



OFFICIAL PUBLIC NOTICE

MEETING OF THE FINANCE COMMITTEE

TUESDAY, JULY 01, 2025 AT 5:15 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

TEAMS: bit.ly/RCTeamsMeeting

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES *Motion to waive the reading and approve the minutes of the last meeting.*

- [1.](#) June 3, 2025 Meeting Minutes

PAYMENT OF BILLS

- [2.](#) Bills for Approval

CLERK/TREASURER'S REPORT

- [3.](#) City and Utility Treasurer's Report

ECONOMIC DEVELOPMENT DIRECTOR'S REPORT

DISCUSSION AND ACTION ITEMS

- [4.](#) Award Annual Leachate Line Jetting Work
- [5.](#) Award 2025 Street Overlay Project
- [6.](#) Award Church & E. Court Parking Lot Repaving Project
- [7.](#) Streets - Request for End Loader Repair
- [8.](#) Buildings & Grounds - Request for Mower Repair
- [9.](#) Donation of Dugouts for Krouskop Park Softball Fields
- [10.](#) WEDC Community Development Investment Grant Award Update and Moratorium
- [11.](#) Request for Additional Funding for Municipal Building Generator
- [12.](#) Development Incentive Policy

SET NEXT MEETING DATE - August 5, 2025

ADJOURNMENT

Posted this 27 day of June, 2025 by 5:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

CALL TO ORDER: Meeting was called to order at 5:31 PM. Members present: Ryan Cairns, Karin Tepley, and Melony Walters. Members absent: None.

APPROVAL OF MINUTES: Motion by Alderperson Tepley to approve the May 6, 2025 meeting minutes. Seconded by Alderperson Walters. Motion carried unanimously.

PAYMENT OF BILLS: Motion by Alderperson Tepley to approve the June 3, 2025 bills as presented. Seconded by Alderperson Walters. Motion carried 3-0.

CLERK/TREASURER'S REPORT: Clerk Amanda Keller reported progress on updating license forms for online use, improving records management, and coordinating address updates with the post office. Organizational efforts for agendas, minutes, and resolutions are ongoing along with streamlining procedures.

Financial Officer Misty Molzof presented a detailed report of updated financial statements, including April and the preliminary May Treasurer's Reports. She noted strong interest earnings and outlined progress on account reconciliations. Efforts to clean up balance sheet items and address outstanding accounts receivable are ongoing in coordination with audit requirements.

ECONOMIC DEVELOPMENT DIRECTOR'S REPORT: Director Jasen Glasbrenner provided updates on ongoing projects, including progress on the \$2.5 million congressional grant and two CDI grant awards. He reported continued coordination with Panorama Estates, financial review of a potential hotel development, and active communication with prospective developers.

DISCUSSION AND ACTION ITEMS

Sale of Vehicle and Equipment: Director Jasen Glasbrenner proposed the sale of four surplus city assets: a Case IH tractor, an interceptor vehicle, a Bandit woodchipper, and a 10,000-kilowatt generator. The interceptor, affected by electrical and transmission issues, is valued at \$1,000. The tractor, recently repaired, is estimated at \$8,000. The Bandit woodchipper, scheduled for replacement, is valued at \$6,000, with sale proceeds to be shared with the Utility. The generator, estimated to be over 15 years old and valued at \$1,500, was recommended for trade-in as a credit from Wallace Electric to offset installation costs. Two items had prior review by the Public Works Committee; the remaining two were approved by the committee chair for sale. Motion by Alderperson Cairns to recommend to the Common Council the approval of the sale of vehicle and equipment. Seconded by Alderperson Tepley. Motion carried 3-0.

Phone Service for Elected Officials: Alderperson Melony Walters presented a Personnel Committee recommendation to adopt a web-based phone service for council members and staff. The system would assign transferable phone numbers to council positions, improving continuity, reducing costs, and supporting open records compliance. At an estimated \$15 per user monthly, the service would run through an app on personal devices, keeping city communications separate and preserving personal privacy. Motion by Alderperson Cairns to recommend the purchase of the proposed web-based telephone service for council members. Seconded by Alderperson Tepley. Motion carried 3-0.

Financial Policy Amendment to Meet the Requirements of 2 CFR § 200.302(b)(7): Administrator Oliphant reported that, to meet federal grant requirements under 2 CFR 200, the City's Financial Policy must be amended to include specific compliance language as the current policy contains only a general statement. The proposed revision clarifies procedures for reviewing and documenting federally funded expenditures. The change follows a transit service compliance review, which identified the need for policy and website/ADA updates. The amendment ensures continued eligibility for federal funding. Motion by Alderperson Walters to recommend to the Common Council to

amend the Financial Policy to include Cost Allowability for Charges Against Federal Awards as presented. Seconded by Alderperson Tepley. Motion carried unanimously.

Item 1.

Development Incentive Policy: Administrator Oliphant presented an alternative draft of the Development Incentive Policy, submitted by a committee member, for review. Motion by Alderperson Tepley to postpone further consideration of the Development Incentive Policy until the next meeting, allowing additional time for documentation clarification. Seconded by Alderperson Cairns. Motion carried unanimously.

SET NEXT MEETING DATE – Tuesday, July 1st

ADJOURNMENT: Motion by Alderperson Cairns to adjourn. Seconded by Alderperson Walters. Motion carried unanimously at 6:27 PM.

Meeting minutes recorded by Clerk Keller

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-10000-000"- "10-99999-999", "15-10000-000"- "15-99999-999"

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
ABT SWAYNE LAW LLC					
ABT SWAYNE LAW LLC	06/24/2025	Admin/City Office: Legal Services	10-51700-570 ATTORNEY/FEES	1,576.00	
ABT SWAYNE LAW LLC	06/24/2025	Admin/City Office: Legal Services	10-51700-570 ATTORNEY/FEES	435.00	
ABT SWAYNE LAW LLC	06/24/2025	Admin/City Office: Legal Services	10-51700-570 ATTORNEY/FEES	1,491.00	
Total ABT SWAYNE LAW LLC:				3,502.00	
AFLAC					
AFLAC	06/04/2025	AFLAC AFLAC AFTER TAX Pay	10-22240-000 EMPLOYEE SHA	36.86	
AFLAC	06/04/2025	AFLAC AFLAC PRE TAX Pay Pe	10-22240-000 EMPLOYEE SHA	48.63	
AFLAC	06/17/2025	AFLAC AFLAC AFTER TAX Pay	10-22240-000 EMPLOYEE SHA	36.85	
AFLAC	06/17/2025	AFLAC AFLAC PRE TAX Pay Pe	10-22240-000 EMPLOYEE SHA	48.61	
Total AFLAC:				170.95	
ALL AMERICAN DO IT CENTER					
ALL AMERICAN DO IT CE	05/21/2025	All American - Trees - Maple Nort	10-56300-240 FORESTRY/TREE	97.99	06/19/25
ALL AMERICAN DO IT CE	05/21/2025	All American - Trees - Linden Harv	10-56300-240 FORESTRY/TREE	104.99	06/19/25
ALL AMERICAN DO IT CE	05/21/2025	All American - Trees - Linden Harv	10-56300-240 FORESTRY/TREE	104.99	06/19/25
ALL AMERICAN DO IT CE	05/21/2025	All American - Trees Returned - R	10-56300-240 FORESTRY/TREE	183.98-	06/19/25
ALL AMERICAN DO IT CE	06/16/2025	All American - Footbridge Boards	10-51850-470 BLDG-PROP/MAI	150.90	
ALL AMERICAN DO IT CE	05/09/2025	All American - Dugouts	10-51850-460 BLDG-PROP/BLD	153.91	06/19/25
ALL AMERICAN DO IT CE	05/09/2025	All American - North Park Farthest	10-51850-460 BLDG-PROP/BLD	1,674.26	06/19/25
ALL AMERICAN DO IT CE	05/09/2025	All American - North Park Farthest	10-51850-460 BLDG-PROP/BLD	1,659.26	06/19/25
ALL AMERICAN DO IT CE	05/12/2025	All American - Dugouts	10-51850-460 BLDG-PROP/BLD	631.80	06/19/25
ALL AMERICAN DO IT CE	05/13/2025	All American - Dugouts	10-51850-460 BLDG-PROP/BLD	11.49	06/19/25
ALL AMERICAN DO IT CE	05/16/2025	All American - North Park Dugouts	10-51850-460 BLDG-PROP/BLD	810.74	06/19/25
ALL AMERICAN DO IT CE	05/19/2025	All American - Dugouts	10-51850-460 BLDG-PROP/BLD	94.31	06/19/25
ALL AMERICAN DO IT CE	05/30/2025	All American - Dugouts	10-51850-460 BLDG-PROP/BLD	742.02	06/19/25
ALL AMERICAN DO IT CE	06/02/2025	All American - Dugouts - North Pa	10-51850-460 BLDG-PROP/BLD	1,006.69	06/19/25
ALL AMERICAN DO IT CE	06/03/2025	All American - Dugouts	10-51850-460 BLDG-PROP/BLD	36.48	06/26/25
ALL AMERICAN DO IT CE	06/04/2025	All American - Dugouts - Materials	10-51850-460 BLDG-PROP/BLD	575.87-	06/19/25
Total ALL AMERICAN DO IT CENTER:				6,519.98	
ALLIANT ENERGY/WPL					
ALLIANT ENERGY/WPL	06/02/2025	Airport Terminal Bldg	10-54900-321 AIRPORT/TERMI	97.47	06/19/25
ALLIANT ENERGY/WPL	06/10/2025	Alliant Energy - Cty Hwy B Hanga	10-54900-322 AIRPORT/HANGA	80.21	06/19/25
ALLIANT ENERGY/WPL	06/10/2025	Alliant Energy - Runway Lighting	10-54900-320 AIRPORT/RUNWA	131.31	06/19/25
ALLIANT ENERGY/WPL	06/10/2025	Alliant Energy - St Hwy 80 Shelter	10-55300-655 B&G/SHELTER E	29.41	06/19/25
Total ALLIANT ENERGY/WPL:				338.40	
AMAZON CAPITAL SERVICES					
AMAZON CAPITAL SERVI	06/04/2025	Amazon - Supplies	10-51850-520 BLDG-PROP/SUP	39.57	06/26/25
AMAZON CAPITAL SERVI	06/10/2025	Amazon - CC Rec Supplies	10-55200-640 COMM CTR/REC	84.74	
AMAZON CAPITAL SERVI	06/10/2025	Amazon - CC Supplies	10-55200-520 COMM CTR/SUP	58.46	
AMAZON CAPITAL SERVI	06/10/2025	Amazon - WAC Supplies	10-55410-520 AQUA CTR/SUPP	152.60	
AMAZON CAPITAL SERVI	06/09/2025	Amazon - CC Rec Supplies	10-55200-640 COMM CTR/REC	19.98	
AMAZON CAPITAL SERVI	06/09/2025	Amazon - CC Rec Supplies	10-55200-640 COMM CTR/REC	58.40	
AMAZON CAPITAL SERVI	06/12/2025	Amazon - Pool Capacity Sign - W	10-55410-520 AQUA CTR/SUPP	22.95	
AMAZON CAPITAL SERVI	06/11/2025	Amazon - WAC Supplies	10-55410-520 AQUA CTR/SUPP	1,005.03	

Vendor Name	Invoice Date	Description	GL Account and Title		Net Invoice Amount	Date Paid
AMAZON CAPITAL SERVI	06/11/2025	Amazon - CC Rec Supplies	10-55200-640	COMM CTR/REC	62.02	
AMAZON CAPITAL SERVI	05/28/2025	PW/CC/SC - CC Supplies	10-55200-520	COMM CTR/SUP	.03	06/26/25
AMAZON CAPITAL SERVI	06/16/2025	PW/Aquatic: PH indicator	10-55410-620	AQUA CTR/CHEM	8.90	
AMAZON CAPITAL SERVI	06/18/2025	PW/CC: tie dye for kids rec progra	10-55200-640	COMM CTR/REC	21.99	
AMAZON CAPITAL SERVI	06/18/2025	PW/Aquatic: swim suits	10-55410-520	AQUA CTR/SUPP	113.10	
AMAZON CAPITAL SERVI	06/17/2025	Police: supplies	10-52100-430	POLICE/PRIORIT	302.23	
AMAZON CAPITAL SERVI	06/20/2025	PW/Aquatic: swim suits	10-55410-520	AQUA CTR/SUPP	81.27	
AMAZON CAPITAL SERVI	06/23/2025	PW/Aquatic: swim suits	10-55410-520	AQUA CTR/SUPP	170.11	
AMAZON CAPITAL SERVI	06/25/2025	PW/B&G slow moving signs, batte	10-51850-520	BLDG-PROP/SUP	68.42	
AMAZON CAPITAL SERVI	05/09/2025	PW/Streets: paper for crack filling	10-54200-520	ROADWAYS/SUP	118.44	06/26/25
AMAZON CAPITAL SERVI	06/17/2025	PW/Streets: tire repair	10-54100-520	GARAGE/SUPPLI	70.52	
AMAZON CAPITAL SERVI	06/25/2025	PW/B&G: door stopper	10-51850-470	BLDG-PROP/MAI	12.99	
AMAZON CAPITAL SERVI	06/25/2025	PW/B&G: headge shears	10-51850-520	BLDG-PROP/SUP	25.50	
AMAZON CAPITAL SERVI	06/25/2025	PW/B&G: cable ties	10-51850-520	BLDG-PROP/SUP	6.84	
AMAZON CAPITAL SERVI	06/28/2025	PW/CC/SC: CC Rec Supplies - AU	10-55200-640	COMM CTR/REC	75.23	
Total AMAZON CAPITAL SERVICES:					2,579.32	
American Heritage Life Insurance Company						
American Heritage Life Ins	06/04/2025	SUPPLEMENTAL INSURANCE	10-22250-000	EMPLOYEE SHA	83.56	
American Heritage Life Ins	06/17/2025	SUPPLEMENTAL INSURANCE	10-22250-000	EMPLOYEE SHA	83.56	
Total American Heritage Life Insurance Company:					167.12	
ASSURITY LIFE INSURANCE COMPANY						
ASSURITY LIFE INSURAN	06/04/2025	ASSURITYPOSTTAX Pay Period	10-22250-000	EMPLOYEE SHA	395.34	
ASSURITY LIFE INSURAN	06/17/2025	ASSURITYPOSTTAX Pay Period	10-22250-000	EMPLOYEE SHA	131.33	
Total ASSURITY LIFE INSURANCE COMPANY:					526.67	
BADGER WELDING SUPPLY, INC						
BADGER WELDING SUPP	05/31/2025	Badger Welding - Cylinder Refills	10-54100-520	GARAGE/SUPPLI	38.75	06/19/25
Total BADGER WELDING SUPPLY, INC:					38.75	
BINDL TIRE & AUTO, LTD						
BINDL TIRE & AUTO, LTD	06/10/2025	Bindl Tire & Auto - ZT Tires Equip	10-51850-440	BLDG-PROP/EQU	408.00	
BINDL TIRE & AUTO, LTD	06/16/2025	Bindl Tire & Auto - ZT Tires Equip	10-51850-440	BLDG-PROP/EQU	24.00	06/26/25
Total BINDL TIRE & AUTO, LTD:					432.00	
BROOKS TRACTOR INC						
BROOKS TRACTOR INC	06/06/2025	Bandit Chipper - 1/2 Pd City, 1/2 P	10-61000-991	OUTLAY/MAJOR	29,754.60	06/11/25
BROOKS TRACTOR INC	05/29/2025	Brooks Tractor - Loader Repair an	10-54200-440	ROADWAYS/EQUI	3,139.50	06/19/25
Total BROOKS TRACTOR INC:					32,894.10	
CAPITAL ONE						
CAPITAL ONE	06/06/2025	supplies	10-55200-640	COMM CTR/REC	749.11	06/30/25
CAPITAL ONE	06/04/2025	supplies	10-55250-520	SENR CTR/SUPP	31.66	06/30/25
CAPITAL ONE	06/11/2025	Capital One - Glue, Crafting Suppl	10-55200-640	COMM CTR/REC	62.47	06/30/25
CAPITAL ONE	06/13/2025	Wal-Mart - CC Rec Supplies	10-55200-640	COMM CTR/REC	287.00	06/30/25
CAPITAL ONE	06/12/2025	Wal-Mart - CC Rec Supplies	10-55200-640	COMM CTR/REC	119.59	06/30/25
CAPITAL ONE	06/16/2025	PW/CC/SC - Supplies	10-55200-640	COMM CTR/REC	43.14	06/30/25
CAPITAL ONE	06/17/2025	PW/CC/SC - Supplies	10-55200-640	COMM CTR/REC	5.94	06/30/25
CAPITAL ONE	06/20/2025	PW/CC/SC - Supplies	10-55200-640	COMM CTR/REC	352.78	06/30/25
CAPITAL ONE	06/26/2025	PW/CC/SC - CC Rec Supplies, Gl	10-55200-640	COMM CTR/REC	76.48	06/30/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total CAPITAL ONE:				1,728.17	
COMMUNITY INSURANCE CORP					
COMMUNITY INSURANC	12/31/2024	DEDUCTIBLE FUND EXPERIEN	10-51500-270 INSURANCE/PRO	1,000.00	06/05/25
Total COMMUNITY INSURANCE CORP:				1,000.00	
COMPLETE OFFICE OF WISCONSIN					
COMPLETE OFFICE OF	06/11/2025	Complete Office - PD Supplies - G	10-52100-430 POLICE/PRIORIT	41.94	
COMPLETE OFFICE OF	06/11/2025	Complete Office - PD Supplies - G	10-52100-430 POLICE/PRIORIT	41.94	
Total COMPLETE OFFICE OF WISCONSIN:				83.88	
Cross Currents Heritage					
Cross Currents Heritage	06/30/2025	Tourism: Grant Approved by Ealge	15-51825-390 TOURISM - MISC	500.00	
Total Cross Currents Heritage:				500.00	
CULLIGAN WATER CONDITION					
CULLIGAN WATER COND	05/31/2025	Culligan - Softener Tank Service	10-55410-320 AQUA CTR/UTILIT	106.22	06/19/25
Total CULLIGAN WATER CONDITION:				106.22	
Delta Dental					
Delta Dental	06/10/2025	07-2025 Delta Vision	10-22260-000 EMPLOYEE SHA	253.26	06/18/25
Delta Dental	06/10/2025	07-2025 Delta Vision	10-14500-000 A/R - GENERAL R	93.76	06/18/25
Delta Dental	06/10/2025	07-2025 Delta Vision	10-51900-170 PERSONNEL/EM	5.72	06/18/25
Delta Dental	06/10/2025	07-2025_Delta Supp Select	10-22260-000 EMPLOYEE SHA	54.48	06/18/25
Delta Dental	06/10/2025	07-2025_Delta Supp Select	10-14500-000 A/R - GENERAL R	39.92	06/18/25
Delta Dental	06/10/2025	07-2025_Delta Supp Select	10-51900-170 PERSONNEL/EM	9.08	06/18/25
Delta Dental	06/10/2025	07-202_Delta Select Plus	10-22260-000 EMPLOYEE SHA	281.94	06/18/25
Total Delta Dental:				738.16	
EAGLE ENGRAVING, INC					
EAGLE ENGRAVING, INC	06/25/2025	POLICE: Badges for Officers	10-52100-430 POLICE/PRIORIT	1,662.12	
Total EAGLE ENGRAVING, INC:				1,662.12	
EHLERS BOND TRUST SERVICES CORPORATION					
EHLERS BOND TRUST S	06/18/2025	Debt - Aquatic Center Bond Princi	10-58430-910 AQUA CTR/PRINC	200,000.00	
EHLERS BOND TRUST S	06/18/2025	Debt - Aquatic Center Bond Intere	10-58430-920 AQUA CTR/INTER	50,175.00	
Total EHLERS BOND TRUST SERVICES CORPORATION:				250,175.00	
EHLERS INC					
EHLERS INC	06/11/2025	Ehlers - Cobblestone Communicat	10-56500-560 ECON DEV/CONT	325.00	06/26/25
Total EHLERS INC:				325.00	
FAMILY DOLLAR					
FAMILY DOLLAR	06/26/2025	Admin/City Office: Refund of over	10-44120-000 CIGARETTE LICE	17.72	06/26/25
Total FAMILY DOLLAR:				17.72	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
FIRE PROTECTION SPECIALISTS INC					
FIRE PROTECTION SPEC	06/17/2025	Fire Protection Specialists - Annu	10-51850-565 BLDG-PROP/FIRE	303.16	
FIRE PROTECTION SPEC	06/17/2025	Fire Protection Specialists - Annu	10-51850-565 BLDG-PROP/FIRE	209.64	
FIRE PROTECTION SPEC	05/31/2025	Fire Protection Specialists - Annu	10-51850-565 BLDG-PROP/FIRE	186.13	06/19/25
FIRE PROTECTION SPEC	05/31/2025	Fire Protection Specialists - Annu	10-51850-565 BLDG-PROP/FIRE	67.10	06/19/25
Total FIRE PROTECTION SPECIALISTS INC:				766.03	
Fosterling, Haley					
Fosterling, Haley	06/20/2025	Bldng/Zoning: Permit Refund-Driv	10-44370-000 DRIVEWAY/SIDE	20.00	06/26/25
Total Fosterling, Haley:				20.00	
FOX VALLEY TECHNICAL COL					
FOX VALLEY TECHNICAL	04/02/2025	Police: Training - Wilson SRO Co	10-52100-410 POLICE/TRAININ	325.00	06/26/25
Total FOX VALLEY TECHNICAL COL:				325.00	
FRONTIER					
FRONTIER	06/01/2025	Frontier - PD Voice Grade Chann	10-52100-300 POLICE/TELEPH	10.70	06/19/25
FRONTIER	06/08/2025	Frontier - Landfill Phone Line	10-54500-300 LANDFILL/TELEP	111.79	06/26/25
FRONTIER	06/09/2025	Frontier - Airport Fuel System Pho	10-54900-300 AIRPORT/TELEP	123.83	06/26/25
FRONTIER	06/09/2025	Frontier - Airport Phone Line	10-54900-300 AIRPORT/TELEP	123.83	06/26/25
Total FRONTIER:				370.15	
GENERAL COMMUNICATIONS,					
GENERAL COMMUNICATI	06/20/2025	POLICE: Replacement Belt Clip S	10-52100-430 POLICE/PRIORIT	11.70	
Total GENERAL COMMUNICATIONS,:				11.70	
GENUINE TELECOM					
GENUINE TELECOM	06/01/2025	PHONE	10-52100-300 POLICE/TELEPH	149.02	06/19/25
Total GENUINE TELECOM:				149.02	
HEALTH COMPASS INC					
HEALTH COMPASS INC	06/04/2025	HCWELSV Pay Period: 5/30/20	10-22250-000 EMPLOYEE SHA	52.50	
HEALTH COMPASS INC	06/04/2025	HCWELSV Pay Period: 5/30/20	10-22250-000 EMPLOYEE SHA	80.00	
HEALTH COMPASS INC	06/17/2025	HCWELSV Pay Period: 6/13/20	10-22250-000 EMPLOYEE SHA	52.50	
HEALTH COMPASS INC	06/17/2025	HCWELSV Pay Period: 6/13/20	10-22250-000 EMPLOYEE SHA	80.00	
Total HEALTH COMPASS INC:				265.00	
HOLIDAY WHOLESALE					
HOLIDAY WHOLESALE	06/18/2025	PW/B&G: trash bags, cleaner, odo	10-51850-520 BLDG-PROP/SUP	212.35	
Total HOLIDAY WHOLESALE:				212.35	
INSPIRED MEDIA LLC					
INSPIRED MEDIA LLC	05/27/2025	Tourism: Print Advertising- 1/2 Pg	15-51825-380 TOURISM - MARK	774.00	
Total INSPIRED MEDIA LLC:				774.00	
INTERNAL REVENUE SERVICE					
INTERNAL REVENUE SE	06/04/2025	FICA/FED TAXES FEDERAL WIT	10-22110-000 W/H TAXES-FEDE	6,602.86	06/09/25
INTERNAL REVENUE SE	06/04/2025	FICA/FED TAXES SOCIAL SECU	10-22130-000 W/H TAXES-FICA/	5,243.38	06/09/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
INTERNAL REVENUE SE	06/04/2025	FICA/FED TAXES SOCIAL SECU	10-22130-000 W/H TAXES-FICA/	5,243.38	06/09/25
INTERNAL REVENUE SE	06/04/2025	FICA/FED TAXES MEDICARE P	10-22130-000 W/H TAXES-FICA/	1,226.28	06/09/25
INTERNAL REVENUE SE	06/04/2025	FICA/FED TAXES MEDICARE P	10-22130-000 W/H TAXES-FICA/	1,226.28	06/09/25
INTERNAL REVENUE SE	06/17/2025	FICA/FED TAXES FEDERAL WIT	10-22110-000 W/H TAXES-FEDE	6,291.27	06/23/25
INTERNAL REVENUE SE	06/17/2025	FICA/FED TAXES SOCIAL SECU	10-22130-000 W/H TAXES-FICA/	5,698.32	06/23/25
INTERNAL REVENUE SE	06/17/2025	FICA/FED TAXES SOCIAL SECU	10-22130-000 W/H TAXES-FICA/	5,698.32	06/23/25
INTERNAL REVENUE SE	06/17/2025	FICA/FED TAXES MEDICARE P	10-22130-000 W/H TAXES-FICA/	1,332.72	06/23/25
INTERNAL REVENUE SE	06/17/2025	FICA/FED TAXES MEDICARE P	10-22130-000 W/H TAXES-FICA/	1,332.72	06/23/25
Total INTERNAL REVENUE SERVICE:				39,895.53	
JASON'S CUSTOM SIGNS & G					
JASON'S CUSTOM SIGNS	06/02/2025	car vinyl	10-52100-430 POLICE/PRIORIT	205.00	06/26/25
Total JASON'S CUSTOM SIGNS & G:				205.00	
JOHNSON BLOCK & COMPANY,					
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - 2024 F	10-51360-390 AUDITING/FEES	8,500.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - 2024 F	10-51360-390 AUDITING/FEES	380.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - Tax Ro	10-51360-390 AUDITING/FEES	1,300.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - Reven	10-51360-390 AUDITING/FEES	445.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - ARPA	10-51360-390 AUDITING/FEES	138.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - GASB	10-51360-390 AUDITING/FEES	600.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - Renew	10-51360-390 AUDITING/FEES	862.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - W-2 an	10-51360-390 AUDITING/FEES	142.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - MH Ta	10-51360-390 AUDITING/FEES	200.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - AP and	10-51360-390 AUDITING/FEES	843.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - Budget	10-51360-390 AUDITING/FEES	200.00	
JOHNSON BLOCK & COM	06/05/2025	Admin/ City Office - Audit - Billable	10-51360-390 AUDITING/FEES	289.00	
Total JOHNSON BLOCK & COMPANY,:				13,899.00	
Johnson Tractor Inc.					
Johnson Tractor Inc.	06/12/2025	Johnson Tractor - Ferris 60" 2T M	10-51850-440 BLDG-PROP/EQU	291.19	06/26/25
Total Johnson Tractor Inc.:				291.19	
Justin Hill					
Justin Hill	06/09/2025	Service Equipment - Pressure Wa	10-51850-440 BLDG-PROP/EQU	60.00	
Total Justin Hill:				60.00	
KOELSCH, BEN					
KOELSCH, BEN	06/26/2025	Elected: Sponsor of Government M	10-55600-390 CABLE TV/MISC	1,933.75	
Total KOELSCH, BEN:				1,933.75	
LAMAR COMPANIES					
LAMAR COMPANIES	06/09/2025	Lamar - Digital Mo Renewal - 6/9-	10-56100-390 COMM DEV/MISC	500.00	
Total LAMAR COMPANIES:				500.00	
Lowtherbrothers, LLC					
Lowtherbrothers, LLC	06/11/2025	276-2724-1000 Tax Settlement Ag	10-51950-195 ILLGL TAX/MISC	10,735.00	06/30/25
Lowtherbrothers, LLC	06/11/2025	276-2724-1000 Tax Settlement Ag	10-51950-195 ILLGL TAX/MISC	10,471.00	06/30/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total Lowtherbrothers, LLC:				21,206.00	
METCO, INC					
METCO, INC	06/17/2025	Metco - June Mo Inspection - Airp	10-54900-470 AIRPORT/MAINT-	100.00	06/19/25
Total METCO, INC:				100.00	
MIDWEST POOL SUPPLY					
MIDWEST POOL SUPPLY	06/12/2025	Midwest Pool Supply - Pool Chem	10-55410-620 AQUA CTR/CHEM	2,840.74	
Total MIDWEST POOL SUPPLY:				2,840.74	
Milwaukee Magazine					
Milwaukee Magazine	04/29/2025	Tourism: Subscriptions	15-51825-380 TOURISM - MARK	900.00	
Total Milwaukee Magazine:				900.00	
NEUMAN POOLS INC					
NEUMAN POOLS INC	05/31/2025	PW/Aquatic: pool start up	10-55410-470 AQUA CTR/MAINT	5,598.73	06/26/25
Total NEUMAN POOLS INC:				5,598.73	
Niles, Andrew					
Niles, Andrew	06/23/2025	PW/CC/SC - Park Shelter Refund	10-46635-000 PARK SHELTER R	70.00	
Total Niles, Andrew:				70.00	
NOWARE, LLC					
NOWARE, LLC	06/12/2025	Noware - Cyberpower Replaceme	10-52100-820 POLICE/COMPUT	350.00	06/19/25
Total NOWARE, LLC:				350.00	
OMNI TECHNOLOGIES					
OMNI TECHNOLOGIES	06/20/2025	PW/B&G: Annual Fire Alarm Monit	10-51850-565 BLDG-PROP/FIRE	995.00	
Total OMNI TECHNOLOGIES:				995.00	
PEPSI-COLA OF LACROSSE					
PEPSI-COLA OF LACROS	06/26/2025	PW/Aquatic: Concessions	10-55410-700 AQUA CTR/CONC	486.00	
Total PEPSI-COLA OF LACROSSE:				486.00	
PIONEER PRINT CO LLC					
PIONEER PRINT CO LLC	06/03/2025	lifeguard & concession staff t-shirt	10-55410-520 AQUA CTR/SUPP	674.70	06/19/25
PIONEER PRINT CO LLC	06/03/2025	lifeguard & concessions staff t-shir	10-55200-640 COMM CTR/REC	233.95	06/19/25
PIONEER PRINT CO LLC	05/29/2025	Pioneer Print Co - PW Clothing	10-51850-520 BLDG-PROP/SUP	468.75	06/19/25
PIONEER PRINT CO LLC	06/17/2025	PW/CC: SUMMER T-SHIRTS FO	10-46610-000 RECREATION FE	953.00	
PIONEER PRINT CO LLC	06/25/2025	PW/B&G: t-shirts	10-51850-520 BLDG-PROP/SUP	57.40	
Total PIONEER PRINT CO LLC:				2,387.80	
PITNEY BOWES, INC					
PITNEY BOWES, INC	05/06/2025	Postage	10-51600-520 ASSESSOR/SUP	1.02	06/19/25
PITNEY BOWES, INC	05/06/2025	Postage	10-51300-330 CLK TREAS/POST	86.08	06/19/25
PITNEY BOWES, INC	05/06/2025	Postage	10-55200-330 COMM CTR/POST	5.12	06/19/25
PITNEY BOWES, INC	05/06/2025	Postage	10-51375-330 ELECTIONS/POS	36.37	06/19/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
PITNEY BOWES, INC	05/06/2025	Postage	10-52100-330 POLICE/POSTAG	46.54	06/19/25
PITNEY BOWES, INC	05/06/2025	Postage	10-51850-520 BLDG-PROP/SUP	10.98	06/19/25
PITNEY BOWES, INC	05/06/2025	Postage	10-54100-340 GARAGE/OFFICE	.48	06/19/25
PITNEY BOWES, INC	05/06/2025	Postage	10-52450-330 ZONING/POSTAG	13.41	06/19/25
PITNEY BOWES, INC	05/30/2025	Postage	10-51600-520 ASSESSOR/SUP	1.02	06/19/25
PITNEY BOWES, INC	05/30/2025	Postage	10-51300-330 CLK TREAS/POST	86.08	06/19/25
PITNEY BOWES, INC	05/30/2025	Postage	10-55200-330 COMM CTR/POST	5.12	06/19/25
PITNEY BOWES, INC	05/30/2025	Postage	10-51375-330 ELECTIONS/POS	36.37	06/19/25
PITNEY BOWES, INC	05/30/2025	Postage	10-52100-330 POLICE/POSTAG	46.54	06/19/25
PITNEY BOWES, INC	05/30/2025	Postage	10-51850-520 BLDG-PROP/SUP	10.98	06/19/25
PITNEY BOWES, INC	05/30/2025	Postage	10-54100-340 GARAGE/OFFICE	.48	06/19/25
PITNEY BOWES, INC	05/30/2025	Postage	10-52450-330 ZONING/POSTAG	13.41	06/19/25
PITNEY BOWES, INC	06/03/2025	Postage	10-51600-520 ASSESSOR/SUP	.01	06/19/25
PITNEY BOWES, INC	06/03/2025	Postage	10-51300-330 CLK TREAS/POST	.43	06/19/25
PITNEY BOWES, INC	06/03/2025	Postage	10-55200-330 COMM CTR/POST	.03	06/19/25
PITNEY BOWES, INC	06/03/2025	Postage	10-51375-330 ELECTIONS/POS	.18	06/19/25
PITNEY BOWES, INC	06/03/2025	Postage	10-52100-330 POLICE/POSTAG	.23	06/19/25
PITNEY BOWES, INC	06/03/2025	Postage	10-51850-520 BLDG-PROP/SUP	.05	06/19/25
PITNEY BOWES, INC	06/03/2025	Postage	10-52450-330 ZONING/POSTAG	.07	06/19/25
Total PITNEY BOWES, INC:				401.00	
PREMIER CO-OP					
PREMIER CO-OP	05/31/2025	Premier Coop - May Fuel	10-54200-500 ROADWAYS/GAS	1,432.48	06/19/25
PREMIER CO-OP	05/31/2025	Premier Coop - May Fuel	10-51850-500 BLDG-PROP/GAS	1,587.43	06/19/25
Total PREMIER CO-OP:				3,019.91	
Q M I, LTD					
Q M I, LTD	05/13/2025	QMI Ltd - Update T Wrench Unit f	10-55410-470 AQUA CTR/MAINT	45.00	06/19/25
Total Q M I, LTD:				45.00	
RHYME BUSINESS PRODUCTS-DALLAS					
RHYME BUSINESS PROD	06/02/2025	maintance agreement	10-52100-480 POLICE/MAINT A	199.00	06/19/25
RHYME BUSINESS PROD	06/25/2025	PW/CC/SC: Copier Lease Agree	10-55200-480 COMM CTR/MAIN	335.48	
Total RHYME BUSINESS PRODUCTS-DALLAS:				534.48	
RHYME BUSINESS PRODUCTS-PORTAGE					
RHYME BUSINESS PROD	05/23/2025	Tourism - Copier Contract	15-51825-341 TOURISM - COPI	40.00	
RHYME BUSINESS PROD	06/24/2025	Tourism: Copier Lease	15-51825-341 TOURISM - COPI	40.00	
Total RHYME BUSINESS PRODUCTS-PORTAGE:				80.00	
RICHLAND CENTER POLICE PROFESSIONAL					
RICHLAND CENTER POLI	06/04/2025	UNION DUES POLICE UNION D	10-22410-000 POLICE DEPT UN	218.25	06/19/25
RICHLAND CENTER POLI	06/17/2025	UNION DUES POLICE UNION D	10-22410-000 POLICE DEPT UN	218.25	06/19/25
Total RICHLAND CENTER POLICE PROFESSIONAL:				436.50	
RICHLAND CENTER UTILITIE					
RICHLAND CENTER UTIL	06/09/2025	North End of Central	10-54230-930 SIGNS/STREET LI	24.07	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Flashers Main & Second	10-54230-930 SIGNS/STREET LI	12.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	5TH & Main	10-54230-930 SIGNS/STREET LI	222.21	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Main & Sixth	10-54230-930 SIGNS/STREET LI	339.86	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Intersection First &	10-54230-930 SIGNS/STREET LI	306.65	07/01/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
RICHLAND CENTER UTIL	06/09/2025	W Mill-Linear Park	10-55300-320 B&G/UTILITIES	25.57	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Footbridge Congress	10-55300-320 B&G/UTILITIES	73.46	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Foundry Dr	10-54230-930 SIGNS/STREET LI	795.33	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Bike Path	10-55300-320 B&G/UTILITIES	28.65	07/01/25
RICHLAND CENTER UTIL	06/09/2025	80 HIGHWAY & 14	10-54230-930 SIGNS/STREET LI	103.18	07/01/25
RICHLAND CENTER UTIL	06/09/2025	14 Intersection HWY & 8	10-54230-930 SIGNS/STREET LI	212.83	07/01/25
RICHLAND CENTER UTIL	06/09/2025	US HWY 14 W	10-54230-930 SIGNS/STREET LI	300.65	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Krouskop Park	10-54230-930 SIGNS/STREET LI	117.65	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Westside Park-Footbridge	10-55300-320 B&G/UTILITIES	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	West End of Foot Bridge	10-54230-930 SIGNS/STREET LI	8.94	07/01/25
RICHLAND CENTER UTIL	06/09/2025	14 US HWY W	10-54230-930 SIGNS/STREET LI	367.51	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Between Dike & Scorebd	10-55300-320 B&G/UTILITIES	12.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	HI-Caster Booth	10-55300-320 B&G/UTILITIES	12.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	US HWY 14 W-B.Fields	10-55300-320 B&G/UTILITIES	233.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Event Meter	10-55300-320 B&G/UTILITIES	21.16	07/01/25
RICHLAND CENTER UTIL	06/09/2025	N Orange-Meyer Bldg	10-55300-655 B&G/SHELTER E	78.62	07/01/25
RICHLAND CENTER UTIL	06/09/2025	N Orange-Meyer Bldg	10-55300-655 B&G/SHELTER E	145.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	1050 N Orange St	10-55200-320 COMM CTR/UTILI	1,404.75	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Pool transformer	10-55410-320 AQUA CTR/UTILIT	104.90	07/01/25
RICHLAND CENTER UTIL	06/09/2025	1055 N Orange-Bath House	10-55410-320 AQUA CTR/UTILIT	253.41	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Pippin (Fountain)	10-55300-655 B&G/SHELTER E	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Ferguson (Fountain)	10-55300-655 B&G/SHELTER E	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	1055 N Orange-Park Pool	10-55410-320 AQUA CTR/UTILIT	3,377.29	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Krouskop Park Footbr	10-55300-320 B&G/UTILITIES	13.07	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Park Dept Garage	10-51850-320 BLDG-PROP/UTIL	68.34	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Pavilion	10-55300-655 B&G/SHELTER E	16.66	07/01/25
RICHLAND CENTER UTIL	06/09/2025	8TH & Jefferson (Keepers)	10-55300-655 B&G/SHELTER E	19.22	07/01/25
RICHLAND CENTER UTIL	06/09/2025	WA Fountain-Keepers	10-55300-655 B&G/SHELTER E	41.10	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Park Dept Garage	10-51850-320 BLDG-PROP/UTIL	76.95	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Rotary Meter Lights	10-56100-390 COMM DEV/MISC	12.88	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Anderson (Fountain)	10-55300-655 B&G/SHELTER E	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Anderson Shelter	10-55300-655 B&G/SHELTER E	13.88	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Tennis Court (Fountain)	10-55300-320 B&G/UTILITIES	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	1100 Block N Main Parking	10-55300-320 B&G/UTILITIES	12.07	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Tennis Court Lights	10-55300-320 B&G/UTILITIES	162.36	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Lions/Conc(Fountain)	10-55300-655 B&G/SHELTER E	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	N Park Ballfields	10-55300-320 B&G/UTILITIES	511.97	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Williams Shelter	10-55300-655 B&G/SHELTER E	13.21	07/01/25
RICHLAND CENTER UTIL	06/09/2025	N Park Access Rd by Flag	10-55300-320 B&G/UTILITIES	12.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	80 HWY North Bridge	10-54230-930 SIGNS/STREET LI	169.93	07/01/25
RICHLAND CENTER UTIL	06/09/2025	North Park Footbridge	10-55300-320 B&G/UTILITIES	25.14	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Pond- Klingaman Shelter	10-55300-655 B&G/SHELTER E	13.31	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Klingaman (Fountain)	10-55300-655 B&G/SHELTER E	10.50	07/01/25
RICHLAND CENTER UTIL	06/09/2025	For Dike Alarm City	10-56200-320 FLOODPLN/UTILI	13.48	07/01/25
RICHLAND CENTER UTIL	06/09/2025	North Park Pond	10-55300-320 B&G/UTILITIES	166.38	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Lions Shelter/Conc	10-55300-655 B&G/SHELTER E	42.37	07/01/25
RICHLAND CENTER UTIL	06/09/2025	US HWY 80 N & Ind	10-54230-930 SIGNS/STREET LI	43.45	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cemetery-10th Street	10-51850-325 BLDG-PROP/CEM	825.15	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Tenth & Cedar	10-54230-930 SIGNS/STREET LI	39.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	3 RT Landfill	10-54500-320 LANDFILL/UTILITI	105.25	07/01/25
RICHLAND CENTER UTIL	06/09/2025	E Robb Rd	10-54230-930 SIGNS/STREET LI	795.33	07/01/25
RICHLAND CENTER UTIL	06/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	147.54	07/01/25
RICHLAND CENTER UTIL	06/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	126.49	07/01/25
RICHLAND CENTER UTIL	06/09/2025	W Robb Rd	10-54230-930 SIGNS/STREET LI	785.39	07/01/25
RICHLAND CENTER UTIL	06/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	7.81	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Industrial Park Sign	10-55300-320 B&G/UTILITIES	94.52	07/01/25
RICHLAND CENTER UTIL	06/09/2025	151 Ind Drive-Dog Park	10-55300-320 B&G/UTILITIES	53.09	07/01/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
RICHLAND CENTER UTIL	06/09/2025	Cemetery-Parkinson/AA	10-51850-325 BLDG-PROP/CEM	39.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Park & Tenth Sts	10-54230-930 SIGNS/STREET LI	29.82	07/01/25
RICHLAND CENTER UTIL	06/09/2025	133 W Robb Rd	10-54230-930 SIGNS/STREET LI	196.05	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Bohmann Dr	10-55300-655 B&G/SHELTER E	12.88	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Court & Church St	10-54230-930 SIGNS/STREET LI	471.44	07/01/25
RICHLAND CENTER UTIL	06/09/2025	14 New Highway East	10-54230-930 SIGNS/STREET LI	165.09	07/01/25
RICHLAND CENTER UTIL	06/09/2025	450 S Main St	10-51800-320 MUN BLDG/UTILI	731.88	07/01/25
RICHLAND CENTER UTIL	06/09/2025	450 S Main St	10-51800-320 MUN BLDG/UTILI	206.46	07/01/25
RICHLAND CENTER UTIL	06/09/2025	EV Charging Station	10-51800-320 MUN BLDG/UTILI	64.44	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Burton & Main St	10-54230-930 SIGNS/STREET LI	122.15	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Dump Station-Old WWTP	10-55300-320 B&G/UTILITIES	28.60	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cold Storage Bldg	10-55300-320 B&G/UTILITIES	31.04	07/01/25
RICHLAND CENTER UTIL	06/09/2025	397 W Seminary St	10-51825-320 RR DEPOT/UTILI	103.06	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Mill Pond Campground	10-55300-320 B&G/UTILITIES	148.47	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Aud City Parking Lot	10-51850-320 BLDG-PROP/UTIL	64.22	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Mill & Main	10-54230-930 SIGNS/STREET LI	784.94	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Seasonal Water	10-55410-320 AQUA CTR/UTILIT	944.35	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cemetary Bldg	10-51850-325 BLDG-PROP/CEM	20.67	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cemetary Garage	10-51850-325 BLDG-PROP/CEM	45.54	07/01/25
RICHLAND CENTER UTIL	06/09/2025	Cemetery-Saloutus/Park	10-51850-325 BLDG-PROP/CEM	39.60	07/01/25
Total RICHLAND CENTER UTILITIE:				17,444.13	
RICHLAND COUNTY AMBULANCE					
RICHLAND COUNTY AMB	06/05/2025	MAY 2025 services	10-52600-560 AMBULANCE/CO	9,590.00	
Total RICHLAND COUNTY AMBULANCE:				9,590.00	
RICHLAND COUNTY TREASURER					
RICHLAND COUNTY TRE	06/03/2025	20% MFL 73 Acres @ \$0.20/acre	10-43390-000 STATE AID-OTHE	2.92	06/19/25
Total RICHLAND COUNTY TREASURER:				2.92	
RICHLAND ELECTRIC CO-OP					
RICHLAND ELECTRIC CO	06/03/2025	HWY 80 FLOOD CONTROL - CIT	10-56200-320 FLOODPLN/UTILI	48.63	06/19/25
Total RICHLAND ELECTRIC CO-OP:				48.63	
RICHLAND FIRE DISTRICT					
RICHLAND FIRE DISTRIC	06/07/2025	FIRE - Incident #225118, 06/07/20	10-52300-905 FIRE DIST/CITY F	624.00	
RICHLAND FIRE DISTRIC	05/26/2025	Incident #225109,05/26/2025, Bra	10-52300-905 FIRE DIST/CITY F	600.00	06/26/25
Total RICHLAND FIRE DISTRICT:				1,224.00	
RICHLAND HOSPITAL, INC					
RICHLAND HOSPITAL, IN	05/31/2025	Richland Hospital - Blood Draws	10-52100-810 POLICE/ENFORC	372.00	06/19/25
Total RICHLAND HOSPITAL, INC:				372.00	
RICHLAND OBSERVER					
RICHLAND OBSERVER	05/30/2025	alcohol licenses	10-51300-380 CLK TREAS/PUBL	62.07	06/19/25
RICHLAND OBSERVER	05/30/2025	03/04 council mtg minutes	10-51300-380 CLK TREAS/PUBL	240.86	06/19/25
RICHLAND OBSERVER	05/30/2025	04/08 council mtg minutes	10-51300-380 CLK TREAS/PUBL	46.76	06/19/25
RICHLAND OBSERVER	05/30/2025	04/15 council mtg minutes	10-51300-380 CLK TREAS/PUBL	451.96	06/19/25
RICHLAND OBSERVER	05/30/2025	North Park	10-56500-380 ECON DEV/PUBLI	67.50	06/19/25
RICHLAND OBSERVER	05/30/2025	ordinance 2025-4	10-51300-380 CLK TREAS/PUBL	41.25	06/19/25
RICHLAND OBSERVER	05/30/2025	ordinance 2025-3	10-51300-380 CLK TREAS/PUBL	41.25	06/19/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
RICHLAND OBSERVER	05/30/2025	KT real estate zoning	10-52450-380 ZONING/PUBLICA	165.00	06/19/25
RICHLAND OBSERVER	05/30/2025	Ferrell Gas	10-52450-380 ZONING/PUBLICA	165.00	06/19/25
RICHLAND OBSERVER	05/30/2025	ordinance 2025-4	10-51300-380 CLK TREAS/PUBL	56.25	06/19/25
RICHLAND OBSERVER	05/30/2025	church & court lot repaving	10-56500-380 ECON DEV/PUBLI	157.50	06/19/25
RICHLAND OBSERVER	05/30/2025	street overlay	10-56500-380 ECON DEV/PUBLI	157.50	06/19/25
RICHLAND OBSERVER	06/08/2028	Admin/City Office - Richland Obse	10-51300-360 CLK TREAS/SUB	47.00	06/19/25
RICHLAND OBSERVER	06/08/2028	Admin/City Office - Richland Obse	10-51300-360 CLK TREAS/SUB	10.00-	06/19/25
Total RICHLAND OBSERVER:				1,689.90	
RITCHIE IMPLEMENT, INC					
RITCHIE IMPLEMENT, IN	05/27/2025	Rithchies - Speed Sensor Error C	10-51850-440 BLDG-PROP/EQU	674.44	06/19/25
Total RITCHIE IMPLEMENT, INC:				674.44	
RJB VIDEO LLC					
RJB VIDEO LLC	06/03/2025	Tourism: Video Producton	15-51825-380 TOURISM - MARK	450.00	
RJB VIDEO LLC	06/20/2025	Tourism: Contract for Advertising	15-51825-380 TOURISM - MARK	450.00	
Total RJB VIDEO LLC:				900.00	
RUNNING, INC					
RUNNING, INC	04/21/2025	Running - March Taxi Service - 86	10-54800-950 TRANSIT/TAXI	33,306.89	06/12/25
RUNNING, INC	04/21/2025	Running - March Taxi Service - Fa	10-46900-000 SHARED RIDE TA	8,076.50-	06/12/25
RUNNING, INC	05/14/2025	Running - April Taxi Service - 780.	10-54800-950 TRANSIT/TAXI	30,108.99	06/12/25
RUNNING, INC	05/14/2025	Running - April Taxi Service - Fare	10-46900-000 SHARED RIDE TA	8,183.50-	06/12/25
RUNNING, INC	06/09/2025	Running - May Taxi Service - 769.	10-54800-950 TRANSIT/TAXI	29,699.66	06/12/25
RUNNING, INC	06/09/2025	Running - May Taxi Servive - Fare	10-46900-000 SHARED RIDE TA	7,384.50-	06/12/25
Total RUNNING, INC:				69,471.04	
SCHMITZ JANITORIAL SUPPL					
SCHMITZ JANITORIAL SU	06/13/2025	PW/Streets towels	10-54100-520 GARAGE/SUPPLI	172.00	06/26/25
Total SCHMITZ JANITORIAL SUPPL:				172.00	
SECURIAN FINANCIAL GROUP, INC					
SECURIAN FINANCIAL G	06/09/2025	JuLY '25 Life Insurance - Utility	10-14500-000 A/R - GENERAL R	784.78	06/12/25
SECURIAN FINANCIAL G	06/09/2025	July '25 Life Insurance - City ER S	10-22230-000 EMPLOYEE SHA	470.58	06/12/25
SECURIAN FINANCIAL G	06/09/2025	July '25 Life Insurance - City EE S	10-22230-000 EMPLOYEE SHA	329.65	06/12/25
Total SECURIAN FINANCIAL GROUP, INC:				1,585.01	
SHERWIN INDUSTRIES, INC					
SHERWIN INDUSTRIES, I	06/16/2025	PW/Streets: parts	10-54200-440 ROADWAYS/EQUI	160.24	
Total SHERWIN INDUSTRIES, INC:				160.24	
SIMPSON'S TRACTOR, INC					
SIMPSON'S TRACTOR, IN	05/22/2025	Simpsons - Blades and Blade Bolt	10-51850-440 BLDG-PROP/EQU	131.00	06/19/25
SIMPSON'S TRACTOR, IN	05/17/2025	Simpsons - Installed Belts on Mo	10-51850-440 BLDG-PROP/EQU	253.75	06/19/25
Total SIMPSON'S TRACTOR, INC:				384.75	
Steinmetz, Erica					
Steinmetz, Erica	06/20/2025	Tourism: Visitor Center Subcontra	15-51825-020 TOURISM - PART-	532.50	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total Steinmetz, Erica:				532.50	
STRANG HEATING & ELECTRIC RC					
STRANG HEATING & ELE	06/12/2025	PW/Aquatic: WAC MAINT/REPAI	10-55410-470 AQUA CTR/MAINT	108.31	06/26/25
STRANG HEATING & ELE	06/12/2025	PW/Aquatic: CC TELEPHONE	10-55200-300 COMM CTR/TELE	83.75	06/26/25
Total STRANG HEATING & ELECTRIC RC:				192.06	
TC AUTOWORKS LLC					
TC AUTOWORKS LLC	06/19/2025	Police: 2020 Dodge Durango Air F	10-52100-425 POLICE/CAR OPE	357.13	
Total TC AUTOWORKS LLC:				357.13	
TC NETWORKS, INC					
TC NETWORKS, INC	06/19/2025	PW/CC/SC: Cameras at Tennis C	10-51400-560 DATA PROC/CON	55.00	
Total TC NETWORKS, INC:				55.00	
The Garland Company Inc					
The Garland Company Inc	06/06/2025	The Garland Co - Sealant	10-51850-470 BLDG-PROP/MAI	326.03	
The Garland Company Inc	06/06/2025	The Garland Co - Sealant	10-51850-470 BLDG-PROP/MAI	287.03	
Total The Garland Company Inc:				613.06	
TOTAL UPFITTERS LLC					
TOTAL UPFITTERS LLC	06/11/2025	Total Upfitters - 2024 Squad Order	10-61000-930 OUTLAY/POLICE	854.39	06/19/25
TOTAL UPFITTERS LLC:				854.39	
TOWN & COUNTRY SANITATION, INC					
TOWN & COUNTRY SANI	06/02/2025	8735 garbage service	10-54600-560 GARBAGE/CONT	16,808.60	06/26/25
TOWN & COUNTRY SANI	06/02/2025	8735 operator	10-54500-020 LANDFILL/TCS O	889.92	06/26/25
TOWN & COUNTRY SANI	06/02/2025	8783 recycling	10-54700-560 RECYCLING/CON	7,205.05	06/26/25
TOWN & COUNTRY SANI	06/03/2025	8784 landfill	10-54500-660 LANDFILL/TRANS	4,053.29	06/26/25
Total TOWN & COUNTRY SANITATION, INC:				28,956.86	
U S CELLULAR					
U S CELLULAR	06/10/2025	PW/Streets: 304-608-7179 Flood	10-56200-300 FLOODPLN/TELE	40.81	
U S CELLULAR	06/03/2025	PW/office: DPW Cell	10-56500-300 ECON DEV/TELE	56.20	06/24/25
U S CELLULAR	06/03/2025	PW/Parks: Parks Cell	10-51850-300 BLDG-PROP/TEL	56.20	06/24/25
U S CELLULAR	06/03/2025	PW/Streets: Streets Cell	10-54200-300 ROADWAYS/CEL	72.28	06/24/25
U S CELLULAR	06/03/2025	Admin/city office: Clerk/Treas Cell	10-51300-300 CLK TREAS/TELE	59.11	06/24/25
U S CELLULAR	06/03/2025	Admin/city office: Mayor Cell	10-51200-300 MAYOR/TELEPH	56.20	06/24/25
U S CELLULAR	06/03/2025	PW/Cemetery: Tess Cell	10-51850-300 BLDG-PROP/TEL	59.11	06/24/25
U S CELLULAR	06/03/2025	PW/CC/SC: Mieden Cell	10-55200-300 COMM CTR/TELE	56.20	06/24/25
U S CELLULAR	06/03/2025	Admin/city office: DPW Cell	10-56500-300 ECON DEV/TELE	9.25-	06/24/25
U S CELLULAR	06/03/2025	PW/Parks: Parks Cell	10-51850-300 BLDG-PROP/TEL	9.25-	06/24/25
U S CELLULAR	06/03/2025	PW/Streets: Streets Cell	10-54200-300 ROADWAYS/CEL	9.25-	06/24/25
U S CELLULAR	06/03/2025	Admin/city office: Clerk/Treas Cell	10-51300-300 CLK TREAS/TELE	9.25-	06/24/25
U S CELLULAR	06/03/2025	Admin/city office: Mayor Cell	10-51200-300 MAYOR/TELEPH	9.25-	06/24/25
U S CELLULAR	06/03/2025	PW/Cemetery: Tess Cell	10-51850-300 BLDG-PROP/TEL	9.25-	06/24/25
U S CELLULAR	06/03/2025	PW/CC/SC: Mieden Cell	10-55200-300 COMM CTR/TELE	9.25-	06/24/25
Total U S CELLULAR:				391.36	

Vendor Name	Invoice Date	Description	GL Account and Title		Net Invoice Amount	Date Paid
US BANK						
US BANK	06/06/2025	Postage paid window envelopes	10-51300-330	CLK TREAS/POST	455.30	
US BANK	06/10/2025	Family Dollar - CC / Rec Supplies	10-55200-640	COMM CTR/REC	4.75	
US BANK	06/10/2025	Kwik Trip - Cc Rec Supplies	10-55200-640	COMM CTR/REC	11.87	
US BANK	06/05/2025	US Bank - Wal-Mart - Street Maint	10-54100-520	GARAGE/SUPPLI	38.80	
US BANK	06/16/2025	Administration - Open Phone - Ph	10-51300-300	CLK TREAS/TELE	19.00	
US BANK	06/06/2025	Pre-Paid Postage Envelopes - Spl	10-51300-330	CLK TREAS/POST	455.30-	
US BANK	06/06/2025	Assessor Portion - Pre-Paid Posta	10-51600-520	ASSESSOR/SUP	2.33	
US BANK	06/06/2025	Admin/City Office Portion - Pre-Pa	10-51300-330	CLK TREAS/POST	195.97	
US BANK	06/06/2025	PW/CC/SC Portion - Pre-Paid Pos	10-55200-330	COMM CTR/POST	11.65	
US BANK	06/06/2025	Admin/City Office - Elections Porti	10-51375-330	ELECTIONS/POS	82.80	
US BANK	06/06/2025	Police Portion - Pre-Paid Postage	10-52100-330	POLICE/POSTAG	105.95	
US BANK	06/06/2025	PW/B&G Portion- Pre-Paid Posta	10-51850-520	BLDG-PROP/SUP	24.99	
US BANK	06/06/2025	PW/Streets Portion- Pre-Paid Pos	10-54100-340	GARAGE/OFFICE	1.09	
US BANK	06/06/2025	Bldng/Zoning Portion - Pre-Paid P	10-52450-330	ZONING/POSTAG	30.52	
US BANK	06/20/2025	PW/CC/SC - Supplies and Treats	10-55200-640	COMM CTR/REC	12.04	
US BANK	06/13/2025	Police - Badge Stickers	10-52100-860	POLICE/ADMINIS	471.59	
US BANK	06/11/2025	Police - Training / Meals - Wilson -	10-52100-410	POLICE/TRAININ	16.70	
US BANK	06/10/2025	Police - Training / Meals - Wilson -	10-52100-410	POLICE/TRAININ	24.38	
US BANK	06/10/2025	Police - Training / Meals - Wilson -	10-52100-410	POLICE/TRAININ	15.50	
US BANK	06/11/2025	Police - Training / Meals - Wilson -	10-52100-410	POLICE/TRAININ	15.50	
US BANK	06/12/2025	Police - Training / Meals - Wilson -	10-52100-410	POLICE/TRAININ	15.17	
US BANK	06/12/2025	Police - Training / Motel - Wilson -	10-52100-410	POLICE/TRAININ	294.00	
US BANK	06/19/2025	PW/B&G: Vehicle Registration	10-51850-430	BLDG-PROP/EQU	2.05	
US BANK	06/04/2025	PW/CC/SC: WSRC Supplies & Tr	10-55250-520	SENR CTR/SUPP	91.75	
Total US BANK:					1,488.40	
VERNON COUNTY TRAUMA TAS						
VERNON COUNTY TRAU	06/17/2025	Police: training - Billy's registration	10-52100-410	POLICE/TRAININ	50.00	
Total VERNON COUNTY TRAUMA TAS:					50.00	
VISA						
VISA	05/05/2025	Tourism: Postage	15-51825-330	TOURISM - POST	14.64	
VISA	05/05/2025	Tourism: Dropbox	15-51825-340	TOURISM - OFFIC	119.88	
VISA	05/05/2025	Tourism: Dropbox 1TB of Storage	15-51825-340	TOURISM - OFFIC	59.22	
VISA	03/18/2025	Tourism: QR Code Generator Sub	15-51825-380	TOURISM - MARK	170.73	
VISA	05/06/2025	Toursm: Facebook Advertising an	15-51825-380	TOURISM - MARK	75.00	
VISA	05/08/2025	Tourism: Lands End - Tourism Pol	15-51825-343	TOURISM - GIVEA	281.16	
VISA	05/09/2025	Toursm: Facebook Advertising an	15-51825-380	TOURISM - MARK	24.39	
VISA	05/09/2025	Toursm: Facebook Advertising an	15-51825-380	TOURISM - MARK	23.12	
VISA	05/05/2025	Tourism: International Order Char	15-51825-340	TOURISM - OFFIC	1.71	
VISA	06/23/2025	Tourism: Visme Starter	15-51825-380	TOURISM - MARK	29.00	
VISA	06/09/2025	Toursm: Facebook Advertising an	15-51825-380	TOURISM - MARK	31.87	
VISA	06/03/2025	Tourism: RJB Video through Quick	15-51825-380	TOURISM - MARK	450.00	
Total VISA:					1,280.72	
WAL-MART REAL ESTATE BUSINESS TRUST						
WAL-MART REAL ESTATE	01/31/2025	2024 RE Tax Refund_BOR Exces	10-51950-195	ILLGL TAX/MISC	1,001.88	06/12/25
WAL-MART REAL ESTATE	01/31/2025	2024 RE Tax Refund_BOR Exces	10-51950-195	ILLGL TAX/MISC	1,115.67	06/12/25
WAL-MART REAL ESTATE	01/31/2025	2024 RE Tax Refund_BOR Exces	10-51950-195	ILLGL TAX/MISC	1,354.43	06/12/25
WAL-MART REAL ESTATE	01/31/2025	2024 RE Tax Refund_BOR Exces	10-51950-195	ILLGL TAX/MISC	166.07	06/12/25
Total WAL-MART REAL ESTATE BUSINESS TRUST:					3,638.05	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
WALSH'S ACE HARDWARE					
WALSH'S ACE HARDWAR	05/29/2025	Walsh Ace - Trimmer Head Base	10-54200-520 ROADWAYS/SUP	17.99	06/19/25
WALSH'S ACE HARDWAR	05/21/2025	Walsh Ace - Keys, Key Storage, S	10-54100-460 GARAGE/BUILD	59.43	06/19/25
WALSH'S ACE HARDWAR	05/28/2025	Walsh Ace - Supplies	10-51850-470 BLDG-PROP/MAI	21.91	06/19/25
WALSH'S ACE HARDWAR	05/28/2025	Walsh Ace - Park Dept Supplies R	10-51850-470 BLDG-PROP/MAI	.24	06/19/25
WALSH'S ACE HARDWAR	06/11/2025	Walsh Ace - Glue Sticks, Shelving	10-55410-520 AQUA CTR/SUPP	61.96	06/26/25
WALSH'S ACE HARDWAR	06/16/2025	Walsh Ace - Hose, Weed Killer, Mi	10-51850-520 BLDG-PROP/SUP	60.52	
WALSH'S ACE HARDWAR	06/16/2025	Walsh Ace - Hose, Weedkiller, Mis	10-51850-530 BLDG-PROP/WEE	18.59	
WALSH'S ACE HARDWAR	06/17/2025	Walsh Ace - Trimmer Line	10-51850-520 BLDG-PROP/SUP	119.98	
WALSH'S ACE HARDWAR	06/04/2025	Walsh Ace - Fasteners	10-51850-520 BLDG-PROP/SUP	9.48	06/19/25
WALSH'S ACE HARDWAR	06/10/2025	Walsh Ace - Batteries, Oil, Lynch	10-54100-340 GARAGE/OFFICE	39.94	06/19/25
WALSH'S ACE HARDWAR	06/23/2025	PW/B&G: plastic fitting & tape	10-51850-470 BLDG-PROP/MAI	19.14	
WALSH'S ACE HARDWAR	06/17/2025	PW/B&G: returned paint	10-51850-520 BLDG-PROP/SUP	17.54	
WALSH'S ACE HARDWAR	06/04/2025	PW/Aquatic - Bit Set, Fasteners,	10-55410-470 AQUA CTR/MAINT	45.28	
Total WALSH'S ACE HARDWARE:				456.44	
WE ENERGIES					
WE ENERGIES	06/09/2025	Tourism: nat gas	10-51825-310 RR DEPOT/HEAT	16.13	06/26/25
WE ENERGIES	06/09/2025	PW/Aquatic: nat gas	10-55410-310 AQUA CTR/HEAT	2,864.66	06/26/25
WE ENERGIES	06/09/2025	PW/Aquatic: nat gas	10-55410-310 AQUA CTR/HEAT	14.25	06/26/25
WE ENERGIES	06/09/2025	PW/CC/SC: nat gas	10-55200-310 COMM CTR/HEAT	51.46	06/26/25
WE ENERGIES	06/09/2025	Admin/City office: nat gas	10-51800-310 MUN BLDG/HEAT	24.03	06/26/25
WE ENERGIES	06/09/2025	PW/Cemetery: nat gas	10-51850-315 BLDG-PROP/CEM	12.24	06/26/25
WE ENERGIES	06/09/2025	PW/B&G: nat gas	10-55300-655 B&G/SHELTER E	15.38	06/26/25
WE ENERGIES	06/09/2025	PW/Streets: nat gas	10-54100-310 GARAGE/HEAT	13.43	06/26/25
WE ENERGIES	06/09/2025	PW/Parks: nat gas	10-51850-310 BLDG-PROP/HEA	10.73	06/26/25
Total WE ENERGIES:				3,022.31	
WI Deferred Compensation					
WI Deferred Compensation	06/04/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	91.64	06/09/25
WI Deferred Compensation	06/04/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	395.00	06/09/25
WI Deferred Compensation	06/04/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	100.00	06/09/25
WI Deferred Compensation	06/17/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	78.75	06/20/25
WI Deferred Compensation	06/17/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	395.00	06/20/25
WI Deferred Compensation	06/17/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	100.00	06/20/25
Total WI Deferred Compensation:				1,160.39	
WI Dept of EE Trust Funds					
WI Dept of EE Trust Funds	06/04/2025	WRS WRS Additional Pay Perio	10-22200-000 EMPLOYEE SHA	70.00	
WI Dept of EE Trust Funds	06/04/2025	WRS WRS RETIREMENT Pay P	10-22200-000 EMPLOYEE SHA	3,176.64	
WI Dept of EE Trust Funds	06/04/2025	WRS WRS RETIREMENT Pay P	10-22200-000 EMPLOYEE SHA	3,176.64	
WI Dept of EE Trust Funds	06/04/2025	WRS PROTECTIVE W/ SS Empl	10-22200-000 EMPLOYEE SHA	2,544.84	
WI Dept of EE Trust Funds	06/04/2025	WRS PROTECTIVE W/ SS Empl	10-22200-000 EMPLOYEE SHA	5,496.15	
WI Dept of EE Trust Funds	05/31/2025	May WRS - Utility Portion	10-14500-000 A/R - GENERAL R	14,999.74	06/27/25
WI Dept of EE Trust Funds	05/31/2025	May WRS - City EE Make-UP for	10-22200-000 EMPLOYEE SHA	1,180.40	06/27/25
WI Dept of EE Trust Funds	05/31/2025	May WRS - City EE Make-UP for	10-54200-100 ROADWAYS/BEN	1,180.40	06/27/25
WI Dept of EE Trust Funds	06/17/2025	WRS WRS Additional Pay Perio	10-22200-000 EMPLOYEE SHA	70.00	
WI Dept of EE Trust Funds	06/17/2025	WRS WRS RETIREMENT Pay P	10-22200-000 EMPLOYEE SHA	3,217.50	
WI Dept of EE Trust Funds	06/17/2025	WRS WRS RETIREMENT Pay P	10-22200-000 EMPLOYEE SHA	3,217.50	
WI Dept of EE Trust Funds	06/17/2025	WRS PROTECTIVE W/ SS Empl	10-22200-000 EMPLOYEE SHA	2,309.95	
WI Dept of EE Trust Funds	06/17/2025	WRS PROTECTIVE W/ SS Empl	10-22200-000 EMPLOYEE SHA	4,988.77	
Total WI Dept of EE Trust Funds:				40,906.93	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
WI DEPT OF JUSTICE-CRIME					
WI DEPT OF JUSTICE-CR	06/03/2025	BACKGROUND CHECK	10-52100-860 POLICE/ADMINIS	7.00	06/19/25
WI DEPT OF JUSTICE-CR	06/25/2025	POLICE: Background Checks	10-52100-860 POLICE/ADMINIS	7.00	
WI DEPT OF JUSTICE-CR	06/27/2025	POLICE: Background Checks	10-52100-860 POLICE/ADMINIS	7.00	
Total WI DEPT OF JUSTICE-CRIME:				21.00	
WI DEPT OF REVENUE					
WI DEPT OF REVENUE	06/04/2025	SWT TAXES STATE WITHHOLDI	10-22120-000 W/H TAXES-STAT	3,297.76	06/30/25
WI DEPT OF REVENUE	06/17/2025	SWT TAXES STATE WITHHOLDI	10-22120-000 W/H TAXES-STAT	3,262.91	07/15/25
Total WI DEPT OF REVENUE:				6,560.67	
WI DEPT OF REVENUE-AV FUEL					
WI DEPT OF REVENUE-A	06/11/2025	Aviation Fuel Tax	10-54900-505 AIRPORT/AVIATI	19.14	06/20/25
Total WI DEPT OF REVENUE-AV FUEL:				19.14	
WI DEPT OF TRANS-FINANCIAL OPERATIONS					
WI DEPT OF TRANS-FINA	06/02/2025	WI DOT - Hwy 80 to Bohman Dr -	10-61000-990 OUTLAY/PROJEC	1,841.43	
Total WI DEPT OF TRANS-FINANCIAL OPERATIONS:				1,841.43	
WICONNECT WIRELESS LLC					
WICONNECT WIRELESS	06/01/2025	Airport Internet Service 3Mb/s Do	10-54900-300 AIRPORT/TELEP	59.99-	
Total WICONNECT WIRELESS LLC:				59.99-	
WIL-KIL PEST CONTROL					
WIL-KIL PEST CONTROL	05/09/2025	Wil-Kil - Pest Control - Landfill 5/5/	10-54500-560 LANDFILL/CONT	67.38	06/19/25
WIL-KIL PEST CONTROL	05/09/2025	Wil-Kil Pest Control - City Hall - 5/	10-51850-470 BLDG-PROP/MAI	67.38	06/19/25
WIL-KIL PEST CONTROL	05/09/2025	Wil-Kil Pest Control - CC SC - 5/9/	10-55200-560 COMM CTR/CON	81.56	06/19/25
Total WIL-KIL PEST CONTROL:				216.32	
WISCONSIN SUPPORT COLLEC					
WISCONSIN SUPPORT C	06/04/2025	CHILD SUPPORT Pay Period: 5/	10-22900-000 WAGE GARNISH	133.85	06/06/25
WISCONSIN SUPPORT C	06/17/2025	CHILD SUPPORT Pay Period: 6/	10-22900-000 WAGE GARNISH	133.85	06/20/25
Total WISCONSIN SUPPORT COLLEC:				267.70	
WORKSITE SOLUTIONS					
WORKSITE SOLUTIONS	06/04/2025	COMBINED INSURANCE Pay P	10-22250-000 EMPLOYEE SHA	23.35	06/19/25
WORKSITE SOLUTIONS	06/17/2025	COMBINED INSURANCE Pay P	10-22250-000 EMPLOYEE SHA	23.35	06/19/25
Total WORKSITE SOLUTIONS:				46.70	
Grand Totals:				599,222.07	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
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The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Finance: _____

Filed in the office of the City Clerk/Treasurer

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-10000-000"-"10-99999-999","15-10000-000"-"15-99999-999"

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
ABT SWAYNE LAW LLC	6/24/2025	Admin/City Office: Legal Services - Zoning, Tourism, Ec Dev, Personnel, Etc.	ATTORNEY/FEES		\$ 1,576.00			
ABT SWAYNE LAW LLC	6/24/2025	Admin/City Office: Legal Services - Council Meeting Attendance	ATTORNEY/FEES		\$ 435.00			
ABT SWAYNE LAW LLC	6/24/2025	Admin/City Office: Legal Services - Ordinance / Traffic / Police Related	ATTORNEY/FEES		\$ 1,491.00	\$ 3,502.00		
AFLAC	6/4/2025	AFLAC AFLAC AFTER TAX Pay Period: 5/30/2025	EMPLOYEE SHARE-AFLAC		\$ 36.86		Payroll	
AFLAC	6/4/2025	AFLAC AFLAC PRE TAX Pay Period: 5/30/2025	EMPLOYEE SHARE-AFLAC		\$ 48.63		Payroll	
AFLAC	6/17/2025	AFLAC AFLAC AFTER TAX Pay Period: 6/13/2025	EMPLOYEE SHARE-AFLAC		\$ 36.85		Payroll	
AFLAC	6/17/2025	AFLAC AFLAC PRE TAX Pay Period: 6/13/2025	EMPLOYEE SHARE-AFLAC		\$ 48.61	\$ 170.95	Payroll	
ALL AMERICAN DO IT CENTER	5/9/2025	All American - Dugouts	BLDG-PROP/BLDG REPAIR	6/19/2025	\$ 153.91		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/9/2025	All American - North Park Farthest Ball Diamond Dugouts	BLDG-PROP/BLDG REPAIR	6/19/2025	\$ 1,674.26		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/9/2025	All American - North Park Farthest Ball Diamond Dugouts	BLDG-PROP/BLDG REPAIR	6/19/2025	\$ 1,659.26		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/12/2025	All American - Dugouts	BLDG-PROP/BLDG REPAIR	6/19/2025	\$ 631.80		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/13/2025	All American - Dugouts	BLDG-PROP/BLDG REPAIR	6/19/2025	\$ 11.49		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/16/2025	All American - North Park Dugouts	BLDG-PROP/BLDG REPAIR	6/19/2025	\$ 810.74		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/19/2025	All American - Dugouts	BLDG-PROP/BLDG REPAIR	6/19/2025	\$ 94.31		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/21/2025	All American - Trees - Maple Northwood	FORESTRY/TREE PURCHASE	6/19/2025	\$ 97.99		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/21/2025	All American - Trees - Linden Harvest Gold	FORESTRY/TREE PURCHASE	6/19/2025	\$ 104.99		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/21/2025	All American - Trees - Linden Harvest Gold	FORESTRY/TREE PURCHASE	6/19/2025	\$ 104.99		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/21/2025	All American - Trees Returned - Redbud MN 7G	FORESTRY/TREE PURCHASE	6/19/2025	\$ (183.98)		PW	6/19/2025
ALL AMERICAN DO IT CENTER	5/30/2025	All American - Dugouts	BLDG-PROP/BLDG REPAIR	6/19/2025	\$ 742.02		PW	6/19/2025
ALL AMERICAN DO IT CENTER	6/2/2025	All American - Dugouts - North Park	BLDG-PROP/BLDG REPAIR	6/19/2025	\$ 1,006.69		PW	6/19/2025
ALL AMERICAN DO IT CENTER	6/3/2025	All American - Dugouts	BLDG-PROP/BLDG REPAIR		\$ 36.48		PW	6/19/2025
ALL AMERICAN DO IT CENTER	6/4/2025	All American - Dugouts - Materials Returned	BLDG-PROP/BLDG REPAIR	6/19/2025	\$ (575.87)		PW	6/19/2025
ALL AMERICAN DO IT CENTER	6/16/2025	All American - Footbridge Boards	BLDG-PROP/MAINT/REPAIRS		\$ 150.90	\$ 6,519.98	PW	6/19/2025
ALLIANT ENERGY/WPL	6/2/2025	Airport Terminal Bldg	AIRPORT/TERMINAL BUILDING	6/19/2025	\$ 97.47		PW	6/19/2025
ALLIANT ENERGY/WPL	6/10/2025	Alliant Energy - Cty Hwy B Hangar Electric 428 KWH	AIRPORT/HANGAR LIGHTS	6/19/2025	\$ 80.21		PW	6/19/2025
ALLIANT ENERGY/WPL	6/10/2025	Alliant Energy - Runway Lighting Electricity - 782 KWH	AIRPORT/RUNWAY LIGHTS	6/19/2025	\$ 131.31		PW	6/19/2025
ALLIANT ENERGY/WPL	6/10/2025	Alliant Energy - St Hwy 80 Shelter Electricity - 112 KWH	B&G/SHELTER EXPENSES	6/19/2025	\$ 29.41	\$ 338.40	PW	6/19/2025
AMAZON CAPITAL SERVICES	5/9/2025	PW/Streets: paper for crack filling	ROADWAYS/SUPPLIES	6/26/2025	\$ 118.44			
AMAZON CAPITAL SERVICES	5/28/2025	PW/CC/SC - CC Supplies	COMM CTR/SUPPLIES		\$ 0.03		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/4/2025	Amazon - Supplies	BLDG-PROP/SUPPLIES		\$ 39.57		PW	6/19/2025

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
AMAZON CAPITAL SERVICES	6/9/2025	Amazon - CC Rec Supplies	COMM CTR/RECREATION SUPPLIES		\$ 19.98		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/9/2025	Amazon - CC Rec Supplies	COMM CTR/RECREATION SUPPLIES		\$ 58.40		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/10/2025	Amazon - CC Rec Supplies	COMM CTR/RECREATION SUPPLIES		\$ 84.74		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/10/2025	Amazon - CC Supplies	COMM CTR/SUPPLIES		\$ 58.46		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/10/2025	Amazon - WAC Supplies	AQUA CTR/SUPPLIES		\$ 152.60		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/11/2025	Amazon - CC Rec Supplies	COMM CTR/RECREATION SUPPLIES		\$ 62.02		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/11/2025	Amazon - WAC Supplies	AQUA CTR/SUPPLIES		\$ 1,005.03		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/12/2025	Amazon - Pool Capacity Sign - WAC	AQUA CTR/SUPPLIES		\$ 22.95		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/16/2025	PW/Aquatic: PH indicator	AQUA CTR/CHEMICALS		\$ 8.90		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/17/2025	Police: supplies	POLICE/PRIORITY EQUIPMENT		\$ 302.23			
AMAZON CAPITAL SERVICES	6/17/2025	PW/Streets: tire repair	GARAGE/SUPPLIES		\$ 70.52			
AMAZON CAPITAL SERVICES	6/18/2025	PW/Aquatic: swim suits	AQUA CTR/SUPPLIES		\$ 113.10		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/18/2025	PW/CC: tie dye for kids rec program	COMM CTR/RECREATION SUPPLIES		\$ 21.99		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/20/2025	PW/Aquatic: swim suits	AQUA CTR/SUPPLIES		\$ 81.27		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/23/2025	PW/Aquatic: swim suits	AQUA CTR/SUPPLIES		\$ 170.11		Park	6/30/2025
AMAZON CAPITAL SERVICES	6/25/2025	PW/B&G slow moving signs, batteries	BLDG-PROP/SUPPLIES		\$ 68.42			
AMAZON CAPITAL SERVICES	6/25/2025	PW/B&G: cable ties	BLDG-PROP/SUPPLIES		\$ 6.84			
AMAZON CAPITAL SERVICES	6/25/2025	PW/B&G: door stopper	BLDG-PROP/MAINT/REPAIRS		\$ 12.99			
AMAZON CAPITAL SERVICES	6/25/2025	PW/B&G: headge shears	BLDG-PROP/SUPPLIES		\$ 25.50			
AMAZON CAPITAL SERVICES	6/28/2025	PW/CC/SC: CC Rec Supples - AUX Cable, Slip & Slide	COMM CTR/RECREATION SUPPLIES		\$ 75.23	\$ 2,579.32	Park	6/30/2025
American Heritage Life Insurance Company	6/4/2025	SUPPLEMENTAL INSURANCE ALLSTATEPOSTTAX Pay Period: 5/30/2025	EMPLOYEE SHARE-COMBINED INS		\$ 83.56		Payroll	
American Heritage Life Insurance Company	6/17/2025	SUPPLEMENTAL INSURANCE ALLSTATEPOSTTAX Pay Period: 6/13/2025	EMPLOYEE SHARE-COMBINED INS		\$ 83.56	\$ 167.12	Payroll	
ASSURITY LIFE INSURANCE COMPANY	6/4/2025	ASSURITYPOSTTAX Pay Period: 5/30/2025	EMPLOYEE SHARE-COMBINED INS		\$ 395.34		Payroll	
ASSURITY LIFE INSURANCE COMPANY	6/17/2025	ASSURITYPOSTTAX Pay Period: 6/13/2025	EMPLOYEE SHARE-COMBINED INS		\$ 131.33	\$ 526.67	Payroll	
BADGER WELDING SUPPLY, INC	5/31/2025	Badger Welding - Cylinder Refills	GARAGE/SUPPLIES	6/19/2025	\$ 38.75	\$ 38.75	PW	6/19/2025

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
BINDL TIRE & AUTO, LTD	6/10/2025	Bindl Tire & Auto - ZT Tires Equip Repair	BLDG-PROP/EQUIP MAINT-REPAIR		\$ 408.00		PW	6/19/2025
BINDL TIRE & AUTO, LTD	6/16/2025	Bindl Tire & Auto - ZT Tires Equip RepairTC 45 New Holland Tractor Tire Repair	BLDG-PROP/EQUIP MAINT-REPAIR		\$ 24.00	\$ 432.00	PW	6/19/2025
BROOKS TRACTOR INC	5/29/2025	Brooks Tractor - Loader Repair and Maint	ROADWAYS/EQUIP MENT REPAIR	6/19/2025	\$ 3,139.50		PW	6/19/2025
BROOKS TRACTOR INC	6/6/2025	Bandit Chipper - 1/2 Pd City, 1/2 Pd Utilitiy \$59509.20 Total	OUTLAY/MAJOR EQUIP REPLACMT	6/11/2025	\$ 29,754.60	\$ 32,894.10		
CAPITAL ONE	6/4/2025	supplies	SENRR CTR/SUPPLIES		\$ 31.66		Park	6/30/2025
CAPITAL ONE	6/6/2025	supplies	COMM CTR/RECREATION SUPPLIES		\$ 749.11		Park	6/30/2025
CAPITAL ONE	6/11/2025	Capital One - Glue, Crafting Supplies, Misc - CC Rec Supplies	COMM CTR/RECREATION SUPPLIES		\$ 62.47		Park	6/30/2025
CAPITAL ONE	6/12/2025	Wal-Mart - CC Rec Supplies	COMM CTR/RECREATION SUPPLIES		\$ 119.59		Park	6/30/2025
CAPITAL ONE	6/13/2025	Wal-Mart - CC Rec Supplies	COMM CTR/RECREATION SUPPLIES		\$ 287.00		Park	6/30/2025
CAPITAL ONE	6/16/2025	PW/CC/SC - Supplies	COMM CTR/RECREATION SUPPLIES		\$ 43.14		Park	6/30/2025
CAPITAL ONE	6/17/2025	PW/CC/SC - Supplies	COMM CTR/RECREATION SUPPLIES		\$ 5.94		Park	6/30/2025
CAPITAL ONE	6/20/2025	PW/CC/SC - Supplies	COMM CTR/RECREATION SUPPLIES		\$ 352.78		Park	6/30/2025
CAPITAL ONE	6/26/2025	PW/CC/SC - CC Rec Supplies, Glases, Streamers, Cotton, Misc.	COMM CTR/RECREATION SUPPLIES	6/30/2025	\$ 76.48	\$ 1,728.17	Park	6/30/2025
COMMUNITY INSURANCE CORP	12/31/2024	DEDUCTIBLE FUND EXPERIENCE POLICY YEAR 2023	INSURANCE/PROP-LIAB	6/5/2025	\$ 1,000.00	\$ 1,000.00		
COMPLETE OFFICE OF WISCONSIN	6/11/2025	Complete Office - PD Supplies - Gloves	POLICE/PRIORITY EQUIPMENT		\$ 41.94			
COMPLETE OFFICE OF WISCONSIN	6/11/2025	Complete Office - PD Supplies - Gloves	POLICE/PRIORITY EQUIPMENT		\$ 41.94	\$ 83.88		
Cross Currents Heritage	6/30/2025	Tourism: Grant Approved by Ealge Toursim Committee 4/9/2025	TOURISM - MISC		\$ 500.00	\$ 500.00		
CULLIGAN WATER CONDITION	5/31/2025	Culligan - Softener Tank Service	AQUA CTR/UTILITIES	6/19/2025	\$ 106.22	\$ 106.22	Park	6/30/2025
Delta Dental	6/10/2025	07-2025 Delta Vision	EMPLOYEE SHARE-DENTAL INS	6/18/2025	\$ 253.26		Payroll	
Delta Dental	6/10/2025	07-2025 Delta Vision	A/R - GENERAL RECEIPTS	6/18/2025	\$ 93.76		Payroll	
Delta Dental	6/10/2025	07-2025 Delta Vision	PERSONNEL/EMPL OYER HEALTH INS	6/18/2025	\$ 5.72		Payroll	
Delta Dental	6/10/2025	07-2025 Delta Supp Select	EMPLOYEE SHARE-DENTAL INS	6/18/2025	\$ 54.48		Payroll	
Delta Dental	6/10/2025	07-2025 Delta Supp Select	A/R - GENERAL RECEIPTS	6/18/2025	\$ 39.92		Payroll	
Delta Dental	6/10/2025	07-2025 Delta Supp Select	PERSONNEL/EMPL OYER HEALTH INS	6/18/2025	\$ 9.08		Payroll	

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
Delta Dental	6/10/2025	07-202 Delta Select Plus	EMPLOYEE SHARE-DENTAL INS	6/18/2025	\$ 281.94	\$ 738.16	Payroll	
EAGLE ENGRAVING, INC	6/25/2025	POLICE: Badges for Officers	POLICE/PRIORITY EQUIPMENT		\$ 1,662.12	\$ 1,662.12		
EHLERS BOND TRUST SERVICES CORPORATION	6/18/2025	Debt - Aquatic Center Bond Principal Payment	AQUA CTR/PRINCIPLE		\$ 200,000.00			
EHLERS BOND TRUST SERVICES CORPORATION	6/18/2025	Debt - Aquatic Center Bond Interest Payment	AQUA CTR/INTEREST		\$ 50,175.00	\$ 250,175.00		
EHLERS INC	6/11/2025	Ehlers - Cobblestone Communications	ECON DEV/CONTR WK-SURVEYS		\$ 325.00	\$ 325.00		
FAMILY DOLLAR	6/26/2025	Admin/City Office: Refund of overpyament towards Cigarette License	CIGARETTE LICENSES	6/26/2025	\$ 17.72	\$ 17.72		
FIRE PROTECTION SPECIALISTS INC	5/31/2025	Fire Protection Specialists - Annual Fire Extinguisher Inspection - Police Dept	BLDG-PROP/FIRE ALARM	6/19/2025	\$ 186.13		PW	6/19/2025
FIRE PROTECTION SPECIALISTS INC	5/31/2025	Fire Protection Specialists - Annual Fire Extinguisher Inspection - Airport	BLDG-PROP/FIRE ALARM	6/19/2025	\$ 67.10		PW	6/19/2025
FIRE PROTECTION SPECIALISTS INC	6/17/2025	Fire Protection Specialists - Annual Fire Extinguisher Inspection - Street Dept	BLDG-PROP/FIRE ALARM		\$ 303.16		PW	6/19/2025
FIRE PROTECTION SPECIALISTS INC	6/17/2025	Fire Protection Specialists - Annual Fire Extinguisher Inspection - Library	BLDG-PROP/FIRE ALARM		\$ 209.64	\$ 766.03	PW	6/19/2025
Fosterling, Haley	6/20/2025	Bldng/Zoning: Permit Refund- Driveway Permit Paid Twice	DRIVEWAY/SIDEWALK PERMIT	6/26/2025	\$ 20.00	\$ 20.00		
FOX VALLEY TECHNICAL COL	4/2/2025	Police: Training - Wilson SRO Conference	POLICE/TRAINING	6/26/2025	\$ 325.00	\$ 325.00		
FRONTIER	6/1/2025	Frontier - PD Voice Grade Channel Termination	POLICE/TELEPHONE	6/19/2025	\$ 10.70			
FRONTIER	6/8/2025	Frontier - Landfill Phone Line	LANDFILL/TELEPHONE		\$ 111.79		PW	6/19/2025
FRONTIER	6/9/2025	Frontier - Airport Fuel System Phone Line	AIRPORT/TELEPHONE		\$ 123.83		PW	6/19/2025
FRONTIER	6/9/2025	Frontier - Airport Phone Line	AIRPORT/TELEPHONE		\$ 123.83	\$ 370.15	PW	6/19/2025
GENERAL COMMUNICATIONS,	6/20/2025	POLICE: Replacement Belt Clip Screws	POLICE/PRIORITY EQUIPMENT		\$ 11.70	\$ 11.70		
GENUINE TELECOM	6/1/2025	PHONE	POLICE/TELEPHONE	6/19/2025	\$ 149.02	\$ 149.02	PW	6/19/2025
HEALTH COMPASS INC	6/4/2025	HCWELSV Pay Period: 5/30/2025	EMPLOYEE SHARE-COMBINED INS		\$ 52.50		Payroll	
HEALTH COMPASS INC	6/4/2025	HCWELSV Pay Period: 5/30/2025	EMPLOYEE SHARE-COMBINED INS		\$ 80.00		Payroll	
HEALTH COMPASS INC	6/17/2025	HCWELSV Pay Period: 6/13/2025	EMPLOYEE SHARE-COMBINED INS		\$ 52.50		Payroll	
HEALTH COMPASS INC	6/17/2025	HCWELSV Pay Period: 6/13/2025	EMPLOYEE SHARE-COMBINED INS		\$ 80.00	\$ 265.00	Payroll	
HOLIDAY WHOLESALE	6/18/2025	PW/B&G: trash bags, cleaner, odor block	BLDG-PROP/SUPPLIES		\$ 212.35	\$ 212.35		
INSPIRED MEDIA LLC	5/27/2025	Tourism: Print Advertising- 1/2 Pg Ad June, July, and August	TOURISM-MARKETING		\$ 774.00	\$ 774.00		

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
INTERNAL REVENUE SERVICE	6/4/2025	FICA/FED TAXES FEDERAL WITHHOLDING TAX Pay Period: 5/30/2025	W/H TAXES-FEDERAL	6/9/2025	\$ 6,602.86		Payroll	
INTERNAL REVENUE SERVICE	6/4/2025	FICA/FED TAXES SOCIAL SECURITY Pay Period: 5/30/2025	W/H TAXES-FICA/MSS	6/9/2025	\$ 5,243.38		Payroll	
INTERNAL REVENUE SERVICE	6/4/2025	FICA/FED TAXES SOCIAL SECURITY Pay Period: 5/30/2025	W/H TAXES-FICA/MSS	6/9/2025	\$ 5,243.38		Payroll	
INTERNAL REVENUE SERVICE	6/4/2025	FICA/FED TAXES MEDICARE Pay Period: 5/30/2025	W/H TAXES-FICA/MSS	6/9/2025	\$ 1,226.28		Payroll	
INTERNAL REVENUE SERVICE	6/4/2025	FICA/FED TAXES MEDICARE Pay Period: 5/30/2025	W/H TAXES-FICA/MSS	6/9/2025	\$ 1,226.28		Payroll	
INTERNAL REVENUE SERVICE	6/17/2025	FICA/FED TAXES FEDERAL WITHHOLDING TAX Pay Period: 6/13/2025	W/H TAXES-FEDERAL	6/23/2025	\$ 6,291.27		Payroll	
INTERNAL REVENUE SERVICE	6/17/2025	FICA/FED TAXES SOCIAL SECURITY Pay Period: 6/13/2025	W/H TAXES-FICA/MSS	6/23/2025	\$ 5,698.32		Payroll	
INTERNAL REVENUE SERVICE	6/17/2025	FICA/FED TAXES SOCIAL SECURITY Pay Period: 6/13/2025	W/H TAXES-FICA/MSS	6/23/2025	\$ 5,698.32		Payroll	
INTERNAL REVENUE SERVICE	6/17/2025	FICA/FED TAXES MEDICARE Pay Period: 6/13/2025	W/H TAXES-FICA/MSS	6/23/2025	\$ 1,332.72		Payroll	
INTERNAL REVENUE SERVICE	6/17/2025	FICA/FED TAXES MEDICARE Pay Period: 6/13/2025	W/H TAXES-FICA/MSS	6/23/2025	\$ 1,332.72	\$ 39,895.53	Payroll	
JASON'S CUSTOM SIGNS & G	6/2/2025	car vinyl	POLICE/PRIORITY EQUIPMENT		\$ 205.00	\$ 205.00		
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - 2024 Finanical Progress Billing	AUDITING/FEES		\$ 8,500.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - 2024 Form C WI DOR Progress Billing	AUDITING/FEES		\$ 380.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - Tax Roll Rec / Bookkeeping	AUDITING/FEES		\$ 1,300.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - Revenue / Receivable Bookkeeping	AUDITING/FEES		\$ 445.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - ARPA Recognition Revenue	AUDITING/FEES		\$ 138.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - GASB Statement 101 Implementation	AUDITING/FEES		\$ 600.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - Renew RC, RLF, and CDBG Bookkeeping	AUDITING/FEES		\$ 862.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - W-2 and 1099 Assistance - Electronic Filing Of	AUDITING/FEES		\$ 142.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - MH Taxes Analysis and School District Payable Calc	AUDITING/FEES		\$ 200.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - AP and Payroll Liability Bookkeeping	AUDITING/FEES		\$ 843.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - Budget Reconciliation to TB	AUDITING/FEES		\$ 200.00			
JOHNSON BLOCK & COMPANY,	6/5/2025	Admin/ City Office - Audit - Billable Expenses	AUDITING/FEES		\$ 289.00	\$ 13,899.00		

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
Johnson Tractor Inc.	6/12/2025	Johnson Tractor - Ferris 60 2T Mower"	BLDG-PROP/EQUIP MAINT-REPAIR		\$ 291.19	\$ 291.19	PW	6/19/2025
Justin Hill	6/9/2025	Service Equipment - Pressure Washer Full Service	BLDG-PROP/EQUIP MAINT-REPAIR		\$ 60.00	\$ 60.00	PW	6/19/2025
KOELSCH, BEN	6/26/2025	Elected: Sponsor of Government Mtgs on You Tube	CABLE TV/MISC EXPENSE		\$ 1,933.75	\$ 1,933.75		
LAMAR COMPANIES	6/9/2025	Lamar - Digital Mo Renewal - 6/9-7/6/2025	COMM DEV/MISC EXPENSE		\$ 500.00	\$ 500.00		
Lowtherbrothers, LLC	6/11/2025	276-2724-1000 Tax Settlement Agreement - 2023 Taxes	ILLGL TAX/MISC EXPENSE	6/30/2025	\$ 10,735.00			
Lowtherbrothers, LLC	6/11/2025	276-2724-1000 Tax Settlement Agreement - 2024 Taxes	ILLGL TAX/MISC EXPENSE	6/30/2025	\$ 10,471.00	\$ 21,206.00		
METCO, INC	6/17/2025	Metco - June Mo Inspection - Airport	AIRPORT/MAINT-REPAIRS	6/19/2025	\$ 100.00	\$ 100.00	PW	6/19/2025
MIDWEST POOL SUPPLY	6/12/2025	Midwest Pool Supply - Pool Chemicals - WAC	AQUA CTR/CHEMICALS		\$ 2,840.74	\$ 2,840.74	Park	6/30/2025
Milwaukee Magazine	4/29/2025	Tourism: Subscriptions	TOURISM - MARKETING		\$ 900.00	\$ 900.00		
NEUMAN POOLS INC	5/31/2025	PW/Aquatic: pool start up	AQUA CTR/MAINT-REPAIRS		\$ 5,598.73	\$ 5,598.73		
Niles, Andrew	6/23/2025	PW/CC/SC - Park Shelter Refund - Keepers Shleter	PARK SHELTER RENT		\$ 70.00	\$ 70.00	Park	6/30/2025
NOWARE, LLC	6/12/2025	Noware - Cyberpower Replacement Battery	POLICE/COMPUTER EXPENSE	6/19/2025	\$ 350.00	\$ 350.00		
OMNI TECHNOLOGIES	6/20/2025	PW/B&G: Annual Fire Alarm Monitoring	BLDG-PROP/FIRE ALARM		\$ 995.00	\$ 995.00		
PEPSI-COLA OF LACROSSE	6/26/2025	PW/Aquatic: Concessions	AQUA CTR/CONCESSIONS		\$ 486.00	\$ 486.00	Park	6/30/2025
PIONEER PRINT CO LLC	5/29/2025	Pioneer Print Co - PW Clothing	BLDG-PROP/SUPPLIES	6/19/2025	\$ 468.75		PW	6/19/2025
PIONEER PRINT CO LLC	6/3/2025	lifeguard & concession staff t-shirts	AQUA CTR/SUPPLIES	6/19/2025	\$ 674.70		Park	6/30/2025
PIONEER PRINT CO LLC	6/3/2025	lifeguard & concessions staff t-shirts	COMM CTR/RECREATION SUPPLIES	6/19/2025	\$ 233.95		Park	6/30/2025
PIONEER PRINT CO LLC	6/17/2025	PW/CC: SUMMER T-SHIRTS FOR REC PROGRAM	RECREATION FEES		\$ 953.00		Park	6/30/2025
PIONEER PRINT CO LLC	6/25/2025	PW/B&G: t-shirts	BLDG-PROP/SUPPLIES		\$ 57.40	\$ 2,387.80		
PITNEY BOWES, INC	5/6/2025	Postage	ASSESSOR/SUPPLIES	6/19/2025	\$ 1.02			
PITNEY BOWES, INC	5/6/2025	Postage	CLK TREAS/POSTAGE	6/19/2025	\$ 86.08			
PITNEY BOWES, INC	5/6/2025	Postage	COMM CTR/POSTAGE	6/19/2025	\$ 5.12		Park	6/30/2025
PITNEY BOWES, INC	5/6/2025	Postage	ELECTIONS/POSTAGE	6/19/2025	\$ 36.37			
PITNEY BOWES, INC	5/6/2025	Postage	POLICE/POSTAGE	6/19/2025	\$ 46.54			
PITNEY BOWES, INC	5/6/2025	Postage	BLDG-PROP/SUPPLIES	6/19/2025	\$ 10.98		PW	6/19/2025
PITNEY BOWES, INC	5/6/2025	Postage	GARAGE/OFFICE SUPPLIES	6/19/2025	\$ 0.48		PW	6/19/2025
PITNEY BOWES, INC	5/6/2025	Postage	ZONING/POSTAGE	6/19/2025	\$ 13.41			
PITNEY BOWES, INC	5/30/2025	Postage	ASSESSOR/SUPPLIES	6/19/2025	\$ 1.02			
PITNEY BOWES, INC	5/30/2025	Postage	CLK TREAS/POSTAGE	6/19/2025	\$ 86.08			
PITNEY BOWES, INC	5/30/2025	Postage	COMM CTR/POSTAGE	6/19/2025	\$ 5.12		Park	6/30/2025
PITNEY BOWES, INC	5/30/2025	Postage	ELECTIONS/POSTAGE	6/19/2025	\$ 36.37			

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
PITNEY BOWES, INC	5/30/2025	Postage	POLICE/POSTAGE	6/19/2025	\$ 46.54			
PITNEY BOWES, INC	5/30/2025	Postage	BLDG-PROP/SUPPLIES	6/19/2025	\$ 10.98		PW	6/19/2025
PITNEY BOWES, INC	5/30/2025	Postage	GARAGE/OFFICE SUPPLIES	6/19/2025	\$ 0.48		PW	6/19/2025
PITNEY BOWES, INC	5/30/2025	Postage	ZONING/POSTAGE	6/19/2025	\$ 13.41			
PITNEY BOWES, INC	6/3/2025	Postage	ASSESSOR/SUPPLIES	6/19/2025	\$ 0.01			
PITNEY BOWES, INC	6/3/2025	Postage	CLK TREAS/POSTAGE	6/19/2025	\$ 0.43			
PITNEY BOWES, INC	6/3/2025	Postage	COMM CTR/POSTAGE	6/19/2025	\$ 0.03		Park	6/30/2025
PITNEY BOWES, INC	6/3/2025	Postage	ELECTIONS/POSTAGE	6/19/2025	\$ 0.18			
PITNEY BOWES, INC	6/3/2025	Postage	POLICE/POSTAGE	6/19/2025	\$ 0.23			
PITNEY BOWES, INC	6/3/2025	Postage	BLDG-PROP/SUPPLIES	6/19/2025	\$ 0.05		PW	6/19/2025
PITNEY BOWES, INC	6/3/2025	Postage	ZONING/POSTAGE	6/19/2025	\$ 0.07	\$ 401.00		
PREMIER CO-OP	5/31/2025	Premier Coop - May Fuel	ROADWAYS/GASOLINE	6/19/2025	\$ 1,432.48		PW	6/19/2025
PREMIER CO-OP	5/31/2025	Premier Coop - May Fuel	BLDG-PROP/GASOLINE	6/19/2025	\$ 1,587.43	\$ 3,019.91	PW	6/19/2025
Q M I, LTD	5/13/2025	QMI Ltd - Update T Wrench Unit for Poll Floor Drain	AQUA CTR/MAINT-REPAIRS	6/19/2025	\$ 45.00	\$ 45.00	Park	6/30/2025
RHYME BUSINESS PRODUCTS-DALLAS	6/2/2025	maintance agreement	POLICE/MAINT AGRMTS	6/19/2025	\$ 199.00			
RHYME BUSINESS PRODUCTS-DALLAS	6/25/2025	PW/CC/SC: Copier Lease Agreement #019-1815864-000	COMM CTR/MAINT AGRMT-COPIER		\$ 335.48		Park	6/30/2025
RHYME BUSINESS PRODUCTS-PORTAGE	5/23/2025	Tourism - Copier Contract	TOURISM - COPIER MAINTENANCE		\$ 40.00			
RHYME BUSINESS PRODUCTS-PORTAGE	6/24/2025	Tourism: Copier Lease	TOURISM - COPIER MAINTENANCE		\$ 40.00	\$ 614.48		
RICHLAND CENTER POLICE PROFESSIONAL	6/4/2025	UNION DUES POLICE UNION DUES Pay Period: 5/30/2025	POLICE DEPT UNION DUES	6/19/2025	\$ 218.25		Payroll	
RICHLAND CENTER POLICE PROFESSIONAL	6/17/2025	UNION DUES POLICE UNION DUES Pay Period: 6/13/2025	POLICE DEPT UNION DUES	6/19/2025	\$ 218.25	\$ 436.50	Payroll	
RICHLAND CENTER UTILITIE	6/9/2025	450 S Main St	MUN BLDG/UTILITIES	7/1/2025	\$ 731.88			
RICHLAND CENTER UTILITIE	6/9/2025	450 S Main St	MUN BLDG/UTILITIES	7/1/2025	\$ 206.46			
RICHLAND CENTER UTILITIE	6/9/2025	EV Charging Station	MUN BLDG/UTILITIES	7/1/2025	\$ 64.44			
RICHLAND CENTER UTILITIE	6/9/2025	397 W Seminary St	RR DEPOT/UTILITIES	7/1/2025	\$ 103.06			
RICHLAND CENTER UTILITIE	6/9/2025	Park Dept Garage	BLDG-PROP/UTILITIES	7/1/2025	\$ 68.34		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Park Dept Garage	BLDG-PROP/UTILITIES	7/1/2025	\$ 76.95		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Aud City Parking Lot	BLDG-PROP/UTILITIES	7/1/2025	\$ 64.22		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Cemetery-10th Street	BLDG-PROP/CEMETERY UTILITIES	7/1/2025	\$ 825.15		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Cemetery-Parkinson/AA	BLDG-PROP/CEMETERY UTILITIES	7/1/2025	\$ 39.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Cemetary Bldg	BLDG-PROP/CEMETERY UTILITIES	7/1/2025	\$ 20.67		PW	6/19/2025

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
RICHLAND CENTER UTILITIE	6/9/2025	Cemetery Garage	BLDG-PROP/CEMETERY UTILITIES	7/1/2025	\$ 45.54		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Cemetery-Saloutus/Park	BLDG-PROP/CEMETERY UTILITIES	7/1/2025	\$ 39.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	141 W Robb Rd Street Dep	GARAGE/UTILITIES	7/1/2025	\$ 147.54		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	141 W Robb Rd Street Dep	GARAGE/UTILITIES	7/1/2025	\$ 126.49		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	141 W Robb Rd Street Dep	GARAGE/UTILITIES	7/1/2025	\$ 7.81		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	North End of Central	SIGNS/STREET LIGHTS	7/1/2025	\$ 24.07		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Flashers Main & Second	SIGNS/STREET LIGHTS	7/1/2025	\$ 12.50		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	5TH & Main	SIGNS/STREET LIGHTS	7/1/2025	\$ 222.21		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Main & Sixth	SIGNS/STREET LIGHTS	7/1/2025	\$ 339.86		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Intersection First &	SIGNS/STREET LIGHTS	7/1/2025	\$ 306.65		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Foundry Dr	SIGNS/STREET LIGHTS	7/1/2025	\$ 795.33		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	80 HIGHWAY & 14	SIGNS/STREET LIGHTS	7/1/2025	\$ 103.18		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	14 Intersection HWY & 8	SIGNS/STREET LIGHTS	7/1/2025	\$ 212.83		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	US HWY 14 W	SIGNS/STREET LIGHTS	7/1/2025	\$ 300.65		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Krouskop Park	SIGNS/STREET LIGHTS	7/1/2025	\$ 117.65		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	West End of Foot Bridge	SIGNS/STREET LIGHTS	7/1/2025	\$ 8.94		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	14 US HWY W	SIGNS/STREET LIGHTS	7/1/2025	\$ 367.51		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	80 HWY North Bridge	SIGNS/STREET LIGHTS	7/1/2025	\$ 169.93		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	US HWY 80 N & Ind	SIGNS/STREET LIGHTS	7/1/2025	\$ 43.45		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Tenth & Cedar	SIGNS/STREET LIGHTS	7/1/2025	\$ 39.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	E Robb Rd	SIGNS/STREET LIGHTS	7/1/2025	\$ 795.33		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	W Robb Rd	SIGNS/STREET LIGHTS	7/1/2025	\$ 785.39		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Park & Tenth Sts	SIGNS/STREET LIGHTS	7/1/2025	\$ 29.82		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	133 W Robb Rd	SIGNS/STREET LIGHTS	7/1/2025	\$ 196.05		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Court & Church St	SIGNS/STREET LIGHTS	7/1/2025	\$ 471.44		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	14 New Highway East	SIGNS/STREET LIGHTS	7/1/2025	\$ 165.09		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Burton & Main St	SIGNS/STREET LIGHTS	7/1/2025	\$ 122.15		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Mill & Main	SIGNS/STREET LIGHTS	7/1/2025	\$ 784.94		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	3 RT Landfill	LANDFILL/UTILITIE S	7/1/2025	\$ 105.25		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	1050 N Orange St	COMM CTR/UTILITIES	7/1/2025	\$ 1,404.75		Park	6/30/2025
RICHLAND CENTER UTILITIE	6/9/2025	W Mill-Linear Park	B&G/UTILITIES	7/1/2025	\$ 25.57		PW	6/19/2025

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
RICHLAND CENTER UTILITIE	6/9/2025	Footbridge Congress	B&G/UTILITIES	7/1/2025	\$ 73.46		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Bike Path	B&G/UTILITIES	7/1/2025	\$ 28.65		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Westside Park-Footbridge	B&G/UTILITIES	7/1/2025	\$ 28.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Between Dike & Scorebd	B&G/UTILITIES	7/1/2025	\$ 12.50		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	HI-Caster Booth	B&G/UTILITIES	7/1/2025	\$ 12.50		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	US HWY 14 W-B.Fields	B&G/UTILITIES	7/1/2025	\$ 233.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Event Meter	B&G/UTILITIES	7/1/2025	\$ 21.16		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Krouskop Park Footbr	B&G/UTILITIES	7/1/2025	\$ 13.07		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Tennis Court (Fountain)	B&G/UTILITIES	7/1/2025	\$ 28.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	1100 Block N Main Parking	B&G/UTILITIES	7/1/2025	\$ 12.07		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Tennis Court Lights	B&G/UTILITIES	7/1/2025	\$ 162.36		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	N Park Ballfields	B&G/UTILITIES	7/1/2025	\$ 511.97		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	N Park Access Rd by Flag	B&G/UTILITIES	7/1/2025	\$ 12.50		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	North Park Footbridge	B&G/UTILITIES	7/1/2025	\$ 25.14		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	North Park Pond	B&G/UTILITIES	7/1/2025	\$ 166.38		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Industrial Park Sign	B&G/UTILITIES	7/1/2025	\$ 94.52		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	151 Ind Drive-Dog Park	B&G/UTILITIES	7/1/2025	\$ 53.09		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Dump Station-Old WWTP	B&G/UTILITIES	7/1/2025	\$ 28.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Cold Storage Bldg	B&G/UTILITIES	7/1/2025	\$ 31.04		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Mill Pond Campground	B&G/UTILITIES	7/1/2025	\$ 148.47		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	N Orange-Meyer Bldg	B&G/SHELTER EXPENSES	7/1/2025	\$ 78.62		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	N Orange-Meyer Bldg	B&G/SHELTER EXPENSES	7/1/2025	\$ 145.50		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Pippin (Fountain)	B&G/SHELTER EXPENSES	7/1/2025	\$ 28.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Ferguson (Fountain)	B&G/SHELTER EXPENSES	7/1/2025	\$ 28.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Pavilion	B&G/SHELTER EXPENSES	7/1/2025	\$ 16.66		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	8TH & Jefferson (Keepers)	B&G/SHELTER EXPENSES	7/1/2025	\$ 19.22		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	WA Fountain-Keepers	B&G/SHELTER EXPENSES	7/1/2025	\$ 41.10		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Anderson (Fountain)	B&G/SHELTER EXPENSES	7/1/2025	\$ 28.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Anderson Shelter	B&G/SHELTER EXPENSES	7/1/2025	\$ 13.88		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Lions/Conc(Fountain)	B&G/SHELTER EXPENSES	7/1/2025	\$ 28.60		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Williams Shelter	B&G/SHELTER EXPENSES	7/1/2025	\$ 13.21		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Pond- Klingaman Shelter	B&G/SHELTER EXPENSES	7/1/2025	\$ 13.31		PW	6/19/2025

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
RICHLAND CENTER UTILITIE	6/9/2025	Klingaman (Fountain)	B&G/SHELTER EXPENSES	7/1/2025	\$ 10.50		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Lions Shelter/Conc	B&G/SHELTER EXPENSES	7/1/2025	\$ 42.37		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Bohmann Dr	B&G/SHELTER EXPENSES	7/1/2025	\$ 12.88		PW	6/19/2025
RICHLAND CENTER UTILITIE	6/9/2025	Pool transformer	AQUA CTR/UTILITIES	7/1/2025	\$ 104.90		Park	6/30/2025
RICHLAND CENTER UTILITIE	6/9/2025	1055 N Orange-Bath House	AQUA CTR/UTILITIES	7/1/2025	\$ 253.41		Park	6/30/2025
RICHLAND CENTER UTILITIE	6/9/2025	1055 N Orange-Park Pool	AQUA CTR/UTILITIES	7/1/2025	\$ 3,377.29		Park	6/30/2025
RICHLAND CENTER UTILITIE	6/9/2025	Seasonal Water	AQUA CTR/UTILITIES	7/1/2025	\$ 944.35		Park	6/30/2025
RICHLAND CENTER UTILITIE	6/9/2025	Rotary Meter Lights	COMM DEV/MISC EXPENSE	7/1/2025	\$ 12.88			
RICHLAND CENTER UTILITIE	6/9/2025	For Dike Alarm City	FLOODPLN/UTILITIES	7/1/2025	\$ 13.48	\$ 17,444.13	PW	6/19/2025
RICHLAND COUNTY AMBULANCE	6/5/2025	MAY 2025 services	AMBULANCE/CONTACTED SERVICES		\$ 9,590.00	\$ 9,590.00		
RICHLAND COUNTY TREASURER	6/3/2025	20% MFL 73 Acres @ \$0.20/acre - 2025 \$14.60	STATE AID-OTHER	6/19/2025	\$ 2.92	\$ 2.92		
RICHLAND ELECTRIC CO-OP	6/3/2025	HWY 80 FLOOD CONTROL - CITY RC	FLOODPLN/UTILITIES	6/19/2025	\$ 48.63	\$ 48.63	PW	6/19/2025
RICHLAND FIRE DISTRICT	5/26/2025	Incident #225109,05/26/2025, Brandon Adams, Accident 916 E Hazeltine St	FIRE DIST/CITY FIRE CALLS		\$ 600.00			
RICHLAND FIRE DISTRICT	6/7/2025	FIRE - Incident #225118, 06/07/2025, Accident, AR Inv #584	FIRE DIST/CITY FIRE CALLS		\$ 624.00	\$ 1,224.00		
RICHLAND HOSPITAL, INC	5/31/2025	Richland Hospital - Blood Draws	POLICE/ENFORCEMENT/INV	6/19/2025	\$ 372.00	\$ 372.00		
RICHLAND OBSERVER	5/30/2025	alcohol licenses	CLK TREAS/PUBLICATIONS	6/19/2025	\$ 62.07			
RICHLAND OBSERVER	5/30/2025	03/04 council mtg minutes	CLK TREAS/PUBLICATIONS	6/19/2025	\$ 240.86			
RICHLAND OBSERVER	5/30/2025	04/08 council mtg minutes	CLK TREAS/PUBLICATIONS	6/19/2025	\$ 46.76			
RICHLAND OBSERVER	5/30/2025	04/15 council mtg minutes	CLK TREAS/PUBLICATIONS	6/19/2025	\$ 451.96			
RICHLAND OBSERVER	5/30/2025	North Park	ECON DEV/PUBLICATION S-ADS-MKTG	6/19/2025	\$ 67.50			
RICHLAND OBSERVER	5/30/2025	ordinance 2025-4	CLK TREAS/PUBLICATIONS	6/19/2025	\$ 41.25			
RICHLAND OBSERVER	5/30/2025	ordinance 2025-3	CLK TREAS/PUBLICATIONS	6/19/2025	\$ 41.25			
RICHLAND OBSERVER	5/30/2025	KT real estate zoning	ZONING/PUBLICATIONS	6/19/2025	\$ 165.00			
RICHLAND OBSERVER	5/30/2025	Ferrell Gas	ZONING/PUBLICATIONS	6/19/2025	\$ 165.00			
RICHLAND OBSERVER	5/30/2025	ordinance 2025-4	CLK TREAS/PUBLICATIONS	6/19/2025	\$ 56.25			
RICHLAND OBSERVER	5/30/2025	church & court lot repaving	ECON DEV/PUBLICATION S-ADS-MKTG	6/19/2025	\$ 157.50			

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
RICHLAND OBSERVER	5/30/2025	street overlay	ECON DEV/PUBLICATION S-ADS-MKTG	6/19/2025	\$ 157.50			
RICHLAND OBSERVER	6/8/2028	Admin/City Office - Richland Observer - Annual Subscription	CLK TREAS/SUBSCRIPTI ONS	6/19/2025	\$ 47.00			
RICHLAND OBSERVER	6/8/2028	Admin/City Office - Richland Observer - Annual Subscription/Discount per Gloria	CLK TREAS/SUBSCRIPTI ONS	6/19/2025	\$ (10.00)	\$ 1,689.90		
RITCHIE IMPLEMENT, INC	5/27/2025	Rithchies - Speed Sensor Error Code	BLDG-PROP/EQUIP MAINT-REPAIR	6/19/2025	\$ 674.44	\$ 674.44	PW	6/19/2025
RJB VIDEO LLC	6/3/2025	Tourism: Video Producton	TOURISM - MARKETING		\$ 450.00			
RJB VIDEO LLC	6/20/2025	Tourism: Contract for Advertising	TOURISM - MARKETING		\$ 450.00	\$ 900.00		
RUNNING, INC	4/21/2025	Running - March Taxi Service - 863.32 Hours	TRANSIT/TAXI	6/12/2025	\$ 33,306.89			
RUNNING, INC	4/21/2025	Running - March Taxi Service - Fare Revenues	SHARED RIDE TAXI FARE REVENUE	6/12/2025	\$ (8,076.50)			
RUNNING, INC	5/14/2025	Running - April Taxi Service - 780.43 Hours	TRANSIT/TAXI	6/12/2025	\$ 30,108.99			
RUNNING, INC	5/14/2025	Running - April Taxi Service - Fare Revenues	SHARED RIDE TAXI FARE REVENUE	6/12/2025	\$ (8,183.50)			
RUNNING, INC	6/9/2025	Running - May Taxi Service - 769.82 Hours	TRANSIT/TAXI	6/12/2025	\$ 29,699.66			
RUNNING, INC	6/9/2025	Running - May Taxi Service - Fare Revenue	SHARED RIDE TAXI FARE REVENUE	6/12/2025	\$ (7,384.50)	\$ 69,471.04		
SCHMITZ JANITORIAL SUPPL	6/13/2025	PW/Streets towels	GARAGE/SUPPLIES	6/26/2025	\$ 172.00	\$ 172.00		
SECURIAN FINANCIAL GROUP, INC	6/9/2025	JuLY '25 Life Insurance - Utility	A/R - GENERAL RECEIPTS	6/12/2025	\$ 784.78		Payroll	
SECURIAN FINANCIAL GROUP, INC	6/9/2025	July '25 Life Insurance - City ER Share	EMPLOYEE SHARE- LIFE INS	6/12/2025	\$ 470.58		Payroll	
SECURIAN FINANCIAL GROUP, INC	6/9/2025	July '25 Life Insurance - City EE Share	EMPLOYEE SHARE- LIFE INS	6/12/2025	\$ 329.65	\$ 1,585.01	Payroll	
SHERWIN INDUSTRIES, INC	6/16/2025	PW/Streets: parts	ROADWAYS/EQUIP MENT REPAIR		\$ 160.24	\$ 160.24		
SIMPSON'S TRACTOR, INC	5/17/2025	Simpsons - Installed Belts on Mower	BLDG-PROP/EQUIP MAINT-REPAIR	6/19/2025	\$ 253.75		PW	6/19/2025
SIMPSON'S TRACTOR, INC	5/22/2025	Simpsons - Blades and Blade Bolts	BLDG-PROP/EQUIP MAINT-REPAIR	6/19/2025	\$ 131.00	\$ 384.75	PW	6/19/2025
Steinmetz, Erica	6/20/2025	Tourism: Visitor Center Subcontractor Labor	TOURISM - PART- TIME/INTERN WAG		\$ 532.50	\$ 532.50		
STRANG HEATING & ELECTRIC RC	6/12/2025	PW/Aquatic: WAC MAINT/REPAIR	AQUA CTR/MAINT- REPAIRS		\$ 108.31		Park	6/30/2025
STRANG HEATING & ELECTRIC RC	6/12/2025	PW/Aquatic: CC TELEPHONE	COMM CTR/TELEPHONE		\$ 83.75	\$ 192.06	Park	6/30/2025
TC AUTOWORKS LLC	6/19/2025	Police: 2020 Dodge Durango Air Filter, AC Charge	POLICE/CAR OPERATING EXP		\$ 357.13	\$ 357.13		
TC NETWORKS, INC	6/19/2025	PW/CC/SC: Cameras at Tennis Courts & CC were offline - rebooted and fixed	DATA PROC/CONTRACTE D WORK		\$ 55.00	\$ 55.00		
The Garland Company Inc	6/6/2025	The Garland Co - Sealant	BLDG- PROP/MAINT/REPAI RS		\$ 326.03		PW	6/19/2025

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
The Garland Company Inc	6/6/2025	The Garland Co - Sealant	BLDG-PROP/MAINT/REPAIRS		\$ 287.03	\$ 613.06	PW	6/19/2025
TOTAL UPFITTERS LLC	6/11/2025	Total Upfitters - 2024 Squad Order - Backorder Items Revd and Installed	OUTLAY/POLICE	6/19/2025	\$ 854.39	\$ 854.39		
TOWN & COUNTRY SANITATION, INC	6/2/2025	8735 garbage service	GARBAGE/CONTRACTED WORK		\$ 16,808.60		PW	6/19/2025
TOWN & COUNTRY SANITATION, INC	6/2/2025	8735 operator	LANDFILL/TCS OPERATOR		\$ 889.92		PW	6/19/2025
TOWN & COUNTRY SANITATION, INC	6/2/2025	8783 recycling	RECYCLING/CONTRACTED WORK		\$ 7,205.05		PW	6/19/2025
TOWN & COUNTRY SANITATION, INC	6/3/2025	8784 landfill	LANDFILL/TRANSFER COSTS		\$ 4,053.29	\$ 28,956.86	PW	6/19/2025
U S CELLULAR	6/3/2025	PW/office: DPW Cell	ECON DEV/TELEPHONE	6/24/2025	\$ 56.20			
U S CELLULAR	6/3/2025	PW/Parks: Parks Cell	BLDG-PROP/TELEPHONE	6/24/2025	\$ 56.20			
U S CELLULAR	6/3/2025	PW/Streets: Streets Cell	ROADWAYS/CELLULAR PHONE	6/24/2025	\$ 72.28			
U S CELLULAR	6/3/2025	Admin/city office: Clerk/Treas Cell	CLK TREAS/TELEPHONE	6/24/2025	\$ 59.11			
U S CELLULAR	6/3/2025	Admin/city office: Mayor Cell	MAYOR/TELEPHONE	6/24/2025	\$ 56.20			
U S CELLULAR	6/3/2025	PW/Cemetery: Tess Cell	BLDG-PROP/TELEPHONE	6/24/2025	\$ 59.11			
U S CELLULAR	6/3/2025	PW/CC/SC: Mieden Cell	COMM CTR/TELEPHONE	6/24/2025	\$ 56.20		Park	6/30/2025
U S CELLULAR	6/3/2025	Admin/city office: DPW Cell	ECON DEV/TELEPHONE	6/24/2025	\$ (9.25)			
U S CELLULAR	6/3/2025	PW/Parks: Parks Cell	BLDG-PROP/TELEPHONE	6/24/2025	\$ (9.25)			
U S CELLULAR	6/3/2025	PW/Streets: Streets Cell	ROADWAYS/CELLULAR PHONE	6/24/2025	\$ (9.25)			
U S CELLULAR	6/3/2025	Admin/city office: Clerk/Treas Cell	CLK TREAS/TELEPHONE	6/24/2025	\$ (9.25)			
U S CELLULAR	6/3/2025	Admin/city office: Mayor Cell	MAYOR/TELEPHONE	6/24/2025	\$ (9.25)			
U S CELLULAR	6/3/2025	PW/Cemetery: Tess Cell	BLDG-PROP/TELEPHONE	6/24/2025	\$ (9.25)			
U S CELLULAR	6/3/2025	PW/CC/SC: Mieden Cell	COMM CTR/TELEPHONE	6/24/2025	\$ (9.25)		Park	6/30/2025
U S CELLULAR	6/10/2025	PW/Streets: 304-608-7179 Flood Warning Signals	FLOODPLN/TELEPHONE		\$ 40.81	\$ 391.36	PW	6/19/2025
US BANK	6/4/2025	PW/CC/SC: WSRC Supplies & Treats	SENR CTR/SUPPLIES		\$ 91.75			
US BANK	6/5/2025	US Bank - Wal-Mart - Street Maintenance Supplies	GARAGE/SUPPLIES		\$ 38.80		PW	6/19/2025
US BANK	6/6/2025	Postage paid window envelopes	CLK TREAS/POSTAGE		\$ 455.30			
US BANK	6/6/2025	Pre-Paid Postage Envelopes - Split Original by Dept - Used for mailing payments, A/R, Misc Dept Wide Mailings	CLK TREAS/POSTAGE		\$ (455.30)			
US BANK	6/6/2025	Assessor Portion - Pre-Paid Postage Envelopes	ASSESSOR/SUPPLIES		\$ 2.33			
US BANK	6/6/2025	Admin/City Office Portion - Pre-Paid Postage Envelopes	CLK TREAS/POSTAGE		\$ 195.97			
US BANK	6/6/2025	PW/CC/SC Portion - Pre-Paid Postage Envelopes	COMM CTR/POSTAGE		\$ 11.65		Park	6/30/2025

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
US BANK	6/6/2025	Admin/City Office - Elections Portion - Pre-Paid Postage Envelopes	ELECTIONS/POSTAGE		\$ 82.80			
US BANK	6/6/2025	Police Portion - Pre-Paid Postage Envelopes	POLICE/POSTAGE		\$ 105.95			
US BANK	6/6/2025	PW/B&G Portion- Pre-Paid Postage Envelopes	BLDG-PROP/SUPPLIES		\$ 24.99			
US BANK	6/6/2025	PW/Streets Portion- Pre-Paid Postage Envelopes	GARAGE/OFFICE SUPPLIES		\$ 1.09			
US BANK	6/6/2025	Bldng/Zoning Portion - Pre-Paid Postage Envelopes	ZONING/POSTAGE		\$ 30.52			
US BANK	6/10/2025	Family Dollar - CC / Rec Supplies	COMM CTR/RECREATION SUPPLIES		\$ 4.75		Park	6/30/2025
US BANK	6/10/2025	Kwik Trip - Cc Rec Supplies	COMM CTR/RECREATION SUPPLIES		\$ 11.87		Park	6/30/2025
US BANK	6/10/2025	Police - Training / Meals - Wilson - SRO	POLICE/TRAINING		\$ 24.38			
US BANK	6/10/2025	Police - Training / Meals - Wilson - SRO	POLICE/TRAINING		\$ 15.50			
US BANK	6/11/2025	Police - Training / Meals - Wilson - SRO	POLICE/TRAINING		\$ 16.70			
US BANK	6/11/2025	Police - Training / Meals - Wilson - SRO	POLICE/TRAINING		\$ 15.50			
US BANK	6/12/2025	Police - Training / Meals - Wilson - SRO	POLICE/TRAINING		\$ 15.17			
US BANK	6/12/2025	Police - Training / Motel - Wilson - SRO	POLICE/TRAINING		\$ 294.00			
US BANK	6/13/2025	Police - Badge Stickers	POLICE/ADMINISTR ATION		\$ 471.59			
US BANK	6/16/2025	Administration - Open Phone - Phone # for City Admin Cell Use	CLK TREAS/TELEPHONE		\$ 19.00			
US BANK	6/19/2025	PW/B&G: Vehicle Registration	BLDG-PROP/EQUIPMENT		\$ 2.05			
US BANK	6/20/2025	PW/CC/SC - Supplies and Treats	COMM CTR/RECREATION SUPPLIES		\$ 12.04	\$ 1,488.40	Park	6/30/2025
VERNON COUNTY TRAUMA TAS	6/17/2025	Police: training - Billy's registration	POLICE/TRAINING		\$ 50.00	\$ 50.00		
VISA	3/18/2025	Tourism: QR Code Generator Subscription	TOURISM - MARKETING		\$ 170.73			
VISA	5/5/2025	Tourism: Postage	TOURISM - POSTAGE		\$ 14.64			
VISA	5/5/2025	Tourism: Dropbox	TOURISM - OFFICE SUPPLIES		\$ 119.88			
VISA	5/5/2025	Tourism: Dropbox 1TB of Storage	TOURISM - OFFICE SUPPLIES		\$ 59.22			
VISA	5/5/2025	Tourism: International Order Charge by Visa	TOURISM - OFFICE SUPPLIES		\$ 1.71			
VISA	5/6/2025	Toursm: Facebook Advertising and Promotions	TOURISM - MARKETING		\$ 75.00			
VISA	5/8/2025	Tourism: Lands End - Tourism Polo Shirts (2 Mens + 1 Womans)	TOURISM - GIVEAWAY ITEMS		\$ 281.16			
VISA	5/9/2025	Toursm: Facebook Advertising and Promotions	TOURISM - MARKETING		\$ 24.39			
VISA	5/9/2025	Toursm: Facebook Advertising and Promotions	TOURISM - MARKETING		\$ 23.12			

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
VISA	6/3/2025	Tourism: RJB Video through Quickbooks Payment	TOURISM - MARKETING		\$ 450.00			
VISA	6/9/2025	Tourism: Facebook Advertising and Promotions	TOURISM - MARKETING		\$ 31.87			
VISA	6/23/2025	Tourism: Visme Starter	TOURISM - MARKETING		\$ 29.00	\$ 1,280.72		
WAL-MART REAL ESTATE BUSINESS TRUST	1/31/2025	2024 RE Tax Refund_BOR Excessive Assessment-Co Portion	ILLGL TAX/MISC EXPENSE	6/12/2025	\$ 1,001.88			
WAL-MART REAL ESTATE BUSINESS TRUST	1/31/2025	2024 RE Tax Refund_BOR Excessive Assessment-City Portion	ILLGL TAX/MISC EXPENSE	6/12/2025	\$ 1,115.67			
WAL-MART REAL ESTATE BUSINESS TRUST	1/31/2025	2024 RE Tax Refund_BOR Excessive Assessment-School Portion	ILLGL TAX/MISC EXPENSE	6/12/2025	\$ 1,354.43			
WAL-MART REAL ESTATE BUSINESS TRUST	1/31/2025	2024 RE Tax Refund_BOR Excessive Assessment-Tech Portion	ILLGL TAX/MISC EXPENSE	6/12/2025	\$ 166.07	\$ 3,638.05		
WALSH'S ACE HARDWARE	5/21/2025	Walsh Ace - Keys, Key Storage, Sleeve Key Rings	GARAGE/BUILDING REPAIR	6/19/2025	\$ 59.43		PW	6/19/2025
WALSH'S ACE HARDWARE	5/28/2025	Walsh Ace - Supplies	BLDG-PROP/MAINT/REPAIRS	6/19/2025	\$ 21.91		PW	6/19/2025
WALSH'S ACE HARDWARE	5/28/2025	Walsh Ace - Park Dept Supplies Returned	BLDG-PROP/MAINT/REPAIRS	6/19/2025	\$ (0.24)		PW	6/19/2025
WALSH'S ACE HARDWARE	5/29/2025	Walsh Ace - Trimmer Head Base	ROADWAYS/SUPPLIES	6/19/2025	\$ 17.99		PW	6/19/2025
WALSH'S ACE HARDWARE	6/4/2025	Walsh Ace - Fasteners	BLDG-PROP/SUPPLIES	6/19/2025	\$ 9.48		PW	6/19/2025
WALSH'S ACE HARDWARE	6/4/2025	PW/Aquatic - Bit Set, Fasteners, Service Tools	AQUA CTR/MAINT-REPAIRS		\$ 45.28			
WALSH'S ACE HARDWARE	6/10/2025	Walsh Ace - Batteries, Oil, Lynch Pin	GARAGE/OFFICE SUPPLIES	6/19/2025	\$ 39.94		PW	6/19/2025
WALSH'S ACE HARDWARE	6/11/2025	Walsh Ace - Glue Sticks, Shelving - WAC Supplies	AQUA CTR/SUPPLIES		\$ 61.96		Park	6/30/2025
WALSH'S ACE HARDWARE	6/16/2025	Walsh Ace - Hose, Weed Killer, Misc	BLDG-PROP/SUPPLIES		\$ 60.52		PW	6/19/2025
WALSH'S ACE HARDWARE	6/16/2025	Walsh Ace - Hose, Weedkiller, Misc	BLDG-PROP/WEED CONTROL		\$ 18.59		PW	6/19/2025
WALSH'S ACE HARDWARE	6/17/2025	PW/B&G: returned paint	BLDG-PROP/SUPPLIES		\$ (17.54)			
WALSH'S ACE HARDWARE	6/17/2025	Walsh Ace - Trimmer Line	BLDG-PROP/SUPPLIES		\$ 119.98		PW	6/19/2025
WALSH'S ACE HARDWARE	6/23/2025	PW/B&G: plastic fitting & tape	BLDG-PROP/MAINT/REPAIRS		\$ 19.14	\$ 456.44		
WE ENERGIES	6/9/2025	Tourism: nat gas	RR DEPOT/HEAT		\$ 16.13			
WE ENERGIES	6/9/2025	PW/Aquatic: nat gas	AQUA CTR/HEAT		\$ 2,864.66		Park	6/30/2025
WE ENERGIES	6/9/2025	PW/Aquatic: nat gas	AQUA CTR/HEAT		\$ 14.25		Park	6/30/2025
WE ENERGIES	6/9/2025	PW/CC/SC: nat gas	COMM CTR/HEAT		\$ 51.46		Park	6/30/2025
WE ENERGIES	6/9/2025	Admin/City office: nat gas	MUN BLDG/HEAT		\$ 24.03			
WE ENERGIES	6/9/2025	PW/Cemetery: nat gas	BLDG-PROP/CEMETERY HEAT		\$ 12.24			
WE ENERGIES	6/9/2025	PW/B&G: nat gas	B&G/SHELTER EXPENSES		\$ 15.38			
WE ENERGIES	6/9/2025	PW/Streets: nat gas	GARAGE/HEAT		\$ 13.43			
WE ENERGIES	6/9/2025	PW/Parks: nat gas	BLDG-PROP/HEAT		\$ 10.73	\$ 3,022.31		
WI Deferred Compensation	6/4/2025	DEFERRED COMP DEFERRED COMP AFTER TAX % Pay Period: 5/30/2025	PYRL DED-WI DEF COMP	6/9/2025	\$ 91.64		Payroll	

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
WI Deferred Compensation	6/4/2025	DEFERRED COMP DEFERRED COMPENSATION Pay Period: 5/30/2025	PYRL DED-WI DEF COMP	6/9/2025	\$ 395.00		Payroll	
WI Deferred Compensation	6/4/2025	DEFERRED COMP DEFERRED COMP AFTER TAX Pay Period: 5/30/2025	PYRL DED-WI DEF COMP	6/9/2025	\$ 100.00		Payroll	
WI Deferred Compensation	6/17/2025	DEFERRED COMP DEFERRED COMP AFTER TAX % Pay Period: 6/13/2025	PYRL DED-WI DEF COMP	6/20/2025	\$ 78.75		Payroll	
WI Deferred Compensation	6/17/2025	DEFERRED COMP DEFERRED COMPENSATION Pay Period: 6/13/2025	PYRL DED-WI DEF COMP	6/20/2025	\$ 395.00		Payroll	
WI Deferred Compensation	6/17/2025	DEFERRED COMP DEFERRED COMP AFTER TAX Pay Period: 6/13/2025	PYRL DED-WI DEF COMP	6/20/2025	\$ 100.00	\$ 1,160.39	Payroll	
WI Dept of EE Trust Funds	5/31/2025	May WRS - Utility Portion	A/R - GENERAL RECEIPTS	6/27/2025	\$ 14,999.74		Payroll	
WI Dept of EE Trust Funds	5/31/2025	May WRS - City EE Make-UP for Jan-Apr Wages	EMPLOYEE SHARE- RETIREMENT	6/27/2025	\$ (1,180.40)		Payroll	
WI Dept of EE Trust Funds	5/31/2025	May WRS - City EE Make-UP for Jan-Apr Wages	ROADWAYS/BENEF ITS	6/27/2025	\$ (1,180.40)		Payroll	
WI Dept of EE Trust Funds	6/4/2025	WRS WRS Additional Pay Period: 5/30/2025	EMPLOYEE SHARE- RETIREMENT		\$ 70.00		Payroll	
WI Dept of EE Trust Funds	6/4/2025	WRS WRS RETIREMENT Pay Period: 5/30/2025	EMPLOYEE SHARE- RETIREMENT		\$ 3,176.64		Payroll	
WI Dept of EE Trust Funds	6/4/2025	WRS WRS RETIREMENT Pay Period: 5/30/2025	EMPLOYEE SHARE- RETIREMENT		\$ 3,176.64		Payroll	
WI Dept of EE Trust Funds	6/4/2025	WRS PROTECTIVE W/ SS Employee Pay Period: 5/30/2025	EMPLOYEE SHARE- RETIREMENT		\$ 2,544.84		Payroll	
WI Dept of EE Trust Funds	6/4/2025	WRS PROTECTIVE W/ SS Employee Pay Period: 5/30/2025	EMPLOYEE SHARE- RETIREMENT		\$ 5,496.15		Payroll	
WI Dept of EE Trust Funds	6/17/2025	WRS WRS Additional Pay Period: 6/13/2025	EMPLOYEE SHARE- RETIREMENT		\$ 70.00		Payroll	
WI Dept of EE Trust Funds	6/17/2025	WRS WRS RETIREMENT Pay Period: 6/13/2025	EMPLOYEE SHARE- RETIREMENT		\$ 3,217.50		Payroll	
WI Dept of EE Trust Funds	6/17/2025	WRS WRS RETIREMENT Pay Period: 6/13/2025	EMPLOYEE SHARE- RETIREMENT		\$ 3,217.50		Payroll	
WI Dept of EE Trust Funds	6/17/2025	WRS PROTECTIVE W/ SS Employee Pay Period: 6/13/2025	EMPLOYEE SHARE- RETIREMENT		\$ 2,309.95		Payroll	
WI Dept of EE Trust Funds	6/17/2025	WRS PROTECTIVE W/ SS Employee Pay Period: 6/13/2025	EMPLOYEE SHARE- RETIREMENT		\$ 4,988.77	\$ 40,906.93	Payroll	
WI DEPT OF JUSTICE- CRIME	6/3/2025	BACKGROUND CHECK	POLICE/ADMINISTR ATION	6/19/2025	\$ 7.00			
WI DEPT OF JUSTICE- CRIME	6/25/2025	POLICE: Background Checks	POLICE/ADMINISTR ATION		\$ 7.00			
WI DEPT OF JUSTICE- CRIME	6/25/2025	POLICE: Background Checks	POLICE/ADMINISTR ATION		\$ 7.00	\$ 21.00		
WI DEPT OF REVENUE	6/4/2025	SWT TAXES STATE WITHHOLDING TAX Pay Period: 5/30/2025	W/H TAXES-STATE	6/30/2025	\$ 3,297.76		Payroll	

Vendor Name	Invoice Date	Description	Title	Date Paid	Invoice Amount	Vendor Total	Committee	Date Reviewed
WI DEPT OF REVENUE	6/17/2025	SWT TAXES STATE WITHHOLDING TAX Pay Period: 6/13/2025	W/H TAXES-STATE	7/15/2025	\$ 3,262.91	\$ 6,560.67	Payroll	
WI DEPT OF REVENUE-AV FUEL	6/11/2025	Aviation Fuel Tax	AIRPORT/AVIATION FUEL	6/20/2025	\$ 19.14	\$ 19.14	PW	6/19/2025
WI DEPT OF TRANS-FINANCIAL OPERATIONS	6/2/2025	WI DOT - Hwy 80 to Bohman Dr - Slated for 2029 - Prelim Engineering City Share	OUTLAY/PROJECT		\$ 1,841.43	\$ 1,841.43		
WICONNECT WIRELESS LLC	6/1/2025	Airport Internet Service 3Mb/s Download	AIRPORT/TELEPHONE		\$ (59.99)	\$ (59.99)	PW	6/19/2025
WIL-KIL PEST CONTROL	5/9/2025	Wil-Kil - Pest Control - Landfill 5/5/2025 Order #77465794	LANDFILL/CONTRACTED WORK	6/19/2025	\$ 67.38		PW	6/19/2025
WIL-KIL PEST CONTROL	5/9/2025	Wil-Kil Pest Control - City Hall - 5/9/2025 Order #77465841	BLDG-PROP/MAINT/REPAIRS	6/19/2025	\$ 67.38		PW	6/19/2025
WIL-KIL PEST CONTROL	5/9/2025	Wil-Kil Pest Control - CC SC - 5/9/2025 Order #77466866	COMMCTR/CONTRACTED WORK	6/19/2025	\$ 81.56	\$ 216.32	Park	6/30/2025
WISCONSIN SUPPORT COLLEC	6/4/2025	CHILD SUPPORT Pay Period: 5/30/2025	WAGE GARNISHMENTS	6/6/2025	\$ 133.85		Payroll	
WISCONSIN SUPPORT COLLEC	6/17/2025	CHILD SUPPORT Pay Period: 6/13/2025	WAGE GARNISHMENTS	6/20/2025	\$ 133.85	\$ 267.70	Payroll	
WORKSITE SOLUTIONS	6/4/2025	COMBINED INSURANCE Pay Period: 5/30/2025	EMPLOYEE SHARE-COMBINED INS	6/19/2025	\$ 23.35		Payroll	
WORKSITE SOLUTIONS	6/17/2025	COMBINED INSURANCE Pay Period: 6/13/2025	EMPLOYEE SHARE-COMBINED INS	6/19/2025	\$ 23.35	\$ 46.70	Payroll	
					<u>\$ 599,222.07</u>	<u>\$ 599,222.07</u>	\$ -	

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee

and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated:

Finance:

Filed in the office of the City Clerk/Treasurer

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 3.

Agenda Item: City Treasurer's Report

Committee Review: N/A

Meeting Date: Finance – July 1, 2025 and Council – July 1, 2025

Presented by: Misty Molzof, Treasurer

Items included:

1. Treasurer's Report for period ending May 31, 2025 – "Cash Balances" Report
2. Balance Sheet for period ending May 31, 2025 (4 pages)
 - a. City Funds - currently includes funds that will be separated out before the end of the year
 - i. TIF Fund
 - ii. Room Tax Fund
 - iii. Donations Fund
 - iv. RLF Fund
 - v. CDBG Fund
 - b. Library Fund
 - c. Greater Richland Tourism Fund
3. Revenue and Expenditures, Actual Versus Budget by Department (5 pages)
 - a. Period ending 05/31/2025
4. Items that I am currently working on
 - a. Revised Bill Listing for Finance and Council that includes columns indicating which committee reviewed and recommended approval of the invoices, and what date they met.
 - b. Standard Operating Procedures
 - i. Accounts Payable
 - ii. Accounts Receivable
 - iii. Misc Financial Processing and Reporting
 - c. Accounts Receivable
 - d. Audit Misc Requests via email
 - e. 2026 Budget
 - i. Will begin working on a timeline with City Administrator, Ashley Oliphant
 - ii. July – August – scheduling meetings with Department Heads, Committees, Boards, or Commissions as designated for each section of the budget
5. On June 19th, I Attended a meeting at the County for Clerks and Treasurers that was put on by Derek Kalish and Ashley Mott relating to Elections and Tax Roll Prep and Deadlines.

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CITY OF RICHLAND CENTER - TREASURER'S REPORT					
	5/31/2025				
FUNDS	Int Rate	BEG/MO BAL	RECEIPTS	DISBURSEMENTS	END/MO BAL
Deposits					
Disbursements					
City General Unassigned:	3.51%	\$ 581,399.99	\$ 284,230.37	\$ 592,388.52	\$ 273,241.84
State Investments #1 Unassigned	4.36%	\$ 4,496,672.16	\$ 106,824.48	\$ 803,299.74	\$ 3,800,196.90
Property Tax Account (partial unassigned)	3.51%	\$ 573,814.81	\$ 1,710.60		\$ 575,525.41
#2 Landfill long term care (for landfill issues)	4.36%	\$ 652,192.52	\$ 2,415.30		\$ 654,607.82
#3 TIF-Panorama Estates (TIF 6)	4.36%	\$ 276,557.86	\$ 1,024.19		\$ 277,582.05
#6 TIF 2-5 (only #4)	4.36%	\$ 150,529.13	\$ 557.46		\$ 151,086.59
RLF Business Savings	0.50%	\$ 176,593.53	\$ 77.41		\$ 176,670.94
RLF Business Checking	0%	\$ 1,669.45			\$ 1,669.45
RESTRICTED FUNDS: (by outside entity)					
CDBG Housing RLF	3.51%	\$ 165,476.82	\$ 493.31		\$ 165,970.13
Landfill Long Term Care CD to 2045	2.48%	\$ 316,352.56			\$ 316,352.56
Landfill Long Term Care CD to 2045	2.48%	\$ 308,732.96			\$ 308,732.96
Library Checking	3.51%	\$ 222,829.81	\$ 2,421.25	\$ 32,174.58	\$ 193,076.48
Room Tax	3.52%	\$ 55,063.77	\$ 357.87		\$ 55,421.64
Greater Richland Tourism	3.52%	\$ 24,574.65	\$ 5,758.55	\$ 7,401.15	\$ 22,932.05
Redevelopment Authority	3.51%	\$ 73,580.94	\$ 219.35		\$ 73,800.29
#5 Renew RC Loan Program-Affordable Hous	4.39%	\$ 848,922.18	\$ 3,143.86		\$ 852,066.04
Renew RC Loan Program-Checking	3.51%	\$ 78,697.91	\$ 234.61		\$ 78,932.52
COMMITTED: (by resolution of the Council)					
#4 Projects committed	4.36%	\$ 1,788,082.97	\$ 811,073.23		\$ 2,599,156.20
ASSIGNED: (for specific use, not assigned)					
Cemetery CDs	2.34% & 3.51%	\$ 5,016.08	\$ 9.43		\$ 5,025.51
Centennial Committee	3.51%	\$ 2,895.56	\$ 8.64		\$ 2,904.20
Canine Fund	0%	\$ 44,622.07		\$ 513.13	\$ 44,108.94
Park/Rec/Comm Center	3.51%	\$ 12,048.04	\$ 35.92		\$ 12,083.96
Aquatic Center	0.25%	\$ 235,401.29	\$ 51.60		\$ 235,452.89
nsfers are made between Funds that are accounted for in both Receipts and Disbursements					
LOANS					
Loans:		Total Debt 4/30/2025	2025 Principle	Loan Term End	5/31/2025 Balance
Richland County Bank (2%)		\$ -	\$ -	Paid off 2024	\$ -
WPPI (no interest)		\$ 12,226.58	\$ 5,059.44	10/28/2027	\$ 11,804.96
State Trust Fund Loan - Panorama Est TIF 6 (3.5%)		\$ -	\$ -	Paid off 2021	\$ -
Bonding - Panorama Estates TIF 6 (1.8%)		\$ 650,000.00	\$ 52,075.00	4/1/2037	\$ 650,000.00
CFB Haseltine 389,390/Westside Dr 362,610 (2.73%)		\$ 452,000.00	\$ 67,117.10	4/1/2028	\$ 452,000.00
Aquatic Center Bonding (20 Years)		\$ 3,345,000.00	\$ 301,600.00	8/1/2038	\$ 3,345,000.00
		\$ 4,459,226.58	\$ 425,851.54		\$ 4,458,804.96
Debt Capacity - WI Department of Revenue - 2024					\$ 20,792,625.00
			% of Total Debt Capacity used		21%
			65% Recommended Maximum		\$ 13,515,206.25
			Amt Avail to Reach 65%		\$ 9,056,401.29

CITY OF RICHLAND CENTER
BALANCE SHEET
MAY 31, 2025

CITY GENERAL FUND

ASSETS

10-11001-000	CASH ON HAND-CITY OFFICE	100.00
10-11002-000	FUND CASH - CITY GENERAL CHECK	265,545.50
10-11010-000	STATE POOL #1 - GENERAL	3,800,196.90
10-11030-000	STATE POOL #3 - PANORAMA EST	277,582.05
10-11040-000	STATE POOL #4 - PROJECTS	2,599,156.11
10-11050-000	STATE POOL #5 - AFFORDABLE HOU	852,066.04
10-11060-000	STATE POOL #6 - TID 2-5	151,086.59
10-11100-000	TAX COLLECTION	575,525.41
10-11110-000	CDBG ACCOUNT	165,970.13
10-11200-000	RLF SAVINGS	176,670.94
10-11300-000	RLF CHECKING	1,669.45
10-11400-000	RENEW RC ACCOUNT	78,932.52
10-11900-000	CASH ON HAND - AQUATIC CENTER	262.89
10-12100-000	DELINQUENT PERSONAL PROPERTY T	45,300.26
10-14100-000	A/R - OTHER A/R	88,957.19
10-14500-000	A/R - GENERAL RECEIPTS	(71,817.38)
10-14600-000	DUE FROM DEVELOPERS/PANORAMA	273,171.75
10-14950-000	EST UNCOLLECTIBLE RECEIVABLES	(67,069.90)
10-15000-000	CDBG FUND - ECON DEVELOPMENT	152,308.62
10-15200-000	LOAN RECEIVABLE - RERP	2,386.44
10-15325-000	RLF RECEIVABLE - KIDS STUFF #1	67,069.90
10-15370-000	RLF RECEIVABLE - BRICKHOUSE	6.10
10-15999-000	EST UNCOLLECTIBLE-LOANS	(8,262.00)
10-16100-000	ACCTS REC - ELECTRIC UTILITY	106,878.00
10-16110-000	ACCTS REC - WATER UTILITY	123,096.00
10-16120-000	ACCTS REC - SEWER UTILITY	256.00
10-16300-000	CDBG RECEIVABLE	317,155.55
10-16350-000	RENEW RC LOAN RECEIVABLE	75,138.25
10-17100-000	PREPAID INSURANCE	16,749.71
10-18000-000	STATE POOL #2 - LANDFILL L/T	654,607.82
10-18100-000	PARKS/REC/CC ACCOUNT	12,083.96
10-18115-000	AQUATIC CENTER FUND	235,452.89
10-18130-000	RDA FUND	73,800.29
10-18140-000	ROOM TAX ACCOUNT	55,421.64
10-18150-000	CC/SC GRANT	4.00
10-18160-000	CENTENNIAL COMMITTEE ACCT/CD	2,904.20
10-18700-000	CHILD SAFETY FUNDS - RC POLICE	137.35
10-18750-000	POLICE CANINE FUND	44,108.94
10-18800-000	CEMETERY PERPETUAL CARE ACCT	4,185.58
10-18850-000	BOWEN CEMETERY	839.93
10-18900-000	LANDFILL ESCROW	625,085.52
TOTAL ASSETS		<u>11,774,721.14</u>

LIABILITIES AND EQUITY

CITY OF RICHLAND CENTER
BALANCE SHEET
MAY 31, 2025

CITY GENERAL FUND

<u>LIABILITIES</u>		
10-21000-000	VOUCHERS PAYABLE-CITY GENERAL	162,458.41
10-21100-000	ACCOUNTS PAYABLE-OTHER A/R	(31.00)
10-22110-000	W/H TAXES-FEDERAL	(6,602.86)
10-22120-000	W/H TAXES-STATE	(3,297.76)
10-22130-000	W/H TAXES-FICA/MSS	(13,699.42)
10-22200-000	EMPLOYEE SHARE-RETIREMENT	(15,644.61)
10-22210-000	EMPLOYEE SHARE-HEALTH INS	(96,967.14)
10-22230-000	EMPLOYEE SHARE-LIFE INS	1,706.36
10-22240-000	EMPLOYEE SHARE-AFLAC	45.81
10-22250-000	EMPLOYEE SHARE-COMBINED INS	1,521.51
10-22260-000	EMPLOYEE SHARE-DENTAL INS	(141.99)
10-22270-000	EMPLOYEE SHARE-VISION INS	(234.26)
10-22310-000	PYRL DED-WI DEF COMP	(586.64)
10-22320-000	PYRL DED-125 PLAN/MEDICAL	(830.38)
10-22330-000	PYRL DED- SECTION 125/MED/DEP	8,578.95
10-22410-000	POLICE DEPT UNION DUES	(218.25)
10-22900-000	WAGE GARNISHMENTS	(133.85)
10-23300-000	ACCOUNTS DUE - LEASE/RENT DEP	750.00
10-25000-000	DUE TO OTHER GOVERNMENT	6.18
10-25100-000	SALES TAX	21.13
10-26000-000	DEFERRED REVENUE (PANORAMA)	320,940.50
10-26006-000	UNAPPLIED AR	6,170.18
10-26140-000	POSTPONED ARPA AID	287,229.43
10-26800-000	ADVANCE TAX COLLECTIONS	(2,101,708.78)
TOTAL LIABILITIES		(1,450,668.48)
<u>FUND EQUITY</u>		
10-31100-000	RESERVED FB-ADVANCE TIF DIST	1,381,265.72
10-31110-000	RESERVED FB-SPECIAL PURPOSE	624,662.23
10-32100-000	RESERVED SPECIAL FB-CDBG	602,432.42
10-32110-000	RESERVED SPECIAL FB-RERP	2,386.44
10-32120-000	RESERVED SPECIAL FB-RLF	608,090.70
10-33100-000	DESIGNATED FB - CEMETERY	3,855.80
10-33105-000	DESIGNATED FB - RECYCLING	29,257.04
10-33110-000	DESIGNATED FB - COMM CENTER	24,701.68
10-33120-000	DESIGNATED FB - POOL	5,000.00
10-33125-000	DESIGNATED FB - DATA PROC	24,139.73
10-33130-000	DESIGNATED FB - HISTORIC PRES	10,647.50
10-33200-000	DESIGNATED FB - BLDGS/PROP	38,421.00
10-33300-000	DESIGNATED FB - FUTURE PROJECT	410,922.00
10-34100-000	DESIGNATED SPECIAL FB - CDBG	62,041.04
10-34110-000	DESIGNATED SPECIAL FB - RLF	195,631.56
10-35100-000	UNDESIGNATED SPECIAL FB - TIF	(1,603,911.39)
10-36000-000	GENERAL FUND BALANCE	8,039,197.66
REVENUE OVER EXPENDITURES - YTD		2,766,648.49
BALANCE - CURRENT DATE		2,766,648.49
TOTAL FUND EQUITY		13,225,389.62
TOTAL LIABILITIES AND EQUITY		11,774,721.14

CITY OF RICHLAND CENTER
BALANCE SHEET
MAY 31, 2025

GREATER RICHLAND TOURISM

<u>ASSETS</u>			
15-11002-000	CASH ALLOCATED TO OTHER FUNDS	22,932.05	
	TOTAL ASSETS		22,932.05
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
15-21000-000	TOURISM VOUCHERS PAYABLE	3,638.96	
	TOTAL LIABILITIES		3,638.96
<u>FUND EQUITY</u>			
15-31000-000	TOURISM RETAINED EARNINGS	40,123.26	
	REVENUE OVER EXPENDITURES - YTD	(20,830.17)	
	BALANCE - CURRENT DATE	(20,830.17)	
	TOTAL FUND EQUITY		19,293.09
	TOTAL LIABILITIES AND EQUITY		22,932.05

CITY OF RICHLAND CENTER
BALANCE SHEET
MAY 31, 2025

LIBRARY FUND

ASSETS

20-11002-000	FUND CASH	195,925.18	
20-16670-000	DUE FROM CITY GENL FUND	(8,221.16)	
	TOTAL ASSETS		187,704.02

LIABILITIES AND EQUITY

LIABILITIES

20-21000-000	LIBRARY VOUCHERS PAYABLE	5,862.78	
20-22110-000	LIBRARY FEDERAL W/H TAXES	(420.43)	
20-22120-000	LIBRARY STATE W/H TAXES	(272.98)	
20-22130-000	LIBRARY FICA/MSS W/H TAXES	(236.38)	
20-22140-000	W/H VARIANCES-LIBRARY	2.95	
20-22200-000	LIB EMPLOYEE SHARE-RETIREMENT	(196.98)	
20-22210-000	LIB EMPLOYEE SHARE-HEALTH INS	(585.89)	
20-22230-000	LIB EMPLOYEE SHARE-LIFE INS	121.71	
20-22320-000	LIB PYRL DEDUCTION-125 PLAN/M	153.61	
20-22325-000	LIB PYRL DEDUCTION-125 PLAN/HI	3,164.25	
	TOTAL LIABILITIES		7,592.64

FUND EQUITY

20-31000-000	LIBRARY RETAINED EARNINGS	205,610.50	
	REVENUE OVER EXPENDITURES - YTD	(25,499.12)	
	BALANCE - CURRENT DATE	(25,499.12)	
	TOTAL FUND EQUITY		180,111.38
	TOTAL LIABILITIES AND EQUITY		187,704.02

Administration Office**Revenues**

Total Licenses & Permits:

Total Public Charges for Services

Total Miscellaneous Revenues

Administration Office Revenue Total

Expenses

Total City Admin / Clerk / City Treasurer / Office

Total Elections

Total Data Processing

Total Municipal Building

Administration Office Expense Total

Net Total Administration Office

Airport**Revenues****Expenses**

Net Total Airport

Assessor

Net Total Assessor

Buildings & Grounds**Revenues**

Buildings & Grounds Revenue Total

Expenses

Total Buildings & Grounds

Total Parks & Grounds

Total Forestry

Buildings & Grounds Expense Total

Net Total Buildings & Grounds

Building & Zoning**Revenues****Expenses**

Net Total Building & Zoning

	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%	2025 Actual YTD 5/31/2025	2025 Budget (Current Year) 12/31/2025	2024 Budget Less Actual	% S/B
Administration Office								
Revenues								
Total Licenses & Permits:	20,191.53	7,878.00	(12,313.53)	256.30%	6,834.50	9,303.00	2,468.50	73.47%
Total Public Charges for Services	21,356.00	14,006.00	(7,350.00)	152.48%	12,873.00	23,669.00	10,796.00	54.33%
Total Miscellaneous Revenues	7,650.00	2,500.00	(5,150.00)	306.00%	-	-	0.00	#DIV/0!
Administration Office Revenue Total	49,197.53	24,384.00	(24,813.53)	201.76%	19,707.50	32,972.00	13,264.50	59.77%
Expenses								
Total City Admin / Clerk / City Treasurer / Office	363,450.87	436,322.00	72,871.13	83.30%	193,124.22	506,355.00	313,230.78	38.14%
Total Elections	12,626.66	20,500.00	7,873.34	61.59%	4,429.49	14,000.00	9,570.51	31.64%
Total Data Processing	54,183.09	40,000.00	(14,183.09)	135.46%	21,958.24	54,300.00	32,341.76	40.44%
Total Municipal Building	103,516.81	105,500.00	1,983.19	98.12%	6,545.40	20,000.00	13,454.60	32.73%
Administration Office Expense Total	533,777.43	602,322.00	68,544.57	88.62%	226,057.35	594,655.00	368,597.65	38.01%
Net Total Administration Office	(484,579.90)	(577,938.00)	(93,358.10)	83.85%	(206,349.85)	(561,683.00)	(355,333.15)	36.74%
Airport								
Revenues	41,568.27	35,044.00	(6,524.27)	118.62%	18,221.91	39,044.00	20,822.09	46.67%
Expenses	34,803.01	39,500.00	4,696.99	88.11%	15,016.40	55,075.00	40,058.60	27.27%
Net Total Airport	6,765.26	(4,456.00)	(11,221.26)	-151.82%	3,205.51	(16,031.00)	(19,236.51)	-20.00%
Assessor								
Net Total Assessor	(26,376.36)	(174,800.00)	(11,221.26)	15.09%	(11,245.74)	(18,700.00)	(19,236.51)	60.14%
Buildings & Grounds								
Revenues								
Buildings & Grounds Revenue Total	32,171.99	23,100.00	(9,071.99)	139.27%	14,283.82	26,800.00	12,516.18	53.30%
Expenses								
Total Buildings & Grounds	104,448.62	113,475.00	9,026.38	92.05%	26,801.67	124,600.00	97,798.33	21.51%
Total Parks & Grounds	263,399.64	290,800.00	27,400.36	90.58%	112,402.86	380,500.00	268,097.14	29.54%
Total Forestry	7,038.00	11,750.00	4,712.00	59.90%	4,818.88	9,400.00	4,581.12	51.26%
Buildings & Grounds Expense Total	374,886.26	416,025.00	41,138.74	90.11%	144,023.41	514,500.00	370,476.59	27.99%
Net Total Buildings & Grounds	(342,714.27)	(392,925.00)	(50,210.73)	87.22%	(129,739.59)	(487,700.00)	(357,960.41)	26.60%
Building & Zoning								
Revenues	7,961.55	4,850.00	(3,111.55)	164.16%	9,259.27	8,050.00	(1,209.27)	115.02%
Expenses	90,621.39	101,230.00	10,608.61	89.52%	37,213.13	104,000.00	66,786.87	35.78%
Net Total Building & Zoning	(82,659.84)	(96,380.00)	(13,720.16)	85.76%	(27,953.86)	(95,950.00)	(67,996.14)	29.13%

Cemetery

Revenues
Expenses
Net Total Cemetery

2024	2024	2024	%	2025	2025	2024	%
Actual	Budget	Budget Less		Actual	Budget	Budget Less	
YTD	Prev Year	Actual		YTD	(Current Year)	Actual	S/B
12/31/2024	12/31/2024			5/31/2025	12/31/2025		33.33%

36,560.00	30,810.00	(5,750.00)	118.66%	11,700.00	32,810.00	21,110.00	35.66%
2,419.89	2,750.00	330.11	88.00%	1,081.07	3,550.00	2,468.93	30.45%
34,140.11	28,060.00	(6,080.11)	121.67%	10,618.93	29,260.00	18,641.07	36.29%

Economic Development

Revenues
Expenses
Net Total Economic Development

208,313.13	179,465.00	(28,848.13)	116.07%	112,637.20	80,770.00	(31,867.20)	139.45%
(208,313.13)	(179,465.00)	28,848.13	116.07%	(112,637.20)	(80,770.00)	31,867.20	139.45%

Elected / Appointed Officials

Revenues
Expenses
Net Total Elected / Appointed Officials

80,700.17	83,265.00	2,564.83	96.92%	25,227.15	89,825.00	64,597.85	28.08%
(80,700.17)	(83,265.00)	(2,564.83)	96.92%	(25,227.15)	(89,825.00)	(64,597.85)	28.08%

Public Safety

Revenues
Public Safety Revenue Total

172,552.29	137,578.00	(34,974.29)	125.42%	50,217.07	164,041.00	113,823.93	30.61%
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Expenses
Total Police Department
Total Fire & EMS
Total Health & Human Services
Public Safety Expense Total

1,645,433.69	1,653,194.00	7,760.31	99.53%	645,218.11	1,665,179.00	1,019,960.89	38.75%
310,776.54	303,600.00	(7,176.54)	102.36%	120,597.73	288,685.00	168,087.27	41.77%
4,448.56	600.00	(3,848.56)	741.43%	4,160.97	2,000.00	(2,160.97)	208.05%
1,960,658.79	1,957,394.00	(3,264.79)	100.17%	769,976.81	1,955,864.00	1,185,887.19	39.37%

Net Total Public Safety

(1,788,106.50)	(1,819,816.00)	(31,709.50)	98.26%	(719,759.74)	(1,791,823.00)	(1,072,063.26)	40.17%
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Parks & Recreation

Revenues
Total Public Charges for Services
Total Donations
Parks & Recreation Revenue Total

177,070.73	134,300.00	(42,770.73)	131.85%	30,661.48	143,100.00	112,438.52	21.43%
75,678.00	70,200.00	(5,478.00)	107.80%	48,175.00	70,200.00	22,025.00	68.63%
252,748.73	204,500.00	(48,248.73)	123.59%	78,836.48	213,300.00	134,463.52	36.96%

Expenses
Total Community Center
Total Senior Center
Total Aquatic Center
Total Symons Center
Parks & Recreation Expense Total:

258,654.05	279,800.00	21,145.95	92.44%	91,817.35	288,725.00	196,907.65	31.80%
25,536.59	24,700.00	(836.59)	103.39%	9,863.09	25,291.00	15,427.91	39.00%
230,787.47	250,225.00	19,437.53	92.23%	11,098.02	224,510.00	213,411.98	4.94%
54,492.06	100,000.00	45,507.94	54.49%	26,980.21	55,000.00	28,019.79	49.05%
569,470.17	654,725.00	85,254.83	86.98%	139,758.67	593,526.00	453,767.33	23.55%

Net Total Parks & Recreation

(316,721.44)	(450,225.00)	(133,503.56)	70.35%	(60,922.19)	(380,226.00)	(319,303.81)	16.02%
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	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%	2025 Actual YTD 5/31/2025	2025 Budget (Current Year) 12/31/2025	2024 Budget Less Actual	% S/B
Refuse Revenues								
Total Licenses & Permits	4,090.00	4,050.00	(40.00)	100.99%	4,040.00	4,050.00	10.00	99.75%
Total Garbage & Recycling	269,373.60	279,000.00	9,626.40	96.55%	92,090.65	287,000.00	194,909.35	32.09%
Total Landfill	59,729.28	55,000.00	(4,729.28)	108.60%	29,517.95	65,000.00	35,482.05	45.41%
Refuse Revenue Total	333,192.88	338,050.00	4,857.12	98.56%	125,648.60	356,050.00	230,401.40	35.29%
Expenses								
Total Landfill	96,888.18	74,420.00	(22,468.18)	130.19%	25,998.77	85,770.00	59,771.23	30.31%
Total Garbage & Recycling	169,884.58	256,500.00	86,615.42	66.23%	117,824.85	282,000.00	164,175.15	41.78%
Refuse Expense Total	266,772.76	330,920.00	64,147.24	80.62%	143,823.62	367,770.00	223,946.38	39.11%
Net Total Refuse	66,420.12	7,130.00	(59,290.12)	931.56%	(18,175.02)	(11,720.00)	6,455.02	155.08%
Streets								
Revenues	443,339.20	431,528.00			222,312.04	429,084.00	206,771.96	51.81%
Expenses	739,012.22	892,050.00	153,037.78	82.84%	245,306.69	837,431.00	592,124.31	29.29%
Net Total Streets	(295,673.02)	(460,522.00)	(153,037.78)	64.20%	(22,994.65)	(408,347.00)	(385,352.35)	5.63%
Taxi								
Revenues	216,333.69	119,200.00			12,679.00	375,200.00	362,521.00	3.38%
Expenses	266,245.62	160,000.00	(106,245.62)	166.40%	44,983.51	375,000.00	330,016.49	12.00%
Net Total Streets	(49,911.93)	(40,800.00)	106,245.62	122.33%	(32,304.51)	200.00	32,504.51	-16152.26%
Room Tax / Tourism								
Revenues	102,850.10	54,060.00			43,188.24	122,375.00	79,186.76	35.29%
Expenses	833,894.89	159,707.00	(674,187.89)	522.14%	29,147.45	152,193.00	123,045.55	19.15%
Net Room Tax /Tourism	(731,044.79)	(105,647.00)	674,187.89	691.97%	14,040.79	(29,818.00)	(43,858.79)	-47.09%

All Other**Revenues**

	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%	2025 Actual YTD 5/31/2025	2025 Budget (Current Year) 12/31/2025	2024 Budget Less Actual	% S/B
Total Tox Levy	2,375,000.13	2,375,000.00	(0.13)	100.00%	3,736,145.06	2,332,552.00	(1,403,593.06)	160.17%
Total Other Taxes (PILOT, Mobile Homes, Etc)	637,178.27	642,853.00	5,674.73	99.12%	217,714.20	544,000.00	326,285.80	40.02%
Total Intergovernmental - State & Fed Aid + Utility Pc	1,740,557.42	1,787,605.00	47,047.58	97.37%	132,293.46	1,951,709.00	1,819,415.54	6.78%
Total Franchise Fees	48,080.07	51,663.00	3,582.93	93.06%	8,725.67	36,000.00	27,274.33	24.24%
Total Interest Income	544,282.63	229,900.00	(314,382.63)	236.75%	205,858.52	248,600.00	42,741.48	82.81%
Total Miscellaneous Revenues	-	15,000.00	15,000.00	0.00%	49,192.00	15,000.00	(34,192.00)	327.95%
All Other Revenue Total	5,345,098.52	5,102,021.00	(243,077.52)	104.76%	4,349,928.91	5,127,861.00	777,932.09	84.83%
Expenses								
Total Insurance	124,781.49	205,600.00	80,818.51	60.69%	131,050.50	293,700.00	162,649.50	44.62%
Total Audit & Legal	117,051.94	146,000.00	-	-	32,235.70	152,500.00	120,264.30	21.14%
Total Celebrations	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
Total Debt Service	421,100.00	531,175.00	110,075.00	79.28%	107,856.28	416,384.00	308,527.72	25.90%
Total Unallocated Contingency	7,242.42	125,000.00	117,757.58	5.79%	-	42,670.00	42,670.00	0.00%
All Other Expense Total	670,175.85	1,007,775.00	337,599.15	66.50%	271,142.48	905,254.00	634,111.52	29.95%
Net Total All Other	4,674,922.67	4,094,246.00	(580,676.67)	114.18%	4,078,786.43	4,222,607.00	143,820.57	96.59%

Capital Outlay**Revenues**

ARPA Funds	70,320.50	30,000.00	(40,320.50)	234.40%	-	123,000.00	123,000.00	0.00%
Grant Funds	-	4,151,590.00	4,151,590.00	0.00%	135,607.71	3,140,000.00	3,004,392.29	4.32%
Other Miscellaneous	(676.86)	1,910,000.00	1,910,676.86	-0.04%	1,542.74	5,000.00	3,457.26	30.85%
Transfers In	-	-	-	-	-	-	-	-
Capital Outlay Revenue Total	69,643.64	6,091,590.00	6,021,946.36	1.14%	137,150.45	3,268,000.00	3,130,849.55	4.20%
Expenses								
Capital Outlay Expense Total	749,035.56	3,480,000.00	2,730,964.44	21.52%	50,629.14	3,781,250.00	3,730,620.86	1.34%
Net Total All Other	(679,391.92)	2,611,590.00	3,290,981.92	-26.01%	86,521.31	(513,250.00)	(599,771.31)	-16.86%

Revenues	\$ 7,103,218.39	\$ 12,596,715.00	\$ 5,493,496.61	56.39%	\$ 5,093,133.29	\$ 10,195,587.00	\$ 5,102,453.71	49.95%
Expenditures	\$ 7,407,163.50	\$ 10,241,928.00	\$ 2,834,764.50	72.32%	\$ 2,267,269.82	\$ 10,429,363.00	\$ 8,173,876.43	21.74%
Library Transfer Out	\$ 290,000.00	\$ 290,000.00	\$ -	100.00%	\$ -	\$ 306,969.00	\$ 306,969.00	0.00%
Net Revenue Less Expenditure	\$ (593,945.11)	\$ 2,064,787.00	\$ 2,658,732.11		\$ 2,825,863.47	\$ (540,745.00)	\$ (3,378,390.72)	
Ferguson Land Purchase (Contingency Funds)	\$ 646,468.29							
Actual Net / Revenue Over Expense	\$ 52,523.18							

2024	2024	2024	%	2025	2025	2024	%
Actual	Budget	Budget Less		Actual	Budget	Budget Less	
YTD	Prev Year	Actual		YTD	(Current Year)	Actual	S/B
12/31/2024	12/31/2024			5/31/2025	12/31/2025		33.33%

Library

Revenues

Total Levy Funds from City
Total County Funds
Total MISCELLANEOUS REVENUES:

Library Revenue Total:

Expenses - Library

Net Total Library

290,000.00	290,000.00	0.00	100.00%	-	306,969.00	306,969.00	0.00%
134,594.78	134,591.00	(3.78)	100.00%	136,386.10	143,836.00	7,449.90	94.82%
21,662.58	13,200.00	(8,462.58)	164.11%	15,142.92	16,000.00	857.08	94.64%
446,257.36	437,791.00	(8,466.36)	101.93%	151,529.02	466,805.00	315,275.98	32.46%
418,433.77	437,791.00	19,357.23	95.58%	177,028.14	466,805.00	289,776.86	37.92%
27,823.59	-	(27,823.59)	#DIV/0!	(25,499.12)	-	25,499.12	#DIV/0!

CITY OF RICHLAND CENTER					
Utility Report - Month May 31, 2025					
	TREASURER BAL				TREASURER BAL
FUNDS	BEG OF MONTH	RECEIPTS	TOTAL	DISBURSEMENTS	END OF MONTH
GARBAGE		24,728.55			
PUBLIC BENEFIT		3,320.66			
ELECTRIC UTILITY	807,828.86	639,726.80	1,475,604.87	854,342.14	\$ 621,262.73
WATER UTILITY	333,714.85	154,086.13	487,800.98	100,213.52	\$ 387,587.46
SEWER UTILITY	588,009.85	182,956.27	770,966.12	203,360.34	\$ 567,605.78
Fund	Total	Location	% Interest		
Electric	190,510.30	State/LGIP	Variable 4.36		
Electric Replacement Fund	805,463.16	State/LGIP	Variable 4.36		
Electric Bond Fund	186,934.24	State/LGIP	Variable 4.36		
Electric	241,786.13	State/LGIP	Variable 4.36		
Electric - AMI	425,325.30	State/LGIP	Variable 4.36		
Total Electric	1,850,019.13				
Water	839,402.69	State/LGIP	Variable 4.36		
Water Replacement Fund	468,930.76	State/LGIP	Variable 4.36		
Water - Clean Wa Loan#8-2028	29,812.20	State/LGIP	Variable 4.36		
Water - Reservoir Loan#5-2039	36,007.97	State/LGIP	Variable 4.36		
Water - AMI	152,523.06	State/LGIP	Variable 4.36		
Water DNR Loan	10.00	Richland Co Bank			
Total Water	1,526,686.68				
WWTP Replacement Fund	1,629,350.34	State/LGIP	Variable 4.36		
WWTP	337,486.88	State/LGIP	Variable 4.36		
WWTP Bond Fund	58,801.78	State/LGIP	Variable 4.36		
USDA Reserve Acct	625,000.00	State/LGIP	Variable 4.36		
WWTP -RATE STABILIZATION	843,120.19	State/LGIP	Variable 4.36		
USDA 2015 Bond Fund	81,336.03	Peoples Bank			
Total WWTP	3,575,095.22				
	6,951,801.03				
Unrestricted					
Electric	\$ 621,262.73				
Water	387,587.46				
WWTP	567,605.78				
TOTAL UNRESTRICTED FUNDS	1,576,455.97				
Restricted - Restricted Funds are for Projects, Bond Payments and Equipment Replacement					
Electric	1,850,019.13				
Water	1,526,686.68				
WWTP	3,575,095.22				
TOTAL RESTRICTED FUNDS	6,951,801.03				

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 4.

Agenda Item: Award Annual Leachate Line Jetting Work at Landfill

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 06-19-2025
Finance and Common Council on 07-01-2025

Committee Review: Motion by Walters to recommend that the Finance Committee and City Council approve awarding the annual leachate line jetting work to Superior Jetting at a cost of approximately \$3,950.00. Seconded by Fruit. Motion carried unanimously.

Background: Per Wisconsin Administrative Code ss. NR 506.07(5)(c), (e), (f), and (g), annual maintenance of landfill leachate collection systems—including jetting of leachate lines—is required to ensure proper operation and prevent blockages or environmental compliance issues. This requirement is enforced by the Wisconsin Department of Natural Resources (DNR) and is a condition of continued landfill operation under state law.

This contract award will fulfill the City's annual obligation for leachate line jetting, as required by statute. Televising is required on a five-year cycle and was completed in 2024. Three quotes were obtained for the jetting service, and are as follows:

Vendor	Cost
Aqualis	\$5,580.50
Speedy Clean	\$4,050.00 - \$4,860.00
Superior Jetting	\$3,950.00

Department Recommendation: The department recommends awarding the work to Superior Jetting as the lowest responsible bidder.

Financial Impact: Expenditure of approximately \$4,000.

Funding Source: 10-54500-560 – LANDFILL/CONTRACTED WORK; Should this section of the budget be exceeded, funds will be reallocated from Pool 02 – Landfill Longterm Care.

Requested Action:

FINANCE: Motion to recommend that the City Council approve awarding the annual leachate line jetting work to Superior Jetting at a cost of approximately \$3,950.00.

COUNCIL: Motion to award the annual leachate line jetting work to Superior Jetting at a cost of approximately \$3,950.00.

Attachment(s):

Aqualis - 2025 Jetting Quote
Speedy Clean - 2025 Jetting Quote
Superior Jetting - 2025 Jetting Quote



Formerly Northern Pipe, Inc.

2094 County Road QQ
Green Bay, WI 54311
Phone (920) 655-8049
atierney@aqualisco.com
www.aqualisco.com

Item 4.
Quote

Date	Quote #
5/23/2025	1900

City of Richland Center
450 South Main St.
Richland Center, WI 53581

Quote Good Thru		Payment Terms		Sales Rep	
7-10-2024		Net 30		AWT	
Description		Unit of Measure	Quantity	Unit Price	Total
Richland Center Landfill City of Richland Center - Leachate Jet Closed Site - 24147 Co. Hwy. AA					
Mobilization and Demob of Equipment and Crew - Vactor Truck - Pick-up Truck & Trailer		Lump Sum	1	2,630.50	2,630.50
Landfill Leachate Line Jetting - 3,000' - estimated quantity - invoice will reflect total		Hour	10	295.00	2,950.00
Project is slated for summer completion.					
This proposal serves as an estimate for completion of the work and can be adjusted to take into consideration any unforeseen circumstances that may occur.					
If approved, please sign and return.					

Please notify Aqualis within thirty days if the quotation is accepted.
All material is guaranteed to be specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimate. If prevailing wage apply - this quote will be adjusted accordingly. Bond fee and/or additional insurance requirements are not included in the quote amount. If applicable, add the amount (s) to this quote.

Total	\$5,580.50
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1380 Earl St
Menasha, WI 54952
920-734-4707

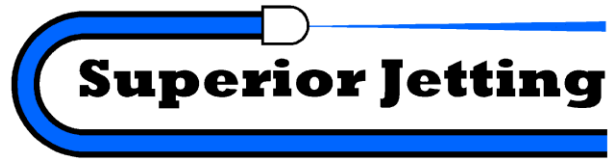
Item 4.
Quote

Date	Estimate
5/23/2025	5264

Name / Address		Service Point	
City of Richland Center Municipal Buildin 450 South Main Street Richland Center, WI 53581		Richland Center Landfill 24147 Hwy AA Richland Center WI 53581	
Scope of Work		Projected Cost	
Annual preventative water jetting approximately 3,000' of 6" leachate lines per maps and layout used last year (2024)		\$4050.00 - \$4860.00	
NOTE: Written report will be delivered via mail or e-mail after completion of job.			
<p>PLEASE REVIEW, IF ACCEPTED WITHIN 30 DAYS SPEEDY CLEAN WILL HONOR PRICING If prevailing wages apply, please contact us to adjust this quote accordingly. Quantities are estimated – Actual quantities will be invoiced.</p> <p>Proposal Approval: Please sign quote and e-mail back to info@speedycleaninc.com or mail to:</p> <p>Speedy Clean, Inc 1380 Earl St. Menasha, WI 54952</p> <p>Signature _____ Date: _____</p>			

HOLD HARMLESS DISCLAIMER:

Due to the unique nature of the tasks and the unknown pipe conditions, completion of the work may not be possible. In good faith, Speedy Clean will make every possible effort to perform the work described or will determine that other methods will be needed to complete the repair; at that time, price will revert to a time and materials basis.



May 26, 2025

Mr. Darcy Perkins
Municipal Services Specialist
City of Richland Center, WI

Re: Leachate Collection System Jetting

Jet Leachate Collection System

It is estimated that there is approximately 3,000 feet of 4-inch leachate collection pipes at the Richland Center Landfill. It is assumed that water can be obtained on-site or from a nearby source. Superior Jetting will provide a two-person jetting crew, high pressure jetting equipment that operates at approximately 7,000 PSI with hoses up to 1,100 feet long, and two trucks with 1,000- or 2,000-gallon water tanks at a rate of \$425.00 per hour. It is estimated that it will take 4 hours to jet the pipes in the landfill. If major blockages are encountered, site personnel will be notified. If additional time is needed to remove the blockages it will be billed at the hourly rate. After the job is completed, the customer will receive a detailed report describing the pipes and distance jetted, and conditions encountered.

Attached is a summary of the cost for work described in this proposal. Please call me at 761-498-4064 if you have any questions regarding this estimate.

Sincerely,

Brent Weaver
Superior Jetting
President

Cost Estimate Richland Center Landfill 2025

Jet Leachate Collection System

The cost estimate for jetting approximately 3,000 feet of leachate collection pipe is based on a two-person jetting crew, high pressure jetting equipment, and water shuttle truck at a rate of \$425.00 per hour for an estimated 4 hours.

Estimated Cost	\$ 1,700.00
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Mobilization & Lodging

Approximately 10 hours of mobilization is required form our shop near Princeton, MN to and from Richland Center, WI. Mobilization is charged at a rate of \$225.00 per hour. This mobilization of equipment, crew, and lodging if required.

Cost	\$ 2,250.00
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Total Cost	\$ 3,950.00
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CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 5.

Agenda Item: Award 2025 Street Overlay Project

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 06-19-2025
Finance Committee and Common Council on 07-01-2025

Committee Review: Motion by Schultz to recommend that the Finance Committee and City Council approve awarding the 2025 Street Overlay Project, using Chip Seal, to Fahrner Asphalt Sealers at a cost of \$2.56/sq yd for Single Seal and \$5.05/sq yd for Double Seal with the expenditure amount not to exceed \$105,000. Seconded by Walters. Motion carried unanimously.

Background: As part of the City's 2025 Street Overlay Project, the Public Works Department issued a formal request for bids to resurface approximately 14 blocks of city streets. We requested bids for both blacktop overlay and chip seal in order to consider different types of road maintenance processes and price points. The request was publicly advertised in the Richland Observer on May 22 and May 29, 2025.

Four bids were obtained for the service; to provide a consistent comparison, bid evaluations were based on price per square yard of asphalt or chip seal surfacing:

Vendor	Scope	Bid
D.L. Gasser Construction	1,500 Tons – 5LT Hot Mix Asphalt Overlay (1.5" Avg.)	\$7.17/sq yd
Scott Construction (Bid #1)	1,500 Tons – 5LT Hot Mix Asphalt Overlay (1.5" Avg.)	\$6.13/sq yd
Fahrner Asphalt Sealers	Chip Seal (Various options by Street); Using 3/8" Granite Chips	Single Seal: \$2.56/sq yd Double Seal: \$5.05/sq yd
Scott Construction (Bid #2)	Chip Seal (Various options by Street); Using 3/8" Granite Chips	Single Seal: \$3.14/sq yd Double Seal: \$5.54/sq yd

Department Recommendation: Chip sealing is the most cost-effective and practical choice for maintaining the roads included in this project. Overlays can cause drainage issues due to added height and have reduced durability on unstable roadbeds, making them a more expensive long-term option. Chip seal pricing is also significantly lower—17% to 58% cheaper than overlays.

All bids were reviewed for completeness and alignment with project goals. The department recommends awarding the 2025 Street Overlay Project to Fahrner Asphalt Sealers as the lowest responsible bidder for chip sealing, with unit rates ranging from \$2.56 to \$5.05 per square yard depending on seal type.

Financial Impact: \$105,000 was originally budgeted for the 2025 Street Overlay Project. Of that, \$72,500 will be used to complete the planned overlay work. While additional road segments could have been considered, the recent need for an end loader engine replacement has shifted priorities. The remaining \$32,500 will be used to cover the cost of the engine replacement to maintain essential operations.

Funding Source: 2025 Budgeted Line Item – 10-54200-560 – ROADWAYS/CONTRACTED WORK (\$105,000)

Requested Action:

FINANCE: Motion to recommend that the City Council approve awarding the 2025 Street Overlay Project, using chip seal, to Fahrner Asphalt Sealers at a cost of \$2.56/sq yd for Single Seal and \$5.05/sq yd for Double Seal with the expenditure amount not to exceed \$72,500.

COUNCIL: Motion to award the 2025 Street Overlay Project, using chip seal, to Fahrner Asphalt Sealers at a cost of \$2.56/sq yd for Single Seal and \$5.05/sq yd for Double Seal with the expenditure amount not to exceed \$72,500.

Attachment(s):

2025 Street Overlay Project Bid Request Press Release
2025 Street Overlay Project Supplemental Info
D.L. Gasser Overlay Bid
Scott Overlay Bid
Fahrner Overlay Bid
Scott Overlay Bid 2

For Publication in the Richland Observer on 05/22 and 05/29.

Request For Bids – 2025 Street Overlay Project

The City of Richland Center Public Works Department is requesting bids for the resurfacing of approximately 14 blocks of city streets. The City will accept bids on the following options:

1. 1,500 Tons of 5LT Hot Mix Asphalt Overlay; or
2. 135,650 Sq. Ft. of Chip Seal (Single or Double)

Traffic control will be the contractor's responsibility.

If you have any questions, please contact Jasen Glasbrenner at (608) 475-0766.

Sealed bids must be submitted no later than 1:00 pm on June 12th.

The Public Works Committee anticipates reviewing the bids on June 19th with the Common Council review occurring on July 1st.

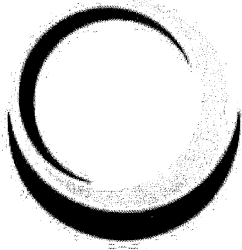
Return all sealed bids to Jasen Glasbrenner, Director of Public Works, at 450 S Main St., Richland Center, WI 53581 or via email jasen.glasbrenner@richlandcenterwi.gov. All bids should be clearly marked "2025 Street Overlay Project".

The City of Richland Center reserves the right to reject any and all bids. All bids are subject to City Council approval. The City of Richland Center is an equal opportunity employer.

2025 STREET OVERLAY LIST						
Work estimated to be completed in Fall 2025						
STREET	START & END POINTS	# of Blocks	Length (Ft)	Width	Sq Foot	Tonnage
1. Cedar Street	Between 2nd & 5th Street	3	1,000	28	28,000	306
2. Chestnut Street	Between 2nd & 4th Street	2	725	28	20,300	222
3. 2nd Street	Pearl — Oak Street	4	1,325	28	37,100	405
4. Sheldon Street	Court — South (5 Blocks)	5	1,675	30	50,250	549
<i>This list is subject to change at the discretion of the Public Works Department.</i>						

opened 2:51 am 6/13/25 SLG, jcp TDP
Emailed

Item 5.



D.L. GASSER CONSTRUCTION

A DIVISION OF MATHY CONSTRUCTION CO. • BARABOO, WI

PO Box 441
Baraboo, WI 53913
(608) 356-3311

www.dlgasser.com

EEOE, including disability/vets

To:	City Of Richland Center Street Dept.	Contact:	Jasen Glasbrenner		
Address:	450 Main Street	Phone:	608- 475-0766		
	Richland Center, WI. 53581 USA	Fax:			
Project Name:	City Richland Center 2025 Street Overlays	Bid Number:	287924		
Project Location:	Various, Richland Center, WI	Bid Date:	6/12/2025		
Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price
	-Pave 1.5" Average Compacted 5 LT Pavement Surface Layer	1,500.00	TON	\$95.80	\$143,700.00

Notes:

- Final price will be determined by Unit(s) Used & Unit Price(s) listed above.
- After signing, please retain one copy and forward a copy to our office on or before the cancellation date.
- This proposal shall be automatically cancelled if written acceptance has not been received by Contractor within 30 days of the Proposal Date and/or at any time before performance of the work hereunder upon CONTRACTOR'S determination that there is inadequate assurance of payment.
- Temporary traffic control and signage provided while our crews are on site working.
- Tack Coat between asphalt lifts is included as needed.

Payment Terms:

Payment is due upon receipt of invoice.

By my signature herein I authorize CONTRACTOR to review personal OR business Credit Reports to evaluate financial readiness to pay amounts set forth in this Proposal/Contract.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

D.L.Gasser Construction

Authorized Signature: 

Estimator: Pat Anderson
608-434-2940 pat.anderson@dlgasser.com

TERMS AND CONDITIONS

NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAWS, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMS ARE DULY PAID.

ACCEPTANCE OF WORK

All labor and material is conclusively accepted as satisfactory unless excepted to in writing within seven (7) days of performance.

EXTRA WORK

All alterations or deviations from any of the terms of this contract shall be in writing and executed by the parties hereto. Any extra cost involved therein will become an extra charge to be paid by PURCHASER over and above the contract price.

PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining any and all permits which may be required in connection with performance of this Proposal/Contract. Where applicable, PURCHASER shall also be responsible for backfilling areas that border along the newly paved surface with appropriate material to eliminate potential cracking and uneven surface at the edge of the paved surface and for installing, replacing, maintaining and repairing shoulders. PURCHASER assumes all liability for any damages done to underground utilities and/or structures unless CONTRACTOR has been notified, upon acceptance of this Proposal, as to the specific location and depth of any such buried utility/structures.

Unless exempt, in accepting this Proposal/Contract, PURCHASER acknowledges that it shall comply with the requirements of all applicable federal, state, and local employment laws, executive orders, codes and regulations (the "Requirements") effective where the work and/or services are being performed including, but not limited to, 41 CFR §§ 60-1.4(a)(1)-(8), 60-1.4(b), 60-1.4(c) or their successors effective where this Proposal/Contract is performed. To the extent required by law, all provisions of the Requirements are hereby incorporated into and made a part of this Agreement and any applicable agreements of CONTRACTOR. To the extent applicable, the Requirements include, but are not limited to, (1) prohibition of discrimination because of protected veteran status, disability, race, color, religion, sex, sexual orientation, gender identity, national origin and because of inquiry or discussion about or disclosure of compensation, (2) affirmative action to employ and advance in employment individuals without regard to race, sex, disability, or protected veteran status, (3) compliance with the Employee Notice clause contained in 29 C.F.R., part 471, Appendix A to Subpart A, or its successors, (4) compliance with the EEO-1 and VETS-4212 reports filing requirements in 41 C.F.R. §§ 60-1.7 and 41 C.F.R. §§ 60-1.10, or their successors, (5) compliance with paycheck transparency obligations of 48 C.F.R. § 22.2005, including the contract clause found at 48 C.F.R. § 52.222-60, which is incorporated by reference as if fully set forth herein, (6) other affirmative action in employment, (7) required/certified payrolls, (8) social security acts, (9) unemployment compensation acts, (10) worker's compensation acts, (11) equal employment opportunity acts and (12) the required contract provisions for Federal-Aid Construction Contracts, Form FHWA-1273, if applicable.

When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans. When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action covered by prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

INCLEMENT WEATHER

Inclement weather may alter the completion of the work to be furnished hereunder. Furthermore, special consideration should be given if work is to be performed before May 1 or after October 15 in light of less than desirable weather conditions which could potentially impair the quality of the work performed hereunder.

WARRANTY

All material is guaranteed to be as specified and all work is to be completed in a workmanlike manner according to standard practices. All labor and materials will be guaranteed against defect for one (1) year from date of installation. Due to Wisconsin winters and expansion and contraction of the ground, some cracking of the pavement may be experienced. There are no express or implied warranties of merchantability, quality, quantity or of fitness for any particular purpose, which extend beyond those specifically set out in this document.

All warranties are void if payment is not made as stipulated.

DELINQUENCY CHARGE

Payment is due and payable upon completion of each stage of the work. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees, and a delinquency charge on the balance at the maximum rates allowed by law. If PURCHASER is an organization as defined by Wis. Statutes, Section 421.301(28), the Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Wisconsin or a court of the United States located in the State of Wisconsin. It is hereby agreed that no legal action with respect to this contract may be brought by either party later than one (1) year after the cause of action accrues and that the party asserting such a legal action shall be barred from any remedy thereto.

INDIVIDUAL LIABILITY

The undersigned PURCHASER agrees to be individually liable for all terms of the Agreement, regardless of whether he or she signs individually or as an agent for the owner of the property upon which the work is being performed or for any other individual, partnership or corporation.

PRODUCT INFORMATION AND MAINTENANCE

Since the asphalt in blacktop needs time to harden and cure, usually 6-12 months, your asphalt pavement will remain soft and pliable during warm weather. During this time, don't park in the same spot every time and do not turn your steering wheel back and forth when your car is not moving. It is not unusual to experience some cracking over the winter due to the contraction and expansion of the ground, especially over culverts, pipes, electric wires, etc. Avoid gasoline and petroleum product spills as they will destroy your pavement. If spills do occur, immediately flush with lots of soapy water. If you decide to seal coat your pavement, wait until the summer following installation.

BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

ENTIRE AGREEMENT

The entire contract is embodied in this writing. This writing constitutes the final expression of the party's agreement, and is a complete and exclusive statement of that agreement. In the event that any term of this contract is unenforceable, the remaining terms of the contract shall still be in full force and effect.

Opened 6/13/25 8:52am
JLH jrp pp

SCOTT

CONSTRUCTION, INC.

ASPHALT SURFACING SINCE 1926

Item 5.

ROADS • STREETS • HIGHWAYS • DRIVEWAYS • PARKING LOTS
www.scottconstruct.com Ph. 608-254-2555 In WI: 800-843-1556 Fax: 608-254-2249

P.O. BOX 340 LAKE DELTON, WI 53940

"An Equal Opportunity Employer."

Submitted To:	Contact:	Proposal/Date:
CITY OF RICHLAND CENTER	JASON KOCH	6/06/2025
RICHLAND COUNTY	608-647-3559	H0530611
450 S MAIN ST	- -	6/6/2025
RICHLAND CENTER, WI 53581	prevailing wage determination number:	None Provided

ITEM DESCRIPTION	EST. QTY.	UNITS.	UNIT PRICE	TOTAL
PAVE 1.5 INCH COMPACTED 5LT HOT MIX TACK INCLUDED	1,500	TON	\$81.94	\$122,910.00

SPECIAL CONDITIONS:

ALL WORK INCLUDES 1 MOBILIZATION.

NO TRAFFIC CONTROL EXCEPT THAT SCI WILL SUPPLY FLAGGERS FOR OUR WORK.

MILLING IF WANTED T & M.

CITY SUPPLY RISER RINGS FOR MANHOLE AND WATERBOX.

IF SCI SUPPLIES WATER VALVE RISER, THEY WOULD BE AN EXTRA \$38.00 A RING

If SCI determines the scope and/or quantity of work to be performed under contract differs from this proposal, SCI retains the right to price adjust prior to commencement of the work.

Payment Terms: Net 30

NOTE: This proposal may be withdrawn by us if not accepted within 30 days from the date of issue.

Acceptance of Proposal -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Customer Signature(s): _____

SCI Representative Signature: Tanner Kaun Tanner Kaun

ADDITIONAL AGREEMENT PROVISIONS

GENERAL TERMS

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation and General Liability Insurance.

NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIAL FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

DELINQUENCY CHARGE

Payment is due and payable upon completion of work. IF OWNER/PURCHASER defaults on the payment required, OWNER/PURCHASER will be liable for all costs of collection, including reasonable attorneys' fees, and a delinquency charge on the balance at the maximum rates allowed by law. If OWNER/PURCHASER is an organization as defined by the Wis. Statute. Section 421.301 (28), the delinquency Charge rate shall be 1.5% per month (18%APR) plus all costs of collection, including reasonable attorneys' fees. CONTRACTOR retains title to all merchandise covered by the Agreement until full payment is received according to the above terms of sale. The reference to attorney fees is inapplicable if this is a consumer transaction.

INDIVIDUAL LIABILITY

The undersigned OWNER/PURCHASER or agent of OWNER/PURCHASER agrees to be individually liable for all the terms of the Agreement, regardless of whether he or she signs individually or as an agent for any other individual, partnership or corporation.

If this proposal indicates prevailing wage rates are not incorporated and in the event Scott Construction is awarded this project based on this proposal and it is later determined that Prevailing Wage Rates apply to this project, the owner agrees to pay Scott Construction any difference between the wage rate applied by Scott Construction in preparing this proposal and the actual Prevailing Wage Rate imposed in accordance with Wisconsin's Prevailing Wage Rate Law, Section 66.0903 of the Wisconsin Statutes.

SCI will provide work zone traffic control while SCI crews are working on the road. The customer is responsible for any and all signage after SCI crews finish their work and leave the road. Unless specified, sweeping after SCI crews leave the road is Not included in SCI's scope of work.



SCOTCON-03

AL Item 5.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

12/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hausmann Group, Inc. 740 Regent Street 4th Floor PO Box 259408 Madison, WI 53725-9408	CONTACT NAME: PHONE (A/C, No, Ext): (608) 257-3795 FAX (A/C, No): (608) 257-4324 E-MAIL ADDRESS: commercial@myhaus.com																					
INSURED Scott Construction, Inc. PO Box 340 E9827 County Road P Wisconsin Dells, WI 53965	<table><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A:</td><td>Middlesex Insurance Co</td><td>23434</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	Middlesex Insurance Co	23434	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER F:																						

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS																					
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			A0236022004	1/1/2025	1/1/2026	<table><tr><td>EACH OCCURRENCE</td><td>\$</td><td>1,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$</td><td>500,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$</td><td>10,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$</td><td>1,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$</td><td>3,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$</td><td>2,000,000</td></tr><tr><td></td><td>\$</td><td></td></tr></table>	EACH OCCURRENCE	\$	1,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$	500,000	MED EXP (Any one person)	\$	10,000	PERSONAL & ADV INJURY	\$	1,000,000	GENERAL AGGREGATE	\$	3,000,000	PRODUCTS - COMP/OP AGG	\$	2,000,000		\$	
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AGGREGATE	\$	5,000,000																										
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A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) <input type="checkbox"/> Y/N If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		A0236022005	1/1/2025	1/1/2026	<table><tr><td><input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER</td><td></td><td></td></tr><tr><td>E.I. EACH ACCIDENT</td><td>\$</td><td>500,000</td></tr><tr><td>E.I. DISEASE - EA EMPLOYEE</td><td>\$</td><td>500,000</td></tr><tr><td>E.I. DISEASE - POLICY LIMIT</td><td>\$</td><td>500,000</td></tr></table>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER			E.I. EACH ACCIDENT	\$	500,000	E.I. DISEASE - EA EMPLOYEE	\$	500,000	E.I. DISEASE - POLICY LIMIT	\$	500,000									
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Richland Center
450 S. Main St.
Richland Center, WI 53581

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Received
6/9/2025
10:54 am

SCOTT

CONSTRUCTION, INC.

ASPHALT SURFACING SINCE 1926

P.O. BOX 340
LAKE DELTON, WI 53940

**CITY OF RICHLAND CENTER
2025 STREET
OVERLAY PROJECT**

Opened @ 8:49am 6/13/25 SLG, jcp DP

June 12, 2025

Item 5.



◆ Plover, WI 54467 • 2800 Mecca Drive
1.800.332.3360 • 715.341.2868 • Fax: 715.341.1054
◆ Kaukauna, WI 54130 • 860 Eastline Road
1.800.261.1900 • 920.759.1008 • Fax: 920.759.1019
◆ Eau Claire, WI 54702 • 6615 US Hwy 12
1.800.497.4907 • 715.874.6070 • Fax: 715.874.6717

Pavement Maintenance Contractors
"An Equal Opportunity Employer"

◆ 316 Raemisch Road • Waunakee, WI 53597
Fax: 608.849.6470 • 608.849.6466 • 1.800.898.2102
◆ 3468 115th Street • Frederic, WI 54837
Fax: 715.653.2553 • 715.653.2535 • 1.800.497.4907
◆ 2224 Veterans Memorial Pkwy • Saginaw, MI 48601
Fax: 989.752.9205 • 989.752.9200

Contact Name: Jason Glassbrenner	Cash Price: *****
PURCHASER: City of Richland Center	TELEPHONE: 608-647-3466
ADDRESS: 450 South Main Street Richland Center, WI. 53581	DESCRIPTION OF City Streets PROPERTY:

1. FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:

- Thoroughly clean the existing hard surface roads with a self propelled broom.
- Apply 340 degrees PG 58-28 asphalt, 5% cutback, by a full-width (24') spray distributor.
- Apply sealcoat cover aggregate. Spread uniformly over surface with a full-width self propelled chip spreader.
- Roll cover aggregate with (2) pneumatic-tired roller.

****Aggregate: 3/8 washed granite chips**

Note: The above proposal includes any necessary incidentals to fulfill the sealcoat contract as deemed necessary.

Projects for 2025: estimate only based on \$2.56 per sq. yd. single seal

Sheldon Street	5,583.33 sq. yds.	\$14,293.00
2nd Street	4,122.22 sq. yds.	\$10,553.00
Chestnut Street	2,255.56 sq. yds.	\$ 5,774.00
Cedar Street	3,111.11 sq. yds.	\$15,711.00

Projects for 2025: estimate only based on \$5.05 per sq. yd. double seal

Sheldon Street	5,583.33 sq. yds.	\$28,196.00
2nd Street	4,122.22 sq. yds.	\$20,817.00
Chestnut Street	2,255.56 sq. yds.	\$11,391.00
Cedar Street	3,111.11 sq. yds.	\$15,711.00

1 year warranty

This proposal may be withdrawn if not accepted and received by CONTRACTOR within 30 days of the date above and/or at any time before performance of the work hereunder upon CONTRACTOR's determination that the PURCHASER is not creditworthy.

2. If proposal is accepted please sign, retain one copy and forward a copy to our office.

3. The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of ***** and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:

Fahrner Asphalt Sealers, LLC

Wayne Jerrett

(PRINT OR TYPE NAME)

BY:

(CONTRACTOR REPRESENTATIVE)

Date:

Thursday, June 12, 2025

PURCHASER:

I have read and understand the terms and conditions on both sides of this contract.

(PRINT OR TYPE NAME)

BY:

(PURCHASER AUTHORIZED REPRESENTATIVE)

Date of acceptance:

NOTICE OF LIEN RIGHTS

Item 5.

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAWS, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMS ARE DULY PAID.

ACCEPTANCE OF WORK

All labor and material is conclusively accepted as satisfactory unless accepted in writing within seven (7) days of performance.

EXTRA WORK

All alterations or deviations from any of the terms of this contract shall be in writing and executed by the parties hereto. Any extra cost involved therein will become an extra charge to be paid by PURCHASER over and above the contract price.

PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining any and all permits which may be required in connection with performance of this Proposal/Contract. Where applicable, PURCHASER shall also be responsible for backfilling areas that border along the newly paved surface with appropriate material to eliminate potential cracking and uneven surface at the edge of the paved surface and for installing, replacing, maintaining and repairing shoulders. PURCHASER assumes all liability for any damages done to underground utilities and/or structures unless CONTRACTOR has been notified, upon acceptance of this Proposal, as to the specific location and depth of any such buried utility/structures.

INCLEMENT WEATHER

Inclement weather may alter the completion of the work to be furnished hereunder. Furthermore, special consideration should be given if work is to be performed before May 1 or after October 15 in light of less than desirable weather conditions which could potentially impair the quality of the work performed hereunder.

WARRANTY

All material is guaranteed to be as specified and all work is to be completed in a workmanlike manner according to standard practices. All labor and materials will be guaranteed against defect for one (1) year from date of installation. Due to Wisconsin winters and expansion and contraction of the ground, some cracking of the pavement may be experienced. There are no express or implied warranties of merchantability, quality, and quantity or of fitness for any particular purpose, which extend beyond those specifically set out in this document.

All warranties are void if payment is not made as stipulated.

DELINQUENCY CHARGE

Payment is due and payable upon completion of each stage of the work. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees, and a delinquency charge on the balance at the maximum rates allowed by law. If PURCHASER is an organization as defined by Wis. Statutes, Section 421.301 (28), the Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Wisconsin or a court of the United States located in the State of Wisconsin. It is hereby agreed that no legal action with respect to this contract may be brought by either party later than one (1) year after the cause of action accrues and that the party asserting such a legal action shall be barred from any remedy thereto.

INDIVIDUAL LIABILITY

The undersigned PURCHASER agrees to be individually liable for all terms of the Agreement, regardless of whether he or she signs individually or as an agent for the owner of the property upon which the work is being performed or for any other individual, partnership or corporation.

PRODUCT INFORMATION AND MAINTENANCE

Since the asphalt in blacktop needs time to harden and cure, usually 6-12 months, your asphalt pavement will remain soft and pliable during warm weather. During this time, don't park in the same spot every time and do not turn your steering wheel back and forth when your car is not moving. It is not unusual to experience some cracking over the winter due to the contraction and expansion of the ground, especially over culverts, pipes, electric wires, etc. Avoid gasoline and petroleum product spills as they will destroy your pavement. If spills do occur, immediately flush with lots of soapy water. If you decide to seal coat your pavement, wait until the summer following installation.

BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

ENTIRE AGREEMENT

The entire contract is embodied in this writing. This writing constitutes the final expression of the party's agreement, and is a complete and exclusive statement of that agreement. In the event that any term of this contract is unenforceable, the remaining terms of the contract shall still be in full force and effect.



CERTIFICATE OF LIABILITY INSURANCE

Page 1 of 2

DATE (M Item 5.
11/

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Willis Towers Watson Midwest, Inc. c/o 26 Century Blvd P.O. Box 305191 Nashville, TN 372305191 USA	CONTACT NAME: WTW Certificate Center PHONE (A/C, No, Ext): 1-877-945-7378 FAX (A/C, No): 1-888-467-2378 E-MAIL ADDRESS: certificates@wtwco.com														
INSURED Fahrner Asphalt Sealers, LLC 316 Raemisch Road Waunakee, WI 53597	<table border="1"><thead><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC#</th></tr></thead><tbody><tr><td>INSURER A: Zurich American Insurance Company</td><td>16535</td></tr><tr><td>INSURER B: American Guarantee and Liability Insurance</td><td>26247</td></tr><tr><td>INSURER C: Ironshore Specialty Insurance Company</td><td>25445</td></tr><tr><td>INSURER D:</td><td></td></tr><tr><td>INSURER E:</td><td></td></tr><tr><td>INSURER F:</td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE	NAIC#	INSURER A: Zurich American Insurance Company	16535	INSURER B: American Guarantee and Liability Insurance	26247	INSURER C: Ironshore Specialty Insurance Company	25445	INSURER D:		INSURER E:		INSURER F:	
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INSURER E:															
INSURER F:															

COVERAGES**CERTIFICATE NUMBER:** W36246966**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS														
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input checked="" type="checkbox"/> LOC OTHER:		GLO 5944715-16	12/01/2024	12/01/2025	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 5,000,000</td></tr><tr><td>DAMAGE TO RENTED PREMISES (Ea occurrence)</td><td>\$ 500,000</td></tr><tr><td>MED EXP (Any one person)</td><td>\$ 10,000</td></tr><tr><td>PERSONAL & ADV INJURY</td><td>\$ 5,000,000</td></tr><tr><td>GENERAL AGGREGATE</td><td>\$ 10,000,000</td></tr><tr><td>PRODUCTS - COMP/OP AGG</td><td>\$ 10,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 5,000,000	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 500,000	MED EXP (Any one person)	\$ 10,000	PERSONAL & ADV INJURY	\$ 5,000,000	GENERAL AGGREGATE	\$ 10,000,000	PRODUCTS - COMP/OP AGG	\$ 10,000,000		\$
	EACH OCCURRENCE	\$ 5,000,000																		
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PRODUCTS - COMP/OP AGG	\$ 10,000,000																			
	\$																			
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY		BAP 5944714-16	12/01/2024	12/01/2025	<table border="1"><tr><td>COMBINED SINGLE LIMIT (Ea accident)</td><td>\$ 5,000,000</td></tr><tr><td>BODILY INJURY (Per person)</td><td>\$</td></tr><tr><td>BODILY INJURY (Per accident)</td><td>\$</td></tr><tr><td>PROPERTY DAMAGE (Per accident)</td><td>\$</td></tr><tr><td></td><td>\$</td></tr></table>	COMBINED SINGLE LIMIT (Ea accident)	\$ 5,000,000	BODILY INJURY (Per person)	\$	BODILY INJURY (Per accident)	\$	PROPERTY DAMAGE (Per accident)	\$		\$				
	COMBINED SINGLE LIMIT (Ea accident)	\$ 5,000,000																		
	BODILY INJURY (Per person)	\$																		
	BODILY INJURY (Per accident)	\$																		
PROPERTY DAMAGE (Per accident)	\$																			
	\$																			
B	<input type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$		SXS 0271705-07	12/01/2024	12/01/2025	<table border="1"><tr><td>EACH OCCURRENCE</td><td>\$ 5,000,000</td></tr><tr><td>AGGREGATE</td><td>\$ 5,000,000</td></tr><tr><td></td><td>\$</td></tr></table>	EACH OCCURRENCE	\$ 5,000,000	AGGREGATE	\$ 5,000,000		\$								
	EACH OCCURRENCE	\$ 5,000,000																		
AGGREGATE	\$ 5,000,000																			
	\$																			
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input type="checkbox"/> No N/A		WC 5944716-16	12/01/2024	12/01/2025	<table border="1"><tr><td><input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER</td><td></td></tr><tr><td>E.L. EACH ACCIDENT</td><td>\$ 1,000,000</td></tr><tr><td>E.L. DISEASE - EA EMPLOYEE</td><td>\$ 1,000,000</td></tr><tr><td>E.L. DISEASE - POLICY LIMIT</td><td>\$ 1,000,000</td></tr></table>	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER		E.L. EACH ACCIDENT	\$ 1,000,000	E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	E.L. DISEASE - POLICY LIMIT	\$ 1,000,000						
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E.L. DISEASE - POLICY LIMIT	\$ 1,000,000																			
A	Workers Compensation and Employers Liability Per Statute		WC 5944717-16	12/01/2024	12/01/2025	<table border="1"><tr><td>EL Each Accident</td><td>\$1,000,000</td></tr><tr><td>EL Disease - Each Emp</td><td>\$1,000,000</td></tr><tr><td>EL Disease - Pol Lmt</td><td>\$1,000,000</td></tr></table>	EL Each Accident	\$1,000,000	EL Disease - Each Emp	\$1,000,000	EL Disease - Pol Lmt	\$1,000,000								
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DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Evidence of Coverage
SEE ATTACHED**CERTIFICATE HOLDER****CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Evidence of Coverage

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AGENCY CUSTOMER ID: _____

LOC #: _____

Item 5.

ADDITIONAL REMARKS SCHEDULEPage 2 of 2

AGENCY Willis Towers Watson Midwest, Inc.		NAMED INSURED Fahrner Asphalt Sealers, LLC 316 Raemisch Road Wauunakee, WI 53597
POLICY NUMBER See Page 1		
CARRIER See Page 1	NAIC CODE See Page 1	EFFECTIVE DATE: See Page 1

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,

FORM NUMBER: 25 FORM TITLE: Certificate of Liability InsuranceINSURER AFFORDING COVERAGE: Ironshore Specialty Insurance CompanyNAIC#: 25445POLICY NUMBER: ICELLUW00137656EFF DATE: 12/01/2022EXP DATE: 12/01/2025

TYPE OF INSURANCE:

Contractors Pollution Liability

LIMIT DESCRIPTION:

Occurrence

Aggregate

LIMIT AMOUNT:

\$5,000,000

\$5,000,000

City of Richland Center
450 South Main Street
Richland Center, WI. 53581

seal proposals 2025

Rec'd 6/12/25 @ 10:09 AM

Opened 8:53 am 6/13/25
JLG, jp DP

SCOTT

CONSTRUCTION, INC.

original bid

Item 5.

ASPHALT SURFACING SINCE 1926

ROADS • STREETS • HIGHWAYS • DRIVEWAYS • PARKING LOTS
www.scottconstruct.com Ph. 608-254-2555 In WI: 800-843-1556 Fax: 608-254-2249

P.O. BOX 340 LAKE DELTON, WI 53940

"An Equal Opportunity Employer."

Submitted To:	Contact:	Proposal/Date:
CITY OF RICHLAND CENTER	JASEN GLASBRENNER	
RICHLAND COUNTY	608-475-0766	S0530511
450 S MAIN ST	Jasen.glasbrenner@richlandcenterwi.gov	5/28/2025
RICHLAND CENTER, WI 53581	prevailing wage determination number:	None Provided

Asphaltic Chip Seal Surfacing for Pavement Maintenance and Preservation

Includes men and equipment to sign work zone and thoroughly clean existing pavement with a combination self-propelled power broom/mechanical blower, furnish cold mix patch material and pothole hand patch prior to chip seal surfacing.

PG 58-28 5% Cut Back Liquid Asphalt blended at a State of Wisconsin and AASHTO certified liquid asphalt production facility: furnished, heated to 350 degrees F and applied in a single pass up to 24 feet wide.

Scott Construction Inc. to furnish, load, haul and place cover aggregate, in a single pass up to 24 feet wide, using a self-propelled chip spreader and compact using a rubber tire and/or combination rubber tire/steel wheel self-propelled roller.

COSTS PER SQUARE YARD

Single Seal Hard Surface-

3/8" Granite Chip=	\$3.14
3/8" Pre Coated Pea Stone=	\$3.18
3/8" Quartzite Chip=	\$3.02

Double Seal Hard Surface-

3/8" Granite Chip=	\$5.54
3/8" Pre Coated Pea Stone=	\$5.60
3/8" Quartzite Chip=	\$5.30

<u>Cedar St-</u> 2 nd to 5th	Double Seal Hard Surface	2,897 sq yds	If using 3/8 Granite Chips-	\$16,049.38
			If using 3/8 Pre-Coated Pea Stone-	\$16,223.20
			If using 3/8" Quartzite Chips-	\$15,354.10
<u>Chestnut St-</u> 2 nd to 4th	Double Seal Hard Surface	1,761 sq yds	If using 3/8 Granite Chips-	\$9,755.94
			If using 3/8 Pre-Coated Pea Stone-	\$9,861.60
			If using 3/8" Quartzite Chips-	\$9,333.30
<u>2nd St-</u> Pearl to Cedar	Single Seal Hard Surface	870 sq yds	If using 3/8 Granite Chips-	\$2,731.80
			If using 3/8 Pre-Coated Pea Stone-	\$2,766.60
			If using 3/8" Quartzite Chips-	\$2,627.40
<u>2nd St-</u> Cedar to Oak	Double Seal Hard Surface	2,725 sq yds	If using 3/8 Granite Chips-	\$15,096.50
			If using 3/8 Pre-Coated Pea Stone-	\$15,260.00
			If using 3/8" Quartzite Chips-	\$14,442.50
<u>Sheldon St-</u> Court to South	Double Seal Hard Surface	5,075 sq yds	If using 3/8 Granite Chips-	\$28,115.50
			If using 3/8 Pre-Coated Pea Stone-	\$28,420.00
			If using 3/8" Quartzite Chips-	\$26,897.50
<u>TOTALS</u>		13,328 sq yds	If using 3/8 Granite Chips-	\$71,749.12
			If using 3/8 Pre-Coated Pea Stone-	\$72,531.40
			If using 3/8" Quartzite Chips-	\$68,654.80

Scott Construction to small pothole hand patch any minor imperfections in the streets that the city crew does not blade patch.

The city to street sweep the streets just before Scott Construction, Scott Construction to give a final sweep just before sealing.

Scott Construction to give the residents a 24-hour notice to remove all obstacles from the street.

Scott Construction to place a cover material/cardboard over all manholes and water main shut offs in the street and remove them after the application of the chip seal. The city to provide a dumpster or a place to dump the covers after they are removed.

ADDITIONAL AGREEMENT PROVISIONS

GENERAL TERMS

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation and General Liability Insurance.

NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAW, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIAL FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDINGS IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMANTS ARE DULY PAID.

DELINQUENCY CHARGE

Payment is due and payable upon completion of work. IF OWNER/PURCHASER defaults on the payment required, OWNER/PURCHASER will be liable for all costs of collection, including reasonable attorneys' fees, and a delinquency charge on the balance at the maximum rates allowed by law. If OWNER/PURCHASER is an organization as defined by the Wis. Statute. Section 421.301 (28), the delinquency Charge rate shall be 1.5% per month (18%APR) plus all costs of collection, including reasonable attorneys' fees. CONTRACTOR retains title to all merchandise covered by the Agreement until full payment is received according to the above terms of sale. The reference to attorney fees is inapplicable if this is a consumer transaction.

INDIVIDUAL LIABILITY

The undersigned OWNER/PURCHASER or agent of OWNER/PURCHASER agrees to be individually liable for all the terms of the Agreement, regardless of whether he or she signs individually or as an agent for any other individual, partnership or corporation.

If this proposal indicates prevailing wage rates are not incorporated and in the event Scott Construction is awarded this project based on this proposal and it is later determined that Prevailing Wage Rates apply to this project, the owner agrees to pay Scott Construction any difference between the wage rate applied by Scott Construction in preparing this proposal and the actual Prevailing Wage Rate imposed in accordance with Wisconsin's Prevailing Wage Rate Law, Section 66.0903 of the Wisconsin Statutes.

SCI will provide work zone traffic control while SCI crews are working on the road. The customer is responsible for any and all signage after SCI crews finish their work and leave the road. Unless specified, sweeping after SCI crews leave the road is Not included in SCI's scope of work.

SCOTT

CONSTRUCTION, INC.

ASPHALT SURFACING SINCE 1926

Item 5.

ROADS • STREETS • HIGHWAYS • DRIVEWAYS • PARKING LOTS

www.scottconstruct.com

Ph. 608-254-2555

In WI: 800-843-1556

Fax: 608-254-2249

P.O. BOX 340 LAKE DELTON, WI 53940

"An Equal Opportunity Employer."

Submitted To:	Contact:	Proposal/Date:
CITY OF RICHLAND CENTER	JASEN GLASBRENNER	
RICHLAND COUNTY	608-475-0766	S0530511
450 S MAIN ST	Jasen.glasbrenner@richlandcenterwi.gov	5/28/2025
RICHLAND CENTER, WI 53581	prevailing wage determination number:	None Provided

Signature page only.

If SCI determines the scope and/or quantity of work to be performed under contract differs from this proposal, SCI retains the right to price adjust prior to commencement of the work.

Payment Terms: Net 30

NOTE: This proposal may be withdrawn by us if not accepted within 30 days from issue date.

Acceptance of Proposal -- The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Customer Signature(s): _____

SCI Representative Signature: Kevin Schmitz Kevin Schmitz

ADDITIONAL AGREEMENT PROVISIONS

GENERAL TERMS

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. All agreements contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation and General Liability Insurance.

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INDIVIDUAL LIABILITY

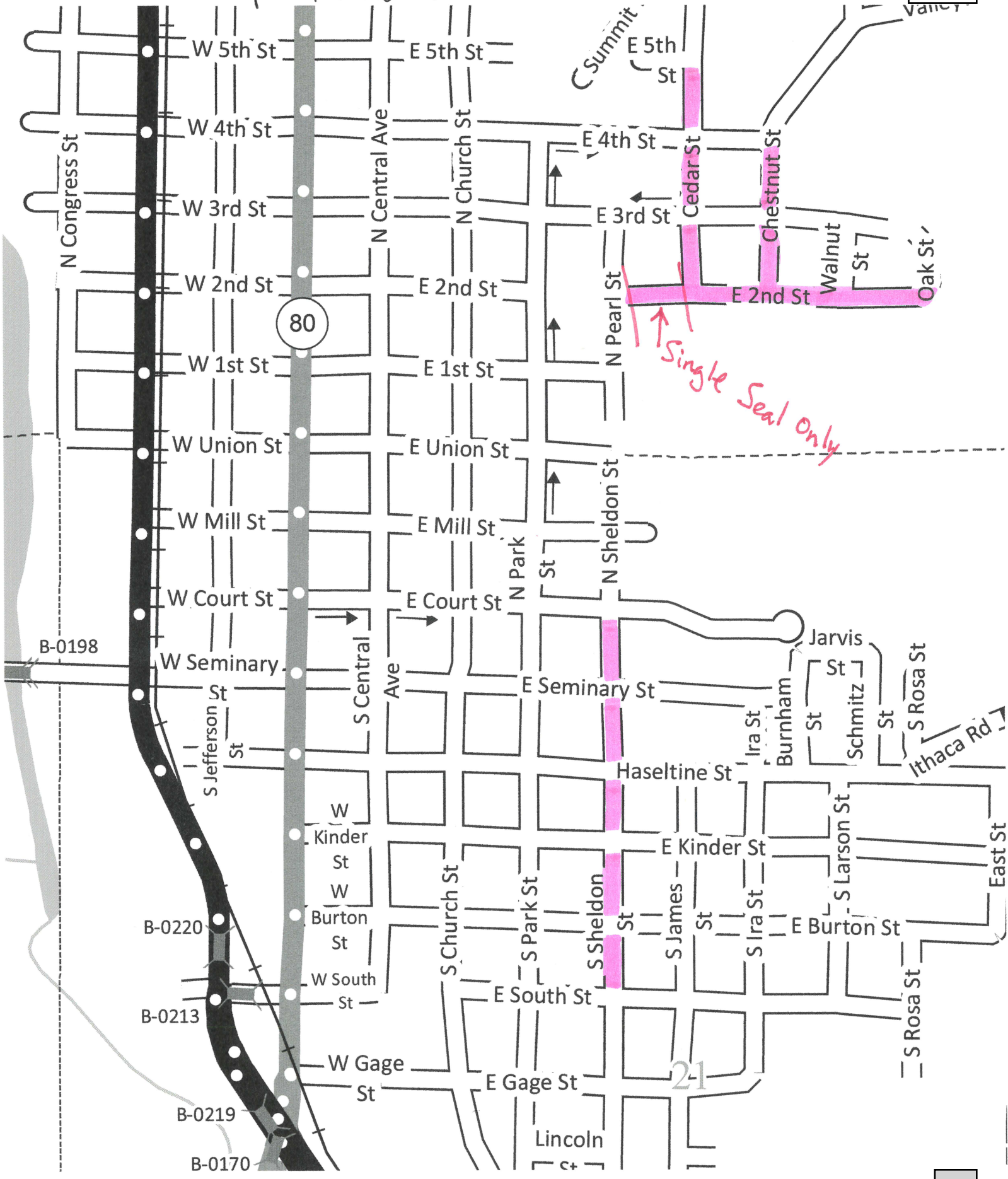
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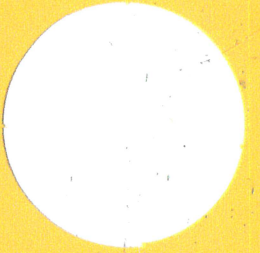
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= roads/streets for possible chip Seal Scott Construction.
as per the bid advertisement

Item 5.





NOTICE

DEAR RESIDENT,
We are scheduled to work on your
STREET/ROAD on the day(s) of

PLEASE remove all Vehicles/Obstacles
from the CURB & ROADWAY. PLEASE
inform all your family members to
ensure a SAFE jobsite. With your Help,
the inconvenience will be minimal.

Thank you.

Scott Construction, Inc.

Copy of the door hangers



SCOTCON-03

CERTIFICATE OF LIABILITY INSURANCE

DATE (M / Item 5.

12/26/2024

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Hausmann Group, Inc. 740 Regent Street 4th Floor PO Box 259408 Madison, WI 53725-9408	CONTACT NAME:	
	PHONE (A/C, No, Ext): (608) 257-3795 FAX (A/C, No): (608) 257-4324	
	E-MAIL ADDRESS: commercial@myhaus.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A: Middlesex Insurance Co	23434
INSURED Scott Construction, Inc. PO Box 340 E9827 County Road P Wisconsin Dells, WI 53965	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			A0236022004	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			A0236022001	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 0			A0236022006	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 5,000,000 AGGREGATE \$ 5,000,000
A	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N <input type="checkbox"/> If yes, describe under DESCRIPTION OF OPERATIONS below	N/A		A0236022005	1/1/2025	1/1/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

CANCELLATION

City of Richland Center
450 S. Main St.
Richland Center, WI 53581

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

RECEIVED 6/6/25 @ 9:10 AM

SCOTT

CONSTRUCTION, INC.

ASPHALT SURFACING SINCE 1926

P.O. BOX 340
LAKE DELTON, WI 53940

City of Richland Center
c/o Saser Glasbrenner
450 S. Main St.
Richland Center, WI 53581
Chip Seal Coat Bld.

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 6.

Agenda Item: Award Church & E. Court Parking Lot Repaving Project

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 06-19-2025
Finance Committee and Common Council on 07-01-2025

Committee Review: Public Works Committee on 06-19-2025 - Motion by Walters to recommend that the Finance Committee and City Council approve awarding the Church & E. Court Parking Lot Repaving Project to D.L. Gasser Construction at a cost of approximately \$32,340.00. Seconded by Schultz. Motion carried unanimously.

Background: This project is being proposed because the Fire Dept was awarded a grant award from DL Gasser to replace the Fire Department parking lot pavement. With the grant award, it is appropriate to complete the pavement replacement for the City parking lot that is adjacent, keeping the entire pavement surface uniform. Pratt Funeral Home will also be doing a section of their parking lot that is adjacent. The City of Richland Center Public Works Department issued a public request for bids for the repaving of the municipal parking lot located at the intersection of Church Street and E. Court Street. The request was advertised in the Richland Observer on May 22 and May 29, 2025. The project includes reshaping and base preparation of approximately 1,432 square yards of pavement to a compacted thickness of 3.5". The City will be responsible for removal of the existing blacktop, while traffic control is to be handled by the contractor.

One bid was recieved for the service, and is as follows:

Vendor	Scope	Total Bid
D.L. Gasser Construction	<ul style="list-style-type: none">Fine Grade, Water & Compact Aggregate BasePave 2" Lower Layer (3 MT Asphalt)Apply Tack OilPave 1.5" Surface Layer (5 MT Asphalt)	\$32,340.00

Department Recommendation: Based on the scope of work and the bid received, the department recommends awarding the Church & E. Court Parking Lot Repaving Project to D.L. Gasser Construction at a total cost of \$32,340.00. Although only one bid was received, D.L. Gasser has a strong history of successful project completion for the City and submitted a responsive and reasonable quote that aligns with current industry pricing. In addition to this cost, we will be contracting with a local excavation company to remove the existing blacktop at a cost of ~\$1,000. Proceeding with this award will allow the project to be completed during the 2025 construction season as planned.

Financial Impact: Expenditure of approximately \$34,000.00 (D.L Gasser Construction ~\$32,340.00; Old Pavement Removal ~\$1,000)

Funding Source: Budgeted Line Item: 10-61000-941 – OUTLAY/ROADWAYS

Requested Action:

FINANCE: Motion to recommend that the City Council approve awarding the Church & E. Court Parking Lot Repaving Project to D.L. Gasser Construction at a cost of approximately \$32,340.00.

COUNCIL: Motion to award the Church & E. Court Parking Lot Repaving Project to D.L. Gasser Construction at a cost of approximately \$32,340.00.

Attachment(s):

Church & Court Street Parking Lot Bid Request Press Release
Church & E. Court Parking Lot Repaving Project Supplemental Info
D.L. Gasser Parking Lot Bid



For Publication in the Richland Observer on 05/22 and 05/29.

Request For Bids – Church & E. Court Parking Lot Repaving Project

The City of Richland Center Public Works Department is requesting bids for repaving the municipal parking lot located at the intersection of Church Street and E. Court Street. The project area covers approximately 1,432 square yards at a thickness of 3.5". The City will remove all old blacktop, but reshaping and base prep should be included in the bid.

Traffic control will be the responsibility of the contractor.

If you have any questions, please contact Jasen Glasbrenner at (608) 475-0766.

Sealed bids must be submitted no later than 1:00 pm on June 12th.

The Public Works Committee anticipates reviewing the bids on June 19th with the Common Council review occurring on July 1st.

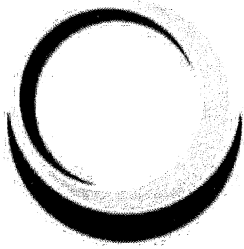
Return all sealed bids to Jasen Glasbrenner, Director of Public Works, at 450 S Main St., Richland Center, WI 53581 or via email jasen.glasbrenner@richlandcenterwi.gov. All bids should be clearly marked "Church & E. Court Parking Lot Repaving Project".

The City of Richland Center reserves the right to reject any and all bids. All bids are subject to City Council approval. The City of Richland Center is an equal opportunity employer.

CHURCH & E. COURT PARKING LOT REPAVING PROJECT	
Work estimated to be completed in 2025	
The project area covers approximately 1,432 square yards at a thickness of 3.5". The City will remove all old blacktop. The scope of the project for the purposes of this request is as follows:	
1. Fine grading, watering, and compacting the existing aggregate base.	
2. Paving a 2-inch average compacted lower layer using 3 MT pavement.	
3. Application of tack oil to bond the surface layer to the lower layer.	
4. Paving a 1.5-inch average compacted surface layer using 5 MT pavement.	
There is an additional 1,254 Sq. Ft. of blacktop that will need to be quoted to Pratt Funeral Home. Call Public Works Department for further instructions.	

Opened 6/13/25 SLG - jp DP
EMAiled 8:51am

Item 6.



D.L. GASSER CONSTRUCTION

A DIVISION OF MATHY CONSTRUCTION CO. • BARABOO, WI

PO Box 441
Baraboo, WI 53913
(608) 356-3311

www.dlgasser.com

EEOE including disability / vets

To:	City of Richland Center	Contact:	Jasen Glasbrenner		
Address:	450 South Main Sreet Richland Center, WI 53581	Phone:	(608) 475-6766		
		Fax:			
Project Name:	R.C. Parking Lot By Fire Station	Bid Number:	287906		
Project Location:	Intersection Of Churh & East Court Street, Richland Center, WI	Bid Date:	5/7/2025		
Line #	Item Description	Estimated Quantity	Unit	Unit Price	Total Price

Church & Court St. Parking Lot

Area 1432 Sy. -Fine Grade, Water & Compact Aggregate Base - Pave 2" Average Compacted 3 MT Pavement Lower Layer -Apply Tack Oil To Bond Surface Layer To Lower Layer -Pave 1.5" Average Compacted 5 MT Pavement Surface Layer	1.00 LS	\$34,790.00	\$34,790.00
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Notes:

- After signing, please retain one copy and forward a copy to our office on or before the cancellation date.
- This proposal shall be automatically cancelled if written acceptance has not been received by Contractor with in 30 days of the Proposal Date and/or at any time before performance of the work hereunder upon CONTRACTOR'S determination that there is inadequate assurance of payment.
- Temporary traffic control and signage provided while our crews are on site working.
- Not responsible for damage to any concrete and/or asphalt that equipment is required to cross to access work area.

Payment Terms:

Payment is due upon receipt of invoice.

By my signature herein I authorize CONTRACTOR to review personal OR business Credit Reports to evaluate financial readiness to pay amounts set forth in this Proposal/Contract.

ACCEPTED:

The above prices, specifications and conditions are satisfactory and hereby accepted.

Buyer: _____

Signature: _____

Date of Acceptance: _____

CONFIRMED:

D.L.Gasser Construction

Authorized Signature: 

Estimator: Pat Anderson
608-434-2940 pat.anderson@dlgasser.com

TERMS AND CONDITIONS

NOTICE OF LIEN RIGHTS

AS REQUIRED BY THE WISCONSIN CONSTRUCTION LIEN LAWS, CONTRACTOR HEREBY NOTIFIES OWNER THAT PERSONS OR COMPANIES FURNISHING LABOR OR MATERIALS FOR THE CONSTRUCTION ON OWNER'S LAND MAY HAVE LIEN RIGHTS ON OWNER'S LAND AND BUILDING IF NOT PAID. THOSE ENTITLED TO LIEN RIGHTS, IN ADDITION TO THE UNDERSIGNED CONTRACTOR, ARE THOSE WHO CONTRACT DIRECTLY WITH THE OWNER OR THOSE WHO GIVE THE OWNER NOTICE WITHIN SIXTY (60) DAYS AFTER THEY FIRST FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION. ACCORDINGLY, OWNER PROBABLY WILL RECEIVE NOTICES FROM THOSE WHO FURNISH LABOR OR MATERIALS FOR THE CONSTRUCTION, AND SHOULD GIVE A COPY OF EACH NOTICE RECEIVED TO THE MORTGAGE LENDER, IF ANY. CONTRACTOR AGREES TO COOPERATE WITH THE OWNER AND THE OWNER'S LENDER, IF ANY, TO SEE THAT ALL POTENTIAL LIEN CLAIMS ARE DULY PAID.

ACCEPTANCE OF WORK

All labor and material is conclusively accepted as satisfactory unless excepted to in writing within seven (7) days of performance.

EXTRA WORK

All alterations or deviations from any of the terms of this contract shall be in writing and executed by the parties hereto. Any extra cost involved therein will become an extra charge to be paid by PURCHASER over and above the contract price.

PURCHASER'S RESPONSIBILITIES

PURCHASER acknowledges and understands that it shall be responsible for obtaining any and all permits which may be required in connection with performance of this Proposal/Contract. Where applicable, PURCHASER shall also be responsible for backfilling areas that border along the newly paved surface with appropriate material to eliminate potential cracking and uneven surface at the edge of the paved surface and for installing, replacing, maintaining and repairing shoulders. PURCHASER assumes all liability for any damages done to underground utilities and/or structures unless CONTRACTOR has been notified, upon acceptance of this Proposal, as to the specific location and depth of any such buried utility/structures.

Unless exempt, in accepting this Proposal/Contract, PURCHASER acknowledges that it shall comply with the requirements of all applicable federal, state, and local employment laws, executive orders, codes and regulations (the "Requirements") effective where the work and/or services are being performed including, but not limited to, 41 CFR §§ 60-1.4(a)(1)-(B), 60-1.4(b), 60-1.4(c) or their successors effective where this Proposal/Contract is performed. To the extent required by law, all provisions of the Requirements are hereby incorporated into and made a part of this Agreement and any applicable agreements of CONTRACTOR. To the extent applicable, the Requirements include, but are not limited to, (1) prohibition of discrimination because of protected veteran status, disability, race, color, religion, sex, sexual orientation, gender identity, national origin and because of inquiry or disclosure of compensation, (2) affirmative action to employ and advance in employment individuals without regard to race, sex, disability, or protected veteran status, (3) compliance with the Employee Notice clause contained in 29 C.F.R. part 471, Appendix A to Subpart A, or its successors, (4) compliance with the EEO-1 and VETS-4212 reports filing requirements in 41 C.F.R. §§ 60-1.7 and 41 C.F.R. §61-300.10, or their successors, (5) compliance with paycheck transparency obligations of 48 C.F.R. § 22.2005, including the contract clause found at 48 C.F.R. § 52.222-60, which is incorporated by reference as if fully set forth herein, (6) other affirmative action in employment, (7) required/certified payrolls, (8) social security acts, (9) unemployment compensation acts, (10) worker's compensation acts, (11) equal employment opportunity acts and (12) the required contract provisions for Federal-Aid Construction Contracts, Form FHWA-1273, if applicable.

When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-300.5(a). This regulation prohibits discrimination against qualified protected veterans, and requires affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans. When applicable, PURCHASER and CONTRACTOR shall abide by the requirements of 41 CFR 60-741.5(a). This regulation prohibits discrimination against qualified individuals on the basis of disability, and requires affirmative action covered by prime contractors and subcontractors to employ and advance in employment qualified individuals with disabilities.

INCLEMENT WEATHER

Inclement weather may alter the completion of the work to be furnished hereunder. Furthermore, special consideration should be given if work is to be performed before May 1 or after October 15 in light of less than desirable weather conditions which could potentially impair the quality of the work performed hereunder.

WARRANTY

All material is guaranteed to be as specified and all work is to be completed in a workmanlike manner according to standard practices. All labor and materials will be guaranteed against defect for one (1) year from date of installation. Due to Wisconsin winters and expansion and contraction of the ground, some cracking of the pavement may be experienced. There are no express or implied warranties of merchantability, quality, quantity or of fitness for any particular purpose, which extend beyond those specifically set out in this document.

All warranties are void if payment is not made as stipulated.

DELINQUENCY CHARGE

Payment is due and payable upon completion of each stage of the work. If PURCHASER defaults on the payment required, PURCHASER will be liable for all costs of collection, including reasonable attorney's fees, and a delinquency charge on the balance at the maximum rates allowed by law. If PURCHASER is an organization as defined by Wis. Statutes, Section 421.301(28), the Delinquency Charge rate shall be 1.5% per month (18% APR) plus all costs of collection, including reasonable attorney's fees. CONTRACTOR retains title to all merchandise covered by this Agreement until full payment is received according to the above terms of sale. PURCHASER consents in any action or legal proceeding relating to this Contract commenced by the CONTRACTOR to the personal jurisdiction of any court that is either a court of record in the State of Wisconsin or a court of the United States located in the State of Wisconsin. It is hereby agreed that no legal action with respect to this contract may be brought by either party later than one (1) year after the cause of action accrues and that the party asserting such a legal action shall be barred from any remedy thereto.

INDIVIDUAL LIABILITY

The undersigned PURCHASER agrees to be individually liable for all terms of the Agreement, regardless of whether he or she signs individually or as an agent for the owner of the property upon which the work is being performed or for any other individual, partnership or corporation.

PRODUCT INFORMATION AND MAINTENANCE

Since the asphalt in blacktop needs time to harden and cure, usually 6-12 months, your asphalt pavement will remain soft and pliable during warm weather. During this time, don't park in the same spot every time and do not turn your steering wheel back and forth when your car is not moving. It is not unusual to experience some cracking over the winter due to the contraction and expansion of the ground, especially over culverts, pipes, electric wires, etc. Avoid gasoline and petroleum product spills as they will destroy your pavement. If spills do occur, immediately flush with lots of soapy water. If you decide to seal coat your pavement, wait until the summer following installation.

BINDING EFFECT

This Agreement shall be binding upon the parties hereto, their heirs, personal representatives, successors and assigns.

ENTIRE AGREEMENT

The entire contract is embodied in this writing. This writing constitutes the final expression of the party's agreement, and is a complete and exclusive statement of that agreement. In the event that any term of this contract is unenforceable, the remaining terms of the contract shall still be in full force and effect.

Agenda Item: Streets - Request for End Loader Repair

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 06-19-2025
Finance Committee and Common Council on 07-01-2025

Committee Review: Public Works Committee on 06-19-2025 - Motion by Schultz to recommend that the Finance Committee and City Council approve the engine replacement for the John Deere Model 624K end loader, at an approximate cost of \$33,000.00. Seconded by Walters. Motion carried unanimously.

Background: The City's 2010 John Deere Model 624K end loader has experienced a critical engine failure and is currently out of service. This unit is essential to City operations, serving a key role in street maintenance, landfill management, and snow removal.

Following inspection and diagnosis, it was determined that the engine requires full replacement. The attached estimate outlines the proposed work to remove and replace the engine with a remanufactured Tier 2 or Tier 3 diesel engine, including all associated parts, labor, testing, and environmental handling. The total estimated cost for this work is \$32,433.06.

As an alternative, staff also explored the option of upgrading the hydraulics on the City's 1999 John Deere Model 624H end loader to potentially repurpose it for certain tasks. However, due to the unit's age, a standard auxiliary hydraulic kit is no longer manufactured. A custom solution would need to be pieced together, with a rough cost estimate of \$12,000 total for parts and installation.

Additionally, the department has begun researching options for purchasing a replacement unit. Preliminary pricing for a new or used end loader ranges from approximately \$180,000 to \$250,000, while leasing was quoted at \$8,000 per month. Trade-in values are estimated at \$36,000 for the 1999 unit and \$32,000 for the 2010 unit with the failed engine.

While the 2010 model is currently out of service, its body is in worse condition than the 1999 unit. However, returning the 1999 end loader to full-time use would likely result in increased maintenance needs due to its age.

Department Recommendation: Staff recommends replacing the engine in the 2010 John Deere 624K for approximately \$32,433.06. This option restores a key piece of equipment at a lower cost than leasing or purchasing new, while also bringing both end loaders back into service, allowing for a backup unit in case of future end loader failure.

Financial Impact: Approximately \$32,433.06

Funding Sources: The department will utilize budgeted funds from 10-54200-560 – ROADWAYS/CONTRACTED WORK to cover the cost.

Requested Action:

FINANCE: Motion to recommend that the City Council approve the engine replacement for the John Deere Model 624K end loader, at an approximate cost of \$33,000.00.

COUNCIL: Motion to approve the engine replacement for the John Deere Model 624K end loader, at an approximate cost of \$33,000.00.

Attachment(s):

Brooks Tractor End Loader Repair Quote

Brooks Tractor John Deere 544P Wheel Loader Quote

Ship to :

CITY OF RICHLAND CTR
141 W ROBB RD
RICHLAND CENTER, WI
53581

Invoice to :

CITY OF RICHLAND CENTER
ATTN: ACCTS PAYABLE
450 S MAIN ST
RICHLAND CENTER WI 53581

Branch 01 - SUN PRAIRIE		
Date 05/23/2025	Time 11:11:42 (O)	Page 1
Account No. 16712000	Phone No. 6086473466	No. 01 005762
Ship Via		Purchase Order
Sales Tax No.		
		Salesperson RCL

ESTIMATE EXPIRY DATE: 06/06/2025

SERVICE ESTIMATE • NOT AN INVOICE

ESTIMATE TO REPLACE ENGINE WITH A REMAN ENGINE.

Stock #: 689271 624K LOADER QCORD MS #: 1DW624KZAA0630171

Make: JD Model: 624K F

Is to have the following work done

ENGINE, COMPLETE W TIER 2 OR 3 - R&R

ADDITIONAL DESCRIPTION:

1. ENGINE, COMPLETE W TIER 2 OR 3 - R&R

(10-020-031)

NOTE See Service Advisor for complete instructions.

Park machine on level surface.

Stop engine.

Lower boom and bucket to the ground.

Turn battery disconnect to off and remove negative cable.

Remove cooling package access doors.

Disconnect cooling package wiring harness.

Remove inspection panels between engine and radiator.

Remove hood support panel.

Drain engine coolant.

Remove hood with air cleaner assembly.

Remove turbo inlet hose.

Remove intercooler tubes.

Remove surge tank lines.

Remove upper and lower radiator hoses.

Remove or disconnect all lines and hoses (cap & plug).

Remove muffler.

Disconnect all wiring harness and electrical cables.

Attach lifting straps and remove engine unit.

Install new engine.

Assemble in reverse order.

Test operations and check for leaks.

Top off fluids as needed.

• All prices are valid for 60 days from estimate date. • Ship dates and availability are valid at time of estimate, and are subject to change. • Products are designed to OEM specifications. Any specifications deviation requested by the Customer will result in non-returnable product that will not be warranted by BTI. • Any alterations for deviation from the above involving extra costs will become an extra charge over and above the estimate. • Estimate may not include unforeseen repairs or parts needed, torch or welding time not included. • Freight and taxes not included unless otherwise noted. • Final payment shall be received within the terms of your account or any/all legal action available may be taken without further notice including a lien on your asset.

Acceptance of proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete this order as specified.

Date of acceptance: _____ By: _____

Ship to :

CITY OF RICHLAND CTR
141 W ROBB RD
RICHLAND CENTER, WI
53581

Invoice to :

CITY OF RICHLAND CENTER
ATTN: ACCTS PAYABLE
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Branch 01 - SUN PRAIRIE		
Date 05/23/2025	Time 11:11:42 (O)	Page 2
Account No. 16712000	Phone No. 6086473466	No. 01 005762
Ship Via		Purchase Order
Sales Tax No.		
		Salesperson RCL

ESTIMATE EXPIRY DATE: 06/06/2025

SERVICE ESTIMATE • NOT AN INVOICE

Part#	Description	Qty	Price	Amount
RE504836	OIL FILTER	1	25.32	25.32
RE541922	Filter Element	1	46.49	46.49
RE522878	FILTER ELEMENT	1	40.45	40.45
19M8823	SCREW	4	4.08	16.32
24M7434	WASHER	4	.69	2.76
R85169	SELF-LOCKI	4	3.72	14.88
T203475	STRAP	2	7.85	15.70
R184863	Hose Clamp	2	4.68	9.36
AT223493	FUEL FILTE	1	13.03	13.03
AT222597	CLAMP	1	65.22	65.22
RE52703	HOSE CLAMP	1	24.84	24.84
AT300487	AIR FILTER	1	78.31	78.31
AT314583	FILTER ELEMENT	1	49.09	49.09
RE56098	CLAMP	3	23.60	70.80
AT322957	TANK	1	227.26	227.26
AT310335	FILLER CAP	1	33.11	33.11
AT310335	FILLER CAP	1	33.11	33.11
TY22462	#4 HOSE CLAMP	5	1.37	6.85
AR21839	CLAMP	2	3.34	6.68
AH170895	CLAMP	9	22.40	201.60
SE502144	Diesel Engine R	1	25247.60	25247.60
TY26661	10W30 BREAK IN	7	30.18	211.26
Break-In Plus Oil 10W30				
TY26576	COOL-GARD TM	5	43.64	218.20
AT346594	KIT	1	22.73	22.73
AT315231	TEST/MEASURE SU	1	3.09	3.09
Test/Measure Supply Item				
FRT	FREIGHT&HANDLNG	1	15.00	15.00

MISCELLANEOUS CHARGES:	Description	Price	Amount
	AIR COND.SERVIC.	30.00	30.00
	SHOP SUPPLIES	274.00	274.00
	ENVIRONMENTAL	274.00	274.00
	DIAGNOS.CON.FEE	50.00	50.00

• All prices are valid for 60 days from estimate date. • Ship dates and availability are valid at time of estimate, and are subject to change. • Products are designed to OEM specifications. Any specifications deviation requested by the Customer will result in non-returnable product that will not be warranted by BTI. • Any alterations for deviation from the above involving extra costs will become an extra charge over and above the estimate. • Estimate may not include unforeseen repairs or parts needed, torch or welding time not included. • Freight and taxes not included unless otherwise noted. • Final payment shall be received within the terms of your account or any/all legal action available may be taken without further notice including a lien on your asset.

Acceptance of proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete this order as specified.

Date of acceptance: _____ By: _____

Corporate Office

1900 W. Main St. • PO Box 9

Sun Prairie, WI 53590

608.837.5141 • Fax: 608.837.4012

Milwaukee • 414.462.9790
De Pere • 920.336.5711
West Salem • 608.898.6700
Plover • 715.898.6700
Mt Pleasant • 262.898.6700
Sparta • 608-351-2101

Item 7.

Ship to :

CITY OF RICHLAND CTR
141 W ROBB RD
RICHLAND CENTER, WI
53581

Invoice to :

CITY OF RICHLAND CENTER
ATTN: ACCTS PAYABLE
450 S MAIN ST
RICHLAND CENTER WI 53581

Branch 01 - SUN PRAIRIE		
Date 05/23/2025	Time 11:11:42 (O)	Page 3
Account No. 16712000	Phone No. 6086473466	No. 01 005762
Ship Via		Purchase Order
Sales Tax No.		
		Salesperson RCL

ESTIMATE EXPIRY DATE: 06/06/2025

SERVICE ESTIMATE • NOT AN INVOICE

MISCELLANEOUS CHARGES:

Description
STEAM SOAP

Price	Amount
6.00	6.00

Parts: 26699.06

Labor: 5100.00

Miscellaneous: 634.00

TOTAL: 32433.06

Authorization: _____

• All prices are valid for 60 days from estimate date. • Ship dates and availability are valid at time of estimate, and are subject to change. • Products are designed to OEM specifications. Any specifications deviation requested by the Customer will result in non-returnable product that will not be warranted by BTI. • Any alterations for deviation from the above involving extra costs will become an extra charge over and above the estimate. • Estimate may not include unforeseen repairs or parts needed, torch or welding time not included. • Freight and taxes not included unless otherwise noted. • Final payment shall be received within the terms of your account or any/all legal action available may be taken without further notice including a lien on your asset.

Acceptance of proposal - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to complete this order as specified.

Date of acceptance: _____ By: _____

Quote Id: 32997282

Prepared For:
JASEN GLASBRENNER
CITY OF RICHLAND CENTER



Prepared By: **SCHAMS JASON**

Brooks Tractor Incorporated
2900 Bicycle Street
Sparta, WI 54656

Tel: 608-351-2101
Mobile Phone: 608-317-9902
Email: jschams@brookstractor.com

Quote Summary

Prepared For:

JASEN GLASBRENNER
 CITY OF RICHLAND CENTER
 JASEN GLASBRENNER
 450 S MAIN ST
 RICHLAND CENTER, WI 53581
 Business: 608-475-0766
 JASEN.GLASBRENNER@RICHLANDCENTERWI.GOV

Prepared By:

SCHAMS JASON
 Brooks Tractor Incorporated
 2900 Bicycle Street
 Sparta, WI 54656
 Phone: 608-351-2101
 Mobile: 608-317-9902
 jschams@brookstractor.com

BROOKS MACHINE HEALTH

MONITORING SERVICE-For all models equipped with an active JDLink system, Brooks and John Deere monitor your machine continuously for the term of basic/extended warranty.

Powertrain Hydraulic Warranty Expires Oct 16th 2027.

Delivered to City of Richland Center.

This machine subject to availability or prior sale.

This is a Budge Number.

Quote Id: 32997282
Created On: 11 June 2025
Last Modified On: 13 June 2025
Expiration Date: 11 July 2025

Equipment Summary	Selling Price	Qty	Extended
2023 JOHN DEERE 544 P-Tier Wheel Loader - 1DW544PAJPLX18648 John Deere Extended Warranty-48M 2500H EXPIRES OCT 16TH 2027	\$ 200,000.00 X	1 =	\$ 200,000.00

Equipment Total **\$ 200,000.00**

Trade In Summary	Qty	Each	Extended
2010 JOHN DEERE 624K - 1DW624KZAA0630171 PayOff	1	\$ 32,000.00	\$ 32,000.00 \$ 0.00
Total Trade Allowance			\$ 32,000.00
1999 JOHN DEERE 624H - DW624HX573883 PayOff	1	\$ 36,000.00	\$ 36,000.00 \$ 0.00
Total Trade Allowance			\$ 36,000.00

Salesperson : X _____

Accepted By : X _____

Trade In Total	\$ 68,000.00
-----------------------	---------------------

Quote Summary

Equipment Total	\$ 200,000.00
Trade In	\$ (68,000.00)
SubTotal	\$ 132,000.00
Total	\$ 132,000.00
Down Payment	(0.00)
Rental Applied	(0.00)
Balance Due	\$ 132,000.00

Salesperson : X _____

Accepted By : X _____

Selling Equipment

Quote Id: 32997282

Customer: CITY OF RICHLAND CENTER

2023 JOHN DEERE 544 P-Tier Wheel Loader - 1DW544PAJPLX18648

Hours: 250

Stock Number: C99781-3

Code	Description	Qty
6031DW	2023 JOHN DEERE 544 P-TIER LDR, FT4,3F,FLLFNR,QC,3.5CY,JDLINK	1

Service Agreements

 John Deere Extended Warranty - 48M
 2500H EXPIRES OCT 16TH 2027

6031DW544 P-TIER
 0202 UNITED STATES
 0259 ENGLISH OPS MANUAL
 0351 TRANSLATED LABELS
 0400 STANDARD LOADER
 0451 STANDARD Z-BAR
 0613 LEVEL 3 TRIM
 0659 LEVEL 4 PERFORMANCE
 0953 ADVANCED VISION SYSTEM
 1100 LESS DETECTION SYSTEM
 1301 LEFT SIDE STEPS
 183E JDLINK
 2205 SMEARTWEIGH READY + TRIAL
 4095 JD POWERTECH PVS 6.8L FT4/EU
 5115 NBP 20.5R25 L2 1* 3PC
 5554 FULL COV. FRONT REAR FENDERS
 6522 REAR COUNTERWEIGHT & R.HITCH
 7026 JOYSTICK CONTROLS
 7054 THREE FUNCTION HYDRAULICS
 7403 HYDRAULIC COUPLER JRB 416
 7458 BOLT-ON CUTTING EDGE
 7500 LESS FORK FRAME
 7700 LESS TINES
 7827 3.50YD (2.70CM) ENH. PERFORM
 8014 NBP 20.5R25 L2 1* W/ 3PC
 8042 AXLE OIL COOLING AND FILTER
 8213 ENGINE EXHAUST W/CHROMESTACK
 8295 HEATED AND POWERED MIRRORS
 8500 COLD WEATHER PACKAGE
 8501 DEBRIS PACKAGE
 8502 MAINTENANCE&SERVICE PACKAGE
 8505 GUARDS TRANSMISSION & BOTTOM
 8508 AUXILARY EQUIPMENT PACKAGE

Agenda Item: Buildings and Grounds - Request for Mower Repair

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 06-19-2025
Finance Committee and Common Council on 07-01-2025

Committee Review: Public Works Committee on 06-19-2025 - Motion by Walters to recommend that the Finance Committee and City Council approve the repair of the 2017 Ferris mower at a cost of approximately \$4,100.00. Seconded by Fruit. Motion carried unanimously.

Background: The Buildings & Grounds Department is requesting approval to proceed with the repair of a 2017 Ferris IS3200 commercial mower. This mower is essential for maintaining City parks, grounds, and public spaces, particularly during peak mowing season.

The mower is currently out of service due to a failed engine related to high hours of usage ≈ 2000 hrs. A formal repair estimate was obtained from Johnson Tractor, which includes engine replacement, installation of a new throttle control kit, and associated labor and shipping costs. The new engine will include a 36-month warranty. This mower has recently received many new parts and a new engine should allow us to get good continued use from for the next couple of years at a lower overall cost than purchasing new.

Department Recommendation: Authorize the repair of the Ferris mower within the Buildings & Grounds fleet.

Financial Impact: Expenditure of approximately \$4,067.08.

Funding Source: 10-51850-440- BLDG-PROP/EQUIP MAINT-REPAIR

Requested Action:

FINANCE: Motion to recommend that the City Council approve the repair of the Ferris mower at a cost of approximately \$4,100.00.

COUNCIL: Motion to approve the repair of the Ferris mower at a cost of approximately \$4,100.00.

Attachment(s):
Johnson Tractor Ferris Mower Repair Quote

JOHNSON TRACTOR, INC.

28558 US HIGHWAY 14
LONE ROCK, WI 53556
PHONE # (608) 647-8804
WWW.JOHNSONTRACTOR.COM

Item 8.

SOLD TO
RCZB00 RC BUILDINGS & GROUNDS
450 S MAIN ST
RICHLAND CENTER, WI 53581

SHIP TO

Sold By: C003 PO #: FERRIS ENGINE Date 6/17/25 ESTIMATE QC00025
Ship By: Tax #: 008-0000593333-06 14:34:16 PRT: 13 Open

Tax	D	Qty	Description	Price	Amount
Group: 01					
LABOR ESTIMATE					
00000			EXCHANGE ENGINE WITH NEW		552.00
SERVICE COUNTER					
00000		1 14	61A777-0100-J1 ENGINE PACK	2978.58	2978.58
00000		1 14	84008670 KIT, THROTT	236.50	236.50
** TOTAL SERVICE COUNTER					3215.08
FREIGHT					
000000			SHIPPING ON ENGINE		300.00
NOTE:					
install new throttle control					
36 month warranty					

** SUBTOTAL 4067.08

Cash Sale

Phone: (608) 588-5319

PAY THIS
AMOUNT



\$4067

Agenda Item: Consider Acceptance of Ball Field Dugouts Donation - Resolution 2025-07

Requested by: DPW Glasbrenner & Director Mieden (presentation by DPW Glasbrenner)

Meeting Date: Public Works Committee on 06-19-2025
Finance Committee and Common Council on 07-01-2025

Committee Review: Public Works Committee on 06-19-2025 - Motion by Schultz to recommend to the Finance Committee and Common Council the approval of Resolution 2025-07 Acceptance of Non-Monetary Donation by Knights of Columbus for Ball Field Dugouts. Seconded by Walters. Motion carried unanimously.

Background: Recognizing that ball field improvements would significantly elevate overall game-day experience for athletes and spectators, the Knights of Columbus have offered to donate dugouts for the Krouskop Park ball fields. This is a non-monetary donation of materials and/or labor with an estimated total value of approximately \$12,000.

The Parks & Recreation Director, Public Works Director, Park Board, and Public Works Committee previously discussed selecting a design consistent with existing structures that require minimal maintenance. DPW Glasbrenner is coordinating the project with Knight of Columbus member Rick Ermilio.



Figure 1 Location(s) of Proposed Ball Field Improvements

Design: The dugout design will be consistent with the existing structures in the area, ensuring a cohesive look. These new additions are being planned with durability and ease of upkeep in mind, requiring minimal maintenance over time. These four dugouts would not have solid wall - side or end enclosures due to proximity to Hwy 14.

Financial Impact: The ball field dugouts will be funded by non-monetary donation.

Recommended Action: Acceptance of the non-monetary donation from the Knights of Columbus to support improvements to the Krouskop Park ball fields.



Figure 2 Design of Proposed Dugouts

Requested Action:

Finance: Motion to recommend to the Common Council the approval of Resolution 2025-07 Acceptance of Non-Monetary Donation by Knights of Columbus for Ball Field Dugouts.

Council: Motion to approve Resolution 2025-07 Acceptance of Non-Monetary Donation by Knights of Columbus for Ball Field Dugouts.

Attachment(s):

Resolution 2025-07 Acceptance of Non-Monetary Donation by Knights of Columbus for Ball Field Dugouts.

RESOLUTION 2025 - 07**RESOLUTION TO ACCEPT A NON-MONETARY DONATION OF BALL FIELD DUGOUTS**

WHEREAS, the City of Richland Center's ("the City") donation policy mandates that donations exceeding \$5,000 be approved by resolution of the Common Council; and

WHEREAS, the Parks & Recreation Director, Public Works Director, Park Board, and Public Works Committee have jointly agreed that the addition of new dugouts at Krouskop Park will significantly improve user comfort and enhance the overall experience for players and spectators alike; and

WHEREAS, The Knights of Columbus has generously offered to donate three new dugouts, valuing approximately \$12,000, to the City of Richland Center to be installed at the Krouskop Park ball fields; and

WHEREAS, the City of Richland Center Public Works Department, will oversee the installation of the dugouts; and

WHEREAS, the Parks & Recreation Director and Public Works Director, in consultation with the City Administrator, recommend accepting this non-monetary donation of ball field dugouts;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council hereby authorizes the acceptance of the non-monetary donation of three new dugouts from The Knights of Columbus.

BE IT FURTHER RESOLVED, that the Common Council extends its sincere appreciation to The Knights of Columbus for their investment in improving recreational facilities within the community.

APPROVED, by the Common Council of the City of Richland Center on this 1st day of July 2025 by the following vote: AYES: ____, NOS: ____

Adopted this ____ Day of July 2025

Todd Coppernoll, Mayor

Attest:

Amanda Keller, City Clerk / Treasurer

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Item 10.

Agenda Item: WEDC Community Development Investment Grant Award Update and Moratorium

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Finance Committee and Common Council on 07-01-2025

WEDC Community Development Investment Grant Award Update: In February 2025, the Common Council passed Resolution 2025-2 authorizing the submission of a Wisconsin Economic Development Corporation (WEDC) Community Development Investment (CDI) Grant application in support of Wild Honey Collective, LLC and their renovation of the former Gables building at 212 N Main Street. As of June 17, 2025, WEDC officially approved the grant in the amount of \$230,270. This represents a significant investment in downtown revitalization and supports a business dedicated to wellness-oriented food and community space.

WEDC Community Development Investment Grant Moratorium: In March 2025, due to program changes at the state level, the Common Council approved a moratorium on future CDI grant application processing. The WEDC had reduced the City's eligibility from two grants per year to one for the next three to five years. Given this limitation and the pending hotel development timeline, the Council voted to pause new applications until a firm commitment is secured from a hotel developer or until July 1, 2025, whichever occurs first:

10. **Community Development Investment Grant Program Update and Future Selection:** Director Glasbrenner announced an update to the Community Development Investment (CDI) grant program, reducing the eligibility from two grants per year to one for the next three to five years necessitating a strategic reevaluation for the City. Given the uncertainty surrounding the hotel project's timeline, the Finance Committee reviewed current community projects and recommended a temporary pause on the program. Motion by Alderperson Cairns to approve the imposition of a moratorium on CDI grant application processing until a firm commitment is secured from a hotel developer or until July 1, 2025, whichever occurs first. Second by Alderperson Tepley. Motion carried 8-0.

Department Recommendation: The Department of Economic Development seeks direction on whether to extend the current moratorium on new Community Development Investment (CDI) grant application processing or to reopen the application window. With WEDC confirming that Richland Center remains limited to one CDI award per year for the foreseeable future, the decision impacts how remaining grant opportunities are prioritized.

The original purpose of the moratorium was to preserve flexibility in the event of a firm hotel development commitment. While a commitment has not yet been secured, other eligible projects continue to progress and may meet WEDC funding criteria in the near term.

Option 1: Motion to extend the moratorium on accepting or processing new Community Development Investment (CDI) grant applications until the financial analysis of the proposed hotel development has been completed.

Option 2: Motion to lift the moratorium on Community Development Investment (CDI) grant applications and resume accepting proposals for eligible redevelopment projects, subject to WEDC funding availability and City review.

Requested Action:

Finance Committee: Motion to recommend to the Common Council *[Insert Selected Option]*.

Council: Motion to approve *[Insert Selected Option]*.

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Request for Additional Funding for Municipal Building Generator

Requested & Presented by: Ashley Oliphant

Meeting Date: Finance Committee and Common Council on July 1, 2025

Background: On June 4, 2025, Electric Superintendent Gald requested the City jointly purchase a generator with City Utilities. At that time, the Municipal Building had one generator serving only the Police Department. The purchase of a new generator would ensure the entire building would have a secondary power source in the event of an outage. Superintendent Gald obtained estimates from Miller Electric and Wallace Electric ranging from \$19,732.95 to \$50,122.72. The Common Council approved the purchase and installation of a Kohler generator from Wallace Electric, the lowest bidder.

Following the completed installation in June 2025, Wallace Electric notified Mayor Coppernoll of additional costs and requested additional payment. It was reported that upon consultation with the Building Inspector, a larger unit than previously believed was necessary. This change was the primary cause of additional costs. It was also verified that this change was not communicated to City or Utility personnel and no authorizations were provided to Wallace Electric allowing the additional expenditure.

Approved Expenditure: \$19,732.95 (City's portion \$9,866.47)

Actual Cost: \$27,900.00 (including \$1,500 credit for the purchase of the old RCPD generator)

Amount Paid to Date: \$15,000 jointly between the City and Utility

Remaining Balance: \$12,900 (City's portion of \$6,450)

Department Request: Authorize the additional expenditure of \$6,450

Financial Impact: \$6,450 unbudgeted expenditure

Funding Source(s): Unallocated Contingency 10-59100-390

Requested Action:

Finance Committee: Motion to recommend to the Common Council to approve the additional expenditure of \$6,450 for the purchase and installation of a generator for the Municipal Building.

Council: Motion to approve the additional expenditure of \$6,450 for the purchase and installation of a generator for the Municipal Building.

Attachments: Original Estimate from April 2024, Invoice from June 2025, All Estimates Recieved

ESTIMATE

Wallace Electric LLC
26570 Pleasant Valley DR
Richland Center, WI 53581

wallaceelectric@charter.net
+1 (608) 604-6479



Bill to

Richland Utilities
City Utilities
450 S Main St
Richland Center,
Richland Center, WI 53581

Estimate details

P.O. Number: 26 KW Generator

Estimate no.: 1584
Estimate date: 04/29/2024
Expiration date: 05/31/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.			KOHLER			
2.		Generator	26 KW 3 Phase 240 Volt Kohler	1	\$8,400.00	\$8,400.00
3.		Transfer Switch	400 Amp RXT-JFNC-400ASE	1	\$2,280.00	\$2,280.00
4.		Circuit Breakers	Breaker Kit	1	\$150.00	\$150.00
5.		Yard Structure	Treat Lumber and Hardware	1	\$200.00	\$200.00
6.		2" PVC	2" PVC	30	\$3.12	\$93.60
7.		2" Pvc Fittings	2" Pvc Fittings	1	\$150.00	\$150.00
8.		3/4" Pvc	3/4" PVC Conduit	100	\$1.04	\$104.00
9.		3/4" Pvc	3/4" PVC Fittings	1	\$150.00	\$150.00
10.		3/4" Emt Conduit (deleted)	3/4" Emt conduit	50	\$1.59	\$79.50
11.		3/4" Emt	3/4" EMT Fittings	1	\$150.00	\$150.00
12.		4/0 Thhn Wire	4/0 Awg Thhn / Thwn Stranded Wire	160	\$6.90	\$1,104.00
13.		6 AWG Thhn Wire (deleted)	6 Awg Thhn / Thwn Stranded Wire	80	\$1.10	\$88.00

14.	12 AWG THNN Wire	12 Awg Thhn / Thwn Stranded Wire	500	\$0.25	\$	Item 11.
15.	Shielded Cable	18 Awg 4 Conductor Shielded Cable	25	\$0.52	\$13.00	
16.	Shunt Trip	40 Amp Shunt Trip Breaker	1	\$100.00	\$100.00	
17.	Miscellaneous_ (deleted)		1	\$545.85	\$545.85	
18.	Labor One Electrician		24	\$250.00	\$6,000.00	
Total				\$19,732.95		
				Expiry date	05/31/2024	

Accepted date 06/04/2024

Accepted by City Council

Miller Electric of Southwest WI, LLC

29125 US Hwy 14
Lone Rock, WI 53556

City of Richland Center
450 S. Main St.
Richland Center, WI 53581

P.O. No.

Estimate

**We hereby propose to furnish the materials and perform the labor necessary
for the completion of:**

Estimate #	Date	Rep
72703186	5/9/2024	MLM

Description	Qty	Cost	Total
Electrical estimate for the installation of new 25 KW natural gas generator at Richland Center city Hall building.		0.00	0.00
Generac 25 KW 120/208 three phase NG generator with sound attenuating corrosion resistant enclosure 400 amp service rated auto transfer switch.	1	31,970.72	31,970.72
Interlock contactors for solar inverter lock out during generator back up.	1	3,000.00	3,000.00
labor and installation materials.	1	15,152.00	15,152.00
Inspection, permit and utility fees by others if necessary.		0.00	0.00
Please call with any questions or email to schedule. Shop # 608-583-2746. millerelec@charter.net		0.00	0.00
Wisconsin Certified Master Electrician #694811 Wisconsin Licensed Electrical Contractor # 1159820.		0.00	0.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum listed.

Payments: 1/2 to start, 1/4 after rough in, & remainder upon completion.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications & conditions are satisfactory & are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above, a 2% finance charge may be assessed per month. After 60 days, liens could be initiated with additional fees assessed.

Subtotal	\$50,122.72
Sales Tax (5.5%)	\$0.00
Total	\$50,122.72

Wallace Electric LLC
 1070 W. Kinder St.
 Richland Center, WI 53581 US
 608-604-6479
 wallaceelectric@charter.net



ADDRESS

Richland Utilities
 City Utilities
 450 S Main St
 Richland Center,
 Richland Center, WI 53581

Estimate 1584

DATE 04/29/2024

EXPIRATION DATE 05/31/2024

P.O. NUMBER

26 KW Generator

DATE	ACTIVITY	DESCRIPTION	QTY
		KOHLER	
	Generator	26 KW 3 Phase 240 Volt Kohler	1
	Transfer Switch	400 Amp RXT-JFNC-400ASE	1
	Circuit Breakers	Breaker Kit	1
	Yard Structure	Treat Lumber and Hardware	1
	2" PVC	2" PVC	30
	2" Pvc Fittings	2" Pvc Fittings	1
	3/4" Pvc	3/4" PVC Conduit	100
	3/4" Pvc	3/4" PVC Fittings	1
	3/4" Emt Conduit	3/4" Emt conduit	50
	3/4" Emt	3/4" EMT Fittings	1
	4/0 Thhn Wire	4/0 Awg Thhn / Thwn Stranded Wire	160
	6 AWG Thhn Wire	6 Awg Thhn / Thwn Stranded Wire	80
	12 AWG THNN Wire	12 Awg Thhn / Thwn Stranded Wire	500
	Shielded Cable	18 Awg 4 Conductor Shielded Cable	25
	Shunt Trip	40 Amp Shunt Trip Breaker	1
	Miscellaneous		1
	labor		24
SUBTOTAL			19,732.95
TAX			0.00

Wallace Electric LLC
 1070 W. Kinder St.
 Richland Center, WI 53581 US
 608-604-6479
 wallaceelectric@charter.net



ADDRESS

Richland Utilities
 City Utilities
 450 S Main St
 Richland Center,
 Richland Center, WI 53581

Estimate 1679

DATE 04/29/2024

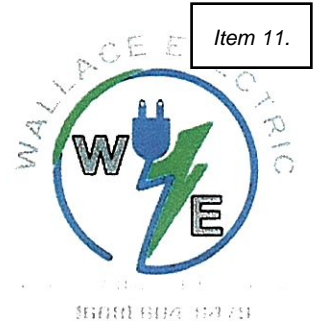
EXPIRATION DATE 05/31/2024

P.O. NUMBER

30 KW Generator

DATE	ACTIVITY	DESCRIPTION	QTY
		GENERAC	
	Generator	30 KW Generac	1
	Transfer Switch	400 Amp RXT-JFNC-400ASE	1
	Circuit Breakers	Breaker Kit	1
	Yard Structure	Treat Lumber and Hardware	1
	2" PVC	2" PVC Conduit	30
	2" Pvc Fittings	2" Pvc Fittings	1
	3/4" Pvc	3/4 PVC Conduit	100
	3/4" Pvc	3/4 PVC Fittings	1
	3/4" Emt	3/4" EMT Conduit	50
	3/4" Emt	3/4" EMT Fitting	1
	4/0 Thhn Wire	4/0 Thhn / Thwn Stranded Wire	160
	6 Awg Thhn	6 Awg Thhn	80
	12 AWG THHN Wire	12 AWG THHN Wire	500
	Shielded Cable	18 Awg 4 Conductor Shielded Cable	25
	Shunt Trip	QO2401021	1
	Miscellaneous	Hardware screws/nuts	1
	labor		24
SUBTOTAL			31,180.45
TAX			0.00

Wallace Electric LLC
 1070 W. Kinder St.
 Richland Center, WI 53581 US
 608-604-6479
 wallaceelectric@charter.net



Item 11.

ADDRESS

Richland Utilities
 City Utilities
 450 S Main St
 Richland Center,
 Richland Center, WI 53581

Estimate 1680

DATE 04/29/2024

P.O. NUMBER

30 KW Generator

DATE	ACTIVITY	DESCRIPTION	QTY
		GENERAC VIKING ELECTRIC	
	Generator	30 KW Generac	1
	Transfer Switch	400 Amp RXT-JFNC-400ASE	1
	Circuit Breakers	Breaker Kit	1
	Yard Structure	Treat Lumber and Hardware	1
	2" PVC	2" PVC Conduit	30
	2" Pvc Fittings	2" Pvc Fittings	1
	3/4" Pvc	3/4" PVC Conduit	100
	3/4" Pvc	3/4" PVC Fittings	1
	3/4" Emt	3/4" EMT Conduit	50
	3/4" Emt	3/4" EMT Fittings	1
	4/0 Thhn Wire	4/0 Thhn / Thwn Stranded Wire	160
	6 Awg Thhn	6 Awg Thhn Wire	80
	12 AWG THHN Wire	12 AWG THHN Wire	500
	Shielded Cable	18 Awg 4 Conductor Shielded Cable	25
	Shunt Trip	QO2401021	1
	Miscellaneous	Hardware screws/nuts	1
	labor		24
		SUBTOTAL	32,330.31
		TAX	0.00

INVOICE

Wallace Electric LLC
26570 Pleasant Valley DR
Richland Center, WI 53581

wallaceelectric@charter.net
+1 (608) 604-6479



Bill to
Richland Utilities
City Utilities
450 S Main St
Richland Center,
Richland Center, WI 53581

Invoice details

Invoice no.: 4004
Terms: Due on receipt
Invoice date: 06/03/2025
Due date: 06/10/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Generator	38 KW Kohler	1	\$16,365.00	\$16,365.00
2.		Transfer Switch	400 Amp RXT-JFNC-400ASE	1	\$2,300.00	\$2,300.00
3.		Disconnect	CHDG32NRK	1	\$1,587.28	\$1,587.28
4.		Fuse	FLNR400	3	\$103.54	\$310.62
5.		2" PVC	2" PVC	30	\$2.69	\$80.70
6.		2" Pvc Fittings	2" Pvc Fittings	1	\$150.00	\$150.00
7.		3/4" Pvc	3/4 PVC Conduit	100	\$0.90	\$90.00
8.		3/4" Fittings	3/4" Fittings	1	\$150.00	\$150.00
9.		3/4" Emt	EMT Conduit	50	\$1.59	\$79.50
10.		3/4" Fittings	3/4" EMT Fittings	1	\$150.00	\$150.00
11.		4/0 Thhn Wire	4/0 Thhn / Thwn Stranded Wire	200	\$4.29	\$858.00
12.		1/0 THHN wire	1/0 THNN Wire	300	\$2.76	\$828.00
13.		12 AWG THHN Wire	12 AWG THHN Wire	500	\$0.25	\$125.00

14.	Shielded Cable	18 Awg 4 Conductor Shielded Cable	75	\$0.52	Item 11.
15.	Shunt Trip	QO2401021	2	\$64.48	
16.	Miscellaneous	Hardware screws/nuts	1	\$157.94	\$157.94
17.	Labor One Electrician	Labor One Electrician	24	\$250.00	\$6,000.00
18.	Purchase of used Generator	Purchase of used Generator	1	-\$1,500.00	-\$1,500.00

Ways to pay



Note to customer

Purchase of old generator for \$1500 is subtracted from the amount.

Total \$27,900.00

Payment -\$15,000.00

Balance due \$12,900.00

Overdue 06/10/2025

View and pay

DEVELOPMENT INCENTIVE POLICY

SECTION 1: PURPOSE

The City of Richland Center adopts this policy to responsibly manage public resources when offering development incentives. It seeks to promote economic growth while safeguarding taxpayer interests through transparent, accountable, and necessary allocation of public funds.

SECTION 2: DEFINITIONS

For the purpose of this Development Incentive Policy, the following definitions shall apply:

- **Development Incentive:** A form of financial or other assistance provided by the City to encourage a development project. This may include, but is not limited to, tax increment financing, grants, loans, or fee waivers.
- **Economic Development Goals:** The specific objectives and priorities of the City related to fostering economic growth, job creation, and community revitalization, as outlined in the City of Richland Center's Comprehensive Plan and other relevant documents.
- **Public Benefit:** The positive impact a development project has on the community, which may include, but is not limited to:
 - Job creation
 - Increased tax base
 - Affordable housing
 - Infrastructure improvements
 - Elimination of blight
 - Community revitalization
 - Increased access to services
- **"But For" Test:** A criterion used to determine the necessity of a development incentive, requiring demonstration that the development project would not occur to the same extent or in the same timeframe without the incentive.
- **Undue Enrichment:** A situation where a developer receives a disproportionate benefit from a development incentive, resulting in private gain that significantly outweighs the public benefit derived from the project.
- **Financial Feasibility:** The likelihood that a development project will generate sufficient revenue to cover its costs and provide a reasonable return on investment, as determined by standard financial analysis practices.
- **Public Benefit Metrics:** Quantifiable or qualitative measures used to evaluate the public benefit of a project, such as the number of jobs created, estimated tax revenue generated, or the percentage of affordable housing units provided.
- **Small-Scale Project:** A development project requiring public assistance below a threshold of \$10,000 or as determined by the Economic Development Office.

SECTION 3: POLICY STATEMENT

The City of Richland Center may offer development incentives to support development projects that align with the City's Economic Development Goals, as detailed in the City of Richland Center's Comprehensive Plan and relevant documents. Such assistance shall only be provided when a clear public benefit is demonstrated, and it is determined that the project would not be financially feasible without public support (as demonstrated by meeting the "but for" test). The City aims to balance the need to stimulate economic growth with the obligation to protect taxpayer interests by ensuring transparency, accountability, and necessity in the allocation of public funds. The

procedures and criteria in this policy shall govern the application, evaluation, and approval of development incentive requests.

SECTION 4: PROCEDURES AND REQUIREMENTS

1. **Application Requirement.** All requests for development incentives must be submitted with completed application form, as provided by the City of Richland Center's Economic Development Office. Applicants are encouraged to schedule a pre-application consultation with the Economic Development Office to discuss project eligibility and requirements. The application must include detailed project information, financial projections, and a justification for the requested assistance, demonstrating how the project meets the criteria outlined in this policy. Application will be reviewed within 30 days of submission, with applicants notified of any additional information required within 15 days of submission.
2. **Evaluation of Need.** Each request will be evaluated to determine the project's financial feasibility without a development incentive and the minimum level of financial assistance necessary to achieve the desired public benefit. This evaluation will include an analysis of the project's projected costs, revenues, and return on investment, and public benefit metrics (e.g., number of jobs, tax revenue, affordable housing units), compared to industry benchmarks and market conditions.
3. **Independent Financial Review.** Prior to approval, all development incentive requests shall be reviewed by the City's municipal financial advisor to provide an independent assessment of the project's financial assistance need, viability, and incentive structure. The advisor's report and recommendation shall be submitted to the Common Council for consideration as part of the approval/denial process.
4. **Information Disclosure.** Applicants must agree to provide any requested financial records, projections, studies, or other documentation deemed necessary by the City of Richland Center or its financial advisor to conduct a thorough financial analysis. For small-scale projects, the Economic Development Office may accept simplified documentation, as determined on a case-by-case basis. Failure to provide requested information may result in the denial of the application.
5. **"But For" Test and Undue Enrichment.** Development incentives shall only be approved if the following criteria are met:
 - a. The project satisfies the "but for" test, meaning it can be demonstrated that the development would not occur to the same extent or in the same timeframe without a development incentive.
 - b. The development incentive does not result in undue enrichment of the developer, as determined by the financial analysis, ensuring that public funds are not disproportionately benefitting private interests over public good.

SECTION 5: APPROVAL PROCESS

The Common Council shall have the final authority to approve or deny requests for development incentives based on the application, cooperation with personnel, compliance with this policy, the financial advisor's report and recommendation, and any other factors determined by the Common Council to be in the best interest of the City. Approvals shall be documented with a clear rationale tied to the public benefit and adherence to the aforementioned requirements.

SECTION 6: WAIVER OF REQUIREMENTS. The Common Council reserves the right to exercise discretion in waiving any or all the requirements of this policy under exceptional circumstances. Any waiver must be consistent with the applicable state and federal laws and local ordinances. Waivers may only be granted for the following reasons:

1. **Emergency Economic Conditions:** The project is deemed critical to stabilizing or revitalizing the local economy in response to an unforeseen crisis (e.g. natural disaster, sudden economic downturn).

2. **Unique Public Benefit:** The project offers a significant and immediate public benefit (e.g. job creation, affordable housing, or infrastructure improvement) that outweighs strict adherence to procedural requirements.
3. **Time Sensitive Opportunity:** Strict compliance would cause the City of Richland Center to lose a time-limited development opportunity with substantial community value.
4. **Small-Scale Projects:** The request involves a minimal amount of public assistance where the cost of a full financial review outweighs the benefit of the analysis.

Any waiver must be approved by a majority vote of the Common Council and accompanied by a written justification citing one or more of the above reasons.

SECTION 7: ADMINISTRATION AND OVERSIGHT. The City of Richland Center's Economic Development Office shall administer this policy and maintain records of all applications and approvals/denials, and ensure compliance with its terms. The Economic Development Office will develop standard operating procedures for the administration of this policy, including application review, financial analysis, and incentive agreement management.

The City Administrator, or their designee, will be responsible for the ongoing monitoring of project performance and compliance with the terms of any development incentive agreements. This will include the collection and review of regular reports from developers, as specified in the incentive agreements.

Any instance of non-compliance with the terms of a development incentive agreement by a developer shall be reported to the Common Council and may result in the modification or termination of the incentive agreement, as determined by the Council and in accordance with the terms of the agreement and applicable law.

SECTION 8: PERIODIC REVIEW. This policy shall be reviewed by the Common Council, or its designated committee, at least once every three years to ensure its continued relevance and effectiveness in achieving the City's economic development goals.

SECTION 9: EFFECTIVE DATE. This policy shall take effect on May 6, 2025 and apply to all development incentive requests submitted on or after that date.

Appendix A: Development Incentive Application Form

ADOPTED by the Common Council of the City of Richland Center on this 6th day of May by the following votes:
AYES _____, NOS _____.

Todd Coppernoll, Mayor

Attest:

Amanda Keller, Clerk

SAMPLE

Application for Development Incentives

Instructions:

This application must be completed and submitted to the City of Richland Center's Economic Development Office to request development incentives. Please provide all requested information and attach supporting documentation. Incomplete applications may be delayed or denied.

Applicants are encouraged to schedule a pre-application consultation with the Economic Development Office by contacting Jasen Glasbrenner at (608) 647-3466. Submit the completed application form and attachments to Jasen.glasbrenner@richlandcenterwi.gov. Applications will be reviewed within 30 days of submission.

Section 1: Applicant Information

NAME:		BUSINESS:	
PHONE:		PHONE:	
EMAIL:		EMAIL:	
ADDRESS:		ADDRESS:	
		WEBSITE:	
AUTHORIZED AGENT (IF DIFFERENT)			
NAME:		PHONE:	
ADDRESS:		EMAIL:	
PRE-APPLICATION MEETING COMPLETED ON:			

Section 2: Project Overview

PROJECT NAME:			
PROJECT ADDRESS:		PARCEL #:	
		START DATE:	
TOTAL PROJECT COST:	\$	END DATE:	
PROJECT DESCRIPTION (Provide a summary of the proposed development, its purpose, and scope): Click or tap here to enter text.			

Section 3: Incentive Request

INCENTIVE REQUEST:	\$	IS THIS A SMALL-SCALE PROJECT? (<\$10,000)	<input type="checkbox"/> Yes <input type="checkbox"/> No
TYPE OF INCENTIVE REQUESTED (Select all that apply):			
<input type="checkbox"/> TIF	<input type="checkbox"/> Loan	<input type="checkbox"/> Cash	<input type="checkbox"/> Land <input type="checkbox"/> Grant <input type="checkbox"/> Fee Waiver <input type="checkbox"/> Other
JUSTIFICATION FOR REQUEST (Explain why public assistance is necessary for the project to proceed) Click or tap here to enter text.			

Section 4: Financial Information

PROJECT FUNDING SOURCES (List all funding sources, including private investments, loans, etc and amounts):

SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$

FINANCIAL DOCUMENTS (Attach project budget, cash flow projections, balance sheets or financial statements, market analysis or feasibility study, and any other relevant financial records):

ATTACHMENT 1:		ATTACHMENT 4:	
ATTACHMENT 2:		ATTACHMENT 5:	
ATTACHMENT 3:		ATTACHMENT 6:	

Section 5: Public Benefit

PUBLIC BENEFITS OF PROJECT (Describe the specific benefits of this project)

A public benefit is the positive impact a development project has on the community which may include, but is not limited to job creation, increased tax base, affordable housing, infrastructure improvements, elimination of blight, community revitalization, and increased access to services.

Click or tap here to enter text.

Section 6: "But For" Test

"BUT FOR" JUSTIFICATION (Provide evidence that the project would not proceed to the same extent or within the same timeframe without a development incentive such as financing gaps, market conditions, other specific barriers).

Click or tap here to enter text.

Section 7: Additional Information

PREVIOUS INCENTIVES

Has the applicant or project received development incentives from the City of Richland Center in the past?

☐ NO ☐ YES (provide details): Click or tap here to enter text.

COMMUNITY ENGAGEMENT

Describe any efforts to engage the community or stakeholders in the project (e.g., public meetings, surveys).

Click or tap here to enter text.

ADDITIONAL COMMENTS

Provide any other information relevant to the application.

Click or tap here to enter text.

Section 8: Information Disclosure Agreement

By initialing here _____, the applicant agrees to provide any additional financial records, projections, or documentation requested by the City of Richland Center or its designated financial advisor (e.g., Ehlers) for the purpose of conducting a thorough financial analysis. Failure to provide the requested information may result in denial of the application.

Section 9: Applicant Certification

I certify that the information provided in this application and its attachments is true and accurate to the best of my knowledge.

Applicant Signature: _____ Date: _____

Printed Name: _____

For Office Use Only

Date Received: _____

Initial Review Completed: _____

Additional Information Requested ☐ No ☐ Yes

Application Referred to Finance Committee ☐ No ☐ Yes

Date of Meeting: _____

Application Referred to Common Council ☐ No ☐ Yes

Date of Meeting: _____

Application is ☐ Approved ☐ Denied

DEVELOPMENT INCENTIVE POLICY

SECTION 1: PURPOSE

The purpose of this policy is to provide guidelines for business development incentive purposes. The following guidelines have been created and adopted by the City of Richland Center to help direct and evaluate requests for financial assistance. This may include, but is not limited to, tax increment financing (TIF), grants, loans, or fee waivers.

The goal of the City is for community revitalization, as outlined in the City of Richland Center's Comprehensive Plan and other relevant documents. To diversify its economic base through the retention and expansion of existing businesses, the redevelopment of the areas that are blighted or in need of redevelopment, the attraction of new industrial users and employment centers, and other projects of special community interest.

These goals will help to establish new employment opportunities for City residents and expand the tax base. These guidelines are intended to provide general direction. The City recognizes that each development and project is unique and should be considered on a case-by-case basis. The City Council may choose to deviate from these guidelines if appropriate for projects of special economic or community interest.

SECTION 2: DEFINITIONS

For the purpose of this Development Incentive Policy, the following definitions shall apply:

- **Development Incentive:** A form of financial or other assistance provided by the City to encourage a development project. This may include, but is not limited to, tax increment financing, grants, loans, or fee waivers.
- **Public Benefit:** The positive impact a development project has on the community, which may include, but is not limited to:
 - Job creation
 - Increased tax base
 - Affordable housing
 - Infrastructure improvements
 - Elimination of blight
 - Community revitalization
 - Increased access to services
- **Financial Feasibility:** The likelihood that a development project will generate sufficient revenue to cover its costs and provide a reasonable return on investment, as determined by standard financial analysis practices.
- **Small-Scale Project:** A development project requiring public assistance below a threshold of \$10,000 or as determined by the Economic Development Office.

SECTION 3: PROCESS TO REQUEST FINANCIAL ASSISTANCE

Step 1 - Preliminary Consultation with City Staff

It is advised that those interested schedule a meeting to discuss their project and request with City staff. Prior to attending the meeting, please carefully review the City's Development Incentive Policy and other background materials regarding possible TIF in Richland Center. Staff may assist by identifying concurrent processes that may be feasible during a TIF assistance approval process, such as rezoning, site plans, conditional use permits, etc. To the greatest extent possible, staff hopes to accommodate a prompt time-frame by running multiple approvals concurrently.

Step 2 - Submit Letter of Intent (or an Application for projects under \$10,000)

A formal request for financial assistance is initiated by the City receiving a letter of intent which should include the following details:

- Description of site or building(s) (e.g., current condition, historical overview, size and condition of existing structures, environmental conditions, past uses, etc.)
- Description of proposed use and end users (e.g., industrial, commercial, retail, office, residential for sale or rental, senior housing, etc.)
- Discussion of profitability
- Overview of private-sector financing
- Summary of increment projections
- Total development costs
- Construction information (e.g., size of existing structures to be rehabbed or razed, size of new construction, type of structural and finish materials, delineation of square foot allocation by use, total number and individual square footage of residential units, type of residential units, number of affordable units, number/type of parking spaces, construction phasing plan, etc.)
- Project start and end dates
- Description of public benefits, including job creation
- Amount of financial assistance requested
- Name of developer and owner
- Draft project renderings (to the extent possible, renderings could be provided at this stage to better explain the site and proposed uses; additional drawings may be required for the project during later steps in the process)
- For TIF assistance – A Statement regarding why TIF is essential and why the "but for" provision will be met. The State of Wisconsin Department of Revenue produces materials on what they expect in terms of the "but for" finding.

Step 3 - Staff and 3rd Party Consultant Review / Drafting of Development Agreement

City staff, together with 3rd party consultants (legal, financial, planning, design), will review the proposal. Letter of intent/Application will be reviewed within 30 days of submission, with applicants notified of any additional information required within 15 days of submission. Be advised that the City may require detailed project pro-forma above and beyond what is initially presented in the letter of intent. The City may utilize a 3rd party financial advisor to collect, review, and report on the private financial statements in order to protect confidentiality of sensitive applicant data. The City may bill the applicant for 3rd party consulting fees and/or other related expenses as they pertain to the assistance request review process. In most instances, a Development Agreement is the formal document used to memorialize a TIF assistance package. The City requires that the City Attorney will draft any such agreement.

Step 4 - City Council Approval

Final decision-making authority on granting TIF assistance rests with the City Council, after the Joint Review Board's acceptance. However, the Council has the right to defer action for further study/review or outright deny the request.

SECTION 4: WAIVER OF REQUIREMENTS. The Common Council reserves the right to exercise discretion in waiving any or all the requirements of this policy under exceptional circumstances. Any waiver must be consistent with the applicable state and federal laws and local ordinances. Waivers may only be granted for the following reasons:

1. **Emergency Economic Conditions:** The project is deemed critical to stabilizing or revitalizing the local economy in response to an unforeseen crisis (e.g. natural disaster, sudden economic downturn).
2. **Unique Public Benefit:** The project offers a significant and immediate public benefit (e.g. job creation, affordable housing, or infrastructure improvement) that outweighs strict adherence to procedural requirements.
3. **Time Sensitive Opportunity:** Strict compliance would cause the City of Richland Center to lose a time-limited development opportunity with substantial community value.
4. **Small-Scale Projects:** The request involves a minimal amount of public assistance where the cost of a full financial review outweighs the benefit of the analysis.

Any waiver must be approved by a majority vote of the Common Council and accompanied by a written justification citing one or more of the above reasons.

SECTION 5: ADMINISTRATION AND OVERSIGHT. The City Administrator or designee shall be responsible for implementing this economic development policy and will lead in facilitating development projects and coordinating efforts with the private sector. As development projects arise, the City Administrator or designee shall inform the City Council of the project details and request for assistance. The City Council is responsible for granting authority to negotiate the types and levels of development incentives with the potential project developers. The City Council shall have the final authority to review and approve all negotiated agreements in accordance with Wisconsin State Statutes. Meeting statutory requirements, policy guidelines or other criteria listed herein does not guarantee the provision of financial assistance nor does the approval or denial of one project set precedent for approval or denial of another project.

SECTION 6: PERIODIC REVIEW. This policy shall be reviewed by the Common Council, or its designated committee, at least once every two years to ensure its continued relevance and effectiveness in achieving the City's economic development goals.

SECTION 9: EFFECTIVE DATE. This policy shall take effect on June 3, 2025 and apply to all development incentive requests submitted on or after that date.

Appendix A: Development Incentive Application Form

ADOPTED by the Common Council of the City of Richland Center on this 3rd day of June by the following votes:
AYES _____, NAYS _____.

Todd Coppernoll, Mayor

Attest:

Amanda Keller, Clerk

Economic Development Policy Statement

The Common Council of the City of Richland Center is dedicated to advancing economic development in alignment with the City of Richland Center's Comprehensive Plan, which outlines a strategic vision for sustainable growth, community vitality, and economic prosperity. We wholeheartedly support new development, redevelopment, and economic initiatives that enhance the quality of life, promote fiscal sustainability, and strengthen the economic base of our community while preserving its unique character in the heart of the Driftless Area.

To developers, entrepreneurs, and businesses, we extend an open invitation to invest in Richland Center, a city poised for growth with a supportive framework for economic progress. As outlined in the Comprehensive Plan, we prioritize streamlined permitting processes, collaboration with local stakeholders, and leveraging resources such as Tax Increment Financing (TIF) districts, business financing programs, and partnerships with organizations like the Wisconsin Economic Development Corporation (WEDC) and the Small Business Development Center (SBDC). We encourage development in key areas, including the North Industrial Park, downtown revitalization projects, and mixed-use developments that align with the Future Land Use Map, fostering vibrant commercial, industrial, and residential growth.

To our residents, we reaffirm that economic development is a cornerstone of our agenda. Guided by the Comprehensive Plan's goals, we are committed to supporting the creation and retention of quality jobs, expanding the tax base, and enhancing infrastructure while protecting our natural resources, historic assets, and community identity. Our efforts focus on supporting key industries such as manufacturing, agriculture, healthcare, education, and tourism, as well as promoting downtown revitalization and sustainable development practices that ensure long-term prosperity for all.

The Common Council pledges to:

- a) Support projects that align with the Comprehensive Plan's objectives, including economic diversification, job creation, and sustainable land use practices.
- b) Facilitate development in strategic areas such as the North Industrial Park, with infrastructure-ready parcels, and downtown, through initiatives like tax incremental districts and hotel development opportunities.
- c) Foster partnerships with Richland County, the Greater Richland Area Chamber of Commerce, and regional entities to attract investment and resources.
- d) Engage the community through transparent decision-making and public participation, ensuring development reflects the shared vision outlined in the Comprehensive Plan.
- e) Promote environmentally responsible growth that balances economic progress with the preservation of Richland Center's scenic landscapes and cultural heritage.

Together, we will build a resilient, inclusive, and thriving economy that reflects the aspirations of the Comprehensive Plan. We invite developers, businesses, and residents to join us in creating a vibrant future for Richland Center, where opportunity and community pride flourish.

Adopted by the Common Council of the City of Richland Center on [Insert Date].

DRAFT