



OFFICIAL PUBLIC NOTICE
MEETING OF THE PUBLIC SAFETY COMMITTEE
MONDAY, AUGUST 03, 2026 AT 5:30 PM

SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES

- [1.](#) 7-6-26 PSC Minutes

APPROVAL OF LICENSES

2. Municipal Licenses (if any)
3. Liquor Licenses (if any)

DISCUSSION AND ACTION ITEMS

4. 2026 Trick or Treat Time and Date for the City of Richland Center. Note, 2025 was set for 10-31-25 from 430p to 7p
- [5.](#) Parade Permit for 2026 RCHS Homecoming Parade October 16, 2026 at 2:55PM with a set up time at 1:30PM.
6. Discussion on developing or drafting an Ordinance for Restricting Commercial Vehicles from Parking in Residential areas of the city.

BUDGET REVIEW

7. Budget Report

APPROVAL OF MONTHLY BILLS

8. Bills for Approval

CHIEF OF POLICE REPORT

- [9.](#) RCPD June Report

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE *First Monday of the Month*

10. Next Meeting Set for Sept. 7th at 5:30PM

ADJOURNMENT

Posted this 31st day of July, 2026 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



MINUTES OF THE PUBLIC SAFETY COMMITTEE

MONDAY, JULY 06, 2026 AT 5:30 PM

SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

Minutes

CALL TO ORDER, Public Safety Committee is called to order at 5:33 PM. Present, Steve Downs, Doug Martyniuk, and Rachel Schultz.

APPROVAL OF MINUTES

Motion by Schultz to approve the PSC minutes from the 6-6-2026 meeting as presented. Seconded by Martyniuk, motion carried. 3-0

APPROVAL OF LICENSES

2. Motion by Schultz to approve the operator's licenses for Mary Peper, motion seconded by Martyniuk, motion carried. 3-0
3. Liquor Licenses- None to approve.

DISCUSSION AND ACTION ITEMS

None for the 7-6-2026 meeting

BUDGET REVIEW

4. Budget Report was reviewed by the committee, Downs questioned what the WEX Gas account was, did not know a bank sold gas. WEX gas account was explained briefly to the committee.

APPROVAL OF MONTHLY BILLS

5. Motion by Schultz to approve the bill as presented, seconded by Martyniuk motion carried. 3-0

CHIEF OF POLICE REPORT

6. May 2026 RCPD Report

REPORTS, REQUESTS, CONCERNS

None for the 7-6-2026 meeting.

SET NEXT MEETING DATE

Next PSC meeting will be August 3rd, 2026, at 5:30pm

ADJOURNMENT

Motion by Martyniuk to adjourn at 6:17pm seconded by Schultz. Motion carried. 3-0

DRAFT

PARADE PERMIT APPLICATION
Municipal Code Chapter 243

Parade Information

Parade Date October 16th Start Time 2:55 PM End Time 4:00 PM Estimated number of units 50
Parade Name RCH Homecoming Parade Parade Sponsor RCH Student Council
Will there be any animal units? ☒ Yes ☐ No (if yes, owners are responsible for removal and disposal of waste)
Location of Parade Assembly 5th, 6th, 7th St., Central Ave., and Church St. Set up ~ 1:30 PM
Location of Parade Disassembly 5th, 6th, 7th St., Central Ave., and Church St.
Parade Route ***see attached***

Special parking or street closures required all cross intersections along parade route are to be closed and
or streets used for set-up

Insurance Carrier Wallace Cooper + Elliot Policy Number 7NA5CP0001896
Surety Bond Amount \$

Applicant Information

Principal Contact Student: Owen Drier
Phone 608 604-7412 Email otdrier@icloud.com
Alternate Contact Advisor: Tanner Behling
Phone 704 223-6076 Email beht@richland.k12.wi.us

By applying for this parade permit, the above names organization, and its agents and officers, hereby agree to hold the City of Richland Center harmless, and indemnify the City of Richland Center, for any and all claims, damages, losses, or injuries, of any nature whatsoever, occurring during, before, or after the parade, and USER agrees to forever release and discharge the City of Richland Center, and its heirs, successors, and assigns, as well as its agents and employees, and all other person who are or might be liable, from any and all claims occurring as a result of the issuance of this parade permit.

Authorized Agent of the Organization: Elizabeth Perkins Date: 7-7-26

Internal Use Only

Public Works Review Determination **DENIED** **APPROVED**

Director of Public Works Jean Blaszczak Date 7/22/26

Police Department Review Determination **DENIED** **APPROVED**

Chief of Police [Signature] Date 7-24-26

If approved, date approval was ☐ emailed ☐ mailed

☐ Courtesy email to Fire Department ☐ Courtesy email to EMS

City Clerk/Treasurer/ Deputy Clerk

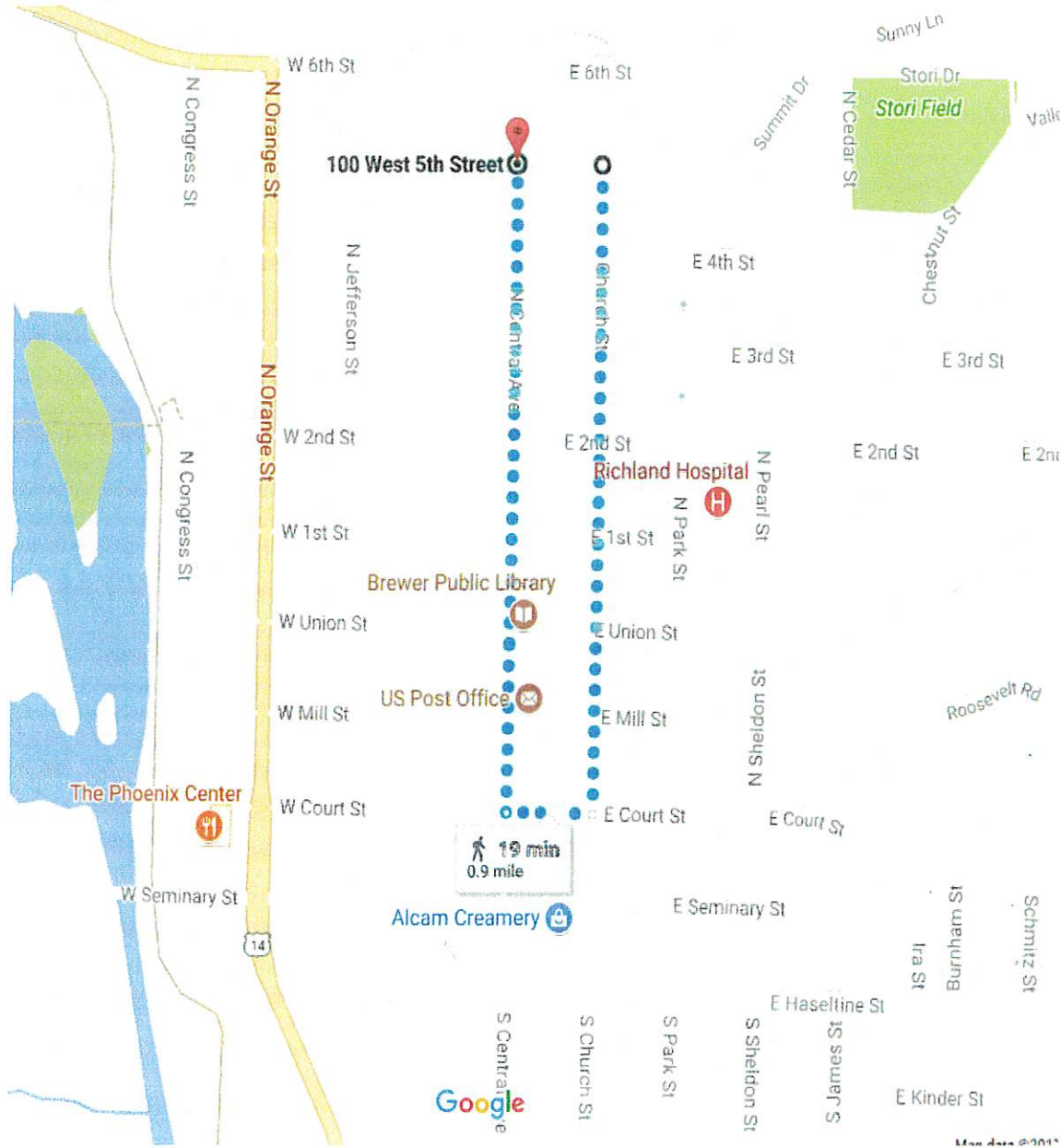
Owen Drier
608 604-7412

Student Council

October 16th Item 5.

2023 Parade Route

(You May Keep This Map)



STREET CLOSURE REQUEST

Event Information

Event Date 10-16-26
Event Name Duck Race after Homecoming Parade
Brief description of event fundraising event where rubber ducks ride down a raceway
Event Sponsor RCC Athletic Booster Club
Street location to be closed Court St. from Church St. to Central St.
Hours of closure 1 hr. after the conclusion of the parade
Principal Contact Jane Bosworth
Phone 608-485-3060 Email je_bosworth@hotmail.com
Alternate Contact Erin Mueller
Phone 608-397-2937 Email erinmueller44@gmail.com

Event organizer must contact all businesses affected by the Street Closure

Business Name	Business Representative's Signature
<u>The Creative Outlet</u>	<u>Heather Miller</u>
<u>Royal Bank</u>	<u>Jamie Postel</u>
<u>The Little Corner</u>	<u>Caroline Martinez</u>
<u>Nate's Pizza</u>	<u>St. Paul</u>
<u>Bailey's Paint</u>	<u>Jennifer Binder</u>
<u>New York Life</u>	<u>Miss Nard</u>
<u>KL Moerer Public Accountant</u>	<u>Debbie Harmon</u>
<u>The Richland Observer</u>	

Event organizer is responsible for coordinating the safety barriers/caution tape/cones/extra garbage receptacles needed for the event. The Public Works Department will not automatically provide the necessary items.

Applicant's Signature: Jane Bosworth Date: 7-23-26

This Area is for City Personal Use Only

Public Works Review Determination **DENIED** **APPROVED**
Director of Public Works Jason Blusken Date 7/24/26
Police Department Review Determination **DENIED** **APPROVED**
Chief of Police [Signature] Date 7-24-26
If approved, date permit was ☐ emailed ☐ mailed _____ to applicant
Courtesy email sent to: ☐ Fire Dept ☐ Ambulance ☐ Sheriff Dept ☐ Police Dept ☐ Streets Dept
Date saved to Permits folder _____

RICHLAND CENTER POLICE DEPARTMENT

Monthly Report- June 2026

Incident Overview

Total Calls for Service- 151

Criminal Arrests: 10

Traffic Citations Issued: 34

Municipal Ordinance Arrests: 9

(Adult or Juvenile)

Total Traffic Stops: 51

Juvenile Arrests: 3

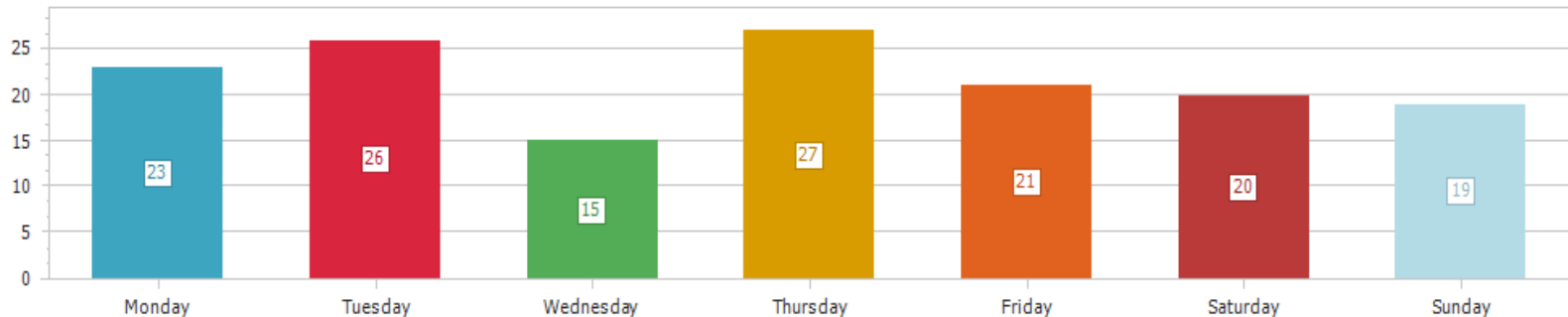
(Referrals or Citations)

Emergency Detentions: 1

Warrant Arrests: 1

P&P Pick-Up Orders: 0

Incidents by Day of Week



Revenue Deposited to the City of Richland Center

Parking: \$ 814.00

Court Ordered Payments: \$1,516.31

Total \$2,330.31

Respectfully submitted,

Chief of Police
Richland Center Police Department