



OFFICIAL PUBLIC NOTICE

MEETING OF THE COMMON COUNCIL

TUESDAY, MARCH 03, 2026 AT 6:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

TEAMS: bit.ly/RCTeamsMeeting

AMENDED AGENDA

CALL TO ORDER *Pledge of Allegiance; Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF AGENDA

APPROVAL OF MINUTES *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

- [1.](#) February 3, 2026 Meeting Minutes

DEPARTMENT HEAD REPORTS AND CONCERNS

MAYOR AND ALDERPERSONS *Committee/Commission/Board updates, reports, and requests for future agenda items.*

TREASURER'S REPORT

- [2.](#) Treasurer's Report
- [3.](#) Utility Treasurer's Report

PAYMENT OF BILLS

- [4.](#) Bills for Approval

ITEMS FOR DISCUSSION AND POSSIBLE ACTION

- [5.](#) **Public Hearing** on Proposed Zoning Amendment to Chapter 400 Relating to Planned Unit Developments
- [6.](#) Ordinance Amendment: Chapter 400 Relating to Planned Unit Developments
- [7.](#) Innovative Public Advisors (IPA) Symons Recreation Complex Assessment
- [8.](#) MOU for Reunification with the Richland School District
- [9.](#) Resolution #2026-04, A Resolution to Combine Municipal Wards For Voting Purposes

FINANCE COMMITTEE RECOMMENDATIONS FOR ACTION: (CAIRNS)

- [10.](#) Radio Building Space Agreement with Richland County
- [11.](#) Community Meal Site Agreement
- [12.](#) Airport Equipment Purchase (City Match)

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS FOR ACTION: (FRUIT)

- [13.](#) Temporary Alcohol Beverage License for Richland County Performing Arts Council at 182 N Central Avenue on 3/14/2026

APPOINTMENT & CONFIRMATION *Committees, Commissions and Boards*

- [14.](#) Appoint Poll Workers, Tabulators, Chief Inspectors, and Emergency Poll Workers (non-residents) for 2026-2027 Elections

PUBLIC COMMENT *No Council action will be taken on any matter originating under this item.*

CLOSED SESSION: Legal Consultation Regarding Panorama Estates & Tax Settlement Non-Compliance

15. The Chair may entertain a motion to enter closed session pursuant to Wis. Stat., 19.85(1)(g) Conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.
16. Reconvene in open session pursuant to Wisconsin Stat, Sec 19.85(2) to vote on matters discussed during closed session. Roll call vote if motion is not unanimous.

ADJOURNMENT

Originally Posted this 27th day of February, 2026 by 4:30 PM. Amended Agenda Posted this 2nd day of March, 2026 by 4:30PM. Copy to the official newspaper the Richland Observer.

PLEASE NOTE: To request disability-related accommodations, please contact City Administrator Ashley Oliphant (608-647-3466 or 450 S. Main St.) at least 24 hours in advance. Notice is hereby given that a quorum of other city governmental bodies may be present at this meeting for informational and discussion purposes only, and no formal action will be taken by those bodies at this meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIRTUALLY

CALL TO ORDER CALL TO ORDER: The meeting was called to order by Mayor Coppernoll at 6:30 PM. Members present were Ron Fruit, Karin Tepley, Tom McCarthy, Rachel Schultz, Melony Walters, Douglas Martyniuk, Steve Downs, and Ryan Cairns. Absent: None.

Others Present: Ashley Oliphant, City Administrator; Darcy Perkins, Municipal Services Specialist; Scott Gald, Utilities Superintendent; Billy Jones, Police Chief; Stacy Pilla, Library Director; Jodi Mieden, Parks and Recreation Director; Media; Nova Video representative; and members of the public.

APPROVAL OF AGENDA: *Motion by Tepley, second by Schultz to approve the agenda as presented. Motion carried 8-0.*

APPROVAL OF MINUTES: *Motion by Downs, second by McCarthy to waive the reading of the minutes of the January 6, 2026 meeting in lieu of printed copies and approve said minutes. Motion carried 8-0.*

CITY AND UTILITY DEPARTMENT HEAD REPORTS

Clerk/Treasurer’s Office: Molzof stated that January was busy with tax payments, election requirements, annual deadlines, in addition to the regular monthly duties and thanks to the team, we made it.

Parks & Recreation: Mieden stated that during the slow time staff are busy cleaning and organizing the buildings; a Kids Night Out was recently held where the Lions Club provided snacks, and there were about 40 kids in attendance; basketball league began and there are currently five teams; a twilight hike is being planned for February 13th; and early planning for the summer guide, summer programs, and staffing is underway.

Library: Pilla stated that the DPI annual report is due soon, the Library is working on a community survey to aid in updating the Library Strategic Plan and can be found on the website, Facebook, and on paper flyers.

Utility: Gald stated that Electric AMI Meters are 66% installed, and Water AMI Meters are 30% installed; electric crews are working on cutting trees along the primary and secondary lines, and plans are underway for replacement/relocation of lines along Hwy 14; the city and utility have recently moved forward with sharing a server and overall it is going well; and the utilities are looking at getting rid of fax lines to save some money.

Police: Jones reported that in the month of January there were 187 calls for service, 32 criminal arrests were made, two juvenile cases, one emergency detention, three warrants/probation assists were made, and at least four traffic citations; however, there has been an issue with the citation reporting software and this figure may change.

Administrator: Oliphant reported that she recently attended a county meeting regarding the ambulance service, the county hired a firm to perform a study on the ambulance, and she will be attending future ambulance service meetings; Finley Hamblin was hired as a full-time employee in the buildings and grounds; city staff are transitioning from the old insurance company to the new one, have had to file a claims already this year, and there will be an elected official training sometime after the April election for elected officials; and the department head meetings are under review and may see some changes to make them more efficient and productive.

MAYOR AND ALDERPERSONS

Schultz: Shared that her husband Dale Schultz and their exchange student from Buenos Aires are present to observe how Common Council meetings are conducted.

Tepley: The 1st Connect Communities meeting was held about a week ago; two of Vernon Thompson’s grandchildren were located and will be receiving packets from the City regarding the memorial.

Mayor Coppernoll: Fruit, McCarthy, and Mayor Coppernoll have decided not to run for office this year, and their last meeting will be in April, 2026; and realizing that there were no homeless or warming shelters in Richland Center,

a group including Mike Brenninger and his family got together opened up a building and staffed it 24 hours per for 10 days during the most recent cold weather. This was used by 9 or 10 people who needed shelter and liter saved the life of one person. Mayor wanted to publicly thank Mike Brenninger, his family, and the members of the community who provided support in any way.

TREASURER'S REPORT *Motion by Schultz, second by Walters to approve the Treasurers report as presented, including 12/31/2025 cash balances, 12/31/2025 balance sheets, and 12/31/2025 summary of revenue and expenditures by department. Motion carried 8-0.*

PAYMENT OF BILLS *Motion by Cairns, second by Downs to approve bills entered from December 31, 2025 through February 3, 2026, as presented in the amount of \$2,428,7637.37, which includes \$15,028.10 of Greater Richland Tourism bills, and \$2,413,709.27 of general fund bills. Upon roll call vote, all members voted aye, motion carried 8-0.*

ITEMS FOR DISCUSSION AND ACTION

Presentation by NHS Director Craig Woodhouse: *No action.*

Woodhouse presented on who NHS of Southwest Wisconsin is, services they provide, and terminology pertaining to housing types.

MSA 2025 Street Rating Project Report: *No Action.*

Zach Adams, MSA presented the 2025 Street Rating Project Report that is reported to WI DOT through WISLR, used for funding, planning, and budgeting purposes. MSA recommendation is to continue to use the pavement ratings tools in your planning and budgeting processes and to share with utilities to coordinate capital improvement planning.

Report on Proposed Campus Housing Project: *No Action.*

Oliphant stated that Glasbrenner attended the County Executive and Finance Committee Meeting, they discussed the city's proposal in closed session, and when they came out of closed session, they did not act. The county has hired SEH to assist with the redevelopment process, including issuing a Request for Proposals (RFP). The city is able to resubmit their proposal during the RFP solicitation period as will any other interested party, in approximately four months.

Lydia's House Lease and Operating Agreement: *Motion by Tepley, second by Walters to allow the Administrator or Attorney to draft and execute an agreement with Lydia's House with no fees, as reviewed and recommended by the City Attorney. Motion carried 8-0.*

Oliphant stated that this property was unexpectedly transferred to the City by SWCAP causing a disruption to the operations of Lydia's House. Operations have ceased at the direction of the Lydia's House Board until such time as an agreement or lease is executed with the City.

Facility Use Agreement with the Richland School District: *Motion by Walters, second by Tepley to approve the Updated Facility Agreement between the Richland School District and the City of Richland Center July 1, 2026-June 30, 2028. Upon roll call vote, all members present voted aye, motion carried 8-0.*

Mieden reported that bi-annual joint-use contract with Richland School District was reviewed by both parties and ready for approval. The 2026 contract has minor changes due to the sale of Stori Field and the need to modify dates and ensure proper insurance coverage.

PLAN COMMISSION RECOMMENDATIONS AND ACTION (COPPERNOLL)

Sale of RDA-Owned Property at 300 W Union Street (Parcels 276-1687-6000 & 276-1687-8000): *Motion by Tepley, second by Downs to accept the Plan Commission Report and approve the sale of RDA-owned property located at 300 W. Union Street, as presented. Upon roll call vote, all members present voted aye, motion carried 8-0.*

RDA Chair John Collins reported successful negotiations with the buyer who will bring a new business to the city. The buyer will construct a 5,000-square-foot sales facility under a developer's agreement. This project will mark the successful disposition of the RDA's last remaining holding in the Orange Street Commons.

Hive Drive Infrastructure Project: *Motion by Walters, second by Schultz to accept the Plan Commission Report the Hive Drive Infrastructure Project and authorize City staff to proceed with final design and next steps. Upon call vote, all members present voted aye, motion carried 8-0.*

Coppernoll stated that this became a city street in 2001 but was not originally designed to meet formal street standards with lighting, sidewalk, stormwater infrastructure, etc. Grant money has already been allocated for this project for infrastructure improvements.

Olipphant stated that the report from Plan Commission has been provided as required by our ordinance, and additionally, as the County works on redeveloping the former UW campus and density increases, these improvements will allow safe pedestrian and vehicular travel.

FINANCE COMMITTEE RECOMMENDATIONS AND ACTION (CAIRNS)

Award Landfill Monitoring Services Agreement: *Motion by Cairns, second by Downs to approve the execution of a landfill monitoring agreement with Mi-Tech Services, Inc., at a cost not to exceed \$11,000.00. Upon roll call vote, all members present voted aye, motion carried 8-0.*

Consider Acceptance of a Non-Monetary Donation and Naming Proposal Application: *Motion by Cairns, second by Walters to suspend the rules, waive the reading, and adopt Resolution 2026-01, authorizing acceptance of a non-monetary donation for trail improvements and the naming of the "Dale Bender Community Wellness Trail". Upon roll call vote, all members present voted aye, motion carried 8-0.*

An Ordinance Amending Chapter 321 Relating to Control of Weeds, Grasses and Brush: *Motion by Cairns, second Schultz by to suspend the rules, waive the reading, and adopt Ordinance 2026-01, amending Chapter 321 relating to control of weeds, grasses, and brush. Upon roll call vote, all members present voted aye, motion carried 8-0.*

A Resolution Establishing the Forfeiture Schedule and Administrative Fee for Abatement of Weeds, Grasses and Brush: *Motion by Cairns, second by Downs to suspend the rules, waive the reading, and adopt Resolution 2026-02, establishing the forfeiture schedule and administrative fee for abatement of weeds, grasses and brush. Upon roll call vote, all members present voted aye, motion carried 8-0.*

An Ordinance Amending Chapter 606 Relating to Removal of Snow and Ice from Public Sidewalks: *Motion by Cairns, second by Downs to suspend the rules, waive the reading, and adopt Ordinance 2026-02, amending Chapter 606 relating to removal of snow and ice from public sidewalks. Upon roll call vote, all members present voted aye, motion carried 8-0.*

A Resolution Establishing the Forfeiture Schedule and Administrative Fee for Sidewalk Snow and Ice Removal Violations: *Motion by Cairns, second by Downs to suspend the rules, waive the reading, and adopt Resolution 2026-03, establishing the forfeiture schedule and administrative fee for sidewalk snow and ice removal violations. Upon roll call vote, all members present voted aye, motion carried 8-0.*

PUBLIC SAFETY COMMITTEE RECOMMENDATIONS AND ACTION (FRUIT)

Approval of Licenses: *Motion by Fruit, second by Tepley to approve Class "B" Temporary Picnic License, to Richland County Performing Arts Council, for the February 14, 2025. Upon roll call vote, motion carried unanimously (8-0).*

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS

Mayor Coppernoll introduced the two mayoral candidates, Karin Tepley, and Elijah Kramer, and District 2 candidate Frank Hoffman.

PUBLIC COMMENT

Suzanne Fish personally invited everyone to the Race for Grace on Saturday, May 9, 2026, at its new location at the High School.

ADJOURNMENT: *Motion by Tepley second by Walters to adjourn at approximately 8:10 pm. Motion carried 8-0.*

Meeting adjourned at approximately 8:10 pm.

Respectfully submitted by Misty Molzof, City Treasurer/Interim Clerk

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 2.

Agenda Item: City Treasurer's Report

Committee Review: N/A

Meeting Date: Finance & Council – March 3, 2026

Presented by: Misty Molzof, Treasurer

Recommended Action Items:

1. Approve Payment of Bills in the amount of \$2,927,118.25, of which \$3,217.22 are Greater Richland Tourism Bills.

Items included:

1. Treasurer's Report for period ending January 31, 2026 – "Cash Balances" Report
 - a. Beginning Balance - \$13,106,117.47
 - b. Total receipts in October - \$3,699,128.56: includes **total interest earned of \$39,117.45**
 - c. Total Disbursements in October - \$2,474,508.00
 - d. Ending Balance - \$14,330,738.03
2. Treasurer's Report for period ending February 28, 2026 – "Cash Balances" Report – PRELIMINARY – before all statements are in
 - a. Beginning Balance - \$14,330,738.03
 - b. Total receipts in October - \$909977.62: includes **total interest earned of \$9,540.02**
 - c. Total Disbursements in October - \$702,741.72
 - d. Ending Balance - \$14,537,973.93
3. Balance Sheet for period ending December 31, 2025 (4 pages)
 - a. City Funds
 - b. Greater Richland Tourism Fund
 - c. Library Fund
4. Balance Sheet for period ending January 31, 2026 (4 pages)
 - a. City Funds
 - b. Greater Richland Tourism Fund
 - c. Library Fund
5. Revenue and Expenditures, Actual Versus Budget by Department for period ending December 31, 2025 & January 31, 2026 (5 pages).
 - a. 2025 is still subject to change with Accounts Payable entries, and Audit entries.
 - b. Admin / City Office
 - i. Licenses & Permit Revenues were down in 2025 compared to Budget Amount
 - ii. Interest & Dividend Income was up quite a bit in 2025, ending out the year with approximately \$4,400 in dividends and \$437,000 in interest
 - iii. Expenses came in under budget by a little over \$4,000
 - c. Elected Officials - Under Budget a little over \$14,000 is primarily made up of discretionary funds that were not spent.
 - d. Assessor- Expenses were under budget due to Gretchen only providing assessor services the 1st couple of months in 2025, and Accurate Assessor was budgeted for and booked to Outlay for the 1st year which was 2025.
 - e. Airport
 - i. Revenues are up due to crop land lease with Chad Johnson
 - ii. Expenses are down due to fuel purchases. Attempting to use up old inventory, we did not purchase any fuel in 2025.
 - f. Public Works – Buildings & Grounds & Streets
 - i. State Aid Revenues increased a little in 2025
 - ii. Buildings & Grounds Expenses under budget due to staffing shortages and structural reorganization.

- iii. Streets Expenses under budget primarily due to fuel prices, equipment rentals, and employee benefits.
 - g. Building & Zoning – Increase of fees due to zoning administrator. Expenses are under budget due to Zoning Administrator changing positions, and vacancy for Q4 2025.
 - h. Cemetery
 - i. Revenues increased primarily due to City Administrator realizing that the Veterans graves had been underreported to the County for years, and with the new mapping software, we were able to update this and receive additional funds. Received about \$3,700 more than previous years.
 - ii. Expenses decreased due to less building repairs being done, and less flags being purchased.
 - i. Economic Development
 - i. Net overage due to survey work and adding an additional office/supplies/etc. for Darcy.
 - ii. Large increase in revenue and expense is for the Grants that we were a pass-through. We sent out the same amount as we received in Grant Monies.
 - j. Emergency Services -Police & Fire
 - i. Police Revenues increased primarily due to CRO wages and benefit reimbursement from School and donations (Canine).
 - ii. Police Expenses over budget primarily due to overtime
 - iii. Fire & EMS – over budget due to 2% Fire dues – offset in the revenues.
 - iv. Health & Human Services Underbudget – offset by revenue in donations (Canine)
 - k. Culture – Aquatic, CC/SC / Parks, Recreation
 - i. Revenue increase by about \$91,000 – brought in more revenues than anticipated
 - ii. Expenses under budget by about \$52,000 – due to staffing and wages of part-time staff.
 - l. Refuse – We charge a little more for garbage and refuse than what we collect, so you see a net of \$54,000 under budget in this category.
 - m. All Other Revenue & Expenses
 - i. Unallocated Contingency – this is where unbudgeted, approved items go
 - 1. Loader Repair – Brooks Tractor
 - 2. EDA Grant Admin – SWWRPC
 - 3. Rec Center Study – Innovative Public Advisors
 - 4. Generator additional expense – Wallace Electric
 - n. Net End of Year at this point is approximately \$411,000 in revenues over expenses. In essence, this adds to our fund balance and can be designated or undesignated funds by resolution at a later date.
6. Tax Collections
- a. Dec 2024 – Feb 2025 for the 2024 Tax Bills, the City collected about \$5.3 million in 1st half settlement payments. This is of the \$8.5 million in total tax payments over all taxing jurisdictions.
 - b. Dec 2025 – Feb 2026 for the 2025 Tax Bills, the City collected about \$5.7 million in 1st half settlement payments. This is of the \$8.98 million in total tax payments over all taxing jurisdictions.
7. What else have we been doing:
- i. Getting ready for the upcoming election on April 7, 2026. We are in need of poll workers, so if you are available, or know anyone that would be interested, please have them contact the city office.
 - 1. March 17, 2026 – 1st Set of Absentee Ballots will be mailed out, and any new requests are mailed out the next day until the time of the election.
 - 2. March 18, 2026 – I am planning on a poll worker training.
 - 3. March 24, 2026 – 1st Day for absentee voters to vote in person at the clerks office. This is not early voting, we do not have that. This is absentee voting.
 - ii. Cleaning, organizing, and filing. Getting old files scanned and saved.

- iii. Server Upgrade occurred in last couple of weeks, so we are working through the bugs of that.
- b. Accounting**
 - i. Reconcile End of Year Accounts Payable
 - ii. Reconcile End of Year Accounts Receivable
 - iii. Reconciling Year-To-Date Budget Numbers
 - iv. Working on 2026 through February and keeping up with day-to-day accounting work.

CITY OF RICHLAND CENTER - TREASURER'S REPORT						
1/31/2026						
FUNDS	Int Rate	BEG/MO BAL	RECEIPTS	Transfers In/(Out) Between Accounts	DISBURSEMENTS	END/MO BAL
City General Unassigned:	3.05%	\$ 280,106.96	\$ 427,179.35	\$ 2,033,756.60	\$ 2,417,439.29	\$ 323,603.62
State Investments #1 Unassigned	3.70%	\$ 4,387,300.42	\$ 152,105.89			\$ 4,539,406.31
Property Tax Account (partial unassigned)	3.05%	\$ 2,023,283.09	\$ 3,080,600.02	\$ (2,033,756.60)	\$ 3,372.21	\$ 3,066,754.30
#2 Landfill long term care (for landfill issues)	3.70%	\$ 670,952.94	\$ 2,109.52			\$ 673,062.46
#3 TIF-Panorama Estates (TIF 6)	3.70%	\$ 284,513.08	\$ 894.53			\$ 285,407.61
#6 TIF 2-5 (only #4)	3.70%	\$ 154,859.12	\$ 486.89			\$ 155,346.01
RLF Business Savings	0.50%	\$ 177,187.08	\$ 77.67			\$ 177,264.75
RLF Business Checking	0%	\$ 1,669.45				\$ 1,669.45
RESTRICTED FUNDS: (by outside entity)		\$ -				
CDBG Housing RLF	3.05%	\$ 178,409.02	\$ 473.11			\$ 178,882.13
Landfill Long Term Care CD to 2045	2.48%	\$ 320,243.09				\$ 320,243.09
Landfill Long Term Care CD to 2045	2.48%	\$ 308,732.96				\$ 308,732.96
Library Checking	3.05%	\$ 269,124.48	\$ 672.21		\$ 46,687.36	\$ 223,109.33
Room Tax	3.05%	\$ 7,518.59	\$ 19,807.76			\$ 27,326.35
Greater Richland Tourism	3.05%	\$ 38,538.13	\$ 102.72		\$ 6,855.00	\$ 31,785.85
Redevelopment Authority	3.05%	\$ 75,303.92	\$ 199.69			\$ 75,503.61
#5 Renew RC Loan Program-Affordable Housing	4.39%	\$ 873,341.55	\$ 2,745.84			\$ 876,087.39
Renew RC Loan Program-Checking	3.05%	\$ 80,540.71	\$ 213.58			\$ 80,754.29
COMMITTED: (by resolution of the Council)		\$ -				
#4 Projects committed	3.70%	\$ 2,663,907.68	\$ 8,375.49			\$ 2,672,283.17
ASSIGNED: (for specific use, not assigned)		\$ -				
Cemetery CDs	2.34% & 3.21%	\$ 5,042.62	\$ 2.28			\$ 5,044.90
Centennial Committee	3.05%	\$ 2,963.37	\$ 7.86			\$ 2,971.23
Canine Fund	0%	\$ 48,062.07	\$ 2,280.00		\$ 154.14	\$ 50,187.93
Park/Rec/Comm Center	3.05%	\$ 12,330.16	\$ 32.70			\$ 12,362.86
Aquatic Center	3.70%	\$ 242,186.98	\$ 761.45			\$ 242,948.43
Total Interest Earned in Current Month			\$ 39,117.45	\$ -		
LOANS						1/31/2026
Loans:		Total Debt 4/30/2025	2025 Principle	Loan Term End		Balance
Richland County Bank (2%)		\$ -	\$ -	Paid off 2024		\$ -
WPPI (no interest)		\$ (3,794.58)	\$ 5,059.44	10/28/2027		\$ (4,216.20)
State Trust Fund Loan - Panorama Est TIF 6 (3.5%)		\$ -	\$ -	Paid off 2021		\$ -
Bonding - Panorama Estates TIF 6 (1.8%)		\$ 600,000.00	\$ 52,075.00	4/1/2037		\$ 600,000.00
CFB Haseltine 389,390/Westside Dr 362,610 (2.73%)		\$ 352,000.00	\$ 67,117.10	4/1/2028		\$ 352,000.00
Aquatic Center Bonding (20 Years)		\$ 3,145,000.00	\$ 301,600.00	8/1/2038		\$ 3,145,000.00
		\$ 4,093,205.42	\$ 425,851.54			\$ 4,092,783.80
Debt Capacity - WI Department of Revenue - 2024						\$ 20,792,625.00
			% of Total Debt Capacity used			20%
			65% Recommended Maximum		\$ 13,515,206.25	
			Amt Avail to Reach 65%		\$ 9,422,422.45	
		\$ 13,106,117.47	\$ 3,699,128.56	\$ -	\$ 2,474,508.00	\$ 14,330,738.03
		Beg Bal	Receipts	Transfer	Expenditures	End Bal
						Net Increase / (Decrease) in Funds Available \$ 1,224,620.56

Item 2.

CITY OF RICHLAND CENTER - TREASURER'S REPORT						
2/28/2026						
FUNDS	Int Rate	BEG/MO BAL	RECEIPTS	Transfers In/(Out) Between Accounts	DISBURSEMENTS	END/MO BAL
City General Unassigned:	2.96%	\$ 323,603.62	\$ 444,251.42	\$ 2,738,712.52	\$ 619,507.60	\$ 2,887,059.96
State Investments #1 Unassigned	3.70%	\$ 4,539,406.31				\$ 4,539,406.31
Property Tax Account (partial unassigned)	2.96%	\$ 3,066,754.30	\$ 294,635.26	\$ (2,738,712.52)		\$ 622,677.04
#2 Landfill long term care (for landfill issues)	3.70%	\$ 673,062.46				\$ 673,062.46
#3 TIF-Panorama Estates (TIF 6)	3.70%	\$ 285,407.61				\$ 285,407.61
#6 TIF 2-5 (only #4)	3.70%	\$ 155,346.01				\$ 155,346.01
RLF Business Savings	0.50%	\$ 177,264.75	\$ 36.42	\$ (177,264.75)	\$ 10.00	\$ 26.42
RLF Business Checking	0%	\$ 1,669.45		\$ 177,264.75		\$ 178,934.20
RESTRICTED FUNDS: (by outside entity)		\$ -				
CDBG Housing RLF	2.96%	\$ 178,882.13	\$ 412.36			\$ 179,294.49
Landfill Long Term Care CD to 2045	2.48%	\$ 320,243.09				\$ 320,243.09
Landfill Long Term Care CD to 2045	2.48%	\$ 308,732.96				\$ 308,732.96
Library Checking	2.96%	\$ 223,109.33	\$ 143,362.74		\$ 41,169.48	\$ 325,302.59
Room Tax	2.96%	\$ 27,326.35	\$ 818.87		\$ 23,451.98	\$ 4,693.24
Greater Richland Tourism	2.96%	\$ 31,785.85	\$ 24,563.01		\$ 18,351.66	\$ 37,997.20
Redevelopment Authority	2.96%	\$ 75,503.61	\$ 174.06			\$ 75,677.67
#5 Renew RC Loan Program-Affordable Housing	4.39%	\$ 876,087.39				\$ 876,087.39
Renew RC Loan Program-Checking	2.96%	\$ 80,754.29	\$ 186.15			\$ 80,940.44
COMMITTED: (by resolution of the Council)		\$ -				
#4 Projects committed	3.70%	\$ 2,672,283.17				\$ 2,672,283.17
ASSIGNED: (for specific use, not assigned)		\$ -				
Cemetery CDs	2.34% & 3.21%	\$ 5,044.90	\$ 1.98			\$ 5,046.88
Centennial Committee	2.96%	\$ 2,971.23	\$ 6.85			\$ 2,978.08
Canine Fund	0%	\$ 50,187.93	\$ 1,500.00		\$ 251.00	\$ 51,436.93
Park/Rec/Comm Center	2.96%	\$ 12,362.86	\$ 28.50			\$ 12,391.36
Aquatic Center	3.70%	\$ 242,948.43				\$ 242,948.43
Total Interest Earned in Current Month			\$ 9,540.02	\$ -		
LOANS						2/28/2026
Loans:		Total Debt	2025 Principle	Loan Term End		Balance
Richland County Bank (2%)		4/30/2025				
		\$ -	\$ -	Paid off 2024	\$ -	\$ -
WPPI (no interest)		\$ (3,794.58)	\$ 5,059.44	10/28/2027	\$ (4,216.20)	\$ (4,216.20)
State Trust Fund Loan - Panorama Est TIF 6 (3.5%)		\$ -	\$ -	Paid off 2021	\$ -	\$ -
Bonding - Panorama Estates TIF 6 (1.8%)		\$ 600,000.00	\$ 52,075.00	4/1/2037	\$ 600,000.00	\$ 600,000.00 As of 10/1/2025
CFB Haseltine 389,390/Westside Dr 362,610 (2.73%)		\$ 352,000.00	\$ 67,117.10	4/1/2028	\$ 352,000.00	\$ 352,000.00 As of 10/1/2025
Aquatic Center Bonding (20 Years)		\$ 3,145,000.00	\$ 301,600.00	8/1/2038	\$ 3,145,000.00	\$ 3,145,000.00 As of 8/1/2025
		\$ 4,093,205.42	\$ 425,851.54		\$ 4,092,783.80	\$ 4,092,783.80
Debt Capacity - WI Department of Revenue - 2024					\$ 20,792,625.00	\$ 20,792,625.00
			% of Total Debt Capacity used			20%
			65% Recommended Maximum		\$ 13,515,206.25	\$ 13,515,206.25
			Amt Avail to Reach 65%		\$ 9,422,422.45	\$ 9,422,422.45
		\$ 14,330,738.03	\$ 909,977.62	\$ -	\$ 702,741.72	\$ 14,537,973.93
		Beg Bal	Receipts	Transfer	Expenditures	End Bal
						Net Increase / (Decrease) in Funds Available \$ 207,235.90

CITY OF RICHLAND CENTER
BALANCE SHEET
DECEMBER 31, 2025

Item 2.

CITY GENERAL FUND

ASSETS

10-11001-000	CASH ON HAND-CITY OFFICE	300.00
10-11002-000	FUND CASH - CITY GENERAL CHECK	239,045.44
10-11010-000	STATE POOL #1 - GENERAL	4,387,300.42
10-11030-000	STATE POOL #3 - PANORAMA EST	284,513.08
10-11040-000	STATE POOL #4 - PROJECTS	2,663,907.68
10-11050-000	STATE POOL #5 - AFFORDABLE HOU	873,341.55
10-11060-000	STATE POOL #6 - TID 2-5	154,859.12
10-11100-000	TAX COLLECTION	2,023,283.09
10-11110-000	CDBG ACCOUNT	178,409.02
10-11200-000	RLF SAVINGS	177,187.08
10-11300-000	RLF CHECKING	1,669.45
10-11400-000	RENEW RC ACCOUNT	80,540.71
10-11900-000	CASH ON HAND - AQUATIC CENTER	37.89
10-12100-000	DELINQUENT PERSONAL PROPERTY T	45,300.26
10-14100-000	A/R - OTHER A/R	147,860.65
10-14300-000	A/R - ROOM TAX	29,616.49
10-14500-000	A/R - GENERAL RECEIPTS	45,136.85
10-14600-000	DUE FROM DEVELOPERS/PANORAMA	308,203.00
10-14950-000	EST UNCOLLECTIBLE RECEIVABLES	(67,069.90)
10-15000-000	CDBG FUND - ECON DEVELOPMENT	143,308.62
10-15200-000	LOAN RECEIVABLE - RERP	2,386.44
10-15325-000	RLF RECEIVABLE - KIDS STUFF #1	67,069.90
10-15370-000	RLF RECEIVABLE - BRICKHOUSE	6.10
10-15999-000	EST UNCOLLECTIBLE-LOANS	(12,895.00)
10-16100-000	ACCTS REC - ELECTRIC UTILITY	106,878.00
10-16110-000	ACCTS REC - WATER UTILITY	123,096.00
10-16120-000	ACCTS REC - SEWER UTILITY	256.00
10-16300-000	CDBG RECEIVABLE	317,155.55
10-16350-000	RENEW RC LOAN RECEIVABLE	75,138.25
10-18000-000	STATE POOL #2 - LANDFILL L/T	670,952.94
10-18100-000	PARKS/REC/CC ACCOUNT	12,330.16
10-18115-000	AQUATIC CENTER FUND	242,186.98
10-18130-000	RDA FUND	75,303.92
10-18140-000	ROOM TAX ACCOUNT	7,518.59
10-18150-000	CC/SC GRANT	4.00
10-18160-000	CENTENNIAL COMMITTEE ACCT/CD	2,963.37
10-18700-000	CHILD SAFETY FUNDS - RC POLICE	137.35
10-18750-000	POLICE CANINE FUND	48,062.07
10-18800-000	CEMETERY PERPETUAL CARE ACCT	4,185.58
10-18850-000	BOWEN CEMETERY	857.04
10-18900-000	LANDFILL ESCROW	628,976.05
	TOTAL ASSETS	<u>14,089,319.79</u>

LIABILITIES AND EQUITY

CITY OF RICHLAND CENTER
 BALANCE SHEET
 DECEMBER 31, 2025

Item 2.

CITY GENERAL FUND

LIABILITIES

10-21000-000	VOUCHERS PAYABLE-CITY GENERAL	1,908,255.72	
10-21100-000	ACCOUNTS PAYABLE-OTHER A/R	(31.00)	
10-22000-000	ACCRUED WAGES PAYABLE	102,971.31	
10-22110-000	W/H TAXES-FEDERAL	(6,821.45)	
10-22120-000	W/H TAXES-STATE	(3,214.04)	
10-22130-000	W/H TAXES-FICA/MSS	(12,566.06)	
10-22200-000	EMPLOYEE SHARE-RETIREMENT	(15,016.27)	
10-22210-000	EMPLOYEE SHARE-HEALTH INS	(67,826.06)	
10-22230-000	EMPLOYEE SHARE-LIFE INS	(817.93)	
10-22240-000	EMPLOYEE SHARE-AFLAC	131.31	
10-22250-000	EMPLOYEE SHARE-COMBINED INS	(567.73)	
10-22260-000	EMPLOYEE SHARE-DENTAL INS	(436.98)	
10-22310-000	PYRL DED-WI DEF COMP	(705.37)	
10-22330-000	PYRL DED- SECTION 125/MED/DEP	7,806.48	
10-22410-000	POLICE DEPT UNION DUES	(250.00)	
10-23300-000	ACCOUNTS DUE - LEASE/RENT DEP	750.00	
10-26000-000	DUE TO OTHER GOVERNMENT	15,866.60	
10-25100-000	SALES TAX	21.13	
10-26000-000	DEFERRED REVENUE (PANORAMA)	320,940.50	
10-26006-000	UNAPPLIED AR	12,499.40	
10-26140-000	POSTPONED ARPA AID	287,229.43	
10-26800-000	ADVANCE TAX COLLECTIONS	625,922.55	
	TOTAL LIABILITIES		3,174,141.54

FUND EQUITY

10-31100-000	RESERVED FB-ADVANCE TIF DIST	1,381,265.72	
10-31110-000	RESERVED FB-SPECIAL PURPOSE	624,662.23	
10-32100-000	RESERVED SPECIAL FB-CDBG	602,432.42	
10-32110-000	RESERVED SPECIAL FB-RERP	2,386.44	
10-32120-000	RESERVED SPECIAL FB-RLF	608,090.70	
10-33100-000	DESIGNATED FB - CEMETERY	3,855.80	
10-33105-000	DESIGNATED FB - RECYCLING	29,257.04	
10-33110-000	DESIGNATED FB - COMM CENTER	24,701.68	
10-33120-000	DESIGNATED FB - POOL	5,000.00	
10-33125-000	DESIGNATED FB - DATA PROC	24,139.73	
10-33130-000	DESIGNATED FB - HISTORIC PRES	10,647.50	
10-33200-000	DESIGNATED FB - BLDGS/PROP	38,421.00	
10-33300-000	DESIGNATED FB - FUTURE PROJECT	410,922.00	
10-34100-000	DESIGNATED SPECIAL FB - CDBG	62,041.04	
10-34110-000	DESIGNATED SPECIAL FB - RLF	195,631.56	
10-35100-000	UNDESIGNATED SPECIAL FB - TIF	(1,603,911.39)	
10-36000-000	GENERAL FUND BALANCE	8,058,869.92	
	REVENUE OVER EXPENDITURES - YTD	436,764.86	
	BALANCE - CURRENT DATE		436,764.86
	TOTAL FUND EQUITY		10,915,178.25
	TOTAL LIABILITIES AND EQUITY		14,089,319.79

CITY OF RICHLAND CENTER
 BALANCE SHEET
 DECEMBER 31, 2025

Item 2.

GREATER RICHLAND TOURISM

<u>ASSETS</u>			
15-11002-000	CASH ALLOCATED TO OTHER FUNDS	38,538.13	
15-16670-000	DUE TO / FROM CITY GENERAL FUN	14,383.87	
		<hr/>	
	TOTAL ASSETS		52,922.00
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
15-21000-000	TOURISM VOUCHERS PAYABLE	6,395.65	
15-23900-000	TOURISM DUE TO CITY GENERAL	9,068.11	
		<hr/>	
	TOTAL LIABILITIES		15,463.76
<u>FUND EQUITY</u>			
15-31000-000	TOURISM RETAINED EARNINGS	40,123.26	
15-36000-000	TOURISM FUND BALANCE	(20,079.27)	
	REVENUE OVER EXPENDITURES - YTD	17,414.25	
		<hr/>	
	BALANCE - CURRENT DATE	17,414.25	
		<hr/>	
	TOTAL FUND EQUITY		37,458.24
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		52,922.00
			<hr/> <hr/>

CITY OF RICHLAND CENTER
 BALANCE SHEET
 DECEMBER 31, 2025

Item 2.

LIBRARY FUND

<u>ASSETS</u>			
20-11002-000	FUND CASH		274,167.02
	TOTAL ASSETS		274,167.02
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
20-21000-000	LIBRARY VOUCHERS PAYABLE		10,445.78
20-21100-000	LIBRARY ACCOUNTS PAYABLE		3,232.20
20-22000-000	LIBRARY ACCRUED WAGES PAYABLE		16,247.67
20-22110-000	LIBRARY FEDERAL W/H TAXES	(252.07)
20-22120-000	LIBRARY STATE W/H TAXES	(167.81)
20-22130-000	LIBRARY FICA/MSS W/H TAXES	(1,100.40)
20-22200-000	LIB EMPLOYEE SHARE-RETIREMENT	(797.62)
20-22210-000	LIB EMPLOYEE SHARE-HEALTH INS	(4,839.76)
20-22230-000	LIB EMPLOYEE SHARE-LIFE INS	(63.17)
20-22330-000	LIB PYRL DEDUCTION-125 PLAN/D		27.11
	TOTAL LIABILITIES		22,731.93
<u>FUND EQUITY</u>			
20-31000-000	LIBRARY RETAINED EARNINGS		210,655.92
	REVENUE OVER EXPENDITURES - YTD	40,779.17	
	BALANCE - CURRENT DATE		40,779.17
	TOTAL FUND EQUITY		251,435.09
	TOTAL LIABILITIES AND EQUITY		274,167.02

CITY OF RICHLAND CENTER
BALANCE SHEET
JANUARY 31, 2026

Item 2.

CITY GENERAL FUND

ASSETS

10-11001-000	CASH ON HAND-CITY OFFICE	100.00
10-11002-000	FUND CASH - CITY GENERAL CHECK	279,182.79
10-11010-000	STATE POOL #1 - GENERAL	4,539,406.31
10-11030-000	STATE POOL #3 - PANORAMA EST	285,407.61
10-11040-000	STATE POOL #4 - PROJECTS	2,672,283.17
10-11050-000	STATE POOL #5 - AFFORDABLE HOU	876,087.39
10-11060-000	STATE POOL #6 - TID 2-5	155,346.01
10-11100-000	TAX COLLECTION	3,066,754.30
10-11110-000	CDBG ACCOUNT	178,882.13
10-11200-000	RLF SAVINGS	177,264.75
10-11300-000	RLF CHECKING	1,669.45
10-11400-000	RENEW RC ACCOUNT	80,754.29
10-11900-000	CASH ON HAND - AQUATIC CENTER	37.89
10-12000-000	TAXES RECEIVABLE - CURRENT YEA	24,699.38
10-12100-000	DELINQUENT PERSONAL PROPERTY T	45,300.26
10-14100-000	A/R - OTHER A/R	143,480.42
10-14300-000	A/R - ROOM TAX	9,837.36
10-14500-000	A/R - GENERAL RECEIPTS	40,216.59
10-14600-000	DUE FROM DEVELOPERS/PANORAMA	308,203.00
10-14950-000	EST UNCOLLECTIBLE RECEIVABLES	(67,069.90)
10-15000-000	CDBG FUND - ECON DEVELOPMENT	143,308.62
10-15200-000	LOAN RECEIVABLE - RERP	2,386.44
10-15325-000	RLF RECEIVABLE - KIDS STUFF #1	67,069.90
10-15370-000	RLF RECEIVABLE - BRICKHOUSE	6.10
10-15999-000	EST UNCOLLECTIBLE-LOANS	(12,895.00)
10-16100-000	ACCTS REC - ELECTRIC UTILITY	106,878.00
10-16110-000	ACCTS REC - WATER UTILITY	123,096.00
10-16120-000	ACCTS REC - SEWER UTILITY	256.00
10-16300-000	CDBG RECEIVABLE	317,155.55
10-16350-000	RENEW RC LOAN RECEIVABLE	75,138.25
10-18000-000	STATE POOL #2 - LANDFILL L/T	673,062.46
10-18100-000	PARKS/REC/CC ACCOUNT	12,362.86
10-18115-000	AQUATIC CENTER FUND	242,948.43
10-18130-000	RDA FUND	75,503.61
10-18140-000	ROOM TAX ACCOUNT	27,326.35
10-18150-000	CC/SC GRANT	4.00
10-18160-000	CENTENNIAL COMMITTEE ACCT/CD	2,971.23
10-18700-000	CHILD SAFETY FUNDS - RC POLICE	137.35
10-18750-000	POLICE CANINE FUND	50,187.93
10-18800-000	CEMETERY PERPETUAL CARE ACCT	4,185.58
10-18850-000	BOWEN CEMETERY	859.32
10-18900-000	LANDFILL ESCROW	628,976.05
	TOTAL ASSETS	<u>15,358,768.23</u>

LIABILITIES AND EQUITY

CITY OF RICHLAND CENTER
BALANCE SHEET
JANUARY 31, 2026

Item 2.

CITY GENERAL FUND

LIABILITIES

10-21000-000	VOUCHERS PAYABLE-CITY GENERAL	204,918.30	
10-21100-000	ACCOUNTS PAYABLE-OTHER A/R	(31.00)	
10-22210-000	EMPLOYEE SHARE-HEALTH INS	(67,276.20)	
10-22230-000	EMPLOYEE SHARE-LIFE INS	(817.94)	
10-22240-000	EMPLOYEE SHARE-AFLAC	262.67	
10-22250-000	EMPLOYEE SHARE-COMBINED INS	(115.00)	
10-22260-000	EMPLOYEE SHARE-DENTAL INS	(436.98)	
10-22330-000	PYRL DED- SECTION 125/MED/DEP	8,064.49	
10-23300-000	ACCOUNTS DUE - LEASE/RENT DEP	750.00	
10-26000-000	DUE TO OTHER GOVERNMENT	15,866.60	
10-25100-000	SALES TAX	21.13	
10-26000-000	DEFERRED REVENUE (PANORAMA)	320,940.50	
10-26006-000	UNAPPLIED AR	12,499.40	
10-26140-000	POSTPONED ARPA AID	287,229.43	
10-26800-000	ADVANCE TAX COLLECTIONS	12,676.78	
	TOTAL LIABILITIES		794,552.18

FUND EQUITY

10-31100-000	RESERVED FB-ADVANCE TIF DIST	1,381,265.72	
10-31110-000	RESERVED FB-SPECIAL PURPOSE	624,662.23	
10-32100-000	RESERVED SPECIAL FB-CDBG	602,432.42	
10-32110-000	RESERVED SPECIAL FB-RERP	2,386.44	
10-32120-000	RESERVED SPECIAL FB-RLF	608,090.70	
10-33100-000	DESIGNATED FB - CEMETERY	3,855.80	
10-33105-000	DESIGNATED FB - RECYCLING	29,257.04	
10-33110-000	DESIGNATED FB - COMM CENTER	24,701.68	
10-33120-000	DESIGNATED FB - POOL	5,000.00	
10-33125-000	DESIGNATED FB - DATA PROC	24,139.73	
10-33130-000	DESIGNATED FB - HISTORIC PRES	10,647.50	
10-33200-000	DESIGNATED FB - BLDGS/PROP	38,421.00	
10-33300-000	DESIGNATED FB - FUTURE PROJECT	410,922.00	
10-34100-000	DESIGNATED SPECIAL FB - CDBG	62,041.04	
10-34110-000	DESIGNATED SPECIAL FB - RLF	195,631.56	
10-35100-000	UNDESIGNATED SPECIAL FB - TIF	(1,603,911.39)	
10-36000-000	GENERAL FUND BALANCE	8,495,634.78	
	REVENUE OVER EXPENDITURES - YTD	3,649,037.80	
	BALANCE - CURRENT DATE	3,649,037.80	
	TOTAL FUND EQUITY		14,564,216.05
	TOTAL LIABILITIES AND EQUITY		15,358,768.23

CITY OF RICHLAND CENTER
 BALANCE SHEET
 JANUARY 31, 2026

Item 2.

GREATER RICHLAND TOURISM

<u>ASSETS</u>			
15-11002-000	CASH ALLOCATED TO OTHER FUNDS	31,785.85	
15-16670-000	DUE TO / FROM CITY GENERAL FUN	14,383.87	
		<hr/>	
	TOTAL ASSETS		<u>46,169.72</u>
 <u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
15-21000-000	TOURISM VOUCHERS PAYABLE	7,961.31	
15-23900-000	TOURISM DUE TO CITY GENERAL	9,068.11	
		<hr/>	
	TOTAL LIABILITIES		17,029.42
 <u>FUND EQUITY</u>			
15-31000-000	TOURISM RETAINED EARNINGS	40,123.26	
15-36000-000	TOURISM FUND BALANCE	(2,665.02)	
	REVENUE OVER EXPENDITURES - YTD	(8,317.94)	
		<hr/>	
	BALANCE - CURRENT DATE	(8,317.94)	
		<hr/>	
	TOTAL FUND EQUITY		<u>29,140.30</u>
	TOTAL LIABILITIES AND EQUITY		<u>46,169.72</u>

CITY OF RICHLAND CENTER
BALANCE SHEET
JANUARY 31, 2026

Item 2.

LIBRARY FUND

<u>ASSETS</u>			
20-11002-000	FUND CASH	231,616.18	
		<hr/>	
	TOTAL ASSETS		231,616.18
			<hr/> <hr/>
<u>LIABILITIES AND EQUITY</u>			
<u>LIABILITIES</u>			
20-21000-000	LIBRARY VOUCHERS PAYABLE	5,419.86	
20-22000-000	LIBRARY ACCRUED WAGES PAYABLE	5,821.91	
20-22210-000	LIB EMPLOYEE SHARE-HEALTH INS	(4,780.47)	
20-22230-000	LIB EMPLOYEE SHARE-LIFE INS	(65.10)	
20-22330-000	LIB PYRL DEDUCTION-125 PLAN/D	77.11	
		<hr/>	
	TOTAL LIABILITIES		6,473.31
<u>FUND EQUITY</u>			
20-31000-000	LIBRARY RETAINED EARNINGS	251,435.09	
	REVENUE OVER EXPENDITURES - YTD	(26,292.22)	
		<hr/>	
	BALANCE - CURRENT DATE	(26,292.22)	
		<hr/>	
	TOTAL FUND EQUITY		225,142.87
			<hr/> <hr/>
	TOTAL LIABILITIES AND EQUITY		231,616.18
			<hr/> <hr/>

	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 1/31/2026	2026 Budget Less Actual	1 % S/B 8.33%
Administration Office								
Revenues								
Total Regulation - Licenses & Permits:	45,178.00	34,976.19	10,201.81	77.42%	44,998.00	202.50	44,795.50	0.45%
Total Public Charges for Services	-	23.00	(23.00)	#DIV/0!	-	-	0.00	#DIV/0!
Total Interest, Dividend, and Misc. Revenues	248,600.00	441,440.48	(192,840.48)	177.57%	250,000.00	40,531.21	209,468.79	16.21%
Administration Office Revenue Total	293,778.00	476,439.67	(182,661.67)	162.18%	294,998.00	40,733.71	254,264.29	13.81%
Expenses								
Total City Admin / Clerk / City Treasurer / Office	506,355.00	514,349.66	(7,994.66)	101.58%	562,090.00	32,386.06	529,703.94	5.76%
Total Elections	14,000.00	6,333.43	7,666.57	45.24%	12,400.00	-	12,400.00	0.00%
Total Municipal Building	20,000.00	15,529.17	4,470.83	77.65%	38,550.00	3,130.32	35,419.68	8.12%
Administration Office Expense Total	540,355.00	536,212.26	4,142.74	99.23%	613,040.00	35,516.38	577,523.62	5.79%
Net Total Administration Office	(246,577.00)	(59,772.59)	(186,804.41)	24.24%	(318,042.00)	5,217.33	(323,259.33)	-1.64%
Elected / Appointed Officials								
Revenues								
Expenses								
Net Total Elected / Appointed Officials	(89,825.00)	(82,288.66)	(7,536.34)	91.61%	(81,035.00)	(1,308.25)	(79,726.75)	1.61%
Assessor								
Revenues								
Expenses								
Net Total Assessor	(18,700.00)	(4,005.23)	(14,694.77)	21.42%	(49,600.00)	(5,973.79)	(43,626.21)	12.04%
Airport								
Revenues								
Expenses								
Net Total Airport	(16,031.00)	19,034.70	(35,065.70)	-118.74%	(22,588.00)	1,413.67	(24,001.67)	-6.26%

	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 1/31/2026	2026 Budget Less Actual	1 % S/B 8.33%
Public Works - Buildings & Grounds & Streets								
Revenues								
Total Buildings & Grounds	800.00	-	800.00	0.00%	1,000.00	-	1,000.00	0.00%
Total Streets	429,084.00	441,659.13	(12,575.13)	102.93%	431,200.00	100,086.56	331,113.44	23.21%
Buildings & Grounds Revenue Total	429,884.00	441,659.13	(11,775.13)	102.74%	432,200.00	100,086.56	332,113.44	23.16%
Expenses								
Total Buildings & Grounds	447,500.00	384,847.66	62,652.34	86.00%	115,410.00	14,492.47	100,917.53	12.56%
Total Streets	837,431.00	806,489.24	30,941.76	96.31%	677,700.00	62,091.76	615,608.24	9.16%
Buildings & Grounds Expense Total	1,284,931.00	1,191,336.90	93,594.10	92.72%	793,110.00	76,584.23	716,525.77	9.66%
Net Total Public Works (B&G & Streets)	(855,047.00)	(749,677.77)	(105,369.23)	87.68%	(360,910.00)	23,502.33	(384,412.33)	-6.51%
Building & Zoning								
Revenues	8,050.00	18,657.13	(10,607.13)	231.77%	12,000.00	705.00	11,295.00	5.88%
Expenses	104,000.00	84,870.07	19,129.93	81.61%	97,550.00	36.88	97,513.12	0.04%
Net Total Building & Zoning	(95,950.00)	(66,212.94)	(29,737.06)	69.01%	(85,550.00)	668.12	(86,218.12)	-0.78%
Cemetery								
Revenues	32,810.00	42,080.00	(9,270.00)	128.25%	34,500.00	4,300.00	30,200.00	12.46%
Expenses	10,050.00	4,656.72	5,393.28	46.34%	87,650.00	1,714.69	85,935.31	1.96%
Net Total Cemetery	22,760.00	37,423.28	(14,663.28)	164.43%	(53,150.00)	2,585.31	(55,735.31)	-4.86%
Economic Development								
Revenues	-	204,814.02	(204,814.02)		-	-	0.00	#DIV/0!
Expenses	80,770.00	292,884.42	(212,114.42)	362.62%	129,425.00	4,964.99	124,460.01	3.84%
Net Total Economic Development	(80,770.00)	(88,070.40)	7,300.40	109.04%	(129,425.00)	(4,964.99)	(124,460.01)	3.84%

	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 1/31/2026	2026 Budget Less Actual	1 % S/B 8.33%
Public Safety								
Revenues								
Total Police Department	121,041.00	134,183.01	(13,142.01)	110.86%	137,902.00	6,703.03	131,198.97	4.86%
Total Fire & EMS	18,000.00	19,118.84	(1,118.84)	106.22%	17,800.00	-	17,800.00	0.00%
Total Health & Human Services				#DIV/0!				#DIV/0!
Public Safety Revenue Total	139,041.00	153,301.85	(14,260.85)	110.26%	155,702.00	6,703.03	148,998.97	4.31%
Expenses								
Total Police Department	1,665,179.00	1,674,437.63	(9,258.63)	100.56%	1,894,017.00	171,746.17	1,722,270.83	9.07%
Total Fire & EMS	268,685.00	282,368.30	(13,683.30)	105.09%	327,741.00	39,318.75	288,422.25	12.00%
Total Health & Human Services	2,000.00	5,977.28	(3,977.28)	298.86%	1,000.00	154.14	845.86	15.41%
Public Safety Expense Total	1,935,864.00	1,962,783.21	(26,919.21)	101.39%	2,222,758.00	211,219.06	2,011,538.94	9.50%
Net Total Public Safety	(1,796,823.00)	(1,809,481.36)	12,658.36	100.70%	(2,067,056.00)	(204,516.03)	(1,862,539.97)	9.89%

Culture - Aquatic, CC/SC, Parks, Recreation								
Revenues								
Total Aquatic Center	167,000.00	240,349.50	(73,349.50)	143.92%	175,000.00	10,706.00	164,294.00	6.12%
Total Symons Center								
Total Community / Senior Center	32,500.00	42,303.79	(9,803.79)	130.17%	48,140.00	2,705.34	45,434.66	5.62%
Total Recreation	14,300.00	21,313.01	(7,013.01)	149.04%	23,300.00	817.00	22,483.00	3.51%
Total Parks	25,500.00	26,683.03	(1,183.03)	104.64%	24,000.00	1,955.00	22,045.00	8.15%
Parks & Recreation Revenue Total	239,300.00	330,649.33	(91,349.33)	138.17%	270,440.00	16,183.34	254,256.66	5.98%
Expenses								
Total Aquatic Center	224,510.00	185,524.46	38,985.54	82.64%	244,250.00	1,144.14	243,105.86	0.47%
Total Symons Center	55,000.00	53,960.41	1,039.59	98.11%	53,200.00	-	53,200.00	0.00%
Total Community / Senior Center	266,766.00	260,099.13	6,666.87	97.50%	339,220.00	19,844.51	319,375.49	5.85%
Total Recreation	47,250.00	36,409.25	10,840.75	77.06%	45,500.00	194.00	45,306.00	0.43%
Total Parks	60,500.00	65,180.97	(4,680.97)	107.74%	296,250.00	2,556.29	293,693.71	0.86%
Parks & Recreation Expense Total:	654,026.00	601,174.22	52,851.78	91.92%	978,420.00	23,738.94	954,681.06	2.43%
Net Total Culture	(414,726.00)	(270,524.89)	(144,201.11)	65.23%	(707,980.00)	(7,555.60)	(700,424.40)	1.07%

	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 1/31/2026	2026 Budget Less Actual	1 % S/B 8.33%
Refuse								
Revenues								
Total Garbage & Recycling	287,000.00	322,806.59	(35,806.59)	112.48%	331,280.00	25,853.15	305,426.85	7.80%
Total Landfill	69,000.00	81,919.95	(12,919.95)	118.72%	15,250.00	4,560.00	10,690.00	29.90%
Refuse Revenue Total	356,000.00	404,726.54	(48,726.54)	113.69%	346,530.00	30,413.15	316,116.85	8.78%
Expenses								
Total Garbage & Recycling	282,000.00	288,065.32	(6,065.32)	102.15%	295,000.00	24,658.65	270,341.35	8.36%
Total Landfill	85,770.00	74,058.64	11,711.36	86.35%	31,650.00	791.02	30,858.98	2.50%
Refuse Expense Total	367,770.00	362,123.96	5,646.04	98.46%	326,650.00	25,449.67	301,200.33	7.79%
Net Total Refuse	(11,770.00)	42,602.58	(54,372.58)	-361.96%	19,880.00	4,963.48	14,916.52	24.97%
Fire Calls								
Revenues	25,000.00	21,194.00			25,000.00	-	25,000.00	0.00%
Expenses	20,000.00	19,494.00	506.00	97.47%	25,000.00	-	25,000.00	0.00%
Net Total Fire Calls	5,000.00	1,700.00	(506.00)	34.00%	-	-	0.00	#DIV/0!
Taxi								
Revenues	375,000.00	198,228.49			341,608.00	38,913.79	302,694.21	11.39%
Expenses	375,000.00	355,760.66	19,239.34	94.87%	397,220.00	-	397,220.00	0.00%
Net Total Streets	-	(157,532.17)	(19,239.34)	#DIV/0!	1.00	38,913.79	(94,525.79)	3891379.00%
Room Tax / Tourism (City Portion Only - 30% Revenue, 50% Wages & Benefits GRT Director & 100% RR Depot Building)								
Revenues	122,375.00	40,969.70	81,405.30	33.48%	28,760.00	260.00	28,500.00	0.90%
Expenses	149,207.00	58,961.99	90,245.01	39.52%	75,343.00	6,309.28	69,033.72	8.37%
Net Room Tax /Tourism	(26,832.00)	(17,992.29)	(8,839.71)	67.06%	(46,583.00)	(6,049.28)	(40,533.72)	12.99%

	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 1/31/2026	2026 Budget Less Actual	1 % S/B 8.33%
All Other - Not listed within a Specific Department								
Revenues								
Total Tax Levy	2,375,000.00	2,332,552.00	42,448.00	98.21%	2,335,854.00	2,332,552.00	3,302.00	99.86%
Total Other Taxes (PILOT, Mobile Homes, Etc)	642,853.00	604,775.46	38,077.54	94.08%	593,700.00	443,309.90	150,390.10	74.67%
Total Intergvmnt'l - State & Fed Aid + Grants + Utility Reimb	41,248.00	151,889.67	(110,641.67)	368.24%			0.00	#DIV/0!
Total Franchise Fees			0.00	#DIV/0!			0.00	#DIV/0!
Total Interest Income			0.00	#DIV/0!			0.00	#DIV/0!
Total Miscellaneous Revenues	1,808,204.00	1,812,564.02	(4,360.02)	100.24%	1,908,206.00	1,146,585.66	761,620.34	60.09%
All Other Revenue Total	4,867,305.00	4,901,781.15	(34,476.15)	100.71%	4,837,760.00	3,922,447.56	915,312.44	81.08%
Expenses								
Total Insurance	293,700.00	251,625.67	42,074.33	85.67%	158,700.00	50,914.06	107,785.94	32.08%
Total Audit & Legal	152,500.00	149,349.69	3,150.31	97.93%	130,000.00	4,818.00	125,182.00	3.71%
Total Data Processing	54,300.00	46,081.46	8,218.54	84.86%	69,400.00	16,985.17	52,414.83	24.47%
Total Celebrations	-	-	0.00	#DIV/0!	-	-	0.00	#DIV/0!
Total Debt Service	416,384.00	369,321.25	47,062.75	88.70%	414,628.00	47,596.62	367,031.38	11.48%
Total Unallocated Contingency	42,670.00	72,719.98	(30,049.98)	170.42%	2,749,000.00	-	2,749,000.00	0.00%
All Other Expense Total	959,554.00	889,098.05	70,455.95	92.66%	3,521,728.00	120,313.85	3,401,414.15	3.42%
Net Total All Other	3,907,751.00	4,012,683.10	(104,932.10)	102.69%	1,316,032.00	3,802,133.71	(2,486,101.71)	288.91%
Capital Outlay								
Revenues								
ARPA Funds	123,000.00	-	123,000.00	0.00%	-	-	0.00	#DIV/0!
Grant Funds	3,140,000.00	96,559.73	3,043,440.27	3.08%	2,749,000.00	-	2,749,000.00	0.00%
Other Miscellaneous	5,000.00	3,903.25	1,096.75	78.07%	-	8.00	(8.00)	#DIV/0!
Transfers In	-	-	0.00	#DIV/0!	1,352,433.50	-	1,352,433.50	0.00%
Capital Outlay Revenue Total	3,268,000.00	100,462.98	3,167,537.02	3.07%	4,101,433.50	8.00	4,101,425.50	0.00%
Expenses								
Capital Outlay Expense Total	3,781,250.00	189,528.81	3,591,721.19	5.01%	1,278,131.00	-	1,278,131.00	0.00%
Net Capital Outlay	(513,250.00)	(89,065.83)	(424,184.17)	17.35%	2,823,302.50	8.00	2,823,294.50	0.00%

	2025 Budget Prev Year 12/31/2025	2025 Actual YTD 12/31/2025	2025 Budget Less Actual	%	2026 Budget (Current Year) 12/31/2026	2026 Actual YTD 1/31/2026	2026 Budget Less Actual	1 % S/B 8.33%
Revenues	\$ 10,195,587.00	\$ 7,380,662.96	\$ 2,634,346.53	72.39%	\$ 10,920,243.50	\$ 4,163,825.20	\$ 6,756,418.30	38.13%
Expenditures	\$ 10,426,377.00	\$ 6,661,843.43	\$ 3,764,533.57	63.89%	\$ 10,738,560.00	\$ 514,787.40	\$ 10,223,772.60	4.79%
Library Transfer Out	\$ 306,969.00	\$ 306,969.00	\$ -	100.00%	\$ 312,428.00	\$ -	\$ 312,428.00	0.00%
			\$ -					
Net Revenue Less Expenditure	\$ (537,759.00)	\$ 411,850.53	\$ (1,130,187.04)		\$ (130,744.50)	\$ 3,649,037.80	\$ (3,779,782.30)	

CITY OF RICHLAND CENTER					
Utility Report - Month February 28, 2026					
FUNDS	TREASURER BAL BEG OF MONTH	RECEIPTS	TOTAL	DISBURSEMENTS	TREASURER BAL END OF MONTH
GARBAGE		22,891.64			
PUBLIC BENEFIT		3,276.12			
ELECTRIC UTILITY	522,965.89	823,924.05	1,373,057.70	967,331.60	\$ 405,726.10
WATER UTILITY	629,869.85	148,724.98	778,594.83	317,111.92	\$ 461,482.91
SEWER UTILITY	749,495.65	232,802.34	982,297.99	442,417.23	\$ 539,880.76
Fund	Total	Location	% Interest		
Electric Project Savings	400,370.53	State/LGIP	Variable 3.70		
Electric Replacement Fund	909,209.80	State/LGIP	Variable 3.70		
Electric Bond Fund "2027"	84,423.07	State/LGIP	Variable 3.70		
Electric Project Savings	248,602.53	State/LGIP	Variable 3.70		
Electric - AMI	437,316.03	State/LGIP	Variable 3.70		
Total Electric	2,079,921.96				
Water Project Savings	1,040,900.14	State/LGIP	Variable 3.70		
Water Replacement Fund	482,150.79	State/LGIP	Variable 3.70		
Water - Clean Wa Loan#8-2028	98,903.84	State/LGIP	Variable 3.70		
Water - Reservoir Loan#5-2039	124,122.77	State/LGIP	Variable 3.70		
Water - AMI	185,018.11	State/LGIP	Variable 3.70		
Water DNR Loan	10.00	Richland Co Bank			
Total Water	1,931,105.65				
WWTP Replacement Fund	1,764,923.97	State/LGIP	Variable 3.70		
WWTP Project Savings	309,146.75	State/LGIP	Variable 3.70		
WWTP Bond Fund "2035"	168,940.64	State/LGIP	Variable 3.70		
USDA Reserve Acct	625,000.00	State/LGIP	Variable 3.70		
WWTP -RATE STABILIZATION	1,012,959.64	State/LGIP	Variable 3.70		
USDA 2015 Bond Fund "2045"	576,056.82	Peoples Bank			
Total WWTP	4,457,027.82				
	8,468,055.43				
Unrestricted					
Electric	\$ 405,726.10				
Water	461,482.91				
WWTP	539,880.76				
TOTAL UNRESTRICTED FUNDS	1,407,089.77				
Restricted - Restricted Funds are for Projects, Bond Payments and Equipment Replacement					
Electric	2,079,921.96				
Water	1,931,105.65				
WWTP	4,383,545.83				
TOTAL RESTRICTED FUNDS	8,394,573.44				

City of Richland Center - Finance Committee Council Payment Approval Report - March 3, 2026
Invoices Approved by Dept Head Entered into System between 02/03/2026 through 03/03/2026

Item 4.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
TOTAL	AFLAC	PAYROLL DEDUCTIONS - EMPLOYEE SHARE		\$ 262.70			
ALL AMERICAN DO IT CENTER	12/20/2025	PW/Street: Rental Lift Return Deposit - ROADWAYS/EQUIPMENT RENTAL	\$ (34.00)			Public Works	2/19/2026
TOTAL	ALL AMERICAN DO IT CENTER			\$ (34.00)			
ALLIANT ENERGY/WPL	2/2/2026	Airport: Terminal bldg electric	\$ 173.96		2/12/2026		
ALLIANT ENERGY/WPL	2/11/2026	Alliant Energy - St Hwy 80 Shelter Electricity - 0 KWH	\$ 23.32		2/19/2026		
ALLIANT ENERGY/WPL	2/10/2026	Airport: Cty Hwy B Hanger - 597 KWH	\$ 106.88		2/19/2026		
ALLIANT ENERGY/WPL	2/10/2026	Airport: Cty Hwy B Runway Lt - 1925 KWH	\$ 291.05		2/19/2026		
ALLIANT ENERGY/WPL	2/13/2026	PW/Streets: Street Lts 14-Walmart	\$ 16.82		2/26/2026		
TOTAL	ALLIANT ENERGY/WPL			\$ 612.03			
AMAZON CAPITAL SERVICES	2/10/2026	Admin: New Monitor for Treasurer	\$ 169.99				
AMAZON CAPITAL SERVICES	2/10/2026	Admin: Cork Board for Clerk/Treas Office	\$ 39.99				
AMAZON CAPITAL SERVICES	2/10/2026	Admin: White out for Clerk/Treas Office	\$ 6.25				
AMAZON CAPITAL SERVICES	2/10/2026	Admin: 10-Key Calculator for Clerk/Treas Office	\$ 67.07				
AMAZON CAPITAL SERVICES	2/10/2026	PW/B&G: Wite-Out - BLDG-PROP/SUPPLIES	\$ 11.33			Public Works	2/19/2026
AMAZON CAPITAL SERVICES	2/10/2026	PW/Street: Wite-Out - GARAGE/OFFICE SUPPLIES	\$ 11.33			Public Works	2/19/2026
AMAZON CAPITAL SERVICES	2/10/2026	PW/B&G: Impact Socket, Power Washer - BLDG-PROP/SUPPLIES	\$ 302.18			Public Works	2/19/2026
AMAZON CAPITAL SERVICES	2/10/2026	PW/Street: Impact Socket, Power Washer - STREETS GARAGE/TOOLS	\$ 302.18			Public Works	2/19/2026
AMAZON CAPITAL SERVICES	2/13/2026	PW/Street: #62 Back-Up Camera Replacement - STREETS/TRUCK REPAIR	\$ 79.99			Public Works	2/19/2026
AMAZON CAPITAL SERVICES	2/13/2026	PW/Airport: Fuel Level Camera - AIRPORT/SUPPLIES	\$ 70.99			Public Works	2/19/2026
AMAZON CAPITAL SERVICES	1/21/2026	PW/Street: CREDIT MEMO RETURN - Street Supplies/No Parking	\$ (64.99)			Public Works	2/19/2026
AMAZON CAPITAL SERVICES	2/20/2026	PW/B&G: Socket & Ratchet Sets	\$ 130.07				
TOTAL	AMAZON CAPITAL SERVICES			\$ 1,126.38			
TOTAL	American Heritage Life Insurance Company - PAYROLL DEDUCTIONS - EMPLOYEE PAID			\$ 293.86			
TOTAL	ASSURITY LIFE INSURANCE COMPANY - PAYROLL DEDUCTIONS - EMPLOYEE PAID			\$ 184.89			
AUTO VALUE PARTS STORES	2/18/2026	PW/B&G: 72 Dixie Oil Change"	\$ 101.97				
AUTO VALUE PARTS STORES	2/17/2026	PW/Streets: Skidsteer Oil Filters	\$ 7.05				
AUTO VALUE PARTS STORES	1/26/2026	PW/Street: Truck #59 Salter Motor Adaptor - STREETS/TRUCK REPAIR	\$ 2.99				
AUTO VALUE PARTS STORES	1/27/2026	PW/Street: Truck #57 Auto Chains - STREETS/TRUCK REPAIR	\$ 8.99				
AUTO VALUE PARTS STORES	1/28/2026	PW/Street: Truck #60 Maintenance - STREETS/TRUCK REPAIR	\$ 257.83				
AUTO VALUE PARTS STORES	1/27/2026	PW/Street: Truck #61 Repair - STREETS/TRUCK REPAIR	\$ 16.99				
AUTO VALUE PARTS STORES	2/2/2026	PW/Street: Truck #61 Repair - STREETS/TRUCK REPAIR	\$ 129.97				
AUTO VALUE PARTS STORES	2/3/2026	PW/Street: Truck #61 Repair - STREETS/TRUCK REPAIR	\$ 133.99				
AUTO VALUE PARTS STORES	2/4/2026	PW/Street: Truck #61 Repair - STREETS/TRUCK REPAIR	\$ 51.98				
AUTO VALUE PARTS STORES	2/11/2026	PW/Street: Truck #61 Repair - STREETS/TRUCK REPAIR	\$ 51.98				
TOTAL	AUTO VALUE PARTS STORES			\$ 763.74			
AUTO ZONE	2/9/2026	Police: Squad Car High Mount Brake Light	\$ 8.07		2/19/2026		
AUTO ZONE	1/26/2026	Police: Squad Car - Wiper Blades	\$ 74.21		2/19/2026		
TOTAL	AUTO ZONE			\$ 82.28			
BADGER WELDING SUPPLY, INC	1/31/2026	PW/Street: Monthly Cylinder Rental - STREETS GARAGE/SUPPLIES	\$ 38.75		2/19/2026	Public Works	2/19/2026
TOTAL	BADGER WELDING SUPPLY, INC			\$ 38.75			
BFI Waste Services	1/31/2026	PW/Refuse: Landfill Roll Offs & Tonnage (8.55)	\$ 822.62		2/12/2026	Public Works	2/19/2026
BFI Waste Services	1/31/2026	PW/Refuse: Garbage & Recycling Services / Transfer Station - Feb 2026	\$ 889.92		2/12/2026	Public Works	2/19/2026
BFI Waste Services	1/31/2026	PW/Refuse: Garbage Services - Feb 2026	\$ 16,808.60		2/12/2026	Public Works	2/19/2026

City of Richland Center - Finance Committee Council Payment Approval Report - March 3, 2026
Invoices Approved by Dept Head Entered into System between 02/03/2026 through 03/03/2026

Item 4.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
BFI Waste Services	1/31/2026	PW/Refuse: Recycling Services - Feb 2026	\$ 5,706.85		2/12/2026	Public Works	2/19/2026
BFI Waste Services	2/15/2026	PW/Refuse: Landfill Roll Offs & Tonnage (14.11)	\$ 752.77		2/26/2026		
BFI Waste Services	2/15/2026	PW/Refuse: Landfill Roll Offs	\$ 527.36		2/26/2026		
TOTAL	<i>BFI Waste Services</i>			\$ 25,508.12			
Champion Health - PAYROLL DEDUCTIONS - EMPLOYEE PAID	2/12/2026	CHAMP BENEFIT POST-TAX Pay Period: 02/06/2026	\$ (1,010.00)				
TOTAL	<i>Champion Health - PAYROLL DEDUCTIONS - EMPLOYEE PAID</i>			\$ 380.00			
Clary, Robert	2/18/2026	Police: Trip Intercept - Restitution Payment	\$ 220.00				
TOTAL	<i>Clary, Robert</i>			\$ 220.00			
COMPUTER DOCTORS LLC	2/16/2026	PW/Parks: Join Computer for Tess to Domain - Computer needs replaced	\$ 75.00				
COMPUTER DOCTORS LLC	2/16/2026	Tourism: Firewall and Laptop new domain	\$ 75.00				
TOTAL	<i>COMPUTER DOCTORS LLC</i>			\$ 150.00			
TOTAL	<i>Delta Dental - PAYROLL DEDUCTIONS - EMPLOYER SPONSORS % / EMPLOYEE PAID</i>			\$ 489.58			
DON'S TIRE	2/10/2026	PW/Streets: 624 End Loader Repair	\$ 295.00				
TOTAL	<i>DON'S TIRE</i>			\$ 295.00			
EHLERS BOND TRUST SERVICES CORPORATION	2/10/2026	Debt Service: Paying Agent Fee - Aquatic Center Int Payment	\$ 400.00			Park Board	2/23/2026
EHLERS BOND TRUST SERVICES CORPORATION	2/10/2026	Debt Service: 2017 GO Debt - Aquatic Center - Interest Payment	\$ 8,737.50				
TOTAL	<i>EHLERS BOND TRUST SERVICES CORPORATION</i>			\$ 9,137.50			
Ehlers Inc	7/11/2025	Hotel Proforma Analysis & Negotiations - ECON DEV/CONTR WK-SURVEYS	\$ 2,600.00		2/12/2026		
Ehlers Inc	2/4/2026	2026 Ehlers Public Finance Seminar (Darcy) - ECON DEV/TRAINING	\$ 250.00		2/12/2026		
Ehlers Inc	2/4/2026	2026 Ehlers Public Finance Seminar (Jasen) - ECON DEV/TRAINING	\$ 250.00		2/12/2026		
TOTAL	<i>Ehlers Inc</i>			\$ 3,100.00			
ENVIROTECH EQUIPMENT	2/13/2026	PW/Streets: Sweeper Repairs	\$ 437.92				
TOTAL	<i>ENVIROTECH EQUIPMENT</i>			\$ 437.92			
FRONTIER	2/1/2026	Police: Voice Grade Channel Termination	\$ 10.70		2/12/2026		
FRONTIER	2/9/2026	Airport (608-383-0969)	\$ 149.48		2/19/2026	Public Works	2/19/2026
FRONTIER	2/9/2026	Airport (608-647-4237)	\$ 149.48		2/19/2026	Public Works	2/19/2026
FRONTIER	2/8/2026	PW/Refuse: landfill phone	\$ 138.79		2/19/2026	Public Works	2/19/2026
TOTAL	<i>FRONTIER</i>			\$ 448.45			
GENUINE TELECOM - TELEPHONE / FAX - VARIOUS BUILDINGS	2/1/2026	1050 N Orange Ln 2	\$ 40.63		2/12/2026		
TOTAL	<i>GENUINE TELECOM - TELEPHONE / FAX - VARIOUS BUILDINGS</i>			\$ 840.09			
HARTLAND LUBRICANTS & CH	11/5/2025	PW/Street: Crack Sealer Repair - STREETS/EQUIPMENT REPAIR	\$ 237.30		2/19/2026	Public Works	2/19/2026
HARTLAND LUBRICANTS & CH	2/13/2026	PW/Street: Oil - STREETS GARAGE/SUPPLIES	\$ 617.38		2/19/2026	Public Works	2/19/2026
HARTLAND LUBRICANTS & CH	2/13/2026	PW/B&G: Oil - BLDG-PROP/SUPPLIES	\$ 617.37		2/19/2026	Public Works	2/19/2026
TOTAL	<i>HARTLAND LUBRICANTS & CH</i>			\$ 1,472.05			
HAAS, ADAM	2/15/2026	PW/CC/SC: Recreation Program Referee	\$ 80.00			Park Board	2/23/2026
HAAS, ADAM	2/22/2026	PW/CC/SC: Recreation Program Referee	\$ 80.00			Park Board	2/23/2026
TOTAL	<i>HAAS, ADAM</i>			\$ 160.00			
HOLIDAY WHOLESAL	2/10/2026	Parks & Rec: senior center coffee	\$ 166.35			Park Board	2/23/2026
TOTAL	<i>HOLIDAY WHOLESAL</i>			\$ 166.35			
TOTAL	<i>INTERNAL REVENUE SERVICE - PAYROLL - 941 DEPOSIT - FED & FICA</i>			\$ 34,184.02			
JOHNSON CONTROLS FIRE PROTECTION	2/2/2026	PW/B&G: 2025 City Hall Fire Alarm Test & Inspection	\$ 2,682.68		2/19/2026	Public Works	2/19/2026
JOHNSON CONTROLS FIRE PROTECTION	2/3/2025	PW B&G: 2024 City Hall Fire Alarm Test & Inspection	\$ 2,461.17		2/19/2026	Public Works	2/19/2026
TOTAL	<i>JOHNSON CONTROLS FIRE PROTECTION</i>			\$ 5,143.85			
KOELSCH, BEN	2/15/2026	Elected: Video - Feb 2026 - 1 Council, 2 Co/Exec Finance	\$ 966.87				

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Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
<i>TOTAL</i>	<i>KOELSCH, BEN</i>			\$ 966.87			
LAMAR COMPANIES	2/16/2026	Admin/City office: Hwy 14 digital sign	\$ 500.00				
<i>TOTAL</i>	<i>LAMAR COMPANIES</i>			\$ 500.00			
METCO, INC	2/6/2026	PW/Airport: Airport Fuel Pump Maintenance - AIRPORT/MAINT-REPAIRS	\$ 490.49		2/19/2026	Public Works	2/19/2026
METCO, INC	2/16/2026	PW/Airport: February 2026 Monthly Airport Inspection	\$ 100.00		2/19/2026	Public Works	2/19/2026
<i>TOTAL</i>	<i>METCO, INC</i>			\$ 590.49			
<i>TOTAL</i>	<i>MetLife - PAYROLL DEDUCTION - VISION INS EMPLOYEE PAID</i>			\$ 315.12			
MID-STATES ORGANIZED CRI	1/6/2026	MEMBERSHIP FEES	\$ 150.00		2/26/2026		
<i>TOTAL</i>	<i>MID-STATES ORGANIZED CRI</i>			\$ 150.00			
MI-TECH SERVICES, INC	11/13/2025	PW/Refuse: miTech Landfill Monitoring Services 100% Complete - LANDFILL/TESTING/MONITORING	\$ 4,975.00		2/12/2026	Public Works	2/19/2026
<i>TOTAL</i>	<i>MI-TECH SERVICES, INC</i>			\$ 4,975.00			
NAPA AUTO PARTS	1/22/2026	Police: Power Service Diesel	\$ 10.49		2/19/2026		
NAPA AUTO PARTS	2/17/2026	PW/Streets: Old End Loader Fuel Filter	\$ 21.64				
NAPA AUTO PARTS	2/17/2026	PW/Streets: Old End Loader Fuel Filter	\$ 22.95				
<i>TOTAL</i>	<i>NAPA AUTO PARTS</i>			\$ 55.08			
NATIONAL RECREATION & PARK ASSOCIATION	2/8/2026	CC/SC: Training / Membership	\$ 189.00		2/12/2026	Park Board	2/23/2026
<i>TOTAL</i>	<i>NATIONAL RECREATION & PARK ASSOCIATION</i>			\$ 189.00			
NATURE'S WAY PORTABLE UNITS	2/28/2026	PW/B&G: Landfill Porta - 1/29 - 2/26	\$ 168.00				
NATURE'S WAY PORTABLE UNITS	2/28/2026	Public Works: tennis court (4 weeks)	\$ 168.00				
<i>TOTAL</i>	<i>NATURE'S WAY PORTABLE UNITS</i>			\$ 336.00			
PEOPLES COMMUNITY BANK	1/23/2026	Admin: Office Supplies - Checks for General Fund	\$ 230.62		1/23/2026		
<i>TOTAL</i>	<i>PEOPLES COMMUNITY BANK</i>			\$ 230.62			
PREMIER CO-OP	1/31/2026	PW/Street: STREETS/GASOLINE	\$ 1,562.99		2/19/2026	Public Works	2/19/2026
PREMIER CO-OP	1/31/2026	PW/B&G: BLDG-PROP/GASOLINE	\$ 452.40		2/19/2026	Public Works	2/19/2026
<i>TOTAL</i>	<i>PREMIER CO-OP</i>			\$ 2,015.39			
RHYME BUSINESS PRODUCTS-DALLAS	2/2/2026	Police: Copier Lease	\$ 202.94		2/5/2026		
RHYME BUSINESS PRODUCTS-DALLAS	2/3/2026	Admin/City Office: Copier Lease	\$ 472.58		2/5/2026		
RHYME BUSINESS PRODUCTS-DALLAS	2/23/2026	CC/SC: Copier Lease	\$ 180.03				
RHYME BUSINESS PRODUCTS-DALLAS	2/23/2026	Tourism: Copier Lease Overages	\$ 44.00				
<i>TOTAL</i>	<i>RHYME BUSINESS PRODUCTS-DALLAS</i>			\$ 899.55			
<i>TOTAL</i>	<i>RICHLAND CENTER POLICE PROFESSIONAL - UNION DUES - PAYROLL DEDUCTION PD BY EE</i>			\$ 500.00			
CITY UTILITIES	2/4/2026	TOTAL MONTHLY UTILITY BILLS	\$ 13,673.23				
CITY UTILITIES	2/4/2026	Admin: MEUW Regional Safety Program Fee Split with Utilities	\$ 7,125.00				
<i>TOTAL</i>	<i>RICHLAND CENTER UTILITIE</i>			\$ 20,798.23			
RICHLAND COUNTY CLERK	1/31/2026	Admin: Dog Licenses -#1-52 & #101-103 - Dec 25 - Jan 31 2026	\$ 171.25		2/19/2026		
<i>TOTAL</i>	<i>RICHLAND COUNTY CLERK</i>			\$ 171.25			
RICHLAND COUNTY HIGHWAY	12/25/2025	PW/Street: December Bill - Material & Supply - SNOW RMVL/SUPPLIES	\$ 558.79		2/19/2026	Public Works	2/19/2026
<i>TOTAL</i>	<i>RICHLAND COUNTY HIGHWAY</i>			\$ 558.79			
RICHLAND ELECTRIC CO-OP	2/2/2026	PW/Parks: RC Flood Control	\$ 49.26		2/12/2026	Public Works	2/19/2026
<i>TOTAL</i>	<i>RICHLAND ELECTRIC CO-OP</i>			\$ 49.26			
RICHLAND FIRE DISTRICT	1/21/2026	Incident #226009, 01/21/2026, Schoen, Fire	\$ 800.00				
RICHLAND FIRE DISTRICT	1/31/2026	Fire: 1st Half Assessment for 2026	\$ 74,079.73		2/19/2026		
RICHLAND FIRE DISTRICT	2/19/2026	Incident #226020, 2/19/2026, Smoke - 209 Burnham_Daniel Carter	\$ 800.00				
<i>TOTAL</i>	<i>RICHLAND FIRE DISTRICT</i>			\$ 75,679.73			

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SCHILLING SUPPLY COMPANY	2/3/2026	PW/B&G: Paper & Cleaning Products for Restrooms/Breakrooms	\$ 522.51		2/19/2026	Public Works	2/19/2026
SCHILLING SUPPLY COMPANY	2/3/2026	PW/B&G: Paper & Cleaning Products for Restrooms/Breakrooms	\$ 57.19		2/19/2026	Public Works	2/19/2026
SCHILLING SUPPLY COMPANY	2/17/2026	PW/B&G: H2Orange2 Concentrate	\$ 317.32		2/26/2026		
SCHILLING SUPPLY COMPANY	2/17/2026	PW/B&G: City Hall Toilet Paper	\$ 61.17		2/26/2026		
TOTAL	SCHILLING SUPPLY COMPANY			\$ 958.19			
TOTAL	SECURIAN FINANCIAL GROUP, INC - PAYROLL - LIFE INSURANCE (ER & EE)			\$ 1,551.40			
SHAWN'S AUTO REPAIR & PE	1/20/2026	PW/Street: 2017 RAM 3500 Repair - ROADWAYS/TRUCK REPAIR	\$ 1,511.58		2/19/2026	Public Works	2/19/2026
TOTAL	SHAWN'S AUTO REPAIR & PE			\$ 1,511.58			
SHERWIN INDUSTRIES, INC	2/12/2026	PW/Street: Crack Sealer Repair - STREETS/EQUIPMENT REPAIR	\$ 1,320.02		2/19/2026	Public Works	2/19/2026
TOTAL	SHERWIN INDUSTRIES, INC			\$ 1,320.02			
SOUTHWEST PARTNERS	9/8/2025	Tourism: Friends of the Pine - Clean Up & Maint Pine River	\$ 2,000.00		2/5/2026		
TOTAL	SOUTHWEST PARTNERS			\$ 2,000.00			
SOUTHWESTERN WI REGIONAL	12/31/2025	Admin/Ec Dev: DOR Innovation Planning Grant - Q4-2025	\$ 1,304.22				
SOUTHWESTERN WI REGIONAL	12/31/2025	Cemetery GIS Mapping - Q4 2025	\$ 250.00				
TOTAL	SOUTHWESTERN WI REGIONAL			\$ 1,554.22			
Statewide Services, Inc	2/2/2026	Insurance: Deductible for Plow Truck Accident on 1/6/2026	\$ 2,500.00		2/12/2026		
TOTAL	Statewide Services, Inc			\$ 2,500.00			
TC AUTOWORKS LLC	1/29/2026	Police: 2016 Ford Interceptor Oil Change, Spark Plugs, & Battery	\$ 1,033.67		2/19/2026		
TC AUTOWORKS LLC	2/12/2026	2022 RAM - license F1480 WI	\$ 61.91				
TC AUTOWORKS LLC	2/6/2026	2016 Ford police Interceptor Utility	\$ 2,674.57				
TOTAL	TC AUTOWORKS LLC			\$ 3,770.15			
Tools of Marketing, Inc	1/30/2026	Tourism: Marketing/Giveaway Items	\$ 312.96				
TOTAL	Tools of Marketing, Inc			\$ 312.96			
TOTAL	US CELLULAR (FLOODPLAIN, DPW, PARKS, CITY OFFICE, MAYOR, CEMETERY			\$ 391.36			
UNIVERSAL TRUCK EQUIPMENT	2/6/2026	PW/Street: Air Cylinder/Canister- 230MM (110 E) - STREETS/TRUCK REPAIR	\$ 957.00		2/19/2026		
TOTAL	UNIVERSAL TRUCK EQUIPMENT			\$ 957.00			
US BANK	12/18/2025	PW/B&G: ADPW Quo Subscription (Phone) - BLDG-PROP/TELEPHONE	\$ 39.98		1/9/2026	Public Works	2/19/2026
US BANK	12/18/2025	PW/Street: ADPW Quo Subscription (Phone) - ROADWAYS/CELLULAR PHONE	\$ 39.99		1/9/2026	Public Works	2/19/2026
US BANK	12/18/2025	PW/B&G: ADPW Quo Subscription (Phone) - BLDG-PROP/TELEPHONE	\$ 39.99		1/9/2026	Public Works	2/19/2026
US BANK	12/18/2025	PW/Street: ADPW Quo Subscription (Phone) - ROADWAYS/CELLULAR PHONE	\$ 39.98		1/9/2026	Public Works	2/19/2026
US BANK	12/18/2025	PW/B&G: ADPW Quo Subscription (Phone) - BLDG-PROP/TELEPHONE	\$ 39.99		1/9/2026	Public Works	2/19/2026
US BANK	12/18/2025	PW/Street: ADPW Quo Subscription (Phone) - ROADWAYS/CELLULAR PHONE	\$ 39.99		1/9/2026	Public Works	2/19/2026
US BANK	12/24/2025	PW/Street: GARAGE/TOOLS	\$ 24.70		1/9/2026	Public Works	2/19/2026
US BANK	12/26/2025	PW/Street: Internet Router - GARAGE/OFFICE SUPPLIES	\$ 42.19		2/9/2026	Public Works	2/19/2026
US BANK	1/23/2026	PW/B&G: January Public Works Team Meeting - BLDG-PROP/TRAINING	\$ 21.35		2/9/2026	Public Works	2/19/2026
US BANK	1/23/2026	PW/Street: January Public Works Team Meeting - STREETS/TRAINING	\$ 114.26		2/9/2026	Public Works	2/19/2026
US BANK	1/8/2026	PW/B&G: Radios - BLDG-PROP/SAFETY EQUIP REIMB	\$ 644.42		2/9/2026	Public Works	2/19/2026
US BANK	1/8/2026	PW/Street: Radios - STREETS/PPE-BOOTS, GOGGLES, ETC.	\$ 644.41		2/9/2026	Public Works	2/19/2026
US BANK	12/11/2025	Admin: Flowers for Cletus Bauer Funeral	\$ 61.32		1/9/2026		

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US BANK	12/19/2025	Admin: Holiday Party	\$ 254.40		1/9/2026		
US BANK	2/10/2026	Police: WI DOJ Training - Deitelhoff	\$ 154.43				
US BANK	2/25/2026	CC / SC - WSRC Supplies	\$ 33.35				
US BANK	2/25/2026	CC / SC: WSRC Supplies	\$ 112.25				
US BANK	1/27/2026	PW/B&G: Training/Team Meeting Treats	\$ 36.77				
US BANK	1/31/2026	PW/B&G & Streets - Tools for shops	\$ 59.95				
US BANK	1/31/2026	PW/B&G & Streets - Tools for shops	\$ 59.95				
US BANK	1/31/2026	PW/Streets - Shop Tools	\$ 9.98				
TOTAL	US BANK			\$ 2,513.65			
		PW/Floodplain: 140258 Richland Center - Pine River Levee Annual					
VIERBICHER ASSOCIATES, INC	12/2/2025	Inspection	\$ 1,036.00				
VIERBICHER ASSOCIATES, INC	12/2/2025	Admin/Econ Dev: HUD Grant Administration 250923	\$ 540.00				
TOTAL	VIERBICHER ASSOCIATES, INC			\$ 1,576.00			
VISA	12/3/2025	Tourism: 2026Conference Registration	\$ 350.00		2/18/2026		
VISA	12/31/2025	Tourism: Visa Interest Charge	\$ 4.50		2/18/2026		
VISA	1/30/2026	Tourism: Visa Interest Charge	\$ 7.21		2/18/2026		
VISA	12/31/2025	Tourism: Visa Interest Charge - Credit Back	\$ (15.48)				
VISA	1/17/2026	Tourism: Christy's Sunnyside - Gift Cards	\$ 120.00		2/18/2026		
VISA	1/17/2026	Tourism: Los Amigos - Gift Cards	\$ 60.00		2/18/2026		
VISA	1/17/2026	Tourism: Los Amigos Gift Cards	\$ 40.00		2/18/2026		
VISA	1/17/2026	Tourism: Richland Family Restaurant Gift Cards	\$ 140.00		2/18/2026		
VISA	1/20/2026	Tourism: Postage	\$ 34.97		2/18/2026		
VISA	1/27/2026	Tourism: Postage	\$ 44.06		2/18/2026		
TOTAL	VISA			\$ 785.26			
WALSH'S ACE HARDWARE	1/28/2026	PW/B&G: Battery Returned	\$ (327.33)		2/5/2026	Public Works	2/19/2026
WALSH'S ACE HARDWARE	12/19/2025	PW/B&G: Auger Power Drum Drain - BLDG-PROP/SUPPLIES	\$ 29.21		2/19/2026	Public Works	2/19/2026
WALSH'S ACE HARDWARE	2/9/2026	PW/Streets; Truck 59 Flex Tubing	\$ 9.98		2/26/2026		
WALSH'S ACE HARDWARE	2/11/2026	PW/Streets: Back up Light for #61	\$ 28.72		2/26/2026		
WALSH'S ACE HARDWARE	2/16/2026	PW/Streets: Shop Supplies Weld Wire, Flap Disc	\$ 76.22				
WALSH'S ACE HARDWARE	2/16/2026	PW/Streets: Shop Supplies Toilet Seat, Batteries	\$ 34.65				
WALSH'S ACE HARDWARE	2/9/2026	PW/Streets: Shop Supplies Elec Tape & Flex Tubing	\$ 17.98		2/26/2026		
WALSH'S ACE HARDWARE	2/4/2026	PW/Streets: Shop Supplies Steel Flat Galv	\$ 12.14				
WALSH'S ACE HARDWARE	2/4/2026	PW/Streets: Shop Supplies Flap Discs	\$ 31.85				
WALSH'S ACE HARDWARE	2/24/2026	PW/Parks: Gas Can	\$ 16.74				
WALSH'S ACE HARDWARE	2/23/2026	PW/Parks: Fasteners	\$ 0.99				
WALSH'S ACE HARDWARE	2/5/2026	PW/B&G: Lock Rekey	\$ 25.00				
WALSH'S ACE HARDWARE	2/18/2026	PW/B&G: Shop Repair - Toggle Switch	\$ 5.81				
WALSH'S ACE HARDWARE	2/19/2026	PW/B&G: Drain Cleaner for Kitchen at City Hall	\$ 15.89				
WALSH'S ACE HARDWARE	2/4/2026	PW/B&G: Street Shop Repair - Lock Rekey	\$ 25.00				
WALSH'S ACE HARDWARE	2/3/2026	PW//B&G: Jefferson Shop Maint - Primer, Toggle Switch	\$ 6.02				
WALSH'S ACE HARDWARE	2/3/2026	PW/B&G: Keys for New Door Handles	\$ 15.92				
TOTAL	WALSH'S ACE HARDWARE			\$ 24.79			
WE ENERGIES	2/11/2026	397 W Seminary - RR Museum	\$ 261.98		2/19/2026		
WE ENERGIES	2/11/2026	1055 N Orange Pool	\$ 24.04		2/19/2026	Park Board	2/23/2026
WE ENERGIES	2/11/2026	1055 N Orange Concessions	\$ 9.33		2/19/2026	Park Board	2/23/2026

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WE ENERGIES	2/11/2026	1050 N Orange CC/SC	\$ 990.24		2/19/2026	Park Board	2/23/2026
WE ENERGIES	2/11/2026	450 S Main / Muni Bldng	\$ 746.39		2/19/2026		
WE ENERGIES	2/11/2026	1300 N Park Cemetery Garage	\$ 145.88		2/19/2026	Public Works	2/19/2026
WE ENERGIES	2/11/2026	950 N Orange - Krouskop Warming	\$ 307.22		2/19/2026	Public Works	2/19/2026
WE ENERGIES	2/11/2026	23155 US Hwy 14	\$ 127.35		2/19/2026	Public Works	2/19/2026
WE ENERGIES	2/11/2026	141 W Robb Road	\$ 1,868.17		2/19/2026	Public Works	2/19/2026
WE ENERGIES	2/11/2026	1100 N Jefferson Parks Dept Garage	\$ 386.26		2/19/2026	Public Works	2/19/2026
TOTAL	WE ENERGIES			\$ 4,866.86			
WERTZ PLUMBING & HEATING	2/17/2026	PW/B&G: Gas Valves - Community Center Gym Rooftop Units	\$ 1,056.71				
TOTAL	WERTZ PLUMBING & HEATING			\$ 1,056.71			
TOTAL	WI Deferred Compensation - PAYROLL EMPLOYEE DEDUCTION - EE PAID			\$ 2,008.18			
WI Association of Homicide Investigators	2/16/2026	2026 WAHI conference - Pilla registration	\$ 395.00				
TOTAL	WI Association of Homicide Investigators			\$ 395.00			
TOTAL	WI Dept of EE Trust Funds - PAYROLL - WI RETIREMENT - CITY & UTILITY			\$ 27,979.57			
WI DEPT OF JUSTICE-CRIME	2/3/2026	Police: Background Checks - Peddler License - Tanner Spande	\$ 7.00		2/12/2026		
WI DEPT OF JUSTICE-CRIME	2/13/2026	Police: Background Checks	\$ 7.00		2/26/2026		
TOTAL	WI DEPT OF JUSTICE-CRIME			\$ 14.00			
WI DEPT OF REVENUE	2/12/2026	SWT TAXES STATE WITHHOLDING TAX Pay Period: 02/06/2026	\$ 3,043.79		2/27/2026		
WI DEPT OF REVENUE	2/26/2026	SWT TAXES STATE WITHHOLDING TAX Pay Period: 02/20/2026	\$ 3,043.57				
WI DEPT OF REVENUE-AV FUEL	2/12/2026	Aviation Fuel Tax - January 2026	\$ 7.98		2/20/2026	Public Works	2/19/2026
WI DEPT OF REVENUE-AV FUEL	2/12/2026	Aviation Fuel Tax - Late filing Fee - December Report due in Jan	\$ 10.00		2/12/2026	Public Works	2/19/2026
TOTAL	WI DEPT OF REVENUE			\$ 6,105.34			
WICONNECT WIRELESS LLC	2/1/2026	Airport Internet Service 3Mb/s Download	\$ 59.99		2/5/2026	Public Works	2/19/2026
TOTAL	WICONNECT WIRELESS LLC			\$ 59.99			
Wild Honey Collective LLC	2/13/2026	WEDC Grant Funding - 2nd Draw Request Paid Out	\$ 89,799.25				
TOTAL	Wild Honey Collective LLC			\$ 89,799.25			
WIL-KIL PEST CONTROL	1/31/2026	PW/Refuse: pest control landfill	\$ 67.38		2/19/2026	Public Works	2/19/2026
WIL-KIL PEST CONTROL	1/31/2026	PW/CC/SC: pest control community center	\$ 81.56		2/19/2026		
WIL-KIL PEST CONTROL	1/31/2026	PW/Admin: Municipal Building Pest Control	\$ 73.44		2/19/2026	Public Works	2/19/2026
TOTAL	WIL-KIL PEST CONTROL			\$ 222.38			
WISCONSIN METALS	2/9/2026	PW/B&G: Hot Rolled Sheet - BLDG-PROP/SUPPLIES	\$ 50.00		2/19/2026	Public Works	2/19/2026
TOTAL	WISCONSIN METALS			\$ 50.00			
TOTAL	WORKSITE SOLUTIONS - PAYROLL DEDUCTION - EE PAID			\$ 46.70			
WPPI ENERGY	2/23/2026	LED Street Light Loan Payment 0% Int	\$ 421.62				
WPPI ENERGY	2/20/2026	LED Street Light Loan Payment 0% Int	\$ 421.62		2/27/2026		
TOTAL	WPPI ENERGY			\$ 843.24			
Invoices Entered After List Sent 2/26/2026 - From 2/27 through 3/3/2026							
ABT SWAYNE LAW LLC	2/25/2026	Legal: City Administrator / General	\$ 1,485.00				
ABT SWAYNE LAW LLC	2/25/2026	Legal: Ordinance / Traffic Legal Services	\$ 312.00				
ABT SWAYNE LAW LLC	2/25/2026	Legal: Common Council Legal Services	\$ 1,125.00				
TOTAL	ABT SWAYNE LAW LLC			\$ 2,922.00			
Accurate Appraisal LLC	2/1/2026	Accurate Appraisal - Mo Assessment Services - Feb 2026	\$ 3,750.00				
TOTAL	Accurate Appraisal LLC			\$ 3,750.00			
AMAZON CAPITAL SERVICES	2/27/2026	Admin: Elections Labels for Absentee ballot envelopes	\$ 37.99				
AMAZON CAPITAL SERVICES	2/28/2026	PW/B&G: PD Lock Repair - BLDG-PROP/MAINT/REPAIRS	\$ 431.02				

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TOTAL	AMAZON CAPITAL SERVICES			\$ 469.01			
AXON ENTERPRISE, INC	2/15/2026	POLICE: Maintenance Agreement	\$ 383.50				
TOTAL	AXON ENTERPRISE, INC			\$ 383.50			
Baer Insurance	2/23/2026	Insurance: Workmans Comp - Q2 2026	\$ 9,732.90				
Baer Insurance	2/23/2026	Insurance: Workmans Comp - Q2 2026 Utilities	\$ 5,621.10				
Baer Insurance	2/23/2026	Insurance: Liability, Auto, Crime & Cyber Q2 2026	\$ 8,252.91				
Baer Insurance	2/23/2026	Insurance: Liability, Auto, Crime & Cyber Q2 2026 - Utilities	\$ 12,175.09				
Baer Insurance	1/1/2026	Insurance: Workmans Comp - Q1 2026 Utilities	\$ 93.67				
TOTAL	Baer Insurance			\$ 35,875.67			
TOTAL	Champion Health : Employee Paid Benefit Admin Fees			\$ 264.00			
HAAS, ADAM	3/1/2026	PW/CC/SC: Recreation Program Referee	\$ 80.00				
TOTAL	HAAS, ADAM			\$ 80.00			
INTOXIMETERS, INC	2/24/2026	POLICE: Replace PBT	\$ 485.00				
TOTAL	INTOXIMETERS, INC			\$ 485.00			
Police Department Restitution / Refunds	2/27/2026	Police: Restitution - Crystal Blood to Justin Bongiovanni (5/21/2024)	\$ 31.00				
TOTAL	Police Department Restitution / Refunds			\$ 31.00			
R C TRUCK & AUTO	1/22/2026	PW/Street: 2018 Peterbilt 348 Repair - ROADWAYS/TRUCK REPAIR	\$ 418.69				
TOTAL	R C TRUCK & AUTO			\$ 418.69			
RICHLAND COUNTY TREASURER	3/2/2026	Taxes: 2025 Property Taxes - February Settlement - Estimate	\$ 887,865.83		3/2/2026		
TOTAL	RICHLAND COUNTY TREASURER			\$ 887,865.83			
RICHLAND SCHOOL DISTRICT	3/2/2026	Taxes: 2025 Property Taxes - February Settlement - Estimate	\$ 1,500,450.52		3/2/2026		
TOTAL	RICHLAND SCHOOL DISTRICT			\$ 1,500,450.52			
SCHILLING SUPPLY COMPANY	2/13/2026	PW/B&G: Facilities Entry Mats - BLDG-PROP/SUPPLIES	\$ 610.36				
TOTAL	SCHILLING SUPPLY COMPANY			\$ 610.36			
SOUTHWEST WI TECHNICAL COLLEGE	3/2/2026	Taxes: 2025 Property Taxes - February Settlement - Estimate	\$ 141,916.80		3/2/2026		
TOTAL	SOUTHWEST WI TECHNICAL COLLEGE			\$ 141,916.80			
US BANK	1/28/2026	PW/Street: STREETS/GASOLINE	\$ 69.96				
US BANK	2/16/2026	PW/Street: STREETS/GASOLINE	\$ 66.23				
TOTAL	US BANK			\$ 136.19			
WALSH'S ACE HARDWARE	2/26/2025	Police: Staples	\$ 7.43				
WALSH'S ACE HARDWARE	2/25/2026	PW/B&G: Zero-Turn Maintenance - BLDG-PROP/EQUIP MAINT-REPAIR	\$ 61.10				
WALSH'S ACE HARDWARE	2/24/2026	PW/Street: Endloader 625K Maintenance - ROADWAYS/TRUCK REPAIR	\$ 112.40				
WALSH'S ACE HARDWARE	2/25/2026	PW/B&G: Misc Fasteners - BLDG-PROP/SUPPLIES	\$ 33.64				
TOTAL	WALSH'S ACE HARDWARE			\$ 214.57			
WEX BANK	2/28/2026	POLICE: Vehicle Fuel	\$ 1,553.38				
TOTAL	WEX BANK			\$ 1,553.38			
WI DEPT OF JUSTICE-CRIME	2/13/2026	Police: Background Checks - Mathias and Connor	\$ 14.00				
TOTAL	WI DEPT OF JUSTICE-CRIME			\$ 14.00			
WICONNECT WIRELESS LLC	3/1/2026	Airport Internet Service 3Mb/s Download	\$ 59.99				
TOTAL	WICONNECT WIRELESS LLC			\$ 59.99			

City of Richland Center - Finance Committee Council Payment Approval Report - March 3, 2026
Invoices Approved by Dept Head Entered into System between 02/03/2026 through 03/03/2026

Item 4.

Vendor Name	Inv Date	Description	Amount	Vendor Total	Date Paid	Comm/Board	Date Approved
TOTAL BILLS PRESENTED FOR APPROVAL:				\$ 2,927,118.25			
			Tourism Fund	\$ 3,217.22			
			General Fund	\$ 2,923,901.03			

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Filed in the office of the City Clerk/Treasurer

Agenda Item: An Ordinance Amending Chapter 400 Relating to Planned Unit Developments

Requested & Presented by: Jasen Glasbrenner, Director of Economic Development & Public Works

Meeting Date: Finance and Common Council on 03-03-2026

Committee Review:

Background: Chapter 400 of the Code of Ordinances governs zoning and land use regulations within the City, including standards for Planned Unit Developments (PUDs). The PUD district is intended to provide flexibility in site design through unified site planning while preserving City discretion and oversight.

Section 400.04(21)(c)(2) currently includes an absolute prohibition stating that a Planned Unit Development may not consist of a single city lot. Staff has identified that this provision conflicts with both the purpose of the PUD district and the definition of Planned Unit Development, which anticipates the possibility of multiple principal structures under unified site planning, including on a single parcel or lot.

This conflict has created ambiguity in interpretation and has the potential to force unnecessary subdivision or lot configuration changes solely to satisfy ordinance form rather than planning intent.

Proposed Ordinance Amendment: Staff recommends a limited, targeted amendment to Chapter 400 as follows:

1. **Amend the definition of Planned Unit Development in Section 400.03(26)(b)**
 - **CHANGE** “A large scale development, consisting of more than one lot or parcel,” **TO** “A development, consisting of one or more lots or parcels,”.
2. **Amend Section 400.04(21)(c)(2) – Lot Area and Width:**
 - **FROM** - “(2) Lot Area and Width. It is anticipated that a Planned Unit Development will consist of an area of several city lots to several city blocks. Under no circumstances shall a Planned Unit Development be permitted to consist of a single city lot.”
 - **TO** – “(2) Lot Area and Width. A Planned Unit Development will typically consist of an area of several city lots to several city blocks. A Planned Unit Development may consist of a single city lot, provided the proposal demonstrates unified site planning, adequate infrastructure capacity, and compliance with the approval criteria of this section.

Department Recommendation: Staff recommends that the Planning Commission forward Ordinance 2026-XX, amending Chapter 400 relating to Planned Unit Developments, to the Common Council with a recommendation for adoption.

Financial Impact: N/A

Requested Action:

PLANNING COMMISSION: Motion to recommend to the Common Council the adoption of Ordinance 2026-03, amending Chapter 400 relating to Planned Unit Developments, as presented.

COUNCIL: Motion to adopt Ordinance 2026-03 amending Chapter 400 relating to Planned Unit Developments, as presented.

Attachment(s):

- Ordinance #2026-03_ Amending Chapter 400 Relating to Planned Unit Developments

ORDINANCE NO. 2026-03

AN ORDINANCE AMENDING CHAPTER 400 OF THE CODE OF ORDINANCES OF THE CITY OF RICHLAND CENTER RELATING TO PLANNED UNIT DEVELOPMENTS

WHEREAS, Chapter 400 of the Code of Ordinances of the City of Richland Center is intended to promote orderly development and protect the public health, safety, and welfare; and

WHEREAS, Chapter 400.04(21), outlining the Planned Unit Development provisions, is intended to allow flexibility in site design through unified site planning while preserving City discretion and oversight; and

WHEREAS, the Common Council finds that an absolute prohibition on single-lot Planned Unit Developments may, in limited circumstances, conflict with the purpose and intent of the Planned Unit Development district; and

WHEREAS, the Common Council finds that clarifying that a Planned Unit Development may consist of one or more lots or parcels, while retaining approval criteria, serves the public interest and maintains the integrity of the City's zoning framework;

NOW THEREFORE BE IT ORDAINED, by the Common Council of the City of Richland Center, Richland County, Wisconsin, as follows:

SECTION 1.

Section 400.03(26)(b) of the Code of Ordinances of the City of Richland Center is hereby amended to read as follows:

(b) Planned Unit Development (PUD): A development, consisting of one or more lots or parcels, which permits alternative standards for development, as defined in Section 400.04 (21) of the Ordinances of the City of Richland Center. It is individually granted to the owner or developer by the City Council after completion of all studies, review, and public hearings on the application therefore, which are required by this Zoning Ordinance. A Planned Unit Development shall be deemed to run with the land.

SECTION 2.

Section 400.04(21)(c)(2) of the Code of Ordinances of the City of Richland Center is hereby amended to read as follows:

(2) Lot Area and Width. A Planned Unit Development will typically consist of an area of several city lots to several city blocks. A Planned Unit Development may consist of a single city lot, provided the proposal demonstrates unified site planning, adequate infrastructure capacity, and compliance with the approval criteria of this section.

SECTION 3. No Other Changes

Except as expressly amended herein, all other provisions of Chapter 400 shall remain in full force and effect.

SECTION 4. Repeal of Conflicting Provisions

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

SECTION 5. Severability

If any provision of this ordinance is held invalid, such invalidity shall not affect the remaining provisions.

SECTION 6. Effective Date

This ordinance shall take effect upon passage and publication as provided by law.

ADOPTED by the Common Council of the City of Richland Center on this 3rd day of March 2026 by the following votes: AYES _____, NOS _____.

Todd Coppernoll, Mayor

Attest:

Misty D. Molzof, Deputy Clerk

Agenda Item: Innovative Public Advisors (IPA) Symons Recreation Complex Assessment

Requested & Presented by: Darcy Perkins, MSS and Innovative Public Advisors (IPA)

Meeting Date: Finance Committee and Common Council on 02-03-2026

Background: On October 7, 2025, Council authorized a contract with Innovative Public Advisors (IPA) to complete an Operational Structure Assessment of the Symons Recreation Complex, fully funded by a Wisconsin DOR Innovation Planning Grant.

IPA's final report (March 3, 2026) confirms Symons is highly valued and operationally stable but facing increasing long-term capital pressure. The study concludes that maintaining the current shared City/County structure increases long-term levy exposure and capital risk.

The study evaluated five governance models. However:

- **Status Quo** is not recommended due to levy constraints and the City's identified inability to continue long-term subsidy growth.
- **Single-Entity City Ownership** is not financially feasible under current municipal capacity.
- **Single-Entity County Ownership** does not independently qualify for Innovation Grant funding unless they transfer the service to another entity.

The Wisconsin DOR Innovation Grant application deadline is March 31. If operational governance transfers to the Richland School District, the County would qualify to apply for the grant. Accordingly, IPA's recommendation is that, if the City and County wish to pursue the Innovation Grant opportunity, transfer of operational governance to the Richland School District represents the most viable and immediately actionable path forward.

Department Recommendation:

Provide policy direction supporting:

- Transition of operational governance of Symons to the Richland School District; and
- Authorization for staff to work with Richland County and the School District to pursue submission of a Wisconsin DOR Innovation Grant application.

Requested Motion:

COUNCIL:

1.) Take no action this evening, receive and review information only.

OR

2.) Motion to support Richland County pursuing a Wisconsin DOR Innovation Grant application based on transfer of operational governance of the Symons Recreation Complex to the Richland School District and authorize staff to collaborate in development of the necessary intergovernmental framework.

Attachment(s):

- IPA Symons Recreation Complex Operational Structure Assessment



Innovative
Public Advisors

**Symons Recreation Complex
Operational Structure Assessment**

March 3, 2026

Innovative Public Advisors

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Executive Summary

The Symons Recreation Complex has served as a cornerstone of health, wellness, and community connection for the City of Richland Center, Richland County, and the surrounding region since its establishment in 1987. For nearly four decades, Symons has functioned as the community’s primary indoor aquatic and fitness facility, providing access to swim lessons, aquatic fitness, lap swimming, and wellness opportunities for residents of all ages. With 2,000 active members and 70,000 annual visits, the facility plays a central role in daily life for many residents while also serving as an important regional asset.

Symons’ longevity, strong membership base, and history of philanthropic involvement reflect both its community value and the sustained commitment to keeping the facility accessible and affordable. Survey results, interviews, and public engagement consistently confirm that Symons is highly regarded, well used, and widely supported. Aquatic programming, in particular, is viewed as an essential service, and satisfaction levels among members and the broader community are strong.

Survey data provide measurable confirmation of Symons’ community value. Among community respondents, 89.9% consider the facility important, including 76.6% who rated it “Very Important.” Among active members, 98.7% consider Symons important, with 95.9% selecting “Very Important.” Overall satisfaction levels are strong (73.0% community and 93.1% members), and staff hospitality received the highest service ratings of any category (91.7% satisfaction among members). These findings confirm that Symons is not facing a crisis of relevance or demand. Rather, it faces structural and financial pressures associated with aging infrastructure, levy constraints, and long-term capital responsibility.

At the same time, Symons is a mature facility operating in an increasingly complex financial and operational environment. Rising staffing, utility, and maintenance costs, combined with aging building systems and infrastructure, have placed growing pressure on annual budgets and long-term capital planning. The facility’s current governance and funding structure—developed incrementally over time—has allowed Symons to operate successfully but was not designed to fully address the long-term realities of reinvestment, risk

allocation, and financial sustainability. These challenges are further shaped by levy limits, competing public priorities, and the expiration of the current intergovernmental agreement in 2027.

In response, the City of Richland Center and Richland County engaged Innovative Public Advisors (IPA) to conduct a comprehensive operational, governance, and sustainability study of the Symons Recreation Complex. This report presents an objective assessment of current conditions and outlines a range of operational and ownership models for consideration, with the goal of preserving what the community values most about Symons while identifying a more sustainable long-term financial and governance model that positions the facility for continued viability and success.

Study Approach

IPA conducted the study using a phased, engagement-driven approach that combined technical analysis with extensive community and stakeholder input. The process included facility and site visits, interviews with elected officials, City and County staff, Foundation representatives, and facility leadership, stakeholder workshops, and peer facility comparisons. Six comparable aquatic and recreation facilities were reviewed to understand how similarly sized communities structure ownership, management, staffing, and funding.

Public engagement was a central component of the study. IPA administered a statistically relevant community survey using registered voter contact information supplemented by public outreach, as well as a separate member survey targeting current Symons users. These tools were supported by a public information session and a dedicated project microsite to ensure transparency and accessibility throughout the process.

Community and Member Survey Results

Survey participation was strong and consistent across both community members and active users. Results from both surveys clearly demonstrate that the Symons Recreation Complex is highly valued and viewed as an essential community asset. Respondents consistently cited affordability, accessibility, aquatic amenities, programming variety, quality staffing, and the welcoming nature of the facility as key strengths.

Importantly, survey results also reveal a shared understanding that maintaining the status quo indefinitely is not realistic. While respondents expressed a strong desire to preserve the core mission and community character of Symons, there was broad acknowledgment that changes to governance, funding, or partnerships may be necessary to ensure long-term sustainability. Both community members and facility users showed a willingness to support future investment and fundraising efforts, provided that affordability, access, and local accountability are maintained.

Key Findings

The study confirmed that Symons is well-managed, cost-efficient relative to peer facilities, and strongly supported by its community. Leadership and staff commitment were repeatedly identified as strengths, and peer comparisons showed that Symons operates with a relatively modest public subsidy compared to similar facilities. **However, the subsidy continues to place financial pressure on the City's operating budget, particularly given competing priorities and the constraints created by levy limits.**

The analysis also identified structural challenges that will intensify over time if left unaddressed. These include deferred maintenance and capital needs, reliance on limited levy funding, and uncertainty around long-term ownership and capital responsibility. Peer facility analysis reinforced that no comparable facility operates without some form of public support, philanthropic investment, or diversified revenue model.

Survey results, interviews, and peer data consistently point to the same conclusion: long-term sustainability will require governance to be revisited, stronger alignment of roles and responsibilities, and a funding model that reduces vulnerability to future fiscal constraints.

Evaluation of Operational Models

IPA evaluated multiple operational and governance models, including continued public ownership, modified public or shared-service approaches, nonprofit ownership or management, and hybrid partnership structures. Each model was assessed using criteria informed directly by community and member priorities, including affordability, accountability, financial sustainability, operational flexibility, and protection of core services.

The evaluation demonstrated that successful long-term outcomes depend less on a specific ownership label and more on how clearly responsibilities, funding mechanisms, and capital obligations are defined. Models that diversify revenue sources, strengthen philanthropic capacity, and reduce reliance on constrained public funding consistently aligned more closely with survey results and peer facility best practices.

Recommendations and Implementation Strategy

This report presents a set of observations and recommendations designed to protect the community value of the Symons Recreation Complex while positioning it for long-term sustainability. These recommendations are paired with an implementation strategy that outlines practical next steps, sequencing considerations, and roles for the City, County, Foundation, and community partners.

While the Symons Recreation Complex remains a valued community asset, the current governance and funding structure places a significant share of the long-term financial responsibility on the City's property tax levy. Given competing municipal priorities and the constraints created by levy limits, maintaining this structure indefinitely may become increasingly challenging. A key principle reflected in the recommendations is the transition toward an operational and governance model that broadens financial responsibility beyond the City's general levy—potentially through partnerships with other governmental entities, nonprofit leadership structures, or other collaborative arrangements—ensuring the facility remains sustainable while allowing the City to responsibly manage long-term fiscal pressures and maintain capacity for other core municipal services.

Study Background, Purpose, and Methodology

The Symons Recreation Complex has served Richland Center, Richland County, and the surrounding region for nearly four decades as a community-centered facility focused on health, wellness, recreation, and social connection. Over time, Symons has evolved into a valued asset with a strong membership base, diverse programming, and deep philanthropic roots that reflect sustained community investment and support.

Like many community recreation facilities of similar age and scale, Symons now faces a convergence of long-term pressures. These include aging infrastructure, increasing operational and capital costs, constrained public funding capacity, and growing expectations for programming, accessibility, and facility quality. While the facility continues to operate successfully day to day, these pressures prompted City and County leaders to step back and intentionally evaluate whether the current governance, funding, and operational structure is positioned to support Symons over the long term.

This study was initiated as a proactive planning effort to ensure that future decisions are informed, deliberate, and aligned with community values.

Purpose of the Study

The purpose of this study is to evaluate the current operational, governance, and funding structure of the Symons Recreation Complex and to identify viable pathways that support long-term sustainability while preserving the facility's core mission, affordability, and community character.

Specifically, the study was designed to:

- Assess existing conditions, including facility operations, staffing, governance, and financial performance.
- Gather broad and meaningful input from community members, facility users, staff, elected officials, and key partners.
- Evaluate alternative ownership and operational models used by comparable communities.
- Analyze financial and sustainability implications associated with each model.
- Provide clear, actionable recommendations and an Implementation Strategy to guide future decision-making.

This study does not presuppose a single preferred outcome. Instead, it is intended to equip local leaders with the information, analysis, and community context necessary to make informed decisions about the future of the Symons Recreation Complex.

Study Scope

The scope of the study focused on governance, operations, and long-term sustainability rather than facility expansion or detailed architectural design. While capital needs and facility condition were considered at a high level, the study emphasizes organizational structure, funding mechanisms, and operational responsibility as the primary drivers of long-term success. The study examined:

- Current ownership, governance, and staffing structures.
- Operating revenues, expenses, and subsidy levels.
- Capital responsibilities and long-term financial exposure.
- Peer facility models and best practices.
- Community expectations and priorities related to affordability, access, and services.

Methodology

Innovative Public Advisors (IPA) employed a multi-phased, engagement-driven methodology that integrated technical analysis with extensive qualitative and quantitative input. The methodology was designed to ensure transparency, inclusivity, and practical relevance. Key components of the methodology included:

- **Project Initiation and Coordination:** IPA facilitated a project kick-off meeting and conversations with City, County, and facility leadership to confirm goals, roles, timelines, and deliverables. Early coordination established a shared understanding of study objectives and expectations.
- **Document Review and Data Analysis:** IPA reviewed relevant background documents, agreements, financial information, and prior planning materials and survey responses to establish a baseline understanding of existing conditions and policy context.
- **Interviews and Stakeholder Input:** IPA conducted numerous interviews with elected officials, City and County staff (Symons and campus), Foundation representatives, facility leadership, community members, and key partners to capture first-hand operational insight, institutional knowledge, and unique perspectives.
- **Community and Member Surveys:** Two distinct surveys were administered: a community survey targeting County residents through registered voter outreach and public promotion, and a member survey focused on current facility users. Together, these surveys provided insight into community values, usage patterns, priorities, and openness to future change.
- **Stakeholder Workshops and Public Engagement:** Facilitated stakeholder workshops and a public information session provided opportunities for dialogue, clarification, and feedback. A dedicated public project microsite supported transparency and ongoing access to project information.
- **Peer Facility Comparison:** IPA conducted site visits and comparative reviews of six peer aquatic and recreation facilities serving Wisconsin communities of similar size and regional role. These comparisons provided practical context for evaluating alternative governance and operational models.
- **Synthesis and Evaluation:** Findings from engagement, financial analysis, and peer review were synthesized to evaluate operational models using consistent criteria, including sustainability, accountability, affordability, and alignment with community priorities.



Community and Stakeholder Engagement

Meaningful and inclusive engagement was a central component of this study. Innovative Public Advisors (IPA) designed and implemented a multi-layered engagement strategy to ensure that community members, facility users, staff, elected officials, and key partners had multiple opportunities to provide input and inform the evaluation of future operational and governance options for the Symons Recreation Complex.

The engagement process was intentionally structured to capture both broad community sentiment and detailed, experience-based feedback from those most closely connected to the facility.

Engagement Objectives

The engagement process was guided by the following objectives:

- To understand how the Symons Recreation Complex is used and valued by the broader community.
- To identify priorities, concerns, and non-negotiables related to affordability, access, and services.
- To assess openness to change and potential future governance or partnership models.
- To incorporate institutional knowledge from staff, partners, and long-standing supporters.
- To ensure transparency and build trust throughout the study process.



Stakeholder Interviews

IPA conducted numerous one-on-one and small-group interviews with key stakeholders, including elected officials, City and County administrative staff, Symons leadership and staff, and members from both Foundations. These interviews provided important qualitative context related to facility history, governance structure, staffing capacity, financials, and long-term capital responsibility. Interview themes consistently emphasized the importance of preserving Symons' community character while acknowledging that structural and financial changes may be necessary to ensure long-term sustainability.



Stakeholder Workshops and Working Sessions

IPA facilitated structured stakeholder workshops to validate observations, explore operational tradeoffs, and test assumptions associated with different governance and ownership models. Participants discussed current strengths, emerging challenges, and the values that should guide future decision-making. Workshop discussions reinforced the importance of clarity around roles and responsibilities, long-term capital planning, and maintaining affordability and access regardless of future structural changes.

Community Survey Results

IPA administered a community-wide survey to gather input from residents across Richland County and the City of Richland Center. A total of 308 community members completed the survey, providing a robust dataset reflective of community perspectives. Key findings from the community survey include:

- 76.6% of respondents indicated that having the Symons Recreation Complex in Richland Center is important or very important to them.
- 73.1% of respondents reported being satisfied or very satisfied with the facility overall.
- Respondents most frequently cited the aquatic facilities, affordability, and community atmosphere as key strengths.
- While some respondents reported infrequent personal use, many still identified Symons as an important community asset.
- Written comments reflected strong support for preserving the facility while recognizing concerns related to aging infrastructure, locker rooms, and long-term funding.

Overall, the community survey demonstrates broad support for Symons as a valued public asset, including among residents who are not regular users of the facility.

Member Survey Results

In addition to the community survey, IPA administered a targeted survey of current Symons members and users (see *Appendix A*). A total of 145 members participated, providing detailed insight from individuals with direct, ongoing experience using the facility.

Key findings from the member survey include:

- 95.9% of respondents indicated that having the Symons Recreation Complex in Richland Center is important or very important to them.
- 93.1% of respondents reported being satisfied or very satisfied with the facility overall.
- Members reported frequent use, with a majority indicating weekly or daily visits.
- Aquatics, fitness facilities, and programming variety were consistently identified as the most valued services.

Member comments emphasized appreciation for staff, affordability, and the welcoming environment, alongside concerns about locker room conditions, maintenance, and long-term facility investment. Member responses highlight strong loyalty to Symons and a clear desire to see the facility maintained and improved over time.

Public Information Session

IPA hosted a public information and input session to explain the purpose of the study, summarize the engagement process, and provide an open forum for questions and feedback. Input received during the session was consistent with survey findings, reinforcing the importance of affordability, access, and transparency as future decisions are considered.



Public Project Microsite

IPA developed and maintained a dedicated public project microsite throughout the study to support transparency and engagement. The microsite served as a central location for project updates, survey access, meeting information, and study background materials, and played a key role in supporting survey participation and public awareness.



Summary of Engagement Outcomes

Across all engagement activities, the data clearly demonstrate that the Symons Recreation Complex is highly valued by both the broader community and active users. Satisfaction levels are strong, particularly among members, and there is widespread recognition of Symons as an important community asset.

At the same time, survey responses, interviews, and workshop discussions reflect an understanding that long-term sustainability will require thoughtful planning and potential changes to governance, funding, or partnerships. The community and members expressed a willingness to support change when it is clearly explained, aligned with community values, and implemented in a way that preserves affordability, access, and local accountability. These engagement outcomes directly informed the evaluation of operational models and the recommendations presented later in this report.





Existing Conditions Assessment

The following section summarizes the current operational, organizational, and financial conditions of the Symons Recreation Complex. This assessment is based on site visits, facility condition review, document analysis, stakeholder interviews, survey results, and direct observation. It establishes a factual baseline for evaluating future operational and ownership options. A comprehensive SWOT (strengths, weaknesses, opportunities, and threats) analysis is included as [Appendix B](#).

Facility Overview and Amenities

The Symons Recreation Complex is a multi-purpose aquatic and fitness facility serving residents of the City of Richland Center, Richland County, and the surrounding region. Established in 1987, Symons has served for more than three decades as the community's primary indoor aquatic and wellness facility.

The facility includes:

- Indoor pool facilities that support lap swimming, water fitness, swim lessons, and recreational use.
- Fitness and wellness spaces, including cardio and weight training areas.
- Program and support spaces used for classes, instruction, and community activities.
- Locker rooms, circulation areas, and building systems necessary to support daily operations.

Symons currently serves approximately 2,000 active members and 70,000 annual visits, with aquatics representing the primary driver of participation. Survey responses and interviews consistently confirm that swimming, water fitness, and lessons are the most valued services provided at the facility and the primary reason members join and continue to use Symons.

A recent facility condition assessment confirms that while the building remains operational and safe for use, it is a mature facility with aging mechanical, pool, and building systems. As with most facilities of this age, capital needs are expected to increase over time and will require intentional planning.

Programming and Usage

Symons offers a range of programming intended to serve diverse community needs, including youth, adults, seniors, and families. Programs include swim lessons, aquatic fitness classes, lap swimming, open swim, and fitness-related activities.

Key observations related to programming and usage include:

- Strong and consistent participation in aquatic programming.
- Regular use by members who visit weekly or daily, particularly for fitness and water-based activities.
- Continued relevance to non-members who may not use the facility frequently but still value its availability as a community resource.

Survey data show high satisfaction among both community respondents and active members, reinforcing that current programming aligns well with user expectations. At the same time, feedback indicates growing expectations related to facility condition, cleanliness, and modernization of certain spaces.

Governance and Organizational Structure

The Symons Recreation Complex operates under a shared public governance framework involving the City of Richland Center and Richland County, with additional involvement from the Symons Board. Ownership, operational responsibility, and financial obligations are distributed across multiple entities through formal agreements.

Key characteristics of the current governance structure include:

- Shared public ownership and oversight by the City and County.
- Annual operating support tied to levy-limited public budgets.
- County employment of facility staff for payroll, benefits, and personnel administration.
- Philanthropic involvement that has historically supported both capital investment and operations.
- An intergovernmental agreement governing operations that is scheduled to expire in 2027.

While this structure has enabled Symons to operate successfully, interviews and document review indicate that it evolved incrementally rather than being intentionally designed as a long-term operating model. Decision-making authority, capital responsibility, and long-term risk allocation are not clearly defined, particularly as the facility ages and capital needs grow.

Staffing and Operations

Symons is managed by a dedicated staff team responsible for daily operations, programming, customer service, and facility maintenance. Leadership and staff were consistently cited in surveys and interviews as a major strength of the organization. Operational observations include:

- Strong institutional knowledge and commitment among staff.
- Lean staffing relative to the scope of services provided.
- Heavy reliance on key individuals to manage operations, programming, and facility needs.
- Limited redundancy in staffing roles, which can create operational vulnerability.

Peer facility comparisons later in this report provide additional context for staffing levels and organizational capacity relative to similarly sized facilities.

Financial Snapshot

From an operating perspective, the Symons Recreation Complex performed stronger than originally budgeted in 2025. Total operating revenues were \$495,504.93, compared to total operating expenses of \$478,333.81, resulting in a positive year-end operating result of approximately \$17,171.

Operating revenues exceeded budget expectations and were driven primarily by earned income sources:

- Membership Fees: \$299,573.16
- Program and Class Fees: \$34,451.50
- Day Passes: \$31,372.56
- City of Richland Center Levy Support: \$53,960.41
- Richland County Levy Support: \$53,960.40
- Special Events: \$12,092.23
- Merchandise Sales: \$3,644.99
- FOB Key Access: \$6,024.77

Membership revenue remains the single largest revenue source, accounting for approximately 60% of total operating income.

Total operating expenses were \$478,333.81. Expenses continue to be largely driven by personnel and facility-related costs:

- Personnel-related costs: approximately \$342,000 (including regular and casual wages, payroll taxes, retirement, and insurance contributions).
- Utilities (lights and heat): approximately \$57,600.

- Maintenance, repairs, and pool supplies: approximately \$46,000.
- Remaining expenses included insurance, professional services, snow plowing, supplies, advertising, and administrative costs.

As is typical for indoor aquatic facilities, labor and utilities represent the largest expense categories.

Financial Position

While 2025 closed with a modest operating surplus, the margin remains structurally narrow relative to the scale of operations. Aquatic facilities are inherently cost-intensive, and annual performance can fluctuate based on program enrollment, staffing levels, utility pricing, and unexpected repairs.

Importantly, the operating budget does not fully account for long-term capital reinvestment needs. As identified in the facility condition assessment, Symons will require increasing investment in building systems, pool infrastructure, and interior/exterior finishes as the facility continues to age. These capital obligations represent a growing long-term financial consideration beyond annual operating results.

Survey feedback continues to affirm that affordability is central to Symons' community value, limiting the degree to which future financial pressures can be addressed through fee increases alone.

Summary of Existing Conditions

Overall, the Symons Recreation Complex remains a well-used and strongly supported community facility. Its aquatic-centered services continue to generate steady membership participation and broad community engagement.

At the same time, the assessment confirms that short-term operational success does not eliminate long-term structural risk. As a facility established in 1987 with aging infrastructure, limited capital reserves, and a governance structure approaching a strategic decision point, Symons faces increasing pressure to clarify long-term ownership, funding commitments, and capital responsibility.

These existing conditions form the foundation for the peer facility comparison and operational model evaluation that follow.



Peer Facility Comparison

Innovative Public Advisors (IPA) conducted a structured peer facility comparison to inform the evaluation of future governance, ownership, and operational models for the Symons Recreation Complex. The purpose of this effort was to understand how similarly sized communities operate and sustain aquatic and recreation facilities under real-world conditions, rather than to identify a single preferred model.

Six peer facilities were selected based on community size, regional role, facility mix, and relevance to the challenges facing Symons. The facilities represent a range of ownership and governance structures, including municipal, school district, nonprofit, and hybrid models. Each facility illustrates different approaches to funding, staffing, capital investment, and community partnerships.

IPA conducted site visits and interviews with facility leadership at each location, supplemented by document review and follow-up discussions. To ensure consistency, each facility was evaluated using the same set of criteria, including ownership and governance structure, operating model and staffing, annual operating budget and subsidy levels, capital funding approach, membership structure and pricing, and the role of philanthropy or partnerships.

Each peer facility is presented in a standardized profile later in this section. The profiles focus on factual information and operational context, allowing readers to compare facilities across key dimensions quickly and consistently.

Peer facilities operate within unique local contexts, and direct one-to-one comparison is not always possible. Accordingly, the peer review is intended to highlight patterns, tradeoffs, and practical considerations that inform the operational model evaluation presented later in this report.

Peer Facility Profile: Bloomer Area Aquatic and Recreation Center (Bloomer, Wisconsin)



Community Context and Facility Origin

The Bloomer Area Aquatic & Recreation Center serves the City of Bloomer (population 3,600) and surrounding rural communities. The facility opened in 2010 following years of community planning. Development was catalyzed by a \$1.25 million lead donation from the Pecha family in 2007, which led to the formation of a community board and a successful private capital campaign. All construction costs were privately funded, allowing the facility to open debt-free with an initial operating reserve of approximately \$225,000.

Facility Description and Amenities

The facility encompasses approximately 18,000 square feet and includes warm-water aquatic and fitness amenities. Aquatic features consist of a six-lane pool maintained at approximately 87 degrees and a shallow-water area used for lessons and recreation. Non-aquatic amenities include a 24/7 fitness center, two fitness classrooms, and a meeting and party room. The size and amenity mix are comparable to the Symons Recreation Complex.

Ownership and Governance Structure

The facility is owned and operated by a nonprofit organization structured as a 501(c)(3) and governed by a nine-member Board of Directors. The nonprofit operates independently from city or county government and the school district, resulting in full board responsibility for governance, finances, capital investment, and long-term sustainability.

Operating Model and Staffing

The facility operates with an annual budget of approximately \$350,000 and has no full-time benefited employees. The Director and Office Administrator each work approximately 32 hours per week. Staffing also includes a part-time Aquatics Director, approximately 28 lifeguards and instructors, and several high school students supporting cleaning and front desk functions. Leadership noted that while this model controls costs, it relies heavily on a small number of individuals and presents succession planning challenges.

Financial Performance and Subsidy

Operating revenues are generated through memberships, swim lessons, classes, rentals, and fundraising. The facility does not receive a municipal operating subsidy. Approximately \$80,000 in annual revenue is generated through rental agreements with local organizations, and an additional \$70,000 is raised annually through community fundraising activities. Capital projects are planned in advance and funded through targeted fundraising efforts.

Membership, Pricing, and Usage

The facility serves approximately 900 members. Annual adult memberships for combined pool and fitness access are approximately \$600, with family memberships priced at approximately \$840. Fitness-only and pool-only options are available. Usage is driven primarily by aquatics and fitness programming, including approximately 2,300 swim lessons annually, with partnerships supporting summer swim instruction for local school districts.

Role of Philanthropy and Partnerships

Philanthropy was foundational to the facility's development and continues to support operations and capital needs. Ongoing support includes rental partnerships, community fundraising, and the Friends of the Pool/Swim with Tim Fund, which generates approximately \$30,000 annually. Leadership emphasized that sustained fundraising remains essential to long-term viability.

Key Observations and Considerations

The facility benefits from strong community support, operational independence, and a right-sized design. However, the nonprofit ownership model concentrates financial and operational risk within the organization, requiring continuous fundraising and disciplined cost control. Leadership succession and long-term sustainability were identified as ongoing challenges. The Bloomer model illustrates both the flexibility and financial pressure associated with fully independent nonprofit ownership.



Peer Facility Profile: Lunda Community Center (Black River Falls, Wisconsin)



Community Context and Facility Origin

The Lunda Community Center serves the City of Black River Falls (population 3,585) and the surrounding region. The facility opened in 2015 and was made possible through a substantial charitable gift from the Lunda family, which established a long-term endowment to support operations. The project was envisioned as a regional community asset offering aquatic, fitness, and wellness amenities in a rural market.

Facility Description and Amenities

The facility encompasses approximately 113,000 square feet and includes a large aquatic component alongside fitness and community spaces. Aquatic amenities include a zero-depth entry leisure pool, lap pool, hot tub, sauna, and steam room. Non-aquatic amenities include a full fitness center, indoor walking track, gymnasium, group exercise rooms, and community meeting spaces. The scale and amenity mix position the facility as a regional destination rather than a neighborhood facility and is larger than Symons.

Ownership and Governance Structure

The Lunda Community Center is owned and operated by a nonprofit organization governed by a volunteer board. The nonprofit maintains full responsibility for operations, staffing, capital planning, and long-term sustainability. Governance authority is centralized within the nonprofit structure, supported by formal policies and long-term financial planning tied to the endowment.

Operating Model and Staffing

The facility operates with an annual budget supported in part by investment income from the Lunda endowment. Staffing includes a full-time Executive Director, program managers, maintenance staff, and a large pool of part-time and seasonal employees. Leadership indicated that while staffing levels are higher than at smaller facilities, the scale of the building requires consistent investment in operations and maintenance.



Financial Performance and Subsidy

Operating revenues are generated through memberships, program fees, rentals, and endowment support. The endowment provides a stable annual subsidy that allows the facility to operate without direct municipal funding while maintaining affordable membership rates. Capital repairs and long-term reinvestment are supported through a combination of endowment planning and targeted fundraising.



Membership, Pricing, and Usage

The facility serves approximately 3,000 members, reflecting its regional draw. Membership pricing is intentionally set below market rates, supported in part by endowment funding. Annual memberships are \$350 for adults and \$490 for families. Usage is strong across aquatics, fitness, and group programming, with the aquatic facilities serving as a primary driver of visitation.



Role of Philanthropy and Partnerships

Philanthropy plays a foundational and ongoing role through the Lunda endowment. This long-term funding source significantly reduces financial risk and provides stability that is uncommon among comparable facilities. Leadership emphasized that this model is highly effective but dependent on a rare philanthropic circumstance.

Key Observations and Considerations

The Lunda model demonstrates the advantages of nonprofit ownership paired with a permanent funding source. While operationally stable, the model is difficult to replicate without a similar endowment and should be viewed as an outlier rather than a typical nonprofit approach.



Peer Facility Profile: Cambridge Community Activities Program (Cambridge, Wisconsin)



Community Context and Facility Origin

Since 1998, the Cambridge Community Activities Program has served the Village of Cambridge (population 1,700) and surrounding area. The program evolved over time through collaboration between the Village, School District, and community partners to expand recreational offerings without constructing a standalone municipal facility.

Facility Description and Amenities

Programming occurs within school district-owned facilities, including a 12,000 square foot pool and 2,500 square foot fitness center. Amenities include gymnasiums, fitness spaces, aquatic access through partnerships, and program rooms used for classes and activities. This distributed model reduces capital investment while expanding community access.

Ownership and Governance Structure

Facilities are owned by the Cambridge School District, while programming and operations are managed by a nonprofit organization. The nonprofit operates under formal agreements with the School District and relies on School District Fund 80 support. Governance responsibilities are shared, with the nonprofit overseeing operations and the School District retaining facility ownership.

Operating Model and Staffing

The program operates with a modest annual budget supported by Fund 80 dollars, program fees, and limited fundraising. Staffing includes a full-time Director and program supervisors. Leadership described the model as efficient but highly dependent on continued School District support and collaboration.

Financial Performance and Subsidy

Fund 80 support provides the primary operating subsidy, allowing programs to break even while maintaining low participant fees. Capital maintenance responsibilities remain with the School District, reducing financial risk for the nonprofit.

Membership, Pricing, and Usage

Participation levels are strong relative to the community’s size (235 members), with programming intentionally designed to serve youth, adults, and seniors. Pricing is structured to encourage broad community access, and membership rates are residency-based. Annual aquatic memberships range from \$185–\$245 for residents and \$215–\$275 for nonresidents. Annual fitness center fees are \$200 for adults and \$250 for families.

Role of Philanthropy and Partnerships

Philanthropy plays a limited role, with the model relying more heavily on public funding and intergovernmental cooperation. Partnerships with the School District are critical to success.

Key Observations and Considerations

The Cambridge model demonstrates a low-capital, partnership-based approach that expands recreation access while minimizing financial exposure. Its success depends on strong intergovernmental relationships and is less applicable to facilities with significant physical infrastructure.



Peer Facility Profile: TAG Center (Mayville, Wisconsin)



Community Context and Facility Origin

The TAG Center serves the City of Mayville (population 5,200). The facility opened in 2002 following significant philanthropic investment, which reduced upfront public costs and enabled construction of a modern recreation center.

Facility Description and Amenities

The 46,000 square foot facility includes an aquatic center, fitness spaces, group exercise rooms, childcare, and recreational programming areas. The building was designed to be a comprehensive community recreation hub.

Ownership and Governance Structure

The TAG Center is owned and operated by the City of Mayville. Governance authority rests with the City, with staff responsible for daily operations and reporting through municipal administrative channels.

Operating Model and Staffing

The facility operates with a combination of full-time and part-time staff, including a Director, program coordinators, lifeguards, and maintenance personnel. Leadership indicated that staffing levels are lean relative to the size of the facility.

Financial Performance and Subsidy

The facility operates near break-even with an annual city subsidy of approximately \$165,000. While philanthropic contributions supported construction, ongoing operations rely on public funding and earned revenue. Capital needs are addressed through municipal budgeting.



Membership, Pricing, and Usage

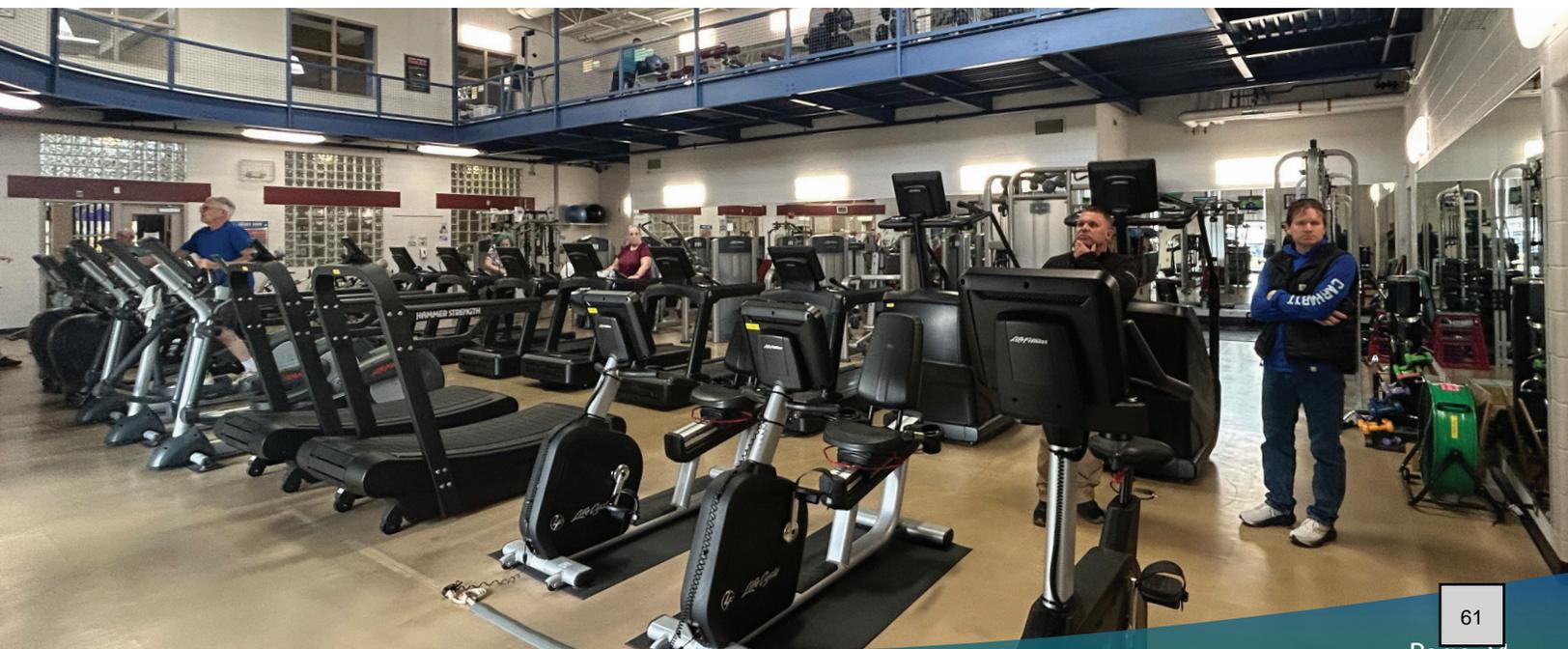
Membership levels are strong, totaling approximately 1,500 members, driven primarily by aquatics and fitness programming. Pricing is thoughtfully structured to balance affordability with responsible cost recovery, with rates differentiated by residency. Annual memberships range from \$355–\$564 for residents and \$509–\$805 for nonresidents.

Role of Philanthropy and Partnerships

Philanthropy played a significant role in initial construction but plays a limited role in ongoing operations. Leadership noted that reliance on one-time capital gifts does not eliminate long-term operating pressures.

Key Observations and Considerations

The TAG Center highlights the benefits and limitations of municipally operated recreation facilities launched with philanthropic support. While stable, the model remains exposed to municipal budget constraints.



Peer Facility Profile: Sauk Prairie Aquatic Center (Prairie du Sac / Sauk City, Wisconsin)



Community Context and Facility Origin

The Sauk Prairie Aquatic Center serves the Prairie du Sac and Sauk City area, with a combined population of approximately 7,900 residents. The facility opened in 2022 as part of a \$64 million School District referendum, with approximately \$12 million allocated to the aquatic center.

Facility Description and Amenities

The 39,000-square-foot facility includes an eight-lane competition pool with diving, a warm-water leisure pool, party and meeting rooms, and modern locker and changing areas. The facility is designed primarily for aquatic use and does not include a public fitness center.

Ownership and Governance Structure

The facility is owned and operated by the Sauk Prairie School District and funded through School District Fund 80. Governance and capital responsibility are integrated into the School District's broader financial structure.

Operating Model and Staffing

Staffing includes two full-time administrative positions and part-time lifeguards and instructors. Custodial services are provided through the School District. Leadership emphasized the importance of Fund 80 support to maintain operations.

Financial Performance and Subsidy

The annual operating budget is approximately \$420,000, with the School District contributing roughly 62 percent through Fund 80 dollars. This subsidy allows the facility to break even while maintaining low user fees.

Membership, Pricing, and Usage

The facility serves approximately 700 annual passholders. Adult memberships are priced at \$110 annually, with family memberships at \$250. The facility hosts numerous competitive swim meets and regional events.

Role of Philanthropy and Partnerships

Philanthropy plays a minimal role. The operating model is heavily dependent on public funding and School District financial capacity.

Key Observations and Considerations

The Sauk Prairie model demonstrates how School District ownership and Fund 80 support can sustain a modern aquatic facility, while also concentrating financial responsibility within a single public entity.



Peer Facility Profile: Whitewater Aquatics and Fitness Center (Whitewater, Wisconsin)



Community Context and Facility Origin

The Whitewater Aquatics & Fitness Center serves the City of Whitewater (population 16,000) and the surrounding university population. The facility opened in 2001 and functions as a major community and regional fitness asset.

Facility Description and Amenities

The 30,000 square foot facility includes two indoor pools, a fitness center, and a group exercise room. There is not a gymnasium associated with this facility. The size and amenity mix reflect its role as a regional facility serving both residents and university affiliates.

Ownership and Governance Structure

The facility is owned by the Whitewater School District and operated by the City of Whitewater under a long-term lease agreement. Governance responsibilities are shared, with ownership and capital responsibility resting with the School District and operational control managed by the City.

Operating Model and Staffing

Staffing includes a full-time Director, supervisors, instructors, lifeguards, and maintenance staff. Leadership described the operation as complex due to the facility's age and scale.

Financial Performance and Subsidy

The facility operates with an annual municipal subsidy and maintains a capital reserve funded jointly by the City and School District. Despite this, deferred maintenance and capital expenses remain a concern.



Membership, Pricing, and Usage

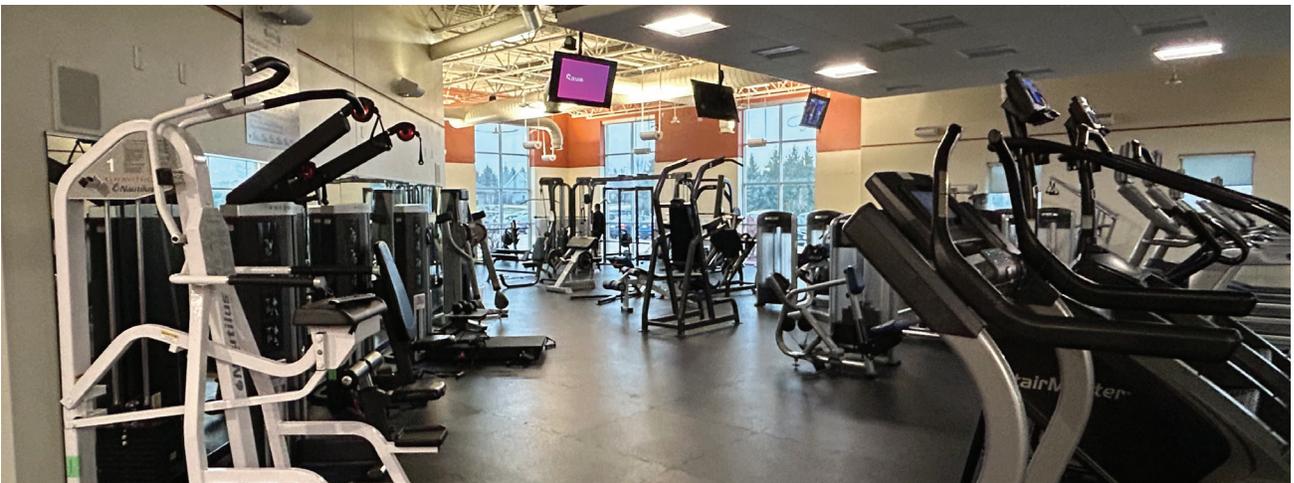
Membership levels are strong at approximately 2,600, supported by both university and broader community use. Pricing reflects the scale of the facility and its operating costs while remaining regionally competitive. Annual membership fees are \$574 for adults and \$747 for families.

Role of Philanthropy and Partnerships

Philanthropy plays a limited role. The model relies primarily on public funding and intergovernmental cooperation.

Key Observations and Considerations

The Whitewater model illustrates the benefits and challenges of shared ownership and operations, including flexibility and complexity related to capital responsibility and long-term maintenance.



Operational and Ownership Model Options

Based on the existing conditions assessment, community and stakeholder engagement, and peer facility comparisons, Innovative Public Advisors (IPA) identified five operational and ownership models for consideration for the Symons Recreation Complex. These models represent realistic and commonly-used approaches for community aquatic and recreation facilities and are intended to frame clear, actionable decision options for the City of Richland Center and Richland County.

The five models reflect different approaches to ownership, governance, funding, and risk allocation. Each model presents a distinct set of tradeoffs related to public control, financial sustainability, capital responsibility, and long-term flexibility. No model is inherently right or wrong. Instead, the purpose of this analysis is to clarify the implications of each option so decision-makers can weigh them against community priorities and fiscal realities.

Each model was evaluated using consistent criteria to allow for meaningful comparison across options.

Evaluation Criteria

The following criteria were used to assess each operational model:

- Long-term financial sustainability and exposure to risk.
- Clarity of ownership, governance, and accountability.
- Ability to maintain affordability and community access.
- Operational flexibility and responsiveness.
- Staffing capacity and organizational resilience.
- Responsibility for capital investment and long-term maintenance.
- Alignment with community and member priorities.

Model 1: School District Governance

Under this model, primary operational responsibility for the Symons Recreation Complex would transfer to the local School District, with the facility incorporated into School District operations and funding structures.

Key characteristics of this model include:

- School District management and governance.
- Use of School District funding mechanisms, such as Fund 80.
- Integration of facility operations into School District budgeting and staffing.
- Continued community access outside of school hours.

Strengths of this model include:

- Access to dedicated recreation funding streams.
- Clear governance and one public entity.
- Demonstrated success at peer aquatic facilities.
- Additional access to facility for students.
- Eligible to apply for Innovation Grant funding.
- Staffing efficiency with faculty, staff, and students.

Challenges include:

- Potential misalignment between school district priorities and broader community use.
- Reduced operational flexibility compared to standalone recreation entities.
- Tax levy shift to the school district for financial capacity.
- Governance decisions driven primarily by educational objectives.
- No clear funding source for capital improvements.

This model can provide financial stability but may limit community-wide control and flexibility.

Model 2: Private Entity Ownership

Under this model, ownership and operation of the Symons Recreation Complex would transfer to a private, for-profit entity. Public entities could retain influence through contractual agreements related to access, pricing, or service levels.

Key characteristics of this model include:

- Private ownership and management.
- Operations driven by business and profitability considerations.
- Potential contractual protections for public access or affordability.
- Reduced public financial exposure.

Strengths of this model include:

- Transfer of financial and capital risk away from public entities.
- Potential operational efficiencies.
- Eligible for Innovation Grant funding.

Challenges include:

- Profit motives that may conflict with community values.
- Risk of increased fees or reduced access.
- Limited examples of successful private operation of community aquatic facilities in similar markets.
- Reduced public control over long-term outcomes.

This model offers risk transfer but presents significant concerns related to affordability, access, and mission alignment.

Model 3: Nonprofit Ownership

Under this model, ownership and operation of the Symons Recreation Complex would transfer to a nonprofit organization governed by a community-based board. Public entities could maintain involvement through agreements, funding support, or board representation.

Key characteristics of this model include:

- Nonprofit ownership with independent governance.
- Ability to pursue philanthropic funding and partnerships.
- Separation from direct public levy constraints.
- Continued public influence through formal agreements.

Strengths of this model include:

- Increased flexibility in fundraising and foundation partnerships.
- Clear mission-driven governance.
- Potential reduction in long-term public financial exposure.
- Streamlined decision making process and ability to take action.
- Eligible for Innovation Grant funding.

Challenges include:

- Reliance on sustained fundraising and leadership capacity.
- Governance and succession planning risks.
- Continued need for public or philanthropic support.
- Variability in long-term financial stability without an endowment.

Peer facilities demonstrate that nonprofit ownership can be effective, but success depends heavily on organizational capacity and sustained community support.

Model 4: City and County Ownership and Management (Status Quo)

This model continues the current structure, with shared ownership and management by the City of Richland Center and Richland County, supplemented by philanthropic support. It represents the most familiar and least disruptive option. However, it also relies on ongoing municipal levy support, which may become increasingly difficult to sustain in future fiscal years given statutory levy limits and competing municipal priorities.

Key characteristics of this model include:

- Continued public ownership by the City and County.
- Annual operating support tied to City and County budgets.
- Existing governance and staffing structures largely unchanged.
- Philanthropic contributions supporting operations or capital needs.

The primary strengths of this model are continuity, institutional knowledge, and minimal transition risk. The facility is currently well-managed and strongly supported by the community.

Challenges associated with the status quo include:

- Continued reliance on levy-limited public funding.
- Complicated governance under multiple public entities.
- Unclear long-term responsibility for major capital investment.
- Limited flexibility to adapt to future financial pressures.
- Increasing long-term risk as the facility continues to age.
- Ineligible to apply for Innovation Grant funding.

This model performs adequately in the near term but presents continuing sustainability challenges over time if capital and governance remain unresolved.

Model 5: Single-Entity Ownership: City or County

Under this model, ownership and operation of the Symons Recreation Complex would transfer fully to either the City of Richland Center or Richland County. Other entities could maintain involvement through funding support or board representation. This model relies on ongoing municipal levy support, which may become increasingly difficult to sustain in future fiscal years given statutory levy limits and competing municipal priorities.

Key characteristics of this model include:

- Transfer of full ownership to the City or County.
- Sole burden on single taxing entity.

Strengths of this model include:

- Clear governance with only one public entity.
- Retain human resources functions, information technology support, WRS benefits, and other municipal services.
- Streamlined decision making process and ability to take action.
- Eligible for Innovation Grant funding.

Challenges include:

- Tax levy shift and responsibility to one government entity.
- No clear funding source for capital improvements.
- Long-term financial security.

Summary of Model Evaluation

Each operational model presents distinct advantages and tradeoffs. All of the models evaluated are technically feasible; however, each carries its own unique benefits, challenges, and risk considerations. No single model fully eliminates financial or operational risk. Instead, long-term sustainability is influenced by how clearly responsibilities are defined, how capital investment is planned, and how well the model aligns with community priorities and available financial capacity.

Models that rely primarily on continued municipal levy support—particularly Models 4 and 5—may present additional challenges over time given the constraints of Wisconsin’s levy limit framework and the competing priorities faced by local governments. As a result, while these models remain viable options, their long-term feasibility will depend on the willingness and capacity of municipal partners to maintain the ongoing levy support.

Across engagement findings and peer comparisons, models that provide clear accountability, diversified revenue sources, and intentional capital planning consistently demonstrate stronger long-term performance. These findings directly inform the financial and sustainability analysis presented in the next section of this report.

Financial Analysis

This section evaluates the financial implications of the five operational models under consideration for the Symons Recreation Complex. The analysis focuses on operating performance, funding structure, capital responsibility, and long-term financial risk. **The purpose is not to identify a single “low-cost” option, but to understand how financial obligations and exposure shift under each model.**

Current Financial Baseline

The Symons Recreation Complex operates with a narrow but generally stable annual operating margin when public contributions are included. In 2025, total operating revenues were \$495,504.93, compared to total operating expenses of \$478,333.81, resulting in a positive operating result of \$17,171.20.

Key characteristics of the current financial baseline include:

- Earned revenue, particularly memberships, as the primary funding source.
- Annual operating levy support from the City of Richland Center totaling approximately \$53,960.
- Annual operating levy support from Richland County totaling approximately \$53,960.
- High labor and utility costs inherent to aquatic operations.
- Limited capacity to absorb unplanned expenses without additional support.

Capital reinvestment needs are not captured in the annual operating budget and represent a separate and growing financial obligation. While 2025 closed with a modest surplus, the operating margin remains structurally narrow relative to the scale and capital intensity of indoor aquatic facilities, and annual performance may fluctuate based on enrollment trends, staffing levels, utility costs, and unexpected repairs.

Financial Drivers and Constraints

Across all models, several financial realities remain constant. Key financial drivers include:

- Staffing costs, which represent the largest share of annual expenses.
- Utility costs associated with pool operations and building systems.
- Routine maintenance and pool-related supplies.
- Programming costs that support usage and membership retention.

Key financial constraints include:

- Levy limits and competing public priorities.
- Community expectations for affordability.
- Aging infrastructure requiring increasing capital investment.
- Limited ability to materially increase fees without affecting access and participation.

These conditions frame the financial performance of each operational model.

10-Year Financial Modeling and Comparative Projection

To support informed decision-making, Innovative Public Advisors (IPA) developed a 10-year financial projection (2026–2035) evaluating the current structure and each operational alternative.

The modeling evaluates:

- Projected operating revenues
- Projected operating expenses
- Anticipated capital reinvestment needs
- Required public subsidy over time
- Distribution of tax burden across jurisdictions
- Estimated per-household impact under each model

This analysis is designed to clarify not only total cost exposure, but also how financial responsibility shifts geographically among taxpayers depending on the governance structure selected.

Core Financial Assumptions

Operating Revenue

- 0–1% annual membership growth
- 2% annual fee adjustments
- No major facility expansion assumed

Operating Expenses

- Personnel growth: 3–4% annually
- Utilities: 4% annually
- General inflation: 3% annually

Capital Reinvestment

- Increasing system replacement needs over next decade
- Major mechanical and infrastructure costs anticipated in Years 5–10
- Capital needs not fully supported within current operating structure

Model 1: School District Governance

Under a School District governance model, operating and capital responsibility would shift to the District. Financial implications include:

- Access to dedicated recreation funding mechanisms, such as Fund 80.
- Potential assignment of capital responsibility within the School District structure.
- Reduced direct financial exposure for the City and County (tax levy shift).
- Dependence on voter support and School District financial capacity (possible future referendum).

Operating Outlook (10-Year Trend)

- Initial subsidy modeled at approximately \$100,000.
- Greater structural stability due to dedicated recreation funding authority.
- Capital responsibility centralized within School District planning.

Projected Year 10 subsidy: approximately \$125,000–\$150,000 depending on cost trends.

Taxpayer Impact

This model materially changes who pays. Under a School District subsidy of \$100,000:

- Estimated impact: approximately \$21.76 annually on a \$250,000 property (based on current District equalized value).
- City residents may see a decrease compared to the combined City/County burden today.
- County residents outside the School District boundary would pay nothing.
- School District residents outside the City may begin contributing if not currently contributing through the City levy.
- The School District taxpayer impact could be offset with an Innovation Grant award.

This represents a redistribution of financial responsibility across the educational tax base rather than a net elimination of cost. This model improves capital clarity and stabilizes operations but places Symons within broader School District fiscal priorities and voter referendum dynamics.

Model 2: Private Entity Ownership

Under private ownership, operating and capital risk would largely transfer away from public entities. Financial implications include:

- Reduced public operating and capital exposure (tax levy reduction), alleviating taxpayers.
- Profit-driven pricing and service decisions.
- Contractual payments may be required to preserve public access.
- Limited public control over long-term reinvestment decisions.

Projected public exposure by Year 10: minimal to moderate, depending on access agreements.

Taxpayer Impact

- City and County levies eliminated or significantly reduced.
- Direct property tax burden may decline to near zero.
- Affordability and access may shift to fee-based funding.

This model transfers financial and capital risk away from public entities but introduces policy risks related to mission alignment, affordability, and long-term access.

Model 3: Nonprofit Ownership

Under nonprofit ownership, financial responsibility would shift to an independent organization. Financial implications include:

- Increased flexibility to pursue grants and philanthropic support.
- Ongoing fundraising requirement estimated at \$150,000–\$250,000 annually.
- Capital campaigns required periodically (every 5–7 years).
- Financial risk concentrated within the nonprofit entity.
- Reduced public operating and capital exposure.

Projected Year 10 public support requirement: minimal to moderate, depending on access agreements.

Taxpayer Impact

- Reduced City and/or County levy support.
- Per-household impact potentially declines to approximately \$12–\$18 annually (City) and \$3–\$5 (County), depending on public participation level.
- Greater reliance on voluntary contributions and philanthropy.

Financial viability depends heavily on leadership capacity, board strength, and sustained fundraising success. This model can be financially viable with strong leadership and sustained fundraising capacity but does not eliminate the need for public or philanthropic support.

Model 4: City and County Ownership and Management

Under the current structure, modest revenue growth is projected to lag behind expense growth. As a result:

- The annual combined public subsidy (currently approximately \$108,000) is projected to increase steadily.
- By Year 10, the combined subsidy requirement is projected to reach approximately \$175,000–\$225,000 annually, depending on capital treatment and cost containment.

Taxpayer Impact Distribution

The current model relies on annual, levy-limited budget subsidies where:

- City residents pay both City and County portions.
- County residents outside the City contribute through the County levy only.
- There is limited opportunity to significantly diversify revenue sources.

Estimated household-level impacts (based on a \$250,000 property):

- City levy portion: \$28.80 annually
- County levy portion: \$6.28 annually
- Combined impact for a City property owner: \$35 per year
- County-only property owner: \$6 per year

Because the City has a smaller equalized value base, the City subsidy produces the largest per-property impact. This model preserves continuity but concentrates long-term operating and capital risk within levy-limited municipal budgets. As capital needs escalate, exposure to episodic borrowing or levy increases becomes more likely.

Model 5: City or County Ownership

Under City or County ownership, financial responsibility would shift to one government entity. Financial implications include:

- Consolidated subsidy responsibility and reliance on one entity's tax levy.
- Eligible for Innovation Grant funding in early years.
- Long-term subsidy trajectory similar to current structure but concentrated in one levy.

Projected Year 10 subsidy: approximately \$200,000+ depending on capital treatment.

Taxpayer Impact

If assumed by the City:

- City residents bear full burden.
- County residents outside City no longer contribute.

If assumed by the County:

- Broader tax base absorbs cost.
- Per-property impact lower than City-only model.

Clear governance improves accountability but does not eliminate long-term capital exposure.

Key Takeaways for Taxpayers

The current City subsidy represents the largest per-dollar impact on individual taxpayers because the City's tax base is smaller than the County's. A typical City property owner (valued at \$250,000) contributes approximately \$28.80 annually through the City levy. The County contribution has a much smaller per-property impact due to its significantly larger equalized value. For most property owners, the County portion is approximately \$6.28 annually on a \$250,000 property.

Under a School District Fund 80 model (\$100,000 subsidy), the estimated impact would be approximately \$21.76 annually for a \$250,000 property based on current District equalized value. This model would eliminate the current County levy contribution and redistribute responsibility across School District taxpayers. Importantly, some County residents outside the School District boundary may no longer contribute to the facility under this model, while some non-City School District residents would begin contributing.

In practical terms, the household-level financial impact under any of the models evaluated is generally measured in tens of dollars per year, not hundreds. Accordingly, the primary policy consideration is less about significant individual tax burden and more about which governmental entity is best positioned to assume long-term operating and capital responsibility, and how that responsibility is distributed geographically across taxpayers.

Model Comparisons

Model	Year 1 Subsidy	Year 10 Subsidy	\$250K City Property	\$250K County Property	\$250K School District Only
School	\$100K	\$125K	\$22–\$28	\$0	\$22–\$28
Private	\$0–\$50K	\$0–\$75K	\$0–\$10	\$0	\$0
Nonprofit	\$50K	\$75K	\$12–\$18	\$3–\$5	Depends
Current*	\$108K	\$210K	\$35–\$50	\$8–\$12	\$0
Single Entity*	\$110K	\$225K	\$40–\$60	\$0	N/A

* While the current model and the single-entity governance models are feasible on paper, in practice they rely on continued dedicated municipal levy support or the establishment of alternative revenue sources that reduce reliance on the property tax levy.

Capital Investment and Long-Term Sustainability

Capital reinvestment represents the most significant long-term financial exposure facing the Symons Recreation Complex. Constructed in 1987, the facility is now nearly four decades old and entering a phase in which major building systems are approaching or exceeding their typical life cycles. While the facility remains operational and safe, age-driven reinvestment is no longer a future consideration—it is an emerging financial reality.

Industry benchmarks for aquatic facilities indicate that core systems typically require replacement within the following timeframes:

- HVAC and major mechanical systems: 20–30 years
- Pool filtration and circulation systems: 20–25 years
- Roofing systems: 20–30 years
- Pool finishes and deck surfaces: 15–25 years
- Locker room plumbing, fixtures, and finishes: 20–30 years
- Electrical systems and controls: 25–35 years

Given these life-cycle standards, multiple systems at Symons are now within extended service life or will require significant reinvestment within the next 5–10 years.

Estimated 10-Year Capital Exposure

While detailed engineering analysis would be required for precise figures, peer aquatic facilities of similar age and size typically experience cumulative capital reinvestment in the range of:

- \$500,000–\$1,500,000 for major mechanical system replacement (HVAC).
- \$400,000–\$1,200,000 for pool infrastructure rehabilitation.
- \$300,000–\$800,000 for roof or building envelope work.
- \$250,000–\$750,000 for locker room and interior modernization.

Taken together, a reasonable planning estimate for Symons over the next decade is:

- \$1.5 million to \$3 million in capital reinvestment, exclusive of any expansion.

This estimate reflects system replacement and modernization needs necessary to sustain safe and reliable operation.

Structural Funding Gap

The current operating structure does not include a capital reserve contribution sufficient to address long-term reinvestment at this scale. For example:

- A \$2 million capital need over 10 years would require approximately \$200,000 annually in dedicated capital funding to avoid borrowing.
- Recent operating surpluses (approximately \$17,000 in 2025) would generate roughly \$170,000 over 10 years (less than 10% of projected needs).

This gap illustrates that operating stability alone does not equate to long-term sustainability.

Without a defined reserve strategy, capital costs are likely to be addressed through:

- Episodic borrowing
- Levy adjustments
- Deferred maintenance
- Reactive repairs at higher long-term cost

Capital Responsibility by Governance Model

The governance structure selected will directly influence how capital risk is managed and funded.

- **Under the current shared model**, capital responsibility remains divided and not fully defined, increasing ambiguity around long-term funding commitments.
- **Under a School District model**, capital responsibility would be centralized and potentially supported through referendum authority or Fund 80 planning.
- **Under a private ownership model**, capital risk transfers away from public entities but depends on profitability and contract stability.

- **Under a nonprofit model**, capital would rely heavily on sustained fundraising capacity and board leadership.
- **Under a single public entity model**, responsibility becomes clear but concentrated within one levy structure.

Regardless of governance structure, capital reinvestment cannot be supported solely through membership revenue or modest operating surpluses.

Capital Risk Without External Support

Absent reliable external support, capital costs will continue to place pressure on public budgets or result in deferred maintenance. Deferred investment increases long-term costs, operational risk, and the likelihood of disruptive facility failures.

Key capital risks include:

- Accumulation of deferred maintenance.
- Increased likelihood of unplanned closures or service disruptions.
- Greater financial exposure when emergency repairs become unavoidable.
- Reduced ability to align capital investment with strategic priorities.

Long-Term Capital Sustainability

The core financial question facing the community is not whether Symons can operate year to year — current performance demonstrates that it can. The central question is whether the community is prepared to fund reinvestment measured in millions of dollars over the next decade.

Long-term sustainability will require:

- A defined capital reserve policy.
- Clear ownership and funding responsibility.
- Alignment between governance authority and capital obligation.
- A proactive strategy rather than reactive system replacement.

Absent an intentional capital funding framework, structural financial risk will increase over time, regardless of the operational model selected.

Other Possible Funding Solutions

In addition to the governance and operational options outlined above, the City and County may consider strategic partnership models designed to diversify revenue sources and reduce reliance on annual tax levy support. Two potential partnership-based funding strategies are described below:

1. Medical and Rehabilitation Partnership

Symons Recreation Complex could explore a formal partnership with a regional medical provider or physical rehabilitation organization to utilize designated space within the facility for therapy and wellness services. Under this model:

- A healthcare provider would lease space or pay an annual access fee to utilize Symons' aquatic, fitness, or rehabilitation-friendly amenities.
- Services could include physical therapy, aquatic therapy, cardiac rehabilitation, post-surgical recovery programs, or medically supervised wellness programming.
- The provider would benefit from access to an established facility without the capital costs of constructing specialized aquatic or rehabilitation infrastructure.

This arrangement could generate:

- Direct lease or program revenue.
- Increased daytime utilization of the facility (improving operational efficiency).
- Potential referral traffic converting rehabilitation patients into long-term members.
- Importantly, this model aligns with broader public health objectives while creating a stable, non-tax revenue stream to offset required City and County levy contributions.

2. Bulk Membership Agreements with Institutional Partners

Symons could also pursue bulk or institutional membership agreements with major community stakeholders, including:

- Richland School District.
- Regional healthcare systems.
- Larger private employers.
- Governmental entities.

Under this approach:

- Organizations would purchase memberships at a discounted group rate for employees, staff, or potentially students.

- Membership costs could be subsidized as part of employee wellness programs or benefits packages.
- Contracts could be structured annually to provide predictable revenue streams.

Benefits of this approach include:

- Upfront revenue commitments.
- Improved membership stability.
- Enhanced community wellness outcomes.
- Reduced per-member acquisition costs.

For employers, these agreements may also support workforce recruitment and retention efforts in a competitive labor market, particularly if bundled into broader employee wellness initiatives.

Taxpayer Impact Analysis

A key aspect of evaluating the financial implications of alternative governance models for the Symons Recreation Complex is understanding how much individual property taxpayers currently contribute to its annual public subsidy and how those contributions would change under alternative models, such as Fund 80 support from the school district.

In 2025, the City of Richland Center and Richland County each contributed \$53,960 toward the Symons operating budget (totaling approximately \$107,920 in combined public subsidy). The following analysis translates these contributions into estimated impacts on an individual property taxpayer's annual bill.

Current Taxpayer Contribution (City and County Model)

In 2025, the City of Richland Center contributed approximately \$53,960, and Richland County contributed approximately \$53,960, for a combined public operating subsidy of approximately \$107,920.

The City of Richland Center had an equalized value of \$468,309,100 in 2025. The Symons-related portion of the City tax levy equates to:

- $\$53,960 \div \$468,309,100 = \$0.0001152$

Estimated annual impact for a City property with a value of \$250,000 = \$28.80

Richland County had an equalized value of \$2,147,672,600 in 2025. The Symons-related portion of the County tax levy equates to:

- $\$53,960 \div \$2,147,672,600 = \$0.0000251$

Estimated annual impact for a County property with a value of \$250,000 = \$6.28

Because the County's tax base is substantially larger, the per-dollar tax impact of the County subsidy is significantly smaller than the City impact. Combined, a City resident's total contribution would be the sum of the City and County portions as calculated above.

School District (Fund 80) Model Impact

If the Richland School District were to assume an annual \$100,000 subsidy to support Symons operations through Fund 80, the estimated tax impact can be calculated using the District's equalized value.

Richland School District Equalized Value (2024): \$1,151,535,242

Assumed annual Symons subsidy (Fund 80): \$100,000

- $\$100,000 \div \$1,151,535,242 = \$0.00008684$

Estimated annual impact for a School District property with a value of \$250,000 = \$21.71

Note: This is an estimate based on the District's 2024 equalized value and a \$100,000 assumed subsidy. Final figures should be updated using the certified equalized value for the year immediately preceding any transfer and the final subsidy level adopted by the School Board.

Key Takeaways for Property Taxpayers

- The current City subsidy represents the largest per-dollar impact on individual taxpayers, because the City's tax base is smaller than the County's. A typical City property owner (valued at \$250,000) contributes approximately \$28.80 annually through the City levy.
- The County contribution has a much smaller per-property impact due to its significantly larger equalized value. For most property owners, the County portion is approximately \$6.28 annually on a \$250,000 property.
- Under a School District Fund 80 model (\$100,000 subsidy), the estimated impact would be approximately \$21.76 annually for a \$250,000 property based on current District equalized value.
- In practical terms, the household-level financial impact under any of the models evaluated is generally measured in tens of dollars per year, not hundreds.
- The primary policy consideration is therefore less about significant individual tax burden and more about which governmental entity is best positioned to assume long-term operating and capital responsibility for the facility.

Innovation Grant Opportunity

The Wisconsin Department of Revenue (DOR) is offering the Innovation Grant to assist municipalities and counties that transfer one or more allowable services to another eligible governmental entity. There is approximately \$297 million available statewide, and an eligible local government may receive up to \$10 million annually for five years under a qualifying contract. The annual grant award equals 25% of the total cost of providing the transferred service in the calendar year immediately preceding the transfer. The cost of the service may not increase more than 15% over the five-year period.

For Richland County and the City of Richland Center, the Innovation Grant presents a meaningful opportunity if a service transfer is pursued. Because parks and recreation services are eligible under the statute, a formal transfer of operational responsibility for the Symons Recreation Complex could qualify. **If the County and City desire to pursue the Innovation Grant in March 2026, the recommended path forward is to transfer operational responsibility to the Richland School District.** This approach would establish a structure aligned with recreation programming, community expectations, and available state funding mechanisms, including Fund 80 and potential eligibility for unrestricted funding for up to five years.

Based on 2025 operating expenditures of \$478,334, a qualifying transfer could make Richland County eligible to receive \$119,583.50 per year (25% of 2025 costs) for up to five years—potentially totaling nearly \$598,000 in unrestricted state support, subject to DOR approval and contract terms. This transfer would also eliminate the City's annual levy contribution as soon as FY2027.

Innovation Grant funding is unrestricted. It could help offset transition-related costs, reduce short-term levy exposure, and create financial capacity to address capital reinvestment needs during the early years of a new governance structure. Grant proceeds could be allocated to each of the participating entities according to an intergovernmental agreement. While the grant does not eliminate long-term operating or capital responsibility, it provides a substantial transitional funding opportunity that could materially improve the financial feasibility of a Symons governance or ownership restructuring.

Recommendations

The analysis conducted as part of this study confirms that the Symons Recreation Complex is a valued and well-used community asset, but one that faces increasing long-term pressure related to aging infrastructure, narrow operating margins, and an evolving governance environment. **With the primary objective of reducing reliance on the City and County levies, we recommend exploring Models 1, 2, and 3 using the steps outlined below.** These steps are intended to preserve what the community values most about Symons while positioning the facility for long-term operational and financial sustainability. The recommendation emphasizes decision principles and implementation actions that allow the City of Richland Center, Richland County, and their partners to move forward deliberately and transparently.

With that said, if the City and County intend to pursue the Wisconsin Department of Revenue Innovation Grant in March 2026, the report strongly recommends advancing a transfer of operational responsibility to the School District. Doing so provides the clearest and most viable path to meet the program's eligibility requirements and timeline while positioning the Symons Recreation Complex within a governance and funding structure that also aligns with long-term operational sustainability. If the Innovation Grant is not pursued, it is recommended the City and County evaluate the governance and operational models that broaden financial responsibility and **reduce long-term reliance on the municipal levy**, ensuring the facility remains sustainable while allowing the City to manage competing fiscal priorities.

1: Establish Clear Long-Term Ownership and Governance

The most critical step toward long-term sustainability is establishing a governance and ownership structure that clearly defines authority, accountability, and responsibility for both operations and capital investment.

2: Align the Operational Model With Financial and Capital Capacity

Each of the four operational models evaluated presents viable but distinct tradeoffs. Decision-makers should select a model that aligns not only with community values, but with realistic financial and capital capacity.

3: Strengthen Capital Planning and Fundraising Capacity

Capital reinvestment will be unavoidable over the next decade, regardless of ownership model. Proactive planning and external support will be essential to managing this risk.

4: Preserve Affordability and Community Access

Survey results and engagement consistently confirm that affordability and access are central to the community's support for Symons. Any future operational model should explicitly protect these values.

Implementation Strategy

Implementation should be approached as a phased, decision-driven process, rather than a single action. The following strategy outlines a practical path forward.

Phase 1: Direction Setting and Consensus Building

This phase focuses on aligning elected officials, boards, and key partners around a preferred operational direction. Key steps include:

- Reviewing and discussing the findings of this study in joint or coordinated meetings.
- Identifying a preferred operational model or short list of models.
- Establishing shared decision criteria and success measures.
- Communicating clearly with the public about the purpose and timeline of next steps.

Phase 2: Detailed Feasibility and Transition Planning

Once a preferred model is identified, additional technical and legal work will be required to move from concept to implementation. Key steps include:

- Refining governance, ownership, and financial structures.
- Developing or revising intergovernmental, nonprofit, or operating agreements.
- Identifying transition costs and timelines.
- Confirming roles related to staffing, assets, and liabilities.

Phase 3: Funding Strategy and External Support

As part of implementation, a clear funding and support strategy should be established. Key steps include:

- Formalizing fundraising expectations and leadership roles.
- Aligning public contributions with long-term financial capacity.
- Establishing mechanisms to support ongoing capital reinvestment.

Phase 4: Implementation and Ongoing Evaluation

The final phase focuses on executing the selected model and monitoring performance. Key steps include:

- Implementing governance and operational changes.
- Communicating clearly with staff, members, and the broader community.
- Monitoring financial performance, service levels, and capital needs.
- Making adjustments as needed based on experience and performance.

Closing Perspective

Based on the full study process—including financial and operational data analysis, stakeholder interviews, community and member surveys, and meetings with City, County, Foundation, School District, and community partners—it is clear that the Symons Recreation Complex remains a highly valued community asset. Residents, users, and stakeholders consistently expressed strong support for maintaining the facility and the programs it provides. At the same time, the analysis also confirms that the current structure presents increasing long-term challenges related to financial sustainability, capital investment needs, and governance clarity. Encouragingly, the study identifies several viable paths forward that can preserve what the community values most about Symons while positioning the facility for long-term stability.

If the City of Richland Center and Richland County intend to pursue the Wisconsin Department of Revenue Innovation Grant, this report recommends moving forward immediately with a transfer of operational responsibility to the Richland School District. This approach provides the most direct opportunity to leverage the state incentive program while aligning the facility with an organization that already plays a central role in recreation, youth programming, and community use.

If the Innovation Grant is not pursued, the City and its partners should continue advancing the primary recommendations identified in this study—**particularly further exploration of governance and operational structures involving the School District, a nonprofit or provate model**, or another collaborative arrangement that broadens financial responsibility beyond the municipal levy.

The Symons Recreation Complex has served the community well for nearly four decades. The challenge ahead is not whether Symons should continue to exist, but how it should be structured to remain viable, accessible, and responsive for decades to come. With thoughtful leadership and continued collaboration, the City of Richland Center, Richland County, and their partners can position Symons for a sustainable and successful next chapter.

Innovative Public Advisors

March 3, 2026

Dear City of Richland Center and Richland County Leadership,

Thank you for the opportunity to partner with the City of Richland Center and Richland County on this Innovation Planning Grant-supported study of the Symons Recreation Complex. This effort reflects a shared commitment to proactively addressing the long-term operational, financial, and governance needs of a highly valued community asset.

This study was informed by engagement with elected officials, staff, Symons leadership, Foundation representatives, and community members. We appreciate the time and perspectives shared throughout the process, which reinforced the strong community support for Symons and its role in promoting health, wellness, and recreation.

Our analysis confirms that Symons is a well-used and well-regarded facility with a strong membership base, dedicated staff, and programming that aligns closely with community needs. At the same time, the study identifies increasing pressures related to aging infrastructure, narrow operating margins, and a governance structure that has evolved over time rather than being intentionally designed for long-term sustainability. These conditions reflect the challenges facing a mature facility entering its next phase, not a lack of success.

Symons Recreation Complex stands at a strategic crossroads, not because it lacks community support, but because it has it. Residents value the facility, trust its staff, and want it preserved. However, preserving Symons in its current structure will increasingly expose the City and County to capital and fiscal pressures that levy limits alone cannot absorb. If the County and City pursue the Innovation Grant in March 2026, the recommended path forward is to transfer operational responsibility to the Richland School District. This approach would establish a structure aligned with recreation programming, community expectations, and available state funding mechanisms, including Fund 80 and potential eligibility for unrestricted funding for up to five years.

We appreciate the opportunity to facilitate this important initiative and stand ready to support next steps.

Sincerely,



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Appendix A: Symons Recreation Complex Community and Member Survey Report

1. Survey Administration and Statistical Reliability

To inform the Operational Structure Assessment of the Symons Recreation Complex, two coordinated surveys were conducted during January–February 2026: a Community Survey distributed broadly to Richland County and City of Richland Center residents, and a Member Survey distributed to active Symons members. A total of **308 Community Survey responses** and **145 Member Survey responses** were received.

The outreach strategy was intentionally comprehensive. Direct email outreach was conducted using the official registered voter list for Richland County. A project-specific microsite was created to provide background information and link directly to the survey instrument. IPA assisted the City and County with a structured social media plan, and a public input session was held where attendees were provided assistance completing the survey in person. This multi-channel approach was designed to maximize participation and minimize demographic or technological barriers to engagement.

2. Narrative Analysis of Survey Findings

The survey results demonstrate that Symons Recreation Complex is widely viewed as a core community asset. Among community respondents, 76.6% rated Symons as “Very Important,” and an additional 13.3% rated it “Somewhat Important,” meaning nearly 9 out of 10 respondents (89.9%) consider Symons important to the community. Only 10.1% indicated that the facility is less or not important. Among active members, the importance metric is even more pronounced. **95.9% of members rated Symons as “Very Important,”** and 98.7% rated it either “Very” or “Somewhat Important.” Fewer than 2% of members indicated it was less or not important.

This level of agreement is significant. In community surveys, agreement levels above 70% typically indicate strong consensus. Agreement levels approaching or exceeding 90% indicate near-universal alignment. The data supports the conclusion that Symons is not viewed as optional infrastructure, but rather as an integral part of community life.

Importantly, the service-offering responses reinforce this conclusion. Staff hospitality received the highest satisfaction ratings of any service category in both surveys. In the Community Survey, 72.7% of respondents rated staff positively (4 or 5 on a 5-point scale), with minimal dissatisfaction. Among members, **staff performance was even stronger, with 91.7% reporting satisfaction** and a mean rating of 4.52—the highest average score across all services evaluated. These results indicate that the people delivering the service are a clear and measurable strength of the organization.

Core indoor amenities, including the swimming pool, fitness room, and weight room, also performed well, particularly among members. For example, swimming pool satisfaction exceeded 83% among members, reinforcing that frequent users view the facility’s primary offerings favorably. While certain infrastructure-related

areas (such as locker rooms) show room for improvement, dissatisfaction is concentrated in facility condition rather than service delivery or staff performance.

The open-ended “one word” responses further underscore these findings. The most frequently used descriptors from the Community Survey included **convenient**, **community**, **necessary**, and **essential**, reflecting the facility’s perceived role in local quality of life. Among members, the most common words included **awesome**, **friendly**, **wonderful**, and **vital**. The prominence of words such as “friendly” aligns directly with the high staff hospitality ratings and reinforces that interpersonal experience is a defining strength of Symons.

Importantly, this positive sentiment is not limited to members. The broader community, including non-members, expresses strong support for the facility’s presence. Taken together, the importance ratings, exceptionally strong staff satisfaction scores, solid performance of core services, and overwhelmingly positive qualitative descriptors consistently portray Symons as a valued, community-centered institution with strong service delivery and broad public support.

3. Overall Satisfaction

Satisfaction levels further reinforce the Symons Recreation Complex’s positive standing. Within the Community Survey:

- 35.7% reported being “Very Satisfied”
- 37.3% reported being “Satisfied”
- **Combined, 73.0% of respondents report positive satisfaction.** Only 5.8% report being dissatisfied or very dissatisfied.

This indicates that dissatisfaction is limited to a small minority of the population. While 21.1% selected “Neutral,” neutrality does not equate to opposition and may reflect limited usage rather than a negative experience.

Among members, satisfaction levels are substantially higher:

- 60.0% reported being “Very Satisfied”
- 33.1% reported being “Satisfied”
- In total, **93.1% of members report positive satisfaction.** Only 1.4% report dissatisfaction.

These results suggest that individuals who regularly use the facility experience it positively. The difference between member and broader community satisfaction is consistent with usage patterns—frequent users are more likely to report a strong positive experience.

Community Survey - Service Satisfaction

Highest-Rated Services	Mean	% Satisfied	% Dissatisfied
Staff Hospitality	4.01	72.7%	5.8%
Swimming Pool	3.89	68.2%	5.2%
Hot Tub	3.70	53.9%	3.9%
Sauna	3.63	46.4%	3.6%
Fitness Room & Equipment	3.60	53.6%	8.1%

Key takeaways:

- Staff hospitality is the strongest-performing service element in the community survey.
- The swimming pool performs well (mean 3.89, 68.2% satisfaction).
- Core indoor amenities (fitness room, hot tub) remain net positive.
- Dissatisfaction levels are generally low across these top services.

Mid-Rated Services	Mean	% Satisfied	% Dissatisfied
Hours of Operation	3.59	56.5%	14.9%
Cost to Visit/Membership	3.54	52.3%	17.5%
Weight Room & Equipment	3.48	46.4%	9.1%
Outdoor Trails	3.48	41.6%	4.5%
Fitness Classes	3.44	36.0%	4.5%

Key takeaways:

- Cost and hours begin to show higher dissatisfaction rates (15–17%).
- These may represent areas where improvement or communication could reduce friction.

Lowest-Rated Services	Mean	% Satisfied	% Dissatisfied
Locker Rooms	3.06	39.9%	31.2%
Outdoor Tennis/Basketball	3.12	22.7%	10.1%
Racquetball Courts	3.24	24.4%	4.5%
Former Campus Gym Basketball Court	3.34	28.9%	2.3%

Key takeaways:

- Locker Rooms are the clear outlier in the Community Survey, with 31.2% dissatisfaction.
- Outdoor and specialty facilities show lower engagement and satisfaction.
- The data suggests infrastructure or condition concerns may exist with locker areas.

Member Survey - Service Satisfaction

Highest-Rated Services	Mean	% Satisfied	% Dissatisfied
Staff Hospitality	4.52	91.7%	3.4%
Swimming Pool	4.23	83.4%	5.5%
Hours of Operation	4.18	84.1%	9.7%
Cost to Visit/Membership	4.15	82.8%	5.5%

Key takeaways:

- Members are overwhelmingly satisfied with staff.
- The pool performs strongly (mean 4.23).
- Cost and hours are viewed more positively by members than by the broader community.

Core Fitness Amenities	Mean	% Satisfied	% Dissatisfied
Fitness Room and Equipment	3.88	69.7%	5.5%
Weight Room and Equipment	3.81	65.5%	4.8%
Hot Tub	3.83	60.7%	6.2%
Sauna	3.83	59.3%	3.4%

Key takeaway: Core indoor amenities remain solidly positive among active users.

Lowest-Rated Services	Mean	% Satisfied	% Dissatisfied
Locker Rooms	2.96	42.1%	41.4%
Outdoor Tennis/Basketball	3.03	14.5%	11.0%
Racquetball Courts	3.24	23.4%	3.4%

Key takeaway: Locker Rooms are again the weakest-performing category. Among members, the dissatisfaction rate rises to 41.4%. This is statistically significant and materially higher than any other service area.

Significant Cross-Survey Findings

1. Staff Is a Major Strength

Both surveys rank Staff Hospitality as the highest-performing service element:

- Community Mean: 4.01
- Member Mean: 4.52

2. Core Indoor Amenities Are Solid

- Swimming Pool, Fitness Room, and Weight Room all perform well, particularly among members.
- There is no evidence of widespread dissatisfaction with core programming.

3. Locker Rooms are the Primary Problem Area

This is the only service area with:

- Community dissatisfaction exceeding 30%
- Member dissatisfaction exceeding 40%
- Means at or below neutral
- This is a targeted capital or facility condition issue — not an operational or staffing issue.

4. Outdoor and Specialty Amenities Show Low Engagement

Outdoor tennis, basketball, racquetball courts, and secondary gym spaces show:

- Lower satisfaction
- Higher neutrality
- Lower engagement, underutilized assets

Implications for Governance and Financial Discussions

These findings provide several grounded conclusions:

- The existence of Symons is broadly supported. Nearly 90% of community respondents consider it important.
- Service delivery is not generating widespread dissatisfaction. Dissatisfaction rates remain under 6% in the community and under 2% among members.
- Members, who are most directly affected by operational decisions, overwhelmingly support the facility.
- Even among the broader public, strong importance ratings indicate that Symons contributes to perceived community vitality and quality of life.

Taken together, the survey data suggests that any discussion about Symons should not be framed around whether the facility is valued. The survey responses clearly indicate that it is. The central policy at question is how Symons can be structured and funded to ensure long-term sustainability and continuity of quality services.

Reallocation of Existing Tax Levy Dollars

Survey responses to the proposal to reallocate existing tax levy dollars to cover increasing operational costs reflect a more divided community perspective than the importance or service-quality questions. Among community respondents, **46.4% expressed support for reallocating existing levy dollars, 34.1% were neutral, and 19.5% expressed opposition.** The mean score of 3.34 (on a 5-point scale) indicates modest support overall, but not broad consensus. Nearly one in five respondents actively oppose this approach, suggesting sensitivity to shifting existing tax resources.

Members were more supportive than the broader community. **Among members, 57.9% expressed support, 35.2% were neutral, and only 6.9% opposed the proposal.** The higher member support (mean score of 3.64) likely reflects the perspective of active users who directly experience the facility's benefits and may be more inclined to support operational stability.

Importantly, these findings contrast with the overwhelming importance ratings (nearly 90% community-wide and 98.7% among members). Residents broadly value Symons; however, there is less agreement on reallocating existing municipal tax levy dollars to sustain operations.

Connection to Innovation Grant and Service Transfer Discussions

The survey findings are particularly relevant to discussions regarding potential governance restructuring or service transfer models under the Wisconsin Department of Revenue Innovation Grant program. Key findings that support structural exploration include:

- 89.9% of community respondents consider Symons important.
- 98.7% of members consider Symons important.
- Dissatisfaction rates are low (5.8% community; 1.4% members).

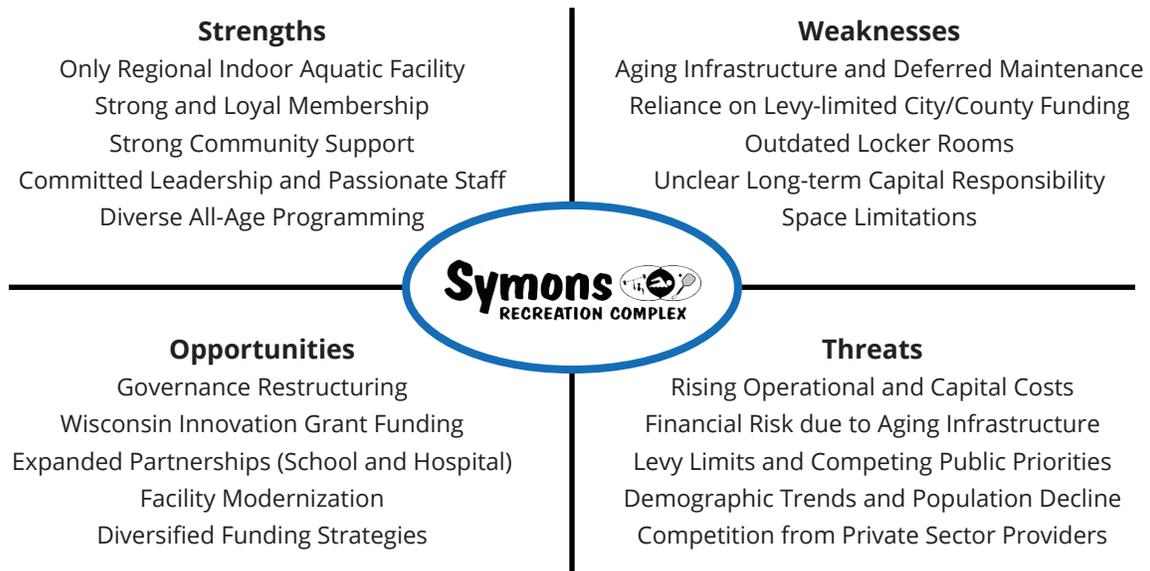
These figures demonstrate that the facility's value is not disputed. Rather, the challenge is financial sustainability and long-term structural stability. This distinction is critical. When evaluating eligibility for service transfer under the Innovation Grant program, one of the most important policy considerations is whether the transferred service remains valued by residents. The data clearly indicates that Symons meets this threshold.

These findings are directly relevant to the study's evaluation of transferring operational responsibility to the School District under Fund 80. Under a Fund 80 model, operational costs would be supported through the School District's Community Service Fund rather than through the City or County's existing levy allocations. This approach differs from simply reallocating current municipal levy dollars. Instead, it creates a separate and transparent funding mechanism specifically dedicated to community recreation programming.

Given that **only 46.4% of community respondents support reallocating existing levy dollars**—and nearly 20% oppose it—the Fund 80 structure may represent a more politically and fiscally viable alternative. It avoids reducing funding for other City or County services and instead establishes a defined recreation funding stream tied to school district taxpayers.

If the City of Richland Center pursues a transfer of operational responsibility to another entity, such as the school district, the survey results provide measurable public support for maintaining the facility under a sustainable model.

Appendix B: SWOT (Strengths, Weaknesses, Opportunities, Threats) Analysis



Building on stakeholder interviews, in-person meetings, document review, and early financial analysis, IPA developed a structured Strengths, Weaknesses, Opportunities and Threats (SWOT) framework to organize key themes related to the current operational environment at the Symons Recreation Complex. This analysis is intended to clarify existing conditions, highlight structural dynamics, and identify areas requiring strategic focus.

The SWOT framework is directional rather than conclusive. It is designed to inform subsequent phases of the study, including financial modeling, governance evaluation, and operational scenario testing. Themes identified at this stage reflect recurring patterns across interviews and preliminary data review.

The analysis will be further refined and validated through community surveys, public engagement sessions, and additional financial and peer benchmarking analysis. The final comprehensive report integrates both qualitative and quantitative findings to support actionable recommendations.

Strengths

The Symons Recreation Complex benefits from deep community roots and sustained public support. Nearly four decades of operation have created strong emotional attachment, donor loyalty, and community identity. Stakeholders consistently describe Symons as a cornerstone community asset. Operational strengths include:

- Strong and loyal membership base.
- Committed leadership and passionate staff.
- The only indoor aquatic facility in Richland County, serving as a regional destination.
- Highly valued aquatic programming, including swim lessons, lap swimming, and hot tub use.

- Diverse programming serving youth, adults, seniors, and retirees.
- A welcoming atmosphere and strong sense of community connection.
- Established partnerships with the City, County, School District, healthcare providers, ADRC, and community organizations.
- History of philanthropic investment through the Symons Foundation.

These strengths demonstrate that Symons is not struggling from a demand or community support perspective; rather, it operates from a position of value and loyalty.

Challenges

Several structural and operational challenges have emerged that affect long-term sustainability:

- **Facility and Infrastructure**
 - Aging building systems and deferred maintenance.
 - HVAC replacement needs.
 - Outdated locker rooms and limited family-friendly changing space.
 - Limited fitness equipment variety.
 - Underutilized racquetball courts.
 - Building visibility challenges due to physical site location.
- **Financial Structure**
 - Reliance on levy-limited City and County funding.
 - Limited flexibility within Wisconsin levy limits.
 - No fully defined long-term capital reserve structure.
 - Foundation remains volunteer-led without dedicated professional staff.
- **Governance and Organizational Complexity**
 - Shared governance model with evolving accountability.
 - Perception of unclear capital responsibility.
 - Fluctuating levels of City and County involvement over time.
 - Emotional attachment to the status quo, which may slow structural change.

- **Programmatic Gaps**

- Perception that the facility is more senior-oriented than family-oriented.
- Limited childcare options.
- Space constraints limiting program expansion.
- Recruitment challenges for lifeguards and specialized staff.

These challenges do not reflect operational mismanagement; rather, they highlight structural limitations inherent in an aging facility operating within a constrained public funding environment.

Opportunities

Despite existing constraints, significant opportunities exist to strengthen long-term viability:

- **Partnership Expansion**

- Deeper alignment with the School District, including potential operational integration.
- Expanded partnerships with healthcare providers and wellness programs.
- Collaboration with regional nonprofits and community organizations.
- Corporate sponsorship and regional fundraising opportunities.

- **Facility Reconfiguration and Modernization**

- Reconfiguring racquetball space to create family changing areas or administrative offices.
- Investment in updated fitness equipment and technology.
- Enhancement of outdoor amenities such as pickleball, basketball, tennis, and soccer.
- Leveraging nearby residential development and surrounding property for broader campus planning.

- **Governance and Operational Models**

- Clarifying ownership and capital responsibility.
- Evaluating nonprofit expansion with professional executive leadership.
- Exploring hybrid governance structures that diversify funding and reduce public exposure.
- Utilizing available state programs such as the Wisconsin Innovation Grant in the event of service/ operations transfer.

- **Funding Diversification**

- Expanded grant pursuit.
- Strategic capital campaigns tied to modernization.
- Broader philanthropic engagement.
- Enhanced marketing and communications to strengthen regional brand awareness.

These opportunities suggest that Symons' future viability depends less on demand and more on strategic restructuring and proactive reinvestment.

Threats

Several external factors pose long-term risk if not addressed:

- **Capital and Cost Escalation**

- Increasing building system failures.
- Rising labor and utility costs.
- Deferred maintenance compounding long-term expenses.
- Unplanned closures or major repair events.

- **Financial Uncertainty**

- Competing City and County budget priorities.
- Levy limits restricting flexibility.
- Uncertainty regarding long-term public subsidy commitments.

- **Demographic and Market Trends**

- Aging regional population.
- Limited population growth.
- Competition from private fitness providers and regional recreation facilities.
- Rising consumer expectations for modern amenities.

- **Strategic Risk**

- Absence of a unified long-term capital strategy.
- Potential leadership transitions.
- Delay in decision-making increasing exposure to infrastructure failure.

SWOT Summary

The SWOT analysis indicates that the Symons Recreation Complex operates from a position of strong community value but faces structural and financial pressures that require proactive decision-making. Symons' greatest strength lies in its deep-rooted community support and its unique role as the only indoor aquatic facility in Richland County. The facility benefits from a loyal membership base, diverse programming, strong partnerships, and a nearly 40-year philanthropic legacy. Leadership and staff commitment further reinforce its position as a trusted and well-used community asset.

At the same time, internal challenges are primarily structural rather than demand-driven. Aging infrastructure, deferred maintenance, and HVAC replacement needs create increasing capital pressure. The current reliance on levy-limited City and County funding constrains flexibility, and the shared governance model can create ambiguity around long-term capital responsibility. Facility design limitations—particularly family amenities and visibility—also affect future growth potential.

Opportunities center on modernization, partnership expansion, and governance clarity. There is meaningful potential to expand partnerships with the School District and regional healthcare providers, including the hospital, to strengthen program alignment, shared use and group membership opportunities, and community wellness initiatives. Additionally, the Symons Foundation could play a more significant role in coordinated fundraising efforts, capital campaigns, and long-term financial sustainability planning. Strategic reconfiguration of interior space, enhancement of outdoor amenities, diversified funding strategies, and potential eligibility for state innovation incentives further present pathways to strengthen long-term viability.

Threats are largely external and financial in nature. Rising operational and capital costs, levy constraints, demographic trends, and competition from private fitness providers create pressure on the existing model. Delayed decisions regarding governance and capital planning increase exposure to unplanned system failures and reactive spending.

Overall, the SWOT analysis suggests that Symons is not facing a crisis of relevance or participation; rather, it is at a strategic crossroads. Long-term sustainability will depend on aligning governance structure, capital planning, expanded partnerships, and philanthropic engagement with the facility's enduring community value.

Memorandum of Understanding for Sheltering and Mass Care Facilities

This Memorandum of Understanding (**MOU**) is entered into by and between the **Richland School District** (the "District") and the **City of Richland Center** (the "City").

Purpose

The purpose of this MOU is to establish a framework for cooperation and define the roles and responsibilities of the District and the City for providing temporary shelter to District students and staff in the event of an emergency. For the purposes of this agreement, an emergency is defined as any natural disaster, severe weather event, or other situation that requires the immediate evacuation and sheltering of students and staff, as determined by the District or other relevant authorities.

1. Designated Shelter and Facility Use

The City agrees to make its building located at [Redacted] available to serve as an emergency shelter for District students and staff.

- **Capacity and Availability:** The building has a capacity to accommodate approximately [Redacted], subject to fire and safety regulations. The City will notify the District immediately if the building is unavailable due to prior commitments, maintenance, or other emergencies and will make reasonable efforts to provide an alternative location.
- **Access and Utilities:** The City will be responsible for opening the building and providing access to restrooms and, if feasible, an area with phone and internet access for District administrative personnel. The City will also cover the costs of basic utilities (e.g., electricity, water, heating) during the period of use. The District will reimburse the City for any additional costs incurred directly related to the sheltering event.

2. Responsibilities of the Parties

District Responsibilities

- **Supervision:** The District is responsible for supervising all students and staff while using the facility as an emergency shelter.
- **Care and Maintenance:** The District will ensure the facility is left in its original condition, including cleaning and waste removal. The District will be responsible for replacing, restoring, or repairing any damage to the building, facilities, or equipment resulting from its use.
- **Reimbursement:** The District will reimburse the City for documented personnel costs, including overtime, that are directly attributable to the sheltering event and necessary to maintain the facility during the period of use. The City shall provide itemized invoices or time sheets within thirty (30) days of the conclusion of the event.

- **Indemnification:** Each party shall be responsible for its own acts and omissions and those of its officers, employees, and agents. To the extent permitted by law, each party agrees to indemnify, defend, and hold harmless the other party, its officials, employees, and agents from any claims, damages, or liabilities arising out of or resulting from the negligent acts or omissions of the indemnifying party in connection with this MOU.
- **Insurance:** The District will maintain adequate insurance coverage, including general liability and property damage, and will name the City as an additional insured. Proof of insurance will be provided to the City annually.

City Responsibilities

- **Notification:** The City will notify the District as soon as possible if the designated facility becomes unavailable for any reason.
- **Access:** The City will ensure that the designated facility is accessible to District personnel and students in the event of an emergency, including providing access to restrooms and a designated area for District administrative staff.

3. Communication and Public Information

- **Emergency Contact:** The District will make every effort to notify the City of potential evacuation needs with as much advance notice as possible. Contact information for key personnel from both the District and the City will be maintained in a separate, confidential appendix. Both parties will consult legal counsel before denying any public records requests related to this appendix.
- **Media and Press:** The District will be responsible for all press and media releases related to the sheltering of students and staff. All requests for information or interviews directed to the City will be referred to the District's Public Information Officer or the Superintendent of Schools. The parties agree to coordinate on any joint statements as appropriate.

4. General Provisions

- **Compliance with Law:** Both parties will comply with all applicable federal, state, and local laws and regulations, including Wisconsin's emergency management statutes. If any term of this MOU conflicts with these laws, that term will be invalid, but the remaining provisions will remain in full force and effect.
- **Force Majeure:** Neither party will be liable for a failure to perform its obligations under this MOU due to events beyond its reasonable control, such as acts of God or governmental orders. The affected party must notify the other party promptly.

- **Entire Agreement:** This MOU represents the entire understanding between the District and the City and supersedes all prior agreements, discussions, or understandings, whether oral or in writing.
- **Annual Review:** Annually, the parties agree to review and update contact information, procedures, and any other relevant aspects of this MOU.
- **Modification and Termination:** This MOU may be modified only by mutual written consent of both parties. This MOU shall remain in effect continuously unless and until terminated by either party upon sixty (60) days' written notice to the other party.
- **Premises Control:** The City retains ownership, possession, and control of the designated facility at all times. Use of the facility by the District under this MOU does not create a leasehold interest, tenancy, joint venture, or transfer of control of the premises.

5. Effective Date

This agreement shall become effective on [effective date].

The undersigned parties hereby agree to the terms and conditions of this Memorandum of Understanding.

AND NOW, on this ____ day of _____20__, the parties hereby acknowledge the foregoing as the terms and conditions of their understanding.

City of Richland Center

Richland School District

Todd Coppernoll
Mayor

Steven Board
Superintendent of Schools

Date: _____

Date: _____

**CITY OF RICHLAND CENTER
RESOLUTION 2026-04**

RESOLUTION TO COMBINE MUNICIPAL WARDS FOR VOTING PURPOSES

WHEREAS, the Common Council of the City of Richland Center recognizes the need for efficient and effective management of electoral processes, and in consideration of the benefits arising from streamlined operations; and

WHEREAS, Wisconsin State Statutes § 5.15(6)(b) permits municipalities containing a population less than 35,000 to combine 2 or more wards containing the same districts for voting purposes; and

NOW, THEREFORE BE IT RESOLVED, by the Common Council of the City of Richland Center, Richland County, Wisconsin that all Wards are hereby combined for voting purposes, to share the common polling place and such combined wards shall use common ballots and separate returns shall not be maintained for the combined wards at any election, except where separate ballots are required under Wisconsin Statutes § 5.58 to 5.64, in which case separate ballots and returns shall be maintained for any electors of one or more of the combined wards who are ineligible to vote for any office or referendum for which other electors in the combined wards may vote; and

BE IT FINALLY RESOLVED, that upon passage, a certified copy of this resolution shall be transmitted to the County Clerk within five days of its adoption, and that this resolution shall remain in effect for each election until modified or rescinded, in accordance with Wisconsin Statutes.

ADOPTED by the Common Council of the City of Richland Center on this 3rd day of March, 2026 by the following vote: AYES: _____, NOS: _____

CITY OF RICHLAND CENTER
RICHLAND COUNTY, WISCONSIN

Todd Coppernoll, Mayor

Attest:

Misty D. Molzof, City Clerk

MEMORANDUM OF UNDERSTANDING

Radio Building Space Agreement

The City of Richland Center, Wisconsin (the “City”) and Richland County, Wisconsin (the “County”) enter into this Memorandum of Understanding (the “Agreement”) this ____ day of December, 2025.

Background

The County owns a building which currently houses communications equipment used by the Richland County Sheriff’s Office (the “Facility”). The City wishes to locate a radio repeater and all necessary ancillary equipment (collectively, the “Repeater”), which will generally be used by the Richland Center Police Department, within the Facility. To support continued effective public safety communications, the County is willing to permit the City’s Repeater to be located within the Facility pursuant to the terms set forth in this Agreement.

Terms

1. Location of the Repeater. The County agrees to permit the City’s Repeater to be located within the Facility. The specific location for the Repeater shall be determined by the County in consultation with the City. The City is responsible for all costs associated with maintaining or repairing the Repeater and the County shall grant the City reasonable access to perform any activities associated with maintenance or repair of the repeater.
2. Costs. The cost of installing the Repeater is \$10,314.47. The City shall pay \$5,000.00 toward the cost of installation of the Repeater and the County shall pay \$5,314.47 toward the cost of the installation. Because the Facility has one electric meter, and it is anticipated that the Repeater will have a minimal impact on the electric bill for the Facility, the County will pay for the electricity related to the Repeater.
3. Maintenance of the Road Leading to the Facility. In exchange for being permitted to locate the Repeater at the Facility, the City agrees to maintain the road that provides access to the Facility in such a manner as to permit the County and the County’s contractors access to the Facility. For avoidance of doubt, the City’s obligation to maintain the road includes snow and brush removal.
4. Damage to Equipment at the Facility or to the Facility Itself. The City and the County shall each be responsible for damage to equipment at the Facility and damage to the Facility itself caused by their respective employees, agents, or contractors. However, nothing in this section shall be construed as preventing either the City or the County from attempting to recover damages from their own insurance or their agents or contractors.

- 5. Termination of the Agreement. The City may terminate this Agreement upon sixty (60) days' written notice to the County. The County may require the removal of the City's equipment from the Facility upon ninety (90) days' written notice to the City if such removal is necessary to prioritize the operational needs of any County function. Upon notice of termination by either party, the City and the County shall cooperate in good faith to ensure the orderly and timely removal of the repeater and any associated equipment from the Facility.

CITY OF RICHLAND CENTER

By: _____
Name: Ashley Oliphant
Title: City Administrator

Date: _____

RICHLAND COUNTY

By: _____
Name: Tricia Clements
Title: County Administrator

Date: _____

MEAL SITE RENTAL AGREEMENT

This Agreement is made effective on the date set forth below between the City of Richland Center (hereinafter the "City") and the Richland County Department of Health and Human Services (hereinafter the "County").

WHEREAS, the City is the owner of a facility known as the Richland Center Community/Senior Center (hereinafter alternatively referred to as "the Community/Senior Center"), which consists of one room designated the Woodman Senior Center and other rooms; and

WHEREAS, the County has expressed a desire to enter into an agreement with the City for limited use of "the Community/Senior Center" for a site for serving meals;

NOW THEREFORE, for and in consideration of the mutual covenants made herein and other good and valuable consideration, the City and the County agree as follows:

1. **Agreement to Rent.** The City agrees to rent to the County those areas of the Community/Senior Center for use as a site for serving meals, subject to the terms and limitations set forth herein. This agreement shall run from January 1, 2027, through December 31, 2028, subject to the right of either party to terminate it under Paragraph 9.
2. **Amount of Rent.** As rental for such use by the County, the County agrees to pay to the City the sum of \$300.00 per month. Such rent shall be payable in advance on the first day of each month that this Agreement remains in force.
3. **Portions of the Community/Senior Center Subject to this Agreement.** The County shall have the use of only the following portions of the Community/Senior Center under this agreement:
 - a. The East one-half (E 1/2) of the warming kitchen. In the event that the remainder of the warming kitchen has not been rented for the day, the County may use the rest of the kitchen on that day. Meals shall be served from the warming kitchen window into the Senior Center.
 - b. The Woodman Senior Center between the hours of 7:45 A.M. and 1:00 P.M., for the purpose of assisting those being served meals. Exception for the Rise N' Dine 12-week summer program, held one day per week in the month of June through August whereas the County would have ability to access the building at 7 A.M together with the non-exclusive use of the restrooms.

- 4. Days of Usage by the County.** The County shall have the use of the said areas of the Community/Senior Center on Monday through Friday of each week, except the following days:
- a. The third Thursday of each month, so long as there is a senior citizens' potluck conducted on that date. If there is a potluck on a third Thursday, the meal site shall be moved to another location in the building to be designated by the City.
 - b. All City employees' holidays.
 - c. Other than at the times and in the manner set forth above, the County shall not disrupt any other activities using the Senior Center.
- 5. Hours of Usage by the County.** The County's hours of usage of the warming kitchen shall be between the hours of 7:45 A.M. and 1:00 P.M. on its days of usage. Any additional time used shall be billed and paid for at the rate of \$12.00 for each hour or part of an hour. Meals shall be served starting at 11:45 A.M. Seniors using the Woodman Senior Center will not be displaced during County usage of the building. Exception Rise N Dine program.
- 6. County's Storage of Personal Property.** During the life of this Agreement, the County shall have the right to store the following in the building, at a location designated by the City: One refrigerator; One freezer; One file cabinet; One steam table; One tray rack with trays. All property must be kept clean in good working order.
- 7. Incorporation of Community/Senior Center Rules and Regulations.** Those provisions of the City's Rules and Regulations for the Community/Senior Center set forth in the attached APPENDIX are hereby incorporated into this Agreement, and the County specifically agrees to abide by such incorporated Rules and Regulations in its use of the Community/Senior Center under this Agreement.
- 8. Early Termination.** Notwithstanding the terms of this agreement set forth above, either party to this agreement may terminate the agreement upon thirty (30) days written notice to the other party.
- 9. Expiration.** This Agreement shall expire on December 31, 2028, unless extended or modified by agreement of the parties. The parties agree to meet in January of each year to discuss any agreed modifications.

10. Authority to Execute. The persons signing this Agreement for the City and the County represent that they are duly authorized to execute this Agreement.

11. Addressees and Addresses for Notices. Notices given under this agreement shall be sent to the following:

City:
Richland Center City Administrator
450 S. Main Street
Richland Center, WI 53581

County:
Attn: ADRC Manager
Richland County Department of Health and Human Services
221 W. Seminary Street
Richland Center, WI 53581

IN WITNESS WHEREOF, the parties hereto have executed this agreement effective March 3, 2026, nunc pro tunc.

The City of Richland Center, By:

Richland County Department of Health and Human Services, By:

**Stephanie
Ronnfeldt**

Digitally signed by Stephanie
Ronnfeldt
Date: 2026.02.13 13:34:48 -06'00'

Todd Coppernoll, Mayor

Stephanie Ronnfeldt, HHS Director

**Roxanne
Klubertanz-Gerber**

Digitally signed by Roxanne
Klubertanz-Gerber
Date: 2026.02.19 11:43:21 -06'00'

Ashley Oliphant, Administrator

Roxanne Klubertanz-Gerber, ADRC Manager

APPENDIX

COMMUNITY/SENIOR CENTER RULES & REGULATIONS APPLICABLE TO THE CITY'S AGREEMENT WITH THE RICHLAND COUNTY DEPT. OF HUMAN SERVICES ADRC

The following rules and regulations are hereby incorporated into the Building Use Agreement between the City of Richland Center and the Richland County Dept. of Human Services ADRC as User of the Community/Senior Center. The User shall be responsible for any violations of these rules and regulations during its occupancy:

1. Tobacco. Tobacco use is prohibited in the building at all times.

2. Candles or Other Burning Materials. There shall be no open flames including candles, votives, incense or any other burning materials allowed in the building.

3. Alcoholic Beverages.

a. No alcoholic beverages shall be consumed by or furnished to any person who is using the facility under the auspices of the User.

b. The User shall not permit any person who is intoxicated to remain on the premises.

4. City Not Responsible for Personal Property. The City of Richland Center does not assume any responsibility for any equipment or other items left at the Community/Senior Center at any time. It shall be the responsibility of the User to protect items brought to the Facility.

5. Clean-up Policies and Damages. The facilities used by the User shall be left in the same condition as when the User took responsibility for the premises. By renting any part of the Community/Senior Center, the User agrees that it will be responsible for all damages to the building, furniture or other City-owned property therein and/or for any extraordinary cleaning related to its failure to follow the clean-up procedures in its use of the Facility.

The following clean-up procedures shall be followed prior to leaving the building each day:

a. All garbage and recyclables shall be taken out of the building and placed in the appropriate garbage receptacles found west of the building.

- b. All tables and chairs shall be wiped down and returned to the storage room.
- c. Kitchen floors shall be swept and mopped.
- d. All areas used by the County pursuant to the Agreement shall be left in a very clean condition, which shall include cleaning up all spills as well as cleaning the stove, microwave, sink and counter tops.
- e. The User is responsible for confirming that the stove and the coffee pot have been turned off prior to leaving.
- f. The User shall see that no personal items or garbage are left in the lobby by anyone using the facility for User's program.
- g. Failure to comply with these procedures may result in a cleaning fee of \$100.

6. Lights, Etc. Upon Departure. On departure, the User shall be responsible for making sure the kitchen lights are off and the oven, burners, and coffee pot have been completely turned off, and all doors have been locked and shut.

7. Third Party Fees for Emergency Services. Should there be any fee assessed by Police, Fire or Emergency Medical Service due to violation of these rules and regulations, or under any other circumstance relating to the User's activities (such as a guest becoming ill or making a false fire alarm), the User shall be financially responsible for those fees.

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ _____

Application Date: 03/26/2025

Town Village City of Richland Center County of Richland

The named organization applies for: (check appropriate box(es).)

- [X] A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.
[X] A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 03/14/2026 and ending 03/14/2026 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) [] Bona fide Club [] Church [] Lodge/Society [] Veteran's Organization [] Fair Association

(a) Name Richland County Performing Arts Council

(b) Address 182 N Central Ave Richland Center WI 53581 (Street) [] Town [] Village [X] City

(c) Date organized 11/09/2005

(d) If corporation, give date of incorporation 11/15/2005

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: [X]

(f) Names and addresses of all officers:

President Duane Welte

Vice President Kent Adsit

Secretary Robin Cosgrove

Treasurer Michael Cosgrove

(g) Name and address of manager or person in charge of affair: Michael Cosgrove

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number 182 N Central Avenue

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All interior only top 2 floors

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event "Leahys Luck" Irish Show

(b) Dates of event Mar 14 -2026

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Officer [Signature] (Signature/date)

Officer _____ (Signature/date)

Richland Cty Performing Arts Council (Name of Organization)

Officer _____ (Signature/date)

Officer _____ (Signature/date)

Date Filed with Clerk _____

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

City of Richland Center
450 South Main Street
Richland Center WI 53581

(608) 647-3466

Receipt No: 6.000001163

Feb 27, 2026

Richland County Performing Arts Council

LICENSES & PERMITS - Picnic License "Leahys Luck Irish Show 3/14/26 10-44100-000 LIQUOR LICENSES	10.00
<hr/>	
Total:	10.00
<hr/>	
CITY CHECKS Check No: 3166	10.00
Payor: Richland County Performing Arts Council	
Total Applied:	10.00
<hr/>	
Change Tendered:	.00
<hr/>	

02/27/2026 11:13 AM

List of Poll Workers, Tabulators, Chief Inspectors, and Emergency Poll Workers for appointment

Name	Appointment
Colleen Pulvermacher	Poll Worker, Tabulator
Sheila Melby	Poll Worker, Tabulator
David Eagan	Poll Worker, Tabulator, Chief Inspector
Tad Brockus	Poll Worker, Tabulator, Chief Inspector
Gayle Alioto	Poll Worker, Tabulator
Lynne Eichinger	Poll Worker, Tabulator, Chief Inspector
Jay Mueller	Poll Worker, Tabulator, Chief Inspector
Donavoine Bauer	Poll Worker, Tabulator
Rosanne Knowler	Poll Worker, Tabulator, Chief Inspector
Daniel Schultz	Poll Worker, Tabulator, Chief Inspector
Darlene Tagliapietra	Poll Worker, Tabulator
Jason Coy	Poll Worker, Tabulator
Mary Collins	Poll Worker, Tabulator
Patty Grell	Poll Worker, Tabulator
Pam Banker	Poll Worker, Tabulator
Jena Cabral	Poll Worker, Tabulator
Pam Flick	Poll Worker, Tabulator
Sharon Schmitz	Poll Worker, Tabulator
Linda Danforth	Poll Worker, Tabulator, Chief Inspector
Brian Larson	Poll Worker, Tabulator, Chief Inspector
Sandy Layer	Poll Worker, Tabulator
Marie Waldsmith	Poll Worker, Tabulator
Kay Ziegahn	Poll Worker, Tabulator
Kim Jongquist	Poll Worker, Tabulator
Karin Tepley	Poll Worker, Tabulator
Melony Walters	Poll Worker, Tabulator
Ron Fruit	Poll Worker, Tabulator, Chief Inspector
Beth Fruit	Poll Worker, Tabulator
Nancy Brennan	Poll Worker, Tabulator
Jeanie Parker	Poll Worker, Tabulator
Ashley Oliphant	Poll Worker, Tabulator, Chief Inspector
Jasen Glasbrenner	Poll Worker, Tabulator, Chief Inspector
Darcy Perkins	Poll Worker, Tabulator, Chief Inspector
Matt Williams	Poll Worker, Tabulator, Chief Inspector
Tess Barr-Hamblin	Poll Worker, Tabulator, Chief Inspector
Misty Molzof	Clerk, Poll Worker, Tabulator, Chief Inspector