



OFFICIAL PUBLIC NOTICE

MEETING OF THE FINANCE COMMITTEE

TUESDAY, NOVEMBER 07, 2023 AT 5:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

MICROSOFT TEAMS MEETING:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjMzYTE2N2QtMGE5OS00NDE2LWE2OTUtYmYzMjdIM2M0MTM0%40thread.v2/0?context=%7b%22Tid%22%3a%2214038f70-880a-4544-99f2-5408da444e94%22%2c%22Oid%22%3a%2220a2cb6e-5013-48b7-acae-ea44f9362dd0%22%7d

MEETING ID: 269 429 049 455 PASSCODE: BYE9BA

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES *Motion to waive the reading and approve the minutes of the last meeting.*

- [1.](#) Minutes of October 3, 2023

PAYMENT OF BILLS

- [2.](#) Bills November 7, 2023

CLERK/TREASURER'S REPORT

- [3.](#) Delinquent Account Report

DISCUSSION AND ACTION ITEMS

- [4.](#) Consider Purchase of Police Squad Vehicle and Related Equipment

SET NEXT MEETING DATE

ADJOURN

Posted this 1st day of November, 2023 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

AGENDA

CALL TO ORDER: Meeting was called to order at 5:39 PM. Members present were Karin Tepley, Melony Walters, and Ryan Cairns.

APPROVAL OF MINUTES: Motion by Tepley to approve the minutes of September 5, 2023 meeting as presented. Seconded by Cairns. Motion carried 3-0.

PAYMENT OF BILLS: Motion by Walters to pay the October 3, 2023 bills as presented. Seconded by Tepley. Motion carried 3-0.

CLERK/TREASURER'S REPORT: Clerk/Treasurer Joyce presented the Delinquent Account Report (aka Aging Report) dated 8/31/23. Committee members requested that the Aging Report more current. Joyce noted and would bring a more current report in the future. Budget work is underway. Finally, Joyce announced that he had completed the 3-year Municipal Clerk's Institute from UW-Green Bay.

DISCUSSION AND ACTION ITEMS

4. **Proposed 2024 Phase 3 7th Street, 8th Street and Cedar Street Reconstruction Project Budgetary Cost Estimate & Related Amendments:** Andy Zimmer of MSA Professional Services presented information regarding the 3rd phase of the 7th, 8th, and Cedar Street Reconstruction project. Phase 3 will take place in 2024. The base project consists of 8th Street from Nimocks Drive to Church Street, and the 1-block portion of N. Park Street between 7th and 8th Streets. Zimmer noted that there were several alternate projects proposed, but the Utility Commission was reluctant to proceed with alternatives and authorized the base project only for 2024. The City/Public Works portion of the design & engineering work is \$36,400. That includes final design services, bidding phase services, construction administration, and field services. The total estimated construction cost for the base bid – including design and engineering – is \$355,832. Motion by Walters to approve the Public Works portion of Amendment #2 of Phase 3 of the 7th, 8th, and Cedar Street project from MSA totaling \$36,400, with funds coming from the Street Projects Outlay. Seconded by Tepley. Motion carried 3-0.

5. **Request to Purchase Carpet for the Municipal Building:** This request was previously evaluated and approved by the Public Works Committee. Quotes were received by the Building & Grounds department. The project would consist of the council room, and offices on the north side of the building excluding Utilities. It would also not include the clerk's office or police department offices. Two quotes were received, with the bid from Spaeth's Flooring Unlimited providing the best quality product for the price. Several colors and materials were considered. It was noted that the flooring would consist of "carpet tiles" so specific sections could be replaced if necessary. Funding for the project would come from

ARPA funds. The quoted price of \$15,714.17 includes the removal of the old carpeting and installation of carpet & cove. It's figured it would take up to 6 weeks before the carpeting ordered and installed. Motion by Walters to refer to council the approval of the bid from Spaeth's Flooring Unlimited, not to exceed \$16,000 utilizing ARPA funds. Seconded by Tepley. Motion carried 3-0. Item 1.

SET NEXT MEETING DATE: November 7th at 5:30

ADJOURN: Motion by Walters to adjourn. Seconded by Tepley. Motion carried 3-0 at 6:26 PM.

Minutes respectfully submitted by Clerk/Treasurer Aaron Joyce.

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
11/07/2023				
11-07-23 COUNCIL				
ABT SWAYNE LAW LLC	10/03/2023	ATTORNEY FEES-ADMINISTRATOR	10-51700-570 ATTORNEY/FEES	1,600.00
ABT SWAYNE LAW LLC	10/03/2023	ATTORNEY FEES-ORDINANCE	10-51700-570 ATTORNEY/FEES	1,337.50
ABT SWAYNE LAW LLC	10/25/2023	ATTORNEY FEES-ADMINISTRATOR	10-51700-570 ATTORNEY/FEES	1,887.50
ABT SWAYNE LAW LLC	10/25/2023	ATTORNEY FEES-ORDINANCE	10-51700-570 ATTORNEY/FEES	1,075.00
ALLIANT ENERGY/WPL	10/17/2023	ACCT #5572730000-HWY14 WALMART	10-54230-320 SIGNS/UTILITIES	14.43
AMAZON CAPITAL SERVI	10/16/2023	CITY ACCT #A2D4H70ZB1JL0D-PD PRIORITY	10-52100-430 POLICE/PRIORIT	36.99
AMAZON CAPITAL SERVI	10/22/2023	CITY ACCT #A2D4H70ZB1JL0D-PD OFFICE SU	10-52100-340 POLICE/OFFICE	59.76
AMAZON CAPITAL SERVI	10/21/2023	CITY ACCT #A2D4H70ZB1JL0D-ECON DEV SU	10-56500-340 ECON DEV/OFFI	31.56
BAYCOM INC	10/27/2023	ACCT #19326-PD RADIO BATTERIES	10-52100-550 POLICE/RADIO	265.00
BOARDMAN & CLARK LL	10/24/2023	INV #275235-TAX ASSMT APPEAL	10-51760-570 LABOR REL/FEE	64.00
BOARDMAN & CLARK LL	10/24/2023	INV #275244-2022 ASSESSMENT	10-51760-570 LABOR REL/FEE	1,260.00
BROCKUS, TAD	11/01/2023	MILAGE FOR TRAINING-T BROCKUS	10-51375-410 ELECTIONS/TRAI	52.00
CAPITAL ONE	09/20/2023	ACCT #621034-PARKS DEPT PRINTER CARTR	10-51850-520 BLDG-PROP/SUP	89.00
COMMUNITY INSURANC	10/25/2023	DEDUCTIBLE FUND FOR 2020 CLAIM	10-51500-270 INSURANCE/PRO	945.25
COMPLETE OFFICE OF	10/30/2023	ACCT #16479-PD THERMAL PAPER FOR SQU	10-52100-810 POLICE/ENFORC	259.95
INTOXIMETERS, INC	10/24/2023	CUST #C000WIRIC2-POLICE DRYGAS	10-52100-430 POLICE/PRIORIT	150.00
JELINEK, GRETCHEN	11/01/2023	OCT ASSESSOR PAYMENT-G JELINEK	10-51600-560 ASSESSOR/CON	1,658.33
JOHNSON BLOCK & COM	10/13/2023	ACCT #3838-CITY AUDIT BILLING	10-51360-390 AUDITING/FEES	7,025.00
JONES, BILLY	10/23/2023	TRUNK OR TREAT CANDY REIMB-B JONES	10-52100-860 POLICE/ADMINIS	63.26
JONES, BILLY	10/30/2023	REIMB CONF REGISTRATION -B JONES	10-52100-410 POLICE/TRAININ	80.00
JONES, BILLY	10/30/2023	REIMB HOTEL EXP-B JONES	10-52100-410 POLICE/TRAININ	98.00
KOCH, JASON	11/02/2023	LIGHT PARADE SUPPLY REIMB-J KOCH	10-54200-390 ROADWAYS/MIS	230.32
KOELSCH, BEN	10/31/2023	OCT CABLE SPONSORSHIP	10-55600-390 CABLE TV/MISC	1,933.75
LAMAR COMPANIES	10/02/2023	CUST #830158-RC DIGITAL CAMPAIGN	10-56100-390 COMM DEV/MISC	500.00
M S A PROFESSIONAL S	10/16/2023	INV #19-7TH/8TH/CEDAR IMPRVMTS	10-61000-942 OUTLAY/ST PROJ	3,347.48
MOE, LAUREN E	10/16/2023	MILAGE REIMBURESMENT-L MOE	10-52100-410 POLICE/TRAININ	187.50
RHYME BUSINESS PROD	10/16/2023	POLICE COPIER INV #35090381	10-52100-480 POLICE/MAINT A	217.98
RHYME BUSINESS PROD	10/06/2023	ACCT #PT9500-C/T TONER & PAPER	10-51400-520 DATA PROC/SUP	268.42
RICHLAND COUNTY AMB	10/24/2023	NOV AMBULANCE PAYMENT	10-52600-560 AMBULANCE/CO	9,590.00
RICHLAND FIRE DISTRIC	10/08/2023	FIRE CALL-HILLSIDE DEPOT	10-52300-905 FIRE DIST/CITY F	300.00
RICHLAND FIRE DISTRIC	10/29/2023	FIRE CALL-E ROSSING ACCIDENT	10-52300-905 FIRE DIST/CITY F	600.00
RICHLAND FIRE DISTRIC	10/19/2023	FIRE CALL-HILLSIDE DEPOT	10-52300-905 FIRE DIST/CITY F	300.00
RICHLAND FIRE DISTRIC	11/02/2023	2% FIRE DUES - INV #219204	10-52300-560 FIRE DIST/CONT	15,766.45
RICHLAND OBSERVER	09/30/2023	ACCT #2065-CITY PUBLICATIONS	10-51300-380 CLK TREAS/PUBL	335.29
RUNNING, INC	10/05/2023	INV #28518-SEP TAXI EXP	10-54800-950 TRANSIT/TAXI	19,892.07
RUNNING, INC	10/05/2023	INV #28518-SEP TAXI REV	10-54800-950 TRANSIT/TAXI	9,829.00
SHOPPING NEWS, INC	09/30/2023	21092-PD PEAT BOOKMARKS	10-52100-860 POLICE/ADMINIS	21.62
TC AUTOWORKS LLC	10/22/2023	ACCT #1144-PD SQUAD OIL CHANGE	10-52100-425 POLICE/CAR OPE	205.09
U S CELLULAR	10/10/2023	ACCT #854828109-FLOODWARNING	10-56200-300 FLOODPLN/TELE	40.51
U S CELLULAR	10/18/2023	ACCT #201978132-CELL PHONES	10-54200-300 ROADWAYS/CEL	194.12
VERIZON WIRELESS	10/21/2023	ACCT #283186952-00001 PD CELLS/MOBILE C	10-52100-300 POLICE/TELEPH	768.54
VIERBICHER ASSOCIATE	09/18/2023	INV #5-N IND PARK SURVEY MAP	10-56500-560 ECON DEV/CONT	210.00
VIERBICHER ASSOCIATE	10/18/2023	INV #8-ZONING ADMINISTRATOR	10-52450-000 ZONING/REGULA	5,921.50
WALLACE, COOPER & EL	10/08/2023	INV #1130-AIRPORT LIABILITY	10-51500-250 INSURANCE/AIR	3,374.00
WAL-MART	08/14/2023	RESTITUTION-B HILL TO WALMART	10-52100-810 POLICE/ENFORC	18.98
WAL-MART	09/27/2023	RESTITUTION-N LIETZ TO WALMART	10-52100-810 POLICE/ENFORC	10.00
WALSH'S ACE HARDWAR	09/25/2023	ACCT #100597-POLICE DEPT	10-52100-470 POLICE/MAINT/R	3.99
WEX BANK	10/31/2023	POLICE GAS ACCT #0496-00-916807-1	10-52100-500 POLICE/GASOLIN	2,731.87
WI DEPT OF JUSTICE-CR	09/14/2023	ACCT #G2489-PD BACKGROUND CHECK	10-52100-860 POLICE/ADMINIS	7.00
WI DEPT OF JUSTICE-CR	10/30/2023	ACCT #G2489-PD BACKGROUND CHECK	10-52100-860 POLICE/ADMINIS	7.00
WI DEPT OF JUSTICE-CR	07/31/2023	ACCT #G2489-PD BACKGROUND CHECK	10-52100-860 POLICE/ADMINIS	7.00

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WI DEPT OF REVENUE-A	10/31/2023	OCT FUEL TAX ACCT #530-0000593333-09	10-54900-505 AIRPORT/AVIATI	20.34
WI DEPT OF TRANS-FINA	10/02/2023	PRELIM DESIGN-HWY14 TO BOHMANN	10-61000-990 OUTLAY/PROJEC	1,411.64
WICONNECT WIRELESS	11/01/2023	INV #202594-AIRPORT INTERNET	10-54900-300 AIRPORT/TELEP	59.99
WIL-KIL PEST CONTROL	10/16/2023	ACCT #133002-LANDFILL	10-54500-560 LANDFILL/CONT	63.30
WIL-KIL PEST CONTROL	10/23/2023	ACCT #131539-MEYER BLDG	10-55300-655 PARKS/SHELTER	63.30
WPPI ENERGY	11/01/2023	LED PROJ INV #INV20101	10-51850-470 BLDG-PROP/MAI	421.62
Total CITY GENERAL FUND:				77,254.20
Grand Totals:				77,254.20

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Finance: _____

Filed in the office of the City Clerk/Treasurer

Report Criteria:

- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

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Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
10/09/2023				
10-09-23 PARK BD				
AMERICAN LIFEGUARD	06/16/2023	ACCT #66752-AQUATIC CENTER	10-55410-520 AQUA CTR/SUPP	96.31
CAPITAL ONE	09/23/2023	ACCT #621034-WALMART CHARGES	10-55250-520 SENR CTR/SUPP	7.24
CAPITAL ONE	09/28/2023	ACCT #621034-WALMART CHARGES	10-55250-520 SENR CTR/SUPP	96.65
CAPITAL ONE	09/19/2023	ACCT #621034-WALMART CHARGES	10-51850-520 BLDG-PROP/SUP	60.46
JEWELL, DAWN	09/25/2023	SHELTER REFUND-D JEWELL	10-46635-000 PARK SHELTER R	82.00
RHYME BUSINESS PROD	09/25/2023	COMM CTR COPIER INV #34749759	10-55200-480 COMM CTR/MAIN	225.36
RICHLAND OBSERVER	08/31/2023	ACCT #2066-COMM CTR/PARKS	10-55200-380 COMM CTR/PUBL	27.20
RICHLAND OBSERVER	10/09/2023	ACCT #57662-SENIOR CTR 1 YR SUBSCRIPTI	10-55200-380 COMM CTR/PUBL	42.00
WPRA	09/15/2023	REGISTRATION-J MIEDEN	10-55200-410 COMM CTR/TRAI	125.00
Total CITY GENERAL FUND:				762.22
10/11/2023				
RICHLAND COUNTY CLE	02/07/2023	CITY SHARE-2023 E/D DIRECTOR	10-56500-000 ECON DEV/REGU	51,371.38
Total CITY GENERAL FUND:				51,371.38
10/12/2023				
10-12-23 PW/PROPERTY				
ALL AMERICAN DO IT CE	10/09/2023	ACCT #13005-DRAIN CLEANER TOOL	10-51850-470 BLDG-PROP/MAI	23.65
ALL AMERICAN DO IT CE	10/09/2023	ACCT #13005-WHITE PRO FIT TOILET	10-51850-470 BLDG-PROP/MAI	189.99
BADGER WELDING SUPP	09/30/2023	ACCT #12213-STREET DEPT	10-54100-520 GARAGE/SUPPLI	37.50
BAILEY'S PAINT & DECO	09/14/2023	PARKS INV #17152-WALL PATCH	10-51850-470 BLDG-PROP/MAI	4.20
BAILEY'S PAINT & DECO	09/25/2023	PARKS INV #17152-SPRAY CANS	10-51850-470 BLDG-PROP/MAI	107.40
DOG WASTE DEPOT	09/19/2023	DOG BAGS INV #571315	10-51850-390 BLDG-PROP/MIS	497.88
HOLIDAY WHOLESALE	09/12/2023	ACCT #702701-CANDY/PARK SUPPLIES	10-51850-520 BLDG-PROP/SUP	406.37
HOLIDAY WHOLESALE	09/19/2023	ACCT #702701-DECANTER/CANDY	10-51850-520 BLDG-PROP/SUP	162.08
HOLIDAY WHOLESALE	09/26/2023	ACCT #702701-CLEANING SUPPLIES	10-51850-520 BLDG-PROP/SUP	140.55
HOLIDAY WHOLESALE	10/03/2023	ACCT #702701-CLEANING SUPPLIES	10-51850-520 BLDG-PROP/SUP	173.86
NATURE'S WAY PORTABL	09/30/2023	PARK PORTABLES INV #54696	10-55300-655 PARKS/SHELTER	1,438.00
NATURE'S WAY PORTABL	09/30/2023	LANDFILL INV #54298	10-54500-560 LANDFILL/CONT	160.00
PREMIER CO-OP	09/30/2023	ACCT #4671541-STREET DEPT GAS	10-54200-500 ROADWAYS/GAS	1,250.56
ST JOSEPH EQUIPMENT	08/23/2023	TRACTOR RENT-STREET DEPT	10-54200-450 ROADWAYS/EQUI	1,160.00
SUMMIT FIRE PROTECTI	09/10/2023	BUILDING/PROPERTY FIRE ALARM-LANDFILL	10-51850-565 BLDG-PROP/FIRE	103.75
THE HOMESTEADER'S S	09/25/2023	ACCT #123174-SWITCH IGNITION	10-51850-440 BLDG-PROP/EQU	31.58
TOWN & COUNTRY SANI	10/02/2023	ACCT #8735-GARBAGE	10-54600-560 GARBAGE/CONT	15,872.75
TOWN & COUNTRY SANI	10/02/2023	ACCT #8735-OPERATOR	10-54500-020 LANDFILL/TCS O	839.00
TOWN & COUNTRY SANI	10/02/2023	ACCT #8735-UW CAMPUS	10-54600-560 GARBAGE/CONT	332.00
TOWN & COUNTRY SANI	10/02/2023	ACCT #8783-RECYCLING	10-54700-560 RECYCLING/CON	7,016.70
TOWN & COUNTRY SANI	10/02/2023	ACCT #8784-LANDFILL	10-54500-660 LANDFILL/TRANS	3,150.41
ULINE	09/15/2023	ACCT #12737579-RC LIONS GARBAGE RECEP	10-48100-000 DONATIONS-PAR	2,343.84
ULINE	09/21/2023	ACCT #12737579-TERRI GLASS BENCH DONA	10-48100-000 DONATIONS-PAR	768.12
WALSH'S ACE HARDWAR	09/13/2023	ACCT #100567-PARK DEPT SUPPLIES	10-51850-520 BLDG-PROP/SUP	14.00
WALSH'S ACE HARDWAR	09/14/2023	ACCT #100567-PARK DEPT SUPPLIES	10-51850-520 BLDG-PROP/SUP	97.58
WALSH'S ACE HARDWAR	09/19/2023	ACCT #100567-PARK DEPT MAINT/REPAIRS	10-51850-470 BLDG-PROP/MAI	35.04
WALSH'S ACE HARDWAR	09/19/2023	ACCT #100567-PARK DEPT MAINT/REPAIRS	10-51850-470 BLDG-PROP/MAI	68.32
WALSH'S ACE HARDWAR	09/19/2023	ACCT #100567-PARK DEPT FILTERS	10-51850-470 BLDG-PROP/MAI	13.98
WALSH'S ACE HARDWAR	09/20/2023	ACCT #100567-FORESTRY MISC EXP	10-56300-390 FORESTRY/MISC	66.20
WALSH'S ACE HARDWAR	09/22/2023	ACCT #100567-PARK DEPT SUPPLIES	10-51850-520 BLDG-PROP/SUP	44.90
WALSH'S ACE HARDWAR	09/25/2023	ACCT #100567-BATTERY & COMBO KIT	10-51850-430 BLDG-PROP/EQU	979.98

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WALSH'S ACE HARDWAR	09/26/2023	ACCT #100567-PARK DEPT FILTERS	10-51850-470 BLDG-PROP/MAI	179.76
WALSH'S ACE HARDWAR	10/03/2023	ACCT #100567-PARK DEPT PIN HITCH	10-51850-440 BLDG-PROP/EQU	7.19
WALSH'S ACE HARDWAR	10/04/2023	ACCT #100567-PARK DEPT FASTENERS	10-51850-440 BLDG-PROP/EQU	.86
WALSH'S ACE HARDWAR	10/09/2023	ACCT #100567-PARK DEPT SUPPLIES	10-51850-520 BLDG-PROP/SUP	42.51
WALSH'S ACE HARDWAR	10/03/2023	ACCT #100567-PARK DEPT FILTERS	10-51850-470 BLDG-PROP/MAI	65.69
Total CITY GENERAL FUND:				37,826.20
10/13/2023				
BOND TRUST SERVICES	02/15/2023	ANNUAL AGENT FEE-PANORAMA	10-58400-920 PANORAMA/I-201	400.00-
BOND TRUST SERVICES	02/15/2023	ANNUAL AGENT FEE-PANORAMA	10-56400-290 TIF/CONSULTANT	400.00
CARROT-TOP INDUSTRIE	01/19/2023	ACCT #2793038-PARKS DEPT	10-51850-525 BLDG-PROP/FLA	2,271.69
CARROT-TOP INDUSTRIE	01/19/2023	ACCT #2793038-PARKS DEPT	10-51850-520 BLDG-PROP/SUP	2,271.69-
JOHNSON CONTROLS FI	02/01/2023	MUN BLDG CUST #00721479	10-51800-565 MUN BLDG/FIRE	2,257.95-
JOHNSON CONTROLS FI	02/01/2023	MUN BLDG CUST #00721479	10-51850-565 BLDG-PROP/FIRE	2,257.95
Total CITY GENERAL FUND:				.00
10-2023 CITY MANUALS				
ALLIANT ENERGY/WPL	10/02/2023	ACCT #8290837462-TERMINAL BLDG	10-54900-321 AIRPORT/TERMI	124.74
AMERICAN FAMILY LIFE	09/26/2023	SEP AFLAC W/H-SEP PREMIUM	10-22240-000 EMPLOYEE SHA	482.98
AMERICAN FAMILY LIFE	09/26/2023	SEP PREMIUM VARIANCE	10-52100-100 POLICE/BENEFIT	.03-
FRONTIER	10/06/2023	POLICE ACCT #26200109181030985	10-52100-300 POLICE/TELEPH	10.70
RICHLAND ELECTRIC CO	10/02/2023	ACCT #667401-FLOODWARNING	10-56200-320 FLOODPLN/UTILI	38.17
SECURIAN FINANCIAL G	10/05/2023	NOV ADDL LIFE INSURANCE	10-22230-000 EMPLOYEE SHA	318.12
SECURIAN FINANCIAL G	10/05/2023	NOV SP/DEP LIFE INSURANCE	10-22230-000 EMPLOYEE SHA	30.40
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-POLICE	10-52100-100 POLICE/BENEFIT	127.54
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-PKG ENF	10-52150-100 PKG ENF/BENEFI	22.34
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-STREETS	10-54200-100 ROADWAYS/BEN	40.07
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-PARKS	10-55300-100 PARKS/BENEFITS	38.28
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-COMM CTR	10-55200-100 COMM CTR/BEN	13.25
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-CITY ADMIN	10-51250-100 ADMIN/BENEFITS	6.22
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-C/T OFFICE	10-51300-100 CLK TREAS/BEN	44.61
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-TOURISM	10-51825-100 RR DEPOT/BENE	23.40
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-ECON DEV	10-56500-100 ECON DEV/BENE	19.80
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-LIBRARY	10-51900-180 PERSONNEL/EM	39.93
SECURIAN FINANCIAL G	10/05/2023	NOV LIFE INS-UTILITIES	10-51900-180 PERSONNEL/EM	717.13
SEXTONVILLE WATERW	10/06/2023	3RD QTR SEWER-AIRPORT	10-54900-324 AIRPORT/SEWER	130.00
SEXTONVILLE WATERW	10/06/2023	3RD QTR WATER-AIRPORT	10-54900-323 AIRPORT/WATER	20.45
WAL-MART	10/10/2023	LIQUOR LICENSE OVERPYMT-WALMART	10-44100-000 LIQUOR LICENSE	11.85
WI DEPT OF REVENUE-A	09/30/2023	SEP FUEL TAX ACCT #530-0000593333-09	10-54900-505 AIRPORT/AVIATI	15.78
WORKSITE SOLUTIONS	09/30/2023	SEP INSUR W/H-DEITELHOFF	10-22250-000 EMPLOYEE SHA	46.70
Total CITY GENERAL FUND:				2,322.43
10/16/2023				
10-16-23 LIBRARY BD				
BAKER & TAYLOR	09/12/2023	ACCT #L408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	426.77
BAKER & TAYLOR	09/18/2023	ACCT #L408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	348.22
BAKER & TAYLOR	09/25/2023	ACCT #L408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	446.67
BAKER & TAYLOR	09/01/2023	ACCT #L4275042-YOUTH ACCT	20-55100-720 LIBRARY/BOOKS	5.24
BAKER & TAYLOR	09/11/2023	ACCT #L4275042-YOUTH ACCT	20-55100-720 LIBRARY/BOOKS	731.43
BAKER & TAYLOR	09/25/2023	ACCT #L4275042-YOUTH ACCT	20-55100-720 LIBRARY/BOOKS	596.68
BAKER & TAYLOR	09/27/2023	ACCT #L4275042-YOUTH ACCT	20-55100-720 LIBRARY/BOOKS	38.80
BOARDMAN & CLARK LL	09/22/2023	INV #273870-LIBRARY EMPLOYMENT MATTER	20-55100-570 LIBRARY/LEGAL/	46.00
CENTER POINT LARGE P	07/29/2023	LIBRARY INV #2028978	20-55100-720 LIBRARY/BOOKS	22.77

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CITY UTILITIES-BILLS	10/11/2023	EL/WA/SE-LIBRARY	20-55100-320 LIBRARY/UTILITI	1,240.12
DEMCO	09/05/2023	ACCT #710279507-LIBRARY	20-55100-520 LIBRARY/PROCE	121.50
EGOLDFAX	06/13/2023	LIBRARY INV #EGOLD-12040349	20-55100-300 LIBRARY/PHONE/	29.99
EGOLDFAX	07/14/2023	LIBRARY INV #EGOLD-12042398	20-55100-300 LIBRARY/PHONE/	29.99
FRONTIER	10/01/2023	ACCT #60864764440101655-LIBRARY	20-55100-300 LIBRARY/PHONE/	314.37
GENUINE TELECOM	09/20/2023	ACCT #99900 LIBRARY	20-55100-300 LIBRARY/PHONE/	40.73
MIDWEST TAPE	08/15/2023	ACCT #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	238.70
MIDWEST TAPE	09/15/2023	ACCT #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	223.39
MIDWEST TAPE	09/26/2023	ACCT #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	38.57
RHYME BUSINESS PROD	10/10/2023	LIB COPIER INV #35063932	20-55100-340 LIBRARY/OFFICE	141.52
VISA	09/29/2023	LIBRARY ACCT ENDING #6931	20-55100-530 LIBRARY/JANITO	360.34
VISA	09/29/2023	LIBRARY ACCT ENDING #6931	20-55100-720 LIBRARY/BOOKS	158.54
VISA	09/29/2023	LIBRARY ACCT ENDING #6931	20-55100-740 LIBRARY/CHILDR	119.69
VISA	09/29/2023	LIBRARY ACCT ENDING #6931	20-55100-340 LIBRARY/OFFICE	67.99
VISA	09/29/2023	LIBRARY ACCT ENDING #6931	20-55100-390 LIBRARY/MISC E	398.00
WALSH'S ACE HARDWAR	09/22/2023	ACCT #100115-LIBRARY	20-55100-530 LIBRARY/JANITO	71.03
WE ENERGIES	10/05/2023	ACCT #071370497000001-LIBRARY	20-55100-310 LIBRARY/HEAT	413.00
Total LIBRARY FUND:				6,670.05
10/20/2023				
10-2023 CITY MANUALS				
ALLIANT ENERGY/WPL	10/10/2023	ACCT #1036510000-HANGAR	10-54900-322 AIRPORT/HANGA	28.36
ALLIANT ENERGY/WPL	10/10/2023	ACCT #2013900000-RUNWAY	10-54900-320 AIRPORT/RUNWA	148.94
ALLIANT ENERGY/WPL	10/12/2023	ACCT #1601850000-HWY80 SHELTER	10-55300-655 PARKS/SHELTER	17.11
CITY UTILITIES-BILLS	10/11/2023	EL/WA/SE-SHELTERS	10-55300-655 PARKS/SHELTER	521.64
CITY UTILITIES-BILLS	10/11/2023	EL/WA/SE-MUN BLDG	10-51800-320 MUN BLDG/UTILI	989.94
CITY UTILITIES-BILLS	10/11/2023	EL BILL-MUN BLDG EV	10-51800-320 MUN BLDG/UTILI	31.21
CITY UTILITIES-BILLS	10/11/2023	EL BILL-AUDITORIUM EV STATION	10-51850-320 BLDG-PROP/UTIL	30.20
CITY UTILITIES-BILLS	10/11/2023	EL/WA/SE-RR DEPOT	10-51825-320 RR DEPOT/UTILI	101.42
CITY UTILITIES-BILLS	10/11/2023	EL/WA/SE-COMM CENTER	10-55200-320 COMM CTR/UTILI	1,153.50
CITY UTILITIES-BILLS	10/11/2023	EL/WA/SE-PARK SHOP	10-51850-320 BLDG-PROP/UTIL	127.24
CITY UTILITIES-BILLS	10/11/2023	EL/WA/SE-CEMETERY	10-51850-325 BLDG-PROP/CEM	176.32
CITY UTILITIES-BILLS	10/11/2023	EL/WA/SE-AQUATIC CENTER	10-55410-320 AQUA CTR/UTILIT	1,558.42
CITY UTILITIES-BILLS	10/11/2023	EL/WA/SE-PARKS/GROUNDS	10-55300-320 PARKS/UTILITIES	1,059.63
CITY UTILITIES-BILLS	10/11/2023	EL/WA/SE-STREET SHOP	10-54100-320 GARAGE/UTILITI	340.10
CITY UTILITIES-BILLS	10/11/2023	EL BILL-LANDFILL	10-54500-320 LANDFILL/UTILITI	83.19
CITY UTILITIES-BILLS	10/11/2023	EL BILLS-FLOODWARNING	10-56200-320 FLOODPLN/UTILI	35.40
CITY UTILITIES-BILLS	10/11/2023	EL BILLS-STREET LIGHTS	10-54230-930 SIGNS/STREET LI	7,378.18
FRONTIER	10/08/2023	ACCT #60864784960208235-LANDFILL	10-54500-300 LANDFILL/TELEP	91.69
FRONTIER	10/09/2023	ACCT #60864742370209235-TERMINAL BLDG	10-54900-300 AIRPORT/TELEP	104.62
FRONTIER	10/09/2023	ACCT #60838309690209235-AIRPORT FUEL E	10-54900-300 AIRPORT/TELEP	104.68
GENUINE TELECOM	10/20/2023	ACCT #641500-POLICE DEPT	10-52100-300 POLICE/TELEPH	149.02
GENUINE TELECOM	10/20/2023	ACCT #20300-CLERK/TREAS	10-51300-300 CLK TREAS/TELE	92.90
GENUINE TELECOM	10/20/2023	ACCT #20300-BLDG INSPECTOR	10-52400-300 BLDG SFTY/TELE	36.88
GENUINE TELECOM	10/20/2023	ACCT #20300-MAYOR	10-51200-300 MAYOR/TELEPH	35.38
GENUINE TELECOM	10/20/2023	ACCT #20300-ASSESSOR	10-51600-300 ASSESSOR/TELE	35.38
GENUINE TELECOM	10/20/2023	ACCT #20300-RR DEPOT	10-51825-300 RR DEPOT/PHON	35.38
GENUINE TELECOM	10/20/2023	ACCT #20300-POLICE DSL	10-52100-590 POLICE/INTERNE	88.00
GENUINE TELECOM	10/20/2023	ACCT #20300-CITY DSL	10-51400-590 DATA PROC/DSL	125.00
GENUINE TELECOM	10/20/2023	ACCT #641600-STREET SHOP	10-54100-300 GARAGE/TELEPH	36.13
GENUINE TELECOM	10/20/2023	ACCT #73700-PARK SHOP	10-51850-300 BLDG-PROP/TEL	45.63
GENUINE TELECOM	10/20/2023	ACCT #73700-AQUATIC CENTER	10-55410-300 AQUA CTR/TELE	41.88
GENUINE TELECOM	10/20/2023	ACCT #73700-COMM CENTER	10-55200-300 COMM CTR/TELE	182.26
GENUINE TELECOM	10/20/2023	ACCT #73700-CC ALARM	10-55200-565 COMM CTR/FIRE	36.88
PURCHASE POWER	10/03/2023	ACCT #8000909005293399-POSTAGE REFILL	10-51300-330 CLK TREAS/POST	500.00
RHYME BUSINESS PROD	10/04/2023	CITY COPIERS INV #35021235	10-51450-480 COPIER/MAINT A	579.50

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WE ENERGIES	10/05/2023	ACCT #070047605100006-MUN BLDG	10-51800-310 MUN BLDG/HEAT	11.15
WE ENERGIES	10/05/2023	ACCT #070047605100001-RR DEPOT	10-51825-310 RR DEPOT/HEAT	9.24
WE ENERGIES	10/05/2023	ACCT #070047605100005-COMM CENTER	10-55200-310 COMM CTR/HEAT	35.42
WE ENERGIES	10/05/2023	ACCT #071031598000001-PARK SHOP	10-51850-310 BLDG-PROP/HEA	9.24
WE ENERGIES	10/05/2023	ACCT #070014806400001-CEMETERY	10-51850-315 BLDG-PROP/CEM	9.24
WE ENERGIES	10/05/2023	ACCT #070852515300001-MEYERS BLDG	10-55300-655 PARKS/SHELTER	9.87
WE ENERGIES	10/05/2023	ACCT #070047605100003-A/C CONC	10-55410-310 AQUA CTR/HEAT	19.21
WE ENERGIES	10/05/2023	ACCT #070047605100002-A/C POOL	10-55410-310 AQUA CTR/HEAT	23.80
WE ENERGIES	10/05/2023	ACCT #070894498700001-STREET SHOP	10-54100-310 GARAGE/HEAT	65.02
WIL-KIL PEST CONTROL	09/22/2023	ACCT #131539-MUNICIPAL BLDG	10-51800-560 MUN BLDG/CONT	63.30
WIL-KIL PEST CONTROL	10/09/2023	ACCT #210363-COMM CENTER	10-55200-560 COMM CTR/CON	76.55
WIL-KIL PEST CONTROL	10/09/2023	ACCT #131539-MEYER BUILDING	10-55300-655 PARKS/SHELTER	63.30
Total CITY GENERAL FUND:				16,497.35
Grand Totals:				115,449.63

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Finance: _____

Filed in the office of the City Clerk/Treasurer

Report Criteria:

- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Report Criteria:

Aging by Date
Aged using Payment Date

Customer		Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
Number	Name								
4002	KAUFMAN, MICHAEL	150.00	150.00	-	-	-	-	-	-
4003	WERTZ, TRAVIS	125.00	125.00	-	-	-	-	-	-
4006	SIMPSON, ARTHUR	125.00	125.00	-	-	-	-	-	-
4100	BUENA VISTA FLYING CLUB-AV FUEL	390.68	390.68	-	-	-	-	-	-
5001	JAE MOBILE HOME PARKS	1,006.45	1,006.45	-	-	-	-	-	-
5002	EDGEWATER MOBILE HOME PARK	403.50	119.28	119.28	119.28	45.66	-	-	-
5100	UW PLATTEVILLE-RICHLAND	332.00	332.00	-	-	-	-	-	-
5500	CLARY, TROY	11,385.00	-	-	-	-	-	-	11,385.00
5501	JOHNSON, CHAD	14,597.00	-	14,597.00	-	-	-	-	-
5502	OMAN, TIM	32,566.12	-	-	32,566.12	-	-	-	-
5503	RICHLAND SCHOOL DISTRICT	5,166.87	5,166.87	-	-	-	-	-	-
5600	PANORAMA ESTATES	37,737.50	-	-	30,118.75	-	-	7,618.75	-
7000	WELLS, JOE	30.00	-	-	-	-	-	-	30.00
7002	MENGEL, JACOB	228.00	-	-	-	-	-	-	228.00
7003	BABINO, COURTNEY	485.00	-	-	-	-	-	-	485.00
7007	WALMART	800.00	-	-	-	-	-	-	800.00
7010	CALEY, CASEY	1,625.00	-	-	-	-	-	-	1,625.00
7011	VONBEHREN, CODY	608.00	-	-	-	-	-	-	608.00
7012	NIMOCKS, RAVYN	600.00	-	-	-	-	-	-	600.00
7014	ROWIN, EDWARD A	600.00	-	-	-	600.00	-	-	-
7015	MARTY KRAMER GROUP LLC	608.00	-	-	-	608.00	-	-	-
7016	SCHWEITZER, JIMMEY	600.00	-	-	-	600.00	-	-	-
7017	DWYER, RONALD	616.00	-	-	-	616.00	-	-	-
7018	PEPE, JOANN	590.00	-	-	-	590.00	-	-	-
7019	BRIGGS, MATTHEW	600.00	-	-	-	600.00	-	-	-
7020	COLEMAN, DAVID	600.00	-	-	-	600.00	-	-	-
7021	WEMMER, DAWN	595.00	-	-	-	595.00	-	-	-
7022	HOFFMASTER, DAVID	800.00	-	-	-	800.00	-	-	-
7030	JAX REVERSE HOLDING LLC	300.00	-	300.00	-	-	-	-	-
7031	SORDAHL, JINITTA	800.00	-	800.00	-	-	-	-	-
7032	ROSSING, ERIC	600.00	600.00	-	-	-	-	-	-
Grand Totals:		115,670.12	8,015.28	15,816.28	62,804.15	5,654.66	-	7,618.75	15,761.00

Accounts highlighted in orange are accounts that are making monthly payments

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Consider Purchase of Police Squad Vehicle and Related Equipment

Meeting Date: 11/07/2023

Requested by: Chief Jones

Background: Requesting to purchase a vehicle to replace the chief’s squad that was transferred to the Community Resource Officer. Other vehicles were considered but a truck was deemed most appropriate for the anticipated use. For example, a truck is necessary for the transport of gear and equipment like steel targets utilized as a Firearms Instructor, Tactical Response Instructor, and Special Response Team Commander. Ordering Ford PPU are not open right now and Pursuit Fords and Durango's are 3 to 4 months out.

A request for sealed bids for a 2023 or 2023 Chevrolet 1500 truck was published in accordance with the City’s Financial Policy. Ten sealed bids were received and opened by Chief Jones and Administrator Oliphant on 11/6/2023.

BIDS RECEIVED

	<u>Dealer</u>	<u>Year</u>	<u>Make & Model</u>	<u>Meet Specs (Y/N)</u>	<u>Cost</u>
1.	FILLBACK	2023	Ram Big Horn (Blue)	No	\$53,730
2.	SLEEPY HOLLOW	2023	Ram 1500 Tradesman	No	\$47,622
3.	FILLBACK	2024	Ram 1500 (Red)	No	\$45,267.50
4.	SLEEPY HOLLOW	2023	Chevrolet Silverado 1500 (Blue)	Yes	\$46,050
5.	JONES	2024	Chevrolet Silverado 1500 (Gray)	Yes	\$46,450
6.	FILLBACK	2024	Chevrolet Silverado 1500 (White)	Yes	\$53,404
7.	JONES	2024	Chevrolet Silverado 1500 (Black)	Yes	\$47,500
8.	SLEEPY HOLLOW	2024	Chevrolet Silverado 1500 (Blue)	Yes	\$49,840
9.	JONES	2023	Chevrolet Silverado 1500 (Gray)	Yes	\$51,000
10.	SLEEPY HOLLOW	2024	Chevrolet Silverado 1500 (Gray)	Yes	\$56,165

Additional & Related Request: BayCom Radio \$5,500 and GenCom Radio \$2,947.22

Total Financial Impact: Truck \$46,450 and radio equipment \$54,897.22

FUNDING SOURCE	AMOUNT BUDGETED	AVAILABLE BALANCE	BALANCE AFTER PURCHASE
Unallocated Contingency	\$100,000	\$83,985.86	\$27,985.86

ACTION:

Motion: To authorize the purchase of a 2024 Chevrolet Silverado 1500 from Jones Chevrolet and related radio equipment from the unallocated contingency fund at a cost not to exceed \$56,000.

Request for Purchase						
Date:	Tuesday, November 7, 2023					
Department:	Police	Reviewed by: Finance Committee				
Submitted by:	Chief Billy J. Jones	Budgeted Expense (Y/N): No				
Estimated Cost:	Up to \$50,000					
Funding Source:	Unallocated Contingency					
Request:	To purchase a squad vehicle following the establishment of the CRO.					
Specifications:	2023-2024 half ton truck basic model to be used as an Admin Vehicle. Need to have fleet pricing					
Quotes Received in October 2023						
<u>Vendor</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Color</u>	<u>Purchase Price</u>	
Fillback	2023	Chevy	Silverado LT 1500 5.3 V8		49,114.50	
Fillback	2023	Ram	Bighorn 1500 5.7 Hemi V8		49,154.50	
Jones	2024	Chevy	Silverado 1500 2.7L Turbo 4 cyl	Black	47,960.00	
Jones	2024	Chevy	Silverado 1500 2.7L Turbo 4 cyl	Silver	46,804.00	
Jones	2023	Chevy	Silverado 1500 5.3L V8	Silver	51,006.00	
Sleepy Hollow	2023	Chevy	Silverado 1500 2.7L Turbo 4 cyl	Dk Blue	44,365.00	Sold can get others like.
Sleepy Hollow	2023	Ram	1500 Tradesman Crew 4x6 6 cyl		45,974.00	
Sleepy Hollow	2023	Ram	1500 Tradesman Crew 4x4 5.7L V8		48,450.00	
Recommendation for Purchase						
Recommendation:	To purchase a 2024 Chevy Silverado 1500 2.7L Turbo 4 cyl from Jones Chevrolet at a cost of \$47,960.					
Justification:	<p>Requesting to purchase a new chiefs vehicle to replace the chiefs squad that was given to the CRO. I am requesting a truck due to the extra duties I still take on as Firearms Instructor, Tactical Response Instructor, and Special Response Team Commander. The truck will better suit my needs to haul steel targets and equipment from and to the range or training site, plus having the extra room for my tactical gear and equipment is a big plus. Ordering Ford PPU are not open right now and Pursuit Fords and Durango's are 3 to 4 months out.</p>					
Warranty Details:	3yr/36K Bumper to Bumper and 5yr/100K Powertrain.					
Total Expense (including fees, registration, etc):						
Est. Delivery/Pickup Date:	ASAP- I have worked with each dealership to quote in stock trucks					
Add'l Equipment Requested:	Radio=\$5500 BayCom Radio= \$2947.22 GenCom					
Total Vehicle & Equipment Cost:						

POLICE DEPARTMENT					
SQUAD #	YEAR	MAKE & MODEL	VIN	COST	ADD'L DETAILS
	1995	Chevy Cheyenne PKP	1GBJK34F0SE207075	\$ 1,900	Ambulance mobile headqtrs
	2007	Chevy 1500 pkp DTF	2GCEK13M971696005	\$ 10,000	
	2010	M-ATV Armored Vehicle (ACV)	0312107048-00	\$ 767,360	
Squad 6	2016	Ford Explorer	1FM5K8AR6GGA71972	\$ 27,184	
	2016	Dodge Caravan DTF	2C4RDGEG9GR275330	\$ 10,490	
Squad 4	2017	Ford Taurus	1FAHP2MK4HG118907	\$ 37,054	4D sedan
Squad 2	2019	Ford Explorer	1FM5K8AR3KGA79410	\$ 34,960	
Squad 2	2020	Ford Explorer/ Sold	1FM5K8AB0LGA55411	\$ 39,280	Add'l equip cost of \$10,910
Squad 3	2020	Dodge Durango	1C4RDJFG2LC369709	\$ 48,120	4D SUV AWD
K-9 Sqd	2021	Chevy Tahoe	1GNSKLED9MR345066	\$ 39,768	
Squad 1	2022	Dodge Ram 1500	1C6RR7XT8NS182216	\$ 46,000	
	2005	Kustom Signal Inc Smart Trailer 5705	1K98S08165K118010	\$ 12,987	