



OFFICIAL PUBLIC NOTICE

MEETING OF THE FINANCE COMMITTEE

TUESDAY, SEPTEMBER 05, 2023 AT 5:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

MICROSOFT TEAMS MEETING:

[https://teams.microsoft.com/l/meetup-](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODg0N2IxZmYtOWU3NS00MThkLWlyNDMtMzVjNWZkMjY3NzZmZ%40thread.v2/0?context=%7b%22Tid%22%3a%2214038f70-880a-4544-99f2-5408da444e94%22%2c%22Oid%22%3a%22fb0e81c0-5c7b-4e02-8c4a-f5b1b85a6a80%22%7d)

[join/19%3ameeting_ODg0N2IxZmYtOWU3NS00MThkLWlyNDMtMzVjNWZkMjY3NzZmZ%40thread.v2/0?context=%7b%22Tid%22%3a%2214038f70-880a-4544-99f2-5408da444e94%22%2c%22Oid%22%3a%22fb0e81c0-5c7b-4e02-8c4a-f5b1b85a6a80%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODg0N2IxZmYtOWU3NS00MThkLWlyNDMtMzVjNWZkMjY3NzZmZ%40thread.v2/0?context=%7b%22Tid%22%3a%2214038f70-880a-4544-99f2-5408da444e94%22%2c%22Oid%22%3a%22fb0e81c0-5c7b-4e02-8c4a-f5b1b85a6a80%22%7d)

Meeting ID: 272 199 306 845

Passcode: Z3oCom

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES *Motion to waive the reading and approve the minutes of the last meeting.*

1. Finance Minutes 08/01/2023

PAYMENT OF BILLS

2. Bills 09/05/2023

CLERK/TREASURER'S REPORT

3. Aquatic Center Financial Update
4. Delinquent Accounts

DISCUSSION AND ACTION ITEMS

5. Request to Authorize Transportation Planning Services
6. Request to Authorize Financial Management Services

SET NEXT MEETING DATE

ADJOURN

Posted this 1st day of September, 2023 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

MINUTES

CALL TO ORDER: Meeting was called to order at 6:00 PM. Members present were Karin Tepley, Melony Walters, and Ryan Cairns

APPROVAL OF MINUTES: Motion by Tepley to approve the minutes of the July 11, 2023 meeting as presented. Seconded by Walters. Motion carried 3-0

PAYMENT OF BILLS: Motion by Walters to pay the 08/01/2023 bills as presented. Seconded by Tepley. Motion carried 3-0.

CLERK/TREASURER'S REPORT: Clerk/Treasurer Aaron Joyce reported that he recently completed year 3 of 3 with the Municipal Clerk's Institute through UW Green Bay. This year's institute consisted of over 35 hours of classes over Zoom that covered topics like employment law, ethics & conflicts of interest, fraud, absentee voting, talent attraction, emergency management, disaster assistance, and strategic planning. It was noted that Deputy Clerk/Treasurer Shawn Walsh had previously completed the Clerk's Institute and Deputy Clerk/Treasurer Beth Paasch is interested in starting the institute next year. The 2023 Board of Review adjourned last week and determination notices have been sent to those who filed objections. Thanks to the members of the BOR for their service. Preparations for the 2024 elections have been underway with preparations to implement Badger Books, communication with poll workers, and refining the voter rolls. Finally, the Clerk/Treasurer staff will be undergoing training in the coming weeks with the new accounting & payroll software and WRS training.

UPDATE ON DELINQUENT ACCOUNTS: Clerk/Treasurer Joyce reported that there is no formal report to distribute because the Accounts Receivable program in the new software was not set up to where a report could be generated. It will be presented once it's available. Update on Delinquent Accounts will continue to be a regular item on the Finance Committee agenda.

DISCUSSION AND ACTION ITEMS

3. **Consider Offer to Purchase 460 W 1st Street:** Economic Development Director Jasen Glasbrenner recapped the history of 460 W. 1st St. and how it came into possession of the city for redevelopment. He indicated that there is a prospective group interested in acquiring the property to construct a spec home. At this time there is nothing official, but the verbal offer to purchase is for \$5,000. As part of the sale, a development agreement will be required including a \$10,000 performance guarantee that will be paid and held by the city until benchmarks are met including an occupancy permit within 1.5 years of sales transaction. It's estimated the home would be valued at about \$200,000-\$225,000 and would be roughly 1,300 square feet. The developer would like to begin construction prior to this winter if possible. Motion by Walters to recommend to council authorizing the City Administrator and Economic Development Director to finalize the development agreement

and to execute the sale of 460 W. 1st Street for a minimum of \$5,000 less closing costs and legal fees. Seconded by Tepley. Motion carried 3-0.

Item 1.

4. **Consider reallocation of funds from Police Outlay in 2023 budget to purchase police tasers:** Police Chief Billy Jones reported that the department has been using the same model X26 taser since 2008. They are becoming expensive to maintain and replacement taser cartridges are also costly. The technology for the current X26 will also soon be unsupported. Presently there are funds available that could be reallocated from the 2023 Police Outlay account for the purchase of four new T10 tasers and purchase the units outright with a 60-month contract. The total cost is \$31,837.60. The bundle package price will include a 5-year warranty, rechargeable batteries, unlimited cartridge replacements, software, and holsters. Motion by Cairns to recommend to council authorizing the purchase of T10 taser bundles from Axon Enterprises at a cost not to exceed \$31,837.60 as quoted with funds from the Police Outlay. Seconded by Walters. Motion carried 3-0.
5. **Consider Request to Authorize an Application for the US Bank NASPO Commercial Card Program:** City Administrator Ashley Oliphant explained this will replace the credit cards previously utilized through BMO Harris. She reported that a change earlier this year resulted in all of the city's credit card accounts mistakenly terminated by the company. The proposed cards through the US Bank NASPO Commercial Card Program would have no fees or interest charges. The program would also allow 45 days for payment. There are also rebates offered with this program that were not with the previous card program. Motion by Tepley to recommend to council to authorize the City Administrator to execute the application for the US Bank NASPO Commercial Card Program. Seconded by Walters. Motion carried 3-0.
6. **Consider Request to Authorize a Hotel Feasibility Study:** Oliphant noted that the city currently has three operating hotels and motels with the sale of the Center Lodge to be used for workforce housing. It's necessary to conduct a comprehensive hotel feasibility study to know if this type of development is to be pursued. The study will demonstrate whether the community has the capacity to support a hotel development and is generally required by franchises prior to serious engagement. Oliphant noted that it is not the city's intent to be a developer but, rather, to create the conditions conducive to development. A hotel feasibility study will assist the city in attracting potential investors and/or developers. Two proposals have been received for the purpose of conducting a hotel feasibility study. Oliphant recommended that ARPA funds be utilized for the project. Motion by Walters to recommend to council to authorize the City Administrator to contract with a vendor for the purpose of conducting a hotel feasibility study at a cost not to exceed \$14,000 utilizing ARPA funds. Seconded by Tepley. Motion carried 3-0.

SET NEXT MEETING DATE: September 5, 2023

ADJOURN: Motion by Cairns to adjourn. Seconded by Walters. Motion carried 3-0 at 6:31 PM.

Minutes respectfully submitted by Aaron Joyce, City Clerk/Treasurer.

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
09/05/2023				
09-05-23 FINANCE				
A T & T MOBILITY	07/27/2023	ACCT #287327444101-ECON D	10-56500-300 ECON DEV/TELE	83.85
AMAZON CAPITAL SERVI	08/07/2023	CITY ACCT #A2D4H70ZB1JL0D	10-52100-430 POLICE/PRIORIT	108.63
AUTO ZONE	08/28/2023	ACCT #000497434-POLICE DE	10-52100-425 POLICE/CAR OPE	11.99
BOARDMAN & CLARK LL	08/16/2023	INV #272035-WALMART OBJE	10-51760-570 LABOR REL/FEE	2,679.91
BOARDMAN & CLARK LL	08/24/2023	INV #265323-TAX ASSMT APPE	10-51760-570 LABOR REL/FEE	32.00
BOND TRUST SERVICES	08/14/2023	STATEMENT #82415-PANORA	10-58400-910 PANORAMA/P-20	50,000.00
BOND TRUST SERVICES	08/14/2023	STATEMENT #82415-PANORA	10-58400-920 PANORAMA/I-201	10,237.50
CAPITAL ONE	08/19/2023	ACCT #621034-PARK CONCES	10-55300-700 PARKS/CONCES	86.51
CARDIO PARTNERS INC	08/16/2023	CUST #C0914477-DEFIBRILLA	10-51850-430 BLDG-PROP/EQU	11,511.50
CARPENTER, LARA	08/31/2023	YOGA INSTRUCTOR FEE	10-46611-000 RECREATION FE	175.00
CITY UTILITIES	08/01/2023	UW BILL PAID TO CITY W/ACC	10-25000-000 DUE TO OTHER	698.05
CIVIC SYSTEMS, LLC	09/01/2023	SYMPOSIUM REGISTRATION-	10-51300-410 CLK TREAS/TRAI	235.00
CIVIC SYSTEMS, LLC	09/01/2023	SYMPOSIUM REGISTRATION-	10-51300-410 CLK TREAS/TRAI	235.00
CIVIC SYSTEMS, LLC	09/01/2023	SYMPOSIUM REGISTRATION-	10-51300-410 CLK TREAS/TRAI	235.00
CLYNE, MICHELLE	08/22/2023	ELECTRONIC SIGN REFUND-	10-46500-000 COMMUNITY CE	13.00
COMPUTER DOCTORS L	07/31/2023	INV #5664-CISCO SMARTNET	10-51400-580 DATA PROC/PRO	1,089.00
CRITICAL IMPACT GROU	08/31/2023	POLICE INV #2023-0831A	10-52100-410 POLICE/TRAININ	330.00
DELAGRAVE, MALLORY	08/09/2023	REC SUPPLY REIMB-M DELAG	10-55200-520 COMM CTR/SUP	127.37
GREATER RICHLAND AR	08/07/2023	PICNIC LICENSE OVERPYMT-	10-44100-000 LIQUOR LICENSE	10.00
HYNEK PRINTING	08/17/2023	INV #71871-LANDFILL RECEIP	10-54500-520 LANDFILL/SUPPL	1,002.00
HYNEK PRINTING	08/22/2023	INV #71926-POLICE PHONE C	10-52100-340 POLICE/OFFICE	93.99
HYNEK PRINTING	08/22/2023	INV #71927-POLICE WINDOW	10-52100-340 POLICE/OFFICE	153.44
JELINEK, GRETCHEN	08/30/2023	AUG ASSESSOR PYMT-G JELI	10-51600-560 ASSESSOR/CON	1,658.33
KOELSCH, BEN	08/31/2023	AUG CABLE SPONSORSHIP	10-55600-390 CABLE TV/MISC	1,933.75
LAMAR COMPANIES	08/07/2023	CUST #830158-RC DIGITAL CA	10-56100-390 COMM DEV/MISC	500.00
NATURE'S WAY PORTABL	08/31/2023	LANDFILL INV #54298	10-54500-560 LANDFILL/CONT	200.00
NOWARE, LLC	08/16/2023	INV #2995-POLICE OFFICE 365	10-52100-480 POLICE/MAINT A	105.49
NOWARE, LLC	08/16/2023	INV #2995-POLICE SECURITY	10-52100-430 POLICE/PRIORIT	195.00
PITNEY BOWES GLOBAL	08/30/2023	ACCT #0016680642-POSTAGE	10-51300-330 CLK TREAS/POST	192.30
POLICE DEPT PETTY CA	08/31/2023	REPLENISH POLICE PETTY C	10-52100-330 POLICE/POSTAG	16.26
POLICE DEPT PETTY CA	08/31/2023	REPLENISH POLICE PETTY C	10-52100-340 POLICE/OFFICE	26.40
PRATT FUNERAL & CRE	08/21/2023	SHELTER REFUND-PRATT FU	10-46635-000 PARK SHELTER R	65.00
RHYME BUSINESS PROD	08/04/2023	CITY COPIERS INV #34398053	10-51450-480 COPIER/MAINT A	397.33
RHYME BUSINESS PROD	08/16/2023	POLICE COPIER INV #3467998	10-52100-480 POLICE/MAINT A	228.51
RHYME BUSINESS PROD	07/11/2023	ACCT #PT6282-POLICE DEPT	10-52100-340 POLICE/OFFICE	173.87
RHYME BUSINESS PROD	07/13/2023	ACCT #PT6282-POLICE DEPT	10-52100-340 POLICE/OFFICE	7.82
RICHLAND COUNTY AMB	08/24/2023	SEP AMBULANCE PAYMENT	10-52600-560 AMBULANCE/CO	9,590.00
RICHLAND FIRE DISTRIC	08/16/2023	FIRE CALL-HILLSIDE DEPOT A	10-52300-905 FIRE DIST/CITY F	300.00
RICHLAND FIRE DISTRIC	08/17/2023	FIRE CALL-J SORDAHL CHEMI	10-52300-905 FIRE DIST/CITY F	800.00
RICHLAND FIRE DISTRIC	08/23/2023	FIRE CALL-AMERICAS SERVIC	10-52300-905 FIRE DIST/CITY F	608.00
RICHLAND FIRE DISTRIC	08/23/2023	FIRE CALL-JAX REVERSE HOL	10-52300-905 FIRE DIST/CITY F	300.00
RICHLAND FIRE DISTRIC	08/24/2023	FIRE CALL-HILLSIDE DEPOT A	10-52300-905 FIRE DIST/CITY F	300.00
RICHLAND HOSPITAL, IN	08/11/2023	JUL LAB SERVICES-POLICE D	10-52100-810 POLICE/ENFORC	80.00
RODRIGUEZ, JOEL M	08/14/2023	INTERPRETOR SERVICE-J RO	10-52100-810 POLICE/ENFORC	45.00
RODRIGUEZ, JOEL M	08/31/2023	INTERPRETOR SERVICE-J RO	10-52100-810 POLICE/ENFORC	25.00
RUNNING, INC	08/14/2023	INV #28287-JUL TAXI EXP	10-54800-950 TRANSIT/TAXI	20,828.35
RUNNING, INC	08/14/2023	INV #28287-JUL TAXI REV	10-54800-950 TRANSIT/TAXI	8,082.00

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
SIRCHIE ACQUISITION C	08/07/2023	ACCT #00-A53581-POLICE DE	10-52100-810 POLICE/ENFORC	63.00
TC AUTOWORKS LLC	07/28/2023	ACCT #01144-POLICE DEPT	10-52100-425 POLICE/CAR OPE	55.93
TC AUTOWORKS LLC	08/09/2023	ACCT #01144-POLICE DEPT	10-52100-425 POLICE/CAR OPE	56.93
TOWN & COUNTRY SANI	09/01/2023	ACCT #8735-GARBAGE	10-54600-560 GARBAGE/CONT	15,872.75
TOWN & COUNTRY SANI	09/01/2023	ACCT #8735-OPERATOR	10-54500-020 LANDFILL/TCS O	839.00
TOWN & COUNTRY SANI	09/01/2023	ACCT #8735-UW CAMPUS	10-54600-560 GARBAGE/CONT	332.00
TOWN & COUNTRY SANI	09/01/2023	ACCT #8783-RECYCLING	10-54700-560 RECYCLING/CON	6,904.50
TOWN & COUNTRY SANI	09/01/2023	ACCT #8784-LANDFILL	10-54500-660 LANDFILL/TRANS	4,477.56
U S CELLULAR	08/18/2023	ACCT #201978132-CELL/MIED	10-55200-300 COMM CTR/TELE	54.50
U S CELLULAR	08/18/2023	ACCT #201978132-CELL/MAYO	10-51200-300 MAYOR/TELEPH	38.99
U S CELLULAR	08/18/2023	ACCT #201978132-CELL/PARK	10-51850-300 BLDG-PROP/TEL	48.49
U S CELLULAR	08/18/2023	ACCT #201978132-CELL/STRE	10-54200-300 ROADWAYS/CEL	52.14
VERIZON WIRELESS	08/21/2023	ACCT #283186952-00001 RCP	10-52100-300 POLICE/TELEPH	771.39
VETESNIK POWER SPOR	03/21/2023	INV #623205-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	117.97
VIERBICHER ASSOCIATE	08/07/2023	INV #5-ZONING ORDINANCE U	10-61000-990 OUTLAY/PROJEC	3,773.50
VIERBICHER ASSOCIATE	08/07/2023	INV #6-ZONING ADMINISTRAT	10-52450-000 ZONING/REGULA	6,197.50
W CHRIS MCGOUGH, LL	09/01/2023	INV #1946-COUNCIL/GENL TA	10-51700-570 ATTORNEY/FEES	2,587.50
W CHRIS MCGOUGH, LL	09/01/2023	INV #1947-TRAFFIC COURT	10-51700-570 ATTORNEY/FEES	3,412.50
WALSH'S ACE HARDWAR	07/21/2023	ACCT #100597-POLICE DEPT	10-52100-390 POLICE/MISC EX	1.99
WEX BANK	07/31/2023	POLICE ACCT #0496-00-91680	10-52100-500 POLICE/GASOLIN	2,290.86
WEX BANK	08/31/2023	POLICE ACCT #0496-00-91680	10-52100-500 POLICE/GASOLIN	2,645.34
WI DEPT OF JUSTICE-CR	08/09/2023	ACCT #G2489-POLICE DEPT	10-52100-860 POLICE/ADMINIS	14.00
WI DEPT OF JUSTICE-CR	08/30/2023	ACCT #G2489-POLICE DEPT	10-52100-860 POLICE/ADMINIS	7.00
WI DEPT OF JUSTICE-CR	08/31/2023	ACCT #G2489-POLICE DEPT	10-52100-860 POLICE/ADMINIS	7.00
WI DEPT OF TRANS-FINA	07/03/2023	PROJ #39516400308 PRELIM D	10-61000-990 OUTLAY/PROJEC	5,111.05
WIL-KIL PEST CONTROL	08/14/2023	ACCT #131539-MUN BLDG	10-51800-560 MUN BLDG/CONT	63.30
WPPI ENERGY	09/01/2023	LED PROJ INV #INV19798	10-51850-470 BLDG-PROP/MAI	421.62
Total CITY GENERAL FUND:				165,861.46
Grand Totals:				165,861.46

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated:

Finance:

Filed in the office of the City Clerk/Treasurer

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
08/09/2023				
08-10-23 PW COMM				
AUTO VALUE PARTS STO	07/12/2023	ACCT #529000051-STREET DE	10-54100-520 GARAGE/SUPPLI	59.94
BADGER SCALE, INC	07/31/2023	STREET INV #F036211	10-54500-560 LANDFILL/CONT	579.10
BADGER WELDING SUPP	07/31/2023	ACCT #12213-STREET DEPT	10-54100-520 GARAGE/SUPPLI	38.75
BAILEY'S PAINT & DECO	07/31/2023	STREET INV #15384	10-54100-520 GARAGE/SUPPLI	25.00
BROOKS TRACTOR	07/31/2023	STREET ACCT #16712000	10-54200-440 ROADWAYS/EQUI	1,075.19
K & D TRUCK REPAIR SP	07/31/2023	ACCT CIT075-STREET DEPT	10-54200-420 ROADWAYS/TRU	6,576.15
M S A PROFESSIONAL S	08/07/2023	INV #17-7TH/8TH/CEDAR IMPR	10-61000-942 OUTLAY/ST PROJ	4,023.07
NAPA AUTO PARTS	07/21/2023	ACCT #1320-STREET DEPT	10-54200-420 ROADWAYS/TRU	69.76
NAPA AUTO PARTS	07/26/2023	ACCT #1320-STREET DEPT	10-54200-420 ROADWAYS/TRU	66.28
NATURE'S WAY PORTABL	07/31/2023	LANDFILL INV #54141	10-54500-560 LANDFILL/CONT	160.00
RICHLAND COUNTY HIG	07/25/2023	ACCT #38-STREET DEPT	10-54400-520 SNOW RMVL/SU	30,520.00
SCOTT CONSTRUCTION,	07/28/2023	ACCT #61585-STREET DEPAR	10-54200-520 ROADWAYS/SUP	919.60
TOWN & COUNTRY SANI	08/01/2023	ACCT #8735-GARBAGE	10-54600-560 GARBAGE/CONT	15,872.75
TOWN & COUNTRY SANI	08/01/2023	ACCT #8735-OPERATOR	10-54500-020 LANDFILL/TCS O	839.00
TOWN & COUNTRY SANI	08/01/2023	ACCT #8735-UW CAMPUS	10-54600-560 GARBAGE/CONT	332.00
TOWN & COUNTRY SANI	08/01/2023	ACCT #8783-RECYCLING	10-54700-560 RECYCLING/CON	7,007.10
TOWN & COUNTRY SANI	08/01/2023	ACCT #8784-LANDFILL	10-54500-660 LANDFILL/TRANS	2,982.65
WALSH'S ACE HARDWAR	07/07/2023	ACCT #100601-STREET DEPT	10-54200-520 ROADWAYS/SUP	3.34
WALSH'S ACE HARDWAR	07/25/2023	ACCT #100601-STREET DEPT	10-54200-520 ROADWAYS/SUP	15.97
WI DEPT OF TRANS-FINA	08/01/2023	PROJ #39516400308 PRELIM D	10-61000-990 OUTLAY/PROJEC	1,405.14
Total CITY GENERAL FUND:				72,570.79
08/10/2023				
08-10-23 PROPERTY				
ALL AMERICAN DO IT CE	07/11/2023	ACCT #13005-PARKS DEPT	10-55300-655 PARKS/SHELTER	180.64
ALL AMERICAN DO IT CE	07/11/2023	ACCT #13005-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	8.99
ALL AMERICAN DO IT CE	07/12/2023	ACCT #13005-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	11.99
ALL AMERICAN DO IT CE	07/20/2023	ACCT #13005-PARKS DEPT	10-55300-655 PARKS/SHELTER	73.55
ALL AMERICAN DO IT CE	07/25/2023	ACCT #13005-PARKS DEPT	10-55300-655 PARKS/SHELTER	65.46
ALL AMERICAN DO IT CE	07/26/2023	ACCT #13005-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	1.29
AUTO VALUE PARTS STO	07/07/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	19.98
AUTO VALUE PARTS STO	07/10/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	177.99
AUTO VALUE PARTS STO	07/19/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	125.98
AUTO VALUE PARTS STO	07/20/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	3.99
AUTO VALUE PARTS STO	07/25/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	64.99
AUTO VALUE PARTS STO	07/25/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	56.48
AUTO VALUE PARTS STO	07/28/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	282.48
AUTO VALUE PARTS STO	08/01/2023	ACCT #52900049-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	16.47
BAILEY'S PAINT & DECO	06/12/2023	PARKS INV #15167	10-51850-470 BLDG-PROP/MAI	117.86
CHET'S FEED SEED N SU	07/26/2023	PARKS DEPT 07262023	10-51850-470 BLDG-PROP/MAI	185.70
HOLIDAY WHOLESALE	07/11/2023	ACCT #702701-PARKS DEPT	10-51850-520 BLDG-PROP/SUP	388.52
HOLIDAY WHOLESALE	07/19/2023	ACCT #702701-PARKS DEPT	10-51850-520 BLDG-PROP/SUP	773.04
HOLIDAY WHOLESALE	07/26/2023	ACCT #702701-PARKS DEPT	10-51850-520 BLDG-PROP/SUP	1,465.59
HOLIDAY WHOLESALE	08/02/2023	ACCT #702701-PARKS DEPT	10-51850-520 BLDG-PROP/SUP	335.01
KLINGAMAN HEATING &	07/10/2023	A/C MAINT INV #2214	10-51850-670 BLDG-PROP/INS	1,500.00
KLINGAMAN HEATING &	08/02/2023	CITY HALL INV# 2257	10-51850-670 BLDG-PROP/INS	75.00

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
OSBORNE STUMP REMO	08/06/2023	INV #727-STUMP REMOVAL	10-56300-260 FORESTRY/STU	75.00
PREMIER CO-OP	07/31/2023	ACCT #4671525-FUEL FARM	10-51850-500 BLDG-PROP/GAS	1,630.51
REYZEK PLUMBING LLC	07/28/2023	INV# 1077-POLICE DEPT	10-51850-470 BLDG-PROP/MAI	101.20
SIMPSON'S TRACTOR, IN	07/27/2023	PARK INV #CT225411	10-51850-440 BLDG-PROP/EQU	25.50
SIMPSON'S TRACTOR, IN	08/04/2023	PARK INV #CT225581	10-51850-440 BLDG-PROP/EQU	288.75
THE HOMESTEADER'S S	07/14/2023	ACCT #123174-PARKS/GROUN	10-51850-440 BLDG-PROP/EQU	204.06
WALSH'S ACE HARDWAR	07/10/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	78.51
WALSH'S ACE HARDWAR	07/10/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	20.62
WALSH'S ACE HARDWAR	07/11/2023	ACCT #100567-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	4.76
WALSH'S ACE HARDWAR	07/12/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	23.63
WALSH'S ACE HARDWAR	07/12/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	16.67
WALSH'S ACE HARDWAR	07/12/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	44.29
WALSH'S ACE HARDWAR	07/12/2023	ACCT #100567-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	9.72
WALSH'S ACE HARDWAR	07/12/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	3.89
WALSH'S ACE HARDWAR	07/17/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	6.80
WALSH'S ACE HARDWAR	07/18/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	10.80
WALSH'S ACE HARDWAR	07/18/2023	ACCT #100567-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	39.98
WALSH'S ACE HARDWAR	07/19/2023	ACCT #100567-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	24.02
WALSH'S ACE HARDWAR	07/20/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	28.10
WALSH'S ACE HARDWAR	07/24/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	32.53
WALSH'S ACE HARDWAR	07/24/2023	ACCT #100567-PARKS DEPT	10-51850-700 BLDG-PROP/CON	39.98
WALSH'S ACE HARDWAR	07/24/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	10.84
WALSH'S ACE HARDWAR	07/25/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	3.98
WALSH'S ACE HARDWAR	07/25/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	28.06
WALSH'S ACE HARDWAR	07/26/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	258.49
WALSH'S ACE HARDWAR	07/26/2023	ACCT #100567-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	7.34
WALSH'S ACE HARDWAR	07/27/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	12.85
WALSH'S ACE HARDWAR	07/31/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	114.78
WALSH'S ACE HARDWAR	07/31/2023	ACCT #100567-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	40.70
WALSH'S ACE HARDWAR	08/02/2023	ACCT #100567-PARKS DEPT	10-51850-520 BLDG-PROP/SUP	24.77
WALSH'S ACE HARDWAR	08/03/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	14.99
Total CITY GENERAL FUND:				9,116.00

08/14/2023**08-14-23 PARK BD**

AMAZON CAPITAL SERVI	07/15/2023	CITY ACCT #A2D4H70ZB1JL0D	10-55410-620 AQUA CTR/CHEM	19.99
AMAZON CAPITAL SERVI	07/15/2023	CITY ACCT #A2D4H70ZB1JL0D	10-61000-963 OUTLAY/AQUATI	106.93
AMAZON CAPITAL SERVI	07/15/2023	CITY ACCT #A2D4H70ZB1JL0D	10-55250-390 SENR CTR/MISC	8.22
AMAZON CAPITAL SERVI	07/16/2023	CITY ACCT #A2D4H70ZB1JL0D	10-61000-963 OUTLAY/AQUATI	250.97
AMAZON CAPITAL SERVI	07/21/2023	CITY ACCT #A2D4H70ZB1JL0D	10-61000-963 OUTLAY/AQUATI	42.97
AMAZON CAPITAL SERVI	07/22/2023	CITY ACCT #A2D4H70ZB1JL0D	10-61000-963 OUTLAY/AQUATI	132.57
AMAZON CAPITAL SERVI	08/03/2023	CITY ACCT #A2D4H70ZB1JL0D	10-55200-520 COMM CTR/SUP	141.71
AMAZON CAPITAL SERVI	08/03/2023	CITY ACCT #A2D4H70ZB1JL0D	10-61000-963 OUTLAY/AQUATI	9.39
AMAZON CAPITAL SERVI	08/10/2023	CITY ACCT #A2D4H70ZB1JL0D	10-55200-520 COMM CTR/SUP	55.14
AMAZON CAPITAL SERVI	07/11/2023	CITY ACCT #A2D4H70ZB1JL0D	10-61000-963 OUTLAY/AQUATI	88.03
AMERICAN LIFEGUARD	06/03/2023	ACCT #66752-AQUATIC CENT	10-55410-520 AQUA CTR/SUPP	90.81
BADGER SWIMPOOLS, I	08/01/2023	ACCT #770-AQUATIC CENTER	10-55410-470 AQUA CTR/MAINT	2,905.41
CAPITAL ONE	07/19/2023	ACCT #621034-PARKS & REC	10-55200-640 COMM CTR/REC	245.10
CAPITAL ONE	07/19/2023	ACCT #621034-PARKS & REC	10-55200-640 COMM CTR/REC	10.98
CAPITAL ONE	07/19/2023	ACCT #621034-PARKS & REC	10-55200-640 COMM CTR/REC	33.79
CAPITAL ONE	07/20/2023	ACCT #621034-PARKS & REC	10-55200-640 COMM CTR/REC	98.43
CAPITAL ONE	07/21/2023	ACCT #621034-PARKS & REC	10-61000-963 OUTLAY/AQUATI	63.88

Vendor Name	Invoice Date	Description	GL Account and Title		Net Invoice Amount
CAPITAL ONE	07/26/2023	ACCT #621034-PARKS & REC	10-55200-640	COMM CTR/REC	191.96
CAPITAL ONE	07/28/2023	ACCT #621034-PARKS & REC	10-55200-640	COMM CTR/REC	102.58
CAPITAL ONE	07/31/2023	ACCT #621034-PARKS & REC	10-55200-640	COMM CTR/REC	38.52
CAPITAL ONE	07/31/2023	ACCT #621034-PARKS & REC	10-55200-520	COMM CTR/SUP	26.99
CAPITAL ONE	08/01/2023	ACCT #621034-PARKS & REC	10-55200-640	COMM CTR/REC	3.98
CAPITAL ONE	08/10/2023	ACCT #621034-PARKS & REC	10-55250-520	SENR CTR/SUPP	85.05
CAPITAL ONE	08/08/2023	ACCT #621034-PARKS & REC	10-55200-520	COMM CTR/SUP	19.63
CULLIGAN WATER COND	07/31/2023	AUG A/C WATER SOFTENER	10-55410-320	AQUA CTR/UTILIT	102.72
HOLIDAY WHOLESALE	07/11/2023	ACCT #701409-AQUATIC CENT	10-55410-700	AQUA CTR/CONC	1,738.60
HOLIDAY WHOLESALE	07/19/2023	ACCT #701409-AQUATIC CENT	10-55410-700	AQUA CTR/CONC	1,451.83
HOLIDAY WHOLESALE	07/26/2023	ACCT #701409-AQUATIC CENT	10-55410-700	AQUA CTR/CONC	1,271.65
HOLIDAY WHOLESALE	08/02/2023	ACCT #701409-AQUATIC CENT	10-55410-700	AQUA CTR/CONC	258.95
HOLIDAY WHOLESALE	08/08/2023	ACCT #701409-AQUATIC CENT	10-55410-700	AQUA CTR/CONC	296.20
HOLIDAY WHOLESALE	08/10/2023	ACCT #701409-AQUATIC CENT	10-55410-700	AQUA CTR/CONC	17.95-
MIDWEST POOL SUPPLY	07/13/2023	ACCT #RIC010-AQUATIC CENT	10-55410-620	AQUA CTR/CHEM	2,912.78
PEPSI-COLA OF LACROS	07/13/2023	ACCT #13746-AQUATIC CENT	10-55410-700	AQUA CTR/CONC	447.30
PEPSI-COLA OF LACROS	07/27/2023	ACCT #13746-AQUATIC CENT	10-55410-700	AQUA CTR/CONC	279.00
RHYME BUSINESS PROD	07/26/2023	COMM CTR COPIER INV #3453	10-55200-480	COMM CTR/MAIN	212.03
SHOPPING NEWS, INC	07/25/2023	ACCT #22251-RECEIPT BOOK	10-55200-520	COMM CTR/SUP	417.64
WALSH'S ACE HARDWAR	07/11/2023	ACCT #100567-REC DEPT	10-55410-470	AQUA CTR/MAINT	25.45
Total CITY GENERAL FUND:					13,971.21

08/15/2023**08-2023 CITY MANUALS**

AMERICAN FAMILY LIFE	07/26/2023	JUL AFLAC W/H-JUL PREMIUM	10-22240-000	EMPLOYEE SHA	543.39
AMERICAN FAMILY LIFE	07/26/2023	JUL PREMIUM VARIANCE	10-52100-100	POLICE/BENEFIT	.03-
NUSSE, JOE	08/03/2023	CAFETERIA PLAN PYMT-J NU	10-22320-000	PYRL DED-125 PL	600.00
PEPICH, DAN	08/17/2023	CAFETERIA PLAN PYMT-D PE	10-22320-000	PYRL DED-125 PL	600.00
SECURIAN FINANCIAL G	08/04/2023	ADDL SEP LIFE INSURANCE	10-22230-000	EMPLOYEE SHA	397.15
SECURIAN FINANCIAL G	08/04/2023	SEP SP/DEP LIFE INSURANCE	10-22230-000	EMPLOYEE SHA	28.80
SECURIAN FINANCIAL G	08/04/2023	SEP LIFE INS-POLICE	10-52100-100	POLICE/BENEFIT	127.55
SECURIAN FINANCIAL G	08/04/2023	SEP LIFE INS-PKG ENF	10-52150-100	PKG ENF/BENEFI	22.34
SECURIAN FINANCIAL G	08/04/2023	SEP LIFE INS-STREETS	10-54200-100	ROADWAYS/BEN	17.47
SECURIAN FINANCIAL G	08/04/2023	SEP LIFE INS-PARKS	10-55300-100	PARKS/BENEFITS	74.74
SECURIAN FINANCIAL G	08/04/2023	SEP LIFE INS-COMM CTR	10-55200-100	COMM CTR/BEN	13.25
SECURIAN FINANCIAL G	08/04/2023	SEP LIFE INS-CITY ADMIN	10-51250-100	ADMIN/BENEFITS	6.22
SECURIAN FINANCIAL G	08/04/2023	SEP LIFE INS-C/T OFFICE	10-51300-100	CLK TREAS/BEN	44.61
SECURIAN FINANCIAL G	08/04/2023	SEP LIFE INS-TOURISM	10-51825-100	RR DEPOT/BENE	23.40
SECURIAN FINANCIAL G	08/04/2023	SEP LIFE INS-LIBRARY	10-51900-180	PERSONNEL/EM	47.74
SECURIAN FINANCIAL G	08/04/2023	SEP LIFE INS-UTILITIES	10-51900-180	PERSONNEL/EM	664.30
WI DEPT OF REVENUE-A	07/31/2023	JUL FUEL TAX ACCT #530-0000	10-54900-505	AIRPORT/AVIATI	27.24

Total CITY GENERAL FUND:

3,238.17

08/21/2023**08-2023 ADDL BILLS**

AIRNAV.COM	08/14/2023	INV #2024829-AIRPORT LISTIN	10-54900-390	AIRPORT/MISC E	30.00
ALLIANT ENERGY/WPL	08/01/2023	ACCT #8290837462-TERMINAL	10-54900-321	AIRPORT/TERMI	128.53
ALLIANT ENERGY/WPL	08/10/2023	ACCT #1036510000-HANGAR	10-54900-322	AIRPORT/HANGA	29.05
ALLIANT ENERGY/WPL	08/10/2023	ACCT #2013900000-RUNWAY	10-54900-320	AIRPORT/RUNWA	129.74
ALLIANT ENERGY/WPL	08/11/2023	ACCT #1601850000-HWY80 SH	10-55300-655	PARKS/SHELTER	18.63
ALLIANT ENERGY/WPL	08/16/2023	ACCT #5572730000-HWY14 W	10-54230-320	SIGNS/UTILITIES	14.21

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CITY TREASURER-PETT	08/21/2023	REPLENISH PETTY CASH	10-51300-390 CLK TREAS/MISC	46.99
CITY UTILITIES-BILLS	08/04/2023	EL/WA/SE-PARK SHELTERS	10-55300-320 PARKS/UTILITIES	546.70
CITY UTILITIES-BILLS	08/04/2023	EL/WA/SE-MUN BLDG	10-51800-320 MUN BLDG/UTILI	1,112.68
CITY UTILITIES-BILLS	08/04/2023	EL BILL-MUN BLDG EV STATIO	10-51800-320 MUN BLDG/UTILI	30.03
CITY UTILITIES-BILLS	08/04/2023	EL BILL-AUDITORIUM EV STAT	10-51850-320 BLDG-PROP/UTIL	26.28
CITY UTILITIES-BILLS	08/04/2023	EL/WA/SE-RR DEPOT	10-51825-320 RR DEPOT/UTILI	153.03
CITY UTILITIES-BILLS	08/04/2023	EL/WA/SE-COMM CENTER	10-55200-320 COMM CTR/UTILI	1,394.79
CITY UTILITIES-BILLS	08/04/2023	EL/WA/SE-PARK SHOP	10-51850-320 BLDG-PROP/UTIL	165.46
CITY UTILITIES-BILLS	08/04/2023	EL/WA/SE-CEMETERY	10-51850-325 BLDG-PROP/CEM	177.25
CITY UTILITIES-BILLS	08/04/2023	EL/WA/SE-AQUATIC CENTER	10-55410-320 AQUA CTR/UTILIT	7,697.31
CITY UTILITIES-BILLS	08/04/2023	EL/WA/SE-PARKS/GROUNDS	10-55300-320 PARKS/UTILITIES	1,197.35
CITY UTILITIES-BILLS	08/04/2023	EL/WA/SE-STREET SHOP	10-54100-320 GARAGE/UTILITI	361.99
CITY UTILITIES-BILLS	08/04/2023	EL BILL-LANDFILL	10-54500-320 LANDFILL/UTILITI	83.87
CITY UTILITIES-BILLS	08/04/2023	EL BILLS-FLOODWARNING	10-56200-320 FLOODPLN/UTILI	73.75
CITY UTILITIES-BILLS	08/04/2023	EL BILLS-STREET LIGHTS	10-54230-930 SIGNS/STREET LI	7,180.34
FRONTIER	08/01/2023	ACCT #26200109181030985-R	10-52100-300 POLICE/TELEPH	10.70
FRONTIER	08/08/2023	ACCT #60864784960208235-LA	10-54500-300 LANDFILL/TELEP	87.25
FRONTIER	08/09/2023	ACCT #60838309690209235-TE	10-54900-300 AIRPORT/TELEP	95.41
FRONTIER	08/09/2023	ACCT #60838309690209235-AI	10-54900-300 AIRPORT/TELEP	95.41
GENUINE TELECOM	08/20/2023	ACCT #641500-POLICE DEPT	10-52100-300 POLICE/TELEPH	149.02
GENUINE TELECOM	08/20/2023	ACCT #20300-CLERK/TREAS	10-51300-300 CLK TREAS/TELE	92.90
GENUINE TELECOM	08/20/2023	ACCT #20300-BLDG INSP	10-52400-300 BLDG SFTY/TELE	36.88
GENUINE TELECOM	08/20/2023	ACCT #20300-MAYOR	10-51200-300 MAYOR/TELEPH	35.38
GENUINE TELECOM	08/20/2023	ACCT #20300-ASSESSOR	10-51600-300 ASSESSOR/TELE	35.38
GENUINE TELECOM	08/20/2023	ACCT #20300-RR DEPOT	10-51825-300 RR DEPOT/PHON	35.38
GENUINE TELECOM	08/20/2023	ACCT #20300-CITY DSL	10-51400-590 DATA PROC/DSL	125.00
GENUINE TELECOM	08/20/2023	ACCT #20300-POLICE DSL	10-52100-590 POLICE/INTERNE	88.00
GENUINE TELECOM	08/20/2023	ACCT #641600-STREET SHOP	10-54100-300 GARAGE/TELEPH	36.13
GENUINE TELECOM	08/20/2023	ACCT #73700-PARK SHOP	10-51850-300 BLDG-PROP/TEL	45.63
GENUINE TELECOM	08/20/2023	ACCT #73700-AQUATIC CENT	10-55410-300 AQUA CTR/TELE	41.88
GENUINE TELECOM	08/20/2023	ACCT #73700-COMM CENTER	10-55200-300 COMM CTR/TELE	182.26
GENUINE TELECOM	08/20/2023	ACCT #73700-CC ALARM	10-55200-565 COMM CTR/FIRE	36.88
JONES, BILLY	08/02/2023	REIMB GO DADDY RENEWAL-	10-52100-480 POLICE/MAINT A	1,258.32
JONES, BILLY	08/10/2023	REIMB HOTEL EXP-B JONES	10-52100-410 POLICE/TRAININ	327.00
NATURE'S WAY PORTABL	07/31/2023	INV #54008-PARK PORTABLES	10-55300-655 PARKS/SHELTER	1,410.00
PREMIER CO-OP	07/31/2023	ACCT #4671541-STREET DEPT	10-54200-500 ROADWAYS/GAS	1,380.64
RICHLAND ELECTRIC CO	08/02/2023	ACCT #667401-FLOODWARNI	10-56200-320 FLOODPLN/UTILI	47.09
RICHLAND OBSERVER	07/31/2023	ACCT #2065-CITY PUBLICATIO	10-51300-380 CLK TREAS/PUBL	19.25
WE ENERGIES	08/08/2023	ACCT #070047605100006-MUN	10-51800-310 MUN BLDG/HEAT	11.90
WE ENERGIES	08/08/2023	ACCT #070047605100001-RR D	10-51825-310 RR DEPOT/HEAT	10.56
WE ENERGIES	08/08/2023	ACCT #070047605100005-COM	10-55200-310 COMM CTR/HEAT	41.36
WE ENERGIES	08/08/2023	ACCT #071031598000001-PAR	10-51850-310 BLDG-PROP/HEA	10.56
WE ENERGIES	08/08/2023	ACCT #070014806400001-CEM	10-51850-315 BLDG-PROP/CEM	10.56
WE ENERGIES	08/08/2023	ACCT #070852515300001-MEY	10-55300-655 PARKS/SHELTER	10.56
WE ENERGIES	08/08/2023	ACCT #070047605100002-A/C	10-55410-310 AQUA CTR/HEAT	999.90
WE ENERGIES	08/08/2023	ACCT #070047605100003-A/C	10-55410-310 AQUA CTR/HEAT	80.14
WE ENERGIES	08/08/2023	ACCT #070894498700001-STR	10-54100-310 GARAGE/HEAT	61.80
WIL-KIL PEST CONTROL	08/07/2023	ACCT #133002-LANDFILL	10-54500-560 LANDFILL/CONT	63.30
WIL-KIL PEST CONTROL	08/07/2023	ACCT #210363-COMM CENTE	10-55200-560 COMM CTR/CON	76.55
WIL-KIL PEST CONTROL	08/07/2023	ACCT #131539-MEYER BLDG	10-55300-655 PARKS/SHELTER	63.30
Total CITY GENERAL FUND:				27,710.26

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
08/22/2023				
08-21-23 LIBRARY BD				
BAKER & TAYLOR	07/12/2023	ACCT #L5408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	204.20
BAKER & TAYLOR	07/13/2023	ACCT #L5408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	515.14
BAKER & TAYLOR	07/24/2023	ACCT #L5408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	348.87
BAKER & TAYLOR	07/25/2023	ACCT #L5408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	349.85
CENTER POINT LARGE P	07/29/2023	LIBRARY INV #2029081	20-55100-720 LIBRARY/BOOKS	22.17
CENTER POINT LARGE P	08/03/2023	LIBRARY INV #2033337	20-55100-720 LIBRARY/BOOKS	167.19
CITY UTILITIES-BILLS	08/04/2023	EL/WA/SE-LIBRARY	20-55100-320 LIBRARY/UTILITI	1,489.01
DEMCO	08/04/2023	ACCT #811547889-LIBRARY	20-55100-520 LIBRARY/PROCE	351.34
EPITAH NEWS	07/19/2023	LIBRARY SUBSCRIPTION BILL	20-55100-360 LIBRARY/PERIOD	45.00
FRONTIER	08/01/2023	ACCT #60864764440101655-LI	20-55100-300 LIBRARY/PHONE/	296.67
MIDWEST TAPE	07/03/2023	ACCT #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	328.62
MIDWEST TAPE	07/10/2023	ACCT #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	233.50
MIDWEST TAPE	07/14/2023	ACCT #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	434.58
MIDWEST TAPE	07/21/2023	ACCT #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	219.41
MIDWEST TAPE	07/31/2023	ACCT #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	22.49
RHYME BUSINESS PROD	08/10/2023	LIB COPIER INV #34646573	20-55100-340 LIBRARY/OFFICE	141.52
VISA	07/31/2023	LIBRARY ACCT ENDING #6931	20-55100-720 LIBRARY/BOOKS	277.63
VISA	07/31/2023	LIBRARY ACCT ENDING #6931	20-55100-530 LIBRARY/JANITO	83.16
VISA	07/31/2023	LIBRARY ACCT ENDING #6931	20-55100-740 LIBRARY/CHILDR	50.00
VISA	07/31/2023	LIBRARY ACCT ENDING #6931	20-55100-745 LIBRARY/ADULT	62.51
WE ENERGIES	08/08/2023	ACCT #071370497000001-LIBR	20-55100-310 LIBRARY/HEAT	413.00
WISCONSIN STATE JOUR	07/04/2023	LIBRARY ACCT #190-00125590	20-55100-360 LIBRARY/PERIOD	773.00
Total LIBRARY FUND:				6,828.86
Grand Totals:				133,435.29

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Finance: _____

Filed in the office of the City Clerk/Treasurer

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

RC Aquatic Center Revenue & Expense Report

2020

	<u>Budget</u>	<u>Actual</u>
Revenue	\$80,000.00	\$31,315.46
Expenses	\$132,850.00	\$94,934.71
Donations	\$150,750.00	\$201,610.00

2021

	<u>Budget</u>	<u>Actual</u>
Revenue	\$50,000.00	\$72,063.85
Expenses	\$150,500.00	\$152,756.83
Donations	\$151,250.00	\$88,500.00

2022

	<u>Budget</u>	<u>Actual</u>
Revenue	\$50,000.00	\$71,488.75
Expenses	\$229,015.00	\$177,521.76
Donations	\$204,000.00	\$75,000.00

2023 YTD as of 8/31/23

	<u>Budget</u>	<u>Actual</u>
Revenue	\$68,000.00	\$103,415.00
Expenses	\$194,500.00	\$173,876.70
Donations	\$99,750.00	\$66,250.00

City of Richland Center

Aging Report - by Name

Page: 1

Report date: 8/31/2023

Aug 29, 2023 08:03AM

Report Criteria:

Aging by Date

Aged using Payment Date

Customer Number	Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
7003	BABINO, COURTNEY	485.00	-	-	-	-	-	485.00	-
7019	BRIGGS, MATTHEW	600.00	-	600.00	-	-	-	-	-
4100	BUENA VISTA FLYING CLUB-AV FUEL	409.95	-	409.95	-	-	-	-	-
7023	BURKE, DEBORAH	600.00	-	600.00	-	-	-	-	-
7010	CALEY, CASEY	1,625.00	-	-	-	-	-	1,625.00	-
5500	CLARY, TROY	11,785.00	-	-	-	-	-	11,785.00	-
7020	COLEMAN, DAVID	600.00	-	600.00	-	-	-	-	-
5800	CORNERSTONE ENTERPRISES	25.00	-	-	-	25.00	-	-	-
7013	CUPP, MARK	2,449.00	-	2,449.00	-	-	-	-	-
7017	DWYER, RONALD	616.00	-	616.00	-	-	-	-	-
5002	EDGEWATER MOBILE HOME PARK	339.94	-	238.56	-	48.00	53.38	-	-
4202	EDWARDS, JASON	229.40	-	-	-	229.40	-	-	-
4203	EDWARDS, JENNY	129.60	-	-	-	129.60	-	-	-
7024	HARRIS, CALEB	600.00	-	600.00	-	-	-	-	-
7009	HILLSIDE DEPOT LLC	6,300.00	-	5,400.00	-	-	-	900.00	-
7022	HOFFMASTER, DAVID	800.00	-	800.00	-	-	-	-	-
5501	JOHNSON, CHAD	14,597.00	-	-	-	14,597.00	-	-	-
4002	KAUFMAN, MICHAEL	150.00	-	150.00	-	-	-	-	-
7015	MARTY KRAMER GROUP LLC	608.00	-	608.00	-	-	-	-	-
7002	MENGEL, JACOB	248.00	-	-	-	-	-	248.00	-
7012	NIMOCKS, RAVYN	600.00	-	-	-	-	-	600.00	-
7025	OUR HOUSE	300.00	-	300.00	-	-	-	-	-
5600	PANORAMA ESTATES	22,618.75	-	-	-	22,618.75	-	-	-
7018	PEPE, JOANN	600.00	-	600.00	-	-	-	-	-
4001	PERKINS, BRIAN	300.00	-	300.00	-	-	-	-	-
7026	RICHLAND COUNTY HHS	1,350.00	-	1,350.00	-	-	-	-	-
7014	ROWIN, EDWARD A	600.00	-	600.00	-	-	-	-	-
7016	SCHWEITZER, JIMMEY	600.00	-	600.00	-	-	-	-	-
4005	SHERWOOD, ALAN	125.00	-	125.00	-	-	-	-	-
4209	SLAYBACK, ERIC	120.00	-	-	-	120.00	-	-	-
3500	SW WI TECHNICAL COLLEGE	56.25	-	-	-	-	-	56.25	-
5100	UW PLATTEVILLE-RICHLAND	664.00	-	664.00	-	-	-	-	-
7011	VONBEHREN, CODY	608.00	-	-	-	-	-	608.00	-
6016	WALMART	11.85	-	-	-	-	-	11.85	-
7007	WALMART	800.00	-	-	-	-	-	800.00	-
7000	WELLS, JOE	30.00	-	-	-	-	-	30.00	-
7021	WEMMER, DAWN	600.00	-	600.00	-	-	-	-	-
4003	WERTZ, TRAVIS	575.00	-	250.00	-	-	325.00	-	-
Grand Totals:		73,482.04	-	18,210.51	-	37,767.75	378.38	17,125.40	-

2022 DELINQUENT PP TAX AS OF 08/01/2023

Item 4.

NAME	Tax Amt (Principal only)	Date Paid
American Bottling Company	79.99	
Anderson Realty, LLC	88.64	
Center Massage	8.87	
Cinco de Mayo	245.23	
Coin Appliances, LLC	14.70	
Dadoun Law LLC	35.45	
Driftless Diesel & Auto	17.73	
DS Services of America	67.42	
Frame Corner & Gallery	5.12	
Fun In The Sun Tanning	177.27	
Gap Fit N Fun	265.91	
Hendricks, NCMT Massage Therapy	4.63	
Hunting Shack, The	20.68	
Iverson Designs	32.50	
K & K Furniture	41.37	
Kelly's Coffee House	44.32	
Kosan	10.66	
Little Corner, The	29.55	
Northern Leasing Systems	15.65	
Novares US Engine Components	2,248.49	
Oasis	221.59	
Pitney Bowes, Inc	11.46	
RC Tacos & Gorditas	65.00	
Red Dragon Martial Arts	5.91	
Rock Star Nails	20.68	
Studio Graphics	44.32	
BALANCE	3,823.14	

2010-2021 DELINQUENT PP TAX LIST (Principal only)

Item 4.

Currently active business (pursue via SDC collection):

2011 Anderson Realty LLC	77.40
2012 Anderson Realty LLC	82.07
2013 Anderson Realty LLC	46.38
2014 Anderson Realty LLC	55.72
2015 Anderson Realty LLC	60.01
2016 Anderson Realty LLC	55.27
2017 Anderson Realty LLC	70.49
2018 Anderson Realty LLC	76.91
2019 Anderson Realty LLC	76.36
2020 Anderson Realty, LLC	77.97
2021 Anderson Realty, LLC	89.85
2017 Dairy Queen	2,137.89
2018 Dairy Queen	2,066.81
TOTAL (Principal only)	\$ 4,973.13

Out of business-has current address (city attorney will pursue):

2016 Cinco de Mayo	188.83
2017 Cinco de Mayo	211.43
2018 Cinco de Mayo	201.88
2019 Cinco de Mayo	201.99
2020 Cinco de Mayo	210.51
2021 Cinco de Mayo	237.63
2016 Community Home Medical	48.36
2017 Community Home Medical	61.08
2018 Community Home Medical	28.85
2017 Gordy's Richland Center Foods	39,284.96
TOTAL (Principal only)	\$ 40,675.52

Other 2020 - 2021 Delinquencies:

2020 Computer & Recycling Store	5.20
2020 Hicks Woodworking	18.19
2020 Iverson Designs	33.79
2020 Northern Leasing Systems, Inc	21.29
2020 Pinnacle Propane Express, LLC	13.85
2021 Center Massage	11.59
2021 DS Services of America	82.97
2021 Frame Corner & Gallery	5.37
2021 Fun In The Sun Tanning	185.47
2021 Iverson Designs	34.78
2021 K & K Furniture	43.47
2021 Lady Fit	72.45
2021 Northern Leasing Systems	19.11
2021 Oasis	211.54
2021 Pinnacle Propane Express	12.72
2021 Pitney Bowes, Inc	13.74
2021 Pitney Bowes, Inc	9.70
2021 Red Dragon Martial Arts	6.76
2021 Rock Star Nails	17.39
2021 Smucker Foodservice, Inc	113.52
2021 Studio Graphics	40.57
2021 The Hunting Shack	17.39
2021 Wertz Floor & Home LLC	202.85
TOTAL (Principal only)	1,193.71

Out of business-no mailing or forwarding address:

2010 A Taste of Italian	206.56
2010 Center Optical	13.68
2010 Gables Restaurant	82.64
2010 Kontry Kloset	4.35
2010 Movie Gallery US, LLC	1,086.87
2010 Young At Heart	6.51
2011 Accents	187.39
2011 Gables Restaurant	70.27
2011 Kontry Kloset	8.15
2011 Willow Valley Photography	6.11
2011 Young At Heart	5.09
2012 Accents	219.25
2012 Gables Restaurant	112.56
2012 Willow Valley Photography	23.44
2013 Accents	203.19
2013 Gables Restaurant	103.80
2013 Pampered Pleasures	59.62
2013 Wedig Enterprises LLC	437.27
2014 Accents	198.67
2014 Coops Heating & Cooling	98.49
2014 Gables Restaurant	116.30
2014 O'Finley's Pub & Grill	593.57
2014 Pampered Pleasures	62.99
2014 Serna Brothers Restaurant	152.63
2014 Skulley's Pickings	12.11
2014 Wedig Enterprises LLC	140.52
2015 Advanced Auto Care Center	518.08
2015 Back Door Grill & Center Gallery	129.59
2015 Coops Heating & Cooling	98.41
2015 Mississippi Valley Transport, LLC	27.31
2015 Northstar Telecom, Inc	110.39
2015 Studio Art Supply	6.29
2015 Wedig Enterprises LLC	204.00
2016 Coops Heating & Cooling	87.52
2016 Mississippi Valley Transport	23.86
2016 Pampered Pleasures	39.16
2016 Pine River Market & Café	138.16
2016 Studio Art Supply	5.76
2016 Wedig Enterprises LLC	402.98
2017 Hometown Mattress RC	46.99
2017 Nail Salon	82.22
TOTAL (Principal only)	\$ 6,132.75

Currently active business (pursue via SDC collection) \$ 4,973.13

Out of business-has current address (city attorney will pursue) \$ 40,675.52

*Out of business-no mailing/forwarding address (write-off) \$ 6,132.75

Other 2020 - 2021 Delinquencies \$ 1,193.71

TOTAL \$ 52,975.11

(*Per the mayor on 12/01/2019 these will be written off)

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Item 5.

Agenda Item: Hwy 14 - Transportation Planning Services – Consultant Selection

Meeting Date: Tuesday, 9/5/2023

Requested by:

Jasen Glasbrenner – Economic Development Director

Background:

As new development continues to occur along the HWY 14 corridor to include the construction of a new hospital, it is critical for the City to recognize the need to proactively plan and address the deficits of the most heavily trafficked area in Richland Center.

To best evaluate current and future needs, it is necessary to conduct a traffic study on HWY 14 between Bohman Drive and HWY 58. A traffic study will gather data on current traffic patterns, assess current access points along HWY 14, build a traffic model considering potential or likely future land uses, and provide conceptual recommendations for the improvement of Hwy 14.

Four firms were asked to submit a proposal for a traffic study. Of the four firms, two declined to participate and two provided proposals.

- MSA: submitted proposal with adjusted cost of \$30,300
- KL Engineering: submitted proposal with a cost of \$26,600
- Strand: Declined
- Traffic Analysis & Design, Inc (TADI): Declined

Staff Recommendation:

After phone interviews and proposal reviews, the staff recommendation is to select MSA as the consultant for the outlined Transportation Planning Services. A copy of the proposal is included in the attachments.

Financial Impact:

Projected Final Cost = \$30,300

Funding Source

Business RLF

Balance as of 7/31/2023: \$577,189.06

Requested Action:

Motion to authorize contracting with MSA for Transportation Planning Services for Highway 14 between Bohman Dr. and Hwy 58 North at a cost not to exceed \$31,000.

September 1, 2023

Jasen Glasbrenner, Director
Richland Center Economic Development
450 S. Main Street
Richland Center, WI 53581

Re: Proposal for Transportation Planning Services
Southeast USH 14 Corridor
City of Richland Center, WI

Dear Jasen:

This letter is a follow up to our 8/28/23 meeting discussion regarding the subject proposal. We have reviewed our personnel allocated for the study and have determined that through staff adjustments and a streamlined approach to meetings we are able to reduce our costs while providing the same quality of service and deliverables presented in the original proposal.

Additionally, we affirm that the Level 1 services as presented on pages 11 and 12 of the proposal will include a review and recommendation for future access connection(s) to USH 14 between Jelland Road and STH 58.

We are pleased to offer our services for the transportation planning study at an adjusted cost of \$30,300.

We are excited to provide continued service to the City of Richland Center and invite you to contact me at azimmer@msa-ps.com or (608) 355-8968 if you have any questions or require additional information.

Sincerely,
MSA Professional Services, Inc.



Andrew Zimmer, P.E.
Senior Team Leader

1230 South Boulevard
Baraboo, WI 53913

P (608) 356-2771
TF (800) 362-4505
F (608) 356-2770

www.msa-ps.com

cc: Brian Huibregtse, PE, MSA Team Leader - Mobility
Eric Frailing, PE, PTOE, MSA Project Manager

PROPOSAL TO PROVIDE

Transportation Planning Services



Prepared for:
Richland Center, WI
August 23, 2023





August 23, 2023

Jasen Glasbrenner, Director
Richland Center Economic Development
450 South Main Street
Richland Center, WI 53581

Re: Proposal to Provide Transportation Planning Services | Southeast USH 14 Corridor

Dear Jasen:

The City of Richland Center, City Utilities and MSA have enjoyed a long-standing relationship dating back to 1982. Over the years, the City has completed many important infrastructure projects such as the USH 14/Orange Street Bypass, North Industrial Park, Sextonville Road, Seminary and East Court Street Stormwater Improvements, Foundry Drive Extension, Southeast Reservoir and numerous local street improvements. MSA's philosophy is grounded in developing and maintaining long-term relationships through full-service delivery of planning, funding, survey, environmental and engineering support. Over the duration of our relationship, we've worked together to secure more than \$8 million in grant funding for various projects throughout the community.

With the announcement of Richland Hospital's plan to construct a new facility on the southeast side of the City adjacent to USH 14, the City understands the growth opportunities and traffic challenges associated with the new hospital. The facility will likely spur the additional growth and development the City has been anticipating for several decades. The accelerated construction plan for the hospital facilities underscores the importance of the timeline for study of the USH 14 corridor.

As the City works to select a partner for the USH 14 Transportation Planning Study, we understand you desire a service provider with an established relationship with an understanding of the City's infrastructure, growth potential and needs. You also want a firm with a solid project approach while honoring the time constraints and financial position of the City. Given the expertise and reputation of MSA's mobility team and over three decades of institutional knowledge of the City, we believe MSA is the best choice for this foundational study.

MSA is prepared for and excited by the opportunity to continue serving the City of Richland Center as your partner through this study which will establish the vision for managing traffic as anticipated growth, development and re-development occurs along the USH 14 corridor from Peebles Drive to STH 58.

As you review the proposal, please feel free to contact Andy at (608) 355-8968 or azimmer@msa-ps.com or Eric at (608) 242-7779 or efrailing@msa-ps.com.

Sincerely,
MSA Professional Services, Inc.

Andy Zimmer, PE
Client Liaison | Public Works Team Leader

Eric Frailing, PE, PTOE
Project Manager



MSA PROFESSIONAL SERVICES, INC.

1702 Pankratz Street, Madison, WI 53704

Contact: Eric Frailing, PE, PTOE
Phone: (608) 242-7779
Email: efrailing@msa-ps.com
Website: www.msa-ps.com



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FIRM PROFILE

MSA Professional Services, Inc. (MSA) specializes in the sustainable development of communities. We achieve this by building honest, open relationships that go beyond the project to become a trusted source of expertise and support for immediate challenges and long-term goals. Big or small, we do whatever it takes to meet each need, working to make communities stronger in the process. **It's more than a project. It's a commitment.**

MSA's roots reach back to 1919. Our firm consists of 400+ engineers, architects, planners, landscape architects, funding experts, surveyors, GIS experts and environmental scientists. MSA excels at helping clients identify grant and funding sources and then delivering high-quality, cost-effective solutions.

WE'RE PROUD TO BE 100%
EMPLOYEE-OWNED

400+
TEAM MEMBERS

17
OFFICE LOCATIONS




ENABLING PEOPLE TO **POSITIVELY IMPACT**
THE LIVES OF OTHERS SINCE 1919

33

INDUSTRY
AWARDS
EARNED SINCE
2017



\$625+ MILLION
GRANTS & LOW-INTEREST LOANS
We've helped our clients
secure to help offset the cost
of infrastructure projects


CLIENT EXPERIENCE

As part of our ongoing quality assurance program, we periodically request feedback from clients and project stakeholders to create better project outcomes for you.

These easy-to-complete surveys offer you the opportunity to comment on several areas of our performance throughout the duration of your project, which in turn helps us adapt our processes to your unique needs. Your feedback is specific to your project, and is returned directly to the people working with you. We pledge to respond to any issues you identify as the project proceeds.

To the right, you'll find the percentage of clients who say MSA met or exceeded their expectations based on the following categories.

98%
ACCURACY



96%
HELPLEFULNESS



98%
RESPONSIVENESS



98
SCHEDULE



99%
QUALITY



97%
SCOPE & FEES



OUR TRANSPORTATION PLANNING TEAM

MSA has been providing transportation and traffic engineering and planning expertise to communities and state agencies for more than 60 years. Our staff of experts has grown to include more than 60 professionals across the Midwest. We have developed an internal Community of Practice (CoP) where our transportation and traffic staff meet and share project experiences, industry research, and develop technology to continuously improve our craft. CoPs allow us to stay on the cutting edge for our clients and provide a wide range of options and solutions to solve their related challenges. We look forward to continue to build our relationship with the City of Richland Center and share our knowledge and experience with you.

Keep your community moving safely and efficiently.

We understand that the big picture matters just as much as what the data is telling us. Our team considers environmental impacts, physical constraints, and other unique factors to ensure feasible and cost-effective designs. We apply innovative design practices to multimodal improvements and amenities and look for ways to integrate smart technology with existing infrastructure. And, MSA can take your community into the virtual world to help sway even your toughest critics, providing visual proof to help showcase the need and desired outcome of a project to obtain full support. Our team of specialists has the experience, perspective and techniques to solve today's traffic challenges—and help you plan for the future.



Data Collection

A critical first step to any project is quality data collection. Without reliable data, the effects and success of any project

will be uncertain. Utilizing drones and advanced video-processing methods, we've become a trusted leader in data collection, as proven by our continuous selection for data collection master contracts with state DOTs since 2014. Whether a project calls for speed data, turning movement, average daily traffic (ADT) counts, or origin/destination data, we provide essential traffic data in a highly accurate and cost-effective way.



Traffic Planning

Our team has completed dozens of corridor plans and TIAs throughout the country. We recognize the changes that come

with both specific site development and long range land use plans. We know the importance of assessing both existing and projected conditions, and making recommendations for improvements to keep things running smoothly. If a community is experiencing growth, we are also fully qualified to review their TIAs to ensure accurate analysis has been completed by the developer and that the community is being properly compensated for the impending impacts.



Traffic Analysis

MSA has analyzed hundreds of stop-controlled, signalized, roundabout and innovative intersections in a variety of stages: conceptual, traffic impact analysis, reconstruction and retiming. We also offer expertise in specialized vehicle accommodations, which takes the extra dimension and experience to ensure all vehicle types are handled safely. We take care of the documentation, analysis and agency coordination. Ultimately, the data can be translated into a wide range of visual models and quality design to suit any budget.

TRAFFIC | CORRIDOR STUDY PROJECT EXPERIENCE

MSA has a long history of working with communities on traffic/corridor study projects. Below is a listing of some of those projects.

PROJECT	LOCATION
Atwood Avenue Typical Section Study and Design	Madison, WI
Knowles Avenue Corridor Study	New Richmond, WI
Peach Avenue Corridor Study	Marshfield, WI
Elm Lawn Elementary School Safety and Traffic Study	Middleton, WI
Downtown Neenah Corridor Study	Neenah, WI
Rib Mountain Drive and Lilac Ave Corridor Study	Rib Mountain, WI
Reiner Road and O'Keeffe Avenue Safety and Traffic Study	Sun Prairie, WI
Downtown Alternative Traffic and Safety Study	Wisconsin Dells, WI
Verona Downtown Transportation and Corridor Study	Verona, WI
WIS 32 Corridor Study, WisDOT NE Region	De Pere, WI
USH 12 Corridor Study, WisDOT SW Region	Middleton, WI
WIS 27 Corridor Study, WisDOT SW Region	Sparta, WI
USH 12 Corridor Study, WisDOT SW Region	Dane County, WI
CTH C Corridor Study, Sun Prairie and Dane County	Sun Prairie, WI
West Ridgeway Avenue Corridor Traffic Study	Waterloo, IA
University Avenue Corridor Traffic Study	Windsor, IA

ORGANIZATIONAL CHART

Our team is staffed to handle the needs of your projects. We are a group of experienced transportation engineers and planners backed by more than 400 other technical specialists who are accustomed to working together on similar projects. Our familiarity with each other will enable us to meet your workload and timeline requirements. **We have chosen a team that reflects the needs for this project, including familiarity with similar-sized projects, and the expertise to explore all viable alternatives.**





Eric Frailing, PE, PTOE
PROJECT MANAGER

Eric will serve as project manager for this project. He is a skilled traffic engineer with more than 16 years of experience in transportation planning and corridor studies. Eric is an expert in conventional and roundabout intersection design, traffic signal design, intersection control evaluations, safety and operational analysis, microsimulation modeling and project visualization. He is also MSA's expert in roadway sign and pavement marking design in both rural and urban environments. Eric has been involved in the design and microsimulation modeling of corridors throughout the Midwest.

Education

B.S. Civil Engineering, University of Wisconsin-Madison

Registration | Certification

Professional Engineer, WI, MN, IL
Professional Traffic Operations Engineer
WisDOT Qualified Roundabout Designer 1
WisDOT Certified TIA Preparer

Selected Project Experience

- Neenah Downtown Safety and Operations Study, Neenah, WI
- East Memorial Drive Corridor Study, Janesville, WI
- Cedar Falls Road Traffic Study, Menomonie, WI
- Downtown Broadway Corridor Pedestrian Modeling, Wisconsin Dells, WI
- On-Call Traffic Engineering, Sun Prairie, WI
- Riverview Expressway Retiming & On-Call Traffic Services, Wisconsin Rapids, WI



Andy Zimmer, PE
CLIENT LIAISON

Andy is a Team Leader and Project Manager who specializes in providing municipal engineering services. He has 30 years of civil/ municipal construction engineering and project management experience, and has worked in numerous south and central Wisconsin communities since 1990. Andy's background includes 22 years of design and construction services for municipal streets, sewer and water main extensions and rehabilitation, water reservoirs and wells, and stormwater systems. These projects include planning, estimating, coordination with funding programs, and fulfilling requirements of state and local governmental review agencies. His background also includes more than seven years of transportation and municipal construction estimating, contracting and project management. Andy has served his local community as an elected official on his local Town Board for more than 10 years.

Education

B.S. Civil Engineering, University of Wisconsin-Platteville

Registration

Professional Engineer, WI

Selected Project Experience

- Allison Park Water Main Pipe Bursting and Directional Drilling, Richland Center, WI
- Sewer Collection System Rehabilitation and Siphon Replacement, Kendall, WI
- Sextonville Road Reconstruction, Richland Center, WI



Steve Tremlett, AICP, CNU-A
URBAN PLANNER

With more than 15 years of consulting experience, Steve has taken on primary roles in community planning and design projects, commercial/residential development concept plans, bike/pedestrian plans, and the development of comprehensive plans and design standards. His architectural and planning background includes emphases in site planning, urban redevelopment, zoning administration and urban design using a variety of applications, including AutoCAD, Photoshop, InDesign, Illustrator, GIS, SketchUp, Lumion and Microsoft Office applications.

Education

M.S., Architecture & Urban Planning
University of Wisconsin-Milwaukee
B.S., Architecture University of Wisconsin-Milwaukee

Certification

American Institute of Certified Planners (AICP)
Congress of New Urbanism - Accredited

Selected Project Experience

- Downtown Vision and Strategic Plan, La Crescent, MN
- Bluffland Trails Plan, La Crescent, MN
- Downtown Transportation and Corridor Study, Verona, WI
- North Main St. Corridor Plan, Fond du Lac, WI
- Arsenal Gateway Revitalization Plan, Rock Island, IL
- Anton Drive Redevelopment Plan, Fitchburg, WI
- Downtown Plan, Barron, WI
- Highway 82 Corridor Plan, Mauston, WI



Brian Huibregtse, PE, PTOE

SENIOR TRANSPORTATION ENGINEER QA/QC

Brian's expertise includes project management and design engineering for transportation and traffic projects. Project experience includes urban design, corridor studies, traffic signal design, intersection control evaluations, and public involvement. His corridor study experience has included downtown studies, residential and commercial areas for municipalities and state DOTs. Brian has analyzed hundreds of intersections and designed more than 50 new traffic signals across the Midwest that feature the latest in design and technology.

Education

B.S. Civil Engineering, University of Wisconsin-Madison

Registration

Professional Engineer, WI, MN
Professional Traffic Operations Engineer
WisDOT Qualified Roundabout Designer 1
WisDOT Certified TIA Preparer

Selected Project Experience

- West Ridgeway Corridor Study, Waterloo, IA
- Knowles Avenue Corridor Study, New Richmond, WI
- WIS 32 Corridor Study, De Pere, WI
- Downtown Study, Wisconsin Dells, WI
- Downtown Study, Neenah, WI
- W. Milwaukee St., River St. to Center Ave., Janesville, WI
- W. Milwaukee St. Bridge, Janesville, WI
- Riverview Expressway Traffic Study, Wisconsin Rapids, WI
- WIS 76 Intersection Control Survey, Winnebago County, WI



Anne Holzem, PE, PTOE

SENIOR TRAFFIC ENGINEER

Anne has more than 15 years of traffic and transportation engineering experience. Throughout her career, she has worked for both public and private entities on both design and traffic related projects. Her experience ranges from traffic and safety analysis to transportation research to roadway design. Anne's primary focus on the project will be to assist with traffic operations and concept design out on the corridor.

Education

M.S., Civil Engineering
North Carolina University

B.S., Civil Engineering
University of Wisconsin - Platteville

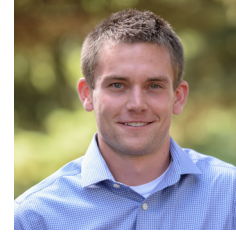
Registration

Professional Engineer, WI, MN
Professional Traffic Operations Engineer

Selected Project Experience

- BTO Convenience Store Trip Generation Study, Madison WI
- CTH V & CTH DL Speed and Safety Study, Sauk County WI
- Crash Safety Study, Rice Lake, WI*
- CTH F Reconstruction from CTH O to 352nd Avenue, Kenosha County, WI*

**Denotes experience prior to MSA.*



Chad Wagner, PE, sUAS

DESIGN ENGINEER DATA COLLECTION

Chad is experienced in several areas of traffic engineering studies and designs including traffic impact analyses for a variety of developments, corridor studies, traffic signal layouts, intersection operational analysis, intersection safety analysis, sight distance evaluations and school site evaluations. He is also experienced in rural and urban design and intersection geometric layouts. Past projects involvement has also included agency coordination, encroachment identification with field documentation, sign inventory, speed studies, and intersection control evaluations. In addition, Chad has also led numerous traffic data collection project efforts for MSA.

Education

B.S., Civil Engineering
University of Wisconsin - Madison

Registration | Certifications

Professional Engineer, WI
sUAS - Small Unmanned Aircraft System

Additional Project Experience

- Downtown Traffic Study, Neenah, WI
- Riverview Expressway Traffic Study, Wisconsin Rapids, WI
- Sauk Street Corridor Study Lodi, WI
- US 51 & Cottage Grove Road Signal Upgrade (2 signals), Madison, WI
- CTH N & School Road Signal Design, Cottage Grove, WI
- O'Keeffe Avenue & Reiner Road Signal Design, Sun Prairie, WI

**Denotes experience prior to MSA.*

KNOWLES AVENUE CORRIDOR STUDY

NEW RICHMOND, WI

MSA was selected by the City of New Richmond to complete a corridor study of Knowles Avenue in their commercial corridor and downtown district. The corridor is a connecting highway on WIS 65—approximately 2.4 miles between the North Shore Drive and Richmond Way intersection. The City has been experiencing changes in the traffic volumes and behavior due to redevelopment and community growth, as well as the recently opened STH 64 bypass and new St. Croix River crossing. MSA completed traffic counts at nine key study intersections to review existing vehicle, pedestrian, and bicycle volumes and current travel behaviors. With the collected volume data, the corridor study analyzed the existing conditions and identified opportunities to improve traffic flow, enhance multi-modal facilities, manage safety and access, and maintain parking. An access consolidation assessment was completed to reduce conflicts on the corridor.

Consideration for future development was taken into account and both the corridor itself and specific intersections were reviewed for future capacity needs. Ultimately, a total of two alternatives were determined as part of the study that met the operational and safety needs of the corridor. Alternatives included a four-lane to three-lane conversion, on-street bike lanes, signal timing enhancements, traffic calming measures, enhanced pedestrian crossings, and roundabout-controlled intersections. Concept exhibits, a report, and an opinion of probable cost were prepared documenting the different alternatives and typical sections. Using the New Richmond 2018 Bicycle and Pedestrian Master Plan and the St. Croix County Trail Plan, additional recommendations for future trail connectivity were provided for the City's consideration. Three specific locations of concern and correct unique lane configurations.

REFERENCE INFORMATION

Noah Wiedenfeld, City Administrator
City of New Richmond
156 East First Street | New Richmond, WI 54017
(715) 243-0422 | nwiedenfeld@newrichmondwi.gov



Existing Knowles Avenue Corridor (Downtown)



Knowles Avenue & 1st Street (Unique Intersection)

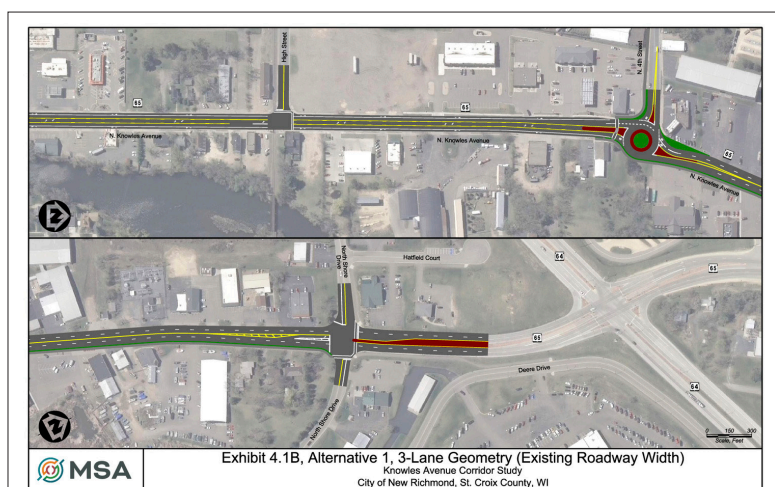


Exhibit 4.1B, Alternative 1, 3-Lane Geometry (Existing Roadway Width)
Knowles Avenue Corridor Study
City of New Richmond, St. Croix County, WI

Knowles Avenue Alternative Exhibit

WEST RIDGEWAY AVENUE CORRIDOR STUDY

WATERLOO, IA

The City hired MSA to conduct a corridor study of West Ridgeway Avenue between US 63/Sergeant Road and Kimball Avenue. The following objectives were completed for the study.

- Collected pedestrian and turning movement counts, along with Average Daily Traffic data, at primary intersections throughout corridor.
- Evaluated traffic operations and capacity under existing and forecasted future conditions for both the existing four-lane section and a potential conversion to three lanes.
- Provided recommendation of improvements that address intersection operations and public perception surrounding safety and access.
- Provided alternatives for improved connectivity, comfort, and safety for pedestrians and bikers.
- Assessed access locations and crash history that resulted in recommendations to improve safety for the different modes of traffic on the corridor.

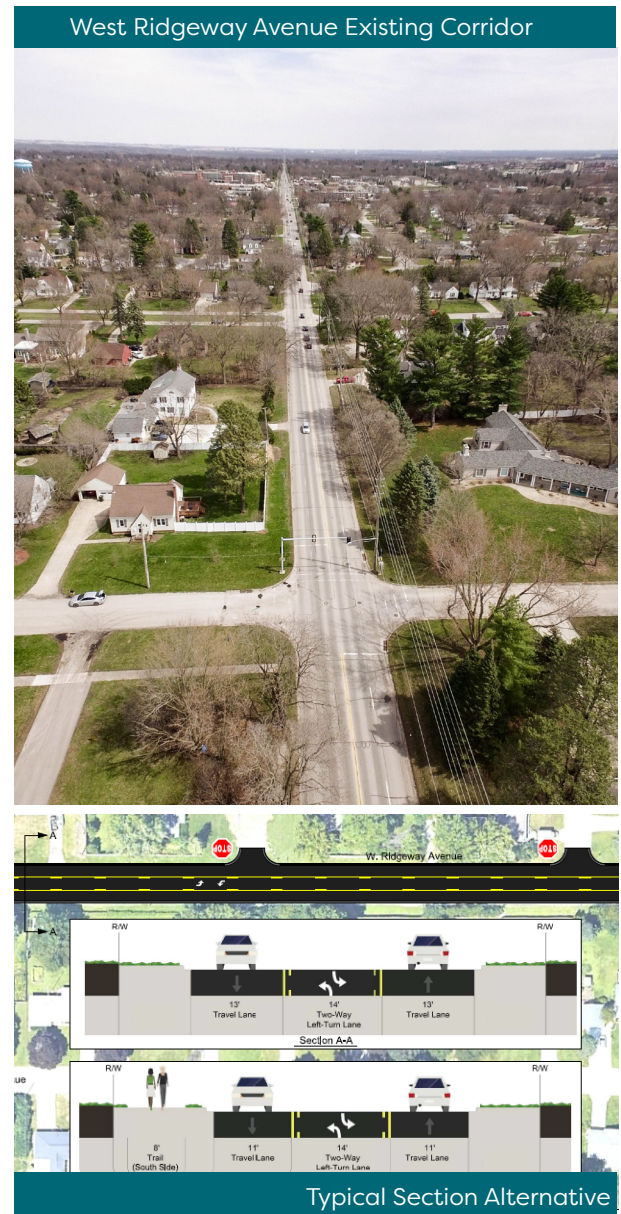
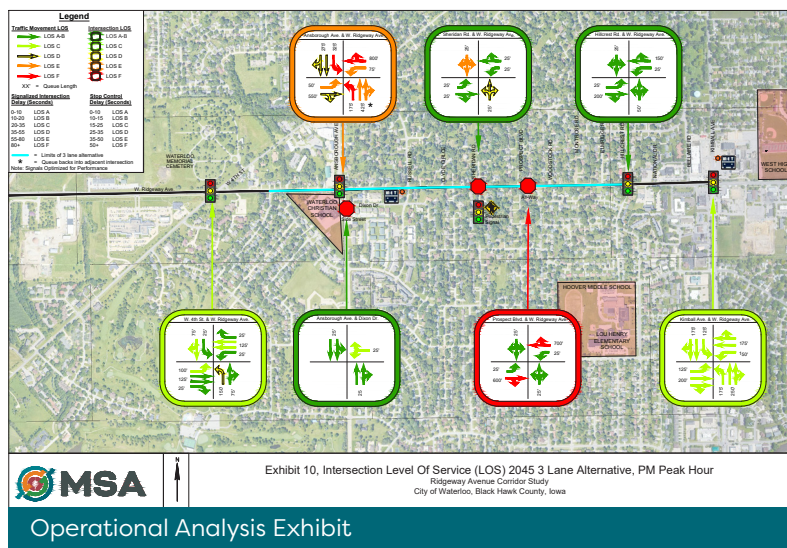
Other parts of the corridor study have enabled the City to be proactive with storm sewer, utilities, right-of-way needs, and economic development issues.

Also included was engagement with the public to discuss corridor alternatives and allow local residents an opportunity to provide feedback. During that process, priorities such as walk-ability and sidewalk connections were identified and included in the final report that was presented and later approved by the City Council.

The corridor study provided the City the opportunity to apply for additional TSIP funds through Iowa DOT to assist in the cost to convert the existing four lanes into the recommended a three-lane section.

REFERENCE INFORMATION

Mohammad Elahi, City Traffic Engineer
City of Waterloo
715 Mulberry Street | Waterloo, IA 50703
(319) 291-4440 | mohammad.elahi@waterloo-ia.org



WIS 19 CORRIDOR STUDY

DANE COUNTY, WI

MSA was part of a project team selected to address the rapidly changing WIS 19 corridor across northern Dane County. Significant development pressure along the corridor and growing traffic needs in the Madison area have created a need to preserve the corridor for mobility to the degree possible. Additionally, geometric and operational improvements may be necessary to enhance the safety of the corridor. MSA completed traffic data collection at 36 intersections utilizing six (6) different Miovision Cameras. MSA completed the counts within a short three-week period due to upcoming construction along the corridor and pending summer break for adjacent school districts. MSA was also responsible for processing and summarizing an additional nine intersections that were provided by others. MSA analyzed existing and future traffic conditions along the corridor. Encroachment information and structure and drainage data was also collected using GIS equipment. The final plan included recommendations for improving safety and operations along the corridor, cost estimates for improvements, and a prioritized schedule for budgeting future needs on WIS 19.

Reference Information: Brandon Lamers, WisDOT Project Manager, (608) 246-3852, Brandon.Lamers@dot.wi.gov

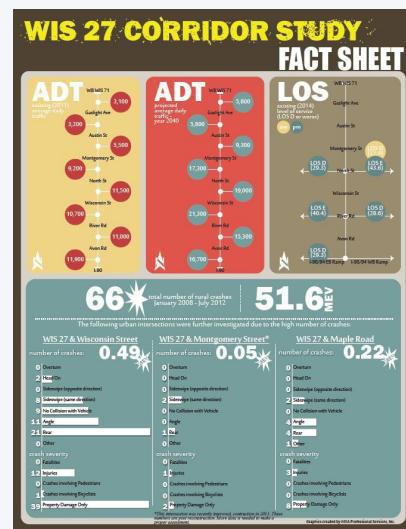
WIS 27 CORRIDOR STUDY

SPARTA, WI

MSA assisted the Wisconsin Department of Transportation's La Crosse office with a corridor preservation study of WIS 27 from Interstate 90 north to WIS 71 West. The corridor runs the entire length of the City of Sparta, before travelling through the Towns of Sparta and Little Falls. The study included traffic data collection, GIS mapping of access locations, and desktop and windshield scans of environmental conditions including HazMat sites, Archaeological and Historical properties, Section 4(f) and 6(f) properties, wetland, and other environmental concerns. The study also included a safety assessment, which included crash history reports and analysis, operational analysis, access management recommendations, and an engineering review of the existing geometries along the corridor, including the need for horizontal or vertical alignment improvements and consideration of passing lanes. The project included coordination with the local officials as well as public involvement and coordination. The final report includes recommendations and strategies for improving safety and mobility along the corridor, cost estimates for improvements, and timing and phasing of the improvements.

Reference Information:

Paul Valenti, WisDOT Project Manager, (608) 785-9053, paul.valenti@dot.wi.gov



WIS 32 CORRIDOR STUDY

DE PERE, WI

MSA was selected by the WisDOT and the City of De Pere to complete a corridor study of WIS 32 in downtown West De Pere. The study includes data collection to review traffic volumes and forecast travel patterns for different roadway configurations along the corridor. The current one-way pair configuration of WIS 32 on Main Avenue and Reid Street is being reviewed to improve operations and to handle the anticipated increases in traffic. Additionally, a review of the existing typical section was completed to determine the appropriate cross section through a section of roadway that includes a railroad overpass structure. Widening of the existing cross section will require a review of the railroad structure length and different structure alternatives. An ICE report was prepared for the Main Avenue and Eighth Street intersection including investigating a roundabout and revised traffic signal alternative. MSA coordinated with the Northeast region, City of De Pere, St. Norbert College, a stakeholder group, and local businesses in analyzing the alternatives. Exhibits and reports will be prepared documenting the different alternatives and cross sections considered. An environmental report will be prepared including the different alternatives and an analysis of the impacts. Preliminary design was completed to establish impacts of the design alternatives for the environmental report.

Reference Information: Bryan Lipke, WisDOT Project Manager, (920) 492-5703, Bryan.Lipke@dot.wi.gov

DOWNTOWN MOBILITY AND DEVELOPMENT PLAN

VERONA, WI

The City of Verona has undergone major changes in the past 20 years. USH 18/151, which used to run through the heart of Verona, now bypasses the City to the south. Meanwhile, the relocation of a major regional employer, Epic Systems, to the city has caused an explosion in the population. From 1990 to 2010, the City doubled in size from 5,000 to 10,000 residents. The population boom has brought a corresponding traffic boom. The primary intersection in Verona, Business 18/151 (Verona Avenue) and CTH M (Main Street), routinely fails during rush hour. The City sought an engineering firm to redesign the Business 18/151 and CTH M intersection, as well as several other intersections in the downtown.

At the same time that Verona looks at redesigning key intersections in the downtown, the City would also like to explore economic development options. Many of the commercial buildings in downtown Verona are highway-oriented, dating back to when USH 18/151 ran through town. In addition to traffic engineering, the City would like to redevelop the downtown business district to more closely match the current market demands. This includes creating a master plan, identifying parcels for redevelopment (including real estate acquisition estimates), creating a parking plan and designing streetscape improvements.

With a project that is equal parts traffic engineering and urban planning, MSA was in the unique position of being able to provide nearly all of the requested services in-house. Since completing the planning process, the City has moved forward with streetscaping on Main Street and has built a public parking lot that helps to support existing businesses and improves the marketability for the proposed higher-density mixed-use developments suggested in the plan.

REFERENCE INFORMATION

Adam Sayre, Director of Planning and Development
City of Verona
111 Lincoln Street | Verona, WI 53593
(608) 848-9941 | adam.sayre@ci.verona.wi.us



Verona Avenue Reconstruction Vision



Main Street Reconstruction Vision

WILSON DRIVE CONCEPT PLANNING

SHOREWOOD, WI

Wilson Drive is a minor arterial on the west side of Shorewood, running between Capitol Drive to the Village limits. In October 2016, MSA was commissioned to work with the Wilson Drive Steering Committee (WDSC) to explore four pre-determined road width scenarios to assist the WDSC in making a recommendation to Village Board. MSA attended and facilitated discussions at two WDSC meetings using Sketchup 3D models to illustrate potential outcomes for all four scenarios. From feedback provided by the WDSC, MSA prepared an advisory plan documenting the process and listing the potential strengths and weaknesses of each road design, including bike and pedestrian safety, aesthetics, construction cost, maintenance and potential funding opportunities. The outcome of this plan helped the WDSC narrow the road design scenarios to two options so engineering and design services underway to complete road reconstruction could commence.

REFERENCE INFORMATION

Bart Griepentrog, AICP, Planning Director
Village of Shorewood
3930 N. Murray Avenue | Shorewood, WI 53211
(414) 847-2647 | | bgriepentrog@villageofshorewood.org



PROJECT UNDERSTANDING

MSA feels it is important to develop specific project approaches for every project due to their uniqueness. Corridor studies like this one require experience in a number of engineering disciplines. Disciplines such as urban planning, traffic analysis, and safety assessments are fields where MSA's experience shines through. We will utilize our past experience with these types of projects to successfully complete the project on time, on budget and in conformance with the City's expectations. The City's desire to plan for the future, in conjunction with the proposed new hospital and expanded housing and commercial development on the eastern end of US 14, require careful consideration in order to help shape a safe and efficient transportation infrastructure that adapts as development changes. MSA also realizes that the City has a targeted timeline in order to meet the needs of projects along the corridor that are already under planning and design. Therefore, MSA plans to apply the greatest focus on the areas of the corridor most impacted by development and infrastructure work that is in progress.

While the RFP does not expect much involvement with the Wisconsin Department of Transportation (WisDOT) since the portion of US 14 under consideration is part of WisDOT's Connecting Highway System, MSA understands that coordination with WisDOT is necessary in order to ensure no time is wasted on making plans that WisDOT will not deem acceptable. MSA has a long and successful history of project coordination with staff from the WisDOT Southwest Region, both from a traffic engineering and planning standpoint, all the way through design and construction. MSA's strong working relationships with WisDOT key stakeholders will improve efficiencies when discussing the level involvement for operational, safety, and land development needs. MSA staff have worked with these stakeholders on many occasions for traffic impact analysis (TIA) and safety improvement projects.



PROJECT APPROACH

In reviewing the RFP, identified objectives/needs, meeting with City staff, and making visits to the site, the MSA team has identified the following unique approach to addressing them as the project moves forward:

STAGED METHOD

Discussions with City indicated the strongest future development focus is in a few specific areas along the US 14:

- Near Peebles Drive, near the old industrial park
- Starlight Drive and the Richland Square retail development
- County O to Jelland Drive, the site of the proposed hospital and potential residential future development

The last 10 years of finalized WisDOT crash data will be requested for the entire corridor study limits. This data will be utilized to establish "hot spots" to help guide and focus on the areas that may need the most attention, helping prioritize improvements from cost and speed of implementation perspectives.

Based on discussions with City staff, not all areas of the US 14 corridor necessarily need the same level of review and analysis. MSA proposes triaging the corridor, tailoring analysis efforts to areas of the corridor based on the perceived level of importance. Importance is based on geographical constraints and known development timelines. We have broken the targeted areas of the corridor into the following levels of analysis:

Level 1

MSA plans to focus the most in-depth portion of the analysis on the eastern end, which is home to the future hospital and most significant redevelopment, with the shortest development timeline. In conjunction with the ongoing hospital TIA, MSA plans to analyze current and projected intersection operations at the US 14 intersections with Jelland Drive, Pleasant Valley Drive, and County O. If available, MSA would reuse trip generation assumptions being utilized as part of the hospital TIA. If that data is not available, MSA would generate similar trip generation based on proposed development size and industry standard trip forecasting methods. Analysis will focus on the amount of delay and vehicle queuing based on the results of industry-standard methods. Combined with projected traffic growth from known and projected development, MSA plans to determine what system improvements may be necessary to accommodate the planned growth within 20 years. MSA will review historical traffic data and consult with WisDOT staff for appropriate background growth rates for the corridor. MSA will also utilize the City's latest comprehensive plan to incorporate additional traffic that would be created by other future development. The City has expressed concern with turning movements at existing access points along the US 14

corridor. As part of the operational analysis, MSA will review the potential of implementing frontage or backage roads between County O and Jelland Drive. If any alternatives are feasible, MSA will discuss access alternatives for the City to use in review and coordination with the hospital site development. Any frontage or backage road exhibits will be conceptual level only. Formal design of a frontage or backage road would require operational analysis to be completed to determine lane assignments and sizes at intersections and is not included as part of this scope.

Level 2

This level of the study will focus on the Richland Square property as the City noted that there has been varying levels of interest expressed for redevelopment around the property. Since redevelopment plans are not as firm in this location, MSA proposes to complete a higher-level analysis of US 14 corridor adjacent to this property. Topography, recreational trail, and water resources limit the amount of infrastructure options that are reasonable in this area. The study would focus on existing safety issues, residual capacity of the existing intersection, and provide feedback as part of the final report for improvements access management and multimodal accommodations. The intent is for the information to help frame a future TIA to be completed once redevelopment plans are established. This will help keep long-term costs down, by providing a framework for future focus, as well as prevent rework, as infrastructure improvement needs can vary significantly depending on the type of land uses and redevelopment that is proposed.

Level 3

The area surrounding Peebles Drive and Foundry Drive is the most constrained portion of the study corridor, between limits imposed by topography and existing development. This portion of the study would focus on potential safety and multimodal improvements, given the proximity to the Pine River Trail. The study would look for ways to improve connectivity, while seeking to improve user safety, both from a trail user perspective and vehicular traffic.

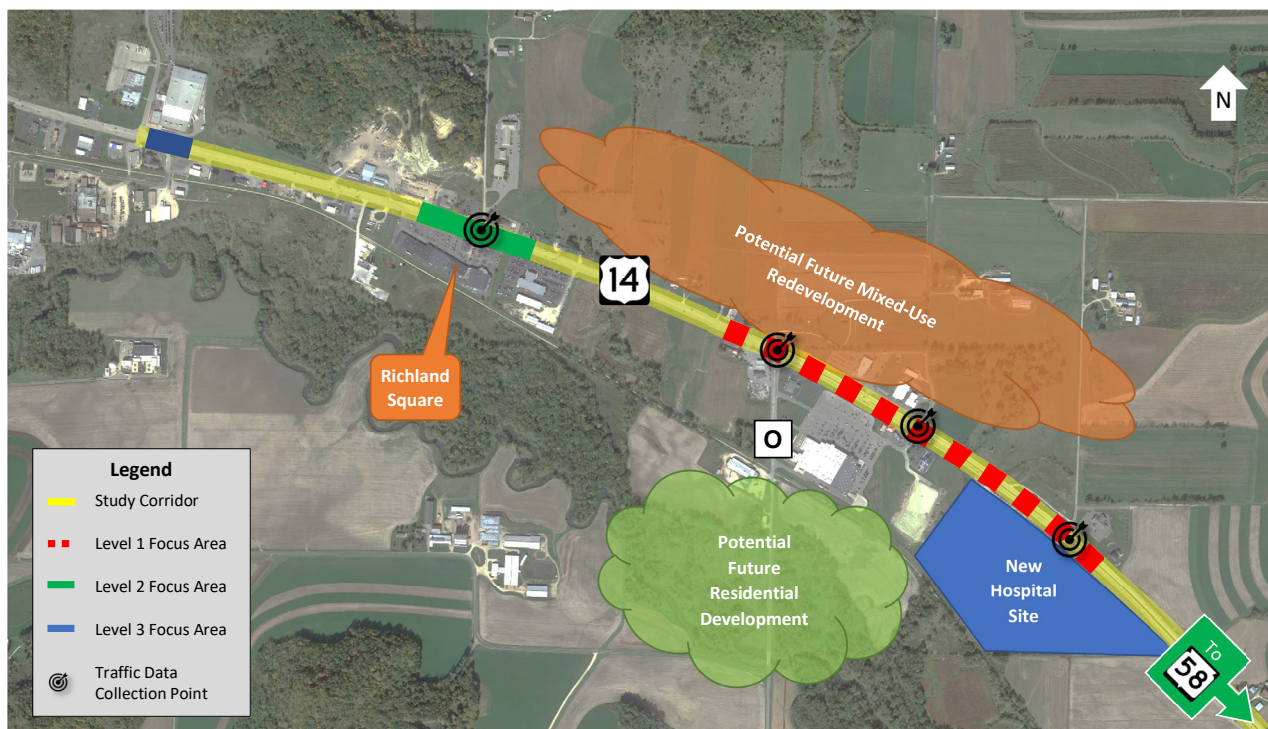
The intended result of the complete study is to help guide the City in implementing improvements along the corridor as development timelines and funding permits.

TRAFFIC DATA COLLECTION

Turning movement counts will be collected during the AM and PM weekday and Saturday peak hours for the intersections of:

- US 14 at Starlight Lane
- US 14 at County O
- US 14 at Pleasant View Drive
- US 14 at Jelland Drive

While only peak hour traffic data would be processed, a full 14 hours of data would be recorded at no additional charge to the City in case additional data is needed for the purpose of traffic signal warrants. Costs associated with additional data processing and warrant analysis would be on an if-authorized basis. Additionally, 24-hour traffic counts will be collected for US 14 at County O, to help establish daily traffic along US 14.



EXHIBITS

A corridor-wide exhibit will be developed that shows the location and severity of crashes along the study corridor. Exhibits will be developed for up to three transportation concepts which could include new frontage or backage roadways, driveway consolidations, or intersection improvements. Focus for any intersection improvements will be centered around the County O to Jelland Drive portion of the US 14 corridor. Exhibits will be based on the most recent aerial imagery available. Construction-level survey or design is not included.

MEETINGS AND FINAL DELIVERABLES

Communication between the MSA team and City staff will be critical for a successful project. MSA will schedule meetings with the City at major milestones (kick-off, 50%, and 90%/draft report review) to ensure the City's goals are being met by the study in addition to helping frame the draft report and concepts. It is assumed all progress meetings will be virtual. To assist in planning and analysis, MSA will coordinate with WisDOT regarding any state-level project programming and operational or safety concerns along the corridor.

A report will be prepared to document issues and alternatives for the corridor. A preferred alternative will be provided based on the safety benefits, pros/cons and feedback. Data included in the study to support the findings will include the operational analysis, safety assessments and a summary of any public feedback received.

MSA will submit one draft electronic copy of the corridor study to the City of Richland Center for review. Once comments have been received and addressed, one electronic copy of the final study and an associated PowerPoint presentation will be provided to the City.

SCHEDULE

MSA understands how vital the time line is to the City. With several other ongoing projects within the study area, it is important to complete this corridor analysis by the end of 2023 to help keep the other projects on track.

- **Within a week of receiving a signed contract:** A project kickoff meeting will be scheduled between the City and MSA.
- **Data collection will occur within three weeks of receipt of a signed contract.** Exact data collection timing will be weather-dependent.
- Following the data collection, **video data will be processed, and 20-year forecasts will be developed.**
- **Late October:** Progress meeting with the City and MSA staff.
- **Early December:** A draft final report will be submitted to City. A meeting with the City will be scheduled to discuss any report comments.
- **December 29, 2023:** The final report and deliverables will be submitted to the City.

QUALITY CONTROL

Quality Assurance/Quality Control (QA/QC) is a top priority at MSA. MSA has an established QA/QC policy that includes third party reviewers to provide an independent review of all deliverables. MSA will apply this QA/QC Policy to provide the City of Richland center with the most accurate deliverables. This step includes ensuring concepts and alternatives are in compliance with applicable standards. QA/QC begins with each team member embracing the practices and methods that promote meeting the expectations of our clients, enhancing MSA's reputation for quality work and the efficient, accurate completion of our projects. It is truly part of MSA's culture.

COMMUNITY ENGAGEMENT (ADDITIONAL SERVICES)

While the RFP did not specifically target community listening sessions, MSA has found that community engagement can be helpful in the production and public acceptance of a successful corridor study project. While comments from City staff are important, they may not always reflect all the concerns of the key stakeholders: the surrounding businesses, residents, and the community at large. As an additional service, if-authorized, MSA can help facilitate a public listening session, where stakeholders and residents can see the initial data that has been gathered and provide input on issues they would like to see addressed. If these services are desired, the scheduling of a meeting may extend the study timeline into early 2024 in order to work around the fall hunting season and numerous holidays. Comments received would be utilized to help guide the decisions made as part of the corridor study and would be summarized and included as part of the final report.



Cost Estimate to Provide Transportation Planning Services City of Richland Center, WI									
	Staff	Project Manager	Principal	Senior Engineer	Engineer	Urban Planner	Field Tech	Total Hours	Total Fee
Task No.	Task Description	Estimated Hours	Estimated Hours	Estimated Hours	Estimated Hours	Estimated Hours	Estimated Hours		
001	1. Field Work / Crash Analysis	3	0	11	8	0	8	30	\$4,140.00
	A. Data Collection	1		2	2		8	13	\$1,560.00
	B. Crash Analysis	1		8	4			13	\$1,980.00
	C. Forecasting	1		1	2			4	\$600.00
002	2: Level 1 Analysis	4	1	26	34	8	0	73	\$10,620.00
	A. Operational Analysis	2		12	12			26	\$3,840.00
	B. Future Year Projections			6	6	4		16	\$2,300.00
	C. Conceptual Alternatives	2	1	8	16	4		31	\$4,480.00
003	3: Level 2 Analysis	3	0	20	14	2	0	39	\$5,840.00
	A. Richland Square Review	2		8	6			16	\$2,420.00
	B. Improvement Assessment	1		12	8	2		23	\$3,420.00
004	4: Level 3 Analysis	2	0	12	8	2	0	24	\$3,600.00
	A. Peebles Dr & Foundry Dr Review	1		4	2			7	\$1,080.00
	B. Improvement Assessment	1		8	6	2		17	\$2,520.00
005	5: Final Documentation	12	3	33	20	0	0	44	\$6,660.00
	A. Summary Report	2	1	16	8			27	\$4,160.00
	B. Exhibits	1		8	8			17	\$2,500.00
006	6: Meetings & Administration	9	2	9	4	0	0	24	\$3,980.00
	A. City Coordination (kick-off, 50%, 90%)	6	2	6	2			16	\$2,700.00
	B. WisDOT Discussion	2		2	2			6	\$940.00
	C. Contract Administration	1		1				2	\$340.00
	REIMBURSABLE								\$1,075.00
	Mileage (Data Collection)								\$170.00
	Misc Printing								\$100.00
	Traffic Count Processing								\$805.00
Totals		33	6	111	88	10	8	234	\$35,915.00

IT'S MORE THAN A PROJECT. IT'S A COMMITMENT.

TRANSPORTATION PLANNING SERVICES | RICHLAND CENTER, WI | AUGUST 23, 2023



Request for Proposal (Informal)

Transportation Planning Services for Richland Center, WI

USH 14 – Bohmann Drive to STH 58

Date - August 8th, 2023

Submittal Due Date - No later than Wednesday, August 23rd, 2023

The general scope of services for this contract will consist of agency coordination, coordination with Richland Center to define future land uses, traffic data collection, traffic engineering, access evaluation, conceptual roadway design, and completion of a technical summary document and exhibits.

Project Assumptions

Study Area:

- The proposal is based on preparing a transportation planning study for USH 14 on the far east side of Richland Center, limits between Bohmann Drive and STH 58. The study area is depicted in **Attachment A**.
- This section of USH 14 is currently classified by the WisDOT as an 84.25 Controlled Access Highway. According to Section 84.25 of the Wisconsin Statutes, the WisDOT has authority to control access points as it deems appropriate based on public interest and highway safety. This project does not include engagement with WisDOT to secure approval for new or modified access to USH 14.

Traffic Study Requirements:

- The scope of services is based on completing a planning study for the City of Richland Center to use as a guide for future development access locations.
- The study includes developing concept plans for transportation improvements that provide safe and efficient traffic access to USH 14 and are compatible with potential land uses defined by the City.
- WisDOT oversight and review of this planning study is not anticipated.

Project Delivery and Administration:

- The planning study is anticipated to be completed in parallel with Richland Center hospital development TIA. This proposal is based on an overall schedule of securing approvals for access to the proposed hospital development from WisDOT by the end of 2023.
- The transportation planning study document will be submitted electronically in PDF format.

Scope of Services

Data Collection

- Includes compiling an inventory of roadway characteristics within the study area intersection and roadways, including the following items:
 - Posted and advisory speed limits
 - Intersection type and geometric configuration
 - Lane, shoulder, and median widths
 - Freight, transit, pedestrian, and bicycle facilities
 - Roadway lighting locations

Request for Proposal (Informal)

Transportation Planning Services for Richland Center, WI

USH 14 – Bohmann Drive to STH 58

- Includes completing turning movement counts for driveways along USH 14 on an as-needed basis. This proposal should include at least one (1) deployment of twenty-four (24) count-hours.
- Includes compiling a database of existing and proposed land uses, zoning, prior studies, and extraterritorial jurisdiction within the study area.
- Includes compiling a list of planned transportation improvement projects planned by the City of Richland Center, Richland County, and WisDOT.

Traffic Engineering & Transportation Planning

- Includes an assessment of crash history for USH 14 within the study area. This assessment will include compiling the most recent ten (10) years of crash history data and indicating any potentially concerning locations.
- Includes developing up to three (3) transportation concepts for the study area. Concepts may include various combinations of the following features:
 - New frontage or backage roadways
 - New intersections with USH 14
 - Relocated, removed, and new driveways with USH 14
 - Freight movements, emergency services, and pedestrian/bike connectivity

Deliverables

- Includes preparing a concise transportation summary document.
- Includes preparing exhibits showing transportation concept plans that are prepared for the study.
 - Document and exhibits will be intended for outreach with the public, business owners, and other stakeholders.
 - Exhibits will be prepared using aerial mapping for background.
 - No survey or other mapping data will be compiled.
- Includes preparing a PowerPoint presentation to present the findings of the study to the Common Council and other City committees. The presentation will be developed using excerpts from the summary document and exhibits.

Meetings and Correspondence

- Includes necessary virtual and in-person meetings for coordination with City staff or their consultants related to this transportation planning study.
- Includes necessary virtual meetings with WisDOT to discuss preliminary elements of the study as well as conclusions of this study. Notes from this meeting will be included with the summary document. WisDOT is not expected to review or approve this study.

Please direct questions to:

Jasen Glasbrenner

Director

Richland Center Economic Development

Email – jasen.glasbrenner@richlandcenterwi.gov

Cell – 608-475-0766

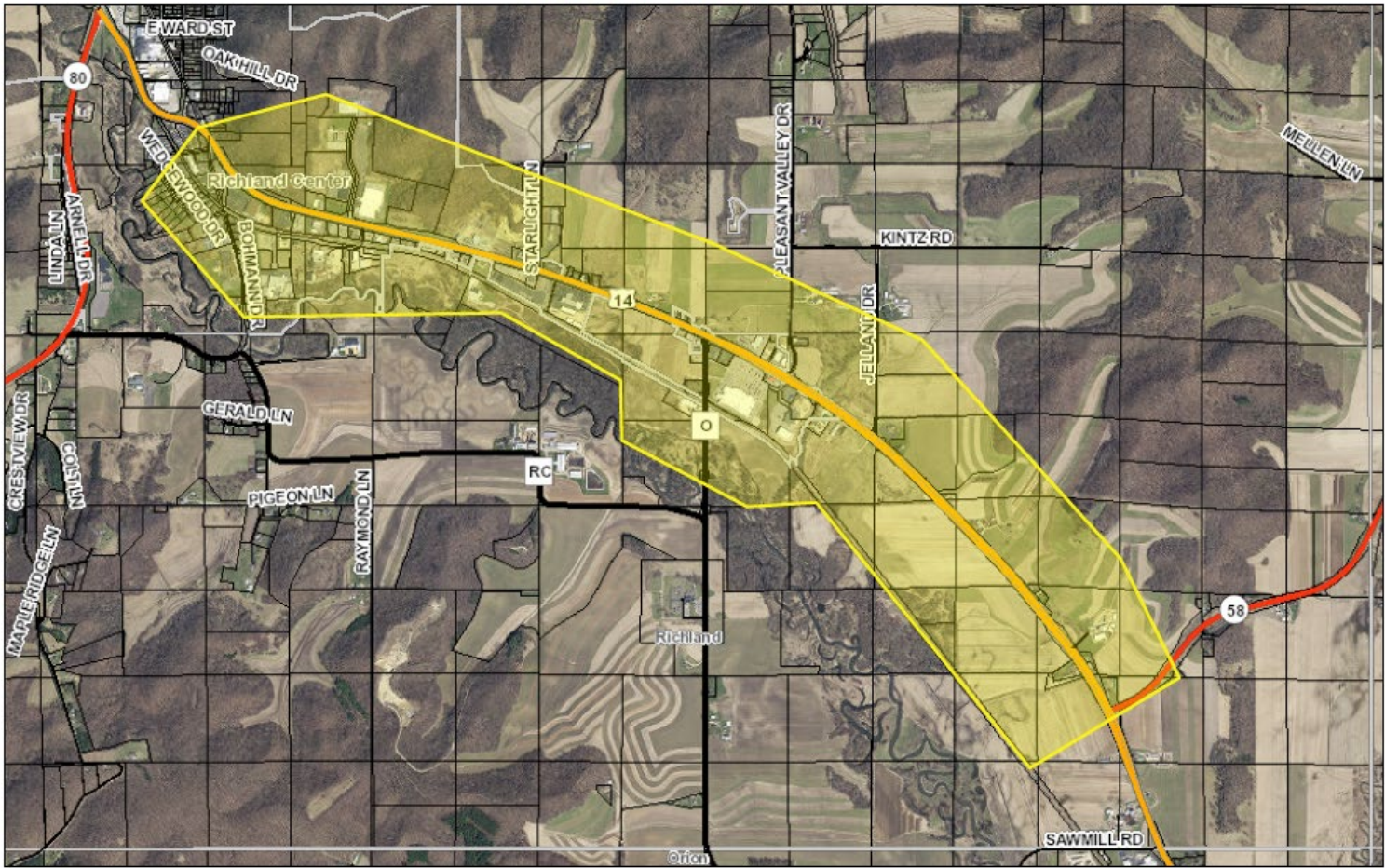
Request for Proposal (Informal)

Transportation Planning Services for Richland Center, WI

USH 14 – Bohmann Drive to STH 58

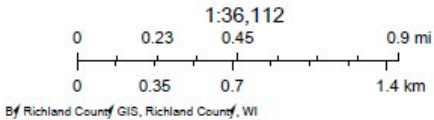
City of Richland Center

Attachment A



8/8/2023, 8:56:19 AM

- | | | | |
|---|---------------------------------------|-------------------------------------|---|
| <input type="checkbox"/> Parcel Lines | <input type="checkbox"/> Roads | <input type="checkbox"/> Town Roads | <input type="checkbox"/> County Highway |
| <input type="checkbox"/> Municipalities | <input type="checkbox"/> City Streets | <input type="checkbox"/> US Hwy | <input type="checkbox"/> State Highway |



Staff
By Richland County GIS | Richland County, WI |

August 10, 2023

Ashley Oliphant
City Administrator
City of Richland Center Municipal Building
450 South Main Street
Richland Center, WI 53581

RE: Proposal for Transportation Planning – USH 14 – Peebles Drive to STH 58 – Richland Center, WI

Dear Ashley:

KL Engineering, Inc. is pleased to provide you with this proposal for engineering services to perform transportation planning for USH 14 in Richland Center. The following attachments are included with this letter, and should be considered part of our contract for engineering services:

- **Attachment A** – Contract Assumptions and Scope of Services
- **Attachment B** – Planning Study Area
- **Attachment C** – General Terms and Conditions

The cost for the services under this contract will be billed on a lump sum basis with a total fee of **\$26,600.**

Basis of Payment and General Conditions

This work shall be completed in accordance with the attached General Terms and Conditions, which shall be considered a part of this contract upon the written approval indicated below. KL Engineering will submit monthly invoices for work completed under this proposal. The City of Richland Center will reimburse KL Engineering, Inc. within 30 days from the date of the invoice.

Our professional services will be performed, our findings obtained, and our recommendations prepared in accordance with generally accepted engineering principles and practices. No other warranty, either expressed or implied is made.

We look forward to working with you on this project. Please let us know if you have any questions regarding this proposal. You may indicate your approval for us to proceed with the specific tasks by signing the appropriate section of this proposal and returning it to us.

Sincerely,
KL Engineering, Inc.



Mike Scarmon, P.E., PTOE
Director – Infrastructure Services

Approved By: _____

Title: _____

Date: _____

Contract Assumptions and Scope of Services

Transportation Planning Services USH 14 – Peebles Drive to STH 58 Richland Center, Wisconsin

August 10, 2023

This document describes contract assumptions and provides a scope of services to perform a transportation planning study for USH 14 on the east side of Richland Center, Wisconsin. The general scope of services for this contract consists of agency coordination, coordination with Richland Center to define future land uses, traffic data collection, traffic engineering, access evaluation, conceptual roadway layout, and completion of a technical summary document and exhibits.

Project Assumptions

Study Area:

- This proposal is based on preparing a transportation planning study for USH 14 on the east side of Richland Center, limits between Peebles Drive and STH 58. The study area is depicted in **Attachment B**.
- This section of USH 14 is currently classified by the WisDOT as an 84.25 Controlled Access Highway. According to Section 84.25 of the Wisconsin Statutes, the WisDOT has authority to control access points as it deems appropriate based on public interest and highway safety. This project does not include engagement with WisDOT to secure approval for new or modified access to USH 14.

Study Requirements:

- This scope of services is based on completing a planning study for the City of Richland Center to use as a guide for future development access locations and for potential roadway upgrades.
- This study includes developing concept plans for transportation improvements that provide safe and efficient traffic access to USH 14 and are compatible with potential land uses defined by the City.
- WisDOT oversight and review of this planning study is not anticipated.

Project Delivery and Administration

- This planning study is anticipated to be completed in parallel with Richland Center hospital development TIA. This proposal is based on an overall schedule of securing approvals for access to the proposed hospital development from WisDOT by the end of 2023.
- The transportation planning study document will be submitted electronically in PDF format.

Scope of Services

Data Collection

- Includes compiling an inventory of roadway characteristics within the study area intersection and roadways, including the following items:
 - Posted and advisory speed limits
 - Intersection type and geometric configuration
 - Lane, shoulder, and median widths
 - Freight, transit, pedestrian, and bicycle facilities
 - Roadway lighting locations
- Includes completing turning movement counts for Peebles Drive and various driveways along USH 14 on an as-needed basis. This proposal includes one (1) deployment and up to a total of thirty-six (36) count-hours.
- Includes compiling a database of existing and proposed land uses, zoning, prior studies, and extraterritorial jurisdiction within the study area.
- Includes compiling a list of planned transportation improvement projects planned by the City of Richland Center, Richland County, and WisDOT.

Traffic Engineering & Transportation Planning

- Includes an assessment of crash history for USH 14 within the study area. This assessment will include compiling the most recent ten (10) years of crash history data and indicating any potentially concerning locations.

- Includes developing up to three (3) transportation concepts for the study area. Concepts may include various combinations of the following features:
 - New frontage or backage roadways
 - New intersections with USH 14
 - Relocated, removed, and new driveways with USH 14
 - Freight movements, emergency services, and pedestrian/bike connectivity

Deliverables

- Includes preparing a concise transportation summary document.
- Includes preparing exhibits showing transportation concept plans that are prepared for the study.
 - Document and exhibits will be intended for outreach with the public, business owners, and other stakeholders.
 - Exhibits will be prepared using aerial mapping for background.
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Meetings and Correspondence

- Includes up to one (1) virtual meeting and one (1) in person meeting for coordination with City staff and their consultant related to this transportation planning study.
- Includes one (1) virtual meeting with WisDOT to discuss background and conclusions of this study. Notes from this meeting will be included with the summary document. WisDOT is not expected to review or approve this study.

1:36,112

0 0.23 0.45 0.9 mi

0 0.35 0.7 1.4 km

46

KL ENGINEERING, INC.**General Terms and Conditions of the Engineering Services**

1. KL Engineering, Inc. will begin engineering services upon written authorization to proceed. Receipt of a signed contract will be considered written authorization. For projects requiring phased services a written authorization of approval of the prior phase and notice to proceed on the subsequent phase must be received prior to commencement of services. Phases, when applicable, shall be divided into study and report phase, preliminary design phase, final design phase and construction phase.
2. KL Engineering, Inc. will bill the Owner monthly with net payment due in thirty (30) days. Past due balances shall be subject to an interest charge at a rate of 1½% per month. In addition, KL Engineering, Inc., may after, giving seven (7) days' written notice, suspend service under any agreement until the Owner has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.
3. The quoted fees and scope of engineering services constitute the estimate of the fees and tasks required to perform the services as defined. This agreement, upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service, activities often cannot be fully defined during initial planning. As the project progresses, facts uncovered may reveal a change in direction which may alter the scope. KL Engineering, Inc., will promptly inform the Owner in writing of such situations so that changes in this agreement can be made as required.
4. Costs and schedule commitments shall be subject to change for delays caused by the Owner's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdowns, acts of God or the public enemy, or acts or regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.
5. KL Engineering, Inc., will maintain insurance coverage for: Worker's Compensation, General Liability, Auto Liability, and Professional Liability. KL Engineering, Inc., will provide information as to specific limits upon written request. If the Owner requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the Owner. The liability of KL Engineering, Inc., to the Owner for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amounts which KL Engineering, Inc., has in effect.
6. Owner shall indemnify and hold harmless KL Engineering, Inc. from and against all judgments, losses, damages, and expenses (including attorney fees and defense costs) to the extent such judgments, losses, damages, or expenses are caused by any negligent act, error, or omission of Owner or any person or organization for which Owner is legally liable. Upon completion of all Services, obligations, and duties provided for in this Agreement, or in the event of termination of this Agreement for any reason, the terms and conditions of this Article shall survive.
7. In the event of a dispute between KL Engineering, Inc. and Owner arising out of or related to this Agreement, the aggrieved party shall notify the other party of the dispute within a reasonable time after such dispute arises. If the parties cannot thereafter resolve the dispute, each party shall nominate a senior officer of its management to meet to resolve the dispute by direct negotiation or mediation. Should such negotiation fail to resolve the dispute, KL Engineering, Inc. and Owner agree that all disputes between them arising out of or relating to this Agreement shall be submitted to non-binding mediation unless the parties mutually agree otherwise. During the pendency of any dispute, the parties shall continue diligently to fulfill their respective obligations hereunder.
8. Termination of this agreement by the Owner or KL Engineering, Inc., shall be effective upon seven (7) days' written notice to the other party. The written notice shall include the reasons and details for termination. KL Engineering, Inc., will prepare a final invoice showing all charges incurred through the date of termination; payment is due as stated in paragraph 2. If the Owner violates the agreements entered into between KL Engineering, Inc., and the Owner or if the Owner fails to carry out any of the duties contained in these terms and conditions, KL Engineering, Inc., may upon seven (7) days' written notice, suspend services without further obligation or liability to the Owner unless, within such seven (7) day period, the Owner remedies such violation to the reasonable satisfaction of KL Engineering, Inc.
9. Reuse of any documents and/or engineering services pertaining to this project by the Owner or extensions of this project or on any other project shall be at the Owner's sole risk. The Owner agrees to defend, indemnify, and hold harmless KL Engineering, Inc., from all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or engineering services by the Owner or by others acting through the Owner.
10. KL Engineering, Inc., will provide engineering services in accordance with generally accepted professional practices. KL Engineering, Inc., does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, KL Engineering, Inc., will not accept those terms and conditions offered by the Owner in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.
11. KL Engineering, Inc., intends to serve as the Owner's professional representative for those services as defined in this agreement, and to provide advice and consultation to the Owner as a professional. Any opinions of probable project costs, reviews and observations, and other decisions made by KL Engineering, Inc., for the Owner are rendered on the basis of experience and qualifications and represents the professional judgment of KL Engineering, Inc. However, KL Engineering, Inc., cannot and does not guarantee that proposals, bids or actual project or construction costs will not vary from the opinion of probable cost prepared by it. Owner agrees to hold KL Engineering, Inc., harmless for any claim arising out of or related in any way to project or construction costs.
12. This agreement shall not be construed as giving KL Engineering, Inc., the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work of the contractors or subcontractors.
13. This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.
14. This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing duly executed by the parties hereto.
15. This agreement contains the entire understanding between the parties on the subject matter hereof and no representations, inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereof.

Contract Assumptions and Scope of Services

Item 5.

Transportation Planning Services USH 14 – Peebles Drive to STH 58 Richland Center, Wisconsin

August 10, 2023

This document describes contract assumptions and provides a scope of services to perform a transportation planning study for USH 14 on the east side of Richland Center, Wisconsin. The general scope of services for this contract consists of agency coordination, coordination with Richland Center to define future land uses, traffic data collection, traffic engineering, access evaluation, conceptual roadway layout, and completion of a technical summary document and exhibits.

Project Assumptions

Study Area:

- This proposal is based on preparing a transportation planning study for USH 14 on the east side of Richland Center, limits between Peebles Drive and STH 58. The study area is depicted in **Attachment B**.
- This section of USH 14 is currently classified by the WisDOT as an 84.25 Controlled Access Highway. According to Section 84.25 of the Wisconsin Statutes, the WisDOT has authority to control access points as it deems appropriate based on public interest and highway safety. This project does not include engagement with WisDOT to secure approval for new or modified access to USH 14.

Study Requirements:

- This scope of services is based on completing a planning study for the City of Richland Center to use as a guide for future development access locations and for potential roadway upgrades.
- This study includes developing concept plans for transportation improvements that provide safe and efficient traffic access to USH 14 and are compatible with potential land uses defined by the City.
- WisDOT oversight and review of this planning study is not anticipated.

Project Delivery and Administration

- This planning study is anticipated to be completed in parallel with Richland Center hospital development TIA. This proposal is based on an overall schedule of securing approvals for access to the proposed hospital development from WisDOT by the end of 2023.
- The transportation planning study document will be submitted electronically in PDF format.

Scope of Services

Data Collection

- Includes compiling an inventory of roadway characteristics within the study area intersection and roadways, including the following items:
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Traffic Engineering & Transportation Planning

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 - New frontage or backage roadways
 - New intersections with USH 14
 - Relocated, removed, and new driveways with USH 14
 - Freight movements, emergency services, and pedestrian/bike connectivity

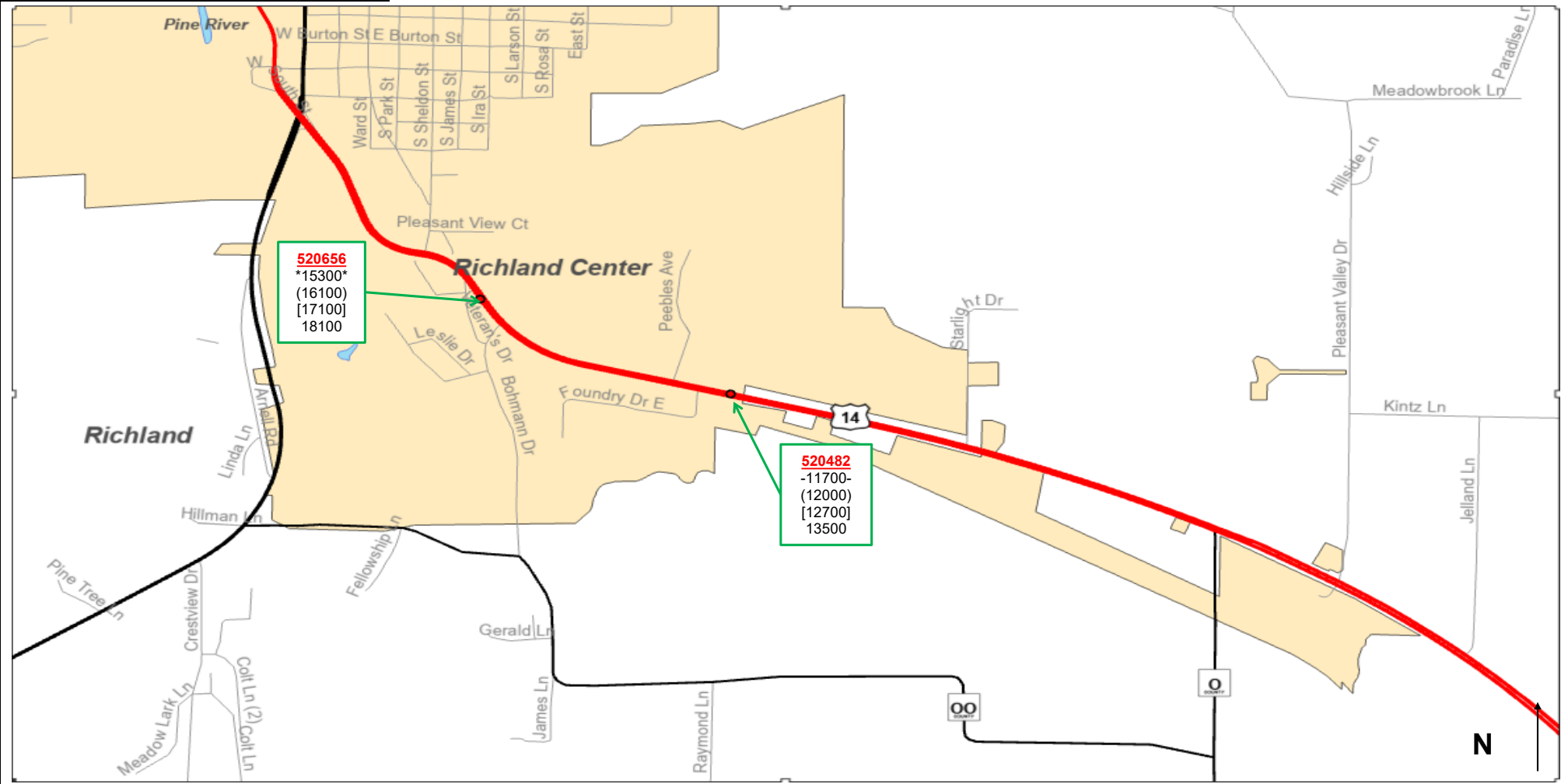
Deliverables

- Includes preparing a concise transportation summary document.
- Includes preparing exhibits showing transportation concept plans that are prepared for the study.
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 - No survey or other mapping data will be compiled.
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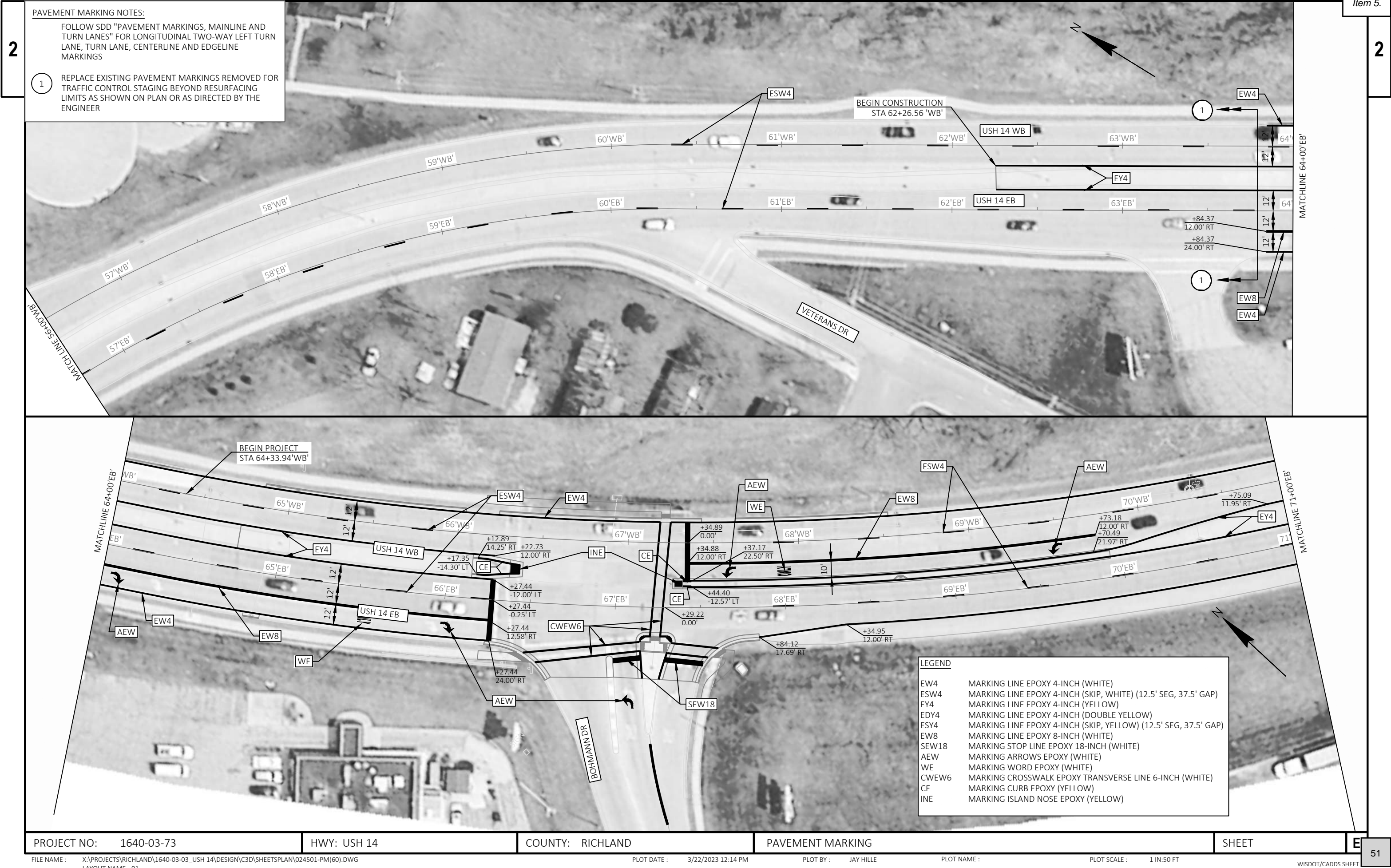
Meetings and Correspondence

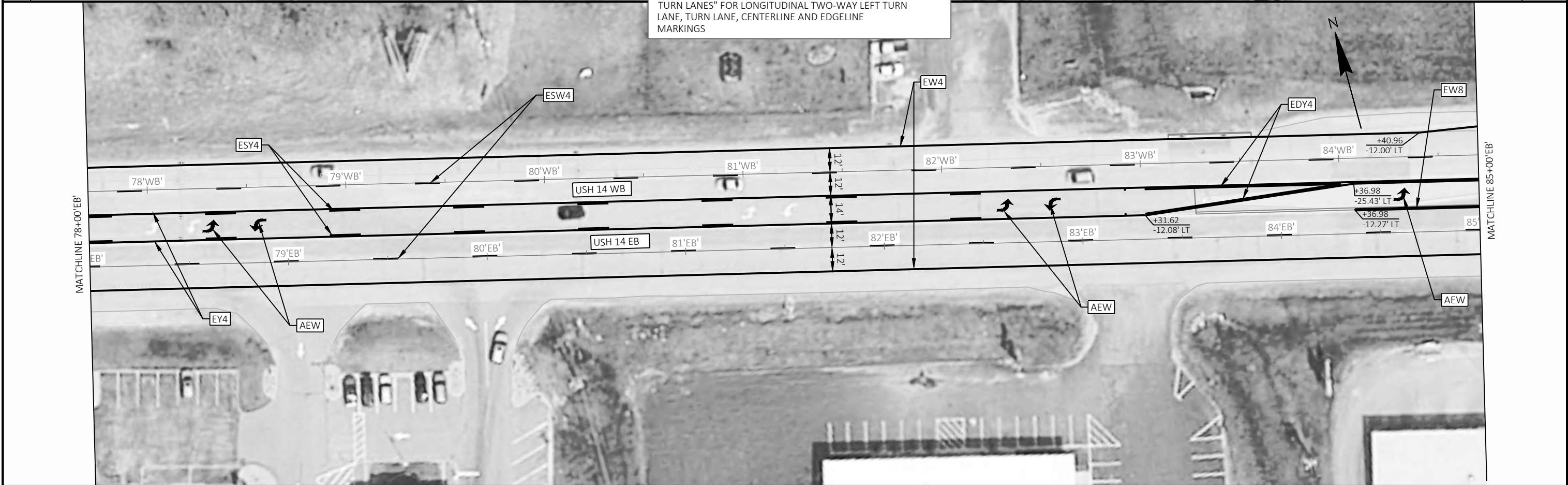
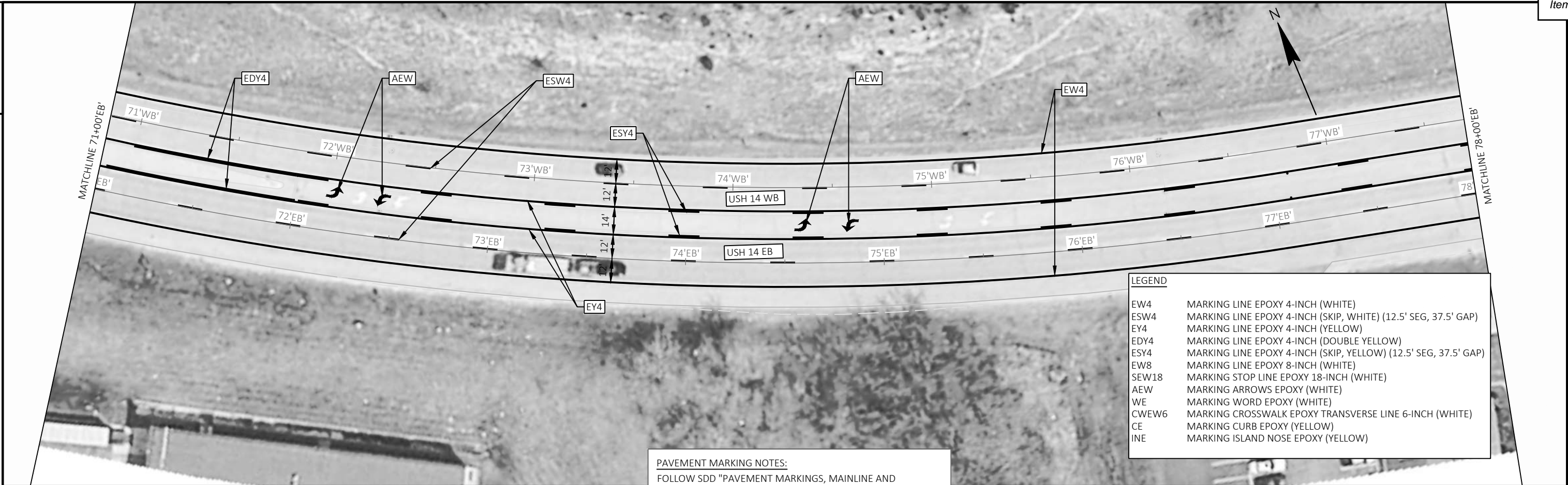
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- Includes one (1) virtual meeting with WisDOT to discuss background and conclusions of this study. Notes from this meeting will be included with the summary document. WisDOT is not expected to review or approve this study.

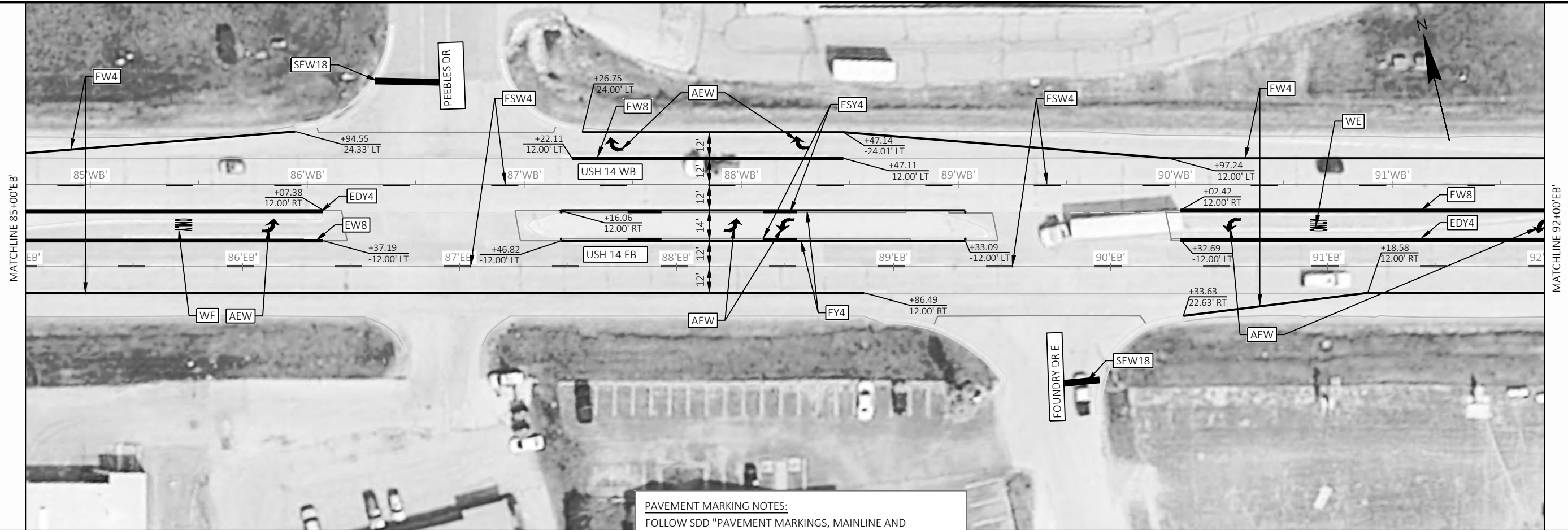
Site(s)	Route(s)	Volume(s)	Site Growth %
520656	USH 14	18060	0.65%
520482	USH 14	13480	0.65%



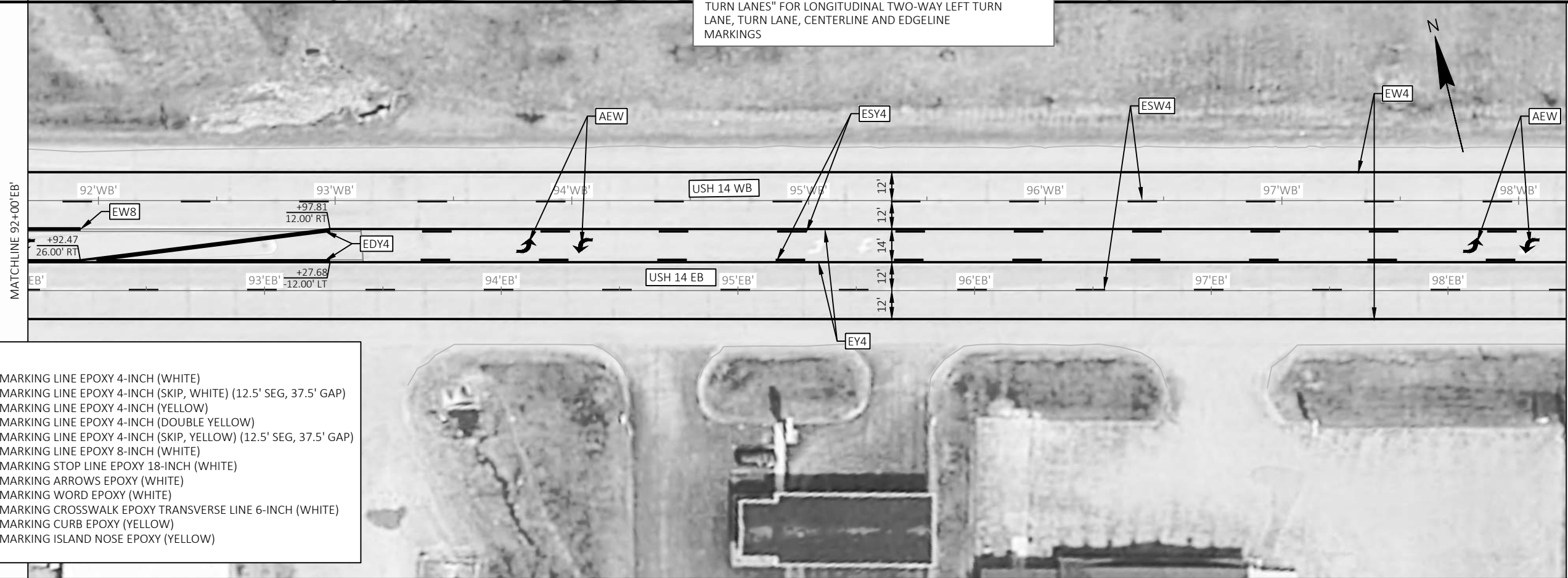
SITE ID = Colored, bolded , and <u>underlined</u>				NOTES ON THE FORECAST:	
Symbol	Count	Symbol	Forecast	1. This projection assumes that no major new traffic generators will be developed in the area served by the roadway or intersection over the course of the planning period.	
-000-	2022 Count	(000)	2026 AADT	2. Vehicle classification data and design values (K factors, directional splits, and percent trucks in design hours) are available here: http://wisconsindot.gov/Pages/projects/data-plan/traf-fore/default.aspx	
000	2018 Count	[000]	2036 AADT		
		000	2046 AADT		







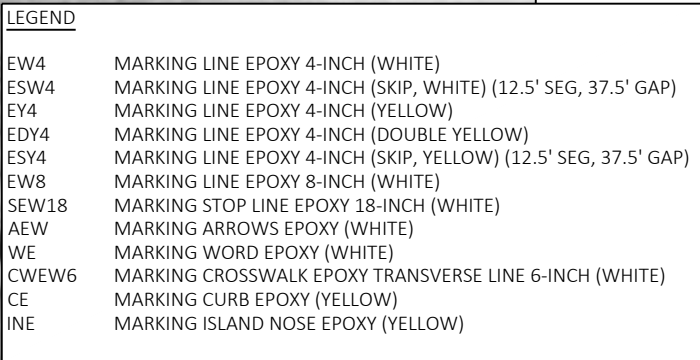
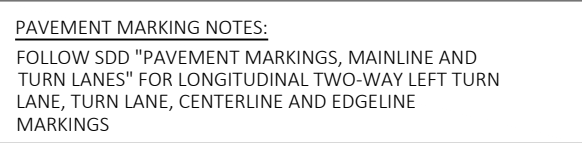
PAVEMENT MARKING NOTES:
FOLLOW SDD "PAVEMENT MARKINGS, MAINLINE AND
TURN LANES" FOR LONGITUDINAL TWO-WAY LEFT TURN
LANE, TURN LANE, CENTERLINE AND EDGELINE
MARKINGS

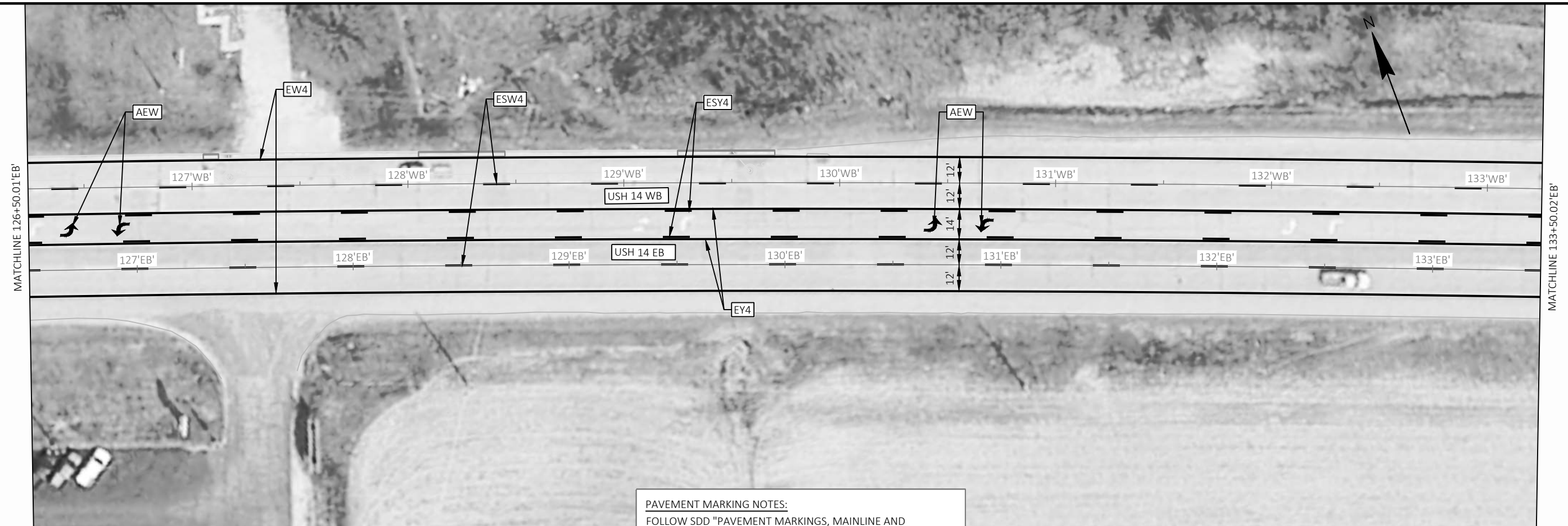


LEGEND	
EW4	MARKING LINE EPOXY 4-INCH (WHITE)
ESW4	MARKING LINE EPOXY 4-INCH (SKIP, WHITE) (12.5' SEG, 37.5' GAP)
EY4	MARKING LINE EPOXY 4-INCH (YELLOW)
EDY4	MARKING LINE EPOXY 4-INCH (DOUBLE YELLOW)
ESY4	MARKING LINE EPOXY 4-INCH (SKIP, YELLOW) (12.5' SEG, 37.5' GAP)
EW8	MARKING LINE EPOXY 8-INCH (WHITE)
SEW18	MARKING STOP LINE EPOXY 18-INCH (WHITE)
AEW	MARKING ARROWS EPOXY (WHITE)
WE	MARKING WORD EPOXY (WHITE)
CWEW6	MARKING CROSSWALK EPOXY TRANSVERSE LINE 6-INCH (WHITE)
CE	MARKING CURB EPOXY (YELLOW)
INE	MARKING ISLAND NOSE EPOXY (YELLOW)

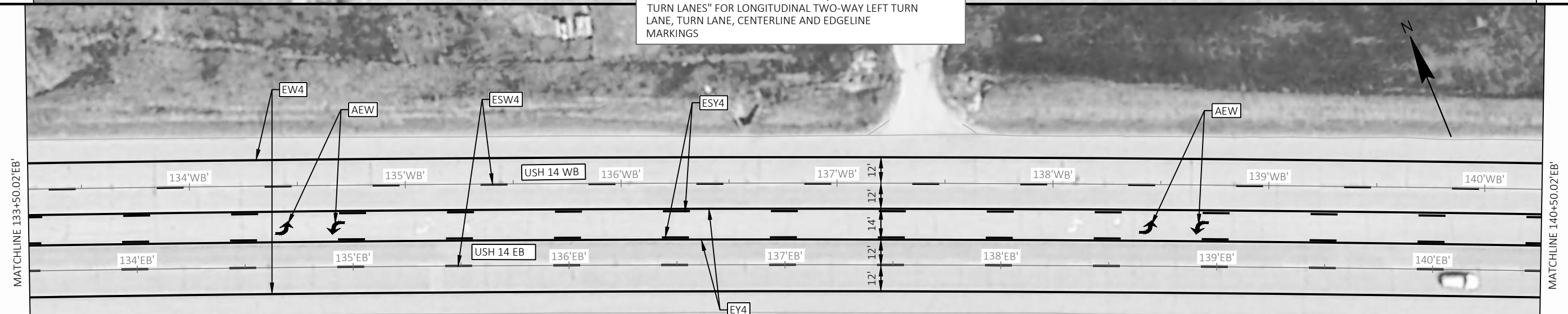
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AEW	MARKING ARROWS EPOXY (WHITE)
WE	MARKING WORD EPOXY (WHITE)
CWEW6	MARKING CROSSWALK EPOXY TRANSVERSE LINE 6-INCH (WHITE)
CE	MARKING CURB EPOXY (YELLOW)
INE	MARKING ISLAND NOSE EPOXY (YELLOW)

PAVEMENT MARKING NOTES:
FOLLOW SDD "PAVEMENT MARKINGS, MAINLINE AND TURN LANES" FOR LONGITUDINAL TWO-WAY LEFT TURN LANE, TURN LANE, CENTERLINE AND EDGETLINE MARKINGS





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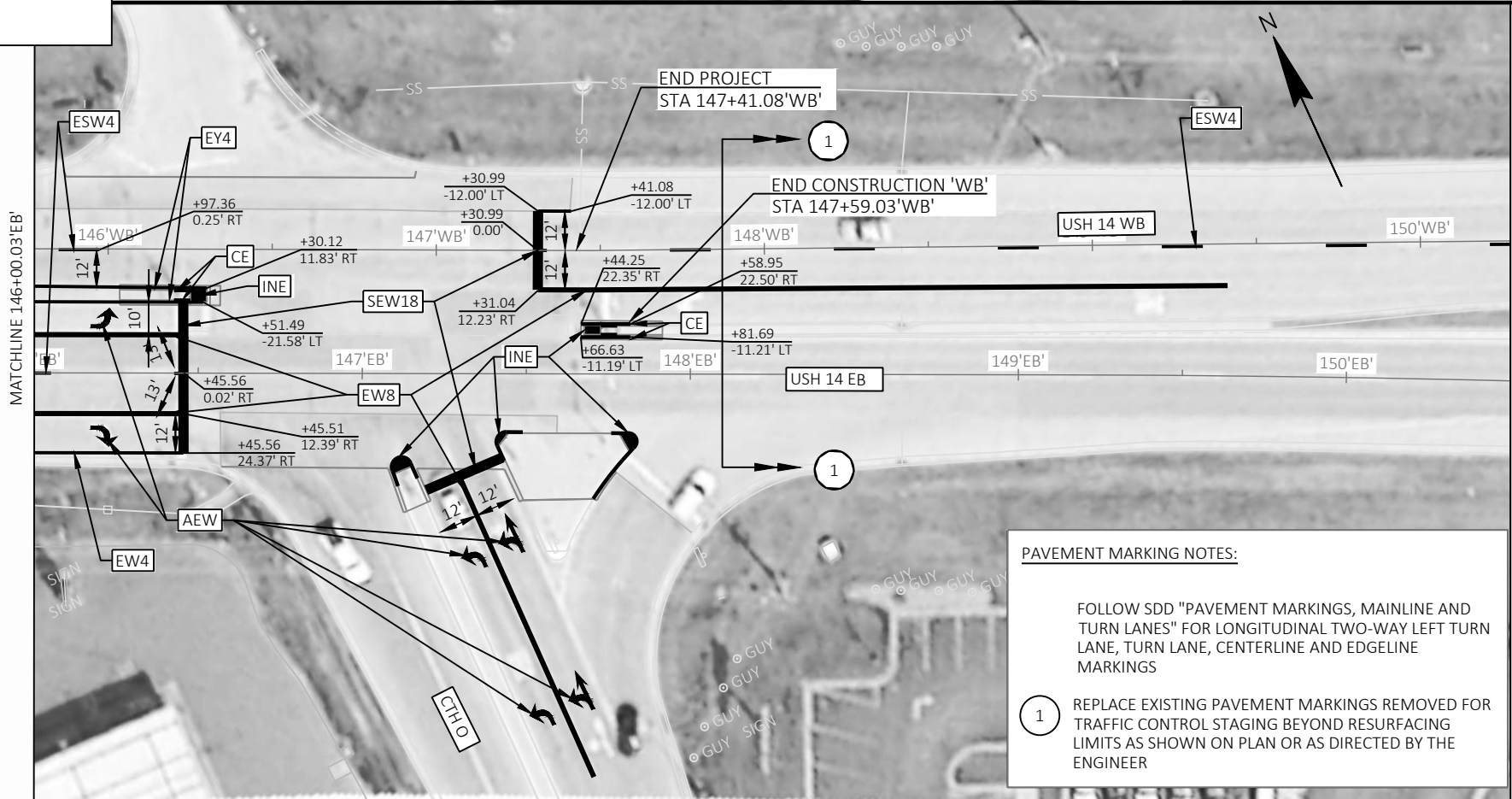
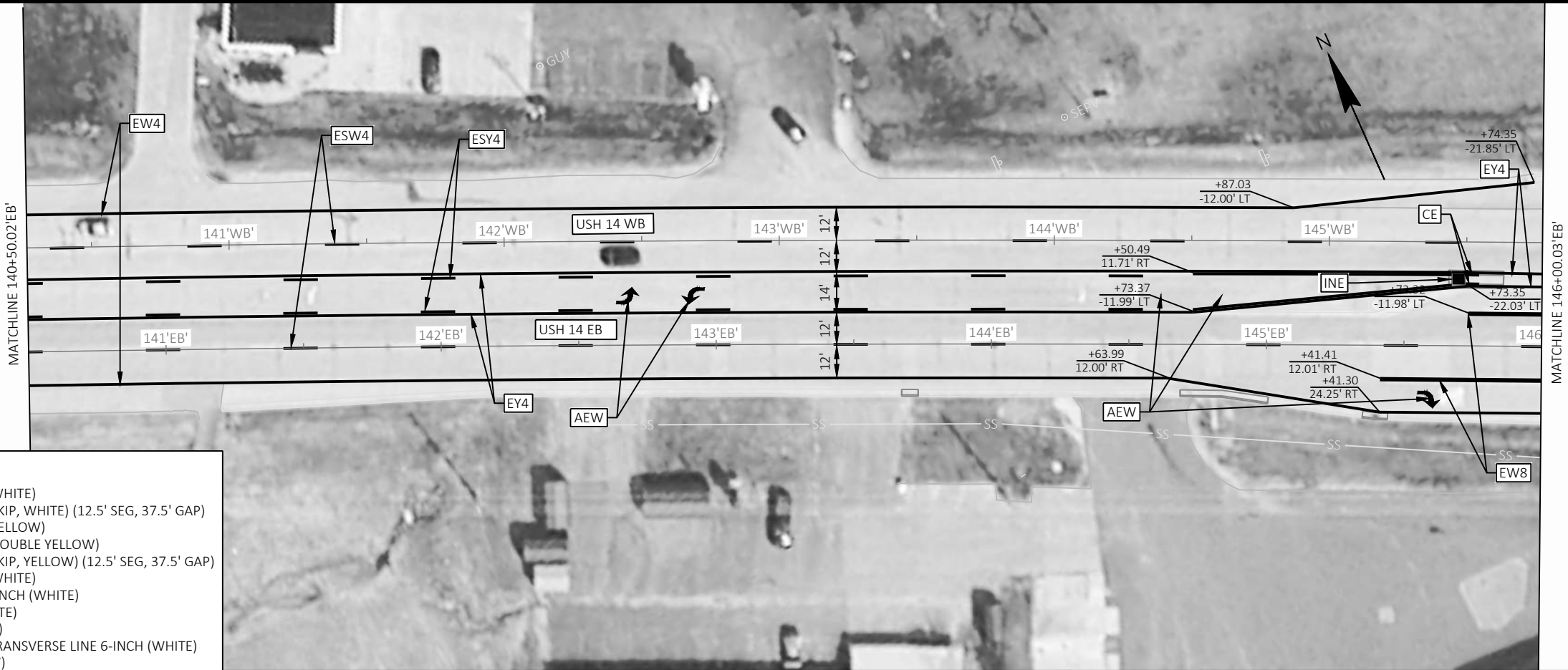
MARKING CROSSWALK EPOXY TRANSVERSE LINE 6-INCH (WHITE)

CE

MARKING CURB EPOXY (YELLOW)

INE

MARKING ISLAND NOSE EPOXY (YELLOW)



PAVEMENT MARKING NOTES:

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1

REPLACE EXISTING PAVEMENT MARKINGS REMOVED FOR TRAFFIC CONTROL STAGING BEYOND RESURFACING LIMITS AS SHOWN ON PLAN OR AS DIRECTED BY THE ENGINEER

CORRESPONDENCE/MEMORANDUM _____ State of Wisconsin

Date: November 13th, 2019

To: Brian Porter, State Traffic Safety Engineer

From: Brad Byom, Traffic Safety Engineer
Southwest Region – La Crosse office

Subject: SAFETY CERTIFICATION DOCUMENT
Project I.D. 1640-03-03
USH 14
Richland Center – Spring Green
Bohman Drive to CTH O

Having considered the safety performance of the existing corridor and any proposed improvements, we believe this document reflects the intent of the policy and guidelines described in section 11-38 of the Wisconsin Facilities Development Manual.

Concurrence:

N/A – no improvements modeled
Bureau of Traffic Operations
Traffic Engineering and Safety Section

Date

Approval:

Brad Byom, Traffic Safety Engineer

12-4-2019

Region Planning Chief

Date

SAFETY CERTIFICATION DOCUMENT

Analyst: Brad Byom
 Agency: WisDOT
 Date of Analysis: 11-13-2014

Design ID: 1640-03-03(73)
 Highway: USH 14
 Project Title: Richland Center – Spring Green (Bohman Drive to CTH O)
 Improvement Concept Code: RSRF20

1. **Did the project have Sites of Promise from the system screening?** Yes ☐ No ☒
 Comments: No intersection flags after crash counts verified. No segment flags.
2. **Did relevant crashes remain after the initial Crash Vetting Process?** Yes ☐ No ☒
 Comments:
3. **Were possible safety mitigation alternatives identified in the CGA Process?** Yes ☐ No ☒
 Comments:
4. **Were safety mitigation alternatives analyzed in this project?** Yes ☐ No ☒
 - 4.1. **Provide narrative of existing geometric conditions and any geometric features that contributed to the crashes.**
 - 4.2. **Provide narrative of crash history and crash trends that were targeted in SMCP**
 - 4.3. **Provide narrative of safety mitigation alternatives analyzed in SMCP**
 - 4.4. **Analysis Results**

The table below summarizes the safety performance, cost, and benefit-cost ratio for the total project.

Total Project Analysis	Base	Alt. A	Alt. B	Alt. C	Add columns
Name					
Analysis Method					
Fatal & Injury					
Property Damage					
Total					
Cost					
B/C					

- 4.5. **Provide narrative of reasonable and acceptable safety mitigation alternatives for consideration in the project improvement process.**

There are concrete median islands on USH 14, at Starlight Drive and Peebles Drive, in the 5-lane TWLTL section, that serve no purpose for access restrictions, and they create a negative offset for opposing left turners on USH 14. These islands have generated at least 4 single-vehicle crashes. They are likely contributing to some of the left-out crashes by prohibiting a 2-stage entry into traffic (preventing the utilization of the TWLTL as merge lane). Removal of these islands was recommended. This will produce a full TWLTL with neutral offsets for any opposing left turners. This will also provide a wider refuge for the left turners because the existing left turn lanes are around 8', which is substandard.

Safety Certification Worksheet

Analyst:

BYOM, BRADLEY S

Agency:

WISDOT

Date of Analysis:

2019-11-27

Meta Manager Version:

2019-10

Meta Manager Crash Years:

2014-2018

Design ID:

1640-03-03

Highway:

US 14 EB

Project Title:

RICHLAND CENTER - SPRING GREEN

Project Description:

BOHMANN DRIVE TO CTH O

Worksheet ID:

10143

System Screening - Sites of Promise							Crash Vetting - Sites of Promise	Contributing Geometric Analysis	
See FDM 11-38-10.2 for guidance							See FDM 11-38-10.3 for guidance	See FDM 11-38-10.4 for guidance	
Segments: Meta-Manager									
PDP ID	From RP	RP Description	To RP	Length (PDP_Mile)	Crash Rate Flag (RATEFLAG) (Insert value if ≥ 1.0)	KAB Crash Rate Flag (MMGR_KAB_CRSH_RT) (Insert value if ≥ 1.00)	Summarize the contributing factors for ALL crashes in the flagged segment.	Which geometric features contribute to the type and severity of the crashes?	Possible Countermeasures for Safety Mitigation Process
2797	014E124P029		014E125J000	0.11			no flags		NONE
2798	014E125J000		014E125M044	0.45			no flags		NONE
2799	014E125M044	SEXTONVILLE RD	014E125M067	0.23			no flags		NONE
2800	014E125M067	BOHMANN ST	014E127T000	0.43			no flags		NONE
2801	014E127T000	FOUNDRY DR	014E128G000	0.56			no flags		NONE
2802	014E128G000	STARLITE DR	014E129D000	0.53			no flags		NONE

vetted comments	Intersection Network Screening																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																										
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						Data Needed for SPFs																				Data Info	SPF	Network Screening	Flag	TOTAL Crashes (values are for entire analysis period)					TOTAL	KABC Crashes (values are for entire analysis period)					KABC Results	Add. Cmts																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																	
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INT_ID	IX_NAME	Region	County	Map Link	Area Type	Ramp Terminal	Number of Legs	Control Type	Median Type	Number of Lanes	Major AADT	Minor AADT	Inside Ramp AADT	Outside Ramp AADT	Off Ramp AADT	On Ramp AADT	Number of Ramps	Total AADT	Years of Crash Data	Crash Data Range																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																																							</

Safety Certification Mapping (SCM) Tool

Design ID

1640-03-03

Construction ID(s)

Project Title

RICHLAND CENTER - SPRING GREEN

Project Description

BOHMANN DRIVE TO CTH O

SCM Comment

Meta Manager Version:

2019-10

Meta Manager Crash Years:

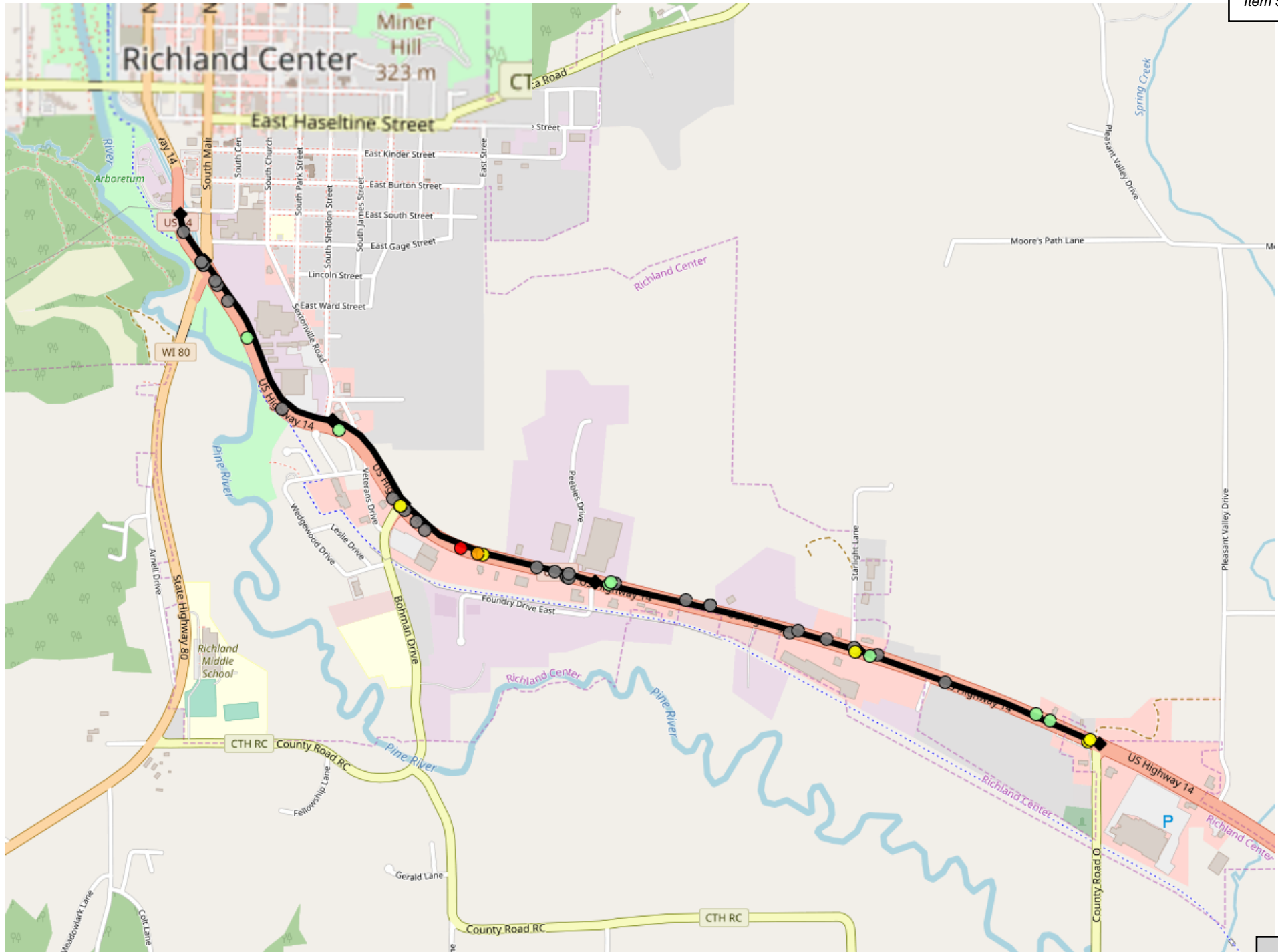
2014-2018

SCM Crash Years:

2014-2018

Sites of Promise

Corridor #	Highway	Start County	End County	Start RP	End RP
1	US 14 EB	RICHLAND	RICHLAND	014E124P029	014E129D000



Corridor # 1: US 14 EB - 014E124P029 - 014E129D000

Item 5.

Meta Manager Version: 2019-10 Crash Years: 2014-2018					SCM Crash Years: 2014-2018					
PDP ID	Crash	KAB	Int Crash	Int KAB	K	A	B	C	O	TOTAL
2797									3	3
2798								1	6	7
2799								1	1	2
2800					1	1	2		11	15
2801								2	7	9
2802							3	3	3	9
TOTAL					1	1	5	7	31	

Manner of Collision						
PDP ID	NO COLLISION	REAR END	SS OPP	SS SAME	OTHER	TOTAL
2797	1	1			1	3
2798	1		1	4	1	7
2799		1	1			2
2800	3	2	1	2	7	15
2801		2		2	5	9
2802	3	2		1	3	9

CORRIDOR	CUMULMII	PDPID	SEGLIST	DOCTNMB	ACCDDATE	NTFYHOUF	REGION	COUNTY	MUNICIPAL	MUNITYPE	ONHWYRP	ONHWYDII	ONHWY	ONSTR	ATHWY	ATSTR	ATNMBR	INTDIR	INTDIS	ACCDTYPE	
1	69.39	2797		LR7WT04	1/26/2015	14	SW	RICHLAND	RICHLAND	C		14	E		14	S ORANGE	80	S MAIN ST	W	9	TFSIGN
1	69.47	2797		LR7VBFF	10/15/2014	15	SW	RICHLAND	RICHLAND	C		14	E		14	S ORANGE	80	S MAIN ST	W	1	
1	69.47	2797		LR7WT0F	4/9/2015	14	SW	RICHLAND	RICHLAND	C		14	E		14		80		W	1	
1	69.48	2798		LRKRCJL	12/23/2015	21	SW	RICHLAND	RICHLAND	C		14	E		14		80			0	
1	69.49	2798		LR7WT06	3/1/2015	18	SW	RICHLAND	RICHLAND	C		14	E		14		80			0	
1	69.53	2798		LR7WT0D	4/3/2015	14	SW	RICHLAND	RICHLAND	C		14	E		14		80		E	4	
1	69.54	2798		LRKPW5Z	12/13/2016	21	SW	RICHLAND	RICHLAND	C		14	E		14		80	S MAIN ST	S	9	
1	69.58	2798		LR7VBFG	10/17/2014	15	SW	RICHLAND	RICHLAND	C		14	E		14		80	S MAIN ST	E	9	
1	69.65	2798		CHL0JKHW	2/28/2017	16	SW	RICHLAND	RICHLAND	C		14	E		14			CONNECTOR STH 80 T S		13	LTPOLE
1	69.83	2798		LRKPW2R	6/10/2015	8	SW	RICHLAND	RICHLAND	C		14	E		14			SEXTONVIL	N	10	
1	69.96	2799		LRKPW5L	10/16/2016	12	SW	RICHLAND	RICHLAND	C		14	E		14	WB		SEXTONVIL	E	3	
1	70.14	2799		CHL0JH1TL	12/1/2017	15	SW	RICHLAND	RICHLAND	C		14	E		14			BOHMANN DR	N	2	
1	70.16	2800		LRF99CB	6/3/2014	15	SW	RICHLAND	RICHLAND	C		14	E		14			BOHMANN		0	
1	70.16	2800		LRKQM9N	2/2/2015	18	SW	RICHLAND	RICHLAND	C		14	E		14			BOHMANN		0	OTH NC
1	70.16	2800		LRKQMWB	3/17/2016	16	SW	RICHLAND	RICHLAND	C		14	E		14			BOHMANN		0	
1	70.16	2800		LR7WSXW	4/25/2014	12	SW	RICHLAND	RICHLAND	C		14	E			BOHMANN	14		S	1	
1	70.17	2800		LRKRCKN	10/5/2016	14	SW	RICHLAND	RICHLAND	C		14	E		14	EB		BOHMANN	S	1	
1	70.2	2800		MB6M99J	7/16/2015	13	SW	RICHLAND	RICHLAND	C		14	E		14			BOHMANN	S	4	
1	70.23	2800		D5L0T5JNC	7/25/2017	11	SW	RICHLAND	RICHLAND	C		14	E		14			BOHMANN DR	E	7	
1	70.3	2800		MB41J8X	3/15/2014	5	SW	RICHLAND	RICHLAND	C		14	E		14			BOHMANN	E	14	PED
1	70.34	2800		MB40S7F	5/22/2014	20	SW	RICHLAND	RICHLAND	C		14	E		14			PEEBLES A'	W	20	
1	70.35	2800		C5PH77X	8/29/2014	22	SW	RICHLAND	RICHLAND	C		14	E		14			PEEBLES A'	W	19	
1	70.47	2800		MB6GV5D	9/15/2016	18	SW	RICHLAND	RICHLAND	C		14	E		14	EB		FOUNDRY	W	12	
1	70.51	2800		MB41JBP	10/12/2014	7	SW	RICHLAND	RICHLAND	T		14	E		14			PEBBLES D	W	3	TFSIGN
1	70.54	2800		D5L0SPZ7S	2/24/2017	21	SW	RICHLAND	RICHLAND	C		14	E		14			PEEBLES AVE		0	
1	70.54	2800		D5L0SPZ8C	7/13/2018	19	SW	RICHLAND	RICHLAND	C		14	E		14			FOUNDRY DR E	W	5	
1	70.54	2800		MB6RQMJ	3/3/2016	11	SW	RICHLAND	RICHLAND	C		14	E		14			PEEBLES A'		0	
1	70.63	2801		D5L0T6RP4	12/14/2017	12	SW	RICHLAND	RICHLAND	C		14	E		14			PEEBLES AVE	E	9	
1	70.63	2801		MB7W2M6	8/22/2015	22	SW	RICHLAND	RICHLAND	C		14	E		14			PEEBLES A'	E	9	
1	70.64	2801		MB6HLBW	3/23/2016	11	SW	RICHLAND	RICHLAND	C		14	E		14			PEEBLES A'	E	10	
1	70.79	2801		MB6GV2J	12/31/2015	9	SW	RICHLAND	RICHLAND	T		14	E		14			PEEBLES A'	E	25	
1	70.84	2801		MB41J90	4/7/2014	10	SW	RICHLAND	RICHLAND	T		14	E		14			FOUNDRY	E	25	
1	70.84	2801		MB6HLDD	8/10/2016	15	SW	RICHLAND	RICHLAND	T		14	E		14	EB		FOUNDRY	E	25	
1	71	2801		D5L0SR692	3/17/2018	14	SW	RICHLAND	RICHLAND	C		14	E		14			FOUNDRY DR E	E	41	
1	71.03	2801		MB6GV26	12/7/2015	15	SW	RICHLAND	RICHLAND	T		14	E		14			STARLIGHT	W	12	
1	71.09	2801		LRCS3R2	4/19/2014	9	SW	RICHLAND	RICHLAND	C		14	E		14			STARLIGHT	W	6	
1	71.15	2802		D5L0SR682	7/14/2017	15	SW	RICHLAND	RICHLAND	T		14	E		14			STARLIGHT DR		0	OBNFX
1	71.15	2802		MB6R0DT	2/16/2016	9	SW	RICHLAND	RICHLAND	C		14	E		14			STARLIGHT		0	
1	71.18	2802		CHL0JKHW	6/13/2018	10	SW	RICHLAND	RICHLAND	C		14	E		14	O			W	50	GR FAC
1	71.2	2802		MB5H73F	6/13/2014	14	SW	RICHLAND	RICHLAND	C		14	E		14			STARLIGHT	E	5	CURB
1	71.34	2802		D5L0SZCGI	2/4/2017	23	SW	RICHLAND	RICHLAND	T		14	E		14			CTH O	W	34	
1	71.54	2802		MB6N1J2	8/28/2015	12	SW	RICHLAND	RICHLAND	T		14	E		14	O			N	14	
1	71.57	2802		MB6M99F	7/2/2015	21	SW	RICHLAND	RICHLAND	T		14	E		14	O			N	11	
1	71.66	2802		D5L0SR682	8/7/2017	14	SW	RICHLAND	RICHLAND	T		14	E		14	O			W	2	
1	71.66	2802		MB40S72	4/19/2014	15	SW	RICHLAND	RICHLAND	T		14	E		14	O			W	2	

MNRCOLL	RLTNRDW	ACCDLOC	HWYCLASS	TRFCWAY	ROADCON	WTHRCON	LGTCOND	ROADHOR	ROADVERT	ACDSVR	INJSVR	INJTRNS	TOTFATL	TOTINJ	CONSZONE	ALCFLAG	BIKEFLAG	CYCLFLAG	PEDFLAG	TOTVEH	VEHTYPE1
NO	ON	N	R STH	D/B	SNOW	SNOW				PD			0	0							1 CAR
ANGL	ON	N	R STH	D/B		CLDY				PD			0	0							2 CAR
REAR	ON	I	R STH	D/B	WET	CLDY				PD			0	0							2 CAR
SSOP	ON	I	R STH	D/B	WET	RAIN	LIGT			PD			0	0							2 CAR
ANGL	ON	I	R STH	ND		CLR	LIGT			PD			0	0							2 CAR
SSS	ON	N	R STH	D/B		CLR				PD			0	0							2 CAR
SSS	ON	N	R STH	D/B		CLR	LIGT			PD			0	0							2 TRK UT
SSS	ON	N	R STH	D/B		CLDY				PD			0	0							2 CAR
NO	MED	N	R STH	D/WO	WET	FOG	DUSK	C		INJ	C		0	1							1 CAR
SSS	ON	N	R STH	D/B		CLR		C		PD			0	0							2 TRK UT
SSOP	ON	N	R STH	D/WO		CLDY		C		INJ	C		0	1							2 CAR
REAR	ON	I	R STH	D/WO		CLR			H	PD			0	0							2 CAR
ANGL	ON	I	R STH	D/B		CLDY			H	INJ	B	Y	0	1							2 TRK ST
NO	ON	I	R STH	D/B	SNOW	CLDY	LIGT			PD			0	0							1 CAR
ANGL	ON	I	R STH	D/B		CLR				PD			0	0							2 CAR
REAR	ON	I	R CITY	D/WO		CLR		C	H	PD			0	0							2 CAR
SSS	ON	N	R STH	D/WO		CLDY				PD			0	0							2 TRK UT
ANGL	ON	N	R STH	D/WO		CLDY			H	PD			0	0							2 CAR
SSS	ON	N	R STH	D/WO		CLDY				PD			0	0							2 CAR
NO	ON	N	R STH	D/WO		CLR	DARK	C		FAT	K		1	0	Y				Y		1 TRK ST
ANGL	ON	N	R STH	D/WO		CLR				INJ	A	Y	0	2							2 CAR
ANGL	ON	N	R STH	D/WO	WET	RAIN	DARK			INJ	B	Y	0	3							2 CAR
ANGL	ON	N	R STH	D/WO		CLR				PD			0	0							2 TRK UT
NO	MED	N	R STH	D/WO		CLR	DAWN			PD			0	0							1 CAR
ANGL	ON	I	R STH	D/B	SNOW	SNOW	LIGT			PD			0	0							2 TRK UT
REAR	ON	N	R STH	D/WO	WET	RAIN	DUSK			PD			0	0							2 TRK UT
SSOP	ON	I	R STH	D/WO		CLDY				PD			0	0							2 CAR
SSS	ON	N	R STH	ND		CLR				INJ	C		0	2							2 CAR
REAR	ON	N	R STH	D/WO		CLR	LIGT			INJ	C		0	1	Y						2 CAR
ANGL	ON	N	R STH	D/WO	WET	SLET				PD			0	0							2 CAR
ANGL	ON	N	R STH	D/WO		CLR				PD			0	0							2 CAR
REAR	ON	N	R STH	D/WO	WET	RAIN				PD			0	0							2 CAR
SSS	ON	N	R STH	D/WO		CLR				PD			0	0							2 CAR
ANGL	ON	I	R STH	D/WO		CLR				PD			0	0							2 CAR
ANGL	ON	N	R STH	D/WO		CLDY				PD			0	0							2 CAR
ANGL	ON	N	R STH	D/WO		CLR				PD			0	0							2 TRK UT
NO	ON	I	R STH	D/WO		CLR				INJ	B		0	1		Y					1 TRK UT
ANGL	ON	I	R STH	ND	WET	CLDY				PD			0	0							3 CAR
NO	SHLD	N	R STH	D/WO		CLR			H	INJ	C	Y	0	2							5 CAR
NO	ON	N	R STH	D/B		CLR				PD			0	0							1 CAR
SSS	ON	N	R STH	D/B		CLR	DARK		H	PD			0	0							2 TRK UT
REAR	ON	N	R STH	D/WO		CLR				INJ	C		0	1							2 CAR
REAR	ON	N	R STH	D/WO		CLR	DARK			INJ	C	Y	0	1							2 CAR
ANGL	ON	N	R STH	D/WO		CLR				INJ	B	Y	0	1							2 CAR
ANGL	ON	N	R STH	ND		CLR				INJ	B		0	1		Y					1 CAR

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Request to Authorize Financial Management Services

Meeting Date: Tuesday, September 5, 2023

Requested by: Ashley Oliphant

Background: To provide responsible stewardship of the finite resources of the City, the Common Council acknowledged the need for strategic long-term professional financial planning and management services. With several significant development opportunities on the horizon and rising costs of operations, the Common Council must balance its planning goals with its commitment to minimize the need for increased taxation.

As such, the City Administrator and Economic Development Director were charged with identifying financial firms to assist with financial planning. Throughout the process the following areas were identified as necessary components to a comprehensive financial plan:

- Provide Caselle accounting software training to staff.
- Evaluate financial policies, procedures, and operations. Provide recommendation for improvements.
- Assist with the development of the 2024 budget.
- Create a 5–10-year financial management plan.
- Review and compare rates and fees. Recommend adjustments.
- Analyze debt, recommend plan for use of debt, and pursue bond rating.
- Develop a capital improvement plan.
- Assist in developing a plan for the creation of TIDs.
- Provide municipal finance training to staff and elected officials.
- Provide ongoing assistance or management services.

The City Administrator and Economic Development Director held meetings with several reputable firms such as Baird, PFM, Ehlers and BakerTilly, as well as the Southwestern Wisconsin Regional Planning Commission and MSA. Given the broad scope or nature of this level of financial planning, proposals were broken down into phases or projects similarly to what is listed above. This phased project approach creates an opportunity to select one firm for all services or to select multiple firms to maximize the strengths and expertise of each firm in a specific subject or task. This a la carte style selection also affords the City with the opportunity to build relationships with multiple firms, gain exposure to several styles and strategies, and offers an avenue for second opinions or advice. With a firm assigned to a targeted, specific, and well-defined task rather than the entirety of financial management, the risk for the duplication of work or a dissonant final product is minimal.

Recommendation:

After thoroughly reviewing the scope of services each firm has proposed, while also considering the ongoing accounting software conversion challenges being experienced in the Clerk/Treasurer's Office, it was determined that the need for additional day-to-day operational and training assistance must be addressed first. By doing so, the Clerk/Treasurer's Office will be equipped with the tools needed to overcome the current barriers affecting their capacity to support a comprehensive financial evaluation and subsequent strategy/plan implementation. Additionally, this approach will allow for a review of and recommendation for improvement to standard operating procedures and policies which may allow for greater organizational health and efficiency.

Therefore, the recommendation is to contract Misty Molzof the Local Government Services Specialist of Southwestern Wisconsin Regional Planning Commission on an hourly basis to provide:

- Training on the Caselle software
- Review financial policies and procedures

- Identify areas for improvement and make recommendations
- Assist in the development of the 2024 budget and capital improvement plan
- Other related tasks so that the City may pursue the next phase of the comprehensive financial planning process from a stronger position.

Her experience as a City Administrator, Clerk/Treasurer, and Utility Clerk, along with her direct user experience with Caselle, make her uniquely qualified to assist the City. Learn more about Misty here: <https://www.swwrpc.org/about-us/staff/misty-molzof>

It is anticipated that Misty would provide in person training and services one day per week (eight hours per week) for two months to three months. During this time, Misty will work closely with the Clerk/Treasurer's office, Economic Development Director, and City Administrator. The City Administrator will conduct frequent evaluations to determine the best utilization and direction of Misty's time as well as determining if or when additional or new services are needed.

During this first phase, communication with the aforementioned firms to refine proposals and adjust the scope of work as necessary will continue. It is expected that a request to contract with one or more firms for phase two of this process will occur near the end of the year or beginning of 2024.

Funding Source: Pool 4 Outlay - \$15,000 budgeted for financial advisory/planning services

Financial Impact: \$80 per hour for a total estimated cost of \$8,000 in 2023.

Anticipating 100 hours over the next 2-3 months for a total approximate cost of \$8,000. However, it is important to note that the service hours provided may fluctuate or change after a comprehensive evaluation by Misty and the Administrator. This estimate was based on a preliminary review of financial records and discussions with personnel.

Requested Action:

Finance Motion: To recommend to the Common Council to authorize the Administrator to contract with Southwestern Wisconsin Regional Planning Commission for the services of the Local Government Services Specialist for financial and planning purposes at a cost not to exceed the budgeted amount.

Council Motion: To authorize the Administrator to contract with Southwestern Wisconsin Regional Planning Commission for the services of the Local Government Services Specialist for financial and planning purposes at a cost not to exceed the budgeted amount.

Attachment(s): Proposals from financial firms

August 24, 2023

Ashley Oliphant, City Administrator
City of Richland Center, Wisconsin
450 S Main St
Richland Center, WI 53581

Re: Written Municipal Advisor Client Disclosure with the City of Richland Center (“Client”) for 2024 Capital Planning (“Project” Pursuant to MSRB Rule G-42)

Dear Ashley:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.

As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

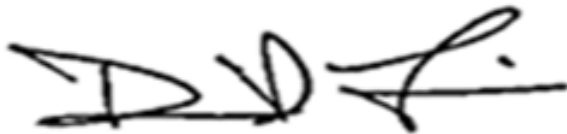
This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers & Associates



David Ferris, CPA
Senior Municipal Advisor

¹ This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

Appendix A

DISCLOSURE OF CONFLICTS OF INTEREST/OTHER REQUIRED INFORMATION

Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

Appendix B

Scope of Service

Client has requested that Ehlers to assist with Capital Financing Planning for City's Capital Improvement Plan (CIP) ("Project"). Ehlers proposes and agrees to provide the following scope of services:

Confirm Planning Objectives

- Prior to commencing the work, we will review our approach with Client staff to ensure that we have a full understanding of the Client's objectives, any particular areas of concern or focus, and desired process outcomes. If necessary, we can modify our Scope of Services to meet specific Client needs.

Gather Required Information

- To complete our work, we will need to gather certain information which may include: prior year audits and budgets (generally five years); current year budget; capital improvement plans; existing debt service schedules and allocations; and policies pertaining to fund balance, debt management; post-issuance compliance and financial management. Ehlers may already have this information.

Prepare Financial Model

- Based on the Client's objectives and the information available, we will prepare a Client-specific financial planning model that includes:
 - Capital Planning Model. Using Client's capital improvement plan, we will prepare one or more models identifying funding sources for identified projects. Tax levy and debt proceeds will be evaluated as funding sources.
 - This would include any assistance the City may have with developing a CIP.
- Debt Model. We will prepare a current debt service schedule including projected debt abatement sources and tax levy requirements. To the extent that debt financing is required for capital improvement projects, the projected impact of that financing will be modeled. The model will also forecast debt limit capacity utilization and the projected impact of future debt obligations on selected debt profile indicators (for General Obligation debt), including the impact of the Project on debt service tax levy and tax rate.
- If necessary, we will attend a workshop session which will assist the City with reviewing the current CIP and the impact that it has on the City's debt profile. As part of this review, we will adjust the model to fit with City goals and policies. As necessary, we will assist the City with determining policies that will help guide the City annually as part of the CIP approval process.

Scope of Service Limitations

Notwithstanding the Scope of Service listed above, Ehlers' engagement related to the Project is expressly limited as follows:

- Scope does not include serving as Municipal Advisor on a debt issuance for capital projects.

Compensation

In return for the services set forth in the "Scope of Service," Client agrees to compensate Ehlers hourly at a rate of \$250. Ehlers estimates that the range of fees will be between \$3,500 to \$5,000 and subject to not to exceed \$5,000. If the City undertakes a market rate debt issue as a result of the services provided, the cost of the services quoted above will be applied against the standard fee of said debt issue.

Payment for Services

For all compensation due to Ehlers, Ehlers will invoice Client for the amount due at the completion of the work. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

Hourly Charges

For any service directed by Client and not covered by this, or another applicable Appendix, Client will be charged on an hourly basis. Prior to charging Client, Ehlers will first advise Client of the anticipated charges and receive authorization to proceed. Unless another basis for compensation is agreed to by Client and Ehlers as a modification to this Appendix, Ehlers will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$295.00/hour. If the service requested by Client constitutes a new project, such as a debt issuance, Ehlers will provide a separate scope of service and fees for that project.

Signed _____

Title _____

Date _____

August 24, 2023

Ashley Oliphant, City Administrator
City of Richland Center, Wisconsin
450 S Main St
Richland Center, WI 53581

Re: Written Municipal Advisor Client Disclosure with the City of Richland Center (“Client”) for 2024 Financial Management Plan (“Project” Pursuant to MSRB Rule G-42)

Dear Ashley:

As a registered Municipal Advisor, we are required by Municipal Securities Rulemaking Board (MSRB) Rules to provide you with certain written information and disclosures prior to, upon or promptly, after the establishment of a municipal advisory relationship as defined in Securities and Exchange Act Rule 15Ba1-1. To establish our engagement as your Municipal Advisor, we must inform you that:

1. When providing advice, we are required to act in a fiduciary capacity, which includes a duty of loyalty and a duty of care. This means we are required to act solely in your best interest.
2. We have an obligation to fully and fairly disclose to you in writing all material actual or potential conflicts of interest that might impair our ability to render unbiased and competent advice to you. We are providing these and other required disclosures in **Appendix A** attached hereto.

As your Municipal Advisor, Ehlers shall provide this advice and service at such fees, as described within **Appendix B** attached hereto.

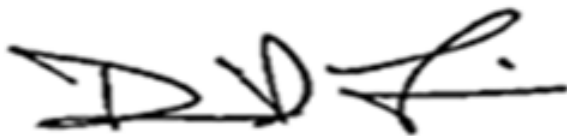
This documentation and all appendices hereto shall be effective as of its date unless otherwise terminated by either party upon 30 days written notice to the other party.

During the term of our municipal advisory relationship, this writing might be amended or supplemented to reflect any material change or additions.

We look forward to working with you on this Project.

Sincerely,

Ehlers & Associates



David Ferris, CPA
Senior Municipal Advisor

¹ This document is intended to satisfy the requirements of MSRB Rule G-42(b) and Rule G-42(c).

Appendix A

DISCLOSURE OF CONFLICTS OF INTEREST/OTHER REQUIRED INFORMATION

Actual/Potential Material Conflicts of Interest

Ehlers has no known actual or potential material conflicts of interest that might impair its ability either to render unbiased and competent advice or to fulfill its fiduciary duty to Client.

Other Engagements or Relationships Impairing Ability to Provide Advice

Ehlers is not aware of any other engagement or relationship Ehlers has that might impair Ehlers' ability to either render unbiased and competent advice to or to fulfill its fiduciary duty to Client.

Affiliated Entities

Ehlers offers related services through two affiliates of Ehlers, Bond Trust Service Corporation (BTSC) and Ehlers Investment Partners (EIP). BTSC provides paying agent services while Ehlers Investment Partners (EIP) provides investment related services and bidding agent service. Ehlers and these affiliates do not share fees. If either service is needed in conjunction with an Ehlers municipal advisory engagement, Client will be asked whether or not they wish to retain either affiliate to provide service. If BTSC or EIP are retained to provide service, a separate agreement with that affiliate will be provided for Client's consideration and approval.

Solicitors/Payments Made to Obtain/Retain Client Business

Ehlers does not use solicitors to secure municipal engagements; nor does it make direct or indirect payments to obtain or retain Client business.

Payments from Third Parties

Ehlers does not receive any direct or indirect payments from third parties to enlist Ehlers recommendation to the Client of its services, any municipal securities transaction or any financial product.

Payments/Fee-splitting Arrangements

Ehlers does not share fees with any other parties and any provider of investments or services to the Client. However, within a joint proposal with other professional service providers, Ehlers could be the contracting party or be a subcontractor to the contracting party resulting in a fee splitting arrangement. In such cases, the fee due Ehlers will be identified in a Municipal Advisor writing and no other fees will be paid to Ehlers from any of the other participating professionals in the joint proposal.

Municipal Advisor Registration

Ehlers is registered with the Securities and Exchange Commission (SEC) and Municipal Securities Rulemaking Board (MSRB).

Material Legal or Disciplinary Events

Neither Ehlers nor any of its officers or municipal advisors have been involved in any legal or disciplinary events reported on Form MA or MA-I nor are there any other material legal or disciplinary events to be reported. Ehlers' application for permanent registration as a Municipal Advisor with the (SEC) was granted on July 28, 2014 and contained the information prescribed under Section 15B(a)(2) of the Securities and Exchange Act of 1934 and rules thereunder. It did not list any information on legal or disciplinary disclosures.

Client may access Ehlers' most recent Form MA and each most recent Form MA-I by searching the Securities and Exchange Commission's EDGAR system (currently available at <http://www.sec.gov/edgar/searchedgar/companysearch.html>) and searching under either our Company Name (Ehlers & Associates, Inc.) or by using the currently available "Fast Search" function and entering our CIK number (0001604197).

Ehlers has not made any material changes to Form MA or Form MA-I since that date.

Conflicts Arising from Compensation Contingent on the Size or Closing of Any Transaction

The forms of compensation for municipal advisors vary according to the nature of the engagement and requirements of the client. Compensation contingent on the size of the transaction presents a conflict of interest because the advisor may have an incentive to advise the client to increase the size of the securities issue for the purpose of increasing the advisor's compensation. Compensation contingent on the closing of the transaction presents a conflict because the advisor may have an incentive to recommend unnecessary financings or recommend financings that are disadvantageous to the client. If the transaction is to be delayed or fail to close, an advisor may have an incentive to discourage a full consideration of such facts and circumstances, or to discourage consideration of alternatives that may result in the cancellation of the financing or other transaction.

Any form of compensation due a Municipal Advisor will likely present specific conflict of interests with the Client. If a Client is concerned about the conflict arising from Municipal Advisor compensation contingent on size and/or closing of their transaction, Ehlers is willing to discuss and provide another form of Municipal Advisor compensation. The Client must notify Ehlers in writing of this request within 10 days of receipt of this Municipal Advisor writing.

MSRB Contact Information

The website address of the MSRB is www.msrb.org. Posted on the MSRB website is a municipal advisory client brochure that describes the protections that may be provided by MSRB rules and how to file a complaint with the financial regulatory authorities.

Appendix B

Scope of Service

Client has requested that Ehlers & Associates to prepare a Financial Management Plan (“Project”). Ehlers & Associates proposes and agrees to provide the following scope of services:

Confirm Planning Objectives

- Prior to commencing the work, we will review our approach with Client staff to ensure that we have a full understanding of the Client’s objectives, any areas of concern or focus, and desired process outcomes. If necessary, we can modify our Scope of Services to meet specific Client needs.

Gather Required Information

- To complete our work, we will need to gather certain information which may include prior year audits and budgets (generally five years); current year budget; capital improvement plans; existing debt service schedules and allocations; strategic planning documents; staffing plans; and policies pertaining to fund balance, debt management; post-issuance compliance and financial management (Ehlers & Associates may already have some or all this information on file).

Prepare Financial Model

- Based on the Client’s objectives and the information available, we will prepare a Client-specific Excel based financial planning model that includes:
 - **Credit Profile Evaluation.** An assessment of selected financial, debt and demographic indicators will be prepared comparing Client to the Statewide median indicators for its rating peer group, and to other governmental entities of comparable size or location. If applicable, the assessment will also include a comparison with the medians of the next higher rating classification and to representative governmental entities in that class. Analysis will be provided to identify areas of strength and potential weakness in the Client’s credit profile.
 - **Valuation Forecast.** We will project growth in equalized value based on historical valuation trends, and anticipated potential for and timing of new development based on Client input. If applicable, “TID IN” and “TID OUT” forecasts will be provided. The impact of TID closure will be considered based on Client direction. One or more potential growth scenarios may be modeled based on Client’s objectives.

- **Fund Forecasts.** We will forecast revenues and expenditures for the following funds based on prior year budgetary trends. Based on the Client's objectives and the information available to us, one or more alternate fund forecasts may be developed to reflect adjustments to service levels and staffing.
 - General Fund
 - Debt Service Fund
 - Capital Improvement Fund
 - TID cash flow forecast – TID 6
 - Water Utility Fund
 - Sanitary Sewer Utility Fund
- **Capital Planning Model.** Using Client's capital improvement plans, we will prepare one or more models identifying funding sources for identified projects. Fund balances, tax levy, debt proceeds, and annual revenues will be evaluated as funding sources.
- **Debt Model.** We will prepare a current debt service schedule including projected debt abatement sources and tax levy requirements. To the extent that debt financing is required for capital improvement projects, the projected impact of that financing will be modeled. The model will also forecast debt limit capacity utilization and the projected impact of future debt obligations on selected debt profile indicators (for General Obligation debt).
- **Consolidated Tax Levy and Rate Projection Model.** A summary forecast will be provided projecting the future tax levy that would be required to support the General Fund, Capital Projects Fund, Debt Service Fund, and other levy supported funds. Based on the valuation projection model, a forecasted equalized tax rate will be provided. Future levy requirements will be tested against applicable levy and rate limits. A similar summary forecast will be provided for any enterprise funds included in the model and will include a projection of any additional revenue requirements needed to support the forecast.

Conduct Governing Body Workshops

- Up to 4 workshops will be conducted concurrent with development of the financial model. The purpose of the workshops will be to present key data, observations, findings, alternatives, and recommendations, and to seek input of Governing Body members and key staff at periodic intervals before the model is finalized. Specific workshop dates, and the points at which they occur in the process, will be established in consultation with the Client based on the objectives of Client, the availability of the Governing Body and key staff, and the availability of information needed to complete the plan. Workshop duration is typically one to two hours, with three-to-four-week intervals between workshops. Workshops are generally more effective when held independent of other Governing Body meetings.

Final Report

- Following completion of the model and workshops, we will prepare a summary report that includes and explains all primary elements of the forecast model. The report will include a summary of key observations and recommendations. If applicable, we will recommend modifications to existing Client policies pertaining to fund balance, debt management, post-issuance compliance and financial management.

Compensation

In return for the services set forth in the “Scope of Service,” Client agrees to compensate Ehlers & Associates in the amount of \$15,000.

Financial Management Plan standard fee:	\$ 17,000
Operating Fund projection (\$4,000)	
CIP and Debt Model (\$5,000)	
TID Projection (service performed already, \$2,000)	(2,000)
Water & Sewer Utility Cash Flow Projections (\$6,000)	
Total Financial Management Plan Price	<u>\$ 15,000</u>

Due to the complexity of Electric Utilities, the forecast does not include the Electric Utility. If the Client would like to include the Electric Utility, we will provide a separate disclosure to cover the scope of that forecast.

For any service directed by Client and not covered by this, or another applicable Appendix, Ehlers & Associates will bill Client at an hourly rate that is dependent upon the task/staff required to meet Client request at no less than \$125.00/hour and not to exceed \$350.00/hour.

Payment for Services

For all compensation due to Ehlers & Associates, we will invoice Client for the amount due at the completion of the work. Our fees include our normal travel, printing, computer services, and mail/delivery charges. The invoice is due and payable upon receipt by the Client.

Signed

Title

Date



GENERAL CONSULTING SERVICES AGREEMENT

THIS GENERAL CONSULTING SERVICES AGREEMENT (this “Agreement”) is entered as of this ____ day of August 2023 by and between the City of Richland Center (“Client”) and Robert W. Baird & Co. Incorporated (“Baird”).

RECITALS:

WHEREAS, Client seeks to retain Baird to provide general consulting services and Baird desires to provide such services, on the terms set forth in this Agreement;

WHEREAS, Client understands and acknowledges that the services to be provided under this Agreement are regarding a review of the City of Richland Center overall accounting and budgeting practices and does not contemplate or relate to a future issuance of municipal securities; and

WHEREAS, Client’s decision to retain Baird to provide general consulting services and Client’s execution and delivery of this Agreement have been approved by all necessary action on the part of Client.

NOW THEREFORE, the parties hereto agree as follows:

I. Scope of Work

Baird shall provide the following general consulting services to Client, if and when requested by Client:

Accounting Review and Analysis and Consideration of Financing Needs

1. A review and analysis of Client’s existing financial accounting resources and structure.
2. A review and analysis of Client’s budgets and financial projections.
3. An evaluation/development of client’s future long-term capital, operational and financial requirements.
4. Assist staff with consideration of possible modifications to client’s existing financial resources and legal structure.
5. Assist staff in preparation of cash flow and other financial analyses.

Additional Services

1. Such other general accounting consulting services as Client may request and Baird shall agree to provide
2. Educational and informational presentations and material about budgeting generally

II. Compensation and Terms of Payment

For the general consulting services provided hereunder, Baird shall receive the following compensation:

A fee of \$200 per hour of consulting work performed not to exceed 40 hours (\$8,000), payable within 10 days upon execution of the Scope of Work as outlined above. There is no assurance that the Scope of Work will be completed within the allotted 40 hours. In such an event, a new agreement will be submitted.

Baird will be responsible for paying all out-of-pocket costs and expenses it incurs that relate to the general consulting services it provides hereunder.

III. Information to Be Furnished to Baird

All information, data, reports, and records necessary for performing under this Agreement shall be furnished to Baird without charge by Client, and Client shall provide such cooperation as Baird may reasonably request to assist Baird in providing the services hereunder.

IV. Limitation of Liability

Client agrees that neither Baird nor its employees, officers, agents, or affiliates shall have any liability to Client for the Services provided hereunder except to the extent it is judicially determined that Baird engaged in gross negligence or willful misconduct.

V. Term of the Agreement

This Agreement shall become effective on the date hereof and shall continue unless and until terminated by either party upon at least 30 days written notice to the other party.

Upon termination of this Agreement, Baird shall be entitled to just and equitable compensation for any services provided prior to such termination for which Baird has not previously received compensation.

VI. Non-Discrimination

Baird, as the supplier of general consulting services covered by this Agreement, will not discriminate in any way in connection with the Agreement in the employment of persons, or refuse to continue the employment of any person, on account of the race, creed, color, sex, national origin, or other protected class of such person or persons.

VII. Miscellaneous

This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party. This Agreement represents the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any prior or contemporaneous agreements, arrangements, understandings, negotiations, and discussions between the parties involving such subject matter. Baird is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board.

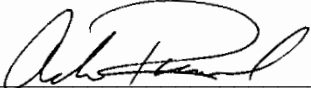
IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

City of Richland Center

By: _____

Ms. Ashley Oliphant, City Administrator

Robert W. Baird & Co. Incorporated

By:  _____

Mr. Adam Ruechel, Vice President

CC: Mr. Bradley Viegut, Managing Director

GENERAL CONSULTING SERVICES AGREEMENT

THIS GENERAL CONSULTING SERVICES AGREEMENT (this “Agreement”) is entered as of this ____ day of August, 2023 by and between the City of Richland Center, Wisconsin (“Client”) and Robert W. Baird & Co. Incorporated (“Baird”).

RECITALS:

WHEREAS, Client seeks to retain Baird to provide general consulting services and Baird desires to provide such services, on the terms set forth in this Agreement;

WHEREAS, Client understands and acknowledges that the services to be provided under this Agreement are regarding Baird’s Financial Management Plan and does not contemplate or relate to a future issuance of municipal securities; and

WHEREAS, Client’s decision to retain Baird to provide general consulting services and Client’s execution and delivery of this Agreement have been approved by all necessary action on the part of Client.

NOW THEREFORE, the parties hereto agree as follows:

I. Scope of Work

Baird shall provide the following general consulting services to Client, if and when requested by Client:

- Prepare and maintain the City’s debt schedules
- Annually produce an updated bond credit rating scorecard based on prior year audited financials
- Analyze credit strengths and weaknesses to position City to achieve highest bond credit rating
- Prepare general obligation bond rating comparison analysis to other neighboring communities
- Evaluate historical and future projected City equalized and assessed values
- Review historical general fund operating budget and develop general fund operating budget projections
- Review annually updated 5-year capital improvement plan
- Meet with City staff to discuss timing of future capital improvement projects
- Develop and update long-term capital finance plan using 5-year capital improvement plan
- Evaluate general obligation bonding capacity and future projections
- Review historical property tax rates and develop future projections incorporating capital finance plan
- Develop mill rate comparison analysis to neighboring communities
- Develop Executive Summary for outstanding Tax Increment District’s
- Create outstanding tax increment district cash flow proformas showing current status and projected closures
- Evaluate utilities of the City by preparing debt schedules, a capital finance plan and debt service coverage tables
- Proactively monitor the City’s debt and present refinancing opportunities
- Review and/or create City financial policies to have a positive impact
- Prepare presentations for community awareness, engagement and transparency
- Attend up to two City meetings annually (in person or electronically) to present financial management plan and answer questions.

II. Financial Advisory or Underwriting Services

This Agreement pertains only to general consulting services and expressly does not cover any financial advisory, underwriting or other services that are directly related to any specific financings or offerings. Client understands that the term “financial advisory services” means any financial advisory or consultant services with respect to an issuance of securities, including advice with respect to the structure, timing, terms and other similar matters concerning such issuance.

If Client proposes, determines or undertakes to effect an issuance of municipal securities at any time during the term of this Agreement, Client may engage Baird as financial advisor or underwriter with respect to such issuance. If Client determines to so engage Baird and Baird determines to accept such engagement, Client and Baird would enter into a separate written financial advisory or underwriting engagement letter. Client understands that if Baird serves as financial advisor in connection with an offering to be sold at competitive bid Baird will not be able to bid or otherwise underwrite or serve as agent for the placement of the securities. Client also understands that if Baird acts as underwriter on an offering sold on a negotiated basis Baird may not also serve as financial advisor on that offering but, in the course of acting as underwriter, may render advice to Client, including advice with respect to the structure, timing, terms and other similar matters concerning the offering. Client further understands that Baird’s primary role as underwriter would be to purchase, or arrange the placement of, securities in an arm’s-length commercial transaction between Client and Baird and that Baird, as underwriter, would have financial and other interests that differ from those of Client.

III. Compensation and Terms of Payment

A fixed fee equal to \$9,500 payable within 10 business days upon completion of the Scope of Work as outlined above. An annual fee of \$4,750 will be payable by December 31st for the following year updated Financial Management Plan. This agreement shall continue on an ongoing basis, until the client terminates the agreement, or a mutual agreement has been made between Baird and the client to modify the annual ongoing fee.

IV. Information to Be Furnished to Baird

All information, data, reports and records necessary for performing under this Agreement shall be furnished to Baird without charge by Client, and Client shall provide such cooperation as Baird may reasonably request to assist Baird in providing the services hereunder.

V. Limitation of Liability

Client agrees that neither Baird nor its employees, officers, agents or affiliates shall have any liability to Client for the Services provided hereunder except to the extent it is judicially determined that Baird engaged in gross negligence or willful misconduct.

VI. Term of the Agreement

This Agreement shall become effective on the date hereof and shall continue unless and until terminated by either party upon at least 30 days written notice to the other party.

Upon termination of this Agreement, Baird shall be entitled to just and equitable compensation for any services provided prior to such termination for which Baird has not previously received compensation.

VII. Non-Discrimination

Baird, as the supplier of general consulting services covered by this Agreement, will not discriminate in any way in connection with the Agreement in the employment of persons, or refuse to continue the employment of any person, on account of the race, creed, color, sex, national origin, or other protected class of such person or persons.

VIII. Miscellaneous

This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party. This Agreement represents the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any prior or contemporaneous agreements, arrangements, understandings, negotiations and discussions between the parties involving such subject matter. Baird is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

City of Richland Center

By: _____

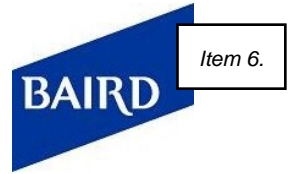
Ms. Ashley Oliphant, City Administrator

Robert W. Baird & Co. Incorporated

By: _____

Mr. Adam Ruechel, Vice President

CC: Mr. Bradley Viegut, Managing Director



GENERAL CONSULTING SERVICES AGREEMENT

THIS GENERAL CONSULTING SERVICES AGREEMENT (this “Agreement”) is entered as of this ____ day of August, 2023 by and between the City of Richland Center, Wisconsin (“Client”) and Robert W. Baird & Co. Incorporated (“Baird”).

RECITALS:

WHEREAS, Client seeks to retain Baird to provide general consulting services and Baird desires to provide such services, on the terms set forth in this Agreement;

WHEREAS, Client understands and acknowledges that the services to be provided under this Agreement are regarding the amendment to TIF District Number 7, and does not contemplate or relate to a future issuance of municipal securities; and

WHEREAS, Client’s decision to retain Baird to provide general consulting services and Client’s execution and delivery of this Agreement have been approved by all necessary action on the part of Client.

NOW THEREFORE, the parties hereto agree as follows:

I. Scope of Work

Baird shall provide the following general consulting services to Client, if and when requested by Client:

TIF District Number 7

- Creation of a timeline detailing the amendment process
- Assist develop and compile the required project plan amendment for the TID
- Provide analysis for the evaluation of project plan amendment
- Develop economic feasibility analysis of the TID evaluating current TID and forward looking TID analyses
- Assist in discussions with potential developers
- Meet with Village staff (in person or electronically) to facilitate analysis/discussion of the TIF District #7 project plans
- Attend public meetings (in person or electronically) to present the TIF District #7 project plans
- Assist the Village in compiling the necessary documents for submissions to DOR

II. Financial Advisory or Underwriting Services

This Agreement pertains only to general consulting services and expressly does not cover any financial advisory, underwriting or other services that are directly related to any specific financings or offerings. Client understands that the term “financial advisory services” means any financial advisory or consultant services with respect to an issuance of securities, including advice with respect to the structure, timing, terms and other similar matters concerning such issuance.

If Client proposes, determines or undertakes to effect an issuance of municipal securities at any time during the term of this Agreement, Client may engage Baird as financial advisor or underwriter with respect to such issuance. If Client determines to so engage Baird and Baird determines to accept such engagement, Client and Baird would enter into a separate written financial advisory or underwriting engagement letter. Client understands that if Baird serves as financial advisor in connection with an offering to be sold at competitive bid Baird will not be able to bid or otherwise underwrite or serve as agent for the placement of the securities. Client also understands that if Baird acts as underwriter on an offering sold on a negotiated basis Baird may not also serve as financial advisor on that offering but, in the course of acting as underwriter, may render advice to Client, including advice with respect to the structure, timing, terms and other similar matters concerning the offering. Client further understands that Baird’s primary role as underwriter would be to purchase, or arrange the placement of, securities in an arm’s-length commercial transaction between Client and Baird and that Baird, as underwriter, would have financial and other interests that differ from those of Client.

III. Compensation and Terms of Payment

For the general consulting services provided hereunder, Baird shall receive the following compensation:

A fixed fee equal to \$10,000 per TID creation or amendment, payable within 10 business days upon completion of the Scope of Work as outlined above.

Baird will be responsible for paying all out-of-pocket costs and expenses it incurs that relate to the general consulting services it provides hereunder.

IV. Information to Be Furnished to Baird

All information, data, reports and records necessary for performing under this Agreement shall be furnished to Baird without charge by Client, and Client shall provide such cooperation as Baird may reasonably request to assist Baird in providing the services hereunder.

V. Limitation of Liability

Client agrees that neither Baird nor its employees, officers, agents or affiliates shall have any liability to Client for the Services provided hereunder except to the extent it is judicially determined that Baird engaged in gross negligence or willful misconduct.

VI. Term of the Agreement

This Agreement shall become effective on the date hereof and shall continue unless and until terminated by either party upon at least 30 days written notice to the other party.

Upon termination of this Agreement, Baird shall be entitled to just and equitable compensation for any services provided prior to such termination for which Baird has not previously received compensation.

VII. Non-Discrimination

Baird, as the supplier of general consulting services covered by this Agreement, will not discriminate in any way in connection with the Agreement in the employment of persons, or refuse to continue the employment of any person, on account of the race, creed, color, sex, national origin, or other protected class of such person or persons.

VIII. Miscellaneous

This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party. This Agreement represents the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any prior or contemporaneous agreements, arrangements, understandings, negotiations and discussions between the parties involving such subject matter. Baird is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board.

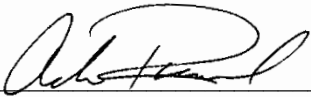
IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

City of Richland Center

By: _____

Ms. Ashley Oliphant, City Administrator

Robert W. Baird & Co. Incorporated

By:  _____

Mr. Adam Ruechel, Vice President

CC: Mr. Bradley Viegut, Managing Director



GENERAL CONSULTING SERVICES AGREEMENT

THIS GENERAL CONSULTING SERVICES AGREEMENT (this “Agreement”) is entered as of August ___, 2023, by and between the City of Richland Center, Wisconsin (“Client”) and Robert W. Baird & Co. Incorporated (“Baird”).

RECITALS:

WHEREAS, Client seeks to retain Baird to provide general consulting services and Baird desires to provide such services, on the terms set forth in this Agreement;

WHEREAS, Client understands and acknowledges that the services to be provided under this Agreement are regarding the development of a Capital Improvement Plan (“CIP”) and does not contemplate or relate to a future issuance of municipal securities; and

WHEREAS, Client’s decision to retain Baird to provide general consulting services and Client’s execution and delivery of this Agreement have been approved by all necessary action on the part of Client.

NOW THEREFORE, the parties hereto agree as follows:

I. Scope of Services

Baird shall provide the following general consulting services to Client, if and when requested by Client:

- Facilitate and Coordinate the CIP development and creation
- Develop and Review CIP Threshold Policy
- Develop CIP Introduction Narrative and Benefits
- Develop CIP Creation and Planning Process Timeline
- Assist in the development of the CIP, Fixed Asset Listing, Priority Rankings
- Attend and meet with department staff and elected officials during CIP development
- Provide CIP Component Templates (including but not limited to Summary of Funds, Funding Sources and Uses Graphical Charts, Sources and Uses by Department, Program and/or Project Description & Justification, Beyond 5-Year Period)
- Attend public meetings (in person or electronically) to present the CIP
- Attend governing body CIP adoption meeting
- Annual CIP Support

II. Financial Advisory or Underwriting Services

This Agreement pertains only to general consulting services and expressly does not cover any financial advisory, underwriting, or other services that are directly related to any specific financings or offerings. Client understands that the term “financial advisory services” means any financial advisory or consultant services with respect to an issuance of securities, including advice with respect to the structure, timing, terms, and other similar matters concerning such issuance.

If Client proposes, determines, or undertakes to affect an issuance of municipal securities at any time during the term of this Agreement, Client may engage Baird as financial advisor or underwriter

with respect to such issuance. If Client determines to so engage Baird and Baird determines to accept such engagement, Client and Baird would enter a separate written financial advisory or underwriting engagement letter. Client understands that if Baird serves as financial advisor in connection with an offering to be sold at competitive bid Baird will not be able to bid or otherwise underwrite or serve as agent for the placement of the securities. Client also understands that if Baird acts as underwriter on an offering sold on a negotiated basis Baird may not also serve as financial advisor on that offering but, in the course of acting as underwriter, may render advice to Client, including advice with respect to the structure, timing, terms and other similar matters concerning the offering. Client further understands that Baird's primary role as underwriter would be to purchase, or arrange the placement of, securities in an arm's-length commercial transaction between Client and Baird and that Baird, as underwriter, would have financial and other interests that differ from those of Client.

III. Compensation and Terms of Payment

For the general consulting services provided hereunder, Baird shall receive the following compensation:

A fixed fee equal to \$7,500 payable within 10 business days upon completion of the Scope of Work as outlined above. The Client shall have the option to have Baird annually update the CIP at an annual rate of \$750 per year, payable by December 31st in the year of the update.

Baird will be responsible for paying all out-of-pocket costs and expenses it incurs that relate to the general consulting services it provides hereunder.

IV. Information to Be Furnished to Baird

All information, data, reports, and records necessary for performing under this Agreement shall be furnished to Baird without charge by Client, and Client shall provide such cooperation as Baird may reasonably request to assist Baird in providing the services hereunder.

V. Limitation of Liability

Client agrees that neither Baird nor its employees, officers, agents, or affiliates shall have any liability to Client for the Services provided hereunder except to the extent it is judicially determined that Baird engaged in gross negligence or willful misconduct.

VI. Term of the Agreement

This Agreement shall become effective on the date hereof and shall continue unless and until terminated by either party upon at least 30 days written notice to the other party.

Upon termination of this Agreement, Baird shall be entitled to just and equitable compensation for any services provided prior to such termination for which Baird has not previously received compensation.

VII. Non-Discrimination

Baird, as the supplier of general consulting services covered by this Agreement, will not discriminate in any way in connection with the Agreement in the employment of persons, or refuse

to continue the employment of any person, on account of the race, creed, color, sex, national origin, or other protected class of such person or persons.

VIII. Miscellaneous

This Agreement shall be governed by and construed in accordance with the laws of the State of Wisconsin. This Agreement may not be amended or modified except by means of a written instrument executed by both parties hereto. This Agreement may not be assigned by either party without the prior written consent of the other party. This Agreement represents the entire agreement and understanding of the parties with respect to the subject matter hereof and supersedes any prior or contemporaneous agreements, arrangements, understandings, negotiations, and discussions between the parties involving such subject matter. Baird is registered as a municipal advisor with the Securities Exchange Commission and Municipal Securities Rulemaking Board.

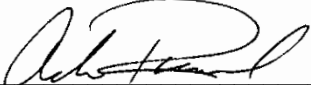
IN WITNESS WHEREOF, the parties have executed this Agreement as of the date first written above.

City of Richland Center

By: _____

Ms. Ashley Oliphant, City Administrator

Robert W. Baird & Co. Incorporated

By:  _____

Mr. Adam Ruechel, Vice President

CC: Mr. Bradley Viegut, Managing Director



August 15, 2023

Ashley Oliphant
City Administrator
City of Richland Center
450 South Main Street
Richland Center, WI 53581

Jasen Glasbrenner
Economic Development Director
City of Richland Center
450 South Main Street
Richland Center, WI 53581

Dear Ms. Oliphant and Mr. Glasbrenner:



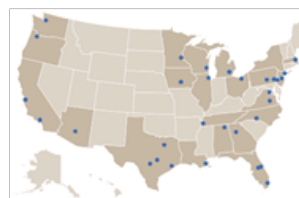
115 South 84th Street
Suite 315
Milwaukee, WI 53214
414-771-2700

pfm.com

PFM Financial Advisors LLC ("PFM") is pleased to submit our proposal to provide financial advisory services to the City of Richland Center ("the City"). We will share information about PFM, provide descriptions and examples of the various services that could be of benefit to the City, develop a timeline to implement the services needed to meet the City's needs, and offer the fees for our services. We have also included resumes of the members on the project team, references, and sample work products.

Overview of PFM's History, Organization, and Range of Services

Public Financial Management, Inc., a former affiliate of PFM Financial Advisors LLC, was founded in 1975 to provide independent municipal advisory services to the public sector. In 2014, as a result of the SEC's new rules for Municipal Advisors (born out of the Dodd-Frank Act of 2010), our firm's corporate structure was reorganized so that municipal advisory services could be delineated clearly from other financial and consulting services. Accordingly, given the regulation of municipal advisory activities, municipal advisory services are now offered through PFM Financial Advisors LLC, which commenced operations on June 1, 2016. We have been providing municipal advisory services for 47 years. PFM maintains a compliance program and procedures in seeking to be fully compliant with all applicable rules and regulations as set forth by the Securities and Exchange Commission ("SEC") and Municipal Securities Rulemaking Board ("MSRB").



31 LOCATIONS



350+ EMPLOYEES

We are one of the largest municipal advisory teams in the public finance industry, maintaining an expansive national presence. PFM currently has more than 350 employees located in 32 offices and locations across the United States, including 206 municipal advisory personnel¹. We have maintained our overall number one ranking every year since 1998 in terms of par amount and number of issues². PFM and its

¹ Source: PFM internal data as of 6/30/2023

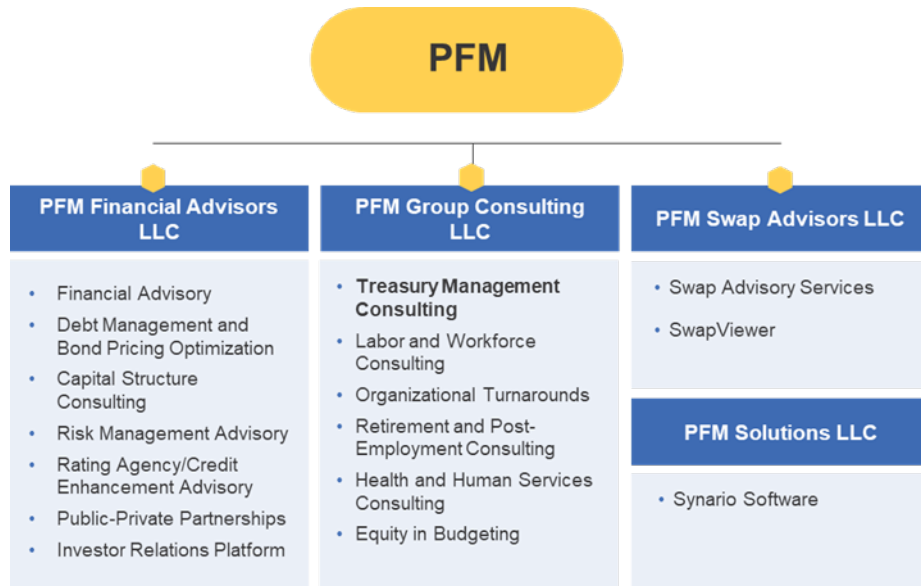
² PFM Financial Advisors LLC commenced operations on June 1, 2016; all transactions prior to such date were affected by Public Financial Management Inc.



affiliates (described on the next page) are wholly owned by its 54 Managing Directors, who set the firm's strategic direction³. Described below, PFM and its affiliates are indirect, wholly owned subsidiaries of a holding company known as PFM II, LLC. Employees of our affiliates are co-located in PFM's offices across the country. Services provided by affiliates of PFM's business are offered pursuant to separate agreement and fees.

- **PFM Financial Advisors LLC** advises on debt management and portfolio optimization, transaction structuring and execution, capital and financial planning, credit analysis, and policy development, among other services.
- **PFM Group Consulting LLC** provides a broad range of services, including multi-year financial planning, consolidating and shared-services analysis, operational and program analysis, revenue maximization, fleet management, workforce analysis, and pension and other post-employment benefits (OPEB) review and strategies.
- **PFM Treasury Consulting Services** (*a subdivision of PFM Group Consulting LLC*) assesses a client's specific banking needs, evaluates its existing banking program, and guides the client through the rebidding process (if necessary) to help maximize services and reduce cost.
- **PFM Swap Advisors LLC** advises on obtaining interest rate swaps, caps, and collars to help manage exposure to interest rates.
- **PFM Solutions LLC** is our affiliate through which innovative services are developed, such as Synario, a flexible financial modeling platform designed to produce dynamic, multi-year financial projections to facilitate strategic planning for various industry sectors.

³ Source: PFM internal data as of 2/1/2023



NOTE: *PFM Financial Advisors LLC commenced operations on June 1, 2016; all transactions prior to such date were affected by Public Financial Management Inc.*

This engagement would be primarily serviced from PFM's office in Milwaukee, headed up by Kristin Hanson (resume attached) with additional support provided by our Minneapolis and Des Moines locations. The assigned project team has extensive experience in the Midwest, with over 43 years of combined experience.



Scope of Services Proposed for the City of Richland Center

Financial Planning

Establish a Baseline

- Review Client's audited financial statements
- Review current and projected financial status and debt capacity of Client
- Review Client's valuation history
- Review current outstanding debt issues and structures, identifying strengths and weaknesses of structure so that future debt issues can be designed to optimize ability to finance future capital needs
 - This will include, but is not limited to, reviewing existing debt for the possibility of refunding that debt to provide Client with savings

Requested Services

- Work with Client in the development of a capital improvement plan
 - Develop preliminary objectives
 - Develop list of current and future capital needs and projects
 - Identify funding sources for the capital projects, including but not limited to, tax levy, tax increment, utility revenues, grants, etc.
 - Present and review with Staff
 - Present and review with City Council
- Review Client's tax increment district, its current obligations, and possible strategies and opportunities for new development.
- Development and preparation of several financial, economic development and capital planning models:
 - Creating of a debt book identifying the current debt outstanding and security (revenue) supporting the debt of the Client
 - Valuation history
 - Annual update of the status of the Client's tax increment district(s)
 - Annual proforma analysis of the Client's utilities
 - Water
 - Sewer
 - Electric
 - Assist Client with preparation of the Joint Review Board presentation
- Develop financial options analyses (using financial and capital planning models listed above):
 - Analysis of the existing financial arrangements
 - Analyze debt capacity
 - Identify and analyze financing alternatives and debt structuring options
 - Develop scenarios
 - Analyze and compare to objectives/constraints
 - Evaluation of alternative security structures
 - Evaluation of alternative funding and financing approaches
 - Sensitivity analysis



- Work with Client to develop policies and procedures
 - Reserve fund policy
 - Investment policy
 - Debt management policy
 - Others as needed

Ongoing services

- Attend meetings with Client's staff, consultants and other professionals
- Assist Client in preparing financial presentations as needed
- Respond to Client questions as issues come up

**Timeline for Services**

Date⁴	Activity/Task
Thursday, August 31 st (estimate)	Date of Hire (the actual date will affect the timeline below)
Friday, September 9 th	Develop Baseline: current financial and debt status, valuation history, etc.
Week of September 12 th	Planning/working session with City Staff to: (1) develop a capital improvement plan including identify objectives, discuss capital project needs, and identify revenue sources, (2) discuss possibilities with the City's tax increment district, (3) identify policy and procedure needs and develop a strategy to create them, (4) create a list of priorities and timeline to meet each priority, and (5) identify an approach to present and seek input from the City Council and other City stakeholders
By September 29 th	Draft list of priorities and timeline, capital improvement plan, and list of needed policies and procedures
October 3 rd	Presentation to City Council of work to date
October 4 th	Begin working on implementation of plan

⁴ The timeline for services can be adjusted depending on the City's timeline for selecting a financial advisor.



Compensation for Services

Fixed Rate Transaction Fees (Competitive and Negotiated Bond/Note Sales)

For financial planning and debt issue development services related to the issuance of bonds and/or note to be paid at closing:

- \$25,000 per general obligation or revenue debt issue (bond or note) or bond or note anticipation note issue, payable upon closing.
- \$17,500 per additional general obligation or revenue debt issue (bond or note) or bond or note anticipation note issue, payable upon closing.

Economic Development Services

For review of Tax Incremental Project Plans, new and amendments, and related services:

- \$1,500 per District

Hourly Services

Title	Hourly Rate
Managing Director/Director	\$300/hour
Senior Managing Consultant	\$250/hour
Senior Analyst/Analyst	\$175/hour
Associate	\$125/hour

For specific project, on-going financial planning, updates to cash flows, policy development and debt issue development services, PFM will work with the Client to establish a not to exceed fee per project. PFM will invoice on a project-by-project basis.

Alternatively, PFM will discuss with the Client the possibility of creating an ongoing retainer fee which would cover the above-mentioned services on a not to exceed annual fee basis.

PFM shall NOT charge the Client for above mentioned services related to a debt issuance or the Annual Retainer Fee in any year in which PFM invoices for a bond transaction.

Continuing Disclosure Services

Due to the SEC's recently increased efforts to improve transparency in the municipal market, adherence to disclosure covenants via the MSRB EMMA system has become essential. PFM's services as Dissemination Agent are provided **under a separate contract** and available to our Clients for an annual fee of \$1,500. This annual fee includes the filing for all of the outstanding bonds issue; PFM does not charge a fee per issue.



Complimentary Services

Client training is provided at no charge. A draft agenda for this fall client training is attached.

PFM will provide complimentary phone access to any PFM professional around the country at no charge on a limited basis. PFM professionals serve as experts in every area of Public Finance, which would give the Client access to free consultation with a broad array of industry experts. If it is determined that the conversations turn into a project, PFM would charge based on the nature of the project as defined on the previous page.

PFM never wants compensation to be an impediment to a client choosing to work with us, so we are willing to discuss an alternative fee structure at the Client's request.



Resumes of Key Personnel

Matthew Schnackenberg

Managing Director
PFM Financial Advisors LLC

Matthew is a managing director in PFM's Minneapolis office. He joined PFM as a consultant in 2005. Matthew provides advisory services to a variety of state and local government entities. He specializes in State Revolving Funds and has supported those efforts through the development of customized models including default tolerance analyses, capacity analyses, and loan portfolios. In addition, he also works with other state-level issuers and local governments where he has helped develop program guidelines and supported analyses for large capital programs.

Some of Matthew's clients include the Ohio Water Development Authority; Indiana Finance Authority; Iowa Finance Authority; Ohio Air Quality Development Authority; Michigan Department of Transportation; North Dakota Public Finance Authority; and the Metropolitan St. Louis Sewer District, Missouri.



Contact

50 South 8th Street
Suite 2250
Minneapolis, MN 55402

schnackenbergm@pfm.com
612.371.3771 office

Specialties

Financial Advisory

State & Local Governments

Education

B.B.A. in Finance
Western Michigan University
Haworth College of Business

Professional Designations or Licenses

Municipal Advisor
Representative (Series 50)

Started with PFM: 2005

Started in the Field: 2005



Kristin Hanson

Director
PFM Financial Advisors LLC

Kristin is a director in the Milwaukee office. She serves PFM clients in the Midwest, focusing on serving various types of government entities in Minnesota and Wisconsin as a financial advisor. She spent five years as an assistant commissioner at Minnesota Management and Budget where she oversaw the Debt Management Division and was responsible for managing the state's general obligation debt, as well as other state revenue and appropriation debt programs. She worked with state agencies and local governments on the implementation of capital bonding appropriations. Kristin has served on various state agency governing bodies that had debt issuance or investment authority, drafted legislation for new debt programs, and managed the state's rating process.

While at the state, she oversaw the issuance of more than \$6.6 billion of bonds including tobacco settlement revenue bonds and state appropriation bonds to finance the public share of U.S. Bank stadium.

She has been active in various professional associations and is a member of GFOA's Debt Committee and the Debt Management Advisory Council for the University of Minnesota and serves on the board of the Wisconsin Chapter of Women in Public Finance and the Humphrey School Alumni Society Board of Directors.



Contact

Honey Creek Corporate Center
115 South 84th Street
Suite 315
Milwaukee, WI 53214

hansonk@pfm.com
414.847.5586
612.371.3791 office

Specialties

State & Local Governments

Education

B.A. in Chemistry, French and
Religion
St. Olaf College

M.A. in Policy Analysis and
Social Policy
Humphrey Institute of Public
Affairs
University of Minnesota

Professional Designations or Licenses

Municipal Advisor
Representative (Series 50)

Started with PFM: 2016

Started in the Field: 1993



Matthew Stoffel, CFA

Senior Managing Consultant
PFM Financial Advisors LLC



Matt joined PFM in 2012 after spending six years at Pella Corporation in manufacturing and supply chain management and then two years teaching at Murray State University in Murray, Kentucky. He is a senior managing consultant serving municipal clients ranging in size and complexity from small local governments to large state departments and regional water/wastewater authorities. Matt is known for his outstanding customer service and his ability to anticipate client needs and deliver meaningful solutions.

Matt is well versed in all types of debt structures including fixed rate, variable rate, VRDO, FRN, lease purchase, annual appropriation, general obligation and revenue bonds. He has managed the issuance process using competitive public sales, negotiated public sales and direct private placements.

A sample of Matt's current and past clients include: Missouri Department of Transportation, Kansas Department of Transportation, Des Moines Metropolitan Wastewater Reclamation Authority, EJ Water Inc., Iowa Lakes Regional Water and West Des Moines Water Works; Iowa Cities including Des Moines, Davenport, Clive, Elkhart, Grimes, Johnston, Monroe, Odebolt, Prairie City, Van Meter, Waukee; and Iowa School Districts including Ankeny CSD, Des Moines Independent Schools, North Scott CSD, and Waukee CSD.

Matt earned his Chartered Financial Analyst (CFA) designation from the CFA Institute in 2017.

Contact

801 Grand Avenue
33rd Floor
Des Moines, IA 50309

stoffelm@pfm.com
515.724.5737 office

Specialties

Financial Advisory

Education

B.A. in Mathematics
Wartburg College

MBA in Finance
Murray State University

Professional Designations or Licenses

Chartered Financial Analyst
(CFA)

Municipal Advisor
Representative (Series 50)

Started with PFM: 2012

Started in the Field: 2004



Jenna McNamara

Senior Analyst
PFM Financial Advisors LLC

Jenna McNamara joined PFM in 2021 and is based in the Minneapolis office. She provides technical and quantitative support to various clients in PFM's Midwest region. Her current duties include sizing, pricing, and structuring municipal bond issues; assessing municipal issuers' outstanding debt and refunding opportunities; assembling official statements, presentations, and disclosure documents; and other financial advisory services.

Prior to joining PFM, Jenna graduated from Drake University, earning degrees in Finance and Marketing.



Contact

50 South 6th Street
Suite 2250
Minneapolis, MN 55402

mcnamaraj@pfm.com
612.371.3788 office

Specialties

State & Local Governments,
State Revolving Funds

Financial Advisory

Education

B.S. in Finance and Marketing
Drake University

Professional Designations or Licenses

Municipal Advisor
Representative (Series 50)

Started with PFM: 2021

Started in the Field: 2021



References

City of Prairie du Chien

PFM has worked with the City of Prairie du Chien since 1990. We have issued 50 general obligation and revenue note and bond issues in a total amount of \$71,229,000⁵, assisted in the creation of tax increment districts (TIDs), prepared detailed analysis of their debt levy, projected the use of their debt limit for future borrowings, prepared their annual joint review board presentation, reviewed their annual reports for their TIDs, maintain their debt book and updated it annually, prepare and file their annual continuing disclosure and material event notices, as needed, participate on bond rating calls, along with additional services.

Tina Fuller, City Clerk/Treasurer
214 E Blackhawk Ave
Prairie du Chien, WI 53821
(608) 326-6406
tfuller@prairieduchien-wi.gov

Village of Sussex

PFM has worked with the Village of Sussex since 2005. We have issued 39 general obligation and revenue note and bond issues in a total amount of \$116,020,000⁵, assisted in the creation of and amendments to tax increment districts (TIDs), maintain and update their debt book, prepare and file their annual continuing disclosure and material event notices, as needed, among other services.

Jeremy Smith, Village Administrator
N64W23760 Main Street
Sussex, WI 53089
(262) 246-5200
JSmith@villagesussex.org

⁵ Source: PFM internal data as of 8/11/2023



Washburn County

PFM has worked with Washburn County since 2016, getting rehired by a proposal in 2018. We have issued four general obligation bonds and notes in a total amount of \$15,680,000⁶, participated in rating calls, assisted in the private placement of debt for their forestry building, prepare and file their annual continuing disclosure reports, provide financing options for upcoming projects, prepare presentations for the finance committee and county board, as well as other services as needed.

Sharon Peterson, Finance Director
Washburn County Finance Department
P O Box 639
Shell Lake, WI 54871
(715) 468-4612
SKINDLE@co.washburn.wi.us

⁶ Source: PFM internal date as of 8/11/2023



Conclusion

We believe advising the public sector carries with it a sacred trust. We would not have it any other way. PFM's reputation gives credibility to our recommendations and ideas. PFM is committed to building long-term relationships with our Clients.

We are an independent financial advisor. Unlike some of our competitors, we never serve in an underwriting capacity, nor do we participate in the trading of municipal securities; consequently, it is our view PFM would avoid real, potential, or perceived conflicts of interest in the representation of our Clients during the sale of securities. Our only business is providing financial advice to our Clients in a fiduciary capacity.

On behalf of all of us at PFM, we would like to thank the City for its consideration of PFM to serve as its financial advisor. Please contact us with any questions. We look forward to further discussing the value of PFM with you.

Sincerely,

Matthew Schnackenberg
Managing Director
612.371.3771
schnackenbergm@pfm.com

Kristin A. Hanson
Director
414.847.5586
hansonk@pfm.com



ATTACHMENT A: DRAFT CLIENT TRAINING AGENDA



Fundamentals of Public Finance Virtual Seminar

OCTOBER 3 – NOVEMBER 9, 2023

All times in EDT

Presented by PFM

pfm.com



Mandatory Session

Introduction to the Virtual Program

Field of Study: Finance | 0 Credit
Prerequisites: None | Program Knowledge Level: Basic
Advance Preparation: None
Course Registration Link

A detailed overview of the seminar: topics, logistics, expectations, structure of the program, and goals.

Finance Basics – Time Value of Money & the Yield Curve

Field of Study: Finance | 1 Credit
Prerequisites: None | Program Knowledge Level: Basic
Advance Preparation: None
Course Registration Link
Attendance will be monitored through in-course knowledge assessment

This session will provide an overview of basics concepts related to finance and, more specifically, public finance. Topics include time value of money (present value, future value, annuities, et al) as well as the underlying components of the yield curve.

When you complete this session, you should be able to:

List and discuss concepts necessary in gaining and utilizing basic knowledge of public finance and municipal bonds.

Municipal Bond Basics

Field of Study: Finance | 1 Credit
Prerequisites: None | Program Knowledge Level: Basic
Advance Preparation: None
Course Registration Link
Attendance will be monitored through in-course knowledge assessment

This session will provide an overview of municipal bonds. Topics will include relevant terminology/definitions for fixed income securities, bond pricing (calculating yield/price), bond structure, debt structure and the components/participants in a typical municipal bond transaction.

When you complete this session, you should be able to:

List and discuss concepts necessary in gaining and utilizing basic knowledge of public finance and municipal bonds.

Budgeting Approaches in Uncertain Times

Field of Study: Finance | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will discuss how the COVID-19 pandemic has generated unprecedented fiscal challenges across the public sector and also cover key topics, tactics, and tools for sustainable recovery. Included will be a focus on how to incorporate an equity perspective into an organization's path forward.

When you complete this session, you should be able to:

Identify and apply tools necessary to aid in sustainable fiscal recovery within the public sector.

The Basics of Refunding Bonds

Field of Study: Finance | 2 Credits

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will begin with an introduction to refunding bonds and review the various types and structures of various refundings — tax-exempt, taxable, current, advance and forward refundings. Presenters will address timing of bond refundings, as well as how to structure refunding bonds to structure and maximize debt service savings.

When you complete this session, you should be able to:

List and discuss key terms and considerations related to the timing and structure of bond refundings.

Tax Reform: Municipal Market Update

Field of Study: Tax | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will discuss how the tax-exempt municipal market has experienced significant changes to important tax rules over the last several years, most notably, the prohibition of tax-exempt advance refundings. This course will also review the impact of that reform and explore alternative strategies for issuers seeking to take advantage of attractive market environments.

When you complete this session, you should be able to:

Recognize tax-rule changes and discuss the impact of the reform on the tax-exempt municipal market.

Budgeting for Equity

Field of Study: Finance | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will begin by addressing how the COVID-19 pandemic and heightened awareness to racial and economic disparities has generated unprecedented fiscal challenges across the public sector. We will cover emerging practices for applying economic and racial equity perspectives to address budget and financial shortfalls as cities and states begin to put together strategies for recovery.

When you complete this session, you should be able to:

Identify and apply strategies that utilize economic and racial equity practices in their approach to assisting cities and states with recovery from budgetary shortfalls.

Introduction to Munite® & Investor Relations

Field of Study: Finance | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will provide an overview of the importance of proactive and thorough investor relations programs in the municipal sector for municipal bond issuers, and will introduce attendees to the Munite® platform, a one-stop shop solution for municipal bond issuer investor relations programs.

When you complete this session, you should be able to:

Associate the importance of proactive investor relations programs with how bond issuers can utilize the Munite platform to enhance their programmatic outreach to investors

PFM: Diversity, Equity & Inclusion Update and MWBE Firms

Field of Study: Behavioral Ethics | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

PFM launched our firmwide Diversity & Inclusion Strategy in 2016, and its scope and definition continue to evolve in reflection of the needs of our staff, clients, and communities to drive equity, justice, and belonging. In this session, we will explore what we've done, our successes, and our challenges, in an interactive discussion about what Diversity, Equity, and Inclusion looks and feels like at PFM.

When you complete this session, you should be able to:

Assess PFM's DEI scope and strategies in the context of its successes and challenges encountered throughout this mission.

Synario: A New Way to Do Financial Modeling (Demo)

Field of Study: Finance | 0 Credits

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

In this session, the Synario team will provide an overview of Synario, PFM's financial modeling software, which offers a way to design, create, and manage completely bespoke financial models with integrated presentation capabilities, while mitigating the inefficiencies, risks, and resource-requirements that often make spreadsheets a nightmare. The presentation will include a live demonstration of Synario's functionality and a discussion as to how it might streamline this task within an organization.

Retirement Finance & OPEBs

Field of Study: Finance | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will review the current trends associated with the health and future funding needs associated with public pension and OPEB plans. It will also clarify some of the background details associated with pension and OPEB funding mechanics, and finally it will describe some of the options that are available to solve pension and OPEB related challenges.

When you complete this session, you should be able to: List

potential sources of assets to fund liabilities and discuss approaches to reducing unfunded liabilities while managing budgetary impacts.

Swap Introduction, Applications, and Monitoring

Field of Study: Finance | 2 Credits

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will cover the basics of interest rate swaps and introduce commodity hedging. We will briefly look at some general considerations when entering into a swap as well as discuss the Dodd Frank Act.

When you complete this session, you should be able to:

Define interest rate swaps in the context of minimizing the cost of outstanding debt and understand the inherent benefits, risks, and considerations for use of these instruments.

Bond Pricing

Field of Study: Finance | 2 Credits

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will discuss bond pricing fundamentals: benchmarks and benchmark utilization, structuring considerations and analysis, including coupon and optional redemption features. We will also cover yield to call, yield to maturity, option adjusted spread analysis, method of sale — competitive and negotiated — and bond sale economics.

When you complete this session, you should be able to:

Recognize key terms of bond pricing and explain how this knowledge is beneficial to local governments looking to issue bonds.

Alternative Project Delivery & P3's

Field of Study: Finance | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will cover how PFM assists clients with financing capital investments. We will address alternative delivery structures, from design-build through design-build-finance-operate-maintain (P3), that are options for major projects.

When you complete this session, you should be able to:

Identify and utilize alternate delivery structures as options for financing capital investments.

Introduction to Economic & Real Estate Consulting

Field of Study: Economic | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

Finance officers are often called on to help evaluate the feasibility and appropriate level of public support for economic development investments. In this session, PFM professionals will provide an overview of tools such as real estate market analysis and economic and fiscal impact studies important to the development of such evaluations.

When you complete this session, you should be able to:

Recognize key tools commonly used in the evaluation of economic development projects, the methodological approaches and concepts that underlie these tools, and important areas for critical analysis to help ensure that any public investment or subsidy is reasonable and consistent with community goals.

Municipal Advisory Regulations & Contracts Overview

Field of Study: Special Knowledge | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

Regulatory compliance and key contractual terms are critical areas of focus for many municipal entities. This session will be guided by PFM's legal and compliance leaders using practical examples to help identify and review certain requirements, expectations, and good practices applicable to municipal and investment advisory activities.

When you complete this session, you should be able to:

Recognize key regulatory areas critical to an organization and providers of municipal and investment advisory services while also realizing the importance of key contractual terms included within agreements for obtaining these municipal and investment advisory services.

Optimizing Federal Funding Opportunities – Inflation Reduction Act (IRA) and Infrastructure Investment and Jobs Act (IIJA)

Field of Study: Special Knowledge | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will discuss The Inflation Reduction Act and how it provides tax-exempt entities, for the first time ever, with significant incentives to support the transition to a cleaner and more sustainable environment. You will out if and how you can qualify for these incentives that could, if meeting the right requirements, provide up to a 50% incentive on your climate investment.

When you complete this session, you should be able to:

Describe the tax incentives in the Inflation Reduction Act that are available to tax-exempt entities for renewable energy facilities, clean transportation, and energy efficient building projects.

Treasury Management Update

Field of Study: Finance | 1 Credit

Prerequisites: None | Program Knowledge Level: Basic

Advance Preparation: None

Course Registration Link

Attendance will be monitored through in-course knowledge assessment

This session will discuss new treasury technologies and help organizations understand what is earned on bank deposits, which in many cases is less than stated earnings rates. We will provide insights into how new banking technologies are offering tools to improve fiscal controls, operate more efficiently and gain timely access to information on cash positions.

When you complete this session, you should be able to:

List two new banking technologies that offer users more control and improve efficiency.



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19103

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ATTACHMENT B: BOND SALE PRESENTATION

Washburn County, WI

Sale Results

\$6,215,000 General Obligation Building Bonds, Series 2020A

Sale Date:

April 21, 2020

Kristin Hanson, Director
PFM Financial
Advisors LLC

115 South 84th Street
Suite 315
Milwaukee, WI 53214

414-771-2700
www.pfm.com



Moody's Assigns "Aa2" Rating

Credit Strengths:

- Strong financial position with healthy liquidity
- Low levels of debt and fixed costs
- Modest pension liabilities
- Growing tax base

Credit Challenges:

- Below average socio-economic profile
- Constrained revenue raising flexibility due to state imposed levy limits



Bidding Results

On April 21, 2020 at 10:00 AM, PFM took bids on the Series 2020A Bonds. Four bids were received.

Bidding Firm	Net Interest Cost	True Interest Rate
Robert W. Baird & Co., Inc.	\$ 445,038.80	1.437893%
Piper Sandler & Co	445,437.93	1.439184%
Northland Securities, Inc.	474,464.94	1.525982%
BOK Financial Securities, Inc.	473,826.39	1.532061%

The Certificate of Award authorized by the Parameters Resolution and executed by the County Clerk awarded the 2020A Bonds to Robert W. Baird & Co.



New Government Services Building

On June 18, 2019, the County Board passed an *“Initial Resolution Authorizing Not to Exceed \$14,400,000 General Obligation Bonds for County Building Projects”*

Executed via Two Issues

- ◆ \$7,655,000 General Obligation County Building Bonds, Series 2019A
- ◆ \$6,215,000 in General Obligation County Building Bonds, Series 2020A

Benefits of Two Issues:

- ◆ The debt issued by the County in 2019 and 2020, including the GO Bonds, was under \$10 million in each year making both bond issues “Bank Qualified” or “BQ”
- ◆ Bank Qualified bonds enjoy slightly lower rates and limits the amount of negative carry for banks
- ◆ Splitting the authorization into two bond issues means the County is not paying interest on bonds for which it does not need the proceeds for the project right away

Results

- ◆ Total par of \$13,870,000, coming in \$530,000 under the \$14,400,000 authorized.
- ◆ Total proceeds for projects totaled \$13,802,563.15.
- ◆ Weighted combined TIC of 2.01%



Long-Term Financial Plan

Debt Service Cashflow

Lew

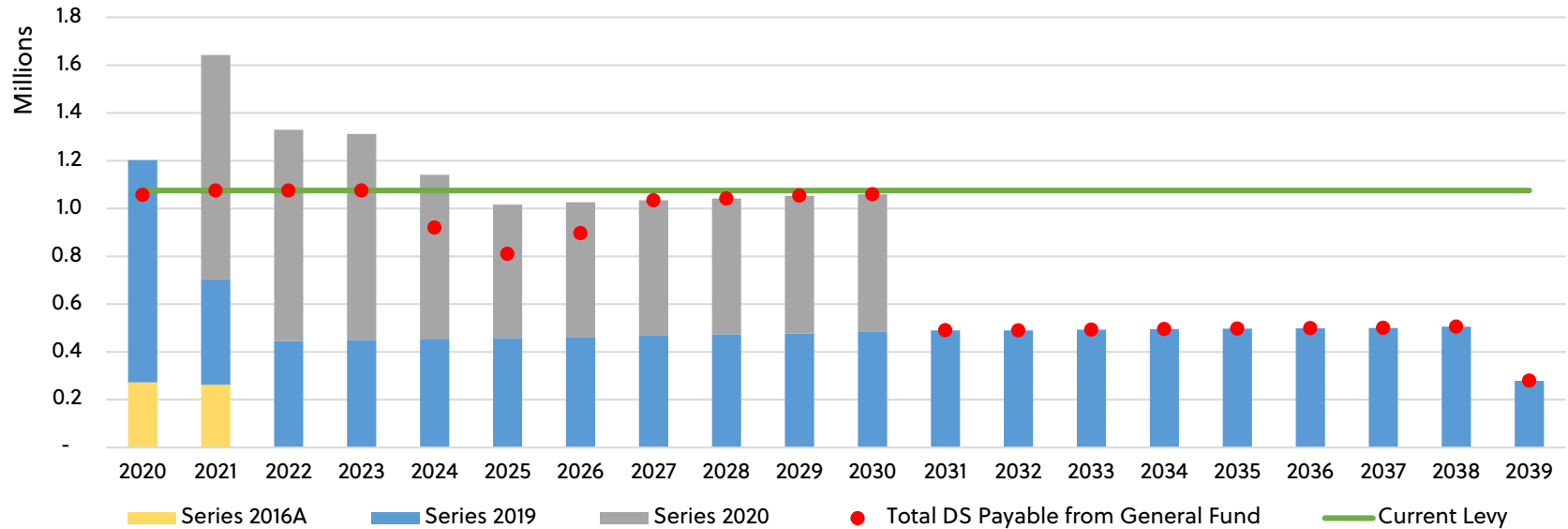
1,075,000

Fiscal Year	Series 2016A	Series 2019	TOTAL Principal	TOTAL Interest	Total Debt Service	Prior Year Debt Service Fund Deposit	Debt Service Fund Balance	Debt Service Fund Disbursement	Series 2020			Total DS Payable from General Fund	Room Under Lew (Post)
	Debt Service	Debt Service							Principal	Interest	Debt Service		
2020	272,852	929,808	1,000,000	202,660	1,202,660	1,646,257	1,646,257	146,257	-	-	-	1,056,404	18,596
2021	262,600	441,631	530,000	174,231	704,231	116,483	1,616,483	567,428	805,000	133,197	938,197	1,075,000	-
2022	-	446,131	280,000	166,131	446,131	-	1,049,055	254,869	795,000	88,738	883,738	1,075,000	-
2023	-	450,431	290,000	160,431	450,431	-	794,186	237,319	785,000	76,888	861,888	1,075,000	-
2024	-	454,531	300,000	154,531	454,531	-	556,867	220,881	620,000	66,350	686,350	920,000	155,000
2025	-	458,431	310,000	148,431	458,431	-	335,986	206,381	500,000	57,950	557,950	810,000	265,000
2026	-	462,131	320,000	142,131	462,131	-	129,605	129,605	515,000	49,050	564,050	896,576	178,424
2027	-	470,581	335,000	135,581	470,581	-	-	-	525,000	38,650	563,650	1,034,231	40,769
2028	-	473,781	345,000	128,781	473,781	-	-	-	540,000	28,000	568,000	1,041,781	33,219
2029	-	476,559	355,000	121,559	476,559	-	-	-	560,000	17,000	577,000	1,053,559	21,441
2030	-	483,625	370,000	113,625	483,625	-	-	-	570,000	5,700	575,700	1,059,325	15,675
2031	-	490,131	385,000	105,131	490,131	-	-	-	-	-	-	490,131	584,869
2032	-	489,875	395,000	94,875	489,875	-	-	-	-	-	-	489,875	585,125
2033	-	492,800	410,000	82,800	492,800	-	-	-	-	-	-	492,800	582,200
2034	-	495,275	425,000	70,275	495,275	-	-	-	-	-	-	495,275	579,725
2035	-	497,300	440,000	57,300	497,300	-	-	-	-	-	-	497,300	577,700
2036	-	498,875	455,000	43,875	498,875	-	-	-	-	-	-	498,875	576,125
2037	-	500,000	470,000	30,000	500,000	-	-	-	-	-	-	500,000	575,000
2038	-	505,600	490,000	15,600	505,600	-	-	-	-	-	-	505,600	569,400
2039	-	279,125	275,000	4,125	279,125	-	-	-	-	-	-	279,125	795,875
2040	-	-	-	-	-	-	-	-	-	-	-	-	1,075,000
Total	535,452	9,796,624	8,180,000	2,152,076	10,332,076	1,762,740		1,762,740	6,215,000	561,522	6,776,522		

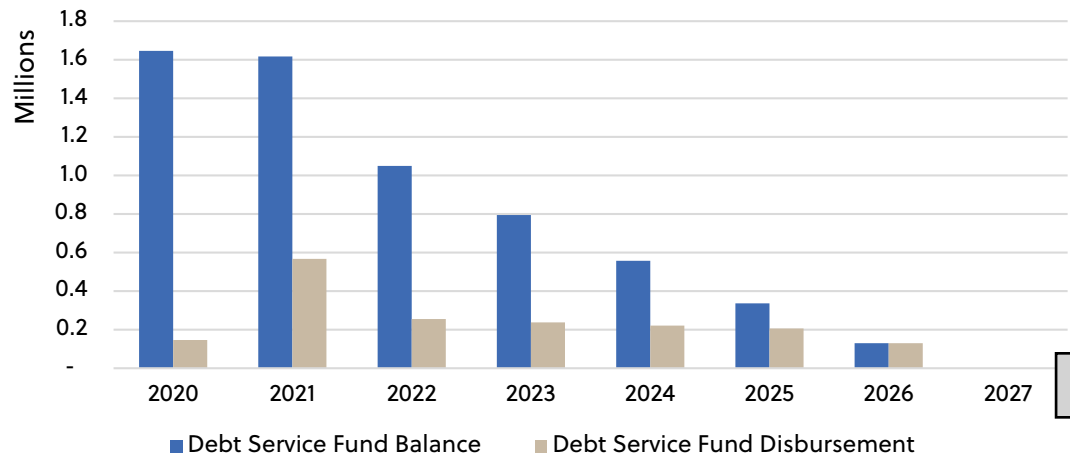


Long-Term Financial Plan

General Obligation Debt Service, Levy, and Debt Payable from General Fund



Debt Service Fund Balance and Disbursement



Debt Service Fund

- Makes interest payments on all Bonds, plus final principal payment of Series 2016A.
- Projected to reach zero balance during FY2026.



ATTACHMENT C: JOINT REVIEW BOARD PRESENTATION

Prairie du Chien, WI

Joint Review Board: TID Summary

June 1, 2022

PFM Financial
Advisors LLC

115 South 84th Street
Suite 315
Milwaukee, WI 53214

414-771-2700
www.pfm.com



To date the City of Prairie du Chien, Wisconsin has created seven (7) traditional TIDs and one (1) Environmental TID. Below are the six TIDs that have closed.

TID No. 1 – Closed

- Final revenues received in 2015, could have stayed open through 2016
- Accumulated revenue balance sufficient to make final 2016 debt service payment

TID No. 2 – Closed

- Final revenues received in 2016, could have stayed open through 2017
- Accumulated revenue balance sufficient to make final 2017-18 debt service payments
- (Portion of \$1,435,000 Taxable General Obligation Refunding Bonds, Series 2012)

TID No. 3 – Closed

- Final revenues received in 2007

TID No. 4 – Closed

- City Council passed resolution terminating District in April 2019
- Final revenues received in 2019

TID No. 6 – Closed

- City Council passed resolution extending District one year for housing in August 2019
- City Council passed resolution terminating District in July 2020
- Final revenues received in 2021

TID No. 7 – Closed

- Final revenues received in 2015, could have stayed open through 2020
- Very little revenues, modest debt



Below are the two TIDs that are currently open. Notice that the Expenditure Period has closed for all two TIDs, which generally means the only debt service and the final TID audit are eligible TID expenses.

TID No. 1E - Environmental TID

- There were modest increment revenues (\$13,893 in 2021) and minimal liabilities (\$3,166 at the end of 2021)
- The City booked \$120,000 for land acquisition costs in 2021 which will be recaptured by the remaining increment revenue through 2031

TID No. 5 - Active (Quality Wood)

- Expenditure Period expired on September 28, 2016
- Termination date is September 28, 2021
- City Council extended TID 5 to capture one year of increment for housing.
- City Council terminated TID No. 5 by resolution on April 12, 2022

TID No. 8 - Active - Blight

- Created March 2, 2021
- Termination date is March 2, 2049
- Created for the redevelopment of blighted areas

TID No. 9 – Active – Industrial

- Created March 2, 2021
- Termination date is March 2, 2042
- Created to encourage new development



TID No. 5 – Existing Cash Flow Projections Item 6.

Below are TID No. 5's projected revenues assuming no growth, and existing debt service requirements, including the pro rata share of the 2017 Taxable Notes.

TID 5

Increment Revenue				Less: Total Debt Service		Annual Surplus	Revenue Balance	Debt Balance
Jan. 1 Assessment	Revenue Collection	Increment Value	Equalized Mill Rate	Increment Revenue	Principal	Interest		
							77,528	300,000
2020	2021	7,036,700	26.79	188,548	150,000	6,675	31,873	109,401
2021	2022	10,908,200	25.65	279,815	150,000	3,450	126,365	235,765
Total					300,000	10,125	235,765	--

Year	portion of 2017 Refunding		Total Debt Service		
	Principal	Interest	Principal	Interest	D.S.
2021	150,000	6,675	150,000	6,675	156,675
2022	150,000	3,450	150,000	3,450	153,450
Total	300,000	10,125	300,000	10,125	310,125

Call Date: not callable

The City extended TID No. 5 one more year to 2022 for housing. The Council terminated the district by resolution on April 12, 2022. Any excess revenues remaining in TID No. 5 will be distributed back to the taxing jurisdictions.

NOTE: Revenues only include tax increment revenues and do not include additional miscellaneous revenues.



ATTACHMENT D: PRESENTATION TO FINANCE COMMITTEE

Village of Sussex

2022 Debt Update

Village Finance Committee

September 6, 2022

PFM Financial
Advisors LLC

115 South 84th Street
Suite 315
Milwaukee, WI 53214

414-771-2700
pfm.com



On November 9, 2021 the Village Board adopted a series of Resolutions to address financing issues during 2022. The issues to be addressed were identified as follows:

Water Utility

- Issue bonds to permanently finance 2018 BANs, 2019 BANs and 2013 Bonds

Sewer Utility

- Use Sewer funds on hand to prepay \$1,610,000 G.O. Corporate Purpose Bonds on their earliest call date (11/1/22)

General Fund

- Use General Funds on hand to prepay \$1,200,000 G.O. Refunding Bonds on their earliest call date (3/1/22)

TIF #6

- Review opportunities to refinance or restructure \$1,205,000 balance of existing 2013 G.O. Bonds callable 9/1/22

TIF #7

- Funding for projects in amendment area



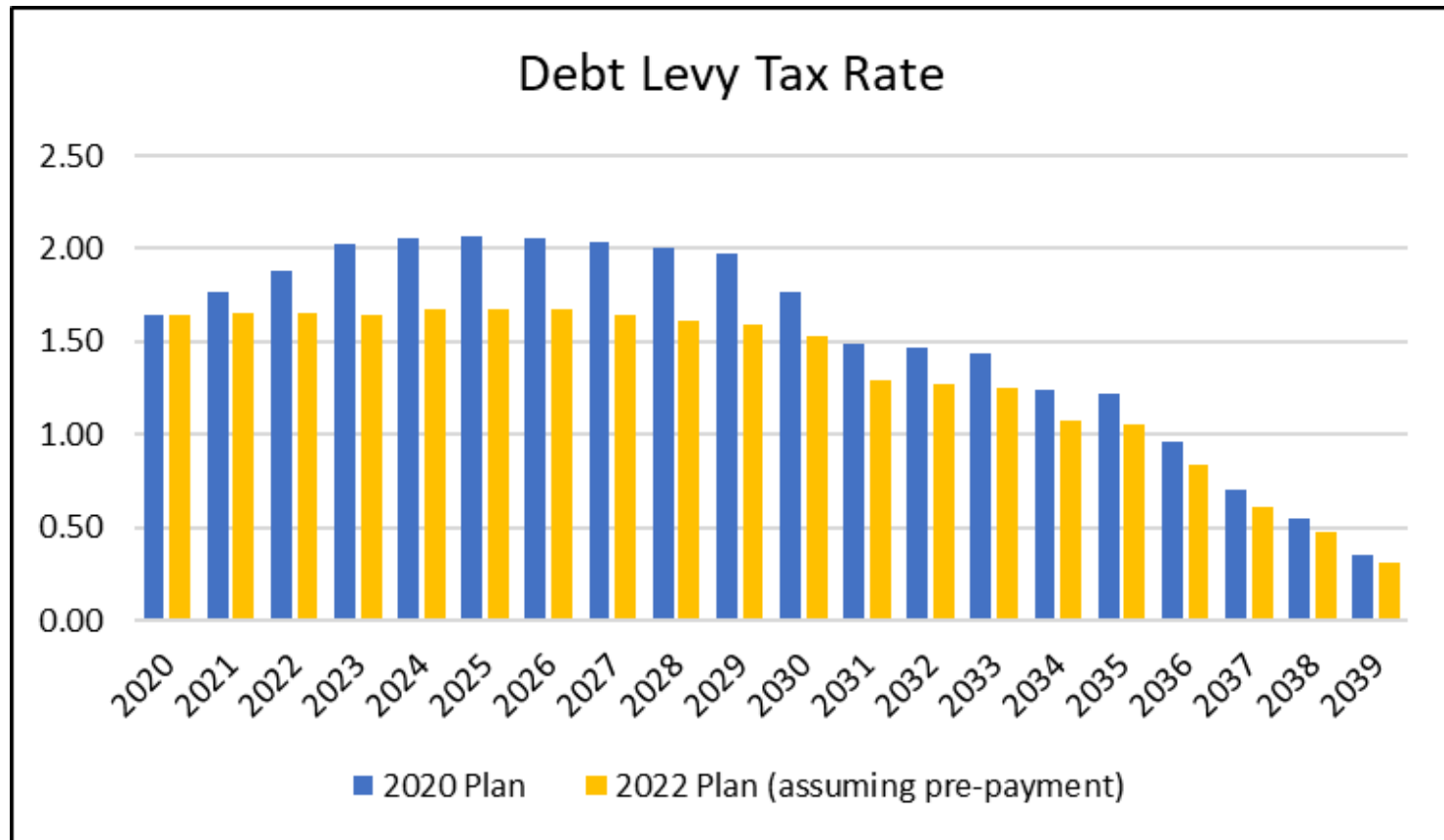
- Beginning in 2018, the Village was required to undertake new well and treatment facilities in order to meet regulations related to the amount of radium in the Village's water supply.
- The project was funded with two Bond Anticipation Notes (BANs) totaling \$5,105,000 which were callable as of June 1, 2022.
- BANs provide interim financing designed to pay for projects until the PSC establishes new rates necessary to secure permanent financing.
- On April 26, 2022 the Village Board issued Water Revenue Bonds which provided permanent 20-year financing.



- The Village's Sewer Utility has generated significant revenues in recent years. As a result, the Sewer Utility has been able to cash finance projects as well as loan funds to TIF #6, TIF #7 and the Village's stormwater utility.
- Sewer Revenues have benefited due to substantial reserve capacity revenues generated by new development.
- The Sewer Utility has G.O. Bonds outstanding in the amount of \$1,610,000 which are callable on November 1, 2022.
- Using Sewer Utility cash to pre-pay this debt allows the utility to reduce its annual debt service payments in the years 2023 through 2029 and avoid \$133,697.50 in future interest costs.



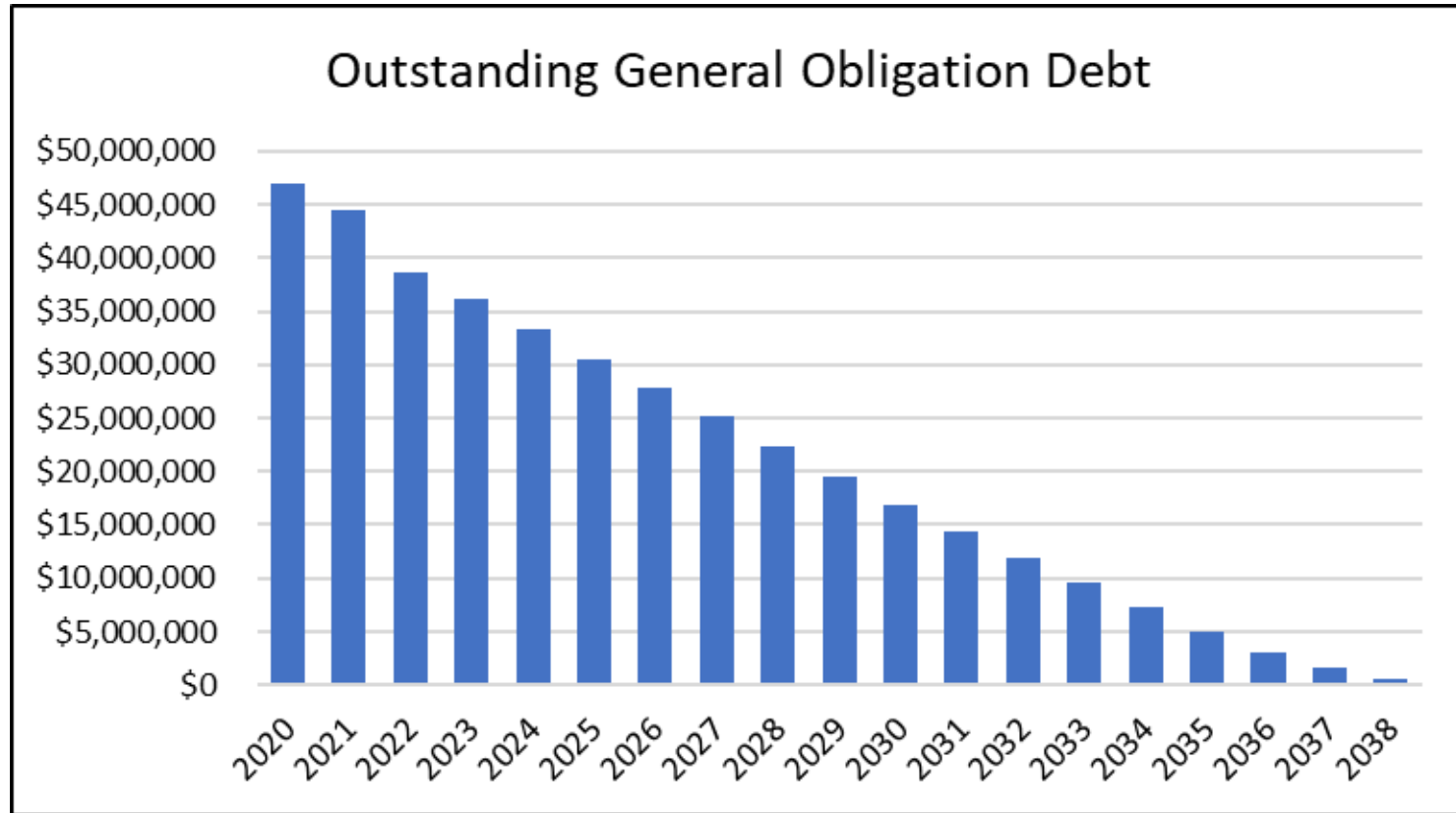
- In 2020 the Village issued General Obligation Bonds to fund Maple Avenue road reconstruction. The financing plan for the 2020 bonds anticipated annual increases in the tax levy for a period of five years instead of a large one-time increase in the 2021 levy.
- On March 1, 2022 the Village used General Fund cash on hand to pre-pay \$1,200,000 of General Obligation debt. This allows the Village to avoid the annual increases in tax rate in the 2020 plan and avoid \$115,870 in future interest costs.
- The pre-payments by the Sewer Utility and General Fund combined with the annual scheduled principal payments results in a reduction of outstanding General Obligation debt in the amount of \$8,300,000 between January 2021 and December 2022.





Existing G.O. Debt Balance (Assuming Pre-payment)

Item 6.





- The Village issued G.O. Bonds in 2013 to pay for TID#6 project costs. There is currently a balance of \$1,600,000 which can be called at any time after 9/1/22.
- The Village Board authorized refunding the debt depending on market conditions and the receipt of new increment estimates. Base upon current market conditions a refunding of this debt is not recommended at this time.
- Preliminary estimates show that TID#6 revenues will be greater than necessary to make its annual debt payments.
- Once final numbers have been determined the Village Board may choose to use the excess revenues to a) prepay a portion of the 2013 Bonds or b) to repay a general fund advance.
- If TID#6 funds are used to repay the general fund advance, the Village could then use these funds to reduce the amount to be borrowed for 2023 street improvements.



Tax Increment District No. 6

Item 6.

	Const. Year	Jan. 1 Valuation	Revenue Collection	New Construction	Total Increment	Tax Rate	Estimated TID Revenues
1	2013	2014	2015	3,313,600	3,313,600	17.23	57,095
2	2014	2015	2016	5,979,300	9,292,900	17.23	160,112
3	2015	2016	2017	9,723,700	19,016,600	16.75	318,485
4	2016	2017	2018	4,359,700	23,376,300	16.37	382,555
5	2017	2018	2019	10,705,700	34,082,000	16.62	566,329
6	2018	2019	2020	6,473,500	40,555,500	16.87	684,035
7	2019	2020	2021	4,747,800	45,303,300	15.87	719,020
8	2020	2021	2022	4,388,200	49,691,500	15.13	751,897
9	2021	2022	2023	24,948,800	74,640,300	13.87	1,035,324
10	2022	2023	2024		74,640,300	13.87	1,035,324
11	2023	2024	2025		74,640,300	13.87	1,035,324
12	2024	2025	2026		74,640,300	13.87	1,035,324
13	2025	2026	2027		74,640,300	13.87	1,035,324
14	2026	2027	2028		74,640,300	13.87	1,035,324
15	2027	2028	2029		74,640,300	13.87	1,035,324
16	2028	2029	2030		74,640,300	13.87	1,035,324
17	2029	2030	2031		74,640,300	13.87	1,035,324
18	2030	2031	2032		74,640,300	13.87	1,035,324
19	2031	2032	2033		74,640,300	13.87	1,035,324
20	2032	2033	2034		74,640,300	13.87	1,035,324
21	2033	2034	2035		74,640,300	13.87	1,035,324
22	2034	2035	2036		74,640,300	13.87	1,035,324
23	2035	2036	2037		74,640,300	13.87	1,035,324
24	2036	2037	2038		74,640,300	13.87	1,035,324
25	2037	2038	2039		74,640,300	13.87	1,035,324
26	2038	2039	2040		74,640,300	13.87	1,035,324
27	2039	2040	2041		74,640,300	13.87	1,035,324
				74,640,300			23,310,693



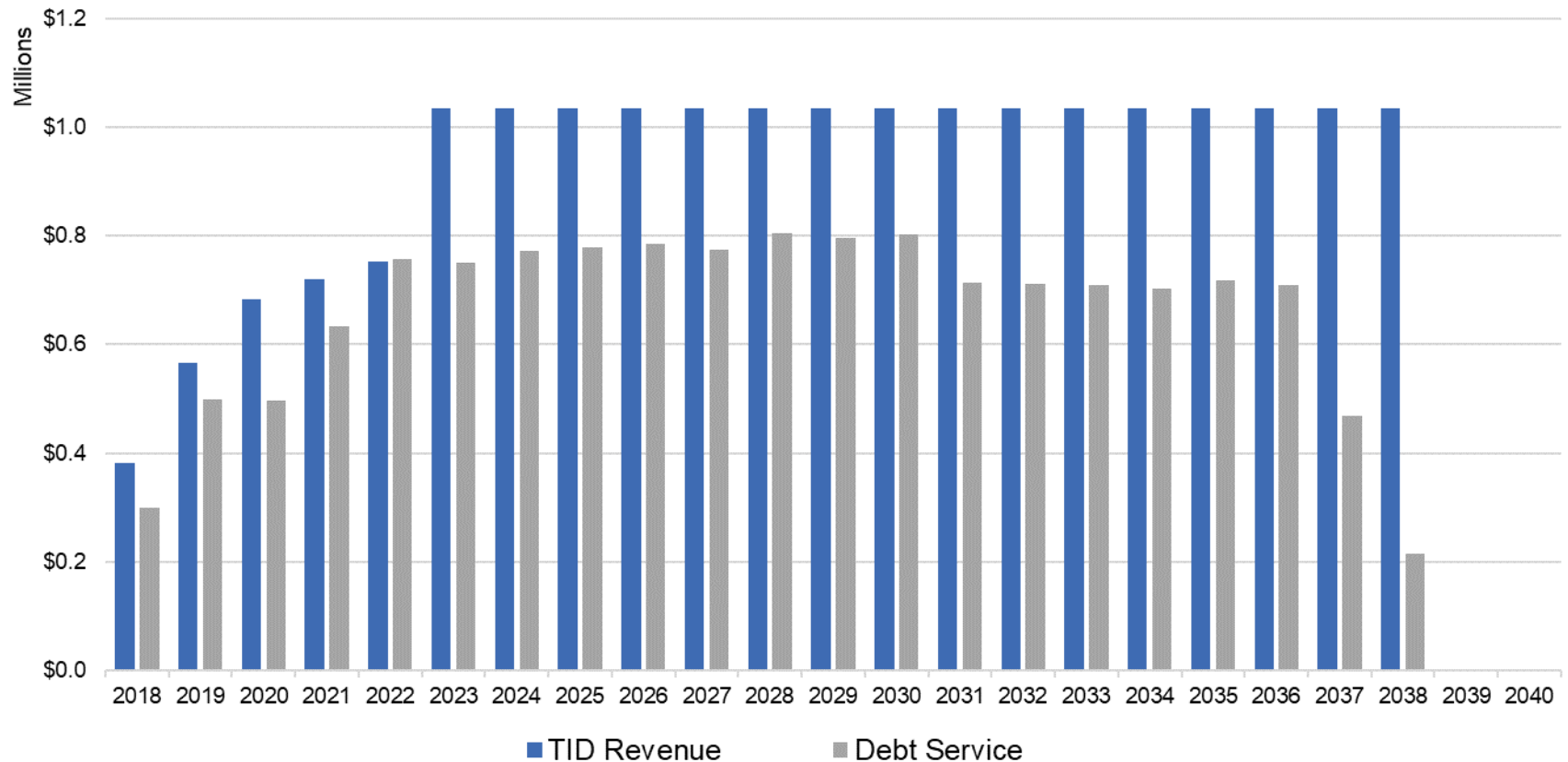
Tax Increment District No. 6

Item 6.

Year	Tax Increment Revenue	Principal	Interest	P&I	Annual Surplus	Cumulative Surplus	Principal Outstanding
2018	\$ 382,555	\$ 100,000	\$ 199,669	\$ 299,669	\$ 82,887	\$ 158,846	\$ 10,400,000
2019	566,329	200,000	298,409	498,409	67,920	226,766	10,300,000
2020	684,035	215,000	282,431	497,431	186,604	413,370	10,100,000
2021	719,020	355,000	277,131	632,131	86,888	500,258	9,885,000
2022	751,897	490,000	267,081	757,081	(5,184)	495,074	9,530,000
2023	1,035,324	495,000	254,981	749,981	285,343	780,417	9,040,000
2024	1,035,324	530,000	242,706	772,706	262,618	1,043,035	8,545,000
2025	1,035,324	550,000	229,381	779,381	255,943	1,298,979	8,015,000
2026	1,035,324	570,000	215,094	785,094	250,231	1,549,209	7,465,000
2027	1,035,324	575,000	199,919	774,919	260,406	1,809,615	6,895,000
2028	1,035,324	620,000	184,444	804,444	230,881	2,040,496	6,320,000
2029	1,035,324	630,000	166,469	796,469	238,856	2,279,352	5,700,000
2030	1,035,324	655,000	147,464	802,464	232,861	2,512,212	5,070,000
2031	1,035,324	585,000	127,509	712,509	322,816	2,835,028	4,415,000
2032	1,035,324	600,000	111,278	711,278	324,047	3,159,075	3,830,000
2033	1,035,324	615,000	94,293	709,293	326,032	3,485,107	3,230,000
2034	1,035,324	625,000	76,613	701,613	333,712	3,818,819	2,615,000
2035	1,035,324	660,000	58,419	718,419	316,906	4,135,725	1,990,000
2036	1,035,324	670,000	38,841	708,841	326,484	4,462,209	1,330,000
2037	1,035,324	450,000	18,600	468,600	566,724	5,028,933	660,000
2038	1,035,324	210,000	3,675	213,675	821,649	5,850,583	210,000
2039	1,035,324				1,035,324	6,885,907	
2040	1,035,324				1,035,324	7,921,232	
	21,739,677	\$ 10,400,000	\$ 3,494,404	\$ 13,894,404			



Projected TID No. 6 Revenues and Debt Service





- During 2021 the Village entered into a Developer's Agreement in which the Village agreed to pay up to \$2.4 million to fund a portion of the costs related to the development of the TID No. 7 amended area.
- Future annual revenues to be generated by TID No. 7 are not know at this time.
- When future revenues are unknown, it is recommended that debt be issued with interest only payments and all principal due in 5 years (2027).
- In 2027 the Village can pay the principal payment with accumulated TID#6 revenues, fund advances, new debt or a combination thereof.



Tax Increment District No. 7

Item 6.

	Const. Year	Jan. 1 Valuation	Revenue Collection	New Construction	Total Increment	Tax Rate	TID Revenues
1	2018	2019	2020				-
2	2019	2020	2021	1,430,300	1,430,300	15.80	22,599
3	2020	2021	2022	5,076,200	6,506,500	14.12	91,855
4	2021	2022	2023	12,085,800	18,592,300	12.78	237,592
5	2022	2023	2024	39,750,000	58,342,300	12.78	745,559
6	2023	2024	2025	12,750,000	71,092,300	12.78	908,492
7	2024	2025	2026		71,092,300	12.78	908,492
8	2025	2026	2027		71,092,300	12.78	908,492
9	2026	2027	2028		71,092,300	12.78	908,492
10	2027	2028	2029		71,092,300	12.78	908,492
11	2028	2029	2030		71,092,300	12.78	908,492
12	2029	2030	2031		71,092,300	12.78	908,492
13	2030	2031	2032		71,092,300	12.78	908,492
14	2031	2032	2033		71,092,300	12.78	908,492
15	2032	2033	2034		71,092,300	12.78	908,492
16	2033	2034	2035		71,092,300	12.78	908,492
17	2034	2035	2036		71,092,300	12.78	908,492
18	2035	2036	2037		71,092,300	12.78	908,492
19	2036	2037	2038		71,092,300	12.78	908,492
20	2037	2038	2039		71,092,300	12.78	908,492
21	2038	2039	2040		71,092,300	12.78	908,492
				71,092,300			15,633,478



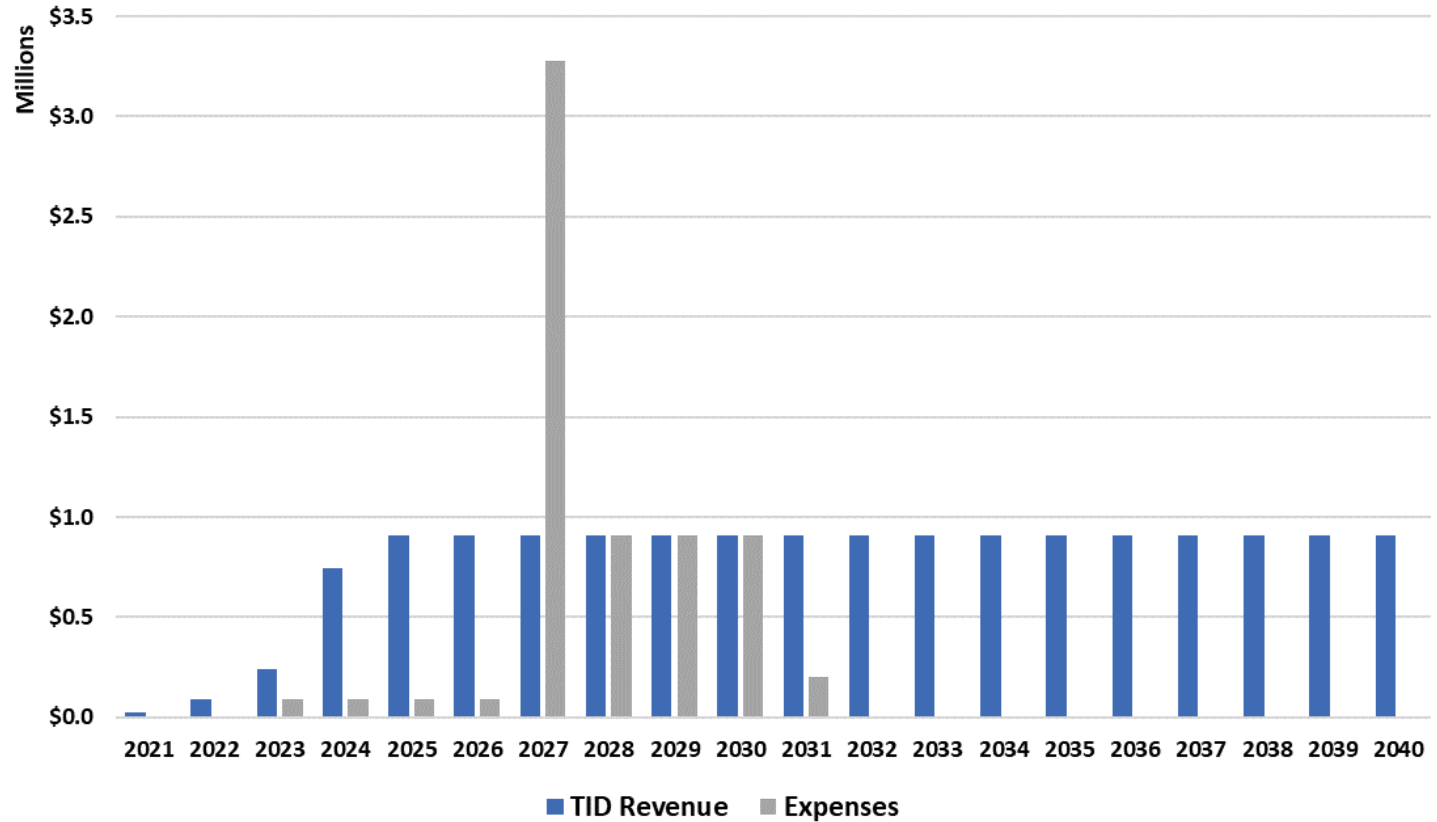
Tax Increment District No. 7

Item 6.

Year	Tax Increment Revenues	Capitalized Interest	Total	Advance Repayment	Project Costs	2022 Notes Principal	2022 Notes Interest	2022 Notes P&I	Annual Surplus	Cumulative Surplus
2020										
2021				-						
2022	91,855	-	91,855	-		-		-	91,855	91,855
2023	237,592	-	237,592	-		- 4.0%	91,200	91,200	146,392	238,247
2024	745,559		745,559	-		- 4.0%	91,200	91,200	654,359	892,606
2025	908,492		908,492	-		- 4.0%	91,200	91,200	817,292	1,709,898
2026	908,492		908,492	-	-	- 4.0%	91,200	91,200	817,292	2,527,191
2027	908,492		908,492	908,492	-	2,280,000 4.0%	91,200	2,371,200	(2,371,200)	155,991
2028	908,492		908,492	908,492		4.0%	-	-	-	155,991
2029	908,492		908,492	519,192	389,300	4.0%	-	-	-	155,991
2030	908,492		908,492	-	908,492	4.0%	-	-	-	155,991
2031	908,492		908,492	-	202,208	4.0%	-	-	706,284	862,275
2032	908,492		908,492	-		- 4.0%	-	-	908,492	1,770,767
2033	908,492		908,492	-		- 4.0%	-	-	908,492	2,679,259
2034	908,492		908,492	-		- 4.0%	-	-	908,492	3,587,751
2035	908,492		908,492	-		- 4.0%	-	-	908,492	4,496,243
2036	908,492		908,492	-		- 4.0%	-	-	908,492	5,404,735
2037	908,492		908,492	-		- 4.0%	-	-	908,492	6,313,227
2038	908,492		908,492	-		- 4.0%	-	-	908,492	7,221,719
2039	908,492		908,492	-		- 4.0%	-	-	908,492	8,130,211
2040	908,492		908,492	-		- 4.0%	-	-	908,492	9,038,703
Total	15,610,879	-	15,519,024	2,336,176	1,500,000	2,280,000	456,000	2,736,000		



Projected TID No. 7 Revenues





General Obligation Promissory Notes, Series 2022B

Date	Action
September 13 th	Village Board adopts Set Sale Resolution
September 19 th	Rating Agency Call
Week of September 26 th	Receive Rating/Finalize Preliminary Official Statement (POS)
October 11 th	Bond Sale (10:00 A.M.)
October 11 th	Village Board Meeting: Bonds are Awarded
November 1 st	Closing – funds wired to the Village

August 18, 2023

City of Richland Center, WI

Long-Term Financial Plan

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The information provided here is of a general nature and is not intended to address the specific circumstances of any individual or entity. In specific circumstances, the services of a professional should be sought. © 2023 Baker Tilly Municipal Advisors, LLC.

Baker Tilly Municipal Advisors, LLC is a registered municipal advisor and controlled subsidiary of Baker Tilly US, LLP, an accounting firm. Baker Tilly US, LLP trading as Baker Tilly is a member of the global network of Baker Tilly International Ltd., the members of which are separate and independent legal entities.



August 18, 2023

City of Richland Center
450 South Main Street
Richland Center, WI 53581

Baker Tilly Municipal Advisors, LLC
4807 Innovate Drive
Madison, WI 53707
T: +1 (608) 240 2516
bakertilly.com

To Whom It May Concern:

Thank you for the opportunity to provide long-term financial planning services for the City of Richland Center, WI (the City). We are confident that Baker Tilly Municipal Advisors, LLC (BTMA) is the right fit to serve you with forward-thinking financial planning services that meet your needs today, tomorrow and for many years to come.

Benefits of working with BTMA include:

The right firm

The City will benefit from our best-of-both-worlds solution that pairs the technical qualifications, technology tools and expansive resources of the largest firms with the responsive service, personalized attention and proactive communication of smaller firms.

The right experience

We are structured around industry-specialized practice groups, allowing us to provide focused training and continuing education to our team. Our understanding of your industry, paired with targeted experience serving local government clients, will help you thrive now and as you evolve.

The right team

Your handpicked team of Value Architects™ includes technical and industry-specialized team members who understand your operational requirements, challenges and opportunities. You will receive a tailored approach designed to meet your needs and exceed your expectations.

The right value

We provide high-quality service for a fair and reasonable fee. Our significant level of partner, director and manager involvement translates into a responsive, efficient engagement and the ability to deliver value throughout the year.

The City will be a valued client of BTMA, and we will be personally involved in all aspects of our relationship, from planning through completion. Thank you for the opportunity to make tangible contributions to your success. Our team is excited to earn your trust, and we look forward to discussing your questions and feedback.

Sincerely

A handwritten signature in black ink, appearing to read "Paige Sansone".

Paige Sansone, CPA, Partner
Baker Tilly Municipal Advisors, LLC
+1 (317) 465 1521 | paige.sansone@bakertilly.com

A handwritten signature in blue ink, appearing to read "David Erdman".

David Erdman, Managing Director
Baker Tilly Municipal Advisors, LLC
+1 (608) 240-2516 | david.erdman@bakertilly.com

About Baker Tilly

Our firm has the reputation, resources and reach to address the challenges you face as a municipality — both now and in the future.

Offering our resources: BTMA at a glance

BTMA, is a limited liability company and controlled subsidiary of Baker Tilly US, LLP (Baker Tilly), an accounting firm. BTMA and Baker Tilly both offer a broad array of services that help local government leaders resolve the financial issues they face as they work to improve the quality of life in their communities. The cornerstone of our services is financial analyses that assist our clients with resource allocation, bond ratings, financial planning, internal management, reporting and the many other influences that require comprehensive analysis. As experienced advisors, our specialized team works closely with clients to develop solutions driven by data and rooted in best practices — helping you succeed today and anticipate tomorrow.



Specializing in the public sector


State and local government is a complex, unique environment shaped by fiscal, regulatory and operational considerations not found in other industries. Recognizing this complexity, and eager to serve as a valued advisor to the public sector, Baker Tilly formalized its dedicated public sector specialization more than 50 years ago. Nationwide, our state and local government practice serves more than 3,100 state and local government entities, including many municipalities like the City.

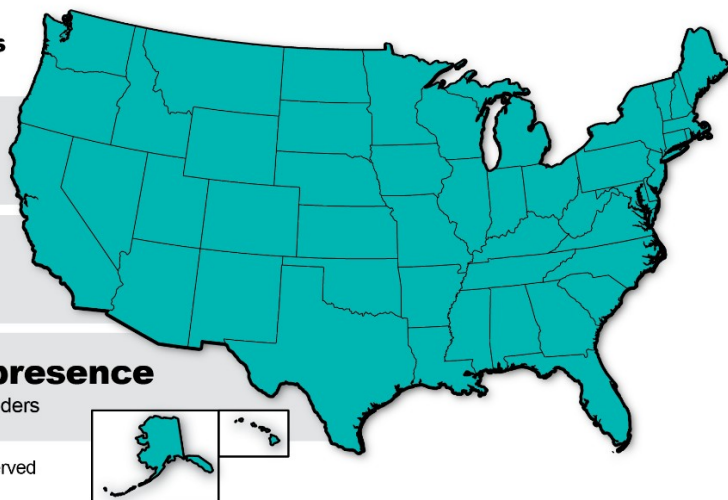
Public sector: experience that matters

3,100+
public sector clients in the U.S.

90+ years
industry experience

Coast-to-coast presence
industry trainers and thought leaders

 States where Baker Tilly has served public sector clients



Wisconsin roots and commitment

Baker Tilly was founded 91 years ago in Waterloo, Wisconsin and state and local governments were among our earliest clients. BTMA, and parent company Baker Tilly have a significant presence in Wisconsin. With more than 1,000 employees across five offices statewide, we have a shared commitment to this great state where we live, work and play. No other qualified municipal advisor firm has this level of commitment in Wisconsin. In addition, our commitment and deep understanding of Wisconsin comes from the number of public sector organizations to which we provide services. In the last 12 months, ***BTMA and Baker Tilly have provided various accounting, auditing, advisory, and consulting services to more than 500 state and local government organizations in Wisconsin.***

Full range of municipal services

We understand the issues governments face, providing hundreds of thousands of client service hours annually to this industry. Our extensive experience provides us with the specialized knowledge and insight to find effective solutions.

Our full range of service offerings for state and local governments includes:

Public finance/bond issuance	Financial management services
Arbitrage/rebate regulatory compliance	Investment services**
Capital planning	Post-issuance compliance
TIF management	Public sector human capital services
User fees	Federal funding advisory
Financial reporting & GAAP services	Efficiency studies
Cybersecurity planning	Attestation services
Accounting services	Internal audit

**** Services provided by Baker Tilly Investment Services, a division of Baker Tilly Wealth Management, which is a registered investment advisor and subsidiary of Baker Tilly US, LLP.**

Qualifications and experience

Relevant financial planning and forecasting expertise

BTMA brings more than 60 years of extensive expertise in employing creative financial solutions for local governments like the City of Richland Center. Our finance specialists have extensive experience providing leaders with services including:

Debt advisory	Rating strategy
Capital planning	Refinancing
Financial modeling	Investor relations

Our experience includes providing custom analyses for our clients that assists them in support of strategic, evidence-based decision-making. We provide timely, independent, meaningful and actionable financial guidance for public sector organizations and help community leaders resolve the financial issues they face as they work to improve the quality of life in their communities.

We have experience providing a variety of budgeting services including:

- Comprehensive financial planning
- Estimating receipts from property tax and other revenue sources
- Assistance with preparation of state-prescribed forms
- Meeting with local government officials to present the proposed budget and offer findings and recommendations
- Providing periodic budget management assistance

Example report

As a representative sample of our work, we have attached in **Appendix B** a Comprehensive Financial Plan built to the specifications of the City of LaPorte, Indiana.

Aligning key engagement team members with your goals

Our team of professionals offers a collaborative focus supported by the breadth and depth of our firm's national resources. We believe in strong personal relationships, and this means a personal interest in The City from some of our most experienced team members. Engagement team members are introduced below, and complete resumes are available in Appendix A.

INTENTIONALLY SELECTED ENGAGEMENT TEAM FOR THE CITY	
	Paige Sansone, CPA – Partner
	Project role: Partner-in-charge <p>Paige specializes in serving local government. Her experience includes providing assistance with annual budget and long-term financial and capital planning. Paige will oversee the entire engagement to make sure the City receives a meaningful, genuine experience. She will work with your project team to provide a seamless and well-planned engagement process, valuable solutions and technically accurate final deliverables to achieve your goals. Paige is committed to the City's success and satisfaction with our services; she will collaborate with you and the team to meet your deadlines and exceed expectations.</p>
	Amber Nielsen, CPA – Manager
	Project role: Project manager <p>Amber will oversee the planning and execution of the City's project. She joined Baker Tilly in 2018 and specializes in serving local government and public utilities. Amber provides municipal advisor services, ratemaking, budgeting, financial consulting and accounting services to municipalities and utilities. She Assists municipalities and public utilities with preparing annual budgets and reporting requirements and provides consulting services for municipalities and public utilities including multi-year financial and capital forecasts.</p>
	Kolbe Krzyzanowski – Consultant
	Project role: Advisor <p>Kolbe will provide guidance to the City's project. He joined the firm in 2021, bringing experience in local government and economic development. He is experienced in designing complex financial models. He previously served in the budget office of the City of WI City, Missouri, as the Chief Economist.</p>
	David Erdman – Managing Director
	Project role: Wisconsin subject-matter-expert <p>David joined Baker Tilly in July 2022. He was previously member of the State of Wisconsin Capital Finance Office since 1994 and Director since 2015. During that time, David led a team responsible for the preparation, sale, issuance, disclosure and compliance of nearly 300 State of Wisconsin bond/notes issues in aggregate par amount of nearly \$50 billion. The Capital Finance Office is responsible for all State bond/note issuances over six different credits, development of State-level borrowing credits, the Master Lease Program, the Environmental Improvement Fund and a venture capital fund of funds. Prior to working at the State of Wisconsin Capital Finance Office, David worked for nearly five years assisting Wisconsin municipalities in securing loans from the State of Wisconsin Clean Water Fund. He is a past Chair of the State Debt Management Network (SDMN) and past member of GFOA's Committee on Governmental Debt Management. David is also MSRB Municipal Advisor Series 50 Qualified. He is also Chair of the Utilities Committee and a volunteer Advanced Emergency Medical Technician for his hometown of Stoughton, Wisconsin.</p>

Scope of Work

Work plan

Objective

The purpose of this project is to assist the City in the development of a long-term financial plan that will assist the City in financial planning and management of its financial resources using a long-range financial forecast for the general fund that provides decision makers with the ability to conduct scenario planning. We will meet all requirements of the City's scope of services.

Revenue

- Real Property Tax
- Personal Property Tax
- Sales Tax
- Operating Tax
- Franchise Fees
- Business License Taxes
- Fines, Forfeitures, Penalties
- Real Property Transfer Tax
- Licenses and Permits
- Medical Cannabis-related Tax
- Income Taxes
- Interest Income
- Highway Tax Revenues
- Admissions Taxes
- Intergovernmental Charges for current services

Expenditures

- Salaries, Overtime, and Benefits to include Medical Premiums, Vision and Dental, Long-Term Disability, Life Insurance Premiums, Employee Assistance Program, Medicare, Federal Income Tax, and Pension Obligations that can adjust to change in conditions
- Services and Supplies
- Equipment
- Capital Outlay
- Debt Service
- Internal Service Fund Charges
- "Other" Charges that include grants and transfers out, Termination Pay-outs, Legal Fees
- Capital Improvement Program (CIP) labor retiree medical premiums, and non-labor expenditures, including debt service

BTMA can develop a long-term financial plan for the City working in concert with City elected officials and staff. The model incorporates assumptions regarding revenue and expenditure growth forecasts, tax base changes, capital outlay and existing and projected debt service and projected property tax rates over a ten-year planning period. Features of the long-term financial planning model include:

- A long-term forecast of the City's Operating Funds
- Details regarding assumptions utilized by fund for both revenue and expenditure forecasts
- Charts, graphs, and tables depicting historical trends and future forecasts
- Summary of outstanding debt related to the financing of previous capital expenditures
- A financial planning model to conduct scenario planning and sensitivity analyses

The long-term financial plan will be developed for a baseline scenario representing the most likely or expected conditions. Scenarios may be developed representing favorable and unfavorable scenarios to capture a range of potential financial outcomes.

Task 1: Historical review

BTMA will review historical financial, economic and statistical data and trends for the funds to be projected.

- Analyze historical financial performance and trends for the past three years:
 - Revenues from all sources
 - Expenditures
 - Cash reserves
 - Fund balances
 - Outstanding debt
 - Staffing levels
 - Levels of service and performance measures
 - Capital improvements and funding sources
 - Tax base
 - Population and demographics
- Strategic plan
- Capital improvement plan
- Fiscal policies

Task 2: Information gathering

- Meet with the City to seek input into the development of the long-term financial plan, to gain an understanding of their long-term financial goals, services and service levels and desired future state of City finances.
- Meet with the City to discuss historical trends in revenues and expenditures and thoughts about potential future performance. Based on this discussion, meet as needed with department managers of the operating departments included in the funds being forecasted about the historical trends in expenditures of their departments and their thoughts about potential future performance.

Task 3: Develop preliminary financial forecast

- Develop a long-term financial planning model to conform to the City's financial fund structures. Using the model:
 - Develop a preliminary baseline financial forecast of the funds included in the study
 - Revenues on a major category basis as shown in the audited financial statements
 - Expenditures by function on a major category basis
 - As requested by the City, develop a preliminary range of favorable and unfavorable conditions that will be used to generate the alternative long-term financial plan scenarios
 - BTMA will consider a number of revenue projection methods, including time series and trend analysis. Special attention and consideration given to revenue sources that are volatile, yet significant to the City's fiscal outcomes.
- Review preliminary baseline financial forecast and the range of favorable and unfavorable conditions (as applicable) with the City. Based on that review, BTMA may modify the baseline forecast and favorable and unfavorable conditions as appropriate.

Task 4: Develop long-term financial plan and report

- BTMA will develop the long-term financial plan and report incorporating the financial forecasts developed in the requested format.
- Present the long-term financial plan report to the City

Deliverables

At the conclusion of this project, we will provide the City with a long-term financial plan report in the requested format.

- Preliminary estimate – late December 2023/early January 2024
- Final estimate – late January 2024/early February 2024

We will maintain the model annually or at an another agreed upon frequency.

Expectations of the City

The City will need to identify a member of their staff to serve as a contact person between BTMA and the City. This person will be responsible for assisting BTMA in the gathering of accurate and timely information necessary to complete the project and arranging for and coordinating required meetings. BTMA acknowledges some of this information may be available in our files and/or on the City's website. At a minimum, the following information will be needed to complete the study:

- Copies of the City's most recent and prior two years' financial statements
- Copies of the City's 2024 and prior two years' adopted budgets for all funds included in the model
- Capital Improvement Plan for the current year and for the following five years
- Current fiscal policies
- Copies of existing City debt schedules for any outstanding debt (i.e. bonds, equipment leases, lease-purchase agreements, etc.)
- Information related to the anticipated growth in residential and commercial/industrial tax base during the planning period
- Information related to the local tax rates
- Other relevant information

References

We are always happy to provide references because it is important for you to talk with the organizations we serve. Our similar client base equals experience-derived insights for the City of Richland Center.

We encourage you to connect with the clients below to learn more about the value of their relationship with BTMA. Each client will offer a different perspective as you consider your own needs.

CITY OF LAPORTE, INDIANA

Name	Tom Dermody	Title	Mayor
Phone	219-362-8220	Email	tdermody@cityoflaportein.gov
Address	801 Michigan Ave, LaPorte, IN 46350		
Description of work	BTMA updated the City's long-range financial plan for all major funds		

CITY OF BRANSON, MISSOURI

Name	Cathy Stepp	Title	City Administrator
Phone	+1 (417) 337 8548	Email	cstepp@bransonmo.gov
Address	110 W Maddux St, Branson, Missouri 65616-2859		
Description of work	BTMA updated the City's long-range financial plan for all major funds in conjunction with the annual budget process, which was also led by BTMA.		

CITY OF HARRISONVILLE, MISSOURI

Name	Brad Ratliff	Title	City Administrator
Phone	+1 (816) 380 8900	Email	bratliff@harrisonville.com
Address	300 E Pearl St, Harrisonville, Missouri 64701		
Description of work	Municipal advisory, outsourced financial management, long-range financial planning, economic development advisory		

CITY OF HOBART, INDIANA

Name	Deborah A. Longer	Title	Clerk-Treasurer
Phone	+1 (219) 942-1940	Email	clerk-treasurer@cityofhobart.org
Address	414 Main Street, Hobart, IN 46342		
Description of work	Municipal advisory, long-range financial planning		

Fees

Value means more than simply checking boxes and meeting your requirements. Value means services that lead to meaningful insights, help improve efficiencies and direct more dollars and resources to achieving the City's mission of creating a community where all enjoy life and feel at home.

Committing to value for fees

Fees for services set forth in this Scope will be billed at BTMA's standard billing rates based upon actual time and expenses incurred. For planning purposes, the engagement is estimated to result in fees of approximately **\$40,000**. We will invoice the City monthly for work completed. Any required travel is not included in this fee and will be billed separately. Upon completion of the model, we propose to bill hourly for any updates to the model or economic forecasts as provided.

Assumptions

We based our estimate on the assumptions detailed below. Should any of these change during the engagement, we will bring the matter to the City's attention immediately and prepare a change order detailing the new requirements and corresponding budget impact. We will not undertake additional work without the City's approval.

Assumptions include:

- The City's senior management are fully committed to the success of this project
- The City recognizes that the services provided are non-audit services that are advisory in nature only and that the City will continue to make all management decisions, designate a member of management to oversee the services we perform, evaluate the adequacy and results of our services, and accept responsibility for the services we perform.
- BTMA will have access to, and be provided with, electronic or other readily available data without the need to conduct data extraction or comprehensive synthesis
- Information will be provided within the specified timeframes and format
- No significant changes in scope from that outlined in this proposal
- The City's project manager will be responsible for coordinating activities between the consulting team and Client personnel, as needed, throughout the project
- Adherence to project timelines is dependent upon the availability of Client personnel to participate in meetings, deliverable reviews, etc.
- The City will assist the BTMA project manager in keeping the project within the predefined scope to ensure timely and on-budget completion of the engagement
- The City will provide access to internet to staff for web-based meetings

Providing our standard hourly rates

When nonroutine matters arise outside the scope of the engagement, we will base our fees on our standard rates. When possible, we will provide an estimate in advance of the time and expense we believe necessary to achieve your objectives. Final billings are always evaluated in light of value delivered. Our standard hourly rates are located below.

STANDARD HOURLY RATES	
STAFF LEVEL	HOURLY RATES
Partner/director	\$320-\$525
Senior manager/Manager	\$205-\$315
Senior consultant/Senior financial analyst	\$165-\$200
Consultant/Financial analyst	\$140-\$160
Support personnel	\$100-\$150

Billing rates are subject to change periodically due to changing requirements and economic conditions. Baker Tilly will notify Client thirty (30) days in advance of any change to fees. If Client does not dispute such change in fees within that thirty (30) day period, Client will be deemed to have accepted such change. The fees billed will be the fees in place at the time services are provided. Actual fees will be based upon experience of the staff assigned and the complexity of the engagement.

Billing Procedures

Normally, you will receive a monthly statement showing fees and costs incurred in the prior month. Occasionally, we may bill on a less frequent basis if the time involved in the prior month was minimal or if arrangements are made for the payment of fees from bond proceeds. The account balance is due and payable on receipt of the statement.

Nonattest Services

As part of this engagement, we will perform certain nonattest services. For purposes of the Engagement Letter and this Scope Appendix, nonattest services include services that the Government Auditing Standards refers to as nonaudit services.

We will not perform any management functions or make management decisions on your behalf with respect to any nonattest services we provide.

In connection with our performance of any nonattest services, you agree that you will:

- Continue to make all management decisions and perform all management functions, including approving all journal entries and general ledger classifications when they are submitted to you.
- Designate an employee with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- Evaluate the adequacy and results of the nonattest services we perform.
- Accept responsibility for the results of our nonattest services.
- Establish and maintain internal controls, including monitoring ongoing activities related to the nonattest function.

Conflicts of Interest

Attachment A to the Engagement Letter contains important disclosure information that is applicable to this Scope Appendix.

We are unaware of any additional conflicts of interest related to this Scope Appendix that exist at this time.

Termination

This Scope Appendix will terminate according to the terms of the Engagement Letter.

If this Scope Appendix is acceptable, please sign below and return one copy to us for our files. We look forward to working with you on this important project.

Sincerely,

Paige E. Sansone, Partner

Signature Section:

The services and terms as set forth in this Scope Appendix are agreed to on behalf of the Client by:

Name: _____

Title: _____

Date: _____

RE: Compilation and Projection Accounting Services

Compilation of Historical Financial Statements

Our Responsibilities:

The objective of our engagement is to apply accounting and financial reporting expertise to assist you in the presentation of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for them to be in accordance with accounting principles generally accepted in the United States of America or the cash basis of accounting based on information provided by you.

We will conduct our compilation engagement in accordance with the Statements on Standards for Accounting and Review Services (SSARS) promulgated by the Accounting and Review Services Committee of the AICPA and comply with the AICPA's Code of Professional Conduct, including the ethical principles of integrity, objectivity, professional competence, and due care when performing the compilation engagement.

We are not required to, and will not, verify the accuracy or completeness of the information you will provide to us for the engagement or otherwise gather evidence for the purpose of expressing an opinion or a conclusion. Accordingly, we will not express an opinion or a conclusion nor provide any assurance on the financial statements.

Our engagement cannot be relied upon to identify or disclose any financial statement misstatements, including those caused by fraud or error, or to identify or disclose any wrongdoing within the entity or noncompliance with laws and regulations.

We in our sole professional judgement, reserve the right to refuse any procedure or take any action that could be construed as assuming management responsibilities.

Your Responsibilities:

The engagement to be performed is conducted on the basis that you acknowledge and understand that our role is to assist you in the presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America or with the cash basis of accounting. You have the following overall responsibilities that are fundamental to our undertaking the engagement in accordance with SSARS:

1. The selection of the cash basis of accounting or accounting principles generally accepted in the United States of America as the financial reporting framework to be applied in the preparation of the financial statements.
2. The preparation and fair presentation of financial statements in accordance with the cash basis of accounting or accounting principles generally accepted in the United States of America.
3. The election to omit substantially all disclosures normally included in the financial statements in accordance with the cash basis of accounting or accounting principles generally accepted in the United States of America.
4. The design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of the financial statements.
5. The prevention and detection of fraud.
6. To ensure that the Client complies with the laws and regulations applicable to its activities.
7. The accuracy and completeness of the records, documents, explanations, and other information, including significant judgments, you provide to us for the engagement.

8. To provide us with –

- access to all information of which you are aware is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, and other matters.
- additional information that we may request from you for the purpose of the compilation engagement.
- unrestricted access to persons within the Client of whom we determine it necessary to make inquiries.

You are also responsible for all management decisions and responsibilities and for designating an individual with suitable skills, knowledge, and experience to oversee our compilation of your financial statements. You are also responsible for evaluating the adequacy and results of the services performed and accepting responsibility for such services.

Our Report:

As part of our engagement, we will issue a report that will state that we did not audit or review the financial statements and that, accordingly, we do not express an opinion, a conclusion, nor provide any assurance on them. If, for any reason, we are unable to complete the compilation of your financial statements, we will not issue a report on such statements as a result of this engagement.

You agree to include our accountant's compilation report in any document containing financial statements that indicates that we have performed a compilation engagement on such financial statements and, prior to the inclusion of the report, to ask our permission to do so.

Compilation of a Projection Accounting Services

We will compile, in accordance with attestation standards established by the American Institute of Certified Public Accountants, from information management provides, the projected operating revenues, cash operation and maintenance expenses, non-operating revenues, and debt service coverage or projected operating receipts, operation and maintenance disbursements, non-operating receipts and debt service coverage, and summaries of significant assumptions and accounting policies of the Client. A compilation is limited to presenting, in the form of projected financial statements, information that is the representation of management. We will not examine the projected financial statements and therefore, will not express any form of assurance on the achievability of the projection or reasonableness of the underlying assumptions.

A compilation of a financial projection involves assembling the projection based on management's assumptions and performing certain other procedures with respect to the projection without evaluating the support for, or expressing an opinion or any form of assurance on, the assumptions underlying it.

If for any reason we are unable to complete our compilation of your financial projection, we will not issue a report on it as a result of this engagement.

A financial projection presents, to the best of management's knowledge and belief, the Client's expected operating revenues, cash operating expenses, non-operating revenues and debt service coverage or operation receipts, operating disbursements, non-operating revenues and debt service coverage for the projection period assuming the construction and financing of the proposed improvement projects. It is based on management's assumptions, reflecting conditions it expects would exist and courses of action it expects would be taken during the projection period assuming management's assumptions concerning future events and circumstances.

Management is responsible for representations about its plans and expectations and for disclosure of significant information that might affect the ultimate realization of the projected results.

Even if the Client construction and financing of the proposed improvement projects were to occur, there will usually be differences between the projected and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material. Our report will contain a statement to that effect.

We have no responsibility to update our report for events and circumstances occurring after the date of our report.

In order for us to complete this engagement, management must provide assumptions that are appropriate for the projection. If the assumptions provided are inappropriate and have not been revised to our satisfaction, we will be unable to complete the engagement and, accordingly, we will not issue a report on the projection.

We understand that the projection and our report thereon will be used only for presentation to designated entities. If management intends to reproduce the projection and our report thereon, they must be reproduced in their entirety, and both the first and subsequent corrected drafts of the document containing the projection and any accompanying material must be submitted to us for approval.

We will assist in preparing the above-described projection of debt service coverage and summaries of significant assumptions and accounting policies of the Client based on information provided by you. The preparation of a financial projection involves the computer processing of, and the mathematical and other clerical functions related to, the presentation of the projection, which is based on management's assumptions. The other services are limited to the preparation services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for the projection preparation services, and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience evaluate the adequacy and results of the services; and accept responsibility for them.

Appendix A: Resumes

PARTNER

Paige E. Sansone, CPA

Paige joined the firm in 2003 and is a partner focused on budget services and financial planning.



Baker Tilly US, LLP

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Suite 300
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United States

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paige.sansone@bakertilly.com

bakertilly.com

Education

Bachelor of Science in business
Master of Professional
Accountancy
Indiana University – Bloomington

Certified Public Accountant (CPA)
State of Indiana

Registered Municipal Advisor with
the Securities and Exchange
Commission

She specializes in serving local government. Her experience includes providing assistance with annual budget and long-term financial and capital planning. She is also actively involved in training newly elected officials through various local government associations.

Specific experience

- Partner-in-charge of budget assistance and analysis
- Partner-in-charge of financial and tax impact of governmental consolidation/reorganization
- Provides long-term financial and capital planning

Industry involvement

- Guest speaker at municipal and county events such as the Newly Elected Official Training sponsored by Aim, the ILMCT Clerk-Treasurer's Institute, the County Commissioners Conference, and the Indiana Library Federation.
- Featured instructor of the Aim sponsored Municipal Management Institute

MANAGER

Amber J. Nielsen, CPA

Amber is a manager in the public sector practice group based in our Mishawaka, Indiana office.



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Education

Bachelor of Science in Business:
Accounting & Finance
Indiana University South Bend

Certified Public Accountant (CPA)
State of Indiana

Registered Municipal Advisor with
the Securities and Exchange
Commission

Amber joined Baker Tilly in 2018 and specializes in serving local government and public utilities. Amber provides municipal advisor services, ratemaking, budgeting, financial consulting and accounting services to municipalities and utilities.

Specific experience

- Assists municipalities and public utilities with preparing annual budgets and reporting requirements
- Provides consulting services for municipalities and public utilities including multi-year financial and capital forecasts
- Develops water, sewer, and stormwater revenue requirements and rate design
- Assists municipalities and public utilities with the issuance of tax-exempt securities for the financing of construction projects and refinancing of outstanding debt
- Provides guidance in the area of accounting and recording procedures

Industry involvement

- Indiana CPA Society
- Speaks on financial planning and budgeting topics at state conferences and webinars

MANAGER

Kolbe Krzyzanowski

Kolbe Krzyzanowski is a manager with Baker Tilly Municipal Advisors, LLC.

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Education

Master of Arts, economics
Bachelor of Arts, economics
University of Missouri – WI City

Registered Municipal Advisor with
the Securities and Exchange
Commission

Kolbe joined the firm in 2021 as a senior consultant bringing experience in local government and economic development. Before joining Baker Tilly Municipal Advisors, LLC, Kolbe worked as an independent research consultant and economist for a large city in Missouri.

Specific experience

- Serves as analytical municipal advisory support to local governments through the debt issuance process
- Creates complex financial models and presents key insights
- Prior to joining Baker Tilly, Kolbe served in local government where he led the preparation of a \$1.7 billion annual budget and provided analytical support to the organization's strategic initiatives
- Performs policy, program, fiscal and economic analyses
- Develops cost-benefit and feasibility studies for economic development projects

Industry involvement

- Government Finance Officers Association (GFOA)
- WI Government Finance Officers Association (KSGFOA)
- Missouri Government Finance Officers Association (GFOAMO)

Thought leadership

- "GFOA Budget Academy – Public Engagement" and "Expenditure Budgeting" presentation to WI Government Finance Officers Association Annual Conference 2021
- "Concept in Action: A Streetcar for Economic Development - The Story of WI City, Missouri." Performance Measurement in Local Sustainability Policy: 178-189. 2018, Krzyzanowski, Kolbe & Roche, Eric
- "Economic Development in the Urban Market: Strategizing for the future of Economic Development". Presentation at the 32nd Annual Regional Economic Models Inc. User's Conference, Charleston, South Carolina (2017, October)

MANAGING DIRECTOR

David Erdman

David is a managing director and engagement co-leader of Baker Tilly's municipal advisory practice.


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Advisors, LLC**

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Education

Public administration degree
University of Wisconsin-La
Crosse

Registered Municipal Advisor
with the Securities
and Exchange Commission

David Erdman, is a managing director of BTMA, has over 30 years of public finance experience at a major state-level issuer and is an active advocate and leader for municipalities in the municipal bond market. David is a part of the national large issuer team supporting the Midwest.

Specific experience

- Extensive working relationship with many regulatory agencies along with significant experience with multiple types of credits and transactions
- Experience with ESG matters – both their impact and benefit on issuers – and working on the current federal Infrastructure Bill
- Member of the State of Wisconsin Capital Finance Office from 1994 (director since 2015) until retirement in July 2022
- Led a team responsible for the preparation, sale, issuance, disclosure and compliance of nearly 300 State of Wisconsin bond/notes issues in aggregate par amount of nearly \$50 billion
- Played key role in the sale and issuance of obligations for the Fiserv Forum, Foxconn Development in the Village of Mount Pleasant and expansion of the Wisconsin Center District
- Sold, placed and issued various forms of obligations – bonds, commercial paper notes, auction rate certificates, variable rate demand obligations and floating rate notes, along with negotiating terms of swap agreements and termination of swaps
- Past financial management of the State's Clean Water Fund and Safe Drinking Water Loan Programs, working with municipalities to obtain financial assistance from these programs
- Prior to working at the State of Wisconsin Capital Finance Office, worked for five years at the Department of Natural Resources in the State of Wisconsin Clean Water Fund Program

Appendix B: Example report



COMPREHENSIVE FINANCIAL PLAN (2019 – 2024)

City of LaPorte, Indiana

November 1, 2021

CITY OF LAPORTE, INDIANA

COMPREHENSIVE FINANCIAL PLAN (2019 - 2024)
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November 1, 2021

Honorable Tom Dermody, Mayor
and Ms. Courtney Parthun, Clerk-Treasurer
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LaPorte, Indiana 46350

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ACCOUNTANTS' PROJECTION AND COMPILATION REPORT

Management is responsible for the accompanying projection of selected funds of the City of LaPorte, LaPorte County, Indiana, which comprises operating receipts, operating disbursements, non-operating receipts, debt service, and related schedules for the calendar years ending December 31, 2021 through 2024 in accordance with guidelines for the presentation of a projection established by the American Institute of Certified Public Accountants (AICPA). We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Committee of the AICPA. We did not examine or review the projection nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, we do not express an opinion, a conclusion, nor provide any form of assurance on this projection.

Furthermore, the projected results may not be achieved, as there will usually be differences between the projected and actual results because events and circumstances frequently do not occur as expected, and those differences may be material. We have no responsibility to update our report for events and circumstances occurring after the date of this report.

Management has elected to omit substantially all the disclosures required by guidelines for the presentation of a financial projection established by the AICPA other than those related to significant assumptions. If the omitted disclosures were included in the financial projection, they might influence the user's conclusions about the City of LaPorte's projected cash receipts and disbursements. Accordingly, the projection is not designed for those who are not informed about such matters.

The accompanying projection presents for the projection period to the best of management's knowledge and belief, the City of LaPorte's projected operating receipts, operating disbursements, non-operating receipts, and debt service that would result from assumptions described in this report.

Honorable Tom Dermody, Mayor
and Ms. Courtney Parthun, Clerk-Treasurer
City of LaPorte
November 1, 2021
Page 2

Management is responsible for the accompanying financial statements of the City of LaPorte, LaPorte County, which comprise the comparative schedule of selected financial information arising from cash transactions as of December 31, 2019 and 2020, and the related comparative schedule of cash receipts and disbursements for the twelve-month periods then ended in accordance with the cash basis of accounting, and for determining that the cash basis of accounting is an acceptable financial reporting framework. We have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. We did not audit or review the financial statements nor were we required to perform any procedures to verify the accuracy or completeness of the information provided by management. We do not express an opinion, a conclusion, nor provide any assurance on these financial statements.

The financial statements are presented on the cash basis of accounting, which is a comprehensive basis of accounting other than the generally accepted accounting principles.

Management has elected to omit substantially all the disclosures ordinarily included in financial statements prepared in accordance with the cash basis of accounting. If the omitted disclosures were included in the financial statements, they might influence the user's conclusion about the City's assets, liabilities, equity, revenues, and expenses. Accordingly, these financial statements are not designed for those who are not informed on such matters.

The supplemental information provided on pages 40 through 43 is to provide additional summarized information on actual and projected ending cash balances, budget to actual disbursements for 2019 through 2020, outstanding debt, and the 2022 maximum debt limitation for general obligation bonds. The supplementary information was not subject to our compilation engagement. We have not audited, reviewed, or compiled the supplementary information and do not express an opinion, a conclusion, nor provide any assurance on such information.

Baker Tilly US, LLP

CITY OF LAPORTE, INDIANA

EXECUTIVE SUMMARY

Municipalities are often challenged with limited or declining revenue sources; however, the demand for services rarely decreases. Balancing revenue decline with demand for services underscores the need for local units of government to extend their planning horizons beyond one year. In addition, it is important to maintain adequate cash reserves so that cash flow shortages can be managed internally, thus saving on interest costs associated with external borrowing. The recommended minimum cash reserve is equal to 15% to 20% of operating disbursements. Effective management of cash reserves allows local government to plan and make minor budget adjustments rather than sweeping changes.

Certain assumptions were made in preparing this analysis. The actual impacts may vary significantly from these assumptions. This analysis should be considered a living document and updated as additional data becomes available such as, but not limited to, actual property tax collections and delinquencies, local income tax certifications, changes in State distributed revenue, and actual collection of local charges for services.

To complete this report, we have gathered information from a variety of resources including the City's internal records, the City's Gateway Annual Reports for 2019 and 2020 and the City's 2021 and 2022 Gateway Budgets. Finally, we used our own internally generated expertise regarding property tax caps, local and state economic climates and our knowledge of available funding sources to shape our analysis and recommendations presented in this report.

CIRCUIT BREAKER TAX CREDITS

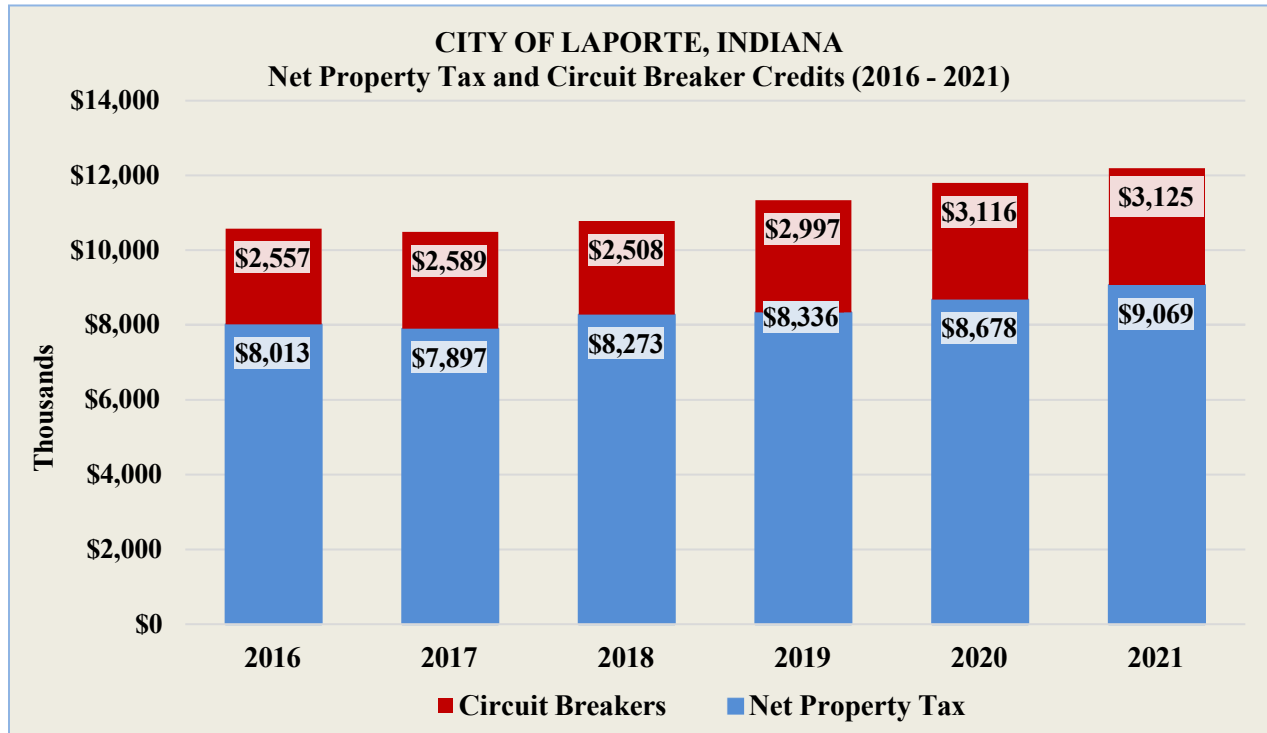
In 2008, the State of Indiana began to limit the amount of property taxes paid by individual property owners. By 2010, these limits were fully phased in and are now incorporated in the State Constitution. For homeowners, property taxes are limited to 1% of the value of their home; for other residential property owners, long-term care facilities and agricultural landowners, property taxes are limited to 2% of the market value; for all other taxpayers, property taxes are limited to 3% of the property's market value. Unlike other forms of property tax relief, these limits, known as circuit breaker tax credits, are not funded by other sources but reduce the amount of property taxes collected. This property tax relief is funded by each individual taxing unit.

In 2021, 26% of the total property tax levied by the City of LaPorte will be returned to taxpayers in the form of tax credits. The graph on the following page compares the amount of property taxes assessed with the amount of property taxes collected. The amounts shown in red are the amounts of property tax relief given to property owners funded by the City of LaPorte through reductions in property tax collections.

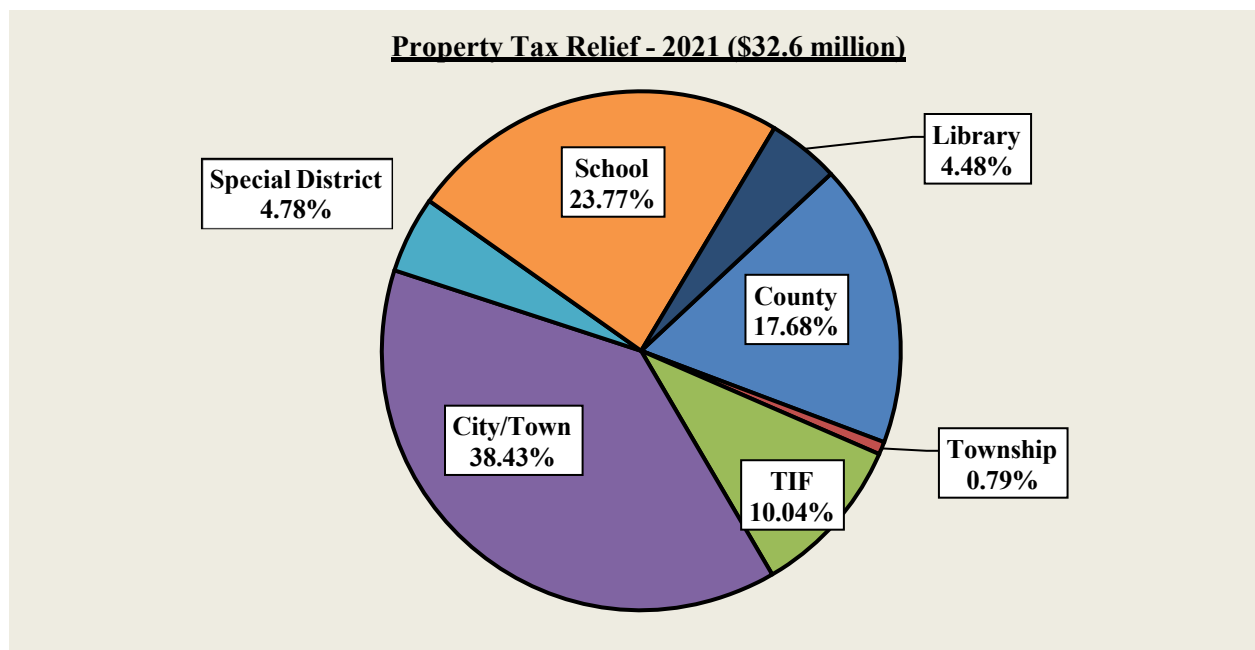
(The Accountants' Projection and Compilation Report and the accompanying comments are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

(Cont'd)

EXECUTIVE SUMMARY

Property tax relief is also provided by other taxing units in LaPorte County through these circuit breaker tax credits. For 2021, these property tax reductions total \$32.6 million throughout LaPorte County, with approximately 10% provided by the City of LaPorte.



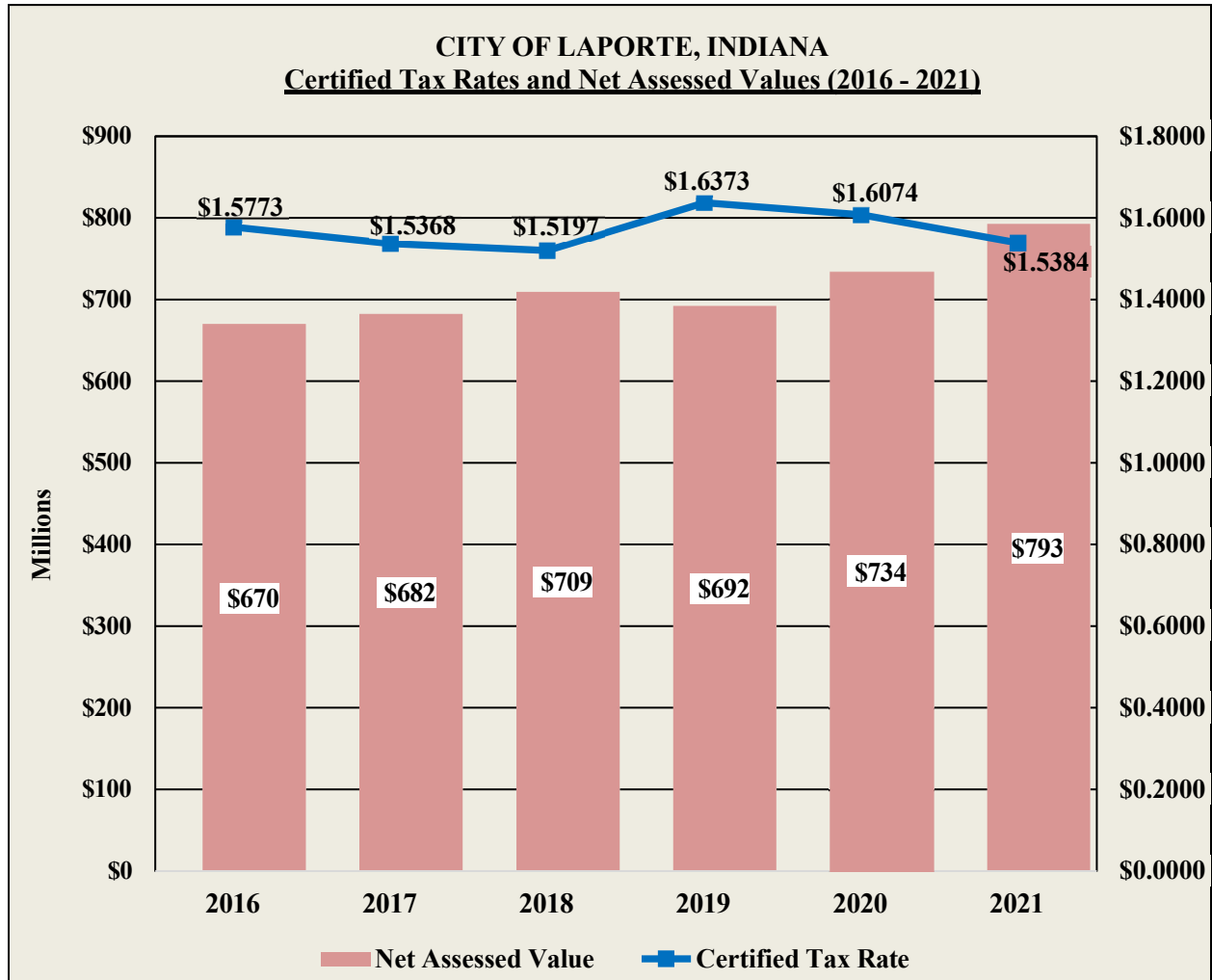
(The Accountants' Projection and Compilation Report and the accompanying comments are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

(Cont'd)

EXECUTIVE SUMMARY

The graph below shows the certified property tax rates and net assessed values for the City of LaPorte from 2016 through 2021. Since 2016, tax rates have decreased by 2.5% from \$1.5773 (2016) to \$1.5384 (2021). Net assessed values during the same time-period have increased by 18.3% from \$670 million (2016) to \$793 million (2021).



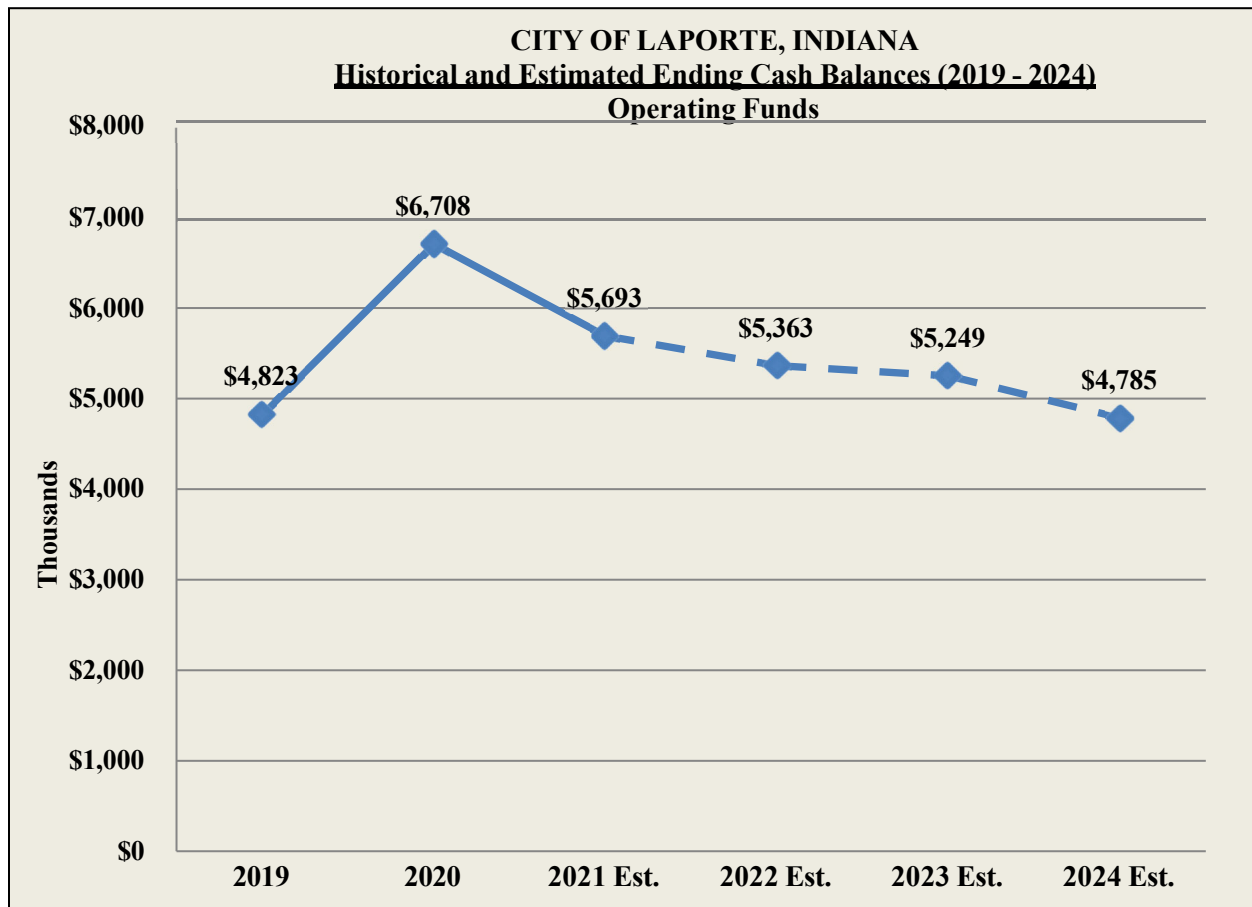
(The Accountants' Projection and Compilation Report and the accompanying comments are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

(Cont'd)

EXECUTIVE SUMMARYAREAS OF CONCERN*FUND BALANCES*

The graph below illustrates historical and estimated ending cash balances from 2019 through 2024 for the following selected operating funds: General, Motor Vehicle Highway (Includes Restricted), Local Road and Street, Park, CEDIT, Transit, and Trash. Without adjustments to spending or increases in revenues, cash reserves in the main operating funds are expected to decline over the next four years. (See page 40.)



(The Accountants' Projection and Compilation Report and the accompanying comments are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

(Cont'd)

EXECUTIVE SUMMARY**OPTIONS**

- Find alternative funding sources for capital outlays currently budgeted from operating funds. Funding sources that may be used for capital may include lease rental bonds, wheel tax and surtax, major moves construction, riverboat revenue, and cumulative capital development fund revenues.
- Consider allocating costs from the Motor Vehicle Highway Fund to the Municipal Surtax Fund. The Municipal Surtax Fund may be used to construct, reconstruct, repair, or maintain streets and roads.
- Implement a food and beverage tax (requires special legislation)
- Permanent budget reductions
- Reestablish the CCD Fund to the maximum rate of \$.05 beginning with taxes payable in 2022. This could generate additional revenue of \$46,700 net of circuit breaker credits.
- Increase payment in lieu of taxes from the utilities, if feasible.
- Review charges for services on a periodic basis to determine if adjustments are necessary and/or appropriate for the type of service provided.

(The Accountants' Projection and Compilation Report and the accompanying comments are an integral part of this statement.)

SUMMARY OF CASH FLOW ASSUMPTIONS (2021 - 2024)**Nature of projection:**

This financial projection presents, to the best of management's knowledge and belief, the City of LaPorte's expected results of operations for the projection period. Accordingly, the projection reflects its judgment as of November 1, 2021, the date of this projection, of the expected conditions and its expected course of action. The assumptions disclosed herein are those that management believes are significant to the projection. There will usually be differences between the projection and actual results, because events and circumstances frequently do not occur as expected, and those differences may be material.

Receipts:**(1) Maximum Levy Growth Factor**

Year	Growth Factor
2022	4.3%
2023	4.5%
2024	4.0%

(2) Allocation of Maximum Levy

<u>Fund:</u>	2019	% Allocation	2020	% Allocation
General	\$ 8,786,364	77.5%	\$ 9,113,112	77.3%
Bond #2	296,271	2.6%	305,238	2.6%
Loan & Int Payment	230,510	2.0%	311,108	2.6%
Fire Pension	-	0.0%	109,328	0.9%
Police Pension	15,921	0.1%	9,539	0.1%
MVH	-	0.0%	199,579	1.7%
Park & Rec	1,686,251	14.9%	1,424,199	12.1%
CCD	318,422	2.8%	322,114	2.7%
Totals	\$ 11,333,739	100.0%	\$ 11,794,217	100.0%

<u>Fund:</u>	2021	% Allocation	2022	% Allocation
General	\$ 9,575,963	78.5%	\$ 10,043,746	78.9%
Bond #2	275,048	2.3%	278,826	2.2%
Loan & Int Payment	277,426	2.3%	334,368	2.6%
Fire Pension	115,726	1.0%	100,000	0.8%
Police Pension	9,512	0.1%	15,229	0.1%
MVH	210,844	1.7%	348,000	2.7%
Park & Rec	1,399,814	11.5%	1,291,755	10.2%
CCD	329,741	2.7%	320,860	2.5%
Totals	\$ 12,194,074	100.0%	\$ 12,732,784	100.0%

<u>Fund:</u>	2023	% Allocation	2024	% Allocation
General	\$ 10,670,223	79.0%	\$ 10,855,512	78.9%
Bond #2	285,006	2.1%	282,943	2.1%
Loan & Int Payment	328,816	2.4%	336,002	2.4%
Fire Pension	100,000	0.7%	100,000	0.7%
Police Pension	37,959	0.3%	38,535	0.3%
MVH	391,201	2.9%	424,931	3.1%
Park & Rec	1,376,882	10.2%	1,403,880	10.2%
CCD	320,860	2.4%	320,860	2.3%
Totals	\$ 13,510,947	100.0%	\$ 13,762,663	100.0%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

SUMMARY OF CASH FLOW ASSUMPTIONS (2021 - 2024)**(3) Circuit Breaker Tax Credits (as a percent of gross property tax levy)***Based upon Policy Analytics' analysis dated March 22, 2021.*

Fund	2021 (Actual)	2022	2023	2024
General	26.8%	27.9%	28.3%	29.1%
Bond #2	0.1%	0.1%	0.1%	0.1%
Loan & Int Payment	0.1%	0.1%	0.1%	0.1%
Fire Pension	26.8%	27.9%	28.3%	29.1%
Police Pension	26.8%	27.9%	28.3%	28.7%
MVH	26.8%	27.9%	28.3%	29.2%
Park & Rec	26.8%	27.9%	28.3%	29.1%
CCD	26.8%	27.9%	28.3%	29.1%

(4) Levy Excess/(Shortfall)

For 2019 and 2020 certified property tax levy from the Budget Order and Form 22 receipts used to determine property taxes received after circuit breaker loss.

Fiscal years 2021 - 2024 assume no levy excess/(shortfall) beyond circuit breaker losses.

(5) Net Assessed Value*2023 - 2024 based upon Policy Analytics' analysis dated March 22, 2021.*

Year	NAV	Change
2019	\$ 692,221,234	
2020	733,744,923	6.0%
2021	792,646,551	8.0%
2022	771,297,375	-2.7%
2023 Est.	841,598,077	9.1%
2024 Est.	868,782,257	3.2%

(6) Auto Excise, Financial Institutions Tax ("FIT") and Commercial Vehicle Excise Tax ("CVET")
(as a percent of gross property tax levy)

	2020 - 2023
All Funds	7.5%

SUMMARY OF CASH FLOW ASSUMPTIONS (2021 - 2024)**(7) Annual Growth Factors for Selected Revenues (2021 - 2024)**

Ref.	Revenue Item	2021	2022	2023	2024
	Alcohol & Cigarette Tax	3-Year Average	0.0%	0.0%	0.0%
	Charges for services	3-Year Average	0.0%	0.0%	0.0%
	Cigarette Tax	3-Year Average	0.0%	0.0%	0.0%
(1)	Earnings on Investments				
	Fines and Fees	3-Year Average	0.0%	0.0%	0.0%
	Grants	-100.0%	0.0%	0.0%	0.0%
	Grants - Recurring	3-Year Average	0.0%	0.0%	0.0%
	Interfund Loan	-100.0%	0.0%	0.0%	0.0%
	Licenses and Permits	3-Year Average	0.0%	0.0%	0.0%
	LIT - Economic Development	DLGF Certified	DLGF Estimate	6.1%	2.7%
	LIT Certified Shares	DLGF Certified	DLGF Estimate	6.5%	3.0%
	LIT Supplemental Distribution	DLGF Certified	-100.0%	0.0%	0.0%
	LRS Distribution	6.3%	0.0%	0.0%	0.0%
	Miscellaneous Receipts	3-Year Average	0.0%	0.0%	0.0%
	MVH Distribution	7.5%	0.0%	0.0%	0.0%
	Park Receipts	Annualized 6/30/21	0.0%	0.0%	0.0%
	Payment in Lieu of Taxes	0.0%	0.0%	0.0%	0.0%
	Refunds and reimbursements - Nonrecurring	-100%	0%	0%	0%
	Refunds and reimbursements - Recurring	3-Year Average	0.0%	0.0%	0.0%
	Rental of Property	3-Year Average	0.0%	0.0%	0.0%
	Riverboat Wagering Tax	0%	-20%	0%	0%
	Sale of Assets	-100.0%	0.0%	0.0%	0.0%
(2)	State Pension Relief				
	Transfers in	-100.0%	0.0%	0.0%	0.0%
	Transit Fees	Annualized 6/30/21	0.0%	0.0%	0.0%
	Trash Fees	3-Year Average	0.0%	0.0%	0.0%
	Wheel Tax	Annualized 6/30/21	0.0%	0.0%	0.0%

Notes:

(1) Based on prior year Earnings on Investments as a percentage of prior year Beginning Cash and Cash Equivalents.

(2) See note on Fire Pension and Police Pension Cash Flows.

Disbursements:**(8) Personal Services, Supplies, Other Services and Charges and Capital Outlays**

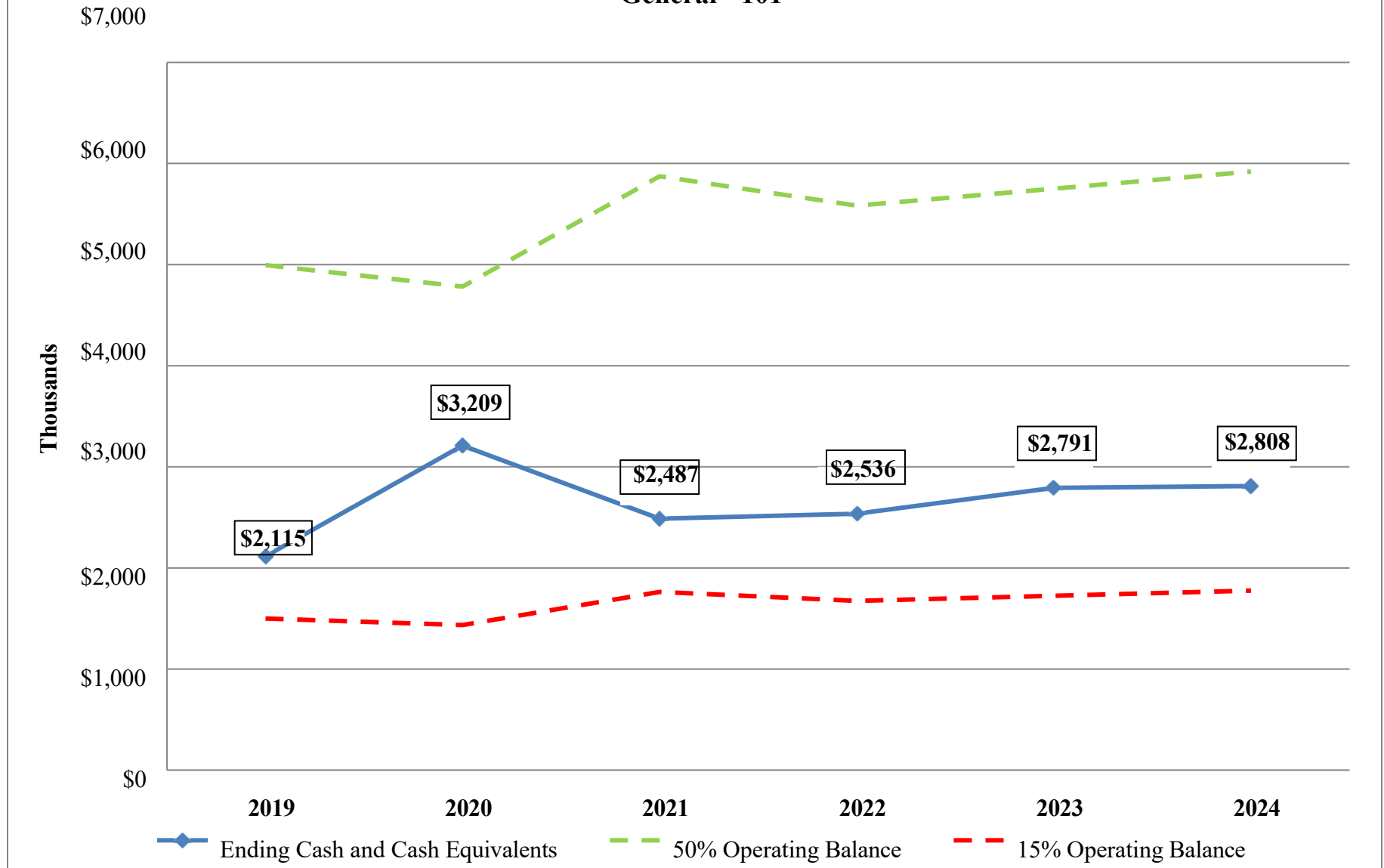
Major Classification	Annual Growth Factor			
	2021	2022	2023	2024
Personal Services	Budget	Budget	3.0%	3.0%
Supplies	Budget	Budget	3.0%	3.0%
Other Services and Charges	Budget	Budget	3.0%	3.0%
Capital Outlays	Budget	Budget	0.0%	0.0%

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024**General - 101**

Index	CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
	2019	2020	2021	2022	2023	2024
1 Operating Receipts:						
2 Property Tax	\$ 8,786,364	\$ 9,113,112	\$ 9,575,963	\$ 10,043,746	\$ 10,670,223	\$ 10,855,512
3 Circuit Breaker Tax Credits	(2,436,450)	(2,539,554)	(2,570,051)	(2,802,205)	(3,019,673)	(3,158,954)
4 Levy Excess/(Shortfall)	18,363	3,697	-	-	-	-
5 LIT Certified Shares	1,133,800	1,311,435	1,360,857	1,330,795	1,416,862	1,459,968
6 LIT Supplemental Distribution	10,518	94,789	108,042	-	-	-
7 December 2019 LIT	-	103,073	-	-	-	-
8 Auto Excise, CVET, & FIT	668,035	679,516	695,852	730,180	775,725	789,196
9 Alcohol & Cigarette Tax	81,259	93,410	85,628	85,628	85,628	85,628
10 Licenses and Permits	235,399	163,971	203,832	203,832	203,832	203,832
11 Charges for Services	5,400	5,400	5,400	5,400	5,400	5,400
12 Fines and Fees	45,366	59,082	50,080	50,080	50,080	50,080
13 Payment in Lieu of Taxes	759,444	866,154	770,834	770,834	770,834	770,834
14 Earnings on Investments	32,709	30,549	46,365	35,929	36,637	40,328
15 Refunds and Reimbursements - Recurring	331,071	388,918	428,000	487,038	487,038	487,038
16 Miscellaneous Receipts	208,681	256,167	263,251	268,896	268,896	268,896
17						
18 Total Operating Receipts	9,879,959	10,629,719	11,024,053	11,210,153	11,751,482	11,857,758
19						
20 Operating Disbursements:						
21 Personal Services	8,300,091	7,775,234	9,013,394	9,064,763	9,336,706	9,616,807
22 Supplies	218,126	276,452	321,600	316,200	325,686	335,457
23 Other Services and Charges	1,318,565	1,423,149	1,621,373	1,780,189	1,833,595	1,888,603
24 Capital Outlays	152,570	89,470	-	-	-	-
25 Encumbrances	-	-	790,026	-	-	-
26						
27 Total Operating Disbursements	9,989,352	9,564,305	11,746,393	11,161,152	11,495,987	11,840,867
28						
29 Net Operating Receipts	(109,393)	1,065,414	(722,340)	49,001	255,495	16,891
30						
31 Other Receipts:						
32 Sale of Assets	3,199	431,657	-	-	-	-
33 Transfers In	-	1,402	-	-	-	-
34						
35 Total Other Receipts	3,199	433,059	-	-	-	-
36						
37 Other Disbursements:						
38 Transfers Out	-	403,695	-	-	-	-
39						
40 Increase/(Decrease) in Cash and Cash Equivalents	(106,194)	1,094,778	(722,340)	49,001	255,495	16,891
41 Beginning Cash and Cash Equivalents	2,220,756	2,114,562	3,209,340	2,487,000	2,536,001	2,791,496
42						
43 Ending Cash and Cash Equivalents	\$ 2,114,562	\$ 3,209,340	\$ 2,487,000	\$ 2,536,001	\$ 2,791,496	\$ 2,808,387
44						
45						
46 Operating Balance Percentage	21.17%	33.56%	21.17%	22.72%	24.28%	23.72%

CITY OF LAPORTE, INDIANA

Actual and Projected Ending Cash Balances (2019 - 2024)
General - 101



(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

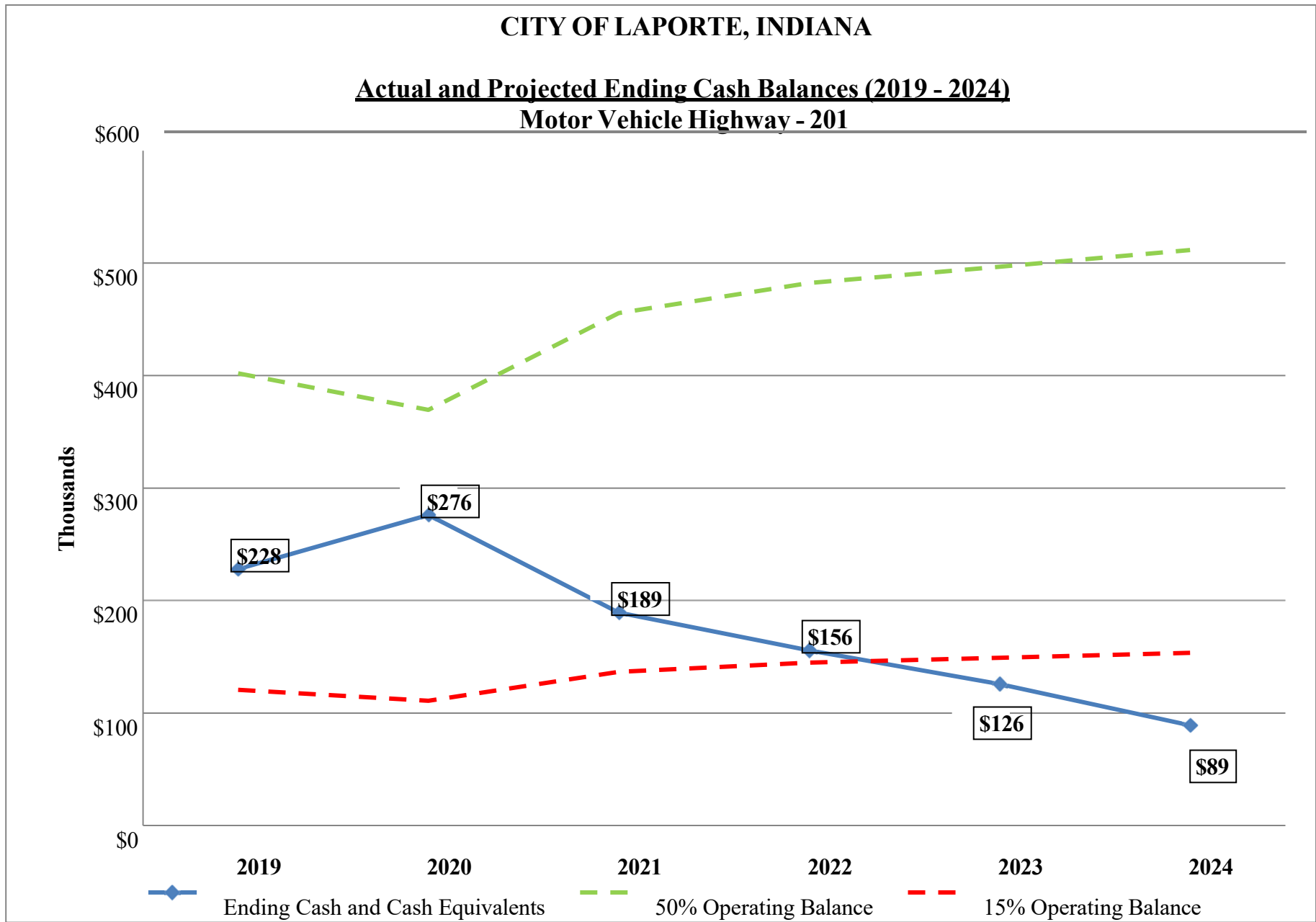
CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024
Motor Vehicle Highway - 201

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Property Tax	\$ -	\$ 199,579	\$ 210,844	\$ 348,000	\$ 391,201	\$ 424,931
3	Circuit Breaker Tax Credits	-	(55,617)	(56,588)	(97,092)	(110,710)	(124,080)
4	Levy Excess/(Shortfall)	-	44	-	-	-	-
5	Auto Excise, CVET, & FIT	-	14,881	15,523	25,612	28,792	31,276
6	MVH Distribution	474,593	418,563	450,075	450,075	450,075	450,075
7	Charges for Services	194,800	197,549	191,964	191,964	191,964	191,964
8	Refunds and Reimbursements - Recurring	6,228	6,228	6,228	6,228	6,228	6,228
9	Miscellaneous Receipts	6,330	5,651	6,131	6,131	6,131	6,131
10							
11	Total Operating Receipts	681,951	786,878	824,177	930,918	963,681	986,525
12							
13	Operating Disbursements:						
14	Personal Services	702,559	714,226	885,906	941,252	969,490	998,574
15	Supplies	17,517	1,965	2,000	3,000	3,090	3,183
16	Other Services and Charges	83,679	22,846	23,000	20,300	20,909	21,536
17							
18	Total Operating Disbursements	803,755	739,037	910,906	964,552	993,489	1,023,293
19							
20	Net Operating Receipts	(121,804)	47,841	(86,729)	(33,634)	(29,808)	(36,768)
21							
22	Other Receipts:						
23	Refunds and Reimbursements - Nonrecurring	10,970	260	-	-	-	-
24	Sale of Assets	7,748	-	-	-	-	-
25							
26	Total Other Receipts	18,718	260	-	-	-	-
27							
28	Increase/(Decrease) in Cash and Cash Equivalents	(103,086)	48,101	(86,729)	(33,634)	(29,808)	(36,768)
29	Beginning Cash and Cash Equivalents	330,996	227,910	276,011	189,282	155,648	125,840
30							
31	Ending Cash and Cash Equivalents	\$ 227,910	\$ 276,011	\$ 189,282	\$ 155,648	\$ 125,840	\$ 89,072
32							
33							
34	Operating Balance Percentage	28.36%	37.35%	20.78%	16.14%	12.67%	8.70%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)



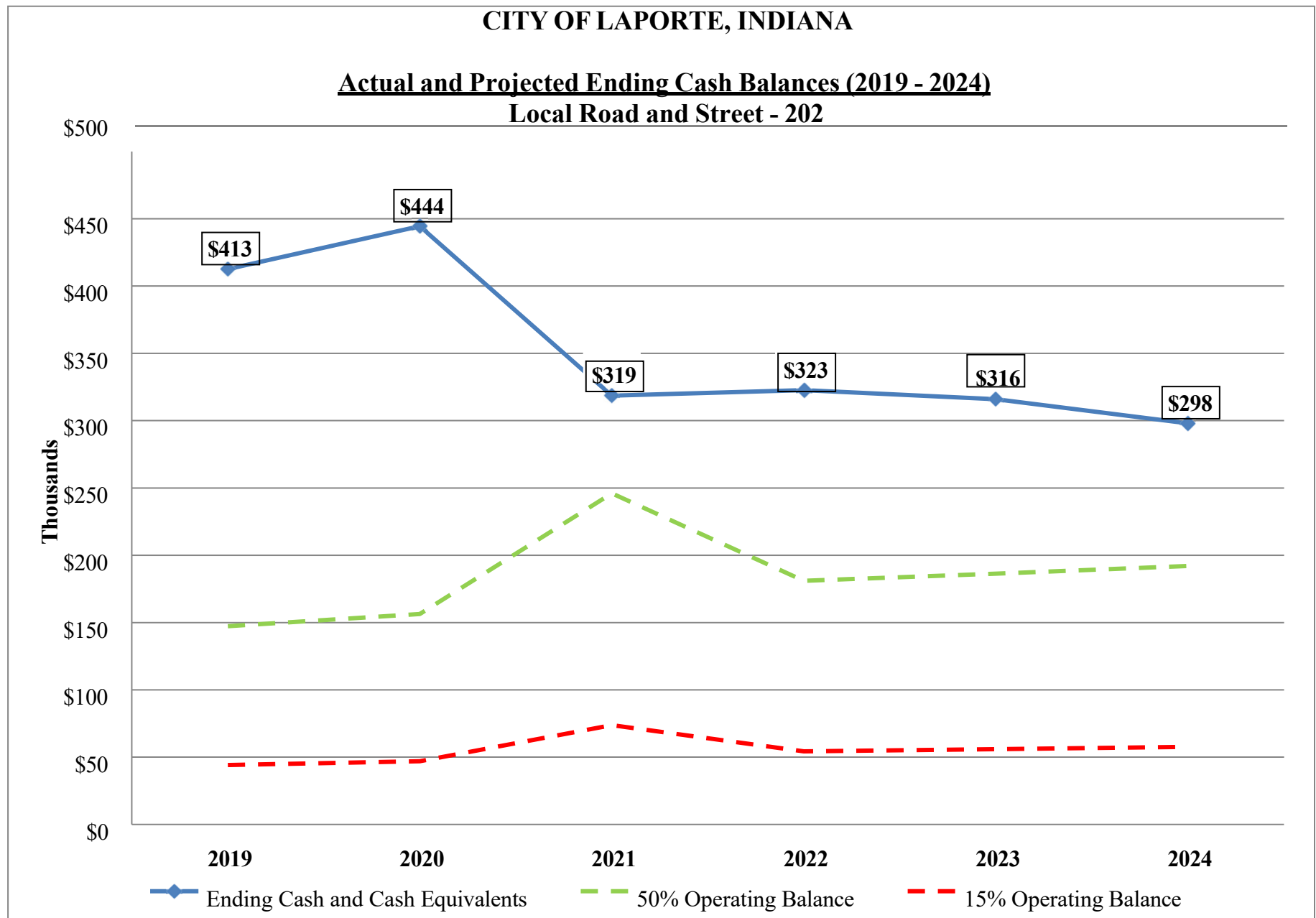
(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024**Local Road and Street - 202**

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	LRS Distribution	\$ 360,577	\$ 344,600	\$ 366,147	\$ 366,147	\$ 366,147	\$ 366,147
3							
4	Operating Disbursements:						
5	Personal Services	12,718	-	-	-	-	-
6	Supplies	76,669	72,456	245,000	295,000	303,850	312,966
7	Other Services and Charges	205,287	240,306	117,035	67,035	69,046	71,117
8	Encumbrances	-	-	130,000	-	-	-
9							
10	Total Operating Disbursements	294,674	312,762	492,035	362,035	372,896	384,083
11							
12	Increase/(Decrease) in Cash and Cash Equivalents	65,903	31,838	(125,888)	4,112	(6,749)	(17,936)
13	Beginning Cash and Cash Equivalents	346,719	412,622	444,460	318,572	322,684	315,935
14							
15	Ending Cash and Cash Equivalents	\$ 412,622	\$ 444,460	\$ 318,572	\$ 322,684	\$ 315,935	\$ 297,999
16							
17							
18	Operating Balance Percentage	140.03%	142.11%	64.75%	89.13%	84.72%	77.59%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)



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CITY OF LAPORTE, INDIANA

Item 6.

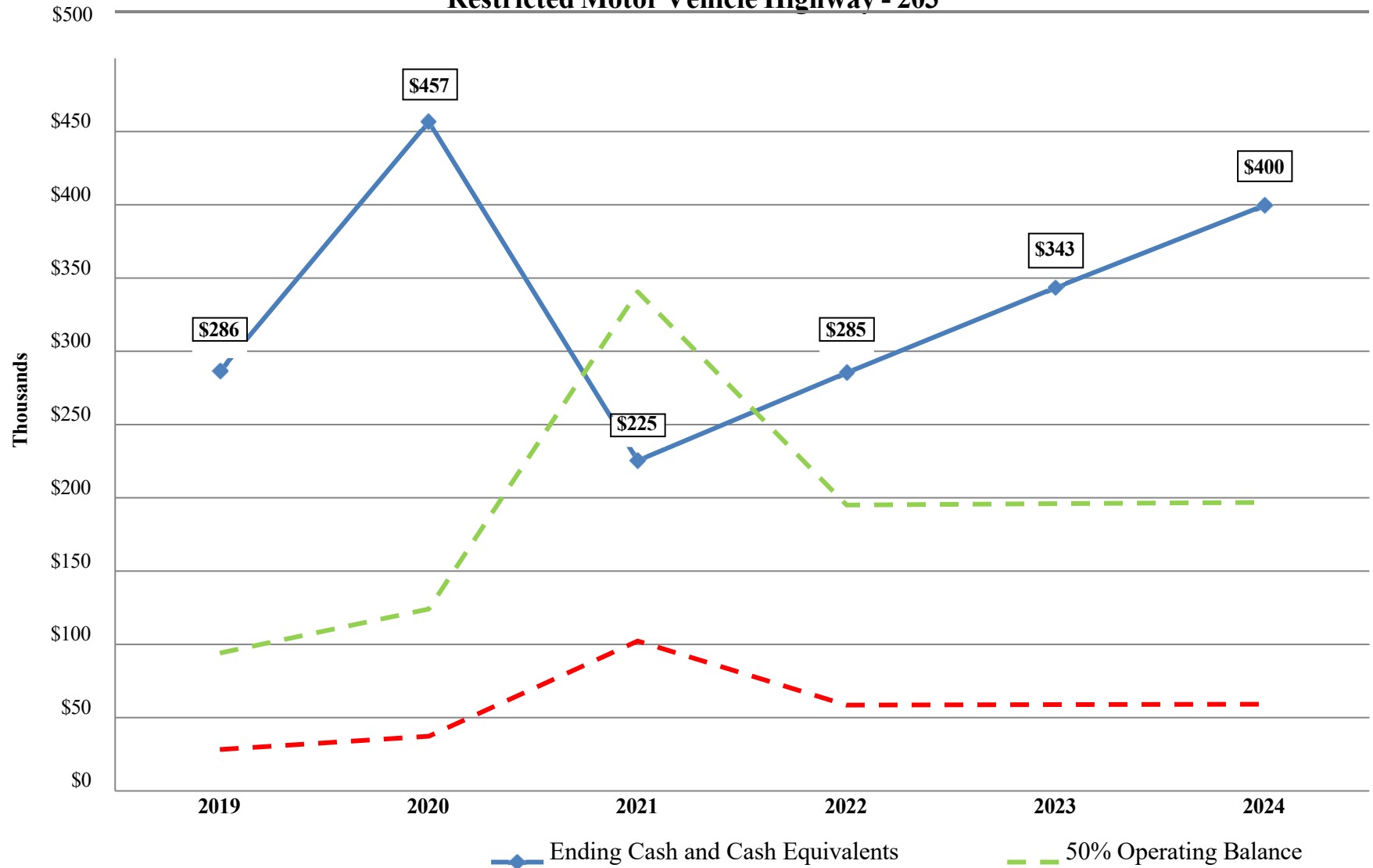
ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024
Restricted Motor Vehicle Highway - 203

<u>Index</u>		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	MVH Distribution	\$ 474,593	\$ 418,563	\$ 450,075	\$ 450,075	\$ 450,075	\$ 450,075
3							
4	Operating Disbursements:						
5	Personal Services	104,574	92,835	-	-	-	-
6	Supplies	36,515	32,987	60,000	60,000	61,800	63,654
7	Other Services and Charges	2,600	-	-	-	-	-
8	Capital Outlays	44,468	122,440	330,171	330,171	330,171	330,171
9	Encumbrances	-	-	291,187	-	-	-
10							
11	Total Operating Disbursements	188,157	248,262	681,358	390,171	391,971	393,825
12							
13	Increase/(Decrease) in Cash and Cash Equivalents	286,436	170,301	(231,283)	59,904	58,104	56,250
14	Beginning Cash and Cash Equivalents	-	286,436	456,737	225,454	285,358	343,462
15							
16	Ending Cash and Cash Equivalents	\$ 286,436	\$ 456,737	\$ 225,454	\$ 285,358	\$ 343,462	\$ 399,712
17							
18							
19	Operating Balance Percentage	152.23%	183.97%	33.09%	73.14%	87.62%	101.49%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

Actual and Projected Ending Cash Balances (2019 - 2024)
Restricted Motor Vehicle Highway - 203



(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

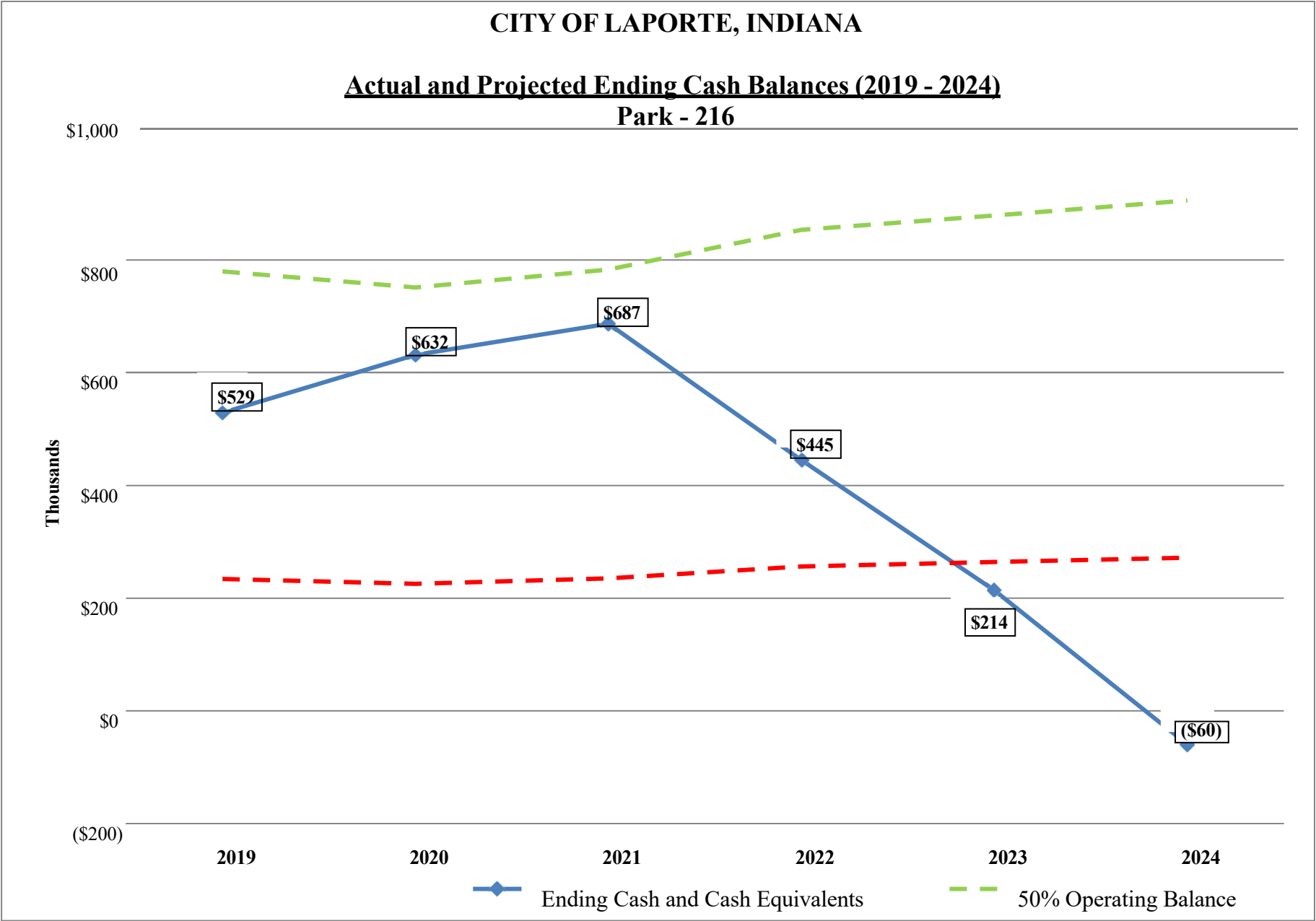
CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024**Park - 216**

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,				
		2019	2020	2021	2022	2023	2024	
1	Operating Receipts:							
2	Property Tax	\$ 1,686,251	\$ 1,424,199	\$ 1,399,814	\$ 1,291,755	\$ 1,376,882	\$ 1,403,880	
3	Circuit Breaker Tax Credits	(467,596)	(396,882)	(375,690)	(360,400)	(389,658)	(408,529)	
4	Levy Excess/(Shortfall)	(78,289)	663	-	-	-	-	
5	Auto Excise, CVET, & FIT	119,214	106,195	101,719	93,911	100,100	102,062	
6	Park Receipts	336,474	449,172	456,820	430,000	430,000	430,000	
7	Refunds and Reimbursements - Recurring	49,818	21,729	38,221	8,958	8,958	8,958	
8	Miscellaneous Receipts	1,788	568	1,042	1,042	1,042	1,042	
9								
10	Total Operating Receipts	1,647,660	1,605,644	1,621,926	1,465,266	1,527,324	1,537,413	
11								
12	Operating Disbursements:							
13	Personal Services	1,179,257	1,174,094	1,177,995	1,337,573	1,377,700	1,419,031	
14	Supplies	154,479	135,315	150,950	173,450	178,654	184,013	
15	Other Services and Charges	226,033	193,816	237,625	196,125	202,009	208,069	
16								
17	Total Operating Disbursements	1,559,769	1,503,225	1,566,570	1,707,148	1,758,363	1,811,113	
18								
19	Net Operating Receipts	87,891	102,419	55,356	(241,882)	(231,039)	(273,700)	
20								
21	Other Receipts:							
22	Sale of Assets	1,525	150	-	-	-	-	
23								
24	Increase/(Decrease) in Cash and Cash Equivalents	89,416	102,569	55,356	(241,882)	(231,039)	(273,700)	
25	Beginning Cash and Cash Equivalents	439,550	528,966	631,535	686,891	445,009	213,970	
26								
27	Ending Cash and Cash Equivalents	\$ 528,966	\$ 631,535	\$ 686,891	\$ 445,009	\$ 213,970	\$ (59,730)	
28								
29								
30	Operating Balance Percentage	33.91%	42.01%	43.85%	26.07%	12.17%	-3.30%	

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)



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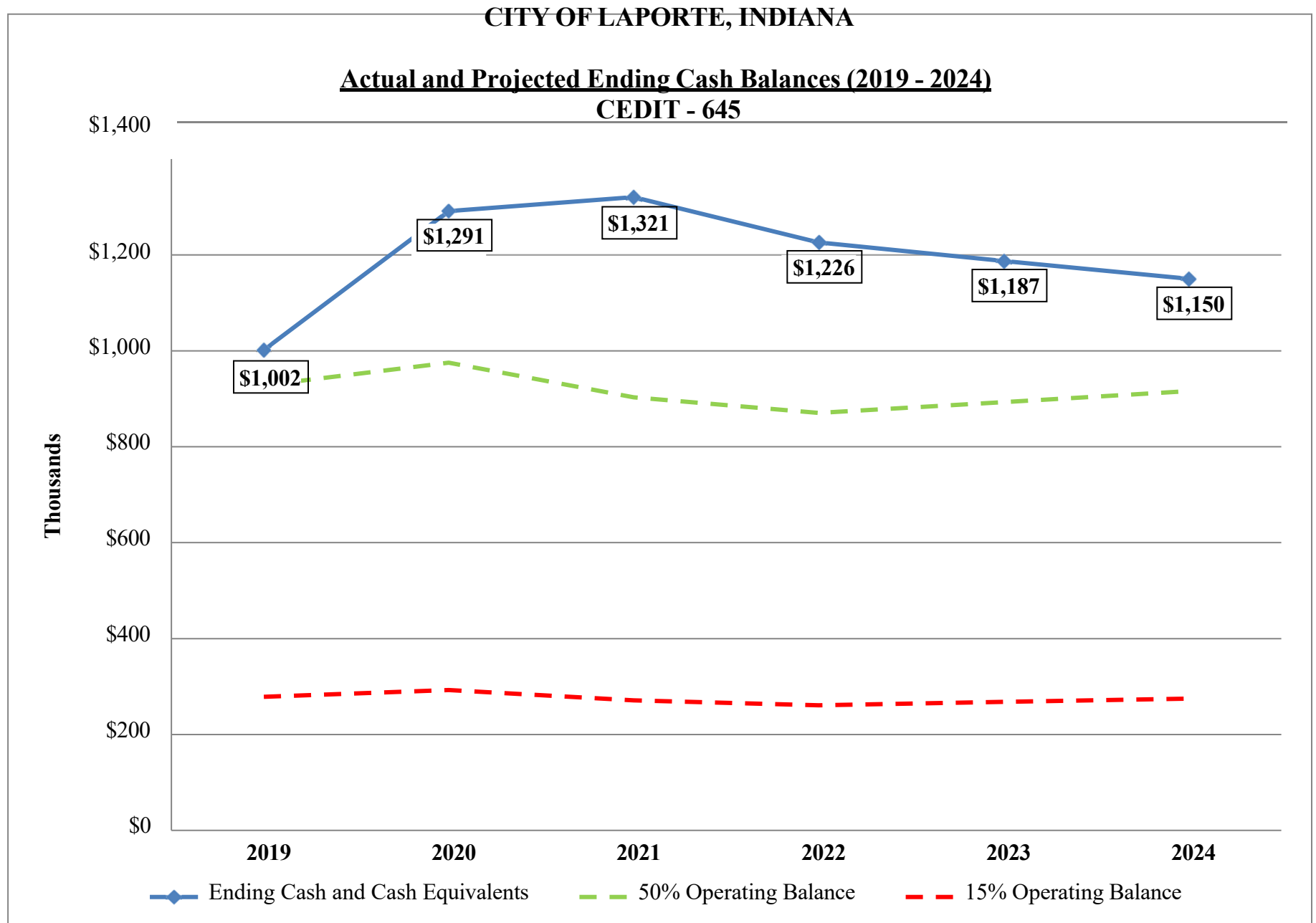
CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024
CEDIT - 645

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	LIT - Economic Development	\$ 1,394,923	\$ 1,618,506	\$ 1,696,677	\$ 1,640,268	\$ 1,740,986	\$ 1,788,443
3	LIT Supplemental Distribution	12,910	115,398	132,758	-	-	-
4	December 2019 LIT	-	126,811	-	-	-	-
5	Earnings on Investments	11,822	4,374	5,638	5,767	5,354	5,185
6	Miscellaneous Receipts	1,385	-	944	944	944	944
7							
8	Total Operating Receipts	1,421,040	1,865,089	1,836,017	1,646,979	1,747,284	1,794,572
9							
10	Operating Disbursements:						
11	Personal Services	966,899	961,187	1,050,166	1,063,000	1,094,890	1,127,737
12	Supplies	638	1,698	1,000	1,000	1,030	1,061
13	Other Services and Charges	461,516	541,902	637,018	414,618	427,057	439,868
14	Capital Outlays	427,760	445,887	118,000	263,000	263,000	263,000
15	Encumbrances	-	-	360	-	-	-
16							
17	Total Operating Disbursements	1,856,813	1,950,674	1,806,544	1,741,618	1,785,977	1,831,666
18							
19	Net Operating Receipts	(435,773)	(85,585)	29,473	(94,639)	(38,693)	(37,094)
20							
21	Other Receipts:						
22	Transfers In	390,000	425,000	-	-	-	-
23							
24	Other Disbursements:						
25	Transfers Out	50,000	50,000	-	-	-	-
26							
27	Increase/(Decrease) in Cash and Cash Equivalents	(95,773)	289,415	29,473	(94,639)	(38,693)	(37,094)
28	Beginning Cash and Cash Equivalents	1,097,408	1,001,635	1,291,050	1,320,523	1,225,884	1,187,191
29							
30	Ending Cash and Cash Equivalents	<u>\$ 1,001,635</u>	<u>\$ 1,291,050</u>	<u>\$ 1,320,523</u>	<u>\$ 1,225,884</u>	<u>\$ 1,187,191</u>	<u>\$ 1,150,097</u>
31							
32							
33	Operating Balance Percentage	53.94%	66.18%	73.10%	70.39%	66.47%	62.79%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)



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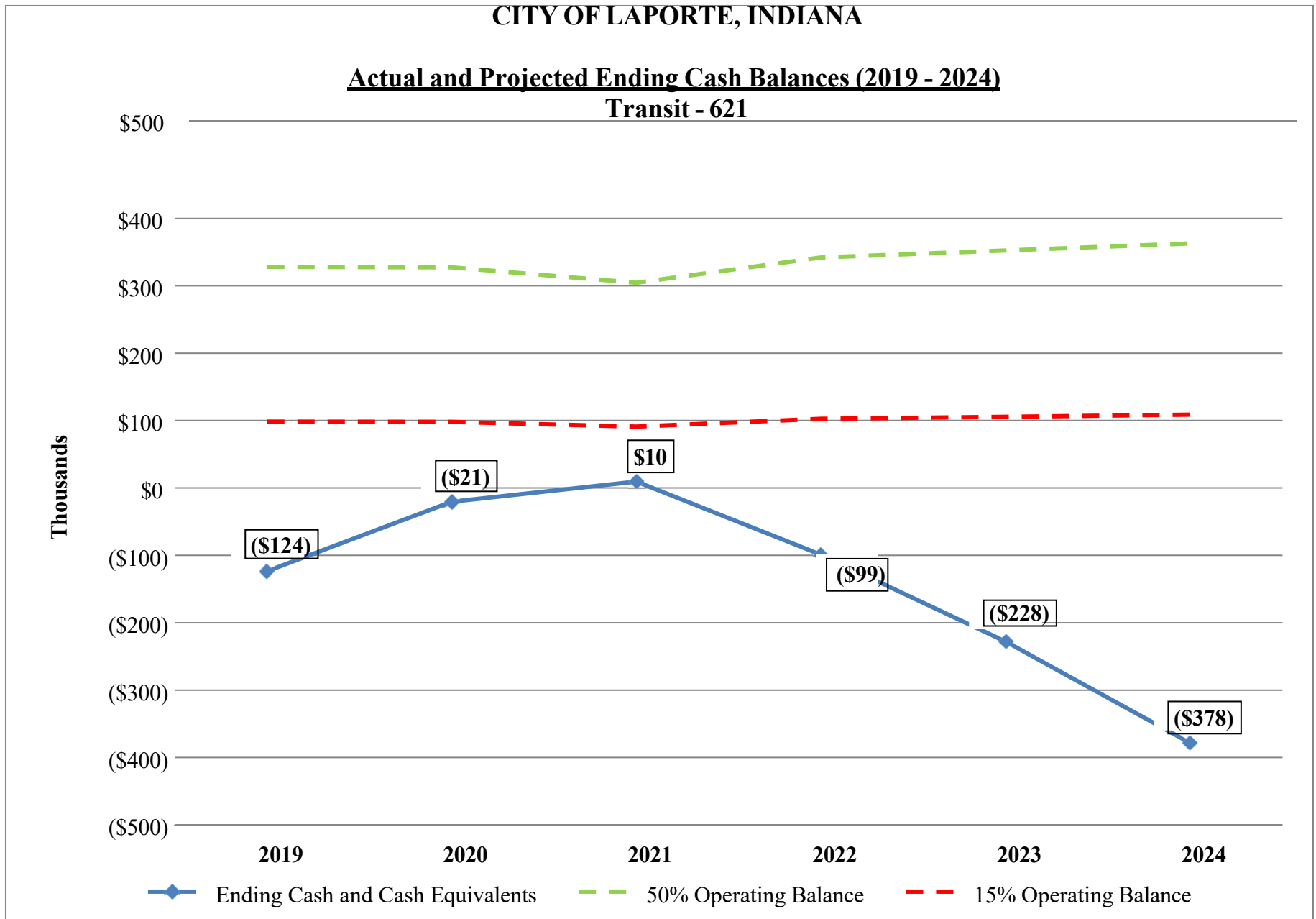
CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024**Transit - 621**

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Transit Fees	\$ 111,946	\$ 60,275	\$ 92,116	\$ 120,000	\$ 120,000	\$ 120,000
3	Rental of Property	21,588	17,990	20,389	21,588	21,588	21,588
4	Grants - Recurring	324,353	532,917	387,674	306,142	306,142	306,142
5	Miscellaneous Receipts	191,022	142,514	138,924	128,000	128,000	128,000
6							
7	Total Operating Receipts	648,909	753,696	639,103	575,730	575,730	575,730
8							
9	Operating Disbursements:						
10	Personal Services	544,204	534,085	477,577	551,156	567,691	584,721
11	Supplies	64,802	68,969	68,000	68,000	70,040	72,141
12	Other Services and Charges	47,202	51,402	63,416	65,120	67,074	69,086
13							
14	Total Operating Disbursements	656,208	654,456	608,993	684,276	704,805	725,948
15							
16	Net Operating Receipts	(7,299)	99,240	30,110	(108,546)	(129,075)	(150,218)
17							
18	Other Receipts:						
19	Refunds and Reimbursements - Nonrecurring	71	3,782	-	-	-	-
20	Sale of Assets	24	-	-	-	-	-
21							
22	Total Other Receipts	95	3,782	-	-	-	-
23							
24	Other Disbursements:						
25	Other Disbursements	110	-	-	-	-	-
26							
27	Increase/(Decrease) in Cash and Cash Equivalents	(7,314)	103,022	30,110	(108,546)	(129,075)	(150,218)
28	Beginning Cash and Cash Equivalents	(116,283)	(123,597)	(20,575)	9,535	(99,011)	(228,086)
29							
30	Ending Cash and Cash Equivalents	\$ (123,597)	\$ (20,575)	\$ 9,535	\$ (99,011)	\$ (228,086)	\$ (378,304)
31							
32							
33	Operating Balance Percentage	-18.84%	-3.14%	1.57%	-14.47%	-32.36%	-52.11%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)



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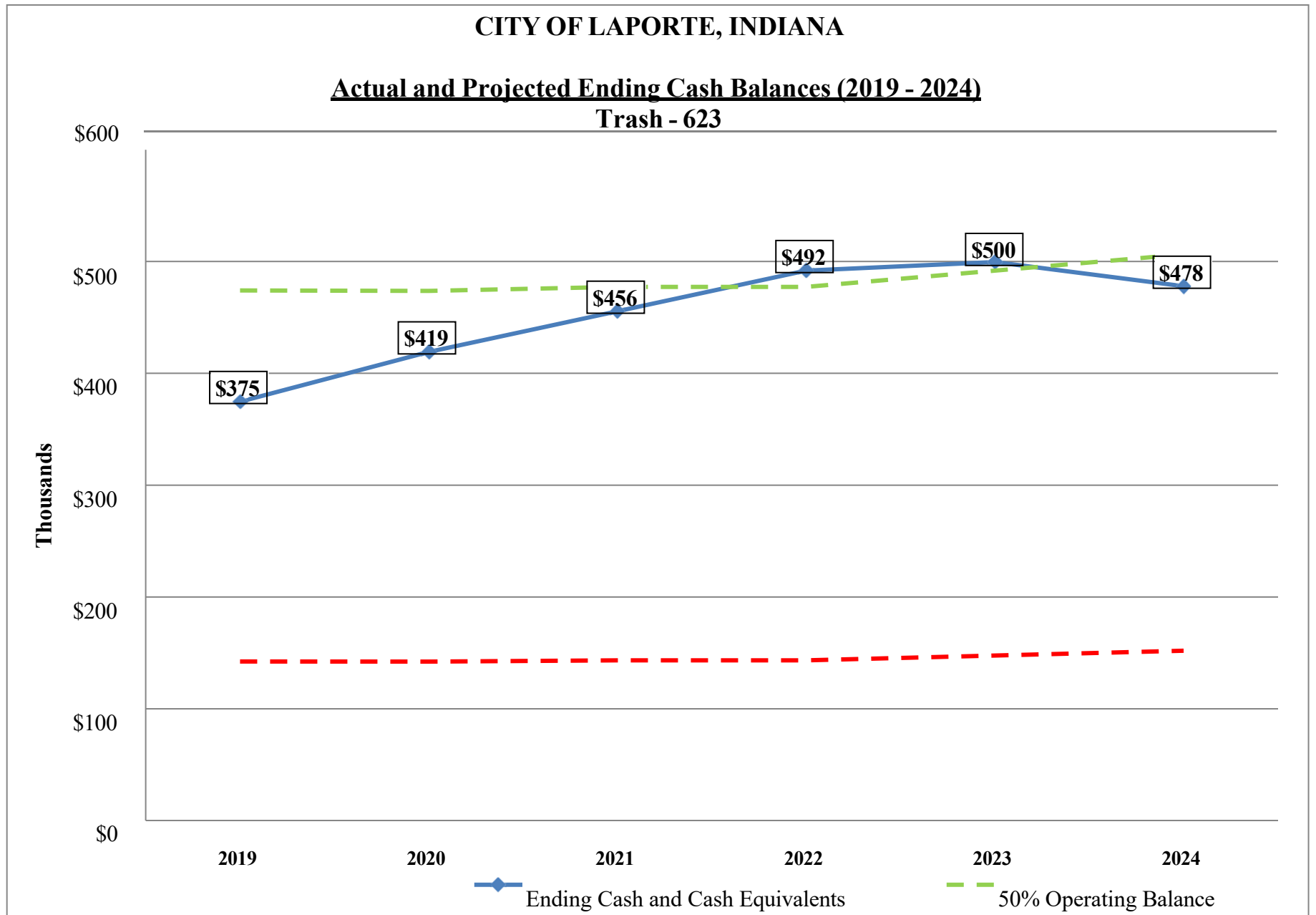
CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024**Trash - 623**

<u>Index</u>		CALENDAR YEAR ENDED		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Trash Fees	\$ 1,003,355	\$ 991,866	\$ 991,032	\$ 991,032	\$ 991,032	\$ 991,032
3	Miscellaneous Receipts	4	-	-	-	-	-
4							
5	Total Operating Receipts	1,003,359	991,866	991,032	991,032	991,032	991,032
6							
7	Operating Disbursements:						
8	Other Services and Charges	948,136	947,480	954,650	954,650	983,300	1,012,800
9							
10	Increase/(Decrease) in Cash and Cash Equivalents	55,223	44,386	36,382	36,382	7,732	(21,768)
11	Beginning Cash and Cash Equivalents	319,513	374,736	419,122	455,504	491,886	499,618
12							
13	Ending Cash and Cash Equivalents	\$ 374,736	\$ 419,122	\$ 455,504	\$ 491,886	\$ 499,618	\$ 477,850
14							
15							
16	Operating Balance Percentage	39.52%	44.24%	47.71%	51.53%	50.81%	47.18%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)



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CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024
Major Moves Construction - 253

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Earnings on Investments	\$ 25,373	\$ 6,591	\$ 6,603	\$ 5,831	\$ 4,703	\$ 3,753
3							
4	Operating Disbursements:						
5	Other Services and Charges	38,804	-	-	40,000	-	-
6	Capital Outlays	20,567	3,945	175,000	212,000	212,000	212,000
7							
8	Total Operating Disbursements	59,371	3,945	175,000	252,000	212,000	212,000
9							
10	Net Operating Receipts	(33,998)	2,646	(168,397)	(246,169)	(207,297)	(208,247)
11							
12	Other Receipts:						
13	Grants	18,465	-	-	-	-	-
14							
15	Other Disbursements:						
16	Other Disbursements	20,632	-	-	-	-	-
17	Transfers Out	574,515	-	-	-	-	-
18							
19	Total Other Disbursements	595,147	-	-	-	-	-
20							
21	Increase/(Decrease) in Cash and Cash Equivalents	(610,680)	2,646	(168,397)	(246,169)	(207,297)	(208,247)
22	Beginning Cash and Cash Equivalents	2,048,672	1,437,992	1,440,638	1,272,241	1,026,072	818,775
23							
24	Ending Cash and Cash Equivalents	\$ 1,437,992	\$ 1,440,638	\$ 1,272,241	\$ 1,026,072	\$ 818,775	\$ 610,528
25							
26							
27	Operating Balance Percentage	2422.04%	36518.07%	726.99%	407.17%	386.21%	287.98%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024

Rainy Day - 205

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Other Receipts:						
2	Transfers In	\$ -	\$ 406,747	\$ -	\$ -	\$ -	\$ -
3							
4	Increase/(Decrease) in Cash and Cash Equivalents	-	406,747	-	-	-	-
5	Beginning Cash and Cash Equivalents	183,562	183,562	590,309	590,309	590,309	590,309
6							
7	Ending Cash and Cash Equivalents	\$ 183,562	\$ 590,309	\$ 590,309	\$ 590,309	\$ 590,309	\$ 590,309
8							

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024**Park Non-Reverting - 211**

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Park Receipts	\$ 63,462	\$ 45,896	\$ 73,771	\$ 73,771	\$ 73,771	\$ 73,771
3							
4	Operating Disbursements:						
5	Other Services and Charges	121,343	85,534	95,000	95,000	97,850	100,786
6							
7	Net Operating Receipts	(57,881)	(39,638)	(21,229)	(21,229)	(24,079)	(27,015)
8							
9	Other Receipts:						
10	Refunds and Reimbursements - Nonrecurring	9,059	25,065	-	-	-	-
11							
12	Increase/(Decrease) in Cash and Cash Equivalents	(48,822)	(14,573)	(21,229)	(21,229)	(24,079)	(27,015)
13	Beginning Cash and Cash Equivalents	155,763	106,941	92,368	71,139	49,910	25,831
14							
15	Ending Cash and Cash Equivalents	\$ 106,941	\$ 92,368	\$ 71,139	\$ 49,910	\$ 25,831	\$ (1,184)
16							
17							
18	Operating Balance Percentage	88.13%	107.99%	74.88%	52.54%	26.40%	-1.17%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024
Law Enforcement Continuing Education - 233

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Licenses and Permits	\$ 8,850	\$ 13,180	\$ 9,940	\$ 9,940	\$ 9,940	\$ 9,940
3	Charges for Services	11,634	8,156	10,345	10,345	10,345	10,345
4	Fines and Fees	3,100	2,100	2,600	2,600	2,600	2,600
5							
6	Total Operating Receipts	23,584	23,436	22,885	22,885	22,885	22,885
7							
8	Operating Disbursements:						
9	Other Services and Charges	72,221	13,993	40,000	40,000	41,200	42,436
10							
11	Increase/(Decrease) in Cash and Cash Equivalents	(48,637)	9,443	(17,115)	(17,115)	(18,315)	(19,551)
12	Beginning Cash and Cash Equivalents	95,303	46,666	56,109	38,994	21,879	3,564
13							
14	Ending Cash and Cash Equivalents	\$ 46,666	\$ 56,109	\$ 38,994	\$ 21,879	\$ 3,564	\$ (15,987)
15							
16							
17	Operating Balance Percentage	64.62%	400.98%	97.49%	54.70%	8.65%	-37.67%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024**Municipal Wheel Tax - 259**

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Wheel Tax	\$ 53,695	\$ 33,992	\$ 42,002	\$ 42,002	\$ 42,002	\$ 42,002
3							
4	Operating Disbursements:						
5	Capital Outlays	-	-	42,856	38,000	38,000	38,000
6							
7	Net Operating Receipts	53,695	33,992	(854)	4,002	4,002	4,002
8							
9	Other Disbursements:						
10	Transfers Out	63,102	100,745	-	-	-	-
11							
12	Increase/(Decrease) in Cash and Cash Equivalents	(9,407)	(66,753)	(854)	4,002	4,002	4,002
13	Beginning Cash and Cash Equivalents	77,552	68,145	1,392	538	4,540	8,542
14							
15	Ending Cash and Cash Equivalents	\$ 68,145	\$ 1,392	\$ 538	\$ 4,540	\$ 8,542	\$ 12,544
16							
17							
18	Operating Balance Percentage			1.26%	11.95%	22.48%	33.01%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024
Municipal Surtax - 260

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Wheel Tax	\$ 303,070	\$ 485,445	\$ 526,045	\$ 526,045	\$ 526,045	\$ 526,045
3							
4	Operating Disbursements:						
5	Capital Outlays	-	-	432,674	782,000	526,045	526,045
6							
7	Net Operating Receipts	303,070	485,445	93,371	(255,955)	-	-
8							
9	Other Disbursements:						
10	Other Disbursements	95,840	-	-	-	-	-
11	Transfers Out	396,434	402,780	-	-	-	-
12							
13	Total Other Disbursements	492,274	402,780	-	-	-	-
14							
15	Increase/(Decrease) in Cash and Cash Equivalents	(189,204)	82,665	93,371	(255,955)	-	-
16	Beginning Cash and Cash Equivalents	518,303	329,099	411,764	505,135	249,180	249,180
17							
18	Ending Cash and Cash Equivalents	\$ 329,099	\$ 411,764	\$ 505,135	\$ 249,180	\$ 249,180	\$ 249,180
19							
20							
21	Operating Balance Percentage			116.75%	31.86%	47.37%	47.37%
22							
23							
24	<u>Notes:</u>						
25	Line 5 - Capital outlays for 2023 & 2024 are adjusted to match estimated receipts.						

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024**Riverboat - 640**

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Riverboat Wagering Tax	\$ 168,474	\$ 71,790	\$ 71,790	\$ 57,432	\$ 57,432	\$ 57,432
3	Earnings on Investments	11,489	4,251	3,976	3,143	2,675	2,182
4							
5	Total Operating Receipts	179,963	76,041	75,766	60,575	60,107	59,614
6							
7	Operating Disbursements:						
8	Personal Services	122,630	128,681	235,200	150,000	154,500	159,135
9							
10	Increase/(Decrease) in Cash and Cash Equivalents	57,333	(52,640)	(159,434)	(89,425)	(94,393)	(99,521)
11	Beginning Cash and Cash Equivalents	755,874	813,207	760,567	601,133	511,708	417,315
12							
13	Ending Cash and Cash Equivalents	\$ 813,207	\$ 760,567	\$ 601,133	\$ 511,708	\$ 417,315	\$ 317,794
14							
15							
16	Operating Balance Percentage	663.14%	591.05%	255.58%	341.14%	270.11%	199.70%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024**Fire Pension - 702**

Index	CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
	2019	2020	2021	2022	2023	2024
1 Operating Receipts:						
2 Property Tax	\$ -	\$ 109,328	\$ 115,726	\$ 100,000	\$ 100,000	\$ 100,000
3 Circuit Breaker Tax Credits	-	(30,466)	(31,059)	(27,900)	(28,300)	(29,100)
4 Levy Excess/(Shortfall)	-	123	-	-	-	-
5 Auto Excise, CVET, & FIT	-	8,152	8,409	7,270	7,270	7,270
6 State Pension Relief	922,180	1,007,499	927,592	959,038	937,037	965,148
7 Earnings on Investments	335	462	1,267	1,195	1,575	1,689
8						
9 Total Operating Receipts	922,515	1,095,098	1,021,935	1,039,603	1,017,582	1,045,007
10						
11 Operating Disbursements:						
12 Personal Services	1,009,879	933,113	1,025,038	956,160	984,845	1,014,390
13 Other Services and Charges	3,944	7,822	10,600	10,600	10,918	11,246
14						
15 Total Operating Disbursements	1,013,823	940,935	1,035,638	966,760	995,763	1,025,636
16						
17 Net Operating Receipts	(91,308)	154,163	(13,703)	72,843	21,819	19,371
18						
19 Other Receipts:						
20 Transfers In	315,000	325,000	-	-	-	-
21						
22 Other Disbursements:						
23 Transfers Out	315,000	325,000	-	-	-	-
24						
25 Increase/(Decrease) in Cash and Cash Equivalents	(91,308)	154,163	(13,703)	72,843	21,819	19,371
26 Beginning Cash and Cash Equivalents	179,785	88,477	242,640	228,937	301,780	323,599
27						
28 Ending Cash and Cash Equivalents	\$ 88,477	\$ 242,640	\$ 228,937	\$ 301,780	\$ 323,599	\$ 342,970
29						
30						
31 Operating Balance Percentage	8.73%	25.79%	22.11%	31.22%	32.50%	33.44%
32						
33						
34 <u>Notes:</u>						
35 Line 6 - State pension relief assumes the reimbursement of 98% of prior year personal service disbursements.						

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024**Police Pension - 703**

Index	CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
	2019	2020	2021	2022	2023	2024
1 Operating Receipts:						
2 Property Tax	\$ 15,921	\$ 9,539	\$ 9,512	\$ 15,229	\$ 37,959	\$ 38,535
3 Circuit Breaker Tax Credits	(4,415)	(2,658)	(2,553)	(4,249)	(10,742)	(11,060)
4 Levy Excess/(Shortfall)	70	142	-	-	-	-
5 Auto Excise, CVET, & FIT	22,156	711	691	1,106	2,756	2,798
6 State Pension Relief	560,852	604,368	564,466	656,970	638,620	657,779
7 Earnings on Investments	304	350	431	217	264	266
8						
9 Total Operating Receipts	594,888	612,452	572,547	669,273	668,857	688,318
10						
11 Operating Disbursements:						
12 Personal Services	592,118	564,466	656,970	638,620	657,779	677,512
13 Other Services and Charges	6,810	12,163	10,000	10,000	10,300	10,609
14						
15 Total Operating Disbursements	598,928	576,629	666,970	648,620	668,079	688,121
16						
17 Net Operating Receipts	(4,040)	35,823	(94,423)	20,653	778	197
18						
19 Other Receipts:						
20 Transfers In	75,000	100,000	-	-	-	-
21						
22 Other Disbursements:						
23 Transfers Out	75,000	100,000	-	-	-	-
24						
25 Increase/(Decrease) in Cash and Cash Equivalents	(4,040)	35,823	(94,423)	20,653	778	197
26 Beginning Cash and Cash Equivalents	158,080	154,040	189,863	95,440	116,093	116,871
27						
28 Ending Cash and Cash Equivalents	\$ 154,040	\$ 189,863	\$ 95,440	\$ 116,093	\$ 116,871	\$ 117,068
29						
30						
31 Operating Balance Percentage	25.72%	32.93%	14.31%	17.90%	17.49%	17.01%
32						
33						
34 <u>Notes:</u>						
35 Line 6 - State pension relief assumes the reimbursement of 100% of prior year personal service disbursements.						

CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024
Cumulative Capital Improvement - 401

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Cigarette Tax	\$ 50,384	\$ 47,816	\$ 49,918	\$ 49,918	\$ 49,918	\$ 49,918
3							
4	Operating Disbursements:						
5	Capital Outlays	74,663	35,167	30,000	30,000	30,000	30,000
6							
7	Net Operating Receipts	(24,279)	12,649	19,918	19,918	19,918	19,918
8							
9	Other Receipts:						
10	Refunds and Reimbursements - Nonrecurring	7,000	-	-	-	-	-
11							
12	Increase/(Decrease) in Cash and Cash Equivalents	(17,279)	12,649	19,918	19,918	19,918	19,918
13	Beginning Cash and Cash Equivalents	44,434	27,155	39,804	59,722	79,640	99,558
14							
15	Ending Cash and Cash Equivalents	\$ 27,155	\$ 39,804	\$ 59,722	\$ 79,640	\$ 99,558	\$ 119,476
16							
17							
18	Operating Balance Percentage	36.37%	113.19%	199.07%	265.47%	331.86%	398.25%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024
Cumulative Capital Development - 403

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Property Tax	\$ 318,422	\$ 322,114	\$ 329,741	\$ 320,860	\$ 320,860	\$ 320,860
3	Circuit Breaker Tax Credits	(88,298)	(89,764)	(88,498)	(89,520)	(90,803)	(93,370)
4	Levy Excess/(Shortfall)	(1,202)	208	-	-	-	-
5	Auto Excise, CVET, & FIT	23,936	24,018	23,960	23,326	23,326	23,326
6	Earnings on Investments	6	2	2	2	2	2
7	Miscellaneous Receipts	166,541	66,000	-	-	-	-
8							
9	Total Operating Receipts	419,405	322,578	265,205	254,668	253,385	250,818
10							
11	Operating Disbursements:						
12	Other Services and Charges	-	41,142	-	-	-	-
13	Debt Service	418,433	105,262	216,313	-	-	-
14	Capital Outlays	-	86,220	50,000	241,313	241,313	241,313
15	Encumbrances	-	-	5,000	-	-	-
16							
17	Total Operating Disbursements	418,433	232,624	271,313	241,313	241,313	241,313
18							
19	Net Operating Receipts	972	89,954	(6,108)	13,355	12,072	9,505
20							
21	Other Receipts:						
22	Transfers In	1,513	-	-	-	-	-
23							
24	Other Disbursements:						
25	Transfers Out	144,770	-	-	-	-	-
26							
27	Increase/(Decrease) in Cash and Cash Equivalents	(142,285)	89,954	(6,108)	13,355	12,072	9,505
28	Beginning Cash and Cash Equivalents	576,425	434,140	524,094	517,986	531,341	543,413
29							
30	Ending Cash and Cash Equivalents	\$ 434,140	\$ 524,094	\$ 517,986	\$ 531,341	\$ 543,413	\$ 552,918
31							
32							
33	Operating Balance Percentage	103.75%	225.30%	190.92%	220.19%	225.19%	229.13%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

Item 6.

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024
2020 G.O. Bonds - 631

Index		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Property Tax	\$ 296,271	\$ 305,238	\$ 275,048	\$ 278,826	\$ 285,006	\$ 282,943
3	Circuit Breaker Tax Credits	(330)	(467)	(355)	(359)	(367)	(365)
4	Levy Excess/(Shortfall)	(486)	316	-	-	-	-
5	Auto Excise, CVET, & FIT	22,271	22,760	19,986	20,270	20,721	20,569
6							
7	Total Operating Receipts	317,726	327,847	294,679	298,737	305,360	303,147
8							
9	Operating Disbursements:						
10	Debt Service	313,665	467,702	308,352	300,320	302,230	303,919
11	Trustee Fees	750	750	350	350	350	350
12							
13	Total Operating Disbursements	314,415	468,452	308,702	300,670	302,580	304,269
14							
15	Net Operating Receipts	3,311	(140,605)	(14,023)	(1,933)	2,780	(1,122)
16							
17	Other Receipts:						
18	Refunds and Reimbursements - Nonrecurring	-	157,095	-	-	-	-
19							
20	Increase/(Decrease) in Cash and Cash Equivalents	3,311	16,490	(14,023)	(1,933)	2,780	(1,122)
21	Beginning Cash and Cash Equivalents	145,510	148,821	165,311	151,288	149,355	152,135
22							
23	Ending Cash and Cash Equivalents	\$ 148,821	\$ 165,311	\$ 151,288	\$ 149,355	\$ 152,135	\$ 151,013
24							
25							
26	Operating Balance Percentage	47.33%	35.29%	49.01%	49.67%	50.28%	49.63%
27							
28							
29	<u>Notes:</u>						
30	The 2012 G.O. Bonds were refunded at the end of 2020 by the 2020 G.O. Bonds.						

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

ACTUAL AND PROJECTED CASH FLOWS FOR 2019 - 2024
Fire Lease Refunding Bonds - 639

		CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
Index		2019	2020	2021	2022	2023	2024
1	Operating Receipts:						
2	Property Tax	\$ 230,510	\$ 311,108	\$ 277,426	\$ 334,368	\$ 328,816	\$ 336,002
3	Circuit Breaker Tax Credits	(257)	(476)	(358)	(431)	(424)	(433)
4	Levy Excess/(Shortfall)	(277)	283	-	-	-	-
5	Auto Excise, CVET, & FIT	17,328	23,198	20,160	24,309	23,905	24,427
6							
7	Total Operating Receipts	247,304	334,113	297,228	358,246	352,297	359,996
8							
9	Operating Disbursements:						
10	Debt Service	248,000	248,000	355,500	363,500	351,500	360,500
11							
12	Increase/(Decrease) in Cash and Cash Equivalents	(696)	86,113	(58,272)	(5,254)	797	(504)
13	Beginning Cash and Cash Equivalents	114,376	113,680	199,793	141,521	136,267	137,064
14							
15	Ending Cash and Cash Equivalents	\$ 113,680	\$ 199,793	\$ 141,521	\$ 136,267	\$ 137,064	\$ 136,560
16							
17							
18	Operating Balance Percentage	45.84%	80.56%	39.81%	37.49%	38.99%	37.88%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

Item 6.

SCHEDULE OF ACTUAL AND ESTIMATED ENDING CASH BALANCES (2019 - 2024)

	CALENDAR YEAR ENDED DECEMBER 31,		CALENDAR YEAR ENDING DECEMBER 31,			
	2019	2020	2021 Est.	2022 Est.	2023 Est.	2024 Est.
Operating Funds:						
General	\$ 2,114,562	\$ 3,209,340	\$ 2,487,000	\$ 2,536,001	\$ 2,791,496	\$ 2,808,387
Motor Vehicle Highway	227,910	276,011	189,282	155,648	125,840	89,072
Local Road and Street	412,622	444,460	318,572	322,684	315,935	297,999
Restricted Motor Vehicle Highway	286,436	456,737	225,454	285,358	343,462	399,712
Park	528,966	631,535	686,891	445,009	213,970	(59,730)
CEDIT	1,001,635	1,291,050	1,320,523	1,225,884	1,187,191	1,150,097
Transit	(123,597)	(20,575)	9,535	(99,011)	(228,086)	(378,304)
Trash	374,736	419,122	455,504	491,886	499,618	477,850
Subtotal Operating Funds	4,823,270	6,707,680	5,692,761	5,363,459	5,249,426	4,785,083
Special Revenue Funds:						
Major Moves Construction	1,437,992	1,440,638	1,272,241	1,026,072	818,775	610,528
Rainy Day	183,562	590,309	590,309	590,309	590,309	590,309
Park Non-Reverting	106,941	92,368	71,139	49,910	25,831	(1,184)
Law Enforcement Continuing Education	46,666	56,109	38,994	21,879	3,564	(15,987)
Municipal Wheel Tax	68,145	1,392	538	4,540	8,542	12,544
Municipal Surtax	329,099	411,764	505,135	249,180	249,180	249,180
Riverboat	813,207	760,567	601,133	511,708	417,315	317,794
Fire Pension	88,477	242,640	228,937	301,780	323,599	342,970
Police Pension	154,040	189,863	95,440	116,093	116,871	117,068
Subtotal Special Revenue Funds	3,228,129	3,785,650	3,403,866	2,871,471	2,553,986	2,223,222
Capital Funds:						
Cumulative Capital Improvement	27,155	39,804	59,722	79,640	99,558	119,476
Cumulative Capital Development	434,140	524,094	517,986	531,341	543,413	552,918
Subtotal Capital Funds	461,295	563,898	577,708	610,981	642,971	672,394
Debt Service Funds:						
2020 G.O. Bonds	148,821	165,311	151,288	149,355	152,135	151,013
Fire Lease Refunding Bonds	113,680	199,793	141,521	136,267	137,064	136,560
Subtotal Debt Service Funds	262,501	365,104	292,809	285,622	289,199	287,573
Totals	\$ 8,775,195	\$ 11,422,332	\$ 9,967,144	\$ 9,131,533	\$ 8,735,582	\$ 7,968,272

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

Item 6.

SCHEDULE OF OUTSTANDING DEBT

Index	Debt	Type	Purpose	Subject to Debt Limit?	Funding Source		Outstanding as of 10/01/2021	Final Maturity
					Primary	Secondary		
1	First Mortgage Refunding Bonds, Series 2015	Lease	Refunded the First Mortgage Bonds, Series 2005	No	Property Tax - Debt Service Fund	N/A	\$ 1,021,000	1/15/2026
2	Fire Truck Lease Purchase	Lease	To purchase a fire truck.	No	Property Tax - CCD Fund	N/A	258,548	1/15/2024
3	Lease Rental Revenue Bonds, Series 2019	Lease	Paying the costs of the acquisition, construction and equipping of a new fire station.	No	Property Tax - Debt Service Fund	N/A	2,110,000	7/15/2033
4	Lease Rental Revenue Bonds, Series 2019B	Lease	Paying the costs of the acquisition, construction and equipping of a new fire station.	No	Property Tax - Debt Service Fund	N/A	125,000	7/15/2033
5	General Obligation Bonds of 2020	Bond	For the current refunding of the General Obligation Bonds, Series 2012.	No	Property Tax - Debt Service Fund	N/A	4,120,000	1/1/2032
6	Waterworks Revenue Bonds of 2011	Bond	Improvements to City's municipal waterworks.	No	Waterworks revenues	N/A	2,260,000	7/1/2032
7	Sewage Works Revenue Bonds, Series 2015	Bond	Sewage Works improvements, additions and extensions and the advanced refunding of the 2006 Bonds	No	Wastewater revenues	N/A	8,400,000	9/1/2035
8	Sewage Works Revenue Bonds, Series 2020	Bond	Additions to Sewage Works, repay 2018 BAN, fund DSR, and repay temporary loan.	No	Wastewater revenues	N/A	19,575,000	9/1/2041
9	Waterworks Revenue Bonds, Series 2020	Bond	Additions to Water Utility, repay 2020 BAN, fully fund DSR, and pay issuance costs.	No	Waterworks revenues	N/A	7,845,000	1/1/2042

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

CITY OF LAPORTE, INDIANA

COMPARISON OF BUDGET TO ACTUAL (2019 - 2020)
(OPERATING FUNDS)

2019				
	Certified Budget	Actual	Over / (Under) Budget	% of Budget Expended
<u>Fund</u>				
General	\$ 10,401,979	\$ 9,989,352	\$ (412,627)	96.0%
Motor Vehicle Highway (Includes Restricted)	1,197,166	991,912	(205,254)	82.9%
Local Road and Street	400,333	294,674	(105,659)	73.6%
Park	1,669,861	1,559,769	(110,092)	93.4%
CEDIT	1,664,385	1,856,813	192,428	111.6%
Transit	653,335	656,208	2,873	100.4%
Totals	\$ 15,987,059	\$ 15,348,728	\$ (638,331)	96.0%
2020				
	Certified Budget	Actual	Over / (Under) Budget	% Over / (Under) Budget
<u>Fund</u>				
General	\$ 10,773,351	\$ 9,564,305	\$ (1,209,046)	88.8%
Motor Vehicle Highway (Includes Restricted)	1,391,877	987,299	(404,578)	70.9%
Local Road and Street	362,035	312,762	(49,273)	86.4%
Park	1,690,382	1,503,225	(187,157)	88.9%
CEDIT	1,872,135	1,950,674	78,539	104.2%
Transit	746,635	654,456	(92,179)	87.7%
Totals	\$ 16,836,415	\$ 14,972,721	\$ (1,863,694)	88.9%

(The Accountants' Projection and Compilation Report and the summary of significant accounting policies and assumptions are an integral part of this statement.)

2020 MAXIMUM DEBT LIMITATION - GENERAL OBLIGATION BONDS

Step 1:	2022 Assessed Value (1)	\$ 771,297,375
Step 2:	Assessed Value (Step 1) Divided by 3	<u>3</u>
	Sub-total	257,099,125
Step 3:	Step 2 Multiplied by 2%	<u>2%</u>
	2022 Maximum Debt Limitation	5,141,983
	Less Current General Obligation Bonds Outstanding: (2)	<u>(4,120,000)</u>
	Remaining Debt Limitation - General Obligation Bonds	<u>\$ 1,021,983</u>

Notes:

(1) The 2022 certified assessed value.

(2) As of August 1, 2021.