



OFFICIAL PUBLIC NOTICE
MEETING OF THE PUBLIC SAFETY COMMITTEE
TUESDAY, APRIL 16, 2024 AT 5:30 PM

SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES

1. 3-5-2024 PSC Minutes

APPROVAL OF OPERATOR LICENSES

DISCUSSION AND ACTION ITEMS

2. Purchase and installation of lighted crosswalk signs
3. Temporary Class B Beer & Class B Wine License from Greater Richland Area Chamber for a Beer & Wine Walk on May 17, 2024.
4. Street Closure Application from Greater Richland Area Chamber for Friday, May 17
5. Temporary Class B Picnic License from Greater Richland Area Chamber of Commerce for Friday, May 17, 2024
6. Mobile Dessert Establishment License from Grandma's Ice Cream
7. Discussion on updating 310.03 Exceptions, to include livestock haulers who may need to keep animals on a trailer overnight or for a set time frame. 12 hour Limit.

CHIEF OF POLICE REPORT

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE: May 7, 2024 at 5:30 PM

ADJOURNMENT

Posted this 12th day of April, 2024 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



MINUTES OF THE PUBLIC SAFETY COMMITTEE

TUESDAY, MARCH 05, 2024 AT 5:30 PM

SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

Minutes

CALL TO ORDER Present: Melby, Chambers, Downs. The meeting was properly noticed.

APPROVAL OF MINUTES

Minutes for 02-06-2024 have been approved with a motion by Chambers and seconded by Downs, motion carried. (3-0)

APPROVAL OF OPERATOR LICENSES

Motion by Melby to approve all operator license to include, Jasmin Bristol, contingent on completion of Safe Server Certificate, Mackaylah Coppernoll, Zachary Sittig, Melissa Burke, motion was seconded by Chambers, motion carried. (3-0)

DISCUSSION AND ACTION ITEMS

2. Motion by Melby to approve the "Class B" Liquor License Application from RC Tacos, LLC, Carolina Rodriguez agent, for 2320 US Hwy 14 E. and transfer of Class "B" Beer License from 202 S. Orange St. to 2320 US Hwy 14 E effective March 6, 2024, seconded by Chambers. Motion carried. (3-0).
3. Motion by Melby to approve the Temporary Class B Beer & Class B Wine License for Richland County Performing Arts Council on March 23, 2024. Seconded by Downs, motion carried. (3-0).
4. Motion by Melby to approve the Picnic License Application from St. Mary of the Assumption for April 27, 2024, at 1050 N. Orange Street. Seconded by Downs, motion carried. (3-0)
5. Motion by Melby to approve the street closure for Race for GRACE on May 18, 2024. Seconded by Chambers, motion carried. (3-0)
6. Discussion on updating 310.03 Exceptions, to include livestock haulers who may need to keep animals on a trailer overnight or for a set time frame. 12-hour Limit.
-Discussion by the PSC and public input was heard on this matter, Committee chose not to pursue the exception as it was brought forward by Mr. Klohn as he was not present. The committee stated that this discussion could be brought back if so requested.
7. Discussion on Lighted Crosswalk Signs at selected Intersection in the City.
-Discussion by PSC identified the following locations as possible sites to erect flashing lighted crosswalk signs. Park St. @ E. 3rd St. East side, Orange St. @ Court St. South side, Church St. @ Court St. North side, and W. 6th St. @ Westside Dr. East side. PSC request pricing on the signs and this to be put back on the agenda for April 16th @ 5:30p.

8. Discussion of 101.15(3)(a)b) (3) EFFECT OF ALTERNATE SIDE PARKING REGULATIONS UPON SPECIFIED STREETS OR PORTIONS OF STREET-as it pertains to 400 Block of N. Pearl St.
-PSC discussed and requests that the City Attorney draft an amendment to 101.15(3) to add sub c with the language that Between Dec.1st and Feb. 28th or 29th in the case of leap year. Vehicles may be parked on the East side of the 400 block of North Pearl Street regardless of parking restriction contained in Paragraph (1). Noting that the dates need to be updated in sub. A and B of the ordinance.

SET NEXT MEETING DATE: April 16th at 5:30 PM

ADJOURNMENT: Motion to adjourn at 6:19 PM by Chambers, seconded by Downs. Motion carried. (3-0)

DRAFT

Decker Supply Co Inc.
 1115 O'Neill Ave
 PO Box 8008
 Madison WI 53708

QUOTATION

Item 2.

Quote Number: 482311
 Quote Date: 03/06/24
 Page: 1
 Customer Phone: 608 647-3559
 Customer Fax:

B CITY OF RICHLAND CENTER
I 450 S MAIN ST
L RICHLAND CENTER, WI 53581
L

S CITY OF RICHLAND CENTER
H 141 W ROBB RD
I RICHLAND CENTER, WI 53581
P 608-604-0563
 ATTN: JASON KOCH

Entered By: JOSH
 Location:
 Account Cd: RICHL CWI
 Salesperson: 7250

RFQ Number:
 Ship Via: O/T
 Taxable: Y
 Pmt Terms: NET 30

Line	Order Qty	Part Number	Description	Price	UM	Ext Price	Est Ship
1	1.00	M75-SA300-CTL3	30 WATT SOLAR POWERED INTELLIGENT SIGN CONTROLLER (ALL FLASH, P2C, CHEVRON, OR CONFLICT INTERSECTION) - COMMUNICATES & COMMANDS TC COLLABORATORS, WI-FI & MESH NET COMMUNICATION - INCLUDES 30W SOLAR PANEL	\$1,179.0000	EA	\$1,179.00	03/06/24
1	1.00	M75-SA300-CLB3	30W SOLAR POWERED COLLABORATOR COMMUNICATES & COMMANDED BY TC CONTROLLER, MESH NET COMMUNICATION, NO WI-FI - INCLUDES 30W SOLAR PANEL	\$1,080.0000	EA	\$1,080.00	03/06/24
3	4.00	M75-SA328-0000	TRAFFIC CALM RECTANGULAR RAPID FLASHING BEACON, AMBER LED'S, WITH BLACK ALUMINUM HOUSING	\$631.4500	EA	\$2,525.80	03/06/24
4	2.00	M75-BDL34-0000	BDL3-Y BULLDOG III PUSHBUTTON W/PBF9X12-X PB FRAME(YEL), AND 9 X 12 "PUSH BUTTON TO TURN ON WARNING LIGHTS" SIGN	\$346.0000	EA	\$692.00	03/06/24
5	2.00	M75-SQTOP-0000	SQUARE TOP POLE MOUNT, TRUE SOUTH AIM, FOR TRAFFIC CALM SOLAR PANEL CONTROLLERS & COLLABORATORS	\$102.9000	EA	\$205.80	03/06/24
6	4.00	W11-2 S8FY30DI	PEDESTRIAN ADVANCE SYMBOL 30" DI DG/CS .080 (BLK/FLYL)	\$57.1000	EA	\$228.40	03/06/24

Decker Supply Co Inc.
 1115 O'Neill Ave
 PO Box 8008
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QUOTATION

Item 2.

Quote Number: 482311
 Quote Date: 03/06/24
 Page: 2
 Customer Phone: 608 647-3559
 Customer Fax:

B CITY OF RICHLAND CENTER
I 450 S MAIN ST
L RICHLAND CENTER, WI 53581
L

S CITY OF RICHLAND CENTER
H 141 W ROBB RD
I RICHLAND CENTER, WI 53581
P 608-604-0563
 ATTN: JASON KOCH

Entered By: JOSH
 Location:
 Account Cd: RICHL CWI
 Salesperson: 7250

RFQ Number:
 Ship Via: O/T
 Taxable: Y
 Pmt Terms: NET 30

Line	Order Qty	Part Number	Description	Price	UM	Ext Price	Est Ship
7	2.00	W16-7L S8FY2412	DIAGONAL ARROW DOWN LEFT 24" X 12" DG3/CS (BLK/FLYL)	\$22.0000	EA	\$44.00	03/06/24
8	2.00	W16-7R S8FY2412	DIAGONAL ARROW DOWN RIGHT 24" X 12" DG/CS (BLK/FLYL)	\$22.0000	EA	\$44.00	03/06/24
9	2.00	PS22544H12G	4' X 2-1/4" SQ.TUBE 4-H 12GA	\$27.8500	EA	\$55.70	03/06/24
10	2.00	PS25018ODA12G	18" X 2-1/2" SQ.TUBE 4-H 12GA (OMNI DIRECTIONAL ANCHOR)	\$30.0000	EA	\$60.00	03/06/24
11	2.00	PS2124H12G	12' 2" X 2" SQ.TUBE 4-H 12GA	\$68.7000	EA	\$137.40	03/06/24
12	1.00	SPECI P8PW1824	18" X 24" PHI/PS .080 (BLK/WHT/BLU) 1 - PAY YOUR TICKET ONLINE....	\$37.8000	EA	\$37.80	03/06/24
- ADD FREIGHT, LISTED BELOW							
- SALESPERSON: JOSH							

Thank you for the opportunity of quoting.

Prices are good for 45 days from quotation date.

Subtotal: \$6,289.90
 Sales Tax: \$0.00
 Freight: \$0.00
 Total: \$6,289.90



1816 Louisville Road Bowling Green, KY 42101

Date	Quote No.
3/6/2024	08-132006

Customer
RICHLAND CENTER 450 SOUTH MAIN ST. RICHLAND CENTER , WI 53581

Ship To:
RICHLAND CENTER ATTN: JASON KOCH 141 W ROBB ST RICHLAND CENTER , WI 53581 608-647-3559

Customer Fax	Sales Rep	Customer No.	Terms	Production Time
	JJ		Net 30	

Qty	Item	Description	Rate	Total
2	2180-03030	30" X 30" BLINKER SIGN - ANY MUTCD STANDARD LEGEND - 13 W SOLAR POWERED - 8 LED LIGHTS SPECIFY MUTCD NUMBER: W11-2SHIA22 SPECIFY DESCRIPTION: BLACK ON YELLOW (PEDESTRIAN IN CROSSWALK) SPECIFY SHEETING: HIA	2,190.00	4,380.00T
2	101799	Sign Mounting Kit, Z-Bracket, 2-3/8", Anti-Vandal Mounts 1 Blinker or Static Sign to 2-3/8" OD Pole	57.00	114.00T
1	SW18X24HI	18" X 24" CUSTOM SIGN - HIGH INTENSITY PRISMATIC - .080 ALUMINUM COLOR:BLACK LETTERING BLUE QR CODE. CUSTOMER WILL SUPPLIE LOGO AND QR CODE BULK PRICING EACH : 5-24 \$58.46 50+ \$28.52	69.40	69.40T
2	PP-8	8' ROUND GALVANIZED PIPE POST - 2 3/8' OD - 16 GAUGE - .065 WALL	39.57	79.14T
2	RP-BASE	SURFACE MOUNT BASE FOR 2 1/2" OR 2 3/8" OD PIPE POST - GALVANIZED STEEL *** 4 MOUNTING BOLT SOLD SEPARATELY	35.98	71.96T
8	RP-BASE-HRD	(ONE) 1/2" x 4" ZINC-PLATED SCREW ANCHOR BOLT	3.20	25.60T
2	PPB-12	ALUMINUM BRACKET FOR SIGN TO 2 3/8" DIAMETER PIPE POST - SOLD AS A PAIR	9.95	19.90T
1	FREIGHT	FREIGHT	432.17	432.17T

Due to the multiple price increases in 2021 on steel and aluminum, this quote is valid for 24 hours.
***** Free Items may be excluded from quoted**

Sales Tax (0.0%)	\$0.00
Total	\$5,192.17

May 17, 2024 - Richland Center Wine Walk 2024				
Event Time: 5:30-8:30 PM				
Sponsor:		The Greater Richland Area Chamber of Commerce		
BUSINESS	ADDRESS	LOCATION FOR SERVING/CONSUMPTION	WINE & BEER	BEER ONLY
Advanced Pump & Well	278 W. Court St.	Front room	X	
Christy's Sunnyside	101 W. Court St.	Lower level	X	
Computer Doctors	122 W. Court St.	First floor, front lobby	X	
Creative Layers	142 S. Central Ave.	Salon area main floor	X	
Diploia	100 W. Court St.	First floor, Central Ave. side	X	
Essential Wellness	186 E. Mill St.	Lobby Area	X	
Herb Rx	145 W. Court St.	Main level, store front	X	
J. Jay Walsh Jewelers	157 N. Main St.	Front portion of the store	X	
Los Amigos II **	100 N. Main St.	Bar area	X	
Phoenix Center **	100 S. Orange St.	Banquet area	X	
Pine River Smoke Company	249 W. Court St.	Front room	X	
Richland Family Resturant	211 N. Main St.		X	
Richland Locker Co.	590 S. Main St.	Front retail area	X	
State Farm Insurance	172 S. Main St.	Lobby	X	
The Creative Outlet	156 E. Court St.	1st floor	X	
The Gym-boree	142 E. Court St.	1st floor	X	
The Island Drink Shop	54 N. Church St.	Lower level drink shop area	X	
The Little Corner	159 E. Court St.	Front area	X	

CITY OF RICHLAND CENTER STREET CLOSING APPLICATION FOR EVENTS

Date: 4/4/2024

Name of Event: Spring Wine & Beer Walk

Name of Contact: Amy Miller

Telephone Number Creative Layers

Alternate Contact: Christy Adsit

Telephone Number 608-649-2253

Name of Organization / Business requesting closure: Greater Richland Area Chamber

Address: 397 W. Seminary St. PO Box 473 Richland Center, WI of Commerce

Date of Event May 17th, 2024

Street Closure Request: Court Street between Central and Church St.

Street will be closed between the hours of: 5:00 pm - Midnight

Explain how the street closure will be marked such as cones or barricades: Barricades on each side of Court. Barricades on Court/Central and Court/Church

Christy Adsit
Signature of Applicant (s)

Date filed with Clerk 4/11/2024

Referred to Public Safety on 4/16/2024

Action of Public Safety _____

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ ~~10~~ _____

Application Date: 4/8/2024

Town Village City of Richland Center

County of Richland

The named organization applies for: (check appropriate box(es).)

- A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
- A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning May 17th 2024 5:30pm and ending 8:30pm and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →
- Bona fide Club
 - Church
 - Lodge/Society
 - Veteran's Organization
 - Fair Association or Agricultural Society
 - Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

(a) Name Greater Richland Area Chamber of Commerce

(b) Address 397 W. Seminary St. PO Box 473 Richland Center, WI 53581
(Street) Town Village City

(c) Date organized 2015

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box:

- (f) Names and addresses of all officers:
- President Christy Adsit 27105 Maple Ridge Ln, Richland Center, WI 53581
 - Vice President Craig Woodhouse 5120 N. Central Ave, Richland Center, WI 53581
 - Secretary Katie Sedwaker 18361 Old County Road P, Muskego, WI 53573
 - Treasurer John Edgington 3501 Tower Road, Cobb, WI 53536

(g) Name and address of manager or person in charge of affair:
Christy Adsit 27105 Maple Ridge Ln, Richland Center, WI 53581

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number Court Street (Royal Bank Parking lot)

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? No

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: Greater Richland Area Chamber - in parking lot on Court.

3. Name of Event

(a) List name of the event Spring Wine & Beer Walk

(b) Dates of event May 17th 2024 5:30 - 8:30

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

Officer Christy Adsit 4/11/2024
(Signature / Date)

Greater Richland Area Chamber of Commerce
(Name of Organization)

Date Filed with Clerk 4/11/24

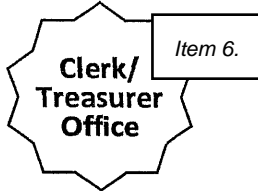
Date Reported to Council or Board APR 16 2024

Date Granted by Council _____

License No. _____



Municipal License Application



License Period Ending December 31, 2024

Office Use Only	License #	Issue Date
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CHECK ONE:	<input type="checkbox"/> Abattoir \$75 Fee	<input type="checkbox"/> Arcade \$50 Fee	<input type="checkbox"/> Tree Cutting \$25 Fee
	<input checked="" type="checkbox"/> Mobile Dessert Establishment \$50 Fee		<input type="checkbox"/> Mobile Food Establishment \$50 Fee
	<input type="checkbox"/> Taxi (License period: Jan-Dec) \$100 Fee + \$2/driver (Attach supplemental form)		

Filling out your application

A municipal license is a privilege, not a right. Any false answers or omissions may result in the denial of your application.

- This application must be filled out accurately and completely.
- If you are unsure about how to respond to any questions on this form, check with the City Clerk for clarification.
- Your application will not be processed until you pay the application fee(s).
- You can obtain information regarding arrest and conviction records from the Wisconsin Circuit Court Access website at: www.wcca.wicourts.gov/index.xsl (Note: CCAP may not provide a comprehensive list of ALL arrests and convictions).

Attachment(s)

- Applicants applying for a Tree Cutting License must attach a copy of your certificate of insurance with a minimum \$1,000,000 liability insurance.
- Applicants applying for a Taxi License must attach a copy of your certificate of insurance with a minimum \$1,000,000 liability insurance.

Review of your application

- The Richland Center Police Department will perform a background check to verify the information you have provided.
- The city may require that additional information, appropriate to the specific type of license requested, be submitted with this application or as a supplement to this application prior to consideration of license issuance.
- If you are asked to appear before a committee but choose not to do so, your application may be denied.

First Name <u>Nancy</u>	MI <u>K</u>	Last Name <u>Schoepp</u>
Residence (Street Address) <u>480 S. Cairns Ave</u>	City <u>Richland Center</u>	State <u>WI</u> Zip <u>53581</u>
Phone <u>608-475-0040</u>	Email Address <u>Nancy.Schoepp49@gmail.com</u>	Date of Birth <u>8-17-1949</u> Sex <u>F</u>
Driver's License Number <u>510063149797-01</u>	Place of employment and phone #	
Other Identifying Data [maiden name, aliases, etc.] <u>Hippin, Ames</u>		
Business Name For License <u>Grandma's Ice Cream</u>		

Do you have any felony or misdemeanor charges presently pending against you? (List below) Yes No

List Any **PENDING** Citations, Tickets or Criminal Charges

Year	Court Location	Charge

Have you ever been convicted of any felony or misdemeanor? (List below) Yes No

List Any Citations, Tickets, Municipal/Ordinance Violations and Criminal **CONVICTIONS** (Excluding parking tickets)

Year	Court Location	Charge

The undersigned, by signing this application, hereby authorize and consent to such inquiry and/or investigation as the City of Richland Center deems necessary to determine whether this applicant and/or the application meets all requirements of the ordinances of the City for the issuance of said license.

I further certify I understand that any material falsification in the application may be basis for denial of the application or the revocation of any license issued by the city pursuant to this application.

Applicant's Signature Mary Schopp Date 4-9-24

OFFICE USE ONLY:

Subscribed and sworn to before me this 9th day of April, 2024

[Signature]
City Clerk/Treasurer or Deputy

\$ 50 fee paid on 4/9/24

To be filled out by the Richland Center Police Department

Individual has no criminal arrest record with either the Wisconsin State Crime Bureau or the RCPD.

See attached for criminal arrest records.

Authorized Signature - Richland Center Police Department [Signature] Date 4-19-24

CHAPTER 310

REGULATING THE KEEPING OF POULTRY AND LIVESTOCK WITHIN THE CITY OF RICHLAND CENTER

[History: Ord 2004-4]

310.01 Statement of Purpose. The keeping or feeding of poultry or livestock within the City of Richland Center is declared to be a public nuisance, presenting concerns for health, cleanliness, noxious odors, noise, and safety issues in a close community living situation.

310.02 Prohibition. No person shall keep, feed or maintain upon his or her premises or any premises under his or her control, any chickens, ducks, geese or other poultry, or any live cattle, horses, mules, donkeys, sheep, goats, or swine, or any other poultry or livestock normally raised on farms and used for food or fiber, within the City of Richland Center.

310.03 Exceptions. The Prohibition of Section 310.02 shall not apply where the creatures are in the care, custody or control of any of the following:

- A veterinarian for treatment;
- An agricultural or animal fair, show, or learning seminar;
- A show or project of a 4-H Club, Boy Scouts, Girl Scouts, or similar club;
- A display for judging purposes;
- An itinerant or transient carnival;
- A circus, parade, or other show;
- A public or private educational institution; or
- A pet shop, or retail agri-business dealing in young poultry.

Provided, however, that all of the following requirements are met:

1. The presence of the animals within the City is temporary, unless they are being kept at an educational institution;
2. The location of the animals conforms to the provisions of the zoning ordinances of the City of Richland Center;
3. All animals and animals quarters are kept in a clean and sanitary condition, and are so maintained as to eliminate objectionable odors; and
4. All animals are maintained in quarters so constructed as to prevent their escape.

310.04 Penalty. Any person violating any of the provisions of this Chapter shall, upon conviction thereof, forfeit not less than \$25.00, nor more than \$400.00 for each offense, together with the costs of prosecution and any applicable penalty assessment, and in case such forfeiture, costs and assessments are not paid, shall be subject to imprisonment in the County Jail until such forfeiture costs and assessments shall be paid, but not to exceed Ninety (90) days. Each day that a violation of this Chapter continues, shall constitute a separate offense.