



OFFICIAL PUBLIC NOTICE

MEETING OF THE COMMON COUNCIL

TUESDAY, NOVEMBER 07, 2023 AT 6:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

MICROSOFT TEAMS MEETING:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjMzYTE2N2QtMGE5OS00NDE2LWE2OTUtYmYzMjdIM2M0MTM0%40thread.v2/0?context=%7b%22Tid%22%3a%2214038f70-880a-4544-99f2-5408da444e94%22%2c%22Oid%22%3a%2220a2cb6e-5013-48b7-acae-ea44f9362dd0%22%7d

MEETING ID: 269 429 049 455 PASSCODE: BYE9BA

AGENDA

CALL TO ORDER: *Pledge of Allegiance; Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES: *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

- [1.](#) Council Minutes 10/03/2023

APPROVAL OF AGENDA:

INFORMATIONAL PRESENTATION - IMPACT LIFE BLOOD SERVICES

INFORMATIONAL PRESENTATION - COUNTY ADMINISTRATOR'S REPORT ON THE RECONFIGURATION PROCESS FOR THE CAMPUS

CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS:

MAYOR AND ALDERPERSONS: *Committee/Commission/Board Reports and Comments and/or items to be discussed at a future meeting.*

TREASURER'S REPORT:

- [2.](#) Treasurer's Report 10/31/23

PAYMENT OF BILLS:

- [3.](#) Bills November 7, 2023

PLANNING COMMISSION RECOMMENDATIONS AND ACTION:

- [4.](#) Consider the Request of Land Division on Tax Parcel 276-1712-1000 at 1000 US Highway 14 W.

FINANCE COMMITTEE RECOMMENDATIONS AND ACTION:

- [5.](#) Consider Purchase of Police Squad Vehicle and Related Equipment

ITEMS FOR DISCUSSION AND ACTION:

- [6.](#) Status of the N/S portion East 5th Street on Parcel 276-1635-8500 and its potential use for public travel
- [7.](#) Report on Potential Redevelopment of Jefferson Elementary – Economic Development Director
- [8.](#) Consider Approval of a City Donation Policy
- [9.](#) Introductory Presentation by City Attorney, including Review of the Office, Initial Findings and Recommendations

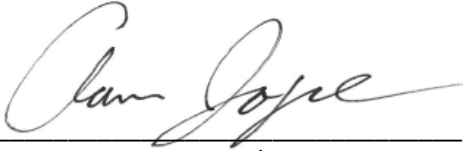
10. Discussion and Possible Action in Relation to the Restructure of the Clerk/Treasurer's Office and Amendment of Applicable Ordinances

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:

PUBLIC COMMENT: *No Council action will be taken on any matter originating under this item.*

ADJOURN:

Posted this 1st day of November, 2023 by 4:30 PM.
Copy to the official newspaper the Richland Observer.



Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

AGENDA

CALL TO ORDER: Mayor Coppernoll called the meeting to order at 6:31 PM. Alderpersons present were Karin Tepley, Tom McCarthy, Mark Chambers, Melony Walters, Kevin Melby, Steve Downs, and Ryan Cairns. Alderperson Connie Hoppenjan was absent.

APPROVAL OF MINUTES: Motion by Alderperson Tepley to approve both the Common Council minutes of September 5, 2023 and September 19, 2023 as presented. Seconded by Downs. Motion carried 7-0.

APPROVAL OF AGENDA: Motion by Alderperson Walters to approve the agenda as presented. Seconded by Melby. Motion carried 7-0.

CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS: Economic Development Director Jasen Glasbrenner reported that the sale of 460 W. First Street closed on September 21st that included requirements that certain construction benchmarks be achieved. Glasbrenner said that construction will hopefully begin this fall. Clerk/Treasurer Aaron Joyce noted that health insurance open enrollment is taking place for city employees. City Administrator Ashley Oliphant reported that Dave Fry and Annette Clark will be retiring from city employment this month. Stacy Pilla was introduced as the new Brewer Public Library Director effective October 2nd. Pilla said she has been busy working on the budget and filling two full-time positions. Police Chief Billy Jones reiterated that Annette Clark would be retiring on October 13th. Chief Jones also reported that Officer Shawn Deneen & K9 Teddy participated in the Wisconsin Law Enforcement Canine Handlers Association Conference. Jones said that Officer Deneen and Teddy were nominated for the Meritorious Narcotics Find of the Year Award. Teddy has also made significant improvements with his recalls and training. Chief Jones said a lot of the credit goes to Officer Deneen for his work with Teddy. Jones also reported that the RCPD is still seeking to fill an open officer position. Finally, he said that the Community Resource Officer position is going very well and Officer Wilson is enjoying the position and making positive connections with the students.

MAYOR AND ALDERPERSONS: Alderperson Tepley welcomed Stacy Pilla as the new library director.

TREASURER'S REPORT: Motion by Alderperson Melby to approve the Treasurer's Report as presented. Seconded by Chambers. Motion carried 7-0.

PAYMENT OF BILLS: Motion by Alderperson Tepley to pay the 10/03/2023 bills as presented. Seconded by McCarthy. Motion carried 7-0.

ITEMS FOR DISCUSSION AND ACTION

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS:

5. **Temporary Class B Picnic License for Greater Richland Area Chamber of Commerce on 10/06/2023 at 146 S. Main St.**

It was noted that this is for an additional beer location to the previously approved Wine & Beer Walk event. Motion made by Alderperson Melby to approve the Temporary Class B Picnic License for Greater Richland Area Chamber of Commerce on 10/06/2023 at 146 S. Main St. Seconded by Chambers. Motion carried 7-0.

Item 1.

6. **Temporary Class B Picnic License for Greater Richland Area Chamber of Commerce on 10/06/2023 between Main Street & Central Avenue (Street Dance)**

The actual street closure was approved at the July 5, 2023 Public Safety Committee meeting. The action being requested would allow the Chamber to serve beer or wine at the street dance. Motion by Alderperson Melby to approve the Temporary Class B Picnic License for Greater Richland Area Chamber of Commerce on 10/06/2023 between Main Street & Central Avenue. Seconded by Downs. Motion carried 7-0.

7. **Tobacco License Application for SHAA, LLC at 845 Sextonville Road**

This license application is from the new owner of Triangle Kwik Stop on Sextonville Road. Motion by Alderperson Melby to approve the tobacco license application from SHAA, LLC at 845 Sextonville Road. Seconded by Chambers. Motion carried 7-0.

8. **Class A Beer & Class A Liquor License for SHAA, LLC, Harmit Miranpuri agent, at 845 Sextonville Road**

This license application is from the new owner of Triangle Kwik Stop on Sextonville Road. The Class A Liquor license is new to the location. The Class A Beer license held by the previous owner is being surrendered upon issuance of the new license. Motion by Alderperson Melby to approve the Class A Beer & Class A Liquor License for SHAA, LLC, Harmit Miranpuri agent, at 845 Sextonville Road. Seconded by Downs. Motion carried 7-0.

PLANNING COMMISSION RECOMMENDATION:

9. **Acceptance of Southwest Wisconsin Regional Planning Commission's Proposal for the Creation of Tax Incremental District Plan**

Economic Development Director Jasen Glasbrenner stated that the proposal was reviewed by the Planning Commission. Southwest Wisconsin Regional Planning Commission (SWWRPC) is the entity that assists the city with planning efforts. SWWRPC has offered to provide TID planning and creation at a cost of \$8,000 for each plan; however, due to the current EDA-funded Economic Recovery Grant, SWWRPC can perform the work at no cost if it is completed before March 31, 2024. Glasbrenner said there are two areas where a TID is being considered including the new hospital location and Stori Field and current hospital location extending to Orange Street. The Planning Commission recommended approving the proposal from SWWRPC. Work could start immediately. It would identify parcels and values, and complete applications required by the state. Motion by Alderperson Chambers to approve the acceptance of Southwest Wisconsin Regional Planning Commission's proposal for the creation of a Tax Incremental District plan. Seconded by Tepley. Motion carried 7-0.

FINANCE COMMITTEE RECOMMENDATIONS AND ACTION:

10. **Proposed 2024 Phase #3 7th Street, 8th Street and Cedar Street Reconstruction Project Budgetary Cost Estimate & Related Amendments**

It was noted that a number of alternate projects have been proposed by MSA as part of the 2024 project, but City Utilities was reluctant to proceed with the alternates and authorized

the base bid only in 2024 which consists of 8th Street from Nimocks Drive to Church Street and the 1-block portion of N. Park Street between 7th and 8th Streets. The City/Public Works portion of the design & engineering work is \$36,400. That includes final design services, bidding phase services, construction administration, and field services. The total estimated construction cost for the base bid – including design and engineering – is \$355,832. Motion by Alderperson Walters to approve the Public Works portion of Amendment #2 of Phase 3 of the 7th, 8th and Cedar Street project from MSA totaling \$36,400, with funds coming from Street Projects Outlay. Seconded by Melby. Motion carried 7-0.

Item 1.

11. Request to Purchase Carpet for the Municipal Building

This item was approved previously by the Public Works and Finance committees. Quotes were received by Building & Grounds. Project is for the Council Room and offices on north side of the building excluding City Utilities. Two quotes were received. Several colors and materials were considered. The bid from Spaeth's Flooring Unlimited would install carpet tiles so sections can be replaced if necessary. The bid of \$15,714.17 includes the removal of the old carpet and installation of new carpet and cove. The project would utilize ARPA funds. It would be up to 6 weeks before materials are ordered and installed. Motion by Walters to approve the bid from Spaeth's Flooring Unlimited for municipal building carpet, not to exceed \$16,000 utilizing ARPA funds. Seconded by Tepley. Motion carried 7-0.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS: None

PUBLIC COMMENT: Mayor Coppernoll noted that Attorney Windle has been doing a great job during his initial weeks as City Attorney. Windle said that he is developing some recommendations regarding policy improvements.

ADJOURN: Motion by Alderperson Downs to adjourn. Seconded by Tepley. Motion carried 7-0 at 7:08 PM.

Minutes respectfully submitted by Clerk/Treasurer Aaron Joyce.

CITY OF RICHLAND CENTER - TREASURER'S REPORT				
10/31/2023				
Item 2.				
FUNDS	BEG/MO BAL	RECEIPTS	DISBURSEMENTS	END/MO BAL
<i>Deposits</i>				
<i>Disbursements</i>				
City General Unassigned:	\$ 265,614.21	\$ 623,639.48	\$ 562,559.23	\$ 326,694.46
State Investments #1 Unassigned	\$ 4,440,186.10	\$ 58,686.87	\$ 400,000.00	\$ 4,098,872.97
Property Tax Account (partial unassigned)	\$ 30,129.82	\$ 199.64		\$ 30,329.46
#2 Landfill long term care (for landfill issues)	\$ 605,496.90	\$ 2,662.11		\$ 608,159.01
#3 TIF-Panorama Estates (TIF 6)	\$ 171,916.28	\$ 755.84		\$ 172,672.12
#6 TIF 2-5 (only #4)	\$ 138,340.55	\$ 608.22		\$ 138,948.77
RLF Business Savings	\$ 590,957.32	\$ 593.19	\$ 3,570.74	\$ 587,979.77
RLF Business Checking	\$ 1,164.57	\$ 3,570.74	\$ 3,570.74	\$ 1,164.57
RESTRICTED FUNDS: (by outside entity)				
CDBG Housing RLF	\$ 129,112.54	\$ 544.59		\$ 129,657.13
Landfill Long Term Care CD to 2045	\$ 306,912.88			\$ 306,912.88
Landfill Long Term Care CD to 2045	\$ 305,968.89			\$ 305,968.89
Library Checking	\$ 292,771.05	\$ 2,078.77	\$ 33,745.92	\$ 261,103.90
Canine Fund	\$ 43,012.24	\$ 100.00	\$ 1,288.24	\$ 41,824.00
Room Tax	\$ 46,287.17	\$ 26,643.98	\$ 17,957.32	\$ 54,973.83
Greater Richland Tourism	\$ 21,073.50	\$ 18,039.71	\$ 8,661.21	\$ 30,452.00
Redevelopment Authority	\$ 68,748.75	\$ 236.73		\$ 68,985.48
#5 Renew RC Loan Program-Affordable Housing	\$ 1,019,122.02	\$ 4,480.64		\$ 1,023,602.66
Renew RC Loan Program-Checking	\$ 43,663.21	\$ 150.35		\$ 43,813.56
COMMITTED: (by resolution of the Council)				
#4 Projects committed	\$ 1,643,299.11	\$ 7,224.88		\$ 1,650,523.99
ASSIGNED: (for specific use, not assigned)				
Cemetery CDs	\$ 4,846.66	\$ 16.33		\$ 4,862.99
Park/Rec/Comm Center	\$ 10,165.19	\$ 389.00		\$ 10,554.19
Aquatic Center	\$ 125,444.39	\$ 26.63		\$ 125,471.02

CITY OF RICHLAND CENTER						
Utility Report - Month October 31, 2023						
FUNDS	TREASURER BAL BEG OF MONTH	RECEIPTS	TOTAL	DISBURSEMENTS	TREASURER BAL END OF MONTH	Unrestricted INVESTMENTS
GARBAGE		23,043.78				
PUBLIC BENEFIT		3,624.08				
ELECTRIC UTILITY	82,550.50	1,018,447.45	1,127,665.81	1,050,871.11	\$ 76,794.70	\$ 357,172.87
WATER UTILITY	309,151.06	367,413.67	676,564.73	199,476.54	\$ 477,088.19	\$ 60,732.58
SEWER UTILITY	28,718.04	209,950.68	238,668.72	206,698.43	\$ 31,970.29	\$ 215,400.50
Restricted		Location	% Interest	Due Date		
WWTP Replacement Fund	1,798,925.39	State	Variable 5.35	None		
WWTP Bond Fund	110,571.86	State	Variable 5.35	None		
Electric Replacement Fund	519,707.41	State	Variable 5.35	None		
Electric Bond Fund	287,811.60	State	Variable 5.35	None		
Electric	329,235.05	State	Variable 5.35	None		
Electric	24,744.29	Community First	Variable .30	None		
Electric	222,361.78	State	Variable 5.35	None		
Electric - AMI	322,168.06	State	Variable 5.35	None		
Water Replacement Fund	291,739.40	State	Variable 5.35	None		
Water	421,029.62	State	Variable 5.35	None		
Water - Clean Wa Loan#8 5-2028	63,886.05	State	Variable 5.35	None		
Water	56,963.90	Community First	Variable .30	None		
Water - Reservoir Loan#5-2039	77,176.44	State	Variable 5.35	None		
Water - AMI	119,049.22	State	Variable 5.35	None		
Water DNR Loan	10.00	Richland Co Bank				
WWTP	26,714.31	Community First	Variable .30	None		
WWTP	184,200.92	State	Variable 5.35	None		
USDA Reserve Acct	625,000.00	State	Variable 5.31	Restricted		
USDA 2015 Bond Fund	313,227.47	Richland Co Bank	Variable 0.25	Restricted		
WWTP -RATE STABILIZATION	796,447.58	State	Variable 5.35	Restricted		
		Location	% Interest	Due Date		
Electric	3,193.53	RC Money Mkt	Variable .50			
Water	3,768.68	RC Money Mkt	Variable .50			
WWTP	4,485.27	RC Money Mkt	Variable .50			
Restricted	Restricted Funds are for Projects, Bond Payments and Equipment Replacement					
Electric	1,352,048.85					
Water	972,890.73					
WWTP	3,644,172.30					
TOTAL RESTRICTED FUNDS	5,969,111.88					

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
11/07/2023				
11-07-23 COUNCIL				
ABT SWAYNE LAW LLC	10/03/2023	ATTORNEY FEES-ADMINISTRATOR	10-51700-570 ATTORNEY/FEES	1,600.00
ABT SWAYNE LAW LLC	10/03/2023	ATTORNEY FEES-ORDINANCE	10-51700-570 ATTORNEY/FEES	1,337.50
ABT SWAYNE LAW LLC	10/25/2023	ATTORNEY FEES-ADMINISTRATOR	10-51700-570 ATTORNEY/FEES	1,887.50
ABT SWAYNE LAW LLC	10/25/2023	ATTORNEY FEES-ORDINANCE	10-51700-570 ATTORNEY/FEES	1,075.00
ALLIANT ENERGY/WPL	10/17/2023	ACCT #5572730000-HWY14 WALMART	10-54230-320 SIGNS/UTILITIES	14.43
AMAZON CAPITAL SERVI	10/16/2023	CITY ACCT #A2D4H70ZB1JL0D-PD PRIORITY	10-52100-430 POLICE/PRIORIT	36.99
AMAZON CAPITAL SERVI	10/22/2023	CITY ACCT #A2D4H70ZB1JL0D-PD OFFICE SU	10-52100-340 POLICE/OFFICE	59.76
AMAZON CAPITAL SERVI	10/21/2023	CITY ACCT #A2D4H70ZB1JL0D-ECON DEV SU	10-56500-340 ECON DEV/OFFI	31.56
BAYCOM INC	10/27/2023	ACCT #19326-PD RADIO BATTERIES	10-52100-550 POLICE/RADIO	265.00
BOARDMAN & CLARK LL	10/24/2023	INV #275235-TAX ASSMT APPEAL	10-51760-570 LABOR REL/FEE	64.00
BOARDMAN & CLARK LL	10/24/2023	INV #275244-2022 ASSESSMENT	10-51760-570 LABOR REL/FEE	1,260.00
BROCKUS, TAD	11/01/2023	MILAGE FOR TRAINING-T BROCKUS	10-51375-410 ELECTIONS/TRAI	52.00
CAPITAL ONE	09/20/2023	ACCT #621034-PARKS DEPT PRINTER CARTR	10-51850-520 BLDG-PROP/SUP	89.00
COMMUNITY INSURANC	10/25/2023	DEDUCTIBLE FUND FOR 2020 CLAIM	10-51500-270 INSURANCE/PRO	945.25
COMPLETE OFFICE OF	10/30/2023	ACCT #16479-PD THERMAL PAPER FOR SQU	10-52100-810 POLICE/ENFORC	259.95
INTOXIMETERS, INC	10/24/2023	CUST #C000WIRIC2-POLICE DRYGAS	10-52100-430 POLICE/PRIORIT	150.00
JELINEK, GRETCHEN	11/01/2023	OCT ASSESSOR PAYMENT-G JELINEK	10-51600-560 ASSESSOR/CON	1,658.33
JOHNSON BLOCK & COM	10/13/2023	ACCT #3838-CITY AUDIT BILLING	10-51360-390 AUDITING/FEES	7,025.00
JONES, BILLY	10/23/2023	TRUNK OR TREAT CANDY REIMB-B JONES	10-52100-860 POLICE/ADMINIS	63.26
JONES, BILLY	10/30/2023	REIMB CONF REGISTRATION -B JONES	10-52100-410 POLICE/TRAININ	80.00
JONES, BILLY	10/30/2023	REIMB HOTEL EXP-B JONES	10-52100-410 POLICE/TRAININ	98.00
KOCH, JASON	11/02/2023	LIGHT PARADE SUPPLY REIMB-J KOCH	10-54200-390 ROADWAYS/MIS	230.32
KOELSCH, BEN	10/31/2023	OCT CABLE SPONSORSHIP	10-55600-390 CABLE TV/MISC	1,933.75
LAMAR COMPANIES	10/02/2023	CUST #830158-RC DIGITAL CAMPAIGN	10-56100-390 COMM DEV/MISC	500.00
M S A PROFESSIONAL S	10/16/2023	INV #19-7TH/8TH/CEDAR IMPRVMTS	10-61000-942 OUTLAY/ST PROJ	3,347.48
MOE, LAUREN E	10/16/2023	MILAGE REIMBURESMENT-L MOE	10-52100-410 POLICE/TRAININ	187.50
RHYME BUSINESS PROD	10/16/2023	POLICE COPIER INV #35090381	10-52100-480 POLICE/MAINT A	217.98
RHYME BUSINESS PROD	10/06/2023	ACCT #PT9500-C/T TONER & PAPER	10-51400-520 DATA PROC/SUP	268.42
RICHLAND COUNTY AMB	10/24/2023	NOV AMBULANCE PAYMENT	10-52600-560 AMBULANCE/CO	9,590.00
RICHLAND FIRE DISTRIC	10/08/2023	FIRE CALL-HILLSIDE DEPOT	10-52300-905 FIRE DIST/CITY F	300.00
RICHLAND FIRE DISTRIC	10/29/2023	FIRE CALL-E ROSSING ACCIDENT	10-52300-905 FIRE DIST/CITY F	600.00
RICHLAND FIRE DISTRIC	10/19/2023	FIRE CALL-HILLSIDE DEPOT	10-52300-905 FIRE DIST/CITY F	300.00
RICHLAND FIRE DISTRIC	11/02/2023	2% FIRE DUES - INV #219204	10-52300-560 FIRE DIST/CONT	15,766.45
RICHLAND OBSERVER	09/30/2023	ACCT #2065-CITY PUBLICATIONS	10-51300-380 CLK TREAS/PUBL	335.29
RUNNING, INC	10/05/2023	INV #28518-SEP TAXI EXP	10-54800-950 TRANSIT/TAXI	19,892.07
RUNNING, INC	10/05/2023	INV #28518-SEP TAXI REV	10-54800-950 TRANSIT/TAXI	9,829.00
SHOPPING NEWS, INC	09/30/2023	21092-PD PEAT BOOKMARKS	10-52100-860 POLICE/ADMINIS	21.62
TC AUTOWORKS LLC	10/22/2023	ACCT #1144-PD SQUAD OIL CHANGE	10-52100-425 POLICE/CAR OPE	205.09
U S CELLULAR	10/10/2023	ACCT #854828109-FLOODWARNING	10-56200-300 FLOODPLN/TELE	40.51
U S CELLULAR	10/18/2023	ACCT #201978132-CELL PHONES	10-54200-300 ROADWAYS/CEL	194.12
VERIZON WIRELESS	10/21/2023	ACCT #283186952-00001 PD CELLS/MOBILE C	10-52100-300 POLICE/TELEPH	768.54
VIERBICHER ASSOCIATE	09/18/2023	INV #5-N IND PARK SURVEY MAP	10-56500-560 ECON DEV/CONT	210.00
VIERBICHER ASSOCIATE	10/18/2023	INV #8-ZONING ADMINISTRATOR	10-52450-000 ZONING/REGULA	5,921.50
WALLACE, COOPER & EL	10/08/2023	INV #1130-AIRPORT LIABILITY	10-51500-250 INSURANCE/AIR	3,374.00
WAL-MART	08/14/2023	RESTITUTION-B HILL TO WALMART	10-52100-810 POLICE/ENFORC	18.98
WAL-MART	09/27/2023	RESTITUTION-N LIETZ TO WALMART	10-52100-810 POLICE/ENFORC	10.00
WALSH'S ACE HARDWAR	09/25/2023	ACCT #100597-POLICE DEPT	10-52100-470 POLICE/MAINT/R	3.99
WEX BANK	10/31/2023	POLICE GAS ACCT #0496-00-916807-1	10-52100-500 POLICE/GASOLIN	2,731.87
WI DEPT OF JUSTICE-CR	09/14/2023	ACCT #G2489-PD BACKGROUND CHECK	10-52100-860 POLICE/ADMINIS	7.00
WI DEPT OF JUSTICE-CR	10/30/2023	ACCT #G2489-PD BACKGROUND CHECK	10-52100-860 POLICE/ADMINIS	7.00
WI DEPT OF JUSTICE-CR	07/31/2023	ACCT #G2489-PD BACKGROUND CHECK	10-52100-860 POLICE/ADMINIS	7.00

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WI DEPT OF REVENUE-A	10/31/2023	OCT FUEL TAX ACCT #530-0000593333-09	10-54900-505 AIRPORT/AVIATI	20.34
WI DEPT OF TRANS-FINA	10/02/2023	PRELIM DESIGN-HWY14 TO BOHMANN	10-61000-990 OUTLAY/PROJEC	1,411.64
WICONNECT WIRELESS	11/01/2023	INV #202594-AIRPORT INTERNET	10-54900-300 AIRPORT/TELEP	59.99
WIL-KIL PEST CONTROL	10/16/2023	ACCT #133002-LANDFILL	10-54500-560 LANDFILL/CONT	63.30
WIL-KIL PEST CONTROL	10/23/2023	ACCT #131539-MEYER BLDG	10-55300-655 PARKS/SHELTER	63.30
WPPI ENERGY	11/01/2023	LED PROJ INV #INV20101	10-51850-470 BLDG-PROP/MAI	421.62
Total CITY GENERAL FUND:				77,254.20
Grand Totals:				77,254.20

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Finance: _____

Filed in the office of the City Clerk/Treasurer

Report Criteria:
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

CERTIFIED SURVEY MAP No.

PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER AND PART OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 17, TOWN 10 NORTH, RANGE 1 EAST, CITY OF RICHLAND CENTER, RICHLAND COUNTY, WISCONSIN.

DWG NO: 1016-18

DATE: AUGUST 17, 2023

SURVEYED FOR:

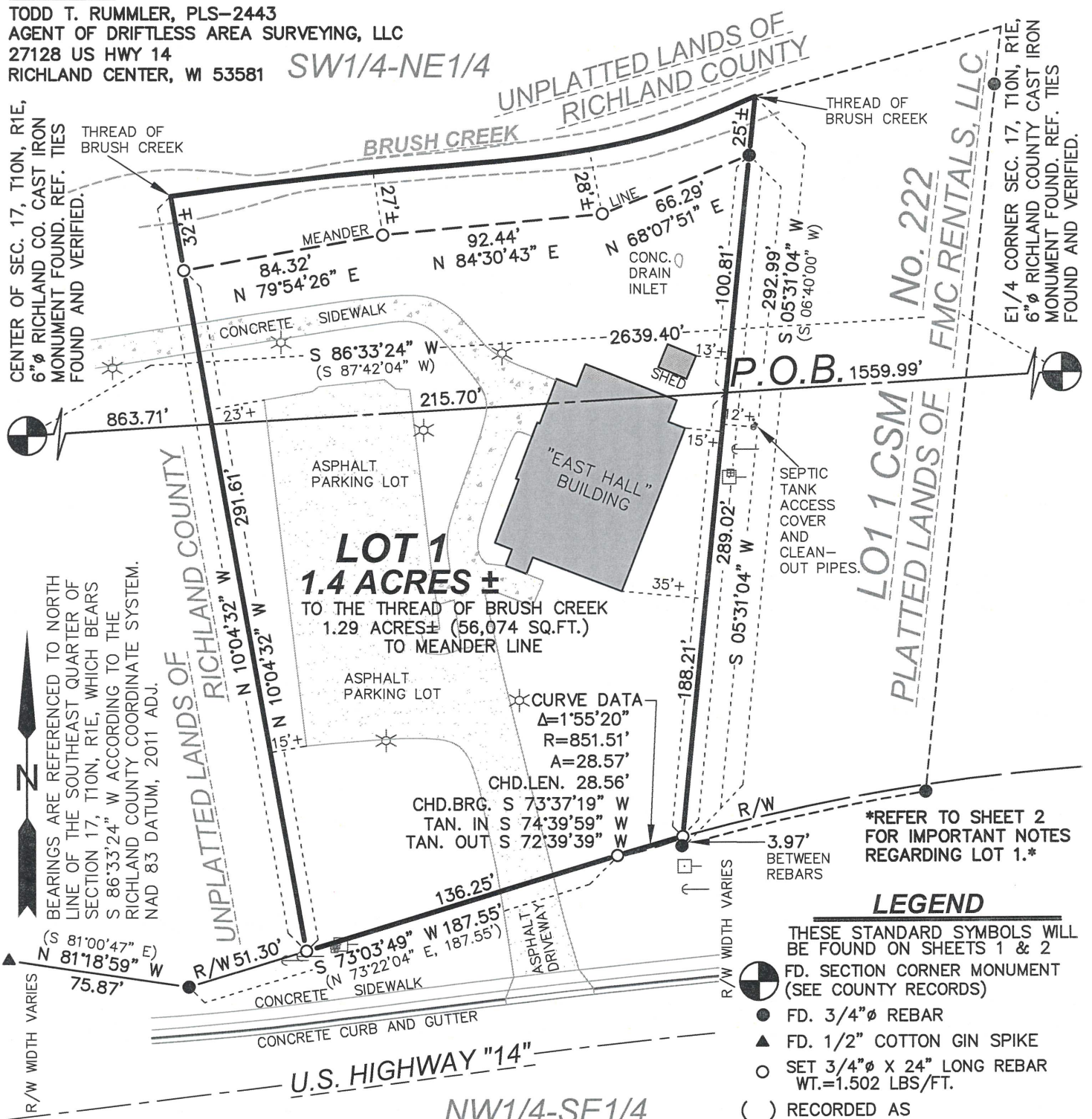
THE RICHLAND COUNTY PUBLIC WORKS STANDING COMMITTEE
C/O STEVE WILLIAMSON - CHAIR
181 W. SEMINARY STREET
RICHLAND CENTER, WI 53581

DRAFT

SURVEY BY:

TODD T. RUMMLER, PLS-2443
AGENT OF DRIFTLESS AREA SURVEYING, LLC
27128 US HWY 14
RICHLAND CENTER, WI 53581

SW1/4-NE1/4



BEARINGS ARE REFERENCED TO NORTH LINE OF THE SOUTHWEST QUARTER OF SECTION 17, T10N, R1E, WHICH BEARS S 86°33'24" W ACCORDING TO THE RICHLAND COUNTY COORDINATE SYSTEM. NAD 83 DATUM, 2011 ADJ.

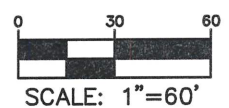
UNPLATTED LANDS OF RICHLAND COUNTY
PLATTED LANDS OF FMC RENTALS, LLC
No. 222

E1/4 CORNER SEC. 17, T10N, R1E, 6" Ø RICHLAND COUNTY CAST IRON MONUMENT FOUND. REF. TIES FOUND AND VERIFIED.

REFER TO SHEET 2 FOR IMPORTANT NOTES REGARDING LOT 1.

27128 US Hwy 14
Richland Center, WI 53581
Phone: 608-647-9050
Fax: 608-647-9080
Visit! www.driftlessareallc.com

COMPLETE REAL ESTATE BROKERAGE, INSURANCE & LAND SURVEYING FIRM



CERTIFIED SURVEY MAP No.

PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER AND PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWN 10 NORTH, RANGE 1 EAST, CITY OF RICHLAND CENTER, RICHLAND COUNTY, WISCONSIN.

IMPORTANT NOTES REGARDING LOT 1

- 1.)NUMEROUS UTILITY STRUCTURES SUCH AS POLES, PEDESTALS, OVERHEAD AND UNDERGROUND CABLES, GUY ANCHORS, WARNING SIGNS, ETC. EXIST WITHIN, OR IN PROXIMITY TO THE LOTS ON THIS CSM. THESE UTILITY STRUCTURES MAY INDICATE THE PRESENCE OF ASSOCIATED RECORDED AND/OR PRESCRIPTIVE EASEMENTS BOTH BENEFITING AND ENCUMBERING THE PROPERTY.
- 2.)THE FIELD WORK FOR THIS CSM WAS COMPLETED ON AUGUST 17, 2023.
- 3.)THE NORTHERLY RIGHT-OF-WAY LIMIT OF U.S. HIGHWAY 14 WAS DETERMINED FROM SURVEY MONUMENTATION FOUND IN THE AREA, THE INFORMATION SHOWN ON WISCONSIN DEPARTMENT OF TRANSPORTATION PROJECT PLAT NUMBERS 1643-07-21-4.02 AND 1643-07-21-4.03 AND FROM THE DESCRIPTION RECORDED IN DOCUMENT No. 170503 OF THE RICHLAND COUNTY REGISTRY. THE WIDTH OF THE RIGHT-OF-WAY OF U.S. HIGHWAY 14 IN THE AREA OF LOT 1 OF THIS CSM VARIES.
- 4.)AN EXISTING DRIVEWAY PROVIDES ACCESS FROM LOT 1 TO U.S. HIGHWAY 14. THE SURVEYOR HAS PERFORMED NO INVESTIGATION REGARDING IF THIS DRIVEWAY HAS A VALID PERMIT ISSUED BY THE WISCONSIN DEPARTMENT OF TRANSPORTATION OR THE CITY OF RICHLAND CENTER. IT IS THE LANDOWNERS' RESPONSIBILITY TO APPLY FOR ANY PERMITS THAT MAY BE REQUIRED.
- 5.)THE LAND INCLUDED IN LOT 1 IS CURRENTLY ZONED "R-1" SINGLE FAMILY RESIDENTIAL DISTRICT. THE BUILDING SETBACKS THAT APPLY TO THIS ZONING DISTRICT ARE: SIDE YARD SETBACK=NO SINGLE SIDE YARD SHALL BE LESS THAN 8 FEET; SETBACK FOR STREET=20 FEET FROM R/W OF PUBLIC STREET; REAR YARD=25 FEET.
- 6.)THE MAJORITY OF THE LAND INCLUDED IN LOT 1 OF THIS CSM IS LOCATED WITHIN FLOOD HAZARD AREA AE SHOWN ON FEMA FIRM PANEL NUMBER 5505360307D.

SURVEYOR'S CERTIFICATE

I, TODD T. RUMMLER, PROFESSIONAL WISCONSIN LAND SURVEYOR – 2443, DO HEREBY CERTIFY: THAT IN FULL COMPLIANCE WITH THE PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATUTES, CHAPTER A-E 7 OF THE WISCONSIN ADMINISTRATIVE CODE AND THE LAND DIVISION ORDINANCE OF THE CITY OF RICHLAND CENTER, AND AT THE DIRECTION OF STEVE WILLIAMSON, CHAIR OF THE RICHLAND COUNTY PUBLIC WORKS STANDING COMMITTEE ACTING AS AGENT FOR LANDOWNER RICHLAND COUNTY; I HAVE SURVEYED, AND MAPPED THIS CERTIFIED SURVEY MAP, THAT SUCH PLAT CORRECTLY REPRESENTS ALL OF THE EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION THEREOF MADE, TO THE BEST OF MY KNOWLEDGE AND BELIEF, AND THAT THIS LAND IS PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER AND PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWN 10 NORTH, RANGE 1 EAST, CITY OF RICHLAND CENTER, RICHLAND COUNTY, WISCONSIN, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE EAST QUARTER CORNER OF SECTION 17, T10N, R1E; THENCE S 86°33'24" W ON THE NORTH LINE OF THE SOUTHEAST QUARTER, 1559.99' TO A POINT ON THE WEST LINE OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 222 AND THE POINT OF BEGINNING; THENCE S 05°31'04" W ON THE WEST LINE OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 222, 188.21' TO THE NORTHERLY RIGHT-OF-WAY LIMIT OF U.S. HIGHWAY 14; THENCE SOUTHWESTERLY ON SAID RIGHT-OF-WAY LIMIT, 28.57' ON ARC OF A 851.51' RADIUS CURVE TO THE LEFT, MAKING A CENTRAL ANGLE OF 01°55'20" AND A LONG CHORD OF 28.56' THAT BEARS S 73°37'19" W; THENCE S 73°03'49" W, 136.25' TO THE LAST POINT ON THE NORTHERLY RIGHT-OF-WAY LIMIT OF U.S. HIGHWAY 14; THENCE N 10°04'32" W, 291.61' TO A POINT ON A MEANDER LINE OF BRUSH CREEK; THENCE N 79°54'26" E ON SAID MEANDER LINE, 84.32'; THENCE N 84°30'43" E ON SAID MEANDER LINE, 92.44'; THENCE N 68°07'51" E, 66.29' TO THE WEST LINE OF LOT 1 OF CERTIFIED SURVEY MAP NUMBER 222 AND THE LAST POINT ON SAID MEANDER LINE; THENCE S 05°31'04" W, 100.81' TO THE POINT OF BEGINNING.

PARCEL CONTAINS 1.29 ACRES (56,704 SQ.FT.), MORE OR LESS TO THE ABOVE DESCRIBED MEANDER LINE OF BRUSH CREEK. PARCEL ALSO INCLUDES ALL THAT AREA OF LAND LYING BETWEEN THE ABOVE DESCRIBED MEANDER LINE AND THE THREAD OF BRUSH CREEK FOR A TOTAL LOT AREA OF 1.4 ACRES, MORE OR LESS. PARCEL IS SUBJECT TO ANY AND ALL EASEMENTS AND RIGHTS-OF-WAY OF RECORD AND/OR USAGE.

DATED: AUGUST 17, 2023

DRAFT

TODD T. RUMMLER
PROFESSIONAL LAND SURVEYOR – 2443



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COMPLETE REAL ESTATE BROKERAGE,
INSURANCE & LAND SURVEYING FIRM

CERTIFIED SURVEY MAP No.

PART OF THE SOUTHWEST QUARTER OF THE NORTHEAST QUARTER AND PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 17, TOWN 10 NORTH, RANGE 1 EAST, CITY OF RICHLAND CENTER, RICHLAND COUNTY, WISCONSIN.

OWNER'S CERTIFICATE

AS THE OWNER OF LOT 1, RICHLAND COUNTY DOES HEREBY CERTIFY THAT IT HAS CAUSED LOT 1 HEREON DESCRIBED TO BE SURVEYED, DIVIDED, MAPPED, AND MONUMENTED AS REPRESENTED ON THIS CERTIFIED SURVEY MAP.

STEVE WILLIAMSON – COMMITTEE CHAIR DATE
THE RICHLAND COUNTY PUBLIC WORKS STANDING COMMITTEE
ACTING AS AGENT FOR RICHLAND COUNTY – LANDOWNER


CITY OF RICHLAND CENTER APPROVAL

RESOLVED, THAT THIS CERTIFIED SURVEY IN THE CITY OF RICHLAND CENTER, RICHLAND COUNTY, WISCONSIN BE AND HEREBY IS APPROVED FOR RECORDING IN ACCORDANCE WITH THE CITY OF RICHLAND CENTER LAND DIVISION ORDINANCE.

TODD COPPERNOLL – MAYOR DATE
THE CITY OF RICHLAND CENTER

AARON JOYCE – CLERK/TREASURER DATE
THE CITY OF RICHLAND CENTER

DRAFT



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INSURANCE & LAND SURVEYING FIRM

**CITY OF RICHLAND CENTER
OFFICIAL ZONING NOTICE**

Item 4.

NOTICE OF PUBLIC HEARING ON PROPOSED LAND SPLIT

NOTICE IS HEREBY GIVEN that the Plan Commission of the City of Richland Center, Richland County, Wisconsin will meet and hold a public hearing on the application of The Richland County Public Works Standing Committee to divide a parcel of land of with Lot 1 being 1.4 acres located in the southwest quarter of the northeast quarter and part of the northwest quarter of the southeast quarter of Section 17, Town 10 North, Range 1 East, City of Richland Center, Richland County, Wisconsin.

The property is located at 1000 US Hwy 14 W, also identified as tax parcel 276-1712-1000.

The meeting of the Plan Commission, which includes a public hearing, will be held in the Council Room of the Municipal Building at 450 S Main St, Richland Center, WI on Wednesday, October 25th at 5:30 PM. If approved, it will be before the Richland Center Common Council during their meeting on Tuesday, November 8, 2023 commencing at 6:30 PM.

All interested parties may appear and be heard at the public hearing.

If you have any questions or concerns on the above, please call the City Clerk / Treasurer's office at 608-647-3466.

Upon reasonable notice, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services to enable them to attend and participate in the public hearing. For additional information or to request such services contact Aaron Joyce, City Clerk/Treasurer at 450 S. Main Street, Richland Center, WI 53581 or by telephone at 647-3466.

Aaron Joyce
City Clerk / Treasurer

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Consider Purchase of Police Squad Vehicle and Related Equipment

Meeting Date: 11/07/2023

Requested by: Chief Jones

Background: Requesting to purchase a vehicle to replace the chief’s squad that was transferred to the Community Resource Officer. Other vehicles were considered but a truck was deemed most appropriate for the anticipated use. For example, a truck is necessary for the transport of gear and equipment like steel targets utilized as a Firearms Instructor, Tactical Response Instructor, and Special Response Team Commander. Ordering Ford PPU are not open right now and Pursuit Fords and Durango's are 3 to 4 months out.

A request for sealed bids for a 2023 or 2023 Chevrolet 1500 truck was published in accordance with the City’s Financial Policy. Ten sealed bids were received and opened by Chief Jones and Administrator Oliphant on 11/6/2023.

BIDS RECEIVED

	<u>Dealer</u>	<u>Year</u>	<u>Make & Model</u>	<u>Meet Specs (Y/N)</u>	<u>Cost</u>
1.	FILLBACK	2023	Ram Big Horn (Blue)	No	\$53,730
2.	SLEEPY HOLLOW	2023	Ram 1500 Tradesman	No	\$47,622
3.	FILLBACK	2024	Ram 1500 (Red)	No	\$45,267.50
4.	SLEEPY HOLLOW	2023	Chevrolet Silverado 1500 (Blue)	Yes	\$46,050
5.	JONES	2024	Chevrolet Silverado 1500 (Gray)	Yes	\$46,450
6.	FILLBACK	2024	Chevrolet Silverado 1500 (White)	Yes	\$53,404
7.	JONES	2024	Chevrolet Silverado 1500 (Black)	Yes	\$47,500
8.	SLEEPY HOLLOW	2024	Chevrolet Silverado 1500 (Blue)	Yes	\$49,840
9.	JONES	2023	Chevrolet Silverado 1500 (Gray)	Yes	\$51,000
10.	SLEEPY HOLLOW	2024	Chevrolet Silverado 1500 (Gray)	Yes	\$56,165

Additional & Related Request: BayCom Radio \$5,500 and GenCom Radio \$2,947.22

Total Financial Impact: Truck \$46,450 and radio equipment \$54,897.22

FUNDING SOURCE	AMOUNT BUDGETED	AVAILABLE BALANCE	BALANCE AFTER PURCHASE
Unallocated Contingency	\$100,000	\$83,985.86	\$27,985.86

ACTION:

Motion: To authorize the purchase of a 2024 Chevrolet Silverado 1500 from Jones Chevrolet and related radio equipment from the unallocated contingency fund at a cost not to exceed \$56,000.

Request for Purchase						
Date:	Tuesday, November 7, 2023					
Department:	Police	Reviewed by: Finance Committee				
Submitted by:	Chief Billy J. Jones	Budgeted Expense (Y/N): No				
Estimated Cost:	Up to \$50,000					
Funding Source:	Unallocated Contingency					
Request:	To purchase a squad vehicle following the establishment of the CRO.					
Specifications:	2023-2024 half ton truck basic model to be used as an Admin Vehicle. Need to have fleet pricing					
Quotes Received in October 2023						
<u>Vendor</u>	<u>Year</u>	<u>Make</u>	<u>Model</u>	<u>Color</u>	<u>Purchase Price</u>	
Fillback	2023	Chevy	Silverado LT 1500 5.3 V8		49,114.50	
Fillback	2023	Ram	Bighorn 1500 5.7 Hemi V8		49,154.50	
Jones	2024	Chevy	Silverado 1500 2.7L Turbo 4 cyl	Black	47,960.00	
Jones	2024	Chevy	Silverado 1500 2.7L Turbo 4 cyl	Silver	46,804.00	
Jones	2023	Chevy	Silverado 1500 5.3L V8	Silver	51,006.00	
Sleepy Hollow	2023	Chevy	Silverado 1500 2.7L Turbo 4 cyl	Dk Blue	44,365.00	Sold can get others like.
Sleepy Hollow	2023	Ram	1500 Tradesman Crew 4x6 6 cyl		45,974.00	
Sleepy Hollow	2023	Ram	1500 Tradesman Crew 4x4 5.7L V8		48,450.00	
Recommendation for Purchase						
Recommendation:	To purchase a 2024 Chevy Silverado 1500 2.7L Turbo 4 cyl from Jones Chevrolet at a cost of \$47,960.					
Justification:	<p>Requesting to purchase a new chiefs vehicle to replace the chiefs squad that was given to the CRO. I am requesting a truck due to the extra duties I still take on as Firearms Instructor, Tactical Response Instructor, and Special Response Team Commander. The truck will better suit my needs to haul steel targets and equipment from and to the range or training site, plus having the extra room for my tactical gear and equipment is a big plus. Ordering Ford PPU are not open right now and Pursuit Fords and Durango's are 3 to 4 months out.</p>					
Warranty Details:	3yr/36K Bumper to Bumper and 5yr/100K Powertrain.					
Total Expense (including fees, registration, etc):						
Est. Delivery/Pickup Date:	ASAP- I have worked with each dealership to quote in stock trucks					
Add'l Equipment Requested:	Radio=\$5500 BayCom Radio= \$2947.22 GenCom					
Total Vehicle & Equipment Cost:						

POLICE DEPARTMENT					
SQUAD #	YEAR	MAKE & MODEL	VIN	COST	ADD'L DETAILS
	1995	Chevy Cheyenne PKP	1GBJK34F0SE207075	\$ 1,900	Ambulance mobile headqtrs
	2007	Chevy 1500 pkp DTF	2GCEK13M971696005	\$ 10,000	
	2010	M-ATV Armored Vehicle (ACV)	0312107048-00	\$ 767,360	
Squad 6	2016	Ford Explorer	1FM5K8AR6GGA71972	\$ 27,184	
	2016	Dodge Caravan DTF	2C4RDGEG9GR275330	\$ 10,490	
Squad 4	2017	Ford Taurus	1FAHP2MK4HG118907	\$ 37,054	4D sedan
Squad 2	2019	Ford Explorer	1FM5K8AR3KGA79410	\$ 34,960	
Squad 2	2020	Ford Explorer/ Sold	1FM5K8AB0LGA55411	\$ 39,280	Add'l equip cost of \$10,910
Squad 3	2020	Dodge Durango	1C4RDJFG2LC369709	\$ 48,120	4D SUV AWD
K-9 Sqd	2021	Chevy Tahoe	1GNSKLED9MR345066	\$ 39,768	
Squad 1	2022	Dodge Ram 1500	1C6RR7XT8NS182216	\$ 46,000	
	2005	Kustom Signal Inc Smart Trailer 5705	1K98S08165K118010	\$ 12,987	

City of Richland Center, Wisconsin**ACCEPTANCE OF MONETARY, NON-MONETARY AND IN-KIND DONATIONS POLICY****1.) Definitions.**

“Donation” is defined as any monetary, non-monetary or in-kind donation, devise or bequest to Richland Center.

“Monetary Donation” includes cash or a check, money order or other negotiable instrument. In the event of a stock donation, since a government entity is not legally able to own stock, such a donation would be liquidated and turned into cash or other liquid asset and treated as a monetary donation.

“Non-Monetary Donation” includes real or personal property.

“In-Kind Donation” is defined as services or labor supplied for an identified project or program.

“Established Fundraising Efforts” includes donations extended to recurring annual events, in-kind donations associated with annual events, or donations for the maintenance and upkeep of donated materials by the original donor.

2.) Purpose.

To establish a policy and procedures for the acceptance of monetary, non-monetary and in-kind donations, devise, or bequests from private citizens, business groups or other organizations. Considerations include the use of the donation, restrictions associated with the donation, cost associated with and effective use of the donation, including a determination as to whether the resources needed to make use of the donation outweigh its utility.

3.) Donation Administration.

Department Heads are responsible for informing the Administrator of all donations over \$5,000 or donations that do not fall under the City’s established fundraising efforts.

A resolution will be required to go to the Common Council to accept donations over \$5,000 or donations that do not fall under the City’s established programs or fundraising efforts.

All donations may be recognized formally in a letter from the Department Head, Administrator or the Common Council.

4.) Monetary Donations.

If a monetary donation is to be used on a project budgeted in the year in which the donation is received or on a project consistent with the City’s policy, subject to #3 above, the Department Head is authorized to accept all unrestricted, monetary donations whether solicited or not. If no terms or conditions are attached to the donation, devise or bequest, the City may expend or use the same for any municipal use. If conditions are imposed by the donor, the Department Head will consult with the Administrator to determine the acceptance or denial of the gift, which decision may be referred to the Common Council. After acceptance, the donation is to be deposited into the appropriate fund by the City Treasurer.

City of Richland Center, Wisconsin**ACCEPTANCE OF MONETARY, NON-MONETARY AND IN-KIND DONATIONS POLICY****5.) Non-Monetary Donations.**

The Department Head is authorized to determine the appropriateness, usefulness and the value to the City of all non-monetary donations, whether solicited or not and accept same if less than \$5,000 in value. The department head shall recommend, if greater than \$5,000 value or land of any value, to the Common Council the retention, improvement, return to donor, transfer, trade, sale, donation to other agency, or other disposition. Non-monetary donations from other governmental units may be accepted by the Department Head regardless of value.

6.) In-Kind Donations.

If an in-kind donation is to be used on a project budgeted in the year in which the donation is received, the Department Head may approve the donation. If the in-kind donation is intended for use on a project that is not budgeted in the year in which it is received, it shall be approved in accordance with procedures for non-monetary donations.

For tax record purposes, donors providing in-kind donation will have the option of invoicing the City, indicating the service provided and the estimated value but no charge will be imposed upon the City. As an alternative to the donor invoice, the City may provide documentation for the in-kind donation to the donor in the form of a letter indicating the services provided.

7.) Established Fundraising Efforts.

Established fundraising efforts, which are implicitly authorized in the annual budget process, will be specifically coordinated and managed by the appropriate department. If the fundraising effort is not a recurring annual event or part of the annual budget process, the department shall obtain prior committee approval before starting fundraising. Department Heads are required to follow standard donation administration, as specified in #3 of this policy.

8.) Ownership and Use.

Any donations to the City become the property of the City, and the City shall have exclusive control over any use made of the donation, including the choice not to use the donation.

9.) Non-Acceptance of Donation.

The Administrator may decline to accept a donation if such donation is not consistent with the policies, plans, goals or ordinances of the City or the acceptance of same is contrary to law.

10.) Donation Listing.

Annually the Department Head will provide a report of the donations that were received in their department in the previous year and submit it to the Administrator.

CHAPTER 44

CREATING THE OFFICE OF CITY CLERK

[History:]

44.01 OFFICE OF THE CITY CLERK. There is hereby created the office of the City Clerk.

44.02 DUTIES OF THE CITY CLERK. The City Clerk shall have all the duties, powers and responsibilities found in Wis. Stat. § 62.09(11), as well as those which may be designated by the City Council by ordinance, resolution or creation of a job description, all of which shall be incorporated herein by reference.

44.03 CLERK TO BE APPOINTED BY MAYOR SUBJECT TO CONFIRMATION BY THE COUNCIL. The City Clerk shall be, pursuant to Wis. Stat. § 62.09(3)(b)2, appointed by the Mayor subject to confirmation by the Council.

44.04 DURATION OF TERM; REMOVAL FROM OFFICE. The City Clerk shall hold office for an indefinite term, subject to removal as provided in Wis. Stat. § 17.12(1)(c)2 and (d).

44.05 EFFECTIVE DATE OF CHARTER ORDINANCE; REFERENDUM. This is a charter ordinance and shall take effect 60 days after its passage and publication unless within 60 days after such publication a referendum petition as provided for in Wis. Stat. § 66.0101(5), shall be filed. In the event of the filing of such a petition in such manner, this ordinance shall not then take effect until it is submitted to a referendum of the electors and approved by a majority of the electors voting thereon. Such petition and the proceedings for its submission shall be governed by Wis. Stat. § 9.20(2) through (6).

44.06 REMOVAL OF ORDINANCE FROM CHARTER. This ordinance, as well as any subsequent enactment, amendment, or repeal relating to the office of the City Clerk shall be removed from the City's charter ordinance and shall be subject to the normal rules governing the passage and implementation of ordinances.

44.07 CLERK TO PUBLISH, FILE AND RECORD. Upon the adoption of this charter ordinance and the approval thereof by the Mayor, the City Clerk is hereby directed to publish this ordinance as a Class 1 notice under chap. 985, Wis. Stats. Said Clerk is further directed to record and file this charter ordinance as required by Wis. Stat. § 66.0101(3).

44.08 REPEAL OF INCONSISTENT ORDINANCES. All ordinances or parts of ordinances or other legislative acts of the City in conflict with this ordinance are hereby repealed.

Adopted this 7th day of November, 2023

CITY OF RICHLAND CENTER:

Todd Coppernoll, Mayor

ATTEST:

Aaron Joyce, City Clerk/Treasurer

CHAPTER 43

CREATING THE OFFICE OF CITY TREASURER

[History:]

43.01 OFFICE OF THE CITY TREASURER. There is hereby created the office of the City Treasurer.

43.02 DUTIES OF THE CITY TREASURER. The City Treasurer shall have all the duties, powers and responsibilities found in Wis. Stat. § 62.09(9), as well as those which may be designated by the City Council by ordinance, resolution or creation of a job description, all of which shall be incorporated herein by reference.

43.03 TREASURER TO BE APPOINTED BY MAYOR SUBJECT TO CONFIRMATION BY THE COUNCIL. The City Treasurer shall be, pursuant to Wis. Stat. § 62.09(3)(b)2, appointed by the Mayor subject to confirmation by the Council.

43.04 DURATION OF TERM; REMOVAL FROM OFFICE. The City Treasurer shall hold office for an indefinite term, subject to removal as provided in Wis. Stat. § 17.12(1)(c)2 and (d).

43.05 EFFECTIVE DATE OF CHARTER ORDINANCE; REFERENDUM. This is a charter ordinance and shall take effect 60 days after its passage and publication unless within 60 days after such publication a referendum petition as provided for in Wis. Stat. § 66.0101(5), shall be filed. In the event of the filing of such a petition in such manner, this ordinance shall not then take effect until it is submitted to a referendum of the electors and approved by a majority of the electors voting thereon. Such petition and the proceedings for its submission shall be governed by Wis. Stat. § 9.20(2) through (6).

43.06 REMOVAL OF ORDINANCE FROM CHARTER. This ordinance, as well as any subsequent enactment, amendment, or repeal relating to the office of the City Treasurer shall be removed from the City's charter ordinance and shall be subject to the normal rules governing the passage and implementation of ordinances.

43.07 CLERK TO PUBLISH, FILE AND RECORD. Upon the adoption of this charter ordinance and the approval thereof by the Mayor, the City Clerk is hereby directed to publish this ordinance as a Class 1 notice under chap. 985, Wis. Stats. Said Clerk is further directed to record and file this charter ordinance as required by Wis. Stat. § 66.0101(3).

43.08 REPEAL OF INCONSISTENT ORDINANCES. All ordinances or parts of ordinances or other legislative acts of the City in conflict with this ordinance are hereby repealed.

Enacted this 7th day of November, 2023

CITY OF RICHLAND CENTER:

Todd Coppernoll, Mayor

ATTEST:

Aaron Joyce, City Clerk/Treasurer