



OFFICIAL PUBLIC NOTICE

MEETING OF THE FINANCE COMMITTEE

TUESDAY, FEBRUARY 04, 2025 AT 5:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

TEAMS bit.ly/RCTeamsMeeting

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES *Motion to waive the reading and approve the minutes of the last meeting.*

- [1.](#) Meeting Minutes

PAYMENT OF BILLS

- [2.](#) Bills for Approval

CLERK/TREASURER'S REPORT

DISCUSSION AND ACTION ITEMS

- [3.](#) Sale of Snocrete Loader Mount Snow Blower from Public Works Fleet
- [4.](#) Sale of Virnig Skidsteer Attachment Snowblower from Public Works Fleet
- [5.](#) Purchase of Husqvarna Automower 550 EPOS Robot Mower
- [6.](#) Landfill Monitoring Services Agreement
- [7.](#) Resolution 2025-2 WEDC Community Development Investment Grant for Wild Honey Collective, LLC
- [8.](#) Waste Management Fees

SET NEXT MEETING DATE - *March 4, 2025 at 5:30PM*

ADJOURNMENT

Posted this 31st day of January, 2025 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

CALL TO ORDER: Meeting was called to order at 5:32 PM. Members present: Ryan Cairns, Karin Tepley, and Melony Walters. Members absent: None.

APPROVAL OF MINUTES: Motion by Alderperson Tepley to waive the reading of December 3, 2024 meeting minutes and approve as presented. Seconded by Walters. Motion carried unanimously.

PAYMENT OF BILLS: Motion by Alderperson Walters to approve the January 7, 2025 bills as presented. Seconded by Tepley. Motion carried 3-0.

CLERK/TREASURER'S REPORT: Clerk Amanda Keller reported that a new online payment portal has been implemented to increase efficiency of paying property taxes and facilitating dog licensing linked to properties. Year-end reports and account reconciliation have also been underway.

ECONOMIC DEVELOPMENT DIRECTOR'S REPORT: Director Jasen Glasbrenner reported on the progress of the WDC Development Grants. Rockbridge Childcare has received its final payment, thereby concluding the grant process. Additionally, a new CDI grant aimed at revitalizing the former Gables restaurant has successfully passed its preliminary review and is pending a resolution for WDC pass-through agent approval. Furthermore, a Request for Proposals (RFP) for potential new hotels has been published and is currently being circulated, although no responses have been received to date.

DISCUSSION AND ACTION ITEMS

3. **Consider Purchase of a New Chipper for Public Works:** The existing city chipper has reached the end of its operational lifespan. The bidding process has concluded, with two bids received: Bandit from Brooks Tractor, similar to the previously used model, and another from Vermeer, which was trialed but lacking an attached capture basin. The Public Works and Utilities departments advised a new Bandit chipper would adequately meet the needs of both departments. The old unit could be sold to offset the cost of the new purchase. The original unit was acquired approximately 25 years ago and was utilized by both departments. The Public Works Committee was unable to review the bids; however, the Chair approved sending the proposals to the Finance Committee and the Common Council for further consideration. Motion by Alderperson Cairns to recommend to the Common Council the approval of the purchase of a new Bandit CB90 from Brooks Tractor for \$29,754.60 using funds from the budgeted 2025 Outlay. Seconded by Tepley. Motion carried 3-0.
4. **Consider Sale of 2011 Zamboni 200 from Buildings & Grounds Equipment Fleet:** Director Jasen Glasbrenner proposed the liquidation of a 2011 Zamboni 200 from the Buildings and Grounds equipment fleet, which was acquired in 2010 for approximately \$15,195. This equipment has seen minimal use, with no reported activity in the past eight years. The machine retains good resale value. Following approval, the department intends to list it with Wisconsin Surplus, as recommended by the Public Works Committee. Motion by Alderperson Cairns to recommend to the Common Council the approval of the sale of a 2011 Zamboni 200. Seconded by Walters. Motion carried unanimously.
5. **Consider Sale of 2011 Ford F350 Truck from Buildings & Grounds Fleet:** Director Jasen Glasbrenner reported the Public Works Committee conducted a review of the sale of a 2011 Ford F-350 truck, which was approved unanimously. This truck, with approximately 69,000 miles, is not anticipated to impact services following its sale. According to comparable sales on Wisconsin Surplus, the estimated value is approximately \$5,000. Concerns related to safety and aesthetics were acknowledged, and the department recommends proceeding with the authorization of the sale, with

intentions to list the vehicle shortly. Motion by Alderperson Cairns to recommend to Council approval of the sale of a 2011 Ford F350 Truck. Seconded by Tepley. Motion carried unanimously.

Item 1.

6. **Approval of Cost Share for Airport Runway Repair:** Director Jasen Glasbrenner reported the Wisconsin DOT Bureau of Aeronautics requested a \$4,000 sponsor commitment for the Richland Airport crack seal project, with an 80-20 state-sponsor funding split. He seeks approval for this amount to cover design costs for the project expected in 2025. The \$4,000 will come from the airport capital outlay account, which has been set aside to ensure the ability to meet funding matches for federal and state grants. Motion by Alderperson Cairns to recommend to the Common Council the approval of the \$4,000 Sponsor commitment for the Richland Center Airport 2025 crack seal project. Seconded by Walters. Motion carried 3-0.

7. **Consider 2025 Contract Award for the Shared Ride Taxi Program:** Due to delays in establishing a new contract for the Shared Ride Taxi program, the city became ineligible for grant funding until January 15, 2025. City Administrator Oliphant proposed to approve up to \$10,000 from unallocated contingencies to support the taxi service until the 2025 contract can be established, based on previous invoices covering half a month of service. Motion by Alderperson Walters to recommend to the Council approving up to \$10,000 from Unallocated Contingency to fund taxi service until a new contract can be established. Seconded by Tepley. Motion carried 3-0.

SET NEXT MEETING DATE: February 4th

ADJOURNMENT: Motion by Alderperson Cairns to adjourn. Seconded by Walters. Motion carried unanimously at 6:08 PM.

Meeting Minutes Recorded by Clerk Amanda Keller

Report Criteria:

Invoices with totals above \$0.00 included.
 Paid and unpaid invoices included.
 [Report].GL Account Number = "10-10000-000"-10-99999-999"

| Vendor Name | Invoice Date | Description | GL Account and Title | Net Invoice Amount | Date Paid |
|---|--------------|------------------------------------|------------------------------|--------------------|-----------|
| ABT SWAYNE LAW LLC | | | | | |
| ABT SWAYNE LAW LLC | 01/28/2025 | ATTORNEY FEES-ADMINISTRAT | 10-51700-570 ATTORNEY/FEES | 456.00 | |
| ABT SWAYNE LAW LLC | 01/28/2025 | ATTORNEY FEES | 10-51700-570 ATTORNEY/FEES | 1,870.00 | |
| ABT SWAYNE LAW LLC | 01/28/2025 | 12/09/24 Symons mtg with board | 10-51700-570 ATTORNEY/FEES | 100.00 | |
| ABT SWAYNE LAW LLC | 01/28/2025 | council mtg, police reports, RFP r | 10-51700-570 ATTORNEY/FEES | 1,080.00 | |
| Total ABT SWAYNE LAW LLC: | | | | 3,506.00 | |
| AFLAC | | | | | |
| AFLAC | 01/16/2025 | AFLAC AFLAC AFTER TAX Pay | 10-22240-000 EMPLOYEE SHA | 36.85 | |
| AFLAC | 01/16/2025 | AFLAC AFLAC PRE TAX Pay Pe | 10-22240-000 EMPLOYEE SHA | 48.62 | |
| Total AFLAC: | | | | 85.47 | |
| ALL AMERICAN DO IT CENTER | | | | | |
| ALL AMERICAN DO IT CE | 01/07/2025 | Sanding picnic tables\ | 10-51850-440 BLDG-PROP/EQU | 37.48 | |
| ALL AMERICAN DO IT CE | 01/10/2025 | SIDE BOARDS FOR DUMP TUR | 10-54200-420 ROADWAYS/TRU | 39.55 | |
| Total ALL AMERICAN DO IT CENTER: | | | | 77.03 | |
| ALLIANT ENERGY/WPL | | | | | |
| ALLIANT ENERGY/WPL | 01/02/2025 | 28929 Co Rd BA hanger | 10-54900-321 AIRPORT/TERMI | 111.39 | |
| ALLIANT ENERGY/WPL | 01/15/2025 | street lights 14-walmart | 10-54230-320 SIGNS/UTILITIES | 15.87 | |
| ALLIANT ENERGY/WPL | 01/10/2025 | 28694 Co Hwy B Runway/t | 10-54900-320 AIRPORT/RUNWA | 262.79 | |
| ALLIANT ENERGY/WPL | 01/13/2025 | 23595 S State Hwy 80 Shlter | 10-55300-655 B&G/SHELTER E | 19.00 | |
| ALLIANT ENERGY/WPL | 01/10/2025 | 28694 Co Hwy B Hanger | 10-54900-322 AIRPORT/HANGA | 54.81 | |
| Total ALLIANT ENERGY/WPL: | | | | 463.86 | |
| AMAZON CAPITAL SERVICES | | | | | |
| AMAZON CAPITAL SERVI | 01/21/2025 | Passenger side mirror | 10-54200-420 ROADWAYS/TRU | 29.99 | |
| AMAZON CAPITAL SERVI | 01/21/2025 | welding helmet | 10-54100-510 GARAGE/TOOLS | 68.99 | |
| AMAZON CAPITAL SERVI | 01/21/2025 | Pressuer washer part | 10-54100-510 GARAGE/TOOLS | 56.99 | |
| Total AMAZON CAPITAL SERVICES: | | | | 155.97 | |
| American Heritage Life Insurance Company | | | | | |
| American Heritage Life Ins | 01/16/2025 | SUPPLEMENTAL INSURANCE | 10-22250-000 EMPLOYEE SHA | 146.79 | |
| Total American Heritage Life Insurance Company: | | | | 146.79 | |
| ASSURITY LIFE INSURANCE COMPANY | | | | | |
| ASSURITY LIFE INSURAN | 01/16/2025 | ASSURITYPOSTTAX Pay Period | 10-22250-000 EMPLOYEE SHA | 76.15 | |
| Total ASSURITY LIFE INSURANCE COMPANY: | | | | 76.15 | |
| AUTO VALUE PARTS STORES | | | | | |
| AUTO VALUE PARTS STO | 01/03/2025 | Tub, terminal lug, welding | 10-54200-420 ROADWAYS/TRU | 190.55 | |
| AUTO VALUE PARTS STO | 01/10/2025 | brake cleaner, mudflap, etc | 10-54100-520 GARAGE/SUPPLI | 175.03 | |
| Total AUTO VALUE PARTS STORES: | | | | 365.58 | |

| Vendor Name | Invoice Date | Description | GL Account and Title | Net Invoice Amount | Date Paid |
|-----------------------------------|--------------|-----------------------------------|------------------------------|--------------------|-----------|
| AXON ENTERPRISE, INC | | | | | |
| AXON ENTERPRISE, INC | 01/09/2025 | software renewal | 10-52100-480 POLICE/MAINT A | 7,500.00 | |
| Total AXON ENTERPRISE, INC: | | | | 7,500.00 | |
| BADGER WELDING SUPPLY, INC | | | | | |
| BADGER WELDING SUPP | 12/31/2024 | MONTHLY CYLNINDER RENTAL | 10-54100-520 GARAGE/SUPPLI | 38.75 | |
| Total BADGER WELDING SUPPLY, INC: | | | | 38.75 | |
| BINDL TIRE & AUTO, LTD | | | | | |
| BINDL TIRE & AUTO, LTD | 01/23/2025 | tire tub for unit #27 skid steer | 10-54200-440 ROADWAYS/EQUI | 43.00 | |
| Total BINDL TIRE & AUTO, LTD: | | | | 43.00 | |
| BUENA VISTA TOWNSHIP | | | | | |
| BUENA VISTA TOWNSHIP | 01/01/2025 | 006-0643-1000 TAX 28929 COU | 10-14500-000 A/R - GENERAL R | 1,533.57 | 01/31/25 |
| Total BUENA VISTA TOWNSHIP: | | | | 1,533.57 | |
| CARROT-TOP INDUSTRIES IN | | | | | |
| CARROT-TOP INDUSTRIE | 12/17/2024 | flag | 10-51850-525 BLDG-PROP/FLA | 200.97 | |
| Total CARROT-TOP INDUSTRIES IN: | | | | 200.97 | |
| CHROME FIREWORKS AND DIS | | | | | |
| CHROME FIREWORKS A | 11/20/2024 | 06/28/2025 frierwork show deposit | 10-55200-220 COMM CTR/FIRE | 7,500.00 | |
| Total CHROME FIREWORKS AND DIS: | | | | 7,500.00 | |
| COMPUTER DOCTORS LLC | | | | | |
| COMPUTER DOCTORS L | 01/01/2025 | SOPHOS CENTRAL INTERCEPT | 10-51400-580 DATA PROC/PRO | 1,336.80 | 01/09/25 |
| COMPUTER DOCTORS L | 01/07/2025 | laptop work for Ron Fruit | 10-51400-560 DATA PROC/CON | 75.00 | |
| Total COMPUTER DOCTORS LLC: | | | | 1,411.80 | |
| COPERS, LLC | | | | | |
| COPERS, LLC | 12/30/2024 | 2025 technical support | 10-52100-480 POLICE/MAINT A | 1,480.00 | |
| Total COPERS, LLC: | | | | 1,480.00 | |
| Delta Dental | | | | | |
| Delta Dental | 01/01/2025 | Feb 2025 Dental & Vision Insuran | 10-22270-000 EMPLOYEE SHA | 491.00 | 01/17/25 |
| Delta Dental | 01/01/2025 | Feb 2025 Dental & Vision Insuran | 10-14500-000 A/R - GENERAL R | 133.68 | 01/17/25 |
| Delta Dental | 01/01/2025 | Feb 2025 Dental & Vision Insuran | 10-51900-170 PERSONNEL/EM | 14.80 | 01/17/25 |
| Total Delta Dental: | | | | 639.48 | |
| Diana Lucas | | | | | |
| Diana Lucas | 01/09/2025 | refund for gym and kitchen use | 10-46500-000 COMMUNITY CE | 151.50 | |
| Total Diana Lucas: | | | | 151.50 | |
| Donovan Higgins Van Vleet | | | | | |
| Donovan Higgins Van Vleet | 01/23/2025 | refund of overpayment | 10-44410-000 PARKING TICKET | 10.00 | |

| Vendor Name | Invoice Date | Description | GL Account and Title | Net Invoice Amount | Date Paid |
|---|--------------|-----------------------------------|------------------------------|--------------------|-----------|
| Total Donovan Higgins Van Vleet: | | | | 10.00 | |
| EHLERS BOND TRUST SERVICES CORPORATION | | | | | |
| EHLERS BOND TRUST S | 12/11/2024 | REF 333690 - INTEREST | 10-58400-920 PANORAMA/I- 201 | 50,175.00 | 01/15/25 |
| Total EHLERS BOND TRUST SERVICES CORPORATION: | | | | 50,175.00 | |
| EHLERS INC | | | | | |
| EHLERS INC | 01/09/2025 | DEC 2024 services - disclsoure re | 10-56400-290 TIF/CONSULTANT | 850.00 | |
| EHLERS INC | 01/09/2025 | DEC 2024 services - Panorama e | 10-56500-560 ECON DEV/CONT | 600.00 | |
| EHLERS INC | 01/09/2025 | DEC 2024 services - JRB | 10-56400-290 TIF/CONSULTANT | 2,500.00 | |
| Total EHLERS INC: | | | | 3,950.00 | |
| Eric Ayala | | | | | |
| Eric Ayala | 01/23/2025 | refund | 10-44410-000 PARKING TICKET | 20.00 | |
| Total Eric Ayala: | | | | 20.00 | |
| FARRELL EQUIPMENT & SUPP | | | | | |
| FARRELL EQUIPMENT & | 12/17/2024 | water tank & sprayer | 10-54100-510 GARAGE/TOOLS | 264.98 | |
| Total FARRELL EQUIPMENT & SUPP: | | | | 264.98 | |
| FIRST ADVANTAGE OCC HEAL | | | | | |
| FIRST ADVANTAGE OCC | 12/31/2024 | drug testing | 10-53200-390 DRUG-ALCL/MIS | 202.08 | |
| Total FIRST ADVANTAGE OCC HEAL: | | | | 202.08 | |
| FRONTIER | | | | | |
| FRONTIER | 01/09/2025 | 01-09 thru 02-08 charges | 10-54900-300 AIRPORT/TELEP | 108.70 | |
| FRONTIER | 01/09/2025 | 01-09 thru 02-08 charges | 10-54900-300 AIRPORT/TELEP | 108.70 | |
| FRONTIER | 01/01/2025 | TELEPHONE / FAX / CELL | 10-52100-300 POLICE/TELEPH | 10.70 | |
| FRONTIER | 01/08/2025 | 01-08 thru 02-07 charges | 10-54500-300 LANDFILL/TELEP | 96.69 | |
| Total FRONTIER: | | | | 324.79 | |
| GENUINE TELECOM | | | | | |
| GENUINE TELECOM | 01/01/2025 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | 01/09/25 |
| GENUINE TELECOM | 11/01/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 11/01/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 12/01/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 12/01/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 01/20/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 01/20/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 02/20/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 02/20/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 03/20/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 03/20/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 04/20/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 04/20/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 05/20/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 05/20/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 06/20/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 06/20/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 07/20/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |

| Vendor Name | Invoice Date | Description | GL Account and Title | Net Invoice Amount | Date Paid |
|---------------------------------|--------------|------------------------------|------------------------------|--------------------|-----------|
| GENUINE TELECOM | 07/20/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 08/20/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 08/20/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 09/20/2024 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 09/20/2024 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 12/20/2023 | CLERK VISITOR (608)649-3376 | 10-51300-300 CLK TREAS/TELE | 35.38- | |
| GENUINE TELECOM | 12/20/2023 | TOURISM/VISITOR CTR (608)64 | 10-51825-300 RR DEPOT/PHON | 35.38 | |
| GENUINE TELECOM | 01/01/2025 | 608 647-8126 PHONE BILL | 10-52100-300 POLICE/TELEPH | 151.26 | |
| GENUINE TELECOM | 01/01/2025 | Acct 40073700 Jan 2025 | 10-55200-300 COMM CTR/TELE | 318.40 | |
| Total GENUINE TELECOM: | | | | 505.04 | |
| HEALTH COMPASS INC | | | | | |
| HEALTH COMPASS INC | 01/16/2025 | HCWELSVK Pay Period: 1/10/20 | 10-22250-000 EMPLOYEE SHA | 70.00 | |
| HEALTH COMPASS INC | 01/16/2025 | HCWELSVK Pay Period: 1/10/20 | 10-22250-000 EMPLOYEE SHA | 160.00 | |
| Total HEALTH COMPASS INC: | | | | 230.00 | |
| HOLIDAY WHOLESALE | | | | | |
| HOLIDAY WHOLESALE | 01/07/2025 | Concessions restock | 10-55410-700 AQUA CTR/CONC | 531.89 | |
| HOLIDAY WHOLESALE | 01/07/2025 | COFFEE & FILTERS | 10-55200-520 COMM CTR/SUP | 131.20 | |
| HOLIDAY WHOLESALE | 01/07/2025 | supplies | 10-51850-520 BLDG-PROP/SUP | 419.79 | |
| Total HOLIDAY WHOLESALE: | | | | 1,082.88 | |
| INTERNAL REVENUE SERVICE | | | | | |
| INTERNAL REVENUE SE | 01/16/2025 | FICA/FED TAXES FEDERAL WIT | 10-22110-000 W/H TAXES-FEDE | 7,768.97 | 01/17/25 |
| INTERNAL REVENUE SE | 01/16/2025 | FICA/FED TAXES SOCIAL SECU | 10-22130-000 W/H TAXES-FICA/ | 4,572.88 | 01/17/25 |
| INTERNAL REVENUE SE | 01/16/2025 | FICA/FED TAXES SOCIAL SECU | 10-22130-000 W/H TAXES-FICA/ | 4,572.88 | 01/17/25 |
| INTERNAL REVENUE SE | 01/16/2025 | FICA/FED TAXES MEDICARE P | 10-22130-000 W/H TAXES-FICA/ | 1,069.46 | 01/17/25 |
| INTERNAL REVENUE SE | 01/16/2025 | FICA/FED TAXES MEDICARE P | 10-22130-000 W/H TAXES-FICA/ | 1,069.46 | 01/17/25 |
| INTERNAL REVENUE SE | 01/29/2025 | FICA/FED TAXES FEDERAL WIT | 10-22110-000 W/H TAXES-FEDE | 6,642.58 | |
| INTERNAL REVENUE SE | 01/29/2025 | FICA/FED TAXES SOCIAL SECU | 10-22130-000 W/H TAXES-FICA/ | 4,951.78 | |
| INTERNAL REVENUE SE | 01/29/2025 | FICA/FED TAXES SOCIAL SECU | 10-22130-000 W/H TAXES-FICA/ | 4,951.78 | |
| INTERNAL REVENUE SE | 01/29/2025 | FICA/FED TAXES MEDICARE P | 10-22130-000 W/H TAXES-FICA/ | 1,158.07 | |
| INTERNAL REVENUE SE | 01/29/2025 | FICA/FED TAXES MEDICARE P | 10-22130-000 W/H TAXES-FICA/ | 1,158.07 | |
| Total INTERNAL REVENUE SERVICE: | | | | 37,915.93 | |
| JELINEK, GRETCHEN | | | | | |
| JELINEK, GRETCHEN | 01/29/2025 | JAN ASSESSOR PAYMENT-G JE | 10-51600-560 ASSESSOR/CON | 1,200.00 | |
| Total JELINEK, GRETCHEN: | | | | 1,200.00 | |
| JONES CHEVROLET | | | | | |
| JONES CHEVROLET | 01/16/2025 | alignment | 10-52100-425 POLICE/CAR OPE | 120.95 | |
| Total JONES CHEVROLET: | | | | 120.95 | |
| LAMAR COMPANIES | | | | | |
| LAMAR COMPANIES | 01/20/2025 | Digital renewal | 10-56100-390 COMM DEV/MISC | 500.00 | |
| Total LAMAR COMPANIES: | | | | 500.00 | |
| METCO, INC | | | | | |
| METCO, INC | 01/10/2025 | MONTHLY INSPECTION | 10-54900-470 AIRPORT/MAINT- | 99.00 | |

| Vendor Name | Invoice Date | Description | GL Account and Title | Net Invoice Amount | Date Paid |
|---|--------------|------------------------------------|-----------------------------|--------------------|-----------|
| Total METCO, INC: | | | | 99.00 | |
| MID-STATES ORGANIZED CRI | | | | | |
| MID-STATES ORGANIZED | 01/02/2025 | MEMBERSHIP FEES | 10-52100-480 POLICE/MAINT A | 150.00 | |
| Total MID-STATES ORGANIZED CRI: | | | | 150.00 | |
| NAPA AUTO PARTS | | | | | |
| NAPA AUTO PARTS | 01/22/2025 | engine collant thermostat | 10-54200-420 ROADWAYS/TRU | 365.17 | |
| Total NAPA AUTO PARTS: | | | | 365.17 | |
| NATIONAL RECREATION & PARK ASSOCIATION | | | | | |
| NATIONAL RECREATION | 01/01/2025 | 2025 national recreation & park as | 10-55200-370 COMM CTR/MEM | 180.00 | |
| Total NATIONAL RECREATION & PARK ASSOCIATION: | | | | 180.00 | |
| NATURE'S WAY PORTABLE UNITS | | | | | |
| NATURE'S WAY PORTABL | 01/31/2025 | tennis court | 10-55300-655 B&G/SHELTER E | 160.00 | |
| NATURE'S WAY PORTABL | 01/31/2025 | landfill unit | 10-54500-560 LANDFILL/CONT | 200.00 | |
| NATURE'S WAY PORTABL | 11/30/2024 | landfill unit | 10-54500-560 LANDFILL/CONT | 160.00 | |
| Total NATURE'S WAY PORTABLE UNITS: | | | | 520.00 | |
| Peterson Custom Fabrication | | | | | |
| Peterson Custom Fabricati | 01/13/2025 | snow plow welding repair | 10-54200-440 ROADWAYS/EQUI | 200.00 | |
| Total Peterson Custom Fabrication: | | | | 200.00 | |
| PITNEY BOWES, INC | | | | | |
| PITNEY BOWES, INC | 01/03/2025 | Dec 2024 postage | 10-51300-330 CLK TREAS/POST | 1,563.06 | |
| Total PITNEY BOWES, INC: | | | | 1,563.06 | |
| POMP'S TIRE SERVICE, INC | | | | | |
| POMP'S TIRE SERVICE, I | 01/15/2025 | tires for squad 3 | 10-52100-425 POLICE/CAR OPE | 602.16 | |
| POMP'S TIRE SERVICE, I | 01/22/2025 | Squad tires | 10-52100-425 POLICE/CAR OPE | 588.32 | |
| Total POMP'S TIRE SERVICE, INC: | | | | 1,190.48 | |
| REYZEK PLUMBING LLC | | | | | |
| REYZEK PLUMBING LLC | 09/11/2024 | urinal repair at Meyer Shelter | 10-51850-470 BLDG-PROP/MAI | 85.00 | |
| Total REYZEK PLUMBING LLC: | | | | 85.00 | |
| RHYME BUSINESS PRODUCTS-DALLAS | | | | | |
| RHYME BUSINESS PROD | 12/25/2024 | COPIER AGREEMENT, COPIES, | 10-55200-480 COMM CTR/MAIN | 231.00 | 01/09/25 |
| Total RHYME BUSINESS PRODUCTS-DALLAS: | | | | 231.00 | |
| RICHLAND CENTER OFFICE S | | | | | |
| RICHLAND CENTER OFFI | 01/01/2025 | 276-2100-2810, 357 W Mill Street | 10-56500-390 ECON DEV/MISC | 124.46 | 01/31/25 |
| RICHLAND CENTER OFFI | 01/01/2025 | 276-2100-2810, 357 W Mill Street | 10-56500-390 ECON DEV/MISC | 124.45 | 01/31/25 |
| RICHLAND CENTER OFFI | 01/01/2025 | 276-2100-2872, 340 W Court St T | 10-56500-390 ECON DEV/MISC | 127.34 | 01/31/25 |
| RICHLAND CENTER OFFI | 01/01/2025 | 276-2100-2871, 362 W Court St T | 10-56500-390 ECON DEV/MISC | 292.31 | 01/31/25 |
| RICHLAND CENTER OFFI | 01/01/2025 | 276-2100-2860, 101 N Orange Str | 10-56500-390 ECON DEV/MISC | 1,206.89 | 01/31/25 |

| Vendor Name | Invoice Date | Description | GL Account and Title | Net Invoice Amount | Date Paid |
|--|--------------|------------------------------------|-------------------------------|--------------------|-----------|
| RICHLAND CENTER OFFI | 01/01/2025 | 276-2100-2830, 395 W Court Stre | 10-56500-390 ECON DEV/MISC | 286.53 | 01/31/25 |
| RICHLAND CENTER OFFI | 01/01/2025 | 276-2100-0570, 278 W Court St T | 10-56500-390 ECON DEV/MISC | 3,040.24 | 01/31/25 |
| RICHLAND CENTER OFFI | 01/01/2025 | 276-2100-2880, 101 N Jefferson | 10-56500-390 ECON DEV/MISC | 2,334.05 | 01/31/25 |
| Total RICHLAND CENTER OFFICE S: | | | | 7,536.27 | |
| RICHLAND CENTER POLICE PROFESSIONAL | | | | | |
| RICHLAND CENTER POLI | 01/16/2025 | UNION DUES POLICE UNION D | 10-22410-000 POLICE DEPT UN | 242.50 | 01/28/25 |
| Total RICHLAND CENTER POLICE PROFESSIONAL: | | | | 242.50 | |
| RICHLAND COUNTY TREASURER | | | | | |
| RICHLAND COUNTY TRE | 01/01/2025 | JAN TAX SETTLEMENT - COUN | 10-26800-000 ADVANCE TAX C | 415,783.42 | 01/15/25 |
| Total RICHLAND COUNTY TREASURER: | | | | 415,783.42 | |
| RICHLAND ELECTRIC CO-OP | | | | | |
| RICHLAND ELECTRIC CO | 01/02/2025 | RC Control Flood Control | 10-56200-320 FLOODPLN/UTILI | 47.83 | |
| Total RICHLAND ELECTRIC CO-OP: | | | | 47.83 | |
| RICHLAND FIRE DISTRICT | | | | | |
| RICHLAND FIRE DISTRIC | 01/13/2025 | Incident #225011/ Kwik Trip/Gasol | 10-52300-905 FIRE DIST/CITY F | 612.00 | |
| RICHLAND FIRE DISTRIC | 01/01/2025 | Incident #224227, Jeff Hilleshiem | 10-52300-905 FIRE DIST/CITY F | 210.00 | |
| RICHLAND FIRE DISTRIC | 01/06/2025 | Incident #225004 / Kwik Trip / Fue | 10-52300-905 FIRE DIST/CITY F | 108.00 | |
| RICHLAND FIRE DISTRIC | 01/09/2025 | Incident #225006 - Town & Countr | 10-52300-905 FIRE DIST/CITY F | 600.00 | |
| Total RICHLAND FIRE DISTRICT: | | | | 1,530.00 | |
| RICHLAND HOSPITAL, INC | | | | | |
| RICHLAND HOSPITAL, IN | 01/07/2025 | december 2024 incident blood wo | 10-52100-810 POLICE/ENFORC | 270.00 | |
| Total RICHLAND HOSPITAL, INC: | | | | 270.00 | |
| RICHLAND OBSERVER | | | | | |
| RICHLAND OBSERVER | 12/31/2025 | 12/26 ordinance noitce | 10-51300-380 CLK TREAS/PUBL | 71.50 | |
| RICHLAND OBSERVER | 12/31/2025 | May 2024 council minutes | 10-51300-380 CLK TREAS/PUBL | 130.77 | |
| RICHLAND OBSERVER | 12/31/2025 | Sept 2024 council minutes | 10-51300-380 CLK TREAS/PUBL | 95.23 | |
| RICHLAND OBSERVER | 12/31/2025 | Oct 2024 council minutes | 10-51300-380 CLK TREAS/PUBL | 73.91 | |
| RICHLAND OBSERVER | 12/31/2025 | Nov 2024 council minutes | 10-51300-380 CLK TREAS/PUBL | 255.85 | |
| RICHLAND OBSERVER | 12/31/2025 | 12/5/24 zoning notice | 10-52450-380 ZONING/PUBLICA | 78.65 | |
| RICHLAND OBSERVER | 12/31/2025 | 12/5 & 12/12 Zoning notice | 10-52450-380 ZONING/PUBLICA | 157.30 | |
| RICHLAND OBSERVER | 12/31/2025 | 12/2/24 joint review | 10-51300-380 CLK TREAS/PUBL | 87.80 | |
| RICHLAND OBSERVER | 12/31/2025 | June 2024 council minutes | 10-51300-380 CLK TREAS/PUBL | 32.69 | |
| RICHLAND OBSERVER | 12/31/2025 | July 2024 council minutes | 10-51300-380 CLK TREAS/PUBL | 79.60 | |
| RICHLAND OBSERVER | 12/31/2025 | July 2025 council minutes (special | 10-51300-380 CLK TREAS/PUBL | 25.58 | |
| RICHLAND OBSERVER | 12/31/2025 | Aug 2024 council minutes | 10-51300-380 CLK TREAS/PUBL | 129.35 | |
| Total RICHLAND OBSERVER: | | | | 1,218.23 | |
| RICHLAND SCHOOL DISTRICT | | | | | |
| RICHLAND SCHOOL DIST | 01/01/2025 | JAN TAX SETTLEMENT-SCHOO | 10-26800-000 ADVANCE TAX C | 712,343.78 | 01/15/25 |
| Total RICHLAND SCHOOL DISTRICT: | | | | 712,343.78 | |
| RUNNING, INC | | | | | |
| RUNNING, INC | 12/31/2024 | SHARED RIDE TAXI SERVICE R | 10-46900-000 SHARED RIDE TA | 8,898.00- | 01/09/25 |

| Vendor Name | Invoice Date | Description | GL Account and Title | Net Invoice Amount | Date Paid |
|---------------------------------------|--------------|----------------------------|------------------------------|--------------------|-----------|
| RUNNING, INC | 12/31/2024 | SHARED RIDE TAXI SERVICE E | 10-54800-950 TRANSIT/TAXI | 27,947.42 | 01/09/25 |
| Total RUNNING, INC: | | | | 19,049.42 | |
| SECURIAN FINANCIAL GROUP, INC | | | | | |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-14500-000 A/R - GENERAL R | 618.00 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-51250-100 ADMIN/BENEFITS | 6.64 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-51300-100 CLK TREAS/BEN | 24.25 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-51800-100 MUN BLDG/BENE | 3.61 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-51825-100 RR DEPOT/BENE | 24.80 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-51850-100 BLDG-PROP/BEN | 33.53 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-52100-100 POLICE/BENEFIT | 149.26 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-52150-100 PKG ENF/BENEFI | 24.11 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-54200-100 ROADWAYS/BEN | 58.67 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-55200-100 COMM CTR/BEN | 18.94 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-56500-100 ECON DEV/BENE | 19.80 | 01/17/25 |
| SECURIAN FINANCIAL G | 01/01/2025 | Feb 25 Life Insurance | 10-22230-000 EMPLOYEE SHA | 289.53 | 01/17/25 |
| Total SECURIAN FINANCIAL GROUP, INC: | | | | 1,271.14 | |
| SEXTONVILLE WATERWORKS | | | | | |
| SEXTONVILLE WATERW | 01/08/2025 | 10-02-24 thru 01-02-25 | 10-54900-324 AIRPORT/SEWER | 313.30 | |
| Total SEXTONVILLE WATERWORKS: | | | | 313.30 | |
| SHERWIN INDUSTRIES, INC | | | | | |
| SHERWIN INDUSTRIES, I | 01/21/2025 | heat transfer oil | 10-54200-440 ROADWAYS/EQUI | 1,061.06 | |
| Total SHERWIN INDUSTRIES, INC: | | | | 1,061.06 | |
| SHOPPING NEWS, INC | | | | | |
| SHOPPING NEWS, INC | 12/31/2024 | #10 window envelopes | 10-51300-340 CLK TREAS/OFFI | 48.36 | |
| Total SHOPPING NEWS, INC: | | | | 48.36 | |
| SIRCHIE ACQUISITION COMP | | | | | |
| SIRCHIE ACQUISITION C | 07/01/2024 | ENFORCEMENT INVESTIGATIO | 10-52100-810 POLICE/ENFORC | 171.40 | |
| SIRCHIE ACQUISITION C | 06/17/2024 | ENFORCEMENT INVESTIGATIO | 10-52100-810 POLICE/ENFORC | 71.00 | |
| Total SIRCHIE ACQUISITION COMP: | | | | 242.40 | |
| SOUTHWEST WI TECHNICAL COLLEGE | | | | | |
| SOUTHWEST WI TECHNI | 01/01/2025 | JAN TAX SETTLEMENT-SW TEC | 10-26800-000 ADVANCE TAX C | 68,920.22 | 01/15/25 |
| Total SOUTHWEST WI TECHNICAL COLLEGE: | | | | 68,920.22 | |
| TC AUTOWORKS LLC | | | | | |
| TC AUTOWORKS LLC | 01/16/2025 | Squad #3 tire replacement | 10-52100-425 POLICE/CAR OPE | 276.56 | |
| Total TC AUTOWORKS LLC: | | | | 276.56 | |
| TOP PACK DEFENSE LLC | | | | | |
| TOP PACK DEFENSE LLC | 12/19/2024 | Pepperball | 10-61000-930 OUTLAY/POLICE | 2,500.00 | |
| Total TOP PACK DEFENSE LLC: | | | | 2,500.00 | |

| Vendor Name | Invoice Date | Description | GL Account and Title | Net Invoice Amount | Date Paid |
|--|--------------|--------------------------------------|-----------------------------|--------------------|-----------|
| TRACKER PRODUCTS, LLC | | | | | |
| TRACKER PRODUCTS, L | 01/07/2025 | EVIDENCE SYSTEM, CLOUD BA | 10-52100-480 POLICE/MAINT A | 4,300.00 | |
| Total TRACKER PRODUCTS, LLC: | | | | 4,300.00 | |
| U S CELLULAR | | | | | |
| U S CELLULAR | 12/18/2024 | Streets Cell | 10-54200-300 ROADWAYS/CEL | 62.73 | 01/23/25 |
| U S CELLULAR | 12/18/2024 | Clerk/Treas Cell | 10-51300-300 CLK TREAS/TELE | 49.56 | 01/23/25 |
| U S CELLULAR | 12/18/2024 | Mayor Cell | 10-51200-300 MAYOR/TELEPH | 46.65 | 01/23/25 |
| U S CELLULAR | 12/18/2024 | Tess Cell | 10-51850-300 BLDG-PROP/TEL | 49.56 | 01/23/25 |
| U S CELLULAR | 12/18/2024 | Mieden Cell | 10-55200-300 COMM CTR/TELE | 46.65 | 01/23/25 |
| U S CELLULAR | 12/18/2024 | DPW Cell | 10-56500-300 ECON DEV/TELE | 46.65 | 01/23/25 |
| U S CELLULAR | 12/18/2024 | Parks Cell | 10-51850-300 BLDG-PROP/TEL | 46.65 | 01/23/25 |
| U S CELLULAR | 01/18/2025 | Mieden Cell | 10-55200-300 COMM CTR/TELE | 9.25- | 02/20/25 |
| U S CELLULAR | 01/18/2025 | DPW Cell | 10-56500-300 ECON DEV/TELE | 9.25- | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Parks Cell | 10-51850-300 BLDG-PROP/TEL | 9.25- | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Streets Cell | 10-54200-300 ROADWAYS/CEL | 9.25- | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Clerk/Treas Cell | 10-51300-300 CLK TREAS/TELE | 9.25- | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Mayor Cell | 10-51200-300 MAYOR/TELEPH | 9.25- | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Mieden Cell | 10-55200-300 COMM CTR/TELE | 56.20 | 02/20/25 |
| U S CELLULAR | 01/18/2025 | DPW Cell | 10-56500-300 ECON DEV/TELE | 56.20 | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Tess Cell | 10-51850-300 BLDG-PROP/TEL | 9.25- | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Parks Cell | 10-51850-300 BLDG-PROP/TEL | 56.20 | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Streets Cell | 10-54200-300 ROADWAYS/CEL | 72.28 | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Clerk/Treas Cell | 10-51300-300 CLK TREAS/TELE | 59.11 | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Mayor Cell | 10-51200-300 MAYOR/TELEPH | 56.20 | 02/20/25 |
| U S CELLULAR | 01/18/2025 | Tess Cell | 10-51850-300 BLDG-PROP/TEL | 59.11 | 02/20/25 |
| U S CELLULAR | 01/10/2025 | cellular service for flood warning s | 10-56200-300 FLOODPLN/TELE | 40.81 | |
| Total U S CELLULAR: | | | | 739.81 | |
| VERIZON WIRELESS | | | | | |
| VERIZON WIRELESS | 01/21/2025 | POLICE ACCT #283186952-0000 | 10-52100-300 POLICE/TELEPH | 566.92 | |
| Total VERIZON WIRELESS: | | | | 566.92 | |
| VIERBICHER ASSOCIATES, INC | | | | | |
| VIERBICHER ASSOCIATE | 01/08/2025 | work done in Dec - assessment re | 10-51600-560 ASSESSOR/CON | 360.00 | |
| VIERBICHER ASSOCIATE | 01/08/2025 | dec work for hotel development R | 10-56500-560 ECON DEV/CONT | 180.00 | |
| Total VIERBICHER ASSOCIATES, INC: | | | | 540.00 | |
| WALLACE, COOPER & ELLIOTT INSURANCE | | | | | |
| WALLACE, COOPER & EL | 01/29/2025 | INV #1299-BOND FOR A KELLE | 10-51500-280 INSURANCE/EMP | 350.00 | |
| Total WALLACE, COOPER & ELLIOTT INSURANCE: | | | | 350.00 | |
| WALSH'S ACE HARDWARE | | | | | |
| WALSH'S ACE HARDWAR | 01/10/2025 | #62 mud flap repair | 10-54200-420 ROADWAYS/TRU | 13.94 | |
| WALSH'S ACE HARDWAR | 01/03/2025 | supplies | 10-54200-420 ROADWAYS/TRU | 113.43 | |
| WALSH'S ACE HARDWAR | 01/10/2025 | shop supplies | 10-54100-520 GARAGE/SUPPLI | 41.84 | |
| WALSH'S ACE HARDWAR | 01/10/2025 | #62 mud flap repair | 10-54200-420 ROADWAYS/TRU | 8.54 | |
| WALSH'S ACE HARDWAR | 01/08/2025 | Batteries: clocks, soap, paper tow | 10-51850-520 BLDG-PROP/SUP | 81.96 | |
| WALSH'S ACE HARDWAR | 01/14/2025 | Picnic table repair | 10-51850-440 BLDG-PROP/EQU | 15.98 | |
| WALSH'S ACE HARDWAR | 01/02/2025 | Meyer bldg furnance | 10-51850-440 BLDG-PROP/EQU | 16.18 | |

| Vendor Name | Invoice Date | Description | GL Account and Title | Net Invoice Amount | Date Paid |
|----------------------------------|--------------|---------------------------------|------------------------------|--------------------|-----------|
| Total WALSH'S ACE HARDWARE: | | | | 291.87 | |
| WE ENERGIES | | | | | |
| WE ENERGIES | 01/09/2025 | MUNICIPAL BLDG | 10-51800-310 MUN BLDG/HEAT | 660.27 | |
| WE ENERGIES | 01/09/2025 | CEMETERY GARAGE | 10-51850-315 BLDG-PROP/CEM | 156.62 | |
| WE ENERGIES | 01/09/2025 | KROUSKOP PK WARMING HOU | 10-55300-655 B&G/SHELTER E | 209.95 | |
| WE ENERGIES | 01/09/2025 | ROBB ROAD | 10-54100-310 GARAGE/HEAT | 751.26 | |
| WE ENERGIES | 01/09/2025 | PARKS DEPT GARAGE | 10-54100-310 GARAGE/HEAT | 260.74 | |
| WE ENERGIES | 01/09/2025 | RR Museum | 10-51825-310 RR DEPOT/HEAT | 180.02 | |
| WE ENERGIES | 01/09/2025 | POOL | 10-55410-310 AQUA CTR/HEAT | 28.05 | |
| WE ENERGIES | 01/09/2025 | BLDG CONCESSIONS | 10-55410-310 AQUA CTR/HEAT | 10.89 | |
| WE ENERGIES | 01/09/2025 | COMMUNITY CENTER | 10-55200-310 COMM CTR/HEAT | 565.34 | |
| Total WE ENERGIES: | | | | 2,823.14 | |
| WI Deferred Compensation | | | | | |
| WI Deferred Compensation | 01/16/2025 | DEFERRED COMP DEFERRED | 10-22310-000 PYRL DED-WI DE | 90.59 | 01/17/25 |
| WI Deferred Compensation | 01/16/2025 | DEFERRED COMP DEFERRED | 10-22310-000 PYRL DED-WI DE | 245.00 | 01/17/25 |
| WI Deferred Compensation | 01/16/2025 | DEFERRED COMP DEFERRED | 10-22310-000 PYRL DED-WI DE | 100.00 | 01/17/25 |
| WI Deferred Compensation | 01/29/2025 | DEFERRED COMP DEFERRED | 10-22310-000 PYRL DED-WI DE | 245.00 | |
| WI Deferred Compensation | 01/29/2025 | DEFERRED COMP DEFERRED | 10-22310-000 PYRL DED-WI DE | 100.00 | |
| WI Deferred Compensation | 01/29/2025 | DEFERRED COMP DEFERRED | 10-22310-000 PYRL DED-WI DE | 91.02 | |
| Total WI Deferred Compensation: | | | | 871.61 | |
| WI Dept of EE Trust Funds | | | | | |
| WI Dept of EE Trust Funds | 01/16/2025 | WRS PROTECTIVE W/ SS Empl | 10-22200-000 EMPLOYEE SHA | 5,602.78 | |
| WI Dept of EE Trust Funds | 01/16/2025 | WRS WRS Additional Pay Perio | 10-22200-000 EMPLOYEE SHA | 70.00 | |
| WI Dept of EE Trust Funds | 01/16/2025 | WRS WRS RETIREMENT Pay P | 10-22200-000 EMPLOYEE SHA | 2,613.63 | |
| WI Dept of EE Trust Funds | 01/16/2025 | WRS WRS RETIREMENT Pay P | 10-22200-000 EMPLOYEE SHA | 2,613.63 | |
| WI Dept of EE Trust Funds | 01/16/2025 | WRS PROTECTIVE W/ SS Empl | 10-22200-000 EMPLOYEE SHA | 2,604.64 | |
| WI Dept of EE Trust Funds | 01/17/2025 | | 10-14500-000 A/R - GENERAL R | 35,112.86 | 01/17/25 |
| WI Dept of EE Trust Funds | 01/17/2025 | | 10-22210-000 EMPLOYEE SHA | 5,050.04 | 01/17/25 |
| WI Dept of EE Trust Funds | 01/17/2025 | | 10-22325-000 PYRL DED-125 PL | 51,093.84 | 01/17/25 |
| WI Dept of EE Trust Funds | 01/17/2025 | | 10-51900-170 PERSONNEL/EM | 4,153.14 | 01/17/25 |
| WI Dept of EE Trust Funds | 12/31/2024 | December 204 Utility Retirement | 10-14500-000 A/R - GENERAL R | 13,400.60 | 01/23/25 |
| WI Dept of EE Trust Funds | 01/29/2025 | WRS WRS RETIREMENT Pay P | 10-22200-000 EMPLOYEE SHA | 2,644.65 | |
| WI Dept of EE Trust Funds | 01/29/2025 | WRS PROTECTIVE W/ SS Empl | 10-22200-000 EMPLOYEE SHA | 2,669.67 | |
| WI Dept of EE Trust Funds | 01/29/2025 | WRS PROTECTIVE W/ SS Empl | 10-22200-000 EMPLOYEE SHA | 5,742.64 | |
| WI Dept of EE Trust Funds | 01/29/2025 | WRS WRS Additional Pay Perio | 10-22200-000 EMPLOYEE SHA | 70.00 | |
| WI Dept of EE Trust Funds | 01/29/2025 | WRS WRS RETIREMENT Pay P | 10-22200-000 EMPLOYEE SHA | 2,644.65 | |
| Total WI Dept of EE Trust Funds: | | | | 136,086.77 | |
| WI DEPT OF JUSTICE-TIME | | | | | |
| WI DEPT OF JUSTICE-TI | 01/10/2025 | ACCESS & SUPPORT | 10-52100-480 POLICE/MAINT A | 1,332.00 | |
| Total WI DEPT OF JUSTICE-TIME: | | | | 1,332.00 | |
| WI DEPT OF REVENUE | | | | | |
| WI DEPT OF REVENUE | 01/16/2025 | SWT TAXES STATE WITHHOLDI | 10-22120-000 W/H TAXES-STAT | 3,564.99 | |
| WI DEPT OF REVENUE | 01/29/2025 | SWT TAXES STATE WITHHOLDI | 10-22120-000 W/H TAXES-STAT | 3,358.20 | |
| Total WI DEPT OF REVENUE: | | | | 6,923.19 | |

| Vendor Name | Invoice Date | Description | GL Account and Title | Net Invoice Amount | Date Paid |
|---------------------------------|--------------|------------------------------|---------------------------|--------------------|-----------|
| WISCONSIN SUPPORT COLLEC | | | | | |
| WISCONSIN SUPPORT C | 01/16/2025 | CHILD SUPPORT Pay Period: 1/ | 10-22900-000 WAGE GARNISH | 133.85 | 01/17/25 |
| WISCONSIN SUPPORT C | 01/29/2025 | CHILD SUPPORT Pay Period: 1/ | 10-22900-000 WAGE GARNISH | 133.85 | |
| Total WISCONSIN SUPPORT COLLEC: | | | | 267.70 | |
| WORKSITE SOLUTIONS | | | | | |
| WORKSITE SOLUTIONS | 01/16/2025 | COMBINED INSURANCE Pay P | 10-22250-000 EMPLOYEE SHA | 77.81 | |
| Total WORKSITE SOLUTIONS: | | | | 77.81 | |
| WPRA | | | | | |
| WPRA | 11/01/2024 | 2025 membership dues-Jena | 10-55200-370 COMM CTR/MEM | 150.00 | |
| WPRA | 11/01/2024 | 2025 membership dues-Jodi | 10-55200-370 COMM CTR/MEM | 150.00 | |
| Total WPRA: | | | | 300.00 | |
| Grand Totals: | | | | 1,514,586.59 | |

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Finance: _____

Filed in the office of the City Clerk/Treasurer

Report Criteria:

- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.
- [Report].GL Account Number = "10-10000-000"-10-99999-999"

CITY OF RICHLAND CENTER AGENDA ITEM DATA SHEET

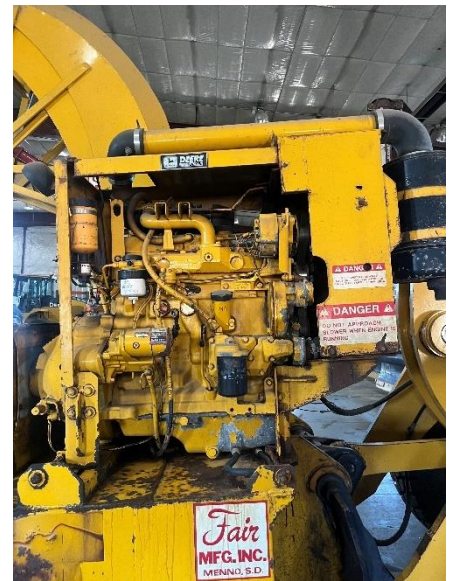
Agenda Item: Sale of 1999 Model 942SI – SNOCRETE - Fair End Loader Snow Blower

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works on 01-16-2025
Finance Committee on 02-04-2025 and Common Council on 02-04-2025

Committee Review: Public Works on 01-16-2025 - Motion by Melby to recommend to the Finance Committee and Common Council approval to sell the 1999 Model 942SI snowblower. Seconded by Fruit. Motion carried unanimously.

Background: We currently have two End Loader Snow Blowers and are seeking approval to sell one of them. With our newest model being a 2018 Larue Model D30123, we propose selling our 1999 Fair Model 942SI as we cannot foresee use that warrants us keeping it in storage. According to Fair Manufacturing equipment dealer the unit may bring between \$10,000 and \$15,000 at auction and the funds could be used for more highly needed equipment for our fleet.



Department Recommendation: Authorize the sale of the 1999 Model 942SI – SNOCRETE - Fair End Loader Snow Blower.

Financial Impact: Revenue from Sale

Funding Source: N/A

Requested Action:

Finance Committee Motion to recommend to the Common Council the approval to sell the 1999 Model 942SI - Fair End Loader Snow Blower.

Council: Motion to approve of the sale of the 1999 Model 942SI - Fair End Loader Snow Blower.

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Sale of Virnig Skid Steer Mount Snow Blower

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works on 01-16-2025
Finance Committee on 02-04-2025 and Common Council on 02-04-2025

Committee Review: Public Works on 01-16-2025 - Motion by Melby to recommend to the Finance Committee and Common Council approval to sell the 2019 Virnig V50. Seconded by Walters. Motion carried unanimously.

Background: In 2019, the Buildings and Grounds Department purchased a Virnig V50 Model VBWB-25 Loader Mount Snow Blower for approximately \$8,000.00. As this Snow Blower does not fit any equipment currently in the Buildings & Grounds inventory, we cannot foresee use that warrants us keeping it in storage. Research shows the unit may bring between \$6,000 and \$9,000 at auction and the funds could be used for more highly needed equipment for our fleet.



Department Recommendation: Authorize the sale of the 2019 Virnig V50 Model VBWB-25 Loader Mount Snow Blower.

Financial Impact: Revenue from Sale

Funding Source: N/A

Requested Action:

Finance Committee Motion to recommend to the Common Council the approval to sell the 2019 Virnig V50 Model VBWB-25 Loader Mount Snow Blower.

Council: Motion to approve the sale of the 2019 Virnig V50 Model VBWB-25 Loader Mount Snow Blower.

CITY OF RICHLAND CENTER AGENDA ITEM DATA SHEET

Agenda Item: Purchase of Husqvarna Automower 550 EPOS Robot Mower

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works on 01-16-2025
Finance Committee on 02-04-2025 and Common Council on 02-04-2025

Committee Review: Public Works on 01-16-2025 - Motion by Melby to recommend to the Finance Committee the approval of the purchase of a new Husqvarna Automower 550. Seconded by Walters. Motion carried unanimously.

Background: In the fall of 2024 we had a demo of a Husqvarna Automower 550 EPOS Robot Mower for approximately a 2-week period where it maintained the majority of the lawn at City Hall. We are proposing the purchase of a single unit to further test the reliability and functionality of the mower as a tool in our lawn maintenance fleet. The expectation is that the mower will increase efficiency and reduce costs as it frees up staff for other critical duties such as landscaping maintenance, tree care, and grounds improvements as well as reducing costs associated with manual mowing, fuel consumption, and equipment maintenance.

Department Recommendation: Authorize the purchase of a new Husqvarna Automower 550 EPOS Robot Mower.



| Capacity | |
|---|------------------------|
| Lawn Size (±20) | 2.5 acre |
| Boundary type | Virtual wire |
| Maximum slope performance at boundary | 15 % |
| Maximum slope performance inside installation | 45 % |
| Max active time | 24 h |
| Follow guide | Virtual transport path |
| Charging system | Automatic |

| | |
|---|------------|
| Typical mow time on one charge | 210 min |
| Typical charging time | 60 min |
| Area capacity - Standard 48 | 2.5 acre |
| Area capacity - Sports 24 | 1.25 acre |
| Area capacity - Max 72 | 3.7 acre |
| Area capacity per hour without charging | 0.075 acre |

| Cutting System | |
|-----------------------------------|-------------------------|
| Cutting system | 5 pivoting razor blades |
| Cutting height, max (approximate) | 2.4 in |
| Cutting height, min (approximate) | 0.8 in |
| Cutting width | 9.45 in |
| Cutting height adjustment | Electric |
| Skid plate | Yes |
| Dual cutting direction | Yes |

Financial Impact: Approximately \$4,500.00 for the unit, reference station, charging station and installation. The installation cost can vary.

Funding Source: Proceeds from the sale of City equipment.

Requested Action:

Finance: Motion to recommend to the Common Council the approval of the purchase of a new Husqvarna Automower 550 EPOS Robot Mower from a local vendor for approximately \$4,500 using funds from proceeds from the sale of City equipment.

Council: Motion to approve the purchase of a new Husqvarna Automower 550 EPOS Robot Mower from a local vendor for approximately \$4,500 using funds from proceeds from the sale of City equipment.

Agenda Item: Landfill Monitoring Service Agreement

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 01-16-2025
Finance Committee on 02-04-2025 and Common Council on 02-04-2025

Committee Review: Public Works Committee on 01-16-2025 - Motion by Walters to recommend to the Finance Committee to execute a landfill monitoring agreement at a cost not to exceed \$9,950.00. Seconded by Fruit. Motion carried unanimously.

Background: The City landfills are monitored twice annually, in March and September, per WDNR requirements. All sampling and analysis are completed in accordance with all applicable State and Federal codes and in accordance with the current sampling plans for the landfills. Mi-Tech has provided the landfill monitoring service since 2016 and provided the service last year at a rate of \$9,700.

Update: The Public Works Department has received 3 quotes with the following pricing:

| | |
|---------------------------------|-------------|
| Mi-Tech Services Inc. | \$9,950.00 |
| MSA Professional Services, Inc. | \$10,950.00 |
| Terracon Consultants, Inc. | \$13,750.00 |

Department Recommendation: Approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost of \$9,950.00.

Financial Impact: \$9,950.00

Funding Source: Budgeted Landfill Monitoring line item; Reimbursable from the landfill long-term care account.

Requested Action:

FINANCE: Motion to recommend to the City Council to approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost of \$9,950.00.

COUNCIL: Motion to approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost of \$9,950.00.

Attachment(s):

Proposals

PROFESSIONAL ENVIRONMENTAL SERVICES AGREEMENT

This Professional Services Agreement (“Agreement”) is made and entered into this day of 2025, by and between **City of Richland Center** (“Customer”), and **Mi-Tech Services Inc.** (“Professional”).

In consideration of the undertakings and agreements hereinafter set forth, the parties agree as follows:

1. Services. The Professional agrees to perform the services listed and outlined in Professionals’ proposal attached as Exhibit A, which is hereby incorporated in its entirety by reference (“Services”).

2. Compensation for Services. The fees or costs payable to the Professional shall be paid in accordance with the fee schedule included in Exhibit A, subject to modification by Customer. Customer may request Professional perform additional services at any time. The compensation rate for any such work shall be mutually agreed upon by the parties, provided, Professional has the right to rely on Owner’s verbal authorization to proceed with additional work.

3. Invoices and Payments. Professional shall submit invoices either after completion of all the Services or on a monthly basis. Customer shall remit payment within 30 days after receipt of the Invoice. Interest of 1% per month shall accrue on all past due amounts. Customer shall reimburse Professional for any cost or expenses (including, without limitation, attorneys’ fees, and court costs) incurred collecting any payments.

4. Work Product. Services provided under this Agreement, including all reports, information recommendations, or opinions (“Reports”) prepared or issued by Professional, are for the exclusive use and benefit of Customer or its agents in connection with the Project, are not intended to inform, guide, or otherwise influence any other entities or persons with respect to any particular business transactions, and should not be relied upon by any entities or person other than Customer or its agents for any purpose other than the Project. Customer will not distribute or convey such Reports to any other persons or entities without Professional’s prior written consent which shall include a release of Professional from liability and indemnification by the third party. Professional’s Reports, field data, drawings, test results, and other work products are part of Professional’s professional services and do not constitute goods or products.

5. Site Information. Customer will make available to Professional all known information regarding existing and proposed conditions or requirements which affect the Services to be performed. Customer will immediately transmit to Professional any new information which becomes available to it or its subcontractors, so that recommended actions can be reviewed.

6. Site Access/Utilities. Customer shall indicate to Professional the property lines and be responsible for accuracy of markers. Customer shall furnish access to Professional, its subcontractors and employees as Professional determines is necessary to complete the Services in its sole discretion. In the event such access is not available to Professional upon arrival to commence work, Customer shall be responsible for all costs incurred on account of such lack of access, including, but not limited to, standby time and mobilization costs, and shall pay the same immediately upon demand. Customer shall furnish information identifying utility types and locations, and other man-made or other objects of any nature beneath the surface. Professional shall take reasonable precautions to avoid damaging the utilities and objects expressly identified by Customer in conjunction with activities performed with its Services. Professional will take reasonable precautions to minimize any damage to property, it is understood by Customer that in the normal course of the work some damage may occur. Customer agrees that any disturbance of below ground areas arising out of necessary work performed (sampling, boring, drilling, excavation, if applicable) contracted by this Agreement that results in contamination of a below ground structure or hydrous body is unavoidable, and Customer assumes all liability for loss or injury which may arise as a result of necessary work performed. In no event shall Professional have an obligation to perform any remediation or restoration work required as a result of its Services.

7. Confidentiality. Each party shall retain as confidential all information and data delivered to it

by the other party, which are designated in writing as confidential at the time of delivery (collectively the “Confidential Information”). Confidential Information shall not be disclosed to any third party, unless required by law or regulation. Both parties shall immediately notify the other party prior to the disclosure of Confidential Information by law or regulation, and each party retains the right to object to and deny any disclosure. In addition, nothing herein is meant to preclude either party from disclosing and/or otherwise using Confidential Information (i) when the Confidential Information is actually known to the receiving party before being obtained or derived from the transmitting party; or (ii) when Confidential Information is generally available to the public without the receiving party’s fault at any time before or after it is acquired from the transmitting party; or (iii) where the Confidential Information is obtained or acquired in good faith at any time by the receiving party from a third party who has the same in good faith and who is not under any obligation to the transmitting party in respect thereof; or (iv) where a written release is obtained by the receiving party from the transmitting party.

8. Compliance with Laws and Professional Standards. Professional shall perform the Services in accordance with prevailing professional standards and ethics, and in compliance with valid and applicable governmental laws, rules, and regulations.

9. Schedule. Upon Customer’s request, Professional shall provide Customer with a schedule indicated the approximate commencement date, completion date, and any applicable milestones related to the Services. Provided, all schedules are estimates only, and in no event shall Professional be liable for any delay damages.

10. Insurance Requirements. Professional shall obtain and maintain until is completion of the Services, or longer if required by law, commercial general liability insurance, automobile insurance and workers compensation insurance. Upon Customer’s request, Professional shall provide Customer a certificate of insurance evidencing its compliance with this Section.

11. Professional’s Indemnification of Customer

11.1 Professional shall indemnify, defend and hold Customer and its directors, officers, employees, successors and assigns harmless from and against any and all loss, damage, injury, claim, liability, demand, cost or expense (including, without limitation, reasonable attorneys’ fees and court costs), attributable to personal injury (including death) or property damage to the extent caused by the negligent or willful act or omission of Professional or anyone for whose acts or omissions Professional may be liable.

11.2 Customer shall indemnify, defend and hold Professional and its directors, officers, employees, subcontractors, consultants, agents, successors and assigns harmless from and against any and all loss, damage, injury, claim, liability, demand, cost or expense (including, without limitation, reasonable attorneys’ fees and court costs), attributable to personal injury (including death) or property damage to the extent caused by the negligent or willful act or omission of Customer or anyone for whose acts or omissions Customer may be liable.

12. Safety of Professional’s Employees and Others. If at any time during the performance of the Services, Professional believes the safety of its employees, agents, sub-Professionals or any other person is in jeopardy, Professional reserves the right to immediately suspend the performance of the Services until such condition is remedied, or if such condition cannot be remedied to the satisfaction of Professional, Professional may delay the term of this Agreement on mutually acceptable terms by both parties.

13. Responsibility for Hazardous Materials. Customer acknowledges that Professional has had no role in generating, treating, storing, or disposing of hazardous materials which may be present at project site, and Professional has not benefited from the processes that produces such hazardous materials. Any hazardous materials encountered by or associated with Services provided by Professional on the project shall at no time be or become the property of Professional and Customer shall indemnify, defend (if requested), and hold harmless Professional and its subcontractors, consultants, agents, officers, directors, employees, successors and assigns from any and all losses, expenses, costs (including, without limitation,

reasonable attorneys' fees and court costs), damages, claims or liabilities of any nature arising out of or resulting from, directly or indirectly, encountering such hazardous materials. Nothing contained within this Agreement shall be construed or interpreted as requiring Professional and its subcontractors to assume the status of a generator, storer, treater or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment storage, transport, and/or disposal of hazardous materials.

14. Warranty. Professional warrants it will perform all Services substantially in compliance with the current professional standards in the same or similar locality under similar circumstances in performing the Services. Customer acknowledges that "current professional standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon Professional. Such current professional standards shall include All Appropriate Inquiry, or AAI, Standards and, in accordance with meeting this standard, Customer shall cooperate and provide all information reasonably requested by Professional or such warranty to meet the AAI standard shall be void. Only information received prior to issuance of any reports can be included in such reports and Professional does not guarantee the accuracy of information supplied by sources but reserves the right to rely on this information in formulating a professional opinion in accordance with this Agreement. This Warranty shall commence upon the substantial completion of the Services and continue thereafter for ninety (90) calendar days. If Customer reports any failure to meet this standard within ninety (90) calendar days, Professional shall re-perform the services at its own expense. The warranty and remedy expressly provided in this section are the exclusive warranty and remedy for breaches thereof provided by Professional, and PROFESSIONAL EXPRESSLY DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, WARRANTY OF FITNESS FOR A PARTICULAR PURPOSE.

15. Force Majeure. Neither party shall hold the other responsible for damages or delays in performance caused by Force Majeure or other events beyond the control of the other party and which could not reasonably have been anticipated or prevented. For purposes of this Agreement,

Force Majeure shall include, but not necessarily be limited to, adverse weather conditions, floods, epidemics, war, riot, civil unrest, strikes, lockouts and other industrial disturbances; unknown site conditions, accidents, sabotage, fire, loss of permits, failure to obtain permits; court orders; acts of God; acts, orders, laws or regulations of any governmental agency. Should such acts or events occur, the parties to this Agreement shall mutually agree on the terms and conditions upon which the Services may be continued. Failing achievement of such an agreement, either party may terminate this Agreement by providing written notice of the same to the other party. Such termination shall be considered a termination for convenience as set forth below.

16. Suspension and Termination

16.1 Professional may suspend this Services in whole or in part if Customer fails to make payment on any invoice when due upon three (3) days of written notice to Customer and Professional may continue the suspension until all outstanding amounts are paid in full and Customer provides Professional with evidence satisfactory to Professional that Customer has the financial wherewithal to pay Customer for all future amounts owed. Customer may also suspend the Services in whole or in part if Customer breaches a term of the Agreement and fails to cure the breach within three (3) days of its receipt of written notice of the same.

16.2 Either party may terminate this Agreement for default if the other party breaches a term of the Agreement and fails to cure the breach within fifteen (15) days after receipt of written notice of the same. In such event, non-defaulting party shall be entitled to collect all actual and documented cost incurred as a direct result of such termination.

17. Legal Proceedings

17.1 In the event that legal action is brought by either party against the other, the successful party shall be entitled to recover, as part of its damages, its reasonable legal costs, and expenses for bringing and maintaining any such action.

17.2 The Brown County Circuit Court in the State of Wisconsin shall have exclusive jurisdiction and venue over any dispute arising hereunder.

17.3 This Agreement shall be governed by, construed, and interpreted in accordance with the laws of the State of Wisconsin, excluding any

choice of law rules which may direct the application of the laws of any other jurisdiction.

18. Independent Professional. Professional shall have the status of an independent Professional, not that of an agent or employee. Professional shall be solely responsible for the compensation, benefits, contributions, and taxes, if any, of its employees, agents, and sub-Professionals.

19. Equal Employment Opportunity. Professional agrees to comply with the Equal Employment Opportunity and Affirmative Action Requirements of Executive Order 11246, Section 503 of the Rehabilitation Act of 1973 and/or the Vietnam Era Veterans' Readjustment Act of 1974.

20. Notices. Any notice to be given under this Agreement shall be in writing and shall be deemed given and received when delivered in person, when transmitted if sent via email, or within three (3) days after deposit in the United States mail, certified mail, with postage prepaid, return receipt requested, addressed to the appropriate party at the address set forth below:

If to Customer:

City of Richland Center, WI
Attn: Ms. Ashley Oliphant
450 South Main Street
Richland Center, WI 53581

Email: ashley.oliphant@richlandcenterwi.gov

If to Professional:

Mi-Tech Services Inc.
Attn: Ron Mitchell
46 S. Rolling Meadows Dr.
Fond du Lac, WI 54937
Email: rmitchell@mi-tech.us

21. Entire Agreement. This Agreement constitutes the entire understanding and agreement between the parties relating to the Services provided by Professional to Customer and supersedes any and all prior agreements, whether written or oral, that may exist between the parties regarding the Services. This Agreement may be amended only by a written instrument signed by each party.

22. Precedence. This Agreement shall take precedence over any inconsistent or contradictory

provisions contained in any Customer-issued purchase order, requisition, notice to proceed or like document regarding the Services.

23. Assignment, Successors and Assigns. This Agreement shall not be assigned by either party without first obtaining the written consent of the other party, which consent shall not be unreasonably withheld, provided this Agreement shall be binding upon and inure to the benefit of the parties and their respective successors and assigns.

24. Mutual Non-solicitation. During the term of this Agreement, and for six (6) months thereafter, neither party will solicit for employment any employees of the other party or its affiliates, who, within six (6) months prior to such solicitation: (a) directly performed any work under this Agreement; (b) had substantial contract with the hiring party in relation to this Agreement; or (c) the hiring party became aware of due to, or derived from, information learned through the performance of, this Agreement. For this purpose, "solicitation" does not include contact resulting from indirect means such as public advertisement. Notwithstanding the foregoing, either party may at any time, directly or indirectly, solicit and hire any employee of the other party if such employee did not resign but was terminated by the other party.

25. Severability. If any provision of this Agreement is deemed invalid, illegal or unenforceable in any jurisdiction, (i) such provision will be deemed amended to conform to applicable laws of such jurisdiction so as to be valid and enforceable, or if it cannot be so amended without materially altering the intention of the parties, it will be stricken; (ii) the validity, legality and enforceability of such provision will not in any way be affected or impaired thereby in any other jurisdiction; and (iii) the remainder of this Agreement will remain in full force and effect.

26. Survival. All obligations arising prior to the termination of this Agreement and all provisions of this Agreement allocating responsibility or liability between Customer and Professional shall survive the completion of Services hereunder and the termination of this Agreement.

27. Waiver of Contract Breach. The waiver by one party of any breach of this Agreement, or the failure by one party to enforce at any time, or for

any period of time, any of the terms and conditions of this Agreement, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of this Agreement and shall not be construed to be a waiver of any other provision, except for the particular instance.

28. Waiver of Consequential Damages. Customer and Professional mutually waive against the other party any and all consequential, indirect, special, punitive, or incidental damages (including, without limitation, loss of profits, loss of revenue, loss of use, liquidated damages, and cost of capital) arising out of or relating to the Services or this Agreement, including a breach thereof.

29. Limitation on Liability. Notwithstanding anything to the contrary, in no event shall Professional's aggregate liability hereunder under any theory of recovery, including, without limitation, tort, errors or omissions, strict liability, breach of warranty or contract, exceed the payment actually received by Professional for Services hereunder.

30. Miscellaneous If requested by Professional, Owner shall promptly furnish to Professional reasonable evidence that financial arrangements have been made to fulfill Owner's obligations hereunder.

IN WITNESS THEREOF, the parties hereto have executed this Agreement by their duly authorized agents as of the day and year first above written.

PROFESSIONAL:

Mi-Tech Services Inc.

By: _____

Name: _____

Title: _____

CUSTOMER:

By: _____

Name: _____

Title: _____

PROPOSAL FOR PROFESSIONAL ENVIRONMENTAL SERVICES

PROJECT NAME: City of Richland Center Landfills – 2025 Monitoring

DATE: 01/02/2025

CUSTOMER:

City of Richland Center
450 South Main Street
Richland Center, WI 53581

Work to be Performed At:

City of Richland Center Landfills
License # 01519 & 03065

Contact:

Ms. Ashley Oliphant
Phone: (608) 647-6428
Email: Ashley.oliphant@richlandcenterwi.gov

Scope of Work

The Richland Center Landfills are monitored twice annually, in March and September, per WDNR requirements. All sampling and analysis will be completed in accordance with all applicable State and Federal codes and in accordance with the current Sampling Plans for the landfills.

Landfill Inspection

The landfill covers and overall site conditions are inspected at each monitoring event and findings documented on the Field Sheet. The inspection includes such items as signs of animal intrusion, evidence of ponding or erosion, signs of brush or mowing needs, vigor of cover vegetation, and functionality of gates and locks. Any problems/concerns will be promptly brought to the attention of the Client.

Gas Monitoring

Landfill 03065 has 4 gas vents (GV-1 thru GV-4), which passively vent landfill gas off the waste mass and one gas probe (GP-1), which checks for lateral soil migration of methane gas. All 5 points are monitored semi-annually for % methane, % oxygen, and soil gas pressure. The condition of each vent is also inspected and recorded on a Field Sheet.

Groundwater Monitoring

Landfill 03065 has 11 groundwater monitoring wells, monitored twice annually. During each monitoring event the status and condition of each well will be inspected and recorded on the Field Sheet. Five of the monitoring wells are only monitored for groundwater elevation. The remaining wells will be sampled per the current Sampling Plan. Field Parameters include groundwater elevation, pH, temperature, conductivity, odor, color, and turbidity. Samples will be submitted to an analytical laboratory for analysis of Alkalinity, Hardness, Boron, Chloride, Iron, and Sulfate.

Landfill 01519 has 4 groundwater monitoring wells, monitored annually (in March). During each monitoring event the status and condition of each well will be inspected and recorded on the Field Sheet. The wells are all sampled per the current Sampling Plan. Field Parameters include groundwater elevation, temperature, conductivity, odor, color, and turbidity. Samples will be submitted to an analytical laboratory for analysis of Volatile Organic Compounds (VOCs).

Field blanks, trip blanks, and duplicates will be collected per WDNR requirements.

Private Wells

Eight private wells are monitored every two years (in March) as part of the Sampling Plan for Landfill 01519. Field Parameters include temperature, conductivity, odor, color, and turbidity. Samples will be submitted to an analytical laboratory for analysis of Volatile Organic Compounds (VOCs). Private wells were last samples in 2024.

Leachate Collection System

The leachate collection system at Landfill 03065 is sampled twice annually. During each monitoring event leachate will be sampled per the current Sampling Plan. Field Parameters include depth, pH, temperature, conductivity, odor, color, and turbidity. Samples will be submitted to an analytical laboratory for analysis of Chemical Oxygen Demand (COD), Total Alkalinity, Total Hardness, Chloride, Sulfate, Total Boron, Total Iron, Total Suspended Solids (TSS), and Biochemical Oxygen Demand (BOD). Once annually, during the March monitoring event, leachate is also analyzed for Total Fluoride, Total Arsenic, Total Barium, Total Cadmium, Total Lead, Total Manganese, Total Mercury, and Volatile Organic Compounds (VOC).

Methods

Mi-Tech performs groundwater sampling in accordance with ch. NR 140 standards, and more specifically, collects and handles groundwater samples in accordance with sampling procedures defined in the Groundwater Sampling Desk Reference (WDNR PUBL-DG-037-96), and the Groundwater Sampling Field Manual (WDNR PUBL-DG-038-96).

As each sample is collected, it is appropriately labeled and placed in a cooler, on ice. Upon completion of sampling, coolers are shipped to our subcontracted analytical laboratories (CT Laboratories), paying close attention to sample holding time. Proper chain of custody is completed throughout the entire process.

Data Reporting

After the groundwater sampling events (e.g. twice annually) and upon receipt of laboratory data, we will enter all field and laboratory data into a Microsoft Excel database for creation of TADS (Turn Around Documents) for WDNR GEMS submittal. The completed TADS and associated Environmental Data Certification Form will be submitted to the WDNR within 60 days of the groundwater sampling events, per WDNR requirements. Client will be copied on the submittal as confirmation of on-time submittal. Report will include all field data sheets, analytical data, TADs (turn-around documents), environmental data certification form, and a signed cover letter.

Cost Estimate

The Level of Investment (LOI) to complete the Scope of Work is estimated at **\$9,950.00**, broken down as follows:

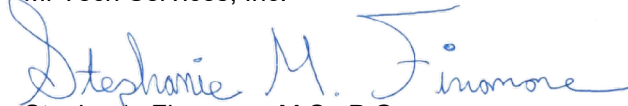
| | |
|--------------------------------------|-----------------|
| <u>Professional Services</u> | |
| Mi-Tech Environmental Services: | \$ 5,137 |
| <u>Equipment & Reimbursables</u> | |
| (approx.) | \$ 1,260 |
| <u>Analytical Laboratory</u> | |
| CT Labs | \$ 3,553 |
| TOTAL: | \$ 9,950 |

The work will be billed as a lump sum, with 50% invoiced after the spring monitoring event and the remaining 50% invoiced after the fall monitoring event. The LOI is an estimate based on our understanding of the site conditions and the anticipated level of effort required to complete the scope of work. If efforts beyond those considered in the cost estimate are required, the client will be notified, orally or in writing, and an estimate of the additional efforts will be provided.

Closing Remarks

Thank you for the opportunity to provide this proposal to you. Please Feel free to contact me at 920.621.8417 or sfinamor@mi-tech.us with any questions or concerns.

Sincerely,
Mi-Tech Services, Inc.


Stephanie Finamore, M.S., P.G.
Environmental Manager



January 28, 2025

Mr. Jasen Glasbrenner
Economic Development Director
City of Richland Center
450 South Main Street
Richland Center, WI 5358

Re: 2025 Landfill Monitoring Proposal
Richland Center Landfills (Licenses #01519 & #03065)
Richland Center, Wisconsin
Richland County
MSA Proposal - P0013088

Dear Mr. Glasbrenner,

Thank you for contacting MSA for the opportunity to provide landfill compliance services for the City of Richland Center. This proposal outlines the Scope of Services and cost proposal for 2025 for the above Richland Center Landfills. MSA Professional Services, Inc. (MSA) will complete the 2025 landfill monitoring services at the above landfills according to the scope of work below.

Scope of Services

The scope of services for 2025 includes semi-annual monitoring of groundwater monitoring wells, landfill gas monitoring, and leachate observations and sample collection from the existing leachate system in March and September 2025. Semi-annual GEMS reports will be submitted to the Wisconsin Department of Natural Resources (WDNR) to document these activities. MSA is familiar with the landfill property and the following outlines the 2025 scope of work.

Conduct the following work at Landfill #03065 in March and September 2025

Monitoring Well Network - (11 monitoring wells)

- Inspect and record monitoring well performance and condition.
- Access and measure groundwater elevations from the monitoring well network
- Collect pH, temperature, conductivity, odor, color, and turbidity field parameters.
- Sample the monitoring wells for alkalinity, hardness, boron, chloride, iron, and sulfate.

Leachate Collection System (1 Location)

- Collect depth, temperature, conductivity, odor, color, and turbidity field parameters.
- Submit leachate samples in March and September for total alkalinity, total hardness, chloride, sulfate, total boron, total iron, total suspended solids (TSS), and biochemical oxygen demand (BOD).
- In March 2025 only, submit one leachate sample for total fluoride, total arsenic, total barium, total cadmium, total lead, total manganese, total mercury, and volatile organic compounds (VOCs)

Lysimeter Collection System (1 Location)

- Field Parameters: groundwater elevation, temperature, conductivity, odor, color, turbidity
- Submit lysimeter samples in March and September for total alkalinity, chemical oxygen demand (COD), total chloride, total fluoride, total hardness, and total sulfate.

Landfill Gas Monitoring – (5 Locations)

- Collect % methane, % oxygen, and soil gas pressure from four gas vents and one gas probe semi-annually during the two sampling events.

City of Richland Center Landfills
January 28, 2025

Conduct the following work at Landfill #01519 in March 2025

Monitoring Well Network – (4 Monitoring Wells)

- Inspect and record monitoring well performance and condition.
- Access and measure groundwater elevations from the monitoring well network
- Collect pH, temperature, conductivity, odor, color, and turbidity field parameters from the well network.
- Submit groundwater samples for VOCs.
- Collect field blanks, trip blanks, and duplicates per WDNR requirements.

Private Wells affiliated with Landfill #01519:

- No private wells will be sampled in 2025.

MSA will observe the landfill cover during each event to ensure that appropriate sufficient landfill cover, vegetative cover, and erosion control features are working properly.

Quality Assurance/Quality Control (QA/QC)

One field duplicate sample will be collected for field parameters and laboratory analysis of dissolved alkalinity, total hardness, chloride, sulfate, total boron, total iron, and VOCs by EPA Method 8260. One trip blank will be analyzed for VOCs by EPA Method 8260.

Methods & Procedures

MSA will conduct groundwater sampling and landfill monitoring activities in accordance with the Groundwater Sampling Desk Reference (WDNR PUBL-DG-037-96), the Groundwater Sampling Field Manual (WDNR PUBL-DG-038-96) and the existing landfill sampling plans.

Each sample is labeled and placed in a cooler with ice upon collection. After sampling, coolers are delivered to our subcontracted analytical laboratories (CT Laboratories), ensuring sample holding times are met. A chain of custody is created and used throughout the sampling and analysis process.

Reporting

MSA will compile and submit a reporting package following each semi-annual sampling event to the WDNR. Each report will be sent to WDNR GEMS Data Submittal Contact and consists of the following items:

- A MSA Letter of Transmittal
- A WDNR 4400-231 "Environmental Monitoring Data Certification" form(s)
- One Compact Diskette (CD) with WDNR GEMS Electronic Delivery Data (EDD) for both landfills
- WDNR NR-140 PAL-ES Exceedance Reports and Exceedances Explanation Document
- CT Laboratories Analytical Report, Chain of Custody Sheets, and Field Sheets

This reporting package will be submitted to the WDNR within 60 days of the close of the monitoring period per State of Wisconsin requirements.

Subcontractors

MSA will utilize CT Laboratories in Baraboo, Wisconsin, as a qualified, WDNR-certified analytical laboratory for the sampling program and for the preparation of the WDNR GEMS files.

City of Richland Center Landfills
January 28, 2025

Qualifications Statement

MSA has conducted consistent and accurate samplings at both landfill sites in the past and is familiar with the landfill property. MSA has considerable experience in sampling, monitoring, evaluating, and interpreting results at landfills across the State of Wisconsin.

Cost Estimate

MSA will complete the 2025 sampling and reporting requirements according to the Scope of Work listed in this proposal for a lump sum cost of \$10,950. This amount will be invoiced in four installments throughout the year. This cost is for the scope of work described above and is based on information from Richland Center and MSA's understanding of the project. If items not described above are requested or required, MSA will complete those items on a time and materials basis after a cost estimate has been provided for the scope of additional work.

MSA's Environmental Consulting Services Agreement is attached for your signature to authorize the 2025 landfill monitoring services. Please return a copy of the signature page to me at your convenience.

Closing

Thank you again for the opportunity to provide our services on this project. MSA appreciates the opportunity to continue to provide environmental compliance services to Richland Center.

Sincerely,
MSA Professional Services, Inc.



Kevin T. Olson
Senior Project Manager
kolson@msa-ps.com
(608) 242-6657



Darin R. Albrecht, P.G.
Senior Project Scientist
dalbrecht@msa-ps.com
(218) 216-6638

KTO:dra

Enclosures: MSA Environmental Consulting Services Agreement



MSA Project Number: 00013089

This AGREEMENT (Agreement) is made effective January 28, 2025 by and between

MSA PROFESSIONAL SERVICES, INC (MSA)

Address: 332 West Superior Street, Suite 600, Duluth, MN 55802

Phone: (218) 499-3175

Representative: Jeffrey K. Anderson, P.E.

Email: jkanderson@msa-ps.com

CITY OF RICHLAND CENTER PUBLIC WORKS

Address: 450 South Main Street, Richland Center, WI 53581

Phone: (608) 475-0766

Representative: Mr. Jasen Glasbrenner

Email: jasen.glasbrenner@richlandcenterwi.gov

Scope of Services: MSA shall provide the scope of professional environmental consulting services for the OWNER, directly or indirectly, indicated in the letter proposal dated January 28, 2025 ("Services") for a lump sum amount of \$10,950. Any changes or additions to the Scope of Services shall be made by written amendment to this Agreement by MSA and OWNER.

Terms and Conditions: All Services performed by MSA pursuant to this Agreement shall be performed in accordance with, and MSA's and OWNER's obligations shall be governed by, the General Terms and Conditions attached hereto and incorporated herein by this reference. Any attachments or exhibits referenced in this Agreement are made part of this Agreement.

Authorization: MSA will commence performance of the Services on this project upon OWNER's written authorization. OWNER's written authorization is provided and acknowledged by the signatures of MSA's and OWNER's authorized representatives below. By signing this Agreement below, each of the undersigned parties represent and warrant that he or she has full right, power and authority to execute this Agreement and bind his or her respective party to the terms and conditions hereof. A copy of this fully-executed Agreement shall be returned for MSA's files.


Survival: The General Terms and Conditions incorporated into this Agreement shall survive the completion of the Services performed hereunder or the termination of this Agreement for any cause.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement and intend to be bound thereby.

CITY OF RICHLAND CENTER

MSA PROFESSIONAL SERVICES, INC.

Mr. Jasen Glasbrenner
Economic Development Director



Jeffrey K. Anderson, P.E.
Senior Environmental Team Leader

Date: _____

Date: January 28, 2025



MSA PROFESSIONAL SERVICES, INC. (MSA)
GENERAL TERMS AND CONDITIONS OF SERVICES (PUBLIC - ENVIRONMENTAL)

1. **Scope and Fee.** The scope of Owner’s Project (the “Project”), scope of MSA’s services (the “Work”), and quoted fees for those services are defined in the January 28, 2025 proposal. The scope and fee constitute a good faith estimate of the tasks and associated fees required to perform the services defined in Attachment A. This agreement upon execution by both parties hereto, can be amended only by written instrument signed by both parties. For those projects involving conceptual or process development service or involve renovation of an existing building or structure, activities often cannot be fully defined during initial planning. As the Project progresses, facts uncovered may reveal a change in direction which may alter the Work. MSA will promptly inform the OWNER in writing of such situations so that changes in this agreement can be made as required.

2. **Owner’s Responsibilities.**

(a) Project Scope and Budget

The OWNER shall define the scope and budget of the Project and, when applicable, periodically update the Project budget, including that portion allocated for the cost of the Work. The Project budget shall include contingencies for design, development, and, when required by the scope of the Project, construction of the Project. The OWNER shall not significantly increase or decrease the overall Project scope or schedule, the portion of the budget allocated for the cost of the Work, or contingencies included in the overall budget or a portion of the budget, without the agreement of MSA to a corresponding change in the Project scope, quality, schedule, and compensation of MSA.

(b) Designated Owner Representative

The OWNER shall identify a Designated Representative who shall be authorized to act on behalf of the OWNER with respect to the Project. OWNER’s Designated Representative shall render related decisions in a timely manner so as to avoid unreasonable delay in the orderly and sequential progress of MSA’s services. MSA shall not be liable for any error or omission made by OWNER, OWNER’s Designated Representative, or OWNER’s consultant.

(c) Tests, Inspections, and Reports

When required by the scope of the Project, the OWNER shall furnish tests, inspections, and reports required by law or the Contract Documents, such as planning studies; preliminary designs; structural, mechanical, or chemical tests; tests for air, water, or soil pollution; and tests for hazardous materials.

(d) Additional Consultants

MSA’s consultants shall be identified in Attachment A. The OWNER shall furnish the services of other consultants other than those designated in Attachment A, including such legal, financial, accounting, and insurance counseling services as may be required for the Project.

(e) OWNER Provided Services and Information

MSA shall be entitled to rely on the accuracy and completeness of services and information furnished by the OWNER, Designated OWNER Representative, or Consultant. MSA shall use reasonable efforts to provide prompt written notice to the OWNER if MSA becomes aware of any errors, omissions, or inconsistencies in such services or information.

3. **Billing.** MSA will bill the OWNER monthly with net payment due upon receipt. Balances due past thirty (30) days shall be subject to an interest charge at a rate of 12% per year from said thirtieth day. In addition, MSA may, after giving seven days written notice, suspend service under any agreement until the OWNER has paid in full all amounts due for services rendered and expenses incurred, including the interest charge on past due invoices.

City of Richland Center
January 28, 2025

4. **Costs and Schedules.** Costs (including MSA's fees and reimbursable expenses) and schedule commitments shall be subject to change for delays caused by the OWNER's failure to provide specified facilities or information or for delays caused by unpredictable occurrences including, without limitation, fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults, by suppliers of materials or services, process shutdowns, pandemics, acts of God or the public enemy, or acts of regulations of any governmental agency. Temporary delays of services caused by any of the above which result in additional costs beyond those outlined may require renegotiation of this agreement.

5. **Access to Site.** Owner shall furnish right-of-entry on the Project site for MSA and, if the site is not owned by Owner, warrants that permission has been granted to make planned explorations pursuant to the scope of services. MSA will take reasonable precautions to minimize damage to the site from use of equipment but has not included costs for restoration of damage that may result and shall not be responsible for such costs.

6. **Location of Utilities.** Owner shall supply MSA with the location of all pre-existent utilities and MSA has the right to reasonably rely on all Owner supplied information. In those instances where the scope of services requires MSA to locate any buried utilities, MSA shall use reasonable means to identify the location of buried utilities in the areas of subsurface exploration and shall take reasonable precautions to avoid any damage to the utilities noted. However, Owner agrees to indemnify and defend MSA in the event of damage or injury arising from damage to or interference with subsurface structures or utilities which result from inaccuracies in information of instructions which have been furnished to MSA by others.

7. **Professional Representative.** MSA intends to serve as the OWNER's professional representative for those services as defined in this agreement, and to provide advice and consultation to the OWNER as a professional. Any opinions of probable project costs, reviews and observations, and other recommendations made by MSA for the OWNER are rendered on the basis of experience and qualifications and represents the professional judgment of MSA. However, MSA cannot and does not warrant or represent those proposals, bid or actual project or construction costs will not vary from the opinion of probable cost prepared by it.

8. **Construction.** When applicable to the scope of the Project, the OWNER shall contract with a licensed and qualified Contractor for implementation of construction work utilizing a construction contract based on an EJCDC construction contract and general conditions appropriate for the scope of the Project and for the delivery method. In the construction contract, the OWNER shall use reasonable commercial efforts to require the Contractor to (1) obtain Commercial General Liability Insurance with contractual liability coverage insuring the obligation of the Contractor, and name the OWNER, MSA and its employees and consultants as additionally insureds of that policy; (2) indemnify and hold harmless the OWNER, MSA and its employees and consultants from and against any and all claims, damages, losses, and expenses ("Claims"), including but not limited to reasonable attorney's fees and economic or consequential damages arising in whole or in part out of the negligent act or omission of the contractor, and Subcontractor or anyone directly or indirectly employed by any of them. This agreement shall not be construed as giving MSA, the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the contractors or subcontractors or the safety precautions and programs incident to the work, the same being the sole and exclusive responsibility of the contractors or subcontractors.

9. **Standard of Care.** In conducting the services, MSA will apply present professional, engineering and/or scientific judgment, which is known as the "standard of care". The standard of care is defined as that level of skill and care ordinarily exercised by members of the same profession practicing at the same point in time and in the same or similar locality under similar circumstances in performing the Services. The OWNER acknowledges that "current professional

City of Richland Center
January 28, 2025

standards" shall mean the standard for professional services, measured as of the time those services are rendered, and not according to later standards, if such later standards purport to impose a higher degree of care upon MSA.

MSA does not make any warranty or guarantee, expressed or implied, nor have any agreement or contract for services subject to the provisions of any uniform commercial code. Similarly, MSA will not accept those terms and conditions offered by the OWNER in its purchase order, requisition, or notice of authorization to proceed, except as set forth herein or expressly agreed to in writing. Written acknowledgement of receipt, or the actual performance of services subsequent to receipt of such purchase order, requisition, or notice of authorization to proceed is specifically deemed not to constitute acceptance of any terms or conditions contrary to those set forth herein.

10. Municipal Advisor. MSA Professional Services, Inc. is not acting as a 'Municipal Advisor' to the owner pursuant to Section 15B of the Exchange Act. For financial advice related to the corresponding project, the client is encouraged to discuss their finances with internal and/or external advisors and experts before making decisions incurring debt and/or supporting those obligations. MSA desires to serve each client well by providing the best information publicly available and is providing information as part of its engineering responsibilities to inform client options. The information is not intended to provide financial advice or recommendations and is not bound by the formal Municipal Advisor fiduciary duty.

11. Conduct Expectations. Owner and MSA understand their respective obligations to provide a safe, respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or protected class status) will not be tolerated and will be addressed timely and in compliance with anti-harassment laws.

12. Electronic Documents and Transmittals. Owner and MSA agree to transmit and accept project related correspondence, documents, text, data, drawings and the like in digital format in accordance with MSA's Electronic Data Transmittal policy. Each party is responsible for its own cybersecurity, and both parties waive the right to pursue liability against the other for any damages that occur as a direct result of electronic data sharing.

13. Building Information Modelling (BIM). For any projects, and not limited to building projects, utilizing BIM, OWNER and MSA shall agree on the appropriate level of modelling required by the project, as well as the degree to which the BIM files may be made available to any party using the Electronic Document Transmittal provisions of section 12 of this Agreement.

14. Construction Site Visits. If the scope of services includes services during the Construction Phase, MSA shall make visits to the site as specified in Attachment A– Scope of Services. MSA shall not, during such visits or as a result of such observations of Contractor's work in progress, supervise, direct or have control over Contractor's work nor shall MSA have authority over or responsibility for the means, methods, techniques, sequences or procedures of construction selected by Contractor, for safety precautions and programs incident to the work of Contractor or for any failure of Contractor to comply with laws, rules, regulations, ordinances, codes or orders applicable to Contractor's furnishing and performing the work. Accordingly, MSA neither guarantees the performance of any Contractor nor assumes responsibility for any Contractor's failure to furnish and perform its work in accordance with the Contract Documents.

15. Termination. This Agreement shall commence upon execution and shall remain in effect until terminated by either party, at such party's discretion, on not less than thirty (30) days' advance written notice. The effective date of the termination is the thirtieth day after the non-terminating party's receipt of the notice of termination. If MSA terminates the Agreement, the OWNER may, at its option, extend the terms of this Agreement to the extent necessary for MSA to complete any services that were ordered prior to the effective date of termination. If OWNER

City of Richland Center
January 28, 2025

terminates this Agreement, OWNER shall pay MSA for all services performed prior to MSA's receipt of the notice of termination and for all work performed and/or expenses incurred by MSA in terminating Services begun after MSA's receipt of the termination notice. Termination hereunder shall operate to discharge only those obligations which are executory by either party on and after the effective date of termination. These General Terms and Conditions shall survive the completion of the services performed hereunder or the Termination of this Agreement for any cause.

This agreement cannot be changed or terminated orally. No waiver of compliance with any provision or condition hereof should be effective unless agreed in writing and duly executed by the parties hereto.

16. Betterment. If, due to MSA's error, any required or necessary item or component of the Project is omitted from the construction documents, MSA's liability shall be limited to the reasonable costs of correction of the construction, less what OWNER'S cost of including the omitted item or component in the original construction would have been had the item or component not been omitted. It is intended by this provision that MSA will not be responsible for any cost or expense that provides betterment, upgrade, or enhancement of the Project.

17. Hazardous Substances. OWNER acknowledges and agrees that MSA has had no role in identifying, generating, treating, storing, or disposing of hazardous substances or materials which may be present at the Project site, and MSA has not benefited from the processes that produced such hazardous substances or materials. Any hazardous substances or materials encountered by or associated with Services provided by MSA on the Project shall at no time be or become the property of MSA. MSA shall not be deemed to possess or control any hazardous substance or material at any time; arrangements for the treatment, storage, transport, or disposal of any hazardous substances or materials, which shall be made by MSA, are made solely and exclusively on OWNER's behalf for OWNER's benefit and at OWNER's direction. Nothing contained within this Agreement shall be construed or interpreted as requiring MSA to assume the status of a generator, storer, treater, or disposal facility as defined in any federal, state, or local statute, regulation, or rule governing treatment, storage, transport, and/or disposal of hazardous substances or materials.

All samples of hazardous substances, materials or contaminants are the property and responsibility of OWNER and shall be returned to OWNER at the end of a project for proper disposal. Alternate arrangements to ship such samples directly to a licensed disposal facility may be made at OWNER's request and expense and subject to this subparagraph.

18. Insurance. MSA will maintain insurance coverage for: Worker's Compensation, General Liability, and Professional Liability. MSA will provide information as to specific limits upon written request. If the OWNER requires coverages or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the OWNER. The liability of MSA to the OWNER for any indemnity commitments, or for any damages arising in any way out of performance of this contract is limited to such insurance coverages and amount which MSA has in effect.

19. Reuse of Documents. Reuse of any documents and/or services pertaining to this Project by the OWNER or extensions of this Project or on any other project shall be at the OWNER's sole risk. The OWNER agrees to defend, indemnify, and hold harmless MSA for all claims, damages, and expenses including attorneys' fees and costs arising out of such reuse of the documents and/or services by the OWNER or by others acting through the OWNER.

20. Indemnification. To the fullest extent permitted by law, MSA shall indemnify and hold harmless, OWNER, and OWNER's officers, directors, members, partners, consultants, and employees (hereinafter "OWNER") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is

City of Richland Center
January 28, 2025

attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of MSA or MSA's officers, directors, members, partners, employees, or Consultants (hereinafter "MSA"). In no event shall this indemnity agreement apply to claims between the OWNER and MSA. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that MSA is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of MSA to defend the OWNER on any claim arising under this agreement.

To the fullest extent permitted by law, OWNER shall indemnify and hold harmless, MSA, and MSA's officers, directors, members, partners, consultants, and employees (hereinafter "MSA") from reasonable claims, costs, losses, and damages arising out of or relating to the PROJECT, provided that any such claim, cost, loss, or damage is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property (other than the Work itself) including the loss of use resulting therefrom but only to the extent caused by any negligent act or omission of the OWNER or the OWNER's officers, directors, members, partners, employees, or Consultants (hereinafter "OWNER"). In no event shall this indemnity agreement apply to claims between MSA and the OWNER. This indemnity agreement applies solely to claims of third parties. Furthermore, in no event shall this indemnity agreement apply to claims that the OWNER is responsible for attorneys' fees. This agreement does not give rise to any duty on the part of the OWNER to defend MSA on any claim arising under this agreement.

To the fullest extent permitted by law, MSA's total liability to OWNER and anyone claiming by, through, or under OWNER for any cost, loss or damages caused in part or by the negligence of MSA and in part by the negligence of OWNER or any other negligent entity or individual, shall not exceed the percentage share that MSA's negligence bears to the total negligence of OWNER, MSA, and all other negligent entities and individuals.

21. Accrual of Claims. To the fullest extent permitted by Laws and Regulations, all causes of action arising under this Agreement will be deemed to have accrued, and all statutory periods of limitation will commence, no later than the date of Substantial Completion; or, if Engineer's services do not include Construction Phase services, or the Project is not completed, then no later than the date of Owner's last payment to Engineer.

22. Dispute Resolution. OWNER and MSA desire to resolve any disputes or areas of disagreement involving the subject matter of this Agreement by a mechanism that facilitates resolution of disputes by negotiation rather than by litigation. OWNER and MSA also acknowledge that issues and problems may arise after execution of this Agreement which were not anticipated or are not resolved by specific provisions in this Agreement. Accordingly, both OWNER and MSA will endeavor to settle all controversies, claims, counterclaims, disputes, and other matters in accordance with the Construction Industry Mediation Rules of the American Arbitration Association currently in effect, unless OWNER and MSA mutually agree otherwise. Demand for mediation shall be filed in writing with the other party to this Agreement. A demand for mediation shall be made within a reasonable time after the claim, dispute or other matter in question has arisen. In no event shall the demand for mediation be made after the date when institution of legal or equitable proceedings based on such claim, dispute or other matter in question would be barred by the applicable statute of limitations. Neither demand for mediation nor any term of this Dispute Resolution clause shall prevent the filing of a legal action where failing to do so may bar the action because of the applicable statute of limitations. If despite the good faith efforts of OWNER and MSA any controversy, claim, counterclaim, dispute, or other matter is not resolved through negotiation or mediation, OWNER and MSA agree and consent that such matter may be resolved through legal action in the court having jurisdiction as specified in section 29 of this Agreement.

City of Richland Center
January 28, 2025

23. Exclusion of Special, Indirect, Consequential and Liquidated Damages. MSA shall not be liable, in contract or tort or otherwise, for any special, indirect, consequential, or liquidated damages including specifically, but without limitation, loss of profit or revenue, loss of capital, delay damages, loss of goodwill, claim of third parties, or similar damages arising out of or connected in any way to the Project or this contract.

24. Limitation of Liability. Neither MSA, its Consultants (if any), nor their employees shall be jointly, severally, or individually liable to the OWNER in excess of the amount of the insurance proceeds available.

25. Successors and Assigns. The successors, executors, administrators, and legal representatives of Owner and Engineer are hereby bound to the other party to this Agreement and to the successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements, and obligations of this Agreement. Neither party may assign, sublet, or transfer any rights under or interest (including, but without limitation, claims arising out of this Agreement or money that is due or may become due) in this Agreement without the written consent of the other party, which shall not be unreasonable withheld, except to the extent that any assignment, subletting, or transfer is mandated by law.

26. Notices. Any notice required under this Agreement will be in writing, and delivered: in person (by commercial courier or otherwise); by registered or certified mail; or by e-mail to the recipient, with the words "Formal Notice" or similar in the e-mail's subject line. All such notices are effective upon the date of receipt.

27. Survival. Subject to applicable Laws and Regulations, all express representations, waivers, indemnifications, and limitations of liability included in this Agreement will survive its completion or termination for any reason.

28. Severability. Any provision or part of the Agreement held to be void or unenforceable under any Laws or Regulations will be deemed stricken, and all remaining provisions will continue to be valid and binding upon Owner and MSA.

29. No Waiver. A party's non-enforcement of any provision will not constitute a waiver of that provision, nor will it affect the enforceability of that provision or of the remainder of this Agreement.

30. State Law. This agreement shall be construed and interpreted in accordance with the laws of the State of Wisconsin.

31. Jurisdiction. OWNER hereby irrevocably submits to the jurisdiction of the state courts of the State of Wisconsin for the purpose of any suit, action or other proceeding arising out of or based upon this Agreement. OWNER further consents that the venue for any legal proceedings related to this Agreement shall be Sauk County, Wisconsin.

32. Understanding. This agreement contains the entire understanding between the parties on the subject matter hereof and no representations. Inducements, promises or agreements not embodied herein (unless agreed in writing duly executed) shall be of any force or effect, and this agreement supersedes any other prior understanding entered into between the parties on the subject matter hereto.

33. Owner acknowledges and agrees that the information developed or identified by MSA pursuant to this agreement may trigger for the owner obligations under local, state or federal ordinances, laws, rules or regulations to report the discovery of conditions to local, state or federal regulatory or governmental authorities. Owner acknowledges that MSA does not provide any advice, recommendation or conclusion regarding the reportable nature of any of the findings or observations resulting from the performance of services hereunder. The determination of the owner's reporting requirements or obligations under law is a legal conclusion for which MSA assumes no responsibility and about which MSA provides no opinion, conclusion, finding or

City of Richland Center
January 28, 2025

certification. Owner acknowledges and agrees that owner must seek the advice of legal counsel to determine owner's obligations should environmental releases or conditions be identified.

34. MSA shall perform its Services under this Agreement in accordance with laws and regulations in effect at the time of execution of this Agreement. OWNER shall retain responsibility for compliance with all laws and regulations applicable to its property, employees, and operations, including but not limited to the reporting of any hazardous substance releases, disclosing information to protect employees and public health, applying for and obtaining required permits or licenses, submitting reports, providing a safe workplace, and providing the proper management of wastes and hazardous substances and materials.

35. All data, documents, reports, and other information relating directly or indirectly to the Services shall be supplied by MSA to the OWNER for the OWNER's sole and exclusive use in connection with the evaluation of property. All such data, reports, and other information shall be held in confidence for the use only to the extent allowable by law. Data, documents, and reports prepared by MSA pursuant to this Agreement are prepared for the exclusive use of the OWNER and not for use or reliance upon by any third-party. Any third-party necessarily has different interests, purposes, concerns, and motives than the OWNER about such documents and reports. Therefore, use of such documents by any third-party is expressly prohibited without the joint written authorization of the OWNER and MSA, which shall necessarily include the precondition that the third-party agree to accept the terms and conditions of this Agreement, including the limitation of liability and indemnification protections. Data, documents, and reports prepared by MSA pursuant to this Agreement are intended to be presented and reproduced only in their entirety, complete with all supporting data, assumptions, limitations, and, if applicable, recommendations. Such documents shall not be used by OWNER or any party in any form other than in their entirety and all abridged or altered versions are prohibited.

36. OWNER shall assist MSA in performance of the Services hereunder by placing at MSA's disposal all available documents and information pertinent to the Services, including, but not limited to, those that relate to the identity, location, quantity, nature, or characteristics of any hazardous substance or waste at, on, or under the site. In addition, OWNER shall furnish or cause to be furnished such other reports, data, studies, plans, specifications, documents, and other information on surface and subsurface site conditions required by MSA for performance of its Services.

37. The OWNER shall furnish information identifying utility types and locations, and other manmade objects beneath the surface. MSA shall take reasonable precautions to avoid damaging the utilities and objects in conjunction with activities performed with its Services. OWNER shall approve the work plan and Scope of Services. OWNER agrees to waive any claim against MSA and to indemnify, defend, (by counsel of MSA's choice) and hold harmless MSA and its subcontractors, consultants, agents, officers, directors, and employees from any claim or liability for injury or loss, cost, fee or expense arising from damaged utilities or other objects that were not called to MSA's attention or which were not properly located on plans and information furnished to MSA. OWNER shall continue to supply to Consultant all material information and documents in its possession, custody or control known to OWNER and material to the Site and the Services, including the location of subterranean structures and conditions such as, but not limited to, pipes, tanks and telephone cables. OWNER will give prompt notice to Consultant whenever it becomes actually aware of any development that materially and adversely affects the scope or timing of the Services.

38. If the OWNER requires MSA to restore property to its former condition, the costs associated with restoration will be added to MSA's fee.

City of Richland Center
January 28, 2025

39. The Scope of Services may not be adequate to identify environmental hazards or problems, even if performed in accordance with "current professional standards", and, therefore, MSA cannot guarantee the accuracy of results or conclusions relating thereto.

40. Information provided to MSA by individuals familiar and/or associated with the property and/or facility, or adjacent land parcels and/or facilities, that is the subject of this Agreement has been accepted by MSA in good faith and is assumed to be accurate. Similarly, information provided to MSA by database search services or via governmental or regulatory records or databases, has been accepted by MSA in good faith and is assumed to be accurate. OWNER has neither requested nor paid MSA to independently verify the truthfulness, accuracy or completeness of the information provided to MSA by database search services, governmental or regulatory records or databases, or by individuals. MSA assumes no responsibility for and provides no certification, warranty or guarantee of the truthfulness, validity, accuracy or completeness of governmental or regulatory records or databases, database search services, or information provided by others to MSA.

41. MSA's findings, opinions, conclusions and recommendations are based on the actually observed conditions and operations at the property or facility on the specific date or dates of the site tour. OWNER acknowledges that conditions that limit visual observation, such as the presence of snow, thick vegetation, pavement, or structures may interfere with the identification of possible environmental factors or conditions. Hidden or concealed conditions, subsurface conditions, subsequent changes to those conditions actually observed, or incomplete disclosure by others to MSA of past or present activities at, upon or beneath the property or facility, may alter MSA's findings, opinions, conclusions and recommendations. MSA does not accept, and specifically disavows any responsibility or liability for environmental conditions at the property or facility which currently exist, formerly existed, or may exist in the future.

42. OWNER acknowledges that the OWNER has approved the scope of services and the level of effort for MSA to undertake and, therefore, has determined the corresponding degree of uncertainty as acceptable for the OWNER's purposes. The scope of any sampling or assessment performed by MSA hereunder is limited to the sampling and laboratory analysis of soil and/or groundwater only in certain selected locations. This sampling is intended to investigate the potential for the presence of contaminants in the immediate vicinity of the sampling point or location. Laboratory analysis is only performed for those parameters identified as potential contaminants prior to conducting the sampling or assessment. MSA assumes no responsibility for and expresses no opinion, finding, conclusion or recommendation regarding the presence or absence of any compounds or contaminants for which no such sampling or laboratory analysis was requested or performed. OWNER acknowledges that OWNER has neither requested nor paid MSA to sample and test for compounds or contaminants other than those identified herein.



4900 South Pennsylvania Avenue, Suite 100
Cudahy, Wisconsin 53110
P (414) 423-0255
F (414) 423-0566
Terracon.com

January 22, 2025

City of Richland Center
450 South Main Street
Richland Center, Wisconsin 53581

Atten: Mr. Jasen Glasbrenner
P: (608) 475-0766
E: Jasen.Glasbrenner@richlandcenterwi.gov

RE: Proposal for Operation, Maintenance and Sampling Services
City of Richland Center Landfills (01519 and 03065)
24147 County Highway AA
Richland Center, Wisconsin
Terracon Proposal No. P58257010

Dear Mr. Glasbrenner:

Terracon Consultants, Inc. (Terracon) has prepared this proposal to provide sampling and analysis services and operation and maintenance services at the above-referenced site. Our understanding of the scope of work is based on information provided in emails dated January 13 and 21, 2025. Terracon will complete the scope of work as described herein and based on our experience with landfill sampling programs. Sampling plans were not available for Terracon's review. Information regarding our qualifications is also provided.

1.0 PROJECT INFORMATION

The City of Richland Center has asked Terracon to prepare a proposal for operation, maintenance and sampling services at two landfills located at 24147 County Highway AA, Richland Center, Wisconsin. The landfills are located off of County Highway AA to the east and are known as the Richland Center City Landfill (01519) and Richland Center City Old Landfill (03065) according to the Wisconsin Department of Natural Resources (WDNR's) BRRTS on the web landfill layer. A depiction of the landfills is shown on the attached RR Sites Map Figure. The landfills are owned and operated by the City of Richland Center. According to information provided by the City of Richland Center, the two landfill sites (03065 and 01519) are monitored twice annually (March and September). Terracon reviewed recently prepared monitoring reports provided by the City of Richland Center.

Terracon's proposed scope of work is described below in Section 2. Bidder qualifications affirming our experience with maintaining, operating and sampling landfills are described in Section 3. Costs for conducting the scope of work are presented in Section 4, and our fee schedule is located in the attachments.

2.0 SCOPE OF WORK

2.1 Landfill Inspection

In accordance with state regulations, landfill covers are to be inspected either annually or semi-annually. Based on the provided information, Terracon assumes inspections will be conducted on a semi-annual basis. Inspection of the landfill cover will include documenting any slumps, distressed vegetation, ponding, general erosion of the cover, and any disturbance from wildlife. In addition, the semi-annual inspections will include documenting the conditions of gas monitoring points, passive vents, components associated with the leachate collection system, and general equipment (locks, gates, driveway/pavement cracks, etc.). A field sheet with a list of the condition of each item and its conditions and any repairs will be noted and included in semi-annual reports. If extensive repairs are needed, Terracon will discuss the repairs and work with the City of Richland Center to either find an appropriate contractor or complete on behalf of the site as a change order to this scope of services.

2.2 Gas Monitoring

The City of Richland Center Landfill 03065 has a passive vent system consisting of four gas vents (GV-1 through GV-4) and one gas probe (GP-1) to check for offsite or lateral movement of methane gas. The five total points will be assessed semi-annually in March and September. Each point will be assessed for % methane, % carbon dioxide, % oxygen, and vacuum (inches of water). Values will be recorded on field sheets and tabulated for inclusion into a report and WDNR Groundwater and Environmental Monitoring System (GEMS) upload. Gas monitoring will be conducted using a GEM 5000 landfill gas analyzer.

The City of Richland Center Landfill (01519) does not have a passive or active gas extraction system. Consequently, gas monitoring will not be conducted at this landfill.

2.3 Groundwater Monitoring

Landfill 03065 has a monitoring well network consisting of 11 groundwater monitoring wells, which are monitored twice annually (March and September). Five of the 11 groundwater monitoring wells are only assessed for groundwater elevation. The remaining six groundwater monitoring wells will be sampled in accordance with the approved Sampling Plan for field and laboratory parameters. Landfill 01519 has a monitoring well network consisting of four groundwater monitoring wells and are sampled annually in March. Each of the four groundwater monitoring wells will be sampled for field parameters and laboratory parameters in accordance with the approved Sampling Plan.

Prior to purging the wells, static water levels will be measured for each well. Wells will be purged for approximately 3-5 well volumes using a disposable bailer or for 30 minutes using a whale pump and flow controller. The purge water will be collected in 5-gallon buckets and poured into an inlet for the leachate collection system. A YSI water quality meter will be used to collect field parameters from each well. The sample will be collected in laboratory-supplied containers, placed in an ice chest to cool to approximately 4°C, and transferred under chain of custody (COC) protocol to a Wisconsin-certified laboratory for analysis. The following sampling protocol will be followed for each landfill and corresponding sampling event:

| <u>Landfill</u> | <u>Sample Event</u> | <u>Matrix/Analyses</u> | <u>Field Parameters</u> | <u>No. of Samples</u> |
|-----------------|---------------------|--|---|-----------------------|
| 03065 | March | Alkalinity, Hardness, Boron, Chloride, Iron, Sulfate | GW Elevation, pH, temperature, conductivity, odor, color, turbidity | 6 |
| 03065 | March | -- | GW Elevation | 5 |
| 03065 | September | Alkalinity, Hardness, Boron, Chloride, Iron, Sulfate | GW Elevation, pH, temperature, conductivity, odor, color, turbidity | 6 |
| 03065 | September | -- | GW Elevation | 5 |
| 01519 | March | VOCs | GW Elevation, pH, temperature, conductivity, odor, color, turbidity | 4 |
| Duplicate | Both | VOCs | -- | 1 per event |
| Trip Blank | Both | VOCs | -- | 1 per event |
| Field Blank | Both | VOCs | -- | 1 per event |

2.4 Leachate Collection System

Landfill 03065 contains a leachate collection system and is sampled twice annually (March and September). The leachate collection system has two sample points (LS-1 and LE-1) according to the sampling plan and will be sampled at for field parameters and laboratory parameters in accordance with the approved sampling plan. A disposable bailer will be used to collect a grab sample at an inlet for the leachate collection system. The sample will be collected in laboratory-supplied containers, placed in an ice chest to cool to approximately 4°C, and transferred under COC protocol to a Wisconsin-certified laboratory for analysis. The following sampling protocol will be followed:

| <u>Sample</u> | <u>Sample Event</u> | <u>Matrix/Analyses</u> | <u>Field Parameters</u> | <u>No. of Samples</u> |
|---------------|---------------------|---|---|-----------------------|
| LE-1 | March | VOCs, COD, BOD, total alkalinity, total hardness, chloride, sulfate, total boron, total iron, TSS, total fluoride, total arsenic, total barium, total cadmium, total lead, total manganese, total mercury | pH, temperature, conductivity, odor, color, turbidity | 1 |
| LS-1 | March | COD, total alkalinity, total hardness, chloride, sulfate, total fluoride | Discharge in gallons, pH, temperature, conductivity, odor, color, turbidity | 1 |

| <u>Sample</u> | <u>Sample Event</u> | <u>Matrix/Analyses</u> | <u>Field Parameters</u> | <u>No. of Samples</u> |
|---------------|---------------------|---|---|-----------------------|
| LE-1 | September | COD, BOD, total alkalinity, total hardness, chloride, sulfate, total boron, total iron, TSS | pH, temperature, conductivity, odor, color, turbidity | 1 |
| LS-1 | September | COD, total alkalinity, total hardness, chloride, sulfate, total fluoride | Discharge in gallons, pH, temperature, conductivity, odor, color, turbidity | 1 |

Note: Appropriate trip blanks, field blanks, and duplicate samples will be submitted along with the samples collected from the landfill wells.

2.5 Reporting

After each monitoring event (March and September), Terracon will prepare a summary report for each landfill including gas monitoring results, groundwater monitoring results, leachate results, and a list of any updates, changes or repairs that were made and/or need to be made prior to the next monitoring event. Terracon will tabulate field parameter data and gas monitoring data in the proper GEMS format. In addition, Terracon will request laboratory data in GEMS format for each of the laboratory parameters from Pace Analytical in Green Bay, Wisconsin. GEMS formatted data will be submitted to the WDNR. The summary report will be submitted within 30 days of the receipt of laboratory analytical reports and will include a recommendation section, if needed.

Terracon assumes that, in accordance with standard WDNR practices, private well letter reports will be completed after the private well sampling event conducted in March 2026. The private well letter reports will be sent within 10-day of receipt of analytical to be compliant with WDNR code. This task is included as a contingency, if we are authorized to conduct the sampling in 2026.

2.6 Private Well Monitoring – Contingency Scope

We understand the sampling plan for Landfill 01519 includes a private well monitoring network of eight private wells. Per the approved sampling plan for the landfill, the private wells are sampled once every two years. According to the information provided by the City of Richland Center, the last sampling event was conducted in March 2024. The next sampling event for private wells will be conducted in March 2026. While our proposal is intended to provide costs for the 2025 sampling event, we included a scope for the 2026 private well monitoring program as a contingency.

If we are retained for this task, an exterior faucet which does not run through a filtration system will be purged for approximately 5-10 minutes prior to sample collection for each well. Purge water will be collected in 5-gallon buckets and disposed of in grass areas away from the home's foundation. A YSI water quality meter will be used to collect field parameters for each private well. The sample will be collected in laboratory-supplied containers, placed in an ice chest to cool to approximately 4°C, and transferred under COC protocol to a Wisconsin-certified laboratory for analysis. The following sampling protocol will be followed:

| <u>Landfill</u> | <u>Sample Event</u> | <u>Matrix/Analyses</u> | <u>Field Parameters</u> | <u>No. of Samples</u> |
|------------------------------|---------------------|------------------------|---|-----------------------|
| 01519 - Private Well Network | March (2026) | VOCs | pH, temperature, conductivity, odor, color, turbidity | 8 |

Note: Appropriate trip blanks, field blanks, and duplicate samples will be submitted along with the samples collected from the landfill wells.

3.0 BIDDER QUALIFICATIONS

Field services will primarily be performed by Mr. Jon Cone, Field Geologist and Mr. Jordan Wold, Engineering Technician. Both of these staff members have attention to detail and experience with groundwater sampling and methane monitoring at landfill sites, including the Delafield Landfill which is similar in size to this project. Mr. Lucas P. Chabela will be the project manager for the project and has been managing the Delafield Landfill since 2019. Mr. Ed Buc will assist Mr. Chabela in managing the project and will serve as the Registered Professional Engineer in accordance with Wisconsin Administrative Code (WAC), Chapter NR 712, WAC. Mr. Chabela will serve as the Registered Project Geologist. Mr. Keith Connor, P.E. is a landfill design expert that will provide on-going subject matter expertise, if needed. As required under NR 712, WAC, these staff will meet the appropriate professional requirements necessary for the project. Resumes are attached. Terracon will subcontract laboratory services to Pace Analytical Services, Inc. (Pace), a state-certified laboratory in Green Bay, Wisconsin. Dan Milewsky is Terracon's Laboratory services liaison with Pace and is very familiar with landfill projects across the state and will verify the data meets the Quality Assurance and Analysis requirements for this project.

Terracon has appropriate experience for this project. We have attached a project capsule for the Delafield landfill as a representative project which demonstrates some of our experience. Additional landfill projects in Wisconsin managed by Terracon include the Harold Bliss landfill in Oconomowoc and the former Wauwatosa landfill. In addition, Terracon is familiar with state-lead work with the WDNR. Currently, we are under contract to provide operation and maintenance services for the N.W. Mauthe Superfund Site (WDNR ERP Case #02-45-000127) in Appleton, Wisconsin. Our office location will allow us to be at the site within 3 hours. Terracon has an abundance of experience in quick mobilizations and we will be able to respond to the site within 24 hours.

Terracon complies with all OSHA requirements and is an industry leader in safety. We have attached information regarding our safety program.

4.0 COST ESTIMATE

The Scope of Services as outlined in this proposal will be performed on a time and materials basis as tabulated below, in accordance with the attached fee schedule. If as a result of these services, additional work is required outside the scope of this proposal, you will be contacted for approval, and a revised cost estimate for the additional work can be provided. Additional services, if needed, will be provided on a time and materials basis in accordance with the attached fee schedule. No work outside the scope of this proposal will be completed by Terracon without your prior approval:

| ESTIMATED PROJECT COSTS | |
|---|------------------|
| Item | Costs |
| March 2025 | |
| Landfill Inspection (to be conducted with Groundwater Monitoring Task) | \$ 200 |
| Gas Monitoring (to be conducted with Groundwater Monitoring Task) | \$ 200 |
| Groundwater Monitoring (including Laboratory Analysis) | \$ 4,000 |
| Leachate System Sampling (including Laboratory Analysis) | \$ 600 |
| GEMS Reporting | \$ 500 |
| Semi-annual Summary Reports | \$ 2,000 |
| September 2025 | |
| Landfill Inspection (to be conducted with Groundwater Monitoring Task) | \$ 200 |
| Gas Monitoring (to be conducted with Groundwater Monitoring Task) | \$ 200 |
| Groundwater Monitoring (including Laboratory Analysis) | \$ 3,000 |
| Leachate System Sampling (including Laboratory Analysis) | \$ 350 |
| GEMS Reporting | \$ 500 |
| Semi-annual Summary Reports | \$ 2,000 |
| Total Cost (2025) | \$ 13,750 |
| Contingent Cost – Private Well Monitoring (March 2026; to be conducted with Groundwater Monitoring Task) | \$ 1,500 |
| Contingent Costs – Private Well Monitoring Reports (March 2026; to be conducted with Groundwater Monitoring Task) | \$ 1,300 |

If additional work is recommended during landfill inspections, we will prepare a cost estimate for the recommended work. No work outside the scope of this proposal will be completed by Terracon without prior approval from the City of Richland Center.

Costs were developed using several assumptions including the following:

- Monitoring well sampling will be conducted with bailers or a whale pump and flow controller; bladder pumps will not be used;

- Purge water from monitoring well sampling activities can be either purged on the ground near the well or containerized in buckets and disposed of at an inlet for the leachate collection system;
- Terracon has access to each of the landfills and potable well locations;
- Monitoring wells and private wells are located within a reasonable distance to the site; and
- Gas monitoring points and passive vents are located within a reasonable distance to the site.

Terracon appreciates the opportunity to assist you with this project. If you have any questions or comments regarding this proposal or require additional services, please contact us at (414) 423-0255.

Sincerely,
Terracon Consultants, Inc.



Lucas P. Chabela, P.G.
Project Geologist



Edmund A. Buc, P.E., CHMM
Department Manager

Attachments: RR Site Map
Resumes of Key Personnel
Delafield Landfill Project Capsule
Safety Program Information
Fee Schedule
Agreement for Services



RR Sites Map

Wisconsin Department of Natural Resources

Item 6.

- Welcome
- Layers
- Results

- Identify
- Query
- Measure
- Markup
- Buffer Identify
- Snapping
- Save/Share
- Print
- Find Locations
- Bookmarks
- Help and Link

Manage Layers

Upload Hide Labels Add Layer

Filter layers by title ...

- Area
- Municipal Solid Waste (EPA subtitle D)
- Industrial Landfills
- Construction & Demolition Debris
- County Tax Parcels
- Municipal Boundaries
- Township, Range, Section
- Drinking Water and Groundwater
- DNR Managed Land by Property Boundary
- Non-DNR Data
- Base Maps



Show Coordinates

Show Legend

500 m | 2,000 ft

Scale 18371

Lucas P. Chabela, P.G.

Project Geologist

PROFESSIONAL EXPERIENCE

Mr. Chabela is a Project Geologist with the Environmental Division in Terracon's Cudahy, Wisconsin office. His primary responsibilities include managing projects, data analysis and report writing and wide range of field tasks. Project management responsibilities include client contact, milestone management, cost estimating, and correspondence between the client and state agencies. Primary report writing responsibilities include Limited Site Investigations, Site Investigation (SI), Remedial Action Options Reports (RAOR) and Remedial Action Documentation Reports (RADR). Additionally, responsibilities include project management of small to large scale projects including Limited Site Investigations, Remedial Action activities, and soil management projects.

PROJECT EXPERIENCE

Environmental Due Diligence

Phase II Environmental Site Assessments - Wisconsin

Mr. Chabela has acted as a project manager for numerous Phase II Environmental Site Assessments (ESA) across the state of Wisconsin. Mr. Chabela prepares the Phase II ESA report and discusses the results with the client prior to finalizing the report. In scenarios where results have detections of contaminants, Mr. Chabela identifies the most efficient way to report and obtain closure of the release, including No Action Required and No Further Action determinations.

Agricultural SI/Remediation Projects

Various Projects in Wisconsin

At Terracon, Mr. Chabela has managed several projects which are under the jurisdiction of the Department of Agriculture, Trade and Consumer Protection. Project scopes have included several years to decades of groundwater sampling for pesticides/nitrogen, soil investigation and delineation for pesticides/nitrogen, soil remediation through excavation and disposal, and groundwater remediation through extraction and landspreading. These projects also are involved in the Agricultural Chemical Cleanup Program (ACCP). Mr. Chabela has completed several reimbursements claims through the ACCP for each client.

Remediation and Soil Management Projects

Various Projects in Wisconsin

Mr. Chabela performs and manages field activities on various remediation projects throughout Wisconsin. Field activities include groundwater sampling for natural attenuation and groundwater injection projects and offsite soil management for excavation projects. Reporting duties include data analysis and report writing for Remedial Action Reports, Annual Groundwater Monitoring Reports, and quarterly Data Transmittals. Mr. Chabela performs and manages field activities pertaining to small-large scale soil management activities. Soil management activities include excavation oversight, soil screening with a Photoionization Detector, on-site soil management, off-site soil management and determining the type of waste for disposal.



EDUCATION

Master of Science, Hydrogeology, Illinois State University, 2017

Bachelor of Science, Earth Science, University of South Dakota, 2014

CERTIFICATIONS

Registered Professional Geologist: Wisconsin No. 2009-13

40-Hour HAZWOPER

WORK HISTORY

Terracon Consultants, Inc., Cudahy, WI, Senior Staff Geologist, 2017-Present

Illinois State University, Normal, IL, Research Assistant. 2016-2017

Illinois State University, Normal IL, Teaching Assistant. 2015-2016

South Dakota Geological Survey, Vermillion, SD, Geological Assistant, 2014-2015

PRESENTATIONS

Evidence for Dune Damming and Lake Formation Along the Eastern Margin of the Kelso Dunes, Mojave Desert – GSA – October 2013 Presentation

Seasonal Variation of Chloride Inputs from Road Salt Application in a Mixed Urban/Agricultural Watershed in

Lucas P. Chabela, P.G.

Project Geologist

Landfill Gas Extraction – Operation and Maintenance/Installation

Various Projects in Wisconsin

Mr. Chabela performs operation and maintenance activities pertaining to a landfill gas extraction and flare system located in Delafield, WI. Operation tasks include monthly site visits for gas measurements and monitoring, balancing the extraction system to obtain optimum gas levels at the flare, semi-annual groundwater and potable well sampling, and header piping installation and repair. Maintenance tasks include repairs made to the leachate collection pumps, flare restart system, air compressors, gas extraction wells. In addition to monitoring/maintenance, Mr. Chabela corresponds with the Wisconsin Department of Natural Resources and manages activities and decisions made for the site. On a site located in Kenosha, Wisconsin, Mr. Chabela planned and oversaw the installation of passive methane vents (8-inch PVC) which primary function was to vent landfill gas without the use of an extraction system.

Publications

Chabela, Lucas P., "Using 3-D Modeling To Describe The Relationship Between Peak Stage, Storm Duration And Bank Storage And The Implications Along A Meandering Stream In Central Illinois" (2017). Theses and Dissertations. 660.

Chabela, Lucas P., Seasonal Variation of Chloride Inputs from Road Salt Application in a Mixed Urban/Agricultural Watershed in Central Illinois (Presentation), presented at the Geological Society of America's National Conference, Denver, Colorado, September 2016.

Chabela, Lucas P., Evidence for Dune Damming and Lake Formation Along the Eastern Margin of the Kelso Dunes, Mojave Desert, USA (Presentation), presented at the Geological Society of America's National Conference, Denver, Colorado, October 2013.

Sweeny, Mark R., McDonald, Eric V., **Chabela, Lucas P.**, and Hanson, Paul R., 2020, The Role of eolian-fluvial interactions and dune dams in landscape change, late Pleistocene-Holocene, Mojave Desert, USA, GSA Bulletin, vol. 132 (11-12), pages 2318-2332, Doi: <https://doi.org/10.1130/B35434.1>

Edmund A. Buc, P.E., CHMM

Department Manager, Environmental Services / Senior Project Engineer

PROFESSIONAL EXPERIENCE

Mr. Buc is the Milwaukee office's Environmental Department Manager, overseeing a staff of engineers, geologists, and scientists to provide due diligence, investigation/remediation, hazardous building material, and compliance services. Mr. Buc is also a senior project engineer, responsible for managing project personnel and budgets, preparing technical reports, supporting development of remedial strategies, and negotiating with regulatory agencies to define project objectives and obtain project closure. Mr. Buc has worked in the environmental consulting field for over 35 years. During that time, he has developed and implemented innovative remedial strategies for multi-disciplinary environmental projects.

PROJECT EXPERIENCE

Milwaukee Bucks Redevelopment Project – Milwaukee, Wisconsin

Project manager for site investigation and remediation at properties where Fiserv Forum, the Milwaukee Bucks training facility, a multi-story parking facility, and an entertainment complex were constructed. The Deer District Development was located in an 8-block area vacated when the Park East Freeway was demolished. Environmental investigations were completed concurrently with geotechnical services also being provided by Terracon. Remediation of existing open environmental cases were integrated into the development plan. Worked with Milwaukee County on development of remaining county-owned blocks within the Deer District Development. Also provided support for DBE/SBE/MBE participation tracking during construction.

Downtown Development – Kenosha, Wisconsin

Project quality reviewer for site investigation and remediation of a six-block area in downtown Kenosha. Several parcels are owned by the city, and are being developed in partnership with the city and stakeholder group. Environmental challenges include a riverway that was filled in the early 1950s and an areawide plume of contamination from a former manufactured gas plant. An iterative investigation is underway to evaluate soil, groundwater, and vapor conditions. The investigation results will be used to develop remediation scenarios and costs for the parties involved in the development.

Atmosphere Development – Madison, Wisconsin

Project Manager for site investigation and remediation associated with the construction of a multifamily housing project, located across from the Kohl Center in Madison. The development includes 363 housing units, four stories of parking to serve both the residents and neighboring office buildings, and 500 bicycle spaces. The property once was occupied by a railroad spur and roundhouse, with operations dating back to the early 1900s and ending in the 1980s. Terracon's investigation identified soil impacted with petroleum volatile organic compounds (PVOs) and light non-aqueous phase liquid (LNAPL). Fill material was also identified across the site. Terracon prepared an interim action plan, and worked closely with the Wisconsin Department of Natural



EDUCATION

Master of Science, Engineering,
Marquette University, 1997

Bachelor of Science, Chemistry,
Michigan State University, 1987

REGISTRATIONS

Professional Engineer:
Wisconsin, No. 32096

Certified Hazardous Materials
Manager, No. 3174

CERTIFICATIONS

40-Hour HAZWOPER

WORK HISTORY

Terracon Consultants, Inc.,
Department Manager, 2021-
Present; Senior Project
Engineer, 2015-2020

ARCADIS, Principal Engineer,
2010-2015; Senior Engineer,
2006-2010; Project Engineer,
1999-2006; Staff Engineer,
1995-1999

Drake Environmental, Project
Manager, 1991-1995

Aqua-Tech, Inc., Chemist,
1988-1991

Edmund A. Buc, P.E., CHMM

Department Manager, Environmental Services / Senior Project Engineer

Resources (WDNR) to obtain approval under an accelerated development timeframe. Terracon also submitted a "Development at a Historic Fill Site or Licensed Landfill Exemption Application" to the WDNR for approval to construct at the site. Ongoing work includes implementation of the interim action including soil management and installation of a vapor mitigation system. Mr. Buc also supported preparation of a brownfield grant application through the Wisconsin Economic Development Corporation (WEDC), which was successful at obtaining funding for the interim action.

Jonathan J. Cone

Field Geologist

PROFESSIONAL EXPERIENCE

Mr. Cone is a field scientist in Terracon's Milwaukee, Wisconsin office. His primary responsibilities include conducting site investigations, collecting groundwater and soil samples, well installation, well development, well abandonment, sub-slab vapor installation and sampling, gas monitoring, stormwater pollution prevention plant (SWPPP) inspections, and writing technical reports as they relate to Phase II Environmental Site Assessments. His background with geophysics helps him better understand the subsurface conditions related to environmental issues.

PROJECT EXPERIENCE

Former Wabash Alloys – Oak Creek, Wisconsin

Soil Boring Oversight

Represented the WDNR on site, overseeing contamination delineation drilling conducted by another consultant. Tasks on site included observation of every soil boring on site (498 as of December 1, 2023), photographing every 5' core, documenting type and depth of Dense, Non-Aqueous Phase Liquid (DNAPL) contamination in each boring, and obtaining PID readings from the bottom of each boring. I updated a boring map weekly as a deliverable to the WDNR, illustrating weekly progress and step out locations. I also utilized Device Magic forms for reporting to provide accurate GPS locations of photographs. My direct communication with the WDNR included discussion of unknown chemicals found in borings around the site, some of which were causing adverse health effects to personnel who came into contact with them, leading to safety changes being implemented on site.

Site Investigation/Remediation

Various Sites - Wisconsin

Field geologist for numerous LSIs across Wisconsin. Work has included collecting groundwater and soil samples, remediation oversight, well installation, well development, well abandonment, and sub-slab vapor installation and sampling at various agricultural, commercial, and industrial sites.

Solid Waste

Delafield Sanitary Transfer Landfill #719 – Delafield, Wisconsin

Field geologist providing periodic inspection and monitoring services at an abandoned solid waste landfill for the Wisconsin Department of Natural Resources (WDNR). Activities include monitoring the percent lower explosive limit (LEL) as methane, percent carbon dioxide, and percent oxygen at various monitoring points across the site, cap inspections, and groundwater monitoring.

Stormwater Pollution Prevention Plan (SWPPP) Inspection

Onion and Crawfish River Solar Sites – Cedar Grove and Jefferson, Wisconsin

Conducts weekly Stormwater Pollution Prevention Plan (SWPPP) inspections throughout the construction processes of a 1,900-acre, 150-megawatt (MW) photovoltaic (PV) site as well as a 640-acre, 75-megawatt site. Inspects the various sediment and erosion controls as well as advising construction team on implementation of BMPs to mitigate sediment discharges. Completion of inspections occurs weekly or after major rain events, and reports are generated for clients regarding problematic areas and other erosion prevention observations.



EDUCATION

Bachelor of Science,
Geology
St. Norbert College, De Pere, WI,
2020

Master of Science
Geology
Missouri State University,
Springfield, MO, 2023

CERTIFICATIONS

Qualified Compliance Inspector
of Stormwater (QCIS)

OSHA 40 Hour HAZWOPER
Certification

Work History

Terracon Consultants
Inc. Field Geologist
January 2023-present

Jordan R. Wold

Engineering Technician

PROFESSIONAL EXPERIENCE

Mr. Wold is an Engineering Technician I in Terracon's Milwaukee, Wisconsin office, providing services which include: conducting site investigations; collecting groundwater and soil samples; well installation, development, and abandonment; sub-slab vapor installation and sampling; gas monitoring; stormwater pollution prevention plan (SWPPP) inspections; and writing technical reports as they relate to Phase II Limited Site Investigations (LSIs). His prior experience specializing in erosion control gives him a unique perspective on the mitigation of pollutants, especially as it relates to construction.

Mr. Wold has worked in the environmental consulting field for over 6 years. During that time, he has helped ensure regulatory compliance on innumerable utility projects by designing SWPPPs for the installation of facilities and obtaining coverage under the Wisconsin Pollution Discharge Elimination System (WPDES) construction general permit (CGP) as well as local Municipal Separate Storm Sewer System (MS4) coverage, developed and delivered various trainings for internal employees and sub-contractors to provide guidance on appropriate practices for sediment and erosion control on construction sites, provided oversight for the discharge of possible contaminant-laden water from hydrostatic pressure testing, and administrated web-based inspection software for permit compliance.

PROJECT EXPERIENCE

Utilities

We Energies – Multiple Locations, Wisconsin and Michigan
Consulting erosion control specialist on hundreds of utility projects across Wisconsin and Upper Michigan, ranging in scope from the singular relocation of a utility pole to multi-mile natural gas pipelines. Services provided included the design of sediment and erosion control best management practices (BMPs); state, county, and municipal stormwater permitting; field inspection and auditing of SWPPP implementation/adherence by sub-contractors; development and presentation of training materials for internal personnel and sub-contractors; and administration of third-party web-based inspection compliance software. Some notable projects Mr. Wold was involved with include:

- Installation of a 45-plus mile natural gas pipeline running through a section of the Kettle Moraine in southeastern Wisconsin
- Restoration of a hydroelectric dam in the Upper Peninsula of Michigan
- Repair of a sloughing slope at a natural gas power plant on the shore of Lake Michigan
- Development of a new electric substation in the Fox Valley

Site Investigation/Remediation

Various Sites – Wisconsin

Engineering Technician for numerous LSIs across Wisconsin. Work has included collecting groundwater and soil samples, remediation oversight, well installation, well development, well abandonment, and sub-slab vapor installation and sampling at various agricultural, commercial, and industrial sites.



EDUCATION

Associate of Science
Civil Engineering
Milwaukee Area Technical
College, Milwaukee, WI, 2016

CERTIFICATIONS

Qualified Compliance Inspector
of Stormwater (QCIS)

North American Stormwater
and Erosion Control Association
of Wisconsin (NASECA-WI)

Work History

Kapur & Associates, Inc.
Erosion Control Specialist
July 2016 – February 2023

Terracon Consultants Inc.
Engineering Technician I
December 2023 - present

Keith R Connor, P.E.

SENIOR ENVIRONMENTAL ENGINEER | ENVIRONMENTAL SERVICES

PROFESSIONAL EXPERIENCE

Keith is a civil/environmental engineer in Terracon's Lenexa, Kan., office. He assists with operations in the Environmental Department, including conducting ESAs, LSIs, management of CERCLA sites and solid waste engineering.

Keith has been involved in engineering design and environmental permitting of facilities in a variety of business sectors including wastewater collection and treatment, solid waste landfills, transfer stations, renewable energy generation, CERCLA site closures, oil and gas pipeline design, and refinery remediation.

PROJECT EXPERIENCE*

Forrest Pollock Landfill, Lees Summit Missouri

Assisted and advised private owner in leachate disposal, landfill capping and surface water control issues on their closed landfill as they sought to obtain certified closed status under MDNR regulations.

Resource Recovery Landfill, Cherryvale, Kansas

Obtained permit modification for improvements to stormwater control basin including hydrology/hydraulics calculations, spillway design and CQA oversight of improvements for Republic Services.

MDNR Close Landfills (Group 3) - Jackson and Clay County, Missouri

Performed file reviews, site investigations, personal interviews, and GIS mapping on 14 closed landfills in the Kansas City Metro area as part of effort to update condition reports on closed and orphaned landfills.

Courtney Ridge Landfill – Sugar Creek, Missouri

Let initial investigation of offsite LFG migration of subtitle D cells at Courtney Ridge Landfill. Findings on composite lined cells lead to changes in requirements and policies by MDNR relative to LFG.

St. Joseph Sanitary Landfill – St. Joseph, Missouri

Served as Engineer of Record for construction drawings and CQA reports for construction of Cells 2-5 in Area 3 for MDNR Permit 102012. Other work during this period included a permit modification for vertical expansion, a successful offsite migration control system for LFG and a leachate mitigation control system for an adjacent pre-subtitle D area.

Plattco Landfill, Slope Failure Study – Platte County, Missouri

Investigated design and construction of recently completed capping system which had experienced shear failure of letdown structures and erosion. Independent analysis of stormwater structures showed that failure was attributable to design storm event occurring before establishment of ground cover, resulting in high intensity discharge exceeding design parameters.

Southeast Landfill – Kansas City, Missouri

Project Director for permitting and final design of a LFG collection system (3,500 cfm). Prepared a foundation design and revised air permit for relocated 2,000-scfm flare. The project included a route study for a 2.5-mile transmission line, the addition of six dual extraction wells and a leachate removal system. Provided all CAA permitting, monitoring and reporting for the closed site.

Mo-Pass Landfill – Maryland Heights, Missouri

Investigated offsite migration of LFG to southwest of property and developed mitigation plan modifying existing active LFG collection system. Also investigated nearby reports of gas to

EDUCATION

Master of Business Administration,
University of Kansas, 1985

Bachelor of Science, Civil Engineering,
University of Notre Dame, 1980

REGISTRATIONS

Professional Engineer:
Missouri, No E-21393
Kansas, No 14335
Nebraska, No E-9435
Oklahoma, No 20637

CERTIFICATIONS

40-Hour HAZWOPER

AFFILIATIONS

Solid Waste Association of North America (SWANA) Executive Committee
SWANA Mo Chapter, Past President
MWCC, Past President and current Advisory Board Member.

WORK HISTORY

Terracon Consultants, Inc.,
Department Manager
2018-Present

Connor Engineering LLC
Principal
2017

Burns & McDonnell, Inc
Environmental Engineering Department
Manager
2008-2016

SCS Engineers,
Vice President,
Office Solid Waste Department Manager
1995-2007

Black & Veatch,
Project Engineer
1980-1995

PRESENTATIONS/PUBLISHED ARTICLES

MWCC Conferences,
SWANA Wastecon,
APWA
ASCE Magazine
Handbook on Recycling, Herb Lund Chapter
24 Material Recovery Facility Design

ADDITIONAL TRAINING

MDNR/SWANA 10 hr Recertification
Training Course Coordinator, Jefferson City
Mo April 1998-2017.

* Includes Work performed prior to joining
Terracon.

Keith R. Connor, P.E. (continued)

northeast of site, determining that LFG from the site was not the source, using isotopic analysis of the gas.

Butler County Landfill – David City, Nebraska

Project Director for hydrogeologic investigation and the initial Title 132 permitting of privately owned, Butler County Landfill. Butler County Landfill was the first Subtitle D landfill permitted in the state of Nebraska. Following permitting, construction documents for the initial waste cells and lined leachate ponds were also prepared under his direction.

Northeast Nebraska Solid Waste Coalition Landfill – Norfolk, Nebraska

Provided QC review for NDEQ Title 132 Solid Waste Permit Renewal in 2014. The 2014 NDEQ Permit Renewal Drawings included updates to the permitted landfill design, and design/development of a new on-site borrow area to reduce financial assurance (closure and post-closure) costs for the NNSWC. The drawings approved in early 2015 with no material comments from NDEQ.

Farmer's Landfill, Livingston Co, Missouri

Former quarry site operated as a Sanitary Landfill by Waste Management. Served as Project Manager for WM Closed Site Group to investigate and certify required 24-inch cap, 1*10 -6 cm/sec cap as permitted. Geotechnical testing records were examined and recompiled and supplemental perm testing conducted on 100 foot centers where required to allow closure across 2 landfills.

87th Street Compost Drop-off Facility – Kansas City, Missouri

This site was a municipal dump operated by KCMO in the 1960s that the City reclaimed for use as a public drop-off site. Conducted a title search, evaluated existing drainage structures, and designed site improvements including storm water conveyance. A 404-permit waiver and land disturbance permits from the City and State were obtained as part of the redevelopment of this site.

McArthur Drive Landfill – St. Joseph, Missouri

Designed closure for a 20-acre landfill (a National Priority List site) adjacent to the Missouri River in accordance with U.S. Environmental Protection Agency (EPA), MDNR, and Corps of Engineers requirements. Closure included EPA feasibility study and final design of alternative cover using asphalt cap allowing post closure use as a parking lot.

Tontitown Landfill – Arkansas

Developed alternative liner concepts for closure of Tontitown Landfill. Demonstrated that alternatives were hydrologically superior to prescriptive cap system. Developed construction documents for closure of 50 acres of side-slopes.

Ponca City Landfill – Ponca City, Oklahoma

Prepared complete construction drawings for 12-acre cell construction completed in late 2007. Project also included storm water master plan for existing site to bring into full compliance with Subtitle D. The operating landfill previously did not have provisions for storm water management

Ozark Ridge Landfill – Arkansas

Developed alternative cover system as demonstration project for 9-acre closure. Liner product combined high-density polyethylene (HDPE) cover and drainage net. Modeling demonstrated equivalent hydraulic performance, as well as ease of construction.

Cahokia Road Landfill – Roxana, Illinois

Designed and submitted plans to Illinois Environmental Protection Agency (IEPA) for leachate recirculation system to accommodate liquids from the landfill gas collection system.

Brooks Landfill – Wichita, Kansas

Project Manager and Lead Engineer for closure and drainage design for 120 and 70-acre landfill cells. The improvements included membrane cap and channels to control stormwater runoff, siltation ponds, culverts, access road, outlet structures, constructed wetlands and vegetation of the landfill cap.

Livingston Landfill – Pontiac, Illinois

Investigated CAA violations as identified by IEPA at landfill and developed remedies to address for benefit of landfill owner and LFG end-user. Violations included wells not delivering vacuum, and exceedences of temperature at collection wells. Report developed identified improvements needed including additional header capacity to LFG to energy plant.

Environtech Landfill – Morris, Illinois

Keith R. Connor, P.E. (continued)

Developed land and air permits construction and operating permits from IEPA and construction drawing for LFG initial 60 well collection system to fuel 3 MW LFG to Electricity plant.

US Energy Biogas Corp. – Various Illinois Landfills

Performed due diligence including verification of IEPA land and air permits, LFG modeling, development of financial proforma, onsite investigations and file reviews of the following sites on three occasions related to transaction and refinancing of debt: Dixon-Lee Landfill, Environtech Landfill, Roxana Landfill, Upper Rock Island County Landfill. Quad Cities Landfill and Countryside Landfill.

Chapin Landfill | City of Wichita – Wichita, Kansas

Worked with City of Wichita in providing emergency response to LFG migration into mobile home park adjacent to closed Chapin Landfill. Identified safety measures for immediate implementation, developed response plan to KDHE and developed long term remediation plan of active LFG collection system which has proven successful. Plan included investigation of voluntary destruction of methane for carbon credits.

Waste Management of Arkansas – Arkansas

Developed LFG extraction system for in waste and out of waste areas of the Tontitown Landfill to address leachate, LFG, and groundwater concerns. Lead design, permitting, and construction efforts for multiple projects.

Brooks Landfill – Wichita, Kansas

Prepared permit, final drawings, and associated cost estimates for vertical and horizontal LFG collection system at this 150-acre site. Provided ongoing assistance to support the LFG developer in well field modifications.

Cedar Rapids Landfill No 1 | US Bioenergy

Modeled LFG production on this site and a dozen other sites as part of refinancing due diligence efforts for LFG developers. Modeling included LFG projections and development of proforma to show projected revenues, cost and debt service payments for individual and combined sites. Performed site inspection and reported on condition of LFG collection system, flare and non-performing gas utilization equipment as part of multi-site report for developers in efforts to refinance portfolio of energy recovery projects.



O&M Sanitary Transfer and Landfill

DELAFIELD, WI

The site consists of an approximately 48-acre parcel, which is currently occupied by a vegetated-covered, historic landfill. The historic waste area encompasses approximately 42-acres and areas to the south contain a leachate collection system, a leachate loadout pad, and a blower and flare system.

Between 1955 and 1979, the Sanitary and Transfer Landfill in Delafield accepted waste material including municipal, commercial, and industrial wastes. In the late 1970's, a leachate collection and removal system were installed and operated. Over the last 20-30 years, the leachate collection system produces approximately 1 to 2.6 million gallons of leachate per year. Leachate is pumped from one collection manhole into a 10,000-gallon underground storage tank (UST). The leachate is pumped from the UST and disposed of at a nearby publicly owned treatment works (POTW) facility. Historically, the landfill had several migration issues of landfill gas including methane. In 1996, a gas extraction system was installed to prevent the migration of methane to nearby residents. Between 1996 and today, the landfill gas extraction system has undergone several modifications to improve the performance of the system to mitigate migration issues. Modifications included installation of new extraction points (and subsequent abandonment of old points), additional gas header piping, control valves and updates to gas condensate sumps and gas extraction well heads.

Due to the old age of the historic wastes, the gas generation potential of the waste is low and decreasing over time. To this day, however, methane migration remains an issue with nearby businesses and residences. Therefore, the landfill gas extraction system and leachate collection system are to be continued and must be monitored.

Terracon was retained to continue operation and maintenance associated with the landfill's gas extraction and flare system. Terracon is responsible for routine maintenance regarding the site's leachate collection system and landfill gas extraction system which includes a blower and flare system and air compressor. Monthly site visits are made to the landfill to monitor methane, carbon dioxide and oxygen values at 31 gas extraction wells, 8 header monitoring points and 24 monitoring probes. Real-time data acquisition obtained using a GEM-5000 allows Terracon to make same-day decisions to re-balance the extraction system. With this Terracon, can keep the extracted gas at optimum levels to keep the extraction system and flare system running continuously throughout the year. Semi annually, Terracon samples 6 offsite potable wells, 2 offsite groundwater monitoring wells and an onsite leachate well. Samples are analyzed for constituents in accordance with NR 507. Post sampling, Terracon tabulates water data to generate offsite potable well reports, semi-annual/annual reports, and upload data to the WDNR in a format compatible with WDNR's Groundwater and Environmental Monitoring System (GEMS) database.

CLIENT:

Wisconsin Department of Natural Resources (WDNR)

DATE:

July 2019 through present

FEE:

\$25,000

HIGHLIGHTS:

- ✓ Operation of a leachate collection system and landfill gas extraction system
- ✓ Routine maintenance of components associated with landfill gas extraction including a blower and flare system
- ✓ Real-time data acquisition of landfill gas data using a GEM-5000
- ✓ Semi-annual potable well, groundwater, and leachate sampling and reporting

N.W. MAUTHE SUPERFUND SITE – Appleton, Wisconsin



Terracon was retained from October 2011 through the present to provide environmental services associated with a groundwater treatment system at this site impacted primarily by hexavalent chromium and volatile

organic compounds (VOCs). Hard chromium electroplating and other metal plating operations were performed at the facility from 1960 to 1987. The site was added to the National Priorities List in 1989. Hexavalent chromium exists in groundwater at several orders of magnitude above groundwater cleanup standards.

Groundwater is extracted from two trenches located down-gradient of the source areas. Groundwater extraction is designed to control groundwater flow to minimize the amount of contaminated groundwater migrating from the site into residential areas. Formerly water was treated on-site to remove hexavalent chromium prior to discharge to the sanitary sewer under permit. Since 2006 the removed groundwater has met discharge limits without treatment. From October 2011 through June 2016, approximately 3,412,000 gallons of water were pumped through the facility.

Terracon's responsibilities at the facility include operation and maintenance of the system, monthly compliance monitoring, periodic monitoring of the groundwater, and system redesign and optimization services. System redesign and optimization activities have involved evaluation and replacement of the pumps with new maintenance-free pumps, and replumbing the system discharge to reduce risk of exceeding discharge limits. Terracon's efforts have reduced estimated lifetime system costs substantially.



CLIENT NAME

Wisconsin Department of Natural Resources

Contact: Jennifer Borski, Project Manager

CONTRACT VALUE

\$130,000

COMPLETION DATE

2011 through present

RELEVANT FEATURES

- ✓ Co-mingled Plume of Chlorinated Solvents and Hexavalent Chromium
- ✓ Operation and Maintenance of Groundwater System
- ✓ Monthly Compliance Monitoring
- ✓ Quarterly Groundwater Monitoring
- ✓ Investigation of Hexavalent Chromium in Soil on Residential Property



Terracon Will Be Incident and Injury-Free

Incident and Injury-Free (IIF) is about demonstrating care and concern for people. It is our personal and organizational commitment at all levels of the company to everyone going home safe to their family every day. It is where safety is held as a core value as well as an operational priority. Working safely is an inseparable part of working correctly, just as much as other operational priorities, in particular quality, profitability and schedule. Incident and Injury-Free is our commitment to our people, who we value for who they are and what they do.

Conducting our work safely means conducting our work in the only acceptable way. Incidents, injuries and accidents will not be viewed as problems to make go away, but as opportunities to strengthen Incident and Injury-Free.

We will nurture an Incident and Injury-Free workplace in which people work safely because of their personal belief that it is the right way to work, not to avoid punishment or comply with some rule. In our Incident and Injury-Free workplace, people know that working at risk jeopardizes everything and everyone they care for and value. We agree to coach each other in the promotion of safe work behavior, out of care and concern, without threat or personal affront. A person working at risk will not be considered a confrontation to avoid, but as an opportunity to share concern, build a relationship and grow our safety culture.

Incident and Injury-Free is about creating a future once believed impossible. It requires courage, trust and strong personal and organizational commitment. We will hold ourselves responsible not just for our own safety and wellbeing, but for that of everyone around us. We will all develop a mindset intolerant of any incidents or injuries no matter how minor or infrequent.

TERRACON ENVIRONMENTAL SERVICES FEE SCHEDULE
2025

I. PERSONNEL

A. Professional Staff

| | | |
|----|-------------------------------------|--------------|
| 1. | Staff Professional | \$90.00 hour |
| 2. | Senior Staff Professional | 105.00 hour |
| 3. | Project Professional | 115.00 hour |
| 4. | Project Manager | 125.00 hour |
| 5. | Project Manager II..... | 145.00 hour |
| 6. | Senior Project Manager | 160.00 hour |
| 7. | Principal/Senior Professional | 190.00 hour |
| 8. | Senior Principal | 230.00 hour |

B. Support Staff

| | | |
|----|--------------------------------------|--------------|
| 1. | Clerical..... | \$70.00 hour |
| 2. | Draftsperson | 95.00 hour |
| 3. | Administrative Project Manager | 100.00 hour |

II. EXPENSES/SUPPLIES/SUBCONTRACTED SERVICES

| | | |
|----|----------------------------------|---------------|
| 1. | Transportation | 0.77/mile |
| 2. | Packaging/Shipping | Cost plus 15% |
| 3. | Subcontracted Services | Cost plus 15% |
| 4. | Materials and Supplies..... | Cost plus 15% |
| 5. | Analytical Laboratory Tests..... | Cost plus 15% |
| 6. | Food/ Lodging..... | Cost plus 15% |

III. TERRACON EQUIPMENT SCHEDULE

| | | |
|-----|---|--------------|
| 1. | Bailer (Disposable)..... | \$15.00 Each |
| 2. | Low Flow Pump | 45.00 Daily |
| 3. | Electric Water Level Indicator..... | 35.00 Daily |
| 4. | Water Quality Meter | 200.00 Daily |
| 5. | In-line 0.45 Micron Water Sampling Filter | 25.00 Each |
| 6. | Photoionization Detector (HNU or OVM)..... | 95.00 Daily |
| 7. | Landfill Multi-Gas Meter | 130.00 Daily |
| 8. | Air Sampling Kit | 250.00 Daily |
| 9. | Moisture Test Kit..... | 100.00 Daily |
| 10. | Pressure Field Extension Kit..... | 30.00 Daily |
| 11. | Hand Auger Sampling Kit..... | 100.00 Daily |
| 12. | Sub-slab Insert..... | 95.00 Each |
| 13. | Drum..... | 100.00 Each |
| 14. | X-ray Fluorescence (XRF) Detector | 250.00 Daily |


AGREEMENT FOR SERVICES

This AGREEMENT is between City of Richland Center WI ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the City of Richland Center LFs project ("Project"), as described in Consultant's Proposal dated 01/15/2025 ("Proposal"), including but not limited to the Project Information section, unless the Project is otherwise described in Exhibit A to this Agreement (which section or Exhibit is incorporated into this Agreement).

1. **Scope of Services.** The scope of Consultant's services is described in the Proposal, including but not limited to the Scope of Services section ("Services"), unless Services are otherwise described in Exhibit B to this Agreement (which section or exhibit is incorporated into this Agreement). Portions of the Services may be subcontracted. Consultant's Services do not include the investigation or detection of, nor do recommendations in Consultant's reports address the presence or prevention of biological pollutants (e.g., mold, fungi, bacteria, viruses, or their byproducts) or occupant safety issues, such as vulnerability to natural disasters, terrorism, or violence. If Services include purchase of software, Client will execute a separate software license agreement. Consultant's findings, opinions, and recommendations are based solely upon data and information obtained by and furnished to Consultant at the time of the Services.
2. **Acceptance/ Termination.** Client agrees that execution of this Agreement is a material element of the consideration Consultant requires to execute the Services, and if Services are initiated by Consultant prior to execution of this Agreement as an accommodation for Client at Client's request, both parties shall consider that commencement of Services constitutes formal acceptance of all terms and conditions of this Agreement. Additional terms and conditions may be added or changed only by written amendment to this Agreement signed by both parties. In the event Client uses a purchase order or other form to administer this Agreement, the use of such form shall be for convenience purposes only and any additional or conflicting terms it contains are stricken. This Agreement shall not be assigned by either party without prior written consent of the other party. Either party may terminate this Agreement or the Services upon written notice to the other. In such case, Consultant shall be paid costs incurred and fees earned to the date of termination plus reasonable costs of closing the Project.
3. **Change Orders.** Client may request changes to the scope of Services by altering or adding to the Services to be performed. If Client so requests, Consultant will return to Client a statement (or supplemental proposal) of the change setting forth an adjustment to the Services and fees for the requested changes. Following Client's review, Client shall provide written acceptance. If Client does not follow these procedures, but instead directs, authorizes, or permits Consultant to perform changed or additional work, the Services are changed accordingly and Consultant will be paid for this work according to the fees stated or its current fee schedule. If project conditions change materially from those observed at the site or described to Consultant at the time of proposal, Consultant is entitled to a change order equitably adjusting its Services and fee.
4. **Compensation and Terms of Payment.** Client shall pay compensation for the Services performed at the fees stated in the Proposal, including but not limited to the Compensation section, unless fees are otherwise stated in Exhibit C to this Agreement (which section or Exhibit is incorporated into this Agreement). If not stated in either, fees will be according to Consultant's current fee schedule. Fee schedules are valid for the calendar year in which they are issued. Fees do not include sales tax. Client will pay applicable sales tax as required by law. Consultant may invoice Client at least monthly and payment is due upon receipt of invoice. Client shall notify Consultant in writing, at the address below, within 15 days of the date of the invoice if Client objects to any portion of the charges on the invoice, and shall promptly pay the undisputed portion. Client shall pay a finance fee of 1.5% per month, but not exceeding the maximum rate allowed by law, for all unpaid amounts 30 days or older. Client agrees to pay all collection-related costs that Consultant incurs, including attorney fees. Consultant may suspend Services for lack of timely payment. It is the responsibility of Client to determine whether federal, state, or local prevailing wage requirements apply and to notify Consultant if prevailing wages apply. If it is later determined that prevailing wages apply, and Consultant was not previously notified by Client, Client agrees to pay the prevailing wage from that point forward, as well as a retroactive payment adjustment to bring previously paid amounts in line with prevailing wages. Client also agrees to defend, indemnify, and hold harmless Consultant from any alleged violations made by any governmental agency regulating prevailing wage activity for failing to pay prevailing wages, including the payment of any fines or penalties.
5. **Third Party Reliance.** This Agreement and the Services provided are for Consultant and Client's sole benefit and exclusive use with no third party beneficiaries intended. Reliance upon the Services and any work product is limited to Client, and is not intended for third parties other than those who have executed Consultant's reliance agreement, subject to the prior approval of Consultant and Client.
6. **LIMITATION OF LIABILITY. CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE ASSOCIATED RISKS. TO THE FULLEST EXTENT PERMITTED BY LAW, THE TOTAL AGGREGATE LIABILITY OF CONSULTANT (AND ITS RELATED CORPORATIONS AND EMPLOYEES) TO CLIENT AND THIRD PARTIES GRANTED RELIANCE IS LIMITED TO THE GREATER OF \$50,000 OR CONSULTANT'S FEE, FOR ANY AND ALL INJURIES, DAMAGES, CLAIMS, LOSSES, OR EXPENSES (INCLUDING ATTORNEY AND EXPERT FEES) ARISING OUT OF CONSULTANT'S SERVICES OR THIS AGREEMENT. PRIOR TO ACCEPTANCE OF THIS AGREEMENT AND UPON WRITTEN REQUEST FROM CLIENT, CONSULTANT MAY NEGOTIATE A HIGHER LIMITATION FOR ADDITIONAL CONSIDERATION IN THE FORM OF A SURCHARGE TO BE ADDED TO THE AMOUNT STATED IN THE COMPENSATION SECTION OF THE PROPOSAL. THIS LIMITATION SHALL APPLY REGARDLESS OF AVAILABLE PROFESSIONAL LIABILITY INSURANCE COVERAGE, CAUSE(S), OR THE THEORY OF LIABILITY, INCLUDING NEGLIGENCE, INDEMNITY, OR OTHER RECOVERY. THIS LIMITATION SHALL NOT APPLY TO THE EXTENT THE DAMAGE IS PAID UNDER CONSULTANT'S COMMERCIAL GENERAL LIABILITY POLICY.**
7. **Indemnity/Statute of Limitations.** Consultant and Client shall indemnify and hold harmless the other and their respective employees from and against legal liability for claims, losses, damages, and expenses to the extent such claims, losses, damages, or expenses are legally determined to be caused by their negligent acts, errors, or omissions. In the event such claims, losses, damages, or expenses are legally determined to be caused by the joint or concurrent negligence of Consultant and Client, they shall be borne by each party in proportion to its own negligence under comparative fault principles. Neither party shall have a duty to defend the other party, and no duty to defend is hereby created by this indemnity provision and such duty is explicitly waived under this Agreement. Causes of action arising out of Consultant's Services or this Agreement regardless of cause(s) or the theory of liability, including negligence, indemnity or other recovery shall be deemed to have accrued and the applicable statute of limitations shall commence to run not later than the date of Consultant's substantial completion of Services on the project.
8. **Warranty.** Consultant will perform the Services in a manner consistent with that level of care and skill ordinarily exercised by members of the profession currently practicing under similar conditions in the same locale. **EXCEPT FOR THE STANDARD OF CARE PREVIOUSLY STATED, CONSULTANT MAKES NO WARRANTIES OR GUARANTEES, EXPRESS OR IMPLIED, RELATING TO CONSULTANT'S SERVICES AND CONSULTANT DISCLAIMS ANY IMPLIED WARRANTIES OR WARRANTIES IMPOSED BY LAW, INCLUDING WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE.**
9. **Insurance.** Consultant represents that it now carries, and will continue to carry: (i) workers' compensation insurance in accordance with the laws of the states having jurisdiction over Consultant's employees who are engaged in the Services, and employer's liability insurance (\$1,000,000); (ii) commercial general liability insurance (\$2,000,000 occ / \$4,000,000 agg); (iii) automobile liability insurance (\$2,000,000 B.I. and P.D. combined single limit); (iv) umbrella liability (\$5,000,000 occ / agg); and (v) professional liability insurance (\$1,000,000 claim / agg). Certificates of insurance will be provided upon request. Client and Consultant shall waive subrogation against the other party on all general liability and property coverage.

10. **CONSEQUENTIAL DAMAGES. NEITHER PARTY SHALL BE LIABLE TO THE OTHER FOR LOSS OF PROFITS OR REVENUE; LOSS OF USE OR OPPORTUNITY; LOSS OF GOOD WILL; COST OF SUBSTITUTE FACILITIES, GOODS, OR SERVICES; COST OF CAPITAL; OR FOR ANY SPECIAL, CONSEQUENTIAL, INDIRECT, PUNITIVE, OR EXEMPLARY DAMAGES.**
11. **Dispute Resolution.** Client shall not be entitled to assert a Claim against Consultant based on any theory of professional negligence unless and until Client has obtained the written opinion from a registered, independent, and reputable engineer, architect, or geologist that Consultant has violated the standard of care applicable to Consultant's performance of the Services. Client shall provide this opinion to Consultant and the parties shall endeavor to resolve the dispute within 30 days, after which Client may pursue its remedies at law. This Agreement shall be governed by and construed according to Kansas law.
12. **Subsurface Explorations.** Subsurface conditions throughout the site may vary from those depicted on logs of discrete borings, test pits, or other exploratory services. Client understands Consultant's layout of boring and test locations is approximate and that Consultant may deviate a reasonable distance from those locations. Consultant will take reasonable precautions to reduce damage to the site when performing Services; however, Client accepts that invasive services such as drilling or sampling may damage or alter the site. Site restoration is not provided unless specifically included in the Services.
13. **Testing and Observations.** Client understands that testing and observation are discrete sampling procedures, and that such procedures indicate conditions only at the depths, locations, and times the procedures were performed. Consultant will provide test results and opinions based on tests and field observations only for the work tested. Client understands that testing and observation are not continuous or exhaustive, and are conducted to reduce - not eliminate - project risk. Client shall cause all tests and inspections of the site, materials, and Services performed by Consultant to be timely and properly scheduled in order for the Services to be performed in accordance with the plans, specifications, contract documents, and Consultant's recommendations. No claims for loss or damage or injury shall be brought against Consultant by Client or any third party unless all tests and inspections have been so performed and Consultant's recommendations have been followed. Unless otherwise stated in the Proposal, Client assumes sole responsibility for determining whether the quantity and the nature of Services ordered by Client is adequate and sufficient for Client's intended purpose. Client is responsible (even if delegated to contractor) for requesting services, and notifying and scheduling Consultant so Consultant can perform these Services. Consultant is not responsible for damages caused by Services not performed due to a failure to request or schedule Consultant's Services. Consultant shall not be responsible for the quality and completeness of Client's contractor's work or their adherence to the project documents, and Consultant's performance of testing and observation services shall not relieve Client's contractor in any way from its responsibility for defects discovered in its work, or create a warranty or guarantee. Consultant will not supervise or direct the work performed by Client's contractor or its subcontractors and is not responsible for their means and methods. The extension of unit prices with quantities to establish a total estimated cost does not guarantee a maximum cost to complete the Services. The quantities, when given, are estimates based on contract documents and schedules made available at the time of the Proposal. Since schedule, performance, production, and charges are directed and/or controlled by others, any quantity extensions must be considered as estimated and not a guarantee of maximum cost.
14. **Sample Disposition, Affected Materials, and Indemnity.** Samples are consumed in testing or disposed of upon completion of the testing procedures (unless stated otherwise in the Services). Client shall furnish or cause to be furnished to Consultant all documents and information known or available to Client that relate to the identity, location, quantity, nature, or characteristic of any hazardous waste, toxic, radioactive, or contaminated materials ("Affected Materials") at or near the site, and shall immediately transmit new, updated, or revised information as it becomes available. Client agrees that Consultant is not responsible for the disposition of Affected Materials unless specifically provided in the Services, and that Client is responsible for directing such disposition. In no event shall Consultant be required to sign a hazardous waste manifest or take title to any Affected Materials. Client shall have the obligation to make all spill or release notifications to appropriate governmental agencies. The Client agrees that Consultant neither created nor contributed to the creation or existence of any Affected Materials conditions at the site and Consultant shall not be responsible for any claims, losses, or damages allegedly arising out of Consultant's performance of Services hereunder, or for any claims against Consultant as a generator, disposer, or arranger of Affected Materials under federal, state, or local law or ordinance.
15. **Ownership of Documents.** Work product, such as reports, logs, data, notes, or calculations, prepared by Consultant shall remain Consultant's property. Proprietary concepts, systems, and ideas developed during performance of the Services shall remain the sole property of Consultant. Files shall be maintained in general accordance with Consultant's document retention policies and practices.
16. **Utilities.** Unless otherwise stated in the Proposal, Client shall provide the location and/or arrange for the marking of private utilities and subterranean structures. Consultant shall take reasonable precautions to avoid damage or injury to subterranean structures or utilities. Consultant shall not be responsible for damage to subterranean structures or utilities that are not called to Consultant's attention, are not correctly marked, including by a utility locate service, or are incorrectly shown on the plans furnished to Consultant.
17. **Site Access and Safety.** Client shall secure all necessary site related approvals, permits, licenses, and consents necessary to commence and complete the Services and will execute any necessary site access agreement. Consultant will be responsible for supervision and site safety measures for its own employees, but shall not be responsible for the supervision or health and safety precautions for any third parties, including Client's contractors, subcontractors, or other parties present at the site. In addition, Consultant retains the right to stop work without penalty at any time Consultant believes it is in the best interests of Consultant's employees or subcontractors to do so in order to reduce the risk of exposure to unsafe site conditions. Client agrees it will respond quickly to all requests for information made by Consultant related to Consultant's pre-task planning and risk assessment processes.

Consultant: Terracon Consultants, Inc.

By:  Date: 1/22/2025

Name/Title: Edmund A. Buc / Department Manager, Environmental Services

Address: 4900 S Pennsylvania Ave, Ste 100
Cudahy, WI 53110-1347

Phone: (414) 423-0255 Fax: (414) 423-0566

Email: Edmund.Buc@terracon.com

Client: City of Richland Center WI

By: _____ Date: _____

Name/Title: Jasen Glasbrenner / Director

Address: 450 S Main St
Richland Center, WI 53581

Phone: _____ Fax: _____

Email: jasen.glasbrenner@richlandcenterwi.gov

Agenda Item: WEDC Community Development Investment Grant Resolution for Wild Honey Collective, LLC

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Finance Committee and Common Council on 02-04-2025

Committee Review: Finance Committee

Background:

The Wisconsin Economic Development Corporation (WEDC) - Community Development Investment (CDI) program supports urban, small city and rural community redevelopment efforts by providing financial incentives for catalytic, shovel-ready projects emphasizing commercial corridor driven efforts. Funded activities should lead to measurable benefits in job opportunities, property values and/or leveraged investment by local and private partners.

The Richland Center Economic Development Department continues to work closely with Ela Kakde, our WEDC Regional Economic Development Director, to secure grants that are beneficial to our community. We have successfully administered the program in the past, most recently with the CDI grant awards for the Rockbridge Bethlehem Lutheran Church Childcare Facility and for the Los Amigos II Restaurant expansion in downtown R.C.

The department is seeking approval to execute a Resolution Authorizing the Submission of an Application for a WEDC – Community Development Investment Grant for the development of Wild Honey Juicery & Café by Wild Honey Collective, LLC at 212 N Main St, Richland Center, WI 53581.

Department Recommendation: Approve the execution of Resolution No. 2025 – 1.

Financial Impact: No direct expenditure other than necessary city staff support.

Funding Source: N/A

Requested Action:

FINANCE: Motion to recommend to Common Council the execution of Resolution No. 2025-1 - A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR A WISCONSIN ECONOMIC DEVELOPMENT CORPORATION – COMMUNITY DEVELOPMENT INVESTMENT GRANT FOR THE DEVELOPMENT OF WILD HONEY JUICERY & CAFÉ BY WILD HONEY COLLECTIVE, LLC AT 212 N MAIN ST, RICHLAND CENTER, WI 53581.

COUNCIL: Motion to approve the execution of Resolution No. 2025-1 - A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR A WISCONSIN ECONOMIC DEVELOPMENT CORPORATION – COMMUNITY DEVELOPMENT INVESTMENT GRANT FOR THE DEVELOPMENT OF WILD HONEY JUICERY & CAFÉ BY WILD HONEY COLLECTIVE, LLC AT 212 N MAIN ST, RICHLAND CENTER, WI 53581.

Attachment(s):

- Community Development Investment Grant Informational Sheet
- Wild Honey Collective, LLC WEDC Image Set
- Resolution No. 2025 – 1

COMMUNITY DEVELOPMENT INVESTMENT GRANT

BUILDING VIBRANT COMMUNITIES IN WISCONSIN

The Wisconsin Economic Development Corporation's (WEDC's) **Community Development Investment (CDI) Grant Program** helps transform communities by funding projects that mobilize people and resources to inspire positive and substantive local development.

How it works

The CDI Grant Program will support urban, small city, and rural community (re)development efforts by providing financial incentives for catalytic shovel-ready projects with emphasis on, but not limited to, community-driven commercial corridor efforts. The maximum grant amount is generally \$250,000. Grant recipients must provide a minimum 3:1 matching investment in project costs; projects located in a designated economically distressed community, an Opportunity Zone, a rural community, or a designated district of a Wisconsin Main Street community must provide a minimum 1:1 matching investment. Additionally, a project where a key component is to provide child care services or expand housing availability may also be approved by WEDC to provide 1:1 matching funds.

Eligibility requirements

Grant recipients must demonstrate significant, measurable benefits in job opportunities, property values, and/or leveraged investment by local and private partners in at least one of the following efforts:

- Development of a significant destination attraction
- Rehabilitation and reuse of an underutilized or landmark building
- Infill development
- Historic preservation
- Infrastructure efforts (including disaster prevention measures) providing substantial benefits to downtown residents/property owners
- Mixed-use development (not exclusively residential)

Eligible activities

CDI Grant funds may be used for the following activities:

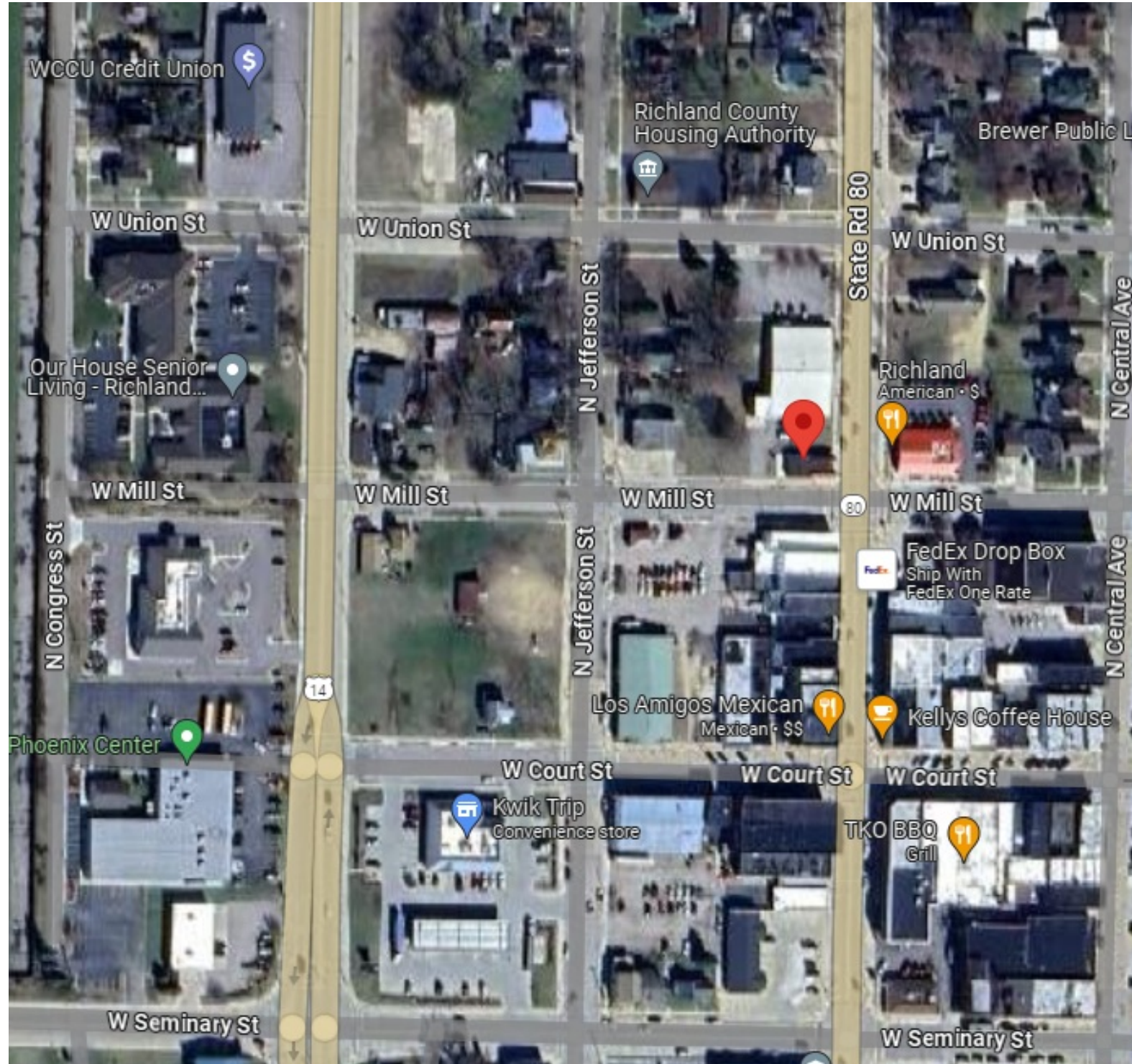
- Building renovation
- Historic preservation
- Demolition
- New construction
- Infrastructure improvements
- Building relocation of a CDI project property

LEARN MORE

For more information about becoming eligible for the Community Development Investment Grant Program, contact a Wisconsin Economic Development Corporation (WEDC) regional economic development director.

You can find the list of regional directors and territories covered at wedc.org/regional.

WILD HONEY JUICERY AND CAFE 212 NORTH MAIN STREET RICHLAND CENTER, WI



LOCATION

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WILD HONEY JUICERY & CAFE'
212 N. MAIN STREET
RICHLAND CENTER, WI 53581

DRAWINGS PROVIDED BY:
NATALY WEISZ

DATE:

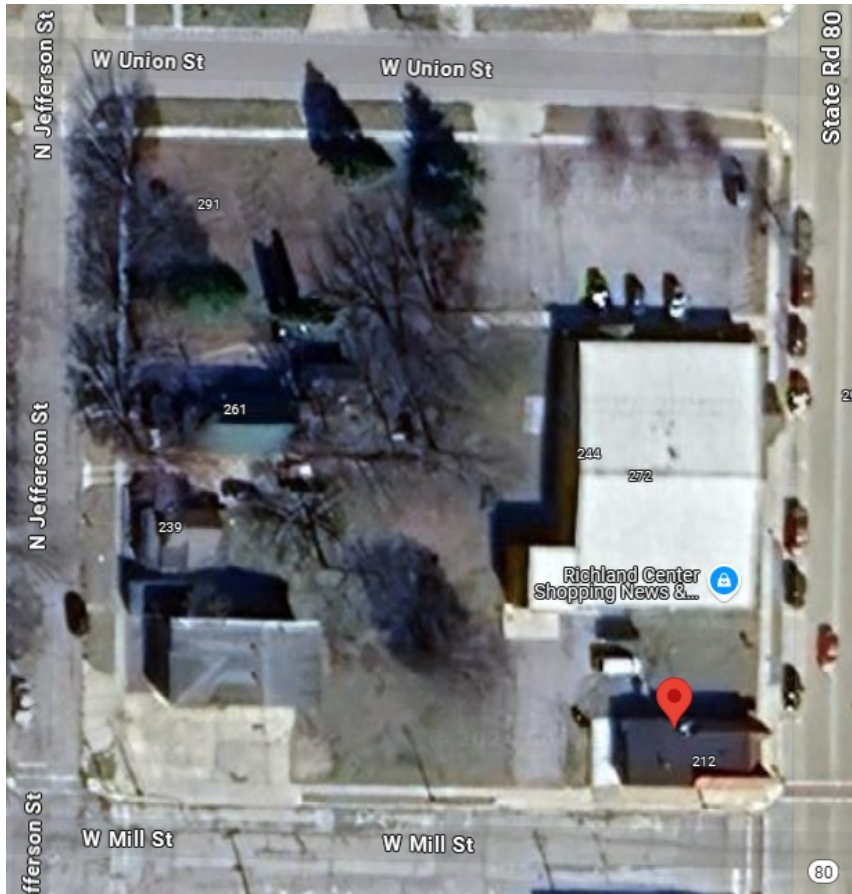
12/5/2024

SCALE:

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SHEET:

EXISTING 212 W. MAIN STREET BUILDING.
 WAS OPERATING AS A RESTAURANT.
 TO BE RENOVATED INTO A JUICERY AND CAFE.



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WILD HONEY JUICERY AND CAFE
 212 N. MAIN STREET
 RICHLAND, WI 53581

DRAWINGS PROVIDED BY:
NATALY WEISZ

DATE:
 11/26/2024

SCALE:
NS

SHEET:
 64

WORKING DESIGN FOR THE NEW WILD HONEY JUICERY AND CAFE.



| REVISION TABLE | NUMBER | DATE | REVISION BY | DESCRIPTION |
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WILD HONEY JUICERY AND CAFE
212 N. MAIN STREET
RICHLAND, WI 53581

DRAWINGS PROVIDED BY:
NATALY WEISZ

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11/26/2024

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WILD HONEY JUICERY AND CAFE
 212 N. MAIN STREET
 RICHLAND, WI 53581

DRAWINGS PROVIDED BY:
 NATALY WEISZ

DATE:

11/26/2024

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Item 7.

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DRAWINGS PROVIDED BY:
NATALY WEISZ

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EXISTING EXTERIOR 1



EXISTING EXTERIOR 2



EXISTING EXTERIOR 3



PLANNED EXTERIOR 1



PLANNED EXTERIOR 2



PLANNED EXTERIOR 3

EXISTING EXTERIOR &
PLANNED EXTERIOR

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WILD HONEY JUICERY & CAFE'
212 N. MAIN STREET
RICHLAND CENTER, WI 53581

DRAWINGS PROVIDED BY:
NATALY WEISZ

DATE:

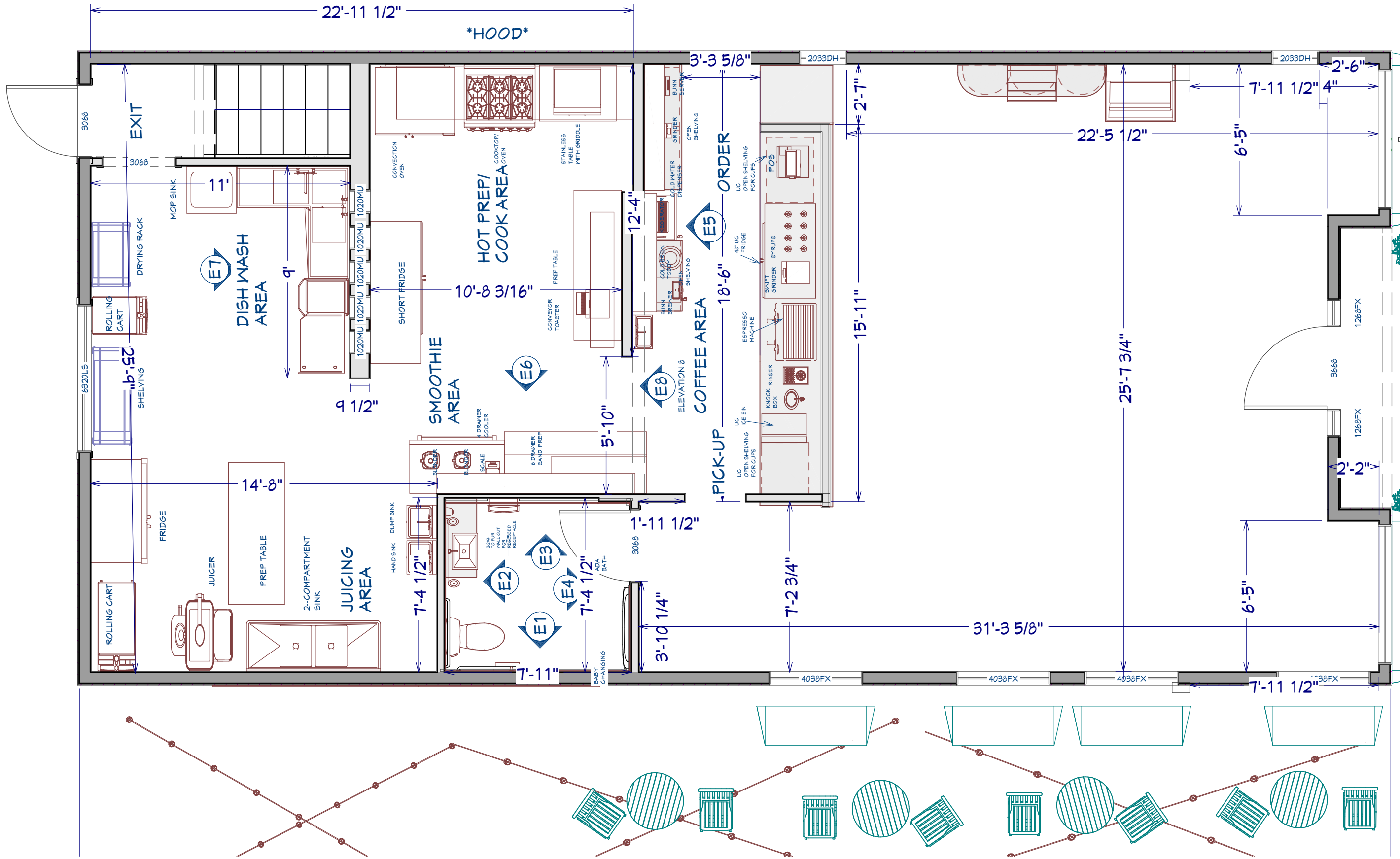
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| REVISION TABLE | |
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WILD HONEY JUICERY & CAFE'
 212 N. MAIN STREET
 RICHLAND CENTER, WI 53581

DRAWINGS PROVIDED BY:
NATALY WEISZ

DATE:
 12/5/2024

SCALE:
 1/4" = 1'

SHEET:
 69

creenshot 2024-09-09 1

**CITY OF RICHLAND CENTER
RESOLUTION NO. 2025 - 1**

Item 7.

**A RESOLUTION AUTHORIZING THE SUBMISSION OF AN APPLICATION FOR A
WISCONSIN ECONOMIC DEVELOPMENT CORPORATION – COMMUNITY
DEVELOPMENT INVESTMENT GRANT FOR THE DEVELOPMENT OF WILD HONEY
JUICERY & CAFÉ BY WILD HONEY COLLECTIVE, LLC AT 212 N MAIN ST, RICHLAND
CENTER, WI 53581**

WHEREAS, the Wisconsin Economic Development Corporation – Community Development Investment Grant (WEDC-CDI) program provides incentives for shovel-ready projects with emphasis on downtown community-driven efforts that should lead to measurable benefits in job opportunities, property values and/or leveraged investment by local and private partners; and

WHEREAS, Wild Honey Collective, LLC has been diligently working on a business and renovation plan for their location in Richland Center at 212 N Main St., Richland Center, WI; and

WHEREAS, the Wild Honey Collective, LLC business and renovation plan appears to align with the criteria and goals of the WEDC-CDI grant program and will be of benefit to community members; and

WHEREAS, a resolution by the City of Richland Center authorizing the submission of the grant is a prerequisite for the submission of the CDI Grant;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Richland Center does hereby authorize City personnel to fully execute the necessary steps to complete the application, development agreement and reporting requirements of this grant;

ADOPTED by the Common Council of the City of Richland Center on this 4th day of February 2025 by the following vote: AYES _____, NOES _____.

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Todd Coppernoll, Mayor

Attest:

Amanda Keller, City Clerk

| | | AYE | NO |
|---------------|----------|-----|----|
| Aldersperson: | Fruit | | |
| Aldersperson: | Tepley | | |
| Aldersperson: | Chambers | | |
| Aldersperson: | McCarthy | | |
| Aldersperson: | Melby | | |
| Aldersperson: | Walters | | |
| Aldersperson: | Cairns | | |
| Aldersperson: | Downs | | |

Agenda Item: Waste Management Fees

Committee Review: Finance Committee

Meeting Date: Finance – February 4, 2025

Requested by: Amanda Keller, Clerk

Background: There is one year remaining in the contract with Town & Country Sanitation contract. The original contract stipulated a 3% increase to the fees each year of the contract but charges to the public have not been updated for over 10 years. There were some questions as to the number of residents within the city receiving services vs how many were being billed to the city each month. Town & Country reduced the amount they charged for Garbage Service throughout 2024 but will resume with the original fee amount including the 3% increase starting January 2025.

Town & Country Sanitation confirmed they will begin charging the following:

- They will bill for *1,835 homes*
 - Garbage = \$9.16 per home for a total of **\$16,808.60/month**
 - Recyclables = \$3.11 per home for a total of **\$5,706.85/month**
- Transfer Station will increase to **\$889.92/month**
- Landfill Roll-Offs increase to \$131.00 each time they are pulled
 - 30YD Wood/Pallets will cost \$26.50/Ton plus \$131.00/Pull
 - 3-30YD & 1-42YD Garbage will cost \$52.50/Ton plus \$131.00/Pull
 - No charge on recycling as long as items are kept separated
 - 1-30YD Plastic
 - 1-20YD Tin
 - 1-20YD Glass
 - 1-42YD Cardboard

After reviewing costs over the past 2 years, we anticipate the average cost for sanitation service to be roughly \$25,211.17 per month or \$13.74 per home charge. Raising the monthly charge from \$12 to \$14 would cover the cost of the service and administration without a loss to the city.

Landfill costs have also not been updated since 2014 and after reviewing the Landfill revenue vs the average monthly costs to run the landfill over the past 2 years averages a loss of \$1,572.41 a month to the city. Looking at other landfill costs in the nearby area we have proposed an adjustment to the costs to dispose of items at the landfill.

Department Recommendation: Updating the fees to the public would allow the city to cover the cost of sanitation services. As we do not know what costs will look like once a new contract is established for 2026, raising the service fees a smaller amount now could make it easier to raise again to accommodate fees in smaller incremental amounts while preventing a financial loss to the city for these services.

Financial Impact: Keeping fees to the public at the current rates would create a monthly shortfall of \$3,191.17 in garbage fees and \$1,572.41 in landfill costs.

FINANCE: Motion to recommend to the Council to adopt Resolution 2025-03 Increasing the Fees for Garbage and Trash Removal from Residential Properties and for Acceptance of Waste Materials at the City Waste Disposal Site.

COUNCIL: Motion to adopt Resolution 2025-03 Increasing the Fees for Garbage and Trash Removal from Residential Properties and for Acceptance of Waste Materials at the City Waste Disposal Site.

**CITY OF RICHLAND CENTER
RESOLUTION 2025-03**

RESOLUTION INCREASING THE FEES FOR GARBAGE AND TRASH REMOVAL FROM RESIDENTIAL PROPERTIES AND FOR ACCEPTANCE OF WASTE MATERIALS AT THE CITY WASTE DISPOSAL SITE

WHEREAS, section 355.10 of the Code of Ordinances provides that fees for City garbage and trash removal from non-commercial properties and tipping fees for waste brought to the City disposal site may be changed from time to time by resolution of the Common Council; and

WHEREAS, the Common Council last adjusted these fees in 2014, and since that time, the costs associated with providing these essential services have increased; and

WHEREAS, due to the increased costs, the Common Council has determined that it is necessary to revise the current fees for these services; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Richland Center, Richland County, as follows:

- 1) The following revised fees shall be imposed:
 - a) The fee for garbage and trash removal from non-commercial properties having not more than four (4) dwelling units is increased from \$12.00 to \$14.00.
 - b) The tipping fee for acceptance of garbage, trash or other acceptable waste materials brought to the city disposal site is increased from \$105.00 per ton to \$115.00 per ton.
 - c) The minimum tipping fee for acceptance of garbage, trash or other acceptable waste materials brought to the city disposal site is increased from \$10.00 to \$15.00.
 - d) The fee for other waste items shall be as prescribed by Exhibit A attached hereto.
- 2) The foregoing revised fees shall be applicable commencing March 1, 2025.

ADOPTED by the Common Council of the City of Richland Center on this 4th day of February by the following vote: AYES: _____, NOS: _____

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Todd Coppernoll, Mayor

Attest:

Amanda Keller, City Clerk

EXHIBIT A

Item 8.



RICHLAND CENTER SANITARY LANDFILL

24147 County Highway AA
Richland Center, WI 53581
608-647-8496 | 608-604-5820

Hours: Mon & Wed, 8:00 AM – 1:00 PM
Sat 8:00 AM – 12:00 PM

| Material | Fee |
|--|---|
| Household Recyclables (<i>separated recycling only</i>) | No Fee |
| Household Garbage | \$15.00 min or \$115 / ton |
| Construction Materials | \$15.00 min or \$115 / ton |
| Clean Concrete | \$20.00 / ton |
| Appliances: <ul style="list-style-type: none"> ● Large Appliances – Stove, refrigerator, washer, dryer, dishwasher, freezer, hot water heater, dehumidifier, humidifier, furnace or air conditioner ● Small Appliances – Coffee machines, vacuums, shampooers, etc. | \$15.00 / each \$5.00 / each |
| Microwaves | \$25.00 / each |
| Televisions | \$25.00 / each |
| Copy Machines | \$25.00 / each |
| Scrap Metal | No Fee |
| Yard Materials – brush, leaves, grass clippings, and garden organic waste | No Fee – <i>leave outside gate in compost area</i> |
| ITEMS NOT ACCEPTED: <ul style="list-style-type: none"> ● Tires ● Computers ● Light Bulbs ● Batteries ● Oil Filters & Used Oil | <p><i>Visit the Richland Center website for more information:</i></p> <p>www.richlandcenterwi.gov</p> |



LANDFILL COSTS

- **Garbage:** \$105.00 per ton with a \$10.00 minimum charge from 0 – 180 pounds
- **Household garbage, large item trash, wood, metal, construction material also Furniture:** \$105.00 per ton with a minimum charge of \$10.00
- **Concrete:** \$4.00 per ton
 - Minimum is up to 1,250 lbs. = \$2.50
- **Appliances:** \$10.00 for each appliance
 - Stove, refrigerator, washer, dryer, dishwasher, freezer, hot water heater, dehumidifier, humidifier, furnace, air conditioners or water heaters
- **Microwaves:** \$25.00 each
- **Televisions:** \$25.00 each
- **Copy Machines:** \$25.00 each
- **Recyclable Items:** No Charge
 - Cardboard, newspapers, magazines, glass, tin cans, aluminum foil & cans



CASH & CHECKS ACCEPTED
Payable to: City of Richland Center

Large Item Pickup

☎ 608-647-3466
🌐 bit.ly/RCgarbagepickupinfo

RICHLAND CENTER SANITARY LANDFILL

Derrick J. (Rick) Morgan - Sanitation Engineer
24147 County Highway AA
Richland Center, WI 53581
608-647-8496 | 608-604-5820

Hours: Mon & Wed, 8:00 AM – 1:00 PM
Sat 8:00 AM – 12:00 PM

ITEMS NOT ACCEPTED



Tires

Tires are not accepted at the Richland Center Landfill. For disposal, please take them directly to one of the following:

- L& M Salvage | 608-647-3490
- R&K Tire & Auto | 608-647-3150
- Bindle Tire & Auto | 608-647-5851



Computers

Goodwill Industries is a collection/drop-off point for computers and computer related equipment in any condition – no charge.



Light bulbs

Light bulbs of all types can be taken to Walsh's Ace Hardware (608-647-8925)



Batteries

The Richland Center Landfill accepts household batteries. Automotive batteries can be taken to Auto Zone (608-647-6484)



Oil Filters & Used Oil

O'Reilly Auto Parts will take used oil filters and used oil– no charge

The City does not collect the following material and they should not be placed at the curb: lumber, rocks, concrete, soil, sod, metal, furniture. If the following material is left at the curb, you will receive a notice in the mail. If the material is not removed, it will be removed at your expense