



**OFFICIAL PUBLIC NOTICE**  
**MEETING OF THE PARK BOARD**  
THURSDAY, APRIL 30, 2026 AT 5:15 PM

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COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

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**AGENDA**

**CALL TO ORDER:** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES:** *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

1. Previous Meeting Minutes

**DISCUSSION AND ACTION ITEMS**

2. Donation and Allocation of Park Board Fund

**ADJOURNMENT**

Posted this 28 day of April, 2026 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

*PLEASE NOTE: To request disability-related accommodations, please contact City Administrator Ashley Oliphant (608-647-3466 or 450 S. Main St.) at least 24 hours in advance. Notice is hereby given that a quorum of other city governmental bodies may be present at this meeting for informational and discussion purposes only, and no formal action will be taken by those bodies at this meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.*

**MEETING OF THE PARK BOARD**

**MONDAY, APRIL 27, 2026, AT 5:00 PM**

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

**MINUTES**

**CALL TO ORDER:** Meeting was called to order at 5:08pm by President Elliott, and a quorum was present; the meeting had been properly noticed.

**ROLL CALL:** Park Board members: Pat Elliott, Kathryn Lewandowski, Brad Wegner, Larry Hallett, Director- Jodi Mieden. Absent: Alicia Woodhouse, City Council Rep- Doug Martyniuk

**APPROVAL OF MINUTES:** Motion by Lewandowski to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same, 2<sup>nd</sup> by Hallett. Motion carried unanimously.

**DISCUSSION AND ACTION ITEMS:**

**2.** Consider approval of a Temporary "Class B" Wine and "Class B" Beer License for Greater Richland Area Chamber of Commerce's Annual Quilt Gala on May 2nd, 2026. Motion by Wegner to approve Temporary "Class B" Wine and "Class B" Beer License for Greater Richland Area Chamber of Commerce's Annual Quilt Gala on May 2nd, 2026, 2<sup>nd</sup> by Hallett. Motion carried unanimously.

**3.** Consider approval of a conditional use permit for OMHS's Animal House events for 2026. Motion to approve conditional use permit for OMHS's Animal House events for 2026, by Wegner, 2<sup>nd</sup> by Lewandowski. Motion carried unanimously.

**4.** Consider approval of creating a Special Event Permit and fee for the Bike the Driftless group for one night of tent camping in Krouskop Park with a shelter rental. Motion to approve a Special Event Permit for one night of tent camping in a minimum of two RV camping spots and event signage by Hallett, 2<sup>nd</sup> by Wegner. Motion carried unanimously.

**APPROVAL OF BILLS:** Motion by Wegner to approve the bills. 2<sup>nd</sup> by Lewandowski. Motion carried unanimously.

**MONTHLY BUDGET REPORT:** Revenues for Mar 23-Apr 26, 2025 vs 2026 provided.

**RECREATION REPORT: Parks/Grounds:** Dugouts constructed at Krouskop Park on the 25<sup>th</sup>, by Kevin Jelinek and crew and made possible by Knights of Columbus and All-American Do it Center. Benches and fences are needed. RCHS use NP3/NP4 for games. Baseball had 3 pumps going in the outfield to get it ready and move the soccer nets back each time.

**Community Center:** Booked solid with rentals. Front door issues. **Recreation:** Rec Activity guides are out, registrations coming in. CPRP exam was a success. Full staff for Rec Coaches. Arbor/Earth Day event brought 30 kids. Free seedlings from the DNR. Happy Little 5k had 2 people run. Plan for next year= in-house signup. Received the \$3000.00 Richland County Campus Foundation Grant for the ThunderSlam Pickleball Tournament. **Pool:** Splash pad project is on hold for funding. Continued prep for pool start-up. Wertz opened the bathhouse. Winter plugs and a faulty sump pump created a flooded pumphouse basement and submerged pump motors. 3 pumps affected. DPW/Wastewater Utility removed and sent them to be rebuilt and back before next week. Other 4 motors running. Water Utility updated water meters from AMR (reading 2x/month) to AMI (send a wireless signal 6x/day). Investigating plug options and alarm system for the sumps. Draining/cleaning begins May 4<sup>th</sup>. Now offering 1Pass/Renew Active by UH for Med Supp reimbursement.

**WSRC REPORT:** Diamond Jo Casino profit = \$490.00. Next trip is May 7. 40 people needed for free play/lunch voucher. 29 registered. Brewer's Game is July 18, \$120.00 including the motorcoach, food, tailgate party, and ticket. 17 tickets available. Two extra bingo times in May. Agrace on May 11, TRHC Senior Solutions on May 14.

**PARK BOARD PRESIDENT REPORT:** Thanks all around for years of dedicated service.

**REPORTS, REQUESTS, CONCERNS:** Lewandowski and Hallett thanked all for their service, and all that they have accomplished throughout the years and encouraged participation at Public Works meetings.

**SET NEXT MEETING DATE:** Thursday, April 30th, 2026, at 5:15pm.

**ADJOURNMENT:** Motion to Adjourn by Wegner. 2<sup>nd</sup> by Hallett. Motion carried unanimously.

**Agenda Item:** Donation and Allocation of Park Board Fund.

**Committee Review:** Park Board

**Meeting Date:** April 30th, 2026

**Requested by:** Jodi Mieden- Recreation Director

## **Background:**

### **Strategic Allocation and Disbursement of Remaining Park Board Funds.**

Considering the impending transition regarding the status of the Park Board, this serves to formally designate the allocation of the remaining funds currently held in the Park Board Fund. It is the Board's primary objective to ensure these community dollars are fully utilized for their intended purpose: the immediate improvement and completion of vital city park infrastructure.

## **Priority Project Allocations**

To ensure a seamless transition of oversight, the Board has identified the following outstanding projects for immediate funding:

- **Aquatic Center Completion:** Provisions for a concrete pad and a shade structure at the Splash Pad to address critical sun-safety needs and enhance the user experience for local families. **\$4,200.00**
- **Athletic Field Infrastructure:** Funding for Krouskop Park ballfield dugout fences to ensure the facilities are fully functional for upcoming seasons. **\$2,850.00**
- **Signage & Accessibility:** Completion of the signage project for the soccer fields located under the highway, which is essential for guiding users toward the trail system and improving the visibility of these recreation areas. **\$439.00**
- **Future project possibilities:** Krouskop Park ballfield dugout benches with integrated equipment shelves. Potential collaboration with the Knights of Columbus to share the cost and finalize the project.

## **Residual Fund Management and Recognition of Contributions and Legacy**

- Following the finalization of the specific projects listed above, the Board authorizes that any remaining balance of the \$12,422.45 be transferred to the oversight of the Recreation Director. These residual funds are to be used at the Director's discretion to address any remaining punch-list items or minor maintenance needs within the parks system.
- To maintain transparency and honor the history of the Park Board's stewardship, the Board directs that funds are also used to purchase a commemorative plaque or sign be permanently affixed to each project funded by this final allocation.
- By earmarking these funds now, the Park Board ensures that these long-discussed improvements are brought to fruition, honoring the community's investment in our shared outdoor spaces. It's a great way to leave a lasting mark on our community's parks and let the community know that the Board's final act was one of reinvestment.

**Department Recommendation:** Formally designate the allocation of the remaining funds currently held in the Park Board Fund, and future allocation authorization be transferred to the oversight of the Recreation Director.

**Committee Recommendation:**

**Financial Impact:** \$7,489.00

**Funding Source:** 10-18100-000 Parks/Rec/CC Account

**Budget:** \$12,422.45

## **Requested Action:**

**PARK BOARD:** Motion to recommend to the Finance Committee to formally designate the allocation of the remaining funds currently held in the Park Board Fund, and future allocation authorization be transferred to the oversight of the Recreation Director.