



**OFFICIAL PUBLIC NOTICE**  
**MEETING OF THE PUBLIC SAFETY COMMITTEE**  
MONDAY, MAY 04, 2026 AT 5:30 PM

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SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

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**AGENDA**

**CALL TO ORDER** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES**

- [1.](#) 4-6-2026 PSC Minutes

**APPROVAL OF LICENSES**

2. Municipal Licenses (if any)  
Application for Operator License for Shawna Connor, Cole Miller
3. Liquor Licenses (if any)

**DISCUSSION AND ACTION ITEMS**

**BUDGET REVIEW**

- [4.](#) Monthly Budget Report

**BILL LISTING**

- [5.](#) Bills for Approval

**CHIEF OF POLICE REPORT**

**REPORTS, REQUESTS, CONCERNS** *No action will be taken on any matter originating under this item.*

**SET NEXT MEETING DATE** *First Monday of the Month*

**ADJOURNMENT**

Posted this 1st day of May, 2026 by 4:30 PM.  
Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



## MINUTES OF THE PUBLIC SAFETY COMMITTEE

MONDAY, APRIL 06, 2026 AT 5:30 PM

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SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

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### Minutes

**CALL TO ORDER** Public Safety Committee is called to order at 5:32 PM. Present, Ron Fruit, Steve Downs. Absent is Doug Martyniuk.

Minutes taken by Chief Jones

#### APPROVAL OF MINUTES

1. Motion by Downs to approve PSC Minutes from 3-2-26, with the correction to the first paragraph under Reports, Request, Concerns. Question mark to a period. Also correcting the spelling to Terry Nimocks name, seconded by Fruit, motion carried. 2-0

#### APPROVAL OF LICENSES

2. Municipal Licenses (if any)  
Motion by Downs to approve the Application for Operator License for Hayden M. Fox (KT), seconded by Fruit. Motion carried. 2-0
3. Liquor Licenses (if any)  
Motion by Fruit to approve the Application for Temporary Class "B"/ "Class B" Retailer Licenses for Richland County Performing Arts Council, Concert " High Mileage" to be held on May 9th, 2026, from 6pm to 11pm. Seconded by Downs, motion carried. 2-0

Motion by Fruit to approve the Application for Temporary Class "B"/ "Class B" Retailer Licenses for St. Mary of the Assumption Parish, Sportsman Extravaganza on April 18, 2026, from 4pm - 10pm. Seconded by Downs, motion carried, 2-0

#### DISCUSSION AND ACTION ITEMS

4. Discussion and possible action on a ordinance amending Chapter 101.04(1) relating to the Designation of Stop Sign Locations.  
Motion by Fruit to recommend to council adoption of the Ordinance No. 2026-\_\_\_\_, amending Chapter 101.04(1) to put stop signs at the intersections of S. Sheldon and E. Gage, S. Sheldon and E. Kinder and at N. Jefferson and W. Union. All stop signs will be placed on the north and south sides of each intersection.
5. Motion by Downs to approve the Application for Parade Permit for The Memorial Day Parade on May 25, 2026, 10:00am to 10:30am, seconded by Fruit and motion carried. 2-0

#### CHIEF OF POLICE REPORT

6. 2025 RCPD Annual Report – Presented by Chief Jones

7. March Report- Chief Jones

**REPORTS, REQUESTS, CONCERNS** *No action will be taken on any matter originating under this item.*

None

**SET NEXT MEETING DATE:** May 4<sup>th</sup>, 2026, at 5:30 PM

**ADJOURNMENT**

Motion by Downs to adjourn at 6:03 PM, seconded by Fruit, motion carried. 2-0

DRAFT

Account Number	Account Title	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 3/31/2026	2026 Budget Less Actual	% S/B 25.00%
<b>Police REVENUE</b>									
10-43350-000	STATE AID-POLICE TRAINING	1,600.00	3,412.87	(1,812.87)	213.30%	2,400.00	-	2,400.00	0.00%
10-43620-000	GRANTS REVENUE-POLICE	-	-	0.00	0.00%	-	2,030.00	(2,030.00)	#DIV/0!
10-44150-000	BIKE LICENSES	24.00	28.04	(4.04)	116.83%	24.00	-	24.00	0.00%
10-44400-000	COURT PENALTIES/FORFEITURES	20,000.00	17,049.17	2,950.83	85.25%	18,000.00	1,565.35	16,434.65	8.70%
10-44410-000	PARKING TICKETS	20,000.00	20,170.50	(170.50)	100.85%	20,000.00	8,208.80	11,791.20	41.04%
10-46820-000	POLICE CRO REVENUE	77,917.00	83,272.46	(5,355.46)	106.87%	91,478.00	-	91,478.00	0.00%
10-46810-000	POLICE DEPT PRINTING/COPYING	500.00	2,001.48	(1,501.48)	400.30%	1,000.00	308.50	691.50	30.85%
10-48300-000	DONATIONS-POLICE	1,000.00	6,373.49	(5,373.49)	637.35%	-	3,879.65	(3,879.65)	#DIV/0!
10-49210-000	SALE OF SQUAD CARS	-	1,875.00	(1,875.00)	#DIV/0!	5,000.00	-	5,000.00	0.00%
Total MISCELLANEOUS REVENUES:		121,041.00	134,183.01	(13,142.01)	110.86%	137,902.00	15,992.30	121,909.70	11.60%
<b>PUBLIC SAFETY</b>									
<b>Police</b>									
10-52100-000	POLICE/REGULAR SALARY	780,000.00	772,638.95	7,361.05	99.06%	841,500.00	181,396.05	660,103.95	21.56%
10-52100-010	POLICE/OVERTIME	62,000.00	83,138.19	(21,138.19)	134.09%	60,000.00	20,956.97	39,043.03	34.93%
10-52100-020	POLICE/PART-TIME SALARY	20,100.00	9,868.96	10,231.04	49.10%	9,000.00	534.87	8,465.13	5.94%
10-52100-045	POLICE/FTO PREMIUM	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52100-050	POLICE/NIGHT DIFFERENTIAL	-	56.82	(56.82)	#DIV/0!	-	-	0.00	0.00%
10-52100-055	POLICE/SGT PAY	3,000.00	2,604.32	395.68	86.81%	2,500.00	533.21	1,966.79	21.33%
10-52100-060	POLICE/VACATION	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52100-070	POLICE/SICK LEAVE	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52100-080	POLICE/HOLIDAY PAY	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52100-090	POLICE/FUNERAL LEAVE	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52100-095	POLICE/COMP TIME	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52100-100	POLICE/BENEFITS	370,000.00	403,103.06	(33,103.06)	108.95%	528,000.00	118,652.24	409,347.76	22.47%
10-52100-110	POLICE/UNIFORM ALLOWANCE	11,050.00	11,350.00	(300.00)	102.71%	11,050.00	10,400.00	650.00	94.12%
10-52100-120	POLICE/LONGEVITY	-	4,450.00	(4,450.00)	#DIV/0!	-	-	0.00	0.00%

Account Number	Account Title	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 3/31/2026	2026 Budget Less Actual	% S/B 25.00%
10-52100-300	POLICE/TELEPHONE	11,500.00	9,085.85	2,414.15	79.01%	11,500.00	1,963.78	9,536.22	17.08%
10-52100-330	POLICE/POSTAGE	800.00	778.37	21.63	97.30%	800.00	101.99	698.01	12.75%
10-52100-340	POLICE/OFFICE SUPPLIES	2,500.00	2,000.10	499.90	80.00%	2,500.00	46.03	2,453.97	1.84%
10-52100-350	POLICE/PHOTOGRAPHY	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52100-390	POLICE/MISC EXPENSE	250.00	110.00	140.00	44.00%	-	-	0.00	0.00%
10-52100-410	POLICE/TRAINING	7,000.00	6,357.98	642.02	90.83%	7,000.00	799.43	6,200.57	11.42%
10-52100-425	POLICE/CAR OPERATING EXP	9,000.00	12,111.62	(3,111.62)	134.57%	9,450.00	6,633.41	2,816.59	70.19%
10-52100-430	POLICE/PRIORITY EQUIPMENT	17,500.00	15,258.50	2,241.50	87.19%	17,500.00	2,178.37	15,321.63	12.45%
10-52100-470	POLICE/MAINT/REPAIRS	500.00	-	500.00	0.00%	-	-	0.00	0.00%
10-52100-480	POLICE/MAINT AGRMTS	26,000.00	20,763.06	5,236.94	79.86%	27,567.00	14,988.00	12,579.00	54.37%
10-52100-500	POLICE/GASOLINE	30,000.00	24,664.71	5,335.29	82.22%	30,000.00	3,306.47	26,693.53	11.02%
10-52100-530	POLICE/JANITORIAL	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52100-535	POLICE/AMMUNITION	5,000.00	4,069.07	930.93	81.38%	5,000.00	2,726.12	2,273.88	54.52%
10-52100-550	POLICE/RADIO	5,000.00	-	5,000.00	0.00%	5,000.00	10,314.47	(5,314.47)	206.29%
10-52100-555	POLICE/RADAR	250.00	160.00	90.00	64.00%	250.00	-	250.00	0.00%
10-52100-590	POLICE/INTERNET	1,000.00	-	1,000.00	0.00%	-	-	0.00	0.00%
10-52100-810	POLICE/ENFORCEMENT/INV	4,000.00	4,359.90	(359.90)	109.00%	4,200.00	-	4,200.00	0.00%
10-52100-820	POLICE/COMPUTER EXPENSE	2,000.00	1,256.48	743.52	62.82%	5,000.00	-	5,000.00	0.00%
10-52100-830	POLICE/MOBILE COMPUTERS	4,000.00	-	4,000.00	0.00%	-	-	0.00	0.00%
10-52100-840	POLICE/RESPONSE TEAM	2,000.00	480.41	1,519.59	24.02%	2,000.00	1,151.99	848.01	57.60%
10-52100-850	POLICE/SAFETY PROGRAM	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52100-860	POLICE/ADMINISTRATION	3,500.00	4,314.41	(814.41)	123.27%	3,000.00	178.00	2,822.00	5.93%
10-52110-000	PD SEC/REGULAR SALARY	52,640.00	50,868.38	1,771.62	96.63%	54,100.00	11,860.56	42,239.44	21.92%
10-52110-060	PD SEC/VACATION	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52110-070	PD SEC/SICK LEAVE	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52110-080	PD SEC/HOLIDAY PAY	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52110-090	PD SEC/FUNERAL LEAVE	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52110-100	PD SEC/BENEFITS	36,815.00	34,829.05	1,985.95	94.61%	41,000.00	10,444.24	30,555.76	25.47%
10-52110-120	PD SEC/LONGEVITY	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52130-000	CR OFFICER/REGULAR SALARY	68,000.00	67,769.21	230.79	99.66%	72,000.00	15,611.17	56,388.83	21.68%
10-52130-010	CR OFFICER/OVERTIME	7,500.00	7,227.02	272.98	96.36%	9,000.00	875.88	8,124.12	9.73%

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10-52130-050	CR OFFICER/SHIFT DIFF	-	1.00	(1.00)	#DIV/0!	-	-	0.00	0.00%
10-52130-060	CR OFFICER/VACATION	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52130-070	CR OFFICER/SICK LEAVE	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52130-080	CR OFFICER/HOLIDAY PAY	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52130-090	CR OFFICER/FUNERAL LEAVE	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52130-100	CR OFFICER/BENEFITS	43,909.00	43,473.30	435.70	99.01%	52,250.00	12,405.06	39,844.94	23.74%
10-52130-390	CR OFFICER/MISCELLANEOUS	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52130-410	CR OFFICER/TRAINING	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52130-430	CR OFFICER/EQUIPMENT	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52130-520	CR OFFICER/SUPPLIES	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52130-830	CR OFFICER/MOBILE COMPUTER	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52150-000	PKG ENF/REGULAR SALARY	42,350.00	42,820.43	(470.43)	101.11%	43,500.00	9,534.97	33,965.03	21.92%
10-52150-010	PKG ENF/OVERTIME	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52150-060	PKG ENF/VACATION	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52150-070	PKG ENF/SICK LEAVE	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52150-080	PKG ENF/HOLIDAY PAY	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52150-090	PKG ENF/FUNERAL LEAVE	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52150-100	PKG ENF/BENEFITS	35,515.00	33,775.25	1,739.75	95.10%	39,350.00	9,912.56	29,437.44	25.19%
10-52150-390	PKG ENF/MISC EXPENSE	-	-	0.00	0.00%	-	-	0.00	0.00%
10-52150-345	PKG ENF/PARKING TICKETS	500.00	693.23	(193.23)	138.65%	-	-	0.00	0.00%
<i>Total Police Department:</i>		<i>1,665,179.00</i>	<i>1,674,437.63</i>	<i>(9,258.63)</i>	<i>100.56%</i>	<i>1,894,017.00</i>	<i>447,505.84</i>	<i>1,446,511.16</i>	<i>23.63%</i>

Account Number	Account Title	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 3/31/2026	2026 Budget Less Actual	% S/B 25.00%
<b>HEALTH &amp; HUMAN SERVICES</b>									
10-53200-390	DRUG-ALCL/MISC EXPENSE	1,500.00	196.33	1,303.67	13.09%	500.00	-	500.00	0.00%
10-53300-390	DOG/MISC EXPENSE	-	5,600.95	(5,600.95)	#DIV/0!	-	393.16	(393.16)	#DIV/0!
10-53300-560	DOG/CONTRACTED WORK	500.00	180.00	320.00	36.00%	500.00	-	500.00	0.00%
<b>Total HEALTH &amp; HUMAN SERVICES:</b>		<b>2,000.00</b>	<b>5,977.28</b>	<b>(3,977.28)</b>	<b>298.86%</b>	<b>1,000.00</b>	<b>393.16</b>	<b>606.84</b>	<b>39.32%</b>
Public Safety Revenue Total:		121,041.00	134,183.01	(13,142.01)	110.86%	137,902.00	15,992.30	121,909.70	11.60%
Public Safety Expenditure Total:		1,667,179.00	1,680,414.91	(13,235.91)	100.79%	1,895,017.00	447,899.00	1,447,118.00	23.64%
<b>Net Total CITY GENERAL FUND:</b>		<b>(1,546,138.00)</b>	<b>(1,546,231.90)</b>	<b>93.90</b>	<b>100.01%</b>	<b>(1,757,115.00)</b>	<b>(431,906.70)</b>	<b>(1,325,208.30)</b>	<b>24.58%</b>

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-43350-000","10-43620-000","10-44150-000","10-44000-000","10-46820-000","10-46810-000","10-48300-000","10-49210-000","10-52100-000"-10-52100-999","10-52110-000"-10-52110-999,"10-52130-000","10-52130-999","10-52150-000","10-52150-999","10-53200-000","10-53300-000"-10-53300-999"

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
<b>AMAZON CAPITAL SERVICES</b>					
AMAZON CAPITAL SERVI	04/20/2026	Police: Batteries & Webcam	10-52100-430 POLICE/PRIORIT	130.07	
Total AMAZON CAPITAL SERVICES:				130.07	
<b>AUTO ZONE</b>					
AUTO ZONE	04/23/2026	Police: Squad Car Battery	10-52100-425 POLICE/CAR OPE	182.99	
Total AUTO ZONE:				182.99	
<b>FRONTIER</b>					
FRONTIER	04/01/2026	Police: Voice Grade Channel Ter	10-52100-300 POLICE/TELEPH	10.70	04/09/26
Total FRONTIER:				10.70	
<b>GENUINE TELECOM</b>					
GENUINE TELECOM	04/01/2026	608-647-8126	10-52100-300 POLICE/TELEPH	42.12	04/09/26
GENUINE TELECOM	04/01/2026	608-647-2103	10-52100-300 POLICE/TELEPH	35.38	04/09/26
GENUINE TELECOM	04/01/2026	608-647-2104	10-52100-300 POLICE/TELEPH	36.88	04/09/26
GENUINE TELECOM	04/01/2026	608-647-6316	10-52100-300 POLICE/TELEPH	36.88	04/09/26
Total GENUINE TELECOM:				151.26	
<b>PITNEY BOWES, INC</b>					
PITNEY BOWES, INC	03/17/2026	Postage	10-52100-330 POLICE/POSTAG	128.26	04/09/26
Total PITNEY BOWES, INC:				128.26	
<b>RHYME BUSINESS PRODUCTS-DALLAS</b>					
RHYME BUSINESS PROD	03/31/2026	Police Dept: Copier Lease	10-52100-480 POLICE/MAINT A	202.94	04/09/26
RHYME BUSINESS PROD	04/30/2029	Police: Copier Lease	10-52100-480 POLICE/MAINT A	202.94	
Total RHYME BUSINESS PRODUCTS-DALLAS:				405.88	
<b>TC AUTOWORKS LLC</b>					
TC AUTOWORKS LLC	04/17/2026	Police: 2022 Ram Oil Change	10-52100-425 POLICE/CAR OPE	55.92	04/23/26
Total TC AUTOWORKS LLC:				55.92	
<b>US BANK</b>					
US BANK	04/13/2026	Police: Motel Pilla Training	10-52100-410 POLICE/TRAININ	420.00	
US BANK	04/14/2026	Police: Meals Pilla Training	10-52100-410 POLICE/TRAININ	9.48	
US BANK	04/14/2026	Police: Pilla Training - Meals	10-52100-410 POLICE/TRAININ	9.48	
US BANK	04/13/2026	Police: Meals Pilla Training	10-52100-410 POLICE/TRAININ	22.12	
US BANK	04/16/2026	Police: Meals Pilla Training	10-52100-410 POLICE/TRAININ	16.80	
Total US BANK:				477.88	
<b>WEGNER AUTO SERVICE</b>					
WEGNER AUTO SERVICE	04/28/2026	POLICE: GMC 1500 Impound	10-52100-810 POLICE/ENFORC	100.00	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total WEGNER AUTO SERVICE:				100.00	
<b>WEX BANK</b>					
WEX BANK	03/31/2026	POLICE: Vehicle Fuel	10-52100-500 POLICE/GASOLIN	2,597.35	04/09/26
Total WEX BANK:				2,597.35	
<b>WI Dept of EE Trust Funds</b>					
WI Dept of EE Trust Funds	04/15/2026	Payroll: WRS - Utility Portion & Ro	10-52100-100 POLICE/BENEFIT	.32-	04/30/26
Total WI Dept of EE Trust Funds:				.32-	
<b>WI DEPT OF JUSTICE</b>					
WI DEPT OF JUSTICE	03/30/2026	Police: Training - Jared Wilson	10-52100-410 POLICE/TRAININ	700.00	04/09/26
Total WI DEPT OF JUSTICE:				700.00	
<b>WI DEPT OF JUSTICE-CRIME</b>					
WI DEPT OF JUSTICE-CR	04/01/2026	Police: Background Checks	10-52100-860 POLICE/ADMINIS	7.00	04/16/26
WI DEPT OF JUSTICE-CR	04/21/2026	Police: Background Checks	10-52100-860 POLICE/ADMINIS	7.00	
Total WI DEPT OF JUSTICE-CRIME:				14.00	
<b>WI DEPT OF MILITARY AFFAIRS</b>					
WI DEPT OF MILITARY AF	04/01/2026	Police: Annual LESO Enrollment F	10-52100-480 POLICE/MAINT A	400.00	04/09/26
Total WI DEPT OF MILITARY AFFAIRS:				400.00	
Grand Totals:				5,353.99	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
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The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE PARKS & REC BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_\_\_

Parks Board: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Filed in the office of the City Clerk/Treasurer

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-43350-000","10-43620-000","10-44150-000","10-44000-000","10-46820-000","10-46810-000","10-48300-000","10-49210-000","10-52100-000"-10-52100-999","10-52110-000"-10-52110-999","10-52130-000","10-52130-999","10-52150-000","10-52150-999","10-53200-000","10-53300-000"-10-53300-999"