



OFFICIAL PUBLIC NOTICE

MEETING OF THE PUBLIC WORKS COMMITTEE

THURSDAY, JULY 17, 2025 AT 5:30 PM

COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING AT 450 S. MAIN STREET.

AMENDED AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

- [1.](#) 06-19-2025 Minutes

APPROVAL OF BILLS

- [2.](#) Bills for Approval

PUBLIC WORKS DIRECTOR'S REPORT

- [3.](#) Monthly Report

DISCUSSION AND ACTION ITEMS

- [4.](#) Deferred Maintenance Concerns - Black Trails
- [5.](#) Deferred Maintenance Concerns - Ocooch Living History Gardens
- [6.](#) Deferred Maintenance Concerns - Pine River Raceway
- [7.](#) Purple Heart Sign Expansion Proposal
- [8.](#) Sale of 2016 Ford Explorer Interceptor

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE *Third Thursday of the Month - August 21st at 5:30 pm*

ADJOURNMENT

Original Agenda Posted this 14 day of July, 2025 by 4:30 PM.

Amended Agenda Posted this 15 day of July, 2025 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

COUNCIL ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

CALL TO ORDER The meeting was called to order at 5:31 PM. Members present: Fruit, Walters, Schultz. Also present were Director of Public Works Jasen Glasbrenner and Municipal Services Specialist Darcy Perkins. The meeting was properly noticed.

APPROVAL OF MINUTES Motion by Walters to approve the May 15, 2025 meeting minutes. Seconded by Schultz. Motion carried by voice vote.

APPROVAL OF BILLS The bills from 5/15/2025-6/17/2025 were presented totaling \$81,451.00. Motion by Schultz to approve the bills as presented. Seconded by Walters. Motion carried by voice vote.

PUBLIC WORKS DEPARTMENT REPORTS PRESENTED BY DPW JASEN GLASBRENNER

- Streets
 - Emphasis on fostering a unified team structure.
 - Airport mowing reassigned to Streets Crew.
 - Ongoing crack sealing, street patching, dike work, landfill support.
 - Rodeo sand hauling noted; short on equipment due to end loader issue.
 - Weed spraying and vegetation trimming reported.
- Buildings & Grounds
 - Daily 7 AM briefings implemented post-lead departure.
 - DPW and Zoning Admin now co-managing.
 - Full seasonal crew in place.
 - Event prep for Taste of the Hills and youth tournaments.
 - Assisted with Race for Grace, Cops & Bobbers events.
 - Footbridge repairs completed.
 - Emergency AC purchase for Police Department.
- Airport
 - Reassignment of mowing to Streets Crew.
 - Discussion with BOA agent Hal Davis regarding airport ownership and long-term implications of divestment.
 - Emphasis on investing further to make it self-sufficient.
- Cemetery
 - Operational challenges discussed—120 labor hours/week required.
 - Summer staff now directly assigned to leads to distribute responsibility.
 - Street Crew assisted with string trimming.
- Director Notes
 - American flag display discussed: challenges with no-furl hardware, visual standards, black brackets.
 - Reported tractor breakdowns due to non-commercial grade use.
 - Softball field lighting being reviewed but underfunded.
 - Highway 14 retaining wall remains under DOT negotiation.
 - Zero-turn mower out for warranty frame replacement.

DISCUSSION OF POSSIBLE ACTION ITEMS

4. Award Annual Leachate Line Jetting Work

The Director explained that annual jetting of the leachate line is required by administrative code and was previously performed by the sewer utility, which is no longer able to do so. Three quotes were obtained, with the recommendation to award the work to Superior Jetting at an approximate cost of \$3,950.

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Motion by Walters to recommend that the Finance Committee and City Council approve awarding the annual leachate line jetting work to Superior Jetting at a cost of approximately \$3,950.00. Seconded by Fruit. Motion carried unanimously.

5. Award 2025 Street Overlay Project

Staff reviewed options for the annual street resurfacing project. While past projects used asphalt overlay, this year chip sealing was recommended as a more cost-effective and durable alternative for streets with compromised base layers. Quotes were solicited for both overlay and chip sealing. Based on cost (chip seal is 17–58% cheaper) and expected longevity, staff recommended proceeding with Farner Asphalt Sealers at \$2.56/sq yd (single) and \$5.05/sq yd (double), not to exceed \$105,000. Some roads will receive single chip seal and others double, depending on condition.

Motion by Schultz to recommend that the Finance Committee and City Council approve awarding the 2025 Street Overlay Project, using Chip Seal, to Fahrner Asphalt Sealers at a cost of \$2.56/sq yd for Single Seal and \$5.05/sq yd for Double Seal with the expenditure amount not to exceed \$105,000. Seconded by Walters. Motion carried unanimously.

6. Award Church & E. Court Parking Lot Repaving Project

The committee reviewed the proposed repaving project for the shared Church and East Court Street parking lot. The project became a priority after the fire department received a grant from DL Gasser to repave its portion. Adjacent property owner Pratt's also agreed to participate in repaving their section, creating an opportunity for a coordinated full-lot improvement. Only one bid was received—from DL Gasser—for approximately \$32,340. Additional work, including blacktop removal and grading, will be completed at a low cost by a local contractor. Funding is proposed from the Outlay Roadways budget line.

Motion by Walters to recommend that the Finance Committee and City Council approve awarding the Church & E. Court Parking Lot Repaving Project to D.L. Gasser Construction at a cost of approximately \$32,340.00. Seconded by Schultz. Motion carried unanimously.

7. Streets - Request for End Loader Repair

Staff presented a recommendation to replace the engine in the City's 2010 John Deere 624K end loader at a cost of approximately \$32,433. The machine is currently out of service due to engine failure. Alternative options were evaluated, including upgrading hydraulics on the older 1999 loader (~\$12,000), purchasing new or used equipment (\$180,000–\$250,000), or leasing (\$8,000/month). Replacing the engine is seen as the most cost-effective solution to restore key equipment and maintain operational flexibility. Funding will be reallocated from the contracted roadwork budget line, made possible by cost savings from using chip seal in the 2025 street resurfacing project.

Motion by Schultz to recommend that the Finance Committee and City Council approve the engine replacement for the John Deere Model 624K end loader, at an approximate cost of \$33,000.00. Seconded by Walters. Motion carried unanimously.

8. Buildings & Grounds - Request for Mower Repair

Staff recommended replacing the engine on a 2017 Ferris mower with approximately 2,000 hours of use. Despite the engine failure, the mower's frame and components are in good condition, and the repair is considered a cost-effective way to extend its service life. Funding for the repair is available within the existing equipment repair budget.

Motion by Walters to recommend that the Finance Committee and City Council approve the repair of the 2017 Ferris mower at a cost of approximately \$4,100.00. Seconded by Fruit. Motion carried unanimously.

9. Buildings & Grounds and Street Team Work Hours

Staff presented a proposal to standardize work hours for both the Buildings & Grounds and Street crews to a year-round schedule of Monday–Friday, 7:00 a.m. to 3:30 p.m. The current schedule limits Friday coverage and affects service delivery. While the Street crew already follows this schedule during winter, Buildings & Grounds operate on a staggered schedule with early Friday departures.

The proposed change aims to improve coordination, responsiveness, and alignment with other departmental schedules. Staff acknowledged concerns about personnel impacts and noted flexibility could remain (e.g., seasonal rotations). Committee members agreed the issue warrants further discussion by the Personnel Committee to consider potential staff impacts and existing policies.

Motion by Schultz to refer this item to the Personnel Committee for review. Seconded by Walters. Motion carried unanimously.

10. Buildings & Grounds - Work Priority

Staff discussed ongoing challenges with deferred maintenance and the inability to complete all tasks due to limited staffing and expanded property responsibilities.

Key points included:

- Wet weather and increasing maintenance demands have led to service delays, particularly in mowing and trimming.
- Staff are doing their best to prioritize high-visibility and high-traffic areas, but some lower-use sites (e.g., dog park, trails, transfer station) may receive less frequent attention.
- The department is exploring options, including hiring additional adult seasonal staff or contracting out mowing at certain sites to improve efficiency.
- There is a recognized need to align maintenance expectations with current staffing and equipment levels.
- Committee members discussed the potential for better volunteer coordination, targeted seasonal hiring, and long-term budget planning.

No formal action was taken; the consensus was to continue discussing deferred maintenance, staff capacity, and work prioritization within Public Works, Personnel, and Council without a formal motion. Staff will incorporate updates into future reports.

11. Donation of Dugouts for Krouskop Park Softball Fields

The committee reviewed a proposal for a non-monetary donation from the Knights of Columbus, organized by Rick Ermelio, to construct roof-only dugouts at the Krouskop Park softball fields. The estimated value of the donation is \$12,000. Due to proximity to Highway 14 and long-term maintenance considerations, the dugouts will be open-sided with no solid walls. City staff will review and approve structural plans. It was confirmed the donation agreement will transfer ownership and future maintenance discretion to the City. Construction is anticipated later this summer, with no significant staff time required.

Motion by Schultz to recommend to the Finance Committee and Common Council the approval of Resolution 2025-07 Acceptance of Non-Monetary Donation by Knights of Columbus for Ball Field Dugouts. Seconded by Walters. Motion carried unanimously.

12. Placement of Purple Heart Sign in Public Right-of-Way on Highway 80

Staff informed the committee of a proposed placement of two new Purple Heart signs—one near the Mobil Mart on city-owned property along Highway 14 and another near Toney Estates Farm off Highway 14. The signs are being coordinated by a local veteran’s group.

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The City was not previously consulted but is now working to ensure proper procedures are followed. Placement of the signs may require DOT approval, zoning review, and confirmation of compliance with City ordinances governing off-premise signage. No action was taken; this item was presented for awareness and future coordination. Staff will continue working with the veteran's group to ensure compliance.

13. Smoke Free Park Signs

Staff presented a design for smoke-free park signs, intended for select locations throughout the Richland Center park system. The signs are small (approx. 9"x12"), visually consistent with current city signage, and funded entirely by community advocates. Temporary laminated versions have already been placed at key sites for awareness. Staff sought committee affirmation to demonstrate proper process and support. The signs are expected to be installed as production schedules allow.

Motion by Fruit to affirm the general style of the Smoke Free Park Signs to be installed in select areas of the Richland Center park system. Seconded by Schultz. Motion carried unanimously.

14. Report on Aquatic Center Maintenance Concerns

Staff provided a detailed update on the growing maintenance needs and operational challenges at the Richland Center Aquatic Center. Issues include:

- **Facility Deterioration:** Cracked caulking, peeling finishes, tile failures, and aging slide infrastructure requiring significant maintenance.
- **Mechanical Failures:** A non-functioning splash pad heater, corrosion on water slide supports, and problems with chlorine and circulation systems.
- **Operational Strain:** Over 180 hours of staff time (Jodi, Public Works, and Utilities) was needed to open the facility in 2025, detracting from other park responsibilities.

The committee was informed of upcoming capital needs, such as insulation (\$19K–\$32K), slide restoration (~\$25K), and control system upkeep. Staff forecast a need in 2026 for a dedicated aquatic technician (\$30K+) to manage the facility's complexity.

Staff also expressed concern over additional donations for new features, like a second slide, given the City's current inability to maintain what's already built. A discussion is planned with major donors to realign expectations and emphasize the need for sustainable funding, not expansion.

This was a discussion item only. No formal action was taken. Committee members acknowledged the seriousness of the issues and supported continued communication and future budgeting discussions.

REPORTS, REQUESTS, AND CONCERNS

Walters:

- **City Mowing Concerns** – Residents noted unmowed areas, specifically the dike. Walters explained that limited mowing occurs early in the season due to staffing, with seasonal help starting in June. Staff clarified that mowing on the North Dike has been intentionally reduced for resource prioritization, consistent with NRCS requirements, which only mandate the removal of woody vegetation and monitoring for burrowing animals.
- **Hanging Flower Baskets** – A resident inquired why flower baskets were no longer displayed downtown. Walters clarified the baskets were historically provided and maintained by the Chamber of Commerce, which opted to hang American flags instead this year.
- **Junk Property Complaints** – Walters was contacted about junk accumulation on private properties. She directed the constituent to report concerns to Chief Jones or Zoning Administrator Matt Williams and offered to assist if property addresses were provided.

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Schultz:

- **Mailbox Zoning Violation Near Roller Rink** – Schultz reported on a recent zoning issue involving mailboxes rebuilt near the roller rink that encroached into the city’s right-of-way. Zoning Administrator Williams had issued a violation notice but ultimately worked with residents to find a resolution. Schultz emphasized the value of constructive communication over confrontational enforcement.
- **Status of Hotel Project** – Schultz inquired about the current status of the hotel project, citing constituent concern that it had been dropped. Director Glasbrenner clarified that the City’s financial advisor, Ehlers, is finalizing a financial analysis. While delays occurred due to slow data submission from project partners, the project remains active and under review.

Fruit:

- **Ferrell Gas Property Use Concerns** – Fruit reflected on the recent Council discussion regarding Ferrell Gas’s use of land for tank storage. He noted that the nature of the business—rare tank changes and limited direct service needs—may not justify the concerns raised. He supported Director Glasbrenner’s suggestion to explore alternate industrial-zoned locations, such as Foundry Drive, for potential relocation.
- **Recognition of Public Works Staff** – Fruit commended City staff for their dedication, noting examples of workers pulling weeds along Highways 14 and 80 in the rain. He emphasized the need to recognize their commitment despite limited resources.
- **Concerns About Junk Promotion and Property Maintenance** – Fruit raised concern over a social media post encouraging people to “drop off junk” at a local business, Bindl Tire and Auto. He noted ongoing property maintenance issues at that location and referenced a heavily cluttered site near R&K Tree Service that has prompted resident complaints. He stressed the importance of ordinance enforcement to uphold community standards.
- **Sidewalk Conditions** – Fruit referred to a resident complaint about deteriorating brick sidewalk near a residential property. Director Glasbrenner noted that sidewalk maintenance is typically the property owner’s responsibility, though enforcement can be complex. He also mentioned the City has started exploring professional services to evaluate and prioritize sidewalk repairs across the community.
- **Economic Development and Community Standards** – Fruit discussed how neglected properties impact public perception. Staff emphasized that consistent enforcement of ordinances is essential for preserving neighborhood appearance and promoting economic vitality.

SET NEXT MEETING DATE The next meeting was scheduled for Thursday, July 17th at 5:30 PM.

ADJOURNMENT Motion to adjourn by Walters, seconded by Schultz. Motion carried by voice vote. The meeting adjourned at 8:21 PM.

Minutes recorded by Darcy Perkins.

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-54900-000"- "10-54900-999", "10-51850-000"- "10-51850-999", "10-54240-000"- "10-54240-999", "10-55300-000"- "10-55300-999", "10-56300-000"- "10-56300-999", "10-54100-000"- "10-54100-999", "10-54200-000"- "10-54200-999", "10-54210-000"- "10-54210-999", "10-54220-000"- "10-54220-999", "10-54230-000"- "10-54230-999", "10-54250-000"- "10-54250-999", "10-54260-000"- "10-54260-999", "10-54300-000"- "10-54300-999", "10-54400-000"- "10-54400-999", "10-54500-000"- "10-54500-999", "10-54600-000"- "10-54600-999", "10-54700-000"- "10-54700-999", "10-56200-000"- "10-56200-999", "10-61000-941"- "10-61000-948", "10-61000-961", "10-61000-962", "10-61000-971", "10-61000-990", "10-61000-991", "10-51500-250"

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
ALL AMERICAN DO IT CENTER					
ALL AMERICAN DO IT CE	06/30/2025	PW/B&G: All American Late Pay	10-51850-460 BLDG-PROP/BLD	79.89	
ALL AMERICAN DO IT CE	06/30/2025	PW/Streets: Expansion Joints, Ma	10-54100-520 GARAGE/SUPPLI	61.46	
ALL AMERICAN DO IT CE	06/30/2025	PW/Streets: Materials	10-54100-520 GARAGE/SUPPLI	15.98	
ALL AMERICAN DO IT CE	07/01/2025	PW/Streets: Expansion Joint	10-54200-520 ROADWAYS/SUP	25.99	
ALL AMERICAN DO IT CE	07/08/2025	PW/Streets: Screw Bolts	10-54100-520 GARAGE/SUPPLI	29.99	
Total ALL AMERICAN DO IT CENTER:				213.31	
ALLIANT ENERGY/WPL					
ALLIANT ENERGY/WPL	07/01/2025	Airport: Terminal bldg electric	10-54900-321 AIRPORT/TERMI	81.60	07/17/25
Total ALLIANT ENERGY/WPL:				81.60	
ALLIED REDI-MIX LLC					
ALLIED REDI-MIX LLC	07/07/2025	PW/Streets: PSI Exterior	10-54200-520 ROADWAYS/SUP	762.50	
Total ALLIED REDI-MIX LLC:				762.50	
AMAZON CAPITAL SERVICES					
AMAZON CAPITAL SERVI	06/25/2025	PW/B&G slow moving signs, batte	10-51850-520 BLDG-PROP/SUP	68.42	07/02/25
AMAZON CAPITAL SERVI	05/09/2025	PW/Streets: paper for crack filling	10-54200-520 ROADWAYS/SUP	118.44	06/26/25
AMAZON CAPITAL SERVI	06/17/2025	PW/Streets: tire repair	10-54100-520 GARAGE/SUPPLI	70.52	07/02/25
AMAZON CAPITAL SERVI	06/25/2025	PW/B&G: door stopper	10-51850-470 BLDG-PROP/MAI	12.99	07/02/25
AMAZON CAPITAL SERVI	06/25/2025	PW/B&G: headge shears	10-51850-520 BLDG-PROP/SUP	25.50	07/02/25
AMAZON CAPITAL SERVI	06/25/2025	PW/B&G: cable ties	10-51850-520 BLDG-PROP/SUP	6.84	07/02/25
AMAZON CAPITAL SERVI	06/28/2025	PW/B&G: Toilet Brushes & Tags	10-51850-520 BLDG-PROP/SUP	46.65	07/17/25
AMAZON CAPITAL SERVI	06/28/2025	PW/B&G - Vehicle Stickers - Slow	10-51850-520 BLDG-PROP/SUP	17.98	07/17/25
AMAZON CAPITAL SERVI	06/28/2025	PW/B&G - Library Furnace Filters	10-51850-470 BLDG-PROP/MAI	86.35	07/17/25
AMAZON CAPITAL SERVI	06/28/2025	PW/B&G - UTV Helmets	10-51850-430 BLDG-PROP/EQU	116.98	07/17/25
AMAZON CAPITAL SERVI	06/28/2025	PW/B&G - Spring Trimmer Head	10-51850-440 BLDG-PROP/EQU	26.98	07/17/25
AMAZON CAPITAL SERVI	06/30/2025	PW/B&G: Shop Supplies	10-51850-520 BLDG-PROP/SUP	27.97	
AMAZON CAPITAL SERVI	06/30/2025	PW/B&G: Replacement Trimmer	10-51850-440 BLDG-PROP/EQU	69.99	
AMAZON CAPITAL SERVI	07/04/2025	PW/B&G - Returned Slow Moving	10-51850-520 BLDG-PROP/SUP	35.96-	
AMAZON CAPITAL SERVI	07/07/2025	PW/B&G - Batteries and Dog Was	10-51850-520 BLDG-PROP/SUP	109.47	
AMAZON CAPITAL SERVI	07/07/2025	PW/B&G - Marking Flags, Liquid	10-51850-520 BLDG-PROP/SUP	71.67	
AMAZON CAPITAL SERVI	07/15/2025	PW/B&G: Tool Bag, Automotive S	10-51850-520 BLDG-PROP/SUP	154.95	
Total AMAZON CAPITAL SERVICES:				995.74	
AUTO VALUE PARTS STORES					
AUTO VALUE PARTS STO	05/28/2025	PW/Streets: Battery	10-54200-420 ROADWAYS/TRU	149.99	07/10/25
AUTO VALUE PARTS STO	06/06/2025	PW/B&G: Softball Fence	10-51850-470 BLDG-PROP/MAI	12.99	07/10/25
AUTO VALUE PARTS STO	06/09/2025	PW/B&G: Connector, Hitch Pin, P	10-51850-440 BLDG-PROP/EQU	27.97	07/10/25
AUTO VALUE PARTS STO	06/12/2025	PW/Streets: #56 Headlight	10-54200-420 ROADWAYS/TRU	21.98	07/10/25
Total AUTO VALUE PARTS STORES:				212.93	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
BADGER WELDING SUPPLY, INC					
BADGER WELDING SUPP	06/30/2025	PW/Streets: Monthly Cylinder Ren	10-54100-520 GARAGE/SUPPLI	37.50	
Total BADGER WELDING SUPPLY, INC:				37.50	
BAILEY'S PAINT & DECORAT					
BAILEY'S PAINT & DECO	07/06/2025	PW/Streets: Street Painting Suppli	10-54230-520 SIGNS/SUPPLIES	2,112.00	
Total BAILEY'S PAINT & DECORAT:				2,112.00	
CINTAS CORPORATION #446					
CINTAS CORPORATION #	06/16/2025	PW/B&G: Supplies	10-51850-520 BLDG-PROP/SUP	336.36	07/10/25
CINTAS CORPORATION #	06/02/2025	PW/B&G: Supplies	10-51850-520 BLDG-PROP/SUP	113.34	07/10/25
CINTAS CORPORATION #	06/09/2025	PW/B&G: Supplies	10-51850-520 BLDG-PROP/SUP	159.63	07/10/25
CINTAS CORPORATION #	06/30/2025	PW/B&G: Supplies	10-51850-520 BLDG-PROP/SUP	184.71	
CINTAS CORPORATION #	07/07/2025	PW/B&G: Supplies	10-51850-520 BLDG-PROP/SUP	87.82	
Total CINTAS CORPORATION #446:				881.86	
CITY UTILITIES					
CITY UTILITIES	07/11/2025	PW/Landfill: Leachaate Hauled fro	10-54500-680 LANDFILL/LEACH	962.50	
Total CITY UTILITIES:				962.50	
DECKER SUPPLY CO, INC					
DECKER SUPPLY CO, IN	07/03/2025	PW/Streets: Signs & Materials for	10-54230-520 SIGNS/SUPPLIES	396.85	07/10/25
Total DECKER SUPPLY CO, INC:				396.85	
FIRE PROTECTION SPECIALISTS INC					
FIRE PROTECTION SPEC	07/15/2025	PW/B&G: Annual Fire Extinguishe	10-51850-565 BLDG-PROP/FIRE	938.65	
Total FIRE PROTECTION SPECIALISTS INC:				938.65	
FRONTIER					
FRONTIER	07/08/2025	Frontier - Landfill Phone Line	10-54500-300 LANDFILL/TELEP	111.59	
Total FRONTIER:				111.59	
HOLIDAY WHOLESALE					
HOLIDAY WHOLESALE	06/18/2025	PW/B&G: trash bags, cleaner, odo	10-51850-520 BLDG-PROP/SUP	212.35	07/02/25
HOLIDAY WHOLESALE	07/09/2025	PW/B&G: Can Liners	10-51850-520 BLDG-PROP/SUP	309.80	
Total HOLIDAY WHOLESALE:				522.15	
JEDS Electric					
JEDS Electric	07/02/2025	PW/B&G: Meyer Building Lift Stati	10-51850-470 BLDG-PROP/MAI	12.50	07/10/25
Total JEDS Electric:				12.50	
KLINGAMAN HEATING & COOL					
KLINGAMAN HEATING &	07/14/2025	PW/B&G: AC Clean and Check	10-51850-670 BLDG-PROP/INS	1,250.00	
KLINGAMAN HEATING &	07/16/2025	PW/Streets: Filters	10-54100-460 GARAGE/BUILD	74.52	
Total KLINGAMAN HEATING & COOL:				1,324.52	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
METCO, INC					
METCO, INC	07/15/2025	PW/Airport: Monthly Inspection - J	10-54900-470 AIRPORT/MAINT-	100.00	07/17/25
Total METCO, INC:				100.00	
NAPA AUTO PARTS					
NAPA AUTO PARTS	06/25/2025	PW/Streets: Mechanics Funnel &	10-54100-520 GARAGE/SUPPLI	12.86	07/17/25
NAPA AUTO PARTS	07/15/2025	PW/B&G: Dixie Belts	10-51850-440 BLDG-PROP/EQU	67.82	
NAPA AUTO PARTS	07/16/2025	PW/B&G: Spray for Loose Nuts a	10-51850-470 BLDG-PROP/MAI	19.98	
Total NAPA AUTO PARTS:				100.66	
NATURE'S WAY PORTABLE UNITS					
NATURE'S WAY PORTABL	06/30/2025	PW/B&G: Park Portas	10-55300-655 B&G/SHELTER E	1,607.00	07/10/25
NATURE'S WAY PORTABL	06/30/2025	PW/Refuse: Landfill Porta	10-54500-560 LANDFILL/CONT	166.00	07/10/25
Total NATURE'S WAY PORTABLE UNITS:				1,773.00	
OMNI TECHNOLOGIES					
OMNI TECHNOLOGIES	06/20/2025	PW/B&G: Annual Fire Alarm Monit	10-51850-565 BLDG-PROP/FIRE	995.00	07/02/25
Total OMNI TECHNOLOGIES:				995.00	
PINE RIVER LEASING, INC					
PINE RIVER LEASING, IN	07/09/2025	PW/Streets: 6610 Ford Tractor an	10-54200-450 ROADWAYS/EQUI	505.00	
Total PINE RIVER LEASING, INC:				505.00	
PIONEER PRINT CO LLC					
PIONEER PRINT CO LLC	06/25/2025	PW/B&G: t-shirts	10-51850-520 BLDG-PROP/SUP	57.40	07/02/25
Total PIONEER PRINT CO LLC:				57.40	
PREMIER CO-OP					
PREMIER CO-OP	06/30/2025	PW/Streets: Fuel	10-54200-500 ROADWAYS/GAS	2,351.88	
PREMIER CO-OP	06/30/2025	PW/B&G: Fuel	10-51850-500 BLDG-PROP/GAS	2,003.85	
PREMIER CO-OP	06/30/2025	PW/Streets: Cornerstone Plus	10-54200-520 ROADWAYS/SUP	194.10	
Total PREMIER CO-OP:				4,549.83	
RICHLAND CENTER UTILITIE					
RICHLAND CENTER UTIL	06/09/2025	North End of Central	10-54230-930 SIGNS/STREET LI	24.07	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Flashers Main & Second	10-54230-930 SIGNS/STREET LI	12.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	5TH & Main	10-54230-930 SIGNS/STREET LI	222.21	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Main & Sixth	10-54230-930 SIGNS/STREET LI	339.86	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Intersection First &	10-54230-930 SIGNS/STREET LI	306.65	07/01/25
RICHLAND CENTER UTIL	06/09/2025	W Mill-Linear Park	10-55300-320 B&G/UTILITIES	25.57	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Footbridge Congress	10-55300-320 B&G/UTILITIES	73.46	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Foundry Dr	10-54230-930 SIGNS/STREET LI	795.33	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Bike Path	10-55300-320 B&G/UTILITIES	28.65	07/01/25
RICHLAND CENTER UTIL	06/09/2025	80 HIGHWAY & 14	10-54230-930 SIGNS/STREET LI	103.18	07/01/25
RICHLAND CENTER UTIL	06/09/2025	14 Intersection HWY & 8	10-54230-930 SIGNS/STREET LI	212.83	07/01/25
RICHLAND CENTER UTIL	06/09/2025	US HWY 14 W	10-54230-930 SIGNS/STREET LI	300.65	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Krouskop Park	10-54230-930 SIGNS/STREET LI	117.65	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Westside Park-Footbridge	10-55300-320 B&G/UTILITIES	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	West End of Foot Bridge	10-54230-930 SIGNS/STREET LI	8.94	07/01/25
RICHLAND CENTER UTIL	06/09/2025	14 US HWY W	10-54230-930 SIGNS/STREET LI	367.51	07/01/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
RICHLAND CENTER UTIL	06/09/2025	Between Dike & Scorebd	10-55300-320 B&G/UTILITIES	12.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	HI-Caster Booth	10-55300-320 B&G/UTILITIES	12.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	US HWY 14 W-B.Fields	10-55300-320 B&G/UTILITIES	233.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Event Meter	10-55300-320 B&G/UTILITIES	21.16	07/01/25
RICHLAND CENTER UTIL	06/09/2025	N Orange-Meyer Bldg	10-55300-655 B&G/SHELTER E	78.62	07/01/25
RICHLAND CENTER UTIL	06/09/2025	N Orange-Meyer Bldg	10-55300-655 B&G/SHELTER E	145.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Pippin (Fountain)	10-55300-655 B&G/SHELTER E	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Ferguson (Fountain)	10-55300-655 B&G/SHELTER E	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Krouskop Park Footbr	10-55300-320 B&G/UTILITIES	13.07	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Park Dept Garage	10-51850-320 BLDG-PROP/UTIL	68.34	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Pavilion	10-55300-655 B&G/SHELTER E	16.66	07/01/25
RICHLAND CENTER UTIL	06/09/2025	8TH & Jefferson (Keepers)	10-55300-655 B&G/SHELTER E	19.22	07/01/25
RICHLAND CENTER UTIL	06/09/2025	WA Fountain-Keepers	10-55300-655 B&G/SHELTER E	41.10	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Park Dept Garage	10-51850-320 BLDG-PROP/UTIL	76.95	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Anderson (Fountain)	10-55300-655 B&G/SHELTER E	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Anderson Shelter	10-55300-655 B&G/SHELTER E	13.88	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Tennis Court (Fountain)	10-55300-320 B&G/UTILITIES	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	1100 Block N Main Parking	10-55300-320 B&G/UTILITIES	12.07	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Tennis Court Lights	10-55300-320 B&G/UTILITIES	162.36	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Lions/Conc(Fountain)	10-55300-655 B&G/SHELTER E	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	N Park Ballfields	10-55300-320 B&G/UTILITIES	511.97	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Williams Shelter	10-55300-655 B&G/SHELTER E	13.21	07/01/25
RICHLAND CENTER UTIL	06/09/2025	N Park Access Rd by Flag	10-55300-320 B&G/UTILITIES	12.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	80 HWY North Bridge	10-54230-930 SIGNS/STREET LI	169.93	07/01/25
RICHLAND CENTER UTIL	06/09/2025	North Park Footbridge	10-55300-320 B&G/UTILITIES	25.14	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Pond- Klingaman Shelter	10-55300-655 B&G/SHELTER E	13.31	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Klingaman (Fountain)	10-55300-655 B&G/SHELTER E	10.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	For Dike Alarm City	10-56200-320 FLOODPLN/UTILI	13.48	07/01/25
RICHLAND CENTER UTIL	06/09/2025	North Park Pond	10-55300-320 B&G/UTILITIES	166.38	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Lions Shelter/Conc	10-55300-655 B&G/SHELTER E	42.37	07/01/25
RICHLAND CENTER UTIL	06/09/2025	US HWY 80 N & Ind	10-54230-930 SIGNS/STREET LI	43.45	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cemetery-10th Street	10-51850-325 BLDG-PROP/CEM	825.15	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Tenth & Cedar	10-54230-930 SIGNS/STREET LI	39.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	3 RT Landfill	10-54500-320 LANDFILL/UTILITI	105.25	07/01/25
RICHLAND CENTER UTIL	06/09/2025	E Robb Rd	10-54230-930 SIGNS/STREET LI	795.33	07/01/25
RICHLAND CENTER UTIL	06/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	147.54	07/01/25
RICHLAND CENTER UTIL	06/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	126.49	07/01/25
RICHLAND CENTER UTIL	06/09/2025	W Robb Rd	10-54230-930 SIGNS/STREET LI	785.39	07/01/25
RICHLAND CENTER UTIL	06/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	7.81	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Industrial Park Sign	10-55300-320 B&G/UTILITIES	94.52	07/01/25
RICHLAND CENTER UTIL	06/09/2025	151 Ind Drive-Dog Park	10-55300-320 B&G/UTILITIES	53.09	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cemetery-Parkinson/AA	10-51850-325 BLDG-PROP/CEM	39.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Park & Tenth Sts	10-54230-930 SIGNS/STREET LI	29.82	07/01/25
RICHLAND CENTER UTIL	06/09/2025	133 W Robb Rd	10-54230-930 SIGNS/STREET LI	196.05	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Bohmann Dr	10-55300-655 B&G/SHELTER E	12.88	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Court & Church St	10-54230-930 SIGNS/STREET LI	471.44	07/01/25
RICHLAND CENTER UTIL	06/09/2025	14 New Highway East	10-54230-930 SIGNS/STREET LI	165.09	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Burton & Main St	10-54230-930 SIGNS/STREET LI	122.15	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Dump Station-Old WWTP	10-55300-320 B&G/UTILITIES	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cold Storage Bldg	10-55300-320 B&G/UTILITIES	31.04	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Mill Pond Campground	10-55300-320 B&G/UTILITIES	148.47	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Aud City Parking Lot	10-51850-320 BLDG-PROP/UTIL	64.22	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Mill & Main	10-54230-930 SIGNS/STREET LI	784.94	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cemetary Bldg	10-51850-325 BLDG-PROP/CEM	20.67	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cemetary Garage	10-51850-325 BLDG-PROP/CEM	45.54	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cemetery-Saloutus/Park	10-51850-325 BLDG-PROP/CEM	39.60	07/01/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total RICHLAND CENTER UTILITIE:				10,240.71	
RICHLAND ELECTRIC CO-OP					
RICHLAND ELECTRIC CO	07/02/2025	PW/Parks: RC Flood Control	10-56200-320 FLOODPLN/UTILI	45.70	07/17/25
Total RICHLAND ELECTRIC CO-OP:				45.70	
SCHMITZ JANITORIAL SUPPL					
SCHMITZ JANITORIAL SU	06/13/2025	PW/Streets towels	10-54100-520 GARAGE/SUPPLI	172.00	06/26/25
Total SCHMITZ JANITORIAL SUPPL:				172.00	
SCOTT CONSTRUCTION, INC					
SCOTT CONSTRUCTION,	07/02/2025	PW/Streets: Cold Mix Patch	10-54200-520 ROADWAYS/SUP	876.48	
Total SCOTT CONSTRUCTION, INC:				876.48	
SEXTONVILLE WATERWORKS					
SEXTONVILLE WATERW	07/07/2025	PW/Airport: Water and Sewer Cha	10-54900-324 AIRPORT/SEWER	158.59	
Total SEXTONVILLE WATERWORKS:				158.59	
SHERWIN INDUSTRIES, INC					
SHERWIN INDUSTRIES, I	06/16/2025	PW/Streets: parts	10-54200-440 ROADWAYS/EQUI	160.24	07/02/25
Total SHERWIN INDUSTRIES, INC:				160.24	
SIMPSON'S TRACTOR, INC					
SIMPSON'S TRACTOR, IN	07/09/2025	PW/B&G: Deflectors	10-51850-440 BLDG-PROP/EQU	247.02	07/10/25
Total SIMPSON'S TRACTOR, INC:				247.02	
TC AUTOWORKS LLC					
TC AUTOWORKS LLC	07/15/2025	PW/Streets: 2019 Ford F-250 Bra	10-51850-440 BLDG-PROP/EQU	570.39	
Total TC AUTOWORKS LLC:				570.39	
TOWN & COUNTRY SANITATION, INC					
TOWN & COUNTRY SANI	07/01/2025	PW/Refuse: 8735 garbage service	10-54600-560 GARBAGE/CONT	16,808.60	
TOWN & COUNTRY SANI	07/01/2025	PW/Refuse: 8735 operator	10-54500-020 LANDFILL/TCS O	889.92	
TOWN & COUNTRY SANI	07/01/2025	PW/Refuse: 8783 recycling	10-54700-560 RECYCLING/CON	5,706.85	
TOWN & COUNTRY SANI	07/01/2025	PW/Refuse: 8784 landfill	10-54500-660 LANDFILL/TRANS	5,681.61	
Total TOWN & COUNTRY SANITATION, INC:				29,086.98	
U S CELLULAR					
U S CELLULAR	06/10/2025	PW/Streets: 304-608-7179 Flood	10-56200-300 FLOODPLN/TELE	40.81	07/02/25
U S CELLULAR	06/03/2025	PW/Parks: Parks Cell	10-51850-300 BLDG-PROP/TEL	56.20	06/24/25
U S CELLULAR	06/03/2025	PW/Streets: Streets Cell	10-54200-300 ROADWAYS/CEL	72.28	06/24/25
U S CELLULAR	06/03/2025	PW/Cemetery: Tess Cell	10-51850-300 BLDG-PROP/TEL	59.11	06/24/25
U S CELLULAR	06/03/2025	PW/Parks: Parks Cell	10-51850-300 BLDG-PROP/TEL	9.25-	06/24/25
U S CELLULAR	06/03/2025	PW/Streets: Streets Cell	10-54200-300 ROADWAYS/CEL	9.25-	06/24/25
U S CELLULAR	06/03/2025	PW/Cemetery: Tess Cell	10-51850-300 BLDG-PROP/TEL	9.25-	06/24/25
Total U S CELLULAR:				200.65	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
US BANK					
US BANK	06/06/2025	PW/B&G Portion- Pre-Paid Posta	10-51850-520 BLDG-PROP/SUP	24.99	
US BANK	06/06/2025	PW/Streets Portion- Pre-Paid Pos	10-54100-340 GARAGE/OFFICE	1.09	
US BANK	06/19/2025	PW/B&G: Vehicle Registration	10-51850-430 BLDG-PROP/EQU	2.05	
US BANK	06/26/2025	PW/B&G: Rockbridge Flood Alarm	10-56200-560 FLOODPLN/CON	213.00	
US BANK	06/05/2025	PW/B&G: Mower Belts, Blades, Et	10-51850-440 BLDG-PROP/EQU	432.81	
US BANK	06/25/2025	PW/B&G: 2019 Ford Title Fee	10-51850-430 BLDG-PROP/EQU	2.05	
US BANK	07/10/2025	PW/B&G: Krouskop Campsite #2	10-51850-470 BLDG-PROP/MAI	13.94	
US BANK	07/11/2025	PW/B&G: New Holland Tractors D	10-51850-440 BLDG-PROP/EQU	19.69	
US BANK	07/15/2025	PW/B&G: Weed Killer, Sprayer, H	10-51850-530 BLDG-PROP/WEE	67.87	
US BANK	07/16/2025	PW/B&G: TV & Mount for Breakro	10-51850-520 BLDG-PROP/SUP	249.12	
US BANK	07/11/2025	PW/B&G: Dry Erase Markers and	10-51850-520 BLDG-PROP/SUP	21.41	
Total US BANK:				1,048.02	
WALLACE ELECTRIC LLC					
WALLACE ELECTRIC LLC	06/27/2025	PW/Airport: Repaired Broken Ligh	10-54900-470 AIRPORT/MAINT-	200.00	07/10/25
WALLACE ELECTRIC LLC	07/02/2025	PW/B&G: Myer Building Pit Pump	10-51850-470 BLDG-PROP/MAI	100.00	07/10/25
Total WALLACE ELECTRIC LLC:				300.00	
WALSH'S ACE HARDWARE					
WALSH'S ACE HARDWAR	06/23/2025	PW/B&G: plastic fitting & tape	10-51850-470 BLDG-PROP/MAI	19.14	07/02/25
WALSH'S ACE HARDWAR	06/17/2025	PW/B&G: returned paint	10-51850-520 BLDG-PROP/SUP	17.54	07/02/25
WALSH'S ACE HARDWAR	06/26/2025	PW/Streets: Woodcutter and Chai	10-54100-510 GARAGE/TOOLS	42.48	07/10/25
WALSH'S ACE HARDWAR	06/06/2025	PW/B&G: return valves	10-51850-520 BLDG-PROP/SUP	34.58	07/10/25
WALSH'S ACE HARDWAR	06/12/2025	PW/B&G: Single Cut Key	10-51850-520 BLDG-PROP/SUP	1.99	07/10/25
WALSH'S ACE HARDWAR	06/24/2025	PW/B&G: Leaf Blower Primer Bul	10-51850-440 BLDG-PROP/EQU	9.18	07/10/25
WALSH'S ACE HARDWAR	06/30/2025	PW/B&G: Handheld Sprayer and	10-51850-470 BLDG-PROP/MAI	74.94	07/10/25
WALSH'S ACE HARDWAR	06/26/2025	PW/B&G: Zip Ties for Thunder Sh	10-51850-520 BLDG-PROP/SUP	13.02	07/10/25
WALSH'S ACE HARDWAR	06/26/2025	PW/B&G: Trimmer Parts	10-51850-440 BLDG-PROP/EQU	278.03	07/10/25
WALSH'S ACE HARDWAR	07/03/2025	PW/B&G: Shop Water Hose	10-51850-520 BLDG-PROP/SUP	9.28	07/10/25
WALSH'S ACE HARDWAR	07/01/2025	PW/B&G: CC Womens Toilet Rep	10-51850-470 BLDG-PROP/MAI	13.98	07/10/25
WALSH'S ACE HARDWAR	07/08/2025	PW/B&G: Leaf Blowers	10-51850-430 BLDG-PROP/EQU	453.81	
WALSH'S ACE HARDWAR	06/24/2025	PW/B&G: Fire Alarm System & G	10-51850-470 BLDG-PROP/MAI	40.90	07/10/25
WALSH'S ACE HARDWAR	06/24/2025	PW/B&G: Fire Alarm System & G	10-51850-520 BLDG-PROP/SUP	34.07	07/10/25
WALSH'S ACE HARDWAR	07/01/2025	PW/Streets: Hammer Drill Bits	10-54100-510 GARAGE/TOOLS	9.29	07/17/25
WALSH'S ACE HARDWAR	07/03/2025	PW/Streets: Grass Seed	10-54200-520 ROADWAYS/SUP	37.19	07/17/25
Total WALSH'S ACE HARDWARE:				1,054.34	
WE ENERGIES					
WE ENERGIES	06/09/2025	PW/Cemetery: nat gas	10-51850-315 BLDG-PROP/CEM	12.24	06/26/25
WE ENERGIES	06/09/2025	PW/B&G: nat gas	10-55300-655 B&G/SHELTER E	15.38	06/26/25
WE ENERGIES	06/09/2025	PW/Streets: nat gas	10-54100-310 GARAGE/HEAT	13.43	06/26/25
WE ENERGIES	06/09/2025	PW/Parks: nat gas	10-51850-310 BLDG-PROP/HEA	10.73	06/26/25
Total WE ENERGIES:				51.78	
WERTZ PLUMBING & HEATING					
WERTZ PLUMBING & HE	06/30/2025	PW/B&G: Replace Outdoor AC for	10-51850-470 BLDG-PROP/MAI	3,723.00	07/10/25
Total WERTZ PLUMBING & HEATING:				3,723.00	
WI DEPT OF REVENUE-AV FUEL					
WI DEPT OF REVENUE-A	06/30/2025	Airport: Aviation Fuel Tax	10-54900-505 AIRPORT/AVIATI	13.92	07/18/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total WI DEPT OF REVENUE-AV FUEL:				13.92	
WIL-KIL PEST CONTROL					
WIL-KIL PEST CONTROL	06/30/2025	Admin/city office: pest control mun	10-51850-470 BLDG-PROP/MAI	67.38	
WIL-KIL PEST CONTROL	06/30/2025	PW/Refuse: pest control landfill	10-54500-560 LANDFILL/CONT	67.38	
Total WIL-KIL PEST CONTROL:				134.76	
Grand Totals:				65,731.67	

The bills presented on this day, having been referred to the Public Works Committee,
and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE PUBLIC WORKS BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Public Works: _____

Filed in the office of the City Clerk/Treasurer

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-54900-000"- "10-54900-999", "10-51850-000"- "10-51850-999", "10-54240-000"- "10-54240-999", "10-55300-000"- "10-55300-999", "10-56300-000"- "10-56300-999", "10-54100-000"- "10-54100-999", "10-54200-000"- "10-54200-999", "10-54210-000"- "10-54210-999", "10-54220-000"- "10-54220-999", "10-54230-000"- "10-54230-999", "10-54250-000"- "10-54250-999", "10-54260-000"- "10-54260-999", "10-54300-000"- "10-54300-999", "10-54400-000"- "10-54400-999", "10-54500-000"- "10-54500-999", "10-54600-000"- "10-54600-999", "10-54700-000"- "10-54700-999", "10-56200-000"- "10-56200-999", "10-61000-941"- "10-61000-948", "10-61000-961", "10-61000-962", "10-61000-971", "10-61000-990", "10-61000-991", "10-51500-250"

Public Works Monthly Report

Item 3.

For the Months of May & June 2025

7/17/2025

Streets

- All major storm drains/collection spots cleaned of all debris.
- String trimming of tall weeds in the downtown area. Used the street sweeper to clean the curb line of all debris after. Sprayed weed killer to prevent growth.
- Replaced a couple sections of sidewalk that were cracked during tree removal. At the same time assisted Electric department concreting in areas where they placed new poles.
- Weed Spraying continues.
- Crack sealing continues in the AM hours of the day. Generally, until lunch break.
- Brush collection continues to be on weekly demand. One or two days a week.
- Starting prep work for the streets marked for the upcoming chip seal project.
- Mowing operations along roadsides and bike trail completed.
- Necessary supplies for painting parking stalls and crosswalks have arrived. Anticipating the start of this to be the third week of July.
- We are looking at scheduling the road prep that is necessary before doing the Chip Sealing. Chip sealing is expected in August.
- Assisting the Buildings & Grounds team with weekly airport mowing.

Buildings & Grounds

- Successfully supported Taste of the Hills, Thunderfest, and a 29-team youth softball and baseball tournament that attracted over 900 attendees. Responsibilities included site prep, equipment setup, and cleanup.
- The crew continues to support Parks & Recreation Director Jodi Mieden with ongoing needs at the aquatic center.
- Graffiti under the Pine River Bridge and in North Park was removed by the County in early May.
- In response to resident concerns, a board to block rabbit access under the back fence at Old Millpond Park has been installed.
- Replaced missing swing seats at Krouskop Park.
- Simpson completed frame warranty repairs on the Dixie Chopper mower; unit returned to service on June 27.
- City removed birdhouses to allow Clint Hagg to install a sparrow hawk nesting box near Hwy 14 & 80.
- Dike Trail abandoned appliance cleanup completed.
- Relisted the Buildings & Grounds Crew Lead position; currently accepting applications with interviews anticipated to begin as soon as possible.

Public Works Monthly Report

Item 3.

For the Months of May & June 2025

7/17/2025

- Seasonal staffing update: Two teen staff and three adult staff have concluded their employment for various reasons. The current team consists of 2 teen seasonal crew members, 3 adult seasonal crew members and 3 full time adult crew members.
- We have hired a mowing company to mow 5 areas on a week by week basis (Remote Control Airplane Strip, Bowens Cemetery, Dog Park, Lions Park, Bowens Mill Kayak Landing). We have also hired them to do some string trimming in the Cemetery.

Airport

- The Airport Master Plan and the 2026 Runway Crack Repair Project are both progressing as scheduled. The FAA has allocated \$429,567 to Richland Airport 93C through the FY25 Airport Infrastructure Grant (AIG) Program. The funding supports the development of the airport's master plan study.
- Streets Crew continues to perform mowing at the airport.
- New pages have been added to the airport visitor log located inside the terminal building.
- Runway lighting repairs were completed by Scotty Wallace, addressing several non-functioning lights, including a tipped-over unit. Three remaining lights are scheduled for future repair.

Cemetery

- Two full burials, one of which was dug by Carl Haugrud due to the holiday weekend and staff on vacation. He is willing to help in emergency situations.
- Several calls from monument companies to mark out stones.
- Most calls this month have been for information regarding available grave spaces and locates.
- Citizens are increasingly using the GIS mapping to find information. Amanda Keller has updated the city website to make the GIS more accessible as well as including a disclaimer that it is a work in progress and should not be solely relied upon for availability.
- A citizen complaint was addressed regarding a plot that had stones, mulch and shrubs placed over the plot. The plot owner has removed the items.
- Seasonal staff has continued to work on string trimming.
- Working on SOPs for cemetery operations.

Forestry

- Responded to several homeowner requests for advice regarding trees on their property.
- Utilities and Street Department assisted with limbing trees and removal of a hazardous tree.

Public Works Monthly Report

Item 3.

For the Months of May & June 2025

7/17/2025

- A few of the dead trees in the parks were removed.
- Approved planting of one boulevard tree by a homeowner. They submitted the appropriate permit and purchased and planted a tree from the DNR recommended tree list.
- Tree Cutter license renewals were due June 30th. Most of last year's tree cutter's reapplied and were approved. The new list has been posted to the website.
- Tree Board Meeting to take place on 7/23 at 5:00 PM.

Director Notes:

- In the absence of a Buildings and Grounds team lead, the DPW and the Zoning Administrator are taking active and direct management of the Buildings and Grounds Team for substantial reorganization.
- Mayor, Ashly and I met with Mick Cosgrove and Sheila Troxel regarding further aquatic center donation for a new slide. We expressed concern over Aquatic Center maintenance and the city's inability to support any further donations towards the expansion of the aquatic center amenities.
- Cemetery Cost of Maintenance – 120 hours per week
 - We have tracked just string trimming at around 80 hrs – Depends on the trimming technique used as to how frequent you have to repeat the process.
- Hwy 14 retaining wall
- Bobcat tractor issues – Trying to work with Bobcat direct. LS tractor still out of service.
- 2017 Ferris is in for motor replacement.
- Standard Department Hours discussion will be a Personnel Meeting on Monday
- Unable to get to overgrown yards in the City. Working on ordinance update that would handle this through tickets that would be issued.
- We are contemplating changing the service offered by the City in the cemetery and no longer offering grave digging services directly through our staff. Perhaps subcontract the services out.
- We are anticipating that we will bring an agenda item to the committee at the next meeting to request formal discussion on changing city ordinance on management and oversight of park grounds. The current ordinance does not provide clear order that matches the reality of maintenance and management and splits similar tasks between Public Works and the Park Board.

Agenda Item: Deferred Maintenance Concerns – “Black Trails”

Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 07-17-2025

Background: The Aaron Black Section of the Pine River Trails is roughly 6 miles and runs through the City’s industrial park and extends north toward Bowen’s Mill. This segment was originally established as part of a broader community trail initiative and honors Eagle Scout Aaron Black. While the trail includes three trailheads and covers scenic wooded and prairie areas, it sees limited public use compared to other City park facilities.

Despite infrequent use, the Buildings & Grounds crew dedicates a significant number of hours to mowing and maintaining this trail corridor. Given ongoing staffing limitations and broader maintenance demands, staff is reviewing whether continued intensive upkeep of this area is the best use of resources.



Maintenance Strategy Options:

- 1) Maintaining current mowing and brush clearing levels as part of the regular Buildings & Grounds work schedule.
 - This is not a viable option when considering priority and current staffing levels
- 2) Designate the trail area as an un-maintained hiking area and only provide maintenance to the entrances. Any other maintenance would be done on a time permitting basis.
- 3) Consider decommissioning the trail completely.
- 4) Exploring partnerships with community groups (e.g., trail clubs, service organizations) to assist with upkeep or enhancement.
 - This is not a viable option with current staff levels of Public Works, however, this could be an initiative of another group.

Department Recommendation: Given the lower usage of the Aaron Black section of the Pine River Trails, the priority level that a limited use trail represents, and staff levels that cannot keep up with the maintenance demands on the department, the DPW is recommending designating the trial section as an un-maintained hiking area and only providing maintenance on a time permitting basis.

Action Requested:

Public Works: Motion to adopt Maintenance Strategy Option # _____ for the Pine River / Aaron Black Trails in the North Industrial Park area.

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 5.

Agenda Item: Report on Deferred Maintenance Concerns at the Ocooch Living History Gardens on old W. Mill St.

Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 06-19-2025

Background: As part of the City's recurring Buildings & Grounds Condition and Deferred Maintenance Reports, staff recently completed a site inspection of the Ocooch Living History Gardens, located on Old Mill Street adjacent to "Our House." The attached photos document significant deterioration in the garden's landscaping and general maintenance condition.



Observed issues include invasive weed growth, overgrown and unmanaged vegetation, failing edging, and overall aesthetic decline. There is preliminary indication that the site may have been established with grant funding; staff are actively researching any restrictions or obligations that may apply.

At present, the site does not reflect the standards expected of public green spaces and raises concerns about long-term rehabilitation costs, landscape integrity, and community perception. Due to the nature and original intent of the space, this matter may also warrant consideration by the Park Board.

Maintenance Strategy Options:

- 1) Maintaining current maintenance as part of the regular Buildings & Grounds work schedule.
 - This is not a viable option when considering priority and current staffing levels
- 2) Consider decommissioning the Gardens and removing them completely.
 - Grant dollars were received from the DNR that would have to be checked on (~ year 2005)
- 3) Allocate approximately \$5,000-\$15,000 in funding to have a contractor revitalize the gardens.
- 4) Exploring partnerships with community groups (e.g., clubs, service organizations) to assist with upkeep or enhancement.
 - This is not a viable option with current staff levels of Public Works, however, this could be an initiative of another group.

Department Recommendation: Staff is requesting Committee review and input on how to proceed with the Ocooch Living History Gardens. Due to the garden's current disrepair and lack of sponsor involvement, guidance is needed to move forward.

Action Requested:

Public Works: Motion to adopt Maintenance Strategy Option # _____ for the Ocooch Living History Gardens on old W. Mill St.

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 6.

Agenda Item: Deferred Maintenance Concerns – Pine River Raceway

Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 07-17-2025

Background: The Pine River Raceway, located at Lion's Park, was developed in 2017 as a radio-controlled car and truck track through a partnership with Main Street Hobby & Bike Shop. The track was intended to be constructed and maintained by business, with no ongoing obligation for City crews:

4. Discussion of possible RC track for potential location in the park.

Frank Brown, Owner of Main Street Hobby and Bike Shop LLC, along with Alex Walters, is seeking a 100ft x 75ft race track in the park. The track would be built on donation funds and there would be no cost to the city. One location suggested by Stibbe is the location at Lions Park behind the shelter. After much discussion, Diane made a motion to approve the location and build the track at Lion Park as noted but to check for approval by the DNR on the flood plain status of the 100ft x 75ft area. Seconded by Schwinefus; motion carried.

Since its construction, the RC track has deteriorated significantly and is no longer maintained at a high level. There is currently no formal maintenance agreement in place.



Maintenance Strategy Options:

- 1) Maintaining the track and deck as part of the regular Buildings & Grounds work schedule.
 - This is not a viable option when considering priority and current staffing levels
- 2) Consider decommissioning the track completely and removing it.
- 3) Exploring partnerships with community groups (e.g., clubs, service organizations) to assist with upkeep or enhancement. We would need to develop a mutual agreement outlining the expectations.
 - This is not a viable option with current staff levels of Public Works, however, this could be an initiative of another group.

Department Recommendation: Staff is requesting Committee review and input on how to proceed with the Pine River Raceway. Due to the track's current disrepair and lack of sponsor involvement, guidance is needed to move forward.

Action Requested:

Public Works: Motion to adopt Maintenance Strategy Option #_____ for the Pine River Raceway at Lion's Park.

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 7.

Agenda Item: Purple Heart Sign Expansion Proposal

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 07-17-2025

Committee Review:

Background: The Purple Heart Sign project recognizing the City of Richland Center as the first Purple Heart City in the nation was begun under the Mayoral term of Paul Corcoran and was facilitated by Purple Heart member Bill Lobeck. Two signs were successfully installed years ago but the second two signs were delayed by DOT approval and fundraising efforts. At this point the funds have been raised for the second two signs and the process of building the signs has begun. Additionally, tentative approval from the DOT has been received.

The locations that have been identified for the final two Purple Heart signs are:

- One on City-owned land at 946 W. 6th Street (Parcel #276-1741-0300)
- One on private land at 2250 US Hwy 14 E (Agreement to be completed with Toney Estate Trust)

The Wisconsin Department of Transportation classifies these as “official signs”, exempting them from some of the traditional DOT restrictions and signage permits when installed by public agencies for noncommercial recognition purposes.

The City ordinances classify these signs as government signs:

Chapter 704.01 (2) states the following: **(2) Property Committee.** The Property Committee of the Common Council is empowered to oversee all matters relating to City properties other than those properties assigned to the Park Board under chap. 701 and to bring to the Common Council any issues related thereto which require Council action.

Since this project was previously approved and partially completed under previous mayoral administration, we are working to complete the project as previously agreed to.

Department Recommendation: The Department of Public Works recommends the placement of the final two Purple Heart signs pending final DOT approval and the execution of the private landowner agreement.

Financial Impact: N/A

Requested Action:

PUBLIC WORKS: Motion to approve the placement of two Purple Heart signs. One on City-owned parcel #276-1741-0300 and the other, with approval of the landowner, at the approximate address of 2250 US Hwy 14 E. The maintenance of the signs will be managed by the Public Works Department in accordance with WisDOT and City requirements.

Attachment(s):

Purple Heart Sign Project July 2025

Scale Factor: 1/2" = 1'

8'4" Tall



← 6'6" Wide
Widest Point
Aluminum Faces

← Steel Poles

14'6" Overall Height

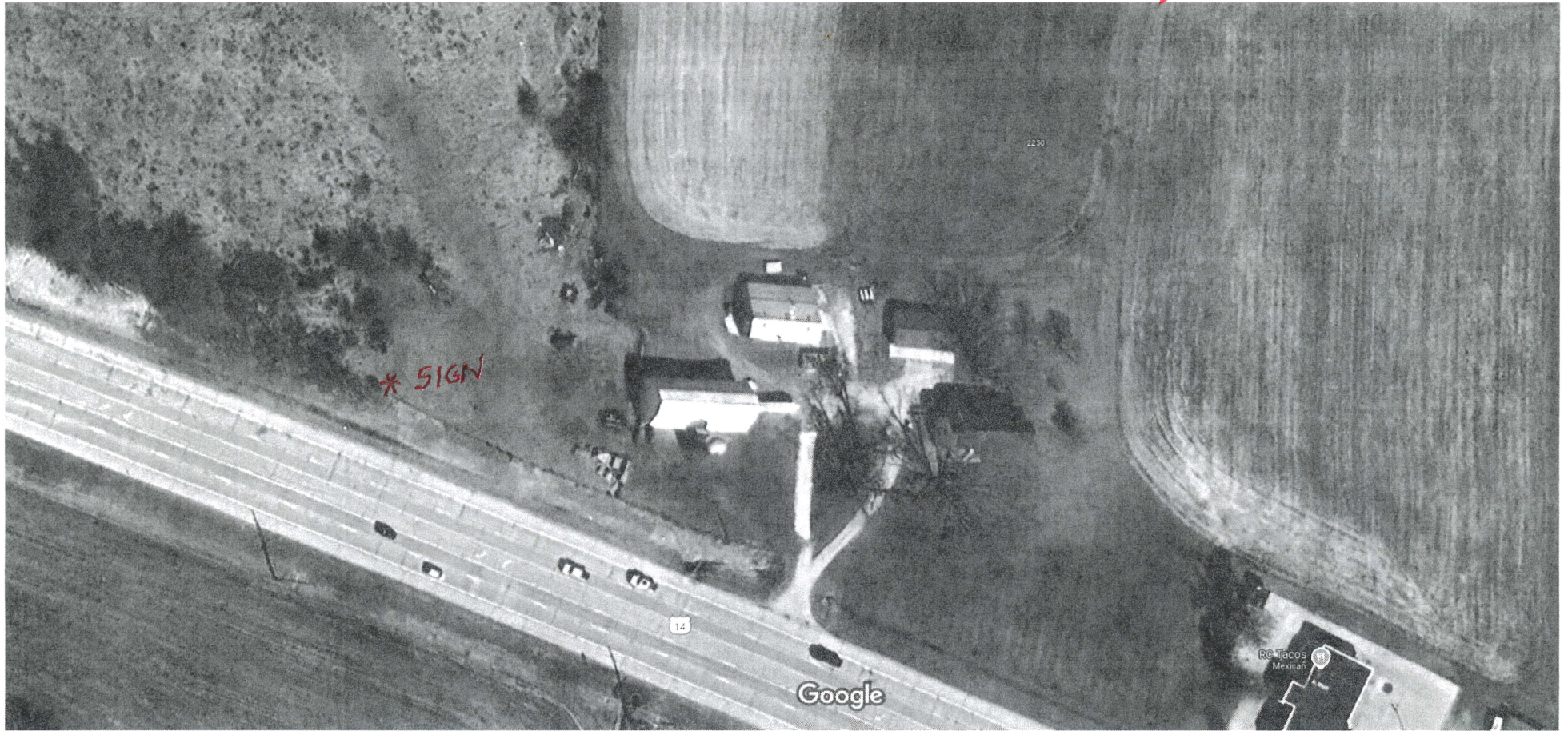
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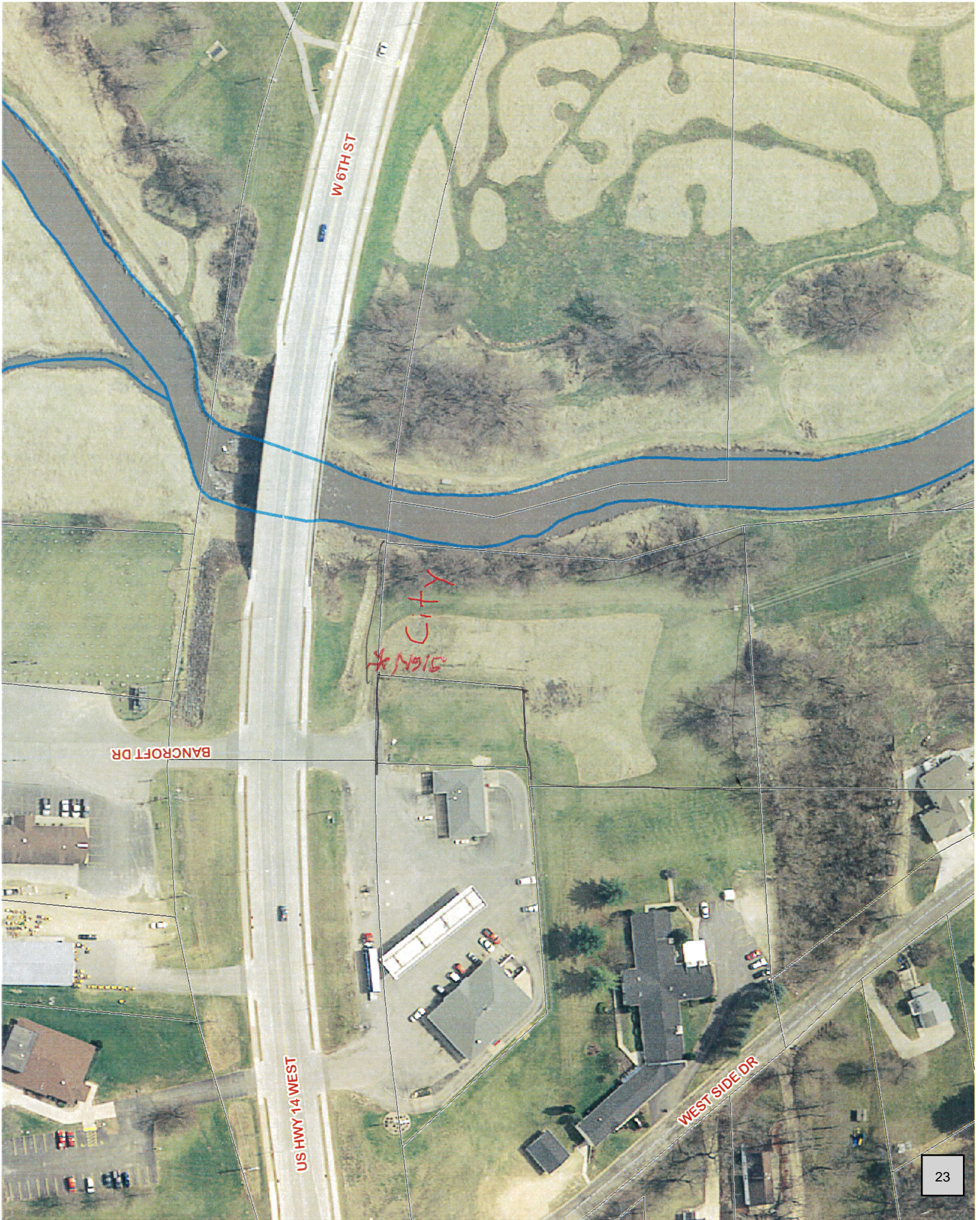


Google Maps

2250 US Hwy 14E



Imagery ©2025 Airbus, CNES / Airbus, Maxar Technologies, Map data ©2025 50 ft



CITY OF RICHLAND CENTER AGENDA ITEM DATA SHEET

Agenda Item: Consider Sale of Buildings & Grounds/Parks & Recreation 2016 Ford Explorer Interceptor

Requested & Presented by: Director Glasbrenner & Director Mieden (Presented by DPW Glasbrenner)

Meeting Date: Public Works Committee on 07-17-2025

Committee Review:

Background: The 2016 Ford Explorer Interceptor currently assigned to the Buildings & Grounds/Parks & Recreation Department was transferred from the Richland Center Police Department (RCPD) in December 2020. The vehicle has noted transmission and electrical issues that limit its reliability and usefulness. The current mileage is 116,529.

Following RCPD's recent acquisition of a new vehicle, they have offered to transfer another Explorer of the same model year—currently in better condition—to replace the current unit. As a result, the original Explorer is now surplus to departmental needs.

The City listed the 2016 Ford Explorer Interceptor for sale on Wisconsin Surplus for a two-week period. The final bid received was \$2,025.00. After consulting with Wisconsin Surplus, staff was advised that recent sales of 2016 Ford Explorers range from \$2,500 on the low end to \$5,000 on the high end. Explorers sold at \$5,000 were in fair condition with no mechanical issues, while those closer to \$2,500 were in similar condition to the City's vehicle.



Department Recommendation: Staff is seeking a recommendation from the Public Works Committee on the minimum acceptable sale price.

Financial Impact: Revenue from Sale

Funding Source: N/A

Requested Action:

Public Works: Motion to set the minimum acceptable sale price for the 2016 Ford Explorer Interceptor at \$[insert amount] and authorize staff to relist the vehicle on Wisconsin Surplus.