OFFICIAL PUBLIC NOTICE

MEETING OF THE PARK BOARD

MONDAY, NOVEMBER 23, 2026 AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

AGENDA

CALL TO ORDER: *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES: *Motion to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same.*

1. Previous Meeting Minutes

DISCUSSION AND ACTION ITEMS

2. Review and recommend Revisions to Chapter 50 of the Code of Ordinances Governing the Board of Park Commissioners
3. Review and recommend Non-Resident fees for the Woodman Aquatic Center for 2027

APPROVAL OF BILLS

4. Monthly Bills

MONTHLY REPORTS

5. Budget
6. Recreation Director
7. WSRC Coordinator
8. Park Board President

REPORTS, REQUESTS, CONCERNS: *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE: *Monday, December 28th, 2026.*

ADJOURNMENT

Posted this 19th day of November, 2026 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

PLEASE NOTE: To request disability-related accommodations, please contact City Administrator Ashley Oliphant (608-647-3466 or 450 S. Main St.) at least 24 hours in advance. Notice is hereby given that a quorum of other city governmental bodies may be present at this meeting for informational and discussion purposes only, and no formal action will be taken by those bodies at this meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

Richland CENTER
HOMETOWN CHARM. NATURAL BEAUTY.

OFFICIAL PUBLIC NOTICE

MEETING OF THE PARK BOARD

MONDAY, OCTOBER 26, 2026, AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

MINUTES

CALL TO ORDER: Meeting was called to order at 5:00pm by President Lewandowski, and a quorum was present; the meeting had been properly noticed.

ROLL CALL: Park Board members: Kathryn Lewandowski, Pat Elliott, Larry Hallett, Allicia Woodhouse, Evan Ewing, City Council Rep- Brad Wegner, County Rep- Duane McElvain, Director- Jodi Mieden.

APPROVAL OF MINUTES: Motion by Hallett to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same, 2nd by Elliott. Motion carried unanimously.

DISCUSSION AND ACTION ITEMS:

2. Review and Recommend Revisions to Chapter 50 of the Code of Ordinances Governing the Board of Park Commissioners. Attorney Windle and City Council Rep Chris Jarvis attended to assist with any questions the board had and gave clarification of the process ahead. McElvain questioned the seat for the County being removed and Windle noted challenges in the relationship with the county. There is no longer a yearly donation, so there is no requirement for a seat at the table. They could be a member of the board if they live in city limits. Woodhouse noted the value as many county residents use our parks, trails and ports and a county voice has always been a valuable perspective. Windle noted that with the statute, Park Board becomes more powerful and without it becomes advisory only. The board tabled the discussion until next meeting and let Attorney Windle know when they were ready for his attendance at a meeting for final questions and revisions. The board wants to take the appropriate time to consider all avenues thoughtfully.

3. Consider approval of a fee waiver for the Community Thanksgiving Dinner. A request was made by the Women of the ELCA for a waived usage for the Community Thanksgiving Dinner. The board agreed it shows goodwill from the city being a community event benefitting over 600 people each year, mostly the senior population. Mieden will look at electric use for the event to consider for 2027. Motion by Woodhouse to approve a waived usage for the Community Thanksgiving Dinner. 2nd by Ewing. Motion carried unanimously.

4. Consider approval of pool pass holiday discount sale. Mieden gave past data on the Holiday sale and requested to approve the Pool Pass Holiday Sale for December 1-31, 2026. Motion by Woodhouse to approve a 10% off pool pass holiday sale for the 2027 season, December 1-31. 2nd by McElvain. Motion was amended by Woodhouse to approve a 10% off pool pass holiday sale for the 2027 season using 2026 prices, December 1-31. 2nd by McElvain. Motion carried unanimously.

APPROVAL OF BILLS: Motion by Woodhouse to approve the monthly bills. 2nd by Ewing. Motion carried unanimously.

MONTHLY BUDGET REPORT: Revenue Comparison for Recreation, Rentals & Aquatic Center, October 1-26, 2025v2026.

RECREATION REPORT: Parks/Grounds: Enrolled in Certified Playground Safety Inspector course certification. Will work with AdPW to conduct all playground audits and update any maintenance and inventory needs. Updated documents to be done on each playground for better management. Capital Outlay of 10k to spend on new playground equipment. Reached out to the Richland Hospital Foundation to inquire about interest in an MOU for Strickland Park. Awaiting reply to move forward with initial meetings. **Community Center:** Capital Outlay of 10k/20k to spend on Meeting room/Gym table replacement. Will sell on Wisconsin Surplus. Meeting room tables to go to City Hall. **Recreation:** Fireworks contract to be signed. Budget was reduced from 17k to 11k. Will need to discuss with RC Thunderfest group to see if there are funds or look at options. We had a successful and fun Trick or Treat Trail event last Friday in the park. We gave out 613 pre-made bags of goodies and had 43 total groups committed to handing out candy. We even had someone that never gets trick-or-treaters at their home come and set up because they miss seeing all the costumed kiddos. **WSRC:** The budget was balanced without affecting this department for this year but we still plan to propose changes for the future. **Pool:** I am recertifying my Pool Operators license online this month before it expires in April.

WSRC REPORT: The last bus trip to the Diamond Jo Casino will be on Thursday October 29th. The Euchre Tournament was a success, and we earned $160.00 from the tournament. Our House skipped breakfast here in September but is back this month. The Senior Citizen Potluck Group had their monthly potluck and many of the group dressed up for

Halloween. A picture was taken and it will be in the Richland Center Observer of the group that had costumes on. During their Christmas Party in December, they plan on taking a picture of the entire group and putting that in the paper. They hope the pictures will show the public as to how much the Senior Center is used and the fun they have. Heffner reported earned profits from 2024-2026.

PARK BOARD PRESIDENT REPORT: Wanted to stress that the board will take thoughtful time to consider the future ordinances. Looking to brainstorm in November and possibly be ready for the attorney to return in December and draft revisions from there.

REPORTS, REQUESTS, CONCERNS: Wegner requested an agenda item for next meeting concerning Non-Resident fee structures for pool passes and parties.

SET NEXT MEETING DATE: 4th Monday of the Month, November 23rd, 2026, at 5:00pm.

ADJOURNMENT: Motion to Adjourn by Woodhouse. 2nd by McElvain. Motion carried unanimously.

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Review and Recommend Revisions to Chapter 50 of the Code of Ordinances Governing the Board of Park Commissioners

Committee Review: Park Board

Meeting Date: November 23, 2026

Requested by: Jodi Mieden- Recreation Director

Background: City Administrator Oliphant and City Attorney Windle prepared two draft versions of a new Park Board ordinance 2016-1 Chapter 50 for the Park Board to review and recommend with feedback. Item was tabled for further discussion by the board.

Documents Enclosed:

1.) Ordinance No. 2016-1, Chapter 50 Board of Park Commissioners for the City of Richland Center
2.) Draft – Revised Park Board Ordinance – No 27
3.) Draft – Revised Park Board Ordinance – With 27
4.) Wisconsin Statutes governing Park Board
5.) Wisconsin Statute 62.11(5)
6.) Wisconsin Statutes Chapter 19

Park Board Recommendation:

ORDINANCE NO. 2016- 1

AN ORDINANCE AMENDING CHAPTER 50 OF THE CODE OF ORDINANCES RELATING THE BOARD OF PARK COMMISSIONERS

The Common Council of the City of Richland Center, Wisconsin does ordain as follows:

SECTION 1:
Chapter 50 of the Code of Ordinances of the City of Richland Center is amended to provide:

CHAPTER 50

BOARD OF PARK COMMISSIONERS FOR THE CITY OF RICHLAND CENTER

50.01 CREATION. The general government, management, control, improvement and care of all public parks, parkways, and pleasure drives located within the City of Richland Center, now existing and as may hereafter be acquired, shall be in a Board of Park Commissioners, alternatively referred to herein as the Park Board. Notwithstanding the foregoing, the Common Council reserves the right to supersede the Board of Park Commissioners by ordinance or resolution as to any matter pursuant to the powers of the Council under sec. 62.11(5) Wis. Stats.

50.02 COMPOSITION.

(1) Said Park Board shall consist of seven (7) members.

(2) One member of said Park Board shall be a member of the County Board of Richland County, Wisconsin, appointed by the chairman of the County Board for a two (2) year term. If during a term on the Park Board such person ceases to be a member of the County Board, the County Board shall appoint a replacement for the remainder of the two year term.

(3) One member of said Park Board shall be a member of the Common Council of the City of Richland Center, appointed by the Mayor and confirmed by the Common Council for a two (2) year term. If during a term on the Park Board such person ceases to be a member of the Common Council, a replacement shall be appointed by the Mayor and confirmed by the Common Council for the remainder of the two year term.

(4) One individual who is both an alderman of the City of Richland Center and a

supervisor of Richland County may represent both the Common Council and the County Board on the Park Board, if the Mayor and Common Council so desire, but the fact that the Common Council representative may also be a supervisor shall not prevent the appointment by the chairman of the County Board of another supervisor as the County Board representative.

(5) The remaining members shall be residents of the City who shall be appointed by the Mayor and confirmed by the Common Council.

50.03 TERMS OF OFFICE OF CITIZEN MEMBERS.

(1) Term of Office. The full term of each member other than the Common Council member and the County Board member shall be for five (5) years beginning upon confirmation of his or her appointment on the third Tuesday in April and until his or her successor is appointed and qualifies. The commencement of the terms shall be staggered that one member's term expires each year. Upon the ending of any member's full term the Mayor shall appoint his or her successor for a full five year term and submit the appointment to the Council for confirmation.

(2) Vacancy During a Term; Replacement. In the event a citizen member ceases to serve on the Park Board during his or her term, the Mayor shall appoint a successor for the remainder of that member's five year term, subject to confirmation by the Common Council.

50.04 QUALIFICATION. Each member of the Park Board shall be a resident freeholder of the City, and shall take and file the official oath.

50.05 OFFICERS OF THE BOARD; OFFICER'S TERMS. The officers of the Park Board shall be a president, a vice president and a secretary. The term of office of the officers shall be for one year. Officers shall be elected at the first meeting of the Board after the third Tuesday in April of each year. Ministerial duties of the secretary may, at the direction of the Board, be performed by the City Parks Director.

50.06 QUORUM. Four members of said Park Board shall constitute a quorum to transact business.

50.07 COMPENSATION. Compensation of the members of the Park Board shall be in the amount set forth in Chapter 46 of the Code of Ordinances of the City of Richland Center.

50.08 POWERS. The Board of Park Commissioners shall have all powers and be

chargeable with all duties as set out in Section 27.08, Wisconsin Statutes, subject to the right of the Common Council to retain or limit such powers by ordinance or resolution.

50.09 BUDGET.

(1) The Board of Park Commissioners shall, prior to the first day of September in each year, make an estimate of the proposed appropriation from City general funds for expenditure by said Board during the ensuing calendar year for park operations and transmit the same to the Common Council. Such part of said estimate as the Council shall approve and appropriate for park operations shall be subject to expenditure by the Board of Park Commissioners.

(2) Any extraordinary expenditures not included in the estimate of proposed expenditures for the year shall require specific approval by the Common Council except the expenditure of moneys in the Park Fund received by the Park Board by subscription or gift.

(3) The Board of Park Commissioners shall transmit to the Common Council by the end March of each year a full detailed report of all its transactions for the preceding year, together with an itemized account of all receipts and expenditures, a list of employees, and an inventory of property in charge of the Board, including an itemized statement of the cost of each article procured or purchased. In addition, such report shall set forth the amount of funds on hand in the Park Fund which were derived from subscription or gift.

50.10 FINANCE.

(1) Park Fund. All moneys under the control of the Park Board received by subscription or gift for parks, parkways or pleasure drives shall be held by the City Clerk/Treasurer in a separate bank account and shall constitute a separate fund denominated the Park Fund. Moneys in the Park Fund may be expended by the Park Board for park purposes in the Park Board's discretion, without the need for approval by the Common Council.

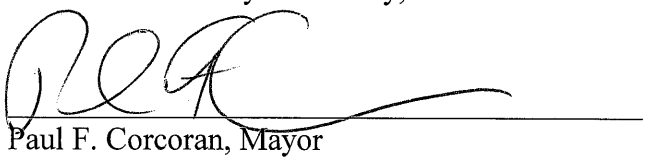
(2) Appropriated City General Funds. All funds appropriated by the Common Council for park purposes out of general City revenue, not including funds in the Park Fund, shall be held in the City's general account, and may be expended upon approval by the Park Board and the Common Council.

(3) Limitation on Park Board's Authority to Expend Funds or Contract Liabilities Other than from the Park Fund. The Park Board shall not contract any liability against the General Funds of the City or make any expenditure other than expenditures from the Park Fund unless the same be expressly authorized by both the Park Board and the Common Council.

SECTION 2:

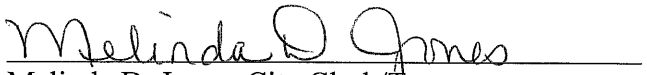
This Ordinance shall be in full force and effect from and after its passage and publication.

Enacted the 5th day of January, 2016



Paul F. Corcoran, Mayor

Attest:



Melinda D. Jones, City Clerk/Treasurer

CHAPTER 50

BOARD OF PARK COMMISSIONERS FOR THE CITY OF RICHLAND CENTER

[History: Ord 228, 474, 1988-18, 2016-1]

50.01 CREATION. Pursuant to Wis. Stat. § 27.08, the Common Council of the City of Richland Center vests in a Board of Park Commissioners, alternatively referred to herein as the Park Board, the powers of general government, management, control, improvement and care of all public parks, parkways, and pleasure drives, now existing and as may be hereafter acquired. Notwithstanding the foregoing, the Common Council reserves the right to supersede the Board of Park Commissioners by ordinance or resolution as to any matter pursuant to the powers of the Council under Wis. Stat. § 62.11(5).

50.02 COMPOSITION.

(1) Said Park Board shall consist of seven (7) members.

(2) One member of said Park Board shall be a member of the Common Council of the City of Richland Center, appointed by the Mayor and confirmed by the Common Council for a two (2) year term. If during a term on the Park Board such person ceases to be a member of the Common Council, a replacement shall be appointed by the Mayor and confirmed by the Common Council for the remainder of the two year term.

(3) The remaining members shall be residents of the City who shall be appointed by the Mayor and confirmed by the Common Council.

(4) Board members shall be considered local public officials as that term is used in ordinance and statute, and subject to all the provisions of law applicable thereunto, including but not limited, to the Code of Ethics found in Wis. Stat. § 19.59.

50.03 TERMS OF OFFICE OF CITIZEN MEMBERS.

(1) Term of Office. The full term of each member other than the Common Council member shall be for five (5) years beginning upon confirmation of his or her appointment on the third Tuesday in April and until his or her successor is appointed and qualifies. The commencement of the terms shall be staggered that one member’s term expires each year. Upon the ending of any member's full term the Mayor shall appoint his or her successor for a full five year term and submit the appointment to the Council for confirmation.

(2) Vacancy During a Term; Replacement. In the event a citizen member ceases to serve on the Park Board during his or her term, the Mayor shall appoint a successor for the remainder of that member's five year term, subject to confirmation by the Common Council.

50.04 QUALIFICATION. Each member of the Park Board shall be a resident of the City and shall take and file the official oath.

50.05 OFFICERS OF THE BOARD; OFFICER'S TERMS. The officers of the Park Board shall be a president, a vice president and a secretary. The term of office of the officers shall be for one year. Officers shall be elected at the first meeting of the Board after the third Tuesday in April of each year. Ministerial duties of the secretary may, at their discretion, be performed by the City Parks Director.

50.06 MEETINGS.

(a) Meetings of the Park Board shall be considered meetings of a governmental body as that term is used in ordinance and statute, and shall be subject to applicable provisions of law, including but not limited to the open meetings law found in Subch. V of Ch. 19, Wis. Stats. (2026).

(b) Four members of said Park Board shall constitute a quorum to transact business.

50.07 COMPENSATION. Compensation of the members of the Park Board shall be in the amount set forth by the Common Council by resolution or ordinance.

50.08 POWERS. The Board of Park Commissioners shall have all powers and be chargeable with all duties as set by Wis. Stat. § 27.08(2) and by the Common Council through ordinance or resolution. The Park Board is directed and empowered to:

(a) To govern, manage, control, improve and care for all public parks, parkways, boulevards and pleasure drives located within, or partly within and partly without, the corporate limits of the City, including all City buildings in said areas, and secure the quiet, orderly and suitable use and enjoyment thereof by the people, including through the offer and management of such programming as is approved by the Board; also to adopt rules and regulations to promote those purposes;

(b) To establish park fees and see to their collection, and to manage the Park Fund and make deposits thereunto and expenditures therefrom for park purposes;

(c) To acquire in the name of the City for park, parkway, boulevard or pleasure drive purposes by gift, devise, bequest or condemnation, either absolutely or in trust, money, real or

personal property, or any incorporeal right or privilege; except for those acquisitions prohibited by law. Gifts to the City of money or other property, real or personal, either absolutely or in trust, for park, parkway, boulevard or pleasure drive purposes shall be accepted only after they shall have been recommended by the Park Board to the Council and Council approves said gifts by resolution. Money gifts are to be transferred to the Park Fund. Gifts rejected by the Park Board may still be accepted by the City so long as such acceptance does not violate the terms of the gift. Subject to the approval of the Council the Park Board may execute every trust imposed upon the use of property or property rights by the deed, testament or other conveyance transferring the title of such property to the City for park, parkway, boulevard or pleasure drive purposes;

(d) Subject to the approval of the Council, to buy or lease lands in the name of the City for park, parkway, boulevard or pleasure drive purposes within or without the City and, with the approval of Council, to sell or exchange property no longer required for its purposes;

(e) To change or improve all parks, parkways, boulevards or pleasure drives within the City limits, controlled by the Board, at the expense of the real estate to be benefited thereby, to be collected via special assessment against such real estate, as provided in Wis. Stat. § 27.10(4);

(f) To oversee the performance of the Parks Director, including the authority order the attendance of the Parks Director at its meetings in order to report on matters under consideration by the Board. Otherwise, the Board shall have no authority over personnel matters, even those relating to parks employees. The Board may not employ its own employees, nor fix the compensation of parks employees. The Board may refer personnel matters to the Council or designated committee thereof;

(g) It is the intent of Council that the administration of the parks shall be coordinated with the City Administrator to insure efficiency and planning on an overall City basis; and

(g) The Board shall have such other powers as are necessary or convenient to park operations, and Council intends that the Board shall have full authority respecting the parks, parkways, boulevards and pleasure drives unless that authority is expressly withheld by statute or other action of Council.

50.09 BUDGET. The Board of Park Commissioners shall, prior to the first day of September in each year, make an estimate of the proposed appropriation from City general funds for expenditure by said Board during the ensuing calendar year for park operations and transmit the same to the Common Council. This estimate shall include all necessary incidental expenses, including the repair and maintenance of parks and City buildings contained therein, and also an estimate for the purchase of land for parks, parkways, boulevards and pleasure drives. Such part of said estimate as Council shall approve and appropriate for park operations shall be subject to expenditure by the Board of Park Commissioners. Such estimate shall contain a report on the current balance of the Park Fund. The Board shall transmit to Council, prior to March 1 of each year, a full detailed report of all its transactions for the preceding year, together with an itemized account of all receipts and expenditures, a list of employees, and an inventory of property in charge of the Board. In order to ensure public oversight of park operations, the Board shall have the sole

responsibility to prepare said report, and may only call on such employee assistance as is required to obtain the necessary information to prepare the report.

50.10 FINANCE AND CONTRACTS.

(1) All moneys under the control of the Park Board received by fee, subscription or gift for parks, parkways or pleasure drives shall be held by the City Treasurer in a separate account and shall constitute a separate fund denominated the Park Fund. Moneys in the Park Fund may be expended by the Park Board for park purposes at the Park Board's discretion, except where prohibited.

(2) All funds appropriated by Council for park purposes out of general City revenue shall be transferred to the Park Fund and may be expended upon approval by the Park Board. Appropriation of funds by Council shall constitute approval of their use by the Park Board and does not require additional authorization by Council.

(3) The Park Board shall have full authority to let bids and enter into contracts in the name of the City, provided that such contracts are necessary or convenient to park operations.

50.11 APPLICABILITY. The areas under the control and management of the Park Board shall be those public park areas enumerated in Ch. 701.02(1) of the Code of Ordinances or as elsewhere provided by Council.

50.12 CONSTRUCTION

(1) This Chapter shall be liberally construed to effect its purpose. As used herein, the terms "management and control" or "management and operation" shall be construed broadly and shall include, without limitation by enumeration, all authority related to the utility properties of the city, and all authority related to purchasing, acquiring, leasing, constructing, adding to, improving, conducting, controlling, operating or managing the city's public utilities, except as specifically withheld herein, by other action of Council and by statute.

(2) It is the intent of this Chapter that the power retained by Council shall be exercised generally as a supervisory power, and the Council does not intended to assume the responsibility of park operations or interfering in matters of everyday management of the parks.

(3) Provided, however, Council intends to reserve its duty and power to decide matters of policy in all fields of municipal activity, including parks, having particular regard to fiscal matters and the expenditure of major sums of money which may or will affect municipal credit immediately or cumulatively.

CHAPTER 50

PARK BOARD FOR THE CITY OF RICHLAND CENTER

[History: Ord 228, 474, 1988-18, 2016-1]

50.01 CREATION. The powers and duties of oversight, long-term planning, and public engagement of all public parks, parkways, and pleasure drives located within the City of Richland Center, now existing and as may hereafter be acquired, shall be in a Park Board. Notwithstanding the foregoing, the Common Council reserves the right to supersede the Park Board by ordinance or resolution as to any matter pursuant to the powers of the Council under sec. 62.11(5) Wis. Stats.

50.02 COMPOSITION.

(1) Said Park Board shall consist of seven (7) members.

(2) One member of said Park Board shall be a member of the Common Council of the City of Richland Center, appointed by the Mayor and confirmed by the Common Council for a two (2) year term. If during a term on the Park Board such person ceases to be a member of the Common Council, a replacement shall be appointed by the Mayor and confirmed by the Common Council for the remainder of the two year term.

(3) The remaining members shall be residents of the City who shall be appointed by the Mayor and confirmed by the Common Council.

(4) Board members shall be considered local public officials as that term is used in ordinance and statute, and subject to all the provisions of law applicable thereunto, including but not limited to the Code of Ethics found in Wis. Stat. § 19.59.

50.03 TERMS OF OFFICE OF CITIZEN MEMBERS.

(1) Term of Office. The full term of each member other than the Common Council member shall be for five (5) years beginning upon confirmation of his or her appointment on the third Tuesday in April and until his or her successor is appointed and qualifies. The commencement of the terms shall be staggered that one member’s term expires each year. Upon the ending of any member's full term the Mayor shall appoint his or her successor for a full five-year term and submit the appointment to the Council for confirmation.

(2) Vacancy During a Term; Replacement. In the event a citizen member ceases to serve on the Park Board during his or her term, the Mayor shall appoint a successor for the remainder of that member’s five-year term, subject to confirmation by the Common Council.

50.04 QUALIFICATION. Each member of the Park Board shall be a resident of the City and shall take and file the official oath.

50.05 OFFICERS OF THE BOARD; OFFICER'S TERMS. The officers of the Park Board shall be a president, a vice president and a secretary. The term of office for the officers shall be for one year. Officers shall be elected at the first meeting of the Board after the third Tuesday in April of each year. Given the advisory nature of the Board, ministerial duties of the secretary may, at the Director's discretion, be performed by the City Parks Director.

50.06 MEETINGS.

(1) Meetings of the Park Board shall be considered meetings of a governmental body as that term is used in ordinance and statute, and shall be subject to applicable provisions of law, including but not limited to the open meetings law found in Subch. V of Ch. 19, Wis. Stats. (2026).

(2) Four members of said Park Board shall constitute a quorum to transact business.

50.07 COMPENSATION. Compensation of the members of the Park Board shall be in the amount set forth by the Common Council by resolution or ordinance.

50.08 POWERS. The Park Board shall have all powers and be chargeable with all duties as set by the Common Council by ordinance or resolution. Generally, the Park Board shall exercise powers related to oversight, long-term planning, and public engagement. The role of the Board is advisory, and its recommendations or other provided information shall not delay, limit, or otherwise be binding on associated actions of Council.

(1) Unless otherwise specified by the Common Council, the Park Board shall have the following powers and duties:

a. At least annually, the Park Board shall conduct inspections of City Parks. The results of these inspections shall be documented and reported to Council at least annually. The Board shall evaluate matters such as potential safety concerns, needed or proposed maintenance, accessibility, or other specific matters brought to the Board's attention by City staff, officials, or the public. Information resulting from exercise of the Board's other powers may be included in the annual report, and/or reported independently. The Board shall establish objective performance measures for these matters in order to provide a consistent measure, both for contemplated action and to create a record for future consideration.

b. The Park Board shall, prior to the first day of September in each year, issue recommendations to the Parks Director on budget priorities, including any proposed capital projects, for the Director's consideration and potential inclusion in the budget development process.

c. The Park Board shall monitor actions pending before the Common Council affecting the Parks, and shall investigate, consider, and issue recommendations to the Common Council on such matters. Such recommendations shall be in writing when at all possible.

d. The Park Board shall monitor the implementation of the City's Comprehensive Outdoor Recreation Plan (CORP) and any other such long-range planning, and make recommendations to Council regarding their progress or execution.

e. The Park Board shall serve as a conduit for public comment on and engagement with Parks matters, even those then referred to other entities. The Park Board shall hold a public listening session at least annually and include a summary of said session in its report to Council.

f. Pursuant to Rule 2.11 of the Rules of the Common Council, any information requests made of City staff must be directed to the City Administrator, who shall provide the requested information or see that it is provided. Such requests should be made as part of the Board's regular deliberations.

(2) Any power not specifically delegated to the Park Board herein or by other action of the Council shall be reserved to Council, including the supervision of City employees, the establishment and collection of fees, and the direction of daily Parks operations.

4900-1050-8758, v. 1

Wisconsin Statute 19.59

Establishes ethical rules prohibiting local public officials from using their office for personal gain, accepting gifts that could influence official actions, or conditioning official actions on political contributions.

Key Provisions

Use of Public Office for Personal Gain: Local public officials may not use their position to obtain financial gain or anything of substantial value for themselves, their immediate family, or associated organizations. This includes accepting free or discounted admissions to professional sports events if the official is part of a relevant local board. Exceptions exist for campaign contributions reported under Chapter 11 and for benefits from the Wisconsin Economic Development Corporation or the Department of Tourism (s. 19.59(1)(a))

Prohibition on Gifts and Influence: Officials cannot solicit or accept anything of value if it could reasonably influence their vote, official actions, or judgment, or be considered a reward for official actions or inactions. This restriction does not prevent officials from engaging in outside employment (s. 19.59(1)(b))

Political Contributions and Conditional Actions: Local officials or candidates may not give, offer, promise, withhold, or condition their vote or official action on political contributions or other things of value for the benefit of a candidate, political party, or committee registered under Chapter 11 (s. 19.59(1)(br))

Enforcement and Penalties: Complaints can be filed with the County District Attorney or the Government Accountability Board (GAB). Violations may result in fines up to $1,000 and the return of any improperly received benefits. Certain violations, such as conditioning official actions on political contributions, are treated as Class I felonies. Persistent ethical issues may require officials to resign or cease the conflicting activity, though the statute does not bar service outright (s. 19.59(8))

Exceptions and Special Circumstances: The statute allows officials to receive benefits on behalf of the state for activities promoting tourism or economic development, and it does not restrict campaign contributions that comply with reporting requirements. Officials may also represent personal interests if they properly step away from their official capacity during such activities

Practical Implications

- Local officials must **avoid conflicts of interest** and ensure transparency in accepting gifts or benefits.
- **Political contributions** cannot be tied to official actions or votes.
- Officials should **document and report** any permissible benefits received on behalf of the state or for campaign purposes.
- Complaints and enforcement are handled through local DAs, GAB, or the Department of Justice if necessary.

Wisconsin Statute 19.59 provides a framework to maintain integrity in local government by clearly defining prohibited conduct, exceptions, and enforcement mechanisms, ensuring public trust in local officials and candidates.

Wisconsin Statute § 27.08 — City Park Board Powers

Wisconsin Statutes § 27.08 sets out the authority and responsibilities of a **city park board** (often called a board of park commissioners) in Wisconsin cities

Key Provisions

1. Creation of the Board

- Every city may, by ordinance, create a **board of park commissioners** (or another board as provided by ordinance).
- The board's organization is determined by the city's common council

2. Powers and Duties
The board is **empowered and directed** to:

- **(a)** Govern, manage, control, improve, and care for all public parks, parkways, boulevards, and pleasure drives within or partly within the city's limits.
- Ensure the **quiet, orderly, and suitable use and enjoyment** of these areas by the public.
- Adopt rules and regulations to promote these purposes.
- **(b)** Acquire, in the city's name, for park purposes:
    - Money, real or personal property, or incorporeal rights/privileges by **gift, devise, bequest, or condemnation**.
    - **Limitation:** No condemnation for recreational trails, bicycle ways, bicycle lanes, or pedestrian ways.
    - Gifts or property transfers must be recommended by the board and approved by the common council.
- **(c)** With common council approval:
    - Buy or lease lands for park purposes within or outside the city.
    - Sell or exchange property no longer needed for park purposes.
    - Acquire lands by condemnation if needed for parks, parkways, boulevards, or pleasure drives.

3. Purpose
The statute's intent is to give cities a structured mechanism to **manage, develop, and preserve public recreational areas** while ensuring oversight by the common council and adherence to legal limits

Practical Impact

- **Cities** can establish and operate park boards to manage public green spaces.
- **Board authority** includes acquisition, improvement, and regulation of parks, but is subject to council approval and statutory limits.
- **Public benefit**: Ensures parks are maintained, accessible, and used in an orderly manner.

Wisconsin Statutes Chapter 19, Subchapter V — Open Meetings of Governmental Bodies

Subchapter V of Chapter 19 of the Wisconsin Statutes governs the open meetings of governmental bodies, including policy, definitions, meeting requirements, public notice, exemptions, and enforcement.

Overview

Subchapter V is part of **Chapter 19: General Duties of Public Officials** and is commonly known as the **Open Meetings Law**. It ensures that governmental bodies in Wisconsin operate with transparency by requiring that meetings be open to the public unless specific exemptions apply.

Key Provisions

- **19.81 Declaration of policy** – States the legislative intent to promote openness in government and public participation.
- **19.82 Definitions** – Defines terms such as "governmental body" and "meeting."
- **19.83 Meetings of governmental bodies** – Requires that meetings be open to the public unless an exemption applies.
- **19.84 Public notice** – Sets rules for notifying the public of meeting times, locations, and agendas.
- **19.85 Exemptions** – Lists exceptions where meetings may be closed (e.g., certain legal, investigative, or personnel matters).
- **19.851 Closed sessions by ethics or elections commission** – Specific rules for closed sessions in these commissions.
- **19.86 Notice of collective bargaining negotiations** – Requires notice when meetings involve collective bargaining.
- **19.87 Legislative meetings** – Special provisions for legislative bodies.
- **19.88 Ballots, votes and records** – Rules for voting and recordkeeping in meetings.
- **19.89 Exclusion of members** – Conditions under which members may be excluded from meetings.
- **19.90 Use of equipment in open session** – Prohibits use of certain equipment in open sessions without approval.
- **19.96 Penalty** – Penalties for violations.
- **19.97 Enforcement** – Procedures for enforcing compliance.

Wisconsin Statute § 62.11(5)

Grants cities broad "home rule" management and control powers.

(5) Powers. Except as elsewhere in the statutes specifically provided, the council shall have the management and control of the city property, finances, highways, navigable waters, and the public service, and shall have power to act for the government and good order of the city, for its commercial benefit, and for the health, safety, and welfare of the public, and may carry out its powers by license, regulation, suppression, borrowing of money, tax levy, appropriation, fine, imprisonment, confiscation, and other necessary or convenient means. The powers hereby conferred shall be in addition to all other grants, and shall be limited only by express language.

Key Provisions of Wis. Stat. § 62.11(5)

- **General Powers:** Except as otherwise provided by state statutes, the common council has the management and control of city property, finances, highways, navigable waters, and public service.
- **Welfare and Good Order:** The council has the power to act for the government and good order of the city, its commercial benefit, and the health, safety, and welfare of the public.
- **Methods of Execution:** The city may carry out these powers through licensing, regulation, suppression, borrowing money, levying taxes, appropriations, fines, imprisonment, confiscation, and other necessary or convenient means.
- **Scope:** These powers are in addition to all other grants of power and are limited only by express language in the statutes.

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Agenda Item: Review and recommend Non-Resident fees for the Woodman Aquatic Center for 2027

Committee Review: Park Board

Meeting Date: November 23, 2026

Requested by: Jodi Mieden- Recreation Director

Background: The following is a comparison of Resident versus Non-Resident fee structures across six comparable municipal aquatic centers highlights how cities balance local tax subsidization with regional operational cost recovery.

1. Sparta Family Aquatic Center

-Season Passes: Individual: Resident $60.00 vs. Non-Resident $105.00 (75% markup), Family Membership: Resident $120.00 vs. Non-Resident $210.00 (75% markup)

- Pool Parties / Rentals: Private Rental (0–60 persons): $150 (No Slide) vs. $200 (With Slide) — structured as a flat baseline municipal rate.

2. Reedsburg Municipal Pool

- Season Passes: Individual Season Pass: Resident $55.00 vs. Non-Resident $65.00, Family Season Pass: Resident $95.00 vs. Non-Resident $120.00

-Pool Parties / Rentals: No $ data on website

3. Mauston Community Pool

- Season Passes: Individual Pass: Resident $75.00 vs. Non-Resident $85.00, Family Pass: Resident $120.00 vs. Non-Resident $130.00 + $15/member over 4

-Pool Parties / Rentals: $100 for 2 hrs (under 30 swimmers) +$30 per hour (over 30 swimmers), + $50 for each additional hour

4. Mineral Point Municipal Pool

-Season Passes: Individual Pass: Resident $60.00 vs. Non-Resident $75.00, Family Pass: Resident $140.00 vs. Non-Resident $175.00

-Pool Parties / Rentals: no data on website

5. Baraboo (Campbell Park Outdoor Pool)

-Season Passes: Family Passes (Up to 4 people): Resident $115 vs. Non-Resident $145 (plus an additional per-person incremental fee for larger households).

- Pool Parties / Rentals: Flat rate of $150.00 (includes up to 3 lifeguards).

6. Platteville Family Aquatic Center

- Season Passes: Individual: Resident $50 + Add $25 for each family member Non-Resident $75 + $35/member

-Pool Parties / Rentals: $150 per hour (2-hour minimum)

7. Woodman Aquatic Center current pricing

Season Passes: Individual: Resident $80.00 vs. Non-Resident $110.00, Family Membership: Resident $120.00 vs. Non-Resident $180.00 (50% markup)

Pool Parties / Rentals:

FEES PER HOUR *Minimum rental period of 1 hour required*			
Includes set up/take down time	Aquatic Facility Only	Includes set up/take down time	Aquatic Facility & Concessions
1 hour	$140.00	1 hour	$151.00
2 hours	$307.00	2 hours	$329.00
3 hours	$448.00	3 hours	$481.00

Key Structural Patterns

- **Season Pass Markups Range from 15% to 75%:** Smaller regional facilities (like Sparta and Reedsburg) consistently impose a steep percentage markup on season passes for non-residents, reflecting the direct impact of un-taxed regional users on facility wear-and-tear.
- **Private Rentals Standardize Around Staffing:** Pool party and private rental pricing across these comparable facilities is typically dictated more by headcount limits and mandatory lifeguard ratios than strict residency status, though non-resident surcharges appear primarily on extended seasonal programming and large-scale facility bookings.

Park Board Recommendation:

Report Criteria:
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
[Report].GL Account Number = "10-46500-000"-"10-46645-000","10-48200-000"-"10-48160-000","10-55200-220"-"10-55200-999","10-55250-020"-"10-55250-999","10-55410-300"-"10-55410-999","10-55500-470"

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
GENUINE TELECOM					
GENUINE TELECOM	11/01/2026	1050 N Orange	10-55200-300 COMM CTR/TELE	35.38	11/12/26
GENUINE TELECOM	11/01/2026	1050 N Orange	10-55200-300 COMM CTR/TELE	36.88	11/12/26
GENUINE TELECOM	11/01/2026	1050 N Orange	10-55200-300 COMM CTR/TELE	130.00	11/12/26
Total GENUINE TELECOM:				202.26	
RHYME BUSINESS PRODUCTS-DALLAS					
RHYME BUSINESS PROD	10/26/2026	CC/SC: Copier Lease	10-55200-480 COMM CTR/MAIN	180.03	11/12/26
Total RHYME BUSINESS PRODUCTS-DALLAS:				180.03	
T-Mobile					
T-Mobile	11/07/2026	PW/CC/SC: Mieden Cell	10-55200-300 COMM CTR/TELE	34.82	11/12/26
Total T-Mobile:				34.82	
US BANK					
US BANK	10/04/2026	Business Cards - Sales Tax Refun	10-55200-520 COMM CTR/SUP	6.59-	10/09/26
US BANK	10/04/2026	Business Cards - Sales Tax Refun	10-55250-520 SENR CTR/SUPP	1.32-	10/09/26
US BANK	10/13/2026	Parks & Rec: Pipe Plug, Mechanic	10-55410-470 AQUA CTR/MAINT	168.35	11/09/26
US BANK	10/15/2026	Parks & Rec: CPO Certification -	10-55410-410 AQUA CTR/TRAIN	395.00	11/09/26
US BANK	11/16/2026	Parks & Rec: CC Suppplies, Proje	10-55200-520 COMM CTR/SUP	138.15	
Total US BANK:				693.59	
WALSH'S ACE HARDWARE					
WALSH'S ACE HARDWAR	11/04/2026	Parks & Rec: Broom/Dustpan, an	10-55200-430 COMM CTR/EQUI	45.98	11/12/26
WALSH'S ACE HARDWAR	11/04/2026	Parks & Rec: Broom/Dustpan, an	10-55410-470 AQUA CTR/MAINT	59.99	11/12/26
Total WALSH'S ACE HARDWARE:				105.97	
WE ENERGIES					
WE ENERGIES	11/09/2026	1055 N Orange Pool	10-55410-310 AQUA CTR/HEAT	23.80	11/19/26
WE ENERGIES	11/09/2026	1055 N Orange Concessions	10-55410-310 AQUA CTR/HEAT	9.24	11/19/26
WE ENERGIES	11/09/2026	1050 N Orange CC/SC	10-55200-310 COMM CTR/HEAT	48.32	11/19/26
Total WE ENERGIES:				81.36	
WIL-KIL PEST CONTROL					
WIL-KIL PEST CONTROL	10/14/2026	Parks: Community Center / Senior	10-55200-560 COMM CTR/CON	88.90	11/12/26
Total WIL-KIL PEST CONTROL:				88.90	
WPRA					
WPRA	11/01/2026	PW/CC SC: Membership Fees	10-55200-370 COMM CTR/MEM	150.00	11/05/26
WPRA	11/01/2026	PW/CC SC: Membership Fees	10-55200-370 COMM CTR/MEM	150.00	11/05/26
WPRA	11/05/2026	Parks & Rec: 2027 pre-conf sessi	10-55200-410 COMM CTR/TRAI	390.00	11/12/26
Total WPRA:				690.00	

City of Richland Center | Payment Approval Report - Parks and Rec | Page:
Report dates: 10/23/2026-11/19/2026 | Nov 19, 2026 12:08PM

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Grand Totals:				2,076.93	

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE PARKS & REC BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

_____

_____

_____

_____

Dated: _____

Parks Board: _____

_____

_____

Filed in the office of the City Clerk/Treasurer

Report Criteria:
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
[Report].GL Account Number = "10-46500-000"-"10-46645-000","10-48200-000"-"10-48160-000","10-55200-220"-"10-55200-999","10-55250-020"-"10-55250-999","10-55410-300"-"10-55410-999","10-55500-470"

City of Richland Center
Parks Recreation
Revenue / Expense Summary

Account Number	Account Title	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 10/31/2026	2026 Budget Less Actual	% S/B 83.33%	2027 Budget (Next Year) 12/31/2027	2026 to 2027 Budget Change	2026 to 2027 Budget Change
Parks & Recreation Revenues												
INTERGOVERNMENTAL REVENUE:		5,000.00	5,000.00	0.00	100.00%	5,000.00	-	5,000.00	0.00%	-	(5,000.00)	0.00%
Total Regulation and Compliance		*100.00*	*60.00*	*40.00*	*60.00%*	*100.00*	*45.00*	*55.00*	*45.00%*	*100.00*	-	*0.00%*
Total PUBLIC CHARGES FOR SERVICES:		164,100.00	207,241.44	(43,141.44)	126.29%	194,940.00	204,336.32	(9,396.32)	104.82%	201,440.00	6,500.00	3.33%
Total DONATIONS:		70,200.00	129,777.15	(59,577.15)	184.87%	70,500.00	18,346.00	52,154.00	26.02%	74,000.00	3,500.00	4.96%
CITY GENERAL FUND Revenue Total:		239,400.00	342,078.59	(102,678.59)	142.89%	270,540.00	222,727.32	47,812.68	82.33%	275,540.00	5,000.00	1.85%
Parks & Recreation EXPENSES												
Community Center		288,725.00	269,977.53	18,747.47	93.51%	351,420.00	258,656.94	92,763.06	73.60%	327,900.00	(23,520.00)	-6.69%
Senior Center		25,291.00	26,041.64	(750.64)	102.97%	33,300.00	27,749.86	5,550.14	83.33%	34,310.00	1,010.00	3.03%
Parks / Grounds		20,500.00	20,033.22	466.78	97.72%	259,750.00	37,964.96	221,785.04	14.62%	77,200.00	(182,550.00)	-70.28%
Aquatic Center		224,510.00	186,040.28	38,469.72	82.87%	244,250.00	203,958.40	40,291.60	83.50%	230,200.00	(14,050.00)	-5.75%
Symons Center		55,000.00	53,960.41	1,039.59	98.11%	53,200.00	12,091.13	41,108.87	22.73%	35,500.00	(17,700.00)	-33.27%
Total Culture & Recreation		*614,026.00*	*556,053.08*	*57,972.92*	*90.56%*	*941,920.00*	*540,421.29*	*401,498.71*	*57.37%*	*705,110.00*	*(236,810.00)*	*-25.14%*
DEBT SERVICE												
10-58430-910	AQUA CTR/PRINCIPLE	200,000.00	200,000.00	0.00	100.00%	205,000.00	205,000.00	0.00	100.00%	210,000.00	5,000.00	2.44%
10-58430-920	AQUA CTR/INTEREST	100,350.00	50,175.00	50,175.00	50.00%	94,350.00	94,350.00	0.00	100.00%	88,200.00	(6,150.00)	-6.52%
Total DEBT SERVICE:		*300,350.00*	*250,175.00*	*50,175.00*	*83.29%*	*299,350.00*	*299,350.00*	*0.00*	*100.00%*	*298,200.00*	*(1,150.00)*	*-0.38%*
CAPITAL OUTLAYS												
10-61000-960	OUTLAY/COMM CENTER	-	-	0.00	0.00%	-	-	0.00	0.00%	-	-	0.00%
10-61000-961	OUTLAY/PARKS	75,000.00	-	75,000.00	0.00%	223,500.00	10,254.32	213,245.68	4.59%	-	(223,500.00)	0.00%
10-61000-963	OUTLAY/AQUATIC CTR	45,000.00	9,200.00	35,800.00	20.44%	25,000.00	8,613.94	16,386.06	34.46%	61,250.00	36,250.00	145.00%
											-	0
Total CAPITAL OUTLAYS:		*120,000.00*	*9,200.00*	*110,800.00*	*7.67%*	*248,500.00*	*18,868.26*	*229,631.74*	*7.59%*	*61,250.00*	*(187,250.00)*	*-75.35%*
Parks & Recreation Revenue Total:		239,400.00	342,078.59	(102,678.59)	142.89%	270,540.00	222,727.32	47,812.68	82.33%	275,540.00	5,000.00	1.85%
Parks & Recreation Expenditure Total:		1,034,376.00	815,428.08	218,947.92	78.83%	1,489,770.00	858,639.55	631,130.45	57.64%	1,064,560.00	(425,210.00)	-28.54%
Net Total Parks & Recreation:		(794,976.00)	(473,349.49)	(321,626.51)	59.54%	(1,219,230.00)	(635,912.23)	(583,317.77)	52.16%	(789,020.00)	430,210.00	-35.29%

City of Richland Center
Parks Recreation
Revenue / Expense Line Item Detail

Account Number	Account Title	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 10/31/2026	2026 Budget Less Actual	% S/B 83.33%
CITY GENERAL FUND REVENUE									
INTERGOVERNMENTAL REVENUE									
10-43400-000	COUNTY AID-PARKS	5,000.00	5,000.00	0.00	100.00%	5,000.00	-	5,000.00	0.00%
Total INTERGOVERNMENTAL REVENUE:		5,000.00	5,000.00	0.00	100.00%	5,000.00	-	5,000.00	0.00%
REGULATION & COMPLIANCE									
Licenses & Permits									
10-44380-000	URBAN HUNTING PERMIT	100.00	60.00	40.00	60.00%	100.00	45.00	55.00	45.00%
Total Licenses & Permits:		100.00	60.00	40.00	60.00%	100.00	45.00	55.00	45.00%
Total Regulation and Compliance		*100.00*	*60.00*	*40.00*	*60.00%*	*100.00*	*45.00*	*55.00*	*45.00%*
PUBLIC CHARGES FOR SERVICES									
10-46500-000	COMMUNITY CENTER BLDG RENT	30,000.00	33,498.85	(3,498.85)	111.66%	35,000.00	29,333.97	5,666.03	83.81%
10-46505-000	COMM CTR BLDG USE (NON CITY PR	-	3,727.00	(3,727.00)	#DIV/0!	3,600.00	3,130.00	470.00	86.94%
10-46600-000	PARK DEPT CONCESSIONS/POP	500.00	1,217.53	(717.53)	243.51%	-	52.00	(52.00)	#DIV/0!
10-46605-000	CC/SC CONCESSIONS	500.00	557.38	(57.38)	111.48%	500.00	389.10	110.90	77.82%
10-46610-000	RECREATION FEES	12,000.00	19,221.01	(7,221.01)	160.18%	21,000.00	22,018.50	(1,018.50)	104.85%
10-46611-000	RECREATION FEES (NON CITY PROG	1,800.00	2,092.00	(292.00)	116.22%	2,000.00	290.00	1,710.00	14.50%
10-46615-000	SENIOR RECREATION TRIPS	1,200.00	1,435.00	(235.00)	119.58%	7,500.00	7,924.00	(424.00)	105.65%
10-46620-000	WPRA TICKETS	600.00	925.56	(325.56)	154.26%	1,000.00	(64.50)	1,064.50	-6.45%
10-46625-000	COMM CTR / EQUIPMENT RENTALS	-	40.00	(40.00)	#DIV/0!	40.00	-	40.00	0.00%
10-46630-000	USE OF PARK GROUNDS	500.00	-	500.00	0.00%	300.00	450.00	(150.00)	150.00%
10-46632-000	CAMPING FEES	10,000.00	9,266.00	734.00	92.66%	9,000.00	6,880.00	2,120.00	76.44%
10-46635-000	PARK SHELTER RENT	10,000.00	11,199.50	(1,199.50)	112.00%	10,000.00	9,428.50	571.50	94.29%
10-46640-000	AQUATIC CENTER CONCESSIONS	27,000.00	34,335.00	(7,335.00)	127.17%	30,000.00	29,956.25	43.75	99.85%
10-46645-000	AQUATIC CENTER REVENUE	70,000.00	89,726.61	(19,726.61)	128.18%	75,000.00	94,548.50	(19,548.50)	126.06%
Total PUBLIC CHARGES FOR SERVICES:		164,100.00	207,241.44	(43,141.44)	126.29%	194,940.00	204,336.32	(9,396.32)	104.82%
DONATIONS									
10-48100-000	DONATIONS-PARKS	-	11,407.15	(11,407.15)	#DIV/0!	-	2,196.00	(2,196.00)	#DIV/0!
10-48200-000	DONATIONS-COMMUNITY CENTER	200.00	2,120.00	(1,920.00)	1060.00%	500.00	6,150.00	(5,650.00)	1230.00%
10-48160-000	DONATIONS-AQUATIC CENTER	70,000.00	116,250.00	(46,250.00)	166.07%	70,000.00	10,000.00	60,000.00	14.29%
Total DONATIONS:		70,200.00	129,777.15	(59,577.15)	184.87%	70,500.00	18,346.00	52,154.00	26.02%
CITY GENERAL FUND Revenue Total:		239,400.00	342,078.59	(102,678.59)	142.89%	270,540.00	222,727.32	47,812.68	82.33%

City of Richland Center
Parks Recreation
Revenue / Expense Line Item Detail

Account Number	Account Title	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 10/31/2026	2026 Budget Less Actual	% S/B 83.33%
CITY GENERAL FUND EXPENSES									
CULTURE & RECREATION									
Community Center									
10-55200-000	COMM CTR/REGULAR SALARY	108,000.00	108,214.65	(214.65)	100.20%	110,820.00	88,222.02	22,597.98	79.61%
10-55200-005	COMM CTR / B&G WAGES	-	-	0.00	0.00%	30,700.00	8,299.73	22,400.27	27.03%
10-55200-010	COMM CTR/OVERTIME	200.00	-	200.00	0.00%	-	-	0.00	0.00%
10-55200-020	RECREATION / PART-TIME PAY	42,000.00	32,053.49	9,946.51	76.32%	35,000.00	32,451.98	2,548.02	92.72%
10-55200-060	COMM CTR/VACATION	-	-	0.00	0.00%	-	-	0.00	0.00%
10-55200-070	COMM CTR/SICK LEAVE	-	-	0.00	0.00%	-	-	0.00	0.00%
10-55200-080	COMM CTR/HOLIDAY PAY	-	-	0.00	0.00%	-	-	0.00	0.00%
10-55200-100	COMM CTR/BENEFITS	77,000.00	73,353.54	3,646.46	95.26%	108,000.00	73,249.59	34,750.41	67.82%
10-55200-220	COMM CTR/FIREWORKS	17,000.00	17,000.00	0.00	100.00%	17,000.00	17,000.00	0.00	100.00%
10-55200-300	COMM CTR/TELEPHONE	3,300.00	3,280.93	19.07	99.42%	3,300.00	2,362.53	937.47	71.59%
10-55200-310	COMM CTR/HEAT	5,100.00	2,559.95	2,540.05	50.20%	5,100.00	3,101.99	1,998.01	60.82%
10-55200-320	COMM CTR/UTILITIES	16,000.00	16,456.39	(456.39)	102.85%	16,000.00	15,105.44	894.56	94.41%
10-55200-330	COMM CTR/POSTAGE	75.00	71.21	3.79	94.95%	100.00	53.85	46.15	53.85%
10-55200-370	COMM CTR/MEMBERSHIP FEES	500.00	480.00	20.00	96.00%	500.00	189.00	311.00	37.80%
10-55200-380	COMM CTR/PUBLICATIONS	450.00	387.50	62.50	86.11%	450.00	354.20	95.80	78.71%
10-55200-385	COMM CTR/PROMO MATL	2,750.00	2,837.60	(87.60)	103.19%	3,000.00	2,051.40	948.60	68.38%
10-55200-390	COMM CTR/MISC EXP	-	-	0.00	0.00%	-	-	0.00	0.00%
10-55200-395	COMM CTR/SERVICE FEES/LICENSES	750.00	455.54	294.46	60.74%	450.00	-	450.00	0.00%
10-55200-410	COMM CTR/TRAINING	900.00	847.67	52.33	94.19%	1,000.00	580.00	420.00	58.00%
10-55200-430	COMM CTR/EQUIPMENT	700.00	700.00	0.00	100.00%	1,000.00	-	1,000.00	0.00%
10-55200-435	RECREATION/EQUIPMENT	750.00	178.21	571.79	23.76%	1,000.00	296.08	703.92	29.61%
10-55200-460	COMM CTR/BUILDING REPAIR	-	81.56	(81.56)	#DIV/0!	-	265.68	(265.68)	#DIV/0!
10-55200-480	COMM CTR/MAINT AGRMT-COPIER	2,500.00	1,830.25	669.75	73.21%	2,500.00	3,720.82	(1,220.82)	148.83%
10-55200-520	COMM CTR/SUPPLIES	2,750.00	2,735.55	14.45	99.47%	2,500.00	1,268.58	1,231.42	50.74%
10-55200-560	COMM CTR/CONTRACTED WORK	3,500.00	2,275.94	1,224.06	65.03%	3,500.00	526.06	2,973.94	15.03%
10-55200-565	COMM CTR/FIRE ALARM	-	-	0.00	0.00%	-	68.06	(68.06)	#DIV/0!
10-55200-640	RECREATION/PROGRAMMING EXP	4,500.00	4,177.55	322.45	92.83%	9,500.00	9,489.93	10.07	99.89%
Total Community Center:		288,725.00	269,977.53	18,747.47	93.51%	351,420.00	258,656.94	92,763.06	73.60%

City of Richland Center
Parks Recreation
Revenue / Expense Line Item Detail

Account Number	Account Title	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 10/31/2026	2026 Budget Less Actual	% S/B 83.33%
Senior Center									
10-55250-020	SENR CTR/PART-TIME PAY	21,500.00	21,550.57	(50.57)	100.24%	22,050.00	17,269.85	4,780.15	78.32%
10-55250-100	SENR CTR/BENEFITS	1,641.00	1,577.22	63.78	96.11%	1,700.00	1,392.58	307.42	81.92%
10-55250-360	SENR CTR/SUBSCRIPTIONS	1,000.00	902.99	97.01	90.30%	1,000.00	47.00	953.00	4.70%
10-55250-390	SENR CTR/MISC EXPENSE	50.00	47.91	2.09	95.82%	-	-	0.00	0.00%
10-55250-520	SENR CTR/SUPPLIES	1,100.00	1,962.95	(862.95)	178.45%	2,500.00	1,964.59	535.41	78.58%
10-55250-640	SENR CTR/TRIP EXPENSES	-	-	0.00	0.00%	6,050.00	7,075.84	(1,025.84)	116.96%
Total Senior Center:		25,291.00	26,041.64	(750.64)	102.97%	33,300.00	27,749.86	5,550.14	83.33%
Parks / Grounds									
10-55300-030	B&G / PARKS & GROUNDS WAGES	-	-	0.00	0.00%	154,850.00	24,562.37	130,287.63	15.86%
10-55300-040	B&G / PARKS & GROUNDS BENEFITS	-	-	0.00	0.00%	89,900.00	-	89,900.00	0.00%
10-55300-640	B&G/RECREATION SUPPLIES	-	-	0.00	0.00%	-	-	0.00	0.00%
10-55300-650	B&G/RECREATION TRIPS	-	-	0.00	0.00%	-	-	0.00	0.00%
10-55300-655	B&G/SHELTER EXPENSES	20,500.00	20,033.22	466.78	97.72%	15,000.00	13,402.59	1,597.41	89.35%
Total Parks/Grounds:		20,500.00	20,033.22	466.78	97.72%	259,750.00	37,964.96	221,785.04	14.62%
Aquatic Center									
10-55410-005	AQUA CTR/B&G WAGES	-	-	0.00	0.00%	15,350.00	-	15,350.00	0.00%
10-55410-020	AQUA CTR/PART-TIME PAY	121,000.00	99,685.55	21,314.45	82.38%	115,000.00	108,934.63	6,065.37	94.73%
10-55410-100	AQUA CTR/BENEFITS	9,260.00	7,625.99	1,634.01	82.35%	17,400.00	8,333.66	9,066.34	47.89%
10-55410-300	AQUA CTR/TELEPHONE	500.00	418.80	81.20	83.76%	500.00	418.80	81.20	83.76%
10-55410-310	AQUA CTR/HEAT	8,500.00	9,693.31	(1,193.31)	114.04%	8,500.00	11,712.72	(3,212.72)	137.80%
10-55410-320	AQUA CTR/UTILITIES	22,000.00	7,557.42	14,442.58	34.35%	22,000.00	26,167.75	(4,167.75)	118.94%
10-55410-390	AQUA CTR/MISC EXP	250.00	-	250.00	0.00%	-	800.00	(800.00)	#DIV/0!
10-55410-410	AQUA CTR/TRAINING	4,000.00	3,944.40	55.60	98.61%	4,500.00	3,872.40	627.60	86.05%
10-55410-470	AQUA CTR/MAINT-REPAIRS	17,000.00	17,275.97	(275.97)	101.62%	17,000.00	6,742.36	10,257.64	39.66%
10-55410-520	AQUA CTR/SUPPLIES	6,000.00	6,089.23	(89.23)	101.49%	6,000.00	6,060.25	(60.25)	101.00%
10-55410-580	AQUA CTR/LICENSES	2,000.00	658.00	1,342.00	32.90%	2,000.00	932.00	1,068.00	46.60%
10-55410-620	AQUA CTR/CHEMICALS	14,000.00	11,434.55	2,565.45	81.68%	14,000.00	10,060.30	3,939.70	71.86%
10-55410-640	AQUA CTR/PROGRAM EXP	-	-	0.00	0.00%	-	-	0.00	0.00%
10-55410-670	AQUA CTR / INSPECTIONS	-	-	0.00	0.00%	-	116.68	(116.68)	#DIV/0!
10-55410-700	AQUA CTR/CONCESSIONS	20,000.00	21,657.06	(1,657.06)	108.29%	22,000.00	19,806.85	2,193.15	90.03%
Total Aquatic Center:		224,510.00	186,040.28	38,469.72	82.87%	244,250.00	203,958.40	40,291.60	83.50%

City of Richland Center
Parks Recreation
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Account Number	Account Title	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 10/31/2026	2026 Budget Less Actual	% S/B 83.33%
Symons Center									
10-55500-470	SYMONS/MAINT-REPAIRS	55,000.00	53,960.41	1,039.59	98.11%	53,200.00	12,091.13	41,108.87	22.73%
Total Symons Center:		55,000.00	53,960.41	1,039.59	98.11%	53,200.00	12,091.13	41,108.87	22.73%
Total Culture & Recreation		*614,026.00*	*556,053.08*	*57,972.92*	*90.56%*	*941,920.00*	*540,421.29*	*401,498.71*	*57.37%*
DEBT SERVICE									
10-58430-910	AQUA CTR/PRINCIPLE	200,000.00	200,000.00	0.00	100.00%	205,000.00	205,000.00	0.00	100.00%
10-58430-920	AQUA CTR/INTEREST	100,350.00	50,175.00	50,175.00	50.00%	94,350.00	94,350.00	0.00	100.00%
Total DEBT SERVICE:		*300,350.00*	*250,175.00*	*50,175.00*	*83.29%*	*299,350.00*	*299,350.00*	*0.00*	*100.00%*
CAPITAL OUTLAYS									
10-61000-960	OUTLAY/COMM CENTER	-	-	0.00	0.00%	-	-	0.00	0.00%
10-61000-961	OUTLAY/PARKS	75,000.00	-	75,000.00	0.00%	223,500.00	10,254.32	213,245.68	4.59%
10-61000-963	OUTLAY/AQUATIC CTR	45,000.00	9,200.00	35,800.00	20.44%	25,000.00	8,613.94	16,386.06	34.46%
Total CAPITAL OUTLAYS:		*120,000.00*	*9,200.00*	*110,800.00*	*7.67%*	*248,500.00*	*18,868.26*	*229,631.74*	*7.59%*
CITY GENERAL FUND Revenue Total:		239,400.00	342,078.59	(102,678.59)	142.89%	270,540.00	222,727.32	47,812.68	82.33%
CITY GENERAL FUND Expenditure Total:		1,034,376.00	815,428.08	218,947.92	78.83%	1,489,770.00	858,639.55	631,130.45	57.64%
Net Total CITY GENERAL FUND:		(794,976.00)	(473,349.49)	(321,626.51)	59.54%	(1,219,230.00)	(635,912.23)	(583,317.77)	52.16%