



OFFICIAL PUBLIC NOTICE

MEETING OF THE PUBLIC WORKS & PROPERTY

THURSDAY, JUNE 08, 2023 AT 5:30 PM

COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING AT 450 S. MAIN STREET.

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES

- [1.](#) Public Works & Property Minutes

APPROVAL OF BILLS

2. Expense Report - Public Works & Property
- [3.](#) Public Works & Property Bills 06-08-2023

MONTHLY BUDGET REPORT

PUBLIC WORKS DIRECTOR'S REPORT

DISCUSSION AND ACTION ITEMS

BUILDINGS AND GROUNDS DIRECTOR'S REPORT

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE

ADJOURNMENT

Posted this 6 day of June, 2023 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

THURSDAY, MAY 11, 2023 AT 5:30 PM

COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING AT 450 S. MAIN STREET.

AGENDA

CALL TO ORDER Chair Melby called the meeting to order at 5:30 PM. Present: Kevin Melby, Tom McCarthy. Susan Fruit absent. A quorum was present. Dave Fry affirmed proper public notice. In attendance from the public were pilots Sutton, Perkins and Greeley.

APPROVAL OF MINUTES Motion to approve the April meeting minutes of Public Works and Property Committees. Motion made by Tom McCarthy, seconded by Kevin Melby. Motion Carried.

APPROVAL OF BILLS Motion to approve the bills for Public Works and Property for payment. Motion made by Tom McCarthy, seconded by Kevin Melby. Motion Carried.

MONTHLY BUDGET REPORT Dave Fry reported on Wisconsin Surplus Sales.

PUBLIC WORKS DIRECTOR'S REPORT Catch basins on four lane are done, have two more to do at Gage and Main. Tractor brought \$9350.00 at auction. Payment was made, but tractor is still there.

DISCUSSION AND ACTION ITEMS

5. Fuel Purchase & Resale Price Lengthy discussion on why Flying Club gets the price they get. It was decided some time ago that that was the price they would get in return for removing the old fuel farm. The decision was made at this time for them to have the credit card with future discussions to take place after Dave and Tess are able to look back at past minutes from 2017 when the original decision was made. Ashley is aware of the previous agreement through discussion with Dave Fry. New fuel card was issued because they lost the previous fuel card they had. If there will be further discussion Dave is to make the pilots aware so they can attend if they choose to. Motion made by Melby, seconded by McCarthy to grant the fuel card with future discussions to take place.
6. Flight Pattern at the 93C Richland Airport Dave was notified by pilots that the flight pattern needed to be changed. The pattern was changed due to concern over pilots coming in over the town of Sextonville, the tree line and housing development. He called the state as they are the ones who are able to make that change. He did this with the guidance of Hal Davis with the State of Aeronomics. Dave posted the required notice that the flight pattern was being changed from right to left. Some pilots feel that there was no need for the change and that it should return to the pattern that it was previously. With lengthy discussion with the pilots it was decided to make the change if City Council agrees to approved it back to the pattern it was. Set to discuss at Council Meeting on 6/6/2023 at 6:30 PM. Motion by Melby to bring to City Council for discussion and approval. Seconded by McCarthy.

BUILDINGS AND GROUNDS DIRECTOR'S REPORT

7. Annual HVAC Inspections Jared Klingamen is now doing all HVAC inspections. He is in a new 3 yr contract with All City Buildings.
8. Seasonal Help Dave reported that he has hired four retired people. Two have currently moved on but two have stayed on. Tess is in the process of getting seasonal student workers on board. It looks like we will have at least three student workers this summer.
9. Status of Abandoned Aircraft Dave has had multiple discussions with Ashley on this problem. It is now in the hands of Chris McGough, the City Attorney.
10. Summer Season Preparation All water has been turned on. All season mowing has begun. All shelters are up and going. Cemetery is busy, as usual.

11. Update on Carpet Replacement Quotes At this time Dave has a quote from Badgerland but reaching out to Hillsboro Flooring for a quote. He has spoken with them and reached out several times but they have yet to return with a quote. Motion by Melby to put on hold and bring to discussion on next property meeting to give Hillsboro one more opportunity to reply. Seconded by McCarthy.
12. Other Updates Dave gave update on Wisconsin Surplus sales. One item is being returned because of an oil leak. Wisconsin Surplus told Dave it was easier to go down this path, even though buyer was made aware of the leak before he bid it was not listed on the description. It will be relisted on Wisconsin Surplus noting that it does have an oil leak in the rear end.

Item 1.

REPORTS, REQUESTS, CONCERNS With the help of the cameras we were able to identify who broke the spring toy in the park. With the help of law enforcement, Dave is reaching out to the individual to see how this can be made right with the parks.

SET NEXT MEETING DATE The next meeting of the Public Works/Property Committee was set for Tuesday, June 13, 2023 at 5:30 PM

ADJOURNMENT Meeting adjourned at 6:45 PM. Motion to adjourn. Motion made by McCarthy, seconded by Melby. Motion carried.

PUBLIC WORKS BILLS

Meeting Date: 06/08/23

VENDOR	DESCRIPTION	AMOUNT
allied ready mix	storm sewer repair 54220-470	797.50
allied ready mix	storm sewer repair 54220-470	603.00
allied ready mix	curb repair 54260-470	295.00
badger welding supply	welding gas 54100-560	37.50
decker supply	street signs 54230-520	346.07
fire protection specialists	fire extinguishers 54100-560	107.46
chets feed and seed	landfill grass seed 54500-470	185.70
mi tech	landfill testing 54500-670	4,850.00
napa auto parts	#55 truck repair 54200-420	205.50
napa auto parts	paper towels shop 54100-520	90.00
scott construction	asphalt patch 54200-520	859.76
scott construction	asphalt patch 54200-520	917.84
walshs ace hardware	bolts garage supply 54100-520	5.05
walshs ace hardware	garage supply 54100-520	37.17
walshs ace hardware	tractor hitch pin 54200-440	11.15
walshs ace hardware	garage supply 54100-520	7.23
walshs ace hardware	equipment repair tractor 54200-440	11.15
wi dept of natural resources	landfill licenses 54500-580	165.00
dept of ag consumer protection	landfill scale 54500-580	2,000.00
wi dept of natural resources	landfill licenses 54500-580	165.00
tom schauer	safty shoes 54200-400	150.00
wi dot	engineering 80 to bohmann 61000-990	848.58
	total	
		12,695.66

Park/Property Bills

Total

\$26,954.93

8-Jun-23

Vendor	Item	Date	Cost
All American Do-It Center	10-51850-400 Spencer Jacket	2/15/2023	\$69.99
All American Do-It Center	10-51850-390 Lumber	3/13/2023	\$29.98
All American Do-It Center	10-51850-390 Lumber	3/22/2023	\$15.98
All American Do-It Center	10-51850-470 Hardware	5/10/2023	\$53.66
Arrow Energy	10-54900-505 Fuel Airport	5/17/2023	\$18,183.62
Auto Value	10-51850-440 Airport Tractor Battery	5/18/2023	\$121.99
Bindl Tire & Auto	10-51850-440 Tire repair	5/18/2023	\$59.50
City Utilitities	10-61000-961 Park Cameras	5/31/2023	\$351.59
Fire Protection Specialists	10-51850-565 Extinguisher Inspection	5/25/2023	\$152.20
Fire Protection Specialists	10-51850-565 Extinguisher Inspection Airport	5/25/2023	\$49.90
Holiday Wholesale	10-51850-520 Supplies	4/11/2023	\$515.74
Holiday Wholesale	10-51850-520 Supplies	5/9/2023	\$832.91
Holiday Wholesale	10-51850-520 Supplies	5/16/2023	\$579.65
Klingamen Heating & Cooling	10-51850-470 Community Center AC repairs	5/22/2023	\$1,728.50
Metco	10-51850-470 Airport Fuel system	5/25/2023	\$762.75
North Woods	10-51850-520 Cleaner	6/2/2023	\$192.03
Pioneer Printing	10-51850-400 Shirts for Seasonals	5/19/2023	\$135.00
Reyzek Plumbing LLC	10-51850-470 Swimming Pool	5/30/2023	\$92.72

Vendor	Item	Date	Cost
Strang Heating & Electric RC	10-51850-440 Telephone Service/Microphone	5/5/2023	\$507.19
Strang Heating & Electric RC	10-51850-470 Telephone Service/Fire Alarm	5/5/2023	\$223.75
The Homesteader's Store	Warranty Work	5/15/2023	\$0.00
The Homesteader's Store	10-51850-440 Hydro Tank for Ferris	5/25/2023	\$85.06
The Homesteader's Store	10-51850-440 Fan Belt	5/25/2023	\$28.33
Uline	10-54600-390 Garbage Can Receptacles Lions Donation	4/12/2023	\$1,240.99
Walk With GRACE	10-51850-390 Cemetery Flowers	5/26/2023	\$67.00
Walsh's ACE Hardware	10-51850-390 Flag Poles	5/9/2023	\$66.75
Walsh's ACE Hardware	10-51850-470 Swimming Pool	5/12/2023	\$194.11
Walsh's ACE Hardware	10-51850-520 Weed Control	5/16/2023	\$83.11
Walsh's ACE Hardware	10-51850-390 Airport	5/17/2023	\$8.30
Walsh's ACE Hardware	10-51850-390 Air Compressor	5/18/2023	\$27.62
Walsh's ACE Hardware	10-51850-530 Weed Control	5/22/2023	\$96.73
Walsh's ACE Hardware	10-51850-390 Hardware	5/24/2023	\$1.06
Walsh's ACE Hardware	10-51850-470 Soap Dispenser Batteries	5/25/2023	\$76.96
Walsh's ACE Hardware	10-51850-390 Hardware	5/25/2023	\$13.33
Walsh's ACE Hardware	10-51850-390 Cemetery flowers	5/26/2023	\$14.74
Walsh's ACE Hardware	10-51850-390 Cemetery	5/30/2023	\$34.50
Walsh's ACE Hardware	10-61000-961 Park Cameras	5/30/2023	\$18.22
Walsh's ACE Hardware	10-61000-961 Park Cameras	5/31/2023	\$7.59

Vendor	Item	Date	Cost
Walsh's ACE Hardware	10-51850-390 Number Signs	6/1/2023	\$35.32
Walsh's ACE Hardware	10-51850-470 Filter	6/6/2023	\$196.56
Total			\$26,954.93