



OFFICIAL PUBLIC NOTICE

MEETING OF THE PARK BOARD

MONDAY, JANUARY 27, 2025 AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

Teams Meeting: Meeting ID: 275 002 727 261 Passcode: meS5HC

https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjAxMjJiMjMtN2YzNS00NzY0LTg3YTgtMGUwODU2ZGZhYTYw%40thread.v2/0?context=%7b%22Tid%22%3a%2214038f70-880a-4544-99f2-5408da444e94%22%2c%22Oid%22%3a%225a687dce-01a1-4ccb-9c60-934fe73d83fb%22%7d

AGENDA

CALL TO ORDER: *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES: *Motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve the same.*

1. Previous Meeting Minutes

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

2. Consider approval of a rental fee waiver or discount for Nascar Fans United G.R.A.C.E. team's fundraiser event.
3. Discussion about permanent restrooms at North Park.
4. Discussion about future collaboration regarding maintenance on the Pine River.
5. Consider renewal of 2025 Recreation Program Policy.
6. Discussion about the Draft 2026-2031 Comprehensive Outdoor Recreation Plan.

APPROVAL OF BILLS

7. Monthly Bills

MONTHLY REPORTS

8. Budget Report
9. Recreation Director's Report
10. WSRC Coordinator's Report
11. Park Board President's Report

REPORTS, REQUESTS, CONCERNS: *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE: *Fourth Monday of the Month, February 24, 2025.*

ADJOURNMENT

Posted this 22nd day of January, 2025 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



MEETING OF THE PARK BOARD

MONDAY, DECEMBER 23, 2024, AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

MINUTES

CALL TO ORDER: Meeting was called to order at 5:00pm by President Elliott, and a quorum was present; the meeting had been properly noticed.

ROLL CALL: Park Board members: Pat Elliott, Kathryn Lewandowski, Allicia Woodhouse, Brad Wegner, Chad Cosgrove, Jodi Mieden. Absent: Larry Hallett, Mark Chambers.

APPROVAL OF MINUTES: Motion by Woodhouse to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same, 2nd by Lewandowski. Motion carried unanimously.

DISCUSSION AND ACTION ITEMS:

2. Discussion and possible approval of a rental fee waiver/discount for RC Santa Teresa Sister City Project.

The group is a 501(c)3 so it is approved at a 25% discount. Motion to approve by Cosgrove, 2nd by Lewandowski. Motion carried unanimously.

3. Discussion and approval to accept a donation from Allied Machinery for the 2025 fireworks display.

Plant Manager Dave Lomas from Allied Machinery talked to the Zoning Administrator, Matt Williams during a meeting about wanting to help the city out in any way that they can. Oliphant suggested asking if they would be willing to donate to the city fireworks, and he was more than happy to donate. I reached out to Lomas to discuss his thoughts, and he was willing to donate \$500.00 to the 2025 fireworks show. Recommendation to apply the donation towards the budgeted \$17,000.00 making our cost \$16,500.00 for the fireworks display. Motion by Woodhouse to recommend finance to accept a donation from Allied Machinery of \$500.00 for the 2025 Fireworks show. 2nd by Wegner. Motion carried unanimously.

4. Discussion and approval of 2025 rates for Shelters, Community Center and Recreation.

Mieden presented a Reviewal of fees for the 2025 year. The last price increase was for 2023. (9%) Pool passes and Rec programs prices to remain the same. Rec fees from sanction groups to remain the same. All of these will adjust in 2026. Community Center and Shelter prices will increase. Motion by Cosgrove to approve 2025 pricing structure for Community Center, Shelters and Recreation programs. 2nd by Wegner. Motion carried unanimously.

5. Discussion on planning timeline for the 2026-2031 Comprehensive Outdoor Recreation Plan.

Mieden presented a proposed timeline for CORP completion for 2026-2031. Plans include involvement with the current SW Wisconsin Regional Planning CIP, Public Works Committee, and the ADA Committee to align goals for current and future parks and partnerships. Lewandowski had some concerns with the current plan and requested clarification to her points, as well as links for the current CIP as well as the State CORP. The board will work through the plan in the coming months to assure it's completion before 2026.

APPROVAL OF BILLS: *Approval of payment of the monthly bills.*

Motion by Lewandowski to approve December Bills. 2nd by Woodhouse. Motion carried unanimously.

MONTHLY BUDGET REPORT

Revenues for 2023 vs 2024, November 25-December 23 were provided, as well as expenditures/revenues for the year.

SENIOR COORDINATOR'S REPORT: The Senior Center has been very busy in the past few weeks. Breakfast by Our House continues to be very popular. They will be here each month on either the 2nd Thursday or the 4th Thursday. They start serving at 8:00 and usually are finished by 9:00. They serve biscuits and gravy, fruit, yogurt, orange juice, and milk. Breakfast is free and very much appreciated by all who enjoy it. Chess on Wednesday mornings has brought a few more individuals in that enjoy playing chess. We will teach it if someone would like to learn how to play it. The pool table is used almost every day and the people who play appreciate having a place to play.

The Senior Citizen group had their Christmas party on Thursday and unfortunately it snowed. Many attended but not all wanted to because of the weather. The people who work on the jigsaw puzzles just completed a beautiful puzzle of the nativity. It was a difficult puzzle, but they did complete it before Christmas. Several people are registering for the trips in 2025. This is great and the Senior Center will receive \$20.00 for each person registered through us. Four trips to the Diamond Jo Casino are scheduled in 2025.

DIRECTOR'S REPORT: Rotary Lights is going well with only a few weather-related cancellations. TC Networks notified me on the 20th that a camera on the Rotary trail was out of commission since November 13. They were going to try to remote in to see if they could fix the problem, waiting to hear progress as it is still off. Emailed 12/19/24 as camera is still offline and included Glasbrenner on the email. The story hour with Tiny Acres filled up with 35 kids, they brought a wallaby & kangaroo for the kids to interact with, as well as make a craft. We will be an authorized ASH Fitness location and will be able to offer a free individual Summer Pool Pass for members of Silver & Fit (65+) or Active & Fit (18-64). We would be paid \$84 max over the course of the year by participants attendance (12 visits max). This will be more than our Resident pass at \$75. I am also looking at the Silver Sneakers program but have not been contacted. Renew Active got back to me and was willing to reimburse \$40 (65+) or \$60 (18-64) but I couldn't charge the balance, so I declined.

Mieden presented Public Works News: **Dugouts-** Glasbrenner will hire Vierbicher to draw up official plans and finalize the packet of information before we meet with Rick Ermilio and Ryan Chapin. Do-it Center was contacted but did not have the resources. **Splash Pad Shade-** Putting together official plans for a 20'x20' quick release, 90% UV, PVC (like a trampoline) blue shade on posts from a company called Willy goat for around \$6800 and will present to the Rotary Club at that time to see if they are willing to donate for materials. The Maintenance Department would install posts. Staff would install and take down shade seasonally like the umbrellas. **Ice Rink-** the Ice Rink will not happen this year due to short staffing and fickle weather. Glasbrenner plans to purchase a liner and 2x6's for next season and plan/prepare for it for 2026 winter season. He will also plan to sell the 2011 Zamboni that has not been used since Terry Sime worked here. He believes he can still get a very reasonable price for it and can put the funds towards other things needed. **Truck sale-** Plans to sell the 2011 Ford F350. **Airport-** Working with the BOA on the airport runway crack-seal project in 2025 through a cost share 80/20 State/Sponsor program. **The City Memorial Tree Program-** has been suspended by Council until further notice, due to deferred maintenance challenges. An annual check-in/coordination with Tree Board will be held. Cemetery GIS system-project is almost complete. **Picnic tables-** being painted and repaired inside the cemetery garage to allow them to cure longer inside in hopes the paint will last longer. **The new Lead-** will start on January 20th.

PARK BOARD PRESIDENT REPORT: Nothing to report but wished all a Merry Christmas!

REPORTS, REQUESTS, CONCERNS: Members would like to see the future Buildings & Grounds lead attend the Park Board meetings as it is a valuable communications tool to assess immediate needs. They agreed that communication was good in the past when the lead attended. An idea was presented about an online index for memorial trees/plantings instead of markers that need maintenance.

SET NEXT MEETING DATE: 4th Monday of the Month. January 27th, 2025, at 5:00pm.

ADJOURNMENT: Motion to Adjourn by Wegner. 2nd by Cosgrove. Motion carried unanimously.

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 2.

Agenda Item: Consider approval of a rental fee waiver or discount for NASCAR Fans United G.R.A.C.E. team's fundraiser event.

Committee Review: Park Board

Meeting Date: January 27th, 2025

Requested by: Jodi Mieden- Recreation Director

Background: NASCAR Fans United G.R.A.C.E. team is requesting a fee waiver or discount for their fundraising event for G.R.A.C.E. They will be hosting a "Quilt Gala" to generate funds for their team's donation to the cause in 2025. They will be auctioning off donated quilts, running raffles and serving food and drinks at this formal event. They have been instructed to obtain a permit to serve at City Hall.

Department Recommendation:

Financial Impact: \$265.00 **Funding Source:**

Requested Action:

PARK BOARD:

CITY OF RICHLAND CENTER

APPLICATION FOR SPECIAL CONSIDERATION FOR (MARK ONE):



☒ Rental Fee Waiver ☒ Rental Fee Discount

Applications for fee waivers and/or discounts must be reviewed by the Park Board. The Park Board meets on the second Monday of each month. Request applications must be received by the Wednesday before a meeting to be considered. Submit questions and return your application **WITH A COVER LETTER** to Park & Recreation Department, 450 S. Main Street, Richland Center, WI 53581 or via email at jodi.mieden@richlandcenterwi.gov.

Name of Group:	GRACE - Nascar Fans United team		
Address:			
Contact Name/Phone/Email:	Lorna Maxwell - 608-674-4239 ^{plumber} house w/ yahoo.com		
Circle Type of Group:	501(c)3	Government Agency	Other- Specify:
Circle one of these:	Rental Fee Discount	Rental Fee Waiver	
Description of event or purpose for which City of Richland Center facilities will be used:	"Quilt Gala" - Quilts and Quilted Items Auctioned off for Grace - Food & Win + Beer - charged to get in		
Desired date(s)/Times:	May 17th 11:30 - 10pm		
Desired Facility:	Community Ctr + Kitchen + mic + sign		
COMMUNITY BENEFITS			
How many Richland Center residents will benefit from your event? How will they benefit?	GRACE Many		
NEED:			
Why is it necessary to hold this event at a City facility?	To Have as many people as possible attend for GRACE		
If request is for a Fee Waiver: Explain why paying the fee would be a hardship.	It would give more money to GRACE		
Are you willing to provide commensurate services in lieu of the rental fee? If so, what type?			
I declare under the penalties of perjury that this application for special consideration has been examined by me and to the best of my knowledge and belief is true, correct and complete.			
Signature:	Joni Mauer		
Date of application:	1-6-25		
STAFF USE ONLY			
Est. total value of waiver (\$):	\$265.00	Park Board Review date:	1/27/25
		Approved date:	

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 3.

Agenda Item: Discussion about permanent restrooms at North Park.

Committee Review: Park Board

Meeting Date: January 27th, 2025

Requested by: Jodi Mieden- Recreation Director

Background: Representatives from RCYBS and RARYS have been in contact about the possibility of constructing permanent restrooms at North Park. North Park is in the flood plain. Currently, port-a-potties are brought in for the season by the Parks Department. There are possible donors that have expressed interest in the project.

When considering public restroom options for parks located in a flood plain, the most viable choices are typically elevated, self-contained, portable toilets or "green flush" restrooms which can be designed to withstand floodwaters, often utilizing flood-resistant materials and elevated plumbing systems to prevent damage from flooding.

Key points to consider: Restroom structures should be raised above the base flood elevation to minimize flood damage. Utilize materials that can withstand water exposure and resist damage from flood debris. Opt for restrooms with self-contained plumbing and waste disposal systems, eliminating the need for sewer connections which can be problematic in floodplains.

Green Flush technology: These prefabricated restrooms utilize a self-contained water recycling system, allowing for flush toilets without requiring traditional sewer connections.

Potential challenges: Building flood-resistant restrooms can be more expensive than traditional options due to special design requirements and materials. Regular maintenance is crucial to ensure functionality and prevent damage from flooding. Ensure that elevated restrooms are still accessible for people with disabilities.

PRECAST CONCRETE BUILDINGS: CXT® manufactures vault and flush precast concrete restrooms, that are used in parks and recreation facilities throughout the United States. Our buildings are available in multiple floor plans, colors, and textures giving the site designer the ability to match local architectural details. CXT buildings meet current A.D.A. specifications and most local building codes.



Department Recommendation:

Financial Impact:

Funding Source:

Requested Action:

PARK BOARD:

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 4.

Agenda Item: Discussion about future collaboration regarding development of an RFP for annual maintenance on the Pine River.

Committee Review: Park Board

Meeting Date: January 27th, 2025

Requested by: Jodi Mieden- Recreation Director

Background: For many years, Mark McCauley, Pine River Paddle & Tube LLC has maintained the Pine River. Going forward he is not planning to continue with the business or the maintenance. There is much concern about keeping the river navigable for visitors, as well as continuing with boat rental service. Looking to find a contractor willing to clear the Pine River when necessary and the means to fund the work. Collaboration between Richland Center Parks Department, Richland County Parks Commission, Friends of the Pine LLC, and Greater Richland Tourism will be required to accomplish the goal.

Department Recommendation: Designate a representative to collaborate with all groups to formulate a plan to develop an RFP to financially maintain the Pine River for continued usage.

Financial Impact: \$2000.00 **Funding Source:**

Requested Action:

PARK BOARD:

FINANCE:

COUNCIL:

Attachment(s):

Agenda Item: Consider renewal of 2025 Recreation Program Policy with additions.

Committee Review: Park Board

Meeting Date: January 27th, 2025

Requested by: Jodi Mieden- Recreation Director

Background: Reviewal of Recreation Program Policy for the 2025 year. Fees for Rec programs and sanction groups to remain the same. All of these will adjust in 2026. Addition of Sanctioned Recreation Sports Club verbiage. (For new groups like Sunrise Basketball)

RECREATION PROGRAM POLICY

Official City Recreation Programs:

- All recreation programs must be managed by the City of Richland Center's Parks and Recreation Superintendent.
- The City will hire or privately contract with individuals to coach recreation programs.
- Criminal background checks are required for all coaches.
- Fees charged for all recreation programs must be made payable to the City of Richland Center. All fees must be received prior to the program start date.
- The City will advertise programming.

Officially Sanctioned Recreation Programs:

To be officially sanctioned by the City of Richland Center and authorized use of City grounds or facilities, or to be included in the City's Facility Use Agreement with the Richland School District, the following criteria must be met:

- The organization must provide their own coaches.
- Prior to the program starting, the organization must complete criminal background checks on their administration, as well as coaches of minors. A copy of the background check shall be provided to the City. If requested, the City may agree to do a background check for an organization. A fee will be assessed for this service.
- The organization must collect all fees for their recreation programs.
- Organizations may conduct their own advertising and/or request the City do so on their behalf. A fee will be assessed to the organization if the City provides advertising services in the recreation guide.
- The organization must pay the City of Richland Center for use of City grounds and facilities according to the Fee Schedule set by the City.
- All fees must be paid prior to service or use commencing.

Officially Sanctioned Recreation Sports Club: Organized physical activity groups (non-team sport/open gyms)

To be officially sanctioned by the City of Richland Center and authorized use of City grounds or facilities, or to be included in the City's Facility Use Agreement with the Richland School District, the following criteria must be met:

- The organization must be open to the entire community, regardless of skill level or gender, be recreational in nature and play at their own risk.
- Prior to the program starting, the head of the organization must require all members to sign a waiver. A copy of the signed waivers shall be provided to the City.

- The head of the organization must work with the Parks & Recreation Department to schedule the desired facility. The organization may be required to be responsible for acquiring and maintaining a key fob/key for entry.
- Organizations may conduct their own advertising and/or request the City do so on their behalf. A fee will be assessed to the organization if the City provides advertising services in the recreation guide. No fee will be assessed for the use of the facilities.
- The City will annually review to assess and monitor the club activity. Adherence to safety policies and the effectiveness of facility use will be reviewed. Clubs that do not meet the criteria or have a satisfactory review may be refused sanctioning in the following year.

Unofficial/Unsanctioned Recreation Programs:

Any programs not managed or sanctioned by the City of Richland Center shall provide a minimum of \$1,000,000 insurance coverage naming the City of Richland Center as an additional insured.

Department Recommendation: Recommending that the Park Board renew the 2025 Recreation Program Policy.

Financial Impact: N/A **Funding Source:** N/A

Requested Action:

PARK BOARD: Motion to renew the 2025 Recreation Program Policy.

2025 ACCOUNT PAYABLE LISTING

Item 7.

PARK BOARD

Meeting Date:

01/27/25

VENDOR NAME (Alphabetical)	ACCT #	DESCRIPTION	AMOUNT
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Monthly Bills:

ascap	55200-395	Public music license	\$ 377.43
Chrome Fireworks	55200-220	2025 show deposit	\$ 7,500.00
Dollar Tree	55250-520	WSRC Supplies	\$ 113.25
Genuine Telecom	55200-300	CC TELEPHONE/ALARM/WSRC TV	\$ 318.40
Lucas, Diana	46500-000	CC Rental Refund- switched to smaller room	\$ 151.50
NPRA	55200-370	Yearly Membership- Jodi	\$ 180.00
Walmart	55250-520	WSRC Supplies	\$ 31.81
WPRA	55200-370	Yearly Membership- Jodi/Jena	\$ 300.00

TOTAL BILLS TO BE PAID FROM THIS MEETING	\$ 8,972.39
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Bills Paid Between Meetings:

TOTAL BILLS PAID ALREADY	\$ -
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TOTAL BILLS	\$ 8,972.39
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By signing below, I certify I have reviewed the bills listed above and approve them for payment:

Jodi Mieden
Park/Rec Director

Pat Elliott
Park Board President

NOTICE OF A PUBLIC HEARING - CITY OF RICHLAND CENTER COMMON COUNCIL, RICHLAND COUNTY, WI


To be held on **TUESDAY, DECEMBER 10, 2024 AT 6 PM**

Regarding the **CITY OF RICHLAND CENTER PROPOSED 2025 BUDGET**

Notice is Hereby Given, that pursuant to Section 65.90, Wisconsin Statutes, the Common Council of the City of Richland Center, Richland County, Wisconsin has tentatively formulated the budget for 2025 and that said budget is available for public inspection in the office of the City Clerk, 450 South Main Street, between the hours of 8 am and 4 pm, Monday through Friday.

Notice is further given, that on **TUESDAY, DECEMBER 10, 2024 AT 6:00 PM** in the Council Chambers at the City Municipal Building, 450 South Main Street, a public hearing on said budget as follows, will be held:

	Budget 2023	Actual 2023	% Expended 2023	Budget 2024	Actual Through Sept. 30th 2024	Projected End of Year 2024	% Projected Expended 2024	Budget 2025	+ / (-) \$ From Prev Year	+ / (-) % From Prev Year
EXPENDITURES										
Administration / City Office	552,848.00	519,883.65	94.0%	602,322.00	299,023.59	398,698.12	66.2%	594,655.00	(7,667.00)	98.7%
Airport	39,224.00	32,397.79	82.6%	39,500.00	29,519.87	39,359.83	99.6%	55,075.00	15,575.00	139.4%
All Other (Insurance, Audits, Professional)	411,800.00	240,738.40	58.5%	476,600.00	381,704.36	508,939.15	106.8%	488,870.00	12,270.00	102.6%
Assessor	24,650.00	26,507.64	107.5%	174,800.00	17,936.51	23,915.35	13.7%	18,700.00	(156,100.00)	10.7%
Buildings & Grounds	486,509.00	528,473.84	108.2%	416,025.00	301,941.45	402,588.60	96.8%	514,500.00	98,475.00	123.7%
Building & Zoning	81,327.00	63,257.40	77.8%	101,230.00	55,916.01	74,554.68	73.6%	104,000.00	2,770.00	102.7%
Cemetery	2,450.00	3,000.74	122.5%	2,750.00	1,737.71	2,316.95	84.3%	3,550.00	800.00	129.1%
Economic Development	120,953.00	112,782.07	93.2%	179,465.00	151,223.29	201,631.05	112.4%	80,770.00	(98,695.00)	45.0%
Elected Officials	41,805.00	61,045.10	146.0%	83,265.00	50,623.42	67,497.89	81.1%	89,825.00	6,560.00	107.9%
Library	288,153.00	288,153.00	100.0%	290,000.00	290,000.00	386,666.67	133.3%	306,969.00	16,969.00	105.9%
Parks & Recreation	507,034.00	532,669.63	105.1%	654,725.00	445,775.52	594,367.36	90.8%	593,526.00	(61,199.00)	90.7%
Public Safety	1,704,918.00	1,750,291.77	102.7%	1,957,394.00	1,449,806.52	1,933,075.36	98.8%	1,955,864.00	(1,530.00)	99.9%
Refuse	326,820.00	335,050.16	102.5%	330,920.00	194,869.17	259,825.56	78.5%	367,770.00	36,850.00	111.1%
Streets	821,460.00	604,771.33	73.6%	892,050.00	389,049.47	518,732.63	58.2%	837,431.00	(54,619.00)	93.9%
Taxi	40,000.00	123,603.84	309.0%	160,000.00	177,850.11	237,133.48	148.2%	375,000.00	215,000.00	234.4%
Tourism	67,993.00	176,932.19	260.2%	159,707.00	783,735.72	1,044,980.96	654.3%	150,743.00	(8,964.00)	94.4%
Capital Outlay	4,064,100.00	638,123.78	15.7%	3,480,000.00	511,692.59	682,256.79	19.6%	3,781,250.00	301,250.00	108.7%
Debt Service	483,288.00	438,559.87	90.7%	531,175.00	363,318.29	484,424.39	91.2%	416,384.00	(114,791.00)	78.4%
Total General Fund Expenditures	10,065,332.00	6,474,242.20	64.3%	10,531,928.00	5,895,723.60	7,860,964.80	74.6%	10,734,882.00	202,954.00	101.9%
REVENUES										
Total State & Federal Aid	1,809,449.00	2,098,785.69	116.0%	6,383,373.00	1,809,449.00	2,412,598.67	37.8%	5,808,483.00	(574,896.00)	91.0%
Total Other City Revenues	2,708,843.00	1,494,304.27	55.2%	3,146,489.00	2,708,843.00	3,611,790.67	114.8%	1,392,677.00	(1,753,812.00)	44.3%
Non-Levy Tax Revenues	677,233.00	695,833.13	102.7%	691,853.00	692,499.00	923,332.00	133.5%	661,875.00	(29,978.00)	95.7%
Local Tax Levy	2,390,266.00	2,390,265.88	100.0%	2,375,000.00	2,375,000.00	2,375,000.00	100.0%	2,332,552.00	(42,448.00)	98.2%
Total General Fund Revenues	7,585,791.00	6,679,188.97	88.0%	12,596,715.00	7,585,791.00	9,322,721.33	74.0%	10,195,587.00	(2,401,128.00)	80.9%
Excess (Deficiency) of Revenue Over Expenditures	(2,479,541.00)	204,946.77		2,064,787.00	1,690,067.40	1,461,756.53		(539,295.00)		
Undesignated Fund Balance - Beginning of Year	7,409,202.00	5,801,432.00		5,857,208.00				7,243,933.63	1,386,725.63	
Restricted/Committed/Assigned - Beg of Year	3,700,000.00	3,741,398.00		3,980,628.00				6,120,445.90	2,139,817.90	
Designated Fund Balance (Non-Major) - Beg of Year	2,277,018.00	1,335,245.00		1,400,719.00				1,400,719.00	-	
Total Fund Balance Beginning of Year	13,386,220.00	10,878,075.00		11,238,555.00				14,765,098.53	3,526,543.53	
Undesignated Fund Balance - End of Year	4,929,661.00	5,857,208.00		5,310,405.00	7,472,244.50	7,243,933.63		7,217,888.63	1,907,483.63	
Restricted/Committed/Assigned - End of Year	3,741,398.00	3,980,628.00		6,592,218.00	6,120,445.90	6,120,445.90		5,607,195.90	(985,022.10)	
Designated Fund Balance (Non-Major) - End of Year	2,277,018.00	1,400,719.00		1,400,719.00	1,400,719.00	1,400,719.00		1,400,719.00	-	
Total Fund Balance End of Year	10,948,077.00	11,238,555.00		13,303,342.00	14,993,409.40	14,765,098.53		14,225,803.53	4,449,005.07	
**Outstanding General Obligation Debt Balances as of 12/31		5,355,301.00				4,998,497.00		4,693,438.00	(305,059.00)	
** Statutory Debt Limitation		20,477,735.00				20,792,625.00		20,792,625.00	-	
Equalized Value	372,268,100.00			409,554,700.00				415,852,500.00	6,297,800.00	
Assessed Value	278,659,490.00			276,989,087.00				266,856,550.00	(10,132,537.00)	
Ratio	74.85%			67.63%				64.17%		
City Mill Rate With TIF (Before State Tax Credit)	8.58			9.05				9.22	0.18	
Allowable Levy Per Wis Stats	2,390,266.00			2,375,000.00				2,332,552.00	(42,448.00)	-1.8%
Amount Levied	2,390,266.00			2,375,000.00				2,332,552.00	(42,448.00)	-1.8%
Difference	-			-				-		
Expenditures Allowed Per Expenditure Restraint	9,390,672.92			10,000,753.00	Exempted - No Limit in 2024			10,330,777.85	330,024.85	3.2%
Total Expenditures (Less Debt Service)	9,582,044.00			10,000,753.00				10,318,498.00	317,745.00	3.1%
Difference (Exceeds) / Under Limit	(191,371.08)			-				12,279.85		
The following represents the City Utility Funds:										
Electric Utility										
Revenue	11,100,759.00			10,635,302.00				10,390,430.00		
Expenditures	10,425,594.00			9,990,732.00				9,789,645.00		
Net Electric Utility Profit (Loss)	675,165.00			644,570.00				600,785.00		
Retained Earnings Beginning		6,495,192.00		6,608,876.00				7,253,446.00		
Retained Earnings Ending		6,608,876.00		7,253,446.00				7,854,231.00		
Net Change in Retained Earnings		113,684.00		644,570.00				600,785.00		
Water Utility										
Revenue	1,813,666.00			1,926,250.00				1,907,178.00		
Expenditures	1,421,296.00			1,543,065.00				1,390,441.00		
Net Water Utility Profit (Loss)	392,370.00			383,185.00				516,737.00		
Retained Earnings Beginning		11,089,104.00		11,520,221.00				11,903,406.00		
Retained Earnings Ending		11,520,221.00		11,903,406.00				12,420,143.00		
Net Change in Retained Earnings		431,117.00		383,185.00				516,737.00		
Wastewater Utility										
Revenue	2,378,860.00			2,536,560.00				2,469,469.00		
Expenditures	3,098,672.00			3,139,720.00				2,948,700.00		
Net Wastewater Utility Profit (Loss)	(719,812.00)			(603,160.00)				(479,231.00)		
Retained Earnings Beginning		19,464,386.00		18,921,935.00				18,318,775.00		
Retained Earnings Ending		18,921,935.00		18,318,775.00				17,839,544.00		
Net Change in Retained Earnings		(542,451.00)		(603,160.00)				(479,231.00)		

 12/10/2024
Ashley Oliphant, City Administrator / Treasurer Date

2025 Capital Outlay

Funding Source: Available Fund Balance & ARPA Fund

ACCT #	TITLE	AMOUNT	PURPOSE
10-61000-920	OUTLAY/CLERK/TREAS	\$ 140,000	Tech Upgrades (Laptops, CC Room AV, Server), Financial Services, Revaluation, MiViewPoint
10-61000-930	OUTLAY/POLICE	\$ 27,500	RMS System
10-61000-941	OUTLAY/ROADWAYS	\$ 100,000	Jefferson & Fire Dept Parking Lots
10-61000-942	OUTLAY/ST PROJECTS	\$ 1,025,000	Engineering for 2026 Street Project & Possible Grant Funded Street
10-61000-943	OUTLAY/ST MACHINERY	\$ 87,250	Street Dept Dump Truck Savings & Grapple
10-61000-948	OUTLAY/AIRPORT	\$ 65,000	Federal Aid Match
10-61000-961	OUTLAY/PARKS	\$ 75,000	Dike Lights, Ballfield Lights, Playground Equip, Ballfield drag
10-61000-963	OUTLAY/AQUATIC CTR	\$ 45,000	Repairs/Maintenance
10-61000-965	OUTLAY/LIBRARY	\$ 6,500	Repairs/Maintenance
10-61000-990	OUTLAY/PROJECT	\$ 2,075,000	Demolition (75k) and Grant Funded Infrastructure & Development Projects
10-61000-991	OUTLAY/MAJOR EQUIP REPLACMT	\$ 30,000	Wood Chipper (joint purchase with Utility)
TOTAL CAPITAL OUTLAY		\$ 3,676,250	<i>(\$3M from grants)</i>

Financial Activity GL Summary Report

Item 8.

Payments From 12/23/2023 To 01/26/2024

Payment Revenue Break By Sales Accounts

Account		Paid	Adj	Disc	Total
Adjustments	ADJUSTMENTS	0.00	0.00	-16.10	-16.10
Facility (FACILITY)		0.00	0.00	-16.10	-16.10
Cash/Checks	Cash	5,180.00	0.00	0.00	5,180.00
Facility (FACILITY)		3,124.00	0.00	0.00	3,124.00
Park Shelter Account (SHELTER)		694.00	0.00	0.00	694.00
Programs (PROGRAMS)		945.00	0.00	0.00	945.00
SWIMMING (SWIMMING)		417.00	0.00	0.00	417.00
Credit Card - NA	Credit Card	3,049.00	0.00	0.00	3,049.00
Facility (FACILITY)		1,147.00	0.00	0.00	1,147.00
GOVPAYFEE (GOVPAYFEE)		71.50	0.00	0.00	71.50
Park Shelter Account (SHELTER)		721.00	0.00	0.00	721.00
Programs (PROGRAMS)		315.00	0.00	0.00	315.00
SWIMMING (SWIMMING)		794.50	0.00	0.00	794.50
Credit from Account	Credit from Account	39.50	0.00	0.00	39.50
Facility (FACILITY)		37.50	0.00	0.00	37.50
SWIMMING (SWIMMING)		2.00	0.00	0.00	2.00
Credit to Customer	Credit to Customer	-37.50	0.00	0.00	-37.50
Facility (FACILITY)		-37.50	0.00	0.00	-37.50
		8,231.00	0.00	-16.10	8,214.90

Financial Activity GL Summary Report

Item 8.

Payments From 12/23/2024 To 01/26/2025

Payment Revenue Break By Sales Accounts

Account		Paid	Adj	Disc	Total
Adjustments	ADJUSTMENTS	0.00	0.00	17.50	17.50
Park Shelter Account (SHELTER)		0.00	0.00	17.50	17.50
Cash/Checks	Cash	5,586.00	0.00	0.00	5,586.00
CAMPSITES (CAMPING)		350.00	0.00	0.00	350.00
Facility (FACILITY)		3,645.50	0.00	0.00	3,645.50
Merchandise (MERCHANDISE)		50.00	0.00	0.00	50.00
Park Shelter Account (SHELTER)		1,095.00	0.00	0.00	1,095.00
Programs (PROGRAMS)		297.00	0.00	0.00	297.00
SWIMMING (SWIMMING)		148.50	0.00	0.00	148.50
Credit Card - Mastercard	Credit Card	2,187.50	0.00	0.00	2,187.50
Facility (FACILITY)		183.00	0.00	0.00	183.00
Facility (FACILITY)		342.50	0.00	0.00	342.50
GOVPAYFEE (GOVPAYFEE)		4.00	0.00	0.00	4.00
GOVPAYFEE (GOVPAYFEE)		18.50	0.00	0.00	18.50
GOVPAYFEE (GOVPAYFEE)		19.00	0.00	0.00	19.00
Park Shelter Account (SHELTER)		380.00	0.00	0.00	380.00
Park Shelter Account (SHELTER)		180.00	0.00	0.00	180.00
Park Shelter Account (SHELTER)		140.00	0.00	0.00	140.00
Programs (PROGRAMS)		11.00	0.00	0.00	11.00
Programs (PROGRAMS)		22.00	0.00	0.00	22.00
SWIMMING (SWIMMING)		103.50	0.00	0.00	103.50
SWIMMING (SWIMMING)		322.00	0.00	0.00	322.00
SWIMMING (SWIMMING)		462.00	0.00	0.00	462.00
Credit to Customer	Credit to Customer	0.00	0.00	0.00	0.00
Facility (FACILITY)		-151.50	0.00	0.00	-151.50
Refund (Refund)		151.50	0.00	0.00	151.50
Refund Check	Refund Check	-151.50	0.00	0.00	-151.50
Facility (FACILITY)		0.00	0.00	0.00	0.00
Refund (Refund)		-151.50	0.00	0.00	-151.50
		7,622.00	0.00	17.50	7,639.50

Director's Monthly Report

1/27/25

Jena is busy creating the Spring/Summer Activity Guide to be sent to print April 1st. We are scheduling new adult classes with Ladd's Country Collectibles for January and February. Only 5 teams replied to play in the Sunday night Men's Basketball league this year and league play started last night. Renee Gabrielse & Dan Littel donated a ping pong table that will be stored in the Rec storage room for people to play. The remote-control group is coming in two times each week. We will be hosting another Sunday Funday Square Dance on February 16th that should be fun.

Mark Chambers has filed non-candidacy papers for D2 Wards 4/5/6, Rachel Schultz has filed candidacy papers.

I used up 2 weeks' vacation to sunny Florida with my family.

Public Works News: The new Lead backed out and they have posted the job online to generate more possible applicants.

JANUARY 2025 PARKS MEETING

SENIOR CENTER REPORT – BY CHERYL HEFFNER

I have four trips scheduled with WARCO Bus Company to the Diamond Jo Casino in 2025. The dates are 10th, June 12th, August 14th, and October 2nd. The cost of the bus has remained at \$1,325.00, the same as last year, because of this we can keep \$35.00 as the trip cost for each person. The casino will still give each person \$15.00 for a lunch ticket and \$10.00 for free play.

Currently, I am registering people for the New Orleans and New Hampshire trips. The Senior Center will receive \$20.00 for each person registered from Richland Center. If anyone knows of someone interested in these trips, please let them know. Faye Urban keeps the trips at a reasonable cost.

The Brewers Game is scheduled for July 12th, and the cost will be \$100.00 per person and includes food for the tail-gate party.

I still have Chess scheduled for Wednesday mornings and need more Chess players. There are people interested in playing but fail to show up.

Gentle Chair Yoga with Lara on Wednesday mornings has gained several more people. This is a great way to exercise and enjoy a social time.