



OFFICIAL PUBLIC NOTICE

**MEETING OF THE PARK BOARD
MONDAY, SEPTEMBER 23, 2024 AT 5:00 PM**

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

Teams Meeting: https://teams.microsoft.com/l/meetup-join/19%3ameeting_NjAxMjJiMjMtN2YzNS00NzY0LTg3YTgtMGUwODU2ZGZhYTYw%40thread.v2/0?context=%7b%22Tid%22%3a%2214038f70-880a-4544-99f2-5408da444e94%22%2c%22Oid%22%3a%225a687dce-01a1-4ccb-9c60-934fe73d83fb%22%7d **Meeting ID: 275 002 727 261** **Passcode: meS5HC**

AGENDA

CALL TO ORDER: *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES: *Motion to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same.*

- 1. Minutes from August 26th, 2024 meeting

DISCUSSION AND ACTION ITEMS:

- 2. Discussion and possible approval to begin fundraising to put new dugouts on Krouskop Ballfields 5/6.
- 3. Discussion and possible recommendation to move forward to address ADA deficiencies in our park playgrounds.

APPROVAL OF BILLS: *Approval of payment of the monthly bills.*

- 4. Approval of Monthly Bills

MONTHLY BUDGET REPORT

SENIOR COORDINATOR'S REPORT

- 5. WSRC Report for September

DIRECTOR'S REPORT

PARK BOARD PRESIDENT REPORT

REPORTS, REQUESTS, CONCERNS: *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE: *Fourth Monday of the Month, October 28th, 2024.*

ADJOURNMENT

Posted this 19th day of September, 2024 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

Ashley Oliphant, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

MEETING OF THE PARK BOARD
MONDAY, AUGUST 26, 2024, AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

MINUTES

CALL TO ORDER: Meeting was called to order at 5:00pm by President Elliott, and a quorum was present; the meeting had been properly noticed.

ROLL CALL: Park Board members: Pat Elliott, Kathryn Lewandowski, Alicia Woodhouse, Larry Hallett, Mark Chambers, Chad Cosgrove, Jodi Mieden. Absent: Brad Wegner.

APPROVAL OF MINUTES: Motion by Lewandowski to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same, 2nd by Woodhouse. Motion carried unanimously.

DISCUSSION AND ACTION ITEMS:

2. Discussion about Krouskop Park ballfield lights project.

Mr. Frawley and Mr. Worthington were on hand for discussion on the project, giving updated information on quotes and classifications of lighting. We are considered "Recreation Lighting Class 4 and poles are still good by test. Hallett said fewer poles would be needed and they could be cut down and existing hardware removed. Utility departments are on board, and it was recommended to ask the RCFD to use their new ladder truck as a training event to do the pole work. DPW Jasen Glassbrenner was added into the discussion as the project would affect the City's infrastructure budget to move forward. Park Board conveyed interest to keep the project moving forward, with Public Works department's involvement.

3. Discussion about bids for the Splash Pad shelter project.

Mieden presented one bid received from Janzen Concrete, LLC. and Keith Behling was on hand on behalf of the Rotary Club. Due to the price, the club decided it was in our best interest to table the bid acceptance and discussion again until further notice. Discussion of involving the City's Public Works department was going to be looked at further.

4. Discussion and possible approval of Park Use Agreement with Rotary Foundation for the Rotary Lights.

Behling mentioned a change to the contract, defining the use area specifically and noted that collaboration with the Maintenance department for the last 14 years has been top notch. Plans to bump up park rules signage during the event to keep dogs out will be added by the group. Motion by Hallett to approve the contract as presented, 2nd by Chambers. Motion carried unanimously.

5. Discussion and possible approval of a rental fee waiver.

Mr. Kast was on hand to ask for a fee waiver for a benefit for his mother and eventual donation to G.R.A.C.E. from the proceeds, due to his current financial hardship. Members encouraged him to pay himself back from the proceeds of the benefit. Motion by Hallett to deny fee waiver, 2nd by Lewandowski. Motion carried unanimously.

6. Discussion and possible approval of adjusted fees for tent campers.

Mieden brought up a possible tent camper discount/rate change for a tent with amenities to be \$20 or a discount when Lydia's House Emergency shelter funding pays for it since they don't use the same electric/water amounts that an RV would use. Woodhouse mentioned that they are taking up the space either way and all agreed they did not want to change the fee schedule. Motion to offer a 25% discount

to Lydia's house as a 501.3c, but to keep the fees the same by Chambers, 2nd by Cosgrove. Motion carried unanimously.

Item 1.

APPROVAL OF BILLS: *Approval of payment of the monthly bills.*

Motion by Hallett to approve August Bills. 2nd by Woodhouse. Motion carried unanimously.

MONTHLY BUDGET REPORT

Revenues for 2023 vs 2024 August 1-25 were provided but not comparable. Mieden explained that in 2024 we put all revenues from the pool, bus trips and WPRA Tickets into SQL to have a more accurate report. 2025 will include pool daily attendance as well. None of these had been entered in 2023.

SENIOR COORDINATOR'S REPORT: I deposited \$50.00 more for coffee money and that brings the total for the year to \$305.00 for coffee. I also received a check for the Senior Center from Urban Scenic Travel for registering people for the Brewers Game in the amount of \$50.00. Our House had their 2nd breakfast at the Senior Center on August 8th with wonderful attendance. Their next breakfast is scheduled for Thursday, September 26th. We are once again scheduling movies on the big screen twice a month if possible. The next movie will be on Thursday, August 19th. The movie will probably be a comedy "Ride the Eagle". Senior Solutions from the Richland Hospital has scheduled another Bingo on Thursday, September 26th from 12:30-2:30. This is a nice event because it brings new people to the Senior Center. We have been working on maybe scheduling little day trips from the Senior Center. Jodi has checked into renting a van for such occasions.

DIRECTOR'S REPORT: Jena completed the Fall/Winter rec guide and sent it in today to print. Camps are all planned for 2025. We are planning a few Kids Night Out events this winter as well as some adult paint nights. Fall SuperSports will be split into 2 different age groups this year as we just have too many older kids mixing with the littles and it doesn't always work as well. A Trailblazer Challenge is planned for the winter months: hike/bike/snowshoe or ski our trail events for \$60 and get a long sleeve zip-up and 8 planned events at our city park trails. We are in discussions with maintenance on moving goals to start RARYS/MAYSA practices as well as planning for the ice rink. The pool closed as of the 25th and we are having record temps this week. We have had lots of good feedback and compliments on the pool this summer. On the maintenance side, I have a few pipes that are leaking as of today (heater 2) and will be working with the Wastewater guys for service at a very good price. We rigged up a backup chlorine 55-gallon bin in case the 500-gallon bulk tank runs low before my delivery date (2 times this season). Attributed to the poo in the pool. Guards and office staff came in extra early today to close up shop before getting off to their sports schedules. Neuman comes on the 1st of October, so I plan to keep the splash pad open through the 15th (hospital 5k that day)

PARK BOARD PRESIDENT REPORT: Discussed working with Mieden for pool shutdown plans.

REPORTS, REQUESTS, CONCERNS: Hallett mentioned the cemetery being very weedy for a family funeral and asked to notify the sexton that if there is a funeral it would be nice if the area was tidied up beforehand. Woodhouse mentioned a concern from lifeguards on working relationships with maintenance. Lewandowski mentioned too much herbicide is being used this summer. Mieden will follow up with maintenance.

SET NEXT MEETING DATE: 4th Monday of the Month. September 23rd, 2024, at 5:00pm.

ADJOURNMENT: Motion to Adjourn by Hallett. 2nd by Chambers. Motion carried unanimously.

2024 ACCOUNT PAYABLE LISTING

Item 4.

PARK BOARD

Meeting Date:

09/23/24

| VENDOR NAME (Alphabetical) | ACCT # | DESCRIPTION | AMOUNT |
|-------------------------------------------------|-----------|----------------------------------------------|--------------------|
| Monthly Bills: | | | |
| Advanced Pump & Well Solutions | 55410-470 | WAC Maintenance/Repair | \$ 292.86 |
| Amazon | 55410-520 | WAC Supplies | \$ 112.19 |
| Culligan Water/Kraemer's | 55410-320 | WAC Utilities | \$ 212.44 |
| Dollar Tree | 55250-520 | WSRC Supplies | \$ 156.25 |
| Mieden, Jodi | 46620-000 | WPRC Tickets sent back- reimbursement | \$ 10.40 |
| Morris Newspapers of WI | 55410-390 | WAC Misc Expense- SP shelter bid publication | \$ 219.86 |
| Rhyme | 55200-520 | CC Supplies- paper | \$ 52.74 |
| | 55200-480 | Copier Agreement September | \$ 164.49 |
| Walmart | 55250-520 | WSRC Supplies | \$ 25.22 |
| Walsh's ACE Hardware | 55410-520 | WAC Supplies | \$ 283.02 |
| | 55410-470 | WAC Maintenance/Repair | \$ 168.00 |
| WIL-KIL | 55200-560 | CC Contracted Work | \$ 81.56 |
| Woodward Community Media | 46615-000 | WSRC Trips advertisement | \$ 53.00 |
| TOTAL BILLS TO BE PAID FROM THIS MEETING | | | \$ 1,832.03 |
| Bills Paid Between Meetings: | | | |
| Rhyme Business Products | 55200-480 | Copier Agreement July/August | \$ 481.57 |
| McGuire Construction | 55410-470 | De-winterize Pool Bathhouse/Pumphouse | \$ 1,970.50 |
| TOTAL BILLS PAID BETWEEN MEETINGS | | | \$ 2,452.07 |
| TOTAL BILLS | | | \$ 4,284.10 |

By signing below, I certify I have reviewed the bills listed above and approve them for payment:

Jodi Mieden
Park/Rec Director

Pat Elliott
Park Board President

September 2024 Parks Meeting
Senior Center Report by Cheryl Heffner

The Senior Center has remained very busy in the month of September. The new Bingocize Classes have begun and are being very well attended. The participants may win a prize and the exercises they do during class will help with fall prevention.

The Diamond Jo Casino trip on July 22nd netted a profit of \$285.00 for the Senior Center. So far, the profit from the previous trips has a total of \$1,100.00. The next and final trip for 2024 will be on Thursday, October 10th.

Another \$50.00 has been deposited for coffee money and the total deposited this year for coffee is \$355.00.

The next breakfast by Our House will be this Thursday the 26th of September. After breakfast we will have a movie on the big screen in the meeting room.

In the afternoon on Thursday the 26th, the Senior Solution Group from the Richland Hospital will have Bingo in the Senior Center at 12:30.

