



OFFICIAL PUBLIC NOTICE

MEETING OF THE PUBLIC WORKS COMMITTEE

THURSDAY, MARCH 19, 2026 AT 5:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

1. 02-19-2026 Minutes

APPROVAL OF BILLS

2. Bills for Approval

PUBLIC WORKS DIRECTOR'S REPORT

3. Monthly Report

DISCUSSION AND ACTION ITEMS

4. Consider Agreement for Annual Contracted Mowing Services
5. Consider Agreement for Warning System Annual Inspection & Preventative Maintenance
6. Consider Sale of Surplus Equipment

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE

ADJOURNMENT

Posted this 17 day of March, 2026 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

PLEASE NOTE: To request disability-related accommodations, please contact City Administrator Ashley Oliphant (608-647-3466 or 450 S. Main St.) at least 24 hours in advance. Notice is hereby given that a quorum of other city governmental bodies may be present at this meeting for informational and discussion purposes only, and no formal action will be taken by those bodies at this meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



COUNCIL ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

CALL TO ORDER The meeting was called to order at 5:30 PM. Members present: Fruit, Schultz, Walters. Also present were Director of Public Works Jasen Glasbrenner and Municipal Services Specialist Darcy Perkins. Perkins affirmed the meeting was properly noticed.

APPROVAL OF MINUTES *Motion by Schultz to approve the January 15, 2026 meeting minutes as presented. Seconded by Fruit. Motion carried 2-0 by voice vote; Walters abstained, having been absent from the January meeting.*

APPROVAL OF BILLS The bills from 1/16/2026-2/18/2026 were presented totaling \$92,127.67. *Motion by Schultz to forward the Public Works Payment Approval Report to the Finance Committee. Seconded by Walters. Motion carried unanimously by voice vote.*

PUBLIC WORKS DEPARTMENT REPORTS PRESENTED BY DPW JASEN GLASBRENNER

- Airport: Continued outreach to Bureau of Aeronautics with no update on master plan grant. Monitoring system installation planned; segmented flagpole antenna being trialed. Positive feedback received on snow removal. Fuel system display error corrected. Operations otherwise quiet.
- Buildings & Grounds: Ongoing brush clearing in parks, riverbanks, and ballfields. Cross-collaboration between Robb Shop and Jefferson Shop teams. Facility maintenance underway (pickleball nets, painting, repairs, cleaning). Dike vegetation removal planned. Killian Meyer Building plumbing failure due to overheating pumps; PVC components replaced and additional repair scheduled. Staff researching conversion to a 2,000-gallon holding tank to reduce recurring maintenance.
- Streets: Pothole patching ongoing as weather permits, including priority intersections. Public reminders issued for leaf and brush pickup schedules. Street sweeper and crack sealer serviced and operational. Custom in-house skid steer attachment fabricated to improve bridge sidewalk snow clearing.
- Cemetery: One winter burial completed that required thawing; additional cremations scheduled for spring.
- Forestry: Ongoing annual tree removals, including coordination with utilities. Staff participating in forestry training and CTMI program. Planning underway for April 22 Arbor Day event at Community Center.
- DPW Report: Increased collaboration between Buildings & Grounds and Streets Crew. Inventory review completed; surplus items prepared for auction. Trailer refurbished to like-new condition. Evaluating fleet strategy, including retaining low-hour Bobcat tractor pending equipment transition review. Bridge sidewalk snow-clearing attachment fabricated in-house to improve operations. Porta potty contract rebid, resulting in approximately 45% annual cost reduction. Ordinance amendments to Chapter 321 and 606 are now in effect. Snow emergency declared February 19–21, 2026; crews scheduled for early deployment.

DISCUSSION AND ACTION ITEMS

Bancroft and Flag Park Drive – Formal Addressing and Street Recognition

Staff presented emergency response concerns related to overlapping street names (Bancroft Drive/Flag Park Drive), GIS conflicts, duplicative business addresses, and unclear private drive signage in the Edgewater Estates area. Staff recommended an administrative solution to separate (“unstack”) the road segments without requiring resident address changes. The Committee supported minimizing disruption, maintaining private drive status, and clarifying signage. Consensus favored administrative resolution, with return for formal action only if required.

Motion by Walters to affirm and support staff’s position to proceed administratively regarding addressing considerations within the Bancroft Drive and Flag Park Drive area and to defer further action pending additional clarification, if necessary. Seconded by Schultz. Motion carried unanimously by voice vote.



MINUTES OF THE MEETING OF THE PUBLIC WORKS & PROPERTY COMMITTEE Item 1.
THURSDAY, FEBRUARY 19, 2026 AT 5:30 PM

COUNCIL ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

REPORTS, REQUESTS, AND CONCERNS

- Landfill Closure Communications: Committee members expressed appreciation for proactive public communication regarding the landfill closure and encouraged continued outreach.
- Michael Port Sidewalk Status: Certified letter delivered January 31, 2026; 30-day compliance period ends late February. Property owner reports retaining engineer (Westbrook) to fill the cold tunnel and replace concrete; no direct confirmation received. Sidewalk permit submitted but incomplete and unpaid. Staff reiterated Chapter 620 requirements and continue follow-up. Water meter relocation coordination reported. Staff may update Council in March.
- Republic Services Waste and Recycling: A resident concern was noted regarding garbage and recycling collection practices. Staff advised that residents contact Republic directly to ensure complaints are logged, with the City maintaining a parallel concern tracker for accountability under the contract. Initial transition challenges were discussed, including staffing and missed pickups. Staff will continue monitoring performance and reporting issues to Republic.
- Stori Field: Staff noted engineering test work is underway.
- Planned Unit Development (PUD): Staff advised a zoning amendment is forthcoming to allow multi-structure development on a single lot.
- MSA WISLR Review: Committee members noted positive feedback regarding the recent WISLR review presentation by MSA.

SET NEXT MEETING DATE The next meeting was scheduled for Thursday, March 19th at 5:30 PM.

ADJOURNMENT Motion to adjourn by Walters, seconded by Schultz. Motion carried unanimously by voice vote. The meeting adjourned at 6:57 PM.

Minutes recorded by Darcy Perkins.

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-54900-000"-10-54900-999", "10-51850-000"-10-51850-999", "10-54240-000"-10-54240-999", "10-55300-000"-10-55300-999", "10-56300-000"-10-56300-999", "10-54100-000"-10-54100-999", "10-54200-000"-10-54200-999", "10-54210-000"-10-54210-999", "10-54220-000"-10-54220-999", "10-54230-000"-10-54230-999", "10-54250-000"-10-54250-999", "10-54260-000"-10-54260-999", "10-54300-000"-10-54300-999", "10-54400-000"-10-54400-999", "10-54500-000"-10-54500-999", "10-54600-000"-10-54600-999", "10-54700-000"-10-54700-999", "10-56200-000"-10-56200-999", "10-61000-941"-10-61000-948", "10-61000-961", "10-61000-962", "10-61000-971", "10-61000-990", "10-61000-991", "10-51500-250"

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
ALL AMERICAN DO IT CENTER					
ALL AMERICAN DO IT CE	03/03/2026	PW/B&G: Parks Footbridge Repai	10-51850-470 BLDG-PROP/MAI	117.51	
ALL AMERICAN DO IT CE	03/05/2026	PW/B&G: Meyer Building Repair -	10-51850-470 BLDG-PROP/MAI	55.34	
ALL AMERICAN DO IT CE	03/06/2026	PW/B&G: Parks Footbridge Repai	10-51850-470 BLDG-PROP/MAI	44.07	
Total ALL AMERICAN DO IT CENTER:				216.92	
ALLIANT ENERGY/WPL					
ALLIANT ENERGY/WPL	02/13/2026	PW/Streets: Street Lts 14-Walmar	10-54230-320 SIGNS/UTILITIES	16.82	02/26/26
ALLIANT ENERGY/WPL	02/17/2026	Airport: Terminal bldg electric	10-54900-321 AIRPORT/TERMI	132.66	03/17/26
ALLIANT ENERGY/WPL	03/10/2026	PW/B&G: Hwy 80 Shelter	10-55300-655 B&G/SHELTER E	22.66	03/17/26
ALLIANT ENERGY/WPL	03/10/2026	Airport: Cty Hwy B Runway Lt	10-54900-320 AIRPORT/RUNWA	217.78	03/17/26
ALLIANT ENERGY/WPL	03/10/2026	Airport: Cty Hwy B Hanger	10-54900-322 AIRPORT/HANGA	102.72	
Total ALLIANT ENERGY/WPL:				492.64	
AMAZON CAPITAL SERVICES					
AMAZON CAPITAL SERVI	02/20/2026	PW/B&G: Socket & Ratchet Sets	10-51850-520 BLDG-PROP/SUP	130.07	03/04/26
AMAZON CAPITAL SERVI	02/28/2026	PW/B&G: PD Lock Repair - BLDG	10-51850-470 BLDG-PROP/MAI	431.02	03/04/26
AMAZON CAPITAL SERVI	03/04/2026	PW/B&G: Office Supplies - BLDG-	10-51850-520 BLDG-PROP/SUP	7.30	
AMAZON CAPITAL SERVI	03/04/2026	PW/Street: Office Supplies - GAR	10-54100-340 GARAGE/OFFICE	7.29	
AMAZON CAPITAL SERVI	03/13/2026	PW/B&G: City Hall Water Fountai	10-51850-470 BLDG-PROP/MAI	263.98	
AMAZON CAPITAL SERVI	03/09/2026	PW/B&G: CC Floor Scrubber Hos	10-51850-440 BLDG-PROP/EQU	25.99	
AMAZON CAPITAL SERVI	03/04/2026	PW/B&G: PD Lock Repair - BLDG	10-51850-470 BLDG-PROP/MAI	75.98	
AMAZON CAPITAL SERVI	03/04/2026	PW/B&G: Shop Toolbox - BLDG-P	10-51850-520 BLDG-PROP/SUP	175.98	
Total AMAZON CAPITAL SERVICES:				1,117.61	
AUTO VALUE PARTS STORES					
AUTO VALUE PARTS STO	02/18/2026	PW/B&G: 72" Dixie Oil Change	10-51850-440 BLDG-PROP/EQU	101.97	03/04/26
AUTO VALUE PARTS STO	02/17/2026	PW/Streets: Skidsteer Oil Filters	10-54200-440 STREETS/EQUIP	7.05	03/04/26
AUTO VALUE PARTS STO	01/26/2026	PW/Street: Truck #59 Salter Motor	10-54200-420 STREETS/TRUCK	2.99	03/04/26
AUTO VALUE PARTS STO	01/27/2026	PW/Street: Truck #57 Auto Chains	10-54200-420 STREETS/TRUCK	8.99	03/04/26
AUTO VALUE PARTS STO	01/28/2026	PW/Street: Truck #60 Maintenanc	10-54200-420 STREETS/TRUCK	257.83	03/04/26
AUTO VALUE PARTS STO	01/27/2026	PW/Street: Truck #61 Repair - ST	10-54200-420 STREETS/TRUCK	16.99	03/04/26
AUTO VALUE PARTS STO	02/02/2026	PW/Street: Truck #61 Repair - ST	10-54200-420 STREETS/TRUCK	129.97	03/04/26
AUTO VALUE PARTS STO	02/03/2026	PW/Street: Truck #61 Repair - ST	10-54200-420 STREETS/TRUCK	133.99	03/04/26
AUTO VALUE PARTS STO	02/04/2026	PW/Street: Truck #61 Repair - ST	10-54200-420 STREETS/TRUCK	51.98	03/04/26
AUTO VALUE PARTS STO	02/11/2026	PW/Street: Truck #61 Repair - ST	10-54200-420 STREETS/TRUCK	51.98	03/04/26
Total AUTO VALUE PARTS STORES:				763.74	
BADGER WELDING SUPPLY, INC					
BADGER WELDING SUPP	02/28/2026	PW/Street: Monthly Cylinder Rent	10-54100-520 STREETS GARA	35.00	03/17/26
Total BADGER WELDING SUPPLY, INC:				35.00	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
BFI Waste Services					
BFI Waste Services	02/15/2026	PW/Refuse: Landfill Roll Offs & To	10-54600-560 GARBAGE/CONT	752.77	02/26/26
BFI Waste Services	02/15/2026	PW/Refuse: Landfill Roll Offs	10-54600-560 GARBAGE/CONT	527.36	02/26/26
BFI Waste Services	02/28/2026	PW/Refuse: Garbage & Recycling	10-54600-560 GARBAGE/CONT	2,080.43	03/17/26
Total BFI Waste Services:				3,360.56	
BINDL TIRE & AUTO, LTD					
BINDL TIRE & AUTO, LTD	02/02/2026	PW/B&G: Skid Steer Tire Repair -	10-51850-440 BLDG-PROP/EQU	52.50	03/17/26
Total BINDL TIRE & AUTO, LTD:				52.50	
CITY UTILITIES					
CITY UTILITIES	02/11/2026	PW/B&G: Generator Maintenance	10-51850-470 BLDG-PROP/MAI	451.26	
Total CITY UTILITIES:				451.26	
COMPUTER DOCTORS LLC					
COMPUTER DOCTORS L	02/16/2026	PW/Parks: Join Computer for Tess	10-51850-440 BLDG-PROP/EQU	75.00	03/04/26
Total COMPUTER DOCTORS LLC:				75.00	
DON'S TIRE					
DON'S TIRE	02/10/2026	PW/Streets: 624 End Loader Rep	10-54200-440 STREETS/EQUIP	295.00	03/04/26
Total DON'S TIRE:				295.00	
ENVIROTECH EQUIPMENT					
ENVIROTECH EQUIPMEN	02/13/2026	PW/Streets: Sweeper Repairs	10-54300-440 ST CLEAN/EQUI	437.92	03/04/26
Total ENVIROTECH EQUIPMENT:				437.92	
L & M SALVAGE					
L & M SALVAGE	03/04/2026	PW/Street: Snow Removal Equip	10-54200-440 STREETS/EQUIP	80.00	
Total L & M SALVAGE:				80.00	
METCO, INC					
METCO, INC	03/10/2026	PW/Airport: March 2026 Monthly	10-54900-470 AIRPORT/MAINT-	100.00	03/17/26
Total METCO, INC:				100.00	
NAPA AUTO PARTS					
NAPA AUTO PARTS	02/17/2026	PW/Streets: Old End Loader Fuel	10-54200-440 STREETS/EQUIP	21.64	03/04/26
NAPA AUTO PARTS	02/17/2026	PW/Streets: Old End Loader Fuel	10-54200-440 STREETS/EQUIP	22.95	03/04/26
Total NAPA AUTO PARTS:				44.59	
NATURE'S WAY PORTABLE UNITS					
NATURE'S WAY PORTABL	02/28/2026	PW/B&G: Landfill Porta - 1/29 - 2/	10-54500-560 LANDFILL/CONT	168.00	03/04/26
NATURE'S WAY PORTABL	02/28/2026	Public Works: tennis court (4 wee	10-55300-655 B&G/SHELTER E	168.00	03/04/26
Total NATURE'S WAY PORTABLE UNITS:				336.00	
PREMIER CO-OP					
PREMIER CO-OP	02/28/2026	PW/Street: STREETS/GASOLINE	10-54200-500 STREETS/GASOL	1,103.89	03/17/26
PREMIER CO-OP	02/28/2026	PW/B&G: BLDG-PROP/GASOLIN	10-51850-500 BLDG-PROP/GAS	479.74	03/17/26

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total PREMIER CO-OP:				1,583.63	
R C TRUCK & AUTO					
R C TRUCK & AUTO	01/22/2026	PW/Street: 2018 Peterbilt 348 Re	10-54200-420 STREETS/TRUCK	418.69	03/04/26
R C TRUCK & AUTO	12/22/2025	PW/Street: Emergency Purchase	10-54200-420 STREETS/TRUCK	4,348.74	
Total R C TRUCK & AUTO:				4,767.43	
RICHLAND ELECTRIC CO-OP					
RICHLAND ELECTRIC CO	03/03/2026	Public Works: ACCT #667401-FL	10-56200-320 FLOODPLN/UTILI	43.50	03/17/26
Total RICHLAND ELECTRIC CO-OP:				43.50	
SCHILLING SUPPLY COMPANY					
SCHILLING SUPPLY COM	02/17/2026	PW/B&G: H2Orange2 Concentrat	10-51850-520 BLDG-PROP/SUP	317.32	02/26/26
SCHILLING SUPPLY COM	02/17/2026	PW/B&G: City Hall Toilet Paper	10-51850-520 BLDG-PROP/SUP	61.17	02/26/26
SCHILLING SUPPLY COM	02/13/2026	PW/B&G: Facilities Entry Mats - B	10-51850-520 BLDG-PROP/SUP	610.36	03/04/26
SCHILLING SUPPLY COM	03/03/2026	PW/Airport: Cleaning Supplies, So	10-54900-520 AIRPORT/SUPPLI	111.99	03/17/26
Total SCHILLING SUPPLY COMPANY:				1,100.84	
SIMPSON'S TRACTOR, INC					
SIMPSON'S TRACTOR, IN	02/17/2026	PW/B&G: Bobcat Repair - BLDG-	10-51850-440 BLDG-PROP/EQU	938.00	03/17/26
Total SIMPSON'S TRACTOR, INC:				938.00	
U S CELLULAR					
U S CELLULAR	02/10/2026	PW: Floodplain Telephone	10-56200-300 FLOODPLN/TELE	40.81	03/04/26
U S CELLULAR	01/18/2026	PW/Parks: Parks Cell	10-51850-300 BLDG-PROP/TEL	56.20	02/23/26
U S CELLULAR	01/18/2026	PW/Streets: Streets Cell	10-54200-300 STREETS/TELEP	72.28	02/23/26
U S CELLULAR	01/18/2026	PW/Cemetery: Tess Cell	10-51850-300 BLDG-PROP/TEL	59.11	02/23/26
U S CELLULAR	01/18/2026	PW/Parks: Parks Cell	10-51850-300 BLDG-PROP/TEL	9.25-	02/23/26
U S CELLULAR	01/18/2026	PW/Streets: Streets Cell	10-54200-300 STREETS/TELEP	9.25-	02/23/26
U S CELLULAR	01/18/2026	PW/Cemetery: Tess Cell	10-51850-300 BLDG-PROP/TEL	9.25-	02/23/26
Total U S CELLULAR:				200.65	
US BANK					
US BANK	01/27/2026	PW/B&G: Training/Team Meeting	10-51850-410 BLDG-PROP/TRAI	36.77	
US BANK	01/31/2026	PW/B&G & Streets - Tools for sho	10-54100-510 STREETS GARA	59.95	
US BANK	01/31/2026	PW/B&G & Streets - Tools for sho	10-51850-520 BLDG-PROP/SUP	59.95	
US BANK	01/31/2026	PW/Streets - Shop Tools	10-54100-510 STREETS GARA	9.98	
US BANK	01/28/2026	PW/Street: STREETS/GASOLINE	10-54200-500 STREETS/GASOL	69.96	
US BANK	02/16/2026	PW/Street: STREETS/GASOLINE	10-54200-500 STREETS/GASOL	66.23	
Total US BANK:				302.84	
VIERBICHER ASSOCIATES, INC					
VIERBICHER ASSOCIATE	12/02/2025	PW/Floodplain: 140258 Richland	10-56200-560 FLOODPLN/CON	1,036.00	03/04/26
Total VIERBICHER ASSOCIATES, INC:				1,036.00	
WALSH'S ACE HARDWARE					
WALSH'S ACE HARDWAR	02/09/2026	PW/Streets; Truck 59 Flex Tubing	10-54200-420 STREETS/TRUCK	9.98	02/26/26
WALSH'S ACE HARDWAR	02/11/2026	PW/Streets: Back up Light for #61	10-54200-420 STREETS/TRUCK	28.72	02/26/26
WALSH'S ACE HARDWAR	02/16/2026	PW/Streets: Shop Supplies Weld	10-54100-520 STREETS GARA	76.22	03/04/26

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
WALSH'S ACE HARDWAR	02/16/2026	PW/Streets: Shop Supplies Toilet	10-54100-520 STREETS GARA	34.65	03/04/26
WALSH'S ACE HARDWAR	02/09/2026	PW/Streets: Shop Supplies Elec T	10-54100-520 STREETS GARA	17.98	02/26/26
WALSH'S ACE HARDWAR	02/04/2026	PW/Streets: Shop Supplies Steel	10-54100-520 STREETS GARA	12.14	03/04/26
WALSH'S ACE HARDWAR	02/04/2026	PW/Streets: Shop Supplies Flap	10-54100-520 STREETS GARA	31.85	03/04/26
WALSH'S ACE HARDWAR	02/24/2026	PW/Parks: Gas Can	10-51850-520 BLDG-PROP/SUP	16.74	03/04/26
WALSH'S ACE HARDWAR	02/23/2026	PW/Parks: Fasteners	10-51850-520 BLDG-PROP/SUP	.99	03/04/26
WALSH'S ACE HARDWAR	02/05/2026	PW/B&G: Lock Rekey	10-51850-520 BLDG-PROP/SUP	25.00	03/04/26
WALSH'S ACE HARDWAR	02/18/2026	PW/B&G: Shop Repair - Toggle S	10-51850-470 BLDG-PROP/MAI	5.81	03/04/26
WALSH'S ACE HARDWAR	02/19/2026	PW/B&G: Drain Cleaner for Kitche	10-51850-470 BLDG-PROP/MAI	15.89	03/04/26
WALSH'S ACE HARDWAR	02/04/2026	PW/B&G: Street Shop Repair - Lo	10-51850-470 BLDG-PROP/MAI	25.00	03/04/26
WALSH'S ACE HARDWAR	02/03/2026	PW//B&G: Jefferson Shop Maint -	10-51850-470 BLDG-PROP/MAI	6.02	03/04/26
WALSH'S ACE HARDWAR	02/03/2026	PW/B&G: Keys for New Door Han	10-51850-470 BLDG-PROP/MAI	15.92	03/04/26
WALSH'S ACE HARDWAR	02/25/2026	PW/B&G: Zero-Turn Maintenance	10-51850-440 BLDG-PROP/EQU	61.10	03/04/26
WALSH'S ACE HARDWAR	02/24/2026	PW/Street: Endloader 625K Maint	10-54200-420 STREETS/TRUCK	112.40	03/04/26
WALSH'S ACE HARDWAR	02/25/2026	PW/B&G: Misc Fasteners - BLDG	10-51850-520 BLDG-PROP/SUP	33.64	03/04/26
WALSH'S ACE HARDWAR	03/05/2026	PW/B&G: Meyer Building Repair -	10-51850-470 BLDG-PROP/MAI	32.38	03/17/26
WALSH'S ACE HARDWAR	03/06/2026	PW/Street: Sand Disc Kit - STRE	10-54100-520 STREETS GARA	8.64	
WALSH'S ACE HARDWAR	03/05/2026	PW/B&G: Zero Turn Brackets - BL	10-51850-520 BLDG-PROP/SUP	38.08	
WALSH'S ACE HARDWAR	03/06/2026	PW/B&G: Zero Turn Brackets - BL	10-51850-470 BLDG-PROP/MAI	11.26	
WALSH'S ACE HARDWAR	03/05/2026	PW/B&G: Trimmer Line BLDG-PR	10-51850-530 BLDG-PROP/WEE	28.08	
WALSH'S ACE HARDWAR	03/03/2026	PW/Street: Batteries - STREETS	10-54100-520 STREETS GARA	16.99	
WALSH'S ACE HARDWAR	03/04/2026	PW/B&G: CC Repairs - BLDG-PR	10-51850-470 BLDG-PROP/MAI	36.33	
WALSH'S ACE HARDWAR	03/04/2026	PW/Street: Sand Disc Kit - STRE	10-54100-520 STREETS GARA	9.09	
WALSH'S ACE HARDWAR	03/12/2026	PW/B&G: Padlocks, Cylinder - BL	10-51850-520 BLDG-PROP/SUP	23.59	
WALSH'S ACE HARDWAR	02/24/2026	PW/Street: Endloader 625K Maint	10-54200-420 STREETS/TRUCK	3.36	
Total WALSH'S ACE HARDWARE:				731.13	
WE ENERGIES					
WE ENERGIES	03/10/2026	Airport: Ct Hwy B hanger	10-54900-322 AIRPORT/HANGA	102.72	
Total WE ENERGIES:				102.72	
WERTZ PLUMBING & HEATING					
WERTZ PLUMBING & HE	02/17/2026	PW/B&G: Gas Valves - Communit	10-51850-470 BLDG-PROP/MAI	1,056.71	03/04/26
WERTZ PLUMBING & HE	03/04/2026	PW/B&G: Meyer Building Pump R	10-51850-470 BLDG-PROP/MAI	525.11	
Total WERTZ PLUMBING & HEATING:				1,581.82	
WI DEPT OF REVENUE-AV FUEL					
WI DEPT OF REVENUE-A	03/04/2026	Aviation Fuel Tax	10-54900-505 AIRPORT/AVIATI	10.86	03/20/26
Total WI DEPT OF REVENUE-AV FUEL:				10.86	
WICONNECT WIRELESS LLC					
WICONNECT WIRELESS	03/01/2026	Airport Internet Service 3Mb/s Do	10-54900-300 AIRPORT/TELEP	59.99	03/04/26
Total WICONNECT WIRELESS LLC:				59.99	
WIL-KIL PEST CONTROL					
WIL-KIL PEST CONTROL	02/28/2026	PW/Refuse: pest control landfill	10-54500-560 LANDFILL/CONT	67.38	03/17/26
WIL-KIL PEST CONTROL	02/28/2026	PW/CC/SC: pest control Meyer S	10-51850-470 BLDG-PROP/MAI	73.44	03/17/26
WIL-KIL PEST CONTROL	02/28/2026	PW/Admin: Municipal Building Pe	10-51850-470 BLDG-PROP/MAI	73.44	03/17/26
Total WIL-KIL PEST CONTROL:				214.26	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Grand Totals:				<u>20,532.41</u>	

The bills presented on this day, having been referred to the Public Works Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE PUBLIC WORKS BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Public Works: _____

Filed in the office of the City Clerk/Treasurer

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-54900-000"-10-54900-999", "10-51850-000"-10-51850-999", "10-54240-000"-10-54240-999", "10-55300-000"-10-55300-999", "10-56300-000"-10-56300-999", "10-54100-000"-10-54100-999", "10-54200-000"-10-54200-999", "10-54210-000"-10-54210-999", "10-54220-000"-10-54220-999", "10-54230-000"-10-54230-999", "10-54250-000"-10-54250-999", "10-54260-000"-10-54260-999", "10-54300-000"-10-54300-999", "10-54400-000"-10-54400-999", "10-54500-000"-10-54500-999", "10-54600-000"-10-54600-999", "10-54700-000"-10-54700-999", "10-56200-000"-10-56200-999", "10-61000-941"-10-61000-948", "10-61000-961", "10-61000-962", "10-61000-971", "10-61000-990", "10-61000-991", "10-51500-250"

Agenda Item: Director of Public Works Monthly Report

Requested & Presented by: DPW Jasen Glasbrenner

Meeting Date: Public Works Committee on 03-19-2026

February & March 2026 Operations Summary

Airport

- Airport Master Plan and Runway Crack Repair project progressing.
- Hangar inspections underway to meet FAA/BOA requirements (City complete; ~50% private complete).
- Annual fuel purchase was completed.

Buildings & Grounds

- Continued facility and park maintenance, including river corridor clearing.
- Ongoing building maintenance (patching, painting, ceiling tile replacement).
- Depot maintenance items identified; additional work scheduled as weather allows.

Streets

- Ongoing patching operations as conditions allow.
- Equipment inventory review completed; unused assets prepared for sale.
- N Congress Street stop signs installed.
- Ongoing fabrication and in-house equipment/storage improvements.

Cemetery

- Two full burials completed; one plot sold at Bowen Cemetery.
- Two cremation burials scheduled for April.
- Winter burial rates end March 30.

Forestry

- Tess completed CTMI Session 2 (hazard trees, construction impacts, pruning/disease response).
- Arbor Day/Earth Day event scheduled April 22 (seedlings, activities, market, run event).
- Continued tree work in Krouskop and North Park as weather allows.

DPW Notes

- All Public Works shop facilities rekeyed to pin pad access.
- Seasonal hiring underway; recruiting 2–4 seasonal team members.
- Outlay budget request finalized and submitted.
- Landfill closure preparations continue (end of month), including public outreach.
- Employee Updates:
 - Jesse Jensen separated 03/18/26 from employment; position has been re-posted.
 - Personnel (3/16): Approved PTE Public Works Crew Position – Facilities Custodian position; position has been posted.

- Park Portable Units Update: Staff reviewed 2025 costs (~\$12,321) with Nature's Way (Lone Rock) and secured a 2026 quote (~\$6,910) from Sit & Git (Viola), yielding significant savings and increased ADA accessibility. Both vendors are based in Richland County.

Given the substantial pricing gap, staff selected the lower-cost vendor. While the previous vendor requested a price match, staff determined bids were not reasonably comparable and expects vendors to submit their most competitive pricing upfront.

Customer service challenges and recent unprofessional communications further supported the transition. This update is provided for transparency, as the former vendor may contact Committee members; staff is confident in the decision and seeks Committee awareness and support.

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 4.

Agenda Item: Consider Agreement for Annual Contracted Mowing Services

Requested & Presented by: Darcy Perkins, MSS

Meeting Date: Public Works Committee on 03-19-2026
Common Council on 03-30-2026

Committee Review:

Background: Due to seasonal staffing constraints in 2025, the City utilized contracted mowing services on a week-to-week basis for select municipal properties. This approach proved effective in maintaining service levels while allowing Public Works staff to prioritize other operational demands. Based on last season’s success, staff recommend continuing contracted mowing services for the 2026 season via a full-season agreement. The agreement will allow the City to maintain mowing standards while managing staff workload and seasonal labor availability.

Pursuant to Section 3 of the City’s Financial Policy, expenditures specifically budgeted in the current year and exceeding \$3,000 may be procured through the City’s quote process and placed on the Council agenda for action once bids are received. A Request for Bids was published on the City website, promoted on Facebook, and distributed to known contractors to solicit competitive responses. Seven (7) responses were received:

Vendor	Option A (Airport, RC Cemetery, Bowen’s Cemetery & Kayak Landing, Lion’s Park, Dog Park)	Option B (Airport + RC Cemetery)
Babb Lawn Care & Grounds Management	\$92,870.00	\$79,610.00
BF Lawn Care LLC	\$92,506.05	\$97,174.35
Gary’s Lawn Care LLC	\$46,200.00	\$29,040.00
Green Grass Lawncare LLC	\$85,450.00	\$74,700.00
KW Lawn Care	\$236,300.00	\$209,000.00
The Lawn Care Co.	\$67,680.00	\$42,720.00
PineCrest Landscaping and Yard Services	\$46,607.00	\$38,400.00

Department Recommendation: Staff recommend execution of a 2026 Contracted Mowing Services Agreement with the lowest responsible bidder, Gary’s Lawn Care LLC.

Financial Impact: Final contract costs will depend on the locations included in the agreement.

Funding Source: Budgeted Expenditure; Public Works Part-Time Pay: 10-55300-020 & 10-54200-020

Requested Action:

PUBLIC WORKS: Motion to support entering into a 2026 Contracted Mowing Services Agreement with the lowest responsible bidder, Gary’s Lawn Care LLC, and to forward the item to the Common Council for consideration.

COUNCIL: Motion to approve execution of a 2026 Contracted Mowing Services Agreement with the lowest responsible bidder, Gary’s Lawn Care LLC.

Attachment(s):

- 2026 PW Contracted Mowing Bid Request
- Babb Lawn Care & Grounds Management Proposal(s)
- BF Lawn Care LLC Proposal(s)
- Gary’s Lawn Care Proposal(s)
- Green Grass Lawncare LLC Proposal(s)
- KW Lawn Care Proposal(s)
- The Lawn Care Co. Proposal(s)
- PineCrest Landscaping and Yard Services Proposal(s)



2026 Contracted Mowing Services Bid

From Tyler Babb <tyjb848484@gmail.com>

Date Mon 03/16/2026 16:45

To Darcy Perkins <darcy.perkins@richlandcenterwi.gov>

 2 attachments (5 MB)

IMG_20220830_175055681_HDR.jpg; e6527e54-f3f2-413e-a191-c742e99ef29e-1_all_2271.jpg;

March 16, 2026

City of Richland Center Public Works Department Richland Center, WI

City of Richland Center,

My name is **Tyler Babb**, owner of **Babb Lawn Care & Grounds Management**, and I appreciate the opportunity to submit a proposal for the City of Richland Center's 2026 mowing and cemetery trimming services.

My goal is to provide the City with **reliable, consistent, and professional grounds maintenance** across all listed properties, including the airport, parks, Bowen's Cemetery, Bowen's Mill Kayak Landing, the City Welcome Sign area, and the Richland Center Public Cemetery. This proposal reflects accurate acreage, realistic labor requirements, and the equipment necessary to maintain these areas to municipal standards.

In addition to competitive per-service pricing, I also offer **contract credit options** that can reduce the City's total seasonal cost when a portion of the season is prepaid. These credits are designed to support municipal budgeting flexibility and help lower overall expenses without changing the base service rates. I am fully willing to work with the City to structure these credits in a way that aligns with your financial planning for the year.

Thank you for your time and consideration. I look forward to the opportunity to partner with the City of Richland Center for the 2026 season. If you have any questions or would like to discuss contract credit options in more detail, please feel free to contact me.

Sincerely, **Tyler Babb** Babb Lawn Care & Grounds Management Richland Center, WI Phone: **608-475-4633** Email: tyjb848484@gmail.com

BABB LAWN CARE & GROUNDS MANAGEMENT

2026 Grounds Maintenance Bid Proposal City of Richland Center, Wisconsin Date: March 16, 2026

SECTION 1 — MOWING SERVICES (Per-Cut Pricing)

Airport (Approx. 30 Acres)

\$1,950 per mowing

Bowen’s Cemetery (Approx. 1.5 Acres)

\$160 per mowing

Bowen’s Mill Kayak Landing (Approx. 0.5 Acres)

\$50 per mowing

Dog Park (Approx. 2.5 Acres)

\$190 per mowing

Lions Park (Approx. 1.5 Acres)

\$110 per mowing

City Welcome Sign Area

\$35 per mowing

SECTION 2 — CEMETERY TRIMMING SERVICES

Richland Center Public Cemetery (Trimming Only)

\$3,500 per trimming cycle Includes trimming around all headstones, monuments, markers, trees, curbs, benches, fences, and fixed obstacles, plus full blower cleanup after each cycle.

Estimated **8 trimming cycles per season** Season Total: **\$28,000**

SECTION 3 — MOWING FREQUENCY & SEASONAL COST BREAKDOWN

A. Standard Contract Basis — 26 Mowings

Location	Rate per Mow	26-Mow Total
Airport	\$1,950	\$50,700
Bowen’s Cemetery	\$160	\$4,160
Bowen’s Landing	\$50	\$1,300
Dog Park	\$190	\$4,940
Lions Park	\$110	\$2,860
City Welcome Sign	\$35	\$910

Total (Mowing Only): \$64,870 Total with Cemetery Trimming: \$92,870
Rounded: **\$92,900**

B. Weather-Adjusted Mowing Plan — 22 to 24 Mowings

22 Mows

Total (Mowing Only): \$54,890 Total with Cemetery Trimming: \$82,890

24 Mows

Total (Mowing Only): \$59,880 Total with Cemetery Trimming: \$87,880

SECTION 4 — MOWING FREQUENCY ADJUSTMENT CLAUSE

Mowing will be performed on an approximate **7–10 day rotation**, as conditions allow, with the goal of keeping the total seasonal mowing count in the range of **22–24 mowings**. If fewer mowings are required due to weather, the **total seasonal cost will be reduced accordingly**.

SECTION 5 — CONTRACTOR INFORMATION

Contractor: Babb Lawn Care & Grounds Management Richland Center, WI

Contact: Tyler Babb Phone: 608-475-4633 Email: tyjb848484@gmail.com

Services Provided: Municipal mowing, trimming, vegetation management, slope work, and public-space maintenance.

Insurance: Full liability and workers' compensation coverage provided.

SECTION 6 — EQUIPMENT & CAPABILITY STATEMENT

Primary Mowing & Trimming Equipment

- 60"–72" commercial ZTRs
- 48" stand-on mower
- 95" wide-area mower (WAM)

Ventrac Articulating Tractor System (Planned Acquisition)

- Slope stability
- Low ground pressure
- Wet-area capability
- Multi-attachment versatility

Ventrac Attachments

- 60"–72" finish decks
- 95" WAM deck
- ToughCut brush hog
- Contour deck (optional)

Additional Equipment

- Access to 3-point commercial batwing mower
- Stihl backpack blowers & trimmers
 - Cemetery fully blown off after each trimming cycle

Benefits to the City

- Safer hillside maintenance
- Reduced trimming time

- Cleaner, more consistent mowing
- Lower turf damage
- Expanded service capability
- Faster response for special requests

SECTION 7 — NOTES

- All pricing is per service unless otherwise stated.
- Scheduling coordinated with Public Works to avoid conflicts with events, burials, and airport operations.
- All work performed to municipal standards with complete cleanup after each service.

SECTION 8 — PROFESSIONAL REFERENCES (Past 5 Years)

- Menards – Baraboo
- Village of Muscoda
- Village of Blue River
- Our Lady of the Most Blessed Sacrament Parish
- Township of Orion
- Township of Dayton — Gary Manning
- Tony Augelli
- Stumpdodger Campground

ESTIMATE**BF Lawn Care, LLC**

1829 Witek Road
 Muscoda, WI 53573
 (608) 732-4886



To:
 City of Richland Center
 450 South Main Street
 Richland Center, WI 53581

Estimate # 2706

Estimate Date 03/13/2026

Item		Quantity	Price	Tax1	Tax2	Line Total
Richland Airport (Mow/Trim)	28929 County Highway BA	26.0	\$960.00 / Per Cut	5.500%		\$24,960.00
Richland Center Welcome Sign (Mow/Trim)	26370 Frank Lloyd Wright Memorial Hwy	26.0	\$35.00 / Per Cut	5.500%		\$910.00
Richland Center Cemetery (Trim Only)	1300 N Park St	8.0	\$7,800.00 / Per Cut	5.500%		\$62,400.00
Bowen's Cemetery (Mow/Trim/Blow)	Bowen Cemetery Lane	26.0	\$120.00 / Per Cut	5.500%		\$3,120.00
Bowen's Mill (Mow/Trim)	22493 County Highway Aa	26.0	\$40.00 / Per Cut	5.500%		\$1,040.00
Lions Park (Mow/Trim)	23595 Wisconsin Highway 80	26.0	\$90.00 / Per Cut	5.500%		\$2,340.00
Dog Park (Mow/Trim)	287 Industrial Drive	26.0	\$120.00 / Per Cut	5.500%		\$3,120.00

Notes

Thank you so much for the opportunity to send an estimate!

BF Lawn Care, LLC Responsibilities

BF LawnCare, LLC agrees:

- To operate in a professional predictable manner, with a clean presentable image while on site.
- To use subcontractors as it sees fit to complete work orders and tasks with prior approval.
- To hire only those workers legally authorized to work in the United States.
- To maintain insurance and coverage deemed necessary by law including liability, workers comp, and auto.

Payment Terms & Conditions

- All services performed will be paid in full within Net 30 days.
- Client will be billed monthly for all services including mowing / maintenance / and landscaping jobs.
- Any landscaping work over \$500 will require a 50% deposit, including spring mulching services.
- Payments may be issued via Check, or online invoice bill pay through Yardbook.
- Payments made after 30 days may be subject to a \$100/month late fee.

Legal Notices/Disclaimers

- The client is advised and permits their property to be photographed and/or videographed for the purpose of site documentation and for social media/marketing purposes.
- BF LawnCare, LLC and Client agree that this contract is enforceable according to the laws of the state of Wisconsin.
- Any individual who signs this agreement on behalf of the property owner or BF LawnCare, LLC, promises and guarantees that he or she is fully authorized to execute this agreement on behalf of his or her employer or company. In the case of an agent of the property owner, such agent represents, promises and guarantees that such agent is fully authorized to execute this agreement on behalf of the property owner.
- This agreement will not be binding upon the contractor until a signed copy has been received by our office. No oral agreements will be accepted, whatsoever.

Pricing Details

Richland Airport = \$60 per hr approximately 16 hrs
 Welcome Sign = \$60 per hr approximately 10 minutes (\$35 is our minimum for mowing regardless of size or time)
 Richland Cemetery = \$60 per man hr approximately 130 per man hours
 Bowens Cemetery = \$60 per hr approximately 2 hours
 Bowens Mill = \$60 per hr approximately 40 minutes
 Lions Park = \$60 per hr approximately 1hr 30min
 Dog Park = \$60 per hr approximately 2 hours

ESTIMATE

BF Lawn Care, LLC

1829 Witek Road
 Muscoda, WI 53573
 (608) 732-4886



To:
 City of Richland Center
 450 South Main Street
 Richland Center, WI 53581

Estimate # 2707
Estimate Date 03/13/2026

Item		Quantity	Price	Tax1	Tax2	Line Total
Richland Airport Mow/Trim	28929 County Highway BA	26.0	\$1,120.00 / Per Cut	5.500%		\$29,120.00
Richland Center Cemetery (Trim Only)	1300 N Park St	8.0	\$9,100.00 / Per Cut	5.500%		\$72,800.00

Notes

Thank you so much for the opportunity to send an estimate!

BF Lawn Care, LLC Responsibilities

BF LawnCare, LLC agrees:

- To operate in a professional predictable manner, with a clean presentable image while on site.
- To use subcontractors as it sees fit to complete work orders and tasks with prior approval.
- To hire only those workers legally authorized to work in the United States.
- To maintain insurance and coverage deemed necessary by law including liability, workers comp, and auto.

Payment Terms & Conditions

- All services performed will be paid in full within Net 30 days.
- Client will be billed monthly for all services including mowing / maintenance / and landscaping jobs.
- Any landscaping work over \$500 will require a 50% deposit, including spring mulching services.
- Payments may be issued via Check, or online invoice bill pay through Yardbook.
- Payments made after 30 days may be subject to a \$100/month late fee.

Legal Notices/Disclaimers

- The client is advised and permits their property to be photographed and/or videographed for the purpose of site documentation and for social media/marketing purposes.
- BF LawnCare, LLC and Client agree that this contract is enforceable according to the laws of the state of Wisconsin.
- Any individual who signs this agreement on behalf of the property owner or BF LawnCare, LLC, promises and guarantees that he or she is fully authorized to execute this agreement on behalf of his or her employer or company. In the case of an agent of the property owner, such agent represents, promises and guarantees that such agent is fully authorized to execute this agreement on behalf of the property owner.
- This agreement will not be binding upon the contractor until a signed copy has been received by our office. No oral agreements will be accepted, whatsoever.

Pricing Details

Richland Airport = \$70 per hr approximately 16 hrs
Richland Cemetery = \$70 per man hr approximately 130 per man hrs

Gary's Lawn Care LLC Proposal 2026

Gary's Lawn Care LLC Wisconsin-Based | Licensed & Insured

Address: 867 E. Burton ST. Richland Center, WI. 53581

Phone: 608 604 4655

Email: gfwilliams1956@gmail.com

Bid/Proposal #: 012025-21 Date: March 1st, 2026, Valid Until: 30 Days April 1st, 2026

Client Information:

Name: Richland Center Airport, 2 lots and City Sign

Address: 28694 CTH B Richland Center, WI 53581

Phone: 608-647-3466 Ext.202

Email: darcy.perkins@richlandcenterwi.gov

- **Lawn Size: Approximately 30 Acres**
- **Frequency: Weekly Bi-Weekly One-Time**
- **Additional Notes: Also includes where the Richland Center City limits sign area and the three lots that are located off of Airport property.**

Scope of Services

We provide comprehensive lawn care tailored to Wisconsin's climate, ensuring a healthy, vibrant lawn year-round. Standard services include:

Service Description	Included	Frequency/Notes	Price
Mowing to 3 inches	Yes	Weekly /Bi-Weekly as selected	\$55.00 per hour up to 8 hours
Trimming/Edging (around sidewalks, driveways, beds)	Yes	Each visit	Included
Blowing/Debris Removal (clippings from hard surfaces)	Yes	Each visit	Included

Service Description	Included	Frequency/Notes	Price
Spring Cleanup (de-thatching, initial mow)	No	One-time (March-May)	_____
Fall Cleanup (leaf removal)	No	As needed (September-November)	\$_____
Other (specify): _____	<input type="checkbox"/> Yes		\$_____

Subtotal: \$55/hr. up to 8hrs per week

Payment Terms: Billing is done once a month. Bills are sent out on last day of each month. Payment is due by the 10th of each month.

Terms & Conditions:

1. Services performed weather permitting; delays due to rain/snow not billed extra.
2. Client responsible for providing access to property and marking underground utilities.
3. Excessive debris, pet waste, or obstacles may incur additional fees.
4. Bid valid for 30 days. Changes to scope require written approval.
5. Gary's Lawn Care LLC is fully insured, proof available upon request.
6. Wisconsin weather may affect schedule; we prioritize safety and quality.

Acceptance of Bid: I accept the terms of this proposal and authorize Gary's Lawn Care LLC to perform the services outlined.

Client Signature: _____ **Date:** _____

Printed Name: _____

Gary's Lawn Care LLC Representative: _____

Date: _____

Thank you for choosing Gary's Lawn Care LLC! We look forward to keeping your Wisconsin lawn looking its best. Contact us with any questions.

Gary's Lawn Care LLC Proposal 2026

Gary's Lawn Care LLC Wisconsin-Based | Licensed & Insured

Address: 867 E. Burton St. Richland Center, WI 53581

Phone: 608 604 4655

Email: gfwilliams1956@gmail.com

Bid/Proposal #: 012025-23 Date: March 1st, 2026, Valid Until: 30 Days

April 1st, 2026

Client Information:

Name: Richland Center Cemetery

Address: Richland Center, WI 53581

Phone: 608-647-3466 Ext.202

Email: darcy.perkins@richlandcenterwi.gov

- **Lawn Size: Approximately 30 Acres**
- **Frequency:** Weekly **Bi-Weekly** One-Time
- **Additional Notes: Items need to be removed by April 1st not responsible for any item after that date.**

Scope of Services

We provide comprehensive lawn care tailored to Wisconsin's climate, ensuring a healthy, vibrant lawn year-round. Standard services include:

Service Description	Included	Frequency/Notes	Price
Mowing to 3 inches	No	Weekly/ Bi-Weekly as selected	\$55.00 per hour up to 40 hours
Trimming/Edging (around sidewalks, driveways, beds)	Yes	Each visit	Included
Blowing/Debris Removal (clippings from hard surfaces)	Yes	Each visit	Included

Service Description	Included	Frequency/Notes	Price
Spring Cleanup and Disposal	Yes	All Flowers, solar lights and any other items on the ground	\$50/Hr.
Fall Cleanup (leaf removal)	No	As needed (September-November)	\$ _____
Other (specify): _____	<input type="checkbox"/> Yes		\$ _____

Subtotal: \$55/hr. up to 40hrs per week

Payment Terms: Billing is done once a month. Bills are sent out on last day of each month. Payment is due by the 10th of each month.

Terms & Conditions:

1. Services performed weather permitting; delays due to rain/snow not billed extra.
2. Client responsible for providing access to property and marking underground utilities.
3. Excessive debris, pet waste, or obstacles may incur additional fees.
4. Bid valid for 30 days. Changes to scope require written approval.
5. Gary's Lawn Care LLC is fully insured, proof available upon request.
6. Wisconsin weather may affect schedule; we prioritize safety and quality.

Acceptance of Bid: I accept the terms of this proposal and authorize Gary's Lawn Care LLC to perform the services outlined.

Client Signature: _____ **Date:** _____

Printed Name: _____

Gary's Lawn Care LLC Representative: _____

Date: _____

Thank you for choosing Gary's Lawn Care LLC! We look forward to keeping your Wisconsin lawn looking its best. Contact us with any questions.

Gary's Lawn Care LLC Proposal 2026

Gary's Lawn Care LLC Wisconsin-Based | Licensed & Insured

Address: 867 E. Burton St. Richland Center, WI 53581

Phone: 608 604 4655

Email: gfwilliams1956@gmail.com

Bid/Proposal #: 012025-23 Date: March 1st, 2026, Valid Until: 30 Days

April 1st, 2026

Client Information:

Name: Richland Center Bowens Cemetery and Bowens Mill Landing

Address: Bowens Circle Dr. and CTY Hwy AA Richland Center, WI 53581

Phone: 608-647-3466 Ext.202

Email: darcy.perkins@richlandcenterwi.gov

- **Lawn Size: Approximately 2 Acres**
- **Frequency: Weekly Bi-Weekly One-Time**
- **Additional Notes**

Scope of Services

We provide comprehensive lawn care tailored to Wisconsin's climate, ensuring a healthy, vibrant lawn year-round. Standard services include:

Service Description	Included	Frequency/Notes	Price
Mowing to 3 inches	Yes	Weekly/Bi-Weekly as selected	\$55.00 per hour up to 4 hours
Trimming/Edging (around sidewalks, driveways, beds)	Yes	Each visit	Included
Blowing/Debris Removal (clippings from hard surfaces)	Yes	Each visit	Included
Spring Cleanup and Disposal	Yes	One-time in the spring will remove all flowers and solar lights after April 1 st	\$200 one time fee

Service Description	Included	Frequency/Notes	Price
Fall Cleanup (leaf removal)	No	As needed (September-November)	\$ _____
Other (specify): _____	<input type="checkbox"/> Yes		\$ _____

Subtotal: \$55/hr. up to 4hrs per week

Payment Terms: Billing is done once a month. Bills are sent out on last day of each month. Payment is due by the 10th of each month.

Terms & Conditions:

1. Services performed weather permitting; delays due to rain/snow not billed extra.
2. Client responsible for providing access to property and marking underground utilities.
3. Excessive debris, pet waste, or obstacles may incur additional fees.
4. Bid valid for 30 days. Changes to scope require written approval.
5. Gary's Lawn Care LLC is fully insured, proof available upon request.
6. Wisconsin weather may affect schedule; we prioritize safety and quality.

Acceptance of Bid: I accept the terms of this proposal and authorize Gary's Lawn Care LLC to perform the services outlined.

Client Signature: _____ **Date:** _____

Printed Name: _____

Gary's Lawn Care LLC Representative: _____

Date: _____

Thank you for choosing Gary's Lawn Care LLC! We look forward to keeping your Wisconsin lawn looking its best. Contact us with any questions.

Gary's Lawn Care LLC Proposal 2026

Gary's Lawn Care LLC Wisconsin-Based | Licensed & Insured

Address: 867 E. Burton St. Richland Center, WI 53581

Phone: 608 604 4655

Email: gfwilliams1956@gmail.com

Bid/Proposal #: 012025-23 Date: March 1st, 2026, Valid Until: 30 Days

April 1st, 2026

Client Information:

Name: Richland Center Dog Park and Lions Park

Address: Industrial Dr. and 80 North Richland Center, WI 53581

Phone: 608-647-3466 Ext.202

Email: darcy.perkins@richlandcenterwi.gov

- **Lawn Size: Approximately 4.5 Acres**
- **Frequency: Weekly Bi-Weekly One-Time**
- **Additional Notes**

Scope of Services

We provide comprehensive lawn care tailored to Wisconsin's climate, ensuring a healthy, vibrant lawn year-round. Standard services include:

Service Description	Included	Frequency/Notes	Price
Mowing to 3 inches	Yes	Weekly/Bi-Weekly as selected	\$55.00 per hour up to 4 hours Per Place
Trimming/Edging (around sidewalks, driveways, beds)	Yes	Each visit	Included
Blowing/Debris Removal (clippings from hard surfaces)	Yes	Each visit	Included
Spring Cleanup and Disposal	No		

Service Description	Included	Frequency/Notes	Price
Fall Cleanup (leaf removal)	No	As needed (September-November)	\$ _____
Other (specify): _____	<input type="checkbox"/> Yes		\$ _____

Subtotal: \$55/hr. up to 4hrs per week

Payment Terms: Billing is done once a month. Bills are sent out on last day of each month. Payment is due by the 10th of each month.

Terms & Conditions:

- 1. Services performed weather permitting; delays due to rain/snow not billed extra.**
- 2. Client responsible for providing access to property and marking underground utilities.**
- 3. Excessive debris, pet waste, or obstacles may incur additional fees.**
- 4. Bid valid for 30 days. Changes to scope require written approval.**
- 5. Gary's Lawn Care LLC is fully insured, proof available upon request.**
- 6. Wisconsin weather may affect schedule; we prioritize safety and quality.**

Acceptance of Bid: I accept the terms of this proposal and authorize Gary's Lawn Care LLC to perform the services outlined.

Client Signature: _____ Date: _____

Printed Name: _____

Gary's Lawn Care LLC Representative: _____

Date: _____

Thank you for choosing Gary's Lawn Care LLC! We look forward to keeping your Wisconsin lawn looking its best. Contact us with any questions.



Fully Insured

Item 4.

P.O. BOX 218

BOSCOBEL, WI 53805

OFFICE: 608-375-0781

CELL: 608-485-2404

Client Information

Client Name :	Richland Center Cemetery + Richland Airport		
Street Address :		Phone no.	
City, State, Zip Code :	Richland Center	Email :	
	\$4100. ⁰⁰ per trimming Richland Center Cemetery		
	\$1600. ⁰⁰ per mowing and trimming Richland Airport		

Lawn Care Services Include

- MOWING
- BLOWING
- WEED WHACKING
- OTHER

Interval

The Service Provider will perform the following services ("Services") at the following intervals:

- Every _____ Days
- Monthly
- Weekly
- When Invoiced
- Bi-Weekly
- Other _____

Payment

The Service Provider agrees to provide the Services in exchange for \$ _____ that is to be paid on a: (check one) :

- Every _____ Days
- Monthly
- Weekly
- When Invoiced
- Bi-Weekly
- Other _____

The client agrees to pay a _____ % late charge if the final invoice is more than _____ days overdue

Client's Signature : _____

Date : _____

Contractor Signature : Eugene Conner

Date : 3/9/2026



Fully Insured

Item 4.

P.O. BOX 218

BOSCOBEL, WI 53805

OFFICE: 608-375-0781

CELL: 608-485-2404

Client Information

Client Name :	Bowen's Cemetery - Bowen's Mill Kayak landing + Lion's Park + Dog Park		
Street Address :		Phone no.	
City, State, Zip Code :	Richland Center WI	Email :	
This Bid is for all locations \$425.00 per mowing and Trimming			

Lawn Care Services Include

<input checked="" type="checkbox"/> MOWING	<input type="checkbox"/> BLOWING
<input checked="" type="checkbox"/> WEED WHACKING	<input type="checkbox"/> OTHER

Interval

The Service Provider will perform the following services ("Services") at the following intervals:

<input type="checkbox"/> Every _____ Days	<input type="checkbox"/> Monthly
<input checked="" type="checkbox"/> Weekly	<input type="checkbox"/> When Invoiced
<input type="checkbox"/> Bi-Weekly	<input type="checkbox"/> Other _____

Payment

The Service Provider agrees to provide the Services in exchange for \$ _____ that is to be paid on a: (check one):

<input type="checkbox"/> Every _____ Days	<input checked="" type="checkbox"/> Monthly
<input type="checkbox"/> Weekly	<input type="checkbox"/> When Invoiced
<input type="checkbox"/> Bi-Weekly	<input type="checkbox"/> Other _____

The client agrees to pay a _____ % late charge if the final invoice is more than _____ days overdue

Client's Signature : _____

Date : _____

Contractor Signature : Eugene Conner

Date : 3/9/2026

Insured name: GREEN GRASS LAWCARE LLC
 Policy number: Q61 0428153
 Policy period: 07/01/2025 to 07/01/2026

Item 4.

Liability Protection

Commercial general liability coverage

Coverage	Deductible	Limit
Bodily injury and property damage		\$1,000,000 Each occurrence
Personal and advertising injury		\$1,000,000 Any one person or organization
Medical expense payments		\$5,000 Any one person
Damage to premises rented to you – Fire legal liability		\$1,000,000 Any one premises
General aggregate		\$2,000,000
Products – Completed operations aggregate		\$2,000,000
Non-owned and hired automobile liability		Included
Damage to customers autos - Legal liability	\$200	Included
Exclusion - Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)		

Property Protection

Risk information for Location 1 - Building 1

Address:	6590 RIVERVIEW LN	Insured interest:	Building owner
City/State:	BOSCOBEL, WI		
Zip code:	53805		
County:	Grant		
Occupancy/Operations:	97050 Lawn care contractor - lessor's risk		

Schedule of Forms

Form number	Edition date	Description
CG0001	04/13	Commercial General Liability Coverage Form
CG0124	01/93	Wisconsin Changes - Amendment of Policy Conditions
CG2106	05/14	Exclusion - Access or Disclosure of Confidential or Personal Information and Data-Related Liability - With Limited Bodily Injury Exception
CG2109	06/15	Exclusion - Unmanned Aircraft
CG2170	01/15	Cap on Losses from Certified Acts of Terrorism
CG4032	05/23	Exclusion - Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS)
EPP0006	12/24 *	ErieSecure Business Extra Liability Coverages
EPP0008	09/23	Policy Change Endorsement - Exclusions
EPP0009	10/19	Exclusion - Professional Liability
EPP0011WI	10/19 *	Wisconsin Liability Change Endorsement
EPP0036	10/19 *	Important Notice to Wisconsin Policyholders - ErieSecure Business
EPP0094WI	10/24 *	Premium Audit - Noncompliance Charge - Wisconsin
EPP3208	10/19	Exclusion - Lead Liability
EPP4000WI	10/19	ErieSecure Business Policy - Wisconsin
EPP4001	10/19	Amendment of Mobile Equipment Definition
EPP4006	10/19	Coverage for Punitive Damages
EPP5009	10/24 *	Important Notice - ErieSecure Business - Summary of Changes
EPP5011	12/24 *	Important Notice - ErieSecure Business - Summary of Changes
IL985H	03/21 *	Disclosure Pursuant to Terrorism Risk Insurance Act

GREEN GRASS LAWN CARE LLC

PO BOX 218 • BOSCOBEL WI 53805

OFFICE: 608.375.0781

CELL: 608.485.2404



REFERENCES

710 Diagnostics - 608-375-4313

Annie McCullick - 608-485-0192

Janice Harms - 608-375-5430

Barb Ewing - 608-604-9057

Suzy Semanco - 618-971-3919

Dawn Propp - 608-604-8128

Tom Carter - 262-515-5918



Prepared For

The City of Richland Center Public Works
Department

KW Lawn Care

Estimate # 69

Date 03/10/2026

17804 County Highway Q
Richland center, Wisconsin 53581
Phone: (608) 604-4741
Email: kwalthner1990@gmail.com

Description	Rate	Quantity	Total
lawn care -Richland Airport Weekly Service (~26 weeks); Mowing around buildings, two lots, and City Welcome sign area. (~30 acres)	\$2,500.00	26	\$65,000.00
Richland Center Cemetery Approximately eight (8) services per season; String trimming only (City staff will continue mowing operations). (~30 acres)	\$18,000.00	8	\$144,000.00
Bowen's Cemetery + Bowen's Mill Weekly service (~26 weeks); Mowing and string trimming. (~2 acres)	\$600.00	26	\$15,600.00
Lions Park + Dog Park Weekly service (~26 weeks); Mowing and string trimming. (~4.5 acres)	\$450.00	26	\$11,700.00
Subtotal			\$236,300.00
Total			\$236,300.00



Prepared For

The City of Richland Center Public Works
Department

KW Lawn Care

Estimate # 70

17804 County Highway Q
Richland center, Wisconsin 53581
Phone: (608) 604-4741
Email: kwalthner1990@gmail.com

Date 03/10/2026

Description	Rate	Quantity	Total
Richland Airport- lawn care	\$2,500.00	26	\$65,000.00
Weekly Service (~26 weeks); Mowing around buildings, two lots, and City Welcome sign area. (~30 acres)			
Richland Center Cemetery- lawn care	\$18,000.00	8	\$144,000.00
Richland Center Cemetery – Approximately eight (8) services per season; String trimming only (City staff will continue mowing operations). (~30 acres)			
Subtotal			\$209,000.00
Total			\$209,000.00



The Lawn Care Co.
24328 County Hwy D
Richland Center, WI 53581
+16085046483
lawncare.608@gmail.com
lawncarewi.com

Quote 21891 Item 4.

ADDRESS	DATE	TOTAL
2026 Contracted Mowing Services Bid	03/13/2026	\$71,402.40
2026 Contracted Mowing Services Bid		
Richland Center, WI 53581		

DATE		DESCRIPTION	QTY	RATE	AMOUNT
03/13/2026	Mow	Richland Center Airport mow, trim, blow all grass clippings off paved areas and back into the grass	26	1,200.00	31,200.00T
03/13/2026	Mow	Richland Center Cemetery only trim	8	1,440.00	11,520.00T
03/13/2026	Mow	Bowen's Cemetery + Bowen's Mill mow, trim, blow grass clippings off paved areas back into grass	26	480.00	12,480.00T
03/13/2026	Mow	Lions Park + Dog Park mow, trim, blow clippings off paved areas and back into grass	26	480.00	12,480.00T

We look forward to serving you soon!

SUBTOTAL	67,680.00
TAX	3,722.40

This proposal is valid for 30 days.

TOTAL	\$71,402.40
-------	--------------------

THANK YOU.

Accepted By

Accepted Date



The Lawn Care Co.
24328 County Hwy D
Richland Center, WI 53581
+16085046483
lawncare.608@gmail.com
lawncarewi.com

Quote 21892 Item 4.

ADDRESS	DATE	TOTAL
2026 Contracted Mowing Services Bid 2026 Contracted Mowing Services Bid Richland Center, Wi 53581	03/13/2026	\$45,069.60

DATE	DESCRIPTION	QTY	RATE	AMOUNT
03/13/2026	Mow Richland Airport mow, trim and blow all grass clippings back into the grass	26	1,200.00	31,200.00T
03/13/2026	Trimming Richland Center Cemetery only trimming	8	1,440.00	11,520.00T
We look forward to serving you soon!				SUBTOTAL 42,720.00
This proposal is valid for 30 days.				TAX 2,349.60
				TOTAL \$45,069.60

THANK YOU.

Accepted By

Accepted Date

Richland Center Public Works Committee

Bid proposal for Richland Airport, Richland Center Cemetery, Bowens Cemetery + Bowens Mill Kayak Landing, and Lions Park + Dog Park. At PineCrest, we're local, reliable on quality work that keeps public areas safe, welcoming, and friendly (using low-emission gear where possible). We've tailored two options based on your needs: a full package for all four sites (with a bundle savings) and a scaled-down one for just the cemetery and park. Prices are based on site sizes, service frequency, and industry standards, ensuring we cover costs while delivering value.

All services include:

- Professional mowing with sharp blades for even cuts (no scalping).
- String trimming around obstacles (buildings, signs, headstones, fences) to prevent overgrowth.
- Debris cleanup post-service (leaves, clippings blown or removed).
- Flexible scheduling around weather/events.

Option 1: All 4 Locations

This covers weekly/seasonal services across all sites for the 2026 season (approx. April-October, weather dependent). Bundle discount: 5% off total for committing to all.

Location	Description	Acre s	Frequency	Rate per Acre	Visit s	Subtotal
1. Richland Airport	Mowing around buildings, two lots, welcome sign	30	Weekly (26 weeks)	\$40 (mowing)	26	\$31,200
2. Richland Center Cemetery	String trimming only	30	8 services/season	\$30 (trim)	8	\$7,200
3. Bowens Cemetery + Bowens Mill Kayak Landing	Mowing + string trimming	2	Weekly (26 weeks)	\$70 (combined)	26	\$3,640
4. Lions Park + Dog Park	Mowing + string trimming	4.5	Weekly (26 weeks)	\$60 (combined)	26	\$7,020
Subtotal						\$49,060

Bundle Discount (5%)	-\$2,453
Taxes (if applicable, e.g., 5.5% WI sales)	+\$2,558
Total Bid	\$49,165

Estimated Monthly Payment (over 6 months): \$8,194 (or invoice per service for flexibility).

Option 2: Partial Package

Location	Description	Acre s	Frequency	Rate per Acre	Visit s	Subtotal
2. Richland Center Cemetery	String trimming only	30	8 services/season	\$30 (trim)	8	\$7,200
4. Lions Park + Dog Park	Mowing + string trimming	4.5	Weekly (26 weeks)	\$60 (combined)	26	\$7,020
Subtotal						\$14,220
Taxes (if applicable, e.g., 5.5% WI sales)						+\$782
Total Bid						\$15,002

Estimated Monthly Payment (over 6 months): ~\$2,500.

We're excited to partner and keep these spots looking sharp! Reply or call Kevin Hoffman at 608 475 4847.

Kevin Hoffman
608 475 4847

Owner, PineCrest Landscaping and Yard Services

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 5.

Agenda Item: Consider Agreement for Warning System Annual Inspection & Preventative Maintenance

Requested & Presented by: Darcy Perkins, Municipal Services Specialist

Meeting Date: Public Works Committee on 03-19-2026

Common Council on 03-30-2026

Committee Review:

Background: The City maintains an outdoor warning siren system used to notify residents during severe weather and emergency events. Annual inspection and preventative maintenance are required to ensure system reliability and identify faults or communication issues.

Pursuant to Section 3 of the City’s Financial Policy, budgeted expenditures exceeding \$3,000 may be procured through the quote process and brought to Council for action. A Request for Bids was issued to five (5) known contractors; two (2) responses were received:

Vendor	1-Year Agreement	3-Year Agreement	5-Year Agreement
Emergency Communication Systems (ECS)	\$3,325.00	\$9,975.00 (~\$3,325.00/yr.)	\$16,625.00 (~\$3,325.00/yr.)
Vendor	1-Year Agreement	2-Year Agreement	4-Year Agreement
Sheboygan Warning Systems, LLC (SWS)	N/A	\$5,901.00 (~\$2,950.50/yr.)	\$11,802.00 (~\$2,950.50/yr.)

Both proposals provide comparable core inspection and preventative maintenance services but differ in cost, scope, and approach. ECS, the City’s long-time provider, offers a standard annual program at \$3,325/year with up to a 5% annual escalation. SWS proposes a structured biennial model with annual inspections and alternating full head maintenance, averaging ~\$2,950/year with no escalation. SWS also includes limited corrective maintenance, enhanced diagnostics, and a proactive lifecycle-based approach aimed at reducing long-term failures. Staff requested and reviewed multiple positive references from comparable Wisconsin municipalities to support this transition. Based on cost, service depth, and long-term value, staff recommend transitioning to SWS.

Department Recommendation: Staff recommend approval of a 4-Year Agreement for Warning System Annual Inspection & Biennial Preventative Maintenance with Sheboygan Warning Systems, LLC at a cost not to exceed \$12,500.00.

Financial Impact: Total 4-year cost of \$11,802.00 (some replacement parts & equipment billed separately).

Funding Source: 10-52500-480 – Siren/Maintenance Agreements

Requested Action:

PUBLIC WORKS: Motion to recommend to the Common Council the approval of a 4-Year Agreement for Warning System Annual Inspection & Biennial Preventative Maintenance with Sheboygan Warning Systems, LLC at a cost not to exceed \$12,500.00.

COUNCIL: Motion to approve the execution of a 4-Year Agreement for Warning System Annual Inspection & Biennial Preventative Maintenance with Sheboygan Warning Systems, LLC at a cost not to exceed \$12,500.00.

Attachment(s):

- 2026 Proposed ECS Agreement
- 2026 Proposed SWS Agreement



Emergency Communication Systems

Safety First

1750 Hamilton Court Little Chute, WI 54140
www.emergencycommunicationsystems-ecs.com
Phone: (920) 423-3311
Email: Bill@Siren-Service.com

Agreement for Warning System Annual Inspection & Preventative Maintenance

Creating a contract between Emergency Communication Systems and our customers instills confidence in the communities that we serve, knowing the warning system equipment is being maintained, tested, and held to a high standard. Service contracts for our customers allows them to ensure proper maintenance is being done on their equipment for the agreed upon length of time, eliminating any need to further search for certified service vendors or additional quotes. Service contracts allow Emergency Communication Systems to keep up to date records of equipment, ensure proper operation to protect our communities when a threat arises, and provides us with regular checks to ensure the equipment we stand behind is operating at optimal performance.

The following Annual Inspection & Preventative Maintenance Agreement is between

Emergency Communication Systems

&

Richland Center, WI

This agreement covers annual inspection and preventative maintenance only for sirens and controls. Sirens added to the system after the agreement will be included the year following installation unless discussed and agreed upon between the two parties. (*see page 3 for further maintenance details)

Agreement Period: (Please select one)

1-year agreement

3-year agreement

5-year agreement

Between 2026 & _____

Total number of sirens and associated controls: 7

Per site annual cost: \$ 475

Total Annual Cost for this agreement: \$ 3,325

Total Contract Cost for this agreement: \$ _____

*Maintenance to be invoiced annually after servicing

Party:

Emergency Communication Systems

Printed Name:

Jennifer Van Dyn Hoven

Signature:

Jennifer Van Dyn Hoven

Signature Date: _____

Party:

Printed Name:

Signature:

Signature Date: _____

*Emergency Communication Systems reserves the right to increase costs up to 5% each year due to inflation or unforeseen cost increases.

Annual Siren Maintenance for Tornado Sirens include but not limited to.

Details of Service:

The goal of this service is to minimize the possibility of siren failure and to capture the maximum performance and reliability of the warning system through scheduled annual service visits.

1. Inspect all electrical and mechanical connections. Make sure that all fasteners are properly tightened.
2. Visual inspection of the grounding system, utility pole, conduits and connections and cabinets.
3. Inspect both the rotator motor and siren motor (if equipped)
4. Grease and inspect siren head (up to 60ft head height)
5. Realign and reset rotation tensioner (if equipped)
6. Check sensor adjustment (if equipped)
7. Check rotation current sensor (if equipped)
8. Check AC power sensor (if equipped)
9. Check intrusion sensor (if equipped)
10. Check battery voltage/ cold cranking amps (if equipped)
11. Check controller auto-reporting (if equipped)
12. Check battery charger voltage (if equipped)
13. Check transformer/rectifier (if equipped)
14. Test manual siren activation (if equipped)

Please Note: if any parts or material are needed there will be an additional fee.

Scope of Responsibility

Emergency Communication Systems Scope of Responsibility

- Schedule technicians to perform services
- Ensure inspection is per manufacturer's specifications
- Conduct work in a timely manner
- Identify any open issues
- Provide a service point of contact to the customer

Customer Scope of Responsibility

- Provide an authorized point of contact for scheduling and onsite coordination
- Notify Emergency Communication Systems of any special instruction or other security issues affecting their visit to the site

2026

Agreement for Warning System Annual Inspection & Biennial Preventative Maintenance



5323 Heatherfield Ct, Sheboygan, Wisconsin

SUMMARY

Creating an agreement between Sheboygan Warning Systems and our customers instills confidence in our clients that their warning system will be ready when an emergency arises. Sheboygan Warning Systems prides itself on going above and beyond the industry standard of customer service, education, and level of maintenance and testing being performed. Service contracts with our clients allows them to have peace of mind that their warning system is being properly maintained, and eliminates the need to quote regularly for maintenance. Service contracts allow Sheboygan Warning Systems to keep digital and physical records about your warning system to ensure proper operation and maintenance is being performed. Sheboygan Warning Systems maintenance plans are the most thorough in the industry so you can be rest assured that your system will be "Ready When You Need It."

The Following Annual Inspection & Biennial Maintenance Agreement is between:

SHEBOYGAN WARNING SYSTEMS, LLC

SWS

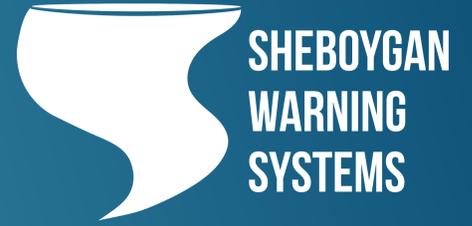
CITY OF RICHLAND CENTER

Municipality / Client

This agreement covers annual system inspection and biennial maintenance for siren heads. Sirens added to the client's system after this agreement will be included the year following the unit's installation unless discussed and agreed upon by the client and Sheboygan Warning Systems.

2026

Agreement for Warning System Annual Inspection & Biennial Preventative Maintenance



5323 Heatherfield Ct, Sheboygan, Wisconsin

AGREEMENT DETAILS

AGREEMENT PERIOD: (Please Select One)

2-Year Agreement

4-Year Agreement

Total Number of Siren Sites to Be Serviced:

7

Year One Cost Per Site: \$435.00

Year One Total Cost: \$3,045.00

Year Two Cost Per Site: \$372.00

Year Two Total Cost: \$2,604.00

Additional Materials Cost:
(Billed Yearly)

\$126.00

Total Agreement Cost:

\$5,901.00

Carter Haen

SWS Printed Name

Carter Haen

SWS Signature

Representative Printed Name

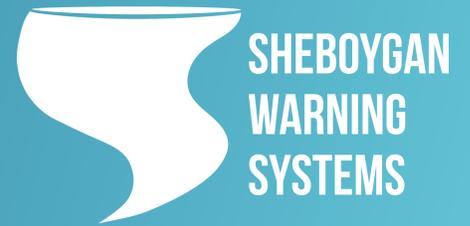
Representative Signature

Date

- The total agreement cost is the cost of two years of preventative maintenance. If the 4-year option is selected the total agreement cost would be double the cost of the shown total agreement cost.
- By signing this agreement you agree to and understand the terms and conditions that are listed on the following page of this document.

2026

Agreement for Warning System Annual Inspection
& Biennial Preventative Maintenance



5323 Heatherfield Ct, Sheboygan, Wisconsin

AGREEMENT TERMS AND CONDITIONS

1. This agreement follows a biennial maintenance schedule. Meaning, year one, Sheboygan Warning Systems will service the head & controls of the warning siren(s). Year two, Sheboygan Warning Systems will solely maintain the controls of the warning siren(s). This is done to avoid over maintaining of the warning siren(s) head(s).
2. The respective municipality / customer shall be responsible for providing for, facilitating or allowing access for Sheboygan Warning Systems personnel and vehicles to access each warning siren site as required to perform preventative maintenance.
3. Site landscaping damage is an assumed liability of the respective municipality / customer due to the use of heavy machinery to perform preventative maintenance. Sheboygan Warning Systems is not responsible and or liable for repairing accidental landscaping damage.
4. The respective municipality / customer agrees to pay Sheboygan Warning Systems the total of annual charges set forth in this agreement. In addition, the customer is responsible for any sales tax associated with payments involving this agreement. If applicable the municipality / customer must provide Sheboygan Warning Systems with a tax exemption certificate upon receiving invoice.
5. Following the terms of this agreement, this agreement may be renewed by mutual agreement of the parties (respective municipality / customer & Sheboygan Warning Systems). Sheboygan Warning Systems has the option to revise annual charges for the agreement renewal and shall notify the respective municipality / customer of such revisions. Any renewal will be finalized by the signature of a new agreement presented to the respective municipality / customer by Sheboygan Warning Systems.
6. Sheboygan Warning Systems is not responsible and or liable for the failure of warning siren equipment when off premise.
7. Sheboygan Warning Systems shall use reasonable diligence to perform its obligation hereunder on a commercially timely basis, but subject to delays or failure resulting from fire, war, labor disputes, acts of God, governmental regulations, commercial shortages, component or material unavailability, weather conditions, and other causes beyond its reasonable control. Performance by Sheboygan Warning Systems is further conditioned upon complete information or instructions being furnished by the customer regarding inoperative or malfunctioning conditions of the equipment and possible causes thereof.

If any questions or concerns come up, it is advised a City of Richland Center representative calls a representative from Sheboygan Warning Systems prior to signing and returning this agreement.



**Sheboygan Warning
Systems LLC**

Item 5.

1904 Geele Avenue
Sheboygan, WI 53083
(920) 287-4432

Siren Preventative Maintenance Form

Technician:	Site:	Date:	Customer:

General Site:	Remarks:
Siren Head Type:	
Site Debris:	
Site Vegetation:	
Evidence of Vandalism:	
Control Boxes Locked:	
Electrical Service:	
Generator Backup:	
Meter Number:	
Grounding Rod:	
Pole Condition:	
Pole Height:	
Conduit Condition:	
Antenna Location:	
Antenna Condition:	
Antenna Cable Secure:	

Controller:	Remarks:
Controller Location:	
Controller Height:	
Radio/Timer Type:	
Activation Method:	



**Sheboygan Warning
Systems LLC**

Item 5.

1904 Geele Avenue
Sheboygan, WI 53083
(920) 287-4432

Voltage (L1, L2 or L1, L2, L3):	
Wire Condition:	
Start Capacitor Condition:	
Run Capacitor Condition:	
Capacitor Relay:	
Potential Relay/Centrifugal Switch:	
Main Contactor Condition:	
Main Heater Condition:	
Rotate Contactor Condition:	
Blower Contactor Condition:	
Delay Relay Wired/Set Correctly:	
Chopper Motor Tap (RCM 1-7)	
Cabinet Heater:	
Cabinet Seals:	
Cabinet Lock:	
Cabinet Condition:	
Current Sensor Chopper (2-Way):	
Current Sensor Rotator (2-Way):	
Current Sensor Blower (2-Way):	
AC Fail (2-Way):	
Encrypted Comm Card (ASC):	
FSK Card Alignment (ASC):	
Microprocessor Revision (ASC):	
Interface Cables (ASC):	
Comm Battery:	
Intrusion Sensor:	
Antenna SWR < 10:1	
Watts Forward:	
Watts Reflective:	
Radio Level:	



**Sheboygan Warning
Systems LLC**

Item 5.

1904 Geele Avenue
Sheboygan, WI 53083
(920) 287-4432

Siren Head:	Remarks:
Housing Condition:	
Screened Openings:	
Slip Ring Condition:	
Slip Rings Cleaned:	
Slip Ring Brush Condition:	
Rotation Sensor:	
Rotation Assembly:	
Rotation Assembly Greased/Oiled:	
Rotation Belt/Chain Condition:	
Rotation Tensioner Set Correct:	
Rotation Speed Setting:	
Rotator Motor Condition:	
Rotator Motor Current Readings:	
Chopper Motor Make/Model:	
Chopper Motor Brushes:	
Chopper Motor Ohms L1/L2/L3:	
Chopper Motor Bearings:	
Chopper Motor Current Readings:	
Chopper Runs in Correct Direction:	
Pole Mounting Bracket Condition:	
Siren Head Grounded:	
Standpipe and Anchor Condition:	

Blower Motor:	Remarks:
Housing:	
Blower Condition:	
Motor Runs in Correct Direction:	
Blower Belt Condition:	



**Sheboygan Warning
Systems LLC**

Item 5.

1904 Geele Avenue
Sheboygan, WI 53083
(920) 287-4432

Blower Motor Capacitor:	
Blower Motor Ohms L1/L2/L3:	
Blower Motor Current Readings:	
Blower Bearings Greased:	
Blower Oil Checked/Changed:	
Relief Valve Functional:	

Siren Test:	Pass or Fail
10 Second Test:	

Siren Polling: (Two-Way Only)	Remarks:
RF OK:	
AC Fail:	
Door Open:	
Activate OK:	
Activate Local:	
Encrypted Communications Card:	

Notes:



**Sheboygan Warning
Systems LLC**

1904 Geele Avenue
Sheboygan, WI 53083
(920) 287-4432

Item 5.

Disclaimer: Sheboygan Warning Systems LLC does not assume any liability for damage to equipment that occurs when not present. Sheboygan Warning Systems can never 100% guarantee that the siren will sound when not present. Sheboygan Warning Systems LLC can only give recommendations, and state the condition of the system based on the findings on the date that the system was inspected, and or maintained.



**Sheboygan Warning
Systems LLC**

Item 5.

1904 Geele Avenue
Sheboygan, WI 53083
(920) 287-4432

Siren Preventative Maintenance Form

Technician:	Site:	Date:	Customer:

General Site:	Remarks:
Site Debris:	
Site Vegetation:	
Evidence of Vandalism:	
Control Boxes Locked:	
Electrical Service:	
Meter Number:	
Grounding Rod:	
Pole Condition:	
Pole Height:	
Conduit Condition:	
Siren Head Type:	
Cabinet Height:	
Radio Make:	
Radio Model:	
Antenna Cable Secure:	
Microprocessor Revision:	
Interface Cables:	
AC Power Voltage + - 5%:	



Sheboygan Warning Systems LLC

1904 Geele Avenue
 Sheboygan, WI 53083
 (920) 287-4432

Item 5.

Siren Head:	Remarks:
Stator Heaters:	
Chopper Motor Brushes:	
Slip Ring Condition:	
Slip Ring Brushes:	
Rotation Sensor:	
Rotation Assembly:	
Chopper Motor Model:	
Chopper Motor Bearing:	
Chopper Motor Current Reading:	
Chopper Motor Ohms:	
Rotation Motor Ohms:	
Fiberglass Housing:	
Screened Openings:	
Wire Condition:	

DC Control Cabinet:	Remarks:
Cabinet Type:	
Weather Seals:	
Intrusion Sensor:	
Small Fuses:	
200-amp Fuse:	
Battery Chargers:	
Communications Battery Load Test:	
Communications Battery Age:	
Battery Charger Test:	



**Sheboygan Warning
Systems LLC**

Item 5.

1904 Geele Avenue
Sheboygan, WI 53083
(920) 287-4432

Battery Charger Model:	
Battery Level Sensor:	
Contactor Condition:	
Battery Disconnect:	
Rotation Speed Adjustment:	
Chopper Contactor Condition:	
Cabinet Heaters:	
Antenna SWR < 10:1	
Watts Forward:	
Watts Reflective:	
Radio Level:	
Main Control Board:	
AC/DC Logic Board:	
Rotation Sensor:	
Current Sensor:	
AC Fail Indicator:	
Surge Suppressor:	
Cabinet Condition:	
Cabinet Cleaned:	

AC Transformer Rectifier:	
Transformer Rectifier Model:	
Contactor Board Power:	
Contactor Condition:	
Transformer Condition:	
Transformer Rectifier Volts DC:	
200-amp Fuse:	
Pre-regulator Board Condition:	
Diode Condition:	



**Sheboygan Warning
Systems LLC**

Item 5.

1904 Geele Avenue
Sheboygan, WI 53083
(920) 287-4432

Cabinet Weather Seal:	
Cabinet Condition:	
Door Intrusion Sensor:	

Battery Cabinet:	Remarks:
Weather Seals:	
Door Intrusion Sensor:	
Battery Age:	
Battery Model:	
Battery Brand:	
Battery A Load Test:	
Battery B Load Test:	
Battery C Load Test:	
Battery D Load Test:	
Battery E Load Test (72VDC Systems):	
Battery F Load Test (72VDC Systems):	
Battery Condition:	
Batteries are wired in correct order:	
Battery chargers are wired in correct order:	
Battery Box Condition:	

Siren Test:	Pass or Fail
AC Power Test:	
DC Power Test:	
Audible Siren:	
Visible Rotation:	



**Sheboygan Warning
Systems LLC**

1904 Geele Avenue
Sheboygan, WI 53083
(920) 287-4432

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Siren Polling:	Remarks:
RF OK:	
AC Fail:	
Door Open:	
Low Main Battery:	
Activate OK:	
Activate Local:	
Encrypted Communications Card:	

Notes:

Disclaimer: Sheboygan Warning Systems LLC does not assume any liability for damage to equipment that occurs when not present. Sheboygan Warning Systems can never 100% guarantee that the siren will sound when not present. Sheboygan Warning Systems LLC can only give recommendations, and state the condition of the system based on the findings on the date that the system was inspected, and or maintained.

SWS Preventative Maintenance Program



Thorough preventative maintenance programs ensure the reliability and efficiency of any outdoor warning system. Whether you have a single siren or a system of multiple they all require in-depth regular maintenance. We have worked hard to streamline these services to provide the most for your community at a cost which will fit any budget. We offer siren maintenance packages in a biennial format. Each two-year agreement may be extended to a four-year agreement, which locks in your community's price with no changes due to inflation. The total two-year agreement cost is split between both years of maintenance.

What's Included?

- Biennial Head Inspection/Maintenance
- Annual Controller-Radio Inspection/Maintenance
 - Detailed Maintenance Records
- 15 Minutes of Corrective Maintenance Per Site (discounted service rate if longer than 15 minutes)
 - Discounted Rates for Service Requests
 - Best in Class Battery and Charger Practices for DC Sirens
 - Maintenance and Service Tailored to Each Brand/Model of Siren
- Entire System Consultation (this is also included free of charge for communities who do not currently hold a maintenance agreement with us)

Core Components Breakdown

- Biennial Head Maintenance



Each site that we visit will receive head maintenance. Head maintenance of outdoor warning sirens is the #1 most overlooked aspect of existing service contracts that we see. Much like getting an oil change for your vehicle, this is one of the easiest and most cost-effective ways to eliminate potentially expensive repairs or catastrophic failure down the line. Motors, motor brushes, collector ring assemblies/brushes, main rotational gear and drive, and bearings all must be checked and maintained on a regular basis. Many sirens are sold in a “maintenance-free” format. However, these units are also generally sold with a short life expectancy which is not always apparent. By maintaining the siren heads, you are ensuring your equipment will function for many years in the future, mitigating the need to replace them.

- **Batteries and Charging Systems**



With DC or AC/DC sirens we have taken an aggressive approach to eliminate many issues caused by bad chargers and failing batteries. During both years of our maintenance agreement these systems are checked and load tested to ensure proper operation. These checks also highlight battery issues before they happen. When a charger or battery fails, we offer a bank charging solution that outperforms any multiple-charger charging system. By having a single charger, you are always allowing the batteries to function together. In conjunction with ensuring all batteries are of the same brand and date of manufacture, as well as replacing batteries when their life expectancy has passed, we have exceeded our goal of reducing related requests for service. We offer this charger retrofit kit for any brand of siren.



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- Siren Control and Radio Systems

Each year of siren maintenance, all sites will receive an in-depth check of the controllers. All contactors, wiring, control boards/logic circuitry, antennas, two-way sensors, radios, fuses, and related equipment are inspected for functionality. A test of the siren will allow an amp measurement to be taken to ensure the unit is operating to spec. On the communications side we will ensure the siren is receiving transmissions properly and transmitting back on two-way systems. We finish off control maintenance with materials to eliminate moisture and corrosion within the cabinet.

- Site Inspection and Record Keeping

Each siren site is inspected annually to ensure the path to the controller is clear of overgrowth and debris. Any signs of vandalism are noted. The pole condition and ground rods are inspected, along with electrical service and disconnects. Before leaving the site, we ensure all cabinets are locked if applicable. All aspects of each site's maintenance visit are recorded on our maintenance form for your records. These track year-to-year site performance and highlight potential future repairs.

- Corrective Maintenance

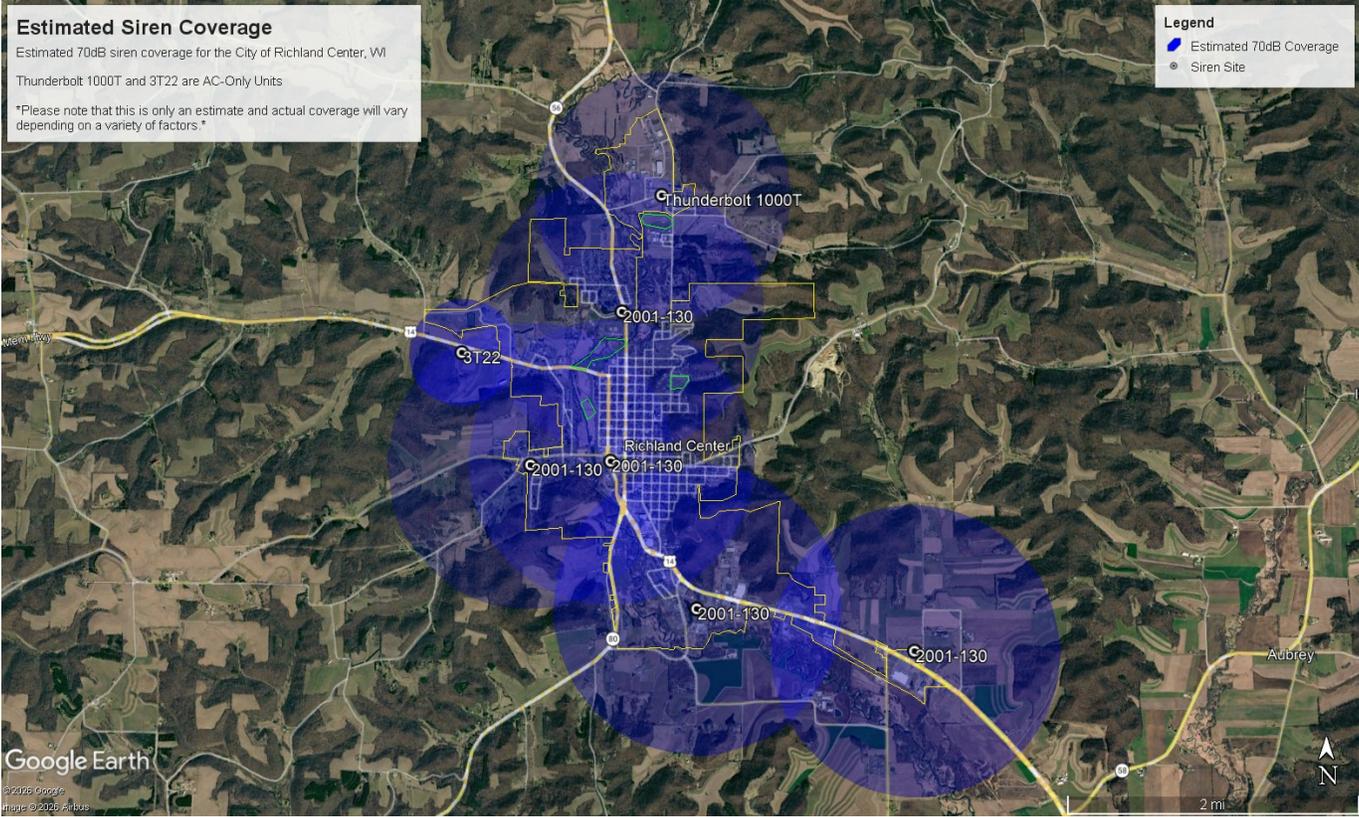
We offer 15 minutes of corrective maintenance per site should a small repair need arise. Anything that takes longer than 15 minutes will be brought up at the time of maintenance, and can be performed at a discounted rate if the community and time allows.

- Service Calls

While our main maintenance goal is to reduce or eliminate requests for service, we offer service requests for a discounted rate to communities currently in an existing service agreement. While service calls are generally responded to within 24 hours of a request for service, we have set a 48-hour goal for these requests. We dispatch these requests from multiple locations based in the State of Wisconsin to ease travel-associated costs.

- One-Stop Shop

We offer turn-key solutions for every aspect of an outdoor warning system. From siren control software, one-way or two-way base stations and radio equipment to siren installation, maintenance and repair; we cover it all to eliminate the need for additional vendors when completing a project or servicing your system.



CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Consider Sale of Surplus Equipment

Requested & Presented by: Darcy Perkins, MSS

Meeting Date: Public Works Committee on 03-19-2026
Finance Committee and Common Council on 04-21-2026

Committee Review:

Background: Staff have identified several pieces of equipment within the Public Works fleet that are surplus to departmental needs due to age, replacement, operational redundancy, or limited use.

Authorizing the sale of these items allows the City to reduce maintenance obligations, streamline fleet inventory, and recover value from equipment that is no longer essential to operations. If approved, the listed equipment will be sold via Wisconsin Surplus to ensure transparency and maximize potential sale value.

The following equipment is proposed for surplus designation and sale:

Equipment	Year	Condition / Notes	Estimated Value
Dixie Chopper Blackhawk 2560 72" Mower	2017	Used municipal equipment; operational; stored indoors.	\$2,500.00
Giant-Vac TM6600D Tow-Behind Leaf Vacuum	UNK	Used municipal equipment; operational; stored indoors.	\$3,000.00
International 4900 Dump Truck	1995	Used municipal equipment; operational; stored indoors.	\$5,000.00
John Deere 624H Wheel Loader	1999	Used municipal equipment; operational; stored indoors.	\$50,000.00
Larue D30123 Snow Blower	2018	Used municipal equipment; operational; stored indoors.	\$75,000.00
LS Tractor MT225 Compact Tractor	2022	Used municipal equipment; operational; stored indoors.	\$5,000.00
Miller Trailblazer 250G Welder/Generator	UNK	Used municipal equipment; operational; stored indoors.	\$5,000.00
New Holland Workmaster 25S Tractor	2021	Used municipal equipment; operational; stored indoors.	\$5,000.00
New Holland Workmaster 25S Tractor	2021	Used municipal equipment; operational; stored indoors.	\$5,000.00
Swenson Salt/Sand Spreader Slide-In Box	2008	Used municipal equipment; operational; stored indoors.	\$4,500.00

Department Recommendation: Staff recommend authorizing the sale of the listed surplus equipment as presented.

Financial Impact: Revenue from sale of surplus equipment.

Requested Action:

PUBLIC WORKS: Motion to recommend to the Finance Committee the approval of the sale of surplus equipment as presented.

FINANCE: Motion to recommend to the Common Council the approval of the sale of surplus equipment as presented.

COUNCIL: Motion to approve the sale of surplus equipment as presented.