



OFFICIAL PUBLIC NOTICE
MEETING OF THE PUBLIC SAFETY COMMITTEE
MONDAY, AUGUST 31, 2026 AT 5:30 PM

SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES

- [1.](#) 8/3/2026 PSC Minutes

APPROVAL OF LICENSES

2. Municipal Licenses
Approval of Operator Licenses Application for Alyssa Gander.
- [3.](#) Liquor Licenses,
Motion and recommendation to approve a temporary Alcohol Beverage License for St. Mary's Parish Festival on Sept.19th 2026 from 4p to 6p.

DISCUSSION AND ACTION ITEMS

4. Application for street closure on 10/01/2026, Kinetic Engineering request the use W. Robb Rd. and Bowen Cemetery Ln. for accident reconstruction. This will occur after dark, Utilities and Streets are aware.
5. Application for Street Closure by Edward Jones for Client Appreciation Event BBQ and Live Music. E Court Street between Church St and N. Park St. between the hours of 4p and 7p.

BUDGET REVIEW

6. Budget Report

APPROVAL OF MONTHLY BILLS

7. Bills for Approval

CHIEF OF POLICE REPORT

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE *First Monday of the Month*

ADJOURNMENT

Posted this 28th day of August, 2026 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



MINUTES OF THE PUBLIC SAFETY COMMITTEE

MONDAY, AUGUST 03, 2026 AT 5:30 PM

SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

Minutes

CALL TO ORDER: Public Safety Committee is called to order at 5:30 PM. Present, Steve Downs, Doug Martyniuk, and Rachel Schultz.

APPROVAL OF MINUTES

Motion by Schultz to approve the PSC minutes from the 7-6-2026 meeting as presented. Seconded by Martyniuk, motion carried. 3-0

APPROVAL OF LICENSES

1. Motion by Schultz to approve the operator's licenses as presented on the Clerks List and to approve the Food Truck Application.
2. Motion by Downs to approve and recommend the Class B and Class C Liquor Licenses for Richland County Performing Arts Council aka City Auditorium to the Common Council for final approval. Seconded by Schultz. Motion carried 3-0.

DISCUSSION AND ACTION ITEMS

3. Motion by Schultz to set the 2026 Trick or Treat Time and Date for the City of Richland Center for 10-31-26 from 430p to 7p. Seconded by Downs, motion carried. 3-0
4. Motion by Martyniuk to approve the Parade Permit for 2026 RCHS Homecoming Parade October 16, 2026, at 2:55PM with a set up time at 1:30PM. Seconded by Schultz, motion carried. 3-0
5. Discussion on developing or drafting an Ordinance for Restricting Commercial Vehicles from Parking in Residential areas of the city.
Alderman Martyniuk shared with the Safety Committee that he has received more complaints from the 1200 block of N. Central Ave about Ryan "Kole" Breininger semi starting and running at all hours of the night and causing a disturbance in the neighborhood. Neighbors have talked to Kole and multiple occasions about the noise that the truck makes at night. Martyniuk has shared sample ordinances from Wisconsin Dells, Reedsburg, Westby, and Viroqua. City attorney will have to review- and this will have to be revisited

BUDGET REVIEW

6. Budget Report

APPROVAL OF MONTHLY BILLS

7. Motion by Martyniuk to approve the bills, seconded by Schultz. Motion carried. 3-0

CHIEF OF POLICE REPORT

8. RCPD June Report given by Chief Jones

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

Martyniuk believes grandson is buying vapes from one of the vape shops and he is not 18.

SET NEXT MEETING DATE *First Monday of the Month*

Next Meeting Set for August 31st, 2026, at 530P

ADJOURNMENT

Motion by Martyniuk to adjourn at 7:00p, second by Schultz. Motion carried. 3-0

DRAFT

License(s) Requested	Fees	
☒ Temporary "Class B" Wine ☒ Temporary Class "B" Beer	License Fees	\$ 10.00
	Background Check	\$
	Total Fees	\$

Part A: Organization Information

1. Organization Name Assumption of the BLESSED Virgin Mary Parish		
2. Organization Permanent Address 160 W Fourth St		
3. City Richland Center	4. State WI	5. Zip Code 53581
6. Mailing Address (if different from permanent address)		
7. FEIN 39 0824014	8. Date of Organization/Incorporation 10/20/06	9. State of Organization/Incorporation WI
10. Phone (608) 647 2621	11. Email cheryl.blankenship@stmarysrc.com	
12. Organization type (check one) ☐ Bona Fide Club ☒ Church ☐ Fair Association/Agricultural Society ☐ Veteran's Organization ☐ Lodge/Society ☐ Chamber of Commerce or similar Civic or Trade Organization under ch. 181, Wis. Stats.		
13. Is this organization required to hold a Wisconsin Seller's permit? ☐ Yes ☒ No		
14. Wisconsin Seller's Permit Number (if applicable)		

Part B: Individual Information

List the name, title, and phone number for all officers, directors, and agent of the organization. Include an Individual Questionnaire (Form AB-100) for each person listed below. Attach additional sheets if necessary.

Corporations must also include Alcohol Beverage Appointment of Agent (Form AB-101).

Last Name	First Name	Title	Phone
Battersby	Gerard	Bishop	
Kuhn	Nathaniel	Pastor	
Peckham	Julie	Trustee	
Delagrave	Thomas	Trustee	

Continued →

Part C: Event Information

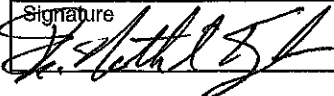
1. Name of Event (if applicable) St Mary Parish Festival			
2. Dates of Operation 9/19/2026		3. Hours of Operation 4:00 to 10:00pm	
4. Premises Address 160 W Fourth St			
5. City Richland Center		6. State WI	7. Zip Code 53581
8. County Richland	9. Governing Municipality ☒ City ☐ Town ☐ Village of: _____		10. Aldermanic District
11. Organizer of Event (if not the named applicant)		12. Email and/or Phone Number for Organizer of Event	
13. Organizer Website		14. Event Website	
15. Premises Description - Describe the building or buildings and any outside areas where alcohol beverages and records are sold, stored, or consumed, and related records are kept. Describe all rooms within the building, including living quarters. Authorized alcohol beverage activities and storage of records may occur only on the premises described in this application. Attach a map or diagram and additional sheets if necessary.			

Part D: Attestation

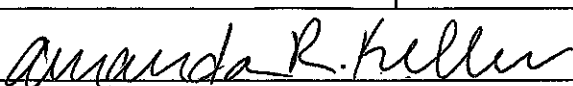
Who must sign this application?

- one officer or director of the nonprofit organization

READ CAREFULLY BEFORE SIGNING: Under penalty of law, I have answered each of the above questions completely and truthfully. I agree that I am acting solely on behalf of the applicant organization and not on behalf of any other individual or entity seeking the license. Further, I agree that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another individual or entity. I agree to operate according to the law, including but not limited to, purchasing alcohol beverages from Wisconsin-permitted wholesalers. I understand that lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. I understand that any license issued contrary to Wis. Stat. Chapter 125 shall be void under penalty of state law. I further understand that I may be prosecuted for submitting false statements and affidavits in connection with this application, and that any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Last Name Kuhn		First Name Nathaniel		M.I. W
Title Pastor	Email father.kuhn@stmarysrc.com	Phone (608) 647 2621		
Signature 			Date 08/05/2026	

Part E: For Clerk Use Only

Date Application Was Filed With Clerk 8/20/2026	License Number 2026-22 Picnic
Date License Granted	Date License Issued
Signature of Clerk/Deputy Clerk 	

REQUEST FOR PROPERTY/LIABILITY CERTIFICATE OF INSURANCE

LIABILITY CERTIFICATE

PARISH/LOCATION NAME: Assumption of the Blessed Virgin Mary (St. Mary's)
 COMPLETE ADDRESS: 160 W Fourth St.
 IF A RENEWAL CERT, PLEASE GIVE FORM # FROM BOTTOM LEFT HAND CORNER: Sept 19th, 2026
 DATE(S) OF EVENT: Sept 19th, 2026
 DESCRIPTION OF EVENT: Parish Festival

WHO IS REQUESTING CERTIFICATE? Assumption of BVM / City of Richland Center
 IS THERE AN AGREEMENT OR CONTRACT (IF YES, PLEASE ATTACH) Application
 DO THEY NEED TO BE NAMED ADDITIONAL PROTECTED PERSON(S): _____ YES - CONTRACT ATTACHED
 _____ NO - VERIFICATION ONLY
 SPECIAL INSTRUCTIONS: 1,000,000

PROPERTY CERTIFICATE: (PLEASE ATTACH LEASE AGREEMENT)

LOSS PAYEE/MORTGAGEE NAME: _____
 ADDRESS _____
 DESCRIPTION OF PROPERTY: _____
 PROPERTY VALUE: _____
 LEASE TERM: _____

PERSON COMPLETING FORM: Cheryl A. Blankenship DATE: 8-5-2026
 PHONE NO./E-MAIL: 608-647-2621 cheryl.blankenship@stmarys rc.com

CATHOLIC MUTUAL



Ben Burrow

Assistant Claims/Risk Manager

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