



**OFFICIAL PUBLIC NOTICE**  
**MEETING OF THE PUBLIC SAFETY COMMITTEE**  
TUESDAY, DECEMBER 05, 2023 AT 5:30 PM

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SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

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**AGENDA**

**CALL TO ORDER** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF AGENDA**

**APPROVAL OF MINUTES**

- [1.](#) Minutes of 11/07/2023

**APPROVAL OF OPERATOR LICENSES**

**DISCUSSION AND ACTION ITEMS**

- [2.](#) Class B Picnic License from Richland County Performing Arts Council for December 16, 2023
- [3.](#) 2024 Municipal Taxi Licenses

**CHIEF OF POLICE REPORT**

**REPORTS, REQUESTS, CONCERNS** *No action will be taken on any matter originating under this item.*

**FUTURE AGENDA ITEMS**

**SET NEXT MEETING DATE** *First Monday of the Month*

**ADJOURNMENT**

Posted this 1st day of December, 2023 by 4:30 PM.  
Copy to the official newspaper the Richland Observer.

Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



## MINUTES OF THE PUBLIC SAFETY COMMITTEE

TUESDAY, NOVEMBER 07, 2023 AT 5:30 PM

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SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

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### Minutes

**CALL TO ORDER** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.* Present: Melby, Chambers, and Downs

Minutes taken by: Melby

**APPROVAL OF MINUTES**, Motion by Chambers, seconded by Downs, motion carried 3-0

#### **APPROVAL OF OPERATOR LICENSES,**

-Motion by Melby to approve Peddlers License, seconded by Chambers. Motion carried, (3-0)

-Motion by Chambers to approve operator license for Jill Kroetz, seconded by Melby, motion carried. (3-0)

-Motion by Chambers to approve operator license for Kristine Kratochwill, seconded by Downs, motion carried (3-0)

-Motion by Downs to approve operator license for Krista Wather, seconded by Chambers, motion carried. (3-0)

-No Motion made to approve Jade VonBehren- Not approved.

#### **DISCUSSION ITEMS**

2. Discussion on Ordinance Limiting the Number of Dogs per Premises  
Attorney Windel present and spoke on above ordinance-

#### **CHIEF OF POLICE REPORT**

3. RCPD Report

**REPORTS, REQUESTS, CONCERNS** *No action will be taken on any matter originating under this item.*

**SET NEXT MEETING DATE:** December, 5<sup>th</sup> 2023, @ 530p.

**ADJOURNMENT-** Motion by Chambers to adjourn the meeting at 6:00 PM, seconded by Downs. Motion carried (3-0)

### APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 11/10/2023

Town  Village  City of Richland Ceneter County of Richland

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 12/16/2023 and ending 12/16/2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box)  Bona fide Club  Church  Lodge/Society  Veteran's Organization  Fair Association

(a) Name Richland County Performing Arts Council

(b) Address 182 N Central Ave Richland Center WI 53581  
(Street)  Town  Village  City

(c) Date organized 11/09/2005

(d) If corporation, give date of incorporation 11/15/2005

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

(f) Names and addresses of all officers:

President Norbert Calnin

Vice President Susan Calnin

Secretary Kent Adsit

Treasurer Michael Cosgrove

(g) Name and address of manager or person in charge of affair: Michael Cosgrove

### 2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 182 N Central Avenue

(b) Lot \_\_\_\_\_ Block \_\_\_\_\_

(c) Do premises occupy all or part of building? All interior only top 2 floors

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

### 3. NAME OF EVENT

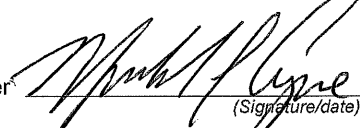
(a) List name of the event Swing into Christmas Holiday Jazz Show

(b) Dates of event Dec 16 2023

### DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Richland Cty Performing Arts Council  
(Name of Organization)

Officer  11-10-23  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Officer \_\_\_\_\_  
(Signature/date)

Date Filed with Clerk 11/13/2023

Date Reported to Council or Board \_\_\_\_\_

Date Granted by Council \_\_\_\_\_

License No. \_\_\_\_\_



# Municipal License Application



License Period Ending December 31, 2024

Office Use Only	License #	Issue Date
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<b>CHECK ONE:</b>	<input type="checkbox"/> Abattoir \$75 Fee	<input type="checkbox"/> Arcade \$50 Fee	<input type="checkbox"/> Tree Cutting \$25 Fee (Attach certificate of insurance)
	<input checked="" type="checkbox"/> Taxi (License period: Jan-Dec) \$100 Fee + \$2/driver (Attach supplemental form)		

### Filling out your application

A municipal license is a privilege, not a right. Any false answers or omissions may result in the denial of your application.

- This application must be filled out accurately and completely.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you pay the application fee(s).
- You can obtain information regarding arrest and conviction records from the Wisconsin Circuit Court Access website at: [www.wcca.wicourts.gov/index.xsl](http://www.wcca.wicourts.gov/index.xsl) (Note: CCAP may not provide a comprehensive list of ALL arrests and convictions).

### Attachment(s)

- Applicants applying for a Tree Cutting License must attach a copy of your CURRENT certificate of insurance with a minimum \$1,000,000 liability insurance. (These certificates expire each year so you must submit a new one each year.)
- Applicants applying for a Taxi License must attach a copy of your certificate of insurance with a minimum \$1,000,000 liability insurance.

### Review of your application

- The Richland Center Police Department will perform a background check to verify the information you have provided.
- The city may require that additional information, appropriate to the specific type of license requested, be submitted with this application or as a supplement to this application prior to consideration of license issuance.
- If you are asked to appear before a committee but choose not to do so, your application may be denied.

First Name <u>Kevin</u>	MI <u>Lee</u>	Last Name <u>Carley</u>
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Residence (Street Address) <u>543 Pleasant View Court</u>	City <u>Richland Center</u>	State <u>WI</u>	Zip <u>53581</u>
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Phone <u>(608) 647-3114</u>	Email Address	Date of Birth <u>8-22-60</u>	Sex <u>M</u>
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Driver's License Number <u>C640-5126-0302-03</u>	Email address
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Other Identifying Data [maiden name, aliases, etc.]
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Business Name For License <u>Towne Taxi</u>
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Do you have any felony or misdemeanor charges presently pending against you? (List below)  Yes  No

List Any <b>PENDING</b> Citations, Tickets or Criminal Charges		
Year	Court Location	Charge

Have you ever been convicted of any felony or misdemeanor? (List below)  Yes  No

List Any Citations, Tickets, Municipal/Ordinance Violations and Criminal <b>CONVICTIONS</b> (Excluding parking tickets)		
Year	Court Location	Charge

*The undersigned, by signing this application, hereby authorize and consent to such inquiry and/or investigation as the City of Richland Center deems necessary to determine whether this applicant and/or the application meets all requirements of the ordinances of the City for the issuance of said license.*

*I further certify I understand that any material falsification in the application may be basis for denial of the application or the revocation of any license issued by the city pursuant to this application.*

Applicant's Signature <i>Kevin Lee Carley</i>	Date <i>11-28-23</i>
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**OFFICE USE ONLY:**  
 Subscribed and sworn to before me this 28<sup>th</sup> day of Nov., 2023  
*SM Walsh* \$104 fee paid on 11-28-23  
 City Clerk/Treasurer or Deputy

<b>To be filled out by the Richland Center Police Department</b>	
<input type="checkbox"/> Individual has no criminal arrest record with either the Wisconsin State Crime Bureau or the RCPD.	
<input type="checkbox"/> See attached for criminal arrest records.	
Authorized Signature - Richland Center Police Department	Date

# SUPPLEMENTAL INFORMATION REQUIRED FOR TAXI LICENSE APPLICANTS ONLY.

Taxi license requires Police inspection of all vehicles and certificate of insurance with a minimum of \$1,000,000 liability insurance.

Names, addresses and birth dates of all persons who will drive taxi under this license:

Name: <i>Kevin Carley</i>	Date of Birth: <i>8-22-60</i>
Residential Address: <i>543 Pleasant View Court Richland Center, WI 53581</i>	
Position: <i>Driver</i>	

Name: <i>Jill Carley</i>	Date of Birth: <i>5-8-89</i>
Residential Address: <i>543 Pleasant View Court Richland Center, WI 53581</i>	
Position: <i>Driver</i>	

Name:	Date of Birth:
Residential Address:	
Position:	

Name:	Date of Birth:
Residential Address:	
Position:	

Name:	Date of Birth:
Residential Address:	
Position:	

Date application filed with City Clerk: 11/28/2023 Date Police inspection completed: \_\_\_\_\_

Date referred to City Council: \_\_\_\_\_

Decision of City Council:  Approved  Denied: Reason \_\_\_\_\_





# Municipal License Application



License Period Ending December 31, 2024

Office Use Only	License #	Issue Date
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<b>CHECK ONE:</b>	<input type="checkbox"/> Abattoir \$75 Fee	<input type="checkbox"/> Arcade \$50 Fee	<input type="checkbox"/> Tree Cutting \$25 Fee
	<input type="checkbox"/> Mobile Dessert Establishment \$50 Fee	<input type="checkbox"/> Mobile Food Establishment \$50 Fee	
	<input checked="" type="checkbox"/> Taxi (License period: Jan-Dec) \$100 Fee + \$2/driver (Attach supplemental form)		

**Filling out your application**

A municipal license is a privilege, not a right. Any false answers or omissions may result in the denial of your application.

- This application must be filled out accurately and completely.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you pay the application fee(s).
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**Attachment(s)**

- Applicants applying for a Tree Cutting License must attach a copy of your certificate of insurance with a minimum \$1,000,000 liability insurance.
- Applicants applying for a Taxi License must attach a copy of your certificate of insurance with a minimum \$1,000,000 liability insurance.

**Review of your application**

- The Richland Center Police Department will perform a background check to verify the information you have provided.
- The city may require that additional information, appropriate to the specific type of license requested, be submitted with this application or as a supplement to this application prior to consideration of license issuance.
- If you are asked to appear before a committee but choose not to do so, your application may be denied.

First Name <u>Richard</u>	MI <u>D</u>	Last Name <u>Runnins</u>
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Residence (Street Address) <u>9 WASHINGTON HGTS</u>	City <u>Viroqua</u>	State <u>WI</u>	Zip <u>54665</u>
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Phone <u>608 606-3770</u>	Email Address <u>Richard@runningsinc.net</u>	Date of Birth <u>05-31-1954</u>	Sex <u>M</u>
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Driver's License Number <u>R552-7445-4191-02</u>	Place of employment and phone # <u>Runnings Inc 608637 2599</u>
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Other Identifying Data [maiden name, aliases, etc.]

Business Name For License Runnings Inc



Do you have any felony or misdemeanor charges presently pending against you? (List below)  Yes  No

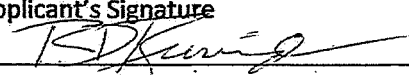
List Any <u>PENDING</u> Citations, Tickets or Criminal Charges		
Year	Court Location	Charge

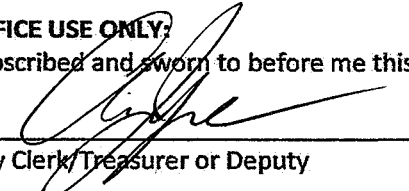
Have you ever been convicted of any felony or misdemeanor? (List below)  Yes  No

List Any Citations, Tickets, Municipal/Ordinance Violations and Criminal <u>CONVICTIONS</u> (Excluding parking tickets)		
Year	Court Location	Charge

*The undersigned, by signing this application, hereby authorize and consent to such inquiry and/or investigation as the City of Richland Center deems necessary to determine whether this applicant and/or the application meets all requirements of the ordinances of the City for the issuance of said license.*

*I further certify I understand that any material falsification in the application may be basis for denial of the application or the revocation of any license issued by the city pursuant to this application.*

Applicant's Signature  Date 11-30-2023

**OFFICE USE ONLY:**  
 Subscribed and sworn to before me this 30<sup>th</sup> day of November, 2023  
  
 City Clerk/Treasurer or Deputy \$ \_\_\_\_\_ fee paid on \_\_\_\_\_

To be filled out by the Richland Center Police Department	
<input type="checkbox"/> Individual has no criminal arrest record with either the Wisconsin State Crime Bureau or the RCPD.	
<input type="checkbox"/> See attached for criminal arrest records.	
Authorized Signature - Richland Center Police Department	Date

## SUPPLEMENTAL INFORMATION REQUIRED FOR TAXI LICENSE APPLICANTS ONLY:

Taxi license requires Police inspection of all vehicles and certificate of insurance with a minimum of \$1,000,000 liability insurance.

Names, addresses and birth dates of all persons who will drive taxi under this license:

Name: <i>Kurt Bindl</i>	Date of Birth: <i>3-5-1979</i>
Residential Address: <i>551 E mechanics St muscoda w1 53573</i>	
Position: <i>Driver</i>	

Name: <i>Tad Brockus</i>	Date of Birth: <i>1-4-1975</i>
Residential Address: <i>2330 N Prestor dr Richland Center w1 53581</i>	
Position: <i>Driver</i>	

Name: <i>Lisa Ermilio</i>	Date of Birth: <i>2-9-1967</i>
Residential Address: <i>546 E Kinder St Richland Center w1 53581</i>	
Position: <i>Driver</i>	

Name: <i>Richard Ermilio</i>	Date of Birth: <i>1-25-1970</i>
Residential Address: <i>546 E Kinder St Richland Center w1 53581</i>	
Position: <i>Driver</i>	

Name: <i>Christopher Kanable</i>	Date of Birth: <i>6-17-1977</i>
Residential Address: <i>598 E Hazeltine Richland Center w1 53581</i>	
Position: <i>Supervisor - Driver</i>	

Date application filed with City Clerk: \_\_\_\_\_ Date Police inspection completed: \_\_\_\_\_

Date referred to City Council: \_\_\_\_\_

Decision of City Council:  Approved  Denied: Reason \_\_\_\_\_