



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE COMMON COUNCIL

TUESDAY, OCTOBER 03, 2023 AT 6:30 PM

---

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

---

#### **MICROSOFT TEAMS MEETING:**

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_Y2M0NTc1ZTYtYzQxYi00YzhiLThhMmltY2U1MDBhYzdmY2Y3%40thread.v2/0?context=%7b%22Tid%22%3a%2214038f70-880a-4544-99f2-5408da444e94%22%2c%22Oid%22%3a%2220a2cb6e-5013-48b7-acae-ea44f9362dd0%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_Y2M0NTc1ZTYtYzQxYi00YzhiLThhMmltY2U1MDBhYzdmY2Y3%40thread.v2/0?context=%7b%22Tid%22%3a%2214038f70-880a-4544-99f2-5408da444e94%22%2c%22Oid%22%3a%2220a2cb6e-5013-48b7-acae-ea44f9362dd0%22%7d)

**Meeting ID:** 227 903 920 385

**Passcode:** CJDfkr

### **AGENDA**

**CALL TO ORDER:** *Pledge of Allegiance; Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES:** *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

- [1.](#) Minutes of September 5, 2023
- [2.](#) Minutes of September 19, 2023

#### **APPROVAL OF AGENDA:**

#### **CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS:**

**MAYOR AND ALDERPERSONS:** *Committee/Commission/Board Reports and Comments and/or items to be discussed at a future meeting.*

#### **TREASURER'S REPORT:**

- [3.](#) Treasurer's Report 09/30/2023

#### **PAYMENT OF BILLS:**

- [4.](#) Bills 10/03/2023

#### **ITEMS FOR DISCUSSION AND ACTION**

#### **PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:**

- [5.](#) Temporary Class B Picnic License for Greater Richland Area Chamber of Commerce on 10/06/2023 at 146 S. Main St.
- [6.](#) Temporary Class B Picnic License for Greater Richland Area Chamber of Commerce on 10/06/2023 between Main Street & Central Avenue (Street Dance)
- [7.](#) Tobacco License Application for SHAA, LLC at 845 Sextonville Road
- [8.](#) Class A Beer & Class A Liquor License for SHAA, LLC, Harmit Miranpuri agent, at 845 Sextonville Road

#### **PLANNING COMMISSION RECOMMENDATION:**

- [9.](#) Acceptance of Southwest Wisconsin Regional Planning Commission's Proposal for the Creation of Tax Incremental District Plan

**FINANCE COMMITTEE RECOMMENDATIONS AND ACTION: (CAIRNS)**

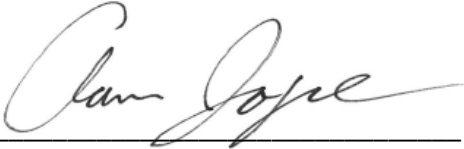
- 10. Proposed 2024 Phase 3 7th Street, 8th Street and Cedar Street Reconstruction Project Budgetary Cost Estimate & Related Amendments
- 11. Request to Purchase Carpet for the Municipal Building

**APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:**

**PUBLIC COMMENT:** *No Council action will be taken on any matter originating under this item.*

**ADJOURN:**

Posted this 29th day of September, 2023 by 4:30 PM.  
Copy to the official newspaper the Richland Observer.



Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

## **AGENDA**

**CALL TO ORDER:** : Mayor Coppernoll called the meeting to order at 6:38 PM. Alderpersons present were Connie Hoppenjan, Karin Tepley, Tom McCarthy, Mark Chambers, Melony Walters, Kevin Melby, Steve Downs, and Ryan Cairns. Mayor Coppernoll ascertained that the meeting was properly noticed and a quorum was present.

**APPROVAL OF MINUTES:** Motion by Tepley to waive the reading of the August 1, 2023 minutes and approve them as presented. Seconded by Hoppenjan. Motion carried 8-0.

**APPROVAL OF AGENDA:** Motion by Melby to approve the agenda as presented. Seconded by Chambers. Motion carried 8-0.

**CONSENT AGENDA:** None.

**CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS:** Richland Center Police Chief Billy Jones reported that Officer Tyler Barr has been promoted to Sergeant of the RCPD. Jared Wilson, who previously served as Sergeant, was hired as Community Resource Officer. Chief Jones said that today (Sept. 5) was the first day of school and Wilson reported that it was a very positive day. Economic Development Director Jasen Glasbrenner reported that the sale of property at 460 W. 1<sup>st</sup> Street would be closing within the next couple of weeks. He noted that development of the property will hopefully take place this fall. City Administrator Ashley Oliphant said that city department heads are currently in the process of developing budgets, and she is meeting individually with them. Alderperson Tepley, who chairs the Library Board, introduced Stacy Pilla as the Interim Library Director. Tepley indicated that the hiring process for the full-time director is underway.

**MAYOR AND ALDERPERSONS:** Alderperson Tepley reported that the Tourism Commission met and approved grants and continued advertising with Gray Advertising, which utilizes streaming media. Alderperson Walters reported that the Personnel Committee continues to work on filling vacancies within the city. Applications have been received for Public Works crew and applications are still being accepted for Public Works Director and Zoning Administrator respectively. Walters also reported that Symons Recreation is hiring two part-time maintenance positions, and a group of citizens are working on establishing an endowment fund for the Symons Recreation Complex. Mayor Coppernoll noted that VFW members were present for tonight's meeting and noted that long-time VFW Auxiliary and Women's Relief Corps member Bessie Varvitseotis had passed away.

**TREASURER'S REPORT:** Motion by Alderperson Walters to approve the Treasurer's Report as presented. Seconded by McCarthy. Motion carried 8-0.

**PAYMENT OF BILLS:** Motion by Alderperson Cairns to pay the 9/05/2023 bills as presented. Seconded by Tepley. Motion carried 8-0.

**ITEMS FOR DISCUSSION AND ACTION**

Item 1.

**4. Appointment of City Attorney**

Mayor Coppernoll noted that Chris McGough will be resigning from the position of City Attorney and moving back to his native Alabama. Attorney Michael Windle is currently as Richland County's Corporation Counsel. Mayor recommended Windle to serve as Richland Center's City Attorney. Windle has practiced law for three years and currently resides in the city. Alderperson Walters asked how Windle would handle potential disagreements between the city and county. Windle stated that he would not represent either party if there is a conflict of interest. Attorney McGough stated that he believed Windle would be an excellent fit for the city. Jasen Glasbrenner said that he had worked with Windle on different projects previously and felt it was an excellent experience. Motion by Alderperson Tepley to appoint Michael Windle as Richland Center City Attorney. Seconded by Melby. Motion carried 8-0.

**FINANCE COMMITTEE RECOMMENDATIONS AND ACTION:**

**5. Request to Authorize Transportation Planning Services**

Jasen Glasbrenner noted that the Finance Committee has recommended to the Common Council to utilize MSA Professional Services for the project. He said this request relates to the Highway 14 corridor and the impact of the construction of a new hospital in that area of the city. The proposed study would include Highway 14 between Bohmann Drive and US Highway 58. The study would evaluate current traffic patterns, assess current access points along Highway 14, build a traffic model considering potential or likely future land uses, and provide conceptual recommendations for the improvement of Highway 14. Four firms were requested to submit a proposal for a traffic study and two proposals were received from MSA Professional Services in the amount of \$30,300 and KL Engineering in the amount of \$26,600, with MSA being the preferred contractor because of its previous working relationship with the city and the fact that KL Engineering is representing the hospital with a similar study and it was a concern that the firm representing both could create a conflict. Mayor Coppernoll also reported that the hospital met with representatives of the USDA who recommended a study of this type be conducted. Motion by Alderperson Cairns to authorize contracting with MSA Professional Services for Transportation Planning Services for Highway 14 between Bohman Drive and Highway 58 North at a cost not to exceed \$31,000. Seconded by Downs. Motion carried 8-0.

**6. Request to Authorize Financial Management Services**

Administrator Oliphant explained the ultimate goal is to have strategic long-term plans in place as the city manages significant development opportunities and rising costs of operations. An element of that includes consideration of the ongoing accounting software conversion challenges being experienced in the Clerk/Treasurer's Office and other barriers. The recommendation is to utilize Southwest Wisconsin Regional Planning Commission to provide direct day-to-day operational and training assistance. It is proposed that Misty Molzof, Local Government Services Specialist with SWWRP, would provide services for up to 8 hours per week for 2-3 months. Molzoff was present and introduced herself. She said she helps communities that are "green" in certain staff rolls. Molzof has previous experience as a City Administrator, Clerk/Treasurer, and Utility Clerk. She also has experience with the Caselle software which is currently being utilized in the Clerk/Treasurer's office. Motion by Alderperson Cairns to authorize the Administrator to contract with Southwestern Wisconsin Regional Planning Commission for the services of the Local Government Services Specialist for financial and planning purposes at a cost not to exceed the budgeted amount of \$15,000 in the Financial Advisory Services outlay. Seconded by Hoppenjan. Motion carried 8-0.

**PUBLIC SAFETY COMMITTEE RECOMMENDATIONS AND ACTION:****7. Temporary Class B Picnic License Application - Richland Area Chamber - Hispanic Heritage Day 09/16/23**

Motion by Alderperson Melby to approve the Temporary Class B Picnic License from the Richland Area Chamber of Commerce on September 16, 2023 for Hispanic Heritage Day. Seconded by Chambers. Motion carried 8-0.

**8. Temporary Class B Picnic License Application - St. Mary's Parish - Parish Festival 09/16/23**

Motion by Alderperson Melby to approve the Temporary Class B Picnic License from St. Mary's Parish on September 16, 2023 for the parish festival. Seconded by Downs. Motion carried 8-0.

**APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS: None**

**PUBLIC COMMENT:** Bob & Heidi Sheire noted that they continue to look for volunteers for the Red Cross Blood Drives. The next drive will be September 20<sup>th</sup> at the Community Center. Volunteers can work partial days.

**ADJOURN:** Motion by Alderperson Tepley to adjourn. Seconded by Walters. Motion carried 8-0 at 7:14 PM.

Minutes respectfully submitted by City Clerk/Treasurer Aaron Joyce.

**AMENDED AGENDA - 09/18/23**

**CALL TO ORDER:** Mayor Coppernoll called the meeting to order at 6:27 PM. Alderpersons present were Connie Hoppenjan, Karin Tepley, Tom McCarthy, Mark Chambers, Melony Walters, Kevin Melby, Steve Downs, and Ryan Cairns. Mayor Coppernoll ascertained that the meeting was properly noticed and a quorum was present.

**APPROVAL OF AGENDA:** Motion by Alderperson Melby to approve the agenda with items related to the rezone request for tax parcel 276-1645-7000 at 286 W. Sixth Street removed. Seconded by Chambers. Motion carried 8-0.

**CONSIDER THE REQUEST FOR A CONDITIONAL USE PERMIT ON TAX PARCEL 022-2833-7000 AT 26635 ROCKY BRANCH LANE:** This item was reviewed by the Planning Commission and ETZ Board. Gerald and Belinda Granger are requesting to construct a 50"X80" storage shed on their property. A conditional use permit is required because the proposed accessory building exceeds 3,000 square feet on property zoned Agricultural Residential in the Extraterritorial Zoning District. Several conditions for the project were imposed by the Planning Commission & ETZ Board including: The project must be consistent with the plans and specifications submitted at time of application and at the public hearing of the Plan Commission; The applicant shall obtain a permit from the building inspector and allow for inspections throughout the project; The project shall meet all setbacks; The project shall provide erosion control measures before and during construction and shall maintain erosion control until the site is stabilized; The applicant shall allow the Building Inspector and City Zoning Staff to have access to the construction site for inspection purposes to verify compliance with City Code, Ordinances and State Code; The permit is not transferable; The permit is not renewable without another public hearing of the Plan Commission and final decision by the Common Council; Project must start within 6 months of Plan Commission and Common Council approval; Project must be completed within 1 year of Plan Commission and Common Council approval; Any denial of a conditional use may be appealed to Circuit Court. Motion by Alderperson Tepley to approve the conditional use permit from Gerald and Belinda Granger on tax parcel 022-2833-7000 AT 26635 Rocky Branch Lane with the conditions recommended on the staff report and approved by the Planning Commission and ETZ Board. Seconded by Chambers. Motion carried 8-0.

**DISCUSSION & POSSIBLE ACTION**

3. **Temporary Class B Beer & Class B Wine License from Greater Richland Area Chamber for a Beer & Wine Walk on October 6, 2023.**  
This item was previously approved by the Public Safety Committee. There are currently 20 locations listed to serve both beer and wine at the event on October 6<sup>th</sup>. There are 4 locations that will serve beer only. Motion by Alderperson Melby to approve the Temporary Class B Beer & Class B Wine License from Greater Richland Area Chamber for a Beer & Wine Walk on October 6, 2023. Seconded by Walters. Motion carried 8-0.
  
4. **Parade Permit from RCHS Student Council for September 29, 2023**  
This application is for the Richland Center Homecoming Parade on Friday, September 29<sup>th</sup>. Parade permits are normally given ultimate approval by the Public Safety Committee, but

because of the late application, it was requested that the Common Council consider the request. The parade will follow the standard route of previous Homecoming parades utilizing Central, Court, and Church Streets. Motion by Alderperson Chambers to approve the parade permit from the RCHS Student Council for September 29, 2023. Seconded by Hoppenjan. Motion carried 8-0.

Item 2.

#### **APPOINTMENTS TO COMMITTEES, COMMISSIONS, & BOARDS**

Mayor Coppernoll recommended the approval of Scott Sawle to be reappointed to a 5-year term on the Utility Commission. Motion by Alderperson Melby to appoint Scott Sawle to a 5-year term on the Richland Center Utility Commission. Seconded by Downs. Motion carried 8-0.

#### **CLOSED SESSION – Developer Incentive**

**a. The Chair may entertain a motion to enter into closed session pursuant to Wis. Stat, Sec 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.**

Motion by Alderperson Walters to enter into closed session pursuant to Wis. Stat, Sec 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The council will discuss potential developer incentives. Seconded by Chambers. Motion carried 8-0 at 6:39 PM.

\*CLOSED SESSION\*

b. Motion by Alderperson Chambers to return to from Closed Session to discuss or vote on items discussed during closed session. Seconded by Walters. Motion carried at 8:28 PM.

Motion by Alderperson Walters to authorize the City Administrator and Economic Development Director to pursue negotiations with Jonnathan King, Executive Developer for Panorama Estates, for the construction of Buildings #2 & #3 of Panorama Estates. This includes work on a financial proforma analysis, restructuring of the old development agreement and/or drafting of a new development agreement, financial analysis of the TID performance, identifying funding for development incentive, and any other work necessary to arrive at a final draft of a development package. Any expenses associated with this process shall be reimbursed by the TID. Seconded by Melby. Motion carried 7-1, with Hoppenjan voting nay.

**ADJOURN:** Motion by Alderperson Tepley to adjourn. Seconded by Chambers. Motion carried 8-0 at 8:32 PM.

Minutes respectfully submitted by City Clerk/Treasurer Aaron Joyce.

**CITY OF RICHLAND CENTER - TREASURER'S REPORT**

9/30/2023

Item 3.

FUNDS	BEG/MO BAL	RECEIPTS	DISBURSEMENTS	END/MO BAL
<i>Deposits</i>				
<i>Disbursements</i>				
<b>City General Unassigned:</b>	<b>\$ 295,393.52</b>	<b>\$ 549,187.80</b>	<b>\$ 578,967.11</b>	<b>\$ 265,614.21</b>
<b>State Investments #1 Unassigned</b>	<b>\$ 4,838,230.44</b>	<b>\$ 19,717.16</b>	<b>\$ 417,761.50</b>	<b>\$ 4,440,186.10</b>
Property Tax Account (partial unassigned)	\$ 30,024.98	\$ 104.84		\$ 30,129.82
#2 Landfill long term care (for landfill issues)	\$ 602,777.13	\$ 2,719.77		\$ 605,496.90
#3 TIF-Panorama Estates (TIF 6)	\$ 171,144.07	\$ 772.21		\$ 171,916.28
#6 TIF 2-5 (only #4)	\$ 137,719.15	\$ 621.40		\$ 138,340.55
RLF Business Savings	\$ 577,189.06	\$ 13,768.26		\$ 590,957.32
RLF Business Checking	\$ 1,164.57			\$ 1,164.57
<b>RESTRICTED FUNDS: (by outside entity)</b>				
CDBG Housing RLF	\$ 128,563.57	\$ 548.97		\$ 129,112.54
Landfill Long Term Care CD to 2045	\$ 306,912.88			\$ 306,912.88
Landfill Long Term Care CD to 2045	\$ 305,968.89			\$ 305,968.89
Library Checking	\$ 306,929.93	\$ 1,686.12	\$ 15,845.00	\$ 292,771.05
Canine Fund	\$ 42,102.19	\$ 911.05	\$ 1.00	\$ 43,012.24
Room Tax	\$ 46,122.25	\$ 164.92		\$ 46,287.17
Greater Richland Tourism	\$ 25,423.46	\$ 83.04	\$ 4,433.00	\$ 21,073.50
Redevelopment Authority	\$ 68,509.55	\$ 239.20		\$ 68,748.75
#5 Renew RC Loan Program-Affordable Housing	\$ 1,014,544.33	\$ 4,577.69		\$ 1,019,122.02
Renew RC Loan Program-Checking	\$ 43,511.29	\$ 151.92		\$ 43,663.21
<b>COMMITTED: (by resolution of the Council)</b>				
<b>#4 Projects committed</b>	<b>\$ 1,635,917.75</b>	<b>\$ 7,381.36</b>		<b>\$ 1,643,299.11</b>
<b>ASSIGNED: (for specific use, not assigned)</b>				
Cemetery CDs	\$ 4,843.94	\$ 2.72		\$ 4,846.66
Park/Rec/Comm Center	\$ 10,129.82	\$ 35.37		\$ 10,165.19
Aquatic Center	\$ 125,424.95	\$ 19.44		\$ 125,444.39



CITY OF RICHLAND CENTER						
Utility Report - Month September 30, 2023						
FUNDS	TREASURER BAL BEG OF MONTH	RECEIPTS	TOTAL	DISBURSEMENTS	TREASURER BAL END OF MONTH	Unrestricted INVESTMENTS
GARBAGE		20,281.90				
PUBLIC BENEFIT		3,170.68				
ELECTRIC UTILITY	117,896.05	1,180,803.72	1,322,152.35	1,278,162.30	\$ 43,990.05	\$ 356,177.90
WATER UTILITY	528,992.24	170,323.27	699,315.51	150,637.15	\$ 548,678.36	\$ 60,716.47
SEWER UTILITY	86,353.44	203,803.85	290,157.29	273,201.17	\$ 16,956.12	\$ 211,849.66
<b>Restricted</b>		<b>Location</b>	<b>% Interest</b>	<b>Due Date</b>		
WWTP Replacement Fund	1,793,603.91	State	Variable 5.31	None		
WWTP Bond Fund	119,006.40	State	Variable 5.31	None		
Electric Replacement Fund	517,432.48	State	Variable 5.31	None		
Electric Bond Fund	260,406.42	State	Variable 5.31	None		
Electric	328,247.73	State	Variable 5.31	None		
Electric	24,737.99	Community First	Variable .70	None		
Electric	221,388.43	State	Variable 5.31	None		
Electric - AMI	310,845.37	State	Variable 5.31	None		
Water Replacement Fund	290,462.36	State	Variable 5.31	None		
Water	419,186.64	State	Variable 5.31	None		
Water - Clean Wa Loan#8 5-2028	58,936.78	State	Variable 5.31	None		
Water	56,949.39	Community First	Variable .30	None		
Water - Reservoir Loan#5-2039	77,291.23	State	Variable 5.31	None		
Water - AMI	113,571.88	State	Variable 5.31	None		
Water	201,180.27	Community First	Variable .90	10/12/23		
Water DNR Loan	10.00	Richland Co Bank				
WWTP	26,707.51	Community First	Variable .30	None		
WWTP	180,658.78	State	Variable 5.31	None		
USDA Reserve Acct	625,000.00	State	Variable 5.31	Restricted		
USDA 2015 Bond Fund	261,141.45	Richland Co Bank	Variable 0.25	Restricted		
WWTP -RATE STABILIZATION	792,961.27	State	Variable 5.31	Restricted		
		<b>Location</b>	<b>% Interest</b>	<b>Due Date</b>		
Electric	3,192.18	RC Money Mkt	Variable .50			
Water	3,767.08	RC Money Mkt	Variable .50			
WWTP	4,483.37	RC Money Mkt	Variable .50			
<b>Restricted</b>	Restricted Funds are for Projects, Bond Payments and Equipment Replacement					
Electric	1,310,072.70					
Water	1,160,639.16					
WWTP	3,591,713.03					
<b>TOTAL RESTRICTED FUNDS</b>	<b>6,062,424.89</b>					

## Report Criteria:

Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>10/03/2023</b>				
<b>10-03-23 COUNCIL</b>				
A T & T MOBILITY	09/27/2023	ACCT #287327444101-ECON D	10-56500-300 ECON DEV/TELE	6.77
AMAZON CAPITAL SERVI	09/10/2023	CITY ACCT #A2D4H70ZB1JL0D	10-56500-340 ECON DEV/OFFI	363.85
AMAZON CAPITAL SERVI	09/24/2023	CITY ACCT #A2D4H70ZB1JL0D	10-52100-430 POLICE/PRIORIT	56.94
AMAZON CAPITAL SERVI	09/24/2023	CITY ACCT #A2D4H70ZB1JL0D	10-52100-340 POLICE/OFFICE	274.49
APEX SOFTWARE	08/27/2023	ACCT #126822-CITY ASSESSO	10-51600-480 ASSESSOR/MAIN	260.00
ASSOCIATED BALANCE	08/28/2023	HEARING TEST-J WILSON	10-52100-860 POLICE/ADMINIS	39.55
AXON ENTERPRISE, INC	09/27/2023	ACCT #241724-POLICE DEPT	10-61000-930 OUTLAY/POLICE	31,837.60
BARR, TYLER	10/02/2023	MILEAGE REIMB-T BARR	10-52100-410 POLICE/TRAININ	78.13
BOARDMAN & CLARK LL	09/22/2023	INV #273855-TAX ASSMT APPE	10-51760-570 LABOR REL/FEE	224.00
BOARDMAN & CLARK LL	09/22/2023	INV #273865-2022 ASSESSME	10-51760-570 LABOR REL/FEE	320.55
BOARDMAN & CLARK LL	09/22/2023	INV #273876-RESEARCH TER	10-51760-570 LABOR REL/FEE	90.00
COMMUNITY INSURANC	09/28/2023	INV #15192-HOSPITAL ADDL E	10-51825-390 RR DEPOT/MISC	25.00
COMPUTER DOCTORS L	09/16/2023	INV #5791-DOCK WARRANTY	10-51400-560 DATA PROC/CON	65.00
COMPUTER DOCTORS L	09/25/2023	INV #5811-ANNUAL MICROSO	10-51400-580 DATA PROC/PRO	2,841.00
D W D-UNEMPLOYMENT	09/06/2023	ACCT #6921550004-AUG UNE	10-51500-290 INSURANCE/UNE	79.77
JELINEK, GRETCHEN	09/26/2023	SEP ASSESSOR PYMT-G JELI	10-51600-560 ASSESSOR/CON	1,658.33
JONES CHEVROLET	09/07/2023	ACCT #380-POLICE DEPT	10-52100-425 POLICE/CAR OPE	69.95
KOELSCH, BEN	09/30/2023	SEP CABLE SPONSORSHIP	10-55600-390 CABLE TV/MISC	1,933.75
LAMAR COMPANIES	09/04/2023	CUST #830158-RC DIGITAL CA	10-56100-390 COMM DEV/MISC	500.00
LEAGUE OF WI MUNICIP	09/20/2023	LOCAL GOVT 101-STEVE DOW	10-51000-410 COUNCIL/TRAINI	115.00
MIEDEN, JODI	10/03/2023	HOTEL/GAS/PARKING REIMB-	10-55200-410 COMM CTR/TRAI	608.04
PILLA, JASON R	09/18/2023	TRAINING FEE REIMBURSEM	10-52100-410 POLICE/TRAININ	25.50
POLICE DEPT PETTY CA	09/29/2023	REPLENISH RCPD PETTY CAS	10-52100-330 POLICE/POSTAG	43.20
REED, SPENCER	09/22/2023	DOCK RAILING-S REED	10-51850-470 BLDG-PROP/MAI	75.00
RHYME BUSINESS PROD	09/15/2023	POLICE COPIER INV #3488822	10-52100-480 POLICE/MAINT A	219.00
RICHLAND COUNTY AMB	09/27/2023	OCT AMBULANCE PAYMENT	10-52600-560 AMBULANCE/CO	9,590.00
RICHLAND COUNTY BAN	11/01/2023	PRIN PYMT-2015 G/O PROM N	10-58375-910 2014 NOTEPRIN-	50,000.00
RICHLAND COUNTY BAN	11/01/2023	INT PYMT-2015 G/O PROM NO	10-58375-920 2014 NOTEINT-R	1,000.00
RICHLAND FIRE DISTRIC	09/17/2023	FIRE CALL-HILLSIDE DEPOT	10-52300-905 FIRE DIST/CITY F	300.00
RICHLAND FIRE DISTRIC	09/25/2023	FIRE CALL-HILLSIDE DEPOT	10-52300-905 FIRE DIST/CITY F	300.00
RICHLAND OBSERVER	08/31/2023	ACCT #2065-CITY PUBLICATIO	10-51300-380 CLK TREAS/PUBL	391.68
TC AUTOWORKS LLC	09/13/2023	ACCT #01144-POLICE DEPT	10-52100-425 POLICE/CAR OPE	35.80
TC AUTOWORKS LLC	09/13/2023	ACCT #01144-POLICE DEPT	10-52100-425 POLICE/CAR OPE	871.96
TYDRICH, LILLIAN	08/28/2023	LG CERTIFICATION REIMB-L T	10-55410-410 AQUA CTR/TRAIN	342.00
U S CELLULAR	09/18/2023	ACCT #201978132-CELL/MIED	10-55200-300 COMM CTR/TELE	54.50
U S CELLULAR	09/18/2023	ACCT #201978132-CELL/MAYO	10-51200-300 MAYOR/TELEPH	38.99
U S CELLULAR	09/18/2023	ACCT #201978132-CELL/PARK	10-51850-300 BLDG-PROP/TEL	48.49
U S CELLULAR	09/18/2023	ACCT #201978132-CELL/STRE	10-54200-300 ROADWAYS/CEL	52.14
VERIZON WIRELESS	09/21/2023	POLICE ACCT #283186952-000	10-52100-300 POLICE/TELEPH	768.15
VIERBICHER ASSOCIATE	09/06/2023	INV #7-ZONING ADMINISTRAT	10-52450-000 ZONING/REGULA	6,950.00
VIERBICHER ASSOCIATE	09/06/2023	INV #6-ZONING ORDINANCE U	10-61000-990 OUTLAY/PROJEC	5,067.00
W CHRIS MCGOUGH, LL	09/29/2023	INV #1973-TRAFFIC COURT	10-51700-570 ATTORNEY/FEEES	450.00
W CHRIS MCGOUGH, LL	09/29/2023	INV #1974-COUNCIL/GENL TA	10-51700-570 ATTORNEY/FEEES	1,312.50
WEX BANK	09/30/2023	POLICE ACCT #0496-00-91680	10-52100-500 POLICE/GASOLIN	2,453.71
WI DEPT OF JUSTICE-FIS	09/05/2023	REGISTRATION-L MOE	10-52100-410 POLICE/TRAININ	700.00
WI DEPT OF TRANS-FINA	09/01/2023	PROJ #39516400308 PRELIM D	10-61000-990 OUTLAY/PROJEC	1,974.53
WICONNECT WIRELESS	10/01/2023	INV #201101199546-AIRPORT I	10-54900-300 AIRPORT/TELEP	59.99

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WIL-KIL PEST CONTROL	09/13/2023	ACCT #133002-LANDFILL	10-54500-560 LANDFILL/CONT	63.30
WPPI ENERGY	10/01/2023	LED PROJ INV #INV19798	10-51850-470 BLDG-PROP/MAI	421.62
Total CITY GENERAL FUND:				125,056.78
Grand Totals:				125,056.78

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Dated: \_\_\_\_\_

Finance: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Filed in the office of the City Clerk/Treasurer

Report Criteria:

- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Report Criteria:

Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>09/10/2023</b>				
<b>09-2023 CITY MANUALS</b>				
AMERICAN FAMILY LIFE	08/26/2023	AUG AFLAC W/H-AUG PREMIU	10-22240-000 EMPLOYEE SHA	543.39
AMERICAN FAMILY LIFE	08/26/2023	AUG PREMIUM VARIANCE	10-52100-100 POLICE/BENEFIT	.03-
MOE, LAUREN E	09/07/2023	CAFETERIA PLAN PYMT-L MO	10-22320-000 PYRL DED-125 PL	504.00
SECURIAN FINANCIAL G	09/08/2023	ADDL OCT LIFE INSURANCE	10-22230-000 EMPLOYEE SHA	397.15
SECURIAN FINANCIAL G	09/08/2023	OCT SP/DEP LIFE INSURANCE	10-22230-000 EMPLOYEE SHA	44.80
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-POLICE	10-52100-100 POLICE/BENEFIT	127.55
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-PKG ENF	10-52150-100 PKG ENF/BENEFI	22.34
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-STREETS	10-54200-100 ROADWAYS/BEN	15.86
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-PARKS	10-55300-100 PARKS/BENEFITS	74.74
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-COMM CTR	10-55200-100 COMM CTR/BEN	13.25
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-CITY ADMIN	10-51250-100 ADMIN/BENEFITS	6.22
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-C/T OFFICE	10-51300-100 CLK TREAS/BEN	44.61
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-TOURISM	10-51825-100 RR DEPOT/BENE	23.40
SECURIAN FINANCIAL G	09/08/2023	JUN-SEP LIFE INS-ECON DEV	10-56500-100 ECON DEV/BENE	79.20
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-ECON DEV	10-56500-100 ECON DEV/BENE	19.80
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-LIBRARY	10-51900-180 PERSONNEL/EM	47.75
SECURIAN FINANCIAL G	09/08/2023	OCT LIFE INS-UTILITIES	10-51900-180 PERSONNEL/EM	769.95
WI DEPT OF REVENUE-A	08/31/2023	AUG FUEL TAX ACCT #530-000	10-54900-505 AIRPORT/AVIATI	16.74
WORKSITE SOLUTIONS	07/31/2023	JUL INSUR W/H-DEITELHOFF	10-22250-000 EMPLOYEE SHA	46.70
WORKSITE SOLUTIONS	08/30/2023	AUG INSUR W/H-DEITELHOFF	10-22250-000 EMPLOYEE SHA	46.70
Total CITY GENERAL FUND:				2,844.12
<b>09/11/2023</b>				
<b>09-11-23 PARK BOARD</b>				
CAPITAL ONE	08/21/2023	ACCT #621034-RC PARKS & R	10-55410-700 AQUA CTR/CONC	48.06
CAPITAL ONE	08/23/2023	ACCT #621034-RC PARKS & R	10-55410-700 AQUA CTR/CONC	100.79
CAPITAL ONE	08/27/2023	ACCT #621034-RC PARKS & R	10-55200-520 COMM CTR/SUP	48.62
CULLIGAN WATER COND	08/31/2023	SEP A/C WATER SOFTENER T	10-55410-320 AQUA CTR/UTILIT	102.72
HOLIDAY WHOLESALE	08/08/2023	ACCT #702701-PARK DEPT	10-55200-520 COMM CTR/SUP	480.67
HOLIDAY WHOLESALE	08/16/2023	ACCT #702701-PARK DEPT	10-55200-520 COMM CTR/SUP	771.00
HOLIDAY WHOLESALE	08/16/2023	ACCT #701409-AQUATIC CENT	10-55410-700 AQUA CTR/CONC	305.55
HOLIDAY WHOLESALE	08/23/2023	ACCT #701409-AQUATIC CENT	10-55410-700 AQUA CTR/CONC	313.40
MANNING, GARY	09/06/2023	REFUND CC RENT	10-46500-000 COMMUNITY CE	128.00
MIDWEST POOL SUPPLY	08/10/2023	ACCT #RIC010-AQUATIC CENT	10-55410-620 AQUA CTR/CHEM	2,346.77
QUAIL RUN GOLF LINKS	08/16/2023	CITY REC PROGRAM-GOLFIN	10-46610-000 RECREATION FE	400.00
RHYME BUSINESS PROD	08/28/2023	COMM CTR COPIER INV #3474	10-55200-480 COMM CTR/MAIN	183.76
RHYME BUSINESS PROD	08/11/2023	ACCT #PTB051-COMM CENTE	10-55200-520 COMM CTR/SUP	115.00
Total CITY GENERAL FUND:				5,344.34
<b>09/14/2023</b>				
<b>09-14-23 PROP &amp; PW</b>				
A-1 GLASS CO, INC	09/07/2023	PARK ACCOUNT #RICEPA	10-51850-440 BLDG-PROP/EQU	410.00
ALL AMERICAN DO IT CE	08/16/2023	ACCT #13005-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	14.49
ALLIED REDI-MIX LLC	09/01/2023	STATEMENT #5389-STREET D	10-54260-560 SIDEWALKS/CON	300.00
AUTO VALUE PARTS STO	08/07/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	33.94

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
AUTO VALUE PARTS STO	08/14/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	41.44
AUTO VALUE PARTS STO	08/24/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	64.99
AUTO VALUE PARTS STO	08/31/2023	ACCT #52900049-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	71.26
BADGER WELDING SUPP	08/31/2023	ACCT #12213-STREET DEPT	10-54100-520 GARAGE/SUPPLI	38.75
BAILEY'S PAINT & DECO	08/01/2023	DEPOT INV #15427	10-51850-470 BLDG-PROP/MAI	1,197.46
BAILEY'S PAINT & DECO	07/18/2023	DEPOT INV #15356	10-51850-470 BLDG-PROP/MAI	37.04
BINDL TIRE & AUTO, LTD	08/07/2023	PARK DEPT INV #493155	10-51850-440 BLDG-PROP/EQU	51.00
CAPITAL ONE	08/08/2023	ACCT #621034-PARKS & REC	10-51850-470 BLDG-PROP/MAI	19.63
CHITWOOD'S ELECTRIC	08/21/2023	PARK DEPT INV #10402	10-51850-440 BLDG-PROP/EQU	319.26
CHITWOOD'S ELECTRIC	08/11/2023	PARK DEPT INV #10386	10-51850-440 BLDG-PROP/EQU	597.07
HOLIDAY WHOLESALE	09/05/2023	ACCT #702701-PARK DEPT	10-51850-520 BLDG-PROP/SUP	148.52
NATURE'S WAY PORTABL	08/31/2023	INV #54369-PARK PORTABLES	10-55300-655 PARKS/SHELTER	1,560.00
NORTH WOODS SUPERI	08/14/2023	ACCT #6172850-STREET DEPT	10-54100-520 GARAGE/SUPPLI	317.51
PERKINS LOCK & SECUR	08/24/2023	STREET DEPT LOCK SERVICE	10-54100-460 GARAGE/BUILDI	148.00
PREMIER CO-OP	08/31/2023	ACCT #4671525-FUEL FARM	10-51850-500 BLDG-PROP/GAS	1,642.01
PREMIER CO-OP	08/31/2023	ACCT #4671541-STREET DEPT	10-54200-500 ROADWAYS/GAS	1,536.13
S & S AUTO CLINIC	08/17/2023	PARK DEPARTMENT INVOICE	10-51850-440 BLDG-PROP/EQU	530.87
SCOTT CONSTRUCTION,	08/10/2023	ACCT #61585-STREET DEPAR	10-54200-520 ROADWAYS/SUP	891.44
SIMPSON'S TRACTOR, IN	07/10/2023	PARK INV #WO21834	10-51850-440 BLDG-PROP/EQU	569.81
SIMPSON'S TRACTOR, IN	08/07/2023	PARK INV #CT225657	10-51850-440 BLDG-PROP/EQU	162.14
SIMPSON'S TRACTOR, IN	08/10/2023	PARK INV #CT225737	10-51850-440 BLDG-PROP/EQU	266.55
SIMPSON'S TRACTOR, IN	08/22/2023	PARK INV #WO21760	10-51850-440 BLDG-PROP/EQU	176.09
SIMPSON'S TRACTOR, IN	08/25/2023	PARK INV #CT226065	10-51850-440 BLDG-PROP/EQU	25.29
SIMPSON'S TRACTOR, IN	08/29/2023	PARK INV #WO21937	10-51850-440 BLDG-PROP/EQU	1,654.83
UNITED STATES ALLIANC	08/04/2023	ACCT #1046-C000470 COMM C	10-51850-670 BLDG-PROP/INS	700.00
WALSH'S ACE HARDWAR	08/02/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	37.52
WALSH'S ACE HARDWAR	08/07/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	14.05
WALSH'S ACE HARDWAR	08/09/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	12.99
WALSH'S ACE HARDWAR	08/15/2023	ACCT #100567-PARKS DEPT	10-51850-520 BLDG-PROP/SUP	16.99
WALSH'S ACE HARDWAR	08/15/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	54.57
WALSH'S ACE HARDWAR	08/16/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	2.00
WALSH'S ACE HARDWAR	08/17/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	17.50
WALSH'S ACE HARDWAR	08/17/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	43.93
WALSH'S ACE HARDWAR	08/21/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	2.07
WALSH'S ACE HARDWAR	08/21/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	19.98
WALSH'S ACE HARDWAR	08/23/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	21.08
WALSH'S ACE HARDWAR	08/23/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	16.18
WALSH'S ACE HARDWAR	08/23/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	29.95
WALSH'S ACE HARDWAR	08/24/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	9.17
WALSH'S ACE HARDWAR	08/25/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	56.73
WALSH'S ACE HARDWAR	08/28/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	1.35
WALSH'S ACE HARDWAR	08/31/2023	ACCT #100567-PARKS DEPT	10-51850-390 BLDG-PROP/MIS	83.91
WALSH'S ACE HARDWAR	08/08/2023	ACCT #100567-PARKS DEPT	10-51850-530 BLDG-PROP/WEE	178.67
WALSH'S ACE HARDWAR	08/31/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	189.60
WALSH'S ACE HARDWAR	09/11/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	8.10
WALSH'S ACE HARDWAR	09/05/2023	ACCT #100567-PARKS DEPT	10-51850-440 BLDG-PROP/EQU	175.00
WALSH'S ACE HARDWAR	08/04/2023	ACCT #100601-STREET DEPT	10-54200-520 ROADWAYS/SUP	18.59
WALSH'S ACE HARDWAR	08/16/2023	ACCT #100601-STREET DEPT	10-54100-430 GARAGE/EQUIP	169.99
WALSH'S ACE HARDWAR	08/24/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	16.74
WALSH'S ACE HARDWAR	08/30/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	9.62
WALSH'S ACE HARDWAR	08/30/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	18.28
WALSH'S ACE HARDWAR	08/30/2023	ACCT #100567-PARKS DEPT	10-51850-470 BLDG-PROP/MAI	6.20

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total CITY GENERAL FUND:				14,756.28
<b>09/18/2023</b>				
<b>09-18-23 LIBRARY BD</b>				
BAKER & TAYLOR	08/01/2023	ACCT #L4275042-YOUTH ACC	20-55100-720 LIBRARY/BOOKS	738.62
BAKER & TAYLOR	08/18/2023	ACCT #L4275042-YOUTH ACC	20-55100-720 LIBRARY/BOOKS	808.08
BAKER & TAYLOR	08/31/2023	ACCT #L4275042-YOUTH ACC	20-55100-720 LIBRARY/BOOKS	47.81
BAKER & TAYLOR	08/03/2023	ACCT #L408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	426.08
BAKER & TAYLOR	08/09/2023	ACCT #L408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	342.17
BAKER & TAYLOR	08/16/2023	ACCT #L408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	141.94
BAKER & TAYLOR	08/24/2023	ACCT #L408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	70.90
BAKER & TAYLOR	08/24/2023	ACCT #L408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	414.52
BAKER & TAYLOR	08/31/2023	ACCT #L408232-ADULT ACCT	20-55100-720 LIBRARY/BOOKS	359.40
BUREAU VERITAS NATL	08/09/2023	ACCT #4149737-LIBRARY	20-55100-470 LIBRARY/MAINT	96.80
CITY UTILITIES-BILLS	09/11/2023	EL/WA/SE-LIBRARY	20-55100-320 LIBRARY/UTILITI	1,708.40
EGOLDFAX	08/14/2023	LIBRARY INV #EGOLD-120445	20-55100-300 LIBRARY/PHONE/	29.99
EGOLDFAX	09/14/2023	LIBRARY INV #EGOLD-120467	20-55100-300 LIBRARY/PHONE/	29.99
FRONTIER	09/01/2023	ACCT #60864764440101655-LI	20-55100-300 LIBRARY/PHONE/	283.99
MIDWEST TAPE	08/22/2023	CUST #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	288.86
MIDWEST TAPE	08/25/2023	CUST #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	85.59
MIDWEST TAPE	09/05/2023	CUST #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	127.71
MIDWEST TAPE	09/08/2023	CUST #2000006521-LIBRARY	20-55100-710 LIBRARY/AUDIO/	129.96
RHYME BUSINESS PROD	09/11/2023	LIB COPIER INV #34861317	20-55100-340 LIBRARY/OFFICE	192.87
STRANG HEATING & ELE	09/08/2023	LIBRARY INV #39665	20-55100-300 LIBRARY/PHONE/	499.45
VISA	08/31/2023	LIBRARY ACCT ENDING #6931	20-55100-340 LIBRARY/OFFICE	89.68
VISA	08/31/2023	LIBRARY ACCT ENDING #6931	20-55100-530 LIBRARY/JANITO	91.98
VISA	08/31/2023	LIBRARY ACCT ENDING #6931	20-55100-720 LIBRARY/BOOKS	30.46
VISA	08/31/2023	LIBRARY ACCT ENDING #6931	20-55100-730 LIBRARY/IMPROV	389.96
WALSH'S ACE HARDWAR	08/11/2023	ACCT #100115-LIBRARY	20-55100-530 LIBRARY/JANITO	360.00
WALSH'S ACE HARDWAR	08/11/2023	ACCT #100115-LIBRARY	20-55100-530 LIBRARY/JANITO	15.06
WALSH'S ACE HARDWAR	09/12/2023	ACCT #100115-LIBRARY	20-55100-530 LIBRARY/JANITO	530.63
WE ENERGIES	09/07/2023	ACCT #071370497000001-LIBR	20-55100-310 LIBRARY/HEAT	413.00
Total LIBRARY FUND:				8,743.90
<b>09/20/2023</b>				
<b>09-2023 ADDL BILLS</b>				
ALLIANT ENERGY/WPL	09/01/2023	ACCT #8290837462-TERMINAL	10-54900-321 AIRPORT/TERMI	144.11
ALLIANT ENERGY/WPL	09/12/2023	ACCT #1036510000-HANGAR	10-54900-322 AIRPORT/HANGA	33.24
ALLIANT ENERGY/WPL	09/12/2023	ACCT #2013900000-RUNWAY	10-54900-320 AIRPORT/RUNWA	159.04
ALLIANT ENERGY/WPL	09/13/2023	ACCT #1601850000-HWY80 SH	10-55300-655 PARKS/SHELTER	19.94
ALLIANT ENERGY/WPL	09/15/2023	ACCT #5572730000-HWY14 W	10-54230-320 SIGNS/UTILITIES	14.21
CITY UTILITIES-BILLS	09/11/2023	EL/WA/SE-PARK SHELTERS	10-55300-320 PARKS/UTILITIES	519.11
CITY UTILITIES-BILLS	09/11/2023	EL/WA/SE-MUN BLDG	10-51800-320 MUN BLDG/UTILI	1,287.35
CITY UTILITIES-BILLS	09/11/2023	EL BILL-MUN BLDG EV STATIO	10-51800-320 MUN BLDG/UTILI	21.34
CITY UTILITIES-BILLS	09/11/2023	EL BILL-AUDITORIUM EV STAT	10-51850-320 BLDG-PROP/UTIL	28.02
CITY UTILITIES-BILLS	09/11/2023	EL/WA/SE-RR DEPOT	10-51825-320 RR DEPOT/UTILI	171.56
CITY UTILITIES-BILLS	09/11/2023	EL/WA/SE-COMM CENTER	10-55200-320 COMM CTR/UTILI	1,544.46
CITY UTILITIES-BILLS	09/11/2023	EL/WA/SE-PARK SHOP	10-51850-320 BLDG-PROP/UTIL	162.01
CITY UTILITIES-BILLS	09/11/2023	EL/WA/SE-CEMETERY	10-51850-325 BLDG-PROP/CEM	179.32
CITY UTILITIES-BILLS	09/11/2023	EL/WA/SE-AQUATIC CENTER	10-55410-320 AQUA CTR/UTILIT	7,292.21
CITY UTILITIES-BILLS	09/11/2023	EL/WA/SE-PARKS/GROUNDS	10-55300-320 PARKS/UTILITIES	1,240.43

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CITY UTILITIES-BILLS	09/11/2023	EL/WA/SE-STREET SHOP	10-54100-320 GARAGE/UTILITI	368.51
CITY UTILITIES-BILLS	09/11/2023	EL BILL-LANDFILL	10-54500-320 LANDFILL/UTILITI	84.77
CITY UTILITIES-BILLS	09/11/2023	EL BILLS-FLOODWARNING	10-56200-320 FLOODPLN/UTILI	100.98
CITY UTILITIES-BILLS	09/11/2023	EL BILLS-STREET LIGHTS	10-54230-930 SIGNS/STREET LI	7,302.33
COMMUNITY FIRST BAN	09/20/2023	#718899002-WESTSIDE INT PY	10-58410-920 2018 CFB/I-WEST	3,304.14
COMMUNITY FIRST BAN	09/20/2023	#718899002-HASELTINE INT P	10-58410-920 2018 CFB/I-WEST	3,548.16
COMMUNITY INSURANC	06/23/2023	JUL-DEC GENL/AUTO LIAB INV	10-51500-270 INSURANCE/PRO	28,276.00
COMMUNITY INSURANC	06/23/2023	JUL-DEC 2023 W/C-INV #14909	10-51500-260 INSURANCE/WO	25,828.00
CORE DISTINCTION GRO	08/14/2023	INV #1456-HOTEL FEASABILIT	10-56100-390 COMM DEV/MISC	6,250.00
FRONTIER	09/01/2023	ACCT #26200109181030985-R	10-52100-300 POLICE/TELEPH	10.70
FRONTIER	09/08/2023	ACCT #60864784960208235-LA	10-54500-300 LANDFILL/TELEP	89.85
FRONTIER	09/09/2023	ACCT #60838309690209235-TE	10-54900-300 AIRPORT/TELEP	99.51
FRONTIER	09/09/2023	ACCT #60838309690209235-AI	10-54900-300 AIRPORT/TELEP	99.51
GENUINE TELECOM	09/20/2023	ACCT #641500-POLICE DEPT	10-52100-300 POLICE/TELEPH	149.02
GENUINE TELECOM	09/20/2023	ACCT #20300-CLERK/TREAS	10-51300-300 CLK TREAS/TELE	92.90
GENUINE TELECOM	09/20/2023	ACCT #20300-BLDG INSP	10-52400-300 BLDG SFTY/TELE	36.88
GENUINE TELECOM	09/20/2023	ACCT #20300-MAYOR	10-51200-300 MAYOR/TELEPH	35.38
GENUINE TELECOM	09/20/2023	ACCT #20300-ASSESSOR	10-51600-300 ASSESSOR/TELE	35.38
GENUINE TELECOM	09/20/2023	ACCT #20300-RR DEPOT	10-51825-300 RR DEPOT/PHON	35.38
GENUINE TELECOM	09/20/2023	ACCT #20300-CITY DSL	10-51400-590 DATA PROC/DSL	125.00
GENUINE TELECOM	09/20/2023	ACCT #20300-POLICE DSL	10-52100-590 POLICE/INTERNE	88.00
GENUINE TELECOM	09/20/2023	ACCT #641600-STREET SHOP	10-54100-300 GARAGE/TELEPH	36.13
GENUINE TELECOM	09/20/2023	ACCT #73700-PARK SHOP	10-51850-300 BLDG-PROP/TEL	45.63
GENUINE TELECOM	09/20/2023	ACCT #73700-AQUATIC CENT	10-55410-300 AQUA CTR/TELE	41.88
GENUINE TELECOM	09/20/2023	ACCT #73700-COMM CENTER	10-55200-300 COMM CTR/TELE	182.26
GENUINE TELECOM	09/20/2023	ACCT #73700-CC ALARM	10-55200-565 COMM CTR/FIRE	36.88
RHYME BUSINESS PROD	09/04/2023	CITY COPIERS INV #34804158	10-51450-480 COPIER/MAINT A	397.33
RICHLAND ELECTRIC CO	09/01/2023	ACCT #667401-FLOODWARNI	10-56200-320 FLOODPLN/UTILI	47.12
U S CELLULAR	09/10/2023	ACCT #854828109-FLOODWAR	10-56200-300 FLOODPLN/TELE	40.51
WE ENERGIES	09/07/2023	ACCT #070047605100006-MUN	10-51800-310 MUN BLDG/HEAT	11.20
WE ENERGIES	09/07/2023	ACCT #070047605100001-RR D	10-51825-310 RR DEPOT/HEAT	9.90
WE ENERGIES	09/07/2023	ACCT #070047605100005-COM	10-55200-310 COMM CTR/HEAT	37.96
WE ENERGIES	09/07/2023	ACCT #071031598000001-PAR	10-51850-310 BLDG-PROP/HEA	9.90
WE ENERGIES	09/07/2023	ACCT #070014806400001-CEM	10-51850-315 BLDG-PROP/CEM	9.90
WE ENERGIES	09/07/2023	ACCT #070852515300001-MEY	10-55300-655 PARKS/SHELTER	9.90
WE ENERGIES	09/07/2023	ACCT #070047605100003-A/C	10-55410-310 AQUA CTR/HEAT	41.77
WE ENERGIES	09/07/2023	ACCT #070047605100002-A/C	10-55410-310 AQUA CTR/HEAT	1,040.28
WE ENERGIES	09/07/2023	ACCT #070894498700001-STR	10-54100-310 GARAGE/HEAT	59.93
WICONNECT WIRELESS	09/01/2023	INV #199546-AIRPORT INTERN	10-54900-300 AIRPORT/TELEP	56.86
WIL-KIL PEST CONTROL	09/05/2023	ACCT #210363-COMM CENTE	10-55200-560 COMM CTR/CON	76.55
Total CITY GENERAL FUND:				90,968.64
Grand Totals:				122,657.28

City of Richland Center

Payment Approval Report - Finance Committee  
Report dates: 9/6/2023-9/22/2023

Page: 5  
Sep 22, 2023 01:10PM

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
-------------	--------------	-------------	----------------------	--------------------

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

---



---



---



---

Dated: \_\_\_\_\_

Finance: \_\_\_\_\_

---



---

Filed in the office of the City Clerk/Treasurer

Report Criteria:

- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.



# Application for Temporary Class "B" / "Class B" Retailer's License

Item 5.

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00 pd on 9/20/23 CHP

Application Date: 6/15/2023  
County of Richland

Town  Village  City of Richland Center

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 10/6/2023 and ending 10/6/2023 9pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Veteran's Organization
  - Fair Association or Agricultural Society
  - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Greater Richland Area Chamber of Commerce

(b) Address 397 W. Seminary St. Richland Center, WI  
(Street)  Town  Village  City

- (c) Date organized \_\_\_\_\_  
 (d) If corporation, give date of incorporation \_\_\_\_\_  
 (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Christina Adsit  
 Vice President Craig Woodhouse  
 Secretary Kate Bedward  
 Treasurer Darcy Ewing

(g) Name and address of manager or person in charge of affair: Christy Adsit, 101 W. Court St. RC

## 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

- (a) Street number 146 S. Main Street - Driftless Magnolia Boutique  
 (b) Lot \_\_\_\_\_ Block \_\_\_\_\_  
 (c) Do premises occupy all or part of building? all  
 (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

## 3. Name of Event

- (a) List name of the event Fall Wine / Beer Walk  
 (b) Dates of event October 6, 2023

## DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Christina Adsit  
(Signature / Date)

Greater Richland Area Chamber of Commerce  
(Name of Organization)

Date Filed with Clerk \_\_\_\_\_

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

City of Richland Center  
450 South Main Street  
Richland Center WI 53581

(608) 647-3466

Receipt No: 5.000127

Sep 20, 2023

GREATER RICHLAND AREA CHAMBER OF COMMERC

LICENSES & PERMITS - LIQUOR LICENSES-BEER	10.00
PICNIC LICENSE	
10-44100-000 LIQUOR LICENSES	

---

Total:	10.00
--------	-------

---

CITY CASH	10.00
-----------	-------

Payor: GREATER RICHLAND AREA CHAMBER O

Total Applied:	10.00
----------------	-------

---

Change Tendered:	.00
------------------	-----

---

09/20/2023 2:10 PM

### Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 9-28-2023

Town  Village  City of Richland Center

County of Richland

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning \_\_\_\_\_ and ending \_\_\_\_\_ and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
  - Church
  - Lodge/Society
  - Veteran's Organization
  - Fair Association or Agricultural Society
  - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Greater Richland Area Chamber of Commerce

(b) Address 399 W. Seminary Street  Town  Village  City PO Box 473

(c) Date organized 2015

(d) If corporation, give date of incorporation \_\_\_\_\_

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Christina Adset

Vice President Craig Woodhouse

Secretary Katie Bedwener

Treasurer Doreen Ewing

(g) Name and address of manager or person in charge of affair: Christina Adset 101 W. Court Street Richland Center

### 2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Court Street → On closed section of street

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: \_\_\_\_\_

### 3. Name of Event

(a) List name of the event Richland Center Wine - Beer Walk Street Dance

(b) Dates of event October 6th

### DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Christina Adset  
(Signature / Date)

Greater Richland Area Chamber of Commerce  
(Name of Organization)

Date Filed with Clerk 9/29/2023

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_

# Application for Cigarette and Tobacco Products Retail License

Submit to municipal clerk.

MUNICIPAL USE ONLY

Item 7.

License Number
Period Covered
Date of Issuance

Applicant's Wisconsin 15-digit Sales Tax Account Number  
456-1031338439-02

← This must be issued in the same Legal Name of the licensee below.

Legal Name (corporation, limited liability company, partnership or sole proprietorship) SHAA, LLC		Federal Employer Identification No. (FEIN) 92-3432870
Trade or Business Name (if different than Legal Name) TRIANGLE KWIK STOP		Telephone Number (608) 2794729
Business Address (License Location) 845 SEXTONVILLE RD	Business Located In <input checked="" type="checkbox"/> City <input type="checkbox"/> Village <input type="checkbox"/> Town	Business Telephone (608) 2794729
Municipality RICHLAND CENTER	State WI	Zip Code 53581
Mailing Address (if different than Business Address) 1801 WATERBEND DR. VERONA, WI 53593		County RICHLAND
Municipality VERONA		State WI
		Zip Code 53593

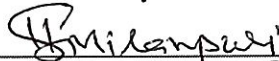
Organization (check one)

Sole Proprietor       Wisconsin Corporation – Enter date incorporated: 04/11/2023  
 Partnership       Out-of-State Corporation – Are you registered to do business in Wisconsin?     Yes     No  
 Other (describe) \_\_\_\_\_

- Yes     No    1. Does the applicant understand that they must purchase cigarettes and tobacco products only from distributors, jobbers, or subjobbers, who hold a permit with the Wisconsin Department of Revenue?
- Yes     No    2. Does the applicant understand that they must obtain a Tobacco Products Distributor permit if purchasing untaxed tobacco products from an out-of-state company? (Tobacco Products Distributor permit is available from the Wisconsin Department of Revenue at 608-266-6701. See application form CTP-129, [revenue.wi.gov/dor/forms/ctp-129.pdf](http://revenue.wi.gov/dor/forms/ctp-129.pdf).)
- Yes     No    3. Does the applicant understand that they cannot purchase/exchange cigarettes or tobacco products from another retailer, including transferring existing stock to a new owner?
- Yes     No    4. Does the applicant understand that they must provide employees with tobacco sales training approved by the Wisconsin Department of Health Services? (<https://witobaccocheck.org>)
- Yes     No    5. Does the applicant understand that they may not sell, give or otherwise provide cigarettes/tobacco products and nicotine products to minors (including electronic cigarettes containing nicotine)?
- Yes     No    6. Does the applicant understand that they may not sell single cigarettes?
- Yes     No    7. Does the applicant understand that cigarette and tobacco products invoices must be kept on the licensed premises for two years from the date of the invoice and be available for inspection by the Wisconsin Department of Revenue/law enforcement and that failure to comply can result in criminal penalties, including loss of cigarettes/tobacco products?
- Yes     No    8. Does the applicant understand that only cigarettes and roll-your-own (RYO) tobacco products listed on the Wisconsin Department of Justice's website labeled "Directory of Certified Tobacco Manufacturers and Brands" at [www.doj.state.wi.us/dls/tobacco-directory](http://www.doj.state.wi.us/dls/tobacco-directory) may be sold in Wisconsin?

Cigarettes / Tobacco will be sold     over counter     through vending machine     both

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the applicant. Applicant agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

  
(Officer of Corporation / Member / Manager of Limited Liability Company / Partner / Individual)

### Applicable Laws and Rules

This document provides statements or interpretations of the following laws and regulations in effect as of September 19, 2019: Sections 134.65, 134.66, 139.321, 139.79, 139.76, 995.10, and 995.12, Wis. Stats.

# Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 10/05/2023 ending: 06/30/2024  
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the:  Town of } RICHLAND CENTER  
 Village of }  
 City of }

County of RICHLAND Aldermanic Dist. No. \_\_\_\_\_  
 (if required by ordinance)

Check one:  Individual  Limited Liability Company  
 Partnership  Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456103133843902		Item 8.
FEIN Number 92-3432870		
<b>TYPE OF LICENSE REQUESTED</b>		<b>Proposed FEE</b>
<input checked="" type="checkbox"/> Class A beer		\$ <u>74.52</u>
<input type="checkbox"/> Class B beer		\$
<input type="checkbox"/> Class C wine		\$
<input checked="" type="checkbox"/> Class A liquor		\$ <u>37.26</u>
<input type="checkbox"/> Class A liquor (cider only)		\$ N/A
<input type="checkbox"/> Class B liquor		\$
<input type="checkbox"/> Reserve Class B liquor		\$
<input type="checkbox"/> Class B (wine only) winery		\$
<input checked="" type="checkbox"/> Publication fee		\$
<b>TOTAL FEE</b>		<b>\$ <u>142.77</u></b>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)  
SHAA, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
MIRANPURI	HARMIT		1801 WATERBEND DRIVE, VERONA, WI 53593
Vice President / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
MIRANPURI	SHAMINDER		1801 WATERBEND DRIVE, VERONA, WI 53593
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name TRIANGLE KWIK STOP Business Phone Number 6082794729  
 2. Address of Premises 845 SEXTONVILLE RD Post Office & Zip Code RICHLAND CENTER, WI 53581

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

COOLER AND STORE RETAIL AREA

---



---



---



---



---



---

4. Legal description (omit if street address is given above): \_\_\_\_\_

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? .....  Yes  No

(b) If yes, under what name was license issued? \_\_\_\_\_

Item 8.

- 6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** .....  Yes  No

---



---



---

- 7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? .....  Yes  No  
**If yes, explain.**

---



---



---

- 8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** .....  Yes  No

---



---



---

- 9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 09/07/23 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** .....  Yes  No

---



---



---

- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.**  Yes  No

---




---



---

- 10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] .....  Yes  No
- 11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] .....  Yes  No
- 12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? .....  Yes  No

**READ CAREFULLY BEFORE SIGNING:** Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Harmit S. Miranpuri	Title/Member PRESIDENT	Date 09/07/23
Signature 	Phone Number 6082794729	Email Address harmit_1313@yahoo.com

**TO BE COMPLETED BY CLERK**

Date received and filed with municipal clerk 09-12-2023	Date reported to council / board 10-03-23	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

# Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Item 8.

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of:  Town  
 Village of RICHLAND CENTER County of RICHLAND  
 City

The undersigned duly authorized officer/member/manager of SHAA, LLC  
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as TRIANGLE KWIK STOP  
(Trade Name)

located at 845 SEXTONVILLE RD, RICHLAND CENTER, WI 53581

appoints HARMIT S. MIRANPURI  
(Name of Appointed Agent)  
1801 WATERBEND DRIVE, VERONA, WI 53593  
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes  No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course?  Yes  No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 22 YEARS

Place of residence last year VERONA, WI

For: SHAA, LLC  
(Name of Corporation / Organization / Limited Liability Company)

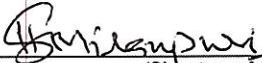
By: \_\_\_\_\_  
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

## ACCEPTANCE BY AGENT

I, HARMIT S. MIRANPURI, hereby accept this appointment as agent for the  
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

 9-12-23 Agent's age 58  
(Signature of Agent) (Date)  
1801 WATERBEND DRIVE, VERONA, WI 53593 Date of birth 04/13/1965  
(Home Address of Agent)

## APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on \_\_\_\_\_ by \_\_\_\_\_ Title \_\_\_\_\_  
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

# AUXILIARY QUESTIONNAIRE ALCOHOL BEVERAGE LICENSE APPLICATION

Item 8.

Submit to municipal clerk.

Individual's Full Name (please print) (last name)		(first name)		(middle name)	
MIRANPURI		HARMIT			
Home Address (street/route)		Post Office	City	State	Zip Code
1801 WATERBEND DRIVE			VERONA	WI	53593
Home Phone Number		Age	Date of Birth	Place of Birth	
6082794729		58	04/13/1965	INDIA	

The above named individual provides the following information as a person who is (check one):

- Applying for an alcohol beverage license as an **individual**.
  - A member of a **partnership** which is making application for an alcohol beverage license.
  - PRESIDENT** of **SHAA, LLC**
- (Officer/Director/Member/Manager/Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 22 Years
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality?  Yes  No  
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality?  Yes  No  
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit?  Yes  No  
If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employe of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin?  Yes  No  
If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
RATTAN GHOTRA	VERONA	March 1st 2021	March 15, 2023
KELEYS MARKET	MADISON	APRIL 1st 23	Present.

The undersigned, being first duly sworn on oath, deposes and says that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application.

Subscribed and sworn to before me

this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

(Clerk/Notary Public)

Miranpuri  
(Signature of Named Individual)

My commission expires \_\_\_\_\_



Printed on Recycled Paper





20 S. Court St.  
Platteville WI 53818  
p: 608.342.1636 • f: 608.342.1220  
e: [info@swwrpc.org](mailto:info@swwrpc.org)  
[www.swwrpc.org](http://www.swwrpc.org)

September 25, 2023

Ashley Oliphant, Administrator  
City of Richland Center  
450 South Main Street  
Richland Center, WI 53581

Administrator Oliphant:

The Southwestern Wisconsin Regional Planning Commission (SWWRPC) is pleased to submit this proposal for the creation of a Tax Increment District (TID) plan.

**About SWWRPC**

For 53 years, SWWRPC has been assisting communities develop tools that incentivize growth, community development, and long-range planning. We are a not-for-profit partner of county and local government in southwestern Wisconsin, and provide cost-effective, community-specific solutions focused on your specific needs. Our work is grounded partnerships that reduce cost through collaboration, local knowledge, and the expertise of our staff.

**Scope of Work**

Development of a TID plan conforming to state requirements and achieving the following goals:

1. Capture increment from current or proposed development projects.
2. Enable the city to fund incentives related to the new hospital development and other options along U.S. Highway 14.
3. Enable incentives and infrastructure for new development or redevelopment.
4. Include priority lots currently vacant or with redevelopment potential.

We will also draft a second TID Plan that can be used to incentivize new housing development at Stori Field and enable future redevelopment of the existing hospital site.

**Schedule and Cost**

Our staff can begin this fall and will perform all tasks required for creation of the TID plan. The cost to create each plan is \$8,000. Due to the current EDA-funded Economic Recovery Grant funding our work in Richland County, we can perform this work at no-cost if it is completed prior to March 31, 2024. The cost associated with creation of a legal description is typically excluded from our estimate, however we may be able to cover it as an eligible expense of the grant.

Thank for working with us on this project.

Sincerely,

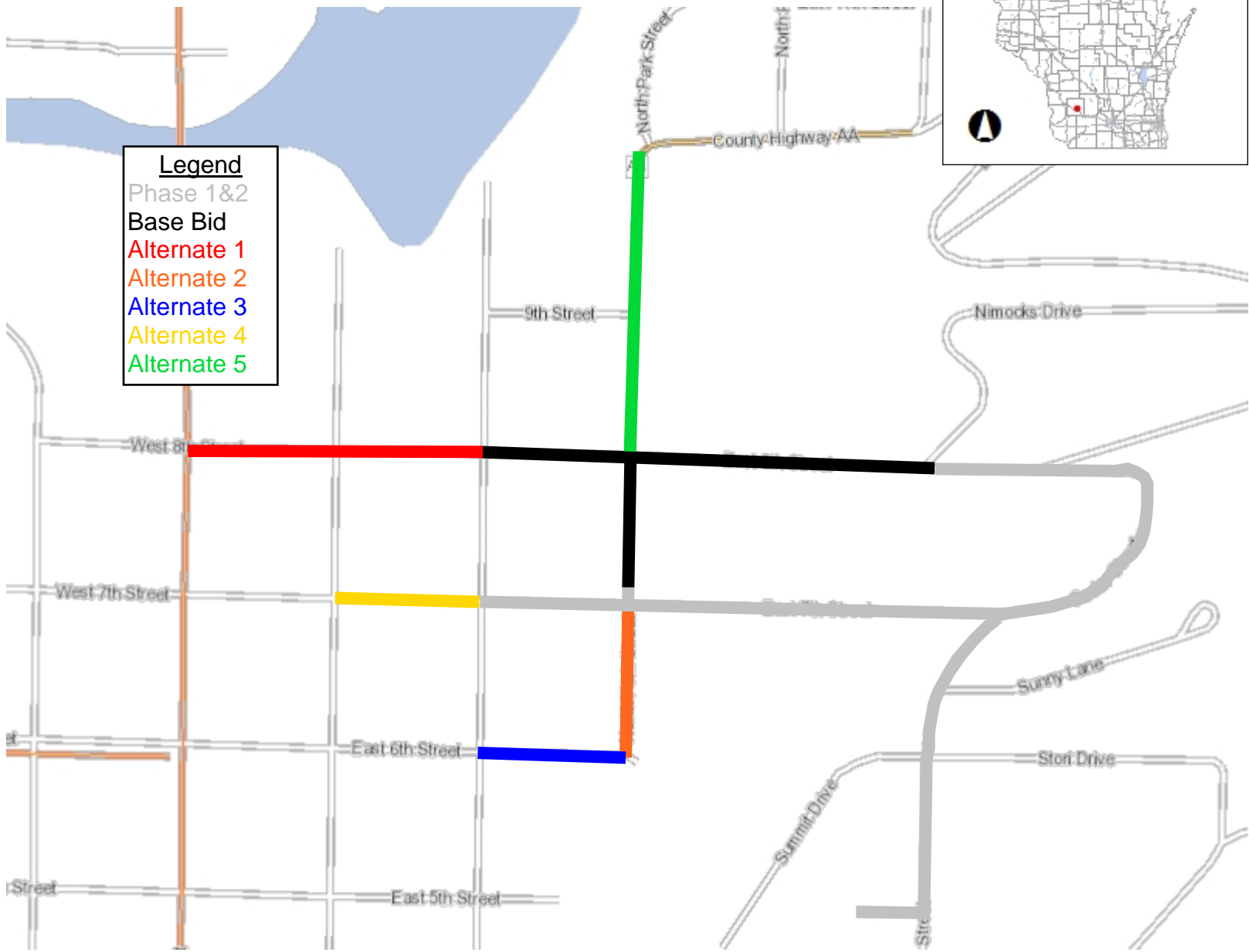
A handwritten signature in blue ink, appearing to read "Troy Maggied".

Troy Maggied, Executive Director  
Southwestern Wisconsin Regional Planning Commission



# 11137035 Proposed 2024 Phase Three 8th Street Reconstruction Project

Item 10.



**Legend**

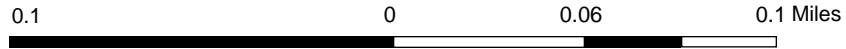
Phase 1&2  
Base Bid

Alternate 1  
Alternate 2  
Alternate 3  
Alternate 4  
Alternate 5



**Legend**

- Municipality
- State Boundaries
- County Boundaries
- Major Roads**
- Interstate Highway
- State Highway
- US Highway
- County and Local Roads**
- County HWY
- Local Road
- Railroads
- Tribal Lands
- Railroads
- Rivers and Streams
- Intermittent Streams
- Lakes and Open water



NAD\_1983\_HARN\_Wisconsin\_TM

1: 3,960

DISCLAIMER: The information shown on these maps has been obtained from various sources, and are of varying age, reliability and resolution. These maps are not intended to be used for navigation, nor are these maps an authoritative source of information about legal land ownership or public access. No warranty, expressed or implied, is made regarding accuracy, applicability for a particular use, completeness, or legality of the information depicted on this map. For more information, see the DNR Legal Notices web page: <http://dnr.wi.gov/legal/>

**Notes**  
City of Richland Center and Richland Center Utilities

**Budgetary Cost Estimate**

Proposed 2024 - Phase Three 7th Street, 8th Street and Cedar Street Reconstruction Project  
 City of Richland Center and Richland Center Utilities

<b>Phase Three - 8th Street &amp; Park Street</b>				
<b>Portion</b>	<b>Total</b>	<b>Water</b>	<b>Sewer</b>	<b>Street</b>
Base Bid	\$ 1,258,414.00	\$ 484,671.00	\$ 396,724.00	\$ 355,832.00
Alt 1 - Eighth Street (Church to Main)	\$ 494,663.00	\$ 216,412.33	\$ 171,949.33	\$ 113,259.33
Alt 2 - Park Street (7th St to 6th St)	\$ 284,996.00	\$ 136,832.00	\$ 112,394.00	\$ 42,729.00
Alt 3 - 6th Street (Church St to Park St)	\$ 316,945.00	\$ 150,269.67	\$ 130,569.67	\$ 43,062.67
Alt 4 - 7th Street (Central Ave to Chuch Street)	\$ 269,305.00	\$ 130,601.00	\$ 101,116.00	\$ 44,544.00
Alt 5 - Park Street (8th St to 10th St)	\$ 462,851.00	\$ 217,733.67	\$ 162,111.67	\$ 96,920.67



# Amendment #2

MSA #11137035

This AGREEMENT (Agreement) is made today September 13, 2023 by and between RICHLAND CENTER CITY UTILITIES (OWNER) and MSA PROFESSIONAL SERVICES, INC. (MSA), which agree as follows:

**Project Name:** 7<sup>th</sup>, 8<sup>th</sup> & Cedar Street Utility and Roadway Improvements, Phase 3

**The scope of the work authorized is:** See Attached Scope of Services

**The schedule to perform the work is:** Approximate Start Date: Sept. 2023  
Approximate Completion Date: Nov. 2024

**The estimated fee for the work is:** \$50,700 Water  
\$41,600 Sewer  
\$36,400 Public Works  
\$130,000 Total

The allocation above is a proration of service estimate based on preliminary cost estimate. All services shall be performed in accordance with the General Terms and Conditions of MSA, which is attached and made part of the original Agreement dated November 10, 2021. Payment for these services will be time and materials, not to exceed estimated fee.

**Approval:** Authorization to proceed is acknowledged by signatures of the parties to this Agreement.

### RICHLAND CENTER CITY UTILITIES

### MSA PROFESSIONAL SERVICES, INC.

*Scott Sawle for Scott*

*Andrew Zimmer*

Scott Sawle  
Commission President

Andrew Zimmer, P.E.  
Team Leader/Project Manager

Date: 9/13/23

Date: 9.13.2023

*Vanessa Mueller*

*Aaron Joyce*

Vanessa Mueller  
Utility Office Manager

Aaron Joyce  
City Clerk/Treasurer

Date: 9-13-23

Date: \_\_\_\_\_

P.O. Box 312  
Richland Center, WI 53585  
Phone: 608-647-3466  
Fax: 608-647-8230

1230 South Boulevard  
Baraboo, WI 53913  
Phone: 608-355-8948  
Fax: 608-356-2771

7<sup>th</sup>, 8<sup>th</sup> & Cedar Street Utility and Roadway Improvements, Phase 3  
Richland Center City Utilities  
Richland Center, WI

**Project Description**

The proposed base bid project consists of the reconstruction of approximately 1,400 lineal feet of urban roadway on Eighth Street from Nimocks Drive to the west side of Church Street and the reconstruction of Park Street from Eighth Street to Seventh Street. Project work includes storm sewer, sanitary sewer and water main including services and appurtenances. Work under this amendment is the third of three project phases. Phase 3 to include the design of an alternate bid for sewer and water utility installation and street resurfacing at a location selected from a list of five options to be determined by the Utility Commission and the City of Richland Center.

MSA proposes to provide design, bidding and construction services for this project as follows:

**Final Design Services**

- Property research
- Initiate Diggers Hotline locate request and perform topographic site survey.
- Prepare preliminary (50%) design plans for bid alternate.
- Provide preliminary plan to gas, telephone and CATV utilities for comment.
- Prepare preliminary (95%) design plans on Phase 3.
- Attend meeting with Utility and City staff to review 95% design plans and estimates.
- Prepare and submit application for WDNR permits (Sewer, water, storm water)
- Incorporate staff review comment into final plan design.
- Prepare Phase 3 Project Manual including specifications and bidding documents.
- Prepare cost estimate update based on final design.
- Forward final plans, project manual and cost estimate to Utility and City Offices.
- Prepare advertisements for bids and forward to the Richland Observer for Class 2 publication. Advertising costs to be paid by City Utilities.
- Reproduce project plans and specifications (10 assumed).
- Project administration and correspondence.
- Reimbursables: Equipment rental, reproduction, postage and mileage.

*Final Design Fee: \$34,000*

## Bidding Phase Services

- Contractor Prequalification documents and meetings
- Distribute plans/specifications to statewide plan rooms.
- Solicit prospective bidders utilizing the Quest electronic bidding network.
- Correspondence with prospective bidders and material supplier and respond to questions during project advertising period.
- Prepare and distribute addenda to plan holders (one assumed)
- Conduct bid opening at MSA office in Baraboo.
- Review bids and prepare bid tabulation.
- Prepare letter of recommendation and Notice of Award.
- Reimbursables: Reproduction, Postage, Fax, UPS, Mileage.

*Bidding Services Fee: \$5,600*

## Construction Related Services

### Construction Administration

- Prepare and administer construction contracts.
- Attend pre-construction meeting on behalf of City Utilities.
- Review shop drawings and construction materials proposed by the contractor.
- Attend and provide project update at Utility Commission meetings (1 assumed).
- Review and recommend contractor's pay requests (4 assumed). Payment recommendation shall include a construction cost allocation.
- Review change order requests and make recommendation to Owner (1 assumed).
- Attend one "walk-through" inspection with Owner's representative(s).
- Prepare "punch list" of items required for final completion of project.
- Issue and administer project closeout documents.
- Project administration and correspondence.
- Review contractor's notes and 'as-built' records and prepare reproducible record drawings. Three copies of record drawings to be provided to the Owner.
- Reimbursables: Reproduction, Postage, Fax, UPS, and Mileage.

*Construction Administration Fee \$25,400*

### Field Services

- Provide construction staking for sewer and water utilities (3 Trips assumed).
- Provide construction staking for storm sewer (1 Trip Assumed)
- Provide construction staking for curb and gutter (3 Trips assumed).
- Provide construction staking for final base grades (2 Trips assumed).
- Provide up to 400 hours of part-time construction observation documentation by Graduate Engineer or Engineering Intern over an assumed 10 week construction duration.
- Provide eight site visits during construction by Professional Engineer (8 Trips assumed).
  - Reimbursables: Mileage, Equipment

*Field Services Fee Estimate \$65,000*

*Total Fee Estimate \$130,000*

Item 11.

QTY.	YDS.	MATERIAL	PRICE	AMOUNT
# 318.1		Trend Metaphor	36.99	11,766.52
		Gladiator		
		ICP887031		
		3 extra cartons		
		Adhesive		400.00
		4" Cove Base		495.90

(MAY BE CONTINUED ON OTHER SIDE)



117 FS Drive  
Viroqua, WI 54685  
(608)637-2300

ESTIMATE  
DATE:

To: Richland Center Parks and Grounds  
450 S Main St.

Richland Center WI 54358  
Order Taken By:

TERMS: 1/2 DOWN UPON ORDERING.

QTY.	MATERIAL	DESCRIPTION OF WORK	PRICE	TOTAL
*	Carpet	288 sq ft installed	6.50	1,872.00
	Ceramic			
	Hardwood			
	Vinyl			
	Laminate			
	VCT			
	Under Layment			
	Stairs			
*	Floor Prep	Scrape old adhesive from concrete		300.00
*	Base	remove + replace		290.00
*	Appl.			
	Furniture			
*	Felting			200.00
*	Removal	Shipping + Disposal		500.00
	Metal Trim			
WORK ORDERED BY:			TOTAL MATERIAL	12,741.52
			TOTAL LABOR	3,072.65
SIGNATURE			TAX	15,714.17

Thank You!