



OFFICIAL PUBLIC NOTICE
MEETING OF THE PUBLIC SAFETY COMMITTEE
TUESDAY, NOVEMBER 07, 2023 AT 5:30 PM

SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES

- [1.](#) Minutes of October 3, 2023

APPROVAL OF OPERATOR LICENSES

DISCUSSION ITEMS

- [2.](#) Discussion on Ordinance Limiting the Number of Dogs per Premises

CHIEF OF POLICE REPORT

- [3.](#) RCPD Report

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE

ADJOURNMENT

Posted this 1st day of November, 2023 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

AGENDA - REVISED

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.* Present: Melby, Chambers, and Downs

Minutes taken by Chief Jones

APPROVAL OF MINUTES, motion by Chambers. seconded by Downs, motion carried.

APPROVAL OF OPERATOR LICENSES, motion by Melby, seconded by Downs to approve the operator licenses as presented. Motion carried.

DISCUSSION AND ACTION ITEMS

2. Motion by Chambers to approve the Street Closing Application from Richland Pickleball Federation at Central Avenue between Court & Mill Streets on 10/07/2023, seconded by Downs, motion carried. (3-0)
3. Motion by Melby to approve the Temporary Class B Picnic License for Greater Richland Area Chamber of Commerce on 10/06/2023 at 146 S. Main St. (Wine Walk), seconded by Chambers, motion carried. (3-0)
4. Motion by Melby to approve the Temporary Class B Picnic License for Greater Richland Area Chamber of Commerce on 10/06/2023 between Main Street & Central Avenue (Street Dance), seconded by Downs, motion carried. (3-0)
5. Motion by Melby to approve the Tobacco License Application for SHAA, LLC at 845 Sextonville Road, seconded by Chambers, motion carried. (3-0)
6. Motion by Melby to approve the Class A Beer & Class A Liquor License for SHAA, LLC, Harmit Miranpuri agent, at 845 Sextonville Road, seconded by Downs, motion carried. (3-0)
7. Discussion of Parking Options Near & Around Park Apartments. No action was taken on this item, the committee recognizes there are challenges with the downtown parking situation but feels they do not have the right plan to meet all the requests. PSC invites all citizens to offer suggestions and solutions. Please contact a member of the safety committee to offer whatever ideas you may have.
8. Motion by Melby for the approval of moving the lighted pedestrian sign from Sixth and Main Streets to the intersection of Eighth and Main Streets. Seconded by Chambers, motion carried. (3-0)

CHIEF OF POLICE REPORT, July and August report given- update on Teddy and Officer Deneen.

REPORTS, REQUESTS, CONCERNS: None

SET NEXT MEETING DATE: 11/07/2023 at 5:30 PM

ADJOURNMENT- Motion to adjourn by Melby. Seconded by Chambers. Motion carried 3-0 at 6:18 PM.

CHAPTER 303
RELATING TO THE KEEPING AND MANAGEMENT OF ANIMALS
IN THE CITY

[History: Ord 303 repealed and recreated by Ord 1998-4; Ord 2008-09]

303.01 DOGS NOT TO RUN AT LARGE. No person shall permit his or her dog, whelp, puppy or bitch, or any dog, whelp, puppy or bitch which he or she may possess, or be keeping or harboring, to run at large within the city limits of the City of Richland Center.

303.15. DOGS TO BE LICENSED. Except as provided in subsection 303.07, the owner of a dog more than 5 months of age, shall, on or before the date the dog becomes 5 months of age, and on the first day of January in each year thereafter, pay the dog license tax and obtain a license for each such dog.

303.02 APPOINTMENT OF ANIMAL CONTROL OFFICER: CONTRACT FOR SERVICES.

(1) The Mayor, subject to confirmation by the Common Council, may appoint one person to be known as the Animal Control Officer, whose duties shall be as set out in section 303.03 of this chapter. The Animal Control Officer shall receive compensation for his services in such amount and in such a manner as shall be fixed, from time to time, by the Common Council.

(2) As an alternative to the appointment of an Animal Control Officer, the Common Council may contract with any private person to perform the duties of the Animal Control Officer on a contract basis, as an independent contractor, upon such terms as the Common Council may deem prudent. In the event that such a contract is entered into with a private person, no Animal Control Officer shall be appointed, notwithstanding (1). Any term of any such contract relating to costs, fees or expenses shall supersede any inconsistent term of this Chapter relating to costs, fees, or expenses.

(3) Any Animal Control Officer, or private person with whom the City of Richland V Center contracts to perform the services of Animal Control Officer, shall grant the) City of Richland Center, or its authorized representative, a continuing right to enter upon his or her premises for the purpose of assuring that reasonable standards of care and cleanliness are met, and that the animals receive adequate shelter, food, water, and veterinary care.

303.03 DUTY OF ANIMAL CONTROL OFFICER: NOTICE OF IMPOUNDED DOGS.

(1) It shall be the duty of the Animal Control Officer or private person performing pursuant to contract the duties of Animal Control Officer, to take and impound any and all animals running at large within the City of Richland Center in violation of Section 303.01.

(2) Upon taking and impounding any such animal, the Animal Control Officer, or private \ person performing pursuant to contract the duties of Animal Control Officer, shall immediately disseminate notice which accurately describes the animal so taken and impounded and setting forth the place and manner in which the owner or keeper of such animal may redeem such animal. Any animal taken and impounded by the Animal Control Officer or private person performing pursuant to contract the duties of Animal Control Officer shall be kept for a period of seven (7) days. Such Animal Control Officer shall cause the above

described notice to be published once in either the Richland Observer or the Shopping News, and broadcast at least once daily, over radio station WRCO during said seven (7) day period of impoundment.

303.04 COSTS AND FEES: DISPOSITION OF UNCLAIMED DOGS.

(1) When a dog is picked up, it shall be impounded and kept for not less than seven (7) days, unless claimed by its owner within such period. There shall be a minimum pickup fee plus a minimum board fee per day for each day the dog is impounded as established by the Common Council. In the event that the City, from time to time, shall contract with a private person for performance of the duties of Animal Control Officer, the fees set forth in such contract shall supersede the fees set forth in this section.

(2) Any dog not currently licensed shall be considered a stray dog and must be licensed by the owner before the dog can be reclaimed.

(3) If the dog is not claimed in seven (7) days as prescribed, the City shall be responsible for such pickup fee and board bill. The appointed Animal Control Officer, or private person performing pursuant to contract the duties of Animal Control Officer, shall furnish to the City a voucher setting forth a description of the dog and the date and location of pickup of the dog.

(4) After seven (7) days have elapsed, if no person has claimed the dog, and/or the dog has no visible dog license or informational dog collar, the person holding the dog may dispose of the dog as prescribed by Section 174.046(9) of the Wisconsin Statutes.

(5) If the owner refuses or fails to claim the dog, he is still responsible for the dog and "-", any associated costs incurred.

303.05 DUTIES UPON RECLAIMING DOG. Any owner of an impounded dog, upon reclaiming such dog, shall:

(1) Pay the actual costs and fees incurred by the City in picking up, impounding and keeping such dog, and advertising the fact of impoundment;

(2) Pay any veterinarian expenses incurred for treatment of such dog.

(3) Pay for an appropriate license for the impounded dog, if such license has not been acquired at the time of impoundment as outlined in Section 303.04 of this Chapter; and

(4) Either show proof that the dog has been vaccinated against rabies during the preceding two years or, in the alternative, within five (5) days after reclaiming the impounded dog, have the dog vaccinated by a licensed veterinarian and then deliver proper verification of such rabies vaccination by such licensed veterinarian to the Police Department of the City of Richland Center. Failure to comply with this section of the Chapter will subject the violator(s) to the penalty set forth in Section 303.08 of this Chapter.

303.055 DOGS, DOGHOUSES, ETC. TO BE LIMITED TO REAR YARDS. No person shall keep or maintain any dog chained or tied in the front yard or in any side yard of any lot within the City. No person shall keep or maintain any dog kennel, doghouse, dog pen or other structure designed or utilized for

the keeping of one or more dogs in any front yard or in any side yard of any lot within the City .All dogs and all dog kennels, doghouses, dog pens, or other structure designed or utilized for the keeping of one or more dogs, which are otherwise permitted uses, shall be located in the rear yard of the lot upon which they are located, kept or maintained. In the event the rear yard of the lot is unsuitable, or unavailable, then the dog owner may request a waiver permitting designation of an alternate site. The City Clerk or the Clerk's designee may issue such a waiver, if appropriate and necessary , in his or her discretion. In this paragraph, the definitions or the terms "front yard", "side yard", "lot", and "structure" shall be as set forth in Chapter 479 of the Code of Ordinances.

303.06 DUTY TO CONTROL AND CLEAN UP AFTER DOGS; VICIOUS OR DANGEROUS DOGS PROHIBITED.

(1) No dog shall be permitted to run loose within the City of Richland Center. All dogs kept or harbored in the City of Richland Center or brought into said City shall be under the physical control of the owner or of some responsible person at all times.

(2) The owner or person in possession of any dog shall prevent excessive barking, howling or loud whining of his/her dog(s).

(3) The owner or person in possession of any dog shall promptly clean up and properly dispose of any excretion by the dog(s), whether on private or public property.

(4) No person whose dog is tied or restrained shall allow the dog to have access to any public sidewalk at any time, except when said dog is leashed or under other actual physical control by the owner or some responsible person.

(5) No person shall keep, maintain or possess any dog within the City of Richland Center which is vicious or dangerous. A showing of either of the following shall constitute a prima facie showing that such animal is vicious or dangerous:

(a) The dog has on more than one occasion bitten or attacked any person or persons.

(b) The dog has caused great bodily harm to a person by attacking or biting the person harmed. "Great bodily harm" means bodily injury which creates a substantial risk of death, or which causes serious permanent disfigurement, or which causes a permanent or protracted loss or impairment of the function of any bodily member or organ or other serious bodily injury.

(6) A dog which is vicious or dangerous is declared to be a public nuisance within the City of Richland Center. [Amended by Ord 2008-9]

303.065 LIMITATION ON NUMBER OF DOGS PER PREMISES. The occupant or occupants of any premises within the City of Richland Center shall not keep, possess or maintain on the premises more than two (2) dogs (provided, however, that the operator of a kennel may obtain a kennel license, as provided in Paragraph 303.07 below). Said two-dog limitation (is intended to impose an aggregate limit on the number of permitted dogs per premises, regardless of the number of persons occupying the premises. For purposes of this subsection, a premises is defined as any dwelling unit, community living arrangement, lot in a commercial use or in an industrial use, as those terms are defined

in Chapter 479 of the Code of Ordinances. A multi-unit housing complex is permitted to two dogs per domiciliary unit.

303.07. KENNEL LICENSE.

(1) Any person who keeps or operates a kennel, herein defined as any establishment wherein or whereon more than one dog is kept for the purpose of breeding or sale or sport purposes and where permitted by Zoning Ordinances of the City of Richland Center, may In lieu of the license tax for each dog kept on the City of Richland Center apply to the City Treasurer for a kennel license for the keeping or operating of such kennel. A kennel is defined as any place where more than two dogs are kept. For such kennel, the owner shall pay a license tax of Fifty & no/100 (\$50.00) Dollars for the license year for six or fewer dogs, and an addition Ten & no/100 (\$10.00) for each dog in excess of six dogs.

(2) In the case of any kennel license, the Treasurer shall issue a number of permits such that one of such tags can be attached to the collar of each dog over five (5) months of age kept by the licensee under a kennel license. Such tags may be transferred from one dog to another within the kennel whenever any dog is removed from the kennel. No dog bearing any tag shall be permitted to run at large, nor be taken outside the limits of the kennel unless such dog is on a leash or under close voice control of a responsible person. All provisions of this Chapter apply fully to persons holding a kennel license under this section.

(3) Issuance of a kennel license will only be granted if the following minimum standards are sustained:

- (a) Clean kennel areas free of refuse and excrement.
- (b) A minimum space requirement of eight (8) feet by six (6) feet, when caged.
- (c) Adequate shelter .
- (d) Adequate food and water .

The Animal Control Officer, or any representative so authorized by the Common Council, shall have the right under the kennel permit to inspect and require that these minimal standards are met.

303.08 PENALTIES FOR VIOLATIONS

(1) FORFEITURE. Any person who shall violate or fail or refuse to comply with any section of this chapter shall forfeit to the City of Richland Center not less than \$100.00 nor more than \$400.00, plus all applicable costs, fees and surcharges imposed under Ch. 814 Wis. Stats., and in the event such forfeiture, costs, fees and surcharges are not paid, such person may, upon order of the Circuit Court, be imprisoned in the Richland County jail until such forfeiture, costs and assessment are paid, but not to exceed 90 days, or may be subject to any other sanctions imposed by the Court for such failure to pay. Each day that a violation is maintained or permitted to exist shall constitute a separate violation.

(2) OTHER REMEDIES. In addition to or as an alternative to the imposition of a forfeiture, the City may in appropriate circumstances proceed against any violation or violator of this Chapter by means of injunction or other remedy available to it. Such proceeding seeking other remedies shall not be deemed waived by the imposition of a forfeiture for the same violation, nor shall imposition of a forfeiture be deemed a waiver of or a bar to proceeding for other remedies. **[Amended by Ord 2008-9]**

ORDINANCE 2020-1

AN ORDINANCE AMENDING SECTION 303.065 LIMITING THE NUMBER OF DOGS PERMITTED ON A PREMISES WITHIN THE CITY AND REPEALING SECTION 303.07 PROVIDING FOR KENNEL LICENSES IN THE CITY

The Common Council of the City of Richland Center, Wisconsin, does ordain as follows:

SECTION 1:

Section 303.065 of the Code of Ordinances is amended to read as follows:

303.065 LIMITATION ON NUMBER OF DOGS PER PREMISES. The occupant or occupants of any premises within the City of Richland Center shall not keep, possess or maintain on the premises more than two (2) dogs. Said two-dog limitation is intended to impose an aggregate limit on the number of permitted dogs per premises, regardless of the number of persons occupying the premises. For purposes of this subsection, a premises is defined as any dwelling unit, community living arrangement, lot in a commercial use or in an industrial use, as those terms are defined in Chapter 479 of the Code of Ordinances. A multi-unit housing complex is permitted to two dogs per domiciliary unit.

SECTION 2:

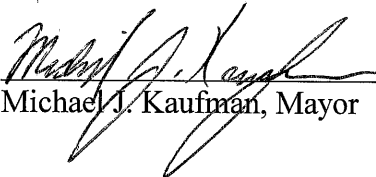
Section 303.07 of the Code of Ordinances providing for kennel licenses in the City is repealed.

SECTION 3:

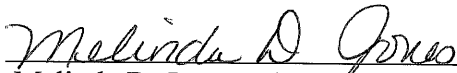
This ordinance shall be in full force and effect from and after its passage and publication.

Enacted the 7th day of January, 2020

ATTEST:



Michael J. Kaufman, Mayor



Melinda D. Jones, City Clerk/Treasurer

ORDINANCE 2020-2

AN ORDINANCE ADOPTING CHAPTER 304 PROHIBITING THE BREEDING OR POSSESSION OF CATS OR DOGS FOR RESEARCH OR EXPERIMENTATION WITHIN THE CITY

The Common Council of the City of Richland Center, Wisconsin, does ordain as follows:

SECTION 1:

Chapter 304 of the Code of Ordinances of the City of Richland Center is adopted to read as follows:

304.01 BREEDING OR POSSESSION OF CATS OR DOGS FOR RESEARCH OR EXPERIMENTATION PROHIBITED

(1) No natural person, corporation, limited liability company or other legal entity shall maintain or operate any place or premises within the City of Richland Center where cats or dogs are used for the purpose of medical, surgical or chemical investigation, experimentation or demonstration.

(2) No natural person, corporation, limited liability company or other legal entity shall maintain or operate any place or premises within the City of Richland Center where cats or dogs are bred or possessed for the purpose of sending the cats or dogs outside the City for the purpose of medical, surgical or chemical investigation, experimentation or demonstration.

(3) Nothing in this section shall be interpreted to limit the ability of the owner of a cat or dog residing in the City of Richland Center to enroll their permitted pet cat or pet dog in clinical trials which may provide benefit to the animal.

304.02 PENALTY FOR VIOLATIONS.

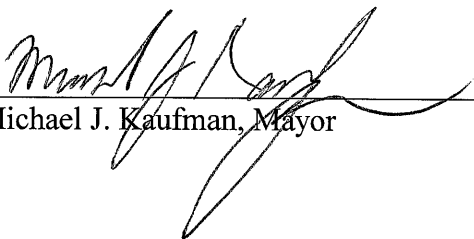
Any natural person or any officer of a corporation, member of a limited liability company, trustee of a trust person having control of any other legal entity who shall violate or fail or refuse to comply with any section of this chapter shall forfeit to the City of Richland Center not less than \$250.00 nor more than \$500.00, plus all applicable costs, fees and surcharges imposed under Ch. 814 Wis. Stats., and in the event such forfeiture, costs, fees and surcharges are not paid, such person may, upon order of the Circuit Court, be imprisoned in the Richland County jail until such forfeiture, costs and assessments are paid, but not to exceed 90 days, or may be subject to any other sanctions imposed by the Court for such failure to pay. Each day that a violation is maintained or permitted to exist shall constitute a separate violation.

SECTION 2:


This ordinance shall be in full force and effect from and after its passage and publication.

Enacted the 7th day of January, 2020

ATTEST:



Michael J. Kaufman, Mayor



Melinda D. Jones, City Clerk/Treasurer

RICHLAND CENTER POLICE DEPARTMENT

Monthly Report September 2023

Calls for Service	357
Investigations	77
Criminal Arrests (Felony & Misdemeanor)	28
Municipal Ordinance Arrests	12
Juvenile Referrals	3
Traffic Arrests	15
State Non-Traffic	-0-
Emergency Detentions	2
Warrant Arrests	0
Traffic Crashes Investigated	11
\$12.00 Parking Violations	71
\$20.00 (ASP) Parking Violations	0
\$25.00 (Snow Emergency) Violation	0
\$50.00 (Handicap) Parking Violations	1
Fines ordered paid by the court	\$ 1100.79

Funds collected and deposited with the City Treasurer:

\$12.00 tickets (All)	\$ 1320.00
\$20.00 tickets (ASP)	-0-
\$25.00 tickets (SE)	-0-
\$50.00 (Handicap)	-0-
Bicycle licenses	-0-
Miscellaneous	<u>4.60</u>
Total	\$ 1324.60

Billy Jones, Chief of Police