



## **OFFICIAL PUBLIC NOTICE**

### **MEETING OF THE FINANCE COMMITTEE**

TUESDAY, JUNE 03, 2025 AT 5:30 PM

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COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

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**TEAMS:** [bit.ly/RCTeamsMeeting](https://bit.ly/RCTeamsMeeting)

#### **AGENDA**

**CALL TO ORDER** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES** *Motion to waive the reading and approve the minutes of the last meeting.*

- [1.](#) Meeting Minutes

#### **PAYMENT OF BILLS**

- [2.](#) Bills for Approval

#### **CLERK/TREASURER'S REPORT**

- [3.](#) City and Utility Treasurer's Reports

#### **ECONOMIC DEVELOPMENT DIRECTOR'S REPORT**

#### **DISCUSSION AND ACTION ITEMS**

- [4.](#) Sale of Vehicle and Equipment
5. Phone Service for Elected Officials
- [6.](#) Financial Policy Amendment to Meet the Requirements of 2 CFR § 200.302(b)(7)
- [7.](#) Development Incentive Policy

**SET NEXT MEETING DATE** - July 1st

#### **ADJOURNMENT**

Posted this 29th day of May, 2025 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

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COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

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**CALL TO ORDER:** Meeting was called to order at 5:23 PM. Members present: Ryan Cairns, Karin Tepley, and Melony Walters. Members absent: None.

**APPROVAL OF MINUTES:** Motion by Alderperson Walters to approve the April 15, 2025 meeting minutes. Seconded by Alderperson Tepley. Motion carried unanimously.

**PAYMENT OF BILLS:** Motion by Alderperson Walters to approve the April 15, 2025 bills as presented. Seconded by Alderperson Tepley. Motion carried 3-0.

**CLERK/TREASURER'S REPORT:** Clerk Keller reported recent comprehensive efforts to modernize and streamline licensing and permitting processes. This initiative is part of a broader strategy to improve operational efficiency, increase accessibility for residents and businesses, and support interdepartmental collaboration. Administrator Oliphant noted that the full Treasurer's Report was not included in the packet due to not receiving bank statements yet. All available financial data as of the meeting date was made available and a full Treasurer's Report will be available at the next meetings.

#### **DISCUSSION AND ACTION ITEMS**

**Investment of Public Funds - HUD CPF Grant Project:** Director Glasbrenner presented a revised 2024 HUD CPF grant allocation plan, redirecting funds from delayed hospital infrastructure to four new projects: Hive Drive, Jefferson Street, Starlite site (pending reversionary clause removal), and Alison Park. Staff were directed to proceed with obtaining cost estimates and conducting environmental reviews. A deadline of August 30, 2025, was established to resolve the Starlight reversionary clause; otherwise, its funding would be redirected to the Lamont project. Emphasis was placed on timely execution, particularly aligning Hive Drive work with school district plans, and on securing robust development agreements to safeguard public investment and avoid delays that could impact the overall grant timeline.

Motion by Alderperson Walters to recommend to the Common Council the authorization of the submission of the grant application and all related materials for the stated projects, with the condition that the reversion clause affecting the Starlite project must be cured by August 30, 2025. If the reversion clause is not cured within that timeframe, the Starlite project shall be removed from the application, and any remaining grant funds shall be allocated to the Lamont project. Seconded by Alderperson Tepley. Motion carried 3-0.

**Consider Acceptance of a Dugout Donation:** Director Glasbrenner reported that Richland Center Youth Baseball Softball (RCYBS) has generously pledged a financial donation to fully fund the construction of two new dugouts for Youth Field #1. The project design was developed collaboratively by the Parks and Recreation Director, Public Works Director, Park Board, and Public Works Committee with an emphasis on durability and consistency with existing park structures. The estimated cost of the project is \$6,000.

Motion by Alderperson Cairns to recommend to the Common Council the approval of Resolution 2025-06 Acceptance of a Monetary Donation from Richland Center Youth Baseball/Softball (RCYBS) for the Acquisition and Construction of New Dugouts for Youth Field #1. Seconded by Alderperson Walters. Motion carried 3-0.

**Richland Airport – QTPod Fuel System 5-Year Subscription Renewal:** Director Glasbrenner reported the airport's QTPod fuel system software was due for renewal. This software is essential for operating the fuel farm including credit card processing. The renewal cost of \$7,180 was included in the 2025 budget.

Motion by Alderperson Cairns to recommend to the City Council the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00. Seconded by Alderperson Walters. Motion carried 3-0.

**Digital Billboard Advertising Package Renewal:** Administrator Oliphant reported the Highway 14 digital billboard advertising contract was due for renewal. The renewal contract maintains current terms, including discounted advertising space for the City. City departments regularly utilize digital billboard advertising to promote events and services. Tourism Coordinator Marty Richards oversees content and submissions. The renewal cost was included in the 2025 budget.

Motion by Alderperson Cairns to recommend to the Common Council to authorize the execution of a 52-week lease renewal for a digital billboard advertising package with the Lamar Company at a cost not to exceed \$6,500.

**Development Incentive Policy:** Administrator Oliphant introduced a Development Incentive Policy aimed at formalizing the submission and review process. The policy standardizes applications for all incentive types—grants, loans, and TIF assistance—defines qualifying criteria, includes a "but-for" test, and mandates internal and third-party financial evaluations. It allows the Common Council to waive requirements with documented justification. The Committee supported the policy but requested further review and possible amendments before full Council consideration.

Motion by Alderperson Walters to postpone further consideration of the Development Incentive Policy to the June Finance Committee meeting. Seconded by Alderperson Tepley. Motion carried unanimously.

**SET NEXT MEETING DATE** – Tuesday, June 3rd

**ADJOURNMENT:** Motion by Alderperson Cairns to adjourn. Seconded by Alderperson Walters. Motion carried unanimously at 6:22 PM.

*Meeting minutes recorded by Clerk Keller*

## Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-10000-000"- "10-99999-999", "15-10000-000"- "15-99999-999"

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
<b>ABT SWAYNE LAW LLC</b>					
ABT SWAYNE LAW LLC	05/27/2025	tourism, contract review, admin mt	10-51700-570 ATTORNEY/FEES	2,070.00	
ABT SWAYNE LAW LLC	05/27/2025	council mtg, council rules, tourism	10-51700-570 ATTORNEY/FEES	1,170.00	
ABT SWAYNE LAW LLC	05/27/2025	ordnance trials	10-51700-570 ATTORNEY/FEES	1,689.00	
Total ABT SWAYNE LAW LLC:				4,929.00	
<b>Accurate Appraisal LLC</b>					
Accurate Appraisal LLC	05/01/2025	Accurate Appraisal - Mo Assessm	10-51600-560 ASSESSOR/CON	3,750.00	05/29/25
Accurate Appraisal LLC	04/01/2025	Accurate Appraisal - Mo Assessm	10-51600-560 ASSESSOR/CON	3,750.00	05/29/25
Total Accurate Appraisal LLC:				7,500.00	
<b>AFLAC</b>					
AFLAC	05/07/2025	AFLAC AFLAC AFTER TAX Pay	10-22240-000 EMPLOYEE SHA	36.86	05/22/25
AFLAC	05/07/2025	AFLAC AFLAC PRE TAX Pay Pe	10-22240-000 EMPLOYEE SHA	48.63	05/22/25
AFLAC	05/22/2025	AFLAC AFLAC AFTER TAX Pay	10-22240-000 EMPLOYEE SHA	36.85	05/22/25
AFLAC	05/22/2025	AFLAC AFLAC PRE TAX Pay Pe	10-22240-000 EMPLOYEE SHA	48.61	05/22/25
Total AFLAC:				170.95	
<b>ALL AMERICAN DO IT CENTER</b>					
ALL AMERICAN DO IT CE	05/05/2025	All American - Grnd Contact	10-51850-470 BLDG-PROP/MAI	99.92	05/29/25
ALL AMERICAN DO IT CE	05/05/2025	All American - Comm Garden Mat	10-51850-470 BLDG-PROP/MAI	89.87	05/29/25
ALL AMERICAN DO IT CE	05/09/2025	All American Do It_Community Ga	10-51850-470 BLDG-PROP/MAI	24.98	
Total ALL AMERICAN DO IT CENTER:				214.77	
<b>ALLIANT ENERGY/WPL</b>					
ALLIANT ENERGY/WPL	05/01/2025	Airport Terminal Bldg	10-54900-321 AIRPORT/TERMI	108.17	05/15/25
ALLIANT ENERGY/WPL	05/09/2025	Cty Hwy B Hangerhanger	10-54900-322 AIRPORT/HANGA	100.86	05/22/25
ALLIANT ENERGY/WPL	05/09/2025	county hwy B runway lt	10-54900-320 AIRPORT/RUNWA	144.65	05/22/25
ALLIANT ENERGY/WPL	05/15/2025	Cty Hwy B Runway Lt	10-54900-320 AIRPORT/RUNWA	34.35	05/22/25
ALLIANT ENERGY/WPL	05/14/2025	State Hwy 80 shelter	10-55300-655 B&G/SHELTER E	22.90	05/29/25
Total ALLIANT ENERGY/WPL:				410.93	
<b>AMAZON CAPITAL SERVICES</b>					
AMAZON CAPITAL SERVI	03/27/2025	Amazon - Election Poll Worker Shi	10-51375-520 ELECTIONS/SUP	124.54	05/08/25
AMAZON CAPITAL SERVI	04/24/2025	Amazon - Bath Tissue	10-54200-520 ROADWAYS/SUP	118.74	05/15/25
AMAZON CAPITAL SERVI	04/24/2025	Amazon - Disposable Gloves	10-54200-520 ROADWAYS/SUP	78.95	05/15/25
AMAZON CAPITAL SERVI	04/13/2025	Amazon - PVC Pipe Straps	10-51850-470 BLDG-PROP/MAI	12.99	05/15/25
AMAZON CAPITAL SERVI	05/13/2025	Amazon - Helmets and Suits - Pro	10-51850-430 BLDG-PROP/EQU	239.96	
AMAZON CAPITAL SERVI	05/13/2025	Amazon - Pressure Washer Hose	10-51850-440 BLDG-PROP/EQU	24.29	
AMAZON CAPITAL SERVI	05/13/2025	Amazon - Helmets and Suits - Pro	10-51850-430 BLDG-PROP/EQU	19.20	
AMAZON CAPITAL SERVI	05/08/2025	Amazon - Automower Blades	10-51850-440 BLDG-PROP/EQU	45.90	05/29/25
AMAZON CAPITAL SERVI	03/24/2025	Amazon - Aluminum Sign Mountin	10-56100-390 COMM DEV/MISC	67.28	05/29/25
AMAZON CAPITAL SERVI	05/16/2025	Amazon - Flags	10-51850-525 BLDG-PROP/FLA	59.98	
AMAZON CAPITAL SERVI	05/27/2025	CAMERA WITH LIGHTS	10-54500-520 LANDFILL/SUPPL	25.33	
AMAZON CAPITAL SERVI	05/21/2025	FILTER	10-54900-470 AIRPORT/MAINT-	65.70	
AMAZON CAPITAL SERVI	05/23/2025	BLDG & GROUNDS MOTOR OIL	10-51850-440 BLDG-PROP/EQU	62.13	
AMAZON CAPITAL SERVI	05/22/2025	TRIMMER LINE	10-51850-520 BLDG-PROP/SUP	126.80	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
AMAZON CAPITAL SERVI	05/08/2025	Amazon - Logitech Wireless Mous	10-56500-340 ECON DEV/OFFI	26.98	05/29/25
AMAZON CAPITAL SERVI	05/26/2025	Amazon - Color Cardstock	10-55200-520 COMM CTR/SUP	13.84	
AMAZON CAPITAL SERVI	05/29/2025	SUPPLIES	10-52100-340 POLICE/OFFICE	34.53	
AMAZON CAPITAL SERVI	05/29/2025	Cops & Bobbers	10-48300-000 DONATIONS-POLI	194.91	
AMAZON CAPITAL SERVI	05/28/2025	CC SUPPLIES	10-55200-520 COMM CTR/SUP	53.43	
AMAZON CAPITAL SERVI	05/28/2025	WAC SUPPLIES	10-55410-520 AQUA CTR/SUPP	12.99	
AMAZON CAPITAL SERVI	05/28/2025	REC EQUIPMENT	10-55200-435 COMM CTR/REC	68.99	
AMAZON CAPITAL SERVI	05/28/2025	SHIPPING	10-55200-435 COMM CTR/REC	6.99	
AMAZON CAPITAL SERVI	05/28/2025	DISCOUNT	10-55200-435 COMM CTR/REC	9.84-	
AMAZON CAPITAL SERVI	06/02/2025	Amazon - Laptop Charger - Coun	10-51000-520 COUNCIL/SUPPLI	15.97	
AMAZON CAPITAL SERVI	06/02/2025	Amazon - Bluetooth Headset with	10-51300-340 CLK TREAS/OFFI	59.99	
Total AMAZON CAPITAL SERVICES:				1,512.17	
<b>American Heritage Life Insurance Company</b>					
American Heritage Life Ins	05/07/2025	SUPPLEMENTAL INSURANCE	10-22250-000 EMPLOYEE SHA	83.56	05/22/25
American Heritage Life Ins	05/22/2025	SUPPLEMENTAL INSURANCE	10-22250-000 EMPLOYEE SHA	83.56	05/22/25
Total American Heritage Life Insurance Company:				167.12	
<b>ASSURITY LIFE INSURANCE COMPANY</b>					
ASSURITY LIFE INSURAN	05/07/2025	ASSURITYPOSTTAX Pay Period	10-22250-000 EMPLOYEE SHA	210.66	05/29/25
ASSURITY LIFE INSURAN	05/22/2025	ASSURITYPOSTTAX Pay Period	10-22250-000 EMPLOYEE SHA	98.33	
ASSURITY LIFE INSURAN	04/30/2025	Jodi Reconciliation - 2025	10-22250-000 EMPLOYEE SHA	25.29	05/29/25
ASSURITY LIFE INSURAN	04/30/2025	Jodi Reconciliation - 2025	10-22250-000 EMPLOYEE SHA	25.29-	
Total ASSURITY LIFE INSURANCE COMPANY:				308.99	
<b>AUTO VALUE PARTS STORES</b>					
AUTO VALUE PARTS STO	05/25/2025	OIL FILTERS	10-54100-520 GARAGE/SUPPLI	31.93	
AUTO VALUE PARTS STO	05/25/2025	BRAKE, OIL	10-51850-440 BLDG-PROP/EQU	29.98	
AUTO VALUE PARTS STO	05/25/2025	battery FOR POLICE CAR, LITHI	10-51850-440 BLDG-PROP/EQU	177.98	
Total AUTO VALUE PARTS STORES:				239.89	
<b>AUTO ZONE</b>					
AUTO ZONE	04/06/2025	Auto Zone - Halogen Capsule	10-52100-425 POLICE/CAR OPE	10.97	05/15/25
Total AUTO ZONE:				10.97	
<b>B L SIGNS, LLC</b>					
B L SIGNS, LLC	05/19/2025	10 trail and 4 in honor of signs	10-56100-390 COMM DEV/MISC	1,200.00	
Total B L SIGNS, LLC:				1,200.00	
<b>BADGER WELDING SUPPLY, INC</b>					
BADGER WELDING SUPP	04/30/2025	Badger Welding - Streets	10-54100-520 GARAGE/SUPPLI	37.50	05/15/25
Total BADGER WELDING SUPPLY, INC:				37.50	
<b>BOARDMAN &amp; CLARK LLP</b>					
BOARDMAN & CLARK LL	05/20/2025	Boardman & Clark - Legal - Emplo	10-51760-570 LABOR REL/FEE	45.00	
Total BOARDMAN & CLARK LLP:				45.00	
<b>CAPITAL ONE</b>					
CAPITAL ONE	12/31/2024	Capital One - Reverse Unapplied	10-24200-000 VOUCHERS PAYA	408.46-	

Vendor Name	Invoice Date	Description	GL Account and Title		Net Invoice Amount	Date Paid
CAPITAL ONE	12/31/2024	Capital One - Wal-Mart 12.19.24	10-51850-520	BLDG-PROP/SUP	28.98	
Total CAPITAL ONE:					379.48-	
<b>CATALIS TAX &amp; CAMA</b>						
CATALIS TAX & CAMA	04/30/2025	LandNav Annual License - Propert	10-51400-580	DATA PROC/PRO	766.86	05/15/25
Total CATALIS TAX & CAMA:					766.86	
<b>CHROME FIREWORKS AND DIS</b>						
CHROME FIREWORKS A	06/01/2025	fireworks	10-55200-220	COMM CTR/FIRE	9,500.00	
Total CHROME FIREWORKS AND DIS:					9,500.00	
<b>CINTAS CORPORATION #446</b>						
CINTAS CORPORATION #	05/27/2025	SUPPLIES FOR AQUATIC CENT	10-51850-520	BLDG-PROP/SUP	56.83	
CINTAS CORPORATION #	05/27/2025	BLDG & GROUNDS SUPPLIES	10-51850-520	BLDG-PROP/SUP	30.00	
Total CINTAS CORPORATION #446:					86.83	
<b>CITY UTILITIES</b>						
CITY UTILITIES	12/31/2024	2024 Insurance Dividends Receiv	10-21000-000	VOUCHERS PAYA	13,158.25	
Total CITY UTILITIES:					13,158.25	
<b>Climbing Bee LLC</b>						
Climbing Bee LLC	05/22/2025	hazard tree removed on Sheldon	10-56300-250	FORESTRY/TREE	499.00	
Total Climbing Bee LLC:					499.00	
<b>COMPUTER DOCTORS LLC</b>						
COMPUTER DOCTORS L	05/14/2025	battery back up & surge protector	10-55410-470	AQUA CTR/MAINT	99.99	
Total COMPUTER DOCTORS LLC:					99.99	
<b>Delta Dental</b>						
Delta Dental	03/10/2025	05-2025 Delta Vision	10-22270-000	EMPLOYEE SHA	281.54	04/15/25
Delta Dental	03/10/2025	05-2025 Delta Vision	10-14500-000	A/R - GENERAL R	93.76	04/15/25
Delta Dental	03/10/2025	05-2025 Delta Vision	10-51900-170	PERSONNEL/EM	5.72	04/15/25
Delta Dental	03/10/2025	05-2025_Delta Supp Select	10-22270-000	EMPLOYEE SHA	54.48	04/15/25
Delta Dental	03/10/2025	05-2025_Delta Supp Select	10-14500-000	A/R - GENERAL R	39.92	04/15/25
Delta Dental	03/10/2025	05-2025_Delta Supp Select	10-51900-170	PERSONNEL/EM	9.08	04/15/25
Delta Dental	03/10/2025	05-202_Delta Select Plus	10-22270-000	EMPLOYEE SHA	241.82	04/15/25
Delta Dental	04/10/2025	06-2025 Delta Vision	10-22270-000	EMPLOYEE SHA	279.56	04/15/25
Delta Dental	04/10/2025	06-2025 Delta Vision	10-14500-000	A/R - GENERAL R	100.92	04/15/25
Delta Dental	04/10/2025	06-2025 Delta Vision	10-51900-170	PERSONNEL/EM	5.72	04/15/25
Delta Dental	04/10/2025	06-2025_Delta Supp Select	10-22270-000	EMPLOYEE SHA	54.48	04/15/25
Delta Dental	04/10/2025	06-2025_Delta Supp Select	10-14500-000	A/R - GENERAL R	39.92	04/15/25
Delta Dental	04/10/2025	06-2025_Delta Supp Select	10-51900-170	PERSONNEL/EM	9.08	04/15/25
Delta Dental	04/10/2025	06-202_Delta Select Plus	10-22270-000	EMPLOYEE SHA	322.06	04/15/25
Delta Dental	05/10/2025	06-2025 Delta Vision	10-22270-000	EMPLOYEE SHA	266.68	05/27/25
Delta Dental	05/10/2025	06-2025 Delta Vision	10-14500-000	A/R - GENERAL R	100.92	05/27/25
Delta Dental	05/10/2025	06-2025 Delta Vision	10-51900-170	PERSONNEL/EM	5.72	05/27/25
Delta Dental	05/10/2025	06-2025_Delta Supp Select	10-22270-000	EMPLOYEE SHA	54.48	05/27/25
Delta Dental	05/10/2025	06-2025_Delta Supp Select	10-14500-000	A/R - GENERAL R	39.92	05/27/25
Delta Dental	05/10/2025	06-2025_Delta Supp Select	10-51900-170	PERSONNEL/EM	9.08	05/27/25
Delta Dental	05/10/2025	06-202_Delta Select Plus	10-22270-000	EMPLOYEE SHA	281.94	05/27/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total Delta Dental:				2,296.80	
<b>DOMINION VOTING SYSTEMS.</b>					
DOMINION VOTING SYST	11/06/2024	2025 ICE FIRMWARE LICENSES	10-51375-520 ELECTIONS/SUP	483.78	05/15/25
Total DOMINION VOTING SYSTEMS.:				483.78	
<b>EHLERS INC</b>					
EHLERS INC	05/07/2025	Ehlers - Keith Dahl Services	10-56400-290 TIF/CONSULTANT	325.00	05/15/25
Total EHLERS INC:				325.00	
<b>ELECTIONSOURCE</b>					
ELECTIONSOURCE	10/03/2024	ELECTIONSOURCE - I Voted Stic	10-51375-520 ELECTIONS/SUP	27.41	05/08/25
Total ELECTIONSOURCE:				27.41	
<b>ENVIROTECH EQUIPMENT</b>					
ENVIROTECH EQUIPMEN	05/09/2025	Envirotech-Bogie Enterprises_Ho	10-54300-440 ST CLEANG/EQUI	1,317.03	
Total ENVIROTECH EQUIPMENT:				1,317.03	
<b>FIRST ADVANTAGE OCC HEAL</b>					
FIRST ADVANTAGE OCC	04/30/2025	First Advantage - EE Drug Testing	10-53200-390 DRUG-ALCL/MIS	95.29	05/29/25
FIRST ADVANTAGE OCC	04/30/2025	First Advantage - EE Drug Testing	10-14500-000 A/R - GENERAL R	420.26	05/29/25
Total FIRST ADVANTAGE OCC HEAL:				515.55	
<b>FRONTIER</b>					
FRONTIER	05/01/2025	Fronter - Police Telephone, Fax, a	10-52100-300 POLICE/TELEPH	10.70	05/15/25
FRONTIER	05/09/2025	Airport (608-647-4237)	10-54900-300 AIRPORT/TELEP	123.83	05/22/25
FRONTIER	05/09/2025	Airport (608-383-0969)	10-54900-300 AIRPORT/TELEP	123.83	05/22/25
FRONTIER	05/08/2025	Landfill (608-647-8496)	10-54500-300 LANDFILL/TELEP	111.85	05/22/25
Total FRONTIER:				370.21	
<b>Galaxie Skate Center</b>					
Galaxie Skate Center	05/16/2025	P.E.A.T. program graduation party	10-52100-860 POLICE/ADMINIS	654.00	05/29/25
Total Galaxie Skate Center:				654.00	
<b>GENUINE TELECOM</b>					
GENUINE TELECOM	05/01/2025	Genuine Telecom - Police Phone,	10-52100-300 POLICE/TELEPH	149.02	05/15/25
GENUINE TELECOM	05/01/2025	1050 N Orange Ln 2	10-51850-300 BLDG-PROP/TEL	40.63	05/22/25
GENUINE TELECOM	05/01/2025	1050 N Orange Ln 3	10-55410-300 AQUA CTR/TELE	41.88	05/22/25
GENUINE TELECOM	05/01/2025	1050 N Orange	10-55200-300 COMM CTR/TELE	35.38	05/22/25
GENUINE TELECOM	05/01/2025	1050 N Orange - Alarm	10-51850-565 BLDG-PROP/FIRE	36.88	05/22/25
GENUINE TELECOM	05/01/2025	1050 N Orange	10-55200-300 COMM CTR/TELE	36.88	05/22/25
GENUINE TELECOM	05/01/2025	1050 N Orange	10-55200-300 COMM CTR/TELE	117.00	05/22/25
GENUINE TELECOM	05/01/2025	Unlimited Fiber & Static IP	10-51300-300 CLK TREAS/TELE	375.92	05/22/25
GENUINE TELECOM	05/01/2025	608-647-3559	10-54100-300 GARAGE/TELEPH	36.13	05/22/25
Total GENUINE TELECOM:				869.72	
<b>GREELEY SIGNS &amp; GRAPHICS</b>					
GREELEY SIGNS & GRAP	05/06/2025	Greeley - Desk Wedge - Matt Willi	10-51000-520 COUNCIL/SUPPLI	77.98	05/29/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total GREELEY SIGNS & GRAPHICS:				77.98	
<b>HEALTH COMPASS INC</b>					
HEALTH COMPASS INC	05/07/2025	HCWELSV Pay Period: 5/2/202	10-22250-000 EMPLOYEE SHA	52.50	
HEALTH COMPASS INC	05/07/2025	HCWELSV Pay Period: 5/2/202	10-22250-000 EMPLOYEE SHA	80.00	
HEALTH COMPASS INC	05/22/2025	HCWELSV Pay Period: 5/16/20	10-22250-000 EMPLOYEE SHA	52.50	
HEALTH COMPASS INC	05/22/2025	HCWELSV Pay Period: 5/16/20	10-22250-000 EMPLOYEE SHA	80.00	
Total HEALTH COMPASS INC:				265.00	
<b>HOLIDAY WHOLESALE</b>					
HOLIDAY WHOLESALE	05/07/2025	Holiday Wholesale - Bleach	10-51850-520 BLDG-PROP/SUP	15.05	05/29/25
HOLIDAY WHOLESALE	05/07/2025	Holiday Wholesale - Can Liners	10-51850-520 BLDG-PROP/SUP	117.92	05/29/25
HOLIDAY WHOLESALE	05/07/2025	Holiday Wholesale - Decaf Coffee	10-55250-520 SENR CTR/SUPP	77.70	05/29/25
HOLIDAY WHOLESALE	05/07/2025	Holiday Wholesale - Coffee	10-55250-520 SENR CTR/SUPP	73.70	05/29/25
HOLIDAY WHOLESALE	05/07/2025	Holiday Wholesale - Delivery Fee	10-51850-520 BLDG-PROP/SUP	5.00	05/29/25
HOLIDAY WHOLESALE	05/21/2025	TISSUE, GARBAGE BAGS	10-51850-520 BLDG-PROP/SUP	280.66	
HOLIDAY WHOLESALE	05/28/2025	WAC CONCESSIONS	10-55410-700 AQUA CTR/CONC	3,704.00	
HOLIDAY WHOLESALE	04/29/2025	TISSUE	10-51850-520 BLDG-PROP/SUP	157.00	
Total HOLIDAY WHOLESALE:				4,431.03	
<b>INTERNAL REVENUE SERVICE</b>					
INTERNAL REVENUE SE	05/07/2025	FICA/FED TAXES FEDERAL WIT	10-22110-000 W/H TAXES-FEDE	6,300.32	05/09/25
INTERNAL REVENUE SE	05/07/2025	FICA/FED TAXES SOCIAL SECU	10-22130-000 W/H TAXES-FICA/	5,242.59	05/09/25
INTERNAL REVENUE SE	05/07/2025	FICA/FED TAXES SOCIAL SECU	10-22130-000 W/H TAXES-FICA/	5,242.59	05/09/25
INTERNAL REVENUE SE	05/07/2025	FICA/FED TAXES MEDICARE P	10-22130-000 W/H TAXES-FICA/	1,226.09	05/09/25
INTERNAL REVENUE SE	05/07/2025	FICA/FED TAXES MEDICARE P	10-22130-000 W/H TAXES-FICA/	1,226.09	05/09/25
INTERNAL REVENUE SE	05/22/2025	FICA/FED TAXES FEDERAL WIT	10-22110-000 W/H TAXES-FEDE	6,006.43	05/23/25
INTERNAL REVENUE SE	05/22/2025	FICA/FED TAXES SOCIAL SECU	10-22130-000 W/H TAXES-FICA/	4,860.08	05/23/25
INTERNAL REVENUE SE	05/22/2025	FICA/FED TAXES SOCIAL SECU	10-22130-000 W/H TAXES-FICA/	4,860.08	05/23/25
INTERNAL REVENUE SE	05/22/2025	FICA/FED TAXES MEDICARE P	10-22130-000 W/H TAXES-FICA/	1,136.63	05/23/25
INTERNAL REVENUE SE	05/22/2025	FICA/FED TAXES MEDICARE P	10-22130-000 W/H TAXES-FICA/	1,136.63	05/23/25
Total INTERNAL REVENUE SERVICE:				37,237.53	
<b>IWMTV</b>					
IWMTV	04/30/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	1,249.97	
IWMTV	04/30/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	2,499.98	
Total IWMTV:				3,749.95	
<b>JAY'S AG &amp; TURF</b>					
JAY'S AG & TURF	05/28/2025	2023 BOBCAT finish mower	10-51850-440 BLDG-PROP/EQU	126.52	
Total JAY'S AG & TURF:				126.52	
<b>Johnson Tractor Inc.</b>					
Johnson Tractor Inc.	05/06/2025	Johnson Tractor - Case IH Oil Lea	10-51850-440 BLDG-PROP/EQU	517.68	05/15/25
Total Johnson Tractor Inc.:				517.68	
<b>JONES CHEVROLET</b>					
JONES CHEVROLET	04/07/2025	Jones - Running Boards 2023 Ch	10-51850-440 BLDG-PROP/EQU	518.00	05/15/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total JONES CHEVROLET:				518.00	
<b>KLINGAMAN HEATING &amp; COOL</b>					
KLINGAMAN HEATING &	04/21/2025	COMMUNITY CENTER ROOF T	10-51850-470 BLDG-PROP/MAI	696.80	05/29/25
KLINGAMAN HEATING &	05/22/2025	MEYER BLDG WOMENS BATH	10-51850-470 BLDG-PROP/MAI	260.95	
Total KLINGAMAN HEATING & COOL:				957.75	
<b>KOELSCH, BEN</b>					
KOELSCH, BEN	04/30/2025	Sponsor Govt Mtgs on You Tube -	10-55600-390 CABLE TV/MISC	1,933.75	05/07/25
KOELSCH, BEN	05/30/2025	Sponsor of Government Mtgs on Y	10-55600-390 CABLE TV/MISC	1,933.75	
Total KOELSCH, BEN:				3,867.50	
<b>LAMAR COMPANIES</b>					
LAMAR COMPANIES	05/12/2025	Digital sign monthly charge	10-56100-390 COMM DEV/MISC	500.00	
Total LAMAR COMPANIES:				500.00	
<b>LAUGHLIN CONSTABLE</b>					
LAUGHLIN CONSTABLE	05/15/2025	Greater Richland Tourism_Listing	15-51825-380 TOURISM - MARK	300.00	05/15/25
LAUGHLIN CONSTABLE	03/15/2025	Greater Richland Tourism-WI Trav	15-51825-380 TOURISM - MARK	450.00	05/15/25
LAUGHLIN CONSTABLE	03/15/2025	Greater Richland Tourism-WI Trav	15-51825-380 TOURISM - MARK	350.00	05/15/25
Total LAUGHLIN CONSTABLE:				1,100.00	
<b>LEGACY MARK LLC</b>					
LEGACY MARK LLC	02/19/2025	Legacy Mark - Cemetery Software	10-51850-390 BLDG-PROP/CEM	74.31	05/15/25
Total LEGACY MARK LLC:				74.31	
<b>MATEO, LLC</b>					
MATEO, LLC	05/27/2025	Mateo/Los Amigos 2 - WEDC Gra	10-56500-390 ECON DEV/MISC	73,607.71	05/29/25
Total MATEO, LLC:				73,607.71	
<b>METCO, INC</b>					
METCO, INC	05/07/2025	APRIL MONTHLY INSPECTION	10-54900-470 AIRPORT/MAINT-	100.00	05/29/25
METCO, INC	03/26/2025	MARCH MONTHLY INSPECTION	10-54900-470 AIRPORT/MAINT-	99.00	05/29/25
METCO, INC	05/28/2025	MAY MONTHLY INSPECTION	10-54900-470 AIRPORT/MAINT-	100.00	
Total METCO, INC:				299.00	
<b>MIDWEST POOL SUPPLY</b>					
MIDWEST POOL SUPPLY	05/15/2025	chemicals	10-55410-620 AQUA CTR/CHEM	1,402.72	
Total MIDWEST POOL SUPPLY:				1,402.72	
<b>MI-TECH SERVICES, INC</b>					
MI-TECH SERVICES, INC	05/16/2025	Mi-Tech-Landfill Monitoring Serv	10-54500-670 LANDFILL/TESTI	4,975.00	
Total MI-TECH SERVICES, INC:				4,975.00	
<b>NAPA AUTO PARTS</b>					
NAPA AUTO PARTS	04/30/2025	Napa - #24 Loader Hose & End Fi	10-54200-440 ROADWAYS/EQUI	54.25	05/29/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total NAPA AUTO PARTS:				54.25	
<b>NATURE'S WAY PORTABLE UNITS</b>					
NATURE'S WAY PORTABL	05/31/2025	PORTA POTTIES-LANDFILL May	10-54500-560 LANDFILL/CONT	168.00	
NATURE'S WAY PORTABL	05/31/2025	PORTA POTTIES-BIKE TR, WED	10-55300-655 B&G/SHELTER E	1,484.00	
Total NATURE'S WAY PORTABLE UNITS:				1,652.00	
<b>NORTH WOODS</b>					
NORTH WOODS	03/14/2025	WHITE TOWEL ROOLS	10-54100-520 GARAGE/SUPPLI	52.09	05/29/25
Total NORTH WOODS:				52.09	
<b>NOWARE, LLC</b>					
NOWARE, LLC	05/07/2025	Noware - Computer & Equipment	10-52100-820 POLICE/COMPUT	885.00	05/15/25
Total NOWARE, LLC:				885.00	
<b>OSBORNE STUMP REMOVAL LL</b>					
OSBORNE STUMP REMO	04/28/2025	Osborne Stump - 16 Sumps Grou	10-56300-260 FORESTRY/STU	2,706.00	05/15/25
Total OSBORNE STUMP REMOVAL LL:				2,706.00	
<b>PEPSI-COLA OF LACROSSE</b>					
PEPSI-COLA OF LACROS	05/22/2025	WAC CONCESSIONS	10-55410-700 AQUA CTR/CONC	1,144.50	
Total PEPSI-COLA OF LACROSSE:				1,144.50	
<b>PITNEY BOWES GLOBAL</b>					
PITNEY BOWES GLOBAL	05/12/2025	postage meter rent	10-51300-330 CLK TREAS/POST	192.30	
Total PITNEY BOWES GLOBAL:				192.30	
<b>PREMIER CO-OP</b>					
PREMIER CO-OP	04/30/2025	Premier Coop - Unleaded Fuel - A	10-54200-500 ROADWAYS/GAS	847.70	05/15/25
PREMIER CO-OP	04/30/2025	Premier Coop - Road Diesel - Apri	10-54200-500 ROADWAYS/GAS	272.43	05/15/25
PREMIER CO-OP	04/30/2025	Premier Coop - Dyed Diesel - Apri	10-54200-500 ROADWAYS/GAS	485.42	05/15/25
PREMIER CO-OP	04/30/2025	Premier Coop - Super Unleaded -	10-54200-500 ROADWAYS/GAS	81.13	05/15/25
PREMIER CO-OP	04/30/2025	Premier Coop - Finance Charge	10-54200-500 ROADWAYS/GAS	19.38	05/15/25
PREMIER CO-OP	04/30/2025	Premier Coop - Fieldmaster	10-51850-500 BLDG-PROP/GAS	92.45	05/15/25
PREMIER CO-OP	04/30/2025	Premier Coop - N/L Municipalities	10-51850-500 BLDG-PROP/GAS	625.13	05/15/25
PREMIER CO-OP	04/30/2025	Premier Coop - Finance Charge	10-51850-500 BLDG-PROP/GAS	5.35	05/15/25
Total PREMIER CO-OP:				2,428.99	
<b>PULVERMACHER, COLLEEN</b>					
PULVERMACHER, COLLE	05/29/2025	shelter reservation cancellation	10-46635-000 PARK SHELTER R	70.00	
Total PULVERMACHER, COLLEEN:				70.00	
<b>RAMAKER &amp; ASSOCIATES, IN</b>					
RAMAKER & ASSOCIATE	05/29/2025	slide evaluation	10-55410-470 AQUA CTR/MAINT	2,000.00	
Total RAMAKER & ASSOCIATES, IN:				2,000.00	

Vendor Name	Invoice Date	Description	GL Account and Title		Net	Date Paid
					Invoice Amount	
REGISTRATION FEE TRUST						
REGISTRATION FEE TRU	05/21/2025	Transfer Plate #69098 to 2019 For	10-51850-430	BLDG-PROP/EQU	1.00	05/22/25
Total REGISTRATION FEE TRUST:					1.00	
RHYME BUSINESS PRODUCTS-DALLAS						
RHYME BUSINESS PROD	03/26/2025	Rhyme - CC Agreement #019-181	10-55200-480	COMM CTR/MAIN	214.75	05/15/25
RHYME BUSINESS PROD	04/25/2025	Rhyme - CC Agreement #019-181	10-55200-480	COMM CTR/MAIN	197.89	05/15/25
RHYME BUSINESS PROD	02/26/2025	Rhyme - CC Agreement #019-181	10-55200-480	COMM CTR/MAIN	76.79	05/15/25
RHYME BUSINESS PROD	05/26/2025	Rhyme - CC Agreement #019-181	10-55200-480	COMM CTR/MAIN	119.89	
Total RHYME BUSINESS PRODUCTS-DALLAS:					609.32	
RICHLAND CENTER POLICE PROFESSIONAL						
RICHLAND CENTER POLI	05/07/2025	UNION DUES POLICE UNION D	10-22410-000	POLICE DEPT UN	242.50	05/22/25
RICHLAND CENTER POLI	05/22/2025	UNION DUES POLICE UNION D	10-22410-000	POLICE DEPT UN	242.50	05/22/25
Total RICHLAND CENTER POLICE PROFESSIONAL:					485.00	
RICHLAND CENTER UTILITIE						
RICHLAND CENTER UTIL	05/09/2025	North End of Central	10-54230-930	SIGNS/STREET LI	23.69	
RICHLAND CENTER UTIL	05/09/2025	Flashers Main & Second	10-54230-930	SIGNS/STREET LI	12.50	
RICHLAND CENTER UTIL	05/09/2025	5TH & Main	10-54230-930	SIGNS/STREET LI	225.55	
RICHLAND CENTER UTIL	05/09/2025	Main & Sixth	10-54230-930	SIGNS/STREET LI	344.97	
RICHLAND CENTER UTIL	05/09/2025	Intersection First &	10-54230-930	SIGNS/STREET LI	311.16	
RICHLAND CENTER UTIL	05/09/2025	W Mill-Linear Park	10-55300-320	B&G/UTILITIES	25.77	
RICHLAND CENTER UTIL	05/09/2025	Footbridge Congress	10-55300-320	B&G/UTILITIES	75.86	
RICHLAND CENTER UTIL	05/09/2025	Foundry Dr	10-54230-930	SIGNS/STREET LI	802.46	
RICHLAND CENTER UTIL	05/09/2025	Bike Path	10-55300-320	B&G/UTILITIES	42.45	
RICHLAND CENTER UTIL	05/09/2025	80 HIGHWAY & 14	10-54230-930	SIGNS/STREET LI	104.44	
RICHLAND CENTER UTIL	05/09/2025	14 Intersection HWY & 8	10-54230-930	SIGNS/STREET LI	215.84	
RICHLAND CENTER UTIL	05/09/2025	US HWY 14 W	10-54230-930	SIGNS/STREET LI	305.16	
RICHLAND CENTER UTIL	05/09/2025	Krouskop Park	10-54230-930	SIGNS/STREET LI	119.41	
RICHLAND CENTER UTIL	05/09/2025	Westside Park-Footbridge	10-55300-320	B&G/UTILITIES	28.60	
RICHLAND CENTER UTIL	05/09/2025	West End of Foot Bridge	10-54230-930	SIGNS/STREET LI	9.03	
RICHLAND CENTER UTIL	05/09/2025	14 US HWY W	10-54230-930	SIGNS/STREET LI	373.00	
RICHLAND CENTER UTIL	05/09/2025	Between Dike & Scorebd	10-55300-320	B&G/UTILITIES	12.50	
RICHLAND CENTER UTIL	05/09/2025	HI-Caster Booth	10-55300-320	B&G/UTILITIES	12.50	
RICHLAND CENTER UTIL	05/09/2025	US HWY 14 W-B.Fields	10-55300-320	B&G/UTILITIES	205.66	
RICHLAND CENTER UTIL	05/09/2025	Event Meter	10-55300-320	B&G/UTILITIES	16.67	
RICHLAND CENTER UTIL	05/09/2025	N Orange-Meyer Bldg	10-55300-655	B&G/SHELTER E	88.65	
RICHLAND CENTER UTIL	05/09/2025	N Orange-Meyer Bldg	10-55300-655	B&G/SHELTER E	123.04	
RICHLAND CENTER UTIL	05/09/2025	1050 N Orange St	10-55200-320	COMM CTR/UTILI	1,270.73	
RICHLAND CENTER UTIL	05/09/2025	Pool transformer	10-55410-320	AQUA CTR/UTILIT	104.63	
RICHLAND CENTER UTIL	05/09/2025	1055 N Orange-Bath House	10-55410-320	AQUA CTR/UTILIT	500.50	
RICHLAND CENTER UTIL	05/09/2025	Pippin (Fountain)	10-55300-655	B&G/SHELTER E	28.60	
RICHLAND CENTER UTIL	05/09/2025	Ferguson (Fountain)	10-55300-655	B&G/SHELTER E	28.60	
RICHLAND CENTER UTIL	05/09/2025	1055 N Orange-Park Pool	10-55410-320	AQUA CTR/UTILIT	369.77	
RICHLAND CENTER UTIL	05/09/2025	Krouskop Park Footbr	10-55300-320	B&G/UTILITIES	13.27	
RICHLAND CENTER UTIL	05/09/2025	Park Dept Garage	10-51850-320	BLDG-PROP/UTIL	64.81	
RICHLAND CENTER UTIL	05/09/2025	Pavilion	10-55300-655	B&G/SHELTER E	15.98	
RICHLAND CENTER UTIL	05/09/2025	8TH & Jefferson (Keepers)	10-55300-655	B&G/SHELTER E	15.46	
RICHLAND CENTER UTIL	05/09/2025	WA Fountain-Keepers	10-55300-655	B&G/SHELTER E	41.10	
RICHLAND CENTER UTIL	05/09/2025	Park Dept Garage	10-51850-320	BLDG-PROP/UTIL	69.69	
RICHLAND CENTER UTIL	05/09/2025	Rotary Meter Lights	10-56100-390	COMM DEV/MISC	12.88	
RICHLAND CENTER UTIL	05/09/2025	Anderson (Fountain)	10-55300-655	B&G/SHELTER E	28.60	
RICHLAND CENTER UTIL	05/09/2025	Anderson Shelter	10-55300-655	B&G/SHELTER E	12.88	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
RICHLAND CENTER UTIL	05/09/2025	Tennis Court (Fountain)	10-55300-320 B&G/UTILITIES	28.60	
RICHLAND CENTER UTIL	05/09/2025	1100 Block N Main Parking	10-55300-320 B&G/UTILITIES	12.27	
RICHLAND CENTER UTIL	05/09/2025	Tennis Court Lights	10-55300-320 B&G/UTILITIES	44.46	
RICHLAND CENTER UTIL	05/09/2025	Lions/Conc(Fountain)	10-55300-655 B&G/SHELTER E	28.60	
RICHLAND CENTER UTIL	05/09/2025	N Park Ballfields	10-55300-320 B&G/UTILITIES	613.36	
RICHLAND CENTER UTIL	05/09/2025	Williams Shelter	10-55300-655 B&G/SHELTER E	13.19	
RICHLAND CENTER UTIL	05/09/2025	N Park Access Rd by Flag	10-55300-320 B&G/UTILITIES	12.50	
RICHLAND CENTER UTIL	05/09/2025	80 HWY North Bridge	10-54230-930 SIGNS/STREET LI	172.48	
RICHLAND CENTER UTIL	05/09/2025	North Park Footbridge	10-55300-320 B&G/UTILITIES	25.54	
RICHLAND CENTER UTIL	05/09/2025	Pond- Klingaman Shelter	10-55300-655 B&G/SHELTER E	13.29	
RICHLAND CENTER UTIL	05/09/2025	Klingaman (Fountain)	10-55300-655 B&G/SHELTER E	10.50	
RICHLAND CENTER UTIL	05/09/2025	For Dike Alarm City	10-56200-320 FLOODPLN/UTILI	13.44	
RICHLAND CENTER UTIL	05/09/2025	North Park Pond	10-55300-320 B&G/UTILITIES	151.71	
RICHLAND CENTER UTIL	05/09/2025	Lions Shelter/Conc	10-55300-655 B&G/SHELTER E	29.94	
RICHLAND CENTER UTIL	05/09/2025	US HWY 80 N & Ind	10-54230-930 SIGNS/STREET LI	44.44	
RICHLAND CENTER UTIL	05/09/2025	Cemetery-10th Street	10-51850-325 BLDG-PROP/CEM	39.60	
RICHLAND CENTER UTIL	05/09/2025	Tenth & Cedar	10-54230-930 SIGNS/STREET LI	832.55	
RICHLAND CENTER UTIL	05/09/2025	3 RT Landfill	10-54500-320 LANDFILL/UTILITI	121.88	
RICHLAND CENTER UTIL	05/09/2025	E Robb Rd	10-54230-930 SIGNS/STREET LI	802.46	
RICHLAND CENTER UTIL	05/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	155.11	
RICHLAND CENTER UTIL	05/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	133.59	
RICHLAND CENTER UTIL	05/09/2025	W Robb Rd	10-54230-930 SIGNS/STREET LI	792.43	
RICHLAND CENTER UTIL	05/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	8.66	
RICHLAND CENTER UTIL	05/09/2025	Industrial Park Sign	10-55300-320 B&G/UTILITIES	35.82	
RICHLAND CENTER UTIL	05/09/2025	151 Ind Drive-Dog Park	10-55300-320 B&G/UTILITIES	53.41	
RICHLAND CENTER UTIL	05/09/2025	Cemetery-Parkinson/AA	10-51850-325 BLDG-PROP/CEM	39.60	
RICHLAND CENTER UTIL	05/09/2025	Park & Tenth Sts	10-54230-930 SIGNS/STREET LI	30.09	
RICHLAND CENTER UTIL	05/09/2025	133 W Robb Rd	10-54230-930 SIGNS/STREET LI	198.42	
RICHLAND CENTER UTIL	05/09/2025	Bohmann Dr	10-55300-655 B&G/SHELTER E	12.88	
RICHLAND CENTER UTIL	05/09/2025	Court & Church St	10-54230-930 SIGNS/STREET LI	478.11	
RICHLAND CENTER UTIL	05/09/2025	14 New Highway East	10-54230-930 SIGNS/STREET LI	167.09	
RICHLAND CENTER UTIL	05/09/2025	450 S Main St	10-51800-320 MUN BLDG/UTILI	578.21	
RICHLAND CENTER UTIL	05/09/2025	450 S Main St	10-51800-320 MUN BLDG/UTILI	214.94	
RICHLAND CENTER UTIL	05/09/2025	EV Charging Station	10-51800-320 MUN BLDG/UTILI	73.29	
RICHLAND CENTER UTIL	05/09/2025	Burton & Main St	10-54230-930 SIGNS/STREET LI	123.91	
RICHLAND CENTER UTIL	05/09/2025	Dump Station-Old WWTP	10-55300-320 B&G/UTILITIES	28.60	
RICHLAND CENTER UTIL	05/09/2025	Cold Storage Bldg	10-55300-320 B&G/UTILITIES	32.39	
RICHLAND CENTER UTIL	05/09/2025	397 W Seminary St	10-51825-320 RR DEPOT/UTILI	94.36	
RICHLAND CENTER UTIL	05/09/2025	Mill Pond Campground	10-55300-320 B&G/UTILITIES	276.33	
RICHLAND CENTER UTIL	05/09/2025	Aud City Parking Lot	10-51850-320 BLDG-PROP/UTIL	76.31	
RICHLAND CENTER UTIL	05/09/2025	Mill & Main	10-54230-930 SIGNS/STREET LI	795.73	
RICHLAND CENTER UTIL	05/09/2025	Cemetary Bldg	10-51850-325 BLDG-PROP/CEM	26.50	
RICHLAND CENTER UTIL	05/09/2025	Cemetary Garage	10-51850-325 BLDG-PROP/CEM	44.29	
RICHLAND CENTER UTIL	05/09/2025	Cemetery-Saloutus/Park	10-51850-325 BLDG-PROP/CEM	39.60	
Total RICHLAND CENTER UTILITIE:				13,576.89	
<b>RICHLAND COUNTY AMBULANCE</b>					
RICHLAND COUNTY AMB	05/03/2025	April 2025 ambulance service fee	10-52600-560 AMBULANCE/CO	9,590.00	05/15/25
Total RICHLAND COUNTY AMBULANCE:				9,590.00	
<b>RICHLAND COUNTY CLERK</b>					
RICHLAND COUNTY CLE	05/07/2025	Symons Center Payment - 1st 1/2	10-55500-470 SYMONS/MAINT-	26,980.21	
Total RICHLAND COUNTY CLERK:				26,980.21	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
<b>RICHLAND FIRE DISTRICT</b>					
RICHLAND FIRE DISTRIC	05/24/2025	Incident #225108, 05/24/2025, S	10-52300-905 FIRE DIST/CITY F	300.00	
RICHLAND FIRE DISTRIC	05/26/2025	Incident #225110, 05/26/2025, S	10-52300-905 FIRE DIST/CITY F	300.00	
RICHLAND FIRE DISTRIC	05/27/2025	Incident #225111, 05/27/2025, SW	10-52300-905 FIRE DIST/CITY F	300.00	
RICHLAND FIRE DISTRIC	05/28/2025	Incident #225112, 05/28/2025, S	10-52300-905 FIRE DIST/CITY F	300.00	
Total RICHLAND FIRE DISTRICT:				1,200.00	
<b>RICHLAND HOSPITAL, INC</b>					
RICHLAND HOSPITAL, IN	05/01/2025	Richland Hospital - 2 Blood Draws	10-52100-810 POLICE/ENFORC	186.00	05/15/25
Total RICHLAND HOSPITAL, INC:				186.00	
<b>RICHLAND OBSERVER</b>					
RICHLAND OBSERVER	04/30/2025	Richland Observer - Common Co	10-51300-380 CLK TREAS/PUBL	256.44	05/29/25
RICHLAND OBSERVER	04/30/2025	Richland Observer - Common Co	10-51300-380 CLK TREAS/PUBL	55.26	05/29/25
RICHLAND OBSERVER	04/30/2025	Richland Observer - Common Co	10-51300-380 CLK TREAS/PUBL	257.86	05/29/25
RICHLAND OBSERVER	04/30/2025	Richland Observer - Common Co	10-51300-380 CLK TREAS/PUBL	43.92	05/29/25
RICHLAND OBSERVER	04/30/2025	Richland Observer - Common Co	10-51300-380 CLK TREAS/PUBL	323.03	05/29/25
RICHLAND OBSERVER	04/30/2025	Richland Observer - Sunshade Co	10-56500-380 ECON DEV/PUBLI	56.25	05/29/25
Total RICHLAND OBSERVER:				992.76	
<b>RICHLAND SCHOOL DISTRICT</b>					
RICHLAND SCHOOL DIST	05/20/2025	Mobile Home Taxes Collected in 2	10-25300-000 SCHOOL DISTRIC	11,307.06	
Total RICHLAND SCHOOL DISTRICT:				11,307.06	
<b>SCOTT CONSTRUCTION, INC</b>					
SCOTT CONSTRUCTION,	05/22/2025	COLD MIX PATCH	10-54200-520 ROADWAYS/SUP	881.76	
Total SCOTT CONSTRUCTION, INC:				881.76	
<b>SHOPPING NEWS, INC</b>					
SHOPPING NEWS, INC	04/29/2025	2025 Spring/Summer guide	10-55200-385 COMM CTR/PRO	1,620.70	05/29/25
Total SHOPPING NEWS, INC:				1,620.70	
<b>SIRCHIE ACQUISITION COMP</b>					
SIRCHIE ACQUISITION C	05/07/2025	Sirchie - Enforcement Investigatio	10-52100-810 POLICE/ENFORC	534.86	05/29/25
Total SIRCHIE ACQUISITION COMP:				534.86	
<b>SOUTHWESTERN WI REGIONAL</b>					
SOUTHWESTERN WI RE	03/31/2025	SWWRPC - GIS Services - Q1-20	10-51400-560 DATA PROC/CON	250.00	
SOUTHWESTERN WI RE	03/31/2025	SWWRPC - Muni Consulting Serv	10-51300-000 CLK TREAS/REG	17,187.50	
Total SOUTHWESTERN WI REGIONAL:				17,437.50	
<b>STRANG HEATING &amp; ELECTRIC RC</b>					
STRANG HEATING & ELE	05/14/2025	Strang - Telephone Service - Mov	10-51400-560 DATA PROC/CON	345.90	05/29/25
STRANG HEATING & ELE	05/14/2025	Strang - Telephone Service - Prog	10-51400-560 DATA PROC/CON	157.50	
STRANG HEATING & ELE	05/14/2025	Strang - Telephone Service - Line	10-51400-560 DATA PROC/CON	115.00	
Total STRANG HEATING & ELECTRIC RC:				618.40	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
<b>TC AUTOWORKS LLC</b>					
TC AUTOWORKS LLC	04/29/2025	TC Autoworks - Unit 6 2016 Ford I	10-52100-425 POLICE/CAR OPE	341.08	05/15/25
TC AUTOWORKS LLC	05/07/2025	oil change	10-52100-425 POLICE/CAR OPE	61.91	05/29/25
Total TC AUTOWORKS LLC:				402.99	
<b>TOP PACK DEFENSE LLC</b>					
TOP PACK DEFENSE LLC	04/25/2025	Top Pack Defense - Pepich Priorit	10-52100-430 POLICE/PRIORIT	1,321.00	05/15/25
Total TOP PACK DEFENSE LLC:				1,321.00	
<b>TOWN &amp; COUNTRY SANITATION, INC</b>					
TOWN & COUNTRY SANI	05/02/2025	8735 garbage service	10-54600-560 GARBAGE/CONT	16,808.60	05/29/25
TOWN & COUNTRY SANI	05/02/2025	8735 operator	10-54500-020 LANDFILL/TCS O	889.92	05/29/25
TOWN & COUNTRY SANI	05/02/2025	8783 recycling	10-54700-560 RECYCLING/CON	8,597.65	05/29/25
TOWN & COUNTRY SANI	05/02/2025	8784 landfill	10-54500-660 LANDFILL/TRANS	3,515.93	05/29/25
Total TOWN & COUNTRY SANITATION, INC:				29,812.10	
<b>U S CELLULAR</b>					
U S CELLULAR	03/18/2025	DPW Cell	10-56500-300 ECON DEV/TELE	56.20	04/24/25
U S CELLULAR	03/18/2025	Parks Cell	10-51850-300 BLDG-PROP/TEL	56.20	04/24/25
U S CELLULAR	03/18/2025	Streets Cell	10-54200-300 ROADWAYS/CEL	72.28	04/24/25
U S CELLULAR	03/18/2025	Clerk/Treas Cell	10-51300-300 CLK TREAS/TELE	59.11	04/24/25
U S CELLULAR	03/18/2025	Mayor Cell	10-51200-300 MAYOR/TELEPH	56.20	04/24/25
U S CELLULAR	03/18/2025	Tess Cell	10-51850-300 BLDG-PROP/TEL	59.11	04/24/25
U S CELLULAR	03/18/2025	Mieden Cell	10-55200-300 COMM CTR/TELE	56.20	04/24/25
U S CELLULAR	03/18/2025	DPW Cell	10-56500-300 ECON DEV/TELE	9.25-	04/24/25
U S CELLULAR	03/18/2025	Parks Cell	10-51850-300 BLDG-PROP/TEL	9.25-	04/24/25
U S CELLULAR	03/18/2025	Streets Cell	10-54200-300 ROADWAYS/CEL	9.25-	04/24/25
U S CELLULAR	03/18/2025	Clerk/Treas Cell	10-51300-300 CLK TREAS/TELE	9.25-	04/24/25
U S CELLULAR	03/18/2025	Mayor Cell	10-51200-300 MAYOR/TELEPH	9.25-	04/24/25
U S CELLULAR	03/18/2025	Tess Cell	10-51850-300 BLDG-PROP/TEL	9.25-	04/24/25
U S CELLULAR	03/18/2025	Mieden Cell	10-55200-300 COMM CTR/TELE	9.25-	04/24/25
U S CELLULAR	04/18/2025	DPW Cell	10-56500-300 ECON DEV/TELE	56.20	05/27/25
U S CELLULAR	04/18/2025	Parks Cell	10-51850-300 BLDG-PROP/TEL	56.20	05/27/25
U S CELLULAR	04/18/2025	Streets Cell	10-54200-300 ROADWAYS/CEL	72.28	05/27/25
U S CELLULAR	04/18/2025	Clerk/Treas Cell	10-51300-300 CLK TREAS/TELE	59.11	05/27/25
U S CELLULAR	04/18/2025	Mayor Cell	10-51200-300 MAYOR/TELEPH	56.20	05/27/25
U S CELLULAR	04/18/2025	Tess Cell	10-51850-300 BLDG-PROP/TEL	59.11	05/27/25
U S CELLULAR	04/18/2025	Mieden Cell	10-55200-300 COMM CTR/TELE	56.20	05/27/25
U S CELLULAR	04/18/2025	DPW Cell	10-56500-300 ECON DEV/TELE	9.25-	05/27/25
U S CELLULAR	04/18/2025	Parks Cell	10-51850-300 BLDG-PROP/TEL	9.25-	05/27/25
U S CELLULAR	04/18/2025	Streets Cell	10-54200-300 ROADWAYS/CEL	9.25-	05/27/25
U S CELLULAR	04/18/2025	Clerk/Treas Cell	10-51300-300 CLK TREAS/TELE	9.25-	05/27/25
U S CELLULAR	04/18/2025	Mayor Cell	10-51200-300 MAYOR/TELEPH	9.25-	05/27/25
U S CELLULAR	04/18/2025	Tess Cell	10-51850-300 BLDG-PROP/TEL	9.25-	05/27/25
U S CELLULAR	04/18/2025	Mieden Cell	10-55200-300 COMM CTR/TELE	9.25-	05/27/25
U S CELLULAR	05/10/2025	304-608-7179 Flood Warning Sign	10-56200-300 FLOODPLN/TELE	40.81	
Total U S CELLULAR:				741.91	
<b>US BANK</b>					
US BANK	03/28/2025	Wal-Mart - Election Supplies	10-51375-520 ELECTIONS/SUP	47.15	05/15/25
US BANK	05/13/2025	UW-Green Bay - Clerk Institute -	10-51300-410 CLK TREAS/TRAI	499.00	06/09/25
US BANK	05/12/2025	Go Daddy Subscription - PD	10-52100-480 POLICE/MAINT A	114.48	06/09/25
US BANK	05/05/2025	Evident - Evidence Sealing Tape	10-52100-810 POLICE/ENFORC	118.85	06/09/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
US BANK	05/06/2025	Dominos - Training Meals	10-52100-410 POLICE/TRAININ	19.13	06/09/25
US BANK	05/08/2025	Fazolies - Training PD Meals	10-52100-410 POLICE/TRAININ	12.12	06/09/25
US BANK	05/05/2025	Jimmy Johns - PD Training Meals	10-52100-410 POLICE/TRAININ	12.43	06/09/25
US BANK	05/08/2025	Dominos - Training Meals	10-52100-410 POLICE/TRAININ	26.85	06/09/25
US BANK	05/05/2025	Hilton - PD Training - Overnight St	10-52100-410 POLICE/TRAININ	328.80	06/09/25
US BANK	05/21/2025	League of WI Munis - Round Tabl	10-51000-410 COUNCIL/TRAINI	95.00	06/09/25
US BANK	05/06/2025	Dominos - Pilla Training	10-52100-410 POLICE/TRAININ	3.83	06/09/25
US BANK	05/21/2025	Wal-Mart - Office Supplies - Police	10-52100-340 POLICE/OFFICE	38.35	06/09/25
US BANK	05/07/2025	Dollar Tree - CC / SC Supplies	10-55250-520 SENR CTR/SUPP	119.50	06/09/25
US BANK	05/19/2025	Grainger - WAC Supplies	10-55410-520 AQUA CTR/SUPP	30.88	06/09/25
US BANK	05/14/2025	Johnson Tractor - Mower Mainten	10-51850-440 BLDG-PROP/EQU	240.64	06/09/25
US BANK	04/15/2025	Police Dept Deneen WLECHA Co	10-52100-410 POLICE/TRAININ	300.00	05/15/25
US BANK	04/02/2025	US Bank - State and Federal Wag	10-51900-990 PERSONNEL/HIRI	256.44	05/15/25
US BANK	05/29/2025	supplies	10-52100-430 POLICE/PRIORIT	14.00	
US BANK	05/30/2025	conference registration-Billy Jone	10-52100-410 POLICE/TRAININ	400.00	
Total US BANK:				2,677.45	
<b>VERIZON WIRELESS</b>					
VERIZON WIRELESS	04/21/2025	Verizon - Police Cell Phones	10-52100-300 POLICE/TELEPH	592.82	05/15/25
VERIZON WIRELESS	05/21/2025	telephone	10-52100-300 POLICE/TELEPH	592.82	
Total VERIZON WIRELESS:				1,185.64	
<b>VISA</b>					
VISA	04/30/2025	GREATER RICHLAND TOURISM	15-51825-330 TOURISM - POST	9.79	
VISA	04/30/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	9.44	
VISA	04/30/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	45.63	
VISA	04/30/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	12.15	
VISA	04/30/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	188.00-	
Total VISA:				110.99-	
<b>WALLACE, COOPER &amp; ELLIOTT INSURANCE</b>					
WALLACE, COOPER & EL	06/02/2025	Property Insurance - Pmt 2 of 2 -	10-51500-270 INSURANCE/PRO	22,988.80	
WALLACE, COOPER & EL	06/02/2025	Property Insurance - Pmt 2 of 2 -	10-51500-270 INSURANCE/PRO	14,368.00	
WALLACE, COOPER & EL	06/02/2025	Property Insurance - Pmt 2 of 2 -	10-51500-270 INSURANCE/PRO	7,184.00	
WALLACE, COOPER & EL	06/02/2025	Property Insurance - Pmt 2 of 2 -	10-51500-270 INSURANCE/PRO	27,299.20	
Total WALLACE, COOPER & ELLIOTT INSURANCE:				71,840.00	
<b>WALSH'S ACE HARDWARE</b>					
WALSH'S ACE HARDWAR	05/08/2025	Walshs Ace-Pool Maint Supplies	10-51850-470 BLDG-PROP/MAI	33.62	05/15/25
WALSH'S ACE HARDWAR	05/08/2025	Walsh Ace - Equipment - Trimmer	10-51850-430 BLDG-PROP/EQU	599.97	05/15/25
WALSH'S ACE HARDWAR	05/07/2025	Walsh Ace - Equipment - High Pre	10-51850-440 BLDG-PROP/EQU	56.46	05/15/25
WALSH'S ACE HARDWAR	05/07/2025	Walsh Ace - Keepers Shleter Main	10-51850-470 BLDG-PROP/MAI	5.72	05/15/25
WALSH'S ACE HARDWAR	05/06/2025	Walsh Ace - Keepers Shleter Main	10-51850-470 BLDG-PROP/MAI	62.98	05/15/25
WALSH'S ACE HARDWAR	05/07/2025	Walshs Ace - PD Hose and Bolts/	10-52100-860 POLICE/ADMINIS	2.12	05/15/25
WALSH'S ACE HARDWAR	05/08/2025	Walshs Ace - PD Locks	10-51850-470 BLDG-PROP/MAI	37.46	05/15/25
WALSH'S ACE HARDWAR	05/12/2025	Walsh Ace - Grass Seed	10-51850-520 BLDG-PROP/SUP	35.99	05/22/25
WALSH'S ACE HARDWAR	05/08/2025	Walsh Ace - Key	10-51850-470 BLDG-PROP/MAI	9.95	05/22/25
WALSH'S ACE HARDWAR	05/16/2025	Walsh Ace - Turfseed & Trimmer	10-51850-520 BLDG-PROP/SUP	207.98	05/22/25
WALSH'S ACE HARDWAR	05/02/2025	Walsh Ace - Hammr Drill Bits	10-54100-510 GARAGE/TOOLS	7.43	05/22/25
WALSH'S ACE HARDWAR	05/14/2025	Walsh Ace - Trmr Line	10-54200-520 ROADWAYS/SUP	39.99	05/22/25
WALSH'S ACE HARDWAR	05/21/2025	misc fasteners	10-55410-520 AQUA CTR/SUPP	20.60	
WALSH'S ACE HARDWAR	05/12/2025	sockets	10-55410-520 AQUA CTR/SUPP	28.98	05/29/25
WALSH'S ACE HARDWAR	05/16/2025	brush, vinegar, shelf	10-55410-520 AQUA CTR/SUPP	86.32	05/29/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
WALSH'S ACE HARDWAR	05/19/2025	big blaster, knife, broom gripper,gl	10-55410-520 AQUA CTR/SUPP	88.13	05/29/25
WALSH'S ACE HARDWAR	05/15/2025	hose with shutoff	10-55410-520 AQUA CTR/SUPP	14.99	05/29/25
WALSH'S ACE HARDWAR	05/23/2025	FLAG POLE	10-51850-470 BLDG-PROP/MAI	81.98	
WALSH'S ACE HARDWAR	05/23/2025	PAINT BRUSHES	10-51850-520 BLDG-PROP/SUP	6.56	
WALSH'S ACE HARDWAR	05/22/2025	AIR FILTER	10-51850-470 BLDG-PROP/MAI	31.26	
WALSH'S ACE HARDWAR	05/19/2025	Walsh Ace - Fasteners	10-55410-520 AQUA CTR/SUPP	1.32	05/29/25
WALSH'S ACE HARDWAR	05/28/2025	maintenance supplies: digital met	10-51850-520 BLDG-PROP/SUP	107.43	
WALSH'S ACE HARDWAR	05/28/2025	coupling for water bubbler	10-51850-470 BLDG-PROP/MAI	9.44	
WALSH'S ACE HARDWAR	05/28/2025	tubing for water bubbler	10-51850-470 BLDG-PROP/MAI	5.44	
WALSH'S ACE HARDWAR	05/28/2025	Fuse cart	10-51850-470 BLDG-PROP/MAI	10.21	
Total WALSH'S ACE HARDWARE:				1,592.33	
<b>WARCO</b>					
WARCO	04/30/2025	Diamond Jo Casino 06/12/25	10-46615-000 SENIOR RECREA	1,325.00	05/29/25
Total WARCO:				1,325.00	
<b>WE ENERGIES</b>					
WE ENERGIES	05/08/2025	00001-RR Museum gas	10-51825-310 RR DEPOT/HEAT	50.17	05/22/25
WE ENERGIES	05/08/2025	00002-Bldg Pool gas	10-55410-310 AQUA CTR/HEAT	25.50	05/22/25
WE ENERGIES	05/08/2025	00003-Bldg Conc gas	10-55410-310 AQUA CTR/HEAT	9.90	05/22/25
WE ENERGIES	05/08/2025	00005-Community Senior Center	10-55200-310 COMM CTR/HEAT	156.19	05/22/25
WE ENERGIES	05/08/2025	00006-City Hall Municipal Building	10-51800-310 MUN BLDG/HEAT	104.18	05/22/25
WE ENERGIES	05/08/2025	00008-Cemetery Garage	10-51850-315 BLDG-PROP/CEM	51.00	05/22/25
WE ENERGIES	05/08/2025	00010-Krouskop Park Warming H	10-55300-655 B&G/SHELTER E	73.31	05/22/25
WE ENERGIES	05/08/2025	00012 141 W Robb Rd gas	10-54100-310 GARAGE/HEAT	52.09	05/22/25
WE ENERGIES	05/08/2025	00015 Parks Dept/Garage	10-51850-310 BLDG-PROP/HEA	52.09	05/22/25
Total WE ENERGIES:				574.43	
<b>WERTZ PLUMBING &amp; HEATING</b>					
WERTZ PLUMBING & HE	05/21/2025	removed plugs at swimming pool	10-55410-470 AQUA CTR/MAINT	375.00	
Total WERTZ PLUMBING & HEATING:				375.00	
<b>WEX BANK</b>					
WEX BANK	05/31/2025	FUEL	10-52100-500 POLICE/GASOLIN	2,122.73	
Total WEX BANK:				2,122.73	
<b>WI Deferred Compensation</b>					
WI Deferred Compensation	05/07/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	78.25	05/09/25
WI Deferred Compensation	05/07/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	395.00	05/09/25
WI Deferred Compensation	05/07/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	100.00	05/09/25
WI Deferred Compensation	05/22/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	78.75	05/23/25
WI Deferred Compensation	05/22/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	395.00	05/23/25
WI Deferred Compensation	05/22/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	100.00	05/23/25
Total WI Deferred Compensation:				1,147.00	
<b>WI Dept of ATCP-License Renewal</b>					
WI Dept of ATCP-License	05/08/2025	WAC license renewal-leisure river/	10-55410-580 AQUA CTR/LICEN	390.00	
WI Dept of ATCP-License	05/08/2025	WAC license renewal-splash pad	10-55410-580 AQUA CTR/LICEN	208.00	
WI Dept of ATCP-License	05/08/2025	WAC license renewal-Woodman	10-55410-580 AQUA CTR/LICEN	60.00	
WI Dept of ATCP-License	05/08/2025	WAC license renewal-lap pool	10-55410-580 AQUA CTR/LICEN	312.00	
WI Dept of ATCP-License	05/08/2025	WAC license renewal-zero entry	10-55410-580 AQUA CTR/LICEN	450.00	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total WI Dept of ATCP-License Renewal:				1,420.00	
<b>WI Dept of EE Trust Funds</b>					
WI Dept of EE Trust Funds	05/07/2025	WRS WRS Additional Pay Perio	10-22200-000 EMPLOYEE SHA	70.00	
WI Dept of EE Trust Funds	05/07/2025	WRS WRS RETIREMENT Pay P	10-22200-000 EMPLOYEE SHA	3,175.79	
WI Dept of EE Trust Funds	05/07/2025	WRS WRS RETIREMENT Pay P	10-22200-000 EMPLOYEE SHA	3,175.79	
WI Dept of EE Trust Funds	05/07/2025	WRS PROTECTIVE W/ SS Empl	10-22200-000 EMPLOYEE SHA	2,524.64	
WI Dept of EE Trust Funds	05/07/2025	WRS PROTECTIVE W/ SS Empl	10-22200-000 EMPLOYEE SHA	5,452.46	
WI Dept of EE Trust Funds	05/08/2025		10-14500-000 A/R - GENERAL R	31,433.58	05/20/25
WI Dept of EE Trust Funds	05/08/2025		10-22210-000 EMPLOYEE SHA	5,559.44	05/20/25
WI Dept of EE Trust Funds	05/08/2025		10-22325-000 PYRL DED-125 PL	57,845.38	05/20/25
WI Dept of EE Trust Funds	05/08/2025		10-51900-170 PERSONNEL/EM	4,153.14	05/20/25
WI Dept of EE Trust Funds	04/30/2025	April WRS - Utility	10-14500-000 A/R - GENERAL R	14,738.92	05/15/25
WI Dept of EE Trust Funds	04/30/2025	April WRS - City EE DP	10-22200-000 EMPLOYEE SHA	1,180.39	05/15/25
WI Dept of EE Trust Funds	04/30/2025	April WRS - City EE DP	10-54200-100 ROADWAYS/BEN	1,180.39	05/15/25
WI Dept of EE Trust Funds	04/30/2025	April WRS - Rounding	10-22200-000 EMPLOYEE SHA	.05-	05/15/25
WI Dept of EE Trust Funds	05/22/2025	WRS WRS Additional Pay Perio	10-22200-000 EMPLOYEE SHA	70.00	
WI Dept of EE Trust Funds	05/22/2025	WRS WRS RETIREMENT Pay P	10-22200-000 EMPLOYEE SHA	4,357.04	
WI Dept of EE Trust Funds	05/22/2025	WRS WRS RETIREMENT Pay P	10-22200-000 EMPLOYEE SHA	4,357.04	
WI Dept of EE Trust Funds	05/22/2025	WRS PROTECTIVE W/ SS Empl	10-22200-000 EMPLOYEE SHA	2,248.30	
WI Dept of EE Trust Funds	05/22/2025	WRS PROTECTIVE W/ SS Empl	10-22200-000 EMPLOYEE SHA	4,855.66	
WI Dept of EE Trust Funds	06/02/2025	ETF - July 2025 Health + Dental I	10-14500-000 A/R - GENERAL R	33,940.90	06/20/25
WI Dept of EE Trust Funds	06/02/2025	ETF - July 2025 Health + Dental I	10-22210-000 EMPLOYEE SHA	5,559.44	06/20/25
WI Dept of EE Trust Funds	06/02/2025	ETF - July 2025 Health + Dental I	10-22210-000 EMPLOYEE SHA	56,881.02	06/20/25
WI Dept of EE Trust Funds	06/02/2025	ETF - July 2025 Health + Dental I	10-51900-170 PERSONNEL/EM	4,153.14	06/20/25
Total WI Dept of EE Trust Funds:				246,912.41	
<b>WI DEPT OF JUSTICE</b>					
WI DEPT OF JUSTICE	02/07/2025	TRAINING - Coleman	10-52100-410 POLICE/TRAININ	250.00	
Total WI DEPT OF JUSTICE:				250.00	
<b>WI DEPT OF JUSTICE-CRIME</b>					
WI DEPT OF JUSTICE-CR	05/05/2025	WI DOJ - Background Checks	10-52100-860 POLICE/ADMINIS	21.00	05/15/25
WI DEPT OF JUSTICE-CR	05/07/2025	BACKGROUND CHECK	10-52100-860 POLICE/ADMINIS	7.00	05/29/25
WI DEPT OF JUSTICE-CR	05/30/2025	3 background checks	10-52100-860 POLICE/ADMINIS	21.00	
Total WI DEPT OF JUSTICE-CRIME:				49.00	
<b>WI DEPT OF NATURAL RESOURCES-ENV FEES</b>					
WI DEPT OF NATURAL R	05/12/2025	WI DNR - Environmental Fees - L	10-54500-580 LANDFILL/LICEN	165.00	
Total WI DEPT OF NATURAL RESOURCES-ENV FEES:				165.00	
<b>WI DEPT OF REVENUE</b>					
WI DEPT OF REVENUE	05/07/2025	SWT TAXES STATE WITHHOLDI	10-22120-000 W/H TAXES-STAT	3,267.48	05/30/25
WI DEPT OF REVENUE	05/22/2025	SWT TAXES STATE WITHHOLDI	10-22120-000 W/H TAXES-STAT	3,088.76	06/13/25
Total WI DEPT OF REVENUE:				6,356.24	
<b>WICONNECT WIRELESS LLC</b>					
WICONNECT WIRELESS	06/01/2025	Airport Internet Service 3Mb/s Do	10-54900-300 AIRPORT/TELEP	59.99	
WICONNECT WIRELESS	06/01/2025	Airport Internet Service 3Mb/s Do	10-54900-300 AIRPORT/TELEP	59.99	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total WICONNECT WIRELESS LLC:				119.98	
<b>WIL-KIL PEST CONTROL</b>					
WIL-KIL PEST CONTROL	04/30/2025	pest control-community crt 04/15/	10-55200-460 COMM CTR/BUIL	81.56	05/15/25
WIL-KIL PEST CONTROL	04/30/2025	pest control-municipal bldg 04/15/	10-51850-470 BLDG-PROP/MAI	67.38	05/15/25
Total WIL-KIL PEST CONTROL:				148.94	
<b>Wisconsin Chiefs of Police</b>					
Wisconsin Chiefs of Police	05/17/2025	membership renewal - Moe	10-52100-860 POLICE/ADMINIS	100.00	
Total Wisconsin Chiefs of Police:				100.00	
<b>WISCONSIN SUPPORT COLLEC</b>					
WISCONSIN SUPPORT C	05/07/2025	CHILD SUPPORT Pay Period: 5/	10-22900-000 WAGE GARNISH	133.85	05/09/25
WISCONSIN SUPPORT C	05/22/2025	CHILD SUPPORT Pay Period: 5/	10-22900-000 WAGE GARNISH	133.85	05/23/25
Total WISCONSIN SUPPORT COLLEC:				267.70	
<b>WORKSITE SOLUTIONS</b>					
WORKSITE SOLUTIONS	05/07/2025	COMBINED INSURANCE Pay P	10-22250-000 EMPLOYEE SHA	23.35	05/22/25
WORKSITE SOLUTIONS	05/22/2025	COMBINED INSURANCE Pay P	10-22250-000 EMPLOYEE SHA	23.35	05/22/25
Total WORKSITE SOLUTIONS:				46.70	
<b>WPPI ENERGY</b>					
WPPI ENERGY	04/01/2025	LED Street Light Loan Payment 0	10-58250-910 PRINCIPLE - WPP	421.62	04/28/25
WPPI ENERGY	05/01/2025	LED Street Light Loan Payment 0	10-58250-910 PRINCIPLE - WPP	421.62	05/27/25
WPPI ENERGY	06/01/2025	LED Street Light Loan Payment 0	10-58250-910 PRINCIPLE - WPP	421.62	06/27/25
Total WPPI ENERGY:				1,264.86	
Grand Totals:				650,359.93	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
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The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

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Dated: \_\_\_\_\_

Finance: \_\_\_\_\_

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Filed in the office of the City Clerk/Treasurer

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-10000-000"-"10-99999-999","15-10000-000"-"15-99999-999"

# CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 3.

**Agenda Item:** City Treasurer's Report

**Committee Review:** N/A

**Meeting Date:** Finance – June 3, 2025 and Council – June 3, 2025

**Presented by:** Misty Molzof, Treasurer

Items included:

1. Treasurer's Report for period ending April 30, 2025 – "Cash Balances" Report – Final
2. Treasurer's Report for period ending May 31, 2025 – "Cash Balances" Report – Preliminary – State Pool, K-9, and Centennial balances will not be finalized until after the 7th of the month when statements are issued.
3. Balance Sheets for period ending December 31, 2024 (3 pages)
  - a. City Funds
    - i. Unaudited financials that include some audit entries.
    - ii. Audit work to continue
      1. Accounts Receivable Reconciliation
      2. Final Accounts Payable Listing (Nearing Completion)
  - b. Library Fund
4. Balance Sheet for period ending April 30, 2025 (3 pages)
  - a. City Funds - currently includes funds that will be separated out before the end of the year
    - i. TIF Fund
    - ii. Greater Richland Tourism Fund
    - iii. Room Tax Fund
    - iv. Donations Fund
    - v. RLF Fund
    - vi. CDBG Fund
  - b. Library Fund
5. Revenue and Expenditures, Actual Versus Budget by Department (5 pages)
  - a. Period ending 12/31/2024
  - b. Period ending 04/30/2025



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<b>CITY OF RICHLAND CENTER - TREASURER'S REPORT</b>						
<b>4/30/2025</b>						
<b>FUNDS</b>	<b>Int Rate</b>	<b>BEG/MO BAL</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>END/MO BAL</b>	
<i>Deposits</i>						
<i>Disbursements</i>						
<b>City General Unassigned:</b>	<b>3.51%</b>	<b>\$ 978,375.00</b>	<b>\$ 276,971.64</b>	<b>\$ 673,946.65</b>	<b>\$ 581,399.99</b>	
<b>State Investments #1 Unassigned</b>	<b>4.39%</b>	<b>\$ 4,371,211.92</b>	<b>\$ 125,460.24</b>		<b>\$ 4,496,672.16</b>	
<b>Property Tax Account (partial unassigned)</b>	<b>3.51%</b>	<b>\$ 572,161.97</b>	<b>\$ 1,652.84</b>		<b>\$ 573,814.81</b>	
<b>#2 Landfill long term care (for landfill issues</b>	<b>4.39%</b>	<b>\$ 649,848.28</b>	<b>\$ 2,344.24</b>		<b>\$ 652,192.52</b>	
<b>#3 TIF-Panorama Estates (TIF 6)</b>	<b>4.39%</b>	<b>\$ 275,563.80</b>	<b>\$ 994.06</b>		<b>\$ 276,557.86</b>	
<b>#6 TIF 2-5 (only #4)</b>	<b>4.39%</b>	<b>\$ 149,988.07</b>	<b>\$ 541.06</b>		<b>\$ 150,529.13</b>	
<b>RLF Business Savings</b>	<b>0.50%</b>	<b>\$ 176,520.99</b>	<b>\$ 72.54</b>		<b>\$ 176,593.53</b>	
<b>RLF Business Checking</b>	<b>0%</b>	<b>\$ 1,669.45</b>			<b>\$ 1,669.45</b>	
<b>RESTRICTED FUNDS: (by outside entity)</b>						
<b>CDBG Housing RLF</b>	<b>3.51%</b>	<b>\$ 164,900.18</b>	<b>\$ 476.64</b>	<b>\$ (100.00)</b>	<b>\$ 165,476.82</b>	
<b>Landfill Long Term Care CD to 2045</b>	<b>2.48%</b>	<b>\$ 316,352.56</b>			<b>\$ 316,352.56</b>	
<b>Landfill Long Term Care CD to 2045</b>	<b>2.48%</b>	<b>\$ 308,732.96</b>			<b>\$ 308,732.96</b>	
<b>Library Checking</b>	<b>3.51%</b>	<b>\$ 279,060.99</b>	<b>\$ 773.20</b>	<b>\$ 57,004.38</b>	<b>\$ 222,829.81</b>	
<b>Room Tax</b>	<b>3.52%</b>	<b>\$ 38,522.06</b>	<b>\$ 16,541.71</b>		<b>\$ 55,063.77</b>	
<b>Greater Richland Tourism</b>	<b>3.52%</b>	<b>\$ 24,716.16</b>	<b>\$ 71.20</b>	<b>\$ 212.71</b>	<b>\$ 24,574.65</b>	
<b>Redevelopment Authority</b>	<b>3.51%</b>	<b>\$ 73,369.00</b>	<b>\$ 211.94</b>		<b>\$ 73,580.94</b>	
<b>#5 Renew RC Loan Program-Affordable Hou</b>	<b>4.39%</b>	<b>\$ 845,870.81</b>	<b>\$ 3,051.37</b>		<b>\$ 848,922.18</b>	
<b>Renew RC Loan Program-Checking</b>	<b>3.51%</b>	<b>\$ 78,471.22</b>	<b>\$ 226.69</b>		<b>\$ 78,697.91</b>	
<b>COMMITTED: (by resolution of the Council)</b>						
<b>#4 Projects committed</b>	<b>4.39%</b>	<b>\$ 1,781,655.88</b>	<b>\$ 6,427.09</b>		<b>\$ 1,788,082.97</b>	
<b>ASSIGNED: (for specific use, not assigned)</b>						
<b>Cemetery CDs</b>	<b>2.34% &amp; 3.51%</b>	<b>\$ 5,013.67</b>	<b>\$ 2.41</b>		<b>\$ 5,016.08</b>	
<b>Centennial Committee</b>	<b>3.51%</b>	<b>\$ 2,887.22</b>	<b>\$ 8.34</b>		<b>\$ 2,895.56</b>	
<b>Canine Fund</b>	<b>0%</b>	<b>\$ 44,023.07</b>	<b>\$ 600.00</b>	<b>\$ 1.00</b>	<b>\$ 44,622.07</b>	
<b>Park/Rec/Comm Center</b>	<b>3.51%</b>	<b>\$ 12,013.34</b>	<b>\$ 34.70</b>		<b>\$ 12,048.04</b>	
<b>Aquatic Center</b>	<b>0.25%</b>	<b>\$ 235,352.93</b>	<b>\$ 48.36</b>		<b>\$ 235,401.29</b>	
Transfers are made between Funds that are accounted for in both Receipts and Disbursements						
<b>LOANS</b>					<b>4/30/2025</b>	
<b>Loans:</b>		<b>Total Debt 3/31/2025</b>	<b>2025 Principle</b>	<b>Loan Term End</b>	<b>Balance</b>	
<b>Richland County Bank (2%)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>Paid off 2024</b>	<b>\$ -</b>	
<b>WPPI (no interest)</b>		<b>\$ 12,648.20</b>	<b>\$ 5,059.44</b>	<b>10/28/2027</b>	<b>\$ 12,226.58</b>	
<b>State Trust Fund Loan - Panorama Est TIF 6 (3.5%)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>Paid off 2021</b>	<b>\$ -</b>	
<b>Bonding - Panorama Estates TIF 6 (1.8%)</b>		<b>\$ 650,000.00</b>	<b>\$ 52,075.00</b>	<b>4/1/2037</b>	<b>\$ 650,000.00</b>	
<b>CFB Haseltine 389,390/Westside Dr 362,610 (2.73%)</b>		<b>\$ 452,000.00</b>	<b>\$ 67,117.10</b>	<b>4/1/2028</b>	<b>\$ 452,000.00</b>	
<b>Aquatic Center Bonding (20 Years)</b>		<b>\$ 3,345,000.00</b>	<b>\$ 301,600.00</b>	<b>8/1/2038</b>	<b>\$ 3,345,000.00</b>	
		<b>\$ 4,459,648.20</b>	<b>\$ 425,851.54</b>		<b>\$ 4,459,226.58</b>	
<b>Debt Capacity - WI Department of Revenue - 2024</b>					<b>\$ 20,792,625.00</b>	
					<b>% of Total Debt Capacity used</b>	<b>21%</b>
					<b>65% Recommended Maximum</b>	<b>\$ 13,515,206.25</b>
					<b>Amt Avail to Reach 65%</b>	<b>\$ 9,055,979.67</b>

Item 3.



				+	-		
<b>CITY OF RICHLAND CENTER - TREASURER'S REPORT</b>							Item 3.
	<b>5/31/2025</b>						
<b>FUNDS</b>	<b>Int Rate</b>	<b>BEG/MO BAL</b>	<b>RECEIPTS</b>	<b>DISBURSEMENTS</b>	<b>END/MO BAL</b>		
<i>Deposits</i>							
<i>Disbursements</i>							
<b>City General Unassigned:</b>	<b>3.51%</b>	<b>\$ 581,399.99</b>	<b>\$ 284,230.37</b>	<b>\$ 592,978.67</b>	<b>\$ 272,651.69</b>		
<b>State Investments #1 Unassigned</b>	<b>4.39%</b>	<b>\$ 4,496,672.16</b>			<b>\$ 4,496,672.16</b>		
<b>Property Tax Account (partial unassigned)</b>	<b>3.51%</b>	<b>\$ 573,814.81</b>	<b>\$ 1,710.60</b>		<b>\$ 575,525.41</b>		
<b>#2 Landfill long term care (for landfill issues</b>	<b>4.39%</b>	<b>\$ 652,192.52</b>			<b>\$ 652,192.52</b>		
<b>#3 TIF-Panorama Estates (TIF 6)</b>	<b>4.39%</b>	<b>\$ 276,557.86</b>			<b>\$ 276,557.86</b>		
<b>#6 TIF 2-5 (only #4)</b>	<b>4.39%</b>	<b>\$ 150,529.13</b>			<b>\$ 150,529.13</b>		
RLF Business Savings	0.50%	\$ 176,593.53	\$ 77.41		\$ 176,670.94		
RLF Business Checking	0%	\$ 1,669.45			\$ 1,669.45		
<b>RESTRICTED FUNDS: (by outside entity)</b>							
CDBG Housing RLF	3.51%	\$ 165,476.82	\$ 493.31		\$ 165,970.13		
Landfill Long Term Care CD to 2045	2.48%	\$ 316,352.56			\$ 316,352.56		
Landfill Long Term Care CD to 2045	2.48%	\$ 308,732.96			\$ 308,732.96		
Library Checking	3.51%	\$ 222,829.81	\$ 2,421.25	\$ 32,174.58	\$ 193,076.48		
Room Tax	3.52%	\$ 55,063.77	\$ 357.87		\$ 55,421.64		
Greater Richland Tourism	3.52%	\$ 24,574.65	\$ 5,758.55	\$ 7,401.15	\$ 22,932.05		
Redevelopment Authority	3.51%	\$ 73,580.94	\$ 219.35		\$ 73,800.29		
<b>#5 Renew RC Loan Program-Affordable Hou</b>	<b>4.39%</b>	<b>\$ 848,922.18</b>			<b>\$ 848,922.18</b>		
<b>Renew RC Loan Program-Checking</b>	<b>3.51%</b>	<b>\$ 78,697.91</b>	<b>\$ 234.61</b>		<b>\$ 78,932.52</b>		
<b>COMMITTED: (by resolution of the Council)</b>							
<b>#4 Projects committed</b>	<b>4.39%</b>	<b>\$ 1,788,082.97</b>			<b>\$ 1,788,082.97</b>		
<b>ASSIGNED: (for specific use, not assigned)</b>							
Cemetery CDs	2.34% & 3.51%	\$ 5,016.08	\$ 9.43		\$ 5,025.51		
Centennial Committee	3.51%	\$ 2,895.56			\$ 2,895.56		
Canine Fund	0%	\$ 44,622.07			\$ 44,622.07		
Park/Rec/Comm Center	3.51%	\$ 12,048.04	\$ 35.92		\$ 12,083.96		
Aquatic Center	0.25%	\$ 235,401.29	\$ 51.60		\$ 235,452.89		
Transfers are made between Funds that are accounted for in both Receipts and Disbursements							
<b>LOANS</b>					<b>5/31/2025</b>		
Loans:		Total Debt 4/30/2025	2025 Principle	Loan Term End	Balance		
Richland County Bank (2%)		\$ -	\$ -	Paid off 2024	\$ -		
WPPI (no interest)		\$ 12,226.58	\$ 5,059.44	10/28/2027	\$ 11,804.96		
State Trust Fund Loan - Panorama Est TIF 6 (3.5%)		\$ -	\$ -	Paid off 2021	\$ -		
Bonding - Panorama Estates TIF 6 (1.8%)		\$ 650,000.00	\$ 52,075.00	4/1/2037	\$ 650,000.00		
CFB Haseltine 389,390/Westside Dr 362,610 (2.73%)		\$ 452,000.00	\$ 67,117.10	4/1/2028	\$ 452,000.00		
Aquatic Center Bonding (20 Years)		\$ 3,345,000.00	\$ 301,600.00	8/1/2038	\$ 3,345,000.00		
		\$ 4,459,226.58	\$ 425,851.54		\$ 4,458,804.96		
Debt Capacity - WI Department of Revenue - 2024					\$ 20,792,625.00		
				<b>% of Total Debt Capacity used</b>	<b>21%</b>		
				<b>65% Recommended Maximum</b>	<b>\$ 13,515,206.25</b>		
				<b>Amt Avail to Reach 65%</b>	<b>\$ 9,056,401.29</b>		



## CITY OF RICHLAND CENTER

## BALANCE SHEET

DECEMBER 31, 2024

## CITY GENERAL FUND

ASSETS

10-11001-000	CASH ON HAND-CITY OFFICE	100.00	
10-11002-000	FUND CASH - CITY GENERAL CHECK	323,642.98	
10-11010-000	STATE POOL #1 - GENERAL	4,410,605.44	
10-11030-000	STATE POOL #3 - PANORAMA EST	272,600.25	
10-11040-000	STATE POOL #4 - PROJECTS	1,762,495.09	
10-11050-000	STATE POOL #5 - AFFORDABLE HOU	836,773.90	
10-11060-000	STATE POOL #6 - TID 2-5	148,375.03	
10-11100-000	TAX COLLECTION	1,602,068.94	
10-11110-000	CDBG ACCOUNT	163,537.76	
10-11200-000	RLF SAVINGS	181,295.73	
10-11300-000	RLF CHECKING	1,669.45	
10-11400-000	RENEW RC ACCOUNT	60,204.73	
10-11900-000	CASH ON HAND - AQUATIC CENTER	282.89	
10-12100-000	DELINQUENT PERSONAL PROPERTY T	45,300.26	
10-14100-000	A/R - OTHER A/R	200,591.34	
10-14500-000	A/R - GENERAL RECEIPTS	353,726.22	
10-14600-000	DUE FROM DEVELOPERS/PANORAMA	277,803.00	
10-14950-000	EST UNCOLLECTIBLE RECEIVABLES	( 67,069.90)	
10-15000-000	CDBG FUND - ECON DEVELOPMENT	152,308.62	
10-15200-000	LOAN RECEIVABLE - RERP	2,386.44	
10-15325-000	RLF RECEIVABLE - KIDS STUFF #1	67,069.90	
10-15370-000	RLF RECEIVABLE - BRICKHOUSE	6.10	
10-15999-000	EST UNCOLLECTIBLE-LOANS	( 8,262.00)	
10-16100-000	ACCTS REC - ELECTRIC UTILITY	106,878.00	
10-16110-000	ACCTS REC - WATER UTILITY	123,096.00	
10-16120-000	ACCTS REC - SEWER UTILITY	256.00	
10-16300-000	CDBG RECEIVABLE	317,155.55	
10-16350-000	RENEW RC LOAN RECEIVABLE	75,138.25	
10-16500-000	STATE AID RECEIVABLE	131,369.19	
10-17100-000	PREPAID INSURANCE	114,461.23	
10-18000-000	STATE POOL #2 - LANDFILL L/T	642,859.49	
10-18100-000	PARKS/REC/CC ACCOUNT	11,906.86	
10-18115-000	AQUATIC CENTER FUND	199,958.75	
10-18130-000	RDA FUND	72,718.72	
10-18140-000	ROOM TAX ACCOUNT	16,415.47	
10-18145-000	GREATER RICHLAND TOURISM ACCT	40,123.26	
10-18150-000	CC/SC GRANT	4.00	
10-18160-000	CENTENNIAL COMMITTEE ACCT/CD	2,861.63	
10-18700-000	CHILD SAFETY FUNDS - RC POLICE	137.35	
10-18750-000	POLICE CANINE FUND	47,494.62	
10-18800-000	CEMETERY PERPETUAL CARE ACCT	4,148.57	
10-18850-000	BOWEN CEMETERY	827.62	
10-18900-000	LANDFILL ESCROW	621,179.35	
TOTAL ASSETS			13,316,502.08

LIABILITIES AND EQUITY

CITY OF RICHLAND CENTER  
BALANCE SHEET  
DECEMBER 31, 2024

CITY GENERAL FUND

LIABILITIES

10-21000-000	VOUCHERS PAYABLE-CITY GENERAL	350,002.20	
10-21100-000	ACCOUNTS PAYABLE-OTHER A/R	( 31.00)	
10-22000-000	ACCRUED WAGES PAYABLE	80,783.82	
10-22130-000	W/H TAXES-FICA/MSS	( 760.10)	
10-22330-000	PYRL DED- SECTION 125/MED/DEP	8,375.95	
10-23300-000	ACCOUNTS DUE - LEASE/RENT DEP	750.00	
10-24200-000	VOUCHERS PAYABLE-TRANSIT	( 309.03)	
10-25000-000	DUE TO OTHER GOVERNMENT	6.18	
10-25100-000	SALES TAX	21.13	
10-25300-000	SCHOOL DISTRICT TAXES	11,307.06	
10-26000-000	DEFERRED REVENUE (PANORAMA)	320,940.50	
10-26006-000	UNAPPLIED AR	72,665.31	
10-26140-000	POSTPONED ARPA AID	287,229.43	
10-26800-000	ADVANCE TAX COLLECTIONS	1,685,656.24	
TOTAL LIABILITIES			2,816,637.69

FUND EQUITY

10-31100-000	RESERVED FB-ADVANCE TIF DIST	1,381,265.72	
10-31110-000	RESERVED FB-SPECIAL PURPOSE	624,662.23	
10-32100-000	RESERVED SPECIAL FB-CDBG	602,432.42	
10-32110-000	RESERVED SPECIAL FB-RERP	2,386.44	
10-32120-000	RESERVED SPECIAL FB-RLF	608,090.70	
10-33100-000	DESIGNATED FB - CEMETERY	3,855.80	
10-33105-000	DESIGNATED FB - RECYCLING	29,257.04	
10-33110-000	DESIGNATED FB - COMM CENTER	24,701.68	
10-33120-000	DESIGNATED FB - POOL	5,000.00	
10-33125-000	DESIGNATED FB - DATA PROC	24,139.73	
10-33130-000	DESIGNATED FB - HISTORIC PRES	10,647.50	
10-33200-000	DESIGNATED FB - BLDGS/PROP	38,421.00	
10-33300-000	DESIGNATED FB - FUTURE PROJECT	410,922.00	
10-34100-000	DESIGNATED SPECIAL FB - CDBG	62,041.04	
10-34110-000	DESIGNATED SPECIAL FB - RLF	195,631.56	
10-35100-000	UNDESIGNATED SPECIAL FB - TIF	( 1,603,911.39)	
10-36000-000	GENERAL FUND BALANCE	8,640,870.96	
REVENUE OVER EXPENDITURES - YTD		( 560,550.04)	
BALANCE - CURRENT DATE		( 560,550.04)	
TOTAL FUND EQUITY			10,499,864.39
TOTAL LIABILITIES AND EQUITY			13,316,502.08

CITY OF RICHLAND CENTER  
BALANCE SHEET  
DECEMBER 31, 2024

LIBRARY FUND

ASSETS

20-11002-000	FUND CASH	238,833.75	
	TOTAL ASSETS		238,833.75

LIABILITIES AND EQUITY

LIABILITIES

20-21000-000	LIBRARY VOUCHERS PAYABLE	16,669.53	
20-22000-000	LIBRARY ACCRUED WAGES PAYABLE	1,597.30	
20-22110-000	LIBRARY FEDERAL W/H TAXES	( .11)	
20-22130-000	LIBRARY FICA/MSS W/H TAXES	1,179.08	
20-22140-000	W/H VARIANCES-LIBRARY	2.95	
20-22200-000	LIB EMPLOYEE SHARE-RETIREMENT	911.52	
20-22210-000	LIB EMPLOYEE SHARE-HEALTH INS	9,664.98	
20-22230-000	LIB EMPLOYEE SHARE-LIFE INS	20.60	
20-22270-000	EMPLOYEE SHARE-VISION INS	13.15	
20-22325-000	LIB PYRL DEDUCTION-125 PLAN/HI	3,164.25	
	TOTAL LIABILITIES		33,223.25

FUND EQUITY

20-31000-000	LIBRARY RETAINED EARNINGS	178,141.43	
	REVENUE OVER EXPENDITURES - YTD	27,469.07	
	BALANCE - CURRENT DATE	27,469.07	
	TOTAL FUND EQUITY		205,610.50
	TOTAL LIABILITIES AND EQUITY		238,833.75



CITY OF RICHLAND CENTER  
BALANCE SHEET  
APRIL 30, 2025

CITY GENERAL FUND

ASSETS

10-11001-000	CASH ON HAND-CITY OFFICE	(	311.31)	
10-11002-000	FUND CASH - CITY GENERAL CHECK		571,127.78	
10-11010-000	STATE POOL #1 - GENERAL		4,496,672.16	
10-11030-000	STATE POOL #3 - PANORAMA EST		276,557.86	
10-11040-000	STATE POOL #4 - PROJECTS		1,788,082.88	
10-11050-000	STATE POOL #5 - AFFORDABLE HOU		848,922.18	
10-11060-000	STATE POOL #6 - TID 2-5		150,529.13	
10-11100-000	TAX COLLECTION		573,814.81	
10-11110-000	CDBG ACCOUNT		165,476.82	
10-11200-000	RLF SAVINGS		176,593.53	
10-11300-000	RLF CHECKING		1,669.45	
10-11400-000	RENEW RC ACCOUNT		79,163.48	
10-11900-000	CASH ON HAND - AQUATIC CENTER		262.89	
10-12100-000	DELINQUENT PERSONAL PROPERTY T		45,300.26	
10-14100-000	A/R - OTHER A/R		154,506.38	
10-14500-000	A/R - GENERAL RECEIPTS		3,935.27	
10-14600-000	DUE FROM DEVELOPERS/PANORAMA		273,171.75	
10-14950-000	EST UNCOLLECTIBLE RECEIVABLES	(	67,069.90)	
10-15000-000	CDBG FUND - ECON DEVELOPMENT		152,308.62	
10-15200-000	LOAN RECEIVABLE - RERP		2,386.44	
10-15325-000	RLF RECEIVABLE - KIDS STUFF #1		67,069.90	
10-15370-000	RLF RECEIVABLE - BRICKHOUSE		6.10	
10-15999-000	EST UNCOLLECTIBLE-LOANS	(	8,262.00)	
10-16100-000	ACCTS REC - ELECTRIC UTILITY		106,878.00	
10-16110-000	ACCTS REC - WATER UTILITY		123,096.00	
10-16120-000	ACCTS REC - SEWER UTILITY		256.00	
10-16300-000	CDBG RECEIVABLE		317,155.55	
10-16350-000	RENEW RC LOAN RECEIVABLE		75,138.25	
10-17100-000	PREPAID INSURANCE		16,749.71	
10-18000-000	STATE POOL #2 - LANDFILL L/T		652,192.52	
10-18100-000	PARKS/REC/CC ACCOUNT		12,048.04	
10-18115-000	AQUATIC CENTER FUND		235,401.29	
10-18130-000	RDA FUND		73,369.00	
10-18140-000	ROOM TAX ACCOUNT		38,643.28	
10-18145-000	GREATER RICHLAND TOURISM ACCT		23,860.89	
10-18150-000	CC/SC GRANT		4.00	
10-18160-000	CENTENNIAL COMMITTEE ACCT/CD		2,895.56	
10-18700-000	CHILD SAFETY FUNDS - RC POLICE		137.35	
10-18750-000	POLICE CANINE FUND		42,183.57	
10-18800-000	CEMETERY PERPETUAL CARE ACCT		4,178.65	
10-18850-000	BOWEN CEMETERY		837.43	
10-18900-000	LANDFILL ESCROW		625,085.52	
	TOTAL ASSETS			12,102,025.09

LIABILITIES AND EQUITY

CITY OF RICHLAND CENTER  
BALANCE SHEET  
APRIL 30, 2025

CITY GENERAL FUND

LIABILITIES

10-21000-000	VOUCHERS PAYABLE-CITY GENERAL	96,023.14	
10-21100-000	ACCOUNTS PAYABLE-OTHER A/R	( 31.00)	
10-22130-000	W/H TAXES-FICA/MSS	( 760.10)	
10-22210-000	EMPLOYEE SHARE-HEALTH INS	( 96,002.78)	
10-22230-000	EMPLOYEE SHARE-LIFE INS	1,743.76	
10-22240-000	EMPLOYEE SHARE-AFLAC	105.04	
10-22250-000	EMPLOYEE SHARE-COMBINED INS	2,261.26	
10-22260-000	EMPLOYEE SHARE-DENTAL INS	1,147.63	
10-22270-000	EMPLOYEE SHARE-VISION INS	( 1,314.24)	
10-22320-000	PYRL DED-125 PLAN/MEDICAL	( 888.38)	
10-22330-000	PYRL DED- SECTION 125/MED/DEP	8,578.95	
10-23300-000	ACCOUNTS DUE - LEASE/RENT DEP	750.00	
10-24200-000	VOUCHERS PAYABLE-TRANSIT	( 309.03)	
10-25000-000	DUE TO OTHER GOVERNMENT	6.18	
10-25100-000	SALES TAX	21.13	
10-25300-000	SCHOOL DISTRICT TAXES	11,307.06	
10-26000-000	DEFERRED REVENUE (PANORAMA)	320,940.50	
10-26006-000	UNAPPLIED AR	71,711.06	
10-26140-000	POSTPONED ARPA AID	287,229.43	
10-26800-000	ADVANCE TAX COLLECTIONS	( 2,101,708.78)	
TOTAL LIABILITIES		( 1,399,189.17)	

FUND EQUITY

10-31100-000	RESERVED FB-ADVANCE TIF DIST	1,381,265.72
10-31110-000	RESERVED FB-SPECIAL PURPOSE	624,662.23
10-32100-000	RESERVED SPECIAL FB-CDBG	602,432.42
10-32110-000	RESERVED SPECIAL FB-RERP	2,386.44
10-32120-000	RESERVED SPECIAL FB-RLF	608,090.70
10-33100-000	DESIGNATED FB - CEMETERY	3,855.80
10-33105-000	DESIGNATED FB - RECYCLING	29,257.04
10-33110-000	DESIGNATED FB - COMM CENTER	24,701.68
10-33120-000	DESIGNATED FB - POOL	5,000.00
10-33125-000	DESIGNATED FB - DATA PROC	24,139.73
10-33130-000	DESIGNATED FB - HISTORIC PRES	10,647.50
10-33200-000	DESIGNATED FB - BLDGS/PROP	38,421.00
10-33300-000	DESIGNATED FB - FUTURE PROJECT	410,922.00
10-34100-000	DESIGNATED SPECIAL FB - CDBG	62,041.04
10-34110-000	DESIGNATED SPECIAL FB - RLF	195,631.56
10-35100-000	UNDESIGNATED SPECIAL FB - TIF	( 1,603,911.39)
10-36000-000	GENERAL FUND BALANCE	8,080,320.92

REVENUE OVER EXPENDITURES - YTD 3,001,349.87

BALANCE - CURRENT DATE 3,001,349.87

TOTAL FUND EQUITY 13,501,214.26

TOTAL LIABILITIES AND EQUITY 12,102,025.09

CITY OF RICHLAND CENTER  
BALANCE SHEET  
APRIL 30, 2025

LIBRARY FUND

ASSETS

20-11002-000	FUND CASH	226,461.50	
	TOTAL ASSETS		226,461.50

LIABILITIES AND EQUITY

LIABILITIES

20-21000-000	LIBRARY VOUCHERS PAYABLE	5,448.40	
20-22110-000	LIBRARY FEDERAL W/H TAXES	( .11)	
20-22130-000	LIBRARY FICA/MSS W/H TAXES	1,179.08	
20-22140-000	W/H VARIANCES-LIBRARY	2.95	
20-22200-000	LIB EMPLOYEE SHARE-RETIREMENT	911.52	
20-22210-000	LIB EMPLOYEE SHARE-HEALTH INS	7,635.25	
20-22230-000	LIB EMPLOYEE SHARE-LIFE INS	121.71	
20-22320-000	LIB PYRL DEDUCTION-125 PLAN/M	44.52	
20-22325-000	LIB PYRL DEDUCTION-125 PLAN/HI	3,164.25	
	TOTAL LIABILITIES		18,507.57

FUND EQUITY

20-31000-000	LIBRARY RETAINED EARNINGS	205,610.50	
	REVENUE OVER EXPENDITURES - YTD	2,343.43	
	BALANCE - CURRENT DATE	2,343.43	
	TOTAL FUND EQUITY		207,953.93
	TOTAL LIABILITIES AND EQUITY		226,461.50



**Administration Office****Revenues***Total Licenses & Permits:**Total Public Charges for Services**Total Miscellaneous Revenues***Administration Office Revenue Total****Expenses***Total City Admin / Clerk / City Treasurer / Office**Total Elections**Total Data Processing**Total Municipal Building***Administration Office Expense Total****Net Total Administration Office****Airport****Revenues****Expenses****Net Total Airport****Assessor****Net Total Assessor****Buildings & Grounds****Revenues****Buildings & Grounds Revenue Total****Expenses***Total Buildings & Grounds**Total Parks & Grounds**Total Forestry***Buildings & Grounds Expense Total****Net Total Buildings & Grounds****Building & Zoning****Revenues****Expenses****Net Total Building & Zoning**

	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%	2025 Actual YTD 4/30/2025	2025 Budget (Current Year) 12/31/2025	2024 Budget Less Actual	% S/B
<b>Administration Office</b>								33.33%
<b>Revenues</b>								
<i>Total Licenses &amp; Permits:</i>	20,191.53	7,878.00	(12,313.53)	256.30%	1,137.00	9,303.00	8,166.00	12.22%
<i>Total Public Charges for Services</i>	21,356.00	14,006.00	(7,350.00)	152.48%	11,373.00	23,669.00	12,296.00	48.05%
<i>Total Miscellaneous Revenues</i>	7,650.00	2,500.00	(5,150.00)	306.00%	-	-	0.00	#DIV/0!
<b>Administration Office Revenue Total</b>	<b>49,197.53</b>	<b>24,384.00</b>	<b>(24,813.53)</b>	<b>201.76%</b>	<b>12,510.00</b>	<b>32,972.00</b>	<b>20,462.00</b>	<b>37.94%</b>
<b>Expenses</b>								
<i>Total City Admin / Clerk / City Treasurer / Office</i>	363,450.87	436,322.00	72,871.13	83.30%	132,247.08	506,355.00	374,107.92	26.12%
<i>Total Elections</i>	12,626.66	20,500.00	7,873.34	61.59%	4,221.43	14,000.00	9,778.57	30.15%
<i>Total Data Processing</i>	54,183.09	40,000.00	(14,183.09)	135.46%	19,601.75	54,300.00	34,698.25	36.10%
<i>Total Municipal Building</i>	103,516.81	105,500.00	1,983.19	98.12%	5,576.14	20,000.00	14,423.86	27.88%
<b>Administration Office Expense Total</b>	<b>533,777.43</b>	<b>602,322.00</b>	<b>68,544.57</b>	<b>88.62%</b>	<b>161,646.40</b>	<b>594,655.00</b>	<b>433,008.60</b>	<b>27.18%</b>
<b>Net Total Administration Office</b>	<b>(484,579.90)</b>	<b>(577,938.00)</b>	<b>(93,358.10)</b>	<b>83.85%</b>	<b>(149,136.40)</b>	<b>(561,683.00)</b>	<b>(412,546.60)</b>	<b>26.55%</b>
<b>Airport</b>								
<b>Revenues</b>	41,568.27	35,044.00	(6,524.27)	118.62%	15,287.60	39,044.00	23,756.40	39.15%
<b>Expenses</b>	34,803.01	39,500.00	4,696.99	88.11%	6,807.94	55,075.00	48,267.06	12.36%
<b>Net Total Airport</b>	<b>6,765.26</b>	<b>(4,456.00)</b>	<b>(11,221.26)</b>	<b>-151.82%</b>	<b>8,479.66</b>	<b>(16,031.00)</b>	<b>(24,510.66)</b>	<b>-52.90%</b>
<b>Assessor</b>	<b>(26,376.36)</b>	<b>(174,800.00)</b>	<b>(11,221.26)</b>	<b>15.09%</b>	<b>(3,744.72)</b>	<b>(18,700.00)</b>	<b>(24,510.66)</b>	<b>20.03%</b>
<b>Buildings &amp; Grounds</b>								
<b>Revenues</b>								
<b>Buildings &amp; Grounds Revenue Total</b>	<b>32,171.99</b>	<b>23,100.00</b>	<b>(9,071.99)</b>	<b>139.27%</b>	<b>8,820.32</b>	<b>26,800.00</b>	<b>17,979.68</b>	<b>32.91%</b>
<b>Expenses</b>								
<i>Total Buildings &amp; Grounds</i>	103,868.62	113,475.00	9,606.38	91.53%	15,334.88	124,600.00	109,265.12	12.31%
<i>Total Parks &amp; Grounds</i>	263,399.64	290,800.00	27,400.36	90.58%	83,934.87	380,500.00	296,565.13	22.06%
<i>Total Forestry</i>	7,038.00	11,750.00	4,712.00	59.90%	2,112.88	9,400.00	7,287.12	22.48%
<b>Buildings &amp; Grounds Expense Total</b>	<b>374,306.26</b>	<b>416,025.00</b>	<b>41,718.74</b>	<b>89.97%</b>	<b>101,382.63</b>	<b>514,500.00</b>	<b>413,117.37</b>	<b>19.71%</b>
<b>Net Total Buildings &amp; Grounds</b>	<b>(342,134.27)</b>	<b>(392,925.00)</b>	<b>(50,790.73)</b>	<b>87.07%</b>	<b>(92,562.31)</b>	<b>(487,700.00)</b>	<b>(395,137.69)</b>	<b>18.98%</b>
<b>Building &amp; Zoning</b>								
<b>Revenues</b>	7,961.55	4,850.00	(3,111.55)	164.16%	8,585.82	8,050.00	(535.82)	106.66%
<b>Expenses</b>	90,621.39	101,230.00	10,608.61	89.52%	29,660.82	104,000.00	74,339.18	28.52%
<b>Net Total Building &amp; Zoning</b>	<b>(82,659.84)</b>	<b>(96,380.00)</b>	<b>(13,720.16)</b>	<b>85.76%</b>	<b>(21,075.00)</b>	<b>(95,950.00)</b>	<b>(74,875.00)</b>	<b>21.96%</b>

		2024	2024	2024	2025	2025	2025	2024	2024	2024	2025	2025	2025
		Actual	Budget	Budget Less	%	Actual	YTD	Actual	Budget Less	%	Budget	Actual	%
		YTD	Prev Year	Actual		4/30/2025	4/30/2025				(Current Year)		S/B
		12/31/2024	12/31/2024								12/31/2025		33.33%
<b>Cemetery</b>													
Revenues		36,560.00	30,810.00	(5,750.00)	118.66%	8,900.00			23,910.00		32,810.00	23,910.00	27.13%
Expenses		2,419.89	2,750.00	330.11	88.00%	906.72			2,643.28		3,550.00	2,643.28	25.54%
Net Total Cemetery		34,140.11	28,060.00	(6,080.11)	121.67%	7,993.28			21,266.72		29,260.00	21,266.72	27.32%
<b>Economic Development</b>													
Revenues													
Expenses		208,313.13	179,465.00	(28,848.13)	116.07%	33,089.33			47,680.67		80,770.00	47,680.67	40.97%
Net Total Economic Development		(208,313.13)	(179,465.00)	28,848.13	116.07%	(33,089.33)			(47,680.67)		(80,770.00)	(47,680.67)	40.97%
<b>Elected / Appointed Officials</b>													
Revenues													
Expenses		80,700.17	83,265.00	2,564.83	96.92%	19,003.12			70,821.88		89,825.00	70,821.88	21.16%
Net Total Elected / Appointed Officials		(80,700.17)	(83,265.00)	(2,564.83)	96.92%	(19,003.12)			(70,821.88)		(89,825.00)	(70,821.88)	21.16%
<b>Public Safety</b>													
Revenues													
Public Safety Revenue Total		172,552.29	137,578.00	(34,974.29)	125.42%	43,615.70			120,425.30		164,041.00	120,425.30	26.59%
Expenses		1,645,362.69	1,653,194.00	7,831.31	99.53%	520,890.28			1,144,288.72		1,665,179.00	1,144,288.72	31.28%
Total Police Department		310,776.54	303,600.00	(7,176.54)	102.36%	108,774.73			179,910.27		288,685.00	179,910.27	37.68%
Total Fire & EMS		4,448.56	600.00	(3,848.56)	741.43%	5,991.05			(3,991.05)		2,000.00	(3,991.05)	299.55%
Total Health & Human Services		1,960,587.79	1,957,394.00	(3,193.79)	100.16%	635,656.06			1,320,207.94		1,955,864.00	1,320,207.94	32.50%
Public Safety Expense Total		(1,788,035.50)	(1,819,816.00)	(31,780.50)	98.25%	(592,040.36)			(1,199,782.64)		(1,791,823.00)	(1,199,782.64)	33.04%
Net Total Public Safety													
<b>Parks &amp; Recreation</b>													
Revenues													
Total Public Charges for Services		176,618.46	134,300.00	(42,318.46)	131.51%	19,570.63			123,529.37		143,100.00	123,529.37	13.68%
Total Donations		75,678.00	70,200.00	(5,478.00)	107.80%	48,175.00			22,025.00		70,200.00	22,025.00	68.63%
Parks & Recreation Revenue Total		252,296.46	204,500.00	(47,796.46)	123.37%	67,745.63			145,554.37		213,300.00	145,554.37	31.76%
Expenses													
Total Community Center		258,654.05	279,800.00	21,145.95	92.44%	74,859.56			213,865.44		288,725.00	213,865.44	25.93%
Total Senior Center		25,536.59	24,700.00	(836.59)	103.39%	7,995.69			17,295.31		25,291.00	17,295.31	31.61%
Total Aquatic Center		230,787.47	250,225.00	19,437.53	92.23%	4,807.87			219,702.13		224,510.00	219,702.13	2.14%
Total Symons Center		54,492.06	100,000.00	45,507.94	54.49%	-			55,000.00		55,000.00	55,000.00	0.00%
Parks & Recreation Expense Total:		569,470.17	654,725.00	85,254.83	86.98%	87,663.12			505,862.88		593,526.00	505,862.88	14.77%
Net Total Parks & Recreation		(317,173.71)	(450,225.00)	(133,051.29)	70.45%	(19,917.49)			(360,308.51)		(380,226.00)	(360,308.51)	5.24%

	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%	2025 Actual YTD 4/30/2025	2025 Budget (Current Year) 12/31/2025	2024 Budget Less Actual	% S/B
<b>Refuse</b>								
Revenues								
Total Licenses & Permits	4,090.00	4,050.00	(40.00)	100.99%	4,000.00	4,050.00	50.00	98.77%
Total Garbage & Recycling	269,373.60	279,000.00	9,626.40	96.55%	92,090.65	287,000.00	194,909.35	32.09%
Total Landfill	59,729.28	55,000.00	(4,729.28)	108.60%	22,147.95	65,000.00	42,852.05	34.07%
Refuse Revenue Total	333,192.88	338,050.00	4,857.12	98.56%	118,238.60	356,050.00	237,811.40	33.21%
Expenses								
Total Landfill	95,791.18	74,420.00	(21,371.18)	128.72%	16,184.06	85,770.00	69,585.94	18.87%
Total Garbage & Recycling	169,884.58	256,500.00	86,615.42	66.23%	92,418.60	282,000.00	189,581.40	32.77%
Refuse Expense Total	265,675.76	330,920.00	65,244.24	80.28%	108,602.66	367,770.00	259,167.34	29.53%
Net Total Refuse	67,517.12	7,130.00	(60,387.12)	946.94%	9,635.94	(11,720.00)	(21,355.94)	-82.22%
<b>Streets</b>								
Revenues	443,339.20	431,528.00	222,212.04		222,212.04	429,084.00		
Expenses	717,167.70	892,050.00	174,882.30	80.40%	193,493.34	837,431.00	643,937.66	23.11%
Net Total Streets	(273,828.50)	(460,522.00)	(174,882.30)	59.46%	28,718.70	(408,347.00)	(643,937.66)	-7.03%
<b>Taxi</b>								
Revenues	216,333.69	119,200.00	12,679.00		12,679.00	375,200.00		
Expenses	266,245.62	160,000.00	(106,245.62)	166.40%	44,983.51	375,000.00	330,016.49	12.00%
Net Total Streets	(49,911.93)	(40,800.00)	106,245.62	122.33%	(32,304.51)	200.00	(330,016.49)	-16152.26%
<b>Room Tax / Tourism</b>								
Revenues	102,850.10	54,060.00	33,512.69		33,512.69	122,375.00		
Expenses	833,894.89	159,707.00	(674,187.89)	522.14%	51,002.29	152,193.00	101,190.71	33.51%
Net Room Tax / Tourism	(731,044.79)	(105,647.00)	674,187.89	691.97%	(17,489.60)	(29,818.00)	(101,190.71)	58.65%

**All Other****Revenues**

	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%	2025 Actual YTD 4/30/2025	2025 Budget (Current Year) 12/31/2025	2024 Budget Less Actual	% S/B
Total Tax Levy	2,375,000.13	2,375,000.00	(0.13)	100.00%	3,736,045.06	2,332,552.00	(1,403,493.06)	160.17%
Total Other Taxes (PILOT, Mobile Homes, Etc)	637,178.27	642,853.00	5,674.73	99.12%	214,356.00	544,000.00	329,644.00	39.40%
Total Intergovernmental - State & Fed Aid + Utility Po	1,740,557.42	1,787,605.00	47,047.58	97.37%	41,263.82	1,951,709.00	1,910,445.18	2.11%
Total Franchise Fees	48,080.07	51,663.00	3,582.93	93.06%	-	36,000.00	36,000.00	0.00%
Total Interest Income	544,282.63	229,900.00	(314,382.63)	236.75%	170,257.49	248,600.00	78,342.51	68.49%
Total Miscellaneous Revenues	-	15,000.00	15,000.00	0.00%	49,192.00	15,000.00	(34,192.00)	327.95%
<b>All Other Revenue Total</b>	<b>5,345,098.52</b>	<b>5,102,021.00</b>	<b>(243,077.52)</b>	<b>104.76%</b>	<b>4,211,114.37</b>	<b>5,127,861.00</b>	<b>916,746.63</b>	<b>82.12%</b>

**Expenses**

Total Insurance	123,781.49	205,600.00	81,818.51	60.21%	131,050.50	293,700.00	162,649.50	44.62%
Total Audit & Legal	113,434.15	146,000.00	-	-	27,261.70	152,500.00	-	-
Total Celebrations	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
Total Debt Service	421,100.00	531,175.00	110,075.00	79.28%	107,434.66	416,384.00	308,949.34	25.80%
Total Unallocated Contingency	7,242.42	125,000.00	117,757.58	5.79%	-	42,670.00	42,670.00	0.00%
<b>All Other Expense Total</b>	<b>665,558.06</b>	<b>1,007,775.00</b>	<b>342,216.94</b>	<b>66.04%</b>	<b>265,746.86</b>	<b>905,254.00</b>	<b>639,507.14</b>	<b>29.36%</b>
<b>Net Total All Other</b>	<b>4,679,540.46</b>	<b>4,094,246.00</b>	<b>(585,294.46)</b>	<b>114.30%</b>	<b>3,945,367.51</b>	<b>4,222,607.00</b>	<b>277,239.49</b>	<b>93.43%</b>

**Capital Outlay****Revenues**

ARPA Funds	70,320.50	30,000.00	(40,320.50)	234.40%	-	123,000.00	123,000.00	0.00%
Grant Funds	-	4,151,590.00	4,151,590.00	0.00%	62,000.00	3,140,000.00	3,078,000.00	1.97%
Other Miscellaneous	(676.86)	1,910,000.00	1,910,676.86	-0.04%	1,536.74	5,000.00	3,463.26	30.73%
Transfers In	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
<b>Capital Outlay Revenue Total</b>	<b>69,643.64</b>	<b>6,091,590.00</b>	<b>6,021,946.36</b>	<b>1.14%</b>	<b>63,536.74</b>	<b>3,268,000.00</b>	<b>3,204,463.26</b>	<b>1.94%</b>

**Expenses**

<b>Capital Outlay Expense Total</b>	<b>749,035.56</b>	<b>3,480,000.00</b>	<b>2,730,964.44</b>	<b>21.52%</b>	<b>23,129.14</b>	<b>3,781,250.00</b>	<b>3,758,120.86</b>	<b>0.61%</b>
<b>Net Total All Other</b>	<b>(679,391.92)</b>	<b>2,611,590.00</b>	<b>3,290,981.92</b>	<b>-26.01%</b>	<b>40,407.60</b>	<b>(513,250.00)</b>	<b>(553,657.60)</b>	<b>-7.87%</b>

**Revenues**

Expenditures	\$ 7,102,766.12	\$ 12,596,715.00	\$ 5,493,948.88	56.39%	\$ 4,826,758.51	\$ 10,195,587.00	\$ 4,710,573.22	47.34%
Library Transfer Out	\$ 7,378,953.19	\$ 10,241,928.00	\$ 2,862,974.81	72.05%	\$ 1,766,518.66	\$ 10,429,363.00	\$ 8,672,399.72	16.94%
	\$ 290,000.00	\$ 290,000.00	\$ -	100.00%	\$ -	\$ 306,969.00	\$ 306,969.00	0.00%

**Net Revenue Less Expenditure**

	\$ (566,187.07)	\$ 2,064,787.00	\$ 2,630,974.07		\$ 3,060,239.85	\$ (540,745.00)	\$ (4,268,795.50)	
Ferguson Land Purchase (Contingency Funds)	\$ 646,468.29							

**Actual Net / Revenue Over Expense**

**\$ 80,281.22**

Library Revenues	2024		2024		2025		2025		2024 Budget Less Actual	2024 Actual	2024 S/B
	Actual	Budget	Budget	Prev Year	Budget	Actual	Actual	Budget			
	YTD	12/31/2024	12/31/2024	12/31/2024	YTD	4/30/2025	(Current Year)	12/31/2025			
	12/31/2024	12/31/2024	12/31/2024	12/31/2024	4/30/2025	4/30/2025	12/31/2025	12/31/2025			
	12/31/2024	12/31/2024	12/31/2024	12/31/2024	4/30/2025	4/30/2025	12/31/2025	12/31/2025			
	12/31/2024	12/31/2024	12/31/2024	12/31/2024	4/30/2025	4/30/2025	12/31/2025	12/31/2025			
	12/31/2024	12/31/2024	12/31/2024	12/31/2024	4/30/2025	4/30/2025	12/31/2025	12/31/2025			
	12/31/2024	12/31/2024	12/31/2024	12/31/2024	4/30/2025	4/30/2025	12/31/2025	12/31/2025			
	12/31/2024	12/31/2024	12/31/2024	12/31/2024	4/30/2025	4/30/2025	12/31/2025	12/31/2025			
	12/31/2024	12/31/2024	12/31/2024	12/31/2024	4/30/2025	4/30/2025	12/31/2025	12/31/2025			
Total Levy Funds from City	290,000.00	290,000.00	0.00	100.00%	-	-	306,969.00	306,969.00	0.00%		
Total County Funds	134,594.78	134,591.00	(3.78)	100.00%	136,386.10	136,386.10	143,836.00	7,449.90	94.82%		
Total MISCELLANEOUS REVENUES:	21,662.58	13,200.00	(8,462.58)	164.11%	13,749.67	13,749.67	16,000.00	2,250.33	85.94%		
Library Revenue Total:	446,257.36	437,791.00	(8,466.36)	101.93%	150,135.77	150,135.77	466,805.00	316,669.23	32.16%		
Expenses - Library	418,433.77	437,791.00	19,357.23	95.58%	147,792.34	147,792.34	466,805.00	319,012.66	31.66%		
Net Total Library	27,823.59	-	(27,823.59)	#DIV/0!	2,343.43	2,343.43	-	(2,343.43)	#DIV/0!		



CITY OF RICHLAND CENTER					
Utility Report - Month April 30, 2025					
	TREASURER BAL				TREASURER BAL
FUNDS	BEG OF MONTH	RECEIPTS	TOTAL	DISBURSEMENTS	END OF MONTH
GARBAGE		25,656.87			
PUBLIC BENEFIT		3,696.43			
ELECTRIC UTILITY	765,231.51	876,930.54	1,671,515.35	863,686.49	\$ 807,828.86
WATER UTILITY	265,648.72	241,568.16	507,216.88	173,502.03	\$ 333,714.85
SEWER UTILITY	533,677.36	238,156.09	771,833.45	183,824.36	\$ 588,009.09
<b>Fund</b>	<b>Total</b>	<b>Location</b>	<b>% Interest</b>		
Electric	189,807.37	State/LGIP	Variable 4.39		
Electric Replacement Fund	792,515.05	State/LGIP	Variable 4.39		
Electric Bond Fund	159,931.05	State/LGIP	Variable 4.39		
Electric	240,894.01	State/LGIP	Variable 4.39		
Electric - AMI	423,755.98	State/LGIP	Variable 4.39		
<b>Total Electric</b>	<b>1,383,147.48</b>				
Water	836,305.55	State/LGIP	Variable 4.39		
Water Replacement Fund	467,200.55	State/LGIP	Variable 4.39		
Water - Clean Wa Loan#8-2028	20,997.72	State/LGIP	Variable 4.39		
Water - Reservoir Loan#5-2039	23,774.02	State/LGIP	Variable 4.39		
Water - AMI	152,523.06	State/LGIP	Variable 4.39		
Water DNR Loan	10.00	Richland Co Bank			
<b>Total Water</b>	<b>1,500,810.90</b>				
WWTP Replacement Fund	1,609,449.59	State/LGIP	Variable 4.39		
WWTP	333,935.60	State/LGIP	Variable 4.39		
WWTP Bond Fund	40,003.34	State/LGIP	Variable 4.39		
USDA Reserve Acct	625,000.00	State/LGIP	Variable 4.39		
WWTP -RATE STABILIZATION	840,009.33	State/LGIP	Variable 4.39		
USDA 2015 Bond Fund	466,068.46	Peoples Bank			
<b>Total WWTP</b>	<b>3,914,466.32</b>				
	6,798,424.70				
<b>Unrestricted</b>					
Electric	\$ 807,828.86				
Water	333,714.85				
WWTP	588,009.09				
<b>TOTAL UNRESTRICTED FUNDS</b>	<b>1,729,552.80</b>				
<b>Restricted - Restricted Funds are for Projects, Bond Payments and Equipment Replacement</b>					
Electric	<b>1,383,147.48</b>				
Water	1,500,810.90				
WWTP	3,914,466.32				
<b>TOTAL RESTRICTED FUNDS</b>	<b>6,798,424.70</b>				





## CITY OF RICHLAND CENTER AGENDA ITEM DATA SHEET

**Agenda Item:** Consider Sale of Vehicle and Equipment

**Requested & Presented by:** Director Glasbrenner & Director Mieden (Presented by DPW Glasbrenner)

**Meeting Date:** Finance & Common Council on 06-03-2025

**Background:** The following equipment items have been replaced by newer equipment and are no longer required for municipal operations. As such, they are now considered surplus to departmental needs. The Public Works Committee has considered the sale of the Case IH Tractor and the Ford Interceptor and voted to forward the sale recommendation to Finance and Council. Consideration of the sale of the Chipper and Generator have not been reviewed by the PW Committee but are being submitted directly to Finance and Council for review with support from PW Chairman Fruit. If approved, the items will be listed for public auction with Wisconsin Surplus as soon as possible.

Equipment Item	Photo	Equipment Item	Photo
2016 Ford Interceptor Public Works & Parks 116,529 Miles <b>Reason for Sale:</b> Replaced		2006 Case IH Tractor Public Works 1,410 Hours <b>Reason for Sale:</b> Surplus; The Department has 4 additional subcompact tractors.	
2000 Bandit Chipper Public Works/Utilities Partnership <b>Reason for Sale:</b> Replaced		Generator City Hall/Public Works <b>Reason for Sale:</b> Replaced	

**Department Recommendation:** Authorize the sale of vehicle and equipment.

**Financial Impact:** Revenue from Sale

**Funding Source:** N/A

**Requested Action:**

**Finance:** Motion to recommend to the Common Council the approval of the sale of vehicle and equipment.

**Council:** Motion to approve the sale of vehicle and equipment.

# CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 6.

**Agenda Item:** Financial Policy Amendment to Meet the Requirements of 2 CFR § 200.302(b)(7)

**Committee Review:** Finance Committee on June 3, 2025

**Meeting Date:** Council on June 3, 2025

**Requested by:** Ashley Oliphant, City Administrator

**Background:** During a Section 5311 (transit) compliance review conducted on April 17, 2025, WisDOT determined the City's Financial Policy was not consistent with 2 CFR § 200.302(b)(7) and ordered corrective action. To comply with the corrective action plan, the City must amend its current policy to include provisions related to cost allowability for charges against federal awards.

The current policy reads as follows:

**F. Federal Awards** – The City of Richland Center shall adhere to all federal rules and regulations with regards to charging costs to federal awards, either directly or indirectly. Only those costs that are allowable by law, regulation, or award rules shall be charged. All costs must conform to any limitations or exclusions of OMS Circular A-122 or the federal award itself.

a. The City of Richland Center will adhere to all Wisconsin DOT Transit procurement procedures when 5311 Federal Grant monies are used.

**Financial Impact:** N/A

**Funding Source:** N/A

**Requested Action:** To amend the Financial Policy to include Cost Allowability for Charges Against Federal Awards as presented.

**FINANCE:** Motion to recommend to the Common Council to amend the Financial Policy to include Cost Allowability for Charges Against Federal Awards as presented.

**COUNCIL:** Motion to approve amending the Financial Policy to include Cost Allowability for Charges Against Federal Awards as presented.

**Attachment(s):**

- Cost Allowability for Charges Against Federal Awards policy amendment

### **Cost Allowability for Charges Against Federal Awards**

*General.* All costs incurred by the City under a grant award from the U.S. Department of Transportation, Federal Transit Administration, shall be subject to the cost allowability standards articulated in OMB's *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*.

*Procedure.* Prior to entry into the general ledger, the Financial Officer shall determine if the nature of the expense and determine if the expense:

*Allowability* – meets the general requirements established in 2 CFR § 200.403(a) through §200.403(g). The City will maintain a system of internal controls over Federal expenditures to provide reasonable assurance that Federal awards are expended only for allowable activities and that the costs of goods and services charged to Federal awards are allowable and in accordance with the above referenced cost principles.

Those controls will meet the following general criteria:

- Be necessary and reasonable for the performance of the Federal award and be allocable thereto under these principles.
- Conform to any limitations or exclusions set forth in these principles or in the Federal award as to types or amount of cost items.
- Be consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the district.
- Be accorded consistent treatment.
- Be determined in accordance with generally accepted accounting principles.
- Not be included as a cost or used to meet cost sharing or matching requirements of any other federally-financed program in either the current or a prior period.
- Be adequately documented.

*Selected Items of Costs* – is consistent with one of the allowability factors for selected items of costs articulated in 2 CFR § 200.420 through § 200.475.

*Grant Budget* – is consistent with the allowable expenses provided for in the grant agreement.

This procedure will be employed regardless of whether the City classifies the expense as a direct or indirect (F&A) cost. If deemed allowable, the Financial Officer shall code the expense in accordance with the account code established for the FTA grant and record the amount in the general ledger. If the Financial Officer cannot establish the allowability of an expense, consultation with the City Administrator shall be required to make the determination before any cost is entered in the general ledger. If unable to be resolved by the City Administrator, the City shall seek clarification with the Federal awarding agency or pass-through agency.

If deemed ineligible for reimbursement under the Federal award, the Financial Officer will record the item in Account 10-54800-XXX (TBD), "Ineligible Costs."

## DEVELOPMENT INCENTIVE POLICY

### SECTION 1: PURPOSE

The City of Richland Center adopts this policy to responsibly manage public resources when offering development incentives. It seeks to promote economic growth while safeguarding taxpayer interests through transparent, accountable, and necessary allocation of public funds.

### SECTION 2: DEFINITIONS

For the purpose of this Development Incentive Policy, the following definitions shall apply:

- **Development Incentive:** A form of financial or other assistance provided by the City to encourage a development project. This may include, but is not limited to, tax increment financing, grants, loans, or fee waivers.
- **Economic Development Goals:** The specific objectives and priorities of the City related to fostering economic growth, job creation, and community revitalization, as outlined in the City of Richland Center's Comprehensive Plan and other relevant documents.
- **Public Benefit:** The positive impact a development project has on the community, which may include, but is not limited to:
  - Job creation
  - Increased tax base
  - Affordable housing
  - Infrastructure improvements
  - Elimination of blight
  - Community revitalization
  - Increased access to services
- **"But For" Test:** A criterion used to determine the necessity of a development incentive, requiring demonstration that the development project would not occur to the same extent or in the same timeframe without the incentive.
- **Undue Enrichment:** A situation where a developer receives a disproportionate benefit from a development incentive, resulting in private gain that significantly outweighs the public benefit derived from the project.
- **Financial Feasibility:** The likelihood that a development project will generate sufficient revenue to cover its costs and provide a reasonable return on investment, as determined by standard financial analysis practices.
- **Public Benefit Metrics:** Quantifiable or qualitative measures used to evaluate the public benefit of a project, such as the number of jobs created, estimated tax revenue generated, or the percentage of affordable housing units provided.
- **Small-Scale Project:** A development project requiring public assistance below a threshold of \$10,000 or as determined by the Economic Development Office.

### SECTION 3: POLICY STATEMENT

The City of Richland Center may offer development incentives to support development projects that align with the City's Economic Development Goals, as detailed in the City of Richland Center's Comprehensive Plan and relevant documents. Such assistance shall only be provided when a clear public benefit is demonstrated, and it is determined that the project would not be financially feasible without public support (as demonstrated by meeting the "but for" test). The City aims to balance the need to stimulate economic growth with the obligation to protect taxpayer interests by ensuring transparency, accountability, and necessity in the allocation of public funds. The

procedures and criteria in this policy shall govern the application, evaluation, and approval of development incentive requests.

#### **SECTION 4: PROCEDURES AND REQUIREMENTS**

1. **Application Requirement.** All requests for development incentives must be submitted with completed application form, as provided by the City of Richland Center's Economic Development Office. Applicants are encouraged to schedule a pre-application consultation with the Economic Development Office to discuss project eligibility and requirements. The application must include detailed project information, financial projections, and a justification for the requested assistance, demonstrating how the project meets the criteria outlined in this policy. Application will be reviewed within 30 days of submission, with applicants notified of any additional information required within 15 days of submission.
2. **Evaluation of Need.** Each request will be evaluated to determine the project's financial feasibility without a development incentive and the minimum level of financial assistance necessary to achieve the desired public benefit. This evaluation will include an analysis of the project's projected costs, revenues, and return on investment, and public benefit metrics (e.g., number of jobs, tax revenue, affordable housing units), compared to industry benchmarks and market conditions.
3. **Independent Financial Review.** Prior to approval, all development incentive requests shall be reviewed by the City's municipal financial advisor to provide an independent assessment of the project's financial assistance need, viability, and incentive structure. The advisor's report and recommendation shall be submitted to the Common Council for consideration as part of the approval/denial process.
4. **Information Disclosure.** Applicants must agree to provide any requested financial records, projections, studies, or other documentation deemed necessary by the City of Richland Center or its financial advisor to conduct a thorough financial analysis. For small-scale projects, the Economic Development Office may accept simplified documentation, as determined on a case-by-case basis. Failure to provide requested information may result in the denial of the application.
5. **"But For" Test and Undue Enrichment.** Development incentives shall only be approved if the following criteria are met:
  - a. The project satisfies the "but for" test, meaning it can be demonstrated that the development would not occur to the same extent or in the same timeframe without a development incentive.
  - b. The development incentive does not result in undue enrichment of the developer, as determined by the financial analysis, ensuring that public funds are not disproportionately benefitting private interests over public good.

#### **SECTION 5: APPROVAL PROCESS**

The Common Council shall have the final authority to approve or deny requests for development incentives based on the application, cooperation with personnel, compliance with this policy, the financial advisor's report and recommendation, and any other factors determined by the Common Council to be in the best interest of the City. Approvals shall be documented with a clear rationale tied to the public benefit and adherence to the aforementioned requirements.

**SECTION 6: WAIVER OF REQUIREMENTS.** The Common Council reserves the right to exercise discretion in waiving any or all the requirements of this policy under exceptional circumstances. Any waiver must be consistent with the applicable state and federal laws and local ordinances. Waivers may only be granted for the following reasons:

1. **Emergency Economic Conditions:** The project is deemed critical to stabilizing or revitalizing the local economy in response to an unforeseen crisis (e.g. natural disaster, sudden economic downturn).

2. **Unique Public Benefit:** The project offers a significant and immediate public benefit (e.g. job creation, affordable housing, or infrastructure improvement) that outweighs strict adherence to procedural requirements.
3. **Time Sensitive Opportunity:** Strict compliance would cause the City of Richland Center to lose a time-limited development opportunity with substantial community value.
4. **Small-Scale Projects:** The request involves a minimal amount of public assistance where the cost of a full financial review outweighs the benefit of the analysis.

Any waiver must be approved by a majority vote of the Common Council and accompanied by a written justification citing one or more of the above reasons.

**SECTION 7: ADMINISTRATION AND OVERSIGHT.** The City of Richland Center's Economic Development Office shall administer this policy and maintain records of all applications and approvals/denials, and ensure compliance with its terms. The Economic Development Office will develop standard operating procedures for the administration of this policy, including application review, financial analysis, and incentive agreement management.

The City Administrator, or their designee, will be responsible for the ongoing monitoring of project performance and compliance with the terms of any development incentive agreements. This will include the collection and review of regular reports from developers, as specified in the incentive agreements.

Any instance of non-compliance with the terms of a development incentive agreement by a developer shall be reported to the Common Council and may result in the modification or termination of the incentive agreement, as determined by the Council and in accordance with the terms of the agreement and applicable law.

**SECTION 8: PERIODIC REVIEW.** This policy shall be reviewed by the Common Council, or its designated committee, at least once every three years to ensure its continued relevance and effectiveness in achieving the City's economic development goals.

**SECTION 9: EFFECTIVE DATE.** This policy shall take effect on May 6, 2025 and apply to all development incentive requests submitted on or after that date.

#### **Appendix A:** Development Incentive Application Form

**ADOPTED** by the Common Council of the City of Richland Center on this 6<sup>th</sup> day of May by the following votes:  
AYES \_\_\_\_\_, NOS \_\_\_\_\_.

\_\_\_\_\_  
Todd Coppernoll, Mayor

Attest:

\_\_\_\_\_  
Amanda Keller, Clerk

**SAMPLE**

## Application for Development Incentives

### Instructions:

This application must be completed and submitted to the City of Richland Center's Economic Development Office to request development incentives. Please provide all requested information and attach supporting documentation. Incomplete applications may be delayed or denied.

Applicants are encouraged to schedule a pre-application consultation with the Economic Development Office by contacting Jasen Glasbrenner at (608) 647-3466. Submit the completed application form and attachments to [Jasen.glasbrenner@richlandcenterwi.gov](mailto:Jasen.glasbrenner@richlandcenterwi.gov). Applications will be reviewed within 30 days of submission.

### Section 1: Applicant Information

NAME:		BUSINESS:	
PHONE:		PHONE:	
EMAIL:		EMAIL:	
ADDRESS:		ADDRESS:	
		WEBSITE:	
AUTHORIZED AGENT (IF DIFFERENT)			
NAME:		PHONE:	
ADDRESS:		EMAIL:	
PRE-APPLICATION MEETING COMPLETED ON:			

### Section 2: Project Overview

PROJECT NAME:			
PROJECT ADDRESS:		PARCEL #:	
		START DATE:	
TOTAL PROJECT COST:	\$	END DATE:	
PROJECT DESCRIPTION (Provide a summary of the proposed development, its purpose, and scope): Click or tap here to enter text.			

### Section 3: Incentive Request

INCENTIVE REQUEST:	\$	IS THIS A SMALL-SCALE PROJECT? (<\$10,000)	<input type="checkbox"/> Yes <input type="checkbox"/> No
TYPE OF INCENTIVE REQUESTED (Select all that apply):			
<input type="checkbox"/> TIF	<input type="checkbox"/> Loan	<input type="checkbox"/> Cash	<input type="checkbox"/> Land <input type="checkbox"/> Grant <input type="checkbox"/> Fee Waiver <input type="checkbox"/> Other
JUSTIFICATION FOR REQUEST (Explain why public assistance is necessary for the project to proceed) Click or tap here to enter text.			

#### Section 4: Financial Information

**PROJECT FUNDING SOURCES** (List all funding sources, including private investments, loans, etc and amounts):

SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$

**FINANCIAL DOCUMENTS** (Attach project budget, cash flow projections, balance sheets or financial statements, market analysis or feasibility study, and any other relevant financial records):

ATTACHMENT 1:		ATTACHMENT 4:	
ATTACHMENT 2:		ATTACHMENT 5:	
ATTACHMENT 3:		ATTACHMENT 6:	

#### Section 5: Public Benefit

**PUBLIC BENEFITS OF PROJECT** (Describe the specific benefits of this project)

*A public benefit is the positive impact a development project has on the community which may include, but is not limited to job creation, increased tax base, affordable housing, infrastructure improvements, elimination of blight, community revitalization, and increased access to services.*

Click or tap here to enter text.

#### Section 6: "But For" Test

**"BUT FOR" JUSTIFICATION** (Provide evidence that the project would not proceed to the same extent or within the same timeframe without a development incentive such as financing gaps, market conditions, other specific barriers).

Click or tap here to enter text.

#### Section 7: Additional Information

##### PREVIOUS INCENTIVES

Has the applicant or project received development incentives from the City of Richland Center in the past?

☐ NO ☐ YES (provide details): Click or tap here to enter text.

##### COMMUNITY ENGAGEMENT

Describe any efforts to engage the community or stakeholders in the project (e.g., public meetings, surveys).

Click or tap here to enter text.

##### ADDITIONAL COMMENTS

Provide any other information relevant to the application.

Click or tap here to enter text.

### Section 8: Information Disclosure Agreement

By initialing here \_\_\_\_\_, the applicant agrees to provide any additional financial records, projections, or documentation requested by the City of Richland Center or its designated financial advisor (e.g., Ehlers) for the purpose of conducting a thorough financial analysis. Failure to provide the requested information may result in denial of the application.

### Section 9: Applicant Certification

I certify that the information provided in this application and its attachments is true and accurate to the best of my knowledge.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

### For Office Use Only

Date Received: \_\_\_\_\_

Initial Review Completed: \_\_\_\_\_

Additional Information Requested ☐ No ☐ Yes

Application Referred to Finance Committee ☐ No ☐ Yes Date of Meeting: \_\_\_\_\_

Application Referred to Common Council ☐ No ☐ Yes Date of Meeting: \_\_\_\_\_

Application is ☐ Approved ☐ Denied

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## DEVELOPMENT INCENTIVE POLICY

### SECTION 1: PURPOSE

The purpose of this policy is to provide guidelines for business development incentive purposes. The following guidelines have been created and adopted by the City of Richland Center to help direct and evaluate requests for financial assistance. This may include, but is not limited to, tax increment financing (TIF), grants, loans, or fee waivers.

The goal of the City is for community revitalization, as outlined in the City of Richland Center's Comprehensive Plan and other relevant documents. To diversify its economic base through the retention and expansion of existing businesses, the redevelopment of the areas that are blighted or in need of redevelopment, the attraction of new industrial users and employment centers, and other projects of special community interest.

These goals will help to establish new employment opportunities for City residents and expand the tax base. These guidelines are intended to provide general direction. The City recognizes that each development and project is unique and should be considered on a case-by-case basis. The City Council may choose to deviate from these guidelines if appropriate for projects of special economic or community interest.

### SECTION 2: DEFINITIONS

For the purpose of this Development Incentive Policy, the following definitions shall apply:

- **Development Incentive:** A form of financial or other assistance provided by the City to encourage a development project. This may include, but is not limited to, tax increment financing, grants, loans, or fee waivers.
- **Public Benefit:** The positive impact a development project has on the community, which may include, but is not limited to:
  - Job creation
  - Increased tax base
  - Affordable housing
  - Infrastructure improvements
  - Elimination of blight
  - Community revitalization
  - Increased access to services
- **Financial Feasibility:** The likelihood that a development project will generate sufficient revenue to cover its costs and provide a reasonable return on investment, as determined by standard financial analysis practices.
- **Small-Scale Project:** A development project requiring public assistance below a threshold of \$10,000 or as determined by the Economic Development Office.

### SECTION 3: PROCESS TO REQUEST FINANCIAL ASSISTANCE

#### Step 1 - Preliminary Consultation with City Staff

It is advised that those interested schedule a meeting to discuss their project and request with City staff. Prior to attending the meeting, please carefully review the City's Development Incentive Policy and other background materials regarding possible TIF in Richland Center. Staff may assist by identifying concurrent processes that may be feasible during a TIF assistance approval process, such as rezoning, site plans, conditional use permits, etc. To the greatest extent possible, staff hopes to accommodate a prompt time-frame by running multiple approvals concurrently.

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**Step 2 - Submit Letter of Intent** (or an Application for projects under \$10,000)

A formal request for financial assistance is initiated by the City receiving a letter of intent which should include the following details:

- Description of site or building(s) (e.g., current condition, historical overview, size and condition of existing structures, environmental conditions, past uses, etc.)
- Description of proposed use and end users (e.g., industrial, commercial, retail, office, residential for sale or rental, senior housing, etc.)
- Discussion of profitability
- Overview of private-sector financing
- Summary of increment projections
- Total development costs
- Construction information (e.g., size of existing structures to be rehabbed or razed, size of new construction, type of structural and finish materials, delineation of square foot allocation by use, total number and individual square footage of residential units, type of residential units, number of affordable units, number/type of parking spaces, construction phasing plan, etc.)
- Project start and end dates
- Description of public benefits, including job creation
- Amount of financial assistance requested
- Name of developer and owner
- Draft project renderings (to the extent possible, renderings could be provided at this stage to better explain the site and proposed uses; additional drawings may be required for the project during later steps in the process)
- For TIF assistance – A Statement regarding why TIF is essential and why the "but for" provision will be met. The State of Wisconsin Department of Revenue produces materials on what they expect in terms of the "but for" finding.

**Step 3 - Staff and 3rd Party Consultant Review / Drafting of Development Agreement**

City staff, together with 3rd party consultants (legal, financial, planning, design), will review the proposal. Letter of intent/Application will be reviewed within 30 days of submission, with applicants notified of any additional information required within 15 days of submission. Be advised that the City may require detailed project pro-forma above and beyond what is initially presented in the letter of intent. The City may utilize a 3rd party financial advisor to collect, review, and report on the private financial statements in order to protect confidentiality of sensitive applicant data. The City may bill the applicant for 3rd party consulting fees and/or other related expenses as they pertain to the assistance request review process. In most instances, a Development Agreement is the formal document used to memorialize a TIF assistance package. The City requires that the City Attorney will draft any such agreement.

**Step 4 - City Council Approval**

Final decision-making authority on granting TIF assistance rests with the City Council, after the Joint Review Board's acceptance. However, the Council has the right to defer action for further study/review or outright deny the request.

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**SECTION 4: WAIVER OF REQUIREMENTS.** The Common Council reserves the right to exercise discretion in waiving any or all the requirements of this policy under exceptional circumstances. Any waiver must be consistent with the applicable state and federal laws and local ordinances. Waivers may only be granted for the following reasons:

1. **Emergency Economic Conditions:** The project is deemed critical to stabilizing or revitalizing the local economy in response to an unforeseen crisis (e.g. natural disaster, sudden economic downturn).
2. **Unique Public Benefit:** The project offers a significant and immediate public benefit (e.g. job creation, affordable housing, or infrastructure improvement) that outweighs strict adherence to procedural requirements.
3. **Time Sensitive Opportunity:** Strict compliance would cause the City of Richland Center to lose a time-limited development opportunity with substantial community value.
4. **Small-Scale Projects:** The request involves a minimal amount of public assistance where the cost of a full financial review outweighs the benefit of the analysis.

Any waiver must be approved by a majority vote of the Common Council and accompanied by a written justification citing one or more of the above reasons.

**SECTION 5: ADMINISTRATION AND OVERSIGHT.** The City Administrator or designee shall be responsible for implementing this economic development policy and will lead in facilitating development projects and coordinating efforts with the private sector. As development projects arise, the City Administrator or designee shall inform the City Council of the project details and request for assistance. The City Council is responsible for granting authority to negotiate the types and levels of development incentives with the potential project developers. The City Council shall have the final authority to review and approve all negotiated agreements in accordance with Wisconsin State Statutes. Meeting statutory requirements, policy guidelines or other criteria listed herein does not guarantee the provision of financial assistance nor does the approval or denial of one project set precedent for approval or denial of another project.

**SECTION 6: PERIODIC REVIEW.** This policy shall be reviewed by the Common Council, or its designated committee, at least once every two years to ensure its continued relevance and effectiveness in achieving the City's economic development goals.

**SECTION 9: EFFECTIVE DATE.** This policy shall take effect on June 3, 2025 and apply to all development incentive requests submitted on or after that date.

**Appendix A:** Development Incentive Application Form

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**ADOPTED** by the Common Council of the City of Richland Center on this 3<sup>rd</sup> day of June by the following votes:  
AYES \_\_\_\_\_, NAYS \_\_\_\_\_.

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Todd Coppernoll, Mayor

Attest:

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Amanda Keller, Clerk