



OFFICIAL PUBLIC NOTICE

MEETING OF THE FINANCE COMMITTEE

TUESDAY, FEBRUARY 03, 2026 AT 5:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

TEAMS: bit.ly/RCTeamsMeeting

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

- [1.](#) January 6, 2026 Meeting Minutes

PAYMENT OF BILLS

- [2.](#) Bills for Approval

TREASURER'S REPORT

- [3.](#) Treasurer's Report

ECONOMIC DEVELOPMENT DIRECTOR'S REPORT

- [4.](#) Economic Development Director's Report

DISCUSSION & POSSIBLE ACTION ITEMS

- [5.](#) Award Landfill Monitoring Services Agreement
- [6.](#) Consider Acceptance of a Non-Monetary Donation and Naming Proposal Application
- [7.](#) An Ordinance Amending Chapter 321 Relating to Control of Weeds, Grasses and Brush
- [8.](#) A Resolution Establishing the Forfeiture Schedule and Administrative Fee for Abatement of Weeds, Grasses and Brush
- [9.](#) An Ordinance Amending Chapter 606 Relating to Removal of Snow and Ice from Public Sidewalks
- [10.](#) A Resolution Establishing the Forfeiture Schedule and Administrative Fee for Sidewalk Snow and Ice Removal Violations

SET NEXT MEETING DATE - *Tuesday, March 3, 2026 at 5:30 pm.*

ADJOURNMENT

Posted this 30th day of January, 2026 by 5:00 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: To request disability-related accommodations, please contact City Administrator Ashley Oliphant (608-647-3466 or 450 S. Main St.) at least 24 hours in advance. Notice is hereby given that a quorum of other city governmental bodies may be present at this meeting for informational and discussion purposes only, and no formal action will be taken by those bodies at this meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



MINUTES OF THE FINANCE COMMITTEE

TUESDAY, JANUARY 6, 2026 AT 5:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581

AGENDA

CALL TO ORDER Chair Ryan Cairns called the meeting was called to order at 5:31 PM. A quorum was present. Members present were Karin Tepley, Melony Walters, and Ryan Cairns. MSS Darcy Perkins confirmed that the meeting was properly noticed.

APPROVAL OF MINUTES *Motion by Walters, second by Cairns to waive the reading and approve the minutes of the November 28, 2025 and December 25, 2025 meetings as presented. Motion Carried 3-0.*

PAYMENT OF BILLS *Motion by Walters, second by Cairns to approve payment of bills in the amount of \$344,007.15, consisting of \$2,260.30 which are Greater Richland Tourism and \$341,746.85 are general fund expenditures. Motion Upon Roll Call Vote, motion carried 3-0.*

CLERK/TREASURER'S REPORT: Staff noted year-end closeout is underway. A full report will be provided at the next Council meeting as 2025 financials are finalized.

DISCUSSION AND ACTION ITEMS

178 S. Central Avenue (Vintage Interiors LLC) Hazardous Sidewalk Replacement: Staff outlined prior efforts with the property owner since June 2025 and described significant safety concerns due to a deteriorated sidewalk above a coal tunnel, including exposed rebar and subgrade failure. Engineering review confirmed the hazard. An ordinance violation was issued in October, with no resolution to date.

Discussion covered project timing, winter feasibility, public bidding requirements, and ordinance timelines. The owner believes the hazard is localized and is pursuing professional evaluation but disputes City findings. Staff recommended proceeding to safeguard public safety, noting the City's action would not preclude earlier owner-led remediation with engineering verification.

Motion by Cairns, second by Walters to recommend to the Common Council authorizing staff to proceed with hazardous sidewalk replacement, issue required legal notices, solicit bids under Wisconsin public construction law, and recover all associated costs from the property owner. Upon roll call vote, motion carried 3-0.

SET NEXT MEETING DATE: February 3, 2026.

ADJOURNMENT: *Motion by Cairns, second by Tepley to adjourn at approximately 6:03 pm. Motion Carried 3-0.*

Minutes recorded by Darcy Perkins.

City of Richland Center - Finance Committee Council Payment Approval Report - February 3, 2026

Invoices Approved by Dept Head Entered into System between 12/31/2025 - 02/03/2026

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
ABT SWAYNE LAW LLC	12/1/2025	Legal: Ordinance / Traffic Legal Services - Dbl billed prev mo	\$ (40.00)		1/22/2026		
ABT SWAYNE LAW LLC	1/6/2026	Legal: General / Admin Legal Services	\$ 2,904.00		1/22/2026		
ABT SWAYNE LAW LLC	1/6/2026	Legal: Meetings - Common Council, Ad Hoc, Plan Commission	\$ 1,455.00		1/22/2026		
ABT SWAYNE LAW LLC	1/6/2026	Legal: Ordinance / Traffic Legal Services	\$ 671.00		1/22/2026		
ABT SWAYNE LAW LLC	1/27/2026	Legal: TID 06- Panorama Development	\$ 315.00				
ABT SWAYNE LAW LLC	1/27/2026	Legal: Ad Hoc Committee/Structure	\$ 585.00				
ABT SWAYNE LAW LLC	1/27/2026	Legal: City General Legal Fees	\$ 3,315.00				
ABT SWAYNE LAW LLC	1/27/2026	Legal: Forfeitures / Court / Police Matters	\$ 858.00				
TOTAL	ABT SWAYNE LAW LLC			\$ 10,063.00			
Accurate Appraisal LLC	1/4/2026	Accurate Appraisal - Mo Assessment Services - December 2025	\$ 3,750.00		1/22/2026		
Accurate Appraisal LLC	1/1/2026	Accurate Appraisal - Mo Assessment Services - Jan 2026	\$ 3,750.00				
TOTAL	Accurate Appraisal LLC			\$ 7,500.00			
AFLAC		Payroll: Employee Deductions					
TOTAL	AFLAC			\$ 262.70			
ALL AMERICAN DO IT CENTER	1/9/2026	Public Works: sheet metal	\$ 114.90			Public Works	1/15/2026
ALL AMERICAN DO IT CENTER	1/15/2026	PW/Street: Trailer Repair - ROADWAYS/EQUIPMENT REPAIR	\$ 18.99				
TOTAL	ALL AMERICAN DO IT CENTER			\$ 133.89			
ALLIANT ENERGY/WPL	1/2/2026	Airport Terminal Bldg	\$ 139.48		1/15/2026	Public Works	1/15/2026
ALLIANT ENERGY/WPL	1/12/2026	Alliant Energy - Cty Hwy B Hangar Electric 665 KWH	\$ 117.97		1/22/2026		
ALLIANT ENERGY/WPL	1/12/2026	Alliant Energy - Runway Lighting Electricity - 1996 KWH	\$ 308.33		1/22/2026		
ALLIANT ENERGY/WPL	1/13/2026	Alliant Energy - St Hwy 80 Shelter Electricity - 105 KWH	\$ 21.97		1/22/2026		
ALLIANT ENERGY/WPL	1/16/2026	PW/Streets: Street Lts 14-Walmart	\$ 17.11				
TOTAL	ALLIANT ENERGY/WPL			\$ 604.86			
AMAZON CAPITAL SERVICES	12/29/2025	PARKS: REC PROGRAM SUPPLIES	\$ 88.47		1/22/2026	Park	1/26/2026
		PARKS: CC SUPPLIES (paper, folders, VB poles, equip organizer, PA					
AMAZON CAPITAL SERVICES	1/5/2026	speaker, basketballs)	\$ 690.96		1/22/2026	Park	1/26/2026
AMAZON CAPITAL SERVICES	1/13/2025	Public Works: office supplies	\$ 89.58		1/22/2026		
AMAZON CAPITAL SERVICES	1/7/2026	Public Works: calendars	\$ 18.32		1/22/2026	Public Works	1/15/2026
AMAZON CAPITAL SERVICES	1/7/2026	Public Works: calendars	\$ 18.32		1/22/2026	Public Works	1/15/2026
AMAZON CAPITAL SERVICES	1/13/2026	Public Works: safety gear	\$ 52.72			Public Works	1/15/2026
AMAZON CAPITAL SERVICES	1/12/2026	Public Works: trailer & shop supplies	\$ 303.22			Public Works	1/15/2026
AMAZON CAPITAL SERVICES	1/13/2026	Public Works: locks	\$ 65.08			Public Works	1/15/2026
AMAZON CAPITAL SERVICES	1/15/2026	Police: Batteries, File Folders	\$ 46.03				
AMAZON CAPITAL SERVICES	1/28/2026	PW/Street: Vinyl for Logo Decals - GARAGE/SUPPLIES	\$ 23.31				
AMAZON CAPITAL SERVICES	1/21/2026	PW/Street: Street Supplies/No Parking Signs	\$ 249.78				
AMAZON CAPITAL SERVICES	1/29/2026	PW/Street: Vinyl for Logo Decals - GARAGE/SUPPLIES	\$ 9.79				
AMAZON CAPITAL SERVICES	1/28/2026	PW/B&G: Vinyl for Logo Decals - BLDG-PROP/SUPPLIES	\$ 33.10				
TOTAL	AMAZON CAPITAL SERVICES			\$ 1,688.68			
American Heritage Life Insurance Company		Payroll: Employee Deductions					
TOTAL	American Heritage Life Insurance Company			\$ 293.90			
ASSURITY LIFE INSURANCE COMPANY	1/2/2026	Payroll: Employee Deductions	\$ 92.43				
ASSURITY LIFE INSURANCE COMPANY	1/16/2026	Payroll: Employee Deductions	\$ 92.43				
TOTAL	ASSURITY LIFE INSURANCE COMPANY			\$ 184.86			
AUTO ZONE	12/22/2025	Police: Squad Car 3 (coolant)	\$ 19.99		1/15/2026		
AUTO ZONE	1/3/2026	Police: Squad Car 4 (wipers)	\$ 15.00		1/15/2026		

City of Richland Center - Finance Committee Council Payment Approval Report - February 3, 2026

Item 2.

Invoices Approved by Dept Head Entered into System between 12/31/2025 - 02/03/2026

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
AUTO ZONE	1/6/2026	Police: SRT Truck (oil dry for leak)	\$ 15.35		1/15/2026		
TOTAL	AUTO ZONE			\$ 50.34			
AXON ENTERPRISE, INC	1/15/2026	POLICE: Body Camera Contract	\$ 9,066.62				
TOTAL	AXON ENTERPRISE, INC			\$ 9,066.62			
BADGER WELDING SUPPLY, INC	12/31/2025	Public Works: Monthly Cylinder rental	\$ 38.75		1/22/2026	Public Works	1/15/2026
TOTAL	BADGER WELDING SUPPLY, INC			\$ 38.75			
Baer Insurance	1/13/2026	Insurance: Workmans Comp - Q1 2026	\$ 9,733.53		1/22/2026		
Baer Insurance	1/13/2026	Insurance: Workmans Comp - Q1 2026 Utilities	\$ 5,527.80		1/22/2026		
Baer Insurance	1/13/2026	Insurance: Liability, Auto, Crime & Cyber Q1 2026	\$ 8,252.91		1/22/2026		
Baer Insurance	1/13/2026	Insurance: Liability, Auto, Crime & Cyber Q1 2026 - Utilities	\$ 12,175.09		1/22/2026		
TOTAL	Baer Insurance			\$ 35,689.33			
BFI Waste Services	12/15/2025	PW/Refuse: Landfill Roll Offs & Tonnage (7.46)	\$ 638.69		1/15/2026	Public Works	1/15/2026
BFI Waste Services	12/31/2025	PW/Refuse: Landfill Roll Offs & Tonnage (23.23)	\$ 1,813.24		1/15/2026	Public Works	1/15/2026
BFI Waste Services	12/31/2025	PW/Refuse: Garbage & Recycling Services / Transfer Station - Jan 2026	\$ 889.92		1/15/2026	Public Works	1/15/2026
BFI Waste Services	12/31/2025	PW/Refuse: Recycling Services - Jan 2026	\$ 5,706.85		1/15/2026	Public Works	1/15/2026
BFI Waste Services	12/31/2025	PW/Refuse: Garbage Services - Jan 2026	\$ 16,808.60		1/15/2026	Public Works	1/15/2026
BFI Waste Services	1/15/2026	PW/Refuse: Landfill Roll Offs & Tonnage (14.45)	\$ 1,253.28		1/22/2026		
TOTAL	BFI Waste Services			\$ 27,110.58			
BINDL TIRE & AUTO, LTD	12/30/2025	Public works: ATV tire	\$ 48.00		1/15/2026	Public Works	1/15/2026
TOTAL	BINDL TIRE & AUTO, LTD			\$ 48.00			
BOARDMAN & CLARK LLP	1/23/2026	LEGAL: EMS Contract Review & Correspondance	\$ 607.50				
TOTAL	BOARDMAN & CLARK LLP			\$ 607.50			
CATALIS TAX & CAMA	1/2/2026	Software: Tax Collection & Pet Licensing - Annual Fee - 2026	\$ 812.87		1/22/2026		
TOTAL	CATALIS TAX & CAMA			\$ 812.87			
Champion Health		Payroll - Employee Deduction					
TOTAL	Champion Health			\$ 380.00			
CIVICPLUS LLC	3/1/2026	Software: Municode Web Annual Subscription - 3/1/2026 - 2/28/2027	\$ 7,435.00				
CIVICPLUS LLC	3/1/2026	Software: Agenda/Mtg Annual Subscription - 3/1/2026 - 2/28/2027	\$ 3,800.00				
CIVICPLUS LLC	1/1/2026	Software: Annual Subscription - 2026 Social Media Archiving	\$ 4,617.27		1/22/2026		
TOTAL	CIVICPLUS LLC			\$ 15,852.27			
Clary, Robert	4/8/2025	Police: Trip Intercept - Refund request per PD	\$ 180.00		1/15/2026		
TOTAL	Clary, Robert			\$ 180.00			
COMMUNITY INSURANCE CORP	1/26/2026	Insurance: Deductible Fund Experience - 2025	\$ 1,000.00				
TOTAL	COMMUNITY INSURANCE CORP			\$ 1,000.00			
COMPLETE OFFICE OF WISCONSIN	1/19/2026	Police: Gloves	\$ 74.90				
COMPLETE OFFICE OF WISCONSIN	1/19/2026	Police: Gloves	\$ 149.80				
TOTAL	COMPLETE OFFICE OF WISCONSIN			\$ 224.70			
CORNERSTONE SERVICE	1/15/2026	PW/Street: Trailer Tires - STREETS/EQUIPMENT REPAIR	\$ 169.48				
TOTAL	CORNERSTONE SERVICE			\$ 169.48			
Delta Dental		Payroll: Employee Deductions					
TOTAL	Delta Dental			\$ 498.66			
Destinations Wisconsin	1/19/2026	Tourism: Annual Associate Member Dues	\$ 1,500.00		1/22/2026		
TOTAL	Destinations Wisconsin			\$ 1,500.00			
EHLERS BOND TRUST SERVICES CORPORATION	12/15/2025	Debt Service: Aquatic Center Interest Payment	\$ 47,175.00		1/15/2026		

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EHLERS BOND TRUST SERVICES CORPORATION	12/15/2025	Debt Service: Paying Agent Fee - Aquatic Center Int Payment	\$ 400.00		1/15/2026	Park	1/26/2026
TOTAL	EHLERS BOND TRUST SERVICES CORPORATION			\$ 47,575.00			
FERRELLGAS	12/11/2025	Public Works: airport propane	\$ 785.83		1/15/2026	Public Works	1/15/2026
TOTAL	FERRELLGAS			\$ 785.83			
FIRST ADVANTAGE OCC HEAL	12/31/2025	PW: Drug / Alcohol Testing	\$ 101.04		1/22/2026		
FIRST ADVANTAGE OCC HEAL	12/31/2025	Utility: drug testing	\$ 505.20		1/22/2026		
TOTAL	FIRST ADVANTAGE OCC HEAL			\$ 606.24			
FRONTIER	1/1/2026	Police: Voice Grade Channel Termination	\$ 10.70		1/15/2026		
FRONTIER	1/8/2026	PW/Refuse: landfill phone	\$ 112.83		1/15/2026	Public Works	1/15/2026
FRONTIER	1/9/2026	Airport (608-383-0969)	\$ 124.48		1/22/2026		
FRONTIER	1/9/2026	Airport (608-647-4237)	\$ 124.48		1/22/2026		
TOTAL	FRONTIER			\$ 372.49			
GENUINE TELECOM	1/1/2026	Clerk Fax	\$ 41.38		1/15/2026		
GENUINE TELECOM	1/1/2026	City Office	\$ 13.89		1/15/2026		
GENUINE TELECOM	1/1/2026	450 S Main	\$ 36.88		1/15/2026		
GENUINE TELECOM	1/1/2026	Building Insp	\$ 35.38		1/15/2026		
GENUINE TELECOM	1/1/2026	Mayor	\$ 35.38		1/15/2026		
GENUINE TELECOM	1/1/2026	Assessor	\$ 35.38		1/15/2026		
GENUINE TELECOM	1/1/2026	Visitor	\$ 140.00		1/15/2026		
GENUINE TELECOM	1/1/2026	1050 N Orange Ln 2	\$ 40.63		1/15/2026		
GENUINE TELECOM	1/1/2026	1050 N Orange Ln 3	\$ 41.88		1/15/2026		
GENUINE TELECOM	1/1/2026	1050 N Orange	\$ 35.38		1/15/2026		
GENUINE TELECOM	1/1/2026	1050 N Orange - Alarm	\$ 36.88		1/15/2026	Park	1/26/2026
GENUINE TELECOM	1/1/2026	1050 N Orange	\$ 36.88		1/15/2026	Park	1/26/2026
GENUINE TELECOM	1/1/2026	1050 N Orange	\$ 125.00		1/15/2026	Park	1/26/2026
GENUINE TELECOM	1/1/2026	608-647-3559	\$ 36.13		1/15/2026	Public Works	1/15/2026
GENUINE TELECOM	1/1/2026	Police: Telephone	\$ 149.02		1/15/2026		
TOTAL	GENUINE TELECOM			\$ 840.09			
HIDDEN VALLEYS INC	1/19/2026	Tourism: Coop Ad	\$ 1,200.00				
TOTAL	HIDDEN VALLEYS INC			\$ 1,200.00			
HYNEK PRINTING	11/29/2023	POLICE: Daily Reports - Old Invoice Never Paid	\$ 208.00				
TOTAL	HYNEK PRINTING			\$ 208.00			
INTERNAL REVENUE SERVICE		Payroll: Federal W/holding & FICA Taxes					
TOTAL	INTERNAL REVENUE SERVICE			\$ 39,310.00			
JELINEK PLUMBING & HEATING	12/31/2025	Public Works: heater installation	\$ 2,775.00		1/22/2026	Public Works	1/15/2026
JELINEK PLUMBING & HEATING	12/31/2025	Public Works: heater installation	\$ 2,775.00		1/22/2026	Public Works	1/15/2026
JELINEK PLUMBING & HEATING	12/31/2025	Public Works: tube heater repair	\$ 90.00		1/22/2026	Public Works	1/15/2026
TOTAL	JELINEK PLUMBING & HEATING			\$ 5,640.00			
KOELSCH, BEN	1/16/2026	Elected: Sponsor of Government Mtgs on You Tube - Jan 2026	\$ 966.87				
TOTAL	KOELSCH, BEN			\$ 966.87			
L & M SALVAGE	1/13/2026	PW/Street: Snow Removal Equipment Repair - Roadways Equipment Repair	\$ 52.50				
TOTAL	L & M SALVAGE			\$ 52.50			
LAMAR COMPANIES	12/22/2025	Admin/City office: Hwy 14 digital sign	\$ 500.00		1/15/2026		
LAMAR COMPANIES	1/19/2026	Admin/City office: Hwy 14 digital sign	\$ 500.00				

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Invoices Approved by Dept Head Entered into System between 12/31/2025 - 02/03/2026

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
TOTAL	LAMAR COMPANIES			\$ 1,000.00			
Madden Media	12/18/2025	Tourism: Advertising - 2026 WI Travel Guide - 2025 Budget	\$ 2,365.00		1/22/2026		
TOTAL	Madden Media			\$ 2,365.00			
METCO, INC	1/13/2026	Airport airport monthly inspection	\$ 100.00		1/15/2026	Public Works	1/15/2026
TOTAL	METCO, INC			\$ 100.00			
MetLife		Payroll: Employee Deductions - Vision Insurance					
TOTAL	MetLife			\$ 315.12			
Milwaukee Magazine	12/29/2025	Tourism: Subscriptions - January 2026	\$ 900.00		1/22/2026		
TOTAL	Milwaukee Magazine			\$ 900.00			
MPIC - Municipal Property Insurance Comp	12/15/2025	Insurance: Property (City & Utility)	\$ 32,927.62		1/15/2026		
MPIC - Municipal Property Insurance Comp	12/15/2025	Insurance: Property (City & Utility)	\$ 48,576.38		1/15/2026		
TOTAL	MPIC - Municipal Property Insurance Comp			\$ 81,504.00			
NAPA AUTO PARTS	1/8/2026	Public Works: streets shop supplies	\$ 17.62			Public Works	1/15/2026
NAPA AUTO PARTS	1/9/2026	PW/Street: Saw Blade - STREETS GARAGE/TOOLS	\$ 139.00				
NAPA AUTO PARTS	1/21/2026	PW/Street: Truck #58 (Street Sweeper) Battery - ST CLEANG/EQUIPMENT REPAIR	\$ 347.02				
TOTAL	NAPA AUTO PARTS			\$ 503.64			
NATURE'S WAY PORTABLE UNITS	12/31/2025	Public Works: tennis court (4 weeks)	\$ 168.00		1/15/2026	Public Works	1/15/2026
NATURE'S WAY PORTABLE UNITS	12/31/2025	Public Works: landfill (5 weeks)	\$ 210.00		1/15/2026	Public Works	1/15/2026
NATURE'S WAY PORTABLE UNITS	1/31/2026	PW/B&G: Parks Portable Units	\$ 168.00				
NATURE'S WAY PORTABLE UNITS	1/31/2026	PW/Landfill: Landfill Portable Units	\$ 168.00				
TOTAL	NATURE'S WAY PORTABLE UNITS			\$ 714.00			
NOWARE, LLC	1/7/2026	POLICE: annual maintenance fee	\$ 1,500.00		1/15/2026		
TOTAL	NOWARE, LLC			\$ 1,500.00			
PITNEY BOWES, INC	12/11/2025	Postage	\$ 5.17		1/15/2026		
PITNEY BOWES, INC	12/11/2025	Postage	\$ 434.62		1/15/2026		
PITNEY BOWES, INC	12/11/2025	Postage	\$ 25.84		1/15/2026	Park	1/26/2026
PITNEY BOWES, INC	12/11/2025	Postage	\$ 183.64		1/15/2026		
PITNEY BOWES, INC	12/11/2025	Postage	\$ 234.95		1/15/2026		
PITNEY BOWES, INC	12/11/2025	Postage	\$ 55.43		1/15/2026	Public Works	1/15/2026
PITNEY BOWES, INC	12/11/2025	Postage	\$ 2.42		1/15/2026	Public Works	1/15/2026
PITNEY BOWES, INC	12/11/2025	Postage	\$ 67.68		1/15/2026		
TOTAL	PITNEY BOWES, INC			\$ 1,009.75			
PREMIER CO-OP	12/31/2025	PW/B&G: Fuel	\$ 1,085.82		1/15/2026	Public Works	1/15/2026
PREMIER CO-OP	12/31/2025	PW/Streets: Fuel	\$ 3,058.27		1/15/2026	Public Works	1/15/2026
TOTAL	PREMIER CO-OP			\$ 4,144.09			
Professional Sports Publications	1/1/2026	Tourism: Advertising & Marketing	\$ 1,600.00		1/22/2026		
TOTAL	Professional Sports Publications			\$ 1,600.00			
RHYME BUSINESS PRODUCTS-DALLAS	12/31/2025	Police: Copier Lease	\$ 202.94		1/15/2026		
RHYME BUSINESS PRODUCTS-DALLAS	11/25/2025	CC/SC: Copier Lease	\$ 171.89		1/15/2026		
RHYME BUSINESS PRODUCTS-DALLAS	12/25/2025	CC/SC: Copier Lease - Late charges	\$ 26.00		1/15/2026		
RHYME BUSINESS PRODUCTS-DALLAS	12/25/2025	CC/SC: Copier Lease - Mo Lease Amount	\$ 180.03		1/15/2026		
RHYME BUSINESS PRODUCTS-DALLAS	12/25/2025	CC/SC: Copier Lease - Black Images	\$ 12.09		1/15/2026		
RHYME BUSINESS PRODUCTS-DALLAS	1/5/2026	Admin/City Office: Copier Lease	\$ 472.58		1/15/2026		
RHYME BUSINESS PRODUCTS-DALLAS	1/5/2026	Admin/City Office: Copier Color Image Overage	\$ 207.71		1/15/2026		

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RHYME BUSINESS PRODUCTS-DALLAS	1/26/2026	CC/SC: Copier Lease	\$ 180.03				
RHYME BUSINESS PRODUCTS-PORTAGE	12/19/2025	Tourism: Copier Lease	\$ 40.00		1/22/2026		
RHYME BUSINESS PRODUCTS-PORTAGE	1/22/2026	Tourism: Copier Lease	\$ 40.00				
TOTAL	RHYME BUSINESS PRODUCTS-DALLAS			\$ 1,533.27			
RICHLAND CENTER POLICE PROFESSIONAL	1/2/2026	Payroll: Employee Deductions	\$ 250.00		1/22/2026		
RICHLAND CENTER POLICE PROFESSIONAL	1/16/2026	Payroll: Employee Deductions	\$ 250.00		1/22/2026		
TOTAL	RICHLAND CENTER POLICE PROFESSIONAL			\$ 500.00			
RICHLAND CENTER UTILITIE							
TOTAL	RICHLAND CENTER UTILITIE			\$ 13,953.59			
RICHLAND COUNTY AMBULANCE	1/22/2026	Council: Ambulance Service - Q1-2026	\$ 39,318.75				
TOTAL	RICHLAND COUNTY AMBULANCE			\$ 39,318.75			
RICHLAND COUNTY TREASURER	12/31/2025	TAX SETTLMNT - 2025 DEC COLLECTIONS - RICHLAND CO SHARE	\$ 573,289.76		1/15/2026		
TOTAL	RICHLAND COUNTY TREASURER			\$ 573,289.76			
RICHLAND ELECTRIC CO-OP	1/2/2026	PW/Parks: RC Flood Control	\$ 48.31		1/15/2026		
TOTAL	RICHLAND ELECTRIC CO-OP			\$ 48.31			
RICHLAND FIRE DISTRICT	10/15/2025	Incident #225189, 10/15/2025, JAX Holdings, 1400 Wedgewood Lot 6	\$ 800.00				
RICHLAND FIRE DISTRICT	10/21/2025	Incident #225191, 10/21/2025, TOny & Tegan Nicks, 645 N Central Ave Fire	\$ 2,200.00				
RICHLAND FIRE DISTRICT	10/22/2025	Incident #225194, 10/22/2025, Masen Eggers, Accident	\$ 600.00				
RICHLAND FIRE DISTRICT	10/26/2025	Incident #225198, 10/26/2025, Alarm at Rich CO Perf Arts	\$ 300.00				
RICHLAND FIRE DISTRICT	11/16/2025	Incident #225211, 11/16/2025, Hillside Depot Alarm	\$ 300.00				
RICHLAND FIRE DISTRICT	11/20/2025	Incident #225218, 11/20/2025, WHPC Dominionum	\$ 300.00				
RICHLAND FIRE DISTRICT	11/26/2025	Incident #225224, 11/26/2025, Lee Schell, MV/Ped Accident	\$ 600.00				
TOTAL	RICHLAND FIRE DISTRICT			\$ 5,100.00			
RICHLAND OBSERVER	12/31/2025	Publications: Ordinance #2025-11 (12/11/2025)	\$ 61.00				
RICHLAND OBSERVER	12/31/2025	Publications: Ordinance #2025-12 (12/11/2025)	\$ 72.25				
TOTAL	RICHLAND OBSERVER			\$ 133.25			
RICHLAND SCHOOL DISTRICT	12/31/2025	TAX SETTLMNT - 2025 DEC COLLECTIONS - RICHLAND SCHOOL SHARE	\$ 968,831.97				
TOTAL	RICHLAND SCHOOL DISTRICT			\$ 968,831.97			
RICHLAND TOWNSHIP	1/1/2026	Ec Dev: Annexed Land Agreement - Taxes Due back to Twtnship	\$ 567.40				
RICHLAND TOWNSHIP	1/1/2026	Ec Dev: Annexed Land Agreement - Taxes Due back to Twtnship	\$ 63.71				
RICHLAND TOWNSHIP	1/1/2026	Ec Dev: Annexed Land Agreement - Taxes Due back to Twtnship	\$ 44.86				
TOTAL	RICHLAND TOWNSHIP			\$ 675.97			
RJB VIDEO LLC	12/22/2025	Tourism: GREATER RICHLAND TOURISM - VIDEO PRODUCTION - January 2026	\$ 450.00				
TOTAL	RJB VIDEO LLC			\$ 450.00			
RUNNING, INC	11/13/2025	Taxi: Shared Ride Taxi Service - October 2025 873.27 Hrs	\$ 33,690.76		1/22/2026		
RUNNING, INC	11/13/2025	Taxi: Shared Ride Taxi Service - October 2025 Fare Revenue	\$ (7,418.50)		1/22/2026		
RUNNING, INC	12/8/2025	Taxi: Shared Ride Taxi Service - November 2025 823.43 Hrs	\$ 31,767.93		1/22/2026		
RUNNING, INC	12/8/2025	Taxi: Shared Ride Taxi Service - November 2025 Fare Revenue	\$ (7,115.50)		1/22/2026		
RUNNING, INC	1/14/2026	Taxi: Shared Ride Taxi Service - December 2025 886.45 Hrs	\$ 34,199.24		1/22/2026		
RUNNING, INC	1/14/2026	Taxi: Shared Ride Taxi Service - December 2025 Fare Revenue	\$ (7,118.50)		1/22/2026		
TOTAL	RUNNING, INC			\$ 78,005.43			
SCHILLING SUPPLY COMPANY	12/23/2025	PW/B&G: Paper & Cleaning Products for Restrooms/Breakrooms	\$ 118.04		1/15/2026	Public Works	1/15/2026

City of Richland Center - Finance Committee Council Payment Approval Report - February 3, 2026

Invoices Approved by Dept Head Entered into System between 12/31/2025 - 02/03/2026

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
SCHILLING SUPPLY COMPANY	12/23/2025	PW/B&G: Paper & Cleaning Products for Restrooms/Breakrooms	\$ 118.04		1/15/2026	Public Works	1/15/2026
SCHILLING SUPPLY COMPANY	1/20/2026	PW/B&G: Suds N Shine Car Wash - BLDG-PROP/SUPPLIES	\$ 65.06				
SCHILLING SUPPLY COMPANY	1/20/2026	PW/Street: Suds N Shine Car Wash - GARAGE/SUPPLIES	\$ 65.06				
TOTAL	SCHILLING SUPPLY COMPANY			\$ 366.20			
SECURIAN FINANCIAL GROUP, INC		Payroll: EE & ER Share Life Insurance Benefits					
TOTAL	SECURIAN FINANCIAL GROUP, INC			\$ 1,519.03			
SEXTONVILLE WATERWORKS	1/2/2026	PW/Airport: Water and Sewer Charges	\$ 159.40		1/15/2026	Public Works	1/15/2026
TOTAL	SEXTONVILLE WATERWORKS			\$ 159.40			
SHERWIN INDUSTRIES, INC	1/26/2026	PW/Street: Street Painting Supplies - SIGNS/SUPPLIES	\$ 2,200.00				
TOTAL	SHERWIN INDUSTRIES, INC			\$ 2,200.00			
SHOPPING NEWS, INC	12/30/2025	Police: Dec TIP Cards	\$ 65.08		1/15/2026		
TOTAL	SHOPPING NEWS, INC			\$ 65.08			
SIMPSON'S TRACTOR, INC	12/17/2025	Public Works: loader work	\$ 982.95		1/15/2026	Public Works	1/15/2026
TOTAL	SIMPSON'S TRACTOR, INC			\$ 982.95			
SLEEPY HOLLOW	1/22/2026	PW/Street: Truck #59 Ford Motor - STREETS/TRUCK REPAIR	\$ 350.81				
TOTAL	SLEEPY HOLLOW			\$ 350.81			
SOUTHWEST PARTNERS	9/8/2025	Tourism: Friends of the Pine - Clean Up & Maint Pine River	\$ 2,000.00				
TOTAL	SOUTHWEST PARTNERS			\$ 2,000.00			
SOUTHWEST TECH	12/31/2025	TAX SETTLMNT - 2025 DEC COLLECTIONS - SWTC SHARE	\$ 91,634.87		1/15/2026		
TOTAL	SOUTHWEST TECH			\$ 91,634.87			
STRANG HEATING & ELECTRIC RC	12/29/2025	Admin: Telephone Service - Setting up system	\$ 125.00		1/15/2026		
TOTAL	STRANG HEATING & ELECTRIC RC			\$ 125.00			
TC AUTOWORKS LLC	1/13/2026	Police: 2020 Dodge Durango Alternator	\$ 112.65				
TC AUTOWORKS LLC	1/12/2026	Police: 2020 Dodge Durango Coolant Leak, Lower Intake Manifold, Etc.	\$ 2,412.39				
TOTAL	TC AUTOWORKS LLC			\$ 2,525.04			
TOP PACK DEFENSE LLC	12/22/2025	POLICE: Hi Lite AXIIIA black no tails & guardian (BLUME)	\$ 1,336.99		1/15/2026		
TOTAL	TOP PACK DEFENSE LLC			\$ 1,336.99			
TRACKER PRODUCTS, LLC	1/7/2026	POLICE: SAFE CAL License	\$ 2,150.00		1/22/2026		
TOTAL	TRACKER PRODUCTS, LLC			\$ 2,150.00			
U S CELLULAR							
TOTAL	U S CELLULAR			\$ 741.91			
US BANK	1/7/2026	Parks & Rec: bingo prizes for senior center	\$ 149.25			Park	1/26/2026
US BANK	1/5/2026	Police: shipping charge	\$ 9.75				
US BANK	12/19/2025	Public Works: flags	\$ 1,992.51			Public Works	1/15/2026
US BANK	12/29/2025	Public Works: fuel	\$ 109.00			Public Works	1/15/2026
US BANK	12/22/2025	PW/B&G: Equipment Repairs - Ritchie Implement	\$ 230.31			Public Works	1/15/2026
US BANK	12/23/2025	PW/B&G: TOOLCAT PINS FOR ATTACHMENTS	\$ 11.52			Public Works	1/15/2026
US BANK	1/14/2026	Police: Membership Dues - 2026	\$ 150.00				
US BANK	1/20/2026	PW/B&G: Community Tree Care Series 2026 - BLDG-PROP/TRAINING	\$ 10.00				
TOTAL	US BANK			\$ 2,662.34			
UTILITIES	1/21/2026	PW/Landfill: Leachaate Hauled from Landfill	\$ 350.00				
UTILITIES	1/21/2026	PW/B&G: Johnson Controls Fire Protection LP Fire Alarm Inspection Streets					
TOTAL	UTILITIES	- BLDG-PROP/FIRE ALARM	\$ 211.10				
TOTAL	UTILITIES			\$ 561.10			
VERIZON WIRELESS	12/21/2025	POLICE: Cell Phones	\$ 592.96				

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Invoices Approved by Dept Head Entered into System between 12/31/2025 - 02/03/2026

Item 2.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
<i>TOTAL</i>	<i>VERIZON WIRELESS</i>			\$ 592.96			
VISA	9/21/2025	Tourism: Hotel Booking Fee - Governor's Conference (Duplicate)	\$ (506.02)				
<i>TOTAL</i>	<i>VISA</i>			\$ (506.02)			
VORTEX OPTICS	1/9/2026	Police: New Sight for SRT SBR Rifles	\$ 1,151.99				
<i>TOTAL</i>	<i>VORTEX OPTICS</i>			\$ 1,151.99			
WALLACE ELECTRIC LLC	12/19/2025	Public Works: electrical work	\$ 462.47		1/22/2026		
<i>TOTAL</i>	<i>WALLACE ELECTRIC LLC</i>			\$ 462.47			
WAL-MART	11/13/2025	Admin: License Overpayment-Class A Beer & Liquor	\$ 168.00		1/22/2026		
<i>TOTAL</i>	<i>WAL-MART</i>			\$ 168.00			
WALSH'S ACE HARDWARE	12/17/2025	Public Works: cable kit roof de-ice	\$ 63.58		1/15/2026	Public Works	1/15/2026
WALSH'S ACE HARDWARE	1/6/2026	PW/Street: shop supplies	\$ 10.61		1/22/2026	Public Works	1/15/2026
WALSH'S ACE HARDWARE	1/7/2026	PW/Street: welding wire, cutting wheel, battery, oxygen	\$ 278.50		1/22/2026	Public Works	1/15/2026
WALSH'S ACE HARDWARE	1/7/2026	PW/Streets: chop saw	\$ 249.99		1/22/2026	Public Works	1/15/2026
WALSH'S ACE HARDWARE	1/8/2026	PW/Street: shop supplies	\$ 90.22		1/22/2026	Public Works	1/15/2026
WALSH'S ACE HARDWARE	1/9/2026	PW/B&G: Misc Fasteners - Interceptor key, oil	\$ 17.59		1/22/2026	Public Works	1/15/2026
WALSH'S ACE HARDWARE	1/27/2026	PW/B&G: City Hall - BLDG-PROP/MAINT/REPAIRS	\$ 6.37				
WALSH'S ACE HARDWARE	1/26/2026	PW/Airport: Tractor Battery - AIRPORT/EQUIPMENT REPAIR	\$ 329.06				
WALSH'S ACE HARDWARE	1/15/2026	PW/Street: Bandsaw Blades, Oil - STREETS GARAGE/TOOLS	\$ 241.18				
WALSH'S ACE HARDWARE	1/15/2026	PW/Street: Curb Feelers - STREETS/EQUIPMENT REPAIR	\$ 17.58				
WALSH'S ACE HARDWARE	1/22/2026	PW/B&G: Cemetery Tanks - BLDG-PROP/CEMETERY/SUPPLIES	\$ 134.47				
WALSH'S ACE HARDWARE	1/27/2026	PW/Street: Mason CUTWHL - STREETS GARAGE/SUPPLIES	\$ 18.30				
WALSH'S ACE HARDWARE	1/22/2026	PW/Street: STREETS GARAGE/SUPPLIES	\$ 63.01				
WALSH'S ACE HARDWARE	1/27/2026	PW/B&G: Door Hanger - BLDG-PROP/SUPPLIES	\$ 11.92				
WALSH'S ACE HARDWARE	1/14/2026	PW/Street: LP Gas Bulk Cylinder Refill - STREETS GARAGE/SUPPLIES	\$ 238.23				
WALSH'S ACE HARDWARE	1/22/2026	PW/Street: Salt Pile Cover - SNOW RMVL/SUPPLIES	\$ 44.99				
WALSH'S ACE HARDWARE	1/15/2026	PW/Street: Mounting Tape, Mason CUTWHL - STREETS GARAGE/SUPPLIES	\$ 35.32				
WALSH'S ACE HARDWARE	1/12/2026	PW/B&G: City Hall Toilet - BLDG-PROP/MAINT/REPAIRS	\$ 17.58				
WALSH'S ACE HARDWARE	1/29/2026	PW/Street: Key Rings, Keys - STREETS GARAGE/SUPPLIES	\$ 14.23				
WALSH'S ACE HARDWARE	1/13/2026	PW/B&G: Trailer Maintenance - BLDG-PROP/EQUIP MAINT-REPAIR	\$ 30.60				
WALSH'S ACE HARDWARE	1/14/2026	PW/Street: Screws/Bolts/Zip Ties - STREETS GARAGE/SUPPLIES	\$ 9.83				
WALSH'S ACE HARDWARE	1/14/2026	PW/Street: Paint Thinner, De-Icer - STREETS GARAGE/SUPPLIES	\$ 22.90				
WALSH'S ACE HARDWARE	1/15/2026	PW/B&G: Trailer Maintenance - BLDG-PROP/EQUIP MAINT-REPAIR	\$ 37.62				
WALSH'S ACE HARDWARE	1/29/2026	PW/B&G: Painting Supplies - BLDG-PROP/SUPPLIES	\$ 38.37				
WALSH'S ACE HARDWARE	1/12/2026	PW/B&G: City Hall Toilet - BLDG-PROP/MAINT/REPAIRS	\$ 59.65				
WALSH'S ACE HARDWARE	1/28/2026	PW/Street: STREETS GARAGE/SUPPLIES	\$ 36.96				
<i>TOTAL</i>	<i>WALSH'S ACE HARDWARE</i>			\$ 2,118.66			
<i>TOTAL</i>	<i>WE ENERGIES</i>			\$ 3,895.70			
WEGNER AUTO SERVICE	12/30/2026	POLICE: impound	\$ 85.00		1/22/2026		
WEGNER AUTO SERVICE	1/9/2026	POLICE: 20 Dodge Durango #3 Tow	\$ 70.00		1/22/2026		
<i>TOTAL</i>	<i>WEGNER AUTO SERVICE</i>			\$ 155.00			
WERTZ PLUMBING & HEATING	1/13/2026	PW/B&G: Kitchen Drain Repair - Community Center - BLDG-PROP/MAINT/REPAIRS	\$ 247.50				

City of Richland Center - Finance Committee Council Payment Approval Report - February 3, 2026

Invoices Approved by Dept Head Entered into System between 12/31/2025 - 02/03/2026

Item 2.

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<i>TOTAL</i>	<i>WERTZ PLUMBING & HEATING</i>			\$ 247.50			
WEX BANK	12/31/2025	POLICE: Vehicle Fuel	\$ 1,874.43		1/22/2026		
<i>TOTAL</i>	<i>WEX BANK</i>			\$ 1,874.43			
WI Deferred Compensation		Payroll: Employee Deductions					
<i>TOTAL</i>	<i>WI Deferred Compensation</i>			\$ 1,402.12			
WI Dept of EE Trust Funds		WI Retirement 1/2 & 1/16 Payrolls - EE & ER Share	\$ 45,309.97				
WI Dept of EE Trust Funds		Payroll: Health & Basic Dental Insurance - Feb 2026 City & Utility	\$ 109,109.38				
<i>TOTAL</i>	<i>WI Dept of EE Trust Funds</i>			\$ 154,419.35			
WI DEPT OF JUSTICE	1/1/2026	Police: Training - 2026 Active Threat Conference Feb 18-20 at Kalahari	\$ 175.00		1/22/2026		
WI DEPT OF JUSTICE-TIME	1/10/2026	Police: Annual Maintenance Agreement - 2026	\$ 1,332.00				
<i>TOTAL</i>	<i>WI DEPT OF JUSTICE</i>			\$ 1,507.00			
WI DEPT OF REVENUE	1/2/2026	SWT TAXES STATE WITHHOLDING TAX Pay Period: 12/26/2025	\$ 3,214.04		1/30/2026		
WI DEPT OF REVENUE	1/16/2026	SWT TAXES STATE WITHHOLDING TAX Pay Period: 01/09/2026	\$ 3,773.74				
WI DEPT OF REVENUE-AV FUEL	12/31/2025	Aviation Fuel Tax - December 2025	\$ 7.26		1/23/2026		
WI DEPT OF REVENUE-BUSINESS	1/1/2026	Admin: Bus Tax Registration Renewal	\$ 10.00		1/13/2026		
WI DEPT OF REVENUE-BUSINESS	10/1/2025	Admin: Manufacturing Property Tax Assessment Services - Annual	\$ 2,188.41				
<i>TOTAL</i>	<i>WI DEPT OF REVENUE</i>			\$ 9,193.45			
WICONNECT WIRELESS LLC	1/1/2026	Airport Internet Service 3Mb/s Download	\$ 59.99		1/15/2026	Public Works	1/15/2026
<i>TOTAL</i>	<i>WICONNECT WIRELESS LLC</i>			\$ 59.99			
WIL-KIL PEST CONTROL	12/31/2025	PW/Refuse: pest control landfill	\$ 289.76		1/22/2026		
<i>TOTAL</i>	<i>WIL-KIL PEST CONTROL</i>			\$ 289.76			
WISCONSIN METALS	1/22/2026	PW/Street: Hot Rolled Sheet - STREETS/SUPPLIES	\$ 320.00				
WISCONSIN METALS	1/26/2026	PW/Street: Hot Rolled Sheet - STREETS/SUPPLIES	\$ 270.00				
<i>TOTAL</i>	<i>WISCONSIN METALS</i>			\$ 590.00			
WORKSITE SOLUTIONS	1/2/2026	COMBINED INSURANCE Pay Period: 12/26/2025	\$ 23.35		1/22/2026		
WORKSITE SOLUTIONS	1/16/2026	COMBINED INSURANCE Pay Period: 01/09/2026	\$ 23.35		1/22/2026		
<i>TOTAL</i>	<i>WORKSITE SOLUTIONS</i>			\$ 46.70			
WPPI ENERGY	1/12/2026	LED Street Light Loan Payment 0% Int	\$ 421.62		1/28/2026		
<i>TOTAL</i>	<i>WPPI ENERGY</i>			\$ 421.62			
WPRA	12/29/2025	Parks & Rec: 2026 pre-conf session & annual conf registration	\$ 340.00		1/15/2026	Park	1/26/2026
<i>TOTAL</i>	<i>WPRA</i>			\$ 340.00			
ZARNOTH BRUSH WORKS	1/15/2026	PW/Street: Wafer Broom Replacement - Roadways Equipment Repair	\$ 2,277.80				
ZARNOTH BRUSH WORKS	1/15/2026	Equipment Repair	\$ 2,233.00				
<i>TOTAL</i>	<i>ZARNOTH BRUSH WORKS</i>			\$ 4,510.80			
Following are bills entered into system after original listing was posted on 2/1/2026. Following invoices were entered 2/2 - 2/3/2026							
AMAZON CAPITAL SERVICES	1/28/2026	PW/Street: White Board, Radio Mics - GARAGE/OFFICE SUPPLIES	\$ 76.75				
AMAZON CAPITAL SERVICES	2/2/2026	PW/Street: Schlage Keyless Entry - STREETS GARAGE/BLDNG REP & MAI	\$ 504.28				
AMAZON CAPITAL SERVICES	2/2/2026	PW/Street: Truck Back-Up Cameras - STREETS/TRUCK REPAIR	\$ 79.99				
<i>TOTAL</i>	<i>AMAZON CAPITAL SERVICES</i>			\$ 661.02			
BAILEY'S PAINT & DECORAT	1/30/2026	PW/B&G: Shop Wall Paint - BLDG-PROP/SUPPLIES	\$ 89.90				
<i>TOTAL</i>	<i>BAILEY'S PAINT & DECORAT</i>			\$ 89.90			
Customer Refunds / Overpyaments	1/29/2026	Prop Tax Overpayments: James Robb Parcel #276-2100-9470-2025 Taxes	\$ 5.00				
<i>TOTAL</i>	<i>Customer Refunds / Overpyaments</i>			\$ 5.00			
HAAS, ADAM	1/25/2026	Parks & Rec: Recreation Program Referee	\$ 80.00				

City of Richland Center - Finance Committee Council Payment Approval Report - February 3, 2026

Item 2.

Invoices Approved by Dept Head Entered into System between 12/31/2025 - 02/03/2026

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
HAAS, ADAM	2/1/2026	PW/CC/SC: Recreation Program Referee	\$ 80.00				
TOTAL	HAAS, ADAM			\$ 160.00			
IWMTV	12/31/2025	GREATER RICHLAND TOURISM STREAMING TV ADVERTISING - 12/1-12/31/2025	\$ 2,499.98				
TOTAL	IWMTV			\$ 2,499.98			
LWMMI	1/6/2026	Insurance: Deductible on Plow Truck hitting Erin Box Vehicle	\$ 2,500.00				
TOTAL	LWMMI			\$ 2,500.00			
M S A PROFESSIONAL SERVICES, INC	1/23/2026	2025 PASER Assistance - ROADWAYS/CONTRACTED WORK	\$ 4,973.75				
TOTAL	M S A PROFESSIONAL SERVICES, INC			\$ 4,973.75			
RJB VIDEO LLC	1/28/2026	GREATER RICHLAND TOURISM - VIDEO PRODUCTION - February 2026	\$ 450.00				
TOTAL	RJB VIDEO LLC			\$ 450.00			
The Camera Company	1/22/2026	Police: Replace 20 + year old camera and new Filters	\$ 1,259.90				
TOTAL	The Camera Company			\$ 1,259.90			
Tools of Marketing, Inc	1/29/2026	Tourism: Marketing/Giveaway Items - Shopping Bags	\$ 372.96				
Tools of Marketing, Inc	1/30/2026	Tourism: Marketing/Giveaway Items - Bassett II	\$ 407.70				
TOTAL	Tools of Marketing, Inc			\$ 780.66			
TRI-ELITE ENTERTAINMENT	1/1/2026	Tourism: Annual Advertising Package - April 2026 - April 2027	\$ 1,500.00				
TOTAL	TRI-ELITE ENTERTAINMENT			\$ 1,500.00			
VERIZON WIRELESS	1/21/2026	POLICE: Cell Phones	\$ 592.83				
TOTAL	VERIZON WIRELESS			\$ 592.83			
WALSH'S ACE HARDWARE	2/2/2026	PW/Street: Misc Fasteners - STREETS GARAGE/SUPPLIES	\$ 1.13				
WALSH'S ACE HARDWARE	1/28/2026	PW/B&G: Battery Returned	\$ (327.33)				
TOTAL	WALSH'S ACE HARDWARE			\$ (326.20)			
WEX BANK	1/31/2026	POLICE: Vehicle Fuel	\$ 1,753.09				
TOTAL	WEX BANK			\$ 1,753.09			
WI Dept of EE Trust Funds	1/31/2026	Payroll: WRS - Utility Portion & Rounding_01-2026	\$ 23,935.54		2/27/2026		
WI Dept of EE Trust Funds	2/2/2026	Payroll: Health & Basic Dental Insurance - March 2026	\$ 106,505.80		2/20/2026		
TOTAL	WI Dept of EE Trust Funds			\$ 130,441.34			
WICONNECT WIRELESS LLC	2/1/2026	Airport Internet Service 3Mb/s Download	\$ 59.99				
TOTAL	WICONNECT WIRELESS LLC			\$ 59.99			

TOTAL BILLS PRESENTED FOR APPROVAL:

	<u>\$ 2,428,737.37</u>
Tourism Fund	\$ 15,028.10
General Fund	\$ 2,413,709.27

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee and said committee having duly investigated and audited these bills, hereby make the following recommendation:
THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:
Dated:

Filed in the office of the City Clerk/Treasurer

				+		-	
	CITY OF RICHLAND CENTER - TREASURER'S REPORT						
	12/31/2025						
Bank	FUNDS	Int Rate	BEH/MO BAL	RECEIPTS	Transfers In/(Out) Between Accounts	DISBURSEMENTS	END/MO BAL
PCB	City General Unassigned:	3.48%	\$ 251,940.93	\$ 440,062.85	\$ 122,430.12	\$ 534,568.77	\$ 279,865.13
LGIP	State Investments #1 Unassigned	3.82%	\$ 4,373,094.32	\$ 14,206.10			\$ 4,387,300.42
PCB	Property Tax Account (partial unassigned)	3.21%	\$ 663.85	\$ 2,122,619.24	\$ (100,000.00)		\$ 2,023,283.09
LGIP	#2 Landfill long term care (for landfill issues	3.82%	\$ 668,780.39	\$ 2,172.55			\$ 670,952.94
LGIP	#3 TIF-Panorama Estates (TIF 6)	3.82%	\$ 283,591.83	\$ 921.25			\$ 284,513.08
LGIP	#6 TIF 2-5 (only #4)	3.82%	\$ 154,357.69	\$ 501.43			\$ 154,859.12
CFB	RLF Business Savings	0.50%	\$ 177,111.86	\$ 75.22			\$ 177,187.08
CFB	RLF Business Checking	0%	\$ 1,669.45				\$ 1,669.45
	RESTRICTED FUNDS: (by outside entity)						
PCB	CDBG Housing RLF	3.21%	\$ 177,913.06	\$ 495.96			\$ 178,409.02
Richlan	Landfill Long Term Care CD to 2045	2.48%	\$ 320,243.09				\$ 320,243.09
	Landfill Long Term Care CD to 2045	2.48%	\$ 308,732.96				\$ 308,732.96
PCB	Library Checking	3.21%	\$ 297,939.60	\$ 1,493.27	\$ (22,430.12)	\$ 7,878.27	\$ 269,124.48
PCB	Room Tax	3.21%	\$ 7,494.59	\$ 24.00			\$ 7,518.59
PCB	Greater Richland Tourism	3.21%	\$ 44,392.86	\$ 3,204.90		\$ 9,059.63	\$ 38,538.13
PCB	Redevelopment Authority	3.21%	\$ 75,094.59	\$ 209.33			\$ 75,303.92
LGIP	#5 Renew RC Loan Program-Affordable Hou	4.39%	\$ 870,513.67	\$ 2,827.88			\$ 873,341.55
PCB	Renew RC Loan Program-Checking	3.21%	\$ 80,316.81	\$ 223.90			\$ 80,540.71
	COMMITTED: (by resolution of the Council)						
LGIP	#4 Projects committed	3.82%	\$ 2,655,281.94	\$ 8,625.74			\$ 2,663,907.68
	ASSIGNED: (for specific use, not assigned)						
PCB	Cemetery CDs	2.34% & 3.21%	\$ 5,040.24	\$ 2.38			\$ 5,042.62
PCB	Centennial Committee	3.21%	\$ 2,955.13	\$ 8.24			\$ 2,963.37
Royal	Canine Fund	0%	\$ 48,099.80				\$ 48,099.80
PCB	Park/Rec/Comm Center	3.21%	\$ 12,295.88	\$ 34.28			\$ 12,330.16
Richlan	Aquatic Center	0.25%	\$ 241,402.78	\$ 784.20			\$ 242,186.98
	Total Interest Earned in Current Month			\$ 33,890.57	\$ -		
	LOANS					12/31/2025	
	Loans:		Total Debt 4/30/2025	2025 Principle	Loan Term End	Balance	
	Richland County Bank (2%)		\$ -	\$ -	Paid off 2024	\$ -	
	WPPI (no interest)		\$ 9,275.24	\$ 5,059.44	10/28/2027	\$ 8,853.62	
	State Trust Fund Loan - Panorama Est TIF 6 (3.5%)		\$ -	\$ -	Paid off 2021	\$ -	
Ehlers	Bonding - Panorama Estates TIF 6 (1.8%)		\$ 600,000.00	\$ 52,075.00	4/1/2037	\$ 600,000.00	As of 10/1/2025
CFB	CFB Haseltine 389,390/Westside Dr 362,610 (2.73%)		\$ 352,000.00	\$ 67,117.10	4/1/2028	\$ 352,000.00	As of 10/1/2025
Ehlers	Aquatic Center Bonding (20 Years)		\$ 3,145,000.00	\$ 301,600.00	8/1/2038	\$ 3,145,000.00	As of 8/1/2025
			\$ 4,106,275.24	\$ 425,851.54		\$ 4,105,853.62	
	Debt Capacity - WI Department of Revenue - 2024					\$ 20,792,625.00	
				% of Total Debt Capacity used		20%	
				65% Recommended Maximum		\$ 13,515,206.25	
				Amt Avail to Reach 65%		\$ 9,409,352.63	
			\$ 11,058,927.32				\$ 13,105,913.37
							\$ (2,046,986.05)

CITY OF RICHLAND CENTER

BALANCE SHEET

DECEMBER 31, 2025

CITY GENERAL FUND

ASSETS

10-11001-000	CASH ON HAND-CITY OFFICE	300.00	
10-11002-000	FUND CASH - CITY GENERAL CHECK	268,676.69	
10-11010-000	STATE POOL #1 - GENERAL	4,387,300.42	
10-11030-000	STATE POOL #3 - PANORAMA EST	284,513.08	
10-11040-000	STATE POOL #4 - PROJECTS	2,663,907.68	
10-11050-000	STATE POOL #5 - AFFORDABLE HOU	873,341.55	
10-11060-000	STATE POOL #6 - TID 2-5	154,859.12	
10-11100-000	TAX COLLECTION	2,023,283.09	
10-11110-000	CDBG ACCOUNT	178,409.02	
10-11200-000	RLF SAVINGS	177,187.08	
10-11300-000	RLF CHECKING	1,669.45	
10-11400-000	RENEW RC ACCOUNT	80,540.71	
10-11900-000	CASH ON HAND - AQUATIC CENTER	37.89	
10-12100-000	DELINQUENT PERSONAL PROPERTY T	45,300.26	
10-14100-000	A/R - OTHER A/R	126,104.76	
10-14500-000	A/R - GENERAL RECEIPTS	45,136.85	
10-14600-000	DUE FROM DEVELOPERS/PANORAMA	278,571.75	
10-14950-000	EST UNCOLLECTIBLE RECEIVABLES	(67,069.90)	
10-15000-000	CDBG FUND - ECON DEVELOPMENT	143,308.62	
10-15200-000	LOAN RECEIVABLE - RERP	2,386.44	
10-15325-000	RLF RECEIVABLE - KIDS STUFF #1	67,069.90	
10-15370-000	RLF RECEIVABLE - BRICKHOUSE	6.10	
10-15999-000	EST UNCOLLECTIBLE-LOANS	(12,895.00)	
10-16100-000	ACCTS REC - ELECTRIC UTILITY	106,878.00	
10-16110-000	ACCTS REC - WATER UTILITY	123,096.00	
10-16120-000	ACCTS REC - SEWER UTILITY	256.00	
10-16300-000	CDBG RECEIVABLE	317,155.55	
10-16350-000	RENEW RC LOAN RECEIVABLE	75,138.25	
10-17100-000	PREPAID INSURANCE	19,406.96	
10-18000-000	STATE POOL #2 - LANDFILL L/T	670,952.94	
10-18100-000	PARKS/REC/CC ACCOUNT	12,330.16	
10-18115-000	AQUATIC CENTER FUND	242,186.98	
10-18130-000	RDA FUND	75,303.92	
10-18140-000	ROOM TAX ACCOUNT	2,629.00	
10-18150-000	CC/SC GRANT	4.00	
10-18160-000	CENTENNIAL COMMITTEE ACCT/CD	2,963.37	
10-18700-000	CHILD SAFETY FUNDS - RC POLICE	137.35	
10-18750-000	POLICE CANINE FUND	48,099.80	
10-18800-000	CEMETERY PERPETUAL CARE ACCT	4,185.58	
10-18850-000	BOWEN CEMETERY	857.04	
10-18900-000	LANDFILL ESCROW	628,976.05	
TOTAL ASSETS		14,052,502.51	

LIABILITIES AND EQUITY

CITY OF RICHLAND CENTER

BALANCE SHEET

DECEMBER 31, 2025

CITY GENERAL FUND

LIABILITIES

10-21000-000	VOUCHERS PAYABLE-CITY GENERAL	1,874,995.06	
10-21100-000	ACCOUNTS PAYABLE-OTHER A/R	(31.00)	
10-22110-000	W/H TAXES-FEDERAL	(6,821.45)	
10-22120-000	W/H TAXES-STATE	(3,214.04)	
10-22130-000	W/H TAXES-FICA/MSS	(12,566.06)	
10-22200-000	EMPLOYEE SHARE-RETIREMENT	(15,016.27)	
10-22210-000	EMPLOYEE SHARE-HEALTH INS	(67,826.06)	
10-22230-000	EMPLOYEE SHARE-LIFE INS	(817.93)	
10-22240-000	EMPLOYEE SHARE-AFLAC	131.31	
10-22250-000	EMPLOYEE SHARE-COMBINED INS	(567.73)	
10-22260-000	EMPLOYEE SHARE-DENTAL INS	(436.98)	
10-22310-000	PYRL DED-WI DEF COMP	(705.37)	
10-22330-000	PYRL DED- SECTION 125/MED/DEP	7,806.48	
10-22410-000	POLICE DEPT UNION DUES	(250.00)	
10-23300-000	ACCOUNTS DUE - LEASE/RENT DEP	750.00	
10-25000-000	DUE TO OTHER GOVERNMENT	1,482.73	
10-25100-000	SALES TAX	21.13	
10-26000-000	DEFERRED REVENUE (PANORAMA)	320,940.50	
10-26006-000	UNAPPLIED AR	12,499.40	
10-26140-000	POSTPONED ARPA AID	287,229.43	
10-26800-000	ADVANCE TAX COLLECTIONS	625,922.55	
TOTAL LIABILITIES			3,023,525.70

FUND EQUITY

10-31100-000	RESERVED FB-ADVANCE TIF DIST	1,381,265.72	
10-31110-000	RESERVED FB-SPECIAL PURPOSE	624,662.23	
10-32100-000	RESERVED SPECIAL FB-CDBG	602,432.42	
10-32110-000	RESERVED SPECIAL FB-RERP	2,386.44	
10-32120-000	RESERVED SPECIAL FB-RLF	608,090.70	
10-33100-000	DESIGNATED FB - CEMETERY	3,855.80	
10-33105-000	DESIGNATED FB - RECYCLING	29,257.04	
10-33110-000	DESIGNATED FB - COMM CENTER	24,701.68	
10-33120-000	DESIGNATED FB - POOL	5,000.00	
10-33125-000	DESIGNATED FB - DATA PROC	24,139.73	
10-33130-000	DESIGNATED FB - HISTORIC PRES	10,647.50	
10-33200-000	DESIGNATED FB - BLDGS/PROP	38,421.00	
10-33300-000	DESIGNATED FB - FUTURE PROJECT	410,922.00	
10-34100-000	DESIGNATED SPECIAL FB - CDBG	62,041.04	
10-34110-000	DESIGNATED SPECIAL FB - RLF	195,631.56	
10-35100-000	UNDESIGNATED SPECIAL FB - TIF	(1,603,911.39)	
10-36000-000	GENERAL FUND BALANCE	8,058,869.92	
REVENUE OVER EXPENDITURES - YTD		550,563.42	
BALANCE - CURRENT DATE			550,563.42
TOTAL FUND EQUITY			11,028,976.81
TOTAL LIABILITIES AND EQUITY			14,052,502.51

CITY OF RICHLAND CENTER
BALANCE SHEET
DECEMBER 31, 2025

GREATER RICHLAND TOURISM

ASSETS

15-11002-000	CASH ALLOCATED TO OTHER FUNDS	38,538.13	
	TOTAL ASSETS		38,538.13

LIABILITIES AND EQUITY

LIABILITIES

15-21000-000	TOURISM VOUCHERS PAYABLE	1,328.74	
	TOTAL LIABILITIES		1,328.74

FUND EQUITY

15-31000-000	TOURISM RETAINED EARNINGS	40,123.26	
15-36000-000	TOURISM FUND BALANCE	(20,079.27)	
	REVENUE OVER EXPENDITURES - YTD	17,165.40	
	BALANCE - CURRENT DATE	17,165.40	
	TOTAL FUND EQUITY		37,209.39
	TOTAL LIABILITIES AND EQUITY		38,538.13

CITY OF RICHLAND CENTER
BALANCE SHEET
DECEMBER 31, 2025

LIBRARY FUND

ASSETS

20-11002-000	FUND CASH	274,167.02	
	TOTAL ASSETS		274,167.02

LIABILITIES AND EQUITY

LIABILITIES

20-21000-000	LIBRARY VOUCHERS PAYABLE	9,957.48	
20-22110-000	LIBRARY FEDERAL W/H TAXES	(252.07)	
20-22120-000	LIBRARY STATE W/H TAXES	(167.81)	
20-22130-000	LIBRARY FICA/MSS W/H TAXES	(1,100.40)	
20-22200-000	LIB EMPLOYEE SHARE-RETIREMENT	(797.62)	
20-22210-000	LIB EMPLOYEE SHARE-HEALTH INS	(4,839.76)	
20-22230-000	LIB EMPLOYEE SHARE-LIFE INS	(63.17)	
20-22330-000	LIB PYRL DEDUCTION-125 PLAN/D	27.11	
	TOTAL LIABILITIES		2,763.76

FUND EQUITY

20-31000-000	LIBRARY RETAINED EARNINGS	210,655.92	
	REVENUE OVER EXPENDITURES - YTD	60,747.34	
	BALANCE - CURRENT DATE	60,747.34	
	TOTAL FUND EQUITY		271,403.26
	TOTAL LIABILITIES AND EQUITY		274,167.02

	2024 Budget Prev Year 12/31/2024	2024 Actual YTD 12/31/2024	2024 Budget Less Actual	%	2025 Budget (Current Year) 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	12 % S/B 100.00%	2026 Budget Future Year 12/31/2026	2025 to 2026 % S/B 83.33%
Administration Office										
Revenues										
Total Regulation - Licenses & Permits:	59,466.00	67,916.60	(8,450.60)	114.21%	45,178.00	34,976.19	10,201.81	77.42%	44,998.00	-0.40%
Total Public Charges for Services	-	-	0.00	#DIV/0!	-	23.00	(23.00)	#DIV/0!	-	#DIV/0!
Total Interest, Dividend, and Misc. Revenues	229,900.00	544,282.63	(314,382.63)	236.75%	248,600.00	441,440.48	(192,840.48)	177.57%	250,000.00	0.56%
Administration Office Revenue Total	289,366.00	612,199.23	(322,833.23)	211.57%	293,778.00	476,439.67	(182,661.67)	162.18%	294,998.00	0.42%
Expenses										1,220.00
Total City Admin / Clerk / City Treasurer / Office	436,322.00	363,450.87	72,871.13	83.30%	506,355.00	500,701.53	5,653.47	98.88%	562,090.00	11.01%
Total Elections	20,500.00	12,626.66	7,873.34	61.59%	14,000.00	6,333.43	7,666.57	45.24%	12,400.00	-11.43%
Total Municipal Building	105,500.00	103,516.81	1,983.19	98.12%	20,000.00	15,529.17	4,470.83	77.65%	38,550.00	92.75%
Administration Office Expense Total	562,322.00	479,594.34	82,727.66	85.29%	540,355.00	522,564.13	17,790.87	96.71%	613,040.00	13.45%
Net Total Administration Office	(272,956.00)	132,604.89	(405,560.89)	-48.58%	(246,577.00)	(46,124.46)	(200,452.54)	18.71%	(318,042.00)	28.98%
Elected / Appointed Officials										
Revenues										0.00
Expenses	83,265.00	80,700.17	2,564.83	96.92%	89,825.00	78,288.66	11,536.34	87.16%	81,035.00	-9.79%
Net Total Elected / Appointed Officials	(83,265.00)	(80,700.17)	(2,564.83)	96.92%	(89,825.00)	(78,288.66)	(11,536.34)	87.16%	(81,035.00)	-9.79%
Assessor										
Revenues										0.00
Expenses	174,800.00	26,376.36	148,423.64	15.09%	18,700.00	37,755.23	(19,055.23)	201.90%	49,600.00	165.24%
Net Total Assessor	(174,800.00)	(26,376.36)	(148,423.64)	15.09%	(18,700.00)	(37,755.23)	19,055.23	201.90%	(49,600.00)	165.24%
Airport										
Revenues	35,044.00	41,568.27	(6,524.27)	118.62%	39,044.00	45,698.97	(6,654.97)	117.04%	39,312.00	0.69%
Expenses	39,500.00	34,803.01	4,696.99	88.11%	55,075.00	24,007.02	31,067.98	43.59%	61,900.00	12.39%
Net Total Airport	(4,456.00)	6,765.26	(11,221.26)	-151.82%	(16,031.00)	21,691.95	(37,722.95)	-135.31%	(22,588.00)	40.90%

	2024 Budget Prev Year 12/31/2024	2024 Actual YTD 12/31/2024	2024 Budget Less Actual	%	2025 Budget (Current Year) 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	12 % S/B 100.00%	2026 Budget Future Year 12/31/2026	2025 to 2026 % S/B 83.33%
Public Works - Buildings & Grounds & Streets										
Revenues										
<i>Total Buildings & Grounds</i>	2,000.00	1,302.77	697.23	65.14%	800.00	-	800.00	0.00%	1,000.00	25.00% 200.00
<i>Total Streets</i>	431,528.00	443,339.20	(11,811.20)	102.74%	429,084.00	460,777.97	(31,693.97)	107.39%	431,200.00	0.49% 2,116.00
<i>Buildings & Grounds RevenueTotal</i>	433,528.00	444,641.97	(11,113.97)	102.56%	429,884.00	460,777.97	(30,893.97)	107.19%	432,200.00	0.54% 1,916.00
Expenses										
<i>Total Buildings & Grounds</i>	351,525.00	312,581.04	38,943.96	88.92%	447,500.00	370,121.73	77,378.27	82.71%	115,410.00	-74.21% (332,090.00)
<i>Total Streets</i>	892,050.00	739,012.22	153,037.78	82.84%	837,431.00	784,565.66	52,865.34	93.69%	677,700.00	-19.07% (159,731.00)
<i>Buildings & Grounds Expense Total</i>	1,243,575.00	1,051,593.26	191,981.74	84.56%	1,284,931.00	1,154,687.39	130,243.61	89.86%	793,110.00	-38.28% 172,359.00
<i>Net Total Public Works (B&G & Streets)</i>	(810,047.00)	(606,951.29)	(203,095.71)	74.93%	(855,047.00)	(693,909.42)	(161,137.58)	81.15%	(360,910.00)	-57.79% 494,137.00
Building & Zoning										
Revenues	4,850.00	7,961.55	(3,111.55)	164.16%	8,050.00	18,657.13	(10,607.13)	231.77%	12,000.00	49.07% 3,950.00
Expenses	101,230.00	91,069.39	10,160.61	89.96%	104,000.00	84,870.07	19,129.93	81.61%	97,550.00	-6.20% (6,450.00)
<i>Net Total Building & Zoning</i>	(96,380.00)	(83,107.84)	(13,272.16)	86.23%	(95,950.00)	(66,212.94)	(29,737.06)	69.01%	(85,550.00)	-10.84% (10,400.00)
Cemetery										
Revenues	30,810.00	37,560.00	(6,750.00)	121.91%	32,810.00	42,080.00	(9,270.00)	128.25%	34,500.00	5.15% 1,690.00
Expenses	7,250.00	5,375.28	1,874.72	74.14%	10,050.00	4,656.72	5,393.28	46.34%	87,650.00	772.14% 77,600.00
<i>Net Total Cemetery</i>	23,560.00	32,184.72	(8,624.72)	136.61%	22,760.00	37,423.28	(14,663.28)	164.43%	(53,150.00)	-333.52% 75,910.00
Economic Development										
Revenues	-	-	0.00		-	204,814.02	0.00	#DIV/0!	-	#DIV/0! 0.00
Expenses	179,465.00	208,610.81	(29,145.81)	116.24%	80,770.00	287,638.04	(206,868.04)	356.12%	129,425.00	60.24% 48,655.00
<i>Net Total Economic Development</i>	(179,465.00)	(208,610.81)	29,145.81	116.24%	(80,770.00)	(82,824.02)	206,868.04	102.54%	(129,425.00)	60.24% 48,655.00

	2024 Budget Prev Year 12/31/2024	2024 Actual YTD 12/31/2024	2024 Budget Less Actual	%	2025 Budget (Current Year) 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	12 % S/B 100.00%	2026 Budget Future Year 12/31/2026	2025 to 2026 % S/B 83.33%	
Public Safety											
Revenues											
Total Police Department	115,578.00	128,717.86	(13,139.86)	111.37%	121,041.00	112,319.93	8,721.07	92.79%	137,902.00	13.93%	
Total Fire & EMS	-	17,836.43	(17,836.43)	#DIV/0!	18,000.00	-	18,000.00	0.00%	17,800.00	-1.11%	
Total Health & Human Services				#DIV/0!				#DIV/0!		#DIV/0!	
Public Safety Revenue Total	115,578.00	146,554.29	(30,976.29)	126.80%	139,041.00	112,319.93	26,721.07	80.78%	155,702.00	11.98%	16,661.00
Expenses											
Total Police Department	1,653,194.00	1,645,433.69	7,760.31	99.53%	1,665,179.00	1,624,058.91	41,120.09	97.53%	1,894,017.00	13.74%	228,838.00
Total Fire & EMS	278,600.00	280,688.54	(2,088.54)	100.75%	268,685.00	282,368.30	(13,683.30)	105.09%	327,741.00	21.98%	
Total Health & Human Services	600.00	4,448.56	(3,848.56)	741.43%	2,000.00	5,939.55	(3,939.55)	296.98%	1,000.00	-50.00%	
Public Safety Expense Total	1,932,394.00	1,930,570.79	1,823.21	99.91%	1,935,864.00	1,912,366.76	23,497.24	98.79%	2,222,758.00	14.82%	286,894.00
Net Total Public Safety	(1,816,816.00)	(1,784,016.50)	(32,799.50)	98.19%	(1,796,823.00)	(1,800,046.83)	3,223.83	100.18%	(2,067,056.00)	15.04%	270,233.00
Culture - Aquatic, CC/SC, Parks, Recreation											
Revenues											
Total Aquatic Center	165,000.00	190,232.39	(25,232.39)	115.29%	167,000.00	240,349.50	(73,349.50)	143.92%	175,000.00	4.79%	8,000.00
Total Symons Center										#DIV/0!	0.00
Total Community / Senior Center	26,400.00	43,521.63	(17,121.63)	164.85%	32,500.00	40,183.79	(7,683.79)	123.64%	48,140.00	48.12%	15,640.00
Total Recreation	14,200.00	19,583.71	(5,383.71)	137.91%	14,300.00	21,313.01	(7,013.01)	149.04%	23,300.00	62.94%	9,000.00
Total Parks	19,500.00	30,280.22	(10,780.22)	155.28%	25,500.00	26,683.03	(1,183.03)	104.64%	24,000.00	-5.88%	(1,500.00)
Parks & Recreation Revenue Total	225,100.00	283,617.95	(58,517.95)	126.00%	239,300.00	328,529.33	(89,229.33)	137.29%	270,440.00	13.01%	31,140.00
Expenses											
Total Aquatic Center	250,225.00	230,787.47	19,437.53	92.23%	224,510.00	185,524.46	38,985.54	82.64%	244,250.00	8.79%	19,740.00
Total Symons Center	100,000.00	54,492.06	45,507.94	54.49%	55,000.00	53,960.41	1,039.59	98.11%	53,200.00	-3.27%	(1,800.00)
Total Community / Senior Center	260,000.00	251,596.17	8,403.83	96.77%	266,766.00	253,738.47	13,027.53	95.12%	339,220.00	27.16%	72,454.00
Total Recreation	44,500.00	32,594.47	11,905.53	73.25%	47,250.00	36,409.25	10,840.75	77.06%	45,500.00	-3.70%	(1,750.00)
Total Parks	60,000.00	63,443.49	(3,443.49)	105.74%	60,500.00	64,492.47	(3,992.47)	106.60%	296,250.00	389.67%	235,750.00
Parks & Recreation Expense Total:	714,725.00	632,913.66	81,811.34	88.55%	654,026.00	594,125.06	59,900.94	90.84%	978,420.00	49.60%	324,394.00
Net Total Culture	(489,625.00)	(349,295.71)	(140,329.29)	71.34%	(414,726.00)	(265,595.73)	(149,130.27)	64.04%	(707,980.00)	70.71%	293,254.00

	2024 Budget Prev Year 12/31/2024	2024 Actual YTD 12/31/2024	2024 Budget Less Actual	%	2025 Budget (Current Year) 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	12 % S/B 100.00%		2026 Budget Future Year 12/31/2026	2025 to 2026 % S/B 83.33%
Refuse											
Revenues											
Total Garbage & Recycling	279,000.00	291,448.80	(12,448.80)	104.46%	287,000.00	322,806.59	(35,806.59)	112.48%		331,280.00	15.43%
Total Landfill	59,000.00	63,729.28	(4,729.28)	108.02%	69,000.00	81,919.95	(12,919.95)	118.72%		15,250.00	-77.90%
Refuse Revenue Total	338,000.00	355,178.08	(17,178.08)	105.08%	356,000.00	404,726.54	(48,726.54)	113.69%		346,530.00	-2.66%
Expenses											
Total Garbage & Recycling	256,500.00	169,884.58	86,615.42	66.23%	282,000.00	287,426.63	(5,426.63)	101.92%		295,000.00	4.61%
Total Landfill	74,420.00	96,888.18	(22,468.18)	130.19%	85,770.00	67,270.40	18,499.60	78.43%		31,650.00	-63.10%
Refuse Expense Total	330,920.00	266,772.76	64,147.24	80.62%	367,770.00	354,697.03	13,072.97	96.45%		326,650.00	-11.18%
Net Total Refuse	7,080.00	88,405.32	(81,325.32)	1248.66%	(11,770.00)	50,029.51	(61,799.51)	-425.06%		19,880.00	-268.90%
Fire Calls											
Revenues	22,000.00	25,998.00			25,000.00	21,194.00	3,806.00	84.78%		25,000.00	0.00%
Expenses	25,000.00	30,088.00	(5,088.00)	120.35%	20,000.00	19,494.00	506.00	97.47%		25,000.00	25.00%
Net Total Fire Calls	(3,000.00)	(4,090.00)	5,088.00	136.33%	5,000.00	1,700.00	3,300.00	34.00%		-	-100.00%
Taxi											
Revenues	119,000.00	290,053.69			375,000.00	198,228.49	176,771.51	52.86%		341,608.00	-8.90%
Expenses	160,000.00	339,965.62	(179,965.62)	212.48%	375,000.00	355,760.66	19,239.34	94.87%		397,220.00	5.93%
Net Total Streets	(41,000.00)	(49,911.93)	179,965.62	121.74%	1.00	(157,532.17)	157,532.17	#####		(55,612.00)	-5561300.00%
Room Tax / Tourism (City Portion Only - 30% Revenue, 50% Wages & Benefits GRT Director & 100% RR Depot Building)											
Revenues	54,060.00	102,850.10	(48,790.10)	190.25%	122,375.00	29,915.60	92,459.40	24.45%		28,760.00	-76.50%
Expenses	159,707.00	817,165.86	(657,458.86)	511.67%	150,843.00	50,442.45	100,400.55	33.44%		26,965.00	-82.12%
Net Room Tax /Tourism	(105,647.00)	(714,315.76)	608,668.76	676.13%	(28,468.00)	(20,526.85)	(7,941.15)	72.10%		1,795.00	-106.31%

	2024 Budget Prev Year 12/31/2024	2024 Actual YTD 12/31/2024	2024 Budget Less Actual	%	2025 Budget (Current Year) 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	12 % S/B 100.00%	2026 Budget Future Year 12/31/2026	2025 to 2026 % S/B 83.33%
All Other - Not listed within a Specific Department										
Revenues										
Total Tax Levy	2,375,000.00	2,375,000.13	(0.13)	100.00%	2,332,552.00	2,332,552.00	0.00	100.00%	2,335,854.00	0.14%
Total Other Taxes (PILOT, Mobile Homes, Etc)	642,853.00	637,178.27	5,674.73	99.12%	544,000.00	443,309.90	100,690.10	81.49%	593,700.00	9.14%
Total Intergvmnt'l - State & Fed Aid + Grants + Utility Reimb	41,248.00	136,646.75	(95,398.75)	331.28%			0.00	#DIV/0!		#DIV/0!
Total Franchise Fees			0.00	#DIV/0!			0.00	#DIV/0!		#DIV/0!
Total Interest Income			0.00	#DIV/0!			0.00	#DIV/0!		#DIV/0!
Total Miscellaneous Revenues	1,778,688.00	1,633,361.67	145,326.33	91.83%	1,990,753.00	2,128,039.25	(137,286.25)	106.90%	1,908,206.00	-4.15%
All Other Revenue Total	4,837,789.00	4,782,186.82	55,602.18	98.85%	4,867,305.00	4,903,901.15	(36,596.15)	100.75%	4,837,760.00	-0.61%
Expenses										
Total Insurance	205,600.00	123,781.49	81,818.51	60.21%	293,700.00	233,875.96	59,824.04	79.63%	158,700.00	-45.97%
Total Audit & Legal	146,000.00	117,051.94	28,948.06	80.17%	152,500.00	143,497.19	9,002.81	94.10%	130,000.00	-14.75%
Total Data Processing	40,000.00	54,183.09	(14,183.09)	135.46%	54,300.00	45,831.46	8,468.54	84.40%	69,400.00	27.81%
Total Celebrations	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!	-	#DIV/0!
Total Debt Service	531,175.00	421,100.00	110,075.00	79.28%	416,384.00	369,321.25	47,062.75	88.70%	414,628.00	-0.42%
Total Unallocated Contingency	125,000.00	7,242.42	117,757.58	5.79%	42,670.00	71,022.70	(28,352.70)	166.45%	2,749,000.00	6342.47%
All Other Expense Total	1,047,775.00	723,358.94	324,416.06	69.04%	959,554.00	863,548.56	96,005.44	89.99%	3,521,728.00	267.02%
Net Total All Other	3,790,014.00	4,058,827.88	(268,813.88)	107.09%	3,907,751.00	4,040,352.59	(132,601.59)	103.39%	1,316,032.00	-66.32%
Capital Outlay										
Revenues										
ARPA Funds	30,000.00	70,320.50	(40,320.50)	234.40%	123,000.00	-	123,000.00	0.00%	-	-100.00%
Grant Funds	4,151,590.00	-	4,151,590.00	0.00%	3,140,000.00	96,559.73	3,043,440.27	3.08%	2,749,000.00	-12.45%
Other Miscellaneous	1,910,000.00	(676.86)	1,910,676.86	-0.04%	5,000.00	4,010.44	989.56	80.21%	-	-100.00%
Transfers In	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!	1,352,433.50	#DIV/0!
Capital Outlay Revenue Total	6,091,590.00	69,643.64	6,021,946.36	1.14%	3,268,000.00	100,570.17	3,167,429.83	3.08%	4,101,433.50	25.50%
Expenses										
Capital Outlay Expense Total	3,480,000.00	758,966.30	2,721,033.70	21.81%	3,781,250.00	155,631.87	3,625,618.13	4.12%	1,278,131.00	-66.20%
Net Captial Outlay	2,611,590.00	(689,322.66)	3,300,912.66	-26.39%	(513,250.00)	(55,061.70)	(458,188.30)	10.73%	2,823,302.50	-650.08%

	2024 Budget Prev Year 12/31/2024	2024 Actual YTD 12/31/2024	2024 Budget Less Actual	%	2025 Budget (Current Year) 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	12 % S/B 100.00%	2026 Budget Future Year 12/31/2026	2025 to 2026 % S/B 83.33%	
Revenues	\$ 12,596,715.00	\$ 7,200,013.59	\$ 5,571,753.10	57.16%	\$ 10,195,587.00	\$ 7,347,852.97	\$ 3,052,548.05	72.07%	\$ 10,920,243.50	7.11%	\$ 724,656.50
Expenditures	\$ 10,241,928.00	\$ 7,477,924.55	\$ 2,764,003.45	73.01%	\$ 10,428,013.00	\$ 6,500,533.65	\$ 3,927,479.35	62.34%	\$ 10,690,182.00	2.51%	\$ 262,169.00
Library Transfer Out	\$ 290,000.00	\$ 290,000.00	\$ -	100.00%	\$ 306,969.00	\$ 306,969.00	\$ -	100.00%	\$ 312,428.00	1.78%	
			\$ -								Removing Outlay
Net Revenue Less Expenditure	\$ 2,064,787.00	\$ (567,910.96)	\$ 2,807,749.65		\$ (539,395.00)	\$ 540,350.32	\$ (874,931.30)		\$ (82,366.50)		\$ 1,195,764.50
Ferguson Land Purchase (Contingency Funds)		\$ 646,468.29									
Actual Net / Revenue Over Expense		\$ 78,557.33			\$ 6,646,763.00				\$ 9,412,051.00		
	\$ -	\$ -			\$ -	\$ -			\$ -		
	\$ -	\$ -			\$ -	\$ (0.00)			\$ -		
Greater Richland Tourism											
Revenues											
Total City Room Tax Dollars	-	58,362.31	(58,362.31)	#DIV/0!	60,000.00	64,429.32	(4,429.32)	107.38%	56,000.00	0.00%	
Total Other Muni Room Tax Dollars	-	103,629.88	(103,629.88)	#DIV/0!	45,000.00	52,573.78	(7,573.78)	116.83%	51,500.00	0.00%	
Total MISCELLANEOUS REVENUES:	-	1,381.39	(1,381.39)	#DIV/0!	600.00	1,048.76	(448.76)	174.79%	-	0.00%	
GRT Revenue Total:	-	163,373.58	(163,373.58)	#DIV/0!	105,600.00	118,051.86	(12,451.86)	111.79%	107,500.00	0.00%	
Expenses - Greater Richland Tourism	-	106,952.40	(106,952.40)	#DIV/0!	113,785.05	100,886.46	12,898.59	88.66%	105,281.00	0.00%	
Net Total Greater Richland Tourism	-	56,421.18	(56,421.18)	#DIV/0!	(8,185.05)	17,165.40	(25,350.45)	-209.72%	2,219.00	0.00%	
Library											
Revenues											
Total Levy Funds from City	290,000.00	290,000.00	0.00	100.00%	306,969.00	306,969.00	0.00	100.00%	312,428.00	0.00%	
Total County Funds	134,591.00	134,594.78	(3.78)	100.00%	143,836.00	136,386.10	7,449.90	94.82%	135,773.00	0.00%	
Total MISCELLANEOUS REVENUES:	13,200.00	21,662.58	(8,462.58)	164.11%	16,000.00	25,420.88	(9,420.88)	158.88%	20,850.00	0.00%	
Library Revenue Total:	437,791.00	446,257.36	(8,466.36)	101.93%	466,805.00	468,775.98	(1,970.98)	100.42%	469,051.00	0.00%	
Expenses - Library	437,791.00	413,388.35	24,402.65	94.43%	466,805.00	408,028.64	58,776.36	87.41%	469,051.00	0.00%	
Net Total Library	-	32,869.01	(32,869.01)	#DIV/0!	-	60,747.34	(60,747.34)	#DIV/0!	-	#DIV/0!	

Monthly Economic Development Director's Report

For the Month of January 2026

ONGOING PROJECTS

Project Name	Status	% Complete	Expected Completion	Notes
Congressional Directed Spending Grant (\$2.5M)	In Progress	15%	2030	Administrative elements Working through w/HUD and Grant Manager
Hive Drive Improvements	Planning	10%	2026	Road, stormwater, lighting, sidewalks
Jefferson St. Project	Planning	5%	2027	Road, infrastructure, parking lot
Campus Housing (Infrastructure)	Planning	0%	2027	Paused until the County releases RFP
Symons Planning Grant (\$62K)	In Progress	50%	≈Apr 2026	Public engagement phase
Regional GIS Planning Grant (\$34.5K)	In Progress	40%	TBD	Needs assessment complete
CDI Grant – Wild Honey (\$230K)	In Progress	50%	TBD	First draw disbursed (\$113K)
CDI Grant – AD German	Pre-App	10%	TBD	Submitted 12/18/25
CDI Grant – Los Amigos (\$153K)	Closeout	90%	Apr 2026	Final expenditure report in progress

GRANT BUDGET SUMMARY

Category	Budgeted	Spent	Remaining	% Used
CDI Grant – Wild Honey	\$230,000	\$113,318	\$116,682	49%
CDI Grant – Los Amigos	\$153,000	\$153,000	\$0	100%
Symons Planning Grant	\$62,000	—	—	~50%
Regional GIS Planning Grant	\$34,500	—	—	~40%
Congressional Grant	\$2,500,000	—	—	In Progress

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 5.

Agenda Item: Landfill Monitoring Services Agreement

Requested & Presented by: Darcy Perkins, Municipal Services Specialist

Meeting Date: Finance Committee and Common Council on 02-03-2026

Committee Review: Public Works Committee on 01-15-2026 – *Motion by Schultz to recommend to the City Council to approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost not to exceed \$11,000.00. Seconded by Fruit. Motion carried 2-0 by voice vote.*

Background: The City landfills are monitored twice annually, in March and September, per WDNR requirements. All sampling and analysis are completed in accordance with all applicable State and Federal codes and in accordance with the current sampling plans for the landfills.

This is a recurring, budgeted service that utilizes the City's perpetual relationship with Mi-Tech Services Inc., who has performed this service since 2016 and serves as the City's primary technical resource for landfill monitoring inquiries throughout the year. Their familiarity with the system ensures continuity and efficiency in performing the required work. Additionally, Mi-Tech is in an ongoing process of reviewing our WDNR monitoring requirements and is working with the DNR on our behalf to identify a cost saving monitoring plan.

This service is considered an ongoing and continuous professional service that does not require an RFP on a yearly basis. The proposed cost represents a \$665 dollar increase over last year. This is due to Analytical Laboratory fees, but it remains under the bid of the second low bidder from the RFP process conducted last year.

Mi-Tech Services Inc.	\$10,605.00
-----------------------	-------------

Department Recommendation: Approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost not to exceed \$11,000.

Financial Impact: Approximately \$10,605.00 (Budgeted Expenditure)

Funding Source: Budgeted Landfill Monitoring line item; Reimbursable from the landfill long-term care account.

Requested Action:

FINANCE: Motion to recommend to the City Council to approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost not to exceed \$11,000.00.

COUNCIL: Motion to approve the execution of a landfill monitoring agreement with Mi-Tech Services Inc. at a cost not to exceed \$11,000.00.

Attachment(s):

- Mi-Tech Proposal 12811_2026



Work Order 12811_2026

Client Name: City of Richland Center Mi-Tech Job No: 12811

Project Name: City of Richland Center Landfills – 2026 Monitoring

Project Location: License #01519 & 03065 / Richland Center, WI

This *Work Order* is hereby appended to Exhibit A of the executed *Professional Services Agreement*, dated 02/07/2025, by and between CLIENT and Mi-Tech Services, Inc. (CONSULTANT).

SCOPE OF WORK

The Richland Center Landfills are monitored twice annually, in March and September, per WDNR requirements. All sampling and analysis will be completed in accordance with all applicable State and Federal codes and in accordance with the current Sampling Plans for the landfills.

Landfill Inspection

The landfill covers and overall site conditions are inspected at each monitoring event and findings documented on the Field Sheet. The inspection includes such items as signs of animal intrusion, evidence of ponding or erosion, signs of brush or mowing needs, vigor of cover vegetation, and functionality of gates and locks. Any problems/concerns will be promptly brought to the attention of the Client.

Gas Monitoring

Landfill 03065 has 4 gas vents (GV-1 thru GV-4), which passively vent landfill gas off the waste mass and one gas probe (GP-1), which checks for lateral soil migration of methane gas. All 5 points are monitored semi-annually for % methane, % oxygen, and soil gas pressure. The condition of each vent is also inspected and recorded on a Field Sheet.

Groundwater Monitoring

Landfill 03065 has 11 groundwater monitoring wells, monitored twice annually. During each monitoring event the status and condition of each well will be inspected and recorded on the Field Sheet. Five of the monitoring wells are only monitored for groundwater elevation. The remaining wells will be sampled per the current Sampling Plan. Field Parameters include groundwater elevation, pH, temperature, conductivity, odor, color, and turbidity. Samples will be submitted to an analytical laboratory for analysis of Alkalinity, Hardness, Boron, Chloride, Iron, and Sulfate.

Landfill 01519 has 4 groundwater monitoring wells, monitored annually (in March). During each monitoring event the status and condition of each well will be inspected and recorded on the Field Sheet. The wells are all sampled per the current Sampling Plan. Field Parameters include groundwater elevation, temperature, conductivity, odor, color, and turbidity. Samples will be submitted to an analytical laboratory for analysis of Volatile Organic Compounds (VOCs).

Field blanks, trip blanks, and duplicates will be collected per WDNR requirements.

Private Wells

Eight private wells are monitored every two years (in March) as part of the Sampling Plan for Landfill 01519. Field Parameters include temperature, conductivity, odor, color, and turbidity. Samples will be submitted to an analytical laboratory for analysis of Volatile Organic Compounds (VOCs). Private wells were last sampled in 2024 and are due to be sampled again in 2026.

Leachate Collection System

The leachate collection system at Landfill 03065 is sampled twice annually. During each monitoring event leachate will be sampled per the current Sampling Plan. Field Parameters include depth, pH,

temperature, conductivity, odor, color, and turbidity. Samples will be submitted to an analytical laboratory for analysis of Chemical Oxygen Demand (COD), Total Alkalinity, Total Hardness, Chloride, Sulfate, Total Boron, Total Iron, Total Suspended Solids (TSS), and Biochemical Oxygen Demand (BOD). Once annually, during the March monitoring event, leachate is also analyzed for Total Fluoride, Total Arsenic, Total Barium, Total Cadmium, Total Lead, Total Manganese, Total Mercury, and Volatile Organic Compounds (VOC).

Methods

Mi-Tech performs groundwater sampling in accordance with ch. NR 140 standards, and more specifically, collects and handles groundwater samples in accordance with sampling procedures defined in the Groundwater Sampling Desk Reference (WDNR PUBL-DG-037-96), and the Groundwater Sampling Field Manual (WDNR PUBL-DG-038-96).

As each sample is collected, it is appropriately labeled and placed in a cooler, on ice. Upon completion of sampling, coolers are shipped to our subcontracted analytical laboratories (CT Laboratories), paying close attention to sample holding time. Proper chain of custody is completed throughout the entire process.

Data Reporting

After the groundwater sampling events (e.g. twice annually) and upon receipt of laboratory data, we will enter all field and laboratory data into a Microsoft Excel database for creation of TADS (Turn Around Documents) for WDNR GEMS submittal. The completed TADS and associated Environmental Data Certification Form will be submitted to the WDNR within 90 days of the groundwater sampling events, per WDNR requirements. Client will be copied on the submittal as confirmation of on-time submittal. Report will include all field data sheets, analytical data, TADs (turn-around documents), environmental data certification form, and a signed cover letter.

COST ESTIMATE

The Level of Investment (LOI) to complete the Scope of Work is estimated at **\$10,605.00**, broken down as follows:

Professional Services

Mi-Tech Environmental Services: \$ 5,200

Equipment & Reimbursables

(approx.) \$ 1,240

Analytical Laboratory

CT Labs \$ 4,165

TOTAL: \$ 10,605

The work will be billed as a lump sum, with 50% invoiced after the spring monitoring event and the remaining 50% invoiced after the fall monitoring event. The LOI is an estimate based on our understanding of the site conditions and the anticipated level of effort required to complete the scope of work. If efforts beyond those considered in the cost estimate are required, the client will be notified, orally or in writing, and an estimate of the additional efforts will be provided.

SCHEDULE

This Work Order is effective as of the last date indicated below and expires upon completion of Scope of Work or termination of the PSA, whichever occurs first.

AUTHORIZED REPRESENTATIVES

Item 5.

IN WITNESS WHEREOF, this Work Order has been executed on behalf of Mi-Tech and on behalf of CLIENT as of the last date indicated below.

MI-TECH SERVICES, INC.

CITY OF RICHLAND CENTER

Stephanie M. Finamore, M.S., P.G. _____
Environmental Manager Date

Name: _____
Title: _____ Date

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 6.

Agenda Item: Consider Acceptance of a Non-Monetary Donation and Related Naming Proposal Application

Requested & Presented by: Darcy Perkins, Municipal Services Specialist

Meeting Date: Finance and Common Council on 02-03-2026

Committee Review: Public Works on 01-15-2026 – *Motion by Schultz to recommend forwarding the naming request for the “Dale Bender Community Wellness Trail” and acceptance of the proposed non-monetary donation facilitated by Sheila Troxel for trail blacktopping improvements to the Finance Committee and Common Council for consideration, in accordance with the City’s adopted Naming & Branding Policy and SOP. Seconded by Fruit. Motion carried 2-0 by voice vote.*

Background: In 2020, the City assumed ownership of a pedestrian trail along the Highway 14/80 corridor as part of the Safe Routes to School initiative. The trail extends from the Highway 14/80 intersection to the Richland Center Middle School and currently consists of a compacted gravel surface.

Local resident Sheila Troxel, on behalf of contributing donors, has proposed a non-monetary donation to complete blacktop paving and associated trail signage. The project is estimated at approximately \$30,000, with funding provided by the Joan Woodman Orton McCollum Foundation (approximately two-thirds) and Southwest Partners (approximately one-third). All improvements would be completed at no cost to the City and in accordance with City standards and oversight.

Ms. Troxel has also submitted a formal request to name the improved trail segment the “Dale Bender Community Wellness Trail,” in recognition of Mr. Bender’s longstanding service to the community. The naming request has been submitted and reviewed pursuant to the City’s Naming and Branding Policy and SOP (Resolution 2025-06).

Policy Considerations:

- Donation Policy: Non-monetary donations exceeding \$5,000 require approval by resolution of the Common Council.
- Naming & Branding Policy: The naming request has been reviewed in accordance with City policy, with a recommendation forwarded by the Public Works Committee.

Department Recommendation: Staff recommend acceptance of the proposed non-monetary donation, subject to execution of a Non-Monetary Donation Agreement and completion of the improvements in accordance with City standards. Approval of the donation is recommended in conjunction with approval of the associated naming request.

Financial Impact: Private non-monetary donation valued at approximately \$30,000; no initial City funds required. The City would assume routine maintenance responsibilities following acceptance.

Requested Action:

FINANCE: Motion to recommend to the Common Council adoption of Resolution 2026-01, authorizing acceptance of a non-monetary donation for trail improvements and the naming of the “Dale Bender Community Wellness Trail.”

COUNCIL: Motion to adopt Resolution 2026-01, authorizing acceptance of a non-monetary donation for trail improvements and the naming of the “Dale Bender Community Wellness Trail.”

Attachment(s)

- DBCWT Naming Proposal Application_05.06.2025
- Naming and Branding PW Committee Report_01.15.2026
- Naming and Branding CC Decision Form_02.03.2026
- 2026-01 A Resolution Authorizing Acceptance of Non-Monetary Donation for Trail Improvements

APPLICATION

NAMING PROPOSAL APPLICATION

Submission Instructions

Please complete all sections of this form and submit it to the City Clerk's office via:

- **Email:** clerk@richlandcenterwi.gov
- **In Person:** Municipal Building, 450 S. Main St., Richland Center, WI 53581

Forms are accepted year-round, with quarterly reviews by the Public Works Committee. For assistance, contact the City Clerk at (608) 647-3466 or clerk@richlandcenterwi.gov.

Proposer Information

Full Name:	<u>Sheila Troxel</u>	Date:	<u>01-14-2026</u>
Address:	<u>26650 Rocky Branch Ln Richland Ctr WI</u>	Phone:	<u>608-604-4672</u>
Email Address:	<u>sheila@wceuns.com</u>	Organization:	<u>The Woodman Foundation</u>

PROPOSED NAME

Proposed Name for the Public Asset: Dale BenderCommunity Wellness Trail

Type of Public Asset (check one):

<input type="checkbox"/> Sign	<input type="checkbox"/> Memorial	<input type="checkbox"/> Building
<input type="checkbox"/> Flag	<input type="checkbox"/> Bench	<input checked="" type="checkbox"/> Trail/Pathway
<input type="checkbox"/> Banner	<input type="checkbox"/> Seating Area	<input type="checkbox"/> Park
<input type="checkbox"/> Plaque	<input type="checkbox"/> Monument	<input type="checkbox"/> Other (specify)

Location of Public Asset (provide address or description with photo)

Address: Trail

Site Description (if no address): State Hwy 80 south to the intermediat school

RATIONALE FOR PROPOSED NAME

Why is this name appropriate? (Describe the historical, cultural, natural, or community significance to Richland Center or Wisconsin. Attach additional pages if needed.)

See attached

Does the name reflect contributions of individuals or groups to the community, state, or nation? If yes, explain.

See attached

Does the name relate to geographic or environmental features of the asset's location? If yes, explain.

See attached

APPLICATION

Supporting Documentation

List all attached documents (e.g., historical records, letters of support, photographs, or other evidence supporting the proposed name)

1. see attached
2. _____
3. _____
4. _____
5. _____

Are there any known controversies or objections associated with the proposed name? If yes, explain. There is no objection

Proposed Signage, Flag, or Banner Design (if applicable)

If the naming involves a sign, plaque, flag, or banner, describe the proposed design (e.g., materials, size, text, colors, or placement. Attach sketches or images if available):

We would like signs

Estimated Costs (provide an estimate for fabrication and installation, including any funding sources or sponsorships): Signage costs will be provided by SW Partners and the Woodman Foundation

Additional Information

Is this a new name, renaming, or commemorative designation? (check one):

☒ New Name ☐ Renaming ☐ Commemorative Designation

If renaming, explain why the current name is no longer appropriate:

No name exists

Any additional comments or information to support your proposal?

Thank you for considering this worthy naming opportunity

Certification

I certify that the information provided in this form is accurate and complete to the best of my knowledge. I understand that the City of Richland Center Common Council holds final authority for naming decisions, and the Public Works Committee may solicit public input as part of the review process.

Signature: _____

Date: _____

Shirley A. Hoyle

1/14/26

Rationale and Nomination for Naming the Trail in Honor of Dale Bender

Proposed Name: *The Dale Bender Community Wellness Trail*

Asset Type: Trail / Pathway for biking or walking

Location Hwy 80 South to the Intermediate School

Rationale for Proposed Name

Naming this trail after Dale Bender is both fitting and deeply deserved, as his vision, dedication, and sustained leadership were the driving forces that made the project possible. Dale was not only the originator of the idea—he was the individual who transformed it into reality through years of hands-on involvement, problem-solving, and unwavering commitment to community safety.

For many years, the safety of children walking or biking along a busy state highway was a major concern. Dale recognized this danger and became the leading advocate for a safe, accessible trail to connect homes, schools, and neighborhoods. He championed the effort from its earliest conceptual stages through the complex process of land acquisition, technical review, and ultimately construction.

The historical and community significance of Dale's contribution is substantial. The trail exists today because he navigated critical challenges that would have halted the project without his persistence. His advocacy reflects the values and priorities of Richland Center—safety, community wellness, and long-term investment in public infrastructure.

Contributions Supporting the Naming

Dale's contributions were both extensive and essential:

1. Leadership in Land Acquisition and Legal Coordination

Dale spent hundreds of hours working directly with landowners, coordinating with state and federal agencies, and guiding the project through complex Wisconsin DOT and Federal Highway Administration processes. Over 30 different agencies were worked with or thru to see this be a reality.

2. Securing Funding Through Grants and Partnerships

Dale authored and secured multiple **state and federal grants** to significantly reduce the project's local financial burden. Furthermore, he collaborated with the **Joan Woodman Orton McCallum**

Foundation and their generosity and supported a variety of community fundraising efforts, ensuring the project was both financially viable and community-supported.

3. Vision, Passion, and Long-Term Project Stewardship

Unlike many who “have an idea,” Dale continued to champion the trail through years of development. He maintained the momentum of a multi-year effort that could easily have stalled without his drive. Even as the project reached completion, he continued serving as a steward, including overseeing the blacktopping scheduled for this summer of 2026.

4. Commitment to Community Safety and Youth

The origin of Dale’s passion was a genuine concern for the safety of local children. This project stands as a direct investment in the wellbeing of the young people of Richland Center, easing daily risks and improving access for generations to come.

Why the Name Is Appropriate

The trail is a tangible representation of Dale’s work, values, and service to Richland Center. His contributions meet and exceed the City’s criteria for naming public assets based on:

- **Historical and community significance -**
- **Major contributions of an individual**
- **Long-term impact on safety and infrastructure**
- **Broad community benefit**

This naming would not only recognize his past efforts—it would honor a legacy of proactive leadership and community service that will benefit residents for decades. We believe that beyond the safety for the students the community will also utilize this trail in the future for walking and biking, thus the Community Wellness in the naming. Dale served the city of Richland Center for decades as the Electric Utility Administrator and has shown his love and concern for our city in many additional ways beyond this trail. I can think of no one or other organization more deserving of a naming right.

Conclusion

The **Dale Bender Community Wellness Trail** is a fitting and meaningful name for this important public asset. Without Dale’s vision, persistence, and hands-on leadership, this trail would not exist. Naming it in his honor ensures that the Richland Center community acknowledges the extraordinary dedication of a citizen who cared deeply about the safety and wellbeing of others—and who turned that care into lasting action.

NAMING PROPOSAL RECOMMENDATION REPORT

Proposal Overview

Proposal Received Date: 1/14/2026

Proposer Name: Shelia Troxel

Proposed Name: "Dale Bender Community Wellness Trail"

Type of Public Asset: Multi-Use Pedestrian Trail

Request: ☒ New Name ☐ Renaming ☐ Commemorative Designation

Summary of Proposal:

Briefly describe the proposed name, rationale, and public asset, as provided in the Naming Proposal Application. Include key points about historical, cultural, natural, or community significance.

The proposal requests formal naming of the existing multi-use pedestrian trail connecting the USH 14/USH 80 intersection to the Richland Center Middle School as the "**Dale Bender Community Wellness Trail.**" The trail was constructed in 2020 as part of the Safe Routes to School project and is owned and maintained by the City. The naming is intended to recognize Dale Bender's long-standing contributions to the Richland Center community, particularly in education, youth development, civic leadership, and support of recreational and pedestrian infrastructure.

Public Works Committee Review

Reviewed On: 1/15/2026

Evaluation Based on Naming Criteria:

The Public Works Committee evaluated the proposal against the criteria outlined in the Naming and Branding Policy.

A. Historical, Cultural, or Natural Significance to Richland Center or Wisconsin:

Describe how the proposed name meets or fails to meet this criterion, referencing supporting documentation.

The proposed name reflects the impact of a local leader known for service in education, wellness, and youth initiatives. Naming a student-used trail after Mr. Bender aligns with the corridor's use and history.

B. Contributions of Individuals or Groups to the Community, State, or Nation:

Describe any relevant contributions, or note if not applicable.

Dale Bender's work in public education and community engagement significantly supported access, youth development, and civic well-being.

C. Geographic or Environmental Features of the Asset's Location:

Describe any connection to the asset's location or note if not applicable.

The trail runs through an area closely associated with Mr. Bender's legacy and purpose-driven work. Its safe, student-focused use connects directly to his community contributions.

D. Avoidance of Commercial Branding, Controversy, or Duplication:

Confirm whether the name avoids commercial branding, controversial figures/events, or duplication with existing names in the city. Note any concerns.

The proposed name avoids commercial branding and duplications. There are no known controversies associated with Mr. Bender.

E. Additional Considerations:

Note any consultations with the Historic Preservation Commission (if applicable) or other stakeholders and summarize findings.

Naming materials were reviewed in accordance with the City's adopted Naming & Branding Policy and SOP. No historic designations were triggered, and no additional commission review was required.

Community Engagement

Public Engagement Activities (if conducted):

Describe any public engagement activities, as per SOP Section 3, such as public meetings, online surveys, or comment periods. If none were conducted, state "No public engagement activities were scheduled."

- Public Meeting: Date, Location, Attendance: N/A
- Online Survey: Date Range, Number of Responses: N/A
- Written Submissions: Number Received: N/A

Summary of Community Feedback:

Provide a concise summary of feedback received, including key themes, support, or opposition. If no feedback was solicited, state "No community feedback was solicited." Attach full feedback documentation if applicable.

No community feedback was solicited.

Response to Feedback:

Explain how the committee considered community feedback in its evaluation or note if feedback was not applicable.

Not applicable, as no formal community engagement or feedback was conducted for this request.

NAMING PROPOSAL DECISION FORM

Application Date: 1/14/2026

Proposed Name: Dale Bender Community Wellness Trail

Type of Public Asset: Trail / Pathway

Meeting Date: 02/03/2026

Council Decision

The City of Richland Center Common Council hereby:

- ☒ Approves the proposed name as follows: Dale Bender Community Wellness Trail
- ☐ Approves the proposed name with the following modifications:
- ☐ Denies the proposed name

Rationale for Decision:

Provide a brief explanation for the Council's decision, referencing the Public Works Committee recommendation, community feedback, or other factors as applicable.

The Common Council supports and adopts the Public Works Committee's recommendation to approve the naming of the trail as the "Dale Bender Community Wellness Trail." As documented in the Naming & Branding Public Works Committee Report dated January 15, 2026, the proposal was reviewed in accordance with the City's adopted Naming & Branding Policy and Standard Operating Procedures.

The Council finds that the proposed name appropriately recognizes Mr. Dale Bender's longstanding and meaningful contributions to the Richland Center community, particularly in the areas of public education, youth development, community wellness, and pedestrian and recreational access. The trail's location and use directly align with Mr. Bender's legacy and service, especially its connection to student and community safety through the Safe Routes to School initiative.

The Council further finds that the proposed name meets the historical, cultural, and community significance criteria outlined in City policy; avoids commercial branding, duplication, or controversy; accurately reflects the public purpose and character of the asset; and is consistent with prior committee review and staff recommendations.

APPROVED by the Common Council of the City of Richland Center on this 3rd day of February, 2026 by the following vote: AYES____, NAYS ____.

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Attest:

Todd Coppernoll, Mayor

Misty Molzof, Deputy Clerk

**CITY OF RICHLAND CENTER
RESOLUTION 2026-01**

Item 6.

**A RESOLUTION AUTHORIZING ACCEPTANCE OF A NON-MONETARY DONATION FOR TRAIL
IMPROVEMENTS AND THE NAMING OF THE “DALE BENDER COMMUNITY WELLNESS TRAIL”**

WHEREAS, the City of Richland Center’s (“the City”) donation policy mandates that non-monetary donations valued greater than \$5,000 be approved by resolution of the Common Council; and

WHEREAS, the City is the owner of a public pedestrian trail segment located along the Highway 14/80 corridor extending from the Highway 14/80 intersection to the Richland Center Middle School; and

WHEREAS, the City has been offered a non-monetary donation consisting of blacktop paving improvements and associated signage to the existing City-owned trail segment, with the work to be coordinated and completed by the donor(s) at no cost to the City; and

WHEREAS, in connection with the proposed non-monetary donation, the City has received a formal naming request seeking to designate the improved trail segment as the “Dale Bender Community Wellness Trail,” in recognition of Dale Bender’s longstanding service and contributions to the community; and

WHEREAS, pursuant to the City’s Naming and Branding Policy (Res. 2025-06), the Public Works Committee reviewed the proposed non-monetary donation and naming request, and recommended Council consideration; and

WHEREAS, City staff and the Public Works Department recommend acceptance of the non-monetary donation, having determined that the proposed improvements are appropriate, beneficial, and consistent with City plans, policies, and public use objectives.

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Richland Center, Richland County, as follows:

1. The City hereby accepts the proposed non-monetary donation by the Joan Woodman Orton McCollum Foundation and Southwest Partners for blacktop paving improvements and signage to the designated trail segment, subject to execution of a Non-Monetary Donation Agreement.
2. The trail segment extending from the Highway 14/80 intersection to the Richland Center Middle School is hereby formally named the “Dale Bender Community Wellness Trail,” in accordance with the City’s Naming and Branding Policy.
3. Acceptance of the non-monetary donation and approval of the naming request are contingent upon completion of the improvements in a manner consistent with City standards, specifications, and oversight requirements, as set forth in the associated donation agreement.

BE IT FURTHER RESOLVED, that the Common Council extends its appreciation to the Joan Woodman Orton McCollum Foundation and Southwest Partners for their generosity and commitment to enhancing public infrastructure and community wellness amenities within the City.

APPROVED by the Common Council of the City of Richland Center on this 3rd day of February, 2026 by the following vote: AYES: _____, NOS: _____

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Attest:

Todd Coppernoll, Mayor

Misty Molzof, Deputy Clerk

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 7.

Agenda Item: An Ordinance Amending Chapter 321 Relating to Control of Weeds, Grasses and Brush

Requested & Presented by: Darcy Perkins, Municipal Services Specialist

Meeting Date: Finance and Common Council on 02-03-2026

Committee Review: Public Works on 01-15-2026 – *Motion by Schultz to forward Ordinance 2026-____, amending Chapter 321 relating to control of weeds, grasses, and brush, to the Finance Committee for review and recommendation to the Common Council. Seconded by Fruit. Motion carried 2-0 by voice vote.*

Background: Chapter 321 governs the control of weeds, grasses, and brush on private property. The current ordinance contains outdated procedures, excessive detail, and reliance on a Weed Commissioner, which has limited the City's ability to enforce nuisance vegetation issues efficiently. Staff revised the ordinance for clarity, consistency, and enforceability, while aligning with Wisconsin statutes and best practices.

The proposed revision:

- Repeals and recreates Chapter 321 in a simplified format.
- Establishes a clear 6-inch height standard.
- Preserves allowances for natural landscaping.
- Removes reliance on Weed Commissioner role.
- Removes mandatory courtesy notices while retaining them as an option.
- Streamlines enforcement and billing procedures, allowing actual abatement and administrative costs to be recovered through special charges on the tax roll.

Cost Basis and Justification: Staff evaluated the City's actual labor and equipment costs incurred when performing weed, grass, and brush abatement to ensure the proposed are reasonable, defensible, and proportionate. A minimum charge of ½ hour per occurrence is proposed to cover mobilization, equipment, and documentation. Typical City costs range from \$45–\$60 based on staff time and equipment.

Legal Authority: Wis. Stat. §§ 66.0407 (noxious weeds); 66.0517 (nuisance abatement); 66.0627 (special charges); and Ch. 74 (tax roll collection).

Department Recommendation: Staff recommend adoption of Ordinance 2026-01, amending Chapter 321 relating to control of weeds, grasses, and brush.

Financial Impact: The ordinance improves the City's ability to recover abatement costs. Previously, procedural delays often resulted in costs being absorbed by the City rather than the owner responsible for the property.

Requested Action:

FINANCE: Motion to recommend to the Common Council adoption of Ordinance 2026-01, amending Chapter 321 relating to control of weeds, grasses, and brush.

COUNCIL: Motion to adopt Ordinance 2026-01, amending Chapter 321 relating to control of weeds, grasses, and brush, as presented.

Attachment(s):

- Ordinance #2026-01_Amending Chapter 321 Relating to Control of Weeds, Grasses and Brush

ORDINANCE NO. 2026-01

AN ORDINANCE AMENDING CHAPTER 321 OF THE CODE OF ORDINANCES OF THE CITY OF RICHLAND CENTER RELATING TO CONTROL OF WEEDS, GRASSES AND BRUSH

WHEREAS, the Common Council of the City of Richland Center finds that excessive growth of weeds, grasses, and brush and the accumulation of cut vegetation constitute a public nuisance affecting public health, safety, and welfare; and

WHEREAS, Wisconsin law authorizes municipalities to regulate weeds and grasses, abate public nuisances, recover costs incurred, and impose special charges pursuant to Wis. Stat. §§ 66.0407, 66.0517, and 66.0627; and

WHEREAS, the Common Council desires to simplify and clarify enforcement procedures, improve compliance, and ensure recovery of actual City costs associated with nuisance abatement;

NOW THEREFORE BE IT ORDAINED, by the Common Council of the City of Richland Center, Richland County, Wisconsin, as follows:

SECTION 1. Repeal and Recreation of Chapter 321

Chapter 321 of the Code of Ordinances of the City of Richland Center is hereby repealed and recreated in its entirety to read as follows:

CHAPTER 321

CONTROL OF WEEDS, GRASSES AND BRUSH

321.01 Purpose

This Chapter is enacted to protect public health, safety, and welfare by regulating the growth of weeds, grasses, and brush, authorizing enforcement and abatement of noncompliant conditions, and providing for cost recovery.

321.02 Definitions

For the purposes of this Chapter:

- (1) **Grass and Weeds:** All grasses and weeds other than noxious weeds.
- (2) **Noxious Weeds:** Those plants designated as noxious weeds under Wis. Stat. §66.0407, as amended.
- (3) **Brush:** Woody vegetation other than trees.
- (4) **Natural Landscape:** A landscape consisting predominantly of grasses, forbs, or wildflowers native to Wisconsin that is intentionally designed and maintained to replicate a native landscape and that may exceed the height limits otherwise established in this Chapter.
- (5) **Owner:** The record owner of the property as shown by the records of the Richland County Treasurer for mailing of real estate tax bills.

321.03 Duty to Mow and Maintain

- (1) Every owner shall mow and keep mowed all grasses and weeds (other than noxious

- weeds) on their property to a height not exceeding six (6) inches above ground level.
- (2) Accumulated cut grass, weeds, brush, or similar vegetative material shall be removed from the property and properly disposed of.
 - (3) No owner shall permit noxious weeds to grow or pollinate on any property.
 - (4) Owners shall maintain the area between their lot line and the curb or pavement edge of any abutting public street in compliance with this Chapter.
 - (5) The City recognizes that some occupants may require assistance to comply with this section. This provision does not create an exemption or extension of time, and the responsibility to ensure compliance remains with the owner, occupant, or person in charge of the property.

321.04 Public Nuisance

Any violation of this Chapter is declared a public nuisance.

321.05 Exceptions

The following are exempt from the height requirements of this Chapter, provided no noxious weeds are present:

- (1) Property enrolled in a state or federal agricultural, conservation, or environmental program.
- (2) Wetlands, wooded areas, or undeveloped lands where mowing would be impractical or environmentally harmful, as determined by the City.
- (3) Natural Landscapes may exceed the height limits of this Chapter only if they are intentionally planted and maintained so as not to create a public nuisance or allow the spread of noxious weeds. Failure to maintain a Natural Landscape in compliance with this subsection shall constitute a violation of this Chapter.

Natural Landscapes:

- a. Shall be located only on property owned by the owner maintaining the Natural Landscape;
- b. Are prohibited within any public street right-of-way or on City-owned property; and
- c. Shall not be permitted within three (3) feet of an abutting property line unless written consent is provided by the adjoining property owner.

321.06 Failure to Comply; Abatement

- (1) If grasses, weeds, or brush are not cut, removed, or otherwise brought into compliance with this Chapter, the City may cause such grasses, weeds, or brush to be cut or removed beginning the following morning after the violation exists.
- (2) The City may, as a courtesy, place a door hanger on the front or apparent main door of a structure on the premises, informing the owner or person in possession of the duty to comply with this Chapter. However, failure of the City to place such a door hanger shall not relieve the owner, occupant, or person in charge of the property

from the requirements of this Chapter and shall not prevent the City from proceeding to perform the abatement and collect the costs thereof.

- (3) All costs incurred by the City, including labor, equipment, materials, and an administrative fee, shall be charged to the property owner. Labor and equipment charges shall be assessed at a minimum of one-half (½) hour per occurrence.
- (4) Upon request, an elderly or disabled owner may be granted a reasonable extension of time to secure assistance or hire a contractor, provided that conditions do not pose an immediate public nuisance.

321.07 Billing; Delinquency; Special Charge

- (1) The City shall mail a bill for abatement costs and administrative fees to the landowner at the address shown by the records of the Richland County Treasurer for mailing of real estate tax bills for the property.
- (2) If the costs are not paid within thirty (30) days after the billing is mailed, the charge shall be delinquent and shall become a lien against the property as of the date of delinquency.
- (3) The delinquent special charge shall be included in the current or next tax roll for collection and settlement pursuant to Wis. Stat. §§ 66.0627 and Ch. 74.

321.08 Citations and Penalties

- (1) Violations of this chapter may be enforced by citation whether or not the City performs abatement, and issuance of a citation shall not preclude abatement or recovery costs.
- (2) Any person who violates any provision of this chapter shall, upon conviction, forfeit not less than twenty-five dollars (\$25.00) nor more than two hundred dollars (\$200.00) for each separate offense, together with all applicable court costs, fees, surcharges, and assessments as provided by law. Each day a violation continues shall constitute a separate offense.
- (3) For purposes of determining forfeiture amounts, offenses shall be tracked on a calendar-year basis, with each calendar year beginning January 1.
- (4) The specific forfeiture amounts to be imposed for first, second, and subsequent offenses shall be established by resolution of the Common Council.

321.09 Administrative Fee

When the City performs abatement under this chapter, an administrative fee will be assessed in addition to actual abatement costs. The administrative fee is intended to recover costs associated with inspection, documentation, equipment coordination, billing, and enforcement, and shall be established by resolution of the Common Council.

321.10 Enforcement Authority

Citations for violations of this chapter may be issued by any person authorized under Section 980.06 of the Code of Ordinances, as amended by Ordinance 2025-06.

SECTION 2. Repeal of Conflicting Provisions

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Severability

If any provision of this ordinance is held invalid, such invalidity shall not affect the remaining provisions.

SECTION 4. Effective Date

This ordinance shall take effect upon passage and publication as provided by law.

ADOPTED by the Common Council of the City of Richland Center on this 3rd day of February, 2026 by the following votes: AYES _____, NOS _____.

Todd Coppernoll, Mayor

Attest:

Misty Molzof, Deputy Clerk

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 8.

Agenda Item: A Resolution Establishing the Forfeiture Schedule and Administrative Fee for Abatement of Weeds, Grasses and Brush

Requested & Presented by: Darcy Perkins, Municipal Services Specialist

Meeting Date: Finance and Common Council on 02-03-2026

Committee Review: Public Works on 01-15-2026 – *Motion by Fruit to forward Resolution 2026-___, establishing the forfeiture schedule and administrative fee for abatement of weeds, grasses and brush, to the Finance Committee for review and recommendation to the Common Council. Seconded by Schultz. Motion carried 2-0 by voice vote.*

Background: Chapter 321 authorizes enforcement of weed, grass, and brush violations by citation and abatement, with forfeitures and administrative fees set by Council resolution.

The revised Resolution establishes a calendar-year, graduated forfeiture schedule and a \$75 administrative fee to recover inspection, coordination, billing, and enforcement costs.

Forfeiture Schedule: Forfeitures are proposed on a graduated, calendar-year basis to encourage compliance and deter repeat violations.

- First offense: \$25
- Second offense: \$50
- Third and Subsequent offenses: \$75

Administrative Fee: Administrative tasks occur regardless of abatement time and include inspection, documentation, and enforcement. The \$75 fee reflects actual staff and overhead costs and aligns with peer Wisconsin municipalities.

Department Recommendation: Staff recommend adoption of Resolution 2026-02, establishing the forfeiture schedule and administrative fee as authorized by Chapter 321.

Financial Impact: The resolution allows the City to recover reasonable costs incurred when abatement and enforcement are necessary, reducing the likelihood that such costs are borne by the general taxpayer.

Requested Action:

FINANCE COMMITTEE: Motion to recommend to the Common Council adoption of Resolution 2026-02, establishing the forfeiture schedule and administrative fee for abatement of weeds, grasses and brush.

COMMON COUNCIL: Motion to adopt Resolution 2026-02, establishing the forfeiture schedule and administrative fee for abatement of weeds, grasses and brush, as presented.

Attachment(s):

- Resolution 2026-02_Establishing the Forfeiture Schedule and Administrative Fee for Abatement of Weeds, Grasses and Brush

**CITY OF RICHLAND CENTER
RESOLUTION 2026-02**

Item 8.

**A RESOLUTION ADOPTING A FORFEITURE SCHEDULE AND ADMINISTRATIVE
FEE FOR ABATEMENT OF WEEDS, GRASSES AND BRUSH**

WHEREAS, Chapter 321 of the Code of Ordinances requires the control of weeds, grasses, and brush on private property and authorizes enforcement by citation and abatement; and

WHEREAS, Sections 321.08 and 321.09 of the Code of Ordinances provide that forfeiture amounts and administrative fees shall be established by resolution of the Common Council; and

WHEREAS, the Common Council finds that graduated forfeitures are a reasonable and effective means to encourage compliance, deter repeat violations, and account for increased enforcement and administrative resources associated with repeated noncompliance; and

WHEREAS, the Common Council further finds that an administrative fee is necessary to recover the City's costs associated with inspection, documentation, staff time, equipment coordination, billing, and enforcement activities related to the abatement of weeds, grasses, and brush;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Richland Center, Richland County, as follows:

Section 1: Forfeiture Schedule

For violations of Chapter 321 occurring within the same calendar year, forfeitures shall be as follows:

- First Offense: \$25
- Second Offense: \$50
- Third and Subsequent Offenses: \$75

Each calendar year shall begin on January 1. All applicable statutory assessments, surcharges, and court costs shall be added as required by law.

Section 2. Administrative Fee

When the City performs abatement under Chapter 321, an administrative fee of \$75 per abatement occurrence is hereby established, in addition to actual labor, equipment, and material costs. The administrative fee is not a penalty and is assessed solely for cost recovery purposes.

Section 3. Collection

Unpaid abatement costs and administrative fees may be assessed as a special charge and placed on the property tax roll pursuant to Wis. Stat. §§ 66.0627 and Ch. 74.

Section 4. Effective Date

This Resolution shall take effect upon adoption.

ADOPTED by the Common Council of the City of Richland Center on this 3rd day of February, 2026 by the following vote: AYES: _____, NOS: _____

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Attest:

Todd Coppernoll, Mayor

Misty Molzof, Deputy Clerk

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 9.

Agenda Item: An Ordinance Amending Chapter 606 Relating to Removal of Snow and Ice from Public Sidewalks

Requested & Presented by: Darcy Perkins, Municipal Services Specialist

Meeting Date: Finance and Common Council on 02-03-2026

Committee Review: Public Works on 01-15-2026 – *Motion by Schultz to forward Ordinance 2026-____, amending Chapter 606 relating to removal of snow and ice from public sidewalks to the Finance Committee for review and recommendation to the Common Council. Seconded by Fruit. Motion carried 2-0 by voice vote.*

Background: Chapter 606 governs snow and ice removal from public sidewalks. The current ordinance contains outdated procedures that have delayed enforcement and hindered cost recovery. Staff revised the ordinance for clarity, consistency, and enforceability, while aligning with Wisconsin statutes and best practices.

The proposed revision:

- Repeals and recreates Chapter 606 in a simplified format.
- Requires sidewalks to be cleared within 12 hours of snowfall ending.
- Clarifies responsibility regardless of source, including corner lots and curb ramps.
- Removes mandatory courtesy notices while retaining them as an option.
- Streamlines enforcement and billing procedures, allowing actual abatement and administrative costs to be recovered through special charges on the tax roll.

Cost Basis and Justification: Staff evaluated the City's actual labor and equipment costs incurred when performing weed, grass, and brush abatement to ensure the proposed are reasonable, defensible, and proportionate. A minimum charge of ½ hour per occurrence is proposed to cover mobilization, equipment, and documentation. Typical City costs range from \$45–\$60 based on staff time and equipment.

Legal Authority: Wis. Stat. §§ 66.0113–66.0114 (municipal citations); 66.0907 (special charges for abatement); Ch. 74 (tax roll collection).

Department Recommendation: Staff recommends adoption of Ordinance 2026-02, amending Chapter 606 relating to removal of snow and ice from public sidewalks.

Financial Impact: The ordinance improves the City's ability to recover abatement costs. Previously, procedural delays often resulted in costs being absorbed by the City rather than the owner responsible for the property.

Requested Action:

FINANCE: Motion to recommend to the Common Council adoption of Ordinance 2026-02, amending Chapter 606 relating to removal of snow and ice from public sidewalks.

COUNCIL: Motion to adopt Ordinance 2026-02, amending Chapter 606 relating to removal of snow and ice from public sidewalks, as presented.

Attachment(s):

- Ordinance #2026-02_Amending Chapter 606 Relating to Removal of Snow and Ice from Public Sidewalks

ORDINANCE NO. 2026-02**AN ORDINANCE AMENDING CHAPTER 606 OF THE CODE OF ORDINANCES OF THE CITY OF RICHLAND CENTER RELATING TO REMOVAL OF SNOW AND ICE FROM PUBLIC SIDEWALKS**

WHEREAS, the Common Council finds that snow and ice accumulation on public sidewalks presents a risk to pedestrian safety and accessibility; and

WHEREAS, Wisconsin law authorizes municipalities to require sidewalk snow and ice removal, enforce violations by citation, and recover abatement costs through special charges pursuant to Wis. Stat. §§ 66.0113, 66.0114, and 66.0907; and

WHEREAS, the Common Council desires to simplify and clarify enforcement procedures, improve compliance, and ensure recovery of actual City costs associated with snow and ice removal;

NOW THEREFORE BE IT ORDAINED, by the Common Council of the City of Richland Center, Richland County, Wisconsin, as follows:

SECTION 1. Repeal and Recreation of Chapter 606

Chapter 606 of the Code of Ordinances of the City of Richland Center is hereby repealed and recreated in its entirety to read as follows:

CHAPTER 606**REMOVAL OF SNOW AND ICE FROM PUBLIC SIDEWALKS****606.01 Duty to Remove Snow and Ice**

- (1) When snow falls or ice accumulates on any sidewalk fronting on or abutting a public street within the City of Richland Center, the owner, occupant, or person in charge of the abutting lot shall remove all snow and ice from the sidewalk, regardless of the source of accumulation.
- (2) Snow and ice shall be removed from the entire width of the sidewalk within twelve (12) hours after the end of a snowfall.
- (3) For properties abutting sidewalks on two intersecting streets, the duty includes sidewalks fronting on both streets, including:
 - a) Sidewalk areas bordering crosswalks; and
 - b) Any associated curb ramps.
- (4) If ice cannot be immediately removed, the sidewalk shall be treated with sand or other suitable material to provide safe passage until removal is possible.
- (5) The City recognizes that some occupants may require assistance to comply with this section. This provision does not create an exemption or extension of time, and the responsibility to ensure compliance remains with the owner, occupant, or person in charge of the property.

606.02 Failure to Comply; Abatement

- (1) If snow or ice is not removed within the time required by 606.01, the City may cause such snow or ice to be removed beginning the following morning.

- (2) The City may, as a courtesy, place a doorhanger on the front or apparent main door of a structure on the premises, informing the owner or person in possession of the premises of the duty to remove snow and ice under this chapter. However, failure of the City to place such a doorhanger shall not relieve the owner, occupant, or person in charge of the abutting property from the requirements of 606.01 and shall not prevent the City from proceeding to perform the removal and collect the costs thereof.
- (3) All costs incurred by the City, including labor, equipment, materials, and an administrative fee, shall be charged to the property owner. Labor and equipment charges shall be assessed at a minimum of one-half (½) hour per occurrence.

606.03 Billing; Delinquency; Special Charge

- (1) The City shall mail a bill for abatement costs and administrative fees to the landowner at the address shown by the records of the Richland County Treasurer for mailing of real estate tax bills for the property.
- (2) If the costs are not paid within thirty (30) days after the billing is mailed, the charge shall be delinquent and shall become a lien against the property as of the date of delinquency.
- (3) The delinquent special charge shall be included in the current or next tax roll for collection and settlement pursuant to §§ 66.0907 and Ch. 74.

606.04 Citations and Penalties

- (1) Violations of this chapter may be enforced by citation whether or not the City performs abatement, and the issuance of a citation shall not preclude the City from removing snow or ice and recovering the costs thereof.
- (2) Any person who violates any provision of this chapter shall, upon conviction, forfeit not less than twenty-five dollars (\$25.00) nor more than two hundred dollars (\$200.00) for each separate offense, together with all applicable court costs, fees, surcharges, and assessments as provided by law. Each day a violation continues shall constitute a separate offense.
- (3) For purposes of determining forfeiture amounts, offenses shall be tracked on a calendar-year basis, with each calendar year beginning January 1.
- (4) The specific forfeiture amounts to be imposed for first, second, and subsequent offenses shall be established by resolution of the Common Council.

606.05 Administrative Fee

When the City performs snow or ice removal under this chapter, an administrative fee will be assessed in addition to actual removal costs. The administrative fee is intended to recover costs associated with inspection, documentation, equipment coordination, billing, and enforcement, and shall be established by resolution of the Common Council.

606.06 Enforcement Authority

Citations for violations of this chapter may be issued by any person authorized under Section 980.06 of the Code of Ordinances, as amended.

SECTION 2. Repeal of Conflicting Provisions

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 3. Severability

If any provision of this ordinance is held invalid, such invalidity shall not affect the remaining provisions.

SECTION 4. Effective Date

This ordinance shall take effect upon passage and publication as provided by law.

ADOPTED by the Common Council of the City of Richland Center on this 3rd day of February, 2026 by the following votes: AYES _____, NOS _____.

Todd Coppernoll, Mayor

Attest:

Misty Molzof, Deputy Clerk

DRAFT

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 10.

Agenda Item: A Resolution Establishing the Forfeiture Schedule and Administrative Fee for Sidewalk Snow and Ice Removal Violations

Requested & Presented by: Darcy Perkins, Municipal Services Specialist

Meeting Date: Finance and Common Council on 02-03-2026

Committee Review: Public Works on 01-15-2026 – *Motion by Fruit to forward Resolution 2026-___, establishing the forfeiture schedule and administrative fee for sidewalk snow and ice removal violations, to the Finance Committee for review and recommendation to the Common Council. Seconded by Schultz. Motion carried 2-0 by voice vote.*

Background: Chapter 606 authorizes enforcement of sidewalk snow and ice removal requirements by citation and abatement and provides that forfeiture amounts and administrative fees be established by resolution of the Common Council.

The revised Resolution establishes a calendar-year, graduated forfeiture schedule and a \$75 administrative fee to recover inspection, coordination, billing, and enforcement costs.

Forfeiture Schedule: Forfeitures are proposed on a graduated, calendar-year basis to encourage compliance and deter repeat violations.

- First offense: \$25
- Second offense: \$50
- Third and Subsequent offenses: \$75

Administrative Fee: Administrative tasks occur regardless of abatement time and include inspection, documentation, and enforcement. The \$75 fee reflects actual staff and overhead costs and aligns with peer Wisconsin municipalities.

Department Recommendation: Staff recommend adoption of Resolution 2026-03, establishing a forfeiture schedule and administrative fee as authorized by Chapter 606.

Financial Impact: The resolution allows the City to recover reasonable costs incurred when abatement and enforcement are necessary, reducing the likelihood that such costs are borne by the general taxpayer

Requested Action:

FINANCE COMMITTEE: Motion to recommend to the Common Council adoption of Resolution 2026-03, establishing the forfeiture schedule and administrative fee for sidewalk snow and ice removal violations.

COMMON COUNCIL: Motion to adopt Resolution 2026-03, establishing the forfeiture schedule and administrative fee for sidewalk snow and ice removal violations, as presented.

Attachment(s):

- Resolution 2026-03_Establishing the Forfeiture Schedule and Administrative Fee for Sidewalk Snow and Ice Removal Violations

**CITY OF RICHLAND CENTER
RESOLUTION 2026-03**

Item 10.

**A RESOLUTION ESTABLISHING THE FORFEITURE SCHEDULE AND ADMINISTRATIVE
FEE FOR SIDEWALK SNOW AND ICE REMOVAL VIOLATIONS**

WHEREAS, Chapter 606 of the Code of Ordinances requires the timely removal of snow and ice from public sidewalks and authorizes enforcement by citation and abatement; and

WHEREAS, Sections 606.04 and 606.05 of the Code of Ordinances provide that forfeiture amounts and administrative fees shall be established by resolution of the Common Council; and

WHEREAS, the Common Council finds that graduated forfeitures are a reasonable and effective means to encourage compliance, deter repeat violations, and account for increased enforcement and administrative resources associated with repeated noncompliance; and

WHEREAS, the Common Council further finds that an administrative fee is necessary to recover the City's costs associated with inspection, documentation, staff time, equipment coordination, billing, and enforcement activities related to sidewalk snow and ice removal;

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Richland Center, Richland County, as follows:

Section 1: Forfeiture Schedule

For violations of Chapter 606 occurring within the same calendar year, forfeitures shall be as follows:

- First Offense: \$25
- Second Offense: \$50
- Third and Subsequent Offenses: \$75

Each calendar year shall begin on January 1. All applicable statutory assessments, surcharges, and court costs shall be added as required by law.

Section 2. Administrative Fee

When the City performs snow or ice removal under Chapter 606, an administrative fee of \$75 per abatement occurrence is hereby established, in addition to actual labor, equipment, and material costs. The administrative fee is not a penalty and is assessed solely for cost recovery purposes.

Section 3. Collection

Unpaid abatement costs and administrative fees may be assessed as a special charge and placed on the property tax roll pursuant to Wis. Stat. § 66.0907.

Section 4. Effective Date

This Resolution shall take effect upon adoption.

ADOPTED by the Common Council of the City of Richland Center on this 3rd day of February, 2026 by the following vote: AYES: _____, NOS: _____

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Attest:

Todd Coppernoll, Mayor

Misty Molzof, Deputy Clerk