



OFFICIAL PUBLIC NOTICE

MEETING OF THE FINANCE COMMITTEE

TUESDAY, AUGUST 05, 2025 AT 5:00 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

TEAMS: bit.ly/RCTeamsMeeting

AMENDED AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES *Motion to waive the reading and approve the minutes of the last meeting.*

- [1.](#) Previous Meeting Minutes

PAYMENT OF BILLS

- [2.](#) Bills for Approval

TREASURER'S REPORT

- [3.](#) Treasurers Report

ECONOMIC DEVELOPMENT DIRECTOR'S REPORT

DISCUSSION AND ACTION ITEMS

- [4.](#) Resolution #2025-08, A Resolution Designating Public Depositories and Authorizing Withdrawal of City Monies
- [5.](#) Resolution #2025-09, A Resolution Designating Signers on City Bank Accounts
6. Authorize Treasurer and/or City Administrator to Execute Banking Transactions
- [7.](#) Fire Protection Services Contract
- [8.](#) Request for Additional Funding for Municipal Building Generator
- [9.](#) Contract with SWWRPC for GIS Study
- [10.](#) Request for Crane Repair (Streets)
- [11.](#) Legal Services Contract Renewal
- [12.](#) Revised Agreement for Symons Recreation Complex
- [13.](#) Tourism Streaming Advertising with Gray Media

SET NEXT MEETING DATE

ADJOURNMENT

Reposted this 4th day of August, 2025 by 12:30 PM.
Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



MINUTES OF THE FINANCE COMMITTEE

TUESDAY, JULY 01, 2025 AT 5:15 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

CALL TO ORDER: Meeting was called to order at 5:16 PM. Members present were Ryan Cairns, Karin Tepley, and Melony Walters.

APPROVAL OF MINUTES: Motion by Tepley to waive the reading of the June 3, 2025 Finance Committee minutes and approve them as presented. Seconded by Walters. Motion carried unanimously.

PAYMENT OF BILLS: Financial Officer Misty Molzof reviewed the updated bill listing document included in the meeting packet, highlighting the addition of departmental descriptions and committee approval dates for improved transparency. Committee members acknowledged mixed feedback on the formatting changes. Motion by Cairns to approve the July 1, 2025 bills as presented. Seconded by Walters. Motion carried 3-0.

CLERK/TREASURER'S REPORT: Financial Officer Misty Molzof reported a draft timeline for the 2026 budget has been established. She noted challenges in meeting the County Treasurer's early deadline of November 21st for budget adoption and levy certification, due to the timing of when key state aid figures are released. Despite these constraints, she and Administrator Oliphant expressed their commitment to working with the County to avoid delays in tax bill issuance. Molzof also reported continued progress in reconciling the City's accounts receivable, stating that she is reviewing data from the past three years and coordinating with auditors.

ECONOMIC DEVELOPMENT DIRECTOR'S REPORT: Director Jasen Glasbrenner provided updates on active CDI grant-funded projects and noted construction on Panorama Estates buildings two and three is now expected to begin in August, following a notice of breach. He also confirmed that financial analysis for the proposed hotel development has been completed by Ehlers, with a final report anticipated within the week. Glasbrenner acknowledged positive feedback regarding the new flags installed downtown. This was a successful example of public-private coordination between the Chamber of Commerce, City Utilities, and the Public Works Department.

DISCUSSION AND ACTION ITEMS

Award Annual Leachate Line Jetting Work: Director Glasbrenner reported annual jetting of the landfill leachate lines is required under Wisconsin Administrative Code to maintain regulatory compliance. He informed the committee that quotes were solicited, and the Public Works Committee recommended awarding the 2025 jetting work to Superior Jetting at a cost of approximately \$3,950. Glasbrenner noted that the higher-cost televising, required every five years, was completed last year, making this year's cost notably lower. Motion by Cairns to recommend that the Council approve awarding the annual leachate line jetting work to Superior Jetting at a cost of approximately \$3,950.00. Seconded by Tepley. Motion carried 3-0.

Award 2025 Street Overlay Project: Director Glasbrenner recommended awarding the 2025 street maintenance project to Fahrner Asphalt Sealers, utilizing chip seal for improved cost-effectiveness and long-term durability, ideal for streets with degraded subgrades and significant cracking. Although \$105,000 was originally budgeted, Glasbrenner proposed spending \$72,500 on the project and reallocating the remaining funds to cover an unexpected end loader engine repair critical to maintaining operations. Committee member Ryan Cairns emphasized the importance of continuing visible street maintenance improvements and proposed using available cash on hand for the equipment repair. Motion by Cairns to recommend that the Council approve awarding the 2025 Street Overlay Project, using chip seal, to Fahrner Asphalt Sealers at a cost of \$2.56/sq yd for Single Seal and \$5.05/sq yd for Double Seal with the expenditure amount not to exceed \$105,000. Seconded by Walters. Motion carried 3-0.

Award Church & E. Court Parking Lot Repaving Project: Director Glasbrenner reported the Fire Department received a grant from D.L. Gasser Construction to repave their portion of the parking lot located at Church and E. Court Street which is owned jointly with the City. When bids were solicited for the City's portion, D.L. Gasser Construction was the sole bidder. Public Works recommends awarding the contract to DL Gasser at an estimated cost of \$32,340 for the City's portion of the work. Glasbrenner also noted that the removal of the existing blacktop would be completed by a local contractor at a minimal cost, as the materials would be recycled. Motion by Cairns to recommend that the Council approve awarding the Church & E. Court Parking Lot Repaving Project to D.L. Gasser Construction at a cost of approximately \$32,340.00. Seconded by Walters. Motion carried 3-0.

Streets - Request for End Loader Repair: Director Glasbrenner reported the unexpected need for an engine replacement on the City's 2010 John Deere 624K end loader, a vital piece of equipment for public works operations. He noted that the estimated repair cost is approximately \$33,000. After reviewing alternative options, the Public Works Committee recommended proceeding with the engine replacement as the most cost-effective solution to maintain essential operations, while deferring the significant capital expense of purchasing a new unit. Motion by Cairns to recommend that the City Council approve the engine replacement for the John Deere Model 624K end loader, at an approximate cost of \$33,000.00 using cash on hand. Seconded by Walters. Motion carried 3-0.

Buildings & Grounds - Request for Mower Repair: Director Glasbrenner reported the need for an engine replacement on one of the City's Ferris mowers, which has accumulated approximately 2,000 hours of use. The estimated repair cost is \$4,100. It was noted the mower has been well-maintained, and replacing the engine was determined to be a cost-effective way to extend its service life, rather than purchasing a new unit. The Public Works Committee reviewed the request and recommended proceeding with the repair to maintain mowing operations throughout the current season. Motion by Cairns to recommend that the Council approve the repair of the Ferris mower at a cost of approximately \$4,100.00. Seconded by Tepley. Motion carried 3-0.

Donation of Dugouts for Krouskop Park Softball Fields: Director Glasbrenner reported that the Knights of Columbus have offered to donate new dugouts for the ball fields at Krouskop Park, valued at approximately \$12,000. The project has been in planning for some time, and the donation would cover the full construction cost, with the City assuming ownership and ongoing maintenance responsibilities. The dugouts will match the style of the existing park facilities. Motion by Cairns to recommend to the Council the approval of Resolution 2025-07 Acceptance of Non-Monetary Donation by Knights of Columbus for Ball Field Dugouts. Seconded by Tepley. Motion carried 3-0.

WEDC Community Development Investment Grant Award Update and Moratorium: Director Glasbrenner reported on recent changes to the WEDC Community Development Investment (CDI) Grant program, limiting future grant applications within the municipality. In response, the Council previously enacted a moratorium on new CDI grant applications to preserve the opportunity for the potential hotel development project, which is still undergoing financial review and approaching its next stage of consideration. Glasbrenner requested the committee's input on whether to extend the moratorium until a decision is made regarding the hotel project's eligibility. He also noted that the AD German Warehouse project is prepared to submit a grant application should the moratorium be lifted. Motion by Cairns to recommend to Council to extend the moratorium on accepting or processing new Community Development Investment (CDI) grant applications until the financial analysis of the proposed hotel development has been completed. Seconded by Tepley. Motion carried 3-0.

Request for Additional Funding for Municipal Building Generator: Administrator Ashley Oliphant reported that the original bid for the Municipal Building Generator project was intended to provide backup power to the areas of the facility not already covered by the existing police department generator, enhancing its function as an emergency operations center. During installation, it was determined that the specified generator was undersized. Without prior authorization, the contractor installed a larger generator capable of powering the entire building. This change resulted in an additional cost of \$12,900, with the City responsible for \$6,450. Oliphant acknowledged the lack of communication that led to the unauthorized upgrade, which has already been completed, and recommended using unallocated contingency funds to cover the City's portion of the added cost. Additional information was requested

from the building inspector and contractor prior to authorizing the additional payment of funds. No action was taken.

Development Incentive Policy: The committee reviewed draft versions of a Development Incentive Policy intended to guide the City's approach to evaluating financial incentives for development projects. Director Glasbrenner and Administrator Oliphant explained that the policy would serve as an internal staff framework, outlining application requirements and evaluation criteria, including consideration of the "but-for" test and avoiding undue enrichment. A separate economic development statement was also discussed to publicly communicate the City's support for growth and redevelopment. No final action was taken, and further discussion is anticipated.

SET NEXT MEETING DATE – August 5, 2025

ADJOURNMENT: Motion by Cairns to adjourn. Seconded by Walters. Motion carried unanimously at 6:36 PM.

Meeting minutes recorded by Clerk Keller

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
Accurate Appraisal LLC	6/1/2025	Assessor: June 2025 Assessment Services	\$ 3,750.00		7/17/2025		
Accurate Appraisal LLC	7/1/2025	Assessor: July 2025 Assessment Services	\$ 3,750.00		7/28/2025		
TOTAL	Accurate Appraisal LLC			\$ 7,500.00			
AFLAC	7/2/2025	Payroll Related	\$ 36.86		7/17/2025		
AFLAC	7/2/2025	Payroll Related	\$ 48.63		7/17/2025		
AFLAC	7/16/2025	Payroll Related	\$ 36.85		7/17/2025		
AFLAC	7/16/2025	Payroll Related	\$ 48.61		7/17/2025		
AFLAC	7/30/2025	Payroll Related	\$ 36.86				
AFLAC	7/30/2025	Payroll Related	\$ 48.63				
TOTAL	AFLAC			\$ 256.44			
ALL AMERICAN DO IT CENTER	6/30/2025	PW/Streets: Materials	\$ 15.98		7/28/2025		
		PW/Streets: Expansion Joints, Masonry Nails, Cement Groover, Gorilla					
ALL AMERICAN DO IT CENTER	6/30/2025	Spray	\$ 61.46		7/28/2025		
ALL AMERICAN DO IT CENTER	6/30/2025	PW/B&G: All American Late Pay Charge on Dugout Invoices	\$ 79.89		7/28/2025		
ALL AMERICAN DO IT CENTER	7/1/2025	PW/Streets: Expansion Joint	\$ 25.99		7/28/2025	Public Works	7/17/2025
ALL AMERICAN DO IT CENTER	7/8/2025	PW/Streets: Screw Bolts	\$ 29.99		7/28/2025		
ALL AMERICAN DO IT CENTER	7/8/2025	Admin/Office: Keys for Agenda Board	\$ 6.76		7/28/2025		
ALL AMERICAN DO IT CENTER	7/29/2025	PW/B&G: Lock Nuts	\$ 3.58				
TOTAL	ALL AMERICAN DO IT CENTER			\$ 223.65			
ALLIANT ENERGY/WPL	7/1/2025	Airport: Terminal bldg electric	\$ 81.60		7/17/2025	Public Works	7/17/2025
ALLIANT ENERGY/WPL	7/11/2025	Airport: Cty Hwy B Hanger	\$ 31.86		7/28/2025		
ALLIANT ENERGY/WPL	7/11/2025	Airport: Cty Hwy B Runway Lt	\$ 120.79		7/28/2025		
ALLIANT ENERGY/WPL	7/14/2025	PW/B&G: State Hwy 80 Shelter	\$ 34.86		7/28/2025		
ALLIANT ENERGY/WPL	7/17/2025	PW/Streets: Street Lts 14-Walmart	\$ 17.09		7/28/2025		
TOTAL	ALLIANT ENERGY/WPL			\$ 286.20			
ALLIED REDI-MIX LLC	7/7/2025	PW/Streets: PSI Exterior	\$ 762.50		7/28/2025	Public Works	7/17/2025
TOTAL	ALLIED REDI-MIX LLC			\$ 762.50			
AMAZON CAPITAL SERVICES	7/4/2025	PW/B&G - Returned Slow Moving Vehicle Signs	\$ (35.96)		7/28/2025	Public Works	7/17/2025
AMAZON CAPITAL SERVICES	7/14/2025	PW/CC/SC - Rec Supplies	\$ 14.84			Park	7/28/2025
AMAZON CAPITAL SERVICES	6/28/2025	PW/B&G - Vehicle Stickers - Slow Moving	\$ 17.98		7/17/2025		
AMAZON CAPITAL SERVICES	6/28/2025	PW/B&G - Spring Trimmer Head Replacement	\$ 26.98		7/17/2025	Public Works	7/17/2025
AMAZON CAPITAL SERVICES	6/30/2025	PW/B&G: Shop Supplies	\$ 27.97		7/28/2025	Public Works	7/17/2025
AMAZON CAPITAL SERVICES	7/21/2025	PW/Streets: Signs	\$ 36.93				
AMAZON CAPITAL SERVICES	7/2/2025	Admin/City Office: Printer Paper	\$ 40.96		7/28/2025		
AMAZON CAPITAL SERVICES	6/28/2025	PW/B&G: Toilet Brushes & Tags	\$ 46.65		7/17/2025	Public Works	7/17/2025
AMAZON CAPITAL SERVICES	7/25/2025	PW/CC/SC - Rec Supplies	\$ 66.25			Park	7/28/2025
AMAZON CAPITAL SERVICES	6/30/2025	PW/B&G: Replacement Trimmer Engine Cover	\$ 69.99		7/28/2025	Public Works	7/17/2025
AMAZON CAPITAL SERVICES	7/7/2025	PW/B&G - Marking Flags, Liquid Hand Soap	\$ 71.67		7/28/2025	Public Works	7/17/2025
AMAZON CAPITAL SERVICES	6/28/2025	PW/B&G - Library Furnace Filters	\$ 86.35		7/17/2025	Public Works	7/17/2025
AMAZON CAPITAL SERVICES	7/7/2025	PW/B&G - Batteries and Dog Waste Bags	\$ 109.47		7/28/2025	Public Works	7/17/2025
AMAZON CAPITAL SERVICES	7/26/2025	Police: Office Supplies - Sticky Notes, Foot Switch	\$ 111.39				
AMAZON CAPITAL SERVICES	6/28/2025	PW/B&G - UTV Helmets	\$ 116.98		7/17/2025	Public Works	7/17/2025
AMAZON CAPITAL SERVICES	7/2/2025	PW/CC/SC - CC Rec Supplies	\$ 122.74		7/28/2025	Park	7/28/2025
AMAZON CAPITAL SERVICES	7/28/2025	Police: Equipment- Targets	\$ 130.96				
AMAZON CAPITAL SERVICES	7/15/2025	PW/B&G: Tool Bag, Automotive Seal Covers	\$ 154.95			Public Works	7/17/2025

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
AMAZON CAPITAL SERVICES	7/14/2025	PW/Aquatic: WAC Supplies	\$ 209.03			Park	7/28/2025
AMAZON CAPITAL SERVICES	7/16/2025	PW/Aquatic: Main & Repair ADA Lift Battery & Charger	\$ 355.00			Park	7/28/2025
TOTAL	AMAZON CAPITAL SERVICES			\$ 1,781.13			
American Heritage Life Insurance Company	7/2/2025	Payroll Related	\$ 83.56		7/31/2025		
American Heritage Life Insurance Company	7/16/2025	Payroll Related	\$ 83.56		7/31/2025		
American Heritage Life Insurance Company	7/30/2025	Payroll Related	\$ 83.56				
TOTAL	American Heritage Life Insurance Company			\$ 250.68			
ASSURITY LIFE INSURANCE COMPANY	7/2/2025	Payroll Related	\$ 43.16		7/31/2025		
ASSURITY LIFE INSURANCE COMPANY	7/16/2025	Payroll Related	\$ 43.15		7/31/2025		
ASSURITY LIFE INSURANCE COMPANY	7/30/2025	Payroll Related	\$ 43.16				
ASSURITY LIFE INSURANCE COMPANY	7/31/2025	Payroll Related	\$ (591.43)		7/31/2025		
TOTAL	ASSURITY LIFE INSURANCE COMPANY			\$ (461.96)			
AUTO VALUE PARTS STORES	5/28/2025	PW/Streets: Battery	\$ 149.99		7/10/2025	Public Works	7/17/2025
AUTO VALUE PARTS STORES	6/6/2025	PW/B&G: Softball Fence	\$ 12.99		7/10/2025	Public Works	7/17/2025
AUTO VALUE PARTS STORES	6/9/2025	PW/B&G: Connector, Hitch Pin, Power Plug	\$ 27.97		7/10/2025	Public Works	7/17/2025
AUTO VALUE PARTS STORES	6/12/2025	PW/Streets: #56 Headlight	\$ 21.98		7/10/2025	Public Works	7/17/2025
AUTO VALUE PARTS STORES	7/21/2025	PW/Streets: Starter Solenoid	\$ 88.99				
AUTO VALUE PARTS STORES	7/14/2025	PW/Streets: 2006 Silverado Brake Rotors & Pads	\$ 223.97				
AUTO VALUE PARTS STORES	7/14/2025	PW/B&G: Oil Filters and Prime Guard - Mowers	\$ 88.14				
AUTO VALUE PARTS STORES	7/8/2025	PW/Streets: Crack Sealer	\$ 11.60				
AUTO VALUE PARTS STORES	7/14/2025	PW/Streets: Fuel Line	\$ 9.96				
TOTAL	AUTO VALUE PARTS STORES			\$ 635.59			
AUTO ZONE	7/11/2025	Police: #67 Tahoe Windshield Wipers	\$ 56.08		7/28/2025		
TOTAL	AUTO ZONE			\$ 56.08			
BADGER WELDING SUPPLY, INC	6/30/2025	PW/Streets: Monthly Cylinder Rentals	\$ 37.50		7/28/2025	Public Works	7/17/2025
TOTAL	BADGER WELDING SUPPLY, INC			\$ 37.50			
BAILEY'S PAINT & DECORAT	7/6/2025	PW/Streets: Street Painting Supplies	\$ 2,112.00		7/28/2025	Public Works	7/17/2025
TOTAL	BAILEY'S PAINT & DECORAT			\$ 2,112.00			
BENDER, DALE	7/10/2025	Utility: Insurance Refund Retiree	\$ 692.36		7/10/2025		
TOTAL	BENDER, DALE			\$ 692.36			
CAPITAL ONE	7/3/2025	PW/CC/SC - CC Rec Supplies, Glases, Streamers, Cotton, Misc.	\$ 104.22			Park	7/28/2025
CAPITAL ONE	7/3/2025	PW/Aquatic: WAC Concessions	\$ 48.43			Park	7/28/2025
CAPITAL ONE	7/10/2025	PW/Aquatic: WAC Supplies	\$ 57.33			Park	7/28/2025
CAPITAL ONE	7/9/2025	PW/CC/SC: Rec Supplies	\$ 8.30			Park	7/28/2025
CAPITAL ONE	7/11/2025	PW/CC/SC: Rec Supplies	\$ 99.36			Park	7/28/2025
CAPITAL ONE	7/14/2025	PW/Aquatic: WAC Supplies	\$ 79.90			Park	7/28/2025
CAPITAL ONE	7/14/2025	PW/CC/SC - WSRC Misc Supplies	\$ 47.91			Park	7/28/2025
CAPITAL ONE	7/14/2025	PW/CC/SC - Rec Supplies	\$ 46.99			Park	7/28/2025
CAPITAL ONE	7/18/2025	PW/CC/SC - CC Rec Supplies, Glases, Streamers, Cotton, Misc.	\$ 178.13			Park	7/28/2025
CAPITAL ONE	7/24/2025	PW/CC/SC - Supplies	\$ 15.82			Park	7/28/2025
CAPITAL ONE	7/16/2025	PW/CC/SC - Rec Supplies	\$ 23.86			Park	7/28/2025
CAPITAL ONE	7/24/2025	PW/CC/SC - Supplies	\$ 23.70			Park	7/28/2025
CAPITAL ONE	7/24/2025	PW/CC/SC - Supplies	\$ 3.48			Park	7/28/2025
CAPITAL ONE	7/18/2025	PW/CC/SC - Supplies	\$ 99.00			Park	7/28/2025
CAPITAL ONE	7/25/2025	PW/CC/SC - CC Rec Supplies	\$ 32.61			Park	7/28/2025

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
CAPITAL ONE	7/25/2025	PW/CC/SC - CC Rec Supplies	\$ 277.86			Park	7/28/2025
TOTAL	CAPITAL ONE			\$ 1,146.90			
CARPENTER, LARA	6/30/2025	PW/CC/SC: Yoga in the Park	\$ 105.00		7/10/2025	Park	7/28/2025
TOTAL	CARPENTER, LARA			\$ 105.00			
CINTAS CORPORATION #446	6/2/2025	PW/B&G: Supplies	\$ 113.34		7/10/2025	Public Works	7/17/2025
CINTAS CORPORATION #446	6/9/2025	PW/B&G: Supplies	\$ 159.63		7/10/2025	Public Works	7/17/2025
CINTAS CORPORATION #446	6/16/2025	PW/B&G: Supplies	\$ 336.36		7/10/2025	Public Works	7/17/2025
CINTAS CORPORATION #446	6/30/2025	PW/B&G: Supplies	\$ 184.71		7/28/2025	Public Works	7/17/2025
CINTAS CORPORATION #446	7/7/2025	PW/B&G: Supplies	\$ 87.82		7/28/2025	Public Works	7/17/2025
CINTAS CORPORATION #446	7/14/2025	PW/B&G:Towel Refills, Urinal Screens, Paper Products	\$ 257.85				
CINTAS CORPORATION #446	7/21/2025	PW/B&G: Paper Products	\$ 242.28				
TOTAL	CINTAS CORPORATION #446			\$ 1,381.99			
		Admin/City Office: GIS Mapping (Zoning, B&G, Streets, TID, Elections, Trees, Etc.)					
CITY UTILITIES	7/8/2025		\$ 525.00		7/28/2025		
CITY UTILITIES	7/11/2025	PW/Landfill: Leachaate Hauled from Landfill	\$ 962.50		7/28/2025	Public Works	7/17/2025
CITY UTILITIES	7/29/2025	Admin/City Office: Insurance - Workman Comp Dividend Refund	\$ 2,021.49				
TOTAL	CITY UTILITIES			\$ 3,508.99			
COMMUNITY INSURANCE CORP	7/23/2025	Insurance: General Liability City Share	\$ 7,943.25		7/28/2025		
COMMUNITY INSURANCE CORP	7/23/2025	Insurance: General Liability Utility Share	\$ 11,718.25		7/28/2025		
COMMUNITY INSURANCE CORP	7/23/2025	Insurance: Auto - City Portion	\$ 5,126.96		7/28/2025		
COMMUNITY INSURANCE CORP	7/23/2025	Insurance: Auto - Utility Portion	\$ 3,979.54		7/28/2025		
COMMUNITY INSURANCE CORP	4/28/2025	Insurance: Additional Insured Endorsement CGL53233-25-ATC	\$ 25.00				
TOTAL	COMMUNITY INSURANCE CORP			\$ 28,793.00			
COMPUTER DOCTORS LLC							
COMPUTER DOCTORS LLC	7/21/2025	Admin/Office: Cisco Renewal	\$ 1,263.00				
TOTAL	COMPUTER DOCTORS LLC			\$ 1,263.00			
D & P ENTERPRISES	7/15/2025	Library: Paving Parking Lot	\$ 2,750.00				
TOTAL	D & P ENTERPRISES			\$ 2,750.00			
DECKER SUPPLY CO, INC	7/3/2025	PW/Streets: Signs & Materials for Installation	\$ 396.85		7/10/2025	Public Works	7/17/2025
TOTAL	DECKER SUPPLY CO, INC			\$ 396.85			
Delta Dental	8/1/2025	Payroll Related	\$ 253.26		7/28/2025		
Delta Dental	8/1/2025	Payroll Related	\$ 93.76		7/28/2025		
Delta Dental	8/1/2025	Payroll Related	\$ 5.72		7/28/2025		
Delta Dental	8/1/2025	Payroll Related	\$ 54.48		7/29/2025		
Delta Dental	8/1/2025	Payroll Related	\$ 39.92		7/29/2025		
Delta Dental	8/1/2025	Payroll Related	\$ 9.08		7/29/2025		
Delta Dental	8/1/2025	Payroll Related	\$ 281.94		7/30/2025		
TOTAL	Delta Dental			\$ 738.16			
DEPT OF WORKFORCE DEVELO	6/23/2025	Personnel: Unemployment Due for Emp on PR Drawing UI	\$ 504.00		7/24/2025		
DEPT OF WORKFORCE DEVELO	6/23/2025	Personnel: Unemployment Due for Emp on PR Drawing UI	\$ 0.60		7/24/2025		
TOTAL	DEPT OF WORKFORCE DEVELO			\$ 504.60			
FIRE PROTECTION SPECIALISTS INC	7/15/2025	PW/B&G: Annual Fire Extinguisher Inspections per NFPA 10	\$ 938.65			Public Works	7/17/2025
FIRE PROTECTION SPECIALISTS INC	7/24/2025	PW/B&G: Replacement of Water Mist Extinguisher	\$ 485.62				
TOTAL	FIRE PROTECTION SPECIALISTS INC			\$ 1,424.27			
FRONTIER	7/1/2025	Police: Voice Grade Channel Termination	\$ 10.70		7/17/2025		

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
FRONTIER	7/8/2025	Frontier - Landfill Phone Line	\$ 111.59		7/28/2025	Public Works	7/17/2025
FRONTIER	7/9/2025	Airport (608-383-0969)	\$ 122.66		7/28/2025		
FRONTIER	7/9/2025	Airport (608-647-4237)	\$ 122.66		7/28/2025		
TOTAL	FRONTIER			\$ 367.61			
GENUINE TELECOM	6/1/2025	Building Insp	\$ 36.88		7/17/2025		
GENUINE TELECOM	7/1/2025	Building Insp	\$ 36.88		7/17/2025		
GENUINE TELECOM	6/1/2025	City Office	\$ 13.89		7/17/2025		
GENUINE TELECOM	6/1/2025	Clerk Fax	\$ 47.77		7/17/2025		
GENUINE TELECOM	6/1/2025	Unlimited Fiber & Static IP	\$ 140.00		7/17/2025		
GENUINE TELECOM	7/1/2025	Clerk Fax	\$ 47.85		7/17/2025		
GENUINE TELECOM	7/1/2025	Unlimited Fiber & Static IP	\$ 140.00		7/17/2025		
GENUINE TELECOM	7/1/2025	City Office	\$ 13.89		7/17/2025		
GENUINE TELECOM	6/1/2025	Visitor	\$ 35.38		7/17/2025		
GENUINE TELECOM	7/1/2025	Visitor	\$ 35.38		7/17/2025		
GENUINE TELECOM	6/1/2025	Mayor	\$ 35.38		7/17/2025		
GENUINE TELECOM	7/1/2025	Mayor	\$ 35.38		7/17/2025		
GENUINE TELECOM	6/1/2025	Assessor	\$ 35.38		7/17/2025		
GENUINE TELECOM	7/1/2025	Assessor	\$ 35.38		7/17/2025		
GENUINE TELECOM	6/1/2025	1050 N Orange Ln 2	\$ 45.26		7/17/2025		
GENUINE TELECOM	7/1/2025	1050 N Orange Ln 2	\$ 45.45		7/17/2025		
GENUINE TELECOM	6/1/2025	1050 N Orange - Alarm	\$ 36.88		7/17/2025		
GENUINE TELECOM	7/1/2025	1050 N Orange - Alarm	\$ 36.88		7/17/2025		
GENUINE TELECOM	7/1/2025	Police: Telephone	\$ 149.02		7/17/2025		
GENUINE TELECOM	6/1/2025	450 S Main	\$ 36.88		7/17/2025		
GENUINE TELECOM	7/1/2025	450 S Main	\$ 36.88		7/17/2025		
GENUINE TELECOM	6/1/2025	608-647-3559	\$ 37.13		7/17/2025		
GENUINE TELECOM	7/1/2025	608-647-3559	\$ 37.13		7/17/2025		
GENUINE TELECOM	6/1/2025	1050 N Orange	\$ 36.88		7/17/2025	Park	7/28/2025
GENUINE TELECOM	6/1/2025	1050 N Orange	\$ 125.00		7/17/2025	Park	7/28/2025
GENUINE TELECOM	6/1/2025	1050 N Orange	\$ 35.38		7/17/2025	Park	7/28/2025
GENUINE TELECOM	7/1/2025	1050 N Orange	\$ 35.38		7/17/2025	Park	7/28/2025
GENUINE TELECOM	7/1/2025	1050 N Orange	\$ 36.88		7/17/2025	Park	7/28/2025
GENUINE TELECOM	7/1/2025	1050 N Orange	\$ 125.00		7/17/2025	Park	7/28/2025
GENUINE TELECOM	6/1/2025	1050 N Orange Ln 3	\$ 41.88		7/17/2025		
GENUINE TELECOM	7/1/2025	1050 N Orange Ln 3	\$ 41.88		7/17/2025		
TOTAL	GENUINE TELECOM			\$ 1,629.23			
HEALTH COMPASS INC	7/2/2025	Payroll Related	\$ 40.00				
HEALTH COMPASS INC	7/2/2025	Payroll Related	\$ 35.00				
HEALTH COMPASS INC	7/16/2025	Payroll Related	\$ 35.00				
HEALTH COMPASS INC	7/16/2025	Payroll Related	\$ 40.00				
HEALTH COMPASS INC	7/30/2025	Payroll Related	\$ 40.00				
HEALTH COMPASS INC	7/30/2025	Payroll Related	\$ 35.00				
TOTAL	HEALTH COMPASS INC			\$ 225.00			
HOLIDAY WHOLESale	6/10/2025	PW/Aquatic: WAC Concessions	\$ 223.15		7/10/2025	Park	7/28/2025
HOLIDAY WHOLESale	6/18/2025	PW/Aquatic: WAC Concessions	\$ 1,300.05		7/10/2025	Park	7/28/2025

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
HOLIDAY WHOLESale	6/24/2025	PW/Aquatic: WAC Concessions	\$ 2,281.90		7/17/2025	Park	7/28/2025
HOLIDAY WHOLESale	7/2/2025	PW/Aquatic: WAC Concessions	\$ 986.80		7/28/2025	Park	7/28/2025
HOLIDAY WHOLESale	7/9/2025	PW/B&G: Can Liners	\$ 309.80		7/28/2025	Public Works	7/17/2025
HOLIDAY WHOLESale	7/9/2025	PW/Aquatic: WAC Concessions	\$ 2,839.60		7/28/2025	Park	7/28/2025
HOLIDAY WHOLESale	7/23/2025	PW/Aquatic: WAC Concessions	\$ 73.70			Park	7/28/2025
HOLIDAY WHOLESale	7/16/2025	PW/Aquatic: WAC Concessions	\$ 1,887.30			Park	7/28/2025
HOLIDAY WHOLESale	7/23/2025	PW/Aquatic: WAC Concessions	\$ 872.55			Park	7/28/2025
HOLIDAY WHOLESale	7/23/2025	PW/B&G: Can Liners	\$ 67.60				
TOTAL	HOLIDAY WHOLESale			\$ 10,842.45			
INTERNAL REVENUE SERVICE	7/2/2025	Payroll Related	\$ 7,900.75		7/2/2025		
INTERNAL REVENUE SERVICE	7/2/2025	Payroll Related	\$ 6,985.77		7/2/2025		
INTERNAL REVENUE SERVICE	7/2/2025	Payroll Related	\$ 6,985.77		7/2/2025		
INTERNAL REVENUE SERVICE	7/2/2025	Payroll Related	\$ 1,633.73		7/2/2025		
INTERNAL REVENUE SERVICE	7/2/2025	Payroll Related	\$ 1,633.73		7/2/2025		
INTERNAL REVENUE SERVICE	7/16/2025	Payroll Related	\$ 7,544.88		7/18/2025		
INTERNAL REVENUE SERVICE	7/16/2025	Payroll Related	\$ 6,553.41		7/18/2025		
INTERNAL REVENUE SERVICE	7/16/2025	Payroll Related	\$ 6,553.41		7/18/2025		
INTERNAL REVENUE SERVICE	7/16/2025	Payroll Related	\$ 1,532.63		7/18/2025		
INTERNAL REVENUE SERVICE	7/16/2025	Payroll Related	\$ 1,532.63		7/18/2025		
INTERNAL REVENUE SERVICE	7/30/2025	Payroll Related	\$ 6,572.59		8/1/2025		
INTERNAL REVENUE SERVICE	7/30/2025	Payroll Related	\$ 7,061.55		8/1/2025		
INTERNAL REVENUE SERVICE	7/30/2025	Payroll Related	\$ 6,572.59		8/1/2025		
INTERNAL REVENUE SERVICE	7/30/2025	Payroll Related	\$ 1,537.12		8/1/2025		
INTERNAL REVENUE SERVICE	7/30/2025	Payroll Related	\$ 1,537.12		8/1/2025		
TOTAL	INTERNAL REVENUE SERVICE			\$ 72,137.68			
IWMTV	6/30/2025	GREATER RICHLAND TOURISM STREAMING TV ADVERTISING	\$ 1,249.97				
IWMTV	6/30/2025	GREATER RICHLAND TOURISM STREAMING TV ADVERTISING	\$ 2,499.98				
TOTAL	IWMTV			\$ 3,749.95			
JEDS Electric	7/2/2025	PW/B&G: Meyer Building Lift Station Switch Capacitor	\$ 12.50		7/10/2025	Public Works	7/17/2025
TOTAL	JEDS Electric			\$ 12.50			
JONES CHEVROLET	6/27/2025	POLICE: 2021 Chevrolet Tahoe Oil Change & Tire Rotation	\$ 82.30		7/10/2025		
TOTAL	JONES CHEVROLET			\$ 82.30			
Kargl, Malene	7/8/2025	PW/CC/SC: Park Shelter Refund	\$ 60.00		7/10/2025	Park	7/28/2025
TOTAL	Kargl, Malene			\$ 60.00			
KLINGAMAN HEATING & COOL	7/16/2025	PW/Streets: Filters	\$ 74.52			Public Works	7/17/2025
KLINGAMAN HEATING & COOL	7/14/2025	PW/B&G: AC Clean and Check	\$ 1,250.00			Public Works	7/17/2025
TOTAL	KLINGAMAN HEATING & COOL			\$ 1,324.52			
KOELSCH, BEN	7/14/2025	Elected: Sponsor of Government Mtgs on You Tube - July 2025	\$ 1,933.75				
TOTAL	KOELSCH, BEN			\$ 1,933.75			
Kraemer's Water Store	6/30/2025	PW/CC/SC - Water Softener Tank Service Mo Service	\$ 106.22		7/10/2025	Park	7/28/2025
TOTAL	Kraemer's Water Store			\$ 106.22			
KWIK TRIP	7/17/2025	Police: Robert Engebretson Restitution	\$ 13.86				
TOTAL	KWIK TRIP			\$ 13.86			
LAMAR COMPANIES	7/7/2025	Digital sign monthly charge	\$ 500.00		7/28/2025		
TOTAL	LAMAR COMPANIES			\$ 500.00			

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
MATEO, LLC	6/25/2025	WEDC - CDI GRANT PROGRAM FOR LOS AMIGOS 2 - BULIDING BUSINESS EXPANSION	\$ 17,888.34		7/10/2025		
TOTAL	MATEO, LLC			\$ 17,888.34			
METCO, INC	7/15/2025	PW/Airport: Monthly Inspection - July 2025	\$ 100.00		7/17/2025	Public Works	7/17/2025
TOTAL	METCO, INC			\$ 100.00			
MIDWEST POOL SUPPLY	7/10/2025	PW/Aquatic: WAC Chemicals	\$ 3,532.23		7/28/2025	Park	7/28/2025
TOTAL	MIDWEST POOL SUPPLY			\$ 3,532.23			
Milwaukee Magazine	6/30/2025	Tourism: Subscriptions	\$ 900.00				
TOTAL	Milwaukee Magazine			\$ 900.00			
NAPA AUTO PARTS	6/25/2025	PW/Streets: Mechanics Funnel & 10W30	\$ 12.86		7/17/2025	Public Works	7/17/2025
NAPA AUTO PARTS	7/16/2025	PW/B&G: Spray for Loose Nuts and Bolts	\$ 19.98			Public Works	7/17/2025
NAPA AUTO PARTS	7/15/2025	PW/B&G: Dixie Belts	\$ 67.82			Public Works	7/17/2025
TOTAL	NAPA AUTO PARTS			\$ 100.66			
NATURE'S WAY PORTABLE UNITS	6/30/2025	PW/B&G: Park Portas	\$ 1,607.00		7/10/2025	Public Works	7/17/2025
NATURE'S WAY PORTABLE UNITS	6/30/2025	PW/Refuse: Landfill Porta	\$ 166.00		7/10/2025	Public Works	7/17/2025
TOTAL	NATURE'S WAY PORTABLE UNITS			\$ 1,773.00			
PEPSI-COLA OF LACROSSE	7/3/2025	PW/Aquatic: Concessions	\$ 345.00		7/10/2025	Park	7/28/2025
PEPSI-COLA OF LACROSSE	7/10/2025	PW/Aquatic: Concessions	\$ 822.00		7/28/2025	Park	7/28/2025
PEPSI-COLA OF LACROSSE	7/17/2025	PW/Aquatic: Concessions	\$ 230.50		7/28/2025	Park	7/28/2025
TOTAL	PEPSI-COLA OF LACROSSE			\$ 1,397.50			
PINE RIVER LEASING, INC	7/9/2025	PW/Streets: 6610 Ford Tractor and Side Brush Hog Rental	\$ 505.00		7/28/2025	Public Works	7/17/2025
TOTAL	PINE RIVER LEASING, INC			\$ 505.00			
PREMIER CO-OP	6/30/2025	PW/B&G: Fuel	\$ 2,003.85		7/28/2025	Public Works	7/17/2025
PREMIER CO-OP	6/30/2025	PW/Streets: Fuel	\$ 2,351.88		7/28/2025	Public Works	7/17/2025
PREMIER CO-OP	6/30/2025	PW/Streets: Cornerstone Plus	\$ 194.10		7/28/2025	Public Works	7/17/2025
TOTAL	PREMIER CO-OP			\$ 4,549.83			
RHYME BUSINESS PRODUCTS-DALLAS	6/4/2025	Admin/City Office: Copier Lease	\$ 445.07		7/10/2025		
RHYME BUSINESS PRODUCTS-DALLAS	6/30/2025	Police: Copier Lease	\$ 199.00		7/17/2025		
RHYME BUSINESS PRODUCTS-DALLAS	7/4/2025	Admin/City Office: Copier Lease	\$ 445.07		7/28/2025		
RHYME BUSINESS PRODUCTS-DALLAS	7/4/2025	Admin/City Office: Copier Lease - Late Payment	\$ 44.51		7/28/2025		
RHYME BUSINESS PRODUCTS-DALLAS	7/4/2025	Admin/City Office: Copier Color Image Overage	\$ 348.36		7/28/2025		
TOTAL	RHYME BUSINESS PRODUCTS-DALLAS			\$ 1,482.01			
RICHLAND CENTER POLICE PROFESSIONAL	7/2/2025	Payroll Related	\$ 218.25		7/17/2025		
RICHLAND CENTER POLICE PROFESSIONAL	7/16/2025	Payroll Related	\$ 218.25		7/17/2025		
RICHLAND CENTER POLICE PROFESSIONAL	7/30/2025	Payroll Related	\$ 218.25				
TOTAL	RICHLAND CENTER POLICE PROFESSIONAL			\$ 654.75			
RICHLAND CENTER UTILITIE	7/15/2025	Taxes: Utility Del Bills Spec Assessed - 2024 Tax Roll - 2025 Budget	\$ 36,084.03				
RICHLAND CENTER UTILITIE	7/10/2025	450 S Main St	\$ 202.18				
RICHLAND CENTER UTILITIE	7/10/2025	450 S Main St	\$ 927.00				
RICHLAND CENTER UTILITIE	7/10/2025	EV Charging Station	\$ 108.74				
RICHLAND CENTER UTILITIE	7/10/2025	397 W Seminary St	\$ 104.50				
RICHLAND CENTER UTILITIE	7/10/2025	Park Dept Garage	\$ 90.90			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Aud City Parking Lot	\$ 87.10			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Park Dept Garage	\$ 108.41			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Cemetary Bldg	\$ 21.70			Public Works	7/17/2025

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
RICHLAND CENTER UTILITIE	7/10/2025	Cemetery-10th Street	\$ 39.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Cemetery-Saloutus/Park	\$ 39.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Cemetery-Parkinson/AA	\$ 39.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Cemetary Garage	\$ 46.07			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	141 W Robb Rd Street Dep	\$ 140.70			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	141 W Robb Rd Street Dep	\$ 8.59			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	141 W Robb Rd Street Dep	\$ 175.48			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	14 Intersection HWY & 8	\$ 217.82			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Intersection First &	\$ 314.11			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	133 W Robb Rd	\$ 199.97			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Flashers Main & Second	\$ 12.50			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	80 HWY North Bridge	\$ 174.15			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	E Robb Rd	\$ 807.14			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	14 US HWY W	\$ 376.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	W Robb Rd	\$ 797.06			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Krouskop Park	\$ 120.56			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	80 HIGHWAY & 14	\$ 105.24			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Main & Sixth	\$ 348.31			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Court & Church St	\$ 482.48			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	North End of Central	\$ 23.48			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Park & Tenth Sts	\$ 30.27			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	US HWY 80 N & Ind	\$ 45.09			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	US HWY 14 W	\$ 308.11			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Mill & Main	\$ 802.80			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Burton & Main St	\$ 125.06			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	West End of Foot Bridge	\$ 9.09			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	5TH & Main	\$ 227.74			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	14 New Highway East	\$ 168.40			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Foundry Dr	\$ 807.14			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Tenth & Cedar	\$ 837.41			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	3 RT Landfill	\$ 103.60				
RICHLAND CENTER UTILITIE	7/10/2025	1050 N Orange St	\$ 1,726.58			Park	7/28/2025
RICHLAND CENTER UTILITIE	7/10/2025	N Park Ballfields	\$ 746.74			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	151 Ind Drive-Dog Park	\$ 53.63			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	US HWY 14 W-B.Fields	\$ 264.85			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	1100 Block N Main Parking	\$ 12.39			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Mill Pond Campground	\$ 153.80			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	North Park Pond	\$ 160.56			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Dump Station-Old WWTP	\$ 28.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Footbridge Congress	\$ 66.18			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	N Park Access Rd by Flag	\$ 12.50			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	HI-Caster Booth	\$ 12.50			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Tennis Court (Fountain)	\$ 28.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Industrial Park Sign	\$ 102.88			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Krouskop Park Footbr	\$ 13.39			Public Works	7/17/2025

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
RICHLAND CENTER UTILITIE	7/10/2025	Bike Path	\$ 20.81			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	North Park Footbridge	\$ 25.79			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	W Mill-Linear Park	\$ 25.89			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Tennis Court Lights	\$ 73.14			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Westside Park-Footbridge	\$ 28.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Event Meter	\$ 21.52			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Between Dike & Scorebd	\$ 12.50			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Cold Storage Bldg	\$ 31.45			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	N Orange-Meyer Bldg	\$ 991.32			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Anderson (Fountain)	\$ 28.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	WA Fountain-Keepers	\$ 41.10			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Ferguson (Fountain)	\$ 28.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Pond- Klingaman Shelter	\$ 13.33			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Lions/Conc(Fountain)	\$ 28.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	N Orange-Meyer Bldg	\$ 157.96			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	8TH & Jefferson (Keepers)	\$ 17.75			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Pippin (Fountain)	\$ 28.60			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Williams Shelter	\$ 13.22			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Bohmann Dr	\$ 12.88			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Anderson Shelter	\$ 13.46			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Klingaman (Fountain)	\$ 10.50			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Lions Shelter/Conc	\$ 50.44			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	Pavilion	\$ 16.81			Public Works	7/17/2025
RICHLAND CENTER UTILITIE	7/10/2025	1055 N Orange-Bath House	\$ 667.92			Park	7/28/2025
RICHLAND CENTER UTILITIE	7/10/2025	Pool transformer	\$ 115.85			Park	7/28/2025
RICHLAND CENTER UTILITIE	7/10/2025	1055 N Orange-Park Pool	\$ 7,353.59			Park	7/28/2025
RICHLAND CENTER UTILITIE	7/10/2025	Rotary Meter Lights	\$ 12.88				
RICHLAND CENTER UTILITIE	7/10/2025	For Dike Alarm City	\$ 13.40				
TOTAL	RICHLAND CENTER UTILITIE			\$ 58,908.04			
RICHLAND COUNTY AMBULANCE	7/3/2025	Admin/city office: June ambulance service	\$ 9,590.00		7/28/2025		
TOTAL	RICHLAND COUNTY AMBULANCE			\$ 9,590.00			
RICHLAND COUNTY SHERIFF	7/24/2025	Police: Citation Pd By CC To City - Should have been paid to County	\$ 175.30		7/28/2025		
TOTAL	RICHLAND COUNTY SHERIFF			\$ 175.30			
RICHLAND ELECTRIC CO-OP	7/2/2025	PW/Parks: RC Flood Control	\$ 45.70		7/17/2025	Public Works	7/17/2025
TOTAL	RICHLAND ELECTRIC CO-OP			\$ 45.70			
RICHLAND FIRE DISTRICT	7/11/2025	Public Safety: 2% Fire Dues - 2025	\$ 19,118.84				
RICHLAND FIRE DISTRICT	7/18/2025	Public Safety: 2025 2nd 1/2 Assessment	\$ 74,079.73				
RICHLAND FIRE DISTRICT	6/17/2025	Incident #225122,06/17/2025, Sam Hendricks, Accident US 14/Sextonville Rd	\$ 600.00		7/28/2025		
TOTAL	RICHLAND FIRE DISTRICT			\$ 93,798.57			
RICHLAND OBSERVER	3/6/2025	PW/CC/SC - Job Ad	\$ 93.75		7/10/2025	Park	7/28/2025
RICHLAND OBSERVER	6/30/2025	May 6 council meeting minutes posted 06/19/25	\$ 255.03		7/28/2025		
TOTAL	RICHLAND OBSERVER			\$ 348.78			
RICHLAND TOWNSHIP	7/2/2025	Admin/City Office_022-2723-4100 Annexation_Tax Due 2nd Yr of 5	\$ 44.70		7/2/2025		
TOTAL	RICHLAND TOWNSHIP			\$ 44.70			

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
RODRIGUEZ, JOEL M	7/9/2025	Police: Interpreter Services	\$ 125.00		7/17/2025		
RODRIGUEZ, JOEL M	7/6/2025	Police: Interpreter Services	\$ 50.00		7/17/2025		
TOTAL	RODRIGUEZ, JOEL M			\$ 175.00			
RUNNING, INC	7/15/2025	Taxi: Shared Ride Taxi Service - June 2025	\$ 29,084.69		7/28/2025		
RUNNING, INC	7/15/2025	Taxi: Shared Ride Taxi Service - June 2025 Revenues	\$ (8,493.50)		7/28/2025		
TOTAL	RUNNING, INC			\$ 20,591.19			
Schwartz, Kelsey	6/19/2025	Police: Parking Ticket Overpay Refund	\$ 17.00		7/2/2025		
TOTAL	Schwartz, Kelsey			\$ 17.00			
SCOTT CONSTRUCTION, INC	7/2/2025	PW/Streets: Cold Mix Patch	\$ 876.48		7/28/2025	Public Works	7/17/2025
SCOTT CONSTRUCTION, INC	7/25/2025	PW/Streets: Cold Mix Patch	\$ 1,785.52				
TOTAL	SCOTT CONSTRUCTION, INC			\$ 2,662.00			
SECURIAN FINANCIAL GROUP, INC	7/4/2025	Payroll Related	\$ 777.22		7/17/2025		
SECURIAN FINANCIAL GROUP, INC	7/4/2025	Payroll Related	\$ 496.44		7/17/2025		
SECURIAN FINANCIAL GROUP, INC	7/4/2025	Payroll Related	\$ 438.45		7/17/2025		
TOTAL	SECURIAN FINANCIAL GROUP, INC			\$ 1,712.11			
SEXTONVILLE WATERWORKS	7/7/2025	PW/Airport: Water and Sewer Charges	\$ 158.59		7/28/2025	Public Works	7/17/2025
TOTAL	SEXTONVILLE WATERWORKS			\$ 158.59			
SHERWIN INDUSTRIES, INC	7/19/2025	PW/B&G: Paint	\$ 924.00		7/28/2025		
TOTAL	SHERWIN INDUSTRIES, INC			\$ 924.00			
SIMPSON'S TRACTOR, INC	7/9/2025	PW/B&G: Deflectors	\$ 247.02		7/10/2025	Public Works	7/17/2025
TOTAL	SIMPSON'S TRACTOR, INC			\$ 247.02			
SIRCHIE ACQUISITION COMP	7/23/2025	POLICE: Enforcement & Investigation - Integrity Bags	\$ 149.02				
TOTAL	SIRCHIE ACQUISITION COMP			\$ 149.02			
Superior Jetting Inc	7/25/2025	PW/Landfill: Jet Leachate Collection System	\$ 3,950.00				
TOTAL	Superior Jetting Inc			\$ 3,950.00			
TC AUTOWORKS LLC	7/15/2025	PW/Streets: 2019 Ford F-250 Brakes	\$ 570.39			Public Works	7/17/2025
TOTAL	TC AUTOWORKS LLC			\$ 570.39			
TOWN & COUNTRY SANITATION, INC	7/1/2025	PW/Refuse: 8735 garbage service	\$ 16,808.60		7/28/2025	Public Works	7/17/2025
TOWN & COUNTRY SANITATION, INC	7/1/2025	PW/Refuse: 8735 operator	\$ 889.92		7/28/2025	Public Works	7/17/2025
TOWN & COUNTRY SANITATION, INC	7/1/2025	PW/Refuse: 8783 recycling	\$ 5,706.85		7/28/2025	Public Works	7/17/2025
TOWN & COUNTRY SANITATION, INC	7/1/2025	PW/Refuse: 8784 landfill	\$ 5,681.61		7/28/2025	Public Works	7/17/2025
TOWN & COUNTRY SANITATION, INC	7/1/2025	PW/Refuse: 8783 recycling	\$ 1,434.60		7/28/2025		
TOTAL	TOWN & COUNTRY SANITATION, INC			\$ 30,521.58			
U S CELLULAR	7/10/2025	PW/Streets: 304-608-7179 Flood Warning Signals	\$ 40.81			Public Works	7/17/2025
U S CELLULAR	6/18/2025	PW/office: DPW Cell	\$ 56.20		7/23/2025	Public Works	7/17/2025
U S CELLULAR	6/18/2025	PW/Parks: Parks Cell	\$ 56.20		7/23/2025		
U S CELLULAR	6/18/2025	PW/Streets: Streets Cell	\$ 72.28		7/23/2025	Public Works	7/17/2025
U S CELLULAR	6/18/2025	Admin/city office: Clerk/Treas Cell	\$ 59.11		7/23/2025	Public Works	7/17/2025
U S CELLULAR	6/18/2025	Admin/city office: Mayor Cell	\$ 56.20		7/23/2025		
U S CELLULAR	6/18/2025	PW/Cemetery: Tess Cell	\$ 59.11		7/23/2025		
U S CELLULAR	6/18/2025	PW/Cemetery: Tess Cell	\$ (9.25)		7/23/2025		
U S CELLULAR	6/18/2025	PW/CC/SC: Mieden Cell	\$ (9.25)		7/23/2025		
U S CELLULAR	6/18/2025	PW/CC/SC: Mieden Cell	\$ 56.20		7/23/2025		
U S CELLULAR	6/18/2025	Admin/city office: DPW Cell	\$ (9.25)		7/23/2025		
U S CELLULAR	6/18/2025	PW/Parks: Parks Cell	\$ (9.25)		7/23/2025		

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
U S CELLULAR	6/18/2025	PW/Streets: Streets Cell	\$ (9.25)		7/23/2025		
U S CELLULAR	6/18/2025	Admin/city office: Clerk/Treas Cell	\$ (9.25)		7/23/2025		
U S CELLULAR	6/18/2025	Admin/city office: Mayor Cell	\$ (9.25)		7/23/2025		
U S CELLULAR	7/18/2025	Admin/city office: Mayor Cell	\$ 56.20				
U S CELLULAR	7/18/2025	Admin/city office: Clerk/Treas Cell	\$ (9.25)				
U S CELLULAR	7/18/2025	Admin/city office: DPW Cell	\$ (9.25)			Public Works	7/17/2025
U S CELLULAR	7/18/2025	PW/Parks: Parks Cell	\$ 56.20			Public Works	7/17/2025
U S CELLULAR	7/18/2025	PW/Cemetery: Tess Cell	\$ (9.25)			Public Works	7/17/2025
U S CELLULAR	7/18/2025	PW/CC/SC: Mieden Cell	\$ 56.20				
U S CELLULAR	7/18/2025	PW/Streets: Streets Cell	\$ (9.25)			Public Works	7/17/2025
U S CELLULAR	7/18/2025	Admin/city office: Clerk/Treas Cell	\$ 59.11				
U S CELLULAR	7/18/2025	PW/office: DPW Cell	\$ 56.20				
U S CELLULAR	7/18/2025	PW/Parks: Parks Cell	\$ (9.25)				
U S CELLULAR	7/18/2025	Admin/city office: Mayor Cell	\$ (9.25)				
U S CELLULAR	7/18/2025	PW/Streets: Streets Cell	\$ 72.28				
U S CELLULAR	7/18/2025	PW/Cemetery: Tess Cell	\$ 59.11				
U S CELLULAR	7/18/2025	PW/CC/SC: Mieden Cell	\$ (9.25)				
TOTAL	U S CELLULAR			\$ 741.91			
ULINE	7/17/2025	PW/B&G: Trash Can	\$ 656.22				
TOTAL	ULINE			\$ 656.22			
UNITED STATES ALLIANCE F	7/24/2025	PW/B&G: Annual Inspection - Wet Sprinkler, Backflow, Anit-Freeze Loop	\$ 1,465.00				
TOTAL	UNITED STATES ALLIANCE F			\$ 1,465.00			
US BANK	6/11/2025	Police: K9 Collar - To be Reimbursed from K9 Account	\$ 114.42		7/9/2025		
US BANK	7/17/2025	PW/CC/SC: Rec Program pd by fees	\$ 409.94			Park	7/28/2025
US BANK	5/29/2025	Admin/City Office: Phone App for Admin/DPW/Elected Officials	\$ 185.59		7/9/2025		
US BANK	6/17/2025	Admin/City Office: Phone App for Admin/DPW/Elected Officials	\$ 17.08		7/9/2025		
US BANK	7/21/2025	Admin/City Office: Phone App for Admin/DPW/Elected Officials	\$ (5.59)				
US BANK	6/25/2025	PW/B&G: 2019 Ford Title Fee	\$ 2.05		7/9/2025	Public Works	7/17/2025
US BANK	7/24/2025	PWB&G: Chnsaw Btry Tool & Chain	\$ 359.98				
US BANK	6/5/2025	PW/B&G: Mower Belts, Blades, Etc	\$ 432.81		7/9/2025	Public Works	7/17/2025
US BANK	7/11/2025	PW/B&G: New Holland Tractors Deck Guard Knobs	\$ 19.69			Public Works	7/17/2025
US BANK	7/10/2025	PW/B&G: Krouskop Campsite #2 Hose Splitter	\$ 13.94			Public Works	7/17/2025
US BANK	7/11/2025	PW/B&G: Dry Erase Markers and Bleach	\$ 21.41			Public Works	7/17/2025
US BANK	7/16/2025	PW/B&G: TV & Mount for Breakroom	\$ 249.12			Public Works	7/17/2025
US BANK	7/16/2025	PW/B&G: Handsoap and Cleanser	\$ 47.49				
US BANK	7/15/2025	PW/B&G: Weed Killer, Sprayer, Harness	\$ 67.87			Public Works	7/17/2025
US BANK	7/21/2025	Admin/City Office: Civic Annual Symposium Training - Misty	\$ 270.00				
US BANK	6/13/2025	Police: Training - Coleman First Line - 6/8 - 6/13/2025	\$ 490.00		7/9/2025		
US BANK	6/23/2025	Police: Training - Coleman First Line	\$ 15.02		7/9/2025		
US BANK	6/23/2025	Police: Training - Coleman First Line	\$ 21.35		7/9/2025		
US BANK	6/24/2025	Police: Training - Coleman First Line	\$ 17.02		7/9/2025		
US BANK	6/24/2025	Police: Training - Coleman First Line	\$ 28.24		7/9/2025		
US BANK	6/25/2025	Police: Training - Coleman First Line	\$ 11.22				
US BANK	6/25/2025	Police: Training - Coleman First Line	\$ 17.07				

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
US BANK	6/26/2025	Police: Training - Coleman First Line	\$ 16.61				
US BANK	6/26/2025	Police: Training - Coleman First Line	\$ 7.79				
US BANK	6/27/2025	Police: Training - Coleman First Line - 6/22 - 6/27/2025	\$ 490.00				
US BANK	7/10/2025	Police: Traing - Mid States Organized Crime - Pilla	\$ 195.00		7/9/2025		
US BANK	7/10/2025	Police: WI Criminal Code-Priority Equipment	\$ 109.89				
US BANK	7/3/2025	PW/CC/REC: Bingo Prizes for Senior Center	\$ 137.25			Park	7/28/2025
US BANK	6/26/2025	PW/B&G: Rockbridge Flood Alarm System Renewal - 7/3/2025 - 7/2/2026	\$ 213.00			Public Works	7/17/2025
TOTAL	US BANK			\$ 3,975.26			
UTILITIES	7/2/2025	PW/Capital Outlay: Generator - Wallace Electric	\$ 2,366.47		7/2/2025		
TOTAL	UTILITIES			\$ 2,366.47			
VERIZON WIRELESS	6/21/2025	POLICE: Cell Phones	\$ 592.82		7/17/2025		
TOTAL	VERIZON WIRELESS			\$ 592.82			
WALLACE ELECTRIC LLC	6/27/2025	PW/Airport: Repaired Broken Lights	\$ 200.00		7/10/2025	Public Works	7/17/2025
WALLACE ELECTRIC LLC	7/2/2025	PW/B&G: Myer Building Pit Pump Troubleshoot	\$ 100.00		7/10/2025	Public Works	7/17/2025
TOTAL	WALLACE ELECTRIC LLC			\$ 300.00			
WALLACE, COOPER & ELLIOTT INSURANCE	7/14/2025	Admin/City Office: Treasurer Bond Insurance_Required for Tax Collection	\$ 350.00		7/17/2025		
TOTAL	WALLACE, COOPER & ELLIOTT INSURANCE			\$ 350.00			
WALSH'S ACE HARDWARE	6/6/2025	PW/B&G: return valves	\$ 34.58		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	6/12/2025	PW/B&G: Single Cut Key	\$ 1.99		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	6/24/2025	PW/B&G: Leaf Blower Primer Bulb	\$ 9.18		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	6/26/2025	PW/Streets: Woodcutter and Chains	\$ 42.48		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	6/26/2025	PW/B&G: Trimmer Parts	\$ 278.03		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	6/26/2025	PW/B&G: Zip Ties for Thunder Shower Fence Install	\$ 13.02		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	6/30/2025	PW/B&G: Handheld Sprayer and Bathroom Repair Supplies	\$ 74.94		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	6/24/2025	PW/B&G: Fire Alarm System & Gas And Oil	\$ 40.90		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	6/24/2025	PW/B&G: Fire Alarm System & Gas And Oil	\$ 34.07		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	7/1/2025	PW/B&G: CC Womens Toilet Repair Supplies	\$ 13.98		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	7/3/2025	PW/B&G: Shop Water Hose	\$ 9.28		7/10/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	7/8/2025	PW/B&G: Leaf Blowers	\$ 453.81		7/28/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	7/1/2025	PW/Streets: Hammer Drill Bits	\$ 9.29		7/17/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	7/3/2025	PW/Streets: Grass Seed	\$ 37.19		7/17/2025	Public Works	7/17/2025
WALSH'S ACE HARDWARE	7/18/2025	PW/ B&G: Pool Rope Repair Materials	\$ 2.56		7/28/2025		
WALSH'S ACE HARDWARE	7/23/2025	PW/B&G: Paper Towels for Shop	\$ 44.68				
WALSH'S ACE HARDWARE	7/28/2025	PW/B&G: Post Pulling Clip	\$ 2.78				
WALSH'S ACE HARDWARE	7/21/2025	PW/Streets: Hitch Pin & clip	\$ 11.14				
WALSH'S ACE HARDWARE	7/29/2025	PW/B&G: Fasteners	\$ 1.00				
WALSH'S ACE HARDWARE	7/23/2025	PW/B&G: Hitch Pin, Black Oxide, Fastners, Nuts, Washers	\$ 22.27				
WALSH'S ACE HARDWARE	7/18/2025	PW/B&G: Gloves, Fasteners	\$ 7.79				
WALSH'S ACE HARDWARE	7/25/2025	PW/B&G: Voltage Tester	\$ 6.90				
WALSH'S ACE HARDWARE	7/23/2025	PW/B&G: Pruning Saw & Scissors	\$ 56.98				
WALSH'S ACE HARDWARE	7/28/2025	PW/Streets: Duct Tape	\$ 9.29				
WALSH'S ACE HARDWARE	7/25/2025	PW/B&G: Fasteners Returned	\$ (23.26)				
WALSH'S ACE HARDWARE	7/25/2025	Aquatic: Fasteners for Repairs	\$ 23.25				

City of Richland Center - Finance Committee Council Payment Approval Report - August 5, 2025

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
TOTAL	WALSH'S ACE HARDWARE			\$ 1,218.12			
WARCO	7/3/2025	PW/CC?SC - Senior Bus Trips - Diamond Jo 8/14/2025	\$ 1,325.00		7/10/2025	Park	7/28/2025
TOTAL	WARCO			\$ 1,325.00			
WE ENERGIES	7/10/2025	BLDG POOL HEAT	\$ 1,932.86		7/28/2025	Park	7/28/2025
WE ENERGIES	7/10/2025	RR MUSEUM HEAT	\$ 163.93		7/28/2025		
WE ENERGIES	7/10/2025	PW/CC/SC: COMMUNIT/SENIOR CENTER HEAT	\$ 50.72		7/28/2025	Park	7/28/2025
WE ENERGIES	7/11/2025	ADMIN/CITY OFFICE: MUNICIPAL BLDG HEAT	\$ 10.96		7/28/2025		
WE ENERGIES	7/11/2025	PW/Streets: STREETS SHOP HEAT	\$ 10.96		7/28/2025		
WE ENERGIES	7/11/2025	PW/Parks: PARKS GARAGE HEAT	\$ 10.92		7/28/2025		
WE ENERGIES	7/11/2025	PW/B&G: KROUSKOP PARK WARMING HOUSE HEAT	\$ 10.91		7/28/2025		
WE ENERGIES	7/11/2025	PW/CEMETERY: CEMETERY GARAGE HEAT	\$ 10.91		7/28/2025		
TOTAL	WE ENERGIES			\$ 2,202.17			
WERTZ PLUMBING & HEATING	6/30/2025	PW/B&G: Replace Outdoor AC for Police Station	\$ 3,723.00		7/10/2025	Public Works	7/17/2025
WERTZ PLUMBING & HEATING	7/10/2025	PW / B&G: Killian Meyer Bldg Mens Bathroom Handicap Stall Repairs	\$ 128.58		7/28/2025		
TOTAL	WERTZ PLUMBING & HEATING			\$ 3,851.58			
WEX BANK	6/30/2025	POLICE: Vehicle Fuel	\$ 2,197.68		7/10/2025		
TOTAL	WEX BANK			\$ 2,197.68			
WI Deferred Compensation	7/2/2025	Payroll Related	\$ 92.13		7/2/2025		
WI Deferred Compensation	7/2/2025	Payroll Related	\$ 395.00		7/2/2025		
WI Deferred Compensation	7/2/2025	Payroll Related	\$ 100.00		7/2/2025		
WI Deferred Compensation	7/16/2025	Payroll Related	\$ 95.05		7/18/2025		
WI Deferred Compensation	7/16/2025	Payroll Related	\$ 395.00		7/18/2025		
WI Deferred Compensation	7/16/2025	Payroll Related	\$ 100.00		7/18/2025		
WI Deferred Compensation	7/30/2025	Payroll Related	\$ 78.75		8/1/2025		
WI Deferred Compensation	7/30/2025	Payroll Related	\$ 395.00		8/1/2025		
WI Deferred Compensation	7/30/2025	Payroll Related	\$ 100.00		8/1/2025		
TOTAL	WI Deferred Compensation			\$ 1,750.93			
WI Dept of EE Trust Funds	7/2/2025	Payroll Related	\$ 3,040.75				
WI Dept of EE Trust Funds	7/2/2025	Payroll Related	\$ 70.00				
WI Dept of EE Trust Funds	7/2/2025	Payroll Related	\$ 5,629.76				
WI Dept of EE Trust Funds	7/2/2025	Payroll Related	\$ 3,040.75				
WI Dept of EE Trust Funds	7/2/2025	Payroll Related	\$ 2,606.72				
WI Dept of EE Trust Funds	7/10/2025	Payroll Related	\$ 31,679.62		7/18/2025		
WI Dept of EE Trust Funds	7/10/2025	Payroll Related	\$ 4,829.03		7/18/2025		
WI Dept of EE Trust Funds	7/10/2025	Payroll Related	\$ 52,042.75		7/18/2025		
WI Dept of EE Trust Funds	7/10/2025	Payroll Related	\$ 4,153.14		7/18/2025		
WI Dept of EE Trust Funds	6/30/2025	Payroll Related	\$ 14,872.76		7/31/2025		
WI Dept of EE Trust Funds	6/30/2025	Payroll Related	\$ (0.03)		7/31/2025		
WI Dept of EE Trust Funds	7/16/2025	Payroll Related	\$ 5,503.06				
WI Dept of EE Trust Funds	7/16/2025	Payroll Related	\$ 3,064.45				
WI Dept of EE Trust Funds	7/16/2025	Payroll Related	\$ 70.00				
WI Dept of EE Trust Funds	7/16/2025	Payroll Related	\$ 2,548.04				
WI Dept of EE Trust Funds	7/16/2025	Payroll Related	\$ 3,064.45				
WI Dept of EE Trust Funds	7/30/2025	Payroll Related	\$ 4,976.71				
WI Dept of EE Trust Funds	7/30/2025	Payroll Related	\$ 70.00				

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
WI Dept of EE Trust Funds	7/30/2025	Payroll Related	\$ 3,053.78				
WI Dept of EE Trust Funds	7/30/2025	Payroll Related	\$ 2,304.36				
WI Dept of EE Trust Funds	7/30/2025	Payroll Related	\$ 3,053.78				
TOTAL	WI Dept of EE Trust Funds			\$ 149,673.88			
WI DEPT OF JUSTICE-CRIME	7/24/2025	POLICE: Background Checks	\$ 98.00				
TOTAL	WI DEPT OF JUSTICE-CRIME			\$ 98.00			
WI DEPT OF REVENUE	7/2/2025	Payroll Related	\$ 3,802.88		7/31/2025		
WI DEPT OF REVENUE	7/16/2025	Payroll Related	\$ 3,699.01		8/15/2025		
WI DEPT OF REVENUE	7/30/2025	Payroll Related	\$ 3,594.61				
WI DEPT OF REVENUE	6/30/2025	Airport: Aviation Fuel Tax	\$ 13.92		7/18/2025	Public Works	7/17/2025
TOTAL	WI DEPT OF REVENUE			\$ 11,110.42			
WIL-KIL PEST CONTROL	6/30/2025	Admin/city office: pest control municipal bldg	\$ 67.38		7/28/2025	Public Works	7/17/2025
WIL-KIL PEST CONTROL	6/30/2025	PW/Refuse: pest control landfill	\$ 67.38		7/28/2025	Public Works	7/17/2025
WIL-KIL PEST CONTROL	6/30/2025	PW/CC/SC: pest control Meyer Shelter	\$ 67.38		7/28/2025		
WIL-KIL PEST CONTROL	6/30/2025	PW/CC/SC: pest control community center	\$ 81.56		7/28/2025		
TOTAL	WIL-KIL PEST CONTROL			\$ 283.70			
WISCONSIN SUPPORT COLLEC	7/2/2025	Payroll Related	\$ 133.85		7/2/2025		
WISCONSIN SUPPORT COLLEC	7/18/2025	Payroll Related	\$ 65.00		7/18/2025		
WISCONSIN SUPPORT COLLEC	7/16/2025	Payroll Related	\$ 133.85		7/18/2025		
TOTAL	WISCONSIN SUPPORT COLLEC			\$ 332.70			
WORKSITE SOLUTIONS	7/2/2025	Payroll Related	\$ 23.35		7/2/2025		
WORKSITE SOLUTIONS	7/16/2025	Payroll Related	\$ 23.35		7/31/2025		
WORKSITE SOLUTIONS	7/30/2025	Payroll Related	\$ 23.35				
TOTAL	WORKSITE SOLUTIONS			\$ 70.05			
WPPI ENERGY	7/1/2025	LED Street Light Loan Payment 0% Int	\$ 421.62		7/28/2025		
TOTAL	WPPI ENERGY			\$ 421.62			

TOTAL BILLS PRESENTED FOR APPROVAL:

	\$ 591,585.84
Tourism Fund	\$ 4,649.95
General Fund	\$ 586,935.89

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee

and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Finance: _____

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved

Filed in the office of the City Clerk/Treasurer

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 3.

Agenda Item: City Treasurer's Report

Committee Review: N/A

Meeting Date: Finance & Council – August 5, 2025

Presented by: Misty Molzof, Treasurer

Recommended Action Items:

1. Approve Resolution #2025-08 – A Resolution Designating Public Depositories and Authorizing Withdrawal of City Monies.
 - a. This is a standard resolution that should be approved annually. With the change in Clerk and Treasurer, the bank needs this to update all of signature cards and account access information
 - b. Needs to be done to update Bank Signature Cards and Files.
2. Approve Resolution #2025-09 – A Resolution Designating Signers on City Bank Accounts.
 - a. Standard Resolution designating which office holders are signers on the account and who has account access.
 - b. Needs to be done to update Bank Signature Cards and Files.
3. Authorize the Treasurer and/or City Administrator to transfer funds among City Bank Accounts to optimize interest returns and consolidate superfluous accounts, executing these actions as necessary to advance the City's financial interests.

Items included:

1. Treasurer's Report for period ending June 30, 2025 – "Cash Balances" Report
 - a. Beginning Balance - \$10,876,597.37
 - b. Total receipts in June - \$343,567.86: includes **total interest earned of \$33,898.33**
 - c. Total Disbursements in June - \$725,939.91
 - d. Transfer between accounts in June - \$581,597.42
 - e. Ending Balance - \$10,494,225.32
 - f. Interest Rates – I contacted them to see if we could get better interest rates, or if they would be competitive with LGIP (I have worked with banks in the past who would do this to keep the money local). Local banks were not receptive to this and were unable to adjust the interest rates. Current interest rates are and amounts in each bank as of June 30, 2025:
 - i. Richland County Bank
 1. Interest Rate - 0.25%
 2. Amount - \$860,858.17
 - ii. Community First Bank
 1. Interest Rate - 0.50%
 2. Amount - \$178,410.57
 - iii. Peoples Community Bank
 1. Interest Rate - 3.48%
 2. Amount - \$994,409.24
 - iv. Royal Bank
 1. Interest Rate - 0%
 2. Amount - \$48,622.92
 - v. Local Government Investment Pool (LGIP)
 1. Interest Rate – 4.36%
 2. Amount - \$8,412,197.42
 - g. **Recommend Transferring Funds from "Low-Interest" Accounts and placing them in Higher Interest Accounts at other banks.**
 - i. Aquatic Center Account – Transfer From Richland County Bank to LGIP (Approximately \$235,000)

- ii. RLF Checking and Savings Accounts – Transfer From Community First Bank to LGIP (Approximately \$178,000)
- 2. Balance Sheet for period ending June 30, 2025 (4 pages)
 - a. City Funds
 - b. Library Fund
 - c. Greater Richland Tourism Fund
- 3. Revenue and Expenditures, Actual Versus Budget by Department for period ending June 30, 2025 (5 pages)
 - a. Each area should be about 50%, since we are ½ way through the year. Following is a list of areas where it varies and reasons why:
 - i. Administration / Office – Revenues – Most fees are collected in January through June due to license expiration dates; therefore, currently at 86%
 - ii. Airport – The taxes are billed out and collected in February, which impacts the % of revenue collected at this point in the year.
 - iii. Economic Development. The expenses appear over budget; however, that is due to grant revenues received and paid out to Mateo. The expenses show up in this category, but the revenues do not.
 - iv. Most of the other departments are close to 50% or below due to various things like: staffing shortages, time of the year, etc.
 - v. Page 4 – All other revenues – there will be an entry in August to Tax Revenues and this will correct what appears to be an overage. There is a large Receivable sitting on the balance sheet until the final tax settlement happens.
- 4. Accounts Receivable Listing as of July 31, 2025
 - a. I am confident that this is within \$1,000 of what is owed. I am working on finalizing 3 customers' account analysis and should have that done within the week.
 - b. Fire Call billings are listed at the bottom and highlighted in blue. Currently, they make up \$15,846.00 of the total = \$163,189.37 in Accounts Receivable.
- 5. Audit Update: I have a list of about 3 items to finalize with the auditors and should be getting those to them by the end of the week.
- 6. Copiers: We recently received a larger than usual invoice, and I was investigating it, I found that our usage is mismatched to the machines we currently are leasing. Through this conversation with Rhyme, we found that it may be more cost-effective and efficient to initiate two new leases with brand new equipment. I am exploring this option, will be reviewing it with Ashley, and if we decide to proceed, will bring it back for your approval at the September meeting.

CITY OF RICHLAND CENTER - TREASURER'S REPORT

6/30/2025

FUNDS	Int Rate	BEG/MO BAL	RECEIPTS	Transfers In/(Out) Between Accounts	DISBURSEMENTS	END/MO BAL
City General Unassigned:	3.48%	\$ 273,241.84	\$ 256,999.33	\$ 581,597.42	\$ 713,903.15	\$ 397,935.44
State Investments #1 Unassigned	4.36%	\$ 3,800,196.90	\$ 61,255.98			\$ 3,861,452.88
Property Tax Account (partial unassigned)	3.48%	\$ 575,525.41	\$ 491.21	\$ (555,525.41)		\$ 20,491.21
#2 Landfill long term care (for landfill issues)	4.36%	\$ 654,607.82	\$ 2,345.27			\$ 656,953.09
#3 TIF-Panorama Estates (TIF 6)	4.36%	\$ 277,582.05	\$ 994.50			\$ 278,576.55
#6 TIF 2-5 (only #4)	4.36%	\$ 151,086.59	\$ 541.30			\$ 151,627.89
RLF Business Savings	0.50%	\$ 176,670.94	\$ 70.18			\$ 176,741.12
RLF Business Checking	0%	\$ 1,669.45				\$ 1,669.45
RESTRICTED FUNDS: (by outside entity)						
CDBG Housing RLF	3.48%	\$ 165,970.13	\$ 476.63			\$ 166,446.76
Landfill Long Term Care CD to 2045	2.48%	\$ 316,352.56				\$ 316,352.56
Landfill Long Term Care CD to 2045	2.48%	\$ 308,732.96				\$ 308,732.96
Library Checking	3.48%	\$ 193,076.48	\$ 1,163.71	\$ (26,072.01)	\$ 8,171.39	\$ 159,996.79
Room Tax	3.52%	\$ 55,421.64	\$ 162.35			\$ 55,583.99
Greater Richland Tourism	3.52%	\$ 22,932.05	\$ 1,542.41		\$ 3,749.95	\$ 20,724.51
Redevelopment Authority	3.48%	\$ 73,800.29	\$ 211.94			\$ 74,012.23
#5 Renew RC Loan Program-Affordable Housi	4.39%	\$ 852,066.04	\$ 3,052.74			\$ 855,118.78
Renew RC Loan Program-Checking	3.48%	\$ 78,932.52	\$ 226.67			\$ 79,159.19
COMMITTED: (by resolution of the Council)						
#4 Projects committed	4.36%	\$ 2,599,156.20	\$ 9,312.03			\$ 2,608,468.23
ASSIGNED: (for specific use, not assigned)						
Cemetery CDs	2.34% & 3.48%	\$ 5,025.51	\$ 2.41			\$ 5,027.92
Centennial Committee	3.48%	\$ 2,904.20	\$ 8.34			\$ 2,912.54
Canine Fund	0%	\$ 44,108.94	\$ 4,629.40		\$ 115.42	\$ 48,622.92
Park/Rec/Comm Center	3.48%	\$ 12,083.96	\$ 34.70			\$ 12,118.66
Aquatic Center	0.25%	\$ 235,452.89	\$ 46.76			\$ 235,499.65
Total Interest Earned in Current Month			\$ 33,898.33	\$ 0.00		
LOANS						
		Total Debt		6/30/2025		
Loans:		4/30/2025	2025 Principle	Loan Term End	Balance	
Richland County Bank (2%)		\$ -	\$ -	Paid off 2024	\$ -	
WPPI (no interest)		\$ 11,804.96	\$ 5,059.44	10/28/2027	\$ 11,383.34	
State Trust Fund Loan - Panorama Est TIF 6 (3.5%)		\$ -	\$ -	Paid off 2021	\$ -	
Bonding - Panorama Estates TIF 6 (1.8%)		\$ 650,000.00	\$ 52,075.00	4/1/2037	\$ 650,000.00	
CFB Haseltine 389,390/Westside Dr 362,610 (2.73%)		\$ 452,000.00	\$ 67,117.10	4/1/2028	\$ 452,000.00	
Aquatic Center Bonding (20 Years)		\$ 3,345,000.00	\$ 301,600.00	8/1/2038	\$ 3,345,000.00	
		\$ 4,458,804.96	\$ 425,851.54		\$ 4,458,383.34	
Debt Capacity - WI Department of Revenue - 2024					\$ 20,792,625.00	
			% of Total Debt Capacity used		21%	
			65% Recommended Maximum		\$ 13,515,206.25	
			Amt Avail to Reach 65%		\$ 9,056,822.91	

CITY OF RICHLAND CENTER

BALANCE SHEET

JUNE 30, 2025

CITY GENERAL FUND

ASSETS

10-11001-000	CASH ON HAND-CITY OFFICE	100.00
10-11002-000	FUND CASH - CITY GENERAL CHECK	390,446.47
10-11010-000	STATE POOL #1 - GENERAL	3,861,452.88
10-11030-000	STATE POOL #3 - PANORAMA EST	278,576.55
10-11040-000	STATE POOL #4 - PROJECTS	2,608,468.23
10-11050-000	STATE POOL #5 - AFFORDABLE HOU	855,118.78
10-11060-000	STATE POOL #6 - TID 2-5	151,627.89
10-11100-000	TAX COLLECTION	20,491.21
10-11110-000	CDBG ACCOUNT	166,446.76
10-11200-000	RLF SAVINGS	176,741.12
10-11300-000	RLF CHECKING	1,669.45
10-11400-000	RENEW RC ACCOUNT	79,159.19
10-11900-000	CASH ON HAND - AQUATIC CENTER	262.89
10-12100-000	DELINQUENT PERSONAL PROPERTY T	45,300.26
10-14100-000	A/R - OTHER A/R	137,458.14
10-14500-000	A/R - GENERAL RECEIPTS	1,691.99
10-14600-000	DUE FROM DEVELOPERS/PANORAMA	245,434.25
10-14950-000	EST UNCOLLECTIBLE RECEIVABLES	(67,069.90)
10-15000-000	CDBG FUND - ECON DEVELOPMENT	152,308.62
10-15200-000	LOAN RECEIVABLE - RERP	2,386.44
10-15325-000	RLF RECEIVABLE - KIDS STUFF #1	67,069.90
10-15370-000	RLF RECEIVABLE - BRICKHOUSE	6.10
10-15999-000	EST UNCOLLECTIBLE-LOANS	(8,262.00)
10-16100-000	ACCTS REC - ELECTRIC UTILITY	106,878.00
10-16110-000	ACCTS REC - WATER UTILITY	123,096.00
10-16120-000	ACCTS REC - SEWER UTILITY	256.00
10-16300-000	CDBG RECEIVABLE	317,155.55
10-16350-000	RENEW RC LOAN RECEIVABLE	75,138.25
10-17100-000	PREPAID INSURANCE	16,749.71
10-18000-000	STATE POOL #2 - LANDFILL L/T	656,953.09
10-18100-000	PARKS/REC/CC ACCOUNT	12,118.66
10-18115-000	AQUATIC CENTER FUND	235,499.65
10-18130-000	RDA FUND	74,012.23
10-18140-000	ROOM TAX ACCOUNT	55,583.99
10-18150-000	CC/SC GRANT	4.00
10-18160-000	CENTENNIAL COMMITTEE ACCT/CD	2,912.54
10-18700-000	CHILD SAFETY FUNDS - RC POLICE	137.35
10-18750-000	POLICE CANINE FUND	48,622.92
10-18800-000	CEMETERY PERPETUAL CARE ACCT	4,185.58
10-18850-000	BOWEN CEMETERY	842.34
10-18900-000	LANDFILL ESCROW	625,085.52
TOTAL ASSETS		11,522,116.60

LIABILITIES AND EQUITY

CITY OF RICHLAND CENTER

BALANCE SHEET

JUNE 30, 2025

CITY GENERAL FUND

LIABILITIES

10-21000-000	VOUCHERS PAYABLE-CITY GENERAL	399,442.90	
10-21100-000	ACCOUNTS PAYABLE-OTHER A/R	(31.00)	
10-22110-000	W/H TAXES-FEDERAL	(7,900.75)	
10-22120-000	W/H TAXES-STATE	(3,802.88)	
10-22130-000	W/H TAXES-FICA/MSS	(17,999.10)	
10-22200-000	EMPLOYEE SHARE-RETIREMENT	(14,387.92)	
10-22210-000	EMPLOYEE SHARE-HEALTH INS	(96,967.14)	
10-22230-000	EMPLOYEE SHARE-LIFE INS	1,587.73	
10-22240-000	EMPLOYEE SHARE-AFLAC	45.81	
10-22250-000	EMPLOYEE SHARE-COMBINED INS	1,890.90	
10-22260-000	EMPLOYEE SHARE-DENTAL INS	211.97	
10-22270-000	EMPLOYEE SHARE-VISION INS	39.58	
10-22310-000	PYRL DED-WI DEF COMP	(587.13)	
10-22320-000	PYRL DED-125 PLAN/MEDICAL	(772.38)	
10-22330-000	PYRL DED- SECTION 125/MED/DEP	8,385.63	
10-22410-000	POLICE DEPT UNION DUES	(218.25)	
10-22900-000	WAGE GARNISHMENTS	(133.85)	
10-23300-000	ACCOUNTS DUE - LEASE/RENT DEP	750.00	
10-25000-000	DUE TO OTHER GOVERNMENT	6.18	
10-25100-000	SALES TAX	21.13	
10-26000-000	DEFERRED REVENUE (PANORAMA)	320,940.50	
10-26006-000	UNAPPLIED AR	12,499.40	
10-26140-000	POSTPONED ARPA AID	287,229.43	
10-26800-000	ADVANCE TAX COLLECTIONS	(2,101,708.78)	
TOTAL LIABILITIES		(1,211,458.02)	

FUND EQUITY

10-31100-000	RESERVED FB-ADVANCE TIF DIST	1,381,265.72
10-31110-000	RESERVED FB-SPECIAL PURPOSE	624,662.23
10-32100-000	RESERVED SPECIAL FB-CDBG	602,432.42
10-32110-000	RESERVED SPECIAL FB-RERP	2,386.44
10-32120-000	RESERVED SPECIAL FB-RLF	608,090.70
10-33100-000	DESIGNATED FB - CEMETERY	3,855.80
10-33105-000	DESIGNATED FB - RECYCLING	29,257.04
10-33110-000	DESIGNATED FB - COMM CENTER	24,701.68
10-33120-000	DESIGNATED FB - POOL	5,000.00
10-33125-000	DESIGNATED FB - DATA PROC	24,139.73
10-33130-000	DESIGNATED FB - HISTORIC PRES	10,647.50
10-33200-000	DESIGNATED FB - BLDGS/PROP	38,421.00
10-33300-000	DESIGNATED FB - FUTURE PROJECT	410,922.00
10-34100-000	DESIGNATED SPECIAL FB - CDBG	62,041.04
10-34110-000	DESIGNATED SPECIAL FB - RLF	195,631.56
10-35100-000	UNDESIGNATED SPECIAL FB - TIF	(1,603,911.39)
10-36000-000	GENERAL FUND BALANCE	8,039,197.66

REVENUE OVER EXPENDITURES - YTD	2,274,833.49
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BALANCE - CURRENT DATE	2,274,833.49
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TOTAL FUND EQUITY	12,733,574.62
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TOTAL LIABILITIES AND EQUITY	11,522,116.60
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CITY OF RICHLAND CENTER
BALANCE SHEET
JUNE 30, 2025

GREATER RICHLAND TOURISM

ASSETS

15-11002-000	CASH ALLOCATED TO OTHER FUNDS	20,724.51	
	TOTAL ASSETS		20,724.51

LIABILITIES AND EQUITY

LIABILITIES

15-21000-000	TOURISM VOUCHERS PAYABLE	4,856.23	
	TOTAL LIABILITIES		4,856.23

FUND EQUITY

15-31000-000	TOURISM RETAINED EARNINGS	40,123.26	
	REVENUE OVER EXPENDITURES - YTD	(24,254.98)	
	BALANCE - CURRENT DATE	(24,254.98)	
	TOTAL FUND EQUITY		15,868.28
	TOTAL LIABILITIES AND EQUITY		20,724.51

CITY OF RICHLAND CENTER

BALANCE SHEET

JUNE 30, 2025

LIBRARY FUND

ASSETS

20-11002-000	FUND CASH	162,946.12	
20-16670-000	DUE FROM CITY GENL FUND	(8,221.16)	
	TOTAL ASSETS		154,724.96

LIABILITIES AND EQUITYLIABILITIES

20-21000-000	LIBRARY VOUCHERS PAYABLE	6,037.27	
20-22110-000	LIBRARY FEDERAL W/H TAXES	(433.42)	
20-22120-000	LIBRARY STATE W/H TAXES	(288.26)	
20-22130-000	LIBRARY FICA/MSS W/H TAXES	(372.80)	
20-22140-000	W/H VARIANCES-LIBRARY	2.95	
20-22200-000	LIB EMPLOYEE SHARE-RETIREMENT	(206.02)	
20-22210-000	LIB EMPLOYEE SHARE-HEALTH INS	(585.87)	
20-22230-000	LIB EMPLOYEE SHARE-LIFE INS	112.47	
20-22260-000	EMPLOYEE SHARE-DENTAL INS	26.30	
20-22270-000	EMPLOYEE SHARE-VISION INS	(26.30)	
20-22320-000	LIB PYRL DEDUCTION-125 PLAN/M	262.70	
20-22325-000	LIB PYRL DEDUCTION-125 PLAN/HI	3,164.25	
	TOTAL LIABILITIES		7,693.27

FUND EQUITY

20-31000-000	LIBRARY RETAINED EARNINGS	205,610.50	
	REVENUE OVER EXPENDITURES - YTD	(58,578.81)	
	BALANCE - CURRENT DATE	(58,578.81)	
	TOTAL FUND EQUITY		147,031.69
	TOTAL LIABILITIES AND EQUITY		154,724.96

City of Richland Center Accounts Receivable Listing as of July 31, 2025

Item 3.

Cust #	Customer Name	Balance	Future	Current	Over 30	Over 60	Over 90	Over 120	Over 150
7039	ADVANCED PUMP AND WELL SOLUTIONS, INC.	750.00	-	750.00	-	-	-	-	-
4100	BUENA VISTA FLYING CLUB-AV FUEL	106.08	-	106.08	-	-	-	-	-
5000	CENTER COURT MOBILE HOME PARK	1,113.99	-	679.18	434.81	-	-	-	-
5500	CLARY, TROY	8,585.00	-	-	-	-	-	-	8,585.00
5700	DAYTON TOWNSHIP	1,000.00	-	-	-	-	-	-	1,000.00
5002	EDGEWATER MOBILE HOME PARK	728.32	-	107.96	215.92	215.92	-	-	188.52
4202	EDWARDS, JASON	229.40	-	-	-	-	-	-	229.40
4203	EDWARDS, JENNY	129.60	-	-	-	-	-	-	129.60
5001	JAE MOBILE HOME PARKS	274.73	-	274.73	-	-	-	-	-
5810	JAX ENTERPRISES II	520.00	-	-	-	-	-	-	520.00
5501	JOHNSON, CHAD	39,477.00	-	-	-	-	13,159.00	-	26,318.00
5600	PANORAMA ESTATES	67,156.25	-	-	-	-	4,631.25	-	62,525.00
4001	PERKINS, BRIAN	300.00	-	150.00	150.00	-	-	-	-
7068	RCYBS	6,312.41	6,312.41	-	-	-	-	-	-
5503	RICHLAND SCHOOL DISTRICT	20,365.59	20,365.59	-	-	-	-	-	-
4006	SIMPSON, ARTHUR	(125.00)	(125.00)	-	-	-	-	-	-
7000	WELLS, JOE	20.00	-	-	-	-	-	-	20.00
4003	WERTZ, TRAVIS	125.00	-	125.00	-	-	-	-	-
4004	WILSON, ZACH	250.00	-	125.00	125.00	-	-	-	-
5800	Yellow Herron LLC	25.00	-	-	-	-	-	-	25.00
FIRE CALLS / ACCIDENTS / BILLED FROM FIRE DISTRICT:									
7003	BABINO, COURTNEY	485.00	-	-	-	-	-	-	485.00
7067	Brandon Lee Adams	600.00	-	600.00	-	-	-	-	-
7019	BRIGGS, MATTHEW	600.00	-	-	-	-	-	-	600.00
7034	BRITTANY MUNSON	600.00	-	-	-	-	-	-	600.00
7010	CALEY, CASEY	1,625.00	-	-	-	-	-	-	1,625.00
7017	DWYER, RONALD	616.00	-	-	-	-	-	-	616.00
7057	Jeffery Fontana	100.00	-	-	-	-	-	-	100.00
7055	Jennifer Sidie	400.00	-	-	-	-	-	-	400.00
7066	Jordan Markell	624.00	-	624.00	-	-	-	-	-
7061	Julio Cesar Diaz	600.00	-	-	-	-	600.00	-	-
7035	Monique Walmer	600.00	-	-	-	-	-	-	600.00
7012	NIMOCKS, RAVYN	600.00	-	-	-	-	-	-	600.00
7018	PEPE, JOANN	480.00	-	-	-	-	-	-	480.00
7049	Ralph Smalley	611.00	-	-	-	-	-	-	611.00
7005	RICHLAND COUNTY CORONER	600.00	-	-	-	-	-	-	600.00
7032	ROSSING, ERIC	190.00	-	-	-	-	-	-	190.00
7014	ROWIN, EDWARD A	600.00	-	-	-	-	-	-	600.00
7070	Sam Hendricks	600.00	600.00	-	-	-	-	-	-
7031	SORDAHL, JINITTA	800.00	-	-	-	-	-	-	800.00
7054	SW WI Community Action Program	1,200.00	-	1,200.00	-	-	-	-	-
7056	Tavarn Rosenberry	800.00	-	-	-	-	-	-	800.00
7045	Thomas Larson	622.00	-	-	-	-	-	-	622.00
7069	Tom Woodman Villa	800.00	-	-	-	-	800.00	-	-
7011	VONBEHREN, CODY	608.00	-	-	-	-	-	-	608.00
7021	WEMMER, DAWN	485.00	-	-	-	-	-	-	485.00
		\$ 163,189.37	\$ 27,153.00	\$ 4,741.95	\$ 925.73	\$ 215.92	\$ 19,190.25	\$ -	\$ 110,962.52
Fire District Incidents		15,846.00	600.00	2,424.00	-	-	1,400.00	-	11,422.00
All Others		\$ 147,343.37	\$ 26,553.00	\$ 2,317.95	\$ 925.73	\$ 215.92	\$ 17,790.25	\$ -	\$ 99,540.52

	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%	2025 Actual YTD 6/30/2025	2025 Budget (Current Year) 12/31/2025	2025 Budget Less Actual	% S/B 33.33%
Administration Office								
Revenues								
Total Licenses & Permits:	20,191.53	7,878.00	(12,313.53)	256.30%	8,614.94	9,303.00	688.06	92.60%
Total Public Charges for Services	21,356.00	14,006.00	(7,350.00)	152.48%	19,792.94	23,669.00	3,876.06	83.62%
Total Miscellaneous Revenues	7,650.00	2,500.00	(5,150.00)	306.00%	-	-	0.00	#DIV/0!
Administration Office Revenue Total	49,197.53	24,384.00	(24,813.53)	201.76%	28,407.88	32,972.00	4,564.12	86.16%
Expenses								
Total City Admin / Clerk / City Treasurer / Office	363,450.87	436,322.00	72,871.13	83.30%	235,580.12	506,355.00	270,774.88	46.52%
Total Elections	12,626.66	20,500.00	7,873.34	61.59%	4,502.41	14,000.00	9,497.59	32.16%
Total Data Processing	54,183.09	40,000.00	(14,183.09)	135.46%	22,013.24	54,300.00	32,286.76	40.54%
Total Municipal Building	103,516.81	105,500.00	1,983.19	98.12%	7,435.87	20,000.00	12,564.13	37.18%
Administration Office Expense Total	533,777.43	602,322.00	68,544.57	88.62%	269,531.64	594,655.00	325,123.36	45.33%
Net Total Administration Office	(484,579.90)	(577,938.00)	(93,358.10)	83.85%	(241,123.76)	(561,683.00)	(320,559.24)	42.93%
Airport								
Revenues	41,568.27	35,044.00	(6,524.27)	118.62%	26,939.40	39,044.00	12,104.60	69.00%
Expenses	34,803.01	39,500.00	4,696.99	88.11%	15,926.80	55,075.00	39,148.20	28.92%
Net Total Airport	6,765.26	(4,456.00)	(11,221.26)	-151.82%	11,012.60	(16,031.00)	(27,043.60)	-68.70%
Assessor								
Net Total Assessor	(26,376.36)	(174,800.00)	(11,221.26)	15.09%	(11,247.79)	(18,700.00)	(27,043.60)	60.15%
Buildings & Grounds								
Revenues								
Buildings & Grounds Revenue Total	32,171.99	23,100.00	(9,071.99)	139.27%	19,359.52	26,800.00	7,440.48	72.24%
Expenses								
Total Buildings & Grounds	104,448.62	113,475.00	9,026.38	92.05%	41,018.55	124,600.00	83,581.45	32.92%
Total Parks & Grounds	263,399.64	290,800.00	27,400.36	90.58%	144,487.08	380,500.00	236,012.92	37.97%
Total Forestry	7,038.00	11,750.00	4,712.00	59.90%	5,441.87	9,400.00	3,958.13	57.89%
Buildings & Grounds Expense Total	374,886.26	416,025.00	41,138.74	90.11%	190,947.50	514,500.00	323,552.50	37.11%
Net Total Buildings & Grounds	(342,714.27)	(392,925.00)	(50,210.73)	87.22%	(171,587.98)	(487,700.00)	(316,112.02)	35.18%
Building & Zoning								
Revenues	7,961.55	4,850.00	(3,111.55)	164.16%	10,201.34	8,050.00	(2,151.34)	126.72%
Expenses	90,621.39	101,230.00	10,608.61	89.52%	45,108.92	104,000.00	58,891.08	43.37%
Net Total Building & Zoning	(82,659.84)	(96,380.00)	(13,720.16)	85.76%	(34,907.58)	(95,950.00)	(61,042.42)	36.38%

Cemetery

	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%	2025 Actual YTD 6/30/2025	2025 Budget (Current Year) 12/31/2025	2025 Budget Less Actual	% S/B 33.33%
Revenues	36,560.00	30,810.00	(5,750.00)	118.66%	12,200.00	32,810.00	20,610.00	37.18%
Expenses	2,419.89	2,750.00	330.11	88.00%	1,282.90	3,550.00	2,267.10	36.14%
Net Total Cemetery	34,140.11	28,060.00	(6,080.11)	121.67%	10,917.10	29,260.00	18,342.90	37.31%

Economic Development

Revenues								
Expenses	208,313.13	179,465.00	(28,848.13)	116.07%	118,271.73	80,770.00	(37,501.73)	146.43%
Net Total Economic Development	(208,313.13)	(179,465.00)	28,848.13	116.07%	(118,271.73)	(80,770.00)	37,501.73	146.43%

Elected / Appointed Officials

Revenues								
Expenses	80,700.17	83,265.00	2,564.83	96.92%	33,032.97	89,825.00	56,792.03	36.77%
Net Total Elected / Appointed Officials	(80,700.17)	(83,265.00)	(2,564.83)	96.92%	(33,032.97)	(89,825.00)	(56,792.03)	36.77%

Public Safety

Revenues								
Public Safety Revenue Total	118,076.25	137,578.00	19,501.75	85.82%	60,131.26	164,041.00	103,909.74	36.66%
Expenses								
Total Police Department	1,453,540.45	1,653,194.00	199,653.55	87.92%	772,425.31	1,665,179.00	892,753.69	46.39%
Total Fire & EMS	295,099.95	303,600.00	8,500.05	97.20%	132,611.73	288,685.00	156,073.27	45.94%
Total Health & Human Services	1,651.37	600.00	(1,051.37)	275.23%	4,276.39	2,000.00	(2,276.39)	213.82%
Public Safety Expense Total	1,750,291.77	1,957,394.00	207,102.23	89.42%	909,313.43	1,955,864.00	1,046,550.57	46.49%
Net Total Public Safety	(1,632,215.52)	(1,819,816.00)	(187,600.48)	89.69%	(849,182.17)	(1,791,823.00)	(942,640.83)	47.39%

Parks & Recreation

Revenues								
Total Public Charges for Services	177,070.73	134,300.00	(42,770.73)	131.85%	87,565.98	143,100.00	55,534.02	61.19%
Total Donations	75,678.00	70,200.00	(5,478.00)	107.80%	48,175.00	70,200.00	22,025.00	68.63%
Parks & Recreation Revenue Total	252,748.73	204,500.00	(48,248.73)	123.59%	135,740.98	213,300.00	77,559.02	63.64%
Expenses								
Total Community Center	258,654.05	279,800.00	21,145.95	92.44%	123,777.49	288,725.00	164,947.51	42.87%
Total Senior Center	25,536.59	24,700.00	(836.59)	103.39%	11,762.30	25,291.00	13,528.70	46.51%
Total Aquatic Center	230,787.47	250,225.00	19,437.53	92.23%	43,199.87	224,510.00	181,310.13	19.24%
Total Symons Center	54,492.06	100,000.00	45,507.94	54.49%	26,980.21	55,000.00	28,019.79	49.05%
Parks & Recreation Expense Total:	569,470.17	654,725.00	85,254.83	86.98%	205,719.87	593,526.00	387,806.13	34.66%
Net Total Parks & Recreation	(316,721.44)	(450,225.00)	(133,503.56)	70.35%	(69,978.89)	(380,226.00)	(310,247.11)	18.40%

	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%		2025 Actual YTD 6/30/2025	2025 Budget (Current Year) 12/31/2025	2025 Budget Less Actual	% S/B 33.33%	
Refuse										
Revenues										
Total Licenses & Permits	4,090.00	4,050.00	(40.00)	100.99%		4,040.00	4,050.00	10.00	99.75%	
Total Garbage & Recycling	269,373.60	279,000.00	9,626.40	96.55%		143,684.74	287,000.00	143,315.26	50.06%	
Total Landfill	59,729.28	55,000.00	(4,729.28)	108.60%		38,827.95	65,000.00	26,172.05	59.74%	
Refuse Revenue Total	333,192.88	338,050.00	4,857.12	98.56%		186,552.69	356,050.00	169,497.31	52.40%	
Expenses										
Total Landfill	96,888.18	74,420.00	(22,468.18)	130.19%		31,411.03	85,770.00	54,358.97	36.62%	
Total Garbage & Recycling	169,884.58	256,500.00	86,615.42	66.23%		141,838.50	282,000.00	140,161.50	50.30%	
Refuse Expense Total	266,772.76	330,920.00	64,147.24	80.62%		173,249.53	367,770.00	194,520.47	47.11%	
Net Total Refuse	66,420.12	7,130.00	(59,290.12)	931.56%		13,303.16	(11,720.00)	(25,023.16)	-113.51%	
Streets										
Revenues	443,339.20	431,528.00				222,472.04	429,084.00	206,611.96	51.85%	
Expenses	739,012.22	892,050.00	153,037.78	82.84%		294,103.16	837,431.00	543,327.84	35.12%	
Net Total Streets	(295,673.02)	(460,522.00)	(153,037.78)	64.20%		(71,631.12)	(408,347.00)	(336,715.88)	17.54%	
Taxi										
Revenues	216,333.69	119,200.00				49,283.50	375,200.00	325,916.50	13.14%	
Expenses	266,245.62	160,000.00	(106,245.62)	166.40%		138,099.05	375,000.00	236,900.95	36.83%	
Net Total Streets	(49,911.93)	(40,800.00)	106,245.62	122.33%		(88,815.55)	200.00	89,015.55	-44407.78%	
Room Tax / Tourism										
Revenues	102,850.10	54,060.00				43,188.24	122,375.00	79,186.76	35.29%	
Expenses	833,894.89	159,707.00	(674,187.89)	522.14%		35,907.84	150,843.00	114,935.16	23.80%	
Net Room Tax /Tourism	(731,044.79)	(105,647.00)	674,187.89	691.97%		7,280.40	(28,468.00)	(35,748.40)	-25.57%	

	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%	2025 Actual YTD 6/30/2025	2025 Budget (Current Year) 12/31/2025	2025 Budget Less Actual	% S/B 33.33%
All Other								
Revenues								
Total Tax Levy	2,375,000.13	2,375,000.00	(0.13)	100.00%	3,736,145.06	2,332,552.00	(1,403,593.06)	160.17%
Total Other Taxes (PILOT, Mobile Homes, Etc)	637,178.27	642,853.00	5,674.73	99.12%	313,831.30	544,000.00	230,168.70	57.69%
Total Intergovernmental - State & Fed Aid + Utility Pc	1,740,557.42	1,787,605.00	47,047.58	97.37%	181,156.34	1,951,709.00	1,770,552.66	9.28%
Total Franchise Fees	48,080.07	51,663.00	3,582.93	93.06%	8,725.67	36,000.00	27,274.33	24.24%
Total Interest Income	544,282.63	229,900.00	(314,382.63)	236.75%	239,177.66	248,600.00	9,422.34	96.21%
Total Miscellaneous Revenues	-	15,000.00	15,000.00	0.00%	49,315.50	15,000.00	(34,315.50)	328.77%
All Other Revenue Total	5,345,098.52	5,102,021.00	(243,077.52)	104.76%	4,528,351.53	5,127,861.00	599,509.47	88.31%
Expenses								
Total Insurance	124,781.49	205,600.00	80,818.51	60.69%	202,890.50	293,700.00	90,809.50	69.08%
Total Audit & Legal	117,051.94	146,000.00			74,480.75	152,500.00	78,019.25	48.84%
Total Celebrations	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
Total Debt Service	421,100.00	531,175.00	110,075.00	79.28%	358,452.90	416,384.00	57,931.10	86.09%
Total Unallocated Contingency	7,242.42	125,000.00	117,757.58	5.79%	-	42,670.00	42,670.00	0.00%
All Other Expense Total	670,175.85	1,007,775.00	337,599.15	66.50%	635,824.15	905,254.00	269,429.85	70.24%
Net Total All Other	4,674,922.67	4,094,246.00	(580,676.67)	114.18%	3,892,527.38	4,222,607.00	330,079.62	92.18%
Capital Outlay								
Revenues								
ARPA Funds	70,320.50	30,000.00	(40,320.50)	234.40%	-	123,000.00	123,000.00	0.00%
Grant Funds	-	4,151,590.00	4,151,590.00	0.00%	170,167.44	3,140,000.00	2,969,832.56	5.42%
Other Miscellaneous	(676.86)	1,910,000.00	1,910,676.86	-0.04%	1,856.99	5,000.00	3,143.01	37.14%
Transfers In	-	-			-	-		
Capital Outlay Revenue Total	69,643.64	6,091,590.00	6,021,946.36	1.14%	172,024.43	3,268,000.00	3,095,975.57	5.26%
Expenses								
Capital Outlay Expense Total	749,035.56	3,480,000.00	2,730,964.44	21.52%	83,237.06	3,781,250.00	3,698,012.94	2.20%
Net Total All Other	(679,391.92)	2,611,590.00	3,290,981.92	-26.01%	88,787.37	(513,250.00)	(602,037.37)	-17.30%
Revenues	\$ 7,048,742.35	\$ 12,596,715.00	\$ 5,547,972.65	55.96%	\$ 5,494,852.81	\$ 10,195,587.00	\$ 4,700,734.19	53.89%
Expenditures	\$ 7,196,796.48	\$ 10,241,928.00	\$ 3,045,131.52	70.27%	\$ 3,160,804.34	\$ 10,428,013.00	\$ 7,286,800.05	30.31%
Library Transfer Out	\$ 290,000.00	\$ 290,000.00	\$ -	100.00%	\$ -	\$ 306,969.00	\$ 306,969.00	0.00%
			\$ -					
Net Revenue Less Expenditure	\$ (438,054.13)	\$ 2,064,787.00	\$ 2,502,841.13		\$ 2,334,048.47	\$ (539,395.00)	\$ (2,893,034.86)	
Ferguson Land Purchase (Contingency Funds)	\$ 646,468.29							
Actual Net / Revenue Over Expense	\$ 208,414.16							

Library**Revenues**

	2024 Actual YTD 12/31/2024	2024 Budget Prev Year 12/31/2024	2024 Budget Less Actual	%	2025 Actual YTD 6/30/2025	2025 Budget (Current Year) 12/31/2025	2025 Budget Less Actual	% S/B 33.33%
<i>Total Levy Funds from City</i>	290,000.00	290,000.00	0.00	100.00%	-	306,969.00	306,969.00	0.00%
<i>Total County Funds</i>	134,594.78	134,591.00	(3.78)	100.00%	136,386.10	143,836.00	7,449.90	94.82%
<i>Total MISCELLANEOUS REVENUES:</i>	21,662.58	13,200.00	(8,462.58)	164.11%	16,306.63	16,000.00	(306.63)	101.92%
Library Revenue Total:	446,257.36	437,791.00	(8,466.36)	101.93%	152,692.73	466,805.00	314,112.27	32.71%
Expenses - Library	418,433.77	437,791.00	19,357.23	95.58%	211,271.54	466,805.00	255,533.46	45.26%
Net Total Library	27,823.59	-	(27,823.59)	#DIV/0!	(58,578.81)	-	58,578.81	#DIV/0!

**CITY OF RICHLAND CENTER
RESOLUTION 2025-08**

Item 4.

**A RESOLUTION DESIGNATING PUBLIC DEPOSITORIES AND AUTHORIZING WITHDRAWAL OF CITY
MONIES**

WHEREAS, in the course of the City of Richland Center's ("City") business, it establishes relationships with various banks for the purposes including, but not limited to depository of City funds, borrowing money, or making payments on bonds issued by the City; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Richland Center, Richland County, Wisconsin, that the following qualified public depositories under Chapter 34 of the Wisconsin Statutes shall be and are hereby designated as public depositories for all public moneys coming into the hands of the City Treasurer:

The Peoples Community Bank
Local Government Investment Pool
Community First Bank
Richland County Bank
Royal Bank
Westby Coop Credit Union

BE IT FURTHER RESOLVED, that the withdrawal or disbursement from any one of the above shall be made in accordance with Section 66.0607 of the Wisconsin Statutes; with all order checks signed by two people as designated in A Resolution Designating Signers on City Bank Accounts; and

BE IT FURTHER RESOLVED, that in lieu of one personal signature, one facsimile signature may be affixed on such order checks; and

BE IT FURTHER RESOLVED, that the Common Council authorizes the investment of public moneys, within the terms established by law acting to the best of his ability to ensure the safety of these funds; and

ADOPTED by the Common Council of the City of Richland Center on this 5th day of August, 2025, by the following vote: AYES:_____, NOS:_____

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Todd Coppernoll, Mayor

Attest:

Amanda Keller, City Clerk

**CITY OF RICHLAND CENTER
RESOLUTION 2025-09**

Item 5.

A RESOLUTION DESIGNATING SIGNERS ON CITY BANK ACCOUNTS

WHEREAS, in the course of the City of Richland Center's ("City") business, it establishes relationships with various banks for the purposes including, but not limited to depository of City funds, borrowing money, or making payments on bonds issued by the City; and

WHEREAS, banks with whom the City does business normally require a City Resolution designating which City officials are authorized to open bank accounts and to execute checks and other orders for payments of City funds; and

WHEREAS, the City desires to designate certain City Officials to open bank accounts and execute checks and other orders for payment of City funds; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Richland Center, Richland County, Wisconsin, resolves as follows:

1. As used in this Resolution, the term "Bank" shall mean any financial institution with whom, pursuant to this Resolution, the City establishes a banking relationship.
2. The City's Administrator and Financial Officer are hereby authorized to open or cause to be opened one or more accounts with a Bank on such terms, conditions, and agreements as the Bank may now or hereafter require and to make any other agreements deemed advisable in regard to any of the foregoing.
3. That checks, or other orders for payment, transfer, or withdrawal of any of the funds or other property of the City on deposit with a Bank shall be binding on the City when signed, manually or by use of a facsimile or mechanical signature or otherwise authorized, by any two of the of the individuals listed below as Authorized Signers, and the Bank is hereby authorized to pay and charge to the account of the City any such checks, drafts, or other orders so signed or otherwise authorized, including those payable to the individual order of the same person or persons signing otherwise authorizing the same and including also those payable to the Bank or to any other person for application, or which are actually applied to the payment of any such indebtedness owing the Bank from the persons who signed such checks, drafts, or other withdrawal orders or otherwise authorized such withdrawals. In particular, and not in limitation of foregoing, such persons may authorize payment, transfer, or withdrawal by oral or telephonic directions to the Bank complying with such rules and regulations relating to such authorization as the Bank may communicate to the City from time to time.
4. That City's Mayor or Administrator will certify to a Bank the names and signatures (either actual or any form or forms of facsimile or mechanical signatures adopted by the person authorized to sign) of the Authorized Signers listed below and shall from time to time hereafter, upon a change in the facts so certified, immediately certify to the Bank the names and signatures (actual or facsimile) of the persons then authorized to sign or act. The Bank shall be fully protected in relying on such certificates and on the obligation of the certifying officer (set forth above) to immediately certify

**CITY OF RICHLAND CENTER
RESOLUTION 2025-09**

Item 5.

the Bank any change in any facts so certified, and the Bank shall be indemnified and saved harmless by the City from any claims, demands, expenses, loss or damage resulting from or growing out of honoring or relying on the signature of other authority (whether or not properly used and, in the case of any facsimile signature, regardless of when or by whom or by what means such signature may have been made or affixed) of any officer or person whose name and signature was so certified, or refusing to honor any signature or authority not so certified.

5. That the holders of the following positions with the City are authorized to sign or act on behalf of the City ("Authorized Signers"):

Mayor (Highest Elected Official)
City Administrator
Financial Officer
Treasurer
Clerk

ADOPTED by the Common Council of the City of Richland Center on this 5th day of August, 2025, by the following vote: AYES:_____, NOS:_____

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Todd Coppernoll, Mayor

Attest:

Amanda Keller, City Clerk

**BYLAWS OF THE BOARD OF DIRECTORS OF THE
RICHLAND FIRE DEPARTMENT
AMENDMENT #2**

ARTICLE I: NAME

The name of the organization shall be the Richland Fire Department ("the Department").

ARTICLE II: PURPOSE

The purpose of the Department shall be to enable the City of Richland Center, Wisconsin ("the City") and the Village of Boaz and certain Towns or parts thereof lying outside of the incorporation limits of the City ("the Rural District") to create and operate a joint fire department that shall provide fire protection and other emergency services as authorized pursuant to the Fire Protection and Emergency Services Agreement of the Richland Fire Department ("the Agreement").

ARTICLE III: BOUNDARIES

The City of Richland Center shall be one area of service. The boundaries of the Richland Fire Department shall be designated on a detailed map, which clearly shows what areas outside the City of Richland Center the Richland Fire Department is bound to respond. The Richland Fire Department may add or delete any areas to or from its area of service by presenting a detailed map showing the proposed change(s) at the next meeting of the Department, when such change(s) may be approved in order for the addition or deletion to become effective. The Department shall have no responsibility to respond to calls at any location outside of the City Limits of the City of Richland Center, nor to areas not shown on the most recent revised map approved by the District and delivered to the Chief.

ARTICLE IV: DIRECTORS

A Board of Directors shall govern the Department. The directors shall be chosen and entitled to vote as set out in the Agreement. A director may resign at any time by filing a written resignation with the Secretary-Treasurer. Board of Directors members shall not be Department Personnel of the Richland Fire Department.

The number of Directors shall initially be determined independently, with the City choosing its directors, and the Rural District choosing its members. Either the City or the Rural District may change the number of directors from time to time, or this number may be modified from time to time by a vote of the Board of Directors.

Any vacancy in the office of director shall be filled as provided in the Agreement.

ARTICLE V: OFFICERS

Section 1. The Officers of the Department shall be: Two (2) Co-Chairpersons; Two (2) Co-Vice Chairpersons; and a Secretary-Treasurer. The Co-Chairpersons and Co-Vice Chairpersons shall be designated as set out in the Agreement. The Secretary-Treasurer shall be elected by the Board as provided in the Agreement. The Board may create and fill such additional positions, including assistant Secretary-Treasurer, as it deems appropriate.

Section 2. The Officers shall hold office until their qualified successors shall have been designated or elected, as applicable. An Officer may resign at any time, by filing a written resignation with the Secretary-Treasurer.

Section 3. Whenever any vacancy occurs in any office, due to death, resignation, or otherwise, the office shall be filled in the manner provided in the Agreement.

Section 4. The Co-Chairpersons shall jointly be the principal executive officers of the Department and shall alternately preside at all meetings of the Board. In the event that either the City or the Rural District Co-Chairpersons is unavailable to act, the City or Rural District Co-Vice Chairpersons shall act in the officer's stead. At no time shall the Co-Chairperson and the Co-Vice Chairperson both be from either the City or the Rural District. Subject to the control of the board, and as set forth in these Bylaws, the Co-Chairpersons shall supervise and control all of the business and affairs of the Department and perform the duties and responsibilities of the Department as expected by a Chairperson under the Laws of the State of Wisconsin.

Section 5. Both Co-Chairpersons and the Secretary-Treasurer shall countersign all deeds, leases, or conveyances executed by the Department and shall keep an accurate and complete record of all the proceedings of the Department, including minutes of its meetings.

Section 6. The Secretary-Treasurer shall keep all books, records, and papers belonging to the Department or pertaining to the business thereof, and shall attend to the serving of all notices required to be given by the Department. He or she shall supervise and be accountable for the keeping of all money, credits and property of the Department which shall come into his or her hands or to any officer or agent of the Department, and shall supervise the keeping of an accurate account of all monies received or dispersed. He/she shall provide such information as required of the Department under the Laws of the State of Wisconsin. He/she shall have custody of all funds and securities of the Department. Whenever necessary and proper, he/she shall endorse on behalf of the Department all checks, notes, other obligations, and evidences of the payment of money to the Department. Additionally, he/she shall deposit or see to the depositing of the funds of the Department coming into his/her possession or the possession of agents of the Department in the name and to the account of the Department in such banks as may be selected as the depositories of the Department, or properly care for them in such a manner as the Board of Directors may direct. He/she may sign all checks and other instruments

drawn on or payable out of the funds of the department in his or her possession, custody, and control, or in the possession, custody and control of agents of the Department. He/she shall at any reasonable times within normal business hours, exhibit such books and accounts to any director. He/she shall, in general, perform all of the duties that are incumbent on the office of the Secretary-Treasurer of the Department, subject to the Board of Directors. If required by the Board of Directors, he/she shall provide bond in a specified sum and with such surety as necessary for the safe custody of the funds and property coming into his or her possession. He/she shall perform such additional duties as may be prescribed from time to time by the Board of Directors. An Assistant Secretary-Treasurer shall have all of the powers of the Secretary-Treasurer set out above unless restricted by the Board of Directors.

Section 7. In case of the absence or inability to act of any officer of the Department, the Board of Directors may delegate for the time being the duties of such officer to any other officer, or to any director, subject to the restrictions set out in Section 4 above.

ARTICLE VI: MEETINGS

Section 1. The Board of Directors shall meet monthly as set in the Agreement.

Section 2. The Board of Directors may also convene additional regular meetings if deemed necessary.

Section 3. Special meetings of the Board of Directors shall be held whenever called by the Secretary-Treasurer upon the direction of the Co-Chairpersons, or upon the written request to the Secretary-Treasurer by any two (2) Directors.

Section 4. The Secretary-Treasurer shall give at least Seventy-two (72) hours advance notice of all such meetings whenever possible in person, by mail, telephone, email, or fax to enable the directors so notified to attend such meeting. Such notice shall state the time, purpose, and location of the meeting. If notice is given by mail, it shall be addressed to the director at his or her address as the same appears upon the Department's records.

Section 5. The City shall designate one of its board members to act as Co-Chairperson, and one of its board members to act as Co-Vice Chairperson. The Rural District shall do likewise. The City and the Rural District shall mutually elect or hire a Secretary-Treasurer. The Co-Chairpersons shall share the customary duties of a chairperson, and shall alternately preside over meetings.

Section 6. The Fire Chief shall have a representative present at all meetings, and shall be given notice of all meetings.

Section 7. Actual presence at, or written waiver of notice of, any meeting shall serve as a substitute for actual notice of the meeting.

Section 8. The Department shall comply with all applicable laws relating to the conduct of meetings of governmental bodies.

Section 9. In all voting matters, there shall be only Two (2) votes. One such vote shall be the vote of the City representatives, and the other shall be the vote of the Rural District representatives. All motions put to a vote of the Board of Directors shall require separate favorable votes by both the City representatives and the Rural District representatives to carry, unless a greater number is required by these Bylaws or by applicable Federal or State Laws.

Thus, in all voting matters, the City shall be entitled to one majority vote, and the Rural District shall be entitled to one majority vote. In the event of a tie, the motion shall not pass. The Co-Chairpersons and/or Co-Vice Chairpersons shall not have the power to break a tie.

Section 10. Upon motion, a meeting of the Richland Fire Department may be temporarily suspended, to allow for informal discussion among the members.

Section 11. There shall be an annual budget meeting held in August of each year, at which time the budget for the next business year, running from January 1 of that year through December 31 of that year, shall be proposed, adjusted, and approved for submission to the governing bodies of the parties to this contract at the September Fire Department meeting.

ARTICLE VII: QUORUM

Both a majority of the City representatives and a majority of the Rural District representatives shall be required to constitute a quorum at any meeting of the Board of Directors. All motions put to a vote shall require separate favorable majority votes by both the City representatives and the Rural District representatives to carry, unless a greater number is required by these Bylaws or by applicable Federal or State Laws.

ARTICLE VIII: COMMITTEES

Special committees may be created by the Board of Directors, with Chairperson and members appointed by the Co-Chairpersons. The board of Directors shall supervise and coordinate the activities of standing and special committees. Co-Chairpersons shall be ex-officio members of all standing and special committees.

ARTICLE IX: CONDUCT OF MEETINGS

All meetings authorized by these Bylaws shall be governed by the parliamentary rules contained in the most recent edition of Robert's Rules of Order, to the extent not in conflict with applicable Laws, the Agreement, or these Bylaws.

ARTICLE X: FISCAL YEAR

The accounting year of the Department shall begin on the first day of January of each year.

ARTICLE XI: AMENDMENTS

The Board of Directors, by vote, may amend, adopt, or repeal any or all of the provisions of these Bylaws provided that the notice for the meeting at which the proposed action is to be taken shall specifically note such proposed action, and further provided that the voting procedure complies with Article VI above.

These Bylaws are hereby amended, passed and approved this 8th day of July, 2013.

CITY OF RICHLAND CENTER

RICHLAND RURAL FIRE DISTRICT

BY: Philipine J. Huseman

BY: Scott Banker

BY: RLFC

BY: Calvin Brown

**FIRE PROTECTION AND EMERGENCY SERVICES
AGREEMENT OF THE RICHLAND FIRE DEPARTMENT
AMENDMENT #2**

WHEREAS the City of Richland Center, Wisconsin, (the "City") is desirous of operating a fire department in cooperation with the Village of Boaz and certain townships;

AND, WHEREAS the village of Boaz and certain towns or parts thereof lying outside of the incorporation limits of the City have previously formed a joint fire department known as the Richland Rural fire District (the "Rural District") and have empowered the board of Trustees of the Rural District to enter into an agreement with the City on behalf of, and binding upon, the village of Boaz and said towns for the furnishing of equipment and personnel in response to calls as defined in this Agreement in the Rural Area;

NOW, THEREFORE, IT IS HEREBY AGREED by and between the City and the rural District, effective February 14, 2022, as follows:

1. FORMATION OF FIRE DEPARTMENT:

The parties do hereby form a fire department for the purpose of carrying out the objectives of this Agreement. The fire department shall be known as the "Richland Fire Department" (the "Department"), which may also be referred to as the "Richland Rural Fire Department" and the "Richland Center Fire Department",

2. DESIGNATION OF AREAS SERVED:

The Department shall provide equipment and personnel in response to calls as set forth in this Agreement to the City and the Rural Area. The Rural District shall designate the Rural Area in the manner following:

Immediately upon execution of this Agreement, the Rural District shall deliver personally to the Fire Chief (the "Chief") a detailed map, which clearly designates thereon those areas outside of the City to which the Department is bound to respond pursuant to this Agreement (the "Rural Area"). In the event that at any time in the future the Rural District or the City wishes to add or delete any areas to or from its area of service, it shall present the proposed change to the Department at its next meeting, and such change shall be approved in order for the addition or deletion to become effective. The Department shall bear no responsibility under this Agreement to respond to calls at any location outside of the City Limits of the City of Richland Center, and not shown on the most recent revised map received from the Rural District by the Chief.

3. DEPARTMENT PROCEDURE:

A Board of Directors (the "Board") shall govern the Department. The City and the Rural District shall each designate representatives to serve on the Board, pursuant to applicable law, or the rural District Fire Protection Agreement. Directors need not be Town

Supervisors, or village Board or City Council members. Each director shall serve at the pleasure of his or her respective governmental unit. Board of Directors members shall not be Department Personnel of the Richland Fire Department.

Any vacancy in the office of a director representing the City shall be filled by the City. Any vacancy in the office of a director representing the Rural District shall be filled by the Rural District. The City shall designate one of its board members to act as co-Chairperson and one of its board members to act as co-Vice Chairperson, and the Rural District shall do likewise. The City and the Rural District shall mutually elect or hire a Secretary-Treasurer. The officers so designated must be directors, except that a person not a director may be elected or appointed to the position of Secretary-Treasurer, to serve with or without compensation.

Meetings of the Richland Fire Department shall be held monthly, and more often if the parties so desire. Initially, meetings shall take place on the second Monday of each month. The co-Chairpersons shall share the customary duties of a chairperson. The co-Chairpersons shall alternately preside over meetings of the Richland Fire Department with the City's co-Chairperson presiding over the meeting one month, and the Rural District's co-Chairperson presiding over said meeting the next month. In the event that either the City, or the Rural District, co-Chairperson is unavailable to act, the City or Rural District co-Vice Chairperson shall act in said officer's stead. The Chief shall have a representative present at all such meetings.

The Board of Directors shall adopt By-laws that shall govern the proceedings of the Department. The By-laws shall include a requirement that all motions put to a vote of the Department shall require separate favorable majority votes by both the City representatives and the Rural District representatives to carry. Thus, in all voting matters, the City shall be entitled to one majority vote, and the Rural District shall be entitled to one majority vote. In the event of a tie, the motion shall not pass. The co-Chairpersons shall not have the power to break a tie vote.

The By-laws shall also provide that upon motion, a meeting of the Richland Fire Department may be temporarily suspended, to allow for informal discussion among the members.

The Department shall hold such additional meeting throughout the year, at such times and places as may be necessary to carry out the business of the Department. The Chief shall have a representative present at all such meetings.

There shall be an annual budget meeting in August of each year at which time the budget for the next business year, running from January 1, of that year, through December 31 of the year, shall be proposed, adjusted, and approved for submission to the governing bodies of the parties to this contract at the September Fire Department meeting.

4. DUTY OF THE DEPARTMENT TO PROVIDE SERVICES:

The Department shall furnish trained personnel who shall use all reasonable means to extinguish the fires reported to it, to contain the same, to protect adjoining buildings, to provide extrication which may be part of its mission, to respond to hazardous materials situations, to engage in search and rescue, and to do all other things authorized and required by this Agreement. It shall respond forthwith to calls or requests for services made to the established fire line telephone number, or otherwise transmitted to the Department. The Department personnel will maintain the equipment entrusted to it in the manner specified herein. The Department will have a Chief, officers, and a full complement of members to enable it to fulfill its obligation under this Paragraph.

The Chief shall have absolute discretion in deciding what equipment and personnel will be allocated in response to a given call. In the event that more than one call occurs simultaneously, or one or more subsequent calls are received while operations are ongoing at a prior call, the Chief shall retain the discretion to reallocate equipment and personnel in light of the subsequent call. The Chief may call in from other fire departments or fire districts or other sources such additional equipment and personnel as the Chief deems necessary under the circumstances and this decision shall be final.

The parties recognize that the Chief may, from time to time, be called upon to make equipment and personnel allocations based upon fragmentary knowledge of the magnitude or threat incidental to one or more separate emergency calls. Accordingly, no liability shall attach to the Chief, or other Department personnel based upon an alleged error in allocation or reallocation of equipment or personnel to multiple calls or emergencies.

Department personnel shall be trained in the use and operation of the Department's equipment. The Department shall not respond to a call to any site, which cannot be reached by a highway of good and passable condition for the trucks and equipment. While the Department shall make every reasonable effort to respond to all calls, the Chief's judgment, as to when and where roads are in good and passable condition shall be final. The internal operation of the Department shall be governed by rules and regulations promulgated by the Department personnel, except to the extent that such rules and regulations are inconsistent with or superseded by provisions of this Agreement, as amended from time to time, or are superseded by law.

5. APPOINTMENT OF THE FIRE CHIEF:

The parties specifically agree and understand that, at the present time, the Richland fire Department shall be served by the current Fire Chief, previously hired by the City of Richland Center, whose term continues indefinitely. Upon his death, or his removal for just cause, the Board of Directors shall appoint the Chief at the appropriate time. The Chief so appointed shall serve until his or her death, resignation, or removal from office. The Chief shall appoint all subordinate Department Officers.

The Board of Directors may remove the Chief from office only for good and sufficient cause, and after a hearing held upon proper notice. In the event of a vacancy in the office of Chief, however created, the Board of Directors shall appoint a successor. Annually, the Co-Chairpersons and the Co-Vice Chairpersons of the Board of Directors shall review with the Chief the performance of his or her duties for the preceding year.

6. OWNERSHIP OF EQUIPMENT:

The parties each enter into this agreement with a number of items of personal property, previously owned separately by each of them. In addition, the parties enter this agreement with each owning half interest in the real estate containing the Fire Department Building. The parties specifically agree that they will transfer to the Richland Fire District, title and ownership of all separately owned assets, including, but not limited to: Real Estate; Vehicles; and Equipment. This transfer of title shall occur at the time of execution of this Agreement, or as soon thereafter as may be practicable. A Schedule showing what assets the Richland Center Fire Department is attached hereto as Exhibit "A".

7. CUSTODY AND STORAGE OF EQUIPMENT:

Upon execution of this Agreement, all equipment subject to this Agreement shall be placed into the hands of the Department. The Department shall house all equipment at the Richland Fire Station, or at some other enclosed and heated storage space designated by the parties where such equipment is readily available to respond to emergency calls.

8. USE OF EQUIPMENT BY THE DEPARTMENT:

The Chief and Department personnel designated by the Chief are empowered and authorized to operate all items of equipment so entrusted to the Department, however owned, for any of the following purposes:

- a) Response to emergency calls (including mutual aid requests);
- b) Movement of equipment to a stand-by or enhanced response position;
- c) Community service activities such as parades, fairs, school visits, and such Other non-emergency activities as designated by the Chief;
- d) Training and practice, including controlled burning; and
- e) Maintenance, repairs and testing.

Neither party shall be liable to the other for any damage to any item of equipment incurred during the use of the equipment for any of the purposes set forth above.

9. MAINTENANCE AND REPAIRS:

- A. MINOR REPAIRS AND NORMAL MAINTENANCE. Department personnel shall perform or cause to be performed minor repairs and normal maintenance on

all buildings and equipment, sufficient to insure that the building is properly maintained and the equipment is at all times available to respond to emergency calls. Such normal maintenance shall include the procuring and installation of fuel, lubricants, filters, coolant, batteries, tires, light bulbs and similar items as well as performing or procuring minor repairs to the buildings and equipment. The actual cost of all minor repairs and normal maintenance shall be billed to and paid from the Department treasury.

B. MAJOR REPAIRS. Generally, major repairs to buildings and equipment owned by the Richland Fire Department shall be approved by the Board of Directors in advance, whenever possible. However, if the Chief deems it necessary to secure immediate repairs to equipment in order to maintain a level of equipment readiness required in the Chief's judgment to protect life and property, the Chief may authorize extraordinary repairs to such equipment without prior consultation with the owner in order to keep the equipment at the optimum level of availability for use.

C. DEFINITION OF MAJOR AND MINOR REPAIRS. The Richland fire Department shall define the distinction between major and minor repairs, and shall periodically review this definition, and update it.

10. MUTUAL AID:

The parties recognize that it is the practice of the Department to furnish equipment and personnel, upon request, to fire departments in surrounding municipalities in cases of unusually large emergency. Reciprocally, the Chief is able to call upon such surrounding municipalities for equipment and personnel in the event of need in the Richland Fire Department territory. Such mutual aid may be furnished pursuant to one or more formal mutual aid agreements, or pursuant to a request from another fire department absent a formal agreement. Availability of mutual aid from other fire departments in time of need is a valuable part of the fire protection program of the Richland Fire Department. Accordingly, the Chief is authorized under this Agreement, to dispatch personnel and/or equipment, to respond to mutual aid requests, when in the Chief's discretion, such personnel and equipment can be furnished consistent with the need to maintain at least a basic level of fire protection for the Richland Fire Department. The Board of Directors shall approve such mutual aid agreements with other fire departments and fire protection districts as it deems to be in the best interest of the departments and fire protection districts as it deems to be in the best interest of the Department. The territorial limits specified in this Agreement shall be absolute, and no equipment or Department personnel shall be sent to any call outside of said limits, except pursuant to this paragraph. All costs incurred pursuant to approved mutual aid agreements or responses to departments with which there is no mutual aid agreement shall be paid from the Department Treasury.

The parties hereby ratify all existing and effective mutual aid agreements of which the Department is a member. The Board of Directors hereby further authorizes the Chief to

dispatch equipment or Department personnel to activities, either within or outside the territorial limits specified in this Agreement, as the Chief deems appropriate.

11. INSURANCE COVERAGE:

The Richland Fire Department shall obtain and provide all of the following insurance coverage:

- A) **WORKERS' COMPENSATION INSURANCE.** The Department shall procure and maintain in force a policy or policies of Workers' Compensation Insurance covering the Department personnel in the performance of their duties. The actual cost of said insurance shall be paid from the Department treasury.
- B) **LIABILITY AND OTHER COVERAGE ON VEHICLES, EQUIPMENT, BUILDING, AND ACTIVITIES.** The Department shall provide and maintain in force a policy or policies of insurance covering vehicles, equipment, and buildings, and also the activities of Department personnel incidental to Department operations, providing and following types of coverage: Property Insurance, property Liability, Vehicular Liability; vehicular collision; Vehicle Comprehensive; Uninsured Motorist; Underinsured Motorist and General Liability, in policy limits deemed sufficient by the parties. Each of the parties, individually, shall be named as additional insured on such policies. The actual cost of said insurance shall be paid from the Department Treasury.

Irrespective of whether the Department carries such General Liability Insurance, the Department shall indemnify and hold harmless all Department personnel from all claims made against them arising while in pursuit of their duties hereunder. The duty of the Department toward its personnel in this regard shall be the same as that duty owed to public employees by municipal employers pursuant to Wisconsin Statutes.

12: FIRE INSPECTIONS:

The Laws of the State of Wisconsin place the responsibility for fire inspections on the Chief of the Richland Fire Department and thus, they shall be an obligation of the Richland Fire Department. Fire inspections shall be a part of the budget process for the Richland Fire Department, and the Department will determine the compensation for the fire inspectors. The Richland Fire Department shall maintain adequate liability insurance on all persons performing Fire Inspections. All inspection reports for the properties both the City and the Rural Area shall be filed with, and maintained by, the Fire Chief.

The Department shall maintain adequate records to clearly demonstrate to the parties that the rebate funds have been used in full compliance with applicable law.

13: PAYMENT OF INSURANCE PREMIUM REBATES:

Both parties shall pay all statutory rebates of fire insurance premiums received from the State of Wisconsin arising from policies covering properties in their respective areas (commonly referred to as 2% rebates) to the Department Treasury.

Both the City and the Rural District shall transfer the amount of the 2% rebate received from the State the previous year at the time of payment of the first assessment payment, and no later than January 31 of the year following the receipt of the 2% rebate.

14. PAYMENT OF EXPENSES:

The expenses of the Department not allocated to the individual parties elsewhere herein shall be paid from the Department Treasury. Twice annually, in January and April, the parties shall contribute to the treasury in equal shares, with one-half of the treasury paid by the City, and one-half of the treasury paid by the Rural District.

The Chief shall prepare and submit to the Board of Directors in August of each year, a proposed budget for the next calendar year. The Board of Directors shall act on said proposed budget in August of each year, approving such budget as it deems expenses during the year, the parties shall approve such further contributions as they deem appropriate, and such additional contributions shall be in same proportions as described above.

The City and the Rural Municipalities shall pay all amounts billed to them under this Agreement no later than January 31, and April 30, of the year for which payment is due.

15. PAYMENT BY PARTIES OF RESPONSE PAY FOR CALLS:

The Department clerk/treasurer shall bill the City and the Rural Fire District for all response pay relating to calls in their respective areas. Response pay will be paid at the rates from time to time agreed upon by the parties, no later than thirty (30) days from the date the bill is received by the city or rural municipality clerk. In the event that a single call involves one or more properties lying partly within the City and partly within the Rural Area, the payment of the response pay shall be divided evenly between the City and the affected Rural District. Nothing in the agreement shall prevent the City, or any Rural District, from passing these costs on to individual property owners, if it so chooses, and as provided by law.

The Chief shall determine from the Department's records, the number of Department personnel who responded to each call, and shall compute the amount to be paid to those responding to each such call. In the case of recall of Department personnel, the Department shall control as to whether the Department personnel receive payment for responding to the call. Work hours shall be computed from the time when the Department personnel are notified of a call, and shall continue until the equipment has been returned to the station house, serviced, and put in readiness for response to the next call. Work hours shall be paid from, and after the return, of equipment to the station house only for those persons actually required to service said equipment. Each fractional work hour for Department personnel

shall be computed and paid as a full hour. Charges for meetings, drills, and mutual aid calls shall be paid from the Department Treasury.

16. DEPARTMENT PERSONNEL NOT EMPLOYEES OF INDIVIDUAL PARITES:

Department personnel, in performing any of the services under this Agreement, shall not be deemed to be employees of either individual party rather, the employee shall be deemed and employee of the Department.

17. DELEGATION OF RESPONSIBILITY:

The Chief may designate other Department personnel to carry out duties assigned to the Chief in this Agreement.

18. DURATION OF AGREEMENT; AUTOMATIC RENEWAL; TERMINATION:

This Agreement shall be in full force and effect from the date of execution, through December 31, 2022. This Agreement shall automatically renew on January 1, 2023, for another year, and on each January 1 thereafter for an additional year. Either party may terminate its participation in this Agreement on January 1 of any year after January 1, 2023, providing that said terminating party gives written notice of its intent to do so to the other party hereto no later than July 1 of the previous year. Such written notice of intent to withdraw shall be mailed to the Mayor of the City, or to the President of the Rural District.

19. EFFECTIVE DATE:

This Agreement shall be effective on February 14, 2022

20. WITHDRAWAL BY PARTY:

A) REAL ESTATE: In the event either party withdraws from this Agreement, or disorganizes, or terminates its operations, or separates form the other for any reason whatsoever, the City shall have a Right of First Refusal to purchase the Rural District's interest in the real estate owned jointly by the parties. The City may exercise this Right of First Refusal by any of the following means:

1. If the Rural District has given the City written notice of its intent to withdraw from the Agreement, the City may give written notice of its intent to exercise its Right of First Refusal at any time within Sixty (60) days of having received such written notice from the Rural District.
2. If the Rural District does not provide written notice of its intent to withdraw, but the City has reason to believe the Rural District intends to withdraw, the City may give written notice of its intent to exercise its Right of First Refusal at any time,

but no later than Sixty (60) days after the Rural District has given the City written notice of its intent to withdraw.

3. If the City wishes to withdraw, it may give written notice of its intent to withdraw, and thereafter it shall have Sixty (60) days from the date of said written notice to provide written notice of its intent to exercise its Right of First Refusal.
4. If the Rural District believes the City intends to withdraw from the Agreement, and advises the City of that fact, in writing, the City shall have Sixty (60) days from the receipt of that writing to provide either a written notice of its intent to withdraw, and written notice of its intent to exercise its Right of First Refusal; or a written assurance that it will not withdraw for at least Six Months.

Upon receipt of the City's Notice of Intent to exercise its Right of First Refusal, both the Rural District and the City shall have 120 days to obtain an appraisal of the value of the property. The values of the two appraisals shall then be compared. If the higher appraisal is more than 125% of the lower one, or if the lower appraisal is less than 75% of the higher one, then the parties shall either obtain new appraisals, or adjust the appraisals by mutual agreement. The City shall then pay the Rural District half of the average value of the two appraisals. It is anticipated that the City will recoup half the sum so paid, in that the assets of the Rural District shall be divided equally between the City and the Rural District upon dissolution. In the event the proportion of ownership between the City and the Rural District is no longer half, then appropriate adjustments shall be made.

In the event the City elects not to exercise its Right of First Refusal, then in that event the Rural District shall have Sixty (60) days to notify the City, in writing, of its intent to exercise a Secondary Right of Refusal. In the event the Rural District exercises this right, then both the Rural District and the City shall have 120 days to obtain an appraisal of the value of the property. The Rural District shall then pay the City the average value of the two appraisals, with the same understanding that the Rural District will recoup half the sums so paid upon dissolution.

In the event neither party elects to exercise this Right, the parties may dispose of or use the property as they may mutually agree.

B) EQUIPEMENT AND ASSETS. Upon notification, in writing, by either party that it intends to withdraw from the Richland Fire District, each party shall be entitled to assume ownership of equipment or assets titled in its name, if any. Jointly owned assets shall be divided as follows:

1. Cash and bank accounts shall be divided equally between the parties.
2. Equipment shall be divided equally between the parties taking into account the following:
 - a. A vehicle shall be packaged with appropriate equipment for the appraiser.
 - b. Equipment may be shared, on a continuing basis, with each party responsible for half the maintenance, repairs, and insurance.

- c. Equipment may be divided equally between the parties.
 - d. In the event the parties can agree as to values of assets, their agreed values may be used.
 - e. In the event the parties cannot agree as to values of any assets, each party shall retain its own appraiser, and the values assigned to the assets shall be the average of the two values provided by the party's appraisers. However, if the higher appraisal is more than 125% of the lower one, or if the lower appraisal is less than 75% of the higher one, then the parties shall either obtain new appraisals, or adjust the appraisals by mutual agreement.
3. In no event shall the parties allow the division of assets to compromise the safety of citizens served by the Rural Fire District. In the event division and/or removal of property cause loss by either party of necessary equipment, arrangements shall be made between the parties to provide coverage until appropriate replacement equipment may be obtained.

21. PRIORITY OF CONTRACT:

This Agreement shall supercede all existing contracts for fire protection and other emergency services between the parties hereto.

22. BINDING ACTS OF PARTIES:

The acts of the City and the acts of the Rural District, and all covenants and agreements herein made by each of them, shall be deemed in all respects the acts of the City and the Richland rural Fire District respectively, and all such acts shall be binding upon the City, and each and every rural municipality.

23. DEFINITIONS:

As used in this Agreement, the following terms are defined as follows:

Call: A request for the Richland Fire Department to provide emergency fire suppression or other emergency services as authorized by this Agreement, including, but not limited to: Extrication; hazardous materials incident mitigation; search and rescue; and all other emergency activities as directed by the Chief, also referred to in this Agreement as "emergency call".

Chief: The Chief of the Richland Fire Department appointed as provided in this Agreement or, in the Chief's absence, the ranking officer of the Department present and in charge of the response to a call.

City: The City of Richland Center and the area within the incorporation limits of said City of Richland Center.

Department: The Richland Fire Department, created by this Agreement.

Department Personnel: The Chief, officers, and Department members charged with the responsibility of responding to calls. Department personnel shall not be members of the Board of Directors.

Emergency Call: See "Call".

Fire Department: See "Department".

Mutual Aid: The furnishing of equipment and/or personnel to a municipality or fire department serving an area not within either the City or the Rural Area, whether furnished pursuant to a formal mutual aid agreement or pursuant to an informal request for help in dealing with an emergency in the other municipality or fire department's area.

Response Pay: Amounts actually paid to Department personnel for responding to a call.

Richland Rural Fire District: the Village of Boaz, and the Townships of Akan, Dayton, Sylvan, Marshall, Rockbridge, Richland, Bloom, Willow, Ithaca, Eagle, Orion, and Buena Vista, and their duly constituted governing bodies.

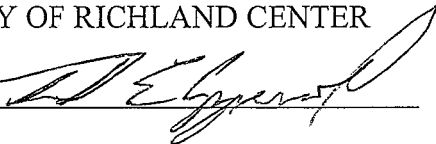
Rural Area: That area outside the incorporation limits of the City of Richland Center designated by the Richland Rural Fire District under Paragraph 2, to which the Department is bound by this Agreement to respond to calls.

Rural Municipalities: See "Richland Rural Fire District".

In Witness Whereof, the parties have set their hands and seal this 14 day of February, 2022.

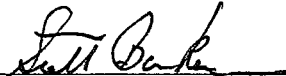
CITY OF RICHLAND CENTER

By



RICHLAND RURAL FIRE DISTRICT

By



By



By



CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Request for Additional Funding for Municipal Building Generator

Requested by: Ashley Oliphant

Meeting Date: Finance Committee on 7/1/2025 and 8/5/2025 and Common Council on 8/5/2025

Background: On June 4, 2025, Electric Superintendent Gald requested the City jointly purchase a generator with City Utilities. At that time, the Municipal Building had one generator serving only the Police Department. The purchase of a new generator would ensure the entire building would have a secondary power source in the event of an outage. Superintendent Gald obtained estimates from Miller Electric and Wallace Electric ranging from \$19,732.95 to \$50,122.72. The Common Council approved the purchase and installation of a Kohler generator from Wallace Electric, the lowest bidder.

Following the completed installation in June 2025, Wallace Electric notified Mayor Coppernoll of additional costs and requested additional payment. It was reported that upon consultation with the Building Inspector, a larger unit than previously believed was necessary. This change was the primary cause of additional costs. It was also verified that this change was not communicated to City or Utility personnel and no authorizations were provided to Wallace Electric allowing the additional expenditure.

It was determined that the incorrect sizing of the generator stemmed from two key issues. First, inaccurate initial load calculation data was provided to bidders, leading to an undersized generator specification (~21 kW instead of the required ~30 kW). Second, upon receiving updated load calculation data, Wallace Electric independently decided to procure a larger generator (38 kW) without consulting city personnel or seeking prior authorization.

On July 9, 2025, the Utility Commission approved their portion of the additional expenditure.

Municipal Building Generator			
	CITY	UTILITY	TOTAL
Original Bid	\$9,866.47	\$9,866.48	\$19,732.95
Amount Paid	\$9,866.47	\$9,866.48	\$19,732.95
Remaining Balance	\$0.00	\$0.00	\$0.00
Add'l Cost (Unapproved)	\$4,083.52	\$4,083.53	\$8,167.05
Total Actual Project Cost	\$13,949.99	\$13,950.01	\$27,900.00

Financial Impact: \$4,083.52 unbudgeted expenditure

Funding Source(s): Unallocated Contingency 10-59100-390

Requested Action:

Finance Committee: Motion to recommend to the Common Council to approve the additional expenditure of \$4,083.52 for the purchase and installation of a generator for the Municipal Building from unallocated contingency.

Council: Motion to approve the additional expenditure of \$4,083.52 for the purchase and installation of a generator for the Municipal Building from unallocated contingency.

Attachments: Original Estimate from April 2024, Invoice from June 2025, All Estimates Received

ESTIMATE

Wallace Electric LLC
26570 Pleasant Valley DR
Richland Center, WI 53581

wallaceelectric@charter.net
+1 (608) 604-6479



Bill to

Richland Utilities
City Utilities
450 S Main St
Richland Center,
Richland Center, WI 53581

Estimate details

P.O. Number: 26 KW Generator

Estimate no.: 1584

Estimate date: 04/29/2024

Expiration date: 05/31/2024

#	Date	Product or service	Description	Qty	Rate	Amount
1.			KOHLER			
2.		Generator	26 KW 3 Phase 240 Volt Kohler	1	\$8,400.00	\$8,400.00
3.		Transfer Switch	400 Amp RXT-JFNC-400ASE	1	\$2,280.00	\$2,280.00
4.		Circuit Breakers	Breaker Kit	1	\$150.00	\$150.00
5.		Yard Structure	Treat Lumber and Hardware	1	\$200.00	\$200.00
6.		2" PVC	2" PVC	30	\$3.12	\$93.60
7.		2" Pvc Fittings	2" Pvc Fittings	1	\$150.00	\$150.00
8.		3/4" Pvc	3/4" PVC Conduit	100	\$1.04	\$104.00
9.		3/4" Pvc	3/4" PVC Fittings	1	\$150.00	\$150.00
10.		3/4" Emt Conduit (deleted)	3/4" Emt conduit	50	\$1.59	\$79.50
11.		3/4" Emt	3/4" EMT Fittings	1	\$150.00	\$150.00
12.		4/0 Thhn Wire	4/0 Awg Thhn / Thwn Stranded Wire	160	\$6.90	\$1,104.00
13.		6 AWG Thhn Wire (deleted)	6 Awg Thhn / Thwn Stranded Wire	80	\$1.10	\$88.00

14.	12 AWG THNN Wire	12 Awg Thhn / Thwn Stranded Wire	500	\$0.25	\$125.00	Item 8.
15.	Shielded Cable	18 Awg 4 Conductor Shielded Cable	25	\$0.52	\$13.00	
16.	Shunt Trip	40 Amp Shunt Trip Breaker	1	\$100.00	\$100.00	
17.	Miscellaneous_ (deleted)		1	\$545.85	\$545.85	
18.	Labor One Electrician		24	\$250.00	\$6,000.00	
Total					\$19,732.95	
				Expiry date	05/31/2024	

Accepted date 06/04/2024

Accepted by City Council

Miller Electric of Southwest WI, LLC

29125 US Hwy 14
Lone Rock, WI 53556

City of Richland Center
450 S. Main St.
Richland Center, WI 53581

P.O. No.

Estimate

**We hereby propose to furnish the materials and perform the labor necessary
for the completion of:**

Estimate #	Date	Rep
72703186	5/9/2024	MLM

Description	Qty	Cost	Total
Electrical estimate for the installation of new 25 KW natural gas generator at Richland Center city Hall building.		0.00	0.00
Generac 25 KW 120/208 three phase NG generator with sound attenuating corrosion resistant enclosure 400 amp service rated auto transfer switch.	1	31,970.72	31,970.72
Interlock contactors for solar inverter lock out during generator back up.	1	3,000.00	3,000.00
labor and installation materials.	1	15,152.00	15,152.00
Inspection, permit and utility fees by others if necessary.		0.00	0.00
Please call with any questions or email to schedule. Shop # 608-583-2746. millerelec@charter.net		0.00	0.00
Wisconsin Certified Master Electrician #694811 Wisconsin Licensed Electrical Contractor # 1159820.		0.00	0.00

All material is guaranteed to be as specified, and the above work to be performed in accordance with the drawings and specifications submitted for above work and completed in a substantial workmanlike manner for the sum listed.

Payments: 1/2 to start, 1/4 after rough in, & remainder upon completion.

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications & conditions are satisfactory & are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above, a 2% finance charge may be assessed per month. After 60 days, liens could be initiated with additional fees assessed.

Subtotal	\$50,122.72
Sales Tax (5.5%)	\$0.00
Total	\$50,122.72

Wallace Electric LLC
 1070 W. Kinder St.
 Richland Center, WI 53581 US
 608-604-6479
 wallaceelectric@charter.net



Item 8.

ADDRESS

Richland Utilities
 City Utilities
 450 S Main St
 Richland Center,
 Richland Center, WI 53581

Estimate 1584

DATE 04/29/2024

EXPIRATION DATE 05/31/2024

P.O. NUMBER

26 KW Generator

DATE	ACTIVITY	DESCRIPTION	QTY
		KOHLER	
	Generator	26 KW 3 Phase 240 Volt Kohler	1
	Transfer Switch	400 Amp RXT-JFNC-400ASE	1
	Circuit Breakers	Breaker Kit	1
	Yard Structure	Treat Lumber and Hardware	1
	2" PVC	2" PVC	30
	2" Pvc Fittings	2" Pvc Fittings	1
	3/4" Pvc	3/4" PVC Conduit	100
	3/4" Pvc	3/4" PVC Fittings	1
	3/4" Emt Conduit	3/4" Emt conduit	50
	3/4" Emt	3/4" EMT Fittings	1
	4/0 Thhn Wire	4/0 Awg Thhn / Thwn Stranded Wire	160
	6 AWG Thhn Wire	6 Awg Thhn / Thwn Stranded Wire	80
	12 AWG THNN Wire	12 Awg Thhn / Thwn Stranded Wire	500
	Shielded Cable	18 Awg 4 Conductor Shielded Cable	25
	Shunt Trip	40 Amp Shunt Trip Breaker	1
	Miscellaneous		1
	labor		24
SUBTOTAL			19,732.95
TAX			0.00

Wallace Electric LLC
1070 W. Kinder St.
Richland Center, WI 53581 US
608-604-6479
wallaceelectric@charter.net



Item 8.

ADDRESS

Richland Utilities
City Utilities
450 S Main St
Richland Center,
Richland Center, WI 53581

Estimate 1679

DATE 04/29/2024

EXPIRATION DATE 05/31/2024

P.O. NUMBER

30 KW Generator

DATE	ACTIVITY	DESCRIPTION	QTY
		GENERAC	
	Generator	30 KW Generac	1
	Transfer Switch	400 Amp RXT-JFNC-400ASE	1
	Circuit Breakers	Breaker Kit	1
	Yard Structure	Treat Lumber and Hardware	1
	2" PVC	2" PVC Conduit	30
	2" Pvc Fittings	2" Pvc Fittings	1
	3/4" Pvc	3/4 PVC Conduit	100
	3/4" Pvc	3/4 PVC Fittings	1
	3/4" Emt	3/4" EMT Conduit	50
	3/4" Emt	3/4" EMT Fitting	1
	4/0 Thhn Wire	4/0 Thhn / Thwn Stranded Wire	160
	6 Awg Thhn	6 Awg Thhn	80
	12 AWG THHN Wire	12 AWG THHN Wire	500
	Shielded Cable	18 Awg 4 Conductor Shielded Cable	25
	Shunt Trip	QO2401021	1
	Miscellaneous	Hardware screws/nuts	1
	labor		24
		SUBTOTAL	31,180.45
		TAX	0.00

Wallace Electric LLC
 1070 W. Kinder St.
 Richland Center, WI 53581 US
 608-604-6479
 wallaceelectric@charter.net



Item 8.

ADDRESS

Richland Utilities
 City Utilities
 450 S Main St
 Richland Center,
 Richland Center, WI 53581

Estimate 1680

DATE 04/29/2024

P.O. NUMBER

30 KW Generator

DATE	ACTIVITY	DESCRIPTION	QTY
		GENERAC VIKING ELECTRIC	
	Generator	30 KW Generac	1
	Transfer Switch	400 Amp RXT-JFNC-400ASE	1
	Circuit Breakers	Breaker Kit	1
	Yard Structure	Treat Lumber and Hardware	1
	2" PVC	2" PVC Conduit	30
	2" Pvc Fittings	2" Pvc Fittings	1
	3/4" Pvc	3/4" PVC Conduit	100
	3/4" Pvc	3/4" PVC Fittings	1
	3/4" Emt	3/4" EMT Conduit	50
	3/4" Emt	3/4" EMT Fittings	1
	4/0 Thhn Wire	4/0 Thhn / Thwn Stranded Wire	160
	6 Awg Thhn	6 Awg Thhn Wire	80
	12 AWG THHN Wire	12 AWG THHN Wire	500
	Shielded Cable	18 Awg 4 Conductor Shielded Cable	25
	Shunt Trip	QO2401021	1
	Miscellaneous	Hardware screws/nuts	1
	labor		24
		SUBTOTAL	32,330.31
		TAX	0.00

INVOICE

Wallace Electric LLC
26570 Pleasant Valley DR
Richland Center, WI 53581

wallaceelectric@charter.net
+1 (608) 604-6479



Bill to
Richland Utilities
City Utilities
450 S Main St
Richland Center,
Richland Center, WI 53581

Invoice details

Invoice no.: 4004
Terms: Due on receipt
Invoice date: 06/03/2025
Due date: 06/10/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Generator	38 KW Kohler	1	\$16,365.00	\$16,365.00
2.		Transfer Switch	400 Amp RXT-JFNC-400ASE	1	\$2,300.00	\$2,300.00
3.		Disconnect	CHDG32NRK	1	\$1,587.28	\$1,587.28
4.		Fuse	FLNR400	3	\$103.54	\$310.62
5.		2" PVC	2" PVC	30	\$2.69	\$80.70
6.		2" Pvc Fittings	2" Pvc Fittings	1	\$150.00	\$150.00
7.		3/4" Pvc	3/4 PVC Conduit	100	\$0.90	\$90.00
8.		3/4" Fittings	3/4" Fittings	1	\$150.00	\$150.00
9.		3/4" Emt	EMT Conduit	50	\$1.59	\$79.50
10.		3/4" Fittings	3/4" EMT Fittings	1	\$150.00	\$150.00
11.		4/0 Thhn Wire	4/0 Thhn / Thwn Stranded Wire	200	\$4.29	\$858.00
12.		1/0 THHN wire	1/0 THNN Wire	300	\$2.76	\$828.00
13.		12 AWG THHN Wire	12 AWG THHN Wire	500	\$0.25	\$125.00

14.	Shielded Cable	18 Awg 4 Conductor Shielded Cable	75	\$0.52	\$ <div>Item 8.</div>
15.	Shunt Trip	QO2401021	2	\$64.48	\$128.96
16.	Miscellaneous	Hardware screws/nuts	1	\$157.94	\$157.94
17.	Labor One Electrician	Labor One Electrician	24	\$250.00	\$6,000.00
18.	Purchase of used Generator	Purchase of used Generator	1	-\$1,500.00	-\$1,500.00

Ways to pay



Note to customer

Purchase of old generator for \$1500 is subtracted from the amount.

Total\$27,900.00

Payment-\$15,000.00

Balance due\$12,900.00

Overdue06/10/2025

View and pay

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Agenda Item: Contract with SWWRPC for GIS Study

Requested by: Ashley Oliphant

Meeting Date: Finance Committee and Common Council on 8/5/2025

Background: The City of Richland Center was awarded \$34,559.73 through an Innovation Planning Grant for the purpose of evaluating the feasibility of sharing Geographic Information System (GIS) services between the City of Richland Center and Richland County, with the overarching goal of enhancing GIS capabilities and functionality to improve public safety, infrastructure management, and transparency.

Facing challenges such as limited funding, staffing shortages, and the need to integrate with Next Generation 9-1-1 systems, the study will assess opportunities to consolidate resources, identify sustainable funding streams, and develop an effective governance model. By exploring economies of scale, shared software, and specialized expertise, the initiative aims to support data-driven decision-making, modernize land records, and enhance community engagement.

Requesting to contract with Southwestern Wisconsin Regional Planning Commission (SWWRPC) to perform the outlined scope of work, as detailed in the provided contract and scope documents, to evaluate these opportunities and strengthen GIS capabilities.

Financial Impact: \$34,559.73

Funding Source(s): Fully funded by the Innovation Planning Grant

Requested Action:

Finance Committee: Motion to recommend to the Common Council to approve the execution of a contract with Southwestern Wisconsin Regional Planning Commission for a GIS study fully funded by an Innovation Planning Grant.

Council: Motion to authorize the execution of a contract with Southwestern Wisconsin Regional Planning Commission for a GIS study fully funded by an Innovation Planning Grant.

Attachments:

- Proposed Contract
- Innovation Planning Grant Submission
- Notice of Award

CONTRACT
 between
THE CITY OF RICHLAND CENTER
 and the
SOUTHWESTERN WISCONSIN REGIONAL PLANNING COMMISSION
 for services relating to the
CITY/COUNTY GIS STUDY

The Southwestern Wisconsin Regional Planning Commission (SWWRPC) agrees to provide planning services to the City of Richland Center (the City) to analyze the feasibility of a GIS partnership with Richland County. SWWRPC agrees to conduct the following tasks required to deliver the services outlined below.

Purpose

GIS services are provided to the City in as outlined in the attached Department of Revenue Innovation Planning Grant Scope of Work.

SWWRPC shall ensure that work conducted in compliance with all applicable federal, state, and local laws, rules, and regulation.

Term of Contract

The term of this Contract is the period within which the services shall be provided. The term will commence on July 1, 2025 and terminate on December 31, 2025.

Project Cost and Schedule

SWWRPC's Scope of Work is outlined on the attached Scope of Work. The total cost for this project is \$34,559.73. SWWRPC will bill the City quarterly for work performed.

SWWRPC Responsibilities

SWWRPC shall undertake the following activities during the duration of the Contract period:

1. Provide staff required to implement the project throughout the Contract period, including any reporting required of the City by the terms of the Innovation Planning Grant.

The City's Responsibilities

The City shall undertake the following activities during the duration of the Contract period:

1. Provide administrative support for data collection and point of contact for SWWRPC throughout the Contract period. The role of this individual will include the following duties:
 - I. Provide any data, written or electronic, necessary for completion of the project to SWWRPC;
 - II. Coordinate engagement with City staff as requested by SWWRPC;
 - III. Provide Innovation Planning Grant reporting requirements.

Data Sharing

All data collected for the cemeteries shall be shared equally between SWWRPC and the City for planning purposes. Distribution of data to parties other than SWWRPC and the City shall only occur with approval of both parties and in accordance with all applicable state and national laws.

Modification and Termination

This agreement may be cancelled or terminated without cause by either SWWRPC or the City by giving sixty (60) calendar days advance written notice to the other party. Such notification shall state the effective date of termination or cancellation.

Any and all addenda must be made in writing and must be agreed to in writing and executed by both parties before becoming effective.

Effective Date and Signature

This Contract shall be effective upon the signature of SWWRPC and the City's authorized officials and shall be in force until terminated by the terms of this contract. SWWRPC and the City indicate agreement with this Contract by their signatures.

Title VI Non-Discrimination

During the performance of this contract, the contractor assures that no person shall on the grounds of race, color, religion, national origin, sex, disability, or veteran status as provided by Title VI of the Civil Rights Act of 1964, the Civil Rights Restoration Act of 1987 (P.L. 100.259), and the U.S. Department of Transportation implementing regulations be excluded from participation, be denied the benefits of, or be otherwise subjected to discrimination in the execution of this contract. The Commission's services will also be performed in accordance with the *Southwestern Wisconsin Regional Planning Commission Title VI Map—Language Assistance Map and Public Participation Map* adopted February 27, 2018.

CITY OF RICHLAND CENTER:

Ashley Oliphant
Administrator, City of Richland Center

Dated: _____

SOUTHWESTERN WISCONSIN REGIONAL PLANNING COMMISSION:



Troy Maggied
Executive Director

Dated: 07/16/2025

Proposed Scope of Work – DOR Innovation Planning Grant Application

Applicant: City of Richland Center

Application deadline: April 30, 2025

Project Name: Regional GIS Efficiency for Public Safety and Infrastructure Management

Type of service we plan to transfer: Public Safety & Infrastructure

Entity type where you plan to transfer the service: To be determined. Options include the City of Richland Center, Richland County, or a new regional entity

Budget:

- Contracting: \$33,047.73 for planning consultation
- Travel: \$1,512.00
- Total: \$34,559.73

Executive Summary

The Regional GIS Efficiency for Public Safety and Infrastructure Management project seeks to create a unified GIS service for Richland Center and Richland County to improve public safety, infrastructure, and transparency. Limited funding and staffing hinder the city and county's ability to utilize GIS effectively for essential needs.

Scope of work:

Problem Statement: Rural county GIS staff rely on limited funding from county general funds and a \$30 per-document fee from the Register of Deeds, both constrained by levy limits and low real estate transaction volumes in rural areas. This funding shortfall, coupled with a statewide shortage of GIS professionals, makes it difficult to attract and retain talent, as urban areas and private sectors offer higher salaries. Municipalities, meanwhile, either have no in-house GIS access or have GIS services that are narrowly focused on utilities, neglecting and ignoring other vital uses of GIS such as public safety and communication with residents. Although municipalities have unique revenue streams that are not subject to levy limits, such as utility funds or Tax Increment Finance revenue, they lack dedicated GIS funding. Richland Center suffers from not being able to afford quality GIS staff in-house and not having access to county GIS services due to the county's inability to attract and retain quality staff. These conditions, including a lack of sustainable and capable workforce, all come at a time when the Next Gen 9-11 system is rolling out statewide and in need of incorporation with county GIS service. Richland Center and Richland County need immediate support to coordinate their available funding and service needs to enable public safety staff to effectively serve their residents.

Anticipated outcome: The scope is designed to create one unified city and county GIS service that supports critical emergency response functions, enables data-driven decision-making, manages city and county infrastructure assets for capital improvements planning, and modernizes land records to support private businesses (surveyors, real estate agencies, engineers, etc.). The study will identify balanced and sustainable funding streams across the city and county that reduces GIS reliance on levy-limited general funds and enables greater efficiency through new partnerships. The project will also identify a governance model that ensures revenue and performance oversight.

Opportunities: A systems-view of the GIS needs of the city and county will be driven by the needs of those relying on the GIS service, not the preference of any one historical GIS provider. The county residents and businesses will be the focus of service delivery. This systems approach allows for a variety of data-driven decisions not available in the current fractured, under-funded system.

1. Next-Gen 911 will be fully incorporated into the GIS and dispatch systems. This will allow for an annual review of call volume by type and geography to identify areas of need and continual improvement.
2. Mapping historic and projected impacts from natural disasters, including frequent flooding on the Pine and Kickapoo Rivers and Mill Creek. The project will also map repetitive loss structures at current and projected risk from flood events, and identify areas for critical response functions.
3. County-wide mapping of city, county, village, and township infrastructure, including relevant data such as type, age, and replacement cost of each asset. This data will be used to coordinate CIP planning and to enable joint-bidding of projects across jurisdictions.
4. Public information will be coordinated at the city and county levels to enhance transparency by mapping voting wards and polling locations, educating new residents, and promoting government openness. Zoning districts, future land use, and constructability conditions will be mapped to foster local economic development.

Work Plan:

1. Coordination meetings with city and county departments: The project leaders will meet with current GIS users in the city and county and create a database of all GIS data used by each organization as well as those used by the public and private business. A set of best practices for regional GIS will be developed from input across the state. We will identify options for the GIS platform and user engagement, including privacy issues.
2. Funding analysis: Identification of overall funding available for GIS, by source. Funding will be analyzed to determine if it is restricted or unrestricted, subject to levy limits or other controls, and for any other required uses. A draft budget will be created for a regional GIS structure. This will also include a cost-benefit comparing current GIS funding and service quality with a future regional structure.
3. Governance plan: Development of a shared model of GIS governance to ensure city and county funding has proper oversight, confirm performance metrics and deliverables for implementation, and meet any required GIS state requirements such those associated with land records management.

Conclusion

The Regional GIS Efficiency project offers a transformative opportunity to address the funding and staffing challenges facing Richland Center and Richland County's GIS capabilities. By coordinating resources and leveraging a systems-driven approach, the project will ensure a sustainable, high-quality GIS service that meets the urgent needs of public safety, infrastructure management, and community engagement. Through stakeholder collaboration, a thorough funding analysis, and a clear governance plan, this initiative will position the region to effectively serve residents and support long-term economic growth.

Proposal for Regional GIS Efficiency for Public Safety and Infrastructure Management, Richland Center, WI

Executive Summary: The Regional GIS Efficiency for Public Safety and Infrastructure Management project seeks to create a unified GIS service for the City of Richland Center and Richland County to improve public safety, infrastructure, and transparency. Limited funding and staffing hinder the city and county's ability to utilize GIS effectively for essential needs.

Background: A Geographic Information System (GIS) is a digital tool used by municipal and county governments to collect, manage, and visualize location-based information. It allows staff, elected officials, and the public to view detailed maps that are connected to important data.

In Wisconsin, state law (Wis. Stat. § 59.72) mandates counties to maintain digital parcel maps within a GIS framework, ensuring accurate, accessible land information for property assessment, taxation, and planning. Additionally, GIS plays a critical role in Next Generation 9-1-1 (NG9-1-1) by facilitating accurate call routing and location verification through standardized geospatial data. This technology helps emergency services identify caller locations, direct calls to appropriate Public Safety Answering Points (PSAPs), and incorporate multimedia such as texts and videos, improving response efficiency and coordination.

As a foundation for effective governance, GIS improves decision-making, streamlines service delivery, bolsters public safety with accurate emergency response and resource management, fosters openness, and enables forward-thinking planning for sustainable, adaptable communities.

Some of the ways GIS is used by local governments:

- **Property Information:** Easily retrieve parcel boundaries, ownership records, and tax information.
- **Land Use and Planning:** View land use districts, development restrictions, and floodplain maps to support planning decisions.
- **Infrastructure Management:** Tracks locations and details of roads, utility infrastructure, and other public assets.
- **Public Safety and Emergency Response:** Enhances fire, police, and EMS operations with precise address and location data.
- **Public Access and Transparency:** Provides residents, developers, and professionals with 24/7/365 self-service tools to explore interactive maps and data.
- **Cross-Departmental Coordination:** Ensures consistent, up-to-date information is available across municipal departments for effective and efficient capital improvement planning.
- **Election Management:** Visualizes voter districts to support election management.

The City of Richland Center and Richland County each utilize Geographic Information Systems (GIS) to manage and share land and property information. Here's an overview of their current GIS systems:

1. City of Richland Center GIS System

GIS services are provided through contracted providers with city staff collecting field data and engaging in limited internal mapping updates.

Currently, the City's function/layers listed are not publicly accessible with the exception of cemetery data (city [GIS Map](#)), and ward data (available on county [GIS map](#)).

DATA LAYER	DATA AVAILABLE	MAINTAINED BY	DATA UP-TO-DATE
Zoning	District boundaries and types, rezones, annexations	Contracted Service	No
Infrastructure	Locations, conditions, reports, plans, images of roads, stormwater, electric, water, sewer, public assets	Contracted Service & city staff	No
Cemetery	Plot boundaries and decedent data	Contracted Service	Updated quarterly
Ward	Boundaries of voting wards	Contracted Service	No
Capital Projects	Location and details of projects	Contracted Service & city staff	No
Tax Incremental Districts (TID)	Boundaries of TIDs	Contracted Service	No
Sidewalks	Inventory and condition	Contracted Service	No
Trees	Inventory of the location, type, and condition	Contracted Service	No

2. Richland County Public GIS System

GIS services are provided through contracted providers and county staff outside. The following GIS layers are available for public viewing:

- Parcel and Address Data
- Tax Data
- Municipal Boundaries
- Certified Survey Maps
- Supervisory Districts
- Wards
- Extraterritorial Zoning Boundary
- Floodplain
- Lakes

Current Situation Analysis: Rural county GIS staff rely on limited funding from county general funds and a \$30 per-document fee from the Register of Deeds, both constrained by levy limits and low real estate transaction volumes in rural areas. This funding shortfall, coupled with a statewide shortage of GIS professionals, makes it difficult to attract and retain talent, as urban areas and private sectors offer higher salaries.

Municipalities, meanwhile, either have no in-house GIS access or have GIS services that are narrowly focused on utilities, neglecting and ignoring other vital uses of GIS such as public safety and communication with residents. Although municipalities have unique revenue streams that are not subject to levy limits, such as utility funds or Tax Increment Finance revenue, they lack dedicated GIS funding.

Richland Center is unable to afford quality GIS staff in-house and does not have access to county GIS services due to the county's inability to attract and retain quality staff. These conditions, including a lack of sustainable and capable workforce, all come at a time when the Next Gen 9-11 system is rolling out statewide and in need of incorporation with county GIS service. Richland Center and Richland County need immediate support to coordinate their available funding and service needs to enable public safety staff to effectively serve their residents.

Potential GIS Management Models:

1. Continued Public Management (City/County):

- Advantages: Maintains community control, potential for tax support, existing staff familiarity of local conditions.
- Disadvantages: Funding constraints, staffing challenges, and duplication of efforts.

2. Management by Other Regional Entity:

- Advantages: Stabilization of funding, increased efficiency, potential for improved public transparency.
- Disadvantages: Governance complexity, initial costs and coordination, potential resistance from those accustomed to operating independently.

Anticipated Outcome: The scope is designed to create one unified city and county GIS service that supports critical emergency response functions, enables data-driven decision-making, manages city and county infrastructure assets for capital improvements planning, and modernizes land records to support private businesses (surveyors, real estate agencies, engineers, etc.) and the public at large. The study will identify balanced and sustainable funding streams across the city and county that reduces GIS reliance on levy-limited general funds and enables greater efficiency through new partnerships. The project will also identify a governance model that ensures revenue and performance oversight.

Potential Areas for Cost Savings: Through the combination of GIS resources, cost savings in the following key areas are expected:

1. Economies of Scale in Contracting

- A joint contract may leverage combined purchasing power, which may secure a better rate from a GIS provider than individual contracts.

2. Shared Software and Licensing

- Sharing these costs would reduce each entity's individual expense for software, licensing, and data maintenance.

3. Staff Time Management & Access to Up-to-Date Data

- A shared GIS coordinator with technical expertise would efficiently manage daily maintenance and updates, reducing the need for hiring additional staff or filling county GIS vacancies.
- A shared GIS coordinator would also provide routine and regular data updates ensuring accurate and up-to-date data is accessible to the public. With reliable data available online, service delivery to the public will be improved while allowing staff to address other key duties.

4. Elimination of Duplicative Services

- Centralizing management would consolidate overlapping city and county datasets, reducing redundancies, simplifying updates, and improving public access to information. It also creates a single point of contact for data update requests, streamlining the process for both city and county.

4. Greater Pursuit of Grant Funding

- GIS providers may have greater knowledge of and experience applying for GIS related grants, which the city and county may not be aware of or have the capacity to pursue in the current structure. Sharing GIS services may allow either the service provider or the contracting entities to pursue new grant opportunities which would have the potential to offset costs related to system upgrades, aerial imagery and asset mapping.

5. Access to Specialized Tools and Expertise

- GIS providers have staff with advanced GIS skills and capabilities (e.g., modeling, infrastructure asset management), which may allow the city and county to forego hiring outside consultants for occasional projects.

Opportunities: A systems-view of the GIS needs of the city and county will be driven by the needs of those relying on the GIS service, not the preference of any one historical GIS provider. All city and county residents and businesses will be the focus of service delivery. This systems approach allows for a variety of data-driven decisions not available in the current disjointed and under-funded system.

1. Next-Gen 911 will be fully incorporated into the GIS and dispatch systems. This will allow for an annual review of call volume by type and geography to identify areas of need and continual improvement.
2. Mapping historic and projected impacts from natural disasters, including frequent flooding on the Pine and Kickapoo Rivers and Mill Creek. The project will also map repetitive loss structures at current and projected risk from flood events and identify areas for critical response functions.
3. County-wide mapping of city, county, village, and township infrastructure, including relevant data such as type, age, and replacement cost of each asset. This data will be used to coordinate CIP planning and to enable joint bidding of projects across jurisdictions.
4. Public information will be coordinated at the city and county levels to enhance transparency by mapping voting wards and polling locations, educating new residents, and promoting government openness. Zoning districts, future land use, and constructability conditions will be mapped to foster local economic development.

Next Steps:

- Coordination meetings with city and county departments: The project leaders will meet with current GIS users in the city and county and create a database of all GIS data used by each organization as well as those used by the public and private business. A set of best practices for regional GIS will be developed from input across the state. We will identify options for the GIS platform and user engagement, including privacy issues.
- Funding analysis: Identification of overall funding available for GIS, by source. Funding will be analyzed to determine if it is restricted or unrestricted, subject to levy limits or other controls, and

for any other required uses. A draft budget will be created for a regional GIS structure. This will also include a cost-benefit comparing current GIS funding and service quality with a future regional structure.

- Governance plan: Development of a shared model of GIS governance to ensure city and county funding has proper oversight, confirm performance metrics and deliverables for implementation, and meet any required GIS state requirements such those associated with land records management.

Conclusion: The Regional GIS Efficiency project offers a transformative opportunity to address the funding and staffing challenges facing Richland Center and Richland County's GIS capabilities. By coordinating resources and leveraging a systems-driven approach, the project will ensure a sustainable, high-quality GIS service that meets the urgent needs of public safety, infrastructure management, and community engagement. Through stakeholder collaboration, a thorough funding analysis, and a clear governance plan, this initiative will position the region to effectively serve residents and support long-term economic growth.



State of Wisconsin • DEPARTMENT OF REVENUE

DIVISION OF STATE AND LOCAL FINANCE • BUREAU OF LOCAL GOVERNMENT SERVICES • 2135 RIMROCK RD MADISON, WI 53713

June 2, 2025

Mailing Address:
PO Box 8971 #6-97
Madison WI 53708-8971
Fax: (608) 264-6887
lgs@wisconsin.gov

AMANDA KELLER
CITY OF RICHLAND CENTER
450 S. MAIN STREET
RICHLAND CENTER WI 53581

Notice of Determination – Innovation Planning Grant Approval

Notice Information

The Wisconsin Department of Revenue (DOR) appreciates your interest in the Innovation Planning Grant and is pleased to inform you that we approved your application for funding under sec. [79.038\(2\)](#), Wis. Stats.

District	CITY OF RICHLAND CENTER	County	RICHLAND	District code	52276
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Grant Information

Project name	Regional GIS Efficiency for Public Safety and Infrastructure Management
Service category	Information technology
Approved amount	\$34,559.73

Details:

- DOR will distribute the approved amount listed above within 30 days of this notice
- The distributed funds must be used for staffing and/or consultant expenses to develop an innovation plan under sec. [79.038\(1\)](#), Wis. Stats., that will transfer a service or duty to another governmental unit, non-profit organization, or private entity
- DOR expects the application for the Innovation Grant under sec. [79.038\(1\)](#), Wis. Stats., to be available in July 2025. We recommend you work to complete the development of your innovation plan by July 2025 to timely apply.
- If your district no longer wants to receive the approved grant amount listed above – contact lgs@wisconsin.gov immediately

Questions?

If you have questions, contact us at lgs@wisconsin.gov, (608) 266-5815 or (608) 266-1932.

Agenda Item: Streets - Request for Crane Repair

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Finance Committee and City Council – 8-05-2025

Committee Review: PW Committee Chair approved to bring straight to Finance/Council due to time sensitivity.

Background: Following routine equipment inspection, Konecranes identified the need to replace the wire rope on the overhead crane located at the Public Works Streets garage. This repair is classified as urgent and should be completed as soon as possible due to safety and operational concerns. The crane is a critical asset for handling materials and equipment, and its current condition limits safe operation.

Konecranes Crane Repair Quote – Total Cost: \$3,398.38

Department Recommendation: Staff recommend approval of the Konecranes quote for wire rope replacement in the amount of \$3,398.38 to restore safe and reliable operation of the Streets Division overhead crane.

Financial Impact: Expenditure of approximately \$4,000.00 – Repair, labor & lift rental.

Funding Source: 10-54200-440 – ROADWAYS/EQUIPMENT REPAIR

Requested Action:

FINANCE: Motion to recommend to City Council the approval of the repair of the crane at the Public Works Streets garage, at a cost not to exceed \$4,000.00.

COUNCIL: Motion to approve the repair of the crane at the Public Works Streets garage, at a cost not to exceed \$4,000.00.

Attachment(s):

Konecranes Crane Repair Quote

Customer:	Richland Center Street Department	Subject:	Wire Rope Replacement
Address:	141 W Robb St Richland Center, Wisconsin 53581-2545	Reference:	1-1B3O1EIC
Contact:	Jason Koch	Konecranes Contact:	Eric LeGant
Phone:	608-647-3559	Inquiry Date:	7/28/2025
Email:	publicworks@richlandcenterwi.gov	Offer Date:	7/28/2025
		Offer Valid Until:	8/8/2025

Dear Jason Koch,

We appreciate your consideration of our products and the opportunity to be of service. Konecranes is the leading provider of comprehensive maintenance services for overhead cranes, port equipment and machine tools and a global manufacturer of material handling equipment.

Based on our discussions and assessment of your equipment and operations, we recommend the following products. Please refer to the attached offer for details.

Best regards,

Eric LeGant

This cover page is not part of the offer and is not legally binding in any manner. The offer begins from the following page. No statement of this cover letter shall be construed as condition or warranty of the offer.

Based on our discussion and your inputs, we are offering the following products.

Pricing Summary

Customer Asset	Description
001 / A15990	Planned Repairs
	Provide and install a new wire rope.
Total Price: \$3,398.38	

Prices quoted herein are exclusive of all taxes, charges and duties (including but not limited to value added tax and bank charges), and any such items shall be paid by you or reimbursed by you in case paid by us.

The scope of this offer includes the following Service Products:

* Scope for Service Products is determined in more detail in the description(s) attached hereto.

Commercial Terms

Konecranes shall deliver the Service on the delivery terms set forth in Konecranes General Terms and Conditions for Services and industrial service data act clause.

OT/Weekend/Offshift Adder.....TBD

Price does not include prior service call(s). Standard straight time quote/installation. Scope of work is based on the service/customer request only. Other items may need replacement/repairs at this time but are unknown. Only a complete teardown and inspection can determine other items potentially needed. All other parts and components to remain as is. All other parts and components show wear commensurate with age and use. The above repairs do not include any additional labor, repair items, or parts that may be found during the repairs to require repair or replacement. Any additional items that might be found to require repair or replacement would be brought to your attention. Customer to provide all necessary equipment, manlifts and/or scaffolds.

Delivery Time

At the present time, the estimated delivery time of this product or the start of the service is 1 Week(s), from the moment of ordering. The specific timing of service is subject to confirmation by our office at the time of your acceptance.

Test Weights and Manlift

Test weight is not required.

Manlift for work will be provided by **Richland Center Street Department**

Aerial platform including transport and insurance. If you provide an aerial platform yourself, it must be sufficiently clean and inspected in connection with safety. Our staff can therefore refuse the machine with proper substantiation.

Terms of Payment

All payments in 30 Days net from date of invoice.

Validity of Offer

This offer is valid until 8/8/2025. Please accept this offer by placing your signature at the end of this document and returning it to us.

This quotation, proposal or offer is subject to and incorporates as if fully rewritten herein the Seller's Standard Terms and Conditions of Sale (Revision 06.01.2021), a copy of which is attached hereto or is available at www.konecranesUSA.com or upon request of Buyer.

Any of the following actions will also constitute your unqualified acceptance of this offer: we receive a verbal or written purchase order, work order, or other similar order for the services contemplated herein from you; you remain silent and we perform the services under this offer and you are aware of such performance; we receive full or partial payment for the services contemplated herein; or any other conduct by you that recognizes the existence of a contract with respect to the subject matter of this offer.

We sincerely appreciate the opportunity to be of service. Should you have any question, please contact us at any time.

Thank you

Konecranes, Inc.

Eric LeGant

Tel: 262-785-4430

Mobile:

eric.legant@konecranes.com

Accepted:

Richland Center Street Department

PO number:

ATTACHMENTS

Scope:

STANDARD TERMS AND CONDITIONS OF SALE (DIRECT)

1. APPLICABILITY. The sale by Seller of any and all services ("Services") and/or goods ("Goods"), whether such Goods and Services are purchased and sold together, independent from, or in combination with one another, shall be conditioned upon, and subject to the following terms and conditions ("Terms and Conditions") which shall form an integral part of any agreement between Buyer and Seller. Buyer's acceptance of any quotation, proposal or offer made by Seller for the sale of Goods and Services (collectively, "Quotation") is expressly made subject to these Terms and Conditions and none of the Terms and Conditions may be added to, modified, superseded or otherwise altered except as revised in writing by Seller. Unless otherwise agreed in a writing signed by both Buyer and Seller, all orders for Goods and Services received by Seller shall be governed only by these Terms and Conditions, notwithstanding any terms and conditions in any purchase order, release order, or any other form issued by Buyer (collectively, a "Purchase Order"). Seller hereby objects to any terms and conditions which may be set forth, found in, or incorporated into any Purchase Order and hereby notifies Buyer that they are rejected.

2. PRICE. Prices quoted by Seller shall remain firm for a period of thirty (30) days from the date of a Quotation; provided, however, that Seller reserves the right, at any time prior to the acceptance of a Quotation by Buyer to adjust said prices by providing written notice to Buyer regarding any such adjustment. Quotations provided are priced based on Buyer's purchase of the entire scope of Goods and Services identified in a Quotation. If less than the entire scope of Goods and Services identified in a Quotation is ordered by Buyer, prices may vary. Unless otherwise stated in a Quotation, installation, commissioning, supervision and/or start-up services are not included in the price of Goods and Services to be provided by Seller. Buyer shall pay Seller to the extent of Services provided or for the quantity of Goods shipped should Seller be unable for any reason to provide and/or ship the entire scope of Goods and Services identified in a Quotation. Prices quoted by Seller are exclusive of all taxes (except taxes levied on Seller's income) including federal, state, provincial and local use, sales, property or similar taxes, and Buyer shall pay all such amounts and taxes in full or shall reimburse Seller for any such amounts and taxes paid by Seller.

3. SCOPE OF GOODS AND SERVICES. Goods and Services provided by Seller pursuant to a Quotation or a Purchase Order are limited exclusively, at the express request of Buyer, to the Goods and Services expressly identified in such Quotation and, to the extent applicable, further limited by the terms, conditions, limitations and disclaimers set forth in any report derived from Seller's provision of Services. As a result, Seller does not assume responsibility and/or liability for the failure to provide any other Goods and Services. Unless specifically agreed in writing signed by both Buyer and Seller or otherwise set forth in a Quotation, inspection services provided by Seller are limited to the visual observation of readily observable items that are safely and conveniently accessible without dismantling, in whole or in part, the object under inspection. Modifications, additions or deletions to or from the scope referenced in a Quotation whether set forth in a Purchase Order or otherwise shall only be effective if evidenced in writing signed by Seller and the sale of any and all Goods and Services affected by such modification, addition or deletion shall be subject to these Terms and Conditions whether or not referenced therein. All sales Goods and Services are final.

4. PAYMENT TERMS. Unless otherwise provided in the Quotation or agreed in a writing signed by both Buyer and Seller, all Seller invoices shall be paid by Buyer within fifteen (15) days of the date of invoice. If Buyer fails to timely pay invoices, Seller shall be entitled to suspend performance of all Services and deliveries of Goods and issue a late charge equivalent to the lesser of one and one half percent (1 1/2%) per month (eighteen percent (18%) per annum) or the maximum rate allowed by law on all unpaid invoices or invoices not paid in accordance with these Terms and Conditions. Buyer shall reimburse Seller for all expenses, regardless of their nature or type (including attorneys' fees), related in any way to Seller's collection of invoices not paid in accordance with these Terms and Conditions or otherwise incurred by Seller in the enforcement of these Terms and Conditions. Buyer shall make progress payments as stated in the applicable Quotation, Purchase Order or otherwise agreed to in a writing signed by Buyer and Seller. Buyer shall have no right to offset any amounts due Seller by any payment or other obligation which Seller or any of its affiliates may owe to Buyer.

5. CANCELLATION. Any agreement for the purchase and sale of Goods and/or Services may be cancelled by Seller (in whole or in part) at any time if (a) Buyer fails to strictly comply with the terms governing the agreement, (b) Buyer becomes insolvent, appoints or has appointed a receiver, or makes an assignment for the benefit of creditors, (c) to the extent permitted by law, a petition in bankruptcy or insolvency is filed by or against Buyer, or (d) Seller requests and is unable to secure acceptable payment assurances from Buyer for the Goods and Services identified in such agreement, or (e) amounts due Seller by Buyer are unpaid past the due date thereof. Upon cancellation of an agreement, Buyer shall be obligated to pay to Seller the price for all Services performed to date and all Goods that are or can be completed and shipped within thirty (30) days of the date of cancellation, all special tooling for which commitments have been made by Seller, and all of Seller's costs, expenses and reasonable profit for work in process as of the date of cancellation.

6. CREDIT APPROVAL. All sales of Goods and Services are subject to Buyer credit approval by Seller. Seller reserves the right to refuse shipment or provision of any and all Goods and Services identified in any Quotation, Purchase Order or other agreement between Buyer and Seller and/or modify the payment terms identified therein or in Section 4 hereof.

7. DELIVERY TERMS AND DELAYS.

a. Risk of Loss/Title. Unless otherwise identified in a Quotation, all shipments of Goods are F.C.A. Seller's plant, warehouse or dock, as defined by Incoterms® 2020, and all risk of loss with respect to any Goods shipped shall pass to Buyer when such Goods are delivered to the carrier at such plant, warehouse or dock. Title to Goods shall transfer to Buyer upon Seller's receipt of payment in full for all Goods and Services provided pursuant to a Quotation, Purchase Order or other agreement between Buyer and Seller.

b. Delivery. All dates for the shipment and/or delivery or provision of Goods and Services are approximate. Delivery and shipping schedules shall be computed no earlier than from the later date that Buyer accepts a Quotation or Seller accepts a Purchase Order from Buyer, or in the case of special items, from the date Seller receives all information necessary to proceed. Delivery and shipping schedules will be confirmed by Seller following Seller's acceptance of a Purchase Order. Seller shall not be liable for delay in or failure to make shipment and/or delivery of Goods or commencement, performance or completion of Services by any identified date for any reason whatsoever. In the event of any delay, regardless of the cause, the parties shall agree upon a new date for the shipment and/or delivery of Goods and/or commencement, performance or completion of Services. In the event of any delay caused by Buyer, Buyer shall pay Seller for all costs and expenses incurred by Seller related to such delay. Buyer hereby acknowledges and agrees that (i) Seller and its personnel may, at its and their sole discretion, use a portable/handheld/cellular electronic device and software in connection with the Services, and (ii) any signature of Buyer and/or its employee or representative using, applied to, or on such device shall be deemed to be Buyer's written signature acknowledging Buyer's acceptance and Seller's delivery of the Services.

c. Freight Charges. Any reference to freight charges contained in a Quotation is an estimate. Seller is not responsible for any differences that may occur between freight estimates contained in a Quotation and actual freight charges applicable at the time of shipment, and Buyer shall incur and be responsible for all costs associated therewith.

d. Export/Packaging. Goods shall be packaged in accordance with Seller's standard procedures for transportation under normal conditions. Unless otherwise identified in a Quotation, quoted prices do not include the cost for export or special packaging of Goods, and Buyer shall assume and be responsible for those extra costs associated with such export and packaging.

e. Cost of Goods. Unless otherwise stated in a Quotation, Buyer shall pay all cost increases Seller is assessed for materials incorporated into Goods and Services, including but not limited to steel, copper, and fuel surcharges, to the extent such increases exceed any estimated costs used by Seller to develop a Quotation by ten percent (10%) and which occurs after the issuance of a Quotation, but prior to the provision of the Services and/or delivery of the Goods.

f. Site Condition. Buyer warrants that the site where Goods are to be delivered and/or installed and/or where Services are to be performed shall be ready and adequate for Seller's delivery and/or installation of the Goods and/or performance of Services. Buyer's obligations in this regard include but are not limited to the removal of all obstructions and institution of adequate safety measures to protect Seller's property, employees, agents and contractors. Buyer shall be responsible for all costs and expenses associated with Seller's delay and/or inability to deliver and/or install the Goods or perform any Services related to Buyer's failure to comply with this Section 7.f. Seller in no way warrants the sufficiency of the site, in whole or in part, where the Services are performed and/or Goods are to be delivered, installed and/or used.

g. Returns. Goods that are spare or replacement parts ("Spare Parts") may only be returned (i) within thirty (30) days of purchase, (ii) after authorization of Seller, and (iii) in "as new" condition. Returned Spare Parts must be shipped prepaid by Buyer. Buyer will be charged a restocking charge of twenty-five percent (25%) for all returned Spare Parts. Goods and Spare Parts that are custom made for Buyer and/or ordered specifically for Buyer and are not stocked by Seller and any Goods that do not constitute Spare Parts may not be returned by Buyer.

8. SECURITY INTEREST. Buyer hereby grants Seller a security interest in the Goods to secure the unpaid balance of the price and all other obligations of Buyer to Seller however arising. Buyer authorizes Seller to file all necessary financing statements and other similar documents required to perfect the security interest granted herein and irrevocably grants Seller a power of attorney to execute any documents on behalf of Buyer relating thereto.

9. WARRANTIES.

a. Goods/Spare Parts manufactured by Seller and/or its affiliates ("Seller Products") and Goods/Spare Parts manufactured by parties other than Seller and/or its affiliates ("Third Party Products"). Unless otherwise agreed in a writing signed by Buyer and Seller, the sale and provision of any and all Seller Products, either as a result of Seller Products that are incorporated into Services provided pursuant to a Quotation, Purchase Order, or other agreement between Buyer and Seller, or are purchased independently from the provision of any Services, are conditioned upon, and subject to Seller's Standard Warranty for such Seller Product in effect on the date of sale (incorporated by reference as if fully rewritten herein and a copy of which is attached to the Quotation or is available at www.konecranesUSA.com or upon request of Buyer). Repair and replacement of Seller Products provided pursuant to the Standard Warranty does not extend the original warranty provided with any Seller Products at the time of sale. Notwithstanding anything to the contrary in any verbal order or Purchase Order, any verbal order or Purchase Order issued by Buyer to confirm any purchase of Goods and/or Services or receipt of any of the Goods identified in a Quotation shall serve as conclusive proof that Buyer has reviewed and agrees to be bound by the terms of Seller's Standard Warranty. Third Party Products are not warranted by Seller. Third Party Products may be warranted separately by their respective manufacturers and Seller shall, to the extent possible, assign to Buyer whatever rights Seller may obtain under any such warranties.

b. Services. Seller warrants that all Services performed by Seller will conform in all material respects to the description of Services identified in a Quotation and will be performed in a good, workmanlike manner. All claims for breach of this warranty for Services performed by Seller must be brought by Buyer within six (6) months of the date of Seller's performance of such Services; provided, however, Buyer shall notify Seller of any alleged warranty claims within seventy two (72) hours of Buyer's discovery thereof. Buyer's failure to comply with the terms of this procedure shall void the warranty in this Section 9.b.

Offer Number: 1-1B301EIC/1

Seller does not warrant services provided by any third party. Buyer's sole and exclusive remedy for Seller's breach of the warranty in this Section 9.b. for Services performed by Seller shall be the performance of such Services by Seller. Buyer acknowledges and agrees that Seller shall have no liability for loss of use or downtime, lost profits, or any indirect, incidental, or consequential damages arising from Seller's breach of this warranty for Services.

c. Inherent Defects. To the extent remanufacturing, refurbishment, modernization, and/or modification services are included within the scope of Services identified in a Quotation, Purchase Order, or any agreement between Buyer and Seller, any defect in Buyer's equipment to which Seller performs such remanufacturing, refurbishment, modernization, and/or modification services that is attributable in whole or in part to engineering, design specifications, latent defects, corrosion, or fatigue that are inherent to and/or present in or on the equipment is not covered by any warranty of Seller, and Seller shall not be liable for any costs, expenses, losses, or damages of any nature whatsoever that are caused in whole or in part by any such defect.

d. Non-Transferable. The express warranties of Seller set forth herein are limited to and only for the benefit of Buyer and are not transferable or assignable by Buyer without the prior written consent of Seller.

THE FOREGOING WARRANTIES REPRESENT THE SOLE AND EXCLUSIVE WARRANTIES GIVEN BY SELLER TO BUYER WITH RESPECT TO THE GOODS AND SERVICES AND IS IN LIEU OF AND EXCLUDES ALL OTHER WARRANTIES, EXPRESS OR IMPLIED ARISING BY OPERATION OF LAW OR OTHERWISE, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. BUYER HEREBY WAIVES ANY CLAIM THAT ANY EXCLUSIONS OR LIMITATIONS OF ANY WARRANTY PROVIDED BY SELLER DEPRIVE IT OF AN ADEQUATE REMEDY OR CAUSE ITS AGREEMENT WITH SELLER TO FAIL OF ITS ESSENTIAL PURPOSE. BUYER SHALL BE ENTITLED TO NO OTHER REMEDY REGARDLESS OF THE FORM OF CLAIM OR CAUSE OF ACTION, WHETHER BASED IN AGREEMENT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE.

10. LIMITATION OF DAMAGES. SELLER SHALL HAVE NO LIABILITY TO BUYER OR ANY END USER OF GOODS OR SERVICES PROVIDED UNDER A QUOTATION, PURCHASE ORDER, OR ANY OTHER AGREEMENT BETWEEN BUYER AND SELLER WITH RESPECT TO THE SALE OF GOODS OR PROVISION OF SERVICES FOR LOST PROFITS, LOSS OF USE OR DOWNTIME, OR FOR SPECIAL, INDIRECT, CONSEQUENTIAL, EXEMPLARY, OR INCIDENTAL DAMAGES OF ANY KIND WHETHER ARISING IN CONTRACT, TORT, PRODUCT LIABILITY OR OTHERWISE, EVEN IF SELLER WAS ADVISED OF THE POSSIBILITY OF SUCH LOST PROFITS, LOSS OF USE OR DOWNTIME, OR DAMAGES. SELLER'S AGGREGATE AND TOTAL LIABILITY FOR ALL DAMAGES OF ANY NATURE WHATSOEVER TO BUYER AND/OR ANY END USER OF GOODS OR SERVICES PROVIDED UNDER A QUOTATION, PURCHASE ORDER OR ANY OTHER AGREEMENT BETWEEN BUYER AND SELLER SHALL BE LIMITED TO AND IN NO EVENT SHALL EXCEED THE TOTAL PRICE PAID BY BUYER FOR SUCH GOODS AND SERVICES. BUYER HEREBY EXPRESSLY WAIVES ITS RIGHT TO ASSERT A CLAIM OR DEFENSE FOR RECOUPMENT AND/OR SETOFF, EQUITABLE OR OTHERWISE, WHEN BUYER'S UNDERLYING CLAIM WOULD BE BARRED BY THE APPLICABLE STATUTE OF LIMITATIONS PERIOD.

11. CONFIDENTIALITY; LICENSE. Without limitation, Buyer shall not, at any time disclose to any other person or entity any information provided to Buyer relating to the business of Seller including without limitation, plans and specifications and any other inventions, devices, formulas, processes, programs, software, listings, print-outs, documentation, notes, charts, manuals, programming aids, source codes, object codes, compilations, technology, know-how, price lists, costs, policies, techniques, trade practices, accounting methods, methods of operation or other data that Seller considers confidential, and trade secrets of every kind relating to Seller's business, whether or not patentable or copyrightable. Such information shall remain the exclusive property of Seller and shall be destroyed or returned to Seller upon request at any time. Further, these Terms and Conditions do not constitute a license or authorization of any kind for Buyer to use any of the trademarks or trade names owned or licensed by Seller. Buyer hereby grants to Seller a worldwide, irrevocable, royalty-free, non-exclusive license to collect, store and use any data collected by Seller during the performance of any inspection and/or other Services or through a Data Connection (as defined below) for any internal purposes of Seller, including but not limited to research and development.

12. INDEMNIFICATION; WAIVER OF IMMUNITY. SELLER SHALL NOT BE LIABLE FOR AND BUYER SHALL RELEASE, INDEMNIFY, DEFEND AND HOLD HARMLESS SELLER AND ANY ENTITY AFFILIATED IN ANY WAY THEREWITH FROM ANY CLAIMS, DEMANDS, DAMAGES (REGARDLESS OF THEIR TYPE, INCLUDING, BUT NOT LIMITED TO DIRECT, INDIRECT, CONSEQUENTIAL, INCIDENTAL, PUNITIVE OR SPECIAL), LIABILITIES, LOSSES AND EXPENSES (WHETHER KNOWN OR UNKNOWN, PRESENT OR FUTURE), AND ANY AND ALL LIABILITY, OF AND FROM ANY AND ALL MANNER OF SUITS, ACTIONS OR CAUSE(S) OF ACTION (INCLUDING BUT NOT LIMITED TO SUITS FOR CONTRIBUTION AND/OR INDEMNITY AND ALL SUITS IN LAW, IN EQUITY, OR UNDER STATUTE, OF WHATEVER KIND OR NATURE) ON ACCOUNT OF OR IN ANY WAY ARISING OUT OF ACTS OR OMISSIONS OF BUYER, ITS AGENTS, CONTRACTORS, EMPLOYEES OR ANY PERSON UNDER THEIR CONTROL (OTHER THAN SELLER) OR RELATING IN ANY WAY TO GOODS AND SERVICES PROVIDED UNDER A QUOTATION, A PURCHASE ORDER OR ANY OTHER AGREEMENT BETWEEN BUYER AND SELLER OR THE EQUIPMENT RELATED THERETO, INCLUDING, BUT NOT LIMITED TO BUYER'S USE, INSTALLATION, INCORPORATION OR SELECTION THEREOF. BUYER HEREBY WAIVES ANY IMMUNITY OR DEFENSE UNDER APPLICABLE WORKERS' COMPENSATION LAWS OR OTHER LAWS THAT WOULD OTHERWISE LIMIT BUYER'S OBLIGATIONS HEREUNDER. MOREOVER, BUYER WAIVES ANY REQUIREMENT SET FORTH BY THE STATUTE OF FRAUDS OR OTHERWISE, THAT THESE INDEMNIFICATION OBLIGATIONS MUST BE SIGNED BY BUYER AND/OR SELLER AND REPRESENTS THAT BY ISSUING A PURCHASE ORDER, SIGNED OR OTHERWISE, AND/OR ACCEPTING THE GOODS OR SERVICES, BUYER EXPRESSLY CONSENTS TO THE INDEMNIFICATION OBLIGATIONS SET FORTH HEREIN.

13. MANUALS. To the extent a manual is to be delivered to Buyer for Goods (applicable exclusively to those Goods where such a manual is produced) Seller will provide one digital or paper copy of such Manual to Buyer at no additional cost and for each additional manual requested by Buyer, Seller reserves the right to assess an additional charge, per manual. Each manual produced by Seller is a confidential, proprietary, and copyrighted document and may not be copied, published, or reproduced in any manner or form without prior written agreement of Seller. Such agreement is at the sole discretion of Seller and Seller may revoke the same at its discretion at any time.

14. DATA COLLECTION. The Goods purchased by Buyer may have functionality through an included monitoring unit that monitors and records data related to certain aspects of equipment usage ("Monitoring Unit") and a data connection that transmits such data related to certain aspects of equipment usage ("Data Connection"). Buyer acknowledges and agrees that the Monitoring Unit and Data Connection may be activated by Seller, Buyer, or another party immediately upon or at any time following installation of Goods and the data collected will be transmitted to and collected by Seller or its affiliates through the Data Connection. Buyer, on behalf of itself, any end user of Goods ("End User") and any individual identified or identifiable by Goods usage data, hereby consents to the collection, storage and use by Seller of such information and agrees that Seller's collection of such information may continue until such time that Buyer or End User (a) if applicable, terminate its agreement to receive and/or purchase remote monitoring services from Seller or its affiliates, or (b) otherwise directs Seller in writing to deactivate the Data Connection (provided, however, Buyer hereby acknowledges and agrees that deactivation of the Data Connection may not be immediate and Seller will use its commercially reasonable best efforts to deactivate the Data Connection as promptly as possible). Buyer further accepts and agrees that Seller shall not actively monitor or inspect any Goods or Goods usage data or other information that is generated, collected or stored by a Monitoring Unit incorporated into any Goods and/or transmitted through the Data Connection. Regardless of the nature of information collected by Seller, Buyer acknowledges and agrees that Seller shall have no obligation to alert or notify Buyer of any information collected by Seller except as specifically set forth in a separate agreement between Seller and Buyer and, unless and until Buyer has agreed to purchase or receive remote monitoring services offered by Seller, Seller shall be under no obligation to provide any Goods data to Buyer.

15. SELLER PORTAL AND APP. Seller may provide Buyer with access to an internet-based portal and/or software application(s) that may be accessed and/or downloaded and installed from the relevant application stores (collectively, "Seller Portal and App"). Buyer shall act in strict compliance with the applicable terms of use of the Seller Portal and App which shall be available in the Seller Portal and App and/or provided to Buyer upon request. Buyer expressly accepts and agrees that the Seller Portal and App shall be provided "as is" and on an as-available basis, without warranties of any kind, either express or implied, made in relation to the correctness, accuracy or reliability of the Seller Portal and App. Seller does not warrant that (i) the Seller Portal and App or any related data transfers or servers that makes the service available are free from viruses or other harmful components or will be uninterrupted, undisrupted, or error-free, or (ii) the Seller Portal and App will detect any particular failure, fault, or condition or provide any particular degree of advance warning of an impending failure, fault or condition of any Goods. Seller reserves the right to revise or modify the Seller Portal and App and the contents and features thereof or deny access to them at any time. The provisions of this Section 15 are in addition to and not in lieu of any terms of use associated with Buyer's use of the Seller Portal and App.

16. NON-DESTRUCTIVE TESTING. To the extent applicable, the scope and performance of any inspection by Seller as all or part of the Services utilizing Magnetic Particle Testing (MT), Magnetic Rubber Testing (MRI) and/or Liquid Penetrant Testing (PT), and the preparation of the report derived therefrom, are limited to the detection of exposed surface flaws no less than 150 nanometers in diameter. MT, MRI, and PT are highly sensitive to external conditions and to the characteristics of the inspected material, component, or assembly and Contaminations on inspected surfaces may mask actual defects. As such, notwithstanding the performance of any such inspection by Seller and regardless of any representation made to the contrary, including the inspection report prepared by Seller, latent, sub-surface, and/or covered surface flaws may exist on the subject material on the date of inspection, and Buyer is hereby notified of the potential existence thereof.

17. DISCLAIMER (Inspection Services and/or Preventive Maintenance Programs). Notwithstanding any representation made by any party to the contrary in any other verbal or written communication, the performance by Seller of any equipment (or component) inspection as all or part of the Services under a Quotation, Purchase Order or any agreement between Buyer and Seller and the preparation of the report derived therefrom are conditioned upon and evidence of Buyer's acknowledgment and acceptance of the following additional terms, conditions, and disclaimers:

a. At the request of Buyer, the scope of any equipment (or component) inspection performed by Seller is limited exclusively to a search for readily observable defects apparent on the equipment and on those equipment component parts identified in the inspection scope accompanying a Quotation that are safely and conveniently accessible to the inspecting personnel. Seller shall not dismantle the equipment or the equipment components to be inspected, nor shall it use any other means to inspect and detect latent or non-observable defective conditions in the equipment or its components. Notwithstanding the performance of this inspection and regardless of any representation made in any report to the contrary, including the inspection report prepared by Seller, latent or non-observable defects may exist or develop on or in the subject equipment or its components on or following the moment of inspection and Buyer is hereby notified of the potential existence thereof. The use of equipment possessing any defect, including latent or non-observable defects, may result in catastrophic equipment failure potentially causing damage to property or injury or death to persons in, on or around the subject equipment.

b. The conditions identified during the equipment (or component) inspection and reported by Seller orally or in writing are representative of the condition of the subject equipment and its components as they appeared during the inspection. These conditions can and will change immediately following inspection due to the use or non-use of the subject equipment (and its components). The information provided to Buyer as a result of and following an inspection does not reflect any changes in the condition of the subject equipment and/or its components following inspection by Seller and Buyer retains and/or assumes all risk for such changes in condition. Buyer is hereby notified and acknowledges and agrees that delivery by email or other electronic means of any report prepared by

Seller setting forth the results of an inspection or the making available of such report to Buyer in any electronic portal or platform that is accessible to Buyer constitutes delivery to and acknowledgment of receipt by Buyer of such report.

c. The decision following an inspection concerning whether or not to repair or replace the equipment or any deficient component of the subject equipment lies exclusively with Buyer. By completing the inspection and preparing the inspection report, Seller expressly recommends that Buyer authorize the repair and/or replacement of the equipment or any component identified during the inspection or listed in the report derived therefrom as deficient in any manner or degree prior to operating the subject equipment. Seller hereby notifies Buyer that any inspection report may contain information regarding deficient equipment and/or components thereof that require the immediate attention of Buyer and that any failure to repair and/or replace such deficient equipment and components thereof may result in catastrophic equipment failure causing damage to property or injury or death to persons in, on or around the subject equipment.

d. SELLER IS NOT LIABLE FOR CLAIMS, DEMANDS, DAMAGES, OR LIABILITY ARISING FROM (I) CAUSES OUTSIDE THE SCOPE OF THE INSPECTION AS IDENTIFIED IN SECTION 17.A., (II) ANY CONDITION THAT OCCURS FOLLOWING THE INSPECTION AS IDENTIFIED IN SECTION 17.B., (III) FAILURE OF BUYER TO REPAIR OR REPLACE ANY EQUIPMENT OR COMPONENT AS IDENTIFIED IN SECTION 17.C., OR (IV) FLAWS THAT ARE NOT DETECTABLE BY OR WHOSE DETECTION IS LIMITED WHEN UTILIZING THE INSPECTION METHODS DESCRIBED IN SECTION 16.

18. NON-SOLICITATION. Buyer agrees, on behalf of itself and its parents, subsidiaries, affiliates, successors and assigns, that during Seller's performance of any Services and for a period of one (1) year thereafter, Buyer shall not directly or indirectly solicit, entice, approach, offer employment to, or employ in any capacity any employee of Seller. For purposes of this section the term "employee" means any individual actively employed by Seller at the later of the time a Quotation for the Services is accepted by Buyer, a Purchase Order for the Services is accepted Seller, or a separate agreement for such Services is entered into by Buyer and Seller.

19. APPROVAL DRAWINGS. Approval drawings, if provided to Buyer by Seller and either signed by a representative of Buyer with apparent authority to do so or not objected to by Buyer in writing within a reasonable time or, if required, the time required by Seller, shall constitute exclusive proof regarding Buyer's verification and acceptance of the dimensions and other information relating to the goods described therein, and Seller shall be entitled to rely on such approval drawings to provide the Goods and Services referenced therein. Buyer hereby assumes any and all responsibility for any inaccurate or incomplete information contained therein. **TO THE EXTENT THAT BUYER PROVIDES THE DESIGN AND/OR SPECIFICATIONS FOR ANY GOODS OR SERVICES TO BE PROVIDED OR PERFORMED BY SELLER, BUYER SHALL INDEMNIFY, DEFEND, AND HOLD HARMLESS SELLER AGAINST ALL CLAIMS, SUITS, AND CAUSES OF ACTION AND FROM ALL COSTS, EXPENSES, DAMAGES AND LIABILITIES (INCLUDING BUT NOT LIMITED TO ATTORNEYS' AND CONSULTANTS' FEES) FROM IMPROPER OR DEFECTIVE DESIGN AND FOR ACTUAL OR ALLEGED INFRINGEMENT OF ANY UNITED STATES OR FOREIGN PATENT, COPYRIGHT, TRADEMARK, INTELLECTUAL PROPERTY RIGHTS, OR PROPRIETARY RIGHTS OF THIRD PARTIES BY REASON OF THE USE, SALE, MANUFACTURE, OR DESIGN OF SUCH GOODS AND/OR SERVICES.**

20. COMPLIANCE WITH LAWS; EMBARGOES AND ECONOMIC SANCTIONS COMPLIANCE. Buyer shall at all times comply with all federal, state, local and provincial laws, ordinances, regulations, and orders that are applicable to the Goods and Services provided by Seller and its performance hereunder, except to the extent that failure to comply therewith could not or would not, in the aggregate, reasonably be expected to have a material adverse effect on its business or its ability to comply with its obligations under these Terms and Conditions.

Buyer represents and warrants that Buyer: (i) is and shall remain in compliance with all laws administered by the United States Office of Foreign Assets Control or any other applicable governmental entity imposing economic sanctions and trade embargoes ("Economic Sanctions Laws") against designated countries, entities and persons (collectively, "Embargoed Targets"); (ii) is not an Embargoed Target or otherwise subject to any Economic Sanctions Law; and (iii) shall comply with all Economic Sanctions Laws. Without limiting the generality of the foregoing, Buyer shall not (a) directly or indirectly export, re-export, transship or otherwise deliver any Goods and Services provided by Seller or any portion of such Goods and Services to an Embargoed Target, or (b) broker, finance or otherwise facilitate any transaction in violation of any Economic Sanctions Law.

BUYER SHALL RELEASE, INDEMNIFY, DEFEND AND HOLD HARMLESS SELLER OR ANY ENTITY AFFILIATED IN ANY WAY THEREWITH FROM ANY CLAIMS, DEMANDS,

DAMAGES, LIABILITIES, FINES, INVESTIGATIONS, PENALTIES, LOSSES, AND EXPENSES OF AND FROM ANY AND ALL MANNER OF SUITS, ACTIONS OR CAUSE(S) OF ACTION (INCLUDING BUT NOT LIMITED TO SUITS FOR CONTRIBUTION AND/OR INDEMNITY AND ALL GOVERNMENTAL ACTIONS AND/OR SUITS IN LAW, IN EQUITY, OR UNDER STATUTE, OF WHATEVER KIND OR NATURE) ON ACCOUNT OF OR IN ANY WAY ARISING OUT OF BUYER'S BREACH OF THIS SECTION 20.

21. SURVIVAL. Each section hereof intended for the benefit of Seller shall survive the delivery of the Goods and/or expiration, termination or completion of the Services.

22. ENTIRE AGREEMENT. Unless otherwise specifically agreed in writing signed by both Buyer and Seller, these Terms and Conditions together with Seller's Standard Warranty incorporated herein by reference, represent the entire agreement between Seller and Buyer with respect to Goods and Services purchased and sold pursuant to a Quotation, Purchase Order or other agreement between Buyer and Seller. **THESE TERMS AND CONDITIONS AND THE PRICES SET OUT IN A QUOTATION SPECIFICALLY RECOGNIZE THE ALLOCATION OF THE RISKS OF PERFORMANCE OF THE PARTIES AS WELL AS THE LIMITATION OF LIABILITY AND DAMAGES AND THE RECOVERY OF COLLECTION COSTS, AND THE PARTIES EXPRESSLY AGREE THAT THESE LIMITATIONS ON REMEDIES, RESPONSIBILITY FOR COLLECTION COSTS, AND OBLIGATIONS TO INDEMNIFY ARE ESSENTIAL PARTS OF THE AGREEMENT BETWEEN THEM AND ARE SPECIFICALLY BARGAINED FOR.** Any Purchase Order or other document issued by Buyer shall be deemed to (i) be solely for the record keeping convenience of Buyer, and (ii) confirm these Terms and Conditions and not add to, delete from, or otherwise change or modify these Terms and Conditions or those contained in a Quotation.

23. SEVERABILITY. The partial or complete invalidity of any one or more provisions of these Terms and Conditions shall not affect the validity or continuing force and effect of any other provision. If any portion of these Terms and Conditions shall be determined to be invalid or unenforceable, that portion shall automatically be modified to the extent necessary to make it valid. Notwithstanding the foregoing, such determination of invalidity or unenforceability shall not affect any other portion of these Terms and Conditions and such other portions shall remain in full force and effect.

24. GOVERNING LAW; JURISDICTION. Any controversy or dispute of any nature arising out of or related to these Terms and Conditions, a Quotation, a Purchase Order or any other agreement between Buyer and Seller and the provision of Goods and Services thereunder, shall be construed and governed by the laws of the State of Ohio, including Article 2 of the Uniform Commercial Code as codified in Ohio Revised Code Chapter 1302, notwithstanding conflicts of law principles. Any action arising from or related to these Terms and Conditions, a Quotation, a Purchase Order or any other agreement between Buyer and Seller and the provision of Goods and Services thereunder, shall be instituted and litigated in any state court located in Clark County, Ohio, or in any federal court with jurisdiction over Clark County, Ohio. Seller and Buyer hereby irrevocably consent to the jurisdiction of the courts of Clark County, Ohio. The rights and obligations of Seller and Buyer will not be governed by the provisions of the 1980 United Nations Convention on Contracts for the International Sale of Goods; rather these rights and obligations will be governed by the laws of the State of Ohio.

25. WAIVER. Except as may be otherwise provided herein, no waiver by either party of any breach of any term or condition of these Terms and Conditions shall be deemed a waiver of any other breach and no delay in enforcement of rights by either party will be deemed a waiver, and either party's failure to object to any provision contained in any communication from the other party shall not be deemed an acceptance thereof or a waiver of any of these Terms and Conditions.

26. NUCLEAR LIABILITY. In the event that the Goods and Services provided by Seller and/or otherwise identified in these Terms and Conditions or in a Quotation, Purchase Order or any other agreement between Buyer and Seller are provided, used, or otherwise employed in, on or around a facility generating and/or otherwise employing in any manner nuclear, radioactive or ionizing radiation whether as a fuel, product or any other substance, the terms and conditions of the Seller Nuclear Liability Addendum (Revision 12.31.2012) incorporated by reference as if fully rewritten herein and a copy of which is attached to the Quotation or is available at www.konecranesUSA.com or upon request of Buyer.

27. ENGLISH LANGUAGE. Buyer and Seller confirm that it is their wish that these Terms and Conditions and each Quotation, Purchase Order or any other agreement between Buyer and Seller as well as all other documents relating to these Terms and Conditions and each Quotation, Purchase Order or any other agreement between Buyer and Seller, including notices, be drawn up in English only.

Rev. 06.01.2021 US

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Item 11.

Agenda Item: Legal Services Agreement

Meeting Date: Personnel Committee on 7/21/2025 Finance Committee and Common Council on 8/5/ 2025

Requested by: Ashley Oliphant, City Administrator

Background: The City has utilized Abt Swayne Law, LLC for general legal services since 2023 under an agreement expiring September 5, 2025, with an option to renew annually. The current agreement stipulates attorney fees at \$150/hour and legal assistant fees at \$80/hour, with billing in 1/10th-hour increments. Abt Swayne handles costs, disbursements, and travel expenses, with the City reimbursing litigation-related costs. The proposed renewal maintains existing terms, updating the attorney hourly rate to \$175/hour to reflect current market conditions and ensure continued quality legal support. The Common Council must decide whether to approve the renewal with the updated rate.

Financial Impact: The estimated annual increase of approximately \$5,000-\$10,000 based on current usage, subject to actual hours billed.

Funding Source: Annual Budget Line Item

Personnel Committee Recommendation: Motion by Walters to recommend renewal of the Legal Services Agreement to the Finance Committee. Seconded by McCarthy. Motion carried unanimously.

Requested Action:

Finance Committee: Motion to recommend to the Council the renewal of the Legal Services Agreement.

Council: Motion to approve the renewal of the Legal Services Agreement with Abt Swayne Law, LLC, with an updated attorney hourly rate of \$175/hour, effective September 5, 2025. Attachment(s): ☐ Current Legal Services Agreement (2024-2025)

AGREEMENT FOR LEGAL SERVICES

The City of Richland Center, in Richland County, hereby retains Abt Swayne Law, LLC (hereinafter "Abt Swayne"), to represent the City of Richland Center (hereinafter "City"), and to provide general legal services as requested by the City.

FEES: Fees for legal services shall be at the rate of \$150 per hour for attorneys and \$80 per hour for legal assistants. Billing will be at a rate of 1/10th of an hour.

COSTS: The City will be responsible for costs related to legal actions including filing fees and service costs, witness costs, deposition expenses and other litigation-related expenses. Abt Swayne will assume all in-county travel costs; should travel outside of the county be required, travel time will be charged at half of the hourly rate of legal services. At no time will mileage be charged to the City.

DISBURSEMENTS: The City will reimburse Abt Swayne for costs such as filing fees, service of process expenses, expert witness expenses, witness fees, deposition expense and other litigation-related expense.

MONTHLY BILLS: The City understands and agrees that Abt Swayne shall bill the City on a monthly basis for legal services and well as disbursements. The City understands and agrees that the monthly bills are payable upon receiving the statement. The City will make good faith effort to remit payment within thirty days of receiving a statement; however, Abt Swayne understands and agrees that the City may from time to time take up to two months to remit payment. The City should communicate to Abt Swayne as soon as reasonably possible any mistakes in statements or questions related to statements.

TERM: The term of this Agreement shall be the date of signing through September 5, 2025. This Agreement shall continue annually thereon unless either party provides written notice of intentions to not renew.

TERMINATION: Either party may terminate this agreement at any time upon written notification. Notwithstanding, Abt Swayne would provide the City a minimum of thirty days' written notice.

ENTIRE AGREEMENT: This Agreement constitutes the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding on either party except to the extent incorporated in this Agreement. This Agreement does not bind the City to the use of Abt Swayne for legal services. The parties understand and agree that the City may, during the term of this Agreement, employ other attorneys as the City sees fit.

MODIFICATION OF AGREEMENT: Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if in writing signed by each party or an authorized representative of each party.

GOVERNING LAW: This Agreement shall be governed by, construed and enforced in accordance with the laws of the State of Wisconsin.

Abt Swayne Law, LLC is a registered limited liability company. The Wisconsin Supreme Court Rules require that attorneys practicing as a limited liability entity must register annually with the State Bar of Wisconsin and must maintain professional liability insurance with minimum levels mandated by the applicable Wisconsin Supreme Court Rules.

DATED this 3rd day of September, 2024.

CITY OF RICHLAND CENTER

By: 
City Administrator

Attest:

By: 
City Clerk

ABT SWAYNE LAW, LLC

By: _____
Nikki C. Swayne
Owner/Managing Attorney

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Item 12.

Agenda Item: Revised Agreement for Symons Recreation Complex

Meeting Date: Natatorium Board on 7/14/2025, Finance and Common Council on 8/5/2025

Requested by: County Administrator

Background: The Natatorium Board has recommended a revised agreement between the City and County for the operation of the Symons Recreation Complex. Attorney Windle drafted the attached agreement for consideration. Feedback or requests for modifications of the revised agreement will be submitted to the Natatorium Board and County for consideration.

Requested Action: Review revised agreement and provide suggested changes.

Attachment(s):

- Proposed Independent Contractor Policy Draft
- 1987 Agreement

COUNTY/CITY SWIMMING POOL AGREEMENT

NOW COMES Richland County, a municipal corporation of the State of Wisconsin, by its duly-elected Board of Supervisors, c/o County Clerk, Courthouse, Richland Center, WI 53581 (hereinafter "COUNTY") and the City of Richland Center, a municipal corporation of the State of Wisconsin, c/o City Clerk, City Auditorium, Richland Center, WI 53581 (hereinafter "CITY") and agree to the following intergovernmental, cooperative Memorandum Agreement in accordance with section 66.30, Wisconsin Statutes, as follows:

1. That the subject of this Memorandum Agreement is that natatorium/swimming and recreational facility which COUNTY is in the process of building on the campus of the University of Wisconsin Center-Richland and which facility is slated to be open sometime in 1987 (hereinafter "the facility");
2. That CITY shall pay to COUNTY each year an amount equal to 25% of the total cost of floating a bond issue, including but not limited to bond issue costs, interest costs and annual paying agent's charge, relative to the bond issue which COUNTY floated in 1986 in order to pay for the construction of the facility;
3. That CITY shall pay to COUNTY an amount equal to 50% of all costs of any nature whatsoever, except those costs described in paragraph 2 herein, incurred relative to the facility, with this payment to be effective on the day that the facility is opened to public use; payments under this paragraph shall be made by CITY to COUNTY no less often than semi-annually, with the first one-half calendar year's payment to be made not later

than August 1st of the year and the second half calendar year's payment to be made not later than February 1st of the following year;

4. There is hereby created a joint COUNTY/CITY governing board for the purpose of administering the facility in accordance with this Memorandum Agreement, with said Board to be called The Joint Swimming Pool Board, the composition and powers and duties of which are determined solely by this Memorandum Agreement (hereinafter "the Board");

5. The Board shall consist of 9 members, as follows:

One member of the County Board of Supervisors, whose initial term shall be 3 years;

One member of the County Board of Supervisors, whose initial term shall be 1 year;

One member of the City Council, whose initial term shall be 3 years;

One member of the City Council, whose initial term shall be 1 year;

One member who is either an officer or on the Board of Directors of the Richland County Campus Foundation, Limited, whose initial term shall be 3 years;

One administrative staff employee of the University of Wisconsin System, whose job is located at the U.W. Center-Richland, whose initial term shall be 2 years;

One member-at-large, who shall be a resident of Richland County, whose initial term shall be 1 year;

The Chairperson of the Richland County Board of Supervisors;

The Mayor of the City.

6. All terms of Board members after the above-described initial term shall be 3 year terms; the County Board, City Council, Richland County Campus Foundation, Ltd. shall select their respective representatives on the Board; that the U.W. Center-Richland campus representative shall be the last member of the Board to

be appointed. That representative shall be appointed by the Dean of the campus, subject to confirmation by the other 8 members of the Board. In the event of a tie vote on the motion for confirmation, the motion shall fail; the City and the County shall decide by a single coin toss as to which body shall first select the member-at-large; after the expiration of the initial term of the member-at-large, the body losing the coin toss shall select the first 3 year term for the member-at-large and, thereafter, selection of said member shall alternate between the CITY and COUNTY; members of the Board who cease to be members of the bodies which they represent on the Board shall simultaneously cease to be members of the Board; members of the Board who cease to be County Board Chairperson or Mayor shall simultaneously cease to be members of the Board; the Board shall select its own Chairperson; persons shall not serve more than 2 consecutive 3-year terms on the Board; the Mayor and the County Board Chairperson can designate persons to attend meetings of the Board if they are unable to attend and such designee shall have the same authority at Board meetings as the officer who designated them to attend would have if present at the meeting; the Board shall only conduct business if a quorum is present and, furthermore, only if a representative from the City (meaning a member of the City Council, the Mayor or the Mayor's designee) is present and a member from the County (meaning a member of the County Board of Supervisors, the Chairperson of the County Board or the Chairperson's designee) is present;

7. The Board shall have the following powers and duties and none other:

(a) Budget. The Board shall annually submit a proposed budget to the County Board and to the City Council for the operation of the facility; said budget shall be submitted under the same deadline as CITY and COUNTY departments; said budget must be approved by both the County Board and the City Council before it is effective;

(b) Spending Authority. The Board shall not make any expenditure which has not been expressly and clearly budgeted for in excess of \$1,000.00 for a one-time cost, or a cumulative cost of \$5,000.00 in one year, without express approval of such expenditure by the County Board and the City Council, except in the case of an emergency, as determined by the Board; the Board shall not make any building additions, modifications or improvements or equipment purchases in excess of \$5,000.00 without the express approval of both the County Board and the City Council;

(c) Personnel. The Board shall only hire full-time or part-time employees for positions which have been expressly created and approved by the County Board and the City Council; the expenses of consultants and contractors shall be governed by paragraph 6b herein; the actual hiring of persons to fill duly-approved positions shall be undertaken solely by the Board; all employees of the Board shall, for personnel, compensation and fringe benefit purposes, be County employees, subject to the same rules and regulations as other non-unionized County employees and subject to County job classification and salary provisions for non-unionized County employees and subject to the County's Handbook of Personnel Policies; all personnel and financial records of employess of the Board shall be maintained by COUNTY;

(d) Suits. The Board does not have the authority to sue or be sued; COUNTY shall be liable for the actions of the Board and for the operation of the facility; COUNTY shall carry appropriate insurance to cover this risk, the cost of which shall be a cost item which is subject to paragraph 3 herein; the Board shall not bring any suit without the express approval of the County Board and the City Council;

(e) Rules and Regulations. The Board shall have sole and exclusive authority concerning the maintenance and operation of the facility and the manner and method of operation of the facility, including the issuance of written rules and regulations governing the operation of the facility, except as noted herein; all policies concerning public use of the facility shall be issued in writing by the Board and shall be prominently posted in a public place in the facility and a current copy of all such rules and regulations shall at all times be filed with the County Clerk and the City Clerk; these rules and regulations governing the operation of the facility may at any time be amended, rescinded, modified or repealed by joint action of both the County Board and the City Council;

(f) Director. The Board shall, in the manner set forth in this Memorandum Agreement, hire a full-time or part-time Director of the facility, which person shall have the responsibility for the day-to-day operations of the facility and for the scheduling of events at the facility and the exclusive use of the facility, in accordance with the rules and regulations of the Board; the Director shall serve at the pleasure of the Board and all actions of said Director shall be subject to approval, rescission,

or amendment by the Board and by the County Board and the City Council, as set forth herein;

8. That the Board shall receive all the income earned by the facility and may receive gifts relating to the facility and all such receipts shall be used to offset the costs described in paragraph 3 herein, unless the donor of a gift specifies otherwise;

9. That this Memorandum Agreement constitutes the sole agreement between COUNTY and CITY and the Board created herein shall have no powers except those which are expressly conferred or which can be clearly inferred from this Memorandum Agreement.

BY COUNTY:

Merlyn Merry 4-2-87
Merlyn Merry, County Board Chair- date signed
man; signature authorized by County
Board Resolution #87-19. adopt-
ed on March 17, 1987.

BY CITY:

Raymond Lawton 4-3-87
Raymond Lawton, City Clerk; signa- date signed
ture authorized by City Council
Resolution # MOTION, adopted
on MAR. 3, 1987.

Approved:

Darlo Wentz 4-3-87
Hon. Darlo Wentz, Mayor date signed
City of Richland Center

**INTERGOVERNMENTAL AGREEMENT FOR THE
OPERATION OF THE SYMONS RECREATION COMPLEX**

NOW COMES Richland County, a municipal corporation of the State of Wisconsin, by its duly-elected Board of Supervisors (herein after "COUNTY") and the City of Richland Center, a municipal corporation of the State of Wisconsin (hereinafter "CITY") and agree to the following intergovernmental, cooperative Memorandum Agreement in accordance with section 66.30, Wisconsin Statutes, as follows:

- 1.) That the subject of this Memorandum Agreement is that natatorium/swimming and recreational facility, and the associated real property, known as the Symons Recreation Complex ("Symons");
- 2.) That CITY shall pay COUNTY an amount equal to 50% of all costs incurred, of any nature whatsoever, due to the operation of Symons. Payments under this paragraph shall be made by CITY to COUNTY no less than semi-annually, with the first one-half calendar year's payment to be made not later than August 1st of the year and the second half calendar year's payment to be made not later than February 1st of the following year.
- 3.) There is hereby created a joint COUNTY / CITY governing board for the purpose of overseeing the facility in accordance with this Memorandum Agreement, known as the Symons Recreation Complex Board, the composition, powers and duties of which are determined solely by this Memorandum Agreement (hereinafter "the Board") ;
- 4.) The Board shall consist of 9 members, as follows:
 - 4.1 The Chairperson of the Richland County Board of Supervisors, or designee;
 - 4.2 The Mayor of the City of Richland Center, or designee;
 - 4.3 Two County Board Supervisors, appointed by the Richland County Board;
 - 4.4 Two Alderpersons of the City Council, appointed by the City Council;
 - 4.5 One member of the Board of the Symons Foundation, appointed by the Foundation Board;
 - 4.6 Two members-at-large, each of whom shall be a resident of Richland County and a member of Symons; one shall be appointed by the CITY and one shall be appointed by the COUNTY, each according to that body's usual practices;
 - 4.7 All terms of Board members shall be for three (3) years. Board members appointed by an elected body shall only be eligible to serve on the Board so long as they remain members of their respective appointing bodies;

4.8 The Board shall only conduct business if a quorum is present and, furthermore, only if a representative from the CITY (meaning a member of the City Council, the Mayor, or the Mayor's designee) is present and a member from the COUNTY (meaning a member of the County Board or the Chairperson of the County Board, or the Chairperson's designee) is present;

5.) The Board shall have the following powers, duties and obligations, and none other:

- 5.1 Scope of Authority. The Board shall have advisory responsibility concerning the maintenance and operation of the facility and the manner and method of operation of the facility, and may issue written rules and regulations governing the operation and use of the facility, except as noted herein; all policies concerning public use of the facility shall be issued in writing by the Board and shall be prominently posted in a public place in the facility and a current copy of all such rules and regulations shall at all times be filed with the County Clerk and the City Clerk; these rules and regulations governing the operation of the facility may at any time be amended, rescinded, modified or repealed by joint action of both the County Board and the City Council;
- 5.2 Budget. The Board shall annually submit a proposed budget to the County Board and to the City Council for the operation of the facility; said budget shall be submitted under the same deadline as CITY and COUNTY departments; said budget must be approved by both the County Board and the City Council before it is effective. Failure by the CITY or COUNTY to act on a proposed budget shall be considered an approval. The Board shall work with the City and/or County Administrator (or equivalent office) in the development of said budget;
- 5.3 Spending Authority. Symons shall not make any expenditure which has not been expressly and clearly budgeted for in excess of \$1,000.00 for a one-time cost, or a cumulative cost of \$5,000.00 in one year, without express prior approval of such expenditure by the County Board and the City Council, except in the case of an emergency, as determined by the Board;
- 5.4 Personnel. The Board shall have advisory responsibility for Symons personnel and review authority of personnel actions as is necessary for proper oversight. All Symons employees shall, for personnel, compensation and fringe benefit purposes be County employees, subject to the same rules and regulations as other non-unionized County employees and subject to County job classification and salary provisions for non-unionized County employees and subject to the County's Handbook of Personnel policies; all personnel and financial records of employees of the Board shall be maintained by COUNTY;
- 5.5 Suits. The Board does not have the authority to sue or be sued; COUNTY shall be liable for all such actions of the Board and the facility; COUNTY shall carry appropriate insurance to cover this risk, the cost of which shall be a cost item which is subject to Paragraph 3 herein;

5.6 Director. The Symons Director shall be considered a Department Head of the COUNTY, subject to hiring and/or appointment as dictated by the COUNTY. COUNTY shall solicit the input and advice of the Board in making such an appointment. The Director shall have the responsibility for the day-to-day operations and the use of the facility, in accordance with the policy, rules, and regulations of the Board;

6.) That the Board shall receive all the income earned by the facility and may receive gifts relating to the facility and all such receipts shall be used to offset the costs described in Paragraph 3 herein; unless the donor of a gift specifies otherwise. The Board may accept donations unless doing so would create an additional expense or obligation which would be borne by the CITY and/or COUNTY. Such donations shall require approval by both the CITY and COUNTY pursuant to their respective policies on donations;

7.) That this Memorandum Agreement constitutes the sole agreement between COUNTY and CITY and the Board created herein shall have no powers except those which can be clearly inferred from this Memorandum Agreement.

[SIGNATURE PAGE TO FOLLOW]

Agenda Item: Tourism Streaming Advertising with Gray Media

Committee Review: Tourism Commission-07/07/25

Meeting Date: Finance – 08/05/25 and Council – 08/05/25

Requested by: Tourism Coordinator- Marty Richards

Presented by: Marty Richards/Karin Tepley

Background: During the 2025 budget preparation process, streaming advertising with Gray Media for the Chicagoland and Milwaukee areas was approved through August of 2025. Streaming advertising has continued to be a huge driver of visitors to our website and our area. Since we have utilized streaming advertising beginning in early 2022, visitors to the Greater Richland Tourism website have increased from 20,223 in the full year of 2021, to 80,981 in 2024. It is also one of the major reasons we have seen Direct Visitor spending increase significantly in the Greater Richland Area every year over the past 4 years.

The Tourism Commission has taken a conservative approach when increasing expenditures such as this as we are still getting a read on how much financial resource we have available, as some of the townships have just begun to collect and remit room tax, thus why the original decision was to only approve this expenditure for the first 8 months of the year.

Now that we have reached the halfway point of the year, we are getting a better understanding of our revenue from the new municipalities. Additionally, we know we started the year with an unallocated amount of funds of \$53,722.00. Therefore, understanding the value of streaming advertising to our efforts, and the availability of the funds to continue this effort through the month of September, the Richland Center Tourism Commission has recommended the expenditure of an additional \$5,000 to continue streaming advertising with Gray Media that will run this effort through the full month of September. These funds come from the Greater Richland Tourism account that is made up of room tax revenue from the City of Richland Center, and Richland, Ithaca, Eagle, Forest, and Henrietta Townships.

Department Recommendation: Tourism Coordinator, Marty Richards, strongly recommends this expenditure.

Committee Recommendation: On 07/07/2025 the Tourism Commission has recommended the following:

“Toni McCarvel made the motion to recommend to the Richland Center Finance Committee, to allocate another \$5,000 to continue streaming advertising with Gray Media through the end of September. Karen Tepley seconded that motion, and a roll-call vote was held. McCarvel-yes, Walsh-yes, Fruit-yes, Tepley-yes. Motion passed unanimously.”

Financial Impact: \$5,000

Funding Source: Unallocated room tax revenue

Requested Action:

FINANCE: Motion to recommend to the Council to approve an additional \$5,000 expenditure above the approved 2025 Tourism Annual Budget amount to continue streaming advertising with Gray Media.

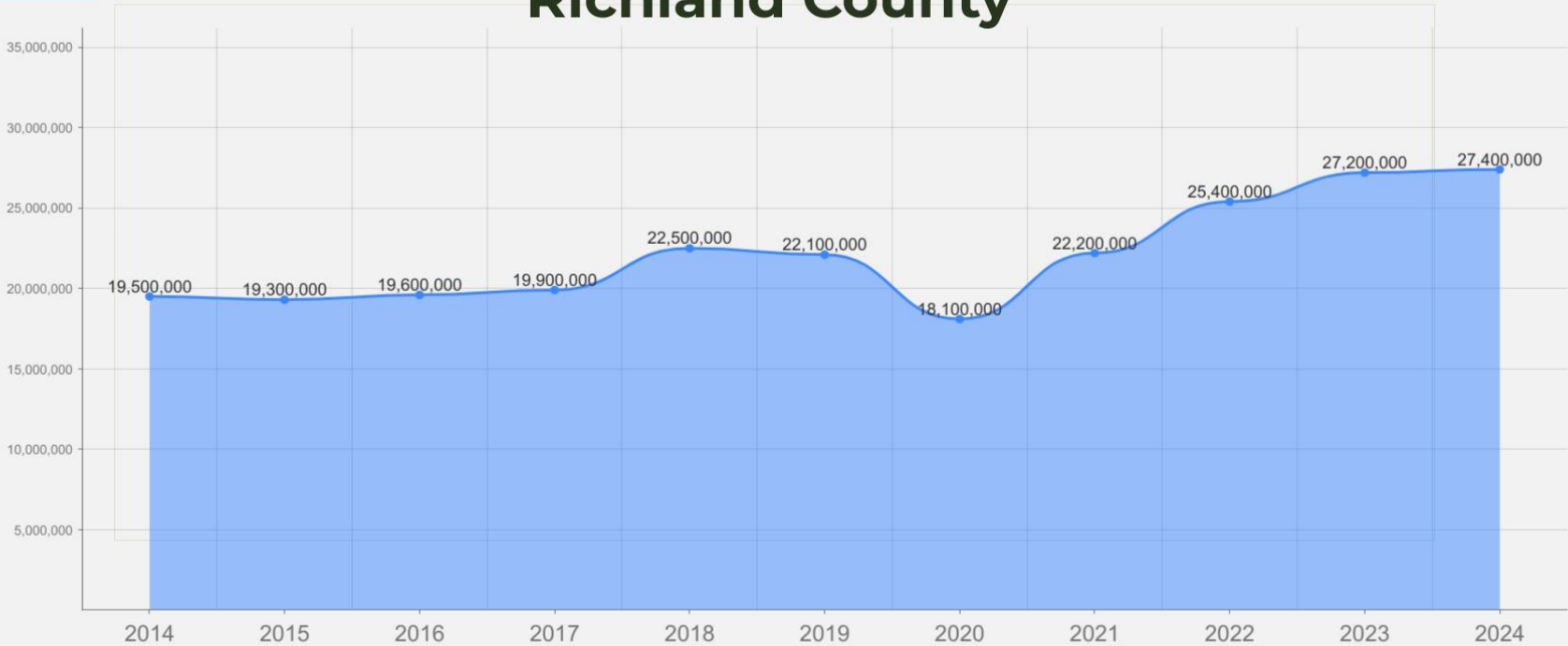
COUNCIL: Motion to approve an additional \$5,000 expenditure above the approved 2025 Tourism Annual Budget amount to continue streaming advertising with Gray Media.

Attachment(s):

- Greater Richland Tourism Website Traffic since 2018
- Direct Visitor Spending Chart by Wisconsin Department of Tourism from 2014 to current.



2014 to 2024 Direct Visitor Spending in Richland County



■ This data is compiled by Wisconsin Tourism and is a measurement of sales tax received in the years indicated.



Greater Richland Tourism Website Views

