



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE COMMON COUNCIL

TUESDAY, MAY 06, 2025 AT 6:30 PM

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COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

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**TEAMS:** [bit.ly/RCTeamsMeeting](https://bit.ly/RCTeamsMeeting)

### AGENDA

**CALL TO ORDER** *Pledge of Allegiance; Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES** *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

- [1.](#) Meeting Minutes

#### APPROVAL OF AGENDA

#### CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS

**MAYOR AND ALDERPERSONS** *Committee/Commission/Board Reports and Comments and/or items to be discussed at a future meeting.*

#### TREASURER'S REPORT

- [2.](#) City Treasurer's Report
- [3.](#) City Utilities Treasurer's Report

#### PAYMENT OF BILLS:

- [4.](#) Bills for Approval

#### ITEMS FOR DISCUSSION AND ACTION:

- [5.](#) Town & Country Engineering Contract for Force Main Improvements on Hwy 80 - *Coppernoll*
- [6.](#) DOT Setback at Kwik Trip East - *Glasbrenner*
- [7.](#) Request for Consent to Assign from Town and Country Sanitation - *Oliphant*
- [8.](#) Shared Ride Taxi Program Q1 2025 Review - *Oliphant*
- [9.](#) Ordinance 2025-04 and Naming and Branding Policy - *Oliphant*
- [10.](#) Preliminary 2026 Budget Discussion - *Coppernoll*

#### FINANCE COMMITTEE RECOMMENDATIONS AND ACTION: (CAIRNS)

- [11.](#) Investment of Public Funds - HUD CPF Grant Project
- [12.](#) Consider Acceptance of a Dugout Donation
- [13.](#) Richland Airport – QTPod Fuel System 5-Year Subscription Renewal
- [14.](#) Digital Billboard Advertising Package Renewal
- [15.](#) Development Incentive Policy

#### APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:

- [16.](#) *Emergency Government Coordinator, Historic Preservation (x2), City Forester, Tourism Commission, Redevelopment Authority, Tree Board*
- [17.](#) *District 3 (Wards 7, 8, and 9) Alderperson*

**PUBLIC COMMENT** *No Council action will be taken on any matter originating under this item.*

#### ADJOURNMENT

Posted this 2nd day of May, 2025 by 4:30 PM.  
Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

TUESDAY, APRIL 08, 2025 AT 6:30 PM

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COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

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**CALL TO ORDER:** Meeting was called to order by Mayor Coppernoll at 6:30 PM. Members present were Ron Fruit, Karin Tepley, Tom McCarthy, Melony Walters, and Steve Downs. Absent: Mark Chambers and Ryan Cairns.

**APPROVAL OF AGENDA:** Motion by Alderperson Tepley to approve the agenda as presented. Seconded by Alderperson Downs. Motion carried unanimously.

**REVIEW RFP PROPOSALS:** Director Glasbrenner recognized the contributions of Alderperson Karen Tepley, Candace Fagerlund, Ron Fruit, Rachel Schultz, and staff involved in the hotel development process. Two proposals were submitted: Cobblestone's Main Street product and a Grand Stay hotel from MarketPointe. Glasbrenner compared the two proposals, noting both offer high-quality, three to four-story products with similar amenities such as pools and fitness centers. Key differences include design flexibility: Cobblestone is more uniform, while GrandStay allows for customization. While financial data for comparison was limited, both proposals appear to have similar project costs. Cobblestone seeks \$1.4 million in Tax Increment Financing and land cost reductions, while MarketPointe has not requested incentives, pending an updated feasibility study for additional evaluation.

**PRESENTATION FROM ANNA JAKUBEK OF COBBLESTONE HOTELS:** Anna Jakubik, Vice President of Development at Cobblestone Hotels, presented an overview of the Main Street prototype design, which is specifically tailored for small-town America. This concept prioritizes a uniform guest experience across various locations. She provided a detailed description of the available room types, including suites and standard accommodation, as well as extended stay options. The design also incorporates local artwork to reflect the unique identity of each community. Furthermore, operational details were discussed, covering aspects such as construction, brand management, and the training of local general managers.

The Common Council requested feedback from those who attended location tours, and they highlighted several key observations. The breakfast room was characterized as bright and airy, benefiting from an abundance of natural light. Additionally, the interior design received commendation for its suite configurations, which include convertible furniture, as well as for the community-specific artwork. The pool area was recognized for its accessibility.

**DISCUSSION WITH KAYLA THORPE OF EHLERS ON FINANCIAL INCENTIVES:** Kayla Thorpe from Ehlers outlined the firm's method of analyzing confidential financial data from developers. This includes pro forma assessments, cash flow evaluations, and ROI calculations, focusing on comparing projected ROI (15-20% hotel industry standard) with and without public assistance. The analysis would consider factors such as construction costs and interest rates to assess the feasibility of public incentives. Concerns were raised over "undue enrichment" if public funds support developers already achieving standard returns, emphasizing the need to align financial assistance with actual project requirements.

**CLOSED SESSION:** The Common Council remained in open session to discuss options for a potential hotel project, stressing the importance of obtaining more detailed data to support informed decisions.

**ADJOURNMENT:** Motion by Alderperson McCarthy to adjourn. Seconded by Alderperson Tepley. Motion carried 5-0 at 8:55 PM.

## MINUTES OF THE COMMON COUNCIL

TUESDAY, APRIL 15, 2025 AT 6:30 PM

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COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

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**CALL TO ORDER:** Meeting was called to order by Mayor Coppernoll at 6:30 PM. Members present were Ron Fruit, Karin Tepley, Tom McCarthy, Rachel Schultz, Melony Walters, Steve Downs, and Ryan Cairns. Absent: None.

**APPROVAL OF MINUTES:** Motion by Alderperson Walters to waive the reading and approve the minutes of the March 4, 2025 regular meeting as presented. Seconded by Alderperson Downs. Motion carried unanimously.

**APPROVAL OF AGENDA:** Motion by Alderperson Tepley to approve the agenda. Seconded by Alderperson Fruit. Motion carried unanimously.

**PROCLAMATION HONORING OUTGOING ALDERPERSONS:** A special proclamation was presented honoring outgoing Alderperson Mark Chambers for his distinguished service highlighting lasting impact on the education and welfare of Richland Center citizens. Alderman Chambers expressed gratitude to the community.

### **CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS:**

Director Glasbrenner reported the Buildings and Grounds Department has been preparing for spring, including improvements to ball fields, tree removal, and brush trimming. Glasbrenner also reported that the Street Department is actively collaborating with Utilities to clear power lines and patching roads. Adjustments are being made to mowing practices to reduce costs and support environmental sustainability by encouraging prairie grass growth, which also benefits local wildlife. The Public Works Committee welcomes public input on these changes.

Clerk Keller reported a successful Spring Election with over 50% voter turnout. Process improvements reduced staffing needs and contributed to a smooth, efficient, and user-friendly voting experience.

Financial Officer Molzof reported that her first two weeks have been very productive, especially regarding reconciliation efforts. She is confident the team will meet the auditors' requirements ahead of their field visit in May.

Utility Manager Gald reported the end of the winter moratorium, leading to disconnect notices for customers. A letter regarding a drinking water violation was sent due to clerical errors in reporting to the DNR, but there are no issues with the city's water. Preparations for next summer's DOT project on Highway 14 are underway, with wastewater assessing wire depths to avoid relocating primary wires. Efforts are ongoing to hold and potentially reduce wastewater rates. AMI electric and water installations are progressing, with about 500 water and 950 electric modules installed. Notification received regarding a 3% tariff from Honeywell on electric meters, with an option to delay it. Tree trimming and valve exercising are in progress.

Gald reported that the Richland Fire Department is adapting to new service demands, now utilizing drones for various operations, with five pilots and a second drone added to their fleet. They upgraded equipment, including a Can-Am UTV for transporting individuals and responding to frequent grass fires, essential for locating hot spots. Seven members recently achieved entry-level firefighter certification. A needs assessment for their 1953 building indicated \$23,500 is needed for upgrades. Additionally, Gald highlighted challenges with electric vehicle fires, which require significantly more water and costly single-use fire blankets for containment.

Administrator Oliphant reported that Financial Officer Molzof has been with the team for two weeks, helping to prepare for an upcoming audit. The city is working on several grants and donations opportunities and noted that an important article on population decline in Richland County is featured in the latest edition of The Municipality. Currently, all full-time positions are filled, but there are seasonal openings. Some upcoming efforts include preparing an RFP for garbage and recycling services, reviewing all municipal fees, and considering a development incentive policy.



## MAYOR AND ALDERPERSONS:

Item 1.

Aldersperson Karin Tepley announced the completion of the library tagging project, which tagged nearly 40,000 items over two years for easier book checkouts. A landscaping project is upcoming, community volunteers are encouraged to participate. Programming remains robust with 13 youth programs attracting 248 participants and five adult programs.

Aldersperson Ron Fruit reiterated Clerk Keller's remarks regarding the recent election, which was notably successful.

Aldersperson Melony Walters announced that the Symons Natatorium Board received donations, including an updated key fob system, a new basketball hoop, and other maintenance supplies. Director Mike Hardy plans to apply for two grants: one for renovating the tennis and basketball courts to meet ADA standards, and another for trail signage and mapping behind the recreation complex and the former UW campus.

Mayor Todd Coppernoll introduced the newly elected District 2 Aldersperson Rachel Schultz. Coppernoll acknowledged the outstanding attendance of local citizens at the meeting.

**TREASURER'S REPORT:** Financial Officer Molzof presented the Treasurer's Report for February and March, introducing a new column on interest rates. Discussions addressed finance charges and timing issues in bill processing.

**PAYMENT OF BILLS:** Motion by Aldersperson Cairns to pay the April 15, 2025 bills as presented. Seconded by Aldersperson Downs. Motion carried 7-0.

## ITEMS FOR DISCUSSION AND ACTION

5. **Presentation from MarketPointe for a Potential GrandStay Hotel Development:** George Jansen from MarketPointe Development and Peggy Monaco from GrandStay Hospitality proposed a 52-room upscale GrandStay Hotel & Suites on Orange Street. The project would feature a mix of standard and extended-stay rooms, an indoor pool, a lobby bar area, and strong design elements reflecting the local community's character. The development team emphasized their commitment to partnering with local banks and investors, while also retaining partial ownership. Council members who visited an existing GrandStay noted the personalized decor options and efficient layout. No motion was made as the Council concluded that additional time was necessary to evaluate this proposal in relation to an earlier presentation by Cobblestone Hotels.
6. **Ordinance 2025-03 Tobacco Free Parks:** Attorney Windle presented Ordinance 2025-03, an amendment to the existing ordinance, Chapter 701 Park Regulation. The recommended measure prohibits the use of nicotine and tobacco products in any form within all City Parks. The ordinance provides enforcement penalties ranging from a minimum forfeiture of \$100 up to \$400 plus court costs. Motion by Aldersperson Downs to waive the reading and approve Ordinance 2025-03 Prohibiting the Use of Tobacco Products in Richland Center Parks. Seconded by Aldersperson Tepley. Motion carried 7-0.

## FINANCE COMMITTEE RECOMMENDATIONS AND ACTION

7. **Authorization to Purchase Crack Seal:** Aldersperson Ryan Cairns reported the need to purchase crack seal material for routine street maintenance. The Public Works Department received three quotes, which were evaluated by the Public Works and Finance Committees. They recommend approving the purchase using Roadways/Equipment Repair Budget funds, not exceeding \$8,200. Motion by Aldersperson Cairns to approve the purchase of crack seal at a cost not to exceed \$8,200. Seconded by Aldersperson Downs. Motion carried 7-0.
8. **Request for End Loader Repair:** Motion by Aldersperson Cairns to approve the repair of an End Loader within the Street fleet, at a cost not to exceed \$3,200.00. Seconded by Aldersperson Walters. Motion carried 7-0.
9. **Resolution 2025-05 Consider Acceptance of a Sunshade Shelter Donation:** Public Works Director Glasbrenner presented a proposal to accept a \$12,400 donation from the Rotary Foundation

of Richland County for the purchase and installation of a sunshade shelter near the aquatic center splash pad. The shelter, designed to complement the existing facility, includes a removable tarp to reduce UV exposure and improve visitor comfort. The Park Board, Public Works Committee, and city staff have reviewed and recommended the project. Glasbrenner and the Council Members expressed their appreciation to the Rotary Foundation and Keith Behling for their contribution. Motion by Alderperson Tepley to approve Resolution 2025-05 Acceptance of a Monetary Donation from the Rotary Foundation of Richland County for the purchase and installation of a sunshade shelter. Seconded by Alderperson Cairns. Motion carried 7-0.

Item 1.

#### **PUBLIC SAFETY COMMITTEE RECOMMENDATIONS AND ACTION**

- 10. Application For Temporary Class "B"/ "Class B" Retailer License for Richland County Performing Arts Council on 5/10/2025:** Motion by Alderperson Downs to approve a Temporary Class "B"/ "Class B" Retailer License for Richland County Performing Arts Council for "The Jammers" Band on May 10, 2025 at 182 N Central Ave. Seconded by Alderperson Fruit. Motion carried unanimously.
- 11. Temporary Alcohol Beverage License for NASCAR Fans United G.R.A.C.E Team, Quilt Gala on 5/17/2025 from 6pm-11pm at the RC Community Center:** Motion by Alderperson Tepley to approve a Temporary Class "B"/ "Class B" Retailer License for NASCAR Fans United G.R.A.C.E. Team for the Quilt Gala on May 17, 2025 at 1050 N Orange St. Seconded by Alderperson Fruit. Motion carried unanimously.
- 12. Street Closing Application for The Creative Outlet Block Pool Party, 100 Block of East Court Street between 10am and 5pm on 8/16/2025:** Motion by Alderperson Downs to approve the Street Closing of the 100 Block of East Court Street for The Creative Outlet Block Pool Party on August 16, 2025 from 10:00 AM to 5:00 PM. Seconded by Alderperson Schultz. Motion carried unanimously.
- 13. Rodeo Parade Permit for 6/14/2025:** Alderperson Ron Fruit reported the Rodeo Parade which is scheduled for June 14, 2025 will proceed along its traditional route, as construction activities have concluded from the previous year allowing floats to set up in the hospital parking lot. Motion by Alderperson Downs to approve the Rodeo Parade Permit for June 16, 2025. Seconded by Alderperson Tepley. Motion carried unanimously.
- 14. Memorial Day Parade Permit for 5/26/2025:** Alderperson Ron Fruit reported the Memorial Day Parade organized by the Bower-Gunmill-Dalton VFW Post 2267 scheduled for May 26, 2025 will proceed along its traditional route , as construction activities have concluded from the previous year. Motion by Alderperson Downs to approve the Memorial Day Parade Permit for May 26, 2025. Seconded by Alderperson McCarty. Motion carried unanimously.

#### **PLANNING COMMISSION RECOMMENDATIONS AND ACTION**

- 15. Consider the Application of Shawn's Auto Repair of Richland Center for a Conditional Use Permit to Allow an Auto Repair Garage at 184 E. Mill St. (Tax Parcel ID 276-2100-0210):** Mayor Coppernoll reported that Zoning Administrator Williams identified the permit for the long-standing business had expired. The owner was notified of the permitting requirements. The Planning Commission reviewed the application and recommended its approval. Motion by Alderperson Downs to approve the application of Shawn's Auto Repair of Richland Center for a conditional use permit to allow an auto repair shop at 184 E. Mill St. (Tax Parcel ID 276-2100-0210) with conditions as presented. Seconded by Alderperson Walters. Motion carried unanimously.
- 16. Consider the Application of A&G of Richland Center for a Conditional Use Permit to Allow a Car Wash and Oil Changing Service at 1001 US Hwy 14 E. (Tax Parcel ID 276-2811-2000):** Mayor Coppernoll reported A&G of Richland Center has applied for a permit to operate a car wash and oil change service at 1001 US Highway 14 East, following a change in ownership. The Planning Commission reviewed the

application and recommended its approval. Motion by Alderperson Tepley to approve the application of A&G of Richland Center for a conditional use permit to allow a car wash and oil changing service at 1001 US Hwy 14 E. (Tax Parcel ID 276-2811-2000) with conditions as presented. Seconded by Alderperson Downs. Motion carried unanimously.

Item 1.

17. **Consider the Application of Bindl Tire & Auto for a Conditional Use Permit to Allow an Auto Repair Garage or Facility at 243 E Court St (Tax Parcel ID 276-2100-0930):** Mayor Coppernoll reported Zoning Administrator Williams shared that the business had significantly improved site conditions. Recent photos demonstrated noticeable cleanup efforts. Williams and the Planning Commission reviewed the application and recommended its approval. Motion by Alderperson Downs to approve the application of Bindl Tire & Auto of Richland Center for a conditional use permit to allow an auto repair shop at 243 E. Court St. (Tax Parcel ID 276-2100-0930) with conditions as presented. Seconded by Alderperson Tepley. Motion carried unanimously.
18. **Consider the Application of Guru Ramdas Shaa LLC for a Conditional Use Permit to Allow an Auto Repair Garage or Facility at 789 Sextonville Rd (Tax Parcel ID 276-2100-7581):** City Attorney Michael Windle clarified that the Zoning Ordinance includes a 100-foot buffer requirement from residential districts for similar uses. Because the property is within that distance, the Council could not proceed under the “similar use” provision without violating the existing ordinance. Motion by Alderperson Downs to approve an Auto Repair Garage or Facility at 789 Sextonville Rd (Tax Parcel 276-2100-7581). No second was made. Motion by Alderperson Downs to waive the 100-foot rule and approve the Conditional Use Permit under the similar use provision of an Auto Repair Garage or Facility at 789 Sextonville Rd (Tax Parcel 276-2100-7581). No second was made. No action was taken, and the matter was referred back to the Planning Commission pending legal review by Attorney Windle of zoning amendment options.
19. **Ordinance 2025-04 Consider Petition for Annexation from Michael Lamont for Tax Parcel 022-1711-1000:** Mayor Coppernoll reviewed the annexation petition filed on March 3, 2025 for the land owned by Michael Lamont. The annexed area, with a current population of zero, is zoned as one and two-family residential (R2), designated as part of Ward 18. The City will pay the Town of Richland a total of \$428.60 in property taxes over five years, based on the last tax year, 2024. Motion by Alderperson Walters to approve Ordinance 2025-03 annexing Michael Lamont tax parcel 022-1711-1000 as described in the Zoning Administrator’s materials and CSM. Seconded by Alderperson Fruit. Motion carried 7-0.

#### **APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS**

20. **Announcement of District 3 (Wards 7, 8, and 9) Vacancy:** Mayor Coppernoll announced a vacant seat for District 3 (Wards 7, 8, & 9) due to a recent resignation. Coppernoll invited the public to express interest in the seat and reported receiving notice from five interested individuals. Three candidates attending the meeting introduced themselves and shared their interest in serving: John Collins, Doug Martyniuk, and George Hegge. John Collins withdrew his name from consideration to support new community involvement. Coppernoll noted that a decision will be made to fill the seat at the following meeting scheduled for May 6, 2025.
21. **Annual Reorganization Appointments:**
  - **Nominate & Elect Council President:** Alderperson Tepley nominated Ryan Cairns as Council President. No other nominations were received. Mayor Coppernoll closed the nominations. Ryan Cairns was elected Council President unanimously.
  - **Nominate & Elect Two Council Representatives to the Utility Commission:** Steve Downs nominated himself to serve as Council Representative to the Utility Commission. Karin Tepley nominated Melony Walters to serve as Council Representative to the Utility Commission. Confirmations carried unanimously.

- **Appointment of Finance Commission:** Mayor Todd Coppernoll initially proposed appointing eight council members to the Finance Committee to ensure broad engagement in the budget development process. He emphasized the challenges posed by inflation, levy limits, and the need for early and thorough participation from the full Council. Concerns were raised regarding procedural clarity and potential redundancy in approving finance items twice. After discussion, the Mayor agreed to reinstate a traditional three-member committee structure, appointing Ryan Cairns (Chair), Karin Tepley, and Melony Walters. Amended Motion by Alderperson Schultz to approve the appointments. Seconded by Alderperson Downs. Motion carried unanimously. Item 1.
- **Appointment of Public Safety Committee:** Mayor Coppernoll appointed Ron Fruit (Chair), Steve Downs, and the District 3 Alderperson to the Public Safety Committee. Motion by Alderperson McCarthy to approve the appointments. Seconded by Alderperson Downs. Motion carried unanimously.
- **Appointment of Public Works/Property Committee:** Mayor Coppernoll appointed Ron Fruit (Chair), Rachel Schultz, and Melony Walters to the Public Works/Property Committee. Motion by Alderperson Tepley to approve the appointments. Seconded by Alderperson Downs. Motion carried unanimously.
- **Appointment of Tourism Commission:** Mayor Coppernoll appointed Ron Fruit and citizen members Karin Tepley, Toni McCarvel, Dennis Fry as Hotel Representative, and Jayme Walsh as Downtown Representative to the Tourism Commission. Motion by Alderperson Walters to approve the appointments. Seconded by Alderperson Schultz. Motion carried unanimously.
- **Appointment of Natatorium Board:** Mayor Coppernoll appointed Rachel Schultz to the Natatorium Board, Melony Walters is currently serving a 2-year term. Motion by Alderperson Fruit to approve the appointments. Seconded by Alderperson Downs. Motion carried unanimously.
- **Appointment of the Planning Commission:** Mayor Coppernoll reappointed citizen Ray Wilson to the Planning Commission and noted the mayor serves as Chair while Ryan Cairns and Karin Tepley are currently serving a 2-year term. Motion by Alderperson Walters to approve the appointments. Seconded by Alderperson McCarthy. Motion carried unanimously.
- **Appointment of Tree Board:** Mayor Coppernoll reappointed Steve Downs to the Tree Board, Ryan Cairns (Chair) and Ron Fruit are currently serving a 2-year term. Motion by Alderperson Tepley to approve the appointments. Seconded by Alderperson Walters. Motion carried unanimously.
- **Appointment of Joint Ambulance Committee:** Mayor Coppernoll appointed District 3 Alderperson to the Joint Ambulance Committee, Mayor Todd Coppernoll will continue to serve. Motion by Alderperson Fruit to approve the appointments. Seconded by Alderperson Schultz. Motion carried unanimously.
- **Appointment of Fire District:** Mayor Coppernoll reappointed Tom McCarthy and Steve Downs to the Fire District. Motion by Alderperson Walters to approve the appointments. Seconded by Alderperson McCarthy. Motion carried unanimously.
- **Appointment of Personnel & Insurance Committee:** Mayor Coppernoll reappointed Melony Walters (Chair), Ryan Cairns, and Tom McCarthy to the Personnel & Insurance Committee. Motion by Alderperson Fruit to approve the appointments. Seconded by Alderperson Tepley. Motion carried unanimously.
- **Appointment to the Board of Review:** Mayor Coppernoll appointed Rachel Schultz, Tom McCarthy, and District 3 Alderperson to the Board of Review with Karin Tepley as an alternate; Mayor Todd Coppernoll and Clerk Amanda Keller are required to serve. Motion by Alderperson Walters to approve the appointments. Seconded by Alderperson McCarthy. Motion carried unanimously.
- **Appointment of the Park Board:** Mayor Coppernoll appointed the District 3 Alderperson and citizen Brad Wegner to the Park Board. Motion by Alderperson Tepley to approve the appointments. Seconded by Alderperson Fruit. Motion carried unanimously.
- **Appointment to the Historic Preservation:** Mayor Coppernoll reappointed Karin Tepley and citizens Gretchen Jelinek and Russ Shannon to Historic Preservation. Motion carried unanimously.

- **Appointment to the Library Board:** Mayor Coppernoll appointed Karin Tepley and citizen Rewald to the Library Board. Motion by Alderperson Walters to approve the appointment. Seconded by Alderperson Schultz. Motion carried unanimously. Item 1.
- **Appointment to the Housing Authority Board:** Mayor Coppernoll appointed citizens Bruce Kaasa and Trinity Fuss to the Housing Authority Board. Motion by Alderperson Downs to approve the appointments. Seconded by Alderperson Walters. Motion carried unanimously.
- **Appointment to the Police Commission:** Mayor Coppernoll reappointed citizen Pete Walsh to the Police Commission. Motion by Alderperson Tepley to approve the appointments. Seconded by Alderperson Fruit. Motion carried unanimously.
- **Appointment of City Assessor:** Mayor Coppernoll appointed Accurate Appraisal, LLC as the City Assessor. Motion by Alderperson Walters to approve the appointment. Seconded by Alderperson Downs. Motion carried unanimously.
- **Appointment of the City Newspaper:** Mayor Coppernoll reappointed the Richland Observer as the City Newspaper. Motion by Alderperson Walters to approve the appointment. Seconded by Alderperson Downs. Motion carried unanimously.

**PUBLIC COMMENT:** Jim Heiar expressed concern about property conditions on the 600 block of North Jefferson Street. Mayor Coppernoll requested a private meeting to discuss the matter with Mr. Heiar.

#### **CLOSED SESSION**

22. **Closed Session for the purpose of discussing three separate matters - Investment of Public Funds, Update on Ongoing Litigation, and Report on Conduct of City Personnel:** Motion by Alderperson Downs to enter Closed Session. Seconded by Alderperson Tepley. Motion carried unanimously at 9:01 PM.

**\*\*CLOSED SESSION\*\***

23. **Reconvene in open session:** Motion by Alderperson Tepley to reconvene into open session. Seconded by Alderperson Walters. Motion carried unanimously at 10:36 PM.
  - a) Motion by Alderperson McCarthy to direct Director Glasbrenner to conduct a financial analysis for both hotels with the Ehlers with cash on hand not to exceed \$20,000. Seconded by Alderperson Steve Downs. Motion carried 7-0.
  - b) Motion by Alderperson Walters to accept the settlement offered contingent upon waiver of interest fees and with prejudice. Seconded by Alderperson Tepley. Motion carried 7-0.

**ADJOURNMENT:** Motion by Alderperson Downs to adjourn. Seconded by Alderperson Tepley. Motion carried unanimously at 10:38 PM.

*Meeting Minutes Recorded by Clerk Amanda Keller*

## CITY OF RICHLAND CENTER - TREASURER'S REPORT

Item 2.

4/30/2025

FUNDS	Int Rate	BEG/MO BAL	RECEIPTS	DISBURSEMENTS	END/MO BAL
<i>Deposits</i>					
<i>Disbursements</i>					
<b>City General Unassigned:</b>	3.51%	\$ 974,034.94	\$ 276,683.59	\$ 673,850.90	\$ 576,867.63
<b>State Investments #1 Unassigned</b>	4.39%	\$ 4,371,211.92	\$ 109,376.02		\$ 4,480,587.94
<b>Property Tax Account (partial unassigned)</b>	3.51%	\$ 572,161.97	\$ 1,652.84		\$ 573,814.81
<b>#2 Landfill long term care (for landfill issues)</b>	4.39%	\$ 649,848.28			\$ 649,848.28
<b>#3 TIF-Panorama Estates (TIF 6)</b>	4.39%	\$ 275,563.80			\$ 275,563.80
<b>#6 TIF 2-5 (only #4)</b>	4.39%	\$ 149,988.07			\$ 149,988.07
RLF Business Savings	0.50%	\$ 176,520.99	\$ 72.54		\$ 176,593.53
RLF Business Checking	0%	\$ 1,669.45			\$ 1,669.45
<b>RESTRICTED FUNDS: (by outside entity)</b>					
CDBG Housing RLF	3.51%	\$ 164,900.18	\$ 476.64	\$ (100.00)	\$ 165,476.82
Landfill Long Term Care CD to 2045	2.48%	\$ 312,446.39			\$ 312,446.39
Landfill Long Term Care CD to 2045	2.48%	\$ 308,269.29			\$ 308,269.29
Library Checking	3.51%	\$ 279,060.99	\$ 773.20	\$ 57,004.38	\$ 222,829.81
Room Tax	3.52%	\$ 38,522.06	\$ 16,541.71		\$ 55,063.77
Greater Richland Tourism	3.52%	\$ 24,716.16	\$ 71.20	\$ 212.71	\$ 24,574.65
Redevelopment Authority	3.51%	\$ 73,369.00	\$ 211.94		\$ 73,580.94
<b>#5 Renew RC Loan Program-Affordable Housing</b>	4.39%	\$ 845,870.81			\$ 845,870.81
<b>Renew RC Loan Program-Checking</b>	3.51%	\$ 78,471.22	\$ 226.69		\$ 78,697.91
<b>COMMITTED: (by resolution of the Council)</b>					
<b>#4 Projects committed</b>	4.39%	\$ 1,781,655.88			\$ 1,781,655.88
<b>ASSIGNED: (for specific use, not assigned)</b>					
Cemetery CDs	2.34% & 3.51%	\$ 4,972.46	\$ 2.41		\$ 4,974.87
Centennial Committee	3.51%	\$ 2,887.22	\$ 8.34		\$ 2,895.56
Canine Fund	0%	\$ 44,023.07	\$ 600.00	\$ 1.00	\$ 44,622.07
Park/Rec/Comm Center	3.51%	\$ 12,013.34	\$ 34.70		\$ 12,048.04
Aquatic Center	0.25%	\$ 235,352.93	\$ 48.36		\$ 235,401.29
Transfers are made between Funds that are accounted for in both Receipts and Disbursements					
<b>LOANS</b>					<b>4/30/2025</b>
Loans:		Total Debt 12/31/2023	2024 Principle	Loan Term End	Balance
Richland County Bank (2%)		\$ -	\$ -	Paid off 2024	\$ -
WPPI (no interest)		\$ 12,648.20	\$ 5,059.44	10/28/2027	\$ 12,226.58
State Trust Fund Loan - Panorama Est TIF 6 (3.5%)		\$ -	\$ -	Paid off 2021	\$ -
Bonding - Panorama Estates TIF 6 (1.8%)		\$ 650,000.00	\$ 52,075.00	4/1/2037	\$ 650,000.00
CFB Haseltine 389,390/Westside Dr 362,610 (2.73%)		\$ 452,000.00	\$ 67,117.10	4/1/2028	\$ 452,000.00
Aquatic Center Bonding (20 Years)		\$ 3,345,000.00	\$ 301,600.00	8/1/2038	\$ 3,345,000.00
		\$ 4,459,648.20	\$ 425,851.54		\$ 4,459,226.58
Debt Capacity - WI Department of Revenue - 2024					\$ 20,792,625.00
				<b>% of Total Debt Capacity used</b>	<b>21%</b>
				<b>65% Recommended Maximum</b>	<b>\$ 13,515,206.25</b>
				<b>Amt Avail to Reach 65%</b>	<b>\$ 9,055,979.67</b>

## Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-10000-000"-10-99999-999",15-10000-000"-15-99999-999"

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
<b>ABT SWAYNE LAW LLC</b>					
ABT SWAYNE LAW LLC	04/30/2025	ABT Swayne - Legal Services - A	10-51700-570 ATTORNEY/FEES	2,109.00	
ABT SWAYNE LAW LLC	04/30/2025	ABT Swayne - Legal Services - M	10-51700-570 ATTORNEY/FEES	3,555.00	
ABT SWAYNE LAW LLC	04/30/2025	ABT Swayne - Legal Services - Or	10-51700-570 ATTORNEY/FEES	1,543.00	
Total ABT SWAYNE LAW LLC:				7,207.00	
<b>AFLAC</b>					
AFLAC	04/23/2025	AFLAC AFLAC AFTER TAX Pay	10-22240-000 EMPLOYEE SHA	36.85	04/24/25
AFLAC	04/23/2025	AFLAC AFLAC PRE TAX Pay Pe	10-22240-000 EMPLOYEE SHA	48.61	04/24/25
Total AFLAC:				85.46	
<b>ALL AMERICAN DO IT CENTER</b>					
ALL AMERICAN DO IT CE	04/02/2025	bristle chip brush	10-51850-520 BLDG-PROP/SUP	11.98	
ALL AMERICAN DO IT CE	04/30/2025	All American - Grnd Contact / Cor	10-51850-470 BLDG-PROP/MAI	77.92	
ALL AMERICAN DO IT CE	04/23/2025	All American - Trees	10-56300-240 FORESTRY/TREE	1,159.88	
Total ALL AMERICAN DO IT CENTER:				1,249.78	
<b>ALLIANT ENERGY/WPL</b>					
ALLIANT ENERGY/WPL	04/11/2025	State Hwy 80 shelter	10-55300-655 B&G/SHELTER E	14.39	04/24/25
ALLIANT ENERGY/WPL	04/10/2025	Cty Hwy B Hanger	10-54900-322 AIRPORT/HANGA	105.69	04/24/25
ALLIANT ENERGY/WPL	04/10/2025	Cty Hwy B Runway Lt	10-54900-320 AIRPORT/RUNWA	192.17	
ALLIANT ENERGY/WPL	04/16/2025	street lights 14-walmart	10-54230-320 SIGNS/UTILITIES	17.09	
Total ALLIANT ENERGY/WPL:				329.34	
<b>AMAZON</b>					
AMAZON	03/31/2025	Amazon - Soccer Nets and Suppli	10-55200-435 COMM CTR/REC	59.32	
AMAZON	03/31/2025	Amazon - Bandages for CC	10-55200-520 COMM CTR/SUP	16.99	
AMAZON	03/31/2025	Amazon - WAC Supplies	10-55410-520 AQUA CTR/SUPP	17.88	
AMAZON	03/31/2025	Amazon - Beach Umbrella Table T	10-55410-520 AQUA CTR/SUPP	17.99	
AMAZON	03/31/2025	Amazon - Safetec Red Z Fluid Co	10-55410-520 AQUA CTR/SUPP	20.42	
AMAZON	03/31/2025	Amazon - Dorman Drain Cock-Bra	10-55410-470 AQUA CTR/MAINT	10.96	
AMAZON	03/31/2025	Amazon - LAO XUE Basketball N	10-55200-435 COMM CTR/REC	19.38	
AMAZON	04/15/2025	Amazon - 12 Pack Sport Whistles	10-55410-520 AQUA CTR/SUPP	25.76	
AMAZON	04/15/2025	Amazon - Black Flag Fly Stick	10-55410-520 AQUA CTR/SUPP	28.96	
AMAZON	04/15/2025	Amazon - Cannon Ink Cartridge	10-55410-520 AQUA CTR/SUPP	32.00	
AMAZON	04/15/2025	Amazon - Beach Umbrella Table T	10-55410-520 AQUA CTR/SUPP	35.94	
AMAZON	04/15/2025	Amazon - Jantens Hose Holder	10-55410-520 AQUA CTR/SUPP	22.99	
AMAZON	04/15/2025	Amazon - Laminate Refill	10-55410-520 AQUA CTR/SUPP	31.05	
AMAZON	04/15/2025	Amazon - Lifeguard Fanny Pack	10-55200-520 COMM CTR/SUP	34.64	
AMAZON	04/15/2025	Amazon - Taylor Replacement Re	10-55410-520 AQUA CTR/SUPP	39.50	
AMAZON	04/15/2025	Amazon - Audio Cable	10-55200-520 COMM CTR/SUP	5.99	
AMAZON	04/15/2025	Amazon - Neon Cardstock	10-55200-520 COMM CTR/SUP	6.99	
AMAZON	04/15/2025	Amazon - Hose Hanger	10-55410-520 AQUA CTR/SUPP	8.30	
AMAZON	04/15/2025	Amazon - YiwerDer Reusable Fas	10-55410-520 AQUA CTR/SUPP	8.65	
AMAZON	04/15/2025	Amazon - Taylor Pool Water Test	10-55410-520 AQUA CTR/SUPP	89.99	
AMAZON	04/15/2025	Amazon - Clear Tape Refills	10-55200-520 COMM CTR/SUP	9.37	
AMAZON	04/15/2025	Amazon - Pto Pin Safety Coupler	10-55410-520 AQUA CTR/SUPP	9.49	
AMAZON	04/15/2025	Amazon - PTO Pin Safety Coupler	10-55410-520 AQUA CTR/SUPP	9.49	

Vendor Name	Invoice Date	Description	GL Account and Title		Net Invoice Amount	Date Paid
AMAZON	04/16/2025	Amazon - Copy Paper	10-55200-520	COMM CTR/SUP	44.99	
Total AMAZON:					607.04	
<b>AMAZON CAPITAL SERVICES</b>						
AMAZON CAPITAL SERVI	04/13/2025	PVC PIPE STRAPS	10-51850-470	BLDG-PROP/MAI	12.99	
AMAZON CAPITAL SERVI	03/28/2025	FLASHING STROBE LIGHTS	10-54200-440	ROADWAYS/EQUI	77.96	
AMAZON CAPITAL SERVI	04/23/2025	WIRE ROPE	10-51850-470	BLDG-PROP/MAI	142.99	
AMAZON CAPITAL SERVI	04/28/2025	Amazon - Police Batteries and Tar	10-52100-340	POLICE/OFFICE	107.85	
AMAZON CAPITAL SERVI	04/27/2025	Amazon - Police - Batteries	10-52100-340	POLICE/OFFICE	18.64	
AMAZON CAPITAL SERVI	04/14/2025	Amazon - City Hall Paper, Chair A	10-51300-340	CLK TREAS/OFFI	93.96	
AMAZON CAPITAL SERVI	05/05/2025	Amazon - PW - Dog Waste Refill	10-51850-520	BLDG-PROP/SUP	45.99	
Total AMAZON CAPITAL SERVICES:					500.38	
<b>American Heritage Life Insurance Company</b>						
American Heritage Life Ins	04/23/2025	SUPPLEMENTAL INSURANCE	10-22250-000	EMPLOYEE SHA	83.56	04/24/25
Total American Heritage Life Insurance Company:					83.56	
<b>ASSURITY LIFE INSURANCE COMPANY</b>						
ASSURITY LIFE INSURAN	10/23/2024	ASSURITY - RECONCILIATION -	10-22250-000	EMPLOYEE SHA	219.58	10/23/24
ASSURITY LIFE INSURAN	04/23/2025	ASSURITYPOSTTAX Pay Period	10-22250-000	EMPLOYEE SHA	79.62	04/24/25
ASSURITY LIFE INSURAN	04/30/2025	ASSURITY - RECONCILIATION -	10-22250-000	EMPLOYEE SHA	90.72	
Total ASSURITY LIFE INSURANCE COMPANY:					389.92	
<b>AUTO ZONE</b>						
AUTO ZONE	03/26/2025	lamp	10-54200-420	ROADWAYS/TRU	24.90	
AUTO ZONE	03/31/2025	truck 60/oil & transmission filter; tr	10-54200-420	ROADWAYS/TRU	209.57	
AUTO ZONE	03/31/2025	wiring for truck strobe lights	10-54100-520	GARAGE/SUPPLI	19.98	
AUTO ZONE	04/10/2025	tractors - oil	10-51850-440	BLDG-PROP/EQU	71.94	
AUTO ZONE	04/11/2025	tractors - 2 cases of oil	10-51850-440	BLDG-PROP/EQU	263.76	
Total AUTO ZONE:					590.15	
<b>BADGER WELDING SUPPLY, INC</b>						
BADGER WELDING SUPP	03/31/2025	MO CYLNDER RENTAL	10-54100-520	GARAGE/SUPPLI	38.75	
Total BADGER WELDING SUPPLY, INC:					38.75	
<b>CAPITAL ONE</b>						
CAPITAL ONE	01/03/2025	Wal-Mart - Senior Center Supplies	10-55250-520	SENR CTR/SUPP	31.81	02/26/25
CAPITAL ONE	01/30/2025	Wal-Mart - CC Supplies	10-55200-520	COMM CTR/SUP	38.65	03/06/25
CAPITAL ONE	02/21/2025	Wal-Mart - CC Supplies	10-55250-520	SENR CTR/SUPP	5.47	
CAPITAL ONE	02/21/2025	Wal-Mart - CC Supplies	10-55200-520	COMM CTR/SUP	14.84	
CAPITAL ONE	03/04/2025	Wal-Mart - Senior Center Supplies	10-55250-520	SENR CTR/SUPP	14.94	
CAPITAL ONE	03/26/2025	Wal-Mart CC Supplies	10-55200-520	COMM CTR/SUP	62.37	
CAPITAL ONE	03/26/2025	Wal-Mart - WAC Supplies	10-55410-520	AQUA CTR/SUPP	56.44	
CAPITAL ONE	04/04/2025	Wal-Mart - CC Rec Supplies	10-55200-640	COMM CTR/REC	29.99	
Total CAPITAL ONE:					254.51	
<b>CITY UTILITIES</b>						
CITY UTILITIES	04/17/2025	leachaate hauled from landfill	10-54500-680	LANDFILL/LEACH	700.00	



Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total CITY UTILITIES:				700.00	
<b>COMMUNITY FIRST BANK</b>					
COMMUNITY FIRST BAN	04/01/2025	Haseltine / Westside Dr Principle	10-58410-910 2018 CFB/P-WES	100,000.00	04/17/25
COMMUNITY FIRST BAN	04/01/2025	Haseltine / Westside Dr Interest L	10-58410-920 2018 CFB/I-WEST	6,169.80	04/17/25
Total COMMUNITY FIRST BANK:				106,169.80	
<b>COMPUTER DOCTORS LLC</b>					
COMPUTER DOCTORS L	04/13/2025	council laptop work [Melby/Chamb	10-54100-560 GARAGE/CONTR	75.00	
COMPUTER DOCTORS L	04/13/2025	treasurer laptop work	10-51400-560 DATAPROC/CON	75.00	
COMPUTER DOCTORS L	11/22/2024	Computer Doctors - Airport Cisco	10-54900-560 AIRPORT/CONTR	137.00	
Total COMPUTER DOCTORS LLC:				287.00	
<b>Crane Engineering</b>					
Crane Engineering	03/28/2025	Crane Engineering - Seal Kits	10-55410-470 AQUA CTR/MAINT	2,566.40	
Crane Engineering	04/30/2025	Crane Engineering - Return Seal	10-55410-470 AQUA CTR/MAINT	1,100.00	
Total Crane Engineering:				1,466.40	
<b>DECKER SUPPLY CO, INC</b>					
DECKER SUPPLY CO, IN	05/02/2025	Decker Supply - Street Signs	10-54230-520 SIGNS/SUPPLIES	586.25	
Total DECKER SUPPLY CO, INC:				586.25	
<b>Delta Dental</b>					
Delta Dental	12/01/2024	Vision Insurance - Nov 24, Dec 24	10-22270-000 EMPLOYEE SHA	716.54	12/20/24
Delta Dental	12/01/2024	Vision Insurance - Nov 24, Dec 24	10-14500-000 A/R - GENERAL R	221.80	12/20/24
Delta Dental	12/01/2024	Vision Insurance - Nov 24, Dec 24	10-51900-170 PERSONNEL/EM	17.16	12/20/24
Delta Dental	12/01/2024	Dental Insurance - Nov 24, Dec 2	10-22270-000 EMPLOYEE SHA	81.72	12/20/24
Delta Dental	12/01/2024	Dental Insurance - Nov 24, Dec 2	10-14500-000 A/R - GENERAL R	94.40	12/20/24
Delta Dental	12/01/2024	Dental Insurance - Nov 24, Dec 2	10-51900-170 PERSONNEL/EM	27.24	12/20/24
Delta Dental	12/01/2024	Dental Insurance - Nov 24, Dec 2	10-22270-000 EMPLOYEE SHA	613.26	12/20/24
Delta Dental	03/01/2025	April 2025 Dental & Vision	10-22270-000 EMPLOYEE SHA	536.68	03/06/25
Delta Dental	03/01/2025	April 2025 Dental & Vision	10-14500-000 A/R - GENERAL R	133.68	03/06/25
Delta Dental	03/01/2025	April 2025 Dental & Vision	10-51900-170 PERSONNEL/EM	14.80	03/06/25
Total Delta Dental:				2,457.28	
<b>EAGLE ENGRAVING, INC</b>					
EAGLE ENGRAVING, INC	04/24/2025	badges-Nusse, Pepich	10-52100-860 POLICE/ADMINIS	223.75	
Total EAGLE ENGRAVING, INC:				223.75	
<b>FARRELL EQUIPMENT &amp; SUPP</b>					
FARRELL EQUIPMENT &	04/01/2025	barricade light	10-54230-520 SIGNS/SUPPLIES	149.94	
FARRELL EQUIPMENT &	04/01/2025	canal repair supplies, caulk	10-56200-470 FLOODPLN/MAIN	809.10	
Total FARRELL EQUIPMENT & SUPP:				959.04	
<b>FRONTIER</b>					
FRONTIER	04/08/2025	Landfill (608-647-8496)	10-54500-300 LANDFILL/TELEP	90.69	04/24/25
FRONTIER	04/09/2025	Airport (608-647-4237)	10-54900-300 AIRPORT/TELEP	123.83	04/24/25
FRONTIER	04/09/2025	Airport 608-383-0969	10-54900-300 AIRPORT/TELEP	123.83	04/24/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total FRONTIER:				338.35	
<b>GENUINE TELECOM</b>					
GENUINE TELECOM	04/01/2025	1050 N Orange Ln 2	10-51850-300 BLDG-PROP/TEL	40.63	04/17/25
GENUINE TELECOM	04/01/2025	1050 N Orange Ln 3	10-55410-300 AQUA CTR/TELE	41.88	04/17/25
GENUINE TELECOM	04/01/2025	1050 N Orange	10-55200-300 COMM CTR/TELE	35.38	04/17/25
GENUINE TELECOM	04/01/2025	1050 N Orange - Alarm	10-51850-565 BLDG-PROP/FIRE	36.88	04/17/25
GENUINE TELECOM	04/01/2025	1050 N Orange	10-55200-300 COMM CTR/TELE	36.88	04/17/25
GENUINE TELECOM	04/01/2025	1050 N Orange	10-55200-300 COMM CTR/TELE	117.00	04/17/25
GENUINE TELECOM	04/01/2025	Clerk Fax	10-51300-300 CLK TREAS/TELE	42.13	04/17/25
GENUINE TELECOM	04/01/2025	City Office	10-51300-300 CLK TREAS/TELE	13.89	04/17/25
GENUINE TELECOM	04/01/2025	450 S Main	10-52400-300 BLDG SFTY/TELE	36.88	04/17/25
GENUINE TELECOM	04/01/2025	Building Insp	10-51200-300 MAYOR/TELEPH	36.88	04/17/25
GENUINE TELECOM	04/01/2025	Mayor	10-51600-300 ASSESSOR/TELE	35.38	04/17/25
GENUINE TELECOM	04/01/2025	Assessor	10-51825-300 RR DEPOT/PHON	35.38	04/17/25
GENUINE TELECOM	04/01/2025	Visitor	10-51400-590 DATA PROC/DSL	35.38	04/17/25
GENUINE TELECOM	04/01/2025	Unlimited Fiber & Static IP	10-51300-300 CLK TREAS/TELE	213.00	04/17/25
GENUINE TELECOM	04/01/2025	Unlimited Fiber & Static IP	10-51300-300 CLK TREAS/TELE	22.00	04/17/25
GENUINE TELECOM	04/01/2025	608-647-8126	10-52100-300 POLICE/TELEPH	39.88	04/17/25
GENUINE TELECOM	04/01/2025	608-647-2103	10-52100-300 POLICE/TELEPH	35.38	04/17/25
GENUINE TELECOM	04/01/2025	608-647-2104	10-52100-300 POLICE/TELEPH	36.88	04/17/25
GENUINE TELECOM	04/01/2025	608-647-6316	10-52100-300 POLICE/TELEPH	36.88	04/17/25
GENUINE TELECOM	04/01/2025	608-647-3559	10-54100-300 GARAGE/TELEPH	36.13	
GENUINE TELECOM	04/01/2025	608-647-3559	10-54100-300 GARAGE/TELEPH	36.13	
Total GENUINE TELECOM:				884.59	
<b>GREELEY SIGNS &amp; GRAPHICS</b>					
GREELEY SIGNS & GRAP	04/15/2025	Greeley - Name Plates (Glasbren	10-51000-520 COUNCIL/SUPPLI	194.95	
Total GREELEY SIGNS & GRAPHICS:				194.95	
<b>HEALTH COMPASS INC</b>					
HEALTH COMPASS INC	06/30/2024	Jan-May EE Withholdng Pd By C	10-22250-000 EMPLOYEE SHA	2,645.00	02/26/25
HEALTH COMPASS INC	04/23/2025	HCWELSVC Pay Period: 4/18/20	10-22250-000 EMPLOYEE SHA	52.50	
HEALTH COMPASS INC	04/23/2025	HCWELSVC Pay Period: 4/18/20	10-22250-000 EMPLOYEE SHA	120.00	
Total HEALTH COMPASS INC:				2,817.50	
<b>HOLIDAY WHOLESALE</b>					
HOLIDAY WHOLESALE	04/15/2025	Holiday - Tissue, Garbage Bags	10-51850-520 BLDG-PROP/SUP	170.99	
HOLIDAY WHOLESALE	03/15/2024	Holiday Wholesale - Coffee Retur	10-51850-520 BLDG-PROP/SUP	72.50	
HOLIDAY WHOLESALE	02/07/2025	Holiday Wholesale - Returned Cof	10-55250-520 SENR CTR/SUPP	179.30	
Total HOLIDAY WHOLESALE:				80.81	
<b>HYNEK PRINTING</b>					
HYNEK PRINTING	04/07/2025	500 letterhead	10-52100-340 POLICE/OFFICE	134.00	
Total HYNEK PRINTING:				134.00	
<b>INSPIRED MEDIA LLC</b>					
INSPIRED MEDIA LLC	02/26/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	774.00	
Total INSPIRED MEDIA LLC:				774.00	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
<b>INTERNAL REVENUE SERVICE</b>					
INTERNAL REVENUE SE	04/23/2025	FICA/FED TAXES FEDERAL WIT	10-22110-000 W/H TAXES-FEDE	6,951.48	04/25/25
INTERNAL REVENUE SE	04/23/2025	FICA/FED TAXES SOCIAL SECU	10-22130-000 W/H TAXES-FICA/	5,150.57	04/25/25
INTERNAL REVENUE SE	04/23/2025	FICA/FED TAXES SOCIAL SECU	10-22130-000 W/H TAXES-FICA/	5,150.57	04/25/25
INTERNAL REVENUE SE	04/23/2025	FICA/FED TAXES MEDICARE P	10-22130-000 W/H TAXES-FICA/	1,204.55	04/25/25
INTERNAL REVENUE SE	04/23/2025	FICA/FED TAXES MEDICARE P	10-22130-000 W/H TAXES-FICA/	1,204.55	04/25/25
Total INTERNAL REVENUE SERVICE:				19,661.72	
<b>IWMTV</b>					
IWMTV	03/31/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	2,499.98	
IWMTV	03/31/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	1,249.97	
Total IWMTV:				3,749.95	
<b>JONES CHEVROLET</b>					
JONES CHEVROLET	03/31/2025	2023 Silverado - work	10-51850-440 BLDG-PROP/EQU	82.30	
Total JONES CHEVROLET:				82.30	
<b>LAKES GAS COMPANY</b>					
LAKES GAS COMPANY	03/28/2025	CYLINDER REFILL	10-54200-500 ROADWAYS/GAS	200.00	
Total LAKES GAS COMPANY:				200.00	
<b>LAMAR COMPANIES</b>					
LAMAR COMPANIES	04/14/2025	Digital sign monthly charge	10-56100-390 COMM DEV/MISC	500.00	
Total LAMAR COMPANIES:				500.00	
<b>LAUGHLIN CONSTABLE</b>					
LAUGHLIN CONSTABLE	04/15/2025	Greater Richland Tourism - WI Tra	15-51825-380 TOURISM - MARK	350.00	
Total LAUGHLIN CONSTABLE:				350.00	
<b>MIDWEST POOL SUPPLY</b>					
MIDWEST POOL SUPPLY	05/02/2025	Midwest Pool Supply - Chlorine	10-55410-620 AQUA CTR/CHEM	1,015.00	
Total MIDWEST POOL SUPPLY:				1,015.00	
<b>NATURE'S WAY PORTABLE UNITS</b>					
NATURE'S WAY PORTABL	03/31/2025	PORTA POTTIES - TENNIS CT	10-55300-655 B&G/SHELTER E	200.00	
NATURE'S WAY PORTABL	03/31/2025	PORTA POTTIES-LANDFILL DEC	10-54500-560 LANDFILL/CONT	160.00	
Total NATURE'S WAY PORTABLE UNITS:				360.00	
<b>NORTH WOODS</b>					
NORTH WOODS	04/01/2025	foaming wash	10-54100-520 GARAGE/SUPPLI	142.96	
Total NORTH WOODS:				142.96	
<b>OMNI TECHNOLOGIES</b>					
OMNI TECHNOLOGIES	03/20/2025	Annual Fire Alarm Monitoring - Co	10-51850-565 BLDG-PROP/FIRE	360.00	
Total OMNI TECHNOLOGIES:				360.00	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
<b>PEAK SOFTWARE SYSTEMS</b>					
PEAK SOFTWARE SYSTE	04/08/2025	Peak software Systems - Sportsm	10-55200-560 COMM CTR/CON	2,010.00	
Total PEAK SOFTWARE SYSTEMS:				2,010.00	
<b>PIONEER PRINT CO LLC</b>					
PIONEER PRINT CO LLC	04/01/2025	Pioneer Print Co LLC - '25 Basket	10-46610-000 RECREATION FE	107.55	
PIONEER PRINT CO LLC	04/28/2025	Pioneer Print Co - CC Rec Fees -	10-46610-000 RECREATION FE	323.25	
Total PIONEER PRINT CO LLC:				430.80	
<b>PITNEY BOWES, INC</b>					
PITNEY BOWES, INC	04/09/2025	Postage	10-51600-520 ASSESSOR/SUP	1.02	
PITNEY BOWES, INC	04/09/2025	Postage	10-51300-330 CLK TREAS/POST	86.08	
PITNEY BOWES, INC	04/09/2025	Postage	10-55200-330 COMM CTR/POST	5.12	
PITNEY BOWES, INC	04/09/2025	Postage	10-51375-330 ELECTIONS/POS	36.37	
PITNEY BOWES, INC	04/09/2025	Postage	10-52100-330 POLICE/POSTAG	46.54	
PITNEY BOWES, INC	04/09/2025	Postage	10-51850-520 BLDG-PROP/SUP	10.98	
PITNEY BOWES, INC	04/09/2025	Postage	10-54100-340 GARAGE/OFFICE	.48	
PITNEY BOWES, INC	04/09/2025	Postage	10-52450-330 ZONING/POSTAG	13.41	
Total PITNEY BOWES, INC:				200.00	
<b>PREMIER CO-OP</b>					
PREMIER CO-OP	03/31/2025	Fuel	10-54200-500 ROADWAYS/GAS	1,292.19	
PREMIER CO-OP	03/31/2025	Fuel	10-54200-500 ROADWAYS/GAS	356.62	
Total PREMIER CO-OP:				1,648.81	
<b>QTPOD</b>					
QTPOD	05/05/2025	Airport Fuel System - 5 Year Contr	10-54900-480 AIRPORT/MAINT	7,180.00	
Total QTPOD:				7,180.00	
<b>RHYME BUSINESS PRODUCTS-DALLAS</b>					
RHYME BUSINESS PROD	04/30/2025	Rhyme - Police Copier Charges	10-52100-480 POLICE/MAINT A	201.70	
RHYME BUSINESS PROD	04/04/2025	Rhyme - Color Images - City Hall	10-51450-480 COPIER/MAINT A	276.16	
RHYME BUSINESS PROD	05/05/2025	Rhyme - Copier Agreement - City	10-51450-480 COPIER/MAINT A	445.07	
Total RHYME BUSINESS PRODUCTS-DALLAS:				922.93	
<b>RHYME BUSINESS PRODUCTS-PORTAGE</b>					
RHYME BUSINESS PROD	04/22/2025	Tourism - Copier Contract	15-51825-341 TOURISM - COPI	40.00	
Total RHYME BUSINESS PRODUCTS-PORTAGE:				40.00	
<b>RICHLAND CENTER POLICE PROFESSIONAL</b>					
RICHLAND CENTER POLI	04/23/2025	UNION DUES POLICE UNION D	10-22410-000 POLICE DEPT UN	242.50	04/24/25
Total RICHLAND CENTER POLICE PROFESSIONAL:				242.50	
<b>RICHLAND CENTER UTILITIE</b>					
RICHLAND CENTER UTIL	03/07/2025	North End of Central	10-54230-930 SIGNS/STREET LI	26.88	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Flashers Main & Second	10-54230-930 SIGNS/STREET LI	12.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	5TH & Main	10-54230-930 SIGNS/STREET LI	239.67	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Main & Sixth	10-54230-930 SIGNS/STREET LI	366.55	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Intersection First &	10-54230-930 SIGNS/STREET LI	330.25	04/01/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
RICHLAND CENTER UTIL	03/07/2025	W Mill-Linear Park	10-55300-320 B&G/UTILITIES	26.60	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Footbridge Congress	10-55300-320 B&G/UTILITIES	85.47	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Foundry Dr	10-54230-930 SIGNS/STREET LI	832.65	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Bike Path	10-55300-320 B&G/UTILITIES	51.88	04/01/25
RICHLAND CENTER UTIL	03/07/2025	80 HIGHWAY & 14	10-54230-930 SIGNS/STREET LI	109.72	04/01/25
RICHLAND CENTER UTIL	03/07/2025	14 Intersection HWY & 8	10-54230-930 SIGNS/STREET LI	228.60	04/01/25
RICHLAND CENTER UTIL	03/07/2025	US HWY 14 W	10-54230-930 SIGNS/STREET LI	324.25	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Krouskop Park	10-54230-930 SIGNS/STREET LI	126.88	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Westside Park-Footbridge	10-55300-320 B&G/UTILITIES	10.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	West End of Foot Bridge	10-54230-930 SIGNS/STREET LI	9.41	04/01/25
RICHLAND CENTER UTIL	03/07/2025	14 US HWY W	10-54230-930 SIGNS/STREET LI	396.24	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Between Dike & Scorebd	10-55300-320 B&G/UTILITIES	12.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Hi-Caster Booth	10-55300-320 B&G/UTILITIES	12.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	US HWY 14 W-B.Fields	10-55300-320 B&G/UTILITIES	99.68	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Event Meter	10-55300-320 B&G/UTILITIES	16.74	04/01/25
RICHLAND CENTER UTIL	03/07/2025	N Orange-Meyer Bldg	10-55300-655 B&G/SHELTER E	85.72	04/01/25
RICHLAND CENTER UTIL	03/07/2025	N Orange-Meyer Bldg	10-55300-655 B&G/SHELTER E	111.99	04/01/25
RICHLAND CENTER UTIL	03/07/2025	1050 N Orange St	10-55200-320 COMM CTR/UTILI	1,454.16	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Pool transformer	10-55410-320 AQUA CTR/UTILIT	112.15	04/01/25
RICHLAND CENTER UTIL	03/07/2025	1055 N Orange-Bath House	10-55410-320 AQUA CTR/UTILIT	44.00	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Pippin (Fountain)	10-55300-655 B&G/SHELTER E	10.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Ferguson (Fountain)	10-55300-655 B&G/SHELTER E	10.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	1055 N Orange-Park Pool	10-55410-320 AQUA CTR/UTILIT	401.62	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Krouskop Park Footbr	10-55300-320 B&G/UTILITIES	14.10	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Park Dept Garage	10-51850-320 BLDG-PROP/UTIL	71.10	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Pavilion	10-55300-655 B&G/SHELTER E	15.27	04/01/25
RICHLAND CENTER UTIL	03/07/2025	8TH & Jefferson (Keepers)	10-55300-655 B&G/SHELTER E	14.84	04/01/25
RICHLAND CENTER UTIL	03/07/2025	WA Fountain-Keepers	10-55300-655 B&G/SHELTER E	10.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Park Dept Garage	10-51850-320 BLDG-PROP/UTIL	68.21	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Rotary Meter Lights	10-56100-390 COMM DEV/MISC	12.88	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Anderson (Fountain)	10-55300-655 B&G/SHELTER E	28.60	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Anderson Shelter	10-55300-655 B&G/SHELTER E	12.88	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Tennis Court (Fountain)	10-55300-320 B&G/UTILITIES	10.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	1100 Block N Main Parking	10-55300-320 B&G/UTILITIES	13.10	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Tennis Court Lights	10-55300-320 B&G/UTILITIES	38.77	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Lions/Conc(Fountain)	10-55300-655 B&G/SHELTER E	10.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	N Park Ballfields	10-55300-320 B&G/UTILITIES	192.98	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Williams Shelter	10-55300-655 B&G/SHELTER E	13.20	04/01/25
RICHLAND CENTER UTIL	03/07/2025	N Park Access Rd by Flag	10-55300-320 B&G/UTILITIES	12.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	80 HWY North Bridge	10-54230-930 SIGNS/STREET LI	183.27	04/01/25
RICHLAND CENTER UTIL	03/07/2025	North Park Footbridge	10-55300-320 B&G/UTILITIES	27.20	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Pond- Klingaman Shelter	10-55300-655 B&G/SHELTER E	13.20	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Klingaman (Fountain)	10-55300-655 B&G/SHELTER E	10.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	For Dike Alarm City	10-56200-320 FLOODPLN/UTILI	13.88	04/01/25
RICHLAND CENTER UTIL	03/07/2025	North Park Pond	10-55300-320 B&G/UTILITIES	156.96	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Lions Shelter/Conc	10-55300-655 B&G/SHELTER E	13.20	04/01/25
RICHLAND CENTER UTIL	03/07/2025	US HWY 80 N & Ind	10-54230-930 SIGNS/STREET LI	48.63	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Cemetery-10th Street	10-51850-325 BLDG-PROP/CEM	16.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Tenth & Cedar	10-54230-930 SIGNS/STREET LI	863.88	04/01/25
RICHLAND CENTER UTIL	03/07/2025	3 RT Landfill	10-54500-320 LANDFILL/UTILITI	148.90	04/01/25
RICHLAND CENTER UTIL	03/07/2025	E Robb Rd	10-54230-930 SIGNS/STREET LI	832.65	04/01/25
RICHLAND CENTER UTIL	03/07/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	178.66	04/01/25
RICHLAND CENTER UTIL	03/07/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	151.35	04/01/25
RICHLAND CENTER UTIL	03/07/2025	W Robb Rd	10-54230-930 SIGNS/STREET LI	822.25	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Industrial Park Sign	10-55300-320 B&G/UTILITIES	23.62	04/01/25
RICHLAND CENTER UTIL	03/07/2025	151 Ind Drive-Dog Park	10-55300-320 B&G/UTILITIES	31.71	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Cemetery-Parkinson/AA	10-51850-325 BLDG-PROP/CEM	16.50	04/01/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
RICHLAND CENTER UTIL	03/07/2025	Park & Tenth Sts	10-54230-930 SIGNS/STREET LI	31.23	04/01/25
RICHLAND CENTER UTIL	03/07/2025	133 W Robb Rd	10-54230-930 SIGNS/STREET LI	208.46	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Bohmann Dr	10-55300-655 B&G/SHELTER E	12.88	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Court & Church St	10-54230-930 SIGNS/STREET LI	506.33	04/01/25
RICHLAND CENTER UTIL	03/07/2025	14 New Highway East	10-54230-930 SIGNS/STREET LI	175.55	04/01/25
RICHLAND CENTER UTIL	03/07/2025	450 S Main St	10-51800-320 MUN BLDG/UTILI	700.73	04/01/25
RICHLAND CENTER UTIL	03/07/2025	450 S Main St	10-51800-320 MUN BLDG/UTILI	194.65	04/01/25
RICHLAND CENTER UTIL	03/07/2025	EV Charging Station	10-51800-320 MUN BLDG/UTILI	62.06	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Burton & Main St	10-54230-930 SIGNS/STREET LI	131.38	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Dump Station-Old WWTP	10-55300-320 B&G/UTILITIES	10.50	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Cold Storage Bldg	10-55300-320 B&G/UTILITIES	31.85	04/01/25
RICHLAND CENTER UTIL	03/07/2025	397 W Seminary St	10-51825-320 RR DEPOT/UTILI	105.74	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Mill Pond Campground	10-55300-320 B&G/UTILITIES	352.81	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Aud City Parking Lot	10-51850-320 BLDG-PROP/UTIL	45.23	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Mill & Main	10-54230-930 SIGNS/STREET LI	841.40	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Cemetary Bldg	10-51850-325 BLDG-PROP/CEM	35.78	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Cemetary Garage	10-51850-325 BLDG-PROP/CEM	43.41	04/01/25
RICHLAND CENTER UTIL	03/07/2025	Cemetery-Saloutus/Park	10-51850-325 BLDG-PROP/CEM	16.50	04/01/25
RICHLAND CENTER UTIL	04/09/2025	North End of Central	10-54230-930 SIGNS/STREET LI	24.00	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Flashers Main & Second	10-54230-930 SIGNS/STREET LI	12.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	5TH & Main	10-54230-930 SIGNS/STREET LI	231.13	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Main & Sixth	10-54230-930 SIGNS/STREET LI	353.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Intersection First &	10-54230-930 SIGNS/STREET LI	318.71	05/01/25
RICHLAND CENTER UTIL	04/09/2025	W Mill-Linear Park	10-55300-320 B&G/UTILITIES	26.10	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Footbridge Congress	10-55300-320 B&G/UTILITIES	80.89	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Foundry Dr	10-54230-930 SIGNS/STREET LI	814.40	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Bike Path	10-55300-320 B&G/UTILITIES	45.16	05/01/25
RICHLAND CENTER UTIL	04/09/2025	80 HIGHWAY & 14	10-54230-930 SIGNS/STREET LI	106.52	05/01/25
RICHLAND CENTER UTIL	04/09/2025	14 Intersection HWY & 8	10-54230-930 SIGNS/STREET LI	220.89	05/01/25
RICHLAND CENTER UTIL	04/09/2025	US HWY 14 W	10-54230-930 SIGNS/STREET LI	312.71	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Krouskop Park	10-54230-930 SIGNS/STREET LI	122.37	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Westside Park-Footbridge	10-55300-320 B&G/UTILITIES	10.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	West End of Foot Bridge	10-54230-930 SIGNS/STREET LI	9.18	05/01/25
RICHLAND CENTER UTIL	04/09/2025	14 US HWY W	10-54230-930 SIGNS/STREET LI	382.19	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Between Dike & Scorebd	10-55300-320 B&G/UTILITIES	12.61	05/01/25
RICHLAND CENTER UTIL	04/09/2025	HI-Caster Booth	10-55300-320 B&G/UTILITIES	12.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	US HWY 14 W-B.Fields	10-55300-320 B&G/UTILITIES	99.68	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Event Meter	10-55300-320 B&G/UTILITIES	16.73	05/01/25
RICHLAND CENTER UTIL	04/09/2025	N Orange-Meyer Bldg	10-55300-655 B&G/SHELTER E	89.73	05/01/25
RICHLAND CENTER UTIL	04/09/2025	N Orange-Meyer Bldg	10-55300-655 B&G/SHELTER E	118.44	05/01/25
RICHLAND CENTER UTIL	04/09/2025	1050 N Orange St	10-55200-320 COMM CTR/UTILI	1,228.32	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Pool transformer	10-55410-320 AQUA CTR/UTILIT	139.43	05/01/25
RICHLAND CENTER UTIL	04/09/2025	1055 N Orange-Bath House	10-55410-320 AQUA CTR/UTILIT	44.00	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Pippin (Fountain)	10-55300-655 B&G/SHELTER E	10.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Ferguson (Fountain)	10-55300-655 B&G/SHELTER E	10.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	1055 N Orange-Park Pool	10-55410-320 AQUA CTR/UTILIT	403.07	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Krouskop Park Footbr	10-55300-320 B&G/UTILITIES	13.60	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Park Dept Garage	10-51850-320 BLDG-PROP/UTIL	65.34	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Pavilion	10-55300-655 B&G/SHELTER E	15.37	05/01/25
RICHLAND CENTER UTIL	04/09/2025	8TH & Jefferson (Keepers)	10-55300-655 B&G/SHELTER E	15.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	WA Fountain-Keepers	10-55300-655 B&G/SHELTER E	10.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Park Dept Garage	10-51850-320 BLDG-PROP/UTIL	66.51	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Rotary Meter Lights	10-56100-390 COMM DEV/MISC	12.88	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Anderson (Fountain)	10-55300-655 B&G/SHELTER E	28.60	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Anderson Shelter	10-55300-655 B&G/SHELTER E	12.88	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Tennis Court (Fountain)	10-55300-320 B&G/UTILITIES	10.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	1100 Block N Main Parking	10-55300-320 B&G/UTILITIES	12.60	05/01/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
RICHLAND CENTER UTIL	04/09/2025	Tennis Court Lights	10-55300-320 B&G/UTILITIES	52.10	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Lions/Conc(Fountain)	10-55300-655 B&G/SHELTER E	10.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	N Park Ballfields	10-55300-320 B&G/UTILITIES	488.96	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Williams Shelter	10-55300-655 B&G/SHELTER E	13.20	05/01/25
RICHLAND CENTER UTIL	04/09/2025	N Park Access Rd by Flag	10-55300-320 B&G/UTILITIES	12.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	80 HWY North Bridge	10-54230-930 SIGNS/STREET LI	176.75	05/01/25
RICHLAND CENTER UTIL	04/09/2025	North Park Footbridge	10-55300-320 B&G/UTILITIES	26.19	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Pond- Klingaman Shelter	10-55300-655 B&G/SHELTER E	13.30	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Klingaman (Fountain)	10-55300-655 B&G/SHELTER E	10.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	For Dike Alarm City	10-56200-320 FLOODPLN/UTILI	13.45	05/01/25
RICHLAND CENTER UTIL	04/09/2025	North Park Pond	10-55300-320 B&G/UTILITIES	153.03	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Lions Shelter/Conc	10-55300-655 B&G/SHELTER E	13.30	05/01/25
RICHLAND CENTER UTIL	04/09/2025	US HWY 80 N & Ind	10-54230-930 SIGNS/STREET LI	46.10	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Cemetery-10th Street	10-51850-325 BLDG-PROP/CEM	16.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Tenth & Cedar	10-54230-930 SIGNS/STREET LI	844.94	05/01/25
RICHLAND CENTER UTIL	04/09/2025	3 RT Landfill	10-54500-320 LANDFILL/UTILITI	131.68	05/01/25
RICHLAND CENTER UTIL	04/09/2025	E Robb Rd	10-54230-930 SIGNS/STREET LI	814.40	05/01/25
RICHLAND CENTER UTIL	04/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	157.09	05/01/25
RICHLAND CENTER UTIL	04/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	137.15	05/01/25
RICHLAND CENTER UTIL	04/09/2025	W Robb Rd	10-54230-930 SIGNS/STREET LI	804.22	05/01/25
RICHLAND CENTER UTIL	04/09/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	46.31	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Industrial Park Sign	10-55300-320 B&G/UTILITIES	25.60	05/01/25
RICHLAND CENTER UTIL	04/09/2025	151 Ind Drive-Dog Park	10-55300-320 B&G/UTILITIES	30.87	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Cemetery-Parkinson/AA	10-51850-325 BLDG-PROP/CEM	16.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Park & Tenth Sts	10-54230-930 SIGNS/STREET LI	30.54	05/01/25
RICHLAND CENTER UTIL	04/09/2025	133 W Robb Rd	10-54230-930 SIGNS/STREET LI	202.39	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Bohmann Dr	10-55300-655 B&G/SHELTER E	12.88	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Court & Church St	10-54230-930 SIGNS/STREET LI	489.26	05/01/25
RICHLAND CENTER UTIL	04/09/2025	14 New Highway East	10-54230-930 SIGNS/STREET LI	170.44	05/01/25
RICHLAND CENTER UTIL	04/09/2025	450 S Main St	10-51800-320 MUN BLDG/UTILI	602.86	05/01/25
RICHLAND CENTER UTIL	04/09/2025	450 S Main St	10-51800-320 MUN BLDG/UTILI	189.53	05/01/25
RICHLAND CENTER UTIL	04/09/2025	EV Charging Station	10-51800-320 MUN BLDG/UTILI	72.69	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Burton & Main St	10-54230-930 SIGNS/STREET LI	126.87	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Dump Station-Old WWTP	10-55300-320 B&G/UTILITIES	10.50	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Cold Storage Bldg	10-55300-320 B&G/UTILITIES	33.44	05/01/25
RICHLAND CENTER UTIL	04/09/2025	397 W Seminary St	10-51825-320 RR DEPOT/UTILI	103.48	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Mill Pond Campground	10-55300-320 B&G/UTILITIES	318.45	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Aud City Parking Lot	10-51850-320 BLDG-PROP/UTIL	55.38	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Mill & Main	10-54230-930 SIGNS/STREET LI	813.78	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Cemetary Bldg	10-51850-325 BLDG-PROP/CEM	29.20	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Cemetary Garage	10-51850-325 BLDG-PROP/CEM	44.65	05/01/25
RICHLAND CENTER UTIL	04/09/2025	Cemetery-Saloutus/Park	10-51850-325 BLDG-PROP/CEM	16.50	05/01/25

Total RICHLAND CENTER UTILITIE:

26,047.91

**RICHLAND COUNTY REGISTER OF DEEDS**

RICHLAND COUNTY REG	04/29/2025	234 West 1st Street Relief of Raiz	10-52450-390 ZONING/MISC EX	30.00	04/29/25
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Total RICHLAND COUNTY REGISTER OF DEEDS:

30.00

**RICHLAND ELECTRIC CO-OP**

RICHLAND ELECTRIC CO	05/02/2025	HWY 80 FLOOD CONTROL - CIT	10-56200-320 FLOODPLN/UTILI	44.20	
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Total RICHLAND ELECTRIC CO-OP:

44.20

**RICHLAND FIRE DISTRICT**

RICHLAND FIRE DISTRIC	02/01/2025	#225033_02-01-2025_Richland H	10-52300-905 FIRE DIST/CITY F	200.00	
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Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
RICHLAND FIRE DISTRIC	04/05/2025	#225071_04-05-2025_Terry Whea	10-52300-905 FIRE DIST/CITY F	622.00	
RICHLAND FIRE DISTRIC	04/14/2025	#225084_04-14-2025_Hillside De	10-52300-905 FIRE DIST/CITY F	300.00	
RICHLAND FIRE DISTRIC	04/17/2025	#225089_04-17-2025_Richland H	10-52300-905 FIRE DIST/CITY F	200.00	
RICHLAND FIRE DISTRIC	04/15/2025	#225085_04-15-2025_Sally Huza	10-52300-905 FIRE DIST/CITY F	611.00	
RICHLAND FIRE DISTRIC	04/21/2025	#225091_04-21-2025_SWCAP_AI	10-52300-905 FIRE DIST/CITY F	300.00	
Total RICHLAND FIRE DISTRICT:				2,233.00	
<b>RITCHIE IMPLEMENT, INC</b>					
RITCHIE IMPLEMENT, IN	04/22/2025	Ritchies - 2019 Bobcat Front Whe	10-51850-440 BLDG-PROP/EQU	2,291.77	
Total RITCHIE IMPLEMENT, INC:				2,291.77	
<b>RJB VIDEO LLC</b>					
RJB VIDEO LLC	04/10/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	450.00	
Total RJB VIDEO LLC:				450.00	
<b>SECURIAN FINANCIAL GROUP, INC</b>					
SECURIAN FINANCIAL G	04/01/2025	May 25 Life Insurance	10-14500-000 A/R - GENERAL R	618.00	04/17/25
SECURIAN FINANCIAL G	02/01/2025	Mar 25 Life Insurance	10-51250-100 ADMIN/BENEFITS	26.42	04/17/25
SECURIAN FINANCIAL G	02/01/2025	Mar 25 Life Insurance	10-51300-100 CLK TREAS/BEN	32.61	04/17/25
SECURIAN FINANCIAL G	02/01/2025	Mar 25 Life Insurance	10-51800-100 MUN BLDG/BENE	9.63	04/17/25
SECURIAN FINANCIAL G	02/01/2025	Mar 25 Life Insurance	10-51825-100 RR DEPOT/BENE	45.47	04/17/25
SECURIAN FINANCIAL G	02/01/2025	Mar 25 Life Insurance	10-51850-100 BLDG-PROP/BEN	48.33	04/17/25
SECURIAN FINANCIAL G	02/01/2025	Mar 25 Life Insurance	10-52100-100 POLICE/BENEFIT	311.08	04/17/25
SECURIAN FINANCIAL G	02/01/2025	Mar 25 Life Insurance	10-52150-100 PKG ENF/BENEFI	27.31	04/17/25
SECURIAN FINANCIAL G	02/01/2025	Mar 25 Life Insurance	10-54200-100 ROADWAYS/BEN	79.77	04/17/25
SECURIAN FINANCIAL G	02/01/2025	Mar 25 Life Insurance	10-55200-100 COMM CTR/BEN	69.48	04/17/25
SECURIAN FINANCIAL G	02/01/2025	Mar 25 Life Insurance	10-56500-100 ECON DEV/BENE	23.00	04/17/25
SECURIAN FINANCIAL G	05/01/2025	June 25 Life-Utility	10-14500-000 A/R - GENERAL R	618.00	
SECURIAN FINANCIAL G	05/01/2025	June 25 Life - 51250	10-22230-000 EMPLOYEE SHA	26.42	
SECURIAN FINANCIAL G	05/01/2025	June 25 Life - 51300	10-22230-000 EMPLOYEE SHA	91.81	
SECURIAN FINANCIAL G	05/01/2025	June 25 Life 51800	10-22230-000 EMPLOYEE SHA	9.63	
SECURIAN FINANCIAL G	05/01/2025	June 25 Life 51825	10-22230-000 EMPLOYEE SHA	45.47	
SECURIAN FINANCIAL G	05/01/2025	June 25 Life 51850	10-22230-000 EMPLOYEE SHA	40.93	
SECURIAN FINANCIAL G	05/01/2025	June 25 Life 52100	10-22230-000 EMPLOYEE SHA	311.08	
SECURIAN FINANCIAL G	05/01/2025	June 25 Life 52150	10-22230-000 EMPLOYEE SHA	27.31	
SECURIAN FINANCIAL G	05/01/2025	June 25 Life 54200	10-22230-000 EMPLOYEE SHA	79.77	
SECURIAN FINANCIAL G	05/01/2025	June 25 Life 55200	10-22230-000 EMPLOYEE SHA	69.48	
SECURIAN FINANCIAL G	05/01/2025	June 25 Life 56500	10-22230-000 EMPLOYEE SHA	23.00	
Total SECURIAN FINANCIAL GROUP, INC:				2,634.00	
<b>SEXTONVILLE WATERWORKS</b>					
SEXTONVILLE WATERW	04/03/2025	sewer charges	10-54900-324 AIRPORT/SEWER	167.88	
Total SEXTONVILLE WATERWORKS:				167.88	
<b>SHERWIN INDUSTRIES, INC</b>					
SHERWIN INDUSTRIES, I	04/23/2025	roadsaver	10-54200-440 ROADWAYS/EQUI	8,162.50	
Total SHERWIN INDUSTRIES, INC:				8,162.50	
<b>SHOPPING NEWS, INC</b>					
SHOPPING NEWS, INC	03/11/2025	Shopping News - Summer Help W	10-55200-380 COMM CTR/PUBL	200.00	



Vendor Name	Invoice Date	Description	GL Account and Title		Net Invoice Amount	Date Paid
Total SHOPPING NEWS, INC:					200.00	
<b>SIMPSON'S TRACTOR, INC</b>						
SIMPSON'S TRACTOR, INC	03/12/2025	Bobcat broom refill	10-51850-440	BLDG-PROP/EQU	750.98	
Total SIMPSON'S TRACTOR, INC:					750.98	
<b>TC AUTOWORKS LLC</b>						
TC AUTOWORKS LLC	04/23/2025	C R O Squad Car Set up	10-52100-425	POLICE/CAR OPE	2,623.57	
Total TC AUTOWORKS LLC:					2,623.57	
<b>TC NETWORKS, INC</b>						
TC NETWORKS, INC	03/28/2025	cabling services	10-51850-470	BLDG-PROP/MAI	447.00	
Total TC NETWORKS, INC:					447.00	
<b>THE HOMESTEADER'S STORE</b>						
THE HOMESTEADER'S S	03/28/2025	filter oil	10-51850-440	BLDG-PROP/EQU	29.70	
THE HOMESTEADER'S S	04/28/2025	The Homesteaders Store - Roboti	10-51850-430	BLDG-PROP/EQU	4,954.00	
Total THE HOMESTEADER'S STORE:					4,983.70	
<b>TRI-STAR PALLETS, INC</b>						
TRI-STAR PALLETS, INC	04/21/2025	1 yard red mulch, 40 yards plain	10-51850-470	BLDG-PROP/MAI	1,005.00	04/22/25
Total TRI-STAR PALLETS, INC:					1,005.00	
<b>True North Software</b>						
True North Software	05/01/2025	police dept software	10-61000-930	OUTLAY/POLICE	27,500.00	
Total True North Software:					27,500.00	
<b>U S CELLULAR</b>						
U S CELLULAR	11/18/2024	DPW Cell	10-56500-300	ECON DEV/TELE	55.24	12/20/24
U S CELLULAR	11/18/2024	Parks Cell	10-51850-300	BLDG-PROP/TEL	55.24	12/20/24
U S CELLULAR	11/18/2024	Streets Cell	10-54200-300	ROADWAYS/CEL	71.29	12/20/24
U S CELLULAR	11/18/2024	Clerk/Treas Cell	10-51300-300	CLK TREAS/TELE	58.15	12/20/24
U S CELLULAR	11/18/2024	Mayor Cell	10-51200-300	MAYOR/TELEPH	55.24	12/20/24
U S CELLULAR	11/18/2024	Tess Cell	10-51850-300	BLDG-PROP/TEL	58.15	12/20/24
U S CELLULAR	11/18/2024	Mieden Cell	10-55200-300	COMM CTR/TELE	55.24	12/20/24
U S CELLULAR	04/10/2025	Flood Warning Signals	10-56200-300	FLOODPLN/TELE	40.81	
U S CELLULAR	02/18/2025	DPW Cell	10-56500-300	ECON DEV/TELE	56.20	03/06/25
U S CELLULAR	02/18/2025	Parks Cell	10-51850-300	BLDG-PROP/TEL	56.20	03/06/25
U S CELLULAR	02/18/2025	Streets Cell	10-54200-300	ROADWAYS/CEL	72.28	03/06/25
U S CELLULAR	02/18/2025	Clerk/Treas Cell	10-51300-300	CLK TREAS/TELE	59.11	03/06/25
U S CELLULAR	02/18/2025	Mayor Cell	10-51200-300	MAYOR/TELEPH	56.20	03/06/25
U S CELLULAR	02/18/2025	Tess Cell	10-51850-300	BLDG-PROP/TEL	59.11	03/06/25
U S CELLULAR	02/18/2025	Mieden Cell	10-55200-300	COMM CTR/TELE	56.20	03/06/25
U S CELLULAR	02/18/2025	DPW Cell	10-56500-300	ECON DEV/TELE	9.25-	03/06/25
U S CELLULAR	02/18/2025	Parks Cell	10-51850-300	BLDG-PROP/TEL	9.25-	03/06/25
U S CELLULAR	02/18/2025	Streets Cell	10-54200-300	ROADWAYS/CEL	9.25-	03/06/25
U S CELLULAR	02/18/2025	Clerk/Treas Cell	10-51300-300	CLK TREAS/TELE	9.25-	03/06/25
U S CELLULAR	02/18/2025	Mayor Cell	10-51200-300	MAYOR/TELEPH	9.25-	03/06/25
U S CELLULAR	02/18/2025	Tess Cell	10-51850-300	BLDG-PROP/TEL	9.25-	03/06/25
U S CELLULAR	02/18/2025	Mieden Cell	10-55200-300	COMM CTR/TELE	9.25-	03/06/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total U S CELLULAR:				799.91	
<b>US BANK</b>					
US BANK	02/18/2025	Phoenix Center - Election Supplie	10-51375-520 ELECTIONS/SUP	60.00	03/06/25
US BANK	02/19/2025	Canva Subscription	10-51400-580 DATA PROC/PRO	149.90	03/06/25
US BANK	02/12/2025	AT&T - Phone Charges	10-56500-300 ECON DEV/TELE	85.75	03/06/25
US BANK	02/21/2025	Wal-Mart - Lead Phone Charger	10-51850-520 BLDG-PROP/SUP	18.76	03/06/25
US BANK	02/17/2025	Genuine Telecom - Line Mix-Up -	10-55200-300 COMM CTR/TELE	58.13	03/06/25
US BANK	01/30/2025	Dollar Tree - Senior Center Suppli	10-55250-520 SENR CTR/SUPP	120.50	03/06/25
US BANK	03/17/2025	WMCA - Amanda Keller Annual M	10-51300-370 CLK TREAS/MEM	50.00	04/08/25
US BANK	03/14/2025	Wal-Mart - UW-P Job Fair Treats	10-52100-860 POLICE/ADMINIS	84.75	04/08/25
US BANK	03/19/2025	Menards - Lift	10-51850-520 BLDG-PROP/SUP	291.39	04/08/25
US BANK	03/18/2025	Menards - Chiank Link Fence Sup	10-56100-390 COMM DEV/MISC	281.23	04/08/25
US BANK	03/04/2025	Dollar Tree - Senior Center Suppli	10-55250-520 SENR CTR/SUPP	158.50	04/08/25
US BANK	04/01/2025	Nates LLC - Election Meals	10-51375-520 ELECTIONS/SUP	139.83	
US BANK	04/14/2025	US Bank - RC Mobil - Pila Person	10-14500-000 A/R - GENERAL R	25.31	
US BANK	04/03/2025	USPS - CC Postage	10-55410-470 AQUA CTR/MAINT	11.95	
US BANK	04/09/2025	Dollar Tree - WSRC Bingo Suppli	10-55250-520 SENR CTR/SUPP	135.00	
US BANK	04/16/2025	Grainger - Non-Pleated Air Filters	10-55410-470 AQUA CTR/MAINT	56.87	
US BANK	03/27/2025	Tractor Supply - Preen Garden W	10-51850-530 BLDG-PROP/WEE	192.98	
US BANK	04/15/2025	Johnson Tractor - Blades	10-51850-440 BLDG-PROP/EQU	336.62	
US BANK	04/17/2025	Jimmy Johns - Pilla DEC Confere	10-52100-410 POLICE/TRAININ	12.65	
US BANK	04/15/2025	Holiday Inn- Pilla Hotel for DEC C	10-52100-410 POLICE/TRAININ	196.00	
US BANK	04/15/2025	Fazolis' - Pilla DEC Conference	10-52100-410 POLICE/TRAININ	16.86	
US BANK	04/16/2025	Toppers - Pilla DEC Conference	10-52100-410 POLICE/TRAININ	34.72	
US BANK	04/30/2025	US Bank - National Recreation an	10-55200-410 COMM CTR/TRAI	507.67	
Total US BANK:				3,025.37	
<b>USA BLUE BOOK</b>					
USA BLUE BOOK	04/01/2025	USA Blue Book - WAC Maint/Rep	10-55410-470 AQUA CTR/MAINT	339.12	
USA BLUE BOOK	04/01/2025	USA Blue Book - WAC Maint/Rep	10-55410-470 AQUA CTR/MAINT	126.50	
USA BLUE BOOK	04/29/2025	USA Blue Book - Gaskets	10-55410-470 AQUA CTR/MAINT	51.03	
Total USA BLUE BOOK:				516.65	
<b>VISA</b>					
VISA	03/31/2025	GREATER RICHLAND TOURISM	15-51825-341 TOURISM - COPI	354.40	
VISA	03/31/2025	GREATER RICHLAND TOURISM	15-51825-410 TOURISM - TRAV	8.00	
VISA	03/31/2025	GREATER RICHLAND TOURISM	15-51825-380 TOURISM - MARK	119.40	
VISA	03/31/2025	GREATER RICHLAND TOURISM	15-51825-410 TOURISM - TRAV	455.40	
Total VISA:				937.20	
<b>WALSH'S ACE HARDWARE</b>					
WALSH'S ACE HARDWAR	03/26/2025	Ace Hardware WAC Supplies	10-55410-520 AQUA CTR/SUPP	85.29	
WALSH'S ACE HARDWAR	04/11/2025	Ace Hardware WAC Supplies	10-55410-520 AQUA CTR/SUPP	115.93	
WALSH'S ACE HARDWAR	03/31/2025	caulk	10-51850-520 BLDG-PROP/SUP	5.55	
WALSH'S ACE HARDWAR	03/31/2025	battery	10-51850-470 BLDG-PROP/MAI	9.19	
WALSH'S ACE HARDWAR	04/01/2025	door know bor cold storage	10-54100-460 GARAGE/BUILD	62.43	
WALSH'S ACE HARDWAR	04/02/2025	cemetery landscape supplies	10-51850-475 BLDG-PROP/MO	10.00	
WALSH'S ACE HARDWAR	04/02/2025	community center - hose & nozzle	10-51850-470 BLDG-PROP/MAI	14.89	
WALSH'S ACE HARDWAR	04/02/2025	misc fasteners	10-54100-520 GARAGE/SUPPLI	28.21	
WALSH'S ACE HARDWAR	04/02/2025	returned door knob & got correct o	10-54100-460 GARAGE/BUILD	13.95	
WALSH'S ACE HARDWAR	04/07/2025	shop towels	10-54100-510 GARAGE/TOOLS	59.28	
WALSH'S ACE HARDWAR	04/08/2025	caulk for cc	10-51850-470 BLDG-PROP/MAI	8.47	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
WALSH'S ACE HARDWAR	04/11/2025	bolts for cc sign	10-51850-470 BLDG-PROP/MAI	.53	
WALSH'S ACE HARDWAR	04/15/2025	bolt	10-54100-520 GARAGE/SUPPLI	8.87	
WALSH'S ACE HARDWAR	04/16/2025	screw coup	10-54100-520 GARAGE/SUPPLI	13.94	
WALSH'S ACE HARDWAR	04/23/2025	Ace - Compressor Pump Oil	10-51850-470 BLDG-PROP/MAI	19.99	
WALSH'S ACE HARDWAR	04/22/2025	Ace - Deck Screws	10-51850-470 BLDG-PROP/MAI	29.90	
WALSH'S ACE HARDWAR	04/25/2025	Ace - Coupling, End Cap	10-51850-470 BLDG-PROP/MAI	8.87	
WALSH'S ACE HARDWAR	04/30/2025	Ace - Couple. Elbow, PVC	10-55200-435 COMM CTR/REC	33.37	
WALSH'S ACE HARDWAR	04/25/2025	Ace - Filter Plate	10-51850-470 BLDG-PROP/MAI	191.76	
Total WALSH'S ACE HARDWARE:				720.42	
<b>WE ENERGIES</b>					
WE ENERGIES	04/08/2025	00001-RR Museum gas	10-51825-310 RR DEPOT/HEAT	95.70	04/24/25
WE ENERGIES	04/08/2025	00002-Bldg Pool gas	10-55410-310 AQUA CTR/HEAT	26.74	04/24/25
WE ENERGIES	04/08/2025	00003-Bldg Conc gas	10-55410-310 AQUA CTR/HEAT	10.33	04/24/25
WE ENERGIES	04/08/2025	00005-Community Senior Center	10-55200-310 COMM CTR/HEAT	324.99	04/24/25
WE ENERGIES	04/08/2025	00006-City Hall Municpal Building	10-51800-310 MUN BLDG/HEAT	240.81	04/24/25
WE ENERGIES	04/08/2025	00008-Cemetery Garage	10-51850-315 BLDG-PROP/CEM	86.35	04/24/25
WE ENERGIES	04/08/2025	00010-Krouskop Park Warming H	10-55300-655 B&G/SHELTER E	130.60	04/24/25
WE ENERGIES	04/08/2025	141 W Robb Road gas	10-54100-310 GARAGE/HEAT	221.96	04/24/25
WE ENERGIES	04/08/2025	PARKS DEPT GARAGE gas	10-51850-310 BLDG-PROP/HEA	120.51	04/24/25
Total WE ENERGIES:				1,257.99	
<b>WEX BANK</b>					
WEX BANK	04/30/2025	FUEL	10-52100-500 POLICE/GASOLIN	1,940.64	
Total WEX BANK:				1,940.64	
<b>WI Deferred Compensation</b>					
WI Deferred Compensation	04/23/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	77.76	04/25/25
WI Deferred Compensation	04/23/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	245.00	04/25/25
WI Deferred Compensation	04/23/2025	DEFERRED COMP DEFERRED	10-22310-000 PYRL DED-WI DE	100.00	04/25/25
Total WI Deferred Compensation:				422.76	
<b>WI Dept of EE Trust Funds</b>					
WI Dept of EE Trust Funds	03/31/2025	Utility Retirement - March 2025	10-14500-000 A/R - GENERAL R	14,861.35	04/30/25
WI Dept of EE Trust Funds	03/31/2025	WRS - Police ER Share Variance	10-52100-100 POLICE/BENEFIT	20.35	04/30/25
WI Dept of EE Trust Funds	04/23/2025	WRS WRS Additional Pay Perio	10-22200-000 EMPLOYEE SHA	70.00	
WI Dept of EE Trust Funds	04/23/2025	WRS WRS RETIREMENT Pay P	10-22200-000 EMPLOYEE SHA	3,040.64	
WI Dept of EE Trust Funds	04/23/2025	WRS WRS RETIREMENT Pay P	10-22200-000 EMPLOYEE SHA	3,040.64	
WI Dept of EE Trust Funds	04/23/2025	WRS PROTECTIVE W/ SS Empl	10-22200-000 EMPLOYEE SHA	2,763.32	
WI Dept of EE Trust Funds	04/23/2025	WRS PROTECTIVE W/ SS Empl	10-22200-000 EMPLOYEE SHA	5,967.98	
Total WI Dept of EE Trust Funds:				29,764.28	
<b>WI DEPT OF JUSTICE-CRIME</b>					
WI DEPT OF JUSTICE-CR	04/07/2025	BACKGROUND CHECK	10-52100-860 POLICE/ADMINIS	7.00	
Total WI DEPT OF JUSTICE-CRIME:				7.00	
<b>WI DEPT OF REVENUE</b>					
WI DEPT OF REVENUE	04/23/2025	SWT TAXES STATE WITHHOLDI	10-22120-000 W/H TAXES-STAT	3,428.42	05/15/25
Total WI DEPT OF REVENUE:				3,428.42	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
<b>WI DEPT OF REVENUE-AV FUEL</b>					
WI DEPT OF REVENUE-A	01/31/2025	January 2025 Aviation Fuel Tax	10-54900-505 AIRPORT/AVIATI	11.28	02/26/25
WI DEPT OF REVENUE-A	04/30/2025	Aviation Fuel Tax - April 2025	10-54900-505 AIRPORT/AVIATI	14.70	05/06/25
Total WI DEPT OF REVENUE-AV FUEL:				25.98	
<b>WICONNECT WIRELESS LLC</b>					
WICONNECT WIRELESS	05/01/2025	AIRPORT INTERNET	10-54900-300 AIRPORT/TELEP	59.99	
Total WICONNECT WIRELESS LLC:				59.99	
<b>Willy Goat LLC</b>					
Willy Goat LLC	04/28/2025	shade structure for Aquatic Center	10-61000-963 OUTLAY/AQUATI	9,200.00	
Total Willy Goat LLC:				9,200.00	
<b>WISCONSIN SUPPORT COLLEC</b>					
WISCONSIN SUPPORT C	04/23/2025	CHILD SUPPORT Pay Period: 4/	10-22900-000 WAGE GARNISH	133.85	04/25/25
Total WISCONSIN SUPPORT COLLEC:				133.85	
<b>WORKSITE SOLUTIONS</b>					
WORKSITE SOLUTIONS	04/23/2025	COMBINED INSURANCE Pay P	10-22250-000 EMPLOYEE SHA	23.35	04/24/25
Total WORKSITE SOLUTIONS:				23.35	
<b>WPPI ENERGY</b>					
WPPI ENERGY	03/01/2025	LED Project Principle Loan Paym	10-58250-910 PRINCIPLE - WPP	421.62	03/06/25
Total WPPI ENERGY:				421.62	
<b>WPRA</b>					
WPRA	02/26/2025	2025 Aquati Technical Workshop	10-55410-410 AQUA CTR/TRAIN	10.00	
Total WPRA:				10.00	
<b>ZARNOTH BRUSH WORKS</b>					
ZARNOTH BRUSH WORK	03/31/2025	brooms	10-54200-440 ROADWAYS/EQUI	1,223.50	
Total ZARNOTH BRUSH WORKS:				1,223.50	
Grand Totals:				301,835.40	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
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The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated:

Finance:

Filed in the office of the City Clerk/Treasurer

Report Criteria:  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.  
[Report].GL Account Number = "10-10000-000"-"10-99999-999","15-10000-000"-"15-99999-999"

**Agenda Item:** Removal of DOT Setback at Kwik Trip – East Property

**Requested & Presented by:** DPW Glasbrenner

**Meeting Date:** Common Council on 05-06-2025

**Committee Review:** Reported at Public Works on 4/17/2025

**Background:** Kwik Trip officials have requested, and the DOT has granted, the rescission of a 25ft setback and associated restrictions affecting the property at the Kwik Trip East location. The City is also being asked to sign the rescission documents. The restrictions were part of a previous DOT policy that lasted for about 5 years in the early 2000's that has since been legally challenged and found to be unenforceable. The DPW has reviewed this situation with DOT representative Joe Rox, the City Zoning Administrator, and the City Administrator.

**Department & Staff Recommendation:** Execute the requested rescission document

**Financial Impact:** N/A

**Funding Source:** N/A

**Requested Action:**

**COUNCIL:** Motion to approve the execution of the Rescission Document as provided by the Wisconsin DOT, removing the Wis DOT 25' highway setback and all corresponding notes and restrictions.

**Attachment(s):**

Correction Instrument – Rescission of Trans 233 Restrictions

**Correction Instrument  
Rescission of Trans 233 Restrictions**

Wisconsin Department of Transportation

Pursuant to s.236.295(1)(a), Wis. Stats., I, Joseph Rox, authorized Wisconsin Department of Transportation representative, certify that in the plat of:

CSM 519, V. 5, CSMs, P. 40-41, Document 258291

Located in the Southeast Quarter of the Northeast Quarter and the Northeast Quarter of the Southeast Quarter of Section 27 in Township 10 North, Range 1 East, in Richland County, Wisconsin

See exhibit B

This correction instrument is for the purpose of modifying the above document as follows:

To remove the Wisconsin Department of Transportation 25' highway setback line and all corresponding notes related to the setback restriction.

The setback is rescinded by the Wisconsin Department of Transportation.

See exhibits A and B.

Item 6.

This space is reserved for recording data

Wisconsin Department of Transportation  
SW Region  
3550 Mormon Coulee Rd  
La Crosse, WI 54601  
Attn: Joe Rox

Parcel Identification Number/Tax Key Number  
276-2714-4000

**State Approval Notary Certificate**

State of Wisconsin )  
 ) ss.  
La Crosse County )

Subscribed and sworn to before me this date: 4/14/2025

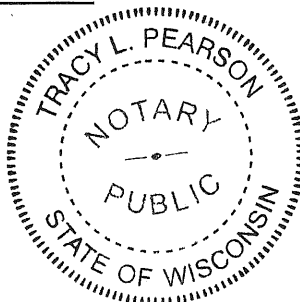
Tracy L Pearson  
(Signature, Notary Public, State of Wisconsin)

Tracy L Pearson  
(Print or Type Name, Notary Public, State of Wisconsin)

4-27-2028  
(Date Commission Expires)

Arthur P. Sommerfield  
(Authorized DOT Signature)

Arthur Sommerfield  
(Print Name)



## Surveyor Notary Certificate

State of Wisconsin )

Lalrosse

County )

) ss.

Subscribed and sworn to before me this date: 4/10/2025

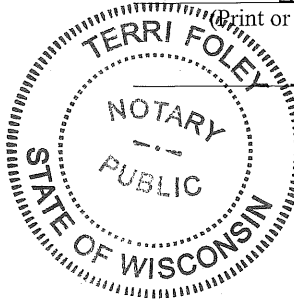
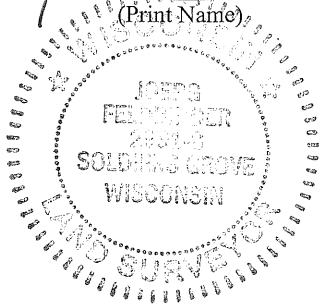
(Signature, Notary Public, State of Wisconsin)

Terri Foley

(Print or Type Name, Notary Public, State of Wisconsin)

June 3rd, 2026

(Date Commission Expires)



## Approval Certification

(Date)

City of Richland Center

(Name of Local Government)

Approved for recording by the government identified above

(Authorized Local Government Signature)

(Print or Type Name)

## Local Government Notary Certificate

State of Wisconsin )

County )

) ss.

Subscribed and sworn to before me this date: \_\_\_\_\_

(Signature, Notary Public, State of Wisconsin)

(Print or Type Name, Notary Public, State of Wisconsin)

(Date Commission Expires)



**WisDOT DTSD Southwest Region**  
Planning Section – La Crosse  
3550 Mormon Coulee Road  
La Crosse WI 54601

**Governor Tony Evers**  
**Secretary Kristina Boardman**  
[wisconsindot.gov](http://wisconsindot.gov)  
Telephone: (608) 785-9033  
Email: [Joseph.rox@dot.wi.gov](mailto:Joseph.rox@dot.wi.gov)



Item 6.

## EXHIBIT A

CSM 519 in document 258291, V. 5 of CSMs, P. 41-41, being in the SE 1/4- NE 1/4 and the NE 1/4 SE1/4 of Section 27, Township 10 North, Range 1 East, City of Richland Center, Richland County, Wisconsin.

The Department of Transportation has reviewed your request to release the highway setback restriction on the above referenced property.

The Department hereby releases/rescinds the 25' highway setback and associated restrictions.

This letter of release shall be incorporated into a correction document under wis. stat. 236.295 as Exhibit A.

  
\_\_\_\_\_  
Southwest Region Planning Supervisor

**RECORDED**

AT 8:30 O'CLOCK A.M.

VOL. 5 PAGE 41

JUL 24 2003

258291

VOL. 5 OF C.S.M.'S PAGE 41-42  
REGISTER OF DEEDS  
RICHLAND COUNTY, WISCONSINBY *WILLIAM J. CORNELL***CERTIFIED SURVEY MAP NUMBER 519-----**

SURVEY IS LOCATED PARTLY IN THE SOUTHEAST QUARTER (SE1/4) OF THE NORTHEAST QUARTER (NE1/4) AND PARTLY IN THE NORTHEAST QUARTER (NE1/4) OF THE SOUTHEAST QUARTER (SE1/4) OF SECTION 27, T. 10 N., R. 1 E., TOWNSHIP OF RICHLAND, RICHLAND COUNTY, WISCONSIN.

SHEET 1 OF 2

**LEGEND:**

- D.I.T. MONUMENT LOCATED.
- 1" ID x 24" IRON PIPE WEIGHING 113 LBS/LIN FT PLACED.
- 1 1/4" DIA IRON PIPE LOCATED.
- 1" ID IRON PIPE LOCATED.
- ⚡ OVERHEAD ELECTRIC LINE
- P.D.B. POINT OF BEGINNING
- (N66°W - 165°) PREVIOUSLY DESCRIBED AS
- (SEE D.I.T. MONUMENT) APPROXIMATE AREA PER FORTY

SCALE: 1" = 60'

BEARINGS ARE REFERENCED TO THE E-V QUARTER LINE  
RICHLAND COUNTY COORDINATE SYSTEM - N89°50'11.0"E.

60' 0 60' 120'

11,242.5 SQ. FT.  
0.258 ACRES**CURVE DATA:**

CURVE (A):  
RADIUS 21,425.91'  
ARC 165.00'

**AREA:**

21,809.7 SQ. FT.  
0.501 ACRE

UNPLATTED LANDS  
OWNED BY OTHERS**NOTE:**

SEVER LINE ENDS 43 FEET AT THE NW CORNER

V1/4 CORNER  
27-10N-1E**NOTE:**

UTILITY BUILDING ENDS 43 FEET AT THE SE CORNER

UNITED STATES HIGHWAY "14"  
RIGHT-OF-WAY VARIABLE

CHORD  
S66°34'20"E  
165.00'  
(N66°W - 165°)

PAVED AREA

LOT 1

MOTEL

UTILITY BUILDING

UTILITY BUILDING

N66°34'20"W  
165.00'  
(S66°E - 165°)S23°25'40"W  
132.18'  
(N23°V - 132°)S23°25'40"W  
132.18'  
(N23°V - 132°)

P.D.B. VEST 206.94' (288.2')

NORTH 34.49' (33.0')

E1/4 CORNER  
27-10N-1E

C.S.M.#226

REMOVE 25'  
HIGHWAY  
SETBACK LINE.  
RESTRICTION HAS  
BEEN RESCINDED.

REMOVE 25'  
HIGHWAY  
SETBACK NOTE.  
RESTRICTION HAS  
BEEN RESCINDED.



TERRY L. CORNELL  
REGISTERED LAND SURVEYOR S-1905

UNPLATTED LANDS  
OWNED BY OTHERS10,567.1 SQ. FT.  
0.243 ACRESPREVIOUSLY DESCRIBED IN  
VOL. 239 - P. 339.

SURVEY AND MAP PREPARED AT THE DIRECTION OF  
KEY-REE PARTNERSHIP, 2315 HWY "14" EAST,  
RICHLAND CENTER, WISCONSIN 53581.

WOODLAND CONSULTANTS, INC.  
Engineering, Land Surveying and Building Design  
755 VALLEY VIEW DRIVE  
RICHLAND CENTER, WISCONSIN 53581  
PHONE (608) 647-2191

1523.001

VOL 5 PAGE 42

## CERTIFIED SURVEY MAP NUMBER 519

Located Partly in the Southeast Quarter (SE $\frac{1}{4}$ ) of the Northeast Quarter (NE $\frac{1}{4}$ )  
and Partly in the Northeast Quarter (NE $\frac{1}{4}$ ) of the Southeast Quarter (SE $\frac{1}{4}$ )  
of Section 27, T. 10 N., R. 1 E.,  
Township of Richland, Richland County, Wisconsin.

## SURVEYOR'S CERTIFICATE

State of Wisconsin) SS  
County of Richland)

I, Terry L. Cornell, Registered Land Surveyor, do hereby certify that I have surveyed, monumented and mapped at the request of Kee-Ree Partnership, 2315 Highway "14" East, Richland Center, Wisconsin 53581;

All that part of the Southeast Quarter (SE $\frac{1}{4}$ ) of the Northeast Quarter (NE $\frac{1}{4}$ ) and that part of the Northeast Quarter (NE $\frac{1}{4}$ ) of the Southeast Quarter (SE $\frac{1}{4}$ ) of Section 27, T. 10 N., R. 1 E., Township of Richland, Richland County, Wisconsin bounded and described as follows:

Commencing at the East Quarter (E $\frac{1}{4}$ ) Corner of said Section 27; Thence North, 34.49 feet (previously described as North, 33.0 feet); Thence West, 286.94 feet (previously described as West, 288.2 feet) to an iron pipe situated on the Southerly Right-of-Way of United States Highway "14", the Point of Beginning;

Thence S 23°-25'-40" W, 132.18 feet (previously described as N 24° E, 132 feet) to an iron pipe;  
Thence N 66°-34'-20" W, 165.00 feet (previously described as S 66° E, 165 feet) to an iron pipe;  
Thence N 23°-25'-40" E, 132.18 feet (previously described as S 24° W, 132 feet) to an iron pipe situated on the Southerly Right-of-Way of United States Highway "14", said point being the P.C. of a curve to the right;  
Thence 165.00 feet along said Right-of-Way and the arc of said curve, radius of 21,425.91 feet, the center of which lies to the Southwest, chord bearing S 66°-34'-20" E, 165.00 feet (previously described as N 66° W, 165 feet) to the P.T. of said curve, the Point of Beginning;

That the above described parcel contains 21,809.7 square feet or 0.501 acre of land;

That such map is a correct representation of all exterior boundaries of the land surveyed and the division thereof made;

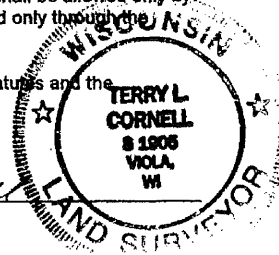
That "No improvements or structures are allowed between the right-of-way and the highway setback line. Improvements and structures include, but are not limited to signs, parking areas, driveways, wells, septic systems, drainage facilities, buildings and retaining walls. It is expressly intended that this restriction is for the benefit of the public as provided in section 236.293, Wisconsin Statutes, and shall be enforceable by the Wisconsin Department of Transportation or its assigns. Contact the Wisconsin Department of Transportation for more information. The phone number may be obtained by contacting the County Highway Department.";

That "All lots and blocks are hereby restricted so that no owner, possessor, user, licensee or other person may have any right of direct vehicular ingress from or egress to any highway lying within the right-of-way of U.S.H. 14. It is expressly intended that this restriction constitute a restriction for the benefit of the public as provided in s.236.293, Stats., and shall be enforceable by the department or its assigns. Any access shall be allowed only by special exception. Any access allowed by special exception shall be confirmed and granted only through the driveway permitting process and all permits are revocable.";

That I have fully complied with the provisions of Chapter 236 of the Wisconsin Statutes and the Ordinances of Richland County in surveying and mapping the same.

Dated this 21<sup>st</sup> day of July, 2003  
Richland Center, Wisconsin

Terry L. Cornell  
Terry L. Cornell  
Registered Land Surveyor S-1905



Resolved, that this Certified Survey Map in the Township of Richland, be and hereby is approved in compliance with Chapter 236 of the Wisconsin Statutes and the Richland County Land Division Ordinance.

Harmut Ridley  
Administrator

**APPROVED**

7-23-03  
Date

Resolved, that this Certified Survey Map in the Township of Richland, be and hereby is approved under the extra-territorial review authority of the City of Richland Center.

William S. McCorkle  
William McCorkle, Director of Public Works

7/21/03  
Date

REMOVE HIGHWAY  
SETBACK NOTE.  
RESTRICTIONS HAVE  
BEEN RESCINDED.

April 11, 2025

*SENT VIA / email /*

City of Richland Center  
450 S Main St  
Richland Center, WI 53581

**Re: Contract for Collection and Disposal of Waste and Recycles (the "Contract"), effective as of January 1, 2021, by and between Town & Country Sanitation, Inc., a Wisconsin corporation ("T&C"), and City of Richland Center (the "Customer").**

We are pleased to advise that T&C recently agreed to sell certain of its assets (the "Sale") to BFI Waste Services, LLC, a Delaware limited liability company ("Republic").

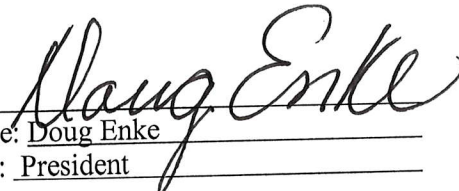
The Contract identified above is among the assets proposed to be sold to Republic as part of the Sale. We are confident that Republic will continue the business relationship embodied in the Contract and will continue to provide services to the Customer at the highest level.

The Sale will constitute an assignment of the Contract (the "Assignment") requiring the Customer's consent. Accordingly, we kindly request that the Customer acknowledge and consent to the Assignment to Republic or its affiliates. Specifically, by signing this letter, the Customer: (i) acknowledges and consents to the Assignment; (ii) waives any right to terminate the Contract as a result of the Assignment; (iii) acknowledges and ratifies the terms of the Contract; (iv) acknowledges and confirms that the Customer is not in default or breach of any term or provision of the Contract; (v) acknowledges that the Contract will continue in full force and effect in accordance with its terms following the Assignment; and (vi) acknowledges and confirms that there is no outstanding defense, offset, claim or counterclaim by or in favor of the Customer against T&C under the Contract or against the obligations of T&C under the Contract. If the Sale is not consummated for any reason, this letter will cease to have effect and the Contract will remain in place between T&C and the Customer in accordance with its terms.

Please note that we expect to complete the transaction on or around May 1, 2025. Accordingly, we would appreciate your prompt attention to this matter. The terms of the Sale are also confidential, and we request that, to the extent possible, the Customer keep the proposed sale and the terms of this letter confidential. If you have any questions, please contact Doug Enke at [douge@tcsanitation.com](mailto:douge@tcsanitation.com) or at (608) 988-6199. Otherwise, kindly sign and return this letter to Doug Enke via email by .pdf at [douge@tcsanitation.com](mailto:douge@tcsanitation.com).

*[Signature Page Follows]*

Town & Country Sanitation, Inc.,  
a Wisconsin corporation

By:   
Name: Doug Enke  
Title: President

AGREED AND ACKNOWLEDGED:

City of Richland Center

By: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

# Shared Ride Taxi Quarterly Report

1st Quarter 2025

## Comparison of Q1 2024 and Q1 2025 Shared Ride Taxi Data

Metric	Q1 2024	Q1 2025	% Change
Operational Metrics			
Passenger Trips	3,719	3,086	-17.02%
Agency Fare Trips	2,896	1,953	-32.56%
Total Trips	6,615	5,039	-23.83%
Vehicle Miles	25,433	24,452	-3.86%
Vehicle Hours	2,229	2,029	-8.96%
Gallons of Fuel	1,598	1,500	-6.17%
Revenue Metrics			
Passenger Fare	\$10,453.50	\$6,135.50	-41.31%
Agency Fare	\$18,550.00	\$14,510.00	-21.78%
Other Revenue	\$0.00	\$0.00	0.0%
Total Revenue	\$29,003.50	\$20,645.50	-28.81%
Expense Metrics			
Service Hours	2229.0	\$2,029.3	-8.96%
Hourly Rate	\$35.22	\$38.58	9.54%
Total Expenses	\$78,505.38	\$78,290.39	-.27%
Net Expenses	\$49,501.88	\$57,644.89	16.45%
Safety Metrics			
Reportable Events	0	2	
Injuries	0	2	
Fatalities	0	0	
Complaints			
Received by Running	0	0	
Received by City	0	0	
Total Complaints	0	0	

# Shared Ride Taxi Quarterly Report

## 1st Quarter 2025

### Key Observations

#### Q1 2025

- An ongoing demand for the service is present with over 5,000 trips provided and 24,452 miles driven.
- Net expenses (\$57,644.89) exceed total revenue (\$20,645.50).
- A need for improved safety training and/or protocols may be present.

#### Comparing Q1 of 2024 and 2025

- **Declining Demand:** The significant reduction in trips, particularly agency fare trips, suggests a decrease in demand or changes in service utilization patterns. This could be due to external factors such as alternative transportation options or service dissatisfaction.
- **Declining Revenue:** The sharp decline in passenger revenue (41.31%) exacerbates deficit.
- **Rising Costs:** The increased hourly rate (9.54%) and decreased ridership further strain budget.
- **Safety Concerns:** The reportable events and injuries in 2025, absent in 2024, indicate there may be a need for enhanced safety protocols.

### Recommendations

1. **Investigate Demand Decline.** Analyze the reasons for the decline in ridership, particularly agency fare trips, and consider marketing or service adjustments to increase ridership.
2. **Review and Adjust Fares.** Examine fare structures and assess how fare increases required to address the deficit might affect ridership.
3. **Review Safety Measures.** Examine the two safety incidents from Q1 2025 and evaluate whether corrective measures have been or should be implemented to prevent future incidents.

### Conclusion

Despite operational metrics showing continued demand, the Shared Ride Taxi Service experienced a significant decline in operational and financial performance from Q1 2024 to Q1 2025, with fewer trips, lower revenue, and emerging safety concerns. While the Wisconsin Department of Transportation's Section 5311 program provides grant reimbursements, these will not fully fund the transit program based on . Maximizing ridership and fare revenue is crucial to closing the financial gap and reducing taxpayer costs for maintaining this service.

## **ORDINANCE NO. 2025 - 04**

### **AN ORDINANCE ESTABLISHING THE EXCLUSIVE AUTHORITY OF THE COMMON COUNCIL OF THE CITY OF RICHLAND CENTER OVER THE NAMING AND BRANDING OF PUBLIC ASSETS, DEPARTMENTS, AND SUBUNITS, AND TO REPEAL CONFLICTING ORDINANCES**

**WHEREAS**, the City of Richland Center recognizes the importance of a cohesive and well-managed approach to the naming and branding of its public assets, departments, and subunits; and

**WHEREAS**, vesting sole authority in the Common Council ensures transparency, accountability, and alignment with the City’s strategic objectives and the public interest; and

**WHEREAS**, to eliminate confusion and maintain consistent governance, it is necessary to repeal any prior ordinances or provisions that delegate naming or branding authority to entities other than the Common Council; and

**NOW, THEREFORE**, the Common Council of the City of Richland Center, Wisconsin, does hereby ordain as follows:

#### **SECTION 1: AUTHORITY OVER NAMING OF PUBLIC ASSETS**

1. The Common Council of the City of Richland Center retains final authority, requiring a majority vote, to approve, modify, or deny the naming, renaming, or removal of names for all City-owned public assets, such as parks, buildings, memorials, and trails.
2. The Common Council may establish a policy for reviewing proposals and making determinations regarding the naming of public assets, provided such procedures do not delegate final authority to any other entity.

#### **SECTION 2: AUTHORITY OVER CITY BRANDING**

1. The Common Council retains final authority, requiring a majority vote, to approve, modify, or deny all branding elements, including but not limited to logos, slogans, and color schemes used by the City, its departments, and subunits.
2. No department, subunit, or other entity of the City shall adopt, alter, or use branding elements inconsistent with the City’s Branding Identity Guidelines without prior approval by a majority vote of the Common Council.

#### **SECTION 3: REPEAL OF CONFLICTING ORDINANCES**

1. Any and all prior ordinances, resolutions, or policies granting naming or branding authority to any entity other than the Common Council, are hereby repealed in their entirety.

#### **SECTION 4: ADMINISTRATION**

The City Administrator is hereby authorized and directed to take all actions necessary and proper to implement and administer the provisions of this Ordinance. This authority includes, but is not limited to, establishing administrative procedures, ensuring compliance by all City departments and subunits, and taking any other steps necessary to effectuate the intent and purpose of this Ordinance.



**SECTION 5: SEVERABILITY**

If any provision of this Ordinance is found to be invalid or unenforceable by a court of competent jurisdiction, such invalidity or unenforceability shall not affect the remaining provisions, which shall continue in full force and effect.

**SECTION 6: EFFECTIVE DATE**

This Ordinance shall take effect upon its passage and publication as required by law.

**ADOPTED** by the Common Council of the City of Richland Center on this 6<sup>th</sup> day of May, 2025 by the following vote: AYES \_\_\_\_\_, NAYS \_\_\_\_\_

CITY OF RICHLAND CENTER  
RICHLAND COUNTY, WISCONSIN

\_\_\_\_\_  
Todd Coppernoll, Mayor

ATTEST:

\_\_\_\_\_  
Amanda Keller, Clerk

Publication Date: \_\_\_\_\_  
Effective Date: \_\_\_\_\_

## NAMING AND BRANDING POLICY

### SECTION 1. PURPOSE

This policy sets forth guidelines for naming and branding all public assets, including trails, memorials, benches, commemorative signs, flags, banners, as well as all city departments and subunits, such as committees, commissions, and boards, within the City of Richland Center. It reserves exclusive authority for these naming and branding decisions in the Common Council, while incorporating community engagement and integrating marketing strategies to promote the city's identity, history, and values.

### SECTION 2. SCOPE

This policy applies to the naming and branding of all city departments, subunits, and public assets owned or managed by the City of Richland Center, with exclusive authority vested solely in the Common Council.

Departments and subunits include, but are not limited to:

- Departments of Administration, Clerk, Treasurer, Zoning, Tourism, Parks & Recreation, Economic Development, Public Works, Police, Library, and City Utilities.
- All standing and ad hoc committees, commissions, and boards.

Examples of public assets include but are not limited to:

- Trails and pathways
- Memorials and monuments
- Benches and seating areas
- Commemorative signs and plaques
- Flags and banners
- Parks, buildings, and other public facilities

### SECTION 3. DEFINITIONS

- **Branding:** The consistent use of visual and verbal elements, such as logos, colors, slogans, and signage to represent the City of Richland Center's identity.
- **Brand Identity Guidelines:** Includes logos, color palettes, typography, tone of voice, layout specifications, and standards for digital and physical materials.
- **Commemorative Sign:** A sign or plaque recognizing historical, cultural, or individual significance.
- **Department:** Operational units of the city responsible for management and delivery of services.
- **Flags and Banners:** Decorative or commemorative fabric displays, such as street banners or flags, installed on public property to mark events, history, or community identity.
- **Naming:** The assignment of a name to a public asset, including new names, renaming, or commemorative designations.
- **Marketing:** Activities to promote the city's identity, tourism, and community pride through public assets.
- **Public Asset:** Any city-owned or managed property, structure, or feature accessible to the public, including flags and banners.
- **Subunit:** A subordinate body established or authorized by the Council to fulfill advisory, oversight, or specialized functions in support of local governance.

## **SECTION 4. POLICY STATEMENTS**

### **1. Authority for Naming & Branding Decisions**

- The City of Richland Center Common Council (hereinafter “Council”) holds final authority for approving the names and branding of all public assets, departments, and subunits. This authority is vested solely in the Council and does not extend to its subunits.
- The Public Works Committee is responsible for reviewing naming proposals, soliciting community input, and making recommendations to the Council.
- The City Administrator oversees implementation of naming and branding decisions and ensures compliance with this policy.

### **2. Naming Criteria**

- Names shall reflect:
  - Historical, cultural, or natural significance to Richland Center or Wisconsin.
  - Contributions of individuals or groups to the community, state, or nation.
  - Geographic or environmental features of the asset’s location.
- Names shall avoid:
  - The inclusion of commercial or corporate names and branding, unless part of a sponsorship agreement approved by the Council in accordance with the Donation Policy, if applicable.
  - Controversial or divisive figures/events, as determined by the Public Works Committee and Council.
  - Duplication of existing names within the city to prevent confusion.

### **3. Community Engagement**

- The Public Works Committee *may* solicit public input through public meetings, online surveys, or written submissions for each naming proposal.
- Proposals from community members, organizations, city departments, committees, boards and commissions are encouraged and must follow the applicable Standard Operating Procedure (SOP). The Public Works Committee shall prioritize names that foster community pride.

### **4. Branding & Marketing Integration**

- Naming decisions shall align with the city’s branding and marketing strategy to promote tourism, economic development, and community identity.
- All branding activities shall adhere to the Branding Identity Guidelines as adopted by the Council, most recently updated on February 7, 2023.
- Names and associated signage, flags, or banners shall incorporate elements of the city’s brand (e.g., logo, tagline, or color scheme) where appropriate, as approved by the City Administrator or designee.
- The Tourism and Economic Development Departments shall develop promotional materials (e.g., brochures, website content, social media campaigns) to highlight newly named assets, emphasizing their historical, cultural, or natural significance.

- Commemorative signs, flags, and banners shall include QR codes or website links (where feasible) to direct visitors to city tourism resources.

**5. Installation and Maintenance**

- The Public Works Department shall oversee the installation of signs, plaques, flags, banners, or other naming markers, ensuring compliance with Wisconsin Department of Transportation (WisDOT) regulations (if applicable) and local zoning ordinances.
- The Public Works Department shall be responsible for maintenance, of which costs shall be budgeted annually.
- Donations for long-term care may be accepted in accordance with the Donation Policy.
- Installation of commemorative signs, flags, and banners shall adhere to Wisconsin Historical Society guidelines for design and durability (e.g., cast aluminum for signs, weather-resistant materials for flags/banners).

**6. Renaming and Removal**

- Renaming proposals shall follow the same process as new naming, with additional justification for why the current name is no longer appropriate.
- The Council may remove a name for any reason, with or without public input or Public Works Committee recommendation. Examples of reasons for removal include, but are not limited to:
  - The name no longer aligns with community values.
  - New historical evidence undermines the name's appropriateness.
  - The name causes confusion or lacks relevance to the asset's purpose.
  - Community feedback indicates significant opposition to the name.

**7. Compliance with State and Federal Regulations**

- Naming and signage, including flags and banners, shall comply with WisDOT regulations for highway-adjacent assets, Wisconsin Historical Society marker guidelines (if applicable), and federal accessibility standards (e.g., ADA-compliant signage).
- Historical or memorial signs, flags, or banners in historic districts shall align with local Historic Preservation Commission policies, if applicable.

**SECTION 5. ROLES AND RESPONSIBILITIES**

- **Common Council:** Approves final naming and branding decisions.
- **Public Works Committee:** Reviews naming proposals, engages community, recommends naming to Council.
- **City Administrator:** Oversees policy implementation, ensures compliance with branding guidelines, and coordinates departments.
- **Tourism and Economic Development Departments:** Develops promotional materials, ensures brand consistency.
- **Public Works Department:** Manages installation and maintenance of signs, plaques, flags, and banners.

- 
- **Historic Preservation Commission:** Advises on historical accuracy and compliance with preservation guidelines.

**SECTION 6. REVIEW AND AMENDMENT**

- This policy shall be reviewed as needed by the Council or its designated committee.
- Policy amendments require Council approval.

**SECTION 7. EFFECTIVE DATE**

This policy shall take effect on May 6, 2025 and apply to all development incentive requests submitted on or after that date.

---

**ADOPTED** by the Common Council of the City of Richland Center on this 6<sup>th</sup> day of May by the following votes: AYES \_\_\_\_\_, NOS \_\_\_\_\_.

---

Todd Coppernoll, Mayor

Attest:

---

Amanda Keller, Clerk

# CITY OF RICHLAND CENTER

## AGENDA ITEM DATA SHEET

**Agenda Item:** HUD CPF Grant Project

**Requested & Presented by:** DPW Glasbrenner; Administrator Oliphant

**Meeting Date:** Finance Committee on 05-06-2025

**Background:** In 2024, the City was awarded a U.S. Department of Housing and Urban Development (HUD) Community Project Funding Grant in the amount of \$2.5 million to support municipal infrastructure expansion. The grant was initially applied for to extend utility and roadway infrastructure to the new Richland Hospital as well as increase the infrastructure capacity for additional surrounding development.

Due to the hospital's postponement for 7-9 years and the challenges associated with installing infrastructure that will not be immediately used, we have been working to coordinate with HUD, Senator Tammy Baldwin's Office and Congressman Derek VanOrden's Office to gain clarity on the possibility of reallocating the funding to projects that may have more immediate impact.

Through those discussions as well as input from the Finance Committee, four projects have been identified as potential recipients of the reallocated funding:

Potential Project List		Total Est. Project Cost
1)	<p>Hive Drive – Public Right-of-Way Improvements</p> <p>A high-traffic corridor with public safety concerns pertaining to pedestrian foot traffic as well as an underdeveloped storm sewer drainage system. This project has strong potential for matching funds. Improvements here would address a critical need and deliver immediate, visible impact.</p>	\$200,000
2)	<p>Jefferson Street Redevelopment (Downtown) – Road, Sanitary Sewer, and Water Improvements</p> <p>Located in the heart of downtown, this area is central to the City's ongoing redevelopment efforts. The proposed infrastructure upgrades (parking lots, storm sewer, sewer, and water) align with existing capital improvement plans and presents a way to advance the work without increasing the burden on taxpayers.</p>	\$750,000
3)	<p>Hwy 14 and County Trunk O (Starlite Site) – Road, Sanitary Sewer, and Water Extension</p> <p>While this project supports long-term growth, a reversion clause affecting the property presents a legal barrier to proceeding. Staff recommends that the City Council impose a condition requiring that the reversion issue be fully resolved within ninety (90) days. If the matter is not satisfactorily resolved within that timeframe, the Starlite project shall be removed from the grant application, and the associated funds shall be reallocated to the Lamont Residential Subdivision project.</p>	\$750,000
4)	<p>Lamont Residential Housing Subdivision Development – Road, Sanitary Sewer, and Water Extension</p> <p>This project addresses a critical infrastructure need for future housing. Though the project has a longer development timeline, all necessary steps are being taken to ensure readiness and eligibility.</p>	\$800,000

**Department Recommendation:** Approve the authorization of the submission of the grant application and all related materials for the stated projects, with the condition that the reversion clause affecting the Starlite project must be cured within ninety (90) days of approval. If the reversion clause is not cured within that timeframe, the Starlite project shall be removed from the application, and any remaining grant funds shall be allocated to the Lamont project.

**Financial Impact:** \$2.5 Million in Grant Funding

**Funding Source:** HUD CPF Grant B-24-CP-WI-2332

**Requested Action:**

**FINANCE:** Motion to recommend to the City Council the authorization of the submission of the grant application and all related materials for the stated projects, with the condition that the reversion clause affecting the Starlite project must be cured within ninety (90) days of approval. If the reversion clause is not cured within that timeframe, the Starlite project shall be removed from the application, and any remaining grant funds shall be allocated to the Lamont project.

**COUNCIL:** Motion to authorize the submission of the grant application and all related materials for the stated projects, with the condition that the reversion clause affecting the Starlite project must be cured within ninety (90) days of approval. If the reversion clause is not cured within that timeframe, the Starlite project shall be removed from the application, and any remaining grant funds shall be allocated to the Lamont project.

**Attachment(s):**

Starlite Site\_1951-0924 Outdoor Theater Land Agreement

NUMBER  
112038**This Indenture,** Made by Bernard H. Stadele, a single man,

grantor . of

Richland

County, Wisconsin, hereby conveys and warrants to

Sarah Eskin

grantee . of

Richland

County, Wisconsin, for

the sum of One Dollar and other valuable consideration #

the following tract of land in Richland, County, State of Wisconsin:

The South One Half of the Southwest quarter of the Northwest Quarter of Section No. Twenty six (26), Township No. Ten (10) North, Range No. One (1), East.

The above described premises is to be used for the purposes of a "Drive-In" Theatre, including at all time sufficient parking space for the use of such "Drive-In" Theatre and the construction and use of a dwelling house thereon with yard adjacent thereto, for the use of a manager of such theatre or other persons, provided that when such premises shall cease to be used for such purpose the title thereto shall revert to the grantor, his heirs or assigns, provided further that the grantee or her heirs or assigns may remove all buildings or improvements placed thereon. The expense of maintaining a line fence shall be born in equal shares by the parties. The grantor reserves the right to all oil or other minerals that may underlie such premises and the right to drill or mine the same but shall not in any manner substantially interfere with the use of said premises by the grantee, her heirs or assigns.

Sixteen Dollars and Fifty Cents (\$16.50)  
Revenue Stamps Affixed and Cancelled.

IN WITNESS WHEREOF, the said grantor ha S hereunto set his hand and seal this 24th day of September, A. D. 19 51

Bernard H. Stadele  
Bernard H. Stadele

(SEAL)

Signed and Sealed in Presence of

O. D. Black  
O. D. Black

(SEAL)

Mildred L. Hanson  
Mildred L. Hanson

(SEAL)

(SEAL)

STATE OF WISCONSIN,  
Richland County, ss.

Personally came before me, this 24th day of September

A. D. 19 51

the above named Bernard H. Stadele, a single man,

to me known to be the person who executed the foregoing instrument and acknowledged the same.

Received for Record this 24th day of

September A. D. 1951 at 3:00 o'clock P. M.

Jeanne Vodak

Register of Deeds.

Jane Peckham

Deputy.

SEAL

O. D. Black  
O. D. Black

Notary Public, Richland

County, Wis.

My Commission expires July 12th

A. D. 19 53

See Miscellaneous Records Vol 24 Page 110. See: Wty. Deed Vol. 1916 Pgs. 539-541



**Agenda Item:** Consider Acceptance of Ball Field Dugouts Donation - Resolution 2025-06

**Requested by:** DPW Glasbrenner & Director Mieden (presentation by DPW Glasbrenner)

**Meeting Date:** Finance Committee and Common Council on 5-06-2025

**Background:** Recognizing that ball field improvements would significantly elevate overall game-day experience for youth athletes and spectators, Richland Center Youth Baseball & Softball (RCYBS) kindly pledged a financial donation to fund the construction of two new dugouts for youth Field #1.

The Parks & Recreation Director, Public Works Director, Park Board, and Public Works Committee worked together to select a design consistent with existing structures that require minimal maintenance.



*Figure 1 Location(s) of Proposed Ball Field Improvements*

**Design:** The dugout design will be consistent with the existing structures in the area, ensuring a cohesive look. These new additions are being planned with durability and ease of upkeep in mind, requiring minimal maintenance over time. The final appearance can be expected to closely resemble the examples in Figure 2.

**Financial Impact:** The estimated cost of \$6,000 for ball field dugouts will be funded by a donation.

**Recommended Action:** Acceptance of the monetary donation from Richland Center Youth Baseball/Softball (RCYBS) for the acquisition and construction of new dugouts for youth Field #1.



*Figure 2 Design of Proposed Dugouts*

## **Requested Action:**

**Finance:** Motion to recommend to the Common Council the approval of Resolution 2025-06 Acceptance of a Monetary Donation from Richland Center Youth Baseball/Softball (RCYBS) for the Acquisition and Construction of New Dugouts for Youth Field #1.

**Council:** Motion to approve Resolution 2025-06 Acceptance of a Monetary Donation from Richland Center Youth Baseball/Softball (RCYBS) for the Acquisition and Construction of New Dugouts for Youth Field #1.

## **Attachment(s):**

2025-06 Acceptance of Monetary Donation by RCYBS for Ball Field Dugouts

**RESOLUTION 2025 - 06****RESOLUTION TO ACCEPT A MONETARY DONATION FOR BALL FIELD DUGOUTS**

**WHEREAS**, the City of Richland Center's ("the City") donation policy mandates that donations exceeding \$5,000 be approved by resolution of the Common Council; and

**WHEREAS**, the Parks & Recreation Director, Public Works Director, Park Board, and Public Works Committee have jointly agreed that the addition of new dugouts at youth Field #1 will significantly improve user comfort and enhance the overall experience for players and spectators alike; and

**WHEREAS**, Richland Center Youth Baseball/Softball (RCYBS) has generously offered to donate \$6,000 to the City of Richland Center to support the purchase and installation of these dugouts; and

**WHEREAS**, the Richland Center High School Tech Ed program, with assistance from the City of Richland Center Public Works Department, will complete the installation of the dugouts; and

**WHEREAS**, the Parks & Recreation Director and Public Works Director, in consultation with the City Administrator, recommend accepting this monetary donation to move forward with the project;

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council hereby authorizes the acceptance of the \$6,000 donation from RCYBS for the acquisition and installation of new dugouts at youth Field #1.

**BE IT FURTHER RESOLVED**, that the Common Council extends its sincere appreciation to RCYBS for their continued support of youth athletics and for their investment in improving recreational facilities within the community.

**APPROVED**, by the Common Council of the City of Richland Center on this 6th day of May 2025 by the following vote: AYES: \_\_\_\_, NOS: \_\_\_\_

Adopted this \_\_\_\_ Day of April 2025

\_\_\_\_\_  
Todd Coppernoll, Mayor

Attest:

\_\_\_\_\_  
Amanda Keller, City Clerk / Treasurer

**Agenda Item:** Richland Airport – QTPod Fuel System - 5-Year Subscription Renewal

**Requested & Presented by:** DPW Glasbrenner

**Meeting Date:** Finance Committee and Common Council on 05-06-2025

**Committee Review:** Public Works Committee on 04-17-2025 – Motion to recommend to the Finance Committee and City Council the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

**Background:** The Public Works Department is seeking approval to renew a 5-year Base Access + Cellular Subscription Plan with QTPod (petroleum on demand) to maintain the M4000 fueling terminal at Richland Airport. The renewal cost is \$7,180.00 and it is necessary to dispense fuel at the airport. The subscription also ensures uninterrupted access to critical services including Siteminder Fuel Management Software, cloud database hosting, 24/7 support, and software updates. The 5-year prepaid option offers cost savings of \$1,195 vs. a year to year contract.

**Department Recommendation:** Approve the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

**Financial Impact:** \$7,180.00

**Funding Source:** Budgeted Airport Maintenance Contract Payment line item; 10-54900-480

**Requested Action:**

**FINANCE:** Motion to recommend to the City Council the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

**COUNCIL:** Motion to approve the execution of a 5-year contract renewal with QTPod at a cost of \$7,180.00.

**Attachment(s):**

QTPod Renewal Invoice 2025



P.O. Box 842417  
Dallas, TX 75284-2417  
303.962.3424

Inv Item 13.

DATE	ORDER #
4/10/2025	0201-SP2025
TERMS	DUE DATE
Net 30	5/10/2025

BILL TO
Accounts Payable Richland Center Airport 450 South Main Street Richland Center, WI 53581

SHIP TO
Accounts Payable Richland Center Airport 450 South Main Street Richland Center, WI 53581  treasurer@richlandcenterwi.gov, ashley.oliphant@richlandcenterwi.gov

P.O. Number

Item	Description	Qty	Rate	Amt
Base Access Plan - 5 Year Renewal	Base Network Access and Support Agreement - Five Year Renewal	1	\$4,780.00	\$4,780.00
Cell Plan - 5 year	Cell Plan - Five Year Renewal	1	\$2,400.00	\$2,400.00
<b>Please send payments to:</b> <b>P.O. Box 842417</b> <b>Dallas, TX 75284-2417</b> <b>(303) 962-3424</b>			<b>SUBTOTAL</b>	\$7,180.00
			<b>TAX</b>	\$0.00
			<b>TOTAL</b>	\$7,180.00
			<b>PAYMENTS</b>	\$0.00
			<b>BALANCE</b>	\$7,180.00

NOW PAY ONLINE: To pay online please use link provided in the body of this email.

Renewal for M4000 subscription, and cell service (if applicable).  
Coverage dates 05/01/2025 - 04/30/2030.

Please note the subscription and cell (if applicable), are required for the M4000.

PLEASE SEND PAYMENT TO:  
QT Petroleum on Demand  
P.O. Box 842417  
Dallas TX 75284-2417

All invoices are in USD.

**PLEASE REMIT PAYMENT TO: QTPod, PO BOX 842417, Dallas TX 75284-2417. Payment remittances and questions can be emailed to [armail@qtpod.com](mailto:armail@qtpod.com) or call 303-962-3424.**

**PAYMENT TERMS: Net 30. Unpaid balances shall be subject to interest at 1.5% per month until paid in full.**

PLEASE REMIT PAYMENT TO: QTPod, PO BOX 842417, Dallas TX 75284-2417. Payment remittances and questions can be emailed to [armail@qtpod.com](mailto:armail@qtpod.com) or call 303-962-3424.

PAYMENT TERMS: Net 30. Unpaid balances shall be subject to interest at 1.5% per month until paid in full.

**Agenda Item:** Digital Billboard Advertising Package Renewal

**Meeting Date:** Finance & Council on 5/6/2025

**Requested by:** Ashley Oliphant, City Administrator

**Background:** In both 2023 and 2024, the City executed a 52-week advertising contract for digital billboard advertising at a discounted rate of \$500/flight or \$6,500 for 52 weeks. This request is to renew the contract with no changes to terms or rate.



All departments continue to be provided with the opportunity to advertise in an “on demand” fashion. The Tourism Coordinator acts as a liaison between Lamar and the City to ensure attractive, relevant, and varied advertisements are displayed. Over the last year, 34 different advertisements from nearly all departments have been displayed on the digital billboard. Tourism Coordinator Marty Richards shared, “This has been well utilized and I think very beneficial to the city.”



**Recommendation/Request:** To authorize the lease renewal for a 52-week advertising contract with the same terms as the current contract.

**Financial Impact:** \$6,500 (fully budgeted)

**Funding Source:** Community Development/Misc Expense (10-56100-390)

**Requested Action:**

**FINANCE:** Motion to recommend to the Common Council to authorize the execution of a 52-week lease renewal for a digital billboard advertising package with the Lamar Company at a cost not to exceed \$6,500.

**COUNCIL:** Motion to authorize the execution of a 52-week lease renewal for a digital billboard advertising package with the Lamar Company at a cost not to exceed \$6,500.



La Crosse  
1329 Interchange Place  
LaCrosse, WI 54603  
Phone: 800-658-9095  
Fax:



CONTRACT # 5022810

Date: Item 14.  
New/Renewal: RENEWAL  
Account Executive: Matt Gardner  
Phone: 800-658-9095

CONTRACTED DIRECTLY BY ADVERTISER	
Customer #	830158-0
Name	CITY OF RICHLAND CENTER
Address	450 SOUTH MAIN ST
City/State/Zip	RICHLAND CENTER, WI 53581
Contact	Ashley Oliphant
Email Address	ashley.oliphant@richlandcenterwi.gov
Phone #	608 6476428
Fax #	
P.O./ Reference #	
Advertiser/Product	CITY OF RICHLAND CENTER
Campaign	2025-2026 Digital Renewal

#### Space

# of Panels: 1								Billing Cycle: Every 4 weeks		
Panel # TAB ID	Market	Location	Illum	Media Type	Size	Misc	Service Dates	# Service Periods	Invest Per Period	Cost
628688 50625792	431-RICHLAND, WI	US 14 1.3 mi E/O Cty Rd O NS	Yes	Digital Poster	10' 0" x 21' 0"		08/04/25-08/02/26	13	\$500.00	\$6,500.00
Total Space Costs:									\$6,500.00	

#### Special Considerations:

Advertiser authorizes and instructs The Lamar Companies (Lamar) to display in good and workmanlike manner, and to maintain for the terms set forth above, outdoor advertising displays described above or on the attached list. In consideration thereof, Advertiser agrees to pay Lamar all contracted amounts within thirty (30) days after the date of billing. Advertiser acknowledges and agrees to be bound by the terms and conditions on all pages of this contract.

The Agency representing this Advertiser in the contract executes this contract as an agent for a disclosed principal, but hereby expressly agrees to be liable jointly and severally and in solido with Advertiser for the full and faithful performance of Advertiser's obligations hereunder. Agency waives notice of default and consents to all extensions of payment.

The undersigned representative or agent of Advertiser hereby warrants to Lamar that he/she is the City Administrator (Officer/Title) of the Advertiser and is authorized to execute this contract on behalf of the Advertiser.

Customer:	CITY OF RICHLAND CENTER
Signature:	(signature above)
Name:	(print name above)
Date:	(date above)

THE LAMAR COMPANIES

This contract is NOT BINDING UNTIL ACCEPTED by a Lamar General Manager.

Matthew Gardner  
ACCOUNT EXECUTIVE: Matt Gardner

\_\_\_\_\_  
GENERAL MANAGER

\_\_\_\_\_  
DATE

#### STANDARD CONDITIONS

1. Late Artwork: The Advertiser must provide or approve art work, materials and installation instructions ten (10) days prior to the initial Service Date. In the case of default in furnishing or approval of art work by Advertiser, billing will occur on the initial Service Date.



La Crosse  
1329 Interchange Place  
LaCrosse, WI 54603  
Phone: 800-658-9095  
Fax:



**CONTRACT # 5022810**

Date: Item 14.  
New/Renewal: RENEWAL  
Account Executive: Matt Gardner  
Phone: 800-658-9095

2. Copyright/Trademark: Advertiser warrants that all approved designs do not infringe upon any trademark or copyright, state or federal. Advertiser agrees to defend, indemnify and hold Lamar free and harmless from any and all loss, liability, claims and demands, including attorney's fees arising out of the character contents or subject matter of any copy displayed or produced pursuant to this contract.
3. Payment Terms: Lamar will, from time to time at intervals following commencement of service, bill Advertiser at the address on the face hereof. Advertiser will pay Lamar within thirty (30) days after the date of invoice. If Advertiser fails to pay any invoice when it is due, in addition to amounts payable thereunder, Advertiser will promptly reimburse collection costs, including reasonable attorney's fees plus a monthly service charge at the rate of 1.5% of the outstanding balance of the invoice to the extent permitted by applicable law. Delinquent payment will be considered a breach of this contract. Payments will be applied as designated by the Advertiser; non designated payments will be applied to the oldest invoices outstanding.
4. Service Interruptions: If Lamar is prevented from posting or maintaining any of the spaces by causes beyond its control of whatever nature, including but not limited to acts of God, strikes, work stoppages or picketing, or in the event of damage or destruction of any of the spaces, or in the event Lamar is unable to deliver any portion of the service required in this contract, including buses in repair, or maintenance, this contract shall not terminate. Credit shall be allowed to Advertiser at the standard rates of Lamar for such space or service for the period that such space or service shall not be furnished or shall be discontinued or suspended. In the case of illumination, should there be more than a 50% loss of illumination, a 20% pro-rata credit based on four week billing will be given. If this contract requires illumination, it will be provided from dusk until 11:00p.m. Lamar may discharge this credit, at its option, by furnishing advertising service on substitute space, to be reasonably approved by Advertiser, or by extending the term of the advertising service on the same space for a period beyond the expiration date. The substituted or extended service shall be of a value equal to the amount of such credit.
5. Entire Agreement: This contract, all pages, constitutes the entire agreement between Lamar and Advertiser. Lamar shall not be bound by any stipulations, conditions, or agreements not set forth in this contract. Waiver by Lamar of any breach of any provision shall not constitute a waiver of any other breach of that provision or any other provision.
6. Copy Acceptance: Lamar reserves the right to determine if copy and design are in good taste and within the moral standards of the individual communities in which it is to be displayed. Lamar reserves the right to reject or remove any copy either before or after installation, including immediate termination of this contract.
7. Termination: All contracts are non-cancellable by Advertiser without the written consent of Lamar. Breach of any provisions contained in this contract may result in cancellation of this contract by Lamar.
8. Materials/Storage: Production materials will be held at customer's written request. Storage fees may apply.
9. Installation Lead Time: A leeway of five (5) working days from the initial Service Date is required to complete the installation of all non-digital displays.
10. Customer Provided Production: The Advertiser is responsible for producing and shipping copy production. Advertiser is responsible for all space costs involved in the event production does not reach Lamar by the established Service Dates. These materials must be produced in compliance with Lamar production specifications and must come with a 60 day warranty against fading and tearing.
11. Bulletin Enhancements: Cutouts/extensions, where allowed, are limited in size to 5 feet above, and 2 feet to the sides and 1 foot below normal display area. The basic fabrication charge is for a maximum 12 months.
12. Assignment: Advertiser shall not sublet, resell, transfer, donate or assign any advertising space without the prior written consent of Lamar.
13. Digital Provisions: Lamar will strive to provide Advertisers with 100% of the time they contract. However, due to problems with power interruptions, emergency governmental warnings (e.g. Amber Alerts) or other unforeseen interruptions, Lamar is guaranteeing copy will be displayed an average of 92.5% of the time contracted. If a location should be lost during the period of display for any reason, a digital location of equal advertising value will be substituted or credit issued for the loss of service. For purposes of determining whether a credit is due, the average number of guaranteed impressions per day will be measured over the duration of the contract, e.g., during a four week contract, the available impressions during the entire four week term of the contract will be calculated and 92.5% of that number will be used as the basis to determine whether a credit is due the Advertiser. If Lamar has provided 92.5% or greater of available impressions, then no credit will be due.





La Crosse  
1329 Interchange Place  
LaCrosse, WI 54603  
Phone: 800-658-9095  
Fax:



**CONTRACT # 5022810**

Date: Item 14.  
New/Renewal: RENEWAL  
Account Executive: Matt Gardner  
Phone: 800-658-9095

**14. Customer Supplied Content (iSpots) License and Indemnity Agreement**

Copyright/Trademark: Advertiser warrants that all approved designs do not infringe upon any trademark or copyright, state or federal. Advertiser agrees to defend, indemnify and hold Lamar free and harmless from any and all loss, liability, claims and demands, including attorney's fees arising out of the character, contents or subject matter of any copy displayed or produced pursuant to this contract.

14(a) - Customer Supplied Content - When Advertiser desires to purchase digital advertising from Lamar featuring images, photographs, graphics, text, data, or other such media ("Customer Supplied Content (CSC)") that will be provided by Advertiser, some of which may be owned and/or provided, directly or indirectly, by a third party (hereinafter "Third Party Customer Supplied Content or Third Party CSC"):

(i) the Advertiser shall be solely responsible to ensure the appropriateness and inoffensive or otherwise innocuous nature of the CSC or Third Party CSC.

(ii) Advertiser acknowledges that Advertiser is solely responsible for acquiring, licensing, and/or purchasing any Third Party CSC and/or has the authority to use and to license CSC and Third Party CSC.

(iii) Advertiser warrants that the CSC and/or Third Party CSC will comply with all applicable local, state and federal laws and regulations.

(iv) Advertiser shall be solely responsible for the truthfulness, accuracy, integrity, and lawfulness of the CSC and/or Third Party CSC.

(v) Advertiser shall defend, cover, indemnify and hold Lamar harmless for all loss, expense or damages, of whatever nature, which may be incurred by Lamar as a result of any claims or actions in connection with Lamar's or Lamar's affiliates and subsidiaries for use of the CSC or Third Party CSC. Claims or Actions shall specifically include but not be limited to the CSC's or Third Party CSC's public appropriateness. The foregoing duty to defend, cover and indemnify shall include, without limitation, a duty to pay any attorneys' fees and other costs of defense incurred by Lamar and its affiliates or subsidiaries.

(vi) Advertiser hereby grants to Lamar a paid up, non-exclusive, royalty-free license to use, reproduce, display, perform and modify the CSC and Third Party CSC, on its digital displays or to adapt the CSC and Third Party CSC for such use. The license granted herein includes the right to prepare works which may be considered derivative works of the CSC and/or Third Party CSC or any intellectual property contained therein. Additionally, Advertiser grants to Lamar such trademark license rights as may be necessary for Lamar to use the CSC and Third Party CSC on its digital displays.



## DEVELOPMENT INCENTIVE POLICY

### SECTION 1: PURPOSE

The City of Richland Center adopts this policy to responsibly manage public resources when offering development incentives. It seeks to promote economic growth while safeguarding taxpayer interests through transparent, accountable, and necessary allocation of public funds.

### SECTION 2: DEFINITIONS

For the purpose of this Development Incentive Policy, the following definitions shall apply:

- **Development Incentive:** A form of financial or other assistance provided by the City to encourage a development project. This may include, but is not limited to, tax increment financing, grants, loans, or fee waivers.
- **Economic Development Goals:** The specific objectives and priorities of the City related to fostering economic growth, job creation, and community revitalization, as outlined in the City of Richland Center's Comprehensive Plan and other relevant documents.
- **Public Benefit:** The positive impact a development project has on the community, which may include, but is not limited to:
  - Job creation
  - Increased tax base
  - Affordable housing
  - Infrastructure improvements
  - Elimination of blight
  - Community revitalization
  - Increased access to services
- **"But For" Test:** A criterion used to determine the necessity of a development incentive, requiring demonstration that the development project would not occur to the same extent or in the same timeframe without the incentive.
- **Undue Enrichment:** A situation where a developer receives a disproportionate benefit from a development incentive, resulting in private gain that significantly outweighs the public benefit derived from the project.
- **Financial Feasibility:** The likelihood that a development project will generate sufficient revenue to cover its costs and provide a reasonable return on investment, as determined by standard financial analysis practices.
- **Public Benefit Metrics:** Quantifiable or qualitative measures used to evaluate the public benefit of a project, such as the number of jobs created, estimated tax revenue generated, or the percentage of affordable housing units provided.
- **Small-Scale Project:** A development project requiring public assistance below a threshold of \$10,000 or as determined by the Economic Development Office.

### SECTION 3: POLICY STATEMENT

The City of Richland Center may offer development incentives to support development projects that align with the City's Economic Development Goals, as detailed in the City of Richland Center's Comprehensive Plan and relevant documents. Such assistance shall only be provided when a clear public benefit is demonstrated, and it is determined that the project would not be financially feasible without public support (as demonstrated by meeting the "but for" test). The City aims to balance the need to stimulate economic growth with the obligation to protect taxpayer interests by ensuring transparency, accountability, and necessity in the allocation of public funds. The

procedures and criteria in this policy shall govern the application, evaluation, and approval of development incentive requests.

#### **SECTION 4: PROCEDURES AND REQUIREMENTS**

1. **Application Requirement.** All requests for development incentives must be submitted with completed application form, as provided by the City of Richland Center's Economic Development Office. Applicants are encouraged to schedule a pre-application consultation with the Economic Development Office to discuss project eligibility and requirements. The application must include detailed project information, financial projections, and a justification for the requested assistance, demonstrating how the project meets the criteria outlined in this policy. Application will be reviewed within 30 days of submission, with applicants notified of any additional information required within 15 days of submission.
2. **Evaluation of Need.** Each request will be evaluated to determine the project's financial feasibility without a development incentive and the minimum level of financial assistance necessary to achieve the desired public benefit. This evaluation will include an analysis of the project's projected costs, revenues, and return on investment, and public benefit metrics (e.g., number of jobs, tax revenue, affordable housing units), compared to industry benchmarks and market conditions.
3. **Independent Financial Review.** Prior to approval, all development incentive requests shall be reviewed by the City's municipal financial advisor to provide an independent assessment of the project's financial assistance need, viability, and incentive structure. The advisor's report and recommendation shall be submitted to the Common Council for consideration as part of the approval/denial process.
4. **Information Disclosure.** Applicants must agree to provide any requested financial records, projections, studies, or other documentation deemed necessary by the City of Richland Center or its financial advisor to conduct a thorough financial analysis. For small-scale projects, the Economic Development Office may accept simplified documentation, as determined on a case-by-case basis. Failure to provide requested information may result in the denial of the application.
5. **"But For" Test and Undue Enrichment.** Development incentives shall only be approved if the following criteria are met:
  - a. The project satisfies the "but for" test, meaning it can be demonstrated that the development would not occur to the same extent or in the same timeframe without a development incentive.
  - b. The development incentive does not result in undue enrichment of the developer, as determined by the financial analysis, ensuring that public funds are not disproportionately benefitting private interests over public good.

#### **SECTION 5: APPROVAL PROCESS**

The Common Council shall have the final authority to approve or deny requests for development incentives based on the application, cooperation with personnel, compliance with this policy, the financial advisor's report and recommendation, and any other factors determined by the Common Council to be in the best interest of the City. Approvals shall be documented with a clear rationale tied to the public benefit and adherence to the aforementioned requirements.

**SECTION 6: WAIVER OF REQUIREMENTS.** The Common Council reserves the right to exercise discretion in waiving any or all the requirements of this policy under exceptional circumstances. Any waiver must be consistent with the applicable state and federal laws and local ordinances. Waivers may only be granted for the following reasons:

1. **Emergency Economic Conditions:** The project is deemed critical to stabilizing or revitalizing the local economy in response to an unforeseen crisis (e.g. natural disaster, sudden economic downturn).

2. **Unique Public Benefit:** The project offers a significant and immediate public benefit (e.g. job creation, affordable housing, or infrastructure improvement) that outweighs strict adherence to procedural requirements.
3. **Time Sensitive Opportunity:** Strict compliance would cause the City of Richland Center to lose a time-limited development opportunity with substantial community value.
4. **Small-Scale Projects:** The request involves a minimal amount of public assistance where the cost of a full financial review outweighs the benefit of the analysis.

Any waiver must be approved by a majority vote of the Common Council and accompanied by a written justification citing one or more of the above reasons.

**SECTION 7: ADMINISTRATION AND OVERSIGHT.** The City of Richland Center's Economic Development Office shall administer this policy and maintain records of all applications and approvals/denials, and ensure compliance with its terms. The Economic Development Office will develop standard operating procedures for the administration of this policy, including application review, financial analysis, and incentive agreement management.

The City Administrator, or their designee, will be responsible for the ongoing monitoring of project performance and compliance with the terms of any development incentive agreements. This will include the collection and review of regular reports from developers, as specified in the incentive agreements.

Any instance of non-compliance with the terms of a development incentive agreement by a developer shall be reported to the Common Council and may result in the modification or termination of the incentive agreement, as determined by the Council and in accordance with the terms of the agreement and applicable law.

**SECTION 8: PERIODIC REVIEW.** This policy shall be reviewed by the Common Council, or its designated committee, at least once every three years to ensure its continued relevance and effectiveness in achieving the City's economic development goals.

**SECTION 9: EFFECTIVE DATE.** This policy shall take effect on May 6, 2025 and apply to all development incentive requests submitted on or after that date.

#### **Appendix A:** Development Incentive Application Form

**ADOPTED** by the Common Council of the City of Richland Center on this 6<sup>th</sup> day of May by the following votes:  
AYES \_\_\_\_\_, NOS \_\_\_\_\_.

\_\_\_\_\_  
Todd Coppernoll, Mayor

Attest:

\_\_\_\_\_  
Amanda Keller, Clerk

**SAMPLE**

## Application for Development Incentives

### Instructions:

This application must be completed and submitted to the City of Richland Center's Economic Development Office to request development incentives. Please provide all requested information and attach supporting documentation. Incomplete applications may be delayed or denied.

Applicants are encouraged to schedule a pre-application consultation with the Economic Development Office by contacting Jasen Glasbrenner at (608) 647-3466. Submit the completed application form and attachments to [Jasen.glasbrenner@richlandcenterwi.gov](mailto:Jasen.glasbrenner@richlandcenterwi.gov). Applications will be reviewed within 30 days of submission.

### Section 1: Applicant Information

NAME:		BUSINESS:	
PHONE:		PHONE:	
EMAIL:		EMAIL:	
ADDRESS:		ADDRESS:	
		WEBSITE:	
AUTHORIZED AGENT (IF DIFFERENT)			
NAME:		PHONE:	
ADDRESS:		EMAIL:	
PRE-APPLICATION MEETING COMPLETED ON:			

### Section 2: Project Overview

PROJECT NAME:			
PROJECT ADDRESS:		PARCEL #:	
		START DATE:	
TOTAL PROJECT COST:	\$	END DATE:	
PROJECT DESCRIPTION (Provide a summary of the proposed development, its purpose, and scope): Click or tap here to enter text.			

### Section 3: Incentive Request

INCENTIVE REQUEST:	\$	IS THIS A SMALL-SCALE PROJECT? (<\$10,000)	<input type="checkbox"/> Yes <input type="checkbox"/> No
TYPE OF INCENTIVE REQUESTED (Select all that apply):			
<input type="checkbox"/> TIF	<input type="checkbox"/> Loan	<input type="checkbox"/> Cash	<input type="checkbox"/> Land <input type="checkbox"/> Grant <input type="checkbox"/> Fee Waiver <input type="checkbox"/> Other
JUSTIFICATION FOR REQUEST (Explain why public assistance is necessary for the project to proceed) Click or tap here to enter text.			

#### Section 4: Financial Information

**PROJECT FUNDING SOURCES** (List all funding sources, including private investments, loans, etc and amounts):

SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$
SOURCE:		AMOUNT:	\$

**FINANCIAL DOCUMENTS** (Attach project budget, cash flow projections, balance sheets or financial statements, market analysis or feasibility study, and any other relevant financial records):

ATTACHMENT 1:		ATTACHMENT 4:	
ATTACHMENT 2:		ATTACHMENT 5:	
ATTACHMENT 3:		ATTACHMENT 6:	

#### Section 5: Public Benefit

**PUBLIC BENEFITS OF PROJECT** (Describe the specific benefits of this project)

*A public benefit is the positive impact a development project has on the community which may include, but is not limited to job creation, increased tax base, affordable housing, infrastructure improvements, elimination of blight, community revitalization, and increased access to services.*

Click or tap here to enter text.

#### Section 6: "But For" Test

**"BUT FOR" JUSTIFICATION** (Provide evidence that the project would not proceed to the same extent or within the same timeframe without a development incentive such as financing gaps, market conditions, other specific barriers).

Click or tap here to enter text.

#### Section 7: Additional Information

##### PREVIOUS INCENTIVES

Has the applicant or project received development incentives from the City of Richland Center in the past?

☐ NO ☐ YES (provide details): Click or tap here to enter text.

##### COMMUNITY ENGAGEMENT

Describe any efforts to engage the community or stakeholders in the project (e.g., public meetings, surveys).

Click or tap here to enter text.

##### ADDITIONAL COMMENTS

Provide any other information relevant to the application.

Click or tap here to enter text.

**Section 8: Information Disclosure Agreement**

By initialing here \_\_\_\_\_, the applicant agrees to provide any additional financial records, projections, or documentation requested by the City of Richland Center or its designated financial advisor (e.g., Ehlers) for the purpose of conducting a thorough financial analysis. Failure to provide the requested information may result in denial of the application.

**Section 9: Applicant Certification**

I certify that the information provided in this application and its attachments is true and accurate to the best of my knowledge.

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_

**For Office Use Only**

Date Received: \_\_\_\_\_

Initial Review Completed: \_\_\_\_\_

Additional Information Requested ☐ No ☐ Yes

Application Referred to Finance Committee ☐ No ☐ Yes Date of Meeting: \_\_\_\_\_

Application Referred to Common Council ☐ No ☐ Yes Date of Meeting: \_\_\_\_\_

Application is ☐ Approved ☐ Denied

## Letter of Intent for City Council

City of Richland City Council  
450 South Main Street  
Richland Center, Wi. 53581

Douglas A. Martyniuk  
583 E. 8<sup>th</sup> St.  
Richland Center, Wi. 53581

Mayor Todd Coppernoll  
City Alderpersons

4/14/2025

Regarding; Current Opening for Alderperson

Greetings Honorable Members of the City Council

I hope this letter finds you in good health and high spirits. My name is Douglas A. Martyniuk, and I am writing this letter to express my interest in filling the currently open position of Alderperson for District 3 – Wards 7, 8, and 9.

After being a small business owner myself, I understand the importance of supporting local businesses to create jobs and boost the economy. I have always wanted to be a part of the Local Government for many years, but just never had the time to give for this position. I believe that I can help in making the city a better place to live. I believe that together, we can create a vibrant and thriving community in Richland Center.

Thank you for considering my proposal. I look forward to working with you.

Sincerely,

  
Douglas A. Martyniuk



# Douglas Martyniuk

Richland Center, WI 53581  
608-475-0831 martyniukdouglas@gmail.com

## PROFESSIONAL SUMMARY

Dynamic Safety Director with extensive experience at Sentry Insurance, adept at enhancing safety protocols and training programs. Proven problem-solver with a friendly demeanor, fostering teamwork and collaboration. Certified in Haz-Mat and safety management, I effectively audited trucking companies, ensuring compliance and improving client safety outcomes.

Experienced leader with strong background in guiding teams, managing complex projects, and achieving strategic objectives. Excels in developing efficient processes, ensuring high standards, and aligning efforts with organizational goals. Known for collaborative approach and commitment to excellence.

## ACCOMPLISHMENTS

- Worked with Con-Way Western Express from 8-1-1988 to 9-1-1994. During this time I was Regional Safety Supervisor. Initiated a Back Support Program that had all drivers issued Back Supports. This did not stop Back Injuries, But dropped the rate of injuries 30 % the first year.
- While growing up, my family built houses in Iowa and Wisconsin. We built an average of 10 to 15 houses per year.

## SKILLS

- Friendly, positive attitude
- Customer service
- Able to work with others.
- Teamwork and collaboration
- Problem-solving
- Able to communicate with others.

## WORK HISTORY

**RETIRED** | 06/2022 to 04/2025

**Retired - 583 E. 8th St. Richland Center, WI. 53581**

Due to Covid 19 reasons, I was unable to continue working.

**REGIONAL SAFETY DIRECTOR** | 10/2019 to 06/2022

**Sentry Insurance - 1800 North Point Dr. Stevens Point, WI. 54481**

- States covered were Wisconsin, Minnesota, Iowa and Illinois.
- 294 total clients
- Review accidents, injuries, DOT violations, Driver Files, Driver License and DOT Physical updated and current.
- Training with Drivers and Office Personnel to any DOT Updates. Haz-Mat Training.
- 294 total clients total to review Bi-yearly.
- Audit Trucking Companies for Safety and report findings to Insurance Underwriters to review for Renewals.

**SAFETY DIRECTOR** | 01/2012 to 10/2019

**Skinner Transfer Corp - 2020 E. Main St. Reedsburg, Wi. 53959**

- Assist HR with interviews with New Applications.
- New Hire Orientation. Pre-employment road test.
- Haz-Mat training, Update Driver Files. Schedule Drivers License and DOT Physical renewals.
- NATMI Certified - North American Transportation Management Institute. CDS - Certified Director of Safety. CDT - Certified Driver Trainer. Train the Trainer.
- Member of Wisconsin Motor Carriers Association. 7 years including Secretary, Treasurer, Vice President, President.

**TRUCK DRIVER** | 01/2010 to 01/2012

**Moser Trucking Inc. - 405 Railroad Ave. Viroqua, Wi. 54665**

- Picking up and Delivering freight to and from various locations from Wisconsin.
- Responsible for the Safe Operation and Inspection of the Semi Truck and Trailer including freight.

## EDUCATION

**North Scott High School - Eldridge, IA | GED**

1976

## VOLUNTEER WORK

- I was on the Board of Directors for Passages in Richland Center, Wi. I was on the board for 3 years.
- While on the Board of Passages, My family was also heavily involved in getting The Strangulation Law passed in Wisconsin.
- I was involved with Little League Baseball for 11 years. Both as a Coach and as a Board Member.