



OFFICIAL PUBLIC NOTICE

**MEETING OF THE COMMON COUNCIL
SPECIAL SESSION**

TUESDAY, DECEMBER 10, 2024 AT 6:00 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

TEAMS: https://teams.microsoft.com/l/meetup-join/19%3ameeting_ODhiZWl2ZWetMTUyYS00MDFjLWFjYmMtMzE1MTA0MzEzN2Uw%40t_hread.v2/0?context=%7b%22Tid%22%3a%2214038f70-880a-4544-99f2-5408da444e94%22%2c%22Oid%22%3a%22fb0e81c0-5c7b-4e02-8c4a-f5b1b85a6a80%22%7d

MEETING ID:
276 023 442 138
PASSCODE:
E7nY7mB6

AGENDA

CALL TO ORDER: *Pledge of Allegiance; Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF AGENDA

APPOINTMENT & CONFIRMATION *Committees, Commissions and Boards*

ITEMS FOR DISCUSSION AND POSSIBLE ACTION:

1. **PUBLIC HEARING** on the 2025 Budget
2. Resolution 2024-07 Adoption of the 2025 Budget and 2024 Tax Levy Collectible in 2025
3. Panorama Development Agreement

ADJOURNMENT

Posted this 9th day of December, 2024 by 5:30 PM.
Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

NOTICE OF A PUBLIC HEARING - CITY OF RICHLAND CENTER COMMON COUNCIL, RICHLAND COUNTY, WI


To be held on **TUESDAY, DECEMBER 10, 2024 AT 6 PM**

Regarding the **CITY OF RICHLAND CENTER PROPOSED 2025 BUDGET**

Notice is Hereby Given, that pursuant to Section 65.90, Wisconsin Statutes, the Common Council of the City of Richland Center, Richland County, Wisconsin has tentatively formulated the budget for 2025 and that said budget is available for public inspection in the office of the City Clerk, 450 South Main Street, between the hours of 8 am and 4 pm, Monday through Friday.

Notice is further given, that on **TUESDAY, DECEMBER 10, 2024 AT 6:00 PM** in the Council Chambers at the City Municipal Building, 450 South Main Street, a public hearing on said budget as follows, will be held:

	Budget	Actual	%	Budget	Actual Through	Projected End of	%	Budget	+ / (-) \$ From	+ / (-) %
	2023	2023	Expended	2024	Sept. 30th	Year	Projected	2025	Prev Year	Prev Year
	2023	2023	2023	2024	2024	2024	2024	2025	2024	2024
EXPENDITURES										
Administration / City Office	552,848.00	519,883.65	94.0%	602,322.00	299,023.59	398,698.12	66.2%	594,655.00	(7,667.00)	98.7%
Airport	39,224.00	32,397.79	82.6%	39,500.00	29,519.87	39,359.83	99.6%	55,075.00	15,575.00	139.4%
All Other (Insurance, Audits, Professional)	411,800.00	240,738.40	58.5%	476,600.00	381,704.36	508,939.15	106.8%	488,870.00	12,270.00	102.6%
Assessor	24,650.00	26,507.64	107.5%	174,800.00	17,936.51	23,915.35	13.7%	18,700.00	(156,100.00)	10.7%
Buildings & Grounds	486,509.00	528,473.84	108.2%	416,025.00	301,941.45	402,588.60	96.8%	514,500.00	98,475.00	123.7%
Building & Zoning	81,327.00	63,257.40	77.8%	101,230.00	55,916.01	74,554.68	73.6%	104,000.00	2,770.00	102.7%
Cemetery	2,450.00	3,000.74	122.5%	2,750.00	1,737.71	2,316.95	84.3%	3,550.00	800.00	129.1%
Economic Development	120,953.00	112,782.07	93.2%	179,465.00	151,223.29	201,631.05	112.4%	80,770.00	(98,695.00)	45.0%
Elected Officials	41,805.00	61,045.10	146.0%	83,265.00	50,623.42	67,497.89	81.1%	89,825.00	6,560.00	107.9%
Library	288,153.00	288,153.00	100.0%	290,000.00	290,000.00	386,666.67	133.3%	306,969.00	16,969.00	105.9%
Parks & Recreation	507,034.00	532,669.63	105.1%	654,725.00	445,775.52	594,367.36	90.8%	593,526.00	(61,199.00)	90.7%
Public Safety	1,704,918.00	1,750,291.77	102.7%	1,957,394.00	1,449,806.52	1,933,075.36	98.8%	1,955,864.00	(1,530.00)	99.9%
Refuse	326,820.00	335,050.16	102.5%	330,920.00	194,869.17	259,825.56	78.5%	367,770.00	36,850.00	111.1%
Streets	821,460.00	604,771.33	73.6%	892,050.00	389,049.47	518,732.63	58.2%	837,431.00	(54,619.00)	93.9%
Taxi	40,000.00	123,603.84	309.0%	160,000.00	177,850.11	237,133.48	148.2%	375,000.00	215,000.00	234.4%
Tourism	67,993.00	176,932.19	260.2%	159,707.00	783,735.72	1,044,980.96	654.3%	150,743.00	(8,964.00)	94.4%
Capital Outlay	4,064,100.00	638,123.78	15.7%	3,480,000.00	511,692.59	682,256.79	19.6%	3,781,250.00	301,250.00	108.7%
Debt Service	483,288.00	438,559.87	90.7%	531,175.00	363,318.29	484,424.39	91.2%	416,384.00	(114,791.00)	78.4%
Total General Fund Expenditures	10,065,332.00	6,474,242.20	64.3%	10,531,928.00	5,895,723.60	7,860,964.80	74.6%	10,734,882.00	202,954.00	101.9%
REVENUES										
Total State & Federal Aid	1,809,449.00	2,098,785.69	116.0%	6,383,373.00	1,809,449.00	2,412,598.67	37.8%	5,808,483.00	(574,890.00)	91.0%
Total Other City Revenues	2,708,843.00	1,494,304.27	55.2%	3,146,489.00	2,708,843.00	3,611,790.67	114.8%	1,392,677.00	(1,753,812.00)	44.3%
Non-Lexy Tax Revenues	677,233.00	695,833.13	102.7%	691,853.00	692,499.00	923,332.00	133.5%	661,875.00	(29,978.00)	95.7%
Local Tax Levy	2,390,266.00	2,390,265.88	100.0%	2,375,000.00	2,375,000.00	2,375,000.00	100.0%	2,332,552.00	(42,448.00)	98.2%
Total General Fund Revenues	7,585,791.00	6,679,188.97	88.0%	12,596,715.00	7,585,791.00	9,322,721.33	74.0%	10,195,587.00	(2,401,128.00)	80.9%
Excess (Deficiency) of Revenue Over Expenditures	(2,479,541.00)	204,946.77		2,064,787.00	1,690,067.40	1,461,756.53		(539,295.00)		
Undesignated Fund Balance - Beginning of Year	7,409,202.00	5,801,432.00		5,857,208.00				7,243,933.63	1,386,725.63	
Restricted/Committed/Assigned - Beg of Year	3,700,000.00	3,741,398.00		3,980,628.00				6,120,445.90	2,139,817.90	
Designated Fund Balance (Non-Major) - Beg of Year	2,277,018.00	1,335,245.00		1,400,719.00				1,400,719.00	-	
Total Fund Balance Beginning of Year	13,386,220.00	10,878,075.00		11,238,555.00				14,765,098.53	3,526,543.53	
Undesignated Fund Balance - End of Year	4,929,661.00	5,857,208.00		5,310,405.00	7,472,244.50	7,243,933.63		7,217,888.63	1,907,483.63	
Restricted/Committed/Assigned - End of Year	3,741,398.00	3,980,628.00		6,592,218.00	6,120,445.90	6,120,445.90		5,607,195.90	(985,022.10)	
Designated Fund Balance (Non-Major) - End of Year	2,277,018.00	1,400,719.00		1,400,719.00	1,400,719.00	1,400,719.00		1,400,719.00	-	
Total Fund Balance End of Year	10,948,077.00	11,238,555.00		13,303,342.00	14,993,409.40	14,765,098.53		14,225,803.53	4,449,005.07	
**Outstanding General Obligation Debt Balances as of 12/31		5,355,301.00				4,998,497.00		4,693,438.00	(305,059.00)	
** Statutory Debt Limitation		20,477,735.00				20,792,625.00		20,792,625.00	-	
Equalized Value	372,268,100.00			409,554,700.00				415,852,500.00	6,297,800.00	
Assessed Value	278,659,490.00			276,989,087.00				266,856,550.00	(10,132,537.00)	
Ratio	74.85%			67.63%				64.17%		
City Mill Rate With TIF (Before State Tax Credit)	8.58			9.05				9.22	0.18	
Allowable Levy Per Wis Stats	2,390,266.00			2,375,000.00				2,332,552.00	(42,448.00)	-1.8%
Amount Levied	2,390,266.00			2,375,000.00				2,332,552.00	(42,448.00)	-1.8%
Difference	-			-				-		
Expenditures Allowed Per Expenditure Restraint	9,390,672.92			10,000,753.00	Exempted - No Limit in 2024			10,330,777.85	330,024.85	3.2%
Total Expenditures (Less Debt Service)	9,582,044.00			10,000,753.00				10,318,498.00	317,745.00	3.1%
Difference (Exceeds) / Under Limit	(191,371.08)			-				12,279.85		
The following represents the City Utility Funds:										
Electric Utility										
Revenue	11,100,759.00			10,635,302.00				10,390,430.00		
Expenditures	10,425,594.00			9,990,732.00				9,789,645.00		
Net Electric Utility Profit (Loss)	675,165.00			644,570.00				600,785.00		
Retained Earnings Beginning		6,495,192.00		6,608,876.00				7,253,446.00		
Retained Earnings Ending		6,608,876.00		7,253,446.00				7,854,231.00		
Net Change in Retained Earnings		113,684.00		644,570.00				600,785.00		
Water Utility										
Revenue	1,813,666.00			1,926,250.00				1,907,178.00		
Expenditures	1,421,296.00			1,543,065.00				1,390,441.00		
Net Water Utility Profit (Loss)	392,370.00			383,185.00				516,737.00		
Retained Earnings Beginning		11,089,104.00		11,520,221.00				11,903,406.00		
Retained Earnings Ending		11,520,221.00		11,903,406.00				12,420,143.00		
Net Change in Retained Earnings		431,117.00		383,185.00				516,737.00		
Wastewater Utility										
Revenue	2,378,860.00			2,536,560.00				2,469,469.00		
Expenditures	3,098,672.00			3,139,720.00				2,948,700.00		
Net Wastewater Utility Profit (Loss)	(719,812.00)			(603,160.00)				(479,231.00)		
Retained Earnings Beginning		19,464,386.00		18,921,935.00				18,318,775.00		
Retained Earnings Ending		18,921,935.00		18,318,775.00				17,839,544.00		
Net Change in Retained Earnings		(542,451.00)		(603,160.00)				(479,231.00)		

 Ashley Oliphant, City Administrator / Treasurer
Date: 12/10/2024

2025 Capital Outlay

Funding Source: Available Fund Balance & ARPA Fund

ACCT #	TITLE	AMOUNT	PURPOSE
10-61000-920	OUTLAY/CLERK/TREAS	\$ 140,000	Tech Upgrades (Laptops, CC Room AV, Server), Financial Services, Revaluation, MiViewPoint
10-61000-930	OUTLAY/POLICE	\$ 27,500	RMS System
10-61000-941	OUTLAY/ROADWAYS	\$ 100,000	Jefferson & Fire Dept Parking Lots
10-61000-942	OUTLAY/ST PROJECTS	\$ 1,025,000	Engineering for 2026 Street Project & Possible Grant Funded Street
10-61000-943	OUTLAY/ST MACHINERY	\$ 87,250	Street Dept Dump Truck Savings & Grapple
10-61000-948	OUTLAY/AIRPORT	\$ 65,000	Federal Aid Match
10-61000-961	OUTLAY/PARKS	\$ 75,000	Dike Lights, Ballfield Lights, Playground Equip, Ballfield drag
10-61000-963	OUTLAY/AQUATIC CTR	\$ 45,000	Repairs/Maintenance
10-61000-965	OUTLAY/LIBRARY	\$ 6,500	Repairs/Maintenance
10-61000-990	OUTLAY/PROJECT	\$ 2,075,000	Demolition (75k) and Grant Funded Infrastructure & Development Projects
10-61000-991	OUTLAY/MAJOR EQUIP REPLACMT	\$ 30,000	Wood Chipper (joint purchase with Utility)
TOTAL CAPITAL OUTLAY		\$ 3,676,250	<i>(\$3M from grants)</i>

**CITY OF RICHLAND CENTER
RESOLUTION 2024-07**

RESOLUTION ADOPTING THE 2025 BUDGET AND TAX LEVY

WHEREAS, it is necessary for the City of Richland Center to levy taxes and appropriate monies for expenditures; and

WHEREAS, the Common Council of the City of Richland Center has reviewed the proposed revenues from all sources and the proposed expenditures for all purposes; and

WHEREAS, a public hearing on the 2025 Budget was held on December 10, 2024; and

NOW, THEREFORE IT BE RESOLVED, by the Common Council of the City of Richland Center, Richland County, Wisconsin as follows:

Section 1. That the 2025 Annual Budget, a summary of which is attached hereto and made a part hereof by reference (hereafter referred to as the "budget summary"), is hereby approved and adopted.

Section 2. A property tax in the amount of \$2,332,552.00 to fund the expenses of city government as contained in the 2025 budget summary be hereby levied as a tax upon all taxable property in the City of Richland Center.

Section 3. The City Treasurer is hereby authorized and directed to place this tax on the current tax roll of the City of Richland Center.

ADOPTED by the Common Council of the City of Richland Center on this 10th day of December by the following vote: AYES: _____, NOS: _____

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Todd Coppernoll, Mayor

Attest:

Amanda Keller, City Clerk

CITY OF RICHLAND CENTER
RESOLUTION 2024-07

2025 Budget Summary

REVENUES

PROPERTY TAXES	\$ 2,332,552
TOTAL STATE & FEDERAL AID	\$ 5,808,483
TOTAL OTHER CITY REVENUES	\$ 1,392,677
NON-LEVY TAX REVENUES	\$ 661,875
TOTAL GENERAL FUND REVENUES	\$ 10,195,587

EXPENDITURES

ADMINISTRATION / CITY OFFICE	\$ 594,655
AIRPORT	\$ 55,075
ALL OTHER (INSURANCE, AUDITS, PROFESSIONAL)	\$ 488,870
ASSESSOR	\$ 18,700
BUILDINGS & GROUNDS	\$ 514,500
BUILDING & ZONING	\$ 104,000
CEMETERY	\$ 3,550
ECONOMIC DEVELOPMENT	\$ 80,770
ELECTED OFFICIALS	\$ 89,825
LIBRARY	\$ 306,969
PARKS & RECREATION	\$ 593,526
PUBLIC SAFETY	\$ 1,955,864
REFUSE	\$ 367,770
STREETS	\$ 837,431
TAXI	\$ 375,000
TOURISM	\$ 150,743
CAPITAL OUTLAY	\$ 3,781,250
DEBT SERVICE	\$ 416,384
TOTAL GENERAL FUND EXPENDITURES	\$ 10,734,882

EXCESS/(DEFICIENCY) OF REVENUE OVER EXPENDITURES (539,295)

The budget shortfall will be addressed by utilizing available fund balance

TOTAL FUND BALANCE BEGINNING OF YEAR (2023)	\$ 14,765,099
TOTAL FUND BALANCE END OF YEAR (2023)	\$ 14,225,804