

OFFICIAL PUBLIC NOTICE



MEETING OF THE PUBLIC WORKS & PROPERTY COMMITTEE

THURSDAY, MAY 11, 2023 AT 5:30 PM

COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING AT 450 S. MAIN STREET.

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES

- [1.](#) Property Committee Minutes - April 2023
- [2.](#) Public Works Minutes - April 2023

APPROVAL OF BILLS

3. Expense Report - Public Works & Property
- [4.](#) Public Works & Property Bills 05-11-23

MONTHLY BUDGET REPORT

PUBLIC WORKS DIRECTOR'S REPORT

DISCUSSION AND ACTION ITEMS

5. Fuel Purchase & Resale Price
6. Flight Pattern at the 93C Richland Airport

BUILDINGS AND GROUNDS DIRECTOR'S REPORT

7. Annual HVAC Inspections
8. Seasonal Help
9. Status of Abandoned Aircraft
10. Summer Season Preparation
11. Update on Carpet Replacement Quotes
- [12.](#) Other Updates

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE

ADJOURNMENT

Posted this 9th day of May, 2023 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

A handwritten signature in cursive script, appearing to read "Aaron Joyce".

Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by

the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

CALL TO ORDER: Chair Fruit called the meeting to order at 5:04PM.

Present: Susan Fruit, Kevin Melby. Absent: Scotty Wallace – *excused*. A quorum was present.

Oliphant affirmed proper public notice.

APPROVAL OF MINUTES: Motion to approve the meeting minutes of the 3/30/2023 Property Committee meeting. Motion made by Melby, Seconded by Fruit. Voting Yea: Fruit, Melby. Motion carried.

APPROVAL OF BILLS: Motion to approve Property bills for payment. Motion made by Melby, Seconded by Fruit. Voting Yea: Fruit, Melby. Motion Carried.

DISCUSSION AND ACTION ITEMS

City Hall Carpet Replacement: Superintendent Fry explained the carpet in the Municipal Building was original except for in the Clerk/Treasurer's Office and part of the Police Department. Of the remaining original carpet, significant wear is visible necessitating replacement. To determine the anticipated cost, a local vendor was contacted to obtain a replacement quote. The quote received for the replacement and installation of carpet tile was \$17, 519.46. Fry was instructed to report back once he had obtained a quote from another local vendor.

Purchase of New Buildings & Grounds 2023 Silverado 2500HD Regular Cab 4WD: Superintendent Fry requested consideration for the purchase of 2023 Chevrolet Silverado ¾ ton single cab with dump box and plow as his previous order could not be fulfilled. Upon purchase, Fry to sell the department's 2007 ½ ton and plow for an estimated \$8,000. The department will then operate with four trucks rather than five. The price of the 2023 Chevy Silverado with dump box and snow plow was \$62,500. Fry was previously authorized to spend up to \$58,200 for the purchase of a truck. Fry advised the savings from the purchase of weed eaters was more than sufficient to cover the difference.

Motion to recommend to the Finance Committee to authorize the purchase of a 2023 Chevrolet Silverado ¾ ton truck with dump box and plow from Holz. Motion made by Melby, Seconded by Fruit. Voting Yea: Fruit, Melby. Motion Carried.

SUPERINTENDENT'S REPORT: Superintendent Fry provided updates on the receipt of weed eaters, installation of dike lights, water status at the parks, workload demand at the cemetery, and department preparation for the summer.

SET NEXT MEETING DATE: The next meeting of the Property Committee was scheduled for May 11, 2023.

ADJOURNMENT: The meeting was adjourned at 5:43PM.

Motion to adjourn. Motion made by Melby, Seconded by Fruit. Voting Yea: Fruit, Melby. Motion carried.

MINUTES OF THE PUBLIC WORKS COMMITTEE

APRIL 25, 2023

1. ROLL CALL AT 6:30 PM. KEVIN MELBY, SUE FRUIT, TOM McCarthy and terry nelson were present. The meeting was properly noticed.
2. Motion to waive reading of minutes of last meeting in lieu of printed copies by sue. 2nd by Kevin. Motion carried
3. Superintendents report. Terry reported that a public information meeting for phase 2 of 7th and 8th street projects is may 11 from 5:30 to 7:00 pm at city hall. The department of ag, trade and consumer protection is going to raise there rates in 2024 to \$3,750.00. the street dept. tractor and mower was placed on Wisconsin surplus. All snow equipment has been washed, fixed and put away. The next meeting will be the 2nd week of May on Tuesday at 6:00 pm.
4. No citizens or committee member concerns.
5. Discussion and possible action on payment of bills. Motion by Sue to approve bills and send to finance. 2nd by Kevin. Motion carried.
6. Discussion and possible action on accepting bid for asphalt overlay. Two bids were received. Scott construction was low bid at \$92.89 per ton. The price for 900 tons is \$83,601.00. DL gasser was 2nd at \$95.70 per ton. The price for 900 tons is \$86,130.00. Motion by Sue to accept bid from Scott construction for \$92.89 per ton. 2nd by Kenin. Motion carried.
7. Adjourn. Motion by Sue to Adjourn. 2nd by Tom. Motion carried.

PUBLIC WORKS BILLS

Meeting Date: 04/11/23

VENDOR	DESCRIPTION	AMOUNT
allied concrete	54220-470 storm sewer repair	715.82
computer doctors	56200-470 high water alam	260.00
wi. Dept. transportatiom	54200-560 r/w contr. Work	2,850.77
msa professional service	2023 street outlay	582.96
napa auto parts	54100-510 battery pack	369.00
napa auto parts	54100-510 tools	19.49
natures way portable units	54500-560 landfill porta potty	140.00
simpsons tractor	54200-440 lawn mower blades	78.03
town&country sanitation	54600-560 garbage	34,167.50
town&country sanitation	54700-560 recycling	14,110.20
town&country sanitation	54500-660 transfer cost	6,972.09
walshs ace hardware	54200-520 supplies	46.49
	total	60,312.35

Park/Property Bills

Total

\$73,112.90

11-May-23

Vendor	Item	Date	Cost
All American Do-It Center	10-51850-390 Fix Door at PD Storage Room	4/27/2023	\$49.96
Auto Value	10-51850-440 Oil changes for lawn tractors	4/26/2023	\$185.36
Auto Value	10-51850-440 Battery for UTV	4/26/2023	\$110.99
Auto Value	10-51850-440 Remove Plow Mount	4/28/2023	\$17.99
Bindl Tire & Auto	10-51850-440 Ford F150 Tire	4/17/2023	\$58.50
Holiday Wholesale	10-51850-520 Supplies	4/11/2023	\$578.44
Holiday Wholesale	10-51850-520 Concessions/Cleaning Supplies	4/18/2023	\$1,039.73
Holiday Wholesale	10-51850-520 Bathroom Supplies	4/25/2023	\$138.50
Holiday Wholesale	10-51850-520 Supplies	5/2/2023	\$362.84
Holz Motors	10-61000-961 2023 Chevy Silverado	4/20/2023	\$64,414.50
Klingamen Heating & Cooling	10-51850-470 Fix bypass valve in Meyer Building	4/16/2023	\$254.95
Nature's Way Portable Units	10-55300-655 Port-a-Potties	4/30/2023	\$885.00
OMNI Technologies	10-51850-565 Because of Fax Machine line shut down	3/31/2023	\$803.50
Pilot Rock	10-61000-961 Campsite Fire Rings	5/3/2023	\$2,890.00
Pioneer Printing	10-51850-400 Shirts for all workers	4/12/2023	\$418.00
Reyzek Plumbing LLC	10-51850-470 Faucet Repair	4/24/2023	\$94.80
The Homesteader's Store	10-51850-440 Never got the first bill, Kubota hoses	7/15/2022	\$241.35
Walsh's ACE Hardware	10-51850-440 Weed Eater Parts	4/17/2023	\$85.03

Vendor	Item	Date	Cost
Walsh's ACE Hardware	10-51850-440 Letter sticker	4/18/2023	\$1.59
Walsh's ACE Hardware	10-51850-390 Community Center Water Softener	4/19/2023	\$52.90
Walsh's ACE Hardware	10-51850-390 Shelter Drinking Fountains	4/26/2023	\$9.40
Walsh's ACE Hardware	10-51850-390 Shelter Drinking Fountains	4/26/2023	\$12.71
Walsh's ACE Hardware	10-51850-440	4/26/2023	\$16.80
Walsh's ACE Hardware	10-51850-530 Sprayer Parts	4/27/2023	\$212.53
Walsh's ACE Hardware	10-51850-520 Sawzal Blade	4/28/2023	\$18.18
Walsh's ACE Hardware	10-51850-440 Weed Trimming	5/1/2023	\$143.56
Walsh's ACE Hardware	10-51850-440 Gear Box Lube	5/2/2023	\$12.04
Walsh's ACE Hardware	10-51850-440 Deck Belts	5/3/2023	\$3.75
Total			\$73,112.90

Wisconsin Surplus May 2023 Sales

Item	Buyer	Sale Price
1991 New Holland 6610 Tractor with Flail Mower Attachments (Street Dept)	Roger Derksen	\$9,375.00
Stihl FS 250 String Trimmer #7	James Bernhardt	\$135.00
Stihl FS 250 String Trimmer #8	James Bernhardt	\$125.00
Stihl FS 250 String Trimmer #2	David Clason	\$130.00
Stihl FS 250 String Trimmer #3	David Clason	\$125.00
Stihl FS 250 String Trimmer #4	David Clason	\$120.15
Stihl FS 131 String Trimmer #5	David Clason	\$95.00
Stihl FS 131 String Trimmer #6	David Clason	\$90.00
Stihl FS 250 String Trimmer #9	David Clason	\$140.00
Stihl FS 131 String Trimmer #10	David Clason	\$100.00
Snow Dog 8' Plow	Robert "Tony" Thompson	\$1,025.00
Wooden Garbage Receptacle	Jennifer Benson	\$45.00
2007 Ford F-150 XL 4WD Pickup Truck	Wesley Dehler	\$5,975.00
2018 Kubota BX2680 60" 4WD Diesel Garden Tractor	Joshua Jarvis	\$7,225.00
Wurlitzer Electric Organ	Jaroslaw Jaworski	\$119.92

Total: \$24,825.07