



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE PARK BOARD

MONDAY, JANUARY 26, 2026 AT 5:00 PM

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COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

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#### AGENDA

**CALL TO ORDER:** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES:** *Motion to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same.*

1. Previous Meeting Minutes

#### DISCUSSION AND ACTION ITEMS

2. Update on the Rotary Lights in the Park 2025

#### APPROVAL OF BILLS

3. Monthly Bills

#### MONTHLY REPORTS

4. Budget Report
5. Recreation Director's Report
6. WSRC Coordinator's Report
7. Park Board President's Report

**REPORTS, REQUESTS, CONCERNS:** *No action will be taken on any matter originating under this item.*

**SET NEXT MEETING DATE:** *Fourth Monday of the Month, February 23rd, 2026.*

#### ADJOURNMENT

Posted this 16th day of January, 2026 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

**MEETING OF THE PARK BOARD**

**MONDAY, DECEMBER 22, 2025, AT 5:00 PM**

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

**MINUTES**

**CALL TO ORDER:** Meeting was called to order at 5:00pm by President Elliott, and a quorum was present; the meeting had been properly noticed.

**ROLL CALL:** Park Board members: Pat Elliott, Kathryn Lewandowski, Brad Wegner, Larry Hallett, County Board Rep- Chad Cosgrove, Director- Jodi Mieden. Absent: Allicia Woodhouse, City Council Rep- Doug Martyniuk.

**APPROVAL OF MINUTES:** Motion by Wegner to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same after edits, 2<sup>nd</sup> by Cosgrove. Motion carried unanimously.

**DISCUSSION AND ACTION ITEMS:**

**2. Consider approval of 2026 rates for Shelters, Community Center and Recreation.** Mieden presented pricing suggestions and all agreed to keep recreation fees, shelter and community center fees the same for the year. Suggestions to raise pool party pricing next year to offer incentive wages for staff, and create possibility for more parties, as well as increased staff wages for season. Motion by Hallett to approve 2026 pricing. 2<sup>nd</sup> by Cosgrove. Motion carried unanimously.

**3. Consider updates to the Facility Agreement between the Richland School District and the City of Richland Center July 1, 2026-June 30, 2028.** The Facility Agreement is revisited every two years and will expire in June. Mieden presented changes to the contract due to the sale of Stori Field as well as the addition of the Campus gymnasium. Motion to approve proposed changes to contract and direct Mieden to present at meeting with RSD by Wegner. 2<sup>nd</sup> by Hallett. Motion carried unanimously.

**APPROVAL OF BILLS:** Members would like Mieden to report back on Utility and weEnergies pricing clarification. Motion by Cosgrove to approve the monthly bills. 2<sup>nd</sup> by Lewandowski. Motion carried unanimously.

**MONTHLY BUDGET REPORT:** Revenues for November 24-December 21, 2024 vs 2025 provided.

**RECREATION REPORT: Parks/Grounds:** Matt Williams is to be the Assistant Director of Public Works and Jesse Jensen has moved to Streets. Interviews closed on Friday to fill his position at Buildings & Grounds. **Community Center:** The dishwasher leaked. Wertz in to assess and found a blockage in the line and were able to resolve it. When the sink was drained, it caused a backup to the dishwasher and major leaking. The rooms continue to be rented on a regular basis. **Recreation:** Kids Nite Out with the Lions Club is coming up January 9<sup>th</sup> with 12 kids already signed up. We did our free winter solstice hike at the Black Trails/Bowen Cemetery and 5 came to hike along the river on a gorgeous day! We didn't need snowshoes, and it was just cold enuf not to be mucky. It was neat to see the river ice melting and breaking off in large chunks. We could see remnants of ski tracks along the path and one of the ladies was hiking there for the first time and said it would be a great location to bring her dog to do some skijoring. Church League volleyball and Futsal are well into their seasons here and at the High School. RC Flyers started a month earlier than normal and eat at the meal site for lunch beforehand. **Pool:** We received donations from the Joan Woodman Orton McCollum Foundation for \$50,000.00 and \$14,000.00. Mike and Sheila Bradford donated \$500.00. Colleen Schroeder donated \$50 towards daily pool passes to the Snack Packs for Backpacks program. Russ & Theresa Martin donated \$20 towards Passages daily passes.

**WSRC REPORT:** The Senior Center has been very busy with Christmas approaching. Many have brought treats in and we have enjoyed candy and cookies almost every day. \$100.00 was deposited in coffee money in December, totaling \$510.00 for the year. All trips provided profit of \$2,100.00, including casino trips and Urban Scenic Travel trips. Two movies on the big screen in December with the next January 8<sup>th</sup>. The Richland Area Senior Citizen Group had their Christmas Party on Thursday December 18<sup>th</sup>. Montie Berger played Christmas music for the group during the day. The group signs Christmas cards for people in local nursing homes and we hand deliver them to the homes. Everyone enjoyed a meal catered by the Phoenix Center. Russ & Theresa Martin donated \$20 towards games and gave 6 puzzles.

**PARK BOARD PRESIDENT REPORT:** Wished everyone Happy Holidays and nothing to report.

**REPORTS, REQUESTS, CONCERNS:** Members voiced concerns about the future of the Park Board and comments by the attorney that he incorrectly thought it operated like the Library Board. All agreed it was worth going to the future Ad Hoc meetings to share input and concerns. Lewandowski attended the ad hoc meeting and spoke on possibilities of rewriting Chapter 50 to become a committee with public appointment, as well as future reporting requirements to Council. Concerns about Cemetery rules on lighting and suggested removal of lighting or officially changing the rules to be compliant.

**SET NEXT MEETING DATE:** 4th Monday of the Month, January 26th, 2026, at 5:00pm.

**ADJOURNMENT:** Motion to Adjourn by Hallett. 2<sup>nd</sup> by Wegner. Motion carried unanimously.

## Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-46500-000"- "10-46645-000", "10-48200-000"- "10-48160-000", "10-55200-220"- "10-55200-999", "10-55250-020"- "10-55250-999", "10-55410-300"- "10-55410-999", "10-55500-470"

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
<b>AMAZON CAPITAL SERVICES</b>					
AMAZON CAPITAL SERVI	12/29/2025	PARKS: REC PROGRAM SUPPLI	10-55200-640 RECREATION/PR	88.47	
AMAZON CAPITAL SERVI	01/05/2026	PARKS: CC SUPPLIES (paper, fol	10-55200-520 COMM CTR/SUP	690.96	
Total AMAZON CAPITAL SERVICES:				779.43	
<b>EHLERS BOND TRUST SERVICES CORPORATION</b>					
EHLERS BOND TRUST S	12/15/2025	Debt Service: Paying Agent Fee -	10-55410-390 AQUA CTR/MISC	400.00	01/15/26
Total EHLERS BOND TRUST SERVICES CORPORATION:				400.00	
<b>GENUINE TELECOM</b>					
GENUINE TELECOM	01/01/2026	1050 N Orange	10-55200-300 COMM CTR/TELE	35.38	01/15/26
GENUINE TELECOM	01/01/2026	1050 N Orange	10-55200-300 COMM CTR/TELE	36.88	01/15/26
GENUINE TELECOM	01/01/2026	1050 N Orange	10-55200-300 COMM CTR/TELE	125.00	01/15/26
Total GENUINE TELECOM:				197.26	
<b>PITNEY BOWES, INC</b>					
PITNEY BOWES, INC	12/11/2025	Postage	10-55200-330 COMM CTR/POST	25.84	01/15/26
Total PITNEY BOWES, INC:				25.84	
<b>U S CELLULAR</b>					
U S CELLULAR	11/18/2026	PW/CC/SC: Mieden Cell	10-55200-300 COMM CTR/TELE	56.20	12/22/25
U S CELLULAR	11/18/2026	PW/CC/SC: Mieden Cell	10-55200-300 COMM CTR/TELE	9.25-	12/22/25
U S CELLULAR	12/18/2025	PW/CC/SC: Mieden Cell	10-55200-300 COMM CTR/TELE	56.20	01/16/26
U S CELLULAR	12/18/2025	PW/CC/SC: Mieden Cell	10-55200-300 COMM CTR/TELE	9.25-	01/16/26
Total U S CELLULAR:				93.90	
<b>US BANK</b>					
US BANK	01/07/2026	Parks & Rec: bingo prizes for seni	10-55250-520 SENR CTR/SUPP	149.25	
Total US BANK:				149.25	
<b>WPRA</b>					
WPRA	12/29/2025	Parks & Rec: 2026 pre-conf sessi	10-55200-410 COMM CTR/TRAI	340.00	01/15/26
Total WPRA:				340.00	
Grand Totals:				1,985.68	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
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The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE PARKS & REC BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

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Dated: \_\_\_\_\_

Parks Board: \_\_\_\_\_  
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Filed in the office of the City Clerk/Treasurer

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