



OFFICIAL PUBLIC NOTICE

MEETING OF THE HISTORIC PRESERVATION COMMISSION - SPECIAL SESSION

WEDNESDAY, SEPTEMBER 03, 2025 AT 5:00 PM

CONFERENCE ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

DISCUSSION ACTION ITEMS

1. Plan the Vernon Thompson Sign Dedication Ceremony and Assign Tasks

SET EVENT DATE

ADJOURNMENT

Posted this 28 day of August, 2025 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

Vernon Thomson Signage

INITIAL DRAFT PLAN

event to be held at the community center

? exact location and direction facing of the actual sign [remember attempts to put four signs on 80 & 14 N,S,W,E of the city ALSO]

"unveiling" will need a 'veil' like a cloth boat tarp of sorts

Proposed day *& time on a Monday at 5:30 once we've rec'd the sign

... two week notice in advance to allow for reasonable notice to anyone who would like to attend

Should we do a "heads up" letter from the City of Richland Center to specific invites to make note since there is no set day

** Set up with a list of needs and clean up **

Invites include, but not limited to:

Family of Mr. Thomson

former Mayors of the City

area former Governors or their representatives -- Thompson/Elroy, Blaine/Boscobel, Davidson/Soldiers Grove, Rusk/Viroqua

Current elected officials-- state, area, local and former area politicians {Dale Schultz}

? other dignitaries not politically identified yet should be included -- if so Who ?? [it is not who you invite it is who is overlooked]

Open Invite to the community and county in the press -- WRCO & Observer and Bob Bellman for his role in initiating this

program weather permitting in front of the sign / in case of inclement weather we would move into the CC gym

Emcee & portable microphone with a podium / stand small table

US & State of Wisc flags {would it be appropriate to invite Am. Legion to present colors ?}

chairs for the dignitaries // audience can stand as it should take approx. 20-30 min

reception inside in the conference room after -- beverages and light snacks... displays are possible ... light music would add to the ambience

Post event PRESS RELEASE with Px of the event ... request the presence of Erik Olson to take Px

Release to to the area schools with a four page BIO [already prepared by Keith Ruetten} for educational purposes

Program outline [should a program be printed on a 1/2 sheet of paper ?]

WELCOME

PLEDGE OF ALLEGIANCE

Introduction of dignitaries

? who speaks {brief}

Acknowledgement of what is on the sign -- a tribute

pull off the veil with applause

CLOSING remarks with invitation to socialize after inside the conference room