the mobile app. It is super easy to use and the information you need is always quick and easily accessible."

"It's easy to use, there are several easy options to get reimbursed, and the online system is rather user-friendly. Customer service is great, and having used it over several years I highly recommend it as an FSA plan."

[1] Society for Human Resource Management Employee Benefits Survey; March 2018
[2] MetLife Employee Benefit Trends; 2021

WHAT SETS US APART FROM THE OTHERS...

Our commitment to excellence and innovation extends far beyond the clients we serve.

We help organizations of all sizes focus more on employees and culture and less on administrative tasks. We listen to employers and their employees and respond with innovative solutions that integrate technology, tailored customer service, and quick, transparent processing. No matter how the industry changes or your needs evolve, we'll be here to listen and grow alongside you.



Robust Service Offerings: From Universal Benefit Account, to Continuation, to Compliance– we have you covered!



Best-In-Class Onboarding: Every new TASC client receives an Implementation Call to ensure a quicker, easier, and more accurate implementation of their benefit and compliance programs with TASC.



Endless Aisle: The endless aisle showcases the power of Universal Benefit Account. With 50+ existing accounts, TASC will always be positioned to stand up an infinite number of accounts based on client, market, or legislative needs.



Audit Guarantee: Our Audit Guarantee gives our clients and distributors peace of mind knowing TASC stands behind our offering and will support our client in the event of an audit.



Fastest Access to Funds: MyCash is the fastest reimbursement model in the benefit administration industry and reimburses participants within hours of their claims submission and approval.



Access to Plan Advisors: Current UBA clients will have access to an advisor, who can help you plan, select and tackle important employee benefit account decisions as your business evolves.

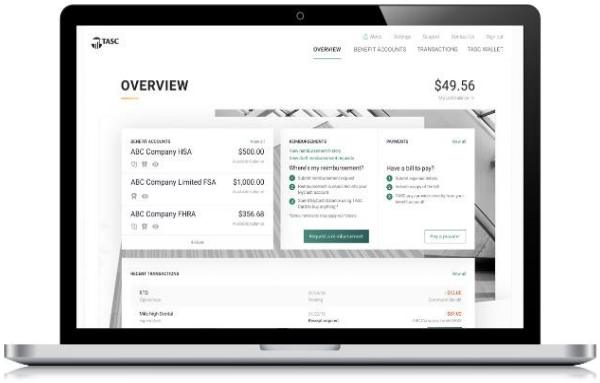


Participants Save with Beneshop: Beneshop makes shopping for healthcare products easier and more affordable. Your participants can shop FSA/HSA eligible items on Beneshop from their mobile app all while saving more money!

ONE EXPERIENCE

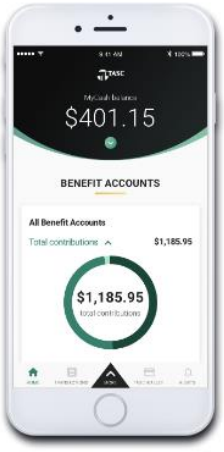
Universal Benefit Account delivers a single, consistent, intuitive experience across all devices and services, for HR and employees alike.

Imagine the time and money savings by integrating all the benefit accounts on one platform. Self-service tools across an intuitive employee digital experience also help replace calls to HR and drives engagement.



ONE Web Portal

✓ One-stop, online access to **all** enrolled accounts.
✓ Help is a click or call away. Get the support you need, anytime and anywhere!
✓ Easily preform routine **functions on-demand** like add, enroll and terminate employees in a benefit plan.
✓ Access to **robust reporting**! Clients can access reports on enrollment, funding, participant balance summary, and month-end statement suite!
✓ **EDI feeds** from a variety of systems. Simplify enrollment, eligibility management, and payroll deductions.



ONE Mobile App

✓No need for a shoe-box full of receipts. Keep them in one convenient place with **Receipt Repository**.
✓Stay informed on where and how your benefit dollars are being used with Alerts.
✓Take a picture of your bill and submit. We'll pay it with the **Picture to Pay the Provider** feature on the app.
✓Easy 24/7 secure access to benefit information with One Password or Fingerprint Touch ID.
✓Lost or misplaced your TASC Card? Use your app to quickly and easily lock or unlock access with **TASC Card Lock**.



ONE Card

✓ Pay for expenses out-of-pocket and we reimburse you within 24 hours.
✓ The **TASC Wallet** is for all your benefits. Swipe your card and its smart enough to know which accounts to draw funds from automatically, for qualified and other expenses.
✓ Use your TASC card to get access to **MyCash** with ATM Locator.

The TASC Card is issued by Pathward®, N.A., Member FDIC, pursuant to license by Mastercard® International Incorporated. Mastercard and the circles design are registered trademarks of Mastercard International Incorporated.

THINK *BEYOND* TRADITIONAL BENEFITS

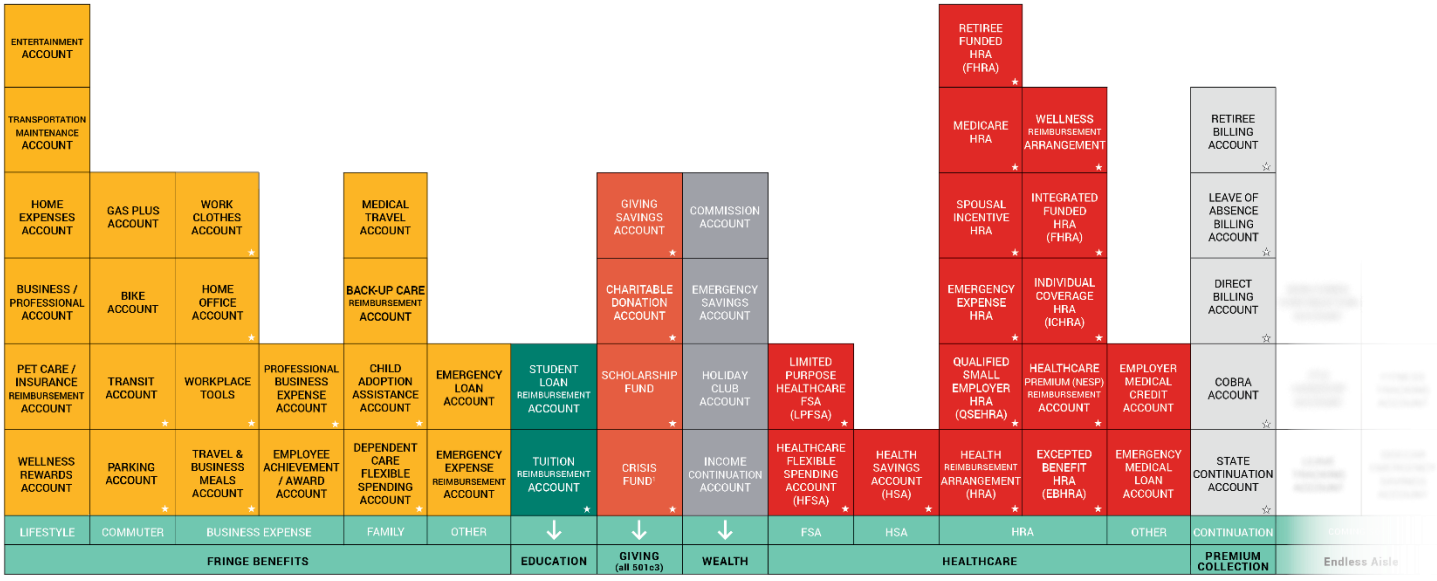
With Universal Benefit Account®, choose from a growing list or Endless Aisle of health, wealth and well-being benefit accounts to configure a custom benefit plan that meets the unique needs of prospective hires and current employees, by recognizing their individuality and meeting them where they are in life.

Focus on what matters most, creating a unique benefit plan your employees will love!

1. **Begin by setting yourself apart from the competition with fringe benefits,** accounts that reimburse employees for expenses associated with raising a family, commuting and doing their job: dependent care, transit, pet care, and home office supplies. Fringe accounts help you stand out to job seekers who are considering your company.

2. **Next, consider wellness, education and giving accounts** that reward healthy living, higher education and a philanthropical heart. These accounts create a positive culture, showing you care about your employees and have their best interests in mind.

3. **Top off your benefit package traditional healthcare accounts** that help your employees dramatically save on everyday medical, dental and vision expenses. These are the basic benefits that employees have come to expect from top employers like Healthcare FSA, HRAs, HSAs and more!



☆A tax-advantaged account.

[1]Account can be configured as a tax-advantaged or non tax-advantaged.

UNIVERSAL BENEFIT ACCOUNT OPTIONS

Select all the UBA accounts to be quoted in this sales proposal:

HEALTHCARE	**Flexible Spending Accounts (FSA)**	☒	Healthcare FSA		
		☐	Limited Purpose Healthcare FSA (LPFSA)		
	Health Savings Account (HSA)	☒	Health Savings Account (HSA)		
	Health Reimbursement Arrangements (HRA)	☐	Health Reimbursement Arrangement (HRA)	☐	Medicare HRA
		☐	Integrated Funded HRA (Integrated FHRA)	☐	Spousal Incentive HRA
		☐	Retiree Funded HRA (Retiree FHRA)	☐	Emergency Medical Loan
		☐	Individual Coverage HRA (ICHRA)	☐	Employer Medical Credit
		☐	Excepted Benefit HRA (EBHRA)		
		☐	Qualified Small Employer HRA (QSEHRA)		
		☐	Wellness Reimbursement Arrangement		
		☐	Healthcare Premium (NESP) Reimbursement Account		
		☐	Healthcare Premium Reimbursement Arrangement *(Employer-Only Funded)*		
FRINGE	**Family Accounts**	☒	Dependent Care FSA		
		☐	Back-up Care Reimbursement Account		
		☐	Child Adoption Assistance Account		
		☐	Medical Travel Account		
	Lifestyle Accounts	☐	Entertainment Account		
		☐	Transportation Maintenance Account		
		☐	Home Expenses Account		
		☐	Pet Care/Insurance Reimbursement Account		
		☐	Wellness Rewards Account		
		☐	Business/Professional Account		
	Commuter	☐	Parking Account		
		☐	Transit Account		
		☐	Bike Account		
		☐	Gas Plus Account		
	Other	☐	Emergency Expense Reimbursement Account		
		☐	Emergency Loan Account		
	Accountable Plans (Business Expense Accounts)	☐	Professional Business Expense Account		
		☐	Home Office Account		
		☐	Travel and Business Meals Account		
		☐	Work Clothes Account		
		☐	Workplace Tools Account		
		☐	Employee Achievement/Award Account		
ED	**Education Accounts**	☐	Tuition Reimbursement Account		
		☐	Student Loan Reimbursement Account		
GIVE	**Giving Accounts**	☐	Crisis Fund	☐	Giving Savings Account
		☐	Scholarship Fund	☐	Charitable Donation Account
WEALTH	**Wealth Accounts**	☐	Commission Account	☐	Holiday Club Account
		☐	Emergency Savings Account	☐	Income Continuation Account

TOTAL # OF ACCOUNTS SELECTED:	2-4

PARTNER WITH TASC

Now that you picked the right accounts for your unique benefit plan, it's time to price it out. Thankfully, TASC UBA provides a straightforward approach to pricing, which makes it easy to buy and manage benefits as your needs evolve. All TASC clients follow this simplified process:

Annual Membership Fee
Gain access to TASC's expert administrative and customer service support as well as our self-service online administration portal, the TASC Card, Mobile App, MyCash, Picture to Pay, and more.

Level Options and Monthly Fee
Select the number of accounts you want to include within your desired benefit plan. Your plan becomes more cost-effective with each new account that you add, and our unlimited option provides access to everything we offer.

- **Level 1: One** benefit account
- **Level 2: Two, three or four** benefit accounts
- **Level 3: Unlimited** benefit accounts



PROPOSED ACCOUNTS:

Healthcare FSA - Tax Advantaged Account

A Healthcare Flexible Spending Account (FSA) offers a valuable way for employees to save on rising healthcare costs by setting aside pretax funds for eligible healthcare expenses.

Healthcare FSAs are among the nation's leading employer-sponsored benefit programs. Both employer and employees save payroll taxes for each and every dollar that is contributed. This is the easiest way for employees to take advantage of tax-free dollars for eligible health, dental, and vision expenses.

Participant Benefits	Employer Benefits
Save an estimated 30% on healthcare expenses each year.	Reduce FICA/Payroll taxes by 7.65% for every pretax dollar employees contribute.

How the plan works...

Eligibility

An employer must offer group health insurance to offer a Healthcare FSA.

- Employees must meet the eligibility requirements of the employer's plan to be eligible to participate.
- Self-employed individuals (partners, sole proprietors, more-than-2% shareholders in a sub-chapter S Corp and independent contractors) are ineligible to participate.

Enrollment

Eligible employees typically enroll during the annual enrollment period. Mid-year enrollments are possible when eligibility requirements (ex. new hire or qualifying event) are met.

- Mid-year enrollment is possible when eligibility requirements are met. Requirements like:
  - Newly hired employee
  - Employees with status changes/qualifying events

Funding

Healthcare FSAs are funded by pre-tax payroll deductions.

Employee Contributions	Employer Contributions
IRS sets maximum election amounts. (Employers can set lower amounts.) The IRS may change this limit from year to year. For Healthcare FSAs, spouses can each contribute to their own Flexible Spending Account up to their maximum amount, even if the husband-and-wife work for the same employer.	Clients who wish to contribute to their HFSA benefit may choose one of the following options for their plan: • A flat contribution, up to $500, to each participant HFSA account. • A dollar-for-dollar match to each participant's annual HFSA election.

Annual Elections

At enrollment, participants choose an annual election amount. This is the amount they want to

contribute to the healthcare FSA for the year. The annual election amount is divided across the number of paychecks throughout the year.

Uniform Coverage Rule: IRS regulations allow for the participant's full annual election for medical out-of-pocket expenses to be available on the first day of the plan year, regardless of contributions made by the participant.

Eligible Expenses

Eligible Section 213(d) healthcare expenses are covered as determined by employer. Typically, all medical expenses (co-pays, deductibles, prescriptions, medical supplies, vision, dental, etc.) that insurance does not cover can be reimbursed by an FSA. Medical FSAs got a lot more flexible with the passing of the 2020 Cares Act. Over the counter (OTC) medications as well as menstrual products are eligible under medical FSAs.

Verification

Participants do need to submit verification with their requests for reimbursement. Non-covered medical services require a letter of medical necessity. Through TASC technology, we have an auto-substantiation rate of 98%, meaning that 98% of claims will not need additional documentation.

Plan Design Options – Summary Plan Description (SPD) Required

Money not used at the end of the plan year is forfeited to the plan, unless Carry Over or a Grace Period and Runout are elected by the employer. See below.

Runout Period	Carryover (optional)	Grace Period (optional)
Runout allows for participants to submit claims with a date of service (DOS) from the previous plan year. Elected by the employer, most commonly set to 90 days from the end of the plan year.	Determined by the employer, allows up to IRS carryover limit or the remaining balance from the previous plan year, whichever amount is less, to be added to the new plan year election. (Employer does not have to allow the full IRS carryover limit but cannot exceed it.)	Determined by the employer, this provides a period of time after the plan year to continue to use funds from the previous plan year for current expenses. Essentially an extension of the plan year and cannot be offered with the Carryover option.

How does TASC differ from the competition?

- We offer unique funding arrangements
- Debit cards **never** turn off for lack of substantiation
- Our auto substantiation rate is higher than other TPAs
- We offer EDI integration with HRIS/ Payroll partners for **NO** additional fee
- Annual non-discrimination assessment included
- Summary Plan Descriptions (SPD) are automatically created

Dependent Care FSA - Tax Advantaged Account

A Dependent Care Flexible Spending Account allows employees to save on eligible dependent care expenses such as preschool, summer day camp, before/after school programs, and child or adult daycare. Dependent Care FSAs can save participants as much as 30% on dependent care expenses.

Participant Benefits	Employer Benefits
Participants contribute pretax, which reduces taxable income and increases take home pay.	Reduce FICA/Payroll taxes by 7.65% for every pretax dollar employees contribute.

How the plan works...

Eligibility

An employer must offer group health insurance to offer a Healthcare FSA.

- Employees must meet the eligibility requirements of the employer's plan to be eligible to participate.
- Self-employed individuals (partners, sole proprietors, more-than-2% shareholders in a sub-chapter S Corp and independent contractors) are ineligible to participate.

Enrollment

Eligible employees typically enroll during the annual enrollment period. Mid-year enrollments are possible when eligibility requirements (ex. new hire or qualifying event) are met.

- Mid-year enrollment is possible when eligibility requirements are met. Requirements like:
  - Newly hired employee
  - Employees with status changes/qualifying events

Funding

Dependent care FSAs are funded by pre-tax payroll deductions.

Annual Elections

At enrollment, participants choose an annual election amount. This is the amount they want to contribute to the dependent care FSA for the year. The annual election amount is divided across the number of paychecks throughout the year.

Money In, Money Out

Unlike healthcare FSA annual elections, dependent care elections are not available at the beginning of the year. The participant can only be reimbursed for expenses up to the amount they have contributed into their account and currently have available.

Contributions and Limits

The IRS allows for a maximum of $7,500 in contributions per household (not per employee) for the Dependent Care benefit per calendar year. IRS limits are:

- Married and filing jointly: $7,500 per calendar year
- Single parent: $7,500 per calendar year
- Married and filing separately: each parent is allowed $3,750 per calendar year
- Participant's 'earned income' for the calendar year is less than $7,500: amount equal to participant's 'earned income'

- Participant's spouse's 'earned income' is less than $7,500: amount equal to spouse's 'earned income'. (If participant's earned income is also less than $7,500, the IRS maximum is the lesser amount.)
- There are additional special rules for divorced or separated parents

Eligible Expenses

Dependent Care expenses must be work related – allow participant to work, look for work, or attend school full-time. A Dependent Care FSA is used to pay for child daycare or care of a disabled spouse or elderly parent who is a dependent and incapable of self-care.

Eligibility

- Dependents must be under age 13 or a disabled spouse, child or elderly parent who is unable to care for self.
- Plans in which the end of regular enrollment for the plan was before January 31, 2020: The Consolidated Appropriations Act (CAA) increases the age limit for children covered by a Dependent Care FSA from 13 years old to 14 years old for the purposes of receiving funds carried over from the previous plan year.
- Spouse or dependent that is disabled must live with the participant for more than half the year.
- Dependent Care expenses must be work related – allow participant to work, look for work or attend school full-time.
- It cannot be used for out-of-pocket medical expenses for a dependent.

Plan Design Options – Summary Plan Description (SPD) Required

Money not used at the end of the plan year is forfeited to the plan, unless a Grace Period and Runout are elected by the employer. See below.

Runout Period	Grace Period (optional)
Runout allows participants to submit claims with a date of service (DOS) from the previous plan year. Elected by the employer, most commonly set to 90 days from the end of the plan year.	Determined by the employer, this provides a period of time after the plan year to continue to use funds from the previous plan year for current expenses. Essentially an extension of the plan year and cannot be offered with the Carryover option.

Health Savings Account (HSA) – Tax Advantaged Account

A Health Savings Account (HSA) allows employees enrolled in a High Deductible Health Plan to use pretax dollars to pay for eligible healthcare expenses. Unused HSA funds can also be invested.

HSAs are excellent savings vehicles for current and future medical expenses. Plus, they can play an important part in an individual's overall retirement strategy.

Participant Benefits	Employer Benefits
No use-it-or-lose-it rule! Keep HSA funds until ready to use them, with unlimited rollover limits.	Money employers contribute to their employees' HSA accounts is considered a business expense and can be written off on their taxes.
Triple tax savings: • Contributions are made pretax. • This reduces take home pay and decreases taxable income. • Participants are not taxed on the money they spend on medical expenses. • Funds can be invested and there are no taxes on invested funds.	Employers will pay reduced FICA taxes as a result of reduced taxable income for employees.
	Money In, Money Out Rule: Participants can't spend more than what has been contributed to the benefit account so employer is never responsible for covering expenses if a participant leaves the company prior to making all of their intended contributions.

How the plan works...

Eligibility

Employees must be enrolled in a qualified High Deductible Health Plan (qHDHP). HSAs may be used with Limited Purpose Healthcare FSA or Limited Purpose HRA but not full ones.

Not eligible if:

- Enrolled in Healthcare FSA, or spouse has a Healthcare FSA
- Claimed as a dependent on another's tax return.
- Enrolled in Medicare
- Covered by VA or IHS benefits and have used their services within 3 months.

Enrollment

Eligible employees may enroll at any time, but the account will not start until the first of the following month.

Funding

As an employee-owned account, funds roll over year after year and are kept with the participant. HSA money is never forfeited and participants can maximize tax savings by contributing to the annual limit every year.

Contributions

- Money In/Money Out - Participants can only spend what has been contributed, minus previous disbursements for requests.
- Participants can change contribution amounts throughout the year - no qualifying event required.
- Participants can also add more money throughout the year by making additional contributions
- Contributions are not taxed as long as the total amount from all sources is within the IRS limit.
- This includes contributions from the employer and anyone other than the participant.
- Participants are responsible for keeping track of contributions throughout the year, making sure not to exceed the yearly election maximum amounts established by the IRS.

Catch-Up Contributions for Participants aged 55 and Older
Are allowed to make an additional $1,000 per year in contributions. If a participant and spouse are both over the age of 55, they may each contribute an additional $1,000. Note that to contribute the catch-up, each spouse must have their own HSA.

Annual Elections

At enrollment, participants choose an annual election amount. This is the amount they want to contribute to the HSA for the year. The annual election amount is divided across the number of paychecks throughout the year.

Participants should contact their employer to make changes to their annual election. A qualifying event is not required to make a change.

Eligible Expenses

Eligible Section 213(d) healthcare expenses are covered as determined by employer.

Verification and Disbursements

Participants do need to submit verification with their requests for reimbursement. Non-covered medical services require a letter of medical necessity. Even though verification is not required, we recommend they keep receipts in case they are audited.

Participants can request a distribution online, through the mobile app, or via paper form (mail or fax).
Participants can receive a disbursement without a request on the participant portal or by using the Distribution Request Form (Form HS-6252) to withdraw funds from the HSA.
Funds can be withdrawn for ineligible expenses with penalty.

- If they do this prior to age 65, they will be taxed on the money and face IRS penalties.
- After age 65 penalty is waived.

Investing Funds

One of the great benefits of an HSA is that unused funds can be invested by the participant, and interest is earned tax-free.

Funds in an HSA earn interest in two different ways:	
Cash Account	Investment Account
Money sitting in the cash account earns interest while it is sitting in the cash account. The interest will be applied quarterly.	Funds in the investment account earn dividends, which work the same way as

Funds in an HSA earn interest in two different ways:	
	interest, except earnings on dividends fluctuate based on market performance.

Sweeps
Participants can easily move money from their cash account to their investment account by using sweeps. Here's how they work:

After a participant visits the investment portal and makes their investment selections, funds over the cash threshold (regardless of the threshold amount) remain in the cash account until they meet or exceed $100, at that time the entire amount over the cash threshold will automatically sweep to the investment account.

Compliance – Summary Plan Description (SPD) Required

Before an HSA can be established, the participant must pass the identity verification process and accept the Terms of Use.

Because HSA are employee-owned accounts, they always move with that person no matter where they work.

How does TASC differ from the competition?

- We offer **Top Rated** mutual funds
- Our cash account ($2,000 min. balance) offers the **highest** interest rate in the industry
- **NO** banking fees
- Participants do not have to submit receipts/substantiation
- Our stand-alone HSA is not tied to a health plan. So, if an employer changes health plans, the participant does not have to change HSAs.
- We offer EDI integration with HRIS/ Payroll partners for **NO** additional fee

Proposed Fees:

Number of Employees:	50	**Estimated Number of Participants:**	10
Plan Start Date:	any		

UBA Annual Membership Fee	**$500.00**

Includes:

- ☑ Access to TASC's expert administrative and customer service support
- ☑ Cloud-based secure online portal
- ☑ TASC Card
- ☑ Mobile app
- ☑ MyCash Account with Give Now*
- ☑ Picture to Pay / Pay the Provider
- ☑ TASC Wallet
- ☑ Audit Guarantee
- ☑ And more…

*Coming Soon

UBA Monthly Administration Fee *(per Participant, per Month)*	**$4.89**
Or Monthly Minimum Fee *(apply if greater than PPPM fee)*	**$75.00**

Level Selected ***(based on # of accounts)*****:**

☐ **Level 1** (one account) ☒ **Level 2** (two-four accounts) ☐ **Level 3** (unlimited accounts)

Free HSA Administration (Optional)	**$0.00**

Select to Add a Free HSA to Your Benefit Plan:

☐ **HSA Account**

GUARANTEES: The pricing presented in this proposal is guaranteed for 90 days.

Any and all information in this TASC proposal is confidential and can be used for the sole purpose of placing a client with TASC. Any disclosure of this information to any other third party is a breach of the TASC Agency Agreement(s) and will cause losses to TASC. TASC will immediately terminate any agreement with any person who discloses the information to an unauthorized third person and seek immediate reimbursement for any loss attributable to the disclosure.

TC-6131-032725

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Flexible Spending Account (FSA) Administrator – Summary and Recommendation

Committee Review: Personnel Committee and City Administrator

Meeting Date: Budget Committee & Common Council – December 1, 2026

Presented by: Misty Molzof, Treasurer

1. Current Practice & Proposed Change
    a. **Current Practice**: The City currently administers employee FSA reimbursements internally. Employees provide medical expense documentation to the Payroll Clerk/Treasurer, and approved reimbursement amounts are processed through employee paychecks. This method requires City staff to receive and assess sensitive claims, maintain records, coordinate payroll deductions and reimbursements, and monitor plan requirements.
    b. **Proposed Change**: transfer claim substantiation, participant-facing reimbursement services, and agreed administrative functions to an experienced third-party FSA administrator while the City continues employer payroll deductions and plan oversight.
2. Reasons to Consider Outside Administration
    a. **Employee Privacy.** Direct submission to an administrator would minimize sensitive medical documentation handled by City payroll personnel and improve separation between personnel decisions and benefit claims.
    b. **Compliance and staff Capacity:** A third-party provider can assist with plan documents, claim substantiation, records, nondiscrimination testing, participant communications, and plan-year administration. The City remains ultimately responsible for its plan.
    c. **Better Employee access to funds.** Debit cards, secure mobile/online claims, direct deposit, and direct provider-payment tools can reduce reimbursement delays and eliminate dependence on the regular payroll cycle.
    d. **Administrative Consistency.** Outside claims review could provide consistent eligibility determinations, reconciliation, reporting, and continuity if staffing changes.
3. FSA – Benefits both the Employer and the Employee
    a. **City:** reduces employer FICA by 7.65% on every pre-tax dollar employees elect.
    b. **Employees:** estimated savings of about 30% on healthcare costs each year through pre-tax payroll deduction.
    c. **Plan rules to be aware of:** FSAs are “use it or lose it” - the employer keeps unused funds, OR employees can receive their full election before they have finished contributing, so the City carries the risk if an employee spends the full amount and leaves early.
    d. An HSA is a separate option that requires a high-deductible health plan and is not part of this comparison.

4. Proposal comparison (TASC, Employee Benefits Corp. [EBC], Diversified Benefit Services [DBS])
    a. Fee structure

Fee item	TASC	EBC	DBS
Annual fee	**$500**	$450	$550
Monthly admin fee per participant	**$4.89**	$5.00	$4.65
Monthly minimum	**$75**	$60	$120
Participants needed to cover the monthly minimum	**16**	12	26
Additional annual charges	**None listed**	None listed	$405 annual charge + $300 testing

b. Estimated net annual cost to the City (administrator fees minus the City's FICA savings)

Scenario	TASC	EBC	DBS
Current: 4 employees enrolled (2025 elections, $4,296 total)	**$1,071**	$841	$2,366
Minimum enrollment to meet each monthly minimum, all elect $500 (TASC 16, EBC 12, DBS 26 participants)	**$788**	$711	$1,701
30 employees: 10 elect $500, 20 elect $1,000	**$348**	$338	$1,017
40 employees: 10 elect $500, 30 elect $1,000	**$170**	$173	$810

Figures are estimates rounded to the nearest dollar. They do not include the staff time the City currently spends administering the plan.

i. **DBS is the most expensive option in every scenario,** costing roughly $640 to $1,525 more per year than TASC or EBC.
ii. **TASC and EBC are close.** EBC is lower at current participation (by about $230 per year), and the two are within about $10 per year at 30 to 40 participants, where TASC's lower per-participant rate ($4.89 vs. $5.00) offsets its higher fixed fees.
iii. **The program becomes more cost-effective as enrollment grows.** Fees are largely fixed at low enrollment, while FICA savings rise with every participant and election. TASC's net cost falls from about $1,071 at current participation to about $170 at 40 participants.

5. Recommendation - TASC
   a. **Cost that improves with participation.** TASC and EBC are the two lowest-cost options. TASC has no additional listed charges and the lower per-participant rate of the two, so it becomes the lower-cost choice at roughly 38 or more participants.
   b. **Established and Wisconsin-based.** TASC is headquartered in Madison and describes itself as the nation's largest privately held third-party benefits administrator. It administers FSA and HSA programs for public employers, including the State of Wisconsin employee programs and the City of Madison.
   c. **Employee convenience.** Employees get an online account, mobile app and payment card for eligible expenses, rather than paper reimbursement through payroll.
   d. **Trade-off to note:** EBC costs less at current enrollment and needs fewer participants (12 vs. 16) to cover its monthly minimum. TASC is recommended because its cost advantage grows with enrollment, which the City should work to increase.

6. Fiscal impact (TASC)
   a. Gross administrator fees: about $1,400 per year at current participation, rising to about $2,850 at 40 participants.
   b. FICA savings offset about 23% of fees at current participation and about 94% at 40 participants, for a net cost of roughly $1,071 down to $170 per year.
   c. There are approximately $7,800 in unused funds from the existing Section 125 Flexible Spending program that could be applied to pay for this service until such time as those funds are depleted. This should cover at least 4-5 years of costs.

7. Next steps if approved
   a. City Attorney reviews the TASC contract and confirms HIPAA status, and which annual filings apply to the City's plan.
   b. Treasurer coordinates implementation timing with TASC and open enrollment and reconciles current-year claims under the in-house process.
   c. Communicate the change and promote enrollment to all eligible staff (city, utility, library and police), since participation drives cost-effectiveness.

8. Requested Action:

PERSONNEL: Motion to recommend council approve proceeding with TASC contract negotiations and implementation planning, with final agreement subject to applicable City purchasing/contract authority, budget approval, and City Attorney review as needed. No vendor engagement should occur until pricing and scope are confirmed in writing.

BUDGET: Motion to recommend council approve proceeding with TASC contract negotiations and implementation planning, with final agreement subject to applicable City purchasing/contract authority, budget approval, and City Attorney review as needed and final agreement to be executed by City Mayor and City Administrator or City Financial Officer as timing allows.

COUNCIL: Approve proceeding with TASC contract negotiations and implementation planning, with final agreement subject to applicable City purchasing/contract authority, budget approval, and City Attorney review as needed, and final agreement to be executed by City Mayor and City Administrator or City Financial Officer as timing allows.

STAFF REPORT

November 25, 2026

PROPERTY INFORMATION

Applicant/Agent:	Paul Weber	**Date:**	November 25, 2026
Property Owner:	Schreiber Foods Inc.	**Parcel No:**	276-2813-4100
Site Address:	2101 Bohmann Dr	**District:**	Industrial

REQUEST TYPE

Schreiber Foods Inc requests a **Conditional Use Permit (CUP)** to process dairy products in accordance with §409.04(3a) at 2101 Bohmann Drive.

Upon issuance of a CUP, the Schreiber East Plant will be in compliance with the zoning code to support day to day operations and any future expansions.

STAFF REVIEW AND FINDINGS

Comprehensive Plan Alignment: ☒ YES ☐ NO

Schreiber Foods is a long-established employer in Richland Center whose operation sits at the intersection of the two industries the Comprehensive Plan identifies as the city's largest economic drivers — manufacturing and agriculture — and reflects the community's longstanding ties to the Wisconsin dairy industry. The plan calls on the City to build strong partnerships with existing industries and documents a decline in local manufacturing employment over the past decade. This request represents reinvestment by an established employer at an existing facility with existing infrastructure, on land already designated Industrial. It retains jobs and processing capacity in the city and requires no conversion of undeveloped land. Staff find the request consistent with applicable provisions of the Comprehensive Plan.

Public Works / Utilities / Zoning Input: ☒ ADEQUATE ☐ INADEQUATE

Environmental / Site Conditions: ☒ SUITABLE ☐ UNSUITABLE

Recommended Conditions:

1. This permit authorizes the processing of dairy products at 2101 Bohmann Drive Parcel No. 276-2813-4100, as described in the application.
2. Dairy processing operations shall not encroach upon required parking, fire lanes, or public sidewalks.
3. All fuel, chemicals, and other hazardous or flammable materials associated with the use shall be stored in appropriate leak-proof containers in compliance with applicable Wisconsin DNR, EPA, and fire code requirements.
4. All industrial waste materials, including empty chemical containers, shall be disposed of in accordance with all applicable federal, state, and local regulations per §409.06(2)(e).
5. This permit is granted as a Specific Conditional Use and runs with the land.

Staff Recommendation

☐ Approve the application for a Conditional Use Permit as presented.

☒ Approve the application for a Conditional Use Permit with conditions as presented.

☐ Deny the application for Conditional Use Permit.

PLAN COMMISSION REVIEW

Applicant: Schreiber Foods Inc **Parcel Number:** 276-2813-4100 **Meeting Date:** Nov. 25 2026

Plan Commission Review Criteria (§400.05(7)(h))	YES	NO
1. The request is consistent with applicable provisions of the Comprehensive Plan (2022–2032) and the Future Land Use Map.	☒	☐
2. **The request is compatible with the existing or allowable uses of adjacent properties**. *The use has long operated at this location and adjoins other industrial uses.*	☒	☐
3. **The request can demonstrate adequate public facilities (roads, drainage, potable water, sanitary sewer, and police and fire protection) exist or will exist to serve the use at the time such facilities are needed.** *Existing structure and use with infrastructure in place. Wastewater is treated by RCRE rather than City Utilities.*	☒	☐
4. **The request can demonstrate adequate provisions for maintenance of the use and associated structures approved under the permit.** *The applicant is an established operator that maintains the facility and associated structures as part of ongoing operations.*	☒	☐
5. **The request has minimized, to the degree possible, adverse effects on the natural environment.** *The property presents no significant floodplain, wetland, or slope constraints. Operations are conducted within enclosed structures.*	☒	☐
6. **The request will not create undue traffic congestion.** *The site uses existing access onto Bohmann Drive, requiring no new access points or modifications to traffic circulation.*	☒	☐
7. **The request will not adversely affect public health, safety and welfare.** *The use involves cleaning chemicals, ammonia, fuel and other hazardous materials; conditions requiring storage in appropriate containers and disposal in compliance with applicable DNR, EPA, and fire code regulations sufficiently mitigate risk to the public.*	☒	☐
8. **The request conforms to all applicable provisions of this code.** *The use complies with the dimensional requirements of §409.05 and the performance standards of §409.06*	☒	☐

Finding under Wis. Stat. § 62.23(7)(de): The applicant has demonstrated by substantial evidence that all requirements and conditions established by the City are or shall be satisfied. ☒ YES ☐ NO

Plan Commission Acknowledgement and Action

Based on the substantial evidence provided in the application and the testimony at the public hearing, the Plan Commission finds that all criteria have been met, subject to the following conditions:

1. This permit authorizes the processing of dairy products at 2101 Bohmann Drive Parcel No. 276-2813-4100, as described in the application.
2. Dairy processing operations shall not encroach upon required parking, fire lanes, or public sidewalks.
3. All fuel, chemicals, and other hazardous or flammable materials associated with the use shall be stored in appropriate leak-proof containers in compliance with applicable Wisconsin DNR, EPA, and fire code requirements.
4. All industrial waste materials, including empty chemical containers, shall be disposed of in accordance with all applicable federal, state, and local regulations per §409.06(2)(e).
5. This permit is granted as a Specific Conditional Use and runs with the land.

Having reviewed the application against the criteria in §400.05(7)(h), and finding the applicant has demonstrated by substantial evidence that the applicable requirements are or will be satisfied as required by Wis. Stat. § 62.23(7)(de), the Plan Commission recommends **APPROVAL** of a Specific Conditional Use Permit to Schreiber Foods, Inc. for the processing of dairy products at 2101 Bohmann Drive, Parcel No. 276-2813-4100, subject to the conditions set listed in this report.

Suggested Motion: *Motion to recommend that the Common Council approve a Specific Conditional Use Permit for Schreiber Foods, Inc. at 2101 Bohmann Drive (Tax Parcel No. 276-2813-4100) for the processing of dairy products in accordance with §409.04(3a), subject to the Conditions of Approval set forth in the Plan Commission report dated 11/25/2026.*

Signature: _____ **Date:** _____

Chris Jarvis, Chair

STAFF REPORT

November 25, 2026

PROPERTY INFORMATION

Applicant/Agent:	Shawn McCauley	**Date:**	November 25, 2026
Property Owner:	Shawn McCauley	**Parcel No:**	276-1656-1200
Site Address:	886 North Central Avenue	**District:**	R-1 Single Family

REQUEST TYPE

Shawn McCauley requests a **Conditional Use Permit (CUP)** for not more than one additional dwelling unit located entirely within an existing residential structure on the lot, in addition to the primary dwelling unit, at 886 North Central Avenue. According to the landowner, the structure has operated as two dwelling units for approximately 20 years, and he has owned the property for approximately 10 years. The applicant is seeking the CUP to bring the existing use into compliance with §402.04(1). No new construction or exterior alterations are proposed.

STAFF REVIEW AND FINDINGS

Comprehensive Plan Alignment: ☒ YES ☐ NO

Affordable and available housing from an Economic Development perspective is critical to the City's long-term growth. The continued use of this property in its current state satisfies the Plan through increased density within an existing structure, requiring no additional land to be developed.

Public Works / Utilities / Zoning Input: ☒ ADEQUATE ☐ INADEQUATE

Environmental / Site Conditions: ☒ SUITABLE ☐ UNSUITABLE

Recommended Conditions:

1. This permit authorizes not more than one additional dwelling unit located entirely within an existing residential structure on the lot, in addition to the primary dwelling unit within the structure at 886 North Central Avenue Parcel No. 276-1656-1200, as described in the application.
2. Number of dwelling units within the structure shall not exceed two (2).
3. Each dwelling unit shall be equipped with its own complete bath, toilet and kitchen facilities per §402.04(1).
4. Off-street parking shall be limited to an aggregate of not more than three (3) passenger automobiles and pick-up trucks owned by residents of the premises, all of which shall be in condition to be legally operated upon the highways of the state and shall display current registration per §402.06(1)(e).
5. Property shall be kept orderly in accordance with Chapter 307 prohibiting the dumping of trash and debris, leaving specified items at curbside, keeping indoor furniture outside of a structure or accumulating waste or junk materials, damaged or inoperable motorized vehicles, equipment, or similar items outside of a structure including penalties for violation(s).
6. This permit is granted as a Specific Conditional Use and runs with the land.

Staff Recommendation

☐ Approve the application for a Conditional Use Permit as presented.

☒ Approve the application for a Conditional Use Permit with conditions as presented.

☐ Deny the application for Conditional Use Permit.

PLAN COMMISSION REVIEW

Applicant: Shawn McCauley **Parcel Number:** 276-1656-1200 **Meeting Date:** Nov. 25 2026

Plan Commission Review Criteria (§400.05(7)(h))	YES	NO
1. **The request is consistent with applicable provisions of the Comprehensive Plan (2022–2032) and the Future Land Use Map.** *Use supports the Plan's need for housing*	☒	☐
2. **The request is compatible with the existing or allowable uses of adjacent properties**. *The use has long operated at this location and adjoins other similar residential uses.*	☒	☐
3. **The request can demonstrate adequate public facilities (roads, drainage, potable water, sanitary sewer, and police and fire protection) exist or will exist to serve the use at the time such facilities are needed.** *Existing structure and use of City infrastructure is in place.*	☒	☐
4. **The request can demonstrate adequate provisions for maintenance of the use and associated structure approved under the permit.** *The applicant is an established owner that maintains the property and associated structure as part of ongoing landlord operations.*	☒	☐
5. **The request has minimized, to the degree possible, adverse effects on the natural environment.** *No new construction or land disturbance; unit is entirely within an existing structure.*	☒	☐
6. **The request will not create undue traffic congestion.** *The site has existing off-street parking and requires no new access points.*	☒	☐
7. **The request will not adversely affect public health, safety and welfare.** *Compliance with Chapter 307 sufficiently mitigates risk to the public.*	☒	☐
8. **The request conforms to all applicable provisions of this code.** *The use complies with the performance standards of §§402.06 and 402.05.*	☒	☐

Finding under Wis. Stat. § 62.23(7)(de): The applicant has demonstrated by substantial evidence that all requirements and conditions established by the City are or shall be satisfied. ☒ YES ☐ NO

PLAN COMMISSION REPORT

November 25, 2026

Plan Commission Acknowledgement and Action

Based on the substantial evidence provided in the application and the testimony at the public hearing, the Plan Commission finds that all criteria have been met, subject to the following conditions:

1. This permit authorizes not more than one additional dwelling unit located entirely within an existing residential structure on the lot, in addition to the primary dwelling unit within the structure at 886 North Central Avenue Parcel No. 276-1656-1200, as described in the application.
2. Number of dwelling units within the structure shall not exceed two (2).
3. Each dwelling unit shall be equipped with its own complete bath, toilet and kitchen facilities per §402.04(1).
4. Off-street parking shall be limited to an aggregate of not more than three (3) passenger automobiles and pick-up trucks owned by residents of the premises, all of which shall be in condition to be legally operated upon the highways of the state and shall display current registration per §402.06(1)(e).
5. Property shall be kept orderly in accordance with Chapter 307 prohibiting the dumping of trash and debris, leaving specified items at curbside, keeping indoor furniture outside of a structure or accumulating waste or junk materials, damaged or inoperable motorized vehicles, equipment, or similar items outside of a structure including penalties for violation(s).
6. This permit is granted as a Specific Conditional Use and runs with the land.

Having reviewed the application against the criteria in §400.05(7)(h), and finding the applicant has demonstrated by substantial evidence that the applicable requirements are or will be satisfied as required by Wis. Stat. § 62.23(7)(de), the Plan Commission recommends **APPROVAL** of a Specific Conditional Use Permit to Shawn McCauley authorizing not more than one additional dwelling unit located entirely within an existing residential structure on the lot, in addition to the primary dwelling unit within the structure at 886 North Central Avenue, Parcel No. 276-1656-1200, subject to the conditions set forth below.

Suggested Motion: *Motion to recommend that the Common Council approve a Specific Conditional Use Permit for Shawn McCauley at 886 North Central Avenue (Tax Parcel No. 276-1656-1200) authorizing not more than one additional dwelling unit located entirely within the existing residential structure, in addition to the primary dwelling unit, in accordance with §402.04(1), subject to the Conditions of Approval set forth in the Plan Commission report dated 11/25/2026.*

Signature: _____ **Date:** _____

Chris Jarvis, Chair

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Amendment to Chapter 980, Enforcement of City Ordinances by Means of Citations, of the Code of Ordinances of the City of Richland Center

Meeting Date: December 1, 2026

Requested by: Chief Billy Jones

Reviewed/Recommended by: Public Safety Committee

Background: Per the comprehensive court fees bill that passed the State Legislature and was approved by the Governor this year. The City of Richland Center must update our Deposit and Bail Schedule for violation of certain ordinances. Attached you will find the revised Deposit and Bail Schedule for the City of Richland Center.

Financial Impact: No direct financial impact is anticipated

Funding Source: Not applicable.

Requested Action: Motion to approve the amendment to Chapter 980, Enforcement of City Ordinances by Means of Citations, of the Code of Ordinances of the City of Richland Center, including the revised Deposit and Bail Schedule, to bring the City's ordinance citation schedule into compliance with the comprehensive court fees legislation recently enacted by the State of Wisconsin.

ORDINANCE NO. 2026-____

AN ORDINANCE AMENDING CHAPTER 980, ENFORCEMENT OF CITY ORDINANCES BY MEANS OF CITATIONS, OF THE CODE OF ORDINANCES OF THE CITY OF RICHLAND CENTER

WHEREAS, the City of Richland Center has adopted Chapter 980 of its Code of Ordinances establishing procedures for enforcement of City ordinances by means of citations; and

WHEREAS, the City desires to simplify the administration and maintenance of the cash deposit schedule applicable to citations issued under Chapter 980; and

WHEREAS, the Common Council finds it appropriate to remove the existing detailed cash deposit schedule from the Code of Ordinances and maintain the schedule separately in the City offices;

NOW, THEREFORE, the Common Council of the City of Richland Center, Wisconsin, does ordain as follows:

SECTION 1. AMENDMENT TO SECTION 980.05.

Section 980.05 of the Code of Ordinances of the City of Richland Center is hereby repealed and recreated to read as follows:

980.05 SCHEDULE OF CASH DEPOSITS.

The following schedule of cash deposits is established for use with citations issued under this chapter.

The Schedule of Cash Deposits for use with citations, as amended, is on file in the city offices.

SECTION 2. REMAINING PROVISIONS.

All provisions of Chapter 980 not specifically amended or repealed by this ordinance shall remain in full force and effect.

SECTION 3. EFFECTIVE DATE.

This ordinance shall take effect and be in full force from and after its passage and publication as provided by law.

DRAFT

PASSED AND ADOPTED by the Common Council of the City of Richland Center, Wisconsin, this _____ day of _____, 2026.

Mayor

ATTEST:

City Clerk

Date of Publication: _____

DRAFT

Bail/Deposit Schedule for Violations of Certain Ordinances of the City of Richland Center

The following schedule of deposits is established for use with citations issued for violations of the specified City of Richland Center's ordinance provisions.

Bond amount for under age 14 is $50.00

Bond amount for age 14 and older is full bond amount

City Code Chapter 101: Ordinances Pertaining to Traffic/Parking Not in Chapters 340-348 Stats.

101.09(3)(f) Obstruction of enforcement ($10-$100) $180.60

101.09(3)(g) Unlawful removal of parking citations ($10-$100) $180.60

101.13 Display of Power ($60-$150) $294.00

101.18(1) Unlicensed operator prohibited in parking lot($50) $231.00

101.23 Keeping/Storing of Disabled or Unregistered Vehicles $294.00 ($100-$200)

101.24 Skateboards/Roller Skates Skies/Roller Blades In-line Skates $199.50 Play Vehiclesprohibited certain places ($25-$100)

101.25 (8a)(b) Failure of bicycle on sidewalk to yield to pedestrian ($20-$200) $199.50

101.25(8a)(c) Operating bicycle on sidewalk in downtown area ($20-$200) $199.50

101.27 Engine compression brakes prohibited ($25-$100) $199.50

101.29(c) Violation of designated truck route ($25-$100) $199.50

City Code Chapter 102: Ordinances Pertaining to Neighborhood Electric Vehicles (NEV)

102.02 (1)(a) Operate without license ($50-$200) $231.00

102.02(1)(b) Operate without registration ($50-$200) $231.00

102.02(1)(c) Operate without required headlamp ($50-$200) $231.00

102.02(2)(a-c) Operate on certain highways prohibited ($100-$400) $294.00

City Code Chapter 103: Ordinances Pertaining to Snowmobile Routes

103.02(1)(a-h) Limitations on the use of snowmobiles routes ($50-$200) $231.00

City Code Chapter 203/204: Ordinances Pertaining to Cigarettes, Nicotine Products, and Tobacco Products

203.01(b) Use of tobacco products on school grounds prohibited ($0-$200) $218.00

204.03(1) Falsely representing age to receive cigarettes, nicotine product or tobacco product

204.03(2) Purchase or attempt to purchase cigarettes, nicotine product or tobacco products

204.03(3) Possession of cigarettes, nicotine product or tobacco product

For all violations of 204.03(1), (2), or (3)

First Offense ($25-$100) $199.50

Second Offense within one year ($50-$150) $231.00

Third Offense within one year ($100-$150) $294.00

City Code Chapter 205: Ordinances Pertaining to Vapor Products Relating to Underage Persons

205.01 Purchase, attempt to purchase or possess vapor product by person under 18

First Offense ($40) $218.40

Second Offense within 12 month period ($75-$150) $262.50

Third Offense within 12 month period ($100-$150) $294.00

205.02 Falsely represent age for the purpose of purchasing or receiving vapor product

First Offense ($40) $218.40

Second Offense within 12 months($75-$150) $262.50

Third Offense within 12 months ($100-$150) $294.00

205.03 Purchase vapor product on behalf of or provide to person under 18

First Offense ($40) $218.40

Second Offense within 12 months ($75-$150) $262.50

Third Offense within 12 months ($100-$150) $294.00

City Code Provisions Pertaining to Prohibited Personal Conduct

220.01 Shoplifting

Value of property under $5.00 ($50-$400) $294.00

Value of property under $5.00 through $20.00 ($50-$400)
$325.50
Value of property over $20 ($50-$400) $357.00

221.01 Theft ($25-$400)
$357.00

222.01 Damage to Property ($25-$400)
$357.00

223.01 Resisting/obstructing/fleeing an officer ($25-$400)
$357.00

224.01 Possession of marijuana (less than 25g) prohibited ($25-$400)
$357.00

225.02 Theft of cable television service prohibited
First offense ($100-$500) $357.00
Second or Subsequent Offense ($200-$500) $483.00
For Commercial Advantage ($1000-$2000) $1428.00

226.01 Writing of bad checks unlawful ($25-$400)
$256.20

227.01(1)(a-c) Failure to return rented property prohibited ($10-$100)
$231.00

228.01 Possession of drug paraphernalia prohibited ($25-$400)
$357.00

229.01(1) Possession of glass container on navigable waters ($50-$400)
$231.00

229.01(2) Depositing trash in or on navigable waters ($50-$400) $231.00

243.06 Violation of Parade Ordinance ($10-$100)
$180.60

250.01 Disorderly conduct ($50-$400)
$357.00

250.02 Refusing to aid an officer ($50-$400)
$357.00

250.03 Obstructing streets, sidewalks, or crosswalks ($50-$400)
$357.00

250.04 Sexual intercourse in public ($50-400)
$357.00

250.05 Lewd and lascivious behavior ($50-$400)
$357.00

251.03 Loitering or prowling prohibited ($50-$400)
$231.00

251.04 Loitering in public parking areas prohibited ($50-$400)
$231.00

252.02 Bodily harm to another prohibited
1st offense ($50-$200) $357.00
2nd offense within 12 months ($100-$300) $420.00
3rd offense within 12 months ($200-$400)
$483.00

253.02 Trespass to dwelling prohibited ($200-$400) $483.00

253.03 Trespass to premises or building after notice prohibited
$483.00
($200-$400)

253.04 Trespass onto exterior areas of buildings prohibited
$388.50
($150-$400)

253.05 Trespass to vehicles prohibited ($150-$400)
$388.50

253.06 Trespass to land prohibited ($150-$200)
$388.50

253.07 Trespass by animals ($50-$200)
$256.20

260.01 Setting off fireworks, firecrackers, etc. ($10-$200)
$231.00
[Stat. 167.31]

270.01 Discharging firearm, paintball gun, air gun, air rifle or similar
$294.00
device in the city ($100-$400)

271.02 Hunting within 100 yards of buildings with bow or crossbow ($100-$400) $294.00

272.01 Hunting on city-owned lands within the city prohibited ($100-$400) $294.00

280.01 Curfew violation, child under 14 ($25-$100) $50.00

280.02 Curfew violation, child 14 but under 17 ($25-$100) $199.50

280.03 Curfew violation. Duty of parents ($25-$100) $262.50

290.01 Failure to obtain Peddler's License ($100-$500) $294.00

City Code Chapter 300: Ordinances Pertaining to Public Nuisances

300.03 (1)(a-g) Nuisances Affecting Public Health and Safety ($100) $294.00

300.03(2)(h-q) Nuisances Affecting Public Safety, Comfort and Convenience ($100) $294.00

300.04 Failure of Maintenance or Repair of Exterior Areas of Property ($100) $294.00

300.05 Permitting the Growth of Noxious Weeds ($100) $294.00

300.06 Unauthorized or Failure to Maintain a Landscape Management Plan ($100) $294.00

300.07 Failure to Mow Grass that Exceed Six (6) Inches in Height($100) $294.00

300.08 Failure to Remove Limbs, Brush or Similar Organic Material from Property ($100) $294.00

300.09	Storage of Inoperable Appliances or the Storage of Disassembled, Inoperable, Junked, Wrecked or Unlicensed Motor Vehicle, Truck Bodies, Tractors, Trailers or Parts thereof on Public or Private Property ($100)	$294.00

City Code Chapter 301: Ordinances Pertaining to Trees and Shrubs

301	All Violations of Chapter 301 regulating trees and shrubs ($100-$400)	$294.00

City Code Chapter 303: Ordinances Pertaining to Dogs in City

303.01	Dogs not to run at large:	
	1st offense ($100-$400)	$294.00
	2nd offense ($100-$400)	$325.50
	3rd offense ($100-$400)	$357.00

303.06(1) Failure to control dog ($100-$400)
$294.00

303.06(2) Failure to prevent excessive barking ($100-$400)
$294.00

303.06(3) Failure to clean up after dog ($100-$400)
$294.00

303.06(4)	Tied or restrained dog-access to sidewalk prohibited ($100-$400)	$294.00
303.06(5)	Keep, maintain or possess vicious or dangerous dog ($100-$400)	$357.00
303.065	Limitation on number of dogs per premises (2) ($100-$400)	$294.00

303.15 Dogs to be licensed ($100-$400)
$294.00

City Code Chapter 308: Outdoor Furnace Prohibited

308.03 Outdoor solid fuel-fired heating devices prohibited
$294.00
($100-$400)

City Code Chapter 310: Ordinances Pertaining to Keeping of Poultry and Livestock

310.02 Keeping of poultry, livestock and other animals prohibited $231.00 ($25-$400)

City Code Chapter 335: Ordinances Pertaining to Mobile Food Establishments

335.01 Operating without a required City permit ($100-$400) $294.00

335.03 Violation of regulations pertaining to all mobile food $294.00 establishments ($100-$400)

335.04 Violations of specific mobile dessert establishment regulations $294.00 ($100-$400)

City Code Chapter 355: Ordinances Pertaining to Trash/Garbage Offenses

355.12 All trash/garbage offenses in Chapter 355 ($50-$200) $231.00

City Code Chapter 391: Pertaining to Dumpster Permits

391.01 Failure to obtain Dumpster Permit ($25-$100) $199.50

City Code Chapter 399: Ordinances Pertaining to Alcoholic Beverage License Holders

399.13(4) Allowing disorderly conduct prohibited ($100-$1000) $420.00

399.13 (5) Licensed operator required on premises ($100-$ l 000) $420.00

399.14(2)(a) Violation of hours of operation, on premises consumption, Class "B" license ($100-$1000) $420.00
Prohibited hours: 2:00AM to 6:00AM, Monday thru Friday
2:30AM to 6:00AM, Saturday & Sunday

399.14(3) Violation of hours of operation, off premises consumption, Class "A" license ($100-$1000)
(3a) Class "A" intoxicating liquor $420.00
Prohibited hours, 9:00PM to 8:00AM
(3b) Class "A" fermented malt beverage $420.00
Prohibited hours, 10:00PM to 8:00AM

399.14(3)(c) Failure to secure fermented malt beverages ($100-$1000) $420.00
Hours to be secured, 10:00PM to 8:00AM
399.14(3) Violation of hours of operation, off premises consumption, Class "B" license ($100-$1000)
(3)(d) Class "B" intoxicating liquor $420.00
Prohibited hours, 12:00 midnight to 8:00AM
(3)(e) Class "B" fermented malt beverage $420.00
Prohibited hours, 12:00 midnight to 8:00AM

399.14(7) Carryout and consumption in certain areas prohibited ($100-$1000) $420.00

399.18(1) Licensed operator required ($100-$ l000) $420.00

City Code Chapter 399: Ordinances Pertaining to Underage Alcohol Violations

399.26(2)(a)1 Underage person - Age 17 to 20 - procuring or attempting to procure
(2)(a)2 Underage person possessing or consuming on licensed premises
(2)(a)4 Underage person falsely representing age
(2)(a)5 Identification card violations by underage persons
For all of the above offenses(399.26(2)(a)(1-2, 4-5)):
First offense ($0-$250) $483.00
Second offense within 1 year ($300-$500) $546.00
Third offense within 1 year ($500-$750) $798.00
Fourth and Subsequent within 1 year ($750-$1000) $1113.00

399.26(2)(a)3 Underage person entering or attempting to enter licensed premises ($100-$500) $294.00

399.26(3) Underage - Age 17 to 20 - possession/consumption prohibited
First offense within 1 year ($100-$200) $294.00

Second offense within 1 year ($200-$300) $420.00
Third offense within 1 year ($300-$500) $546.00
Fourth and subsequent within 1 year ($500-$1000) $798.00

399.265(1)(a) Procuring for underage person
(1)(b) Licensee/Permittee selling to underage person
(1)(c) Adult knowingly permitting illegal underage consumption
(1)(d) Adult intentionally encourage/contribute to violation of 399.26(2)(a)
For all of the above offenses (399.265(1)(a-d)):
First Offense ($0-$500) $420.00
Second Offense within 12 months ($200-$500) $451.50

City Code Section 399.27: Ordinances Pertaining to Alcohol Location

399.27(1) Selling/serving alcohol beverages on street ($25-$200) $205.80

399.27(2) Consumption/possession of alcoholic beverages prohibited in certain places ($25-$200) $205.80
(2)(a) on any public street, sidewalk, boulevard, alley, or public parking lot owned or maintained by the City of Richland Center $205.80
(2)(b) on any City owned property, except City Parks $205.80
(2)(c) on the Campus of the University of Wisconsin Richland Center $205.80
(2)(d) within or upon any motor vehicle parked on a public street, alley, or public parking lot owned or maintained by the City of Richland Center $205.80
(2)(e) upon any private parking lot within the City of Richland Center without express permission of the owner of such private parking lot $205.80
(2)(f) within or upon any vehicle parked upon any private parking lot within the City of Richland Center without the express permission of the owner of such private parking lot $205.80
(2)(g) in any place where food or soft drinks are sold, or in any place of entertainment or amusement, unless such place be licensed to sell or dispense such intoxicating liquor , wine, or fermented malt beverage, pursuant to Chapter 125, Wis. Stats. $205.80

399.27(3) Permitting alcoholic beverages in certain places prohibited $483.00

($250-$500)

399.27(4) Possession of alcoholic beverages on school grounds prohibited
First offense within 1 year-Per 125.07(4)(c) ($25-$200) $294.00
Second offense within 1 year-Per 125.07(4)(c) ($25-$200) $420.00
Third offense within 1 year-Per 125.07(4)(c)($25-$200) $546.00
Fourth and subsequent within 1 year-Per 125.07(4)(c) ($25-$200) $798.00

City Code Chapters 400 thru 412: City Zoning Ordinance

400 thru 412 All violations of Chapters 400 through 412 ($100-$400) $420.00

City Code Chapter 455: Ordinances pertaining to Burning Violations

455.10(3)(a) Violation of outdoor cooking restriction ($50-$400) $262.50

455.10(3)(b)(1) Violation of fire pit/circle restriction ($50-$400) $262.50
(3)(b)(2) Open burning prohibited within 15 feet of structure, etc. ($75-$400) $262.50
(3)(b)(3) Violation of attended fire requirement ($50-$400) $262.50
(3)(b)(4) Burning of prohibited materials ($50-$400) $262.50
(3)(b)(5) Flames in excess of 4 feet/excessive smoke prohibited ($50-$400) $262.50
(3)(b)(6) Burning of prohibited plant materials ($50-$400) $262.50
(3)(b)(7) Failure to have working water hose present ($50-$400) $231.00
(3)(c) Fires in street and gutters prohibited ($50-$400) $231.00

City Code Chapter 475: Extraterritorial Zoning Ordinance

475 All violations of Chapter 475 ($100-$400) $420.00

City Code Chapter 485: Ordinance Pertaining to Regulating Signs

485.04 Certain signs prohibited ($100-$400) $294.00

City Code Chapter 610: Ordinances Pertaining to Vending from Vehicles

610.01 Prohibited Vending from vehicles on streets or on city lands $231.00 ($50-$200)

City Code Chapter 611: Ordinances Pertaining to Depositing of Snow

611.01	Deposit of snow on roadway prohibited ($50)	$231.00
611.02	Deposit of snow on non-abutting boulevard prohibited ($50)	$231.00
611.03	Deposit of snow within 35 feet of intersection prohibited $231.00 ($50)	

City Code Chapter 701.03: Ordinance Pertaining to Public Parks

701.03(1)	Advertising in parks prohibited ($100-$400)	$294.00
701.03(2)	Solicitation of alms in parks prohibited ($100-$400)	$294.00
701.03(3)(a-d)	Disorderly conduct in parks prohibited ($100-$400)	$294.00
701.03(4)	Use of fire in public parks prohibited ($100-$400) $294.00	
701.03(5)(a)	Loitering at night in public parks prohibited ($100-$400) $294.00	
701.03(5)(b)	Enter or remain in parks 12:00 midnight to sunrise ($100-$400) $294.00	
701.03(6)	Sale of merchandise or services in public parks prohibited ($100-$400)	$294.00
701.03(7)	Camping and lodging in public parks prohibited ($100-$400)	$294.00
701.03(8)	Injury to park property prohibited ($100-$400)	$294.00
701.03(9)(a)	Prohibited operation of vehicles in public parks ($100-$400)	$294.00
701.03(10)	Prohibited parking within public parks ($10-$200) $180.60	
701.03(11)	Prohibited use of swimming facilities in parks ($100-$400)	$294.00
701.03(12)	Failure or refusal to display required park use permit	$294.00

($100-$400)

701.03(13) Use of nicotine products prohibited in parks($100-$400) $294.00

701.04 Prohibited Liquor/wine/fermented malt beverages in park $231.00 ($50-$200)

City Code Chapter 702: Ordinances Pertaining to Cemetery Grounds

702.05(1) Vandalism to cemetery grounds prohibited ($50-$500) $420.00

702.05 (2) Intoxicants prohibited on cemetery grounds($100-$400) $294.00

702.05(3) Snowmobiles prohibited ($100-$400) $294.00

702.05(4) All-terrain Vehicles/Motorcycles prohibited ($100-400) $294.00

702.05(5) Horse, dogs and cats prohibited ($100-400) $294.00

City Code Chapter 703: Ordinance Pertaining to Footbridges Across Pine

703.02 Obstructing footbridges prohibited ($50-$400) $294.00

703.03 Damage to footbridges prohibited ($50-$400) $357.00

703.04 Jumping, diving, or climbing off footbridges prohibited $294.00 ($50-$400)

703.05 Operation of powered vehicles on footbridges prohibited $294.00 ($50-$400)

City Code Chapter 704: Ordinances Pertaining to Use of Other City Properties

704.03 Prohibited conduct on designated City properties ($20-$200) $205.80

Ordinance Bond Schedule-City of Richland Center
Previous Revision June 2012
Previous Revision January 2013
Previous Revision October 2014
Previous Revision January 2015
Previous Revision June 2017
Previous Revision December 2020
Previous Revision November 2026

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Annual Taxi License Renewals (Chapter 101.26 Municipal Code)

Requested & Presented by: Amanda Keller, Clerk

Meeting Date: Common Council on 12-01-2026

Committee Review: None.

Staff Review: Amanda Keller, Clerk reviews application, Billy Jones, Police Chief reviews and runs background checks on all drivers, and police department performs inspection on vehicles.

Requested Action:

COUNCIL: Motion to approve 2027 Annual Taxi Licenses contingent upon completion of vehicle inspections and providing any further information as requested by the Police or City Clerk.

1. James (Tony) Burke III, Towne Taxi LLC, 22706 State Hwy 80, Richland Center, WI 53581
    a. Vehicles
        i. 2021 Chevrolet Malibu, White in Color
        ii. 2019 Dodge Grant Caravan, White in Color
        iii. 2024 Dodge Hornet, White in Color
    b. Drivers
        i. James A Burke III, – Background Check Status– OK by Billy Jones
        ii. Melissa M Burke – Background Check Status– OK by Billy Jones
        iii. Kurt V Bindl – Background Check Status– OK by Billy Jones