

OFFICIAL PUBLIC NOTICE



MEETING OF THE COMMON COUNCIL

TUESDAY, MARCH 07, 2023 AT 6:30 PM

COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIA WEBEX

WEBEX: <https://cityofrichlandcenter.my.webex.com/cityofrichlandcenter.my/j.php?MTID=ma066505c18ea728e14edc01970c2b660>

PHONE: Call 1-408-418-9388

ENTER MEETING NUMBER: 2559 854 7541# ENTER PASSWORD: 3466#

AGENDA

CALL TO ORDER: *Pledge of Allegiance; Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES: *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

- [1.](#) Council Minutes 02-07-23

APPROVAL OF AGENDA:

TREASURER'S REPORT:

- [2.](#) Treasurer's Report Effective 02-28-23

PAYMENT OF BILLS:

- [3.](#) Bills 03-06-2023

ITEMS FOR DISCUSSION AND ACTION:

- [4.](#) Awarding Bid for the 2023 Phase 2 Cedar Street Utility and Roadway Improvements project and project alternate.
- [5.](#) Obtaining Real Estate Services for Sale of City Owned Parcels
- [6.](#) Audit Engagement for 2022
- [7.](#) Picnic License - RCPAC 3/18/23
- [8.](#) Picnic License - St Mary's 04/29/2023
9. Status Report from Cooperative Relations Team
- [10.](#) Submission of Notice of Withdrawal from Structural Document related to Economic Development

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:

CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS:

- [11.](#) RCPD Annual Report

MAYOR AND ALDERPERSONS: *Committee/Commission/Board Reports and Comments and/or items to be discussed at a future meeting.*

PUBLIC COMMENT: *No Council action will be taken on any matter originating under this item.*

ADJOURN:

Posted this 3rd day of March, 2023 by 4:30 PM.
Copy to the official newspaper the Richland Observer.

A handwritten signature in cursive script, appearing to read "Alan Joyce".

Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

AGENDA

CALL TO ORDER:

Meeting called to order at 6:38 PM by Mayor Todd Coppernoll. Alderpersons present, Ryan Cairns, Carson Culver, Karin Tepley, Kevin Melby, Melony Walters, Scotty Wallace, Susan Fruit. Alderperson Tom McCarthy was absent.

APPROVAL OF MINUTES:

Motion by Culver to approve the council minutes of both January 17, 2023 and January 25, 2023. Second by Walters. Motion carried 7-0.

APPROVAL OF AGENDA:

Motion by Melby to approve the agenda with items 11, 12, and 13 moved up in the agenda for the purpose of time consideration of a guest. Second by Fruit. Motion carried 7-0.

PROCLAMATION:

Proclamation Honoring Ron & Beth Fruit. Mayor Coppernoll read the proclamation and presented it to Ron & Beth Fruit. Ron thanked the community and council for their service.

CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS:

Police Chief Billy Jones expressed thanks to the city council and Jones Chevrolet for their volunteer service that resulted in a \$200 check from the Richland Center Rotary Lights.

MAYOR AND ALDERPERSONS:

Mayor Coppernoll reported that GRACE will have a raffle fundraiser soon. Coppernoll also reported that Southwest Tech is seeking nominees for board members. Those interested in serving a 3-year term can inquire with the college. Applications are due soon.

TREASURER'S REPORT:

3. Treasurer's Report

Motion to approve the Treasurer's Report made by Alderperson Culver, Seconded by Alderperson Wallace. Motion carried 7-0.

PAYMENT OF BILLS:

4. Bills

Motion to pay the bills as presented made by Alderperson Cairns, Seconded by Alderperson Walters. Motion carried 7-0.

ITEMS FOR DISCUSSION AND ACTION:

5. Roadway Classification Changes

It was noted that DOT periodically reviews and modifies functional classes of roadways. Functional classes determine eligibility for state aid and other funding pools. Street Superintendent Terry Nelson said that the city has both gained and lost in the most recent classification. Overall, the DOT seeks continuity for different roadways. Motion by Alderperson Wallace to adopt the change list, functional classification map, and Resolution 2023-01 authorizing a change to the City of Richland Center Roadway Functional Classification. Second by Alderperson Fruit. Motion carried 7-0.

6. Branding & Logo Package

Economic Development Director Jasen Glasbrenner noted that work on this project began with Southwest Wisconsin Regional Planning Commission in late 2021. The project consists of the development of branding for both the City and County with costs covered by a USEDA Grant that the County received in 2021. Motion by Alderperson Culver to authorize the City Administrator to enact the Branding Implementation Plan as presented. Seconded by Alderperson Tepley. Motion carried 7-0.

Item 1.

7. Discussion Regarding Campus Drive Transfer of Ownership

The transfer of ownership of Campus Drive largely deals with the condition of the bridges that enter the property and grant opportunities that exist, but only if the structures are on a city street. The roadway is currently considered a private roadway. There's a potential that 100% of federal funding to replace the bridges if they are a public roadway; however, the grant needs to be applied for by March 24, 2023. County is not eligible for the grant itself.

Only one of two bridges is rated high enough to allow a large truck to cross. A significant amount of engineering would need to take place to replace the bridges. Motion by Alderperson Culver to authorize the mayor to direct potential transfer of ownership of campus drive by February 28, 2023. Second by Cairns. Motion carried 4-3. Voting Yea: Alderperson Cairns, Alderperson Culver, Alderperson Tepley, Alderperson Fruit

Voting Nay: Alderperson Melby, Alderperson Walters, Alderperson Wallace.

8. Symons Rec Operational Deficiency Request

A report was provided to the City from County Administrator Langreck addressing some of the questions posed by the Common Council at their last regular meeting. \$47,611.41 financial impact to the city. It is not a budgeted item in the city's 2023 budget. Symons Recreation Complex Director Tracy Gobin noted that the facility was closed for two months during the pandemic in 2020 and only re-opened at limited capacity. Staff continued at regular capacity. Payout of sick time was paid out at retirement of former director in 2020 that was unbudgeted. County Board was unaware of the deficit until recently. Walters reported that the Natatorium Board will look closer at the budget process in the future to help prevent budget overruns. The report from Administrator Langreck also notes an approximate deficiency of \$31,898.23 for 2022. 50% of that deficiency will be asked of the city in the future. Motion by Alderperson Culver to engage with the county a dialog within 30 days regarding the funding shortfall request and reevaluate the existing agreement regarding the Symons Recreation Complex. Second by Alderperson Melby. Motion carried 7-0.

9. Transition of Economic Development Director Position

City had previously issued the intent to withdraw from the agreement for Economic Development with March 31, 2023 being the end of the required 90 day notice. Administrator Oliphant noted that the future of the Economic Development position with the county is uncertain. She stated that the city has no desire to not work with the county nor have no economic development opportunity available to the county, however discussion with the county and RED Board would need to take place to determine the structure of the department and position. The role within the city would be a department head and continue to work with the Planning Commission and potentially receive services from that position. Mike Breiniger, president of the Richland County Economic Development (RED Board), noted that it took 10 years to get to the creation of the RED Board and continue with economic development. Breiniger said he hoped to have continued discussions before any withdrawal is finalized. County Board Supervisor Shawn Murphy-Lopez said the County Board met last Thursday and he proposed that 3 representatives of each Rules & Resolution Committee of the county board, city council, and RED Board meet regularly on changes to the agreement. County Board Supervisor Bob Frank stated that there is funding from the county for economic development and there should be meetings prior to termination as prescribed by the agreement. RED Board would still like to have conversations going forward that would still maintain the relationship between the three entities. Alan Lins said that the state is considering more money in shared revenue and would like to pause until that is known. Mayor Coppernoll asked how the council feels

about the request to meet and proceed with economic development. Alderperson Walters said she felt that the county did not commit to economic development and the city stepped up to fund and the county wasn't interested in it until now. Motion by Alderperson Culver for the mayor to appoint 3 persons to a mutual meeting of the the city, county, & RED Board to discuss the future of economic development. Seconded by Alderperson Wallace. Motion carried 7-0.

Item 1.

FINANCE COMMITTEE RECOMMENDATIONS AND ACTION:

10. Cropland Lease Renewal

It was noted that the renter desired a 5-year lease of the property. It was noted that current renter Chad Johnson has complied with the terms of the previous leases including timely payment. Aside from allowing a three- or five-year term, the following changes are to be made and incorporated into a lease renewal. At the Airport: prohibit planting of corn or other tall growing crops. At the Industrial Park: land to be excluded from new lease are 1) a portion of 6.5-acre area adjacent to the cemetery; 2) a 9-acre parcel at end of Bowen Circle; 3) 2.45 acres along CTH AA; 4) a 2.75-acre parcel in center of park; 5) a 1-acre parcel north of 2.75-acre parcel in center. Motion by Alderperson Cairns to authorize the City Administrator to negotiate terms and execute a lease renewal with Chad Johnson for the use of cropland at the airport and industrial park. Seconded by Alderperson Tepley. Motion carried 7-0.

11. Stori Field RFQ (Request for Qualifications) Process

The city has been working with Vierbicher on the potential development of Stori Field and a conceptual plan. Work now is for finding a developer for the project. Motion by Alderperson Cairns to authorize spending up to \$5,000 from the Business RLF Fund for the purpose of obtaining additional professional consulting services from Vierbicher, including the completion of an RFQ, and related project costs needed to execute the process. Seconded by Alderperson Tepley. Motion carried 7-0.

12. Secure professional services for Zoning administration

Administrator Oliphant noted that the Zoning Administrator position has remained vacant for many months. Firms were contacted about contracting services for zoning administration. Of the three firms contacted, only Vierbicher was willing to provide code enforcement services and hold regular office hours. This is considered a potentially temporary solution depending on the securing of a zoning administrator. Vierbicher proposed 10 hour per week commitment. Up to \$1,550 per week. Funds would come from budgeted salary of Zoning Administrator. Motion made by Alderperson Cairns to authorize the City Administrator to engage with Vierbicher for the purpose of providing zoning administration services. Seconded by Alderperson Fruit. Motion carried 7-0.

13. Secure Services for Zoning Code Modifications

Oliphant said that the city's current zoning code needs to be modernized. It's difficult to navigate, challenging to reference, and limits one's ability to understand the entirety of its contents reasonably and adequately. The current code is difficult to traverse for both City personnel and the public. Vendors were contacted to provide quotes for a repeal and replacement of the zoning code. Vierbicher offered the service at a significantly lower cost than the three vendors contacted and were willing to expedite the process in a 3-4 month period. Motion by Alderperson Cairns to waive the bidding requirements and authorize the City Administrator to engage with Vierbicher for the purpose of a zoning ordinance review and update at a cost not to exceed \$25,000. Seconded by Alderperson Tepley. Motion carried 7-0.

14. Billboard Lease Proposal

Lamar would like to install a digital billboard on east-facing side. The annual payment would be \$4,500 – up from the current rental fee of \$300. A reduced rate is offered if the city has items it would like to advertise. Motion by Alderperson Cairns to authorize the City Administrator to

negotiate terms and execute a lease agreement with The Lamar Company on tax parcel 276-2812-1000. Seconded by Alderperson Melby. Motion carried 7-0.

Item 1.

15. State Municipal Financial Agreement for Highway 80 DOT Project
Street Superintendent Terry Nelson reported that the Wisconsin DOT will be treating the pavement with a mill and overlay from the Pine River Bridge at North Krouskop Park to County Highway C at Hillsboro. Construction is expected to begin in 2026 and will be funded using state and federal dollars with an exception for “non-participating work” which the city will be responsible for. This includes water and sanitary adjustments (ex. valves & manhole covers). The anticipated cost to the city is expected to be approximately \$10,000. The DOT stated no sidewalk, parking or lighting are being planned as part of this project; however, if the city would like to include any of those items, the DOT must be made aware as soon as possible but no later than December of 2024. If the City is considering a bike path to provide a safe connection from the Allison Park neighborhood to the Industrial Park area, it is important to incorporate that into this project. The DOT has requested the city sign the State/Municipal Financial Agreement acknowledging the city’s obligation for non-participatory work. Alderperson Culver questioned if the city would unknowingly be committing itself to more finances by signing the agreement and requested the city attorney review the document. Motion by Alderperson Walters to authorize the City Administrator to execute the State Municipal Financial Agreement for the State Highway 80 Improvement Project pending legal review by the city attorney. Seconded by Alderperson Cairns. Motion carried 7-0.

APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:

None. Mayor Coppernoll introduced Steve Downs, who is running for District 4 of the city council.

PUBLIC COMMENT:

Utility Commission president Scott Sawle stated that the Utility Commission is concerned the utility logos are being lost in the rebranding efforts. Bill McCorkle stated that the city is fortunate to have the street crew and Terry Nelson. McCorkle stated that it’s been a long winter and those employees have done good work keeping our streets cleaned.

CLOSED SESSION:

16. Motion by Alderperson Walters to move into Closed Session per Statute 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Seconded by Alderperson Tepley. Motion carried 7-0 at 9:03 PM.

Motion by Alderperson Tepley to reconvene into Open Session. Seconded by Alderperson Walters. Motion carried 7-0. No action was taken on matters discussed in closed session.

ADJOURN:

Motion to adjourn made by Alderperson Wallace. Seconded by Alderperson Melby. Approved 7-0 at 9:52 PM.

Minutes respectfully submitted by Aaron Joyce, City Clerk/Treasurer.

		+	-	
CITY OF RICHLAND CENTER - TREASURER'S REPORT				Item 2.
	2/28/2023			
FUNDS	BEG/MO BAL	RECEIPTS	DISBURSEMENTS	END/MO BAL
Deposits				
Disbursements				
City General Unassigned:	\$ 716,675.13	\$ 195,135.31	\$ 464,117.66	\$ 447,692.78
State Investments #1 Unassigned	\$ 4,558,788.55	\$ 120,643.03	\$ 326,811.78	\$ 4,352,619.80
Property Tax Account (partial unassigned)				
#2 Landfill long term care (for landfill issues)	\$ 586,291.13	\$ 2,122.89		\$ 588,414.02
#3 TIF-Panorama Estates (TIF 6)	\$ 98,522.75	\$ 356.74		\$ 98,879.49
#6 TIF 2-5 (only #4)	\$ 344,805.98	\$ 1,248.50		\$ 346,054.48
RLF Business Savings	\$ 608,822.73	\$ 620.50	\$ 6,288.00	\$ 603,155.23
RLF Business Checking	\$ 1,164.57	\$ 6,288.00	\$ 6,288.00	\$ 1,164.57
RESTRICTED FUNDS: (by outside entity)				
CDBG Housing RLF	\$ 95,457.66	\$ 100.00		\$ 95,557.66
Landfill Long Term Care CD to 2045	\$ 304,212.56			\$ 304,212.56
Landfill Long Term Care CD to 2045	\$ 305,968.89			\$ 305,968.89
Library Checking	\$ 280,326.98	\$ 12,563.03	\$ 51,793.40	\$ 241,096.61
Canine Fund	\$ 42,496.56	\$ 50.00	\$ 180.00	\$ 42,366.56
Room Tax	\$ 55,951.79	\$ 5,309.64		\$ 61,261.43
Greater Richland Tourism	\$ 34,425.28	\$ 4,802.00	\$ 726.26	\$ 38,501.02
Redevelopment Authority	\$ 67,199.87			\$ 67,199.87
#5 Renew RC Loan Program-Affordable Housing	\$ 844,590.16	\$ 3,058.16		\$ 847,648.32
Renew RC Loan Program-Checking	\$ 28,264.06			\$ 28,264.06
COMMITTED: (by resolution of the Council)				
#4 Projects committed	\$ 1,599,553.85	\$ 5,791.80		\$ 1,605,345.65
ASSIGNED: (for specific use, not assigned)				
Cemetery CDs	\$ 4,823.93			\$ 4,823.93
Park/Rec/Comm Center	\$ 9,877.09			\$ 9,877.09
Aquatic Center	\$ 69,322.27	\$ 13.18		\$ 69,335.45
LOANS				
Loans:	Total Debt	Annual Payment	Final Payment due	12/31/2020 Balance
Richland County Bank (2%)	\$ 200,000.00	\$ 55,000.00	2024	\$ 200,000.00
WPPI (no interest)	\$ 24,031.94	\$ 5,059.44	10/28/2027	\$ 18,972.50
State Trust Fund Loan - Panorama Est TIF 6 (3.5%)	\$ 13,949.14	\$ 41,567.70	3/15/2021	\$ 13,949.14
Bonding - Panorama Estates TIF 6 (1.8%)	\$ 795,000.00	\$ 21,285.00	4/1/2037	\$ 795,000.00
CFB Haseltine 389,390/Westside Dr 362,610 (2.7%)	\$ 602,000.00	\$ 67,117.10	4/1/2028	\$ 602,000.00
Aquatic Center Bonding (20 Years)	\$ 4,090,000.00	\$ 295,486.25	8/1/2038	\$ 4,090,000.00
	\$ 5,724,981.08	\$ 485,515.49		\$ 5,719,921.64
Debt Capacity \$15,155,950 (2019 audit)	38%			38%
Max recommendation 65% = \$9,851,367				

CITY OF RICHLAND CENTER						
Utility Report - Month February 28, 2023						
FUNDS	TREASURER BAL BEG OF MONTH	RECEIPTS	TOTAL	DISBURSEMENTS	TREASURER BAL END OF MONTH	Unrestricted INVESTMENTS
GARBAGE		21,327.79				
PUBLIC BENEFIT		3,313.02				
ELECTRIC UTILITY	233,338.13	745,628.76	1,003,607.70	997,314.93	\$ 6,292.77	\$ 246,013.70
WATER UTILITY	307,057.32	135,849.24	442,906.56	116,562.13	\$ 326,344.43	\$ 60,610.52
SEWER UTILITY	36,627.33	171,823.46	208,450.79	192,287.60	\$ 16,163.19	\$ 73,498.53
Restricted		Location	% Interest	Due Date		
WWTP Replacement Fund	1,900,818.02	State	Variable 4.26	None		
WWTP Bond Fund	178,028.90	State	Variable 4.26	None		
Electric Replacement Fund	502,834.17	State	Variable 4.26	None		
Electric Bond Fund	87,666.92	State	Variable 4.26	None		
Electric	218,229.32	State	Variable 4.26	None		
Electric	103,064.24	Community First	0.07	01/19/23		
Electric	24,597.97	Community First	Variable .30	None		
Electric	215,142.40	State	Variable 4.26	None		
Electric - AMI	233,585.85	State	Variable 4.26	None		
Water Replacement Fund	282,174.13	State	Variable 4.26	None		
Water	407,360.14	State	Variable 4.26	None		
Water - Clean Wa Loan#8 5-2028	96,331.51	State	Variable 4.26	None		
Water	56,850.25	Community First	Variable .30	None		
Water - Reservoir Loan#5-2039	122,852.07	State	Variable 4.26	None		
Water - AMI	76,047.37	State	Variable 4.26	None		
Water	200,279.46	Community First	Variable .90	04/13/23		
Water DNR Loan	10.00	Richland Co Bank				
WWTP	26,555.02	Community First	Variable .30	None		
WWTP	42,468.24	State	Variable 4.26	None		
WWTP New as of 4/16/15	91,634.01	Community First	0.88	06/01/23		
USDA Reserve Acct	625,000.00	State	Variable 4.26	Restricted		
USDA 2015 Bond Fund	346,553.53	Richland Co Bank	Variable 0.25	Restricted		
WWTP -RATE STABILIZATION	1,122,667.97	State	Variable 4.26	Restricted		
		Location	% Interest	Due Date		
Electric	3,186.41	RC Money Mkt	Variable .25			
Water	3,760.27	RC Money Mkt	Variable .25			
WWTP	4,475.27	RC Money Mkt	Variable .25			
Restricted	Restricted Funds are for Projects, Bond Payments and Equipment Replacement					
Electric	1,142,293.58					
Water	1,185,054.68					
WWTP	4,264,702.43					
TOTAL RESTRICTED FUNDS	6,592,050.69					

City of Richland Center

Invoice Register - Richland Center
Input Dates: 2/13/2023 - 2/13/2023Page: 1
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Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost
BADGER SPORTING GOODS (28)						
BADGER SPORTING GOODS	AAL004452-	1	Invoice	ACCT #R40-PARKS DEPT	01/04/2023	165.00
BADGER SPORTING GOODS	AAM003442-	1	Invoice	ACCT #R40-PARKS DEPT	01/10/2023	33.00
Total BADGER SPORTING GOODS (28):						198.00
CAPITAL ONE (3785)						
CAPITAL ONE	01-2023 PAR	1	Invoice	ACCT #621034-PARKS & REC	01/19/2023	99.72
CAPITAL ONE	01-2023 PAR	2	Invoice	ACCT #621034-PARKS & REC	01/19/2023	3.49
CAPITAL ONE	02-2023 PAR	1	Invoice	ACCT #621034-PARKS & REC	02/13/2023	135.44
CAPITAL ONE	02-2023 PAR	2	Invoice	ACCT #621034-PARKS & REC	02/13/2023	61.70
CAPITAL ONE	02-2023 PAR	3	Invoice	ACCT #621034-PARKS & REC	02/13/2023	163.12
CAPITAL ONE	02-2023 PAR	4	Invoice	ACCT #621034-PARKS & REC	02/13/2023	1.50
Total CAPITAL ONE (3785):						464.97
GUNDLACH, MAX (1960)						
GUNDLACH, MAX	02-2023 GU	1	Invoice	02-19-23 REFEREE PYMT-GUNDLACH	02/13/2023	90.00
GUNDLACH, MAX	02-2023 GU	2	Invoice	02-26-23 REFEREE PYMT-GUNDLACH	02/13/2023	90.00
Total GUNDLACH, MAX (1960):						180.00
RHYME BUSINESS PRODUCTS-DALLAS (2921)						
RHYME BUSINESS PRODUCTS-DALLAS	33313100	1	Invoice	COMM CTR COPIER INV #33313100	01/26/2023	183.76
RHYME BUSINESS PRODUCTS-DALLAS	33515629	1	Invoice	COMM CTR COPIER INV #33515629	02/13/2023	157.76
Total RHYME BUSINESS PRODUCTS-DALLAS (2921):						341.52
SAFETY FIRST AQUATICS LLC (3837)						
SAFETY FIRST AQUATICS LLC	00207	1	Invoice	VIRTUAL AFO CLASS-J MIEDEN	02/09/2023	340.00
Total SAFETY FIRST AQUATICS LLC (3837):						340.00
SCOTT, BARBARA (3895)						
SCOTT, BARBARA	02-2023 B S	1	Invoice	CC RENT REFUND-B SCOTT	02/13/2023	30.00
Total SCOTT, BARBARA (3895):						30.00
TUBE PRO INC (3894)						
TUBE PRO INC	00056737	1	Invoice	AQUATIC CENTER INV #00056737	01/26/2023	1,492.50
Total TUBE PRO INC (3894):						1,492.50
ULINE (3102)						
ULINE	158388643	1	Invoice	ACCT #12737579-COMM CENTER	01/06/2023	274.64
Total ULINE (3102):						274.64
WILSON, COLTON (3453)						
WILSON, COLTON	02-2023 C W	1	Invoice	02-19-23 REFEREE PYMT-WILSON	02/13/2023	90.00
WILSON, COLTON	02-2023 C W	2	Invoice	02-26-23 REFEREE PYMT-WILSON	02/13/2023	60.00
Total WILSON, COLTON (3453):						150.00
WPRA (502)						
WPRA	5496	1	Invoice	MEMBERSHIP-J MIEDEN	01/23/2023	150.00
WPRA	5534	1	Invoice	MEMBERSHIP-J CABRAL	01/30/2023	150.00

City of Richland Center

Invoice Register - Richland Center
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Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost
Total WPRA (502):						300.00
Grand Totals:						3,771.63

Report GL Period Summary

GL Period	Amount
02/23	3,771.63
Grand Totals:	3,771.63

Vendor number hash: 34613
 Vendor number hash - split: 55166
 Total number of invoices: 14
 Total number of transactions: 20

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	3,771.63	.00	3,771.63
Grand Totals:	3,771.63	.00	3,771.63

City of Richland Center

Invoice Register - Richland Center
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Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost
ALLSTATE PETERBILT GROUP (3786)						
ALLSTATE PETERBILT GROUP	5204194846	1	Invoice	ACCT #17906-STREET DEPT	01/31/2023	65.96
Total ALLSTATE PETERBILT GROUP (3786):						65.96
BADGER WELDING SUPPLY, INC (31)						
BADGER WELDING SUPPLY, INC	3752339	1	Invoice	ACCT #12213-STREET DEPT	01/31/2023	38.75
Total BADGER WELDING SUPPLY, INC (31):						38.75
BINDL TIRE & AUTO, LTD (45)						
BINDL TIRE & AUTO, LTD	069232	1	Invoice	STREET DEPT INV #069232	02/23/2023	26.50
Total BINDL TIRE & AUTO, LTD (45):						26.50
CITY UTILITIES (91)						
CITY UTILITIES	5583	1	Invoice	INV #5583-LANDFILL LEACHATE	02/14/2023	175.00
Total CITY UTILITIES (91):						175.00
DECKER SUPPLY CO, INC (117)						
DECKER SUPPLY CO, INC	922036	1	Invoice	ACCT #RICHLWCWI-STREET DEPT	12/09/2022	315.80
DECKER SUPPLY CO, INC	922660	1	Invoice	ACCT #RICHLWCWI-STREET DEPT	02/22/2023	3,196.00
Total DECKER SUPPLY CO, INC (117):						3,511.80
GARD SPECIALISTS CO, INC (3432)						
GARD SPECIALISTS CO, INC	145841	1	Invoice	ACCT #24050-STREET DEPT	02/08/2023	85.09
Total GARD SPECIALISTS CO, INC (3432):						85.09
M S A PROFESSIONAL SERVICES, INC (252)						
M S A PROFESSIONAL SERVICES, INC	R11137035.0	1	Invoice	INV #11-7TH/8TH/CEDAR IMPRVMTS	02/06/2023	3,479.46
Total M S A PROFESSIONAL SERVICES, INC (252):						3,479.46
NAPA AUTO PARTS (1713)						
NAPA AUTO PARTS	577326	1	Invoice	ACCT #1320-STREET DEPT	01/03/2023	7.26
NAPA AUTO PARTS	577946	1	Invoice	ACCT #1320-STREET DEPT	01/12/2023	524.00
NAPA AUTO PARTS	577988	1	Invoice	ACCT #1320-STREET DEPT	01/13/2023	21.25
NAPA AUTO PARTS	577999	1	Invoice	ACCT #1320-STREET DEPT	01/13/2023	165.00
NAPA AUTO PARTS	578026	1	Invoice	ACCT #1320-STREET DEPT	01/13/2023	8.76
NAPA AUTO PARTS	578211	1	Invoice	ACCT #1320-STREET DEPT	01/17/2023	349.90
NAPA AUTO PARTS	578285	1	Invoice	ACCT #1320-STREET DEPT	01/18/2023	188.00
NAPA AUTO PARTS	578573	1	Invoice	ACCT #1320-STREET DEPT	01/23/2023	155.85
NAPA AUTO PARTS	578740	1	Invoice	ACCT #1320-STREET DEPT	01/25/2023	27.48
NAPA AUTO PARTS	578742	1	Invoice	ACCT #1320-STREET DEPT	01/25/2023	15.68
Total NAPA AUTO PARTS (1713):						1,463.18
PREMIER CO-OP (2944)						
PREMIER CO-OP	01-2023 STR	1	Invoice	ACCT #4671541-STREET DEPT	01/31/2023	3,045.86
Total PREMIER CO-OP (2944):						3,045.86
RANDY OLSON TRUCKING LLC (3355)						
RANDY OLSON TRUCKING LLC	9354	1	Invoice	SNOW REMOVAL INV #9354	01/23/2023	460.00

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Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost
Total RANDY OLSON TRUCKING LLC (3355):						460.00
SIMPSON'S TRACTOR, INC (394)						
SIMPSON'S TRACTOR, INC	CT221640	1	Invoice	STREET INV #CT221640	01/31/2023	21.96
Total SIMPSON'S TRACTOR, INC (394):						21.96
UNIVERSAL TRUCK EQUIPMENT (1301)						
UNIVERSAL TRUCK EQUIPMENT	59995	1	Invoice	STREET INV #59995	02/08/2023	1,382.00
UNIVERSAL TRUCK EQUIPMENT	59998	1	Invoice	STREET INV #59998	02/08/2023	249.00
Total UNIVERSAL TRUCK EQUIPMENT (1301):						1,631.00
WALSH'S ACE HARDWARE (455)						
WALSH'S ACE HARDWARE	482734	1	Invoice	ACCT #100601-STREET DEPT	01/31/2023	23.00
WALSH'S ACE HARDWARE	482783	1	Invoice	ACCT #100601-STREET DEPT	02/01/2023	84.60
Total WALSH'S ACE HARDWARE (455):						107.60
WINTER EQUIPMENT COMPANY (2766)						
WINTER EQUIPMENT COMPANY	IV53908	1	Invoice	STREET DEPT INV #IV53908	12/07/2022	1,902.48
Total WINTER EQUIPMENT COMPANY (2766):						1,902.48
Grand Totals:						16,014.64

Report GL Period Summary

GL Period	Amount
13/22	2,218.28
02/23	13,796.36
Grand Totals:	16,014.64

Vendor number hash: 37972
Vendor number hash - split: 37972
Total number of invoices: 26
Total number of transactions: 26

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	16,014.64	.00	16,014.64
Grand Totals:	16,014.64	.00	16,014.64

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Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost
ALL AMERICAN DO IT CENTER (3164)						
ALL AMERICAN DO IT CENTER	20506/2	1	Invoice	ACCT #20205-POLICE DEPT	01/17/2023	11.99
Total ALL AMERICAN DO IT CENTER (3164):						11.99
ALLIANT ENERGY/WPL (14)						
ALLIANT ENERGY/WPL	02-2023 HW	1	Invoice	ACCT #5572730000-HWY14 WALMART	02/14/2023	14.35
ALLIANT ENERGY/WPL	03-2023 TER	1	Invoice	ACCT #8290837462-TERMINAL BLDG	03/01/2023	118.30
Total ALLIANT ENERGY/WPL (14):						132.65
ARCHIVESOCIAL, INC (3896)						
ARCHIVESOCIAL, INC	26441	1	Invoice	SOCIAL MEDIA ARCHIVE SUBSCRIPTION	12/22/2022	3,684.45
Total ARCHIVESOCIAL, INC (3896):						3,684.45
B M O HARRIS BANK N.A. (3022)						
B M O HARRIS BANK N.A.	02-2023 CIT	1	Invoice	CITY ACCOUNT ENDING #4437	02/27/2023	65.00
B M O HARRIS BANK N.A.	02-2023 CIT	2	Invoice	CITY ACCOUNT ENDING #4437	02/27/2023	65.00
B M O HARRIS BANK N.A.	02-2023 CIT	3	Invoice	CITY ACCOUNT ENDING #4437	02/27/2023	149.90
B M O HARRIS BANK N.A.	02-2023 CIT	4	Invoice	CITY ACCOUNT ENDING #4437	02/27/2023	192.41
B M O HARRIS BANK N.A.	02-2023 CIT	5	Invoice	CITY ACCOUNT ENDING #4437	02/27/2023	114.20
B M O HARRIS BANK N.A.	02-2023 CIT	6	Invoice	CITY ACCOUNT ENDING #4437	02/27/2023	79.31
B M O HARRIS BANK N.A.	02-2023 CIT	7	Invoice	CITY ACCOUNT ENDING #4437	02/27/2023	17.92
B M O HARRIS BANK N.A.	02-2023 CIT	8	Invoice	CITY ACCOUNT ENDING #4437	02/27/2023	140.00
B M O HARRIS BANK N.A.	02-2023 CIT	9	Invoice	CITY ACCOUNT ENDING #4437	02/27/2023	62.79
B M O HARRIS BANK N.A.	02-2023 POL	1	Invoice	POLICE ACCOUNT ENDING #0653	02/27/2023	116.02
B M O HARRIS BANK N.A.	02-2023 POL	2	Invoice	POLICE ACCOUNT ENDING #0653	02/27/2023	34.76
B M O HARRIS BANK N.A.	02-2023 POL	3	Invoice	POLICE ACCOUNT ENDING #0653	02/27/2023	39.98
B M O HARRIS BANK N.A.	02-2023 POL	4	Invoice	POLICE ACCOUNT ENDING #0653	02/27/2023	249.83
B M O HARRIS BANK N.A.	02-2023 POL	5	Invoice	POLICE ACCOUNT ENDING #0653	02/27/2023	240.00
B M O HARRIS BANK N.A.	02-2023 POL	6	Invoice	POLICE ACCOUNT ENDING #0653	02/27/2023	67.86
B M O HARRIS BANK N.A.	02-2023 POL	7	Invoice	POLICE ACCOUNT ENDING #0653	02/27/2023	75.00
Total B M O HARRIS BANK N.A. (3022):						1,490.46
BAYCOM INC (2516)						
BAYCOM INC	042052	1	Invoice	ACCT #19326-POLICE DEPT	02/07/2023	796.00
BAYCOM INC	042310	1	Invoice	ACCT #19326-POLICE DEPT	02/15/2023	796.00
Total BAYCOM INC (2516):						1,592.00
BOND TRUST SERVICES CORP (3456)						
BOND TRUST SERVICES CORP	77891	1	Invoice	INTEREST-PANORAMA ESTATES	02/15/2023	10,237.50
BOND TRUST SERVICES CORP	78142	1	Invoice	ANNUAL AGENT FEE-PANORAMA	02/15/2023	400.00
Total BOND TRUST SERVICES CORP (3456):						10,637.50
CABRAL, JENA (3881)						
CABRAL, JENA	02-2023 J C	1	Invoice	CAFETERIA PLAN PYMT-J CABRAL	02/24/2023	175.00
Total CABRAL, JENA (3881):						175.00
CITY TREASURER (89)						
CITY TREASURER	2100-0420	1	Invoice	RE TAXES-291 N JEFFERSON ST	02/28/2023	1,267.58
Total CITY TREASURER (89):						1,267.58

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Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost
CITY UTILITIES (91)						
CITY UTILITIES	5572	1	Invoice	INV #5572-SAFETY PROGRAM	01/20/2023	14,375.00
Total CITY UTILITIES (91):						14,375.00
COMMAND CENTRAL (2429)						
COMMAND CENTRAL	31570	1	Invoice	ELECTION INV #31570	02/13/2023	91.45
Total COMMAND CENTRAL (2429):						91.45
GENERAL COMMUNICATIONS, (2707)						
GENERAL COMMUNICATIONS,	316934	1	Invoice	ACCT #7355-POLICE DEPT	03/02/2023	750.00
Total GENERAL COMMUNICATIONS, (2707):						750.00
GENUINE TELECOM (1035)						
GENUINE TELECOM	02-2023 MU	1	Invoice	ACCT #20300-CLERK/TREAS	02/20/2023	99.63
GENUINE TELECOM	02-2023 MU	2	Invoice	ACCT #20300-BLDG INSP	02/20/2023	36.88
GENUINE TELECOM	02-2023 MU	3	Invoice	ACCT #20300-MAYOR	02/20/2023	35.38
GENUINE TELECOM	02-2023 MU	4	Invoice	ACCT #20300-ASSESSOR	02/20/2023	35.38
GENUINE TELECOM	02-2023 MU	5	Invoice	ACCT #20300-RR DEPOT	02/20/2023	35.38
GENUINE TELECOM	02-2023 MU	6	Invoice	ACCT #20300-CITY DSL	02/20/2023	125.00
GENUINE TELECOM	02-2023 MU	7	Invoice	ACCT #20300-POLICE DSL	02/20/2023	88.00
GENUINE TELECOM	02-2023 PAR	1	Invoice	ACCT #73700-PARK SHOP	02/20/2023	50.14
GENUINE TELECOM	02-2023 PAR	2	Invoice	ACCT #73700-AQUATIC CTR	02/20/2023	41.88
GENUINE TELECOM	02-2023 PAR	3	Invoice	ACCT #73700-COMM CENTER	02/20/2023	182.26
GENUINE TELECOM	02-2023 PAR	4	Invoice	ACCT #73700-CC ALARM	02/20/2023	36.88
GENUINE TELECOM	02-2023 POL	1	Invoice	ACCT #641500-POLICE	02/20/2023	151.26
Total GENUINE TELECOM (1035):						918.07
GUNDLACH, MAX (1960)						
GUNDLACH, MAX	030523 GUN	1	Invoice	03-05-23 REFEREE PYMT-GUNDLACH	03/06/2023	90.00
Total GUNDLACH, MAX (1960):						90.00
HYNEK PRINTING (199)						
HYNEK PRINTING	00071569	1	Invoice	POLICE INV #00071569	02/10/2023	67.96
Total HYNEK PRINTING (199):						67.96
JELINEK, GRETCHEN (209)						
JELINEK, GRETCHEN	02-2023 ASS	1	Invoice	FEB ASSESSOR PYMT-G JELINEK	03/03/2023	1,658.33
Total JELINEK, GRETCHEN (209):						1,658.33
KOELSCH, BEN (3592)						
KOELSCH, BEN	02-2023	1	Invoice	FEB CABLE SPONSORSHIP	02/28/2023	1,933.75
Total KOELSCH, BEN (3592):						1,933.75
MILLER, DANIEL (3044)						
MILLER, DANIEL	0539-9000	1	Invoice	PP TAX OVERPAYMENT-D MILLER/OCOOCH	02/28/2023	154.41
Total MILLER, DANIEL (3044):						154.41
PITNEY BOWES GLOBAL (2651)						
PITNEY BOWES GLOBAL	3317072629	1	Invoice	ACCT #0016680642-POSTAGE METER	02/24/2023	194.04

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Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost
Total PITNEY BOWES GLOBAL (2651):						194.04
POLICE DEPT PETTY CASH (315)						
POLICE DEPT PETTY CASH	02-2023	1	Invoice	REPLENISH POLICE PETTY CASH	02/15/2023	21.08
Total POLICE DEPT PETTY CASH (315):						21.08
RHYME BUSINESS PRODUCTS-DALLAS (2921)						
RHYME BUSINESS PRODUCTS-DALLAS	33582211	1	Invoice	CITY COPIERS INV #33582211	03/06/2023	397.33
Total RHYME BUSINESS PRODUCTS-DALLAS (2921):						397.33
RHYME BUSINESS PRODUCTS-PORTAGE (2839)						
RHYME BUSINESS PRODUCTS-PORTAGE	AR611353	1	Invoice	ACCT #PT9500-CLERK/TREAS	02/01/2023	334.78
Total RHYME BUSINESS PRODUCTS-PORTAGE (2839):						334.78
RICHLAND COUNTY AMBULANCE (348)						
RICHLAND COUNTY AMBULANCE	JAN-MAR 20	1	Invoice	JAN-MAR AMBULANCE PAYMENT	03/02/2023	9,590.00
Total RICHLAND COUNTY AMBULANCE (348):						9,590.00
RICHLAND COUNTY CLERK (351)						
RICHLAND COUNTY CLERK	2023 ECON	1	Invoice	CITY SHARE-2023 E/D DIRECTOR	02/07/2023	51,371.38
RICHLAND COUNTY CLERK	2023 SYMO	1	Invoice	1ST 1/2 2023 SYMONS PAYMENT	02/07/2023	16,147.65
Total RICHLAND COUNTY CLERK (351):						67,519.03
RICHLAND COUNTY TREASURER (356)						
RICHLAND COUNTY TREASURER	2100-1210	1	Invoice	FIRE CALL PYMT-100 S MAIN ST 2100-1210	02/28/2023	1,050.00
Total RICHLAND COUNTY TREASURER (356):						1,050.00
RICHLAND ELECTRIC CO-OP (357)						
RICHLAND ELECTRIC CO-OP	03-2023 EL B	1	Invoice	ACCT #667401-FLOODWARNING	03/02/2023	36.68
Total RICHLAND ELECTRIC CO-OP (357):						36.68
RICHLAND FIRE DISTRICT (1629)						
RICHLAND FIRE DISTRICT	01102023	1	Invoice	FIRE CALL-M CUPP BLDG FIRE	01/10/2023	2,449.00
RICHLAND FIRE DISTRICT	01112023	1	Invoice	FIRE CALL-HILLSIDE DEPO ALARM	01/11/2023	300.00
RICHLAND FIRE DISTRICT	01162023	1	Invoice	FIRE CALL-HILLSIDE DEPO ALARM	01/16/2023	300.00
RICHLAND FIRE DISTRICT	01162023-2	1	Invoice	FIRE CALL-HILLSIDE DEPO ALARM	01/16/2023	300.00
RICHLAND FIRE DISTRICT	02032023	1	Invoice	FIRE CALL-MARTY KRAMER GROUP LLC	02/03/2023	608.00
RICHLAND FIRE DISTRICT	02112023	1	Invoice	FIRE CALL-J SCHWEITZER ACCIDENT	02/11/2023	600.00
RICHLAND FIRE DISTRICT	04202022	1	Invoice	FIRE CALL-FOREMOST ALARM	04/20/2022	300.00
RICHLAND FIRE DISTRICT	04232022	1	Invoice	FIRE CALL-J FRANKLIN ACCIDENT	04/23/2022	600.00
RICHLAND FIRE DISTRICT	04272022	1	Invoice	FIRE CALL-ADV CONTRACTING GAS LEAK	04/27/2022	600.00
RICHLAND FIRE DISTRICT	04302022	1	Invoice	FIRE CALL-L ERMILIO ACCIDENT	04/30/2022	600.00
RICHLAND FIRE DISTRICT	05222022	1	Invoice	FIRE CALL-B CONNOR BLDG FIRE	05/22/2022	2,570.00
RICHLAND FIRE DISTRICT	05282022	1	Invoice	FIRE CALL-WALMART GAS LEAK	05/28/2022	600.00
RICHLAND FIRE DISTRICT	06252022	1	Invoice	FIRE CALL-HILLSIDE DEPO ALARM	06/25/2022	300.00
RICHLAND FIRE DISTRICT	10102022	1	Invoice	FIRE CALL-R SCHULTZ ACCIDENT	10/10/2022	616.00
RICHLAND FIRE DISTRICT	10232022	1	Invoice	FIRE CALL-WOODBERRY OVERHEATED MOT	10/23/2022	800.00
RICHLAND FIRE DISTRICT	11222021	1	Invoice	FIRE CALL-MIDTHUN BROS LLC ACCIDENT	11/22/2021	600.00
RICHLAND FIRE DISTRICT	11242021	1	Invoice	FIRE CALL-OUTDOOR FIRE	11/24/2021	600.00
RICHLAND FIRE DISTRICT	12172022	1	Invoice	FIRE CALL-WHPC BLDG FIRE	12/17/2022	800.00

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Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost
RICHLAND FIRE DISTRICT	12172022-2	1	Invoice	FIRE CALL-HILLSIDE COOKING FIRE	12/17/2022	600.00
RICHLAND FIRE DISTRICT	1ST HALF 20	1	Invoice	1ST HALF 2023 ASSESSMENT	02/11/2023	69,827.25
RICHLAND FIRE DISTRICT	1ST HALF 20	2	Invoice	2023 SIREN CONTRACT	02/11/2023	679.00
Total RICHLAND FIRE DISTRICT (1629):						84,649.25
ROCKWELL AUTOMATION, INC (3710)						
ROCKWELL AUTOMATION, INC	2811-1300	1	Invoice	2019 RE TAX REFUND-ROCKWELL AUTOMATI	02/28/2023	6,828.20
Total ROCKWELL AUTOMATION, INC (3710):						6,828.20
RUNNING, INC (2759)						
RUNNING, INC	27361	1	Invoice	INV #27361-JAN TAXI EXP	02/08/2023	20,009.91
RUNNING, INC	27361	2	Invoice	INV #27361-JAN TAXI REVENUE	02/08/2023	4,285.50-
RUNNING, INC	27499	1	Invoice	INV #27499-FEB TAXI EXP	03/07/2023	18,750.33
RUNNING, INC	27499	2	Invoice	INV #27499-FEB TAX REV	03/07/2023	13,161.00
Total RUNNING, INC (2759):						21,313.74
TC AUTOWORKS LLC (3622)						
TC AUTOWORKS LLC	11076	1	Invoice	ACCT #01144-POLICE DEPT	02/27/2023	49.94
TC AUTOWORKS LLC	11077	1	Invoice	ACCT #01144-POLICE DEPT	02/27/2023	55.93
Total TC AUTOWORKS LLC (3622):						105.87
U S CELLULAR (433)						
U S CELLULAR	0561443408	1	Invoice	ACCT #854828109-FLOODWARNING	02/10/2023	40.51
U S CELLULAR	0563185725	1	Invoice	ACCT #201978132-CELL PHONES	02/18/2023	54.50
U S CELLULAR	0563185725	2	Invoice	ACCT #201978132-CELL PHONES	02/18/2023	38.99
U S CELLULAR	0563185725	3	Invoice	ACCT #201978132-CELL PHONES	02/18/2023	48.49
U S CELLULAR	0563185725	4	Invoice	ACCT #201978132-CELL PHONES	02/18/2023	52.14
Total U S CELLULAR (433):						234.63
VERIZON WIRELESS (2693)						
VERIZON WIRELESS	9928237504	1	Invoice	ACCT #283186952-00001 RCPD	02/21/2023	439.97
Total VERIZON WIRELESS (2693):						439.97
W CHRIS MCGOUGH, LLC (3688)						
W CHRIS MCGOUGH, LLC	1648	1	Invoice	INV #1648-TRAFFIC COURT	03/06/2023	4,175.00
W CHRIS MCGOUGH, LLC	1649	1	Invoice	INV #1649-COUNCIL/GENL TASKS	03/06/2023	4,387.50
Total W CHRIS MCGOUGH, LLC (3688):						8,562.50
WAL-MART (3069)						
WAL-MART	2022-1886J	1	Invoice	RESTITUTION-K PAYNE TO WALMART	02/14/2023	50.64
Total WAL-MART (3069):						50.64
WEX BANK (3273)						
WEX BANK	87541127	1	Invoice	POLICE ACCT #0496-00-916807-1	02/28/2023	1,921.89
Total WEX BANK (3273):						1,921.89
WI DEPT OF NATURAL RESOURCES-ATV (3391)						
WI DEPT OF NATURAL RESOURCES-ATV	2023 RENE	1	Invoice	2019 POLARIS-CUST #887591337	02/15/2023	30.00
WI DEPT OF NATURAL RESOURCES-ATV	2023 RENE	1	Invoice	2021 POLARIS-CUST #195559042	02/06/2023	30.00

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Name	Invoice	Seq	Type	Description	Invoice Date	Total Cost
WI DEPT OF NATURAL RESOURCES-ATV	2023 RENE	1	Invoice	2015 POLARIS-CUST #403763717	02/09/2023	30.00
Total WI DEPT OF NATURAL RESOURCES-ATV (3391):						90.00
WI DEPT OF REVENUE-BUSINESS (2419)						
WI DEPT OF REVENUE-BUSINESS	2022 ASSMT	1	Invoice	2022 FEE-ASSMT OF MFG PROPERTY	03/01/2023	2,133.52
Total WI DEPT OF REVENUE-BUSINESS (2419):						2,133.52
WI DEPT OF TRANS (483)						
WI DEPT OF TRANS	395-0000295	1	Invoice	ID #39516400308-HWY14 PRELIM	02/21/2023	1,046.80
Total WI DEPT OF TRANS (483):						1,046.80
WI DEPT OF TRANS-TVRP UN (1865)						
WI DEPT OF TRANS-TVRP UN	02-2023 TVR	1	Invoice	TVRP FUNDS-RC POLICE DEPT	02/24/2023	300.00
Total WI DEPT OF TRANS-TVRP UN (1865):						300.00
WICONNECT WIRELESS LLC (3381)						
WICONNECT WIRELESS LLC	190512	1	Invoice	INV #1905122-AIRPORT INTERNET	03/01/2023	56.86
Total WICONNECT WIRELESS LLC (3381):						56.86
WILSON, COLTON (3453)						
WILSON, COLTON	03052023	1	Invoice	03-05-23 REFEREE PYMT-WILSON	03/07/2023	60.00
Total WILSON, COLTON (3453):						60.00
WPPI ENERGY (3434)						
WPPI ENERGY	INV18889	1	Invoice	LED PROJ INV #INV18889	03/01/2023	421.62
Total WPPI ENERGY (3434):						421.62
Grand Totals:						246,389.0

Report GL Period Summary

GL Period	Amount
03/23	233,718.58
13/22	12,670.45
Grand Totals:	246,389.03

Vendor number hash: 148408
Vendor number hash - split: 208477
Total number of invoices: 73
Total number of transactions: 102

Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Open Terms	246,389.03	.00	246,389.03

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Terms Description	Invoice Amount	Discount Amount	Net Invoice Amount
Grand Totals:	246,389.03	.00	246,389.03

City of Richland Center & City Utilities - PHASE 2 CEDAR STREET UTILITY AND ROADWAY IMPROVEMENTS (#8326875) - POST BID ALLOCATION

Solicitor: MSA Professional Services, Inc - Baraboo

01/24/2023 02:00 PM CST

				G-Pro Excavating LLC		Water Utility		Sewer Utility		Street Department	
Item No.	Item Description	UofM	Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension	Quantity	Extension
BASE BID											
1	Mobilization, Bonds & Insurance	LS	1	\$31,605.00	\$31,605.00	0.33	\$10,535.00	0.33	\$10,535.00	0.33	\$10,535.00
2	Traffic Control	LS	1	\$2,000.00	\$2,000.00	0.33	\$666.67	0.33	\$666.67	0.33	\$666.67
3	Salvage and Reinstall Mailboxes	LS	1	\$1,800.00	\$1,800.00	0.33	\$600.00	0.33	\$600.00	0.33	\$600.00
4	Grubbing Stump	EA	4	\$250.00	\$1,000.00	0.25	\$250.00	0.25	\$250.00	0.50	\$500.00
5	Inlet Protection	EA	9	\$200.00	\$1,800.00	0.33	\$600.00	0.33	\$600.00	0.33	\$600.00
6	Tracking Pad	TON	100	\$10.00	\$1,000.00	0.33	\$333.33	0.33	\$333.33	0.33	\$333.33
7	Rock Check	TON	150	\$15.00	\$2,250.00	0.33	\$750.00	0.33	\$750.00	0.33	\$750.00
8	Erosion Control	LS	1	\$2,575.00	\$2,575.00	0.33	\$858.33	0.33	\$858.33	0.33	\$858.33
9	Turf Restoration	LS	1	\$21,240.00	\$21,240.00	0.33	\$7,080.00	0.33	\$7,080.00	0.33	\$7,080.00
10	Erosion Mat	SY	300	\$5.00	\$1,500.00	80.00	\$400.00	80.00	\$400.00	140.00	\$700.00
11	Watering	EA	3	\$500.00	\$1,500.00	0.33	\$500.00	0.33	\$500.00	0.33	\$500.00
12	Imported Granular Backfill	CY	300	\$15.00	\$4,500.00	0.50	\$2,250.00	0.50	\$2,250.00		\$0.00
13	Rock Excavation	CY	490	\$25.00	\$12,250.00	0.33	\$4,083.33	0.67	\$8,166.67		\$0.00
14	Asphalt Pavement Removal	SY	4300	\$3.00	\$12,900.00	0.33	\$4,300.00	0.33	\$4,300.00	0.33	\$4,300.00
15	Unclassified Excavation	LS	1	\$69,327.00	\$69,327.00	0.33	\$23,109.00	0.33	\$23,109.00	0.33	\$23,109.00
16	Excavation Below Subgrade (EBS)	CY	150	\$15.00	\$2,250.00		\$0.00		\$0.00	1.00	\$2,250.00
17	1-1/4 Inch Base Course	TON	1800	\$15.05	\$27,090.00	0.33	\$9,030.00	0.33	\$9,030.00	0.33	\$9,030.00
18	Select Crushed Material	TON	3400	\$15.50	\$52,700.00	0.33	\$17,566.67	0.33	\$17,566.67	0.33	\$17,566.67
19	24-Inch Concrete Curb & Gutter	LF	2600	\$18.00	\$46,800.00	300.00	\$5,400.00	300.00	\$5,400.00	2000.00	\$36,000.00
20	6-Inch Driveway Curb	LF	20	\$25.00	\$500.00		\$0.00		\$0.00	1.00	\$500.00
21	Asphaltic Concrete Pavement, 3-1/2 Inch	TON	870	\$112.71	\$98,057.70	0.33	\$32,685.90	0.33	\$32,685.90	0.33	\$32,685.90
22	Asphaltic Concrete Pavement, 2-1/2 Inch	TON	10	\$250.00	\$2,500.00	0.45	\$1,125.00	0.45	\$1,125.00	0.10	\$250.00
23	6-Inch Concrete Driveway Apron	SF	1625	\$8.25	\$13,406.25	0.11	\$1,474.69	0.11	\$1,474.69	0.78	\$10,456.88
24	4-Inch Concrete Sidewalk	SF	40	\$7.75	\$310.00		\$0.00		\$0.00	1.00	\$310.00
25	Concrete Quality Control	LS	1	\$1,500.00	\$1,500.00		\$0.00		\$0.00	1.00	\$1,500.00
26	Storm Inlet, 2-ft x 3-ft	EA	6	\$2,765.00	\$16,590.00		\$0.00		\$0.00	1.00	\$16,590.00
27	Storm Water Curb Casting	EA	3	\$475.00	\$1,425.00		\$0.00		\$0.00	1.00	\$1,425.00
28	Storm Manhole, 4-ft dia	EA	1	\$3,887.00	\$3,887.00		\$0.00		\$0.00	1.00	\$3,887.00
29	Storm Sewer, 15-Inch	LF	360	\$56.00	\$20,160.00		\$0.00		\$0.00	1.00	\$20,160.00
30	Connect to Existing 15-inch HDPE Storm Pipe	EA	2	\$550.00	\$1,100.00		\$0.00		\$0.00	1.00	\$1,100.00
31	8-Inch PVC Sanitary Sewer	LF	1150	\$105.00	\$120,750.00		\$0.00	1.00	\$120,750.00		\$0.00
32	6-Inch PVC Lateral	LF	670	\$92.00	\$61,640.00		\$0.00	1.00	\$61,640.00		\$0.00
33	6-Inch PVC Lateral, Private	LF	50	\$187.00	\$9,350.00		\$0.00	1.00	\$9,350.00		\$0.00
34	8-Inch x 6-Inch Wye and Reconnect	EA	16	\$800.00	\$12,800.00		\$0.00	1.00	\$12,800.00		\$0.00
35	Sanitary Sewer Lateral Cleanout	EA	19	\$778.00	\$14,782.00		\$0.00	1.00	\$14,782.00		\$0.00
36	Sanitary Sewer Manhole	EA	7	\$6,164.00	\$43,148.00		\$0.00	1.00	\$43,148.00		\$0.00
37	Manhole Casting Adjustment	EA	8	\$500.00	\$4,000.00		\$0.00	1.00	\$4,000.00		\$0.00
38	Connect to Existing Sanitary Sewer	EA	3	\$1,000.00	\$3,000.00		\$0.00	1.00	\$3,000.00		\$0.00
39	Abandon Sanitary Sewer	LS	1	\$1,750.00	\$1,750.00		\$0.00	1.00	\$1,750.00		\$0.00
40	8-Inch Sanitary Sewer CIPP Lining	LF	133	\$136.00	\$18,088.00		\$0.00	1.00	\$18,088.00		\$0.00
41	Reinstate & Grout Lateral Connection	EA	1	\$3,600.00	\$3,600.00		\$0.00	1.00	\$3,600.00		\$0.00
42	Temporary Water Service	EA	15	\$250.00	\$3,750.00	1.00	\$3,750.00		\$0.00		\$0.00
43	8-Inch Water Main	LF	1180	\$64.00	\$75,520.00	1.00	\$75,520.00		\$0.00		\$0.00
44	6-Inch Water Main	LF	55	\$61.00	\$3,355.00	1.00	\$3,355.00		\$0.00		\$0.00
45	Hydrant, Complete	EA	3	\$5,833.00	\$17,499.00	1.00	\$17,499.00		\$0.00		\$0.00
46	8-Inch Valve & Box	EA	5	\$3,075.00	\$15,375.00	1.00	\$15,375.00		\$0.00		\$0.00
47	6-Inch Valve & Box	EA	3	\$2,208.00	\$6,624.00	1.00	\$6,624.00		\$0.00		\$0.00
48	8-Inch x 8-Inch Tee	EA	1	\$1,071.00	\$1,071.00	1.00	\$1,071.00		\$0.00		\$0.00
49	8-Inch x 6-Inch Tee	EA	3	\$743.00	\$2,229.00	1.00	\$2,229.00		\$0.00		\$0.00
50	8-Inch x 6-Inch Reducer	EA	1	\$578.00	\$578.00	1.00	\$578.00		\$0.00		\$0.00
51	8-Inch Bend	EA	9	\$646.00	\$5,814.00	1.00	\$5,814.00		\$0.00		\$0.00
52	6-Inch Bend	EA	2	\$521.00	\$1,042.00	1.00	\$1,042.00		\$0.00		\$0.00
53	Connect to Existing Water Main	EA	3	\$2,200.00	\$6,600.00	1.00	\$6,600.00		\$0.00		\$0.00
54	Corporation, Curb Box, and Stop, 1-Inch	EA	15	\$833.00	\$12,495.00	1.00	\$12,495.00		\$0.00		\$0.00
55	Water Service, 1-Inch	LF	480	\$51.00	\$24,480.00	1.00	\$24,480.00		\$0.00		\$0.00
56	Interior Plumbing Connection, House #534	EA	1	\$6,500.00	\$6,500.00	1.00	\$6,500.00		\$0.00		\$0.00
57	Interior Plumbing Connection, House #550	EA	1	\$6,500.00	\$6,500.00	1.00	\$6,500.00		\$0.00		\$0.00
	TOTAL BASE BID ITEMS #1:#57				\$937,862.95		\$313,029.92		\$420,589.25		\$204,243.78
	Construction Budget Estimate				\$871,734.00		\$347,945.00		\$346,449.00		\$177,339.00
	Over (Under) Budget				\$66,128.95		(\$34,915.08)		\$74,140.25		\$26,904.78

City of Richland Center & City Utilities - PHASE 2 CEDAR STREET UTILITY AND ROADWAY IMPROVEMENTS (#8326875) - POST BID ALLOCATION

Solicitor: MSA Professional Services, Inc - Baraboo

01/24/2023 02:00 PM CST

				G-Pro Excavating LLC		Water Utility		Sewer Utility		Street Department	
Item No.	Item Description	UofM	Quantity	Unit Price	Extension	Quantity	Extension	Quantity	Extension	Quantity	Extension
ALTERNATE											
A1	Mobilization, Bonds & Insurance	LS	1	\$6,500.00	\$6,500.00	0.33	\$2,166.67	0.33	\$2,166.67	0.33	\$2,166.67
A2	Traffic Control	LS	1	\$1,500.00	\$1,500.00	0.33	\$500.00	0.33	\$500.00	0.33	\$500.00
A3	Salvage and Reinstall Mailboxes	LS	1	\$1,500.00	\$1,500.00	0.33	\$500.00	0.33	\$500.00	0.33	\$500.00
A4	Grubbing Stump	EA	1	\$350.00	\$350.00		\$0.00		\$0.00	1.00	\$350.00
A5	Inlet Protection	EA	2	\$200.00	\$400.00	0.33	\$133.33	0.33	\$133.33	0.33	\$133.33
A6	Tracking Pad	TON	100	\$10.00	\$1,000.00	0.33	\$333.33	0.33	\$333.33	0.33	\$333.33
A7	Rock Check	TON	100	\$15.00	\$1,500.00	0.33	\$500.00	0.33	\$500.00	0.33	\$500.00
A8	Erosion Control	LS	1	\$1,250.00	\$1,250.00	0.33	\$416.67	0.33	\$416.67	0.33	\$416.67
A9	Turf Restoration	LS	1	\$2,652.00	\$2,652.00	0.33	\$884.00	0.33	\$884.00	0.33	\$884.00
A10	Watering	EA	3	\$500.00	\$1,500.00	0.33	\$500.00	0.33	\$500.00	0.33	\$500.00
A11	Imported Granular Backfill	CY	50	\$15.00	\$750.00	0.50	\$375.00	0.50	\$375.00		\$0.00
A12	Rock Excavation	CY	20	\$100.00	\$2,000.00	0.50	\$1,000.00	0.50	\$1,000.00		\$0.00
A13	Pulverize Existing Pavement & Base	SY	1860	\$2.50	\$4,650.00	0.33	\$1,550.00	0.33	\$1,550.00	0.33	\$1,550.00
A14	Load, Haul and Stockpile Excess Millings	CY	50	\$10.00	\$500.00	0.33	\$166.67	0.33	\$166.67	0.33	\$166.67
A15	Supplemental 1-1/4-Inch Base Course	TON	800	\$15.05	\$12,040.00	0.50	\$6,020.00	0.50	\$6,020.00	0.00	\$0.00
A16	Fine Grading Roadway	SY	1860	\$4.26	\$7,923.60	0.33	\$2,641.20	0.33	\$2,641.20	0.33	\$2,641.20
A17	24-Inch Concrete Curb & Gutter	LF	350	\$18.00	\$6,300.00	125.00	\$2,250.00	125.00	\$2,250.00	100.00	\$1,800.00
A18	Asphaltic Concrete Pavement, 3-1/2-Inch	TON	370	\$112.71	\$41,702.70	0.33	\$13,900.90	0.33	\$13,900.90	0.33	\$13,900.90
A19	Asphaltic Concrete Pavement, 2-1/2-Inch	TON	1	\$250.00	\$250.00	0.50	\$125.00	0.50	\$125.00		\$0.00
A20	6-Inch Concrete Driveway Apron	SF	1100	\$8.25	\$9,075.00	0.50	\$4,537.50	0.50	\$4,537.50		\$0.00
A21	Concrete Quality Control	LS	1	\$1,500.00	\$1,500.00	0.33	\$500.00	0.33	\$500.00	0.33	\$500.00
A22	8-Inch PVC Sanitary Sewer	LF	600	\$79.00	\$47,400.00		\$0.00	1.00	\$47,400.00		\$0.00
A23	6-Inch PVC Lateral	LF	160	\$79.00	\$12,640.00		\$0.00	1.00	\$12,640.00		\$0.00
A24	8-Inch x 6-Inch Wye and Reconnect	EA	6	\$800.00	\$4,800.00		\$0.00	1.00	\$4,800.00		\$0.00
A25	Sanitary Sewer Lateral Cleanout	EA	7	\$778.00	\$5,446.00		\$0.00	1.00	\$5,446.00		\$0.00
A26	Sanitary Sewer Manhole	EA	3	\$5,325.00	\$15,975.00		\$0.00	1.00	\$15,975.00		\$0.00
A27	Manhole Casting Adjustment	EA	3	\$1,500.00	\$4,500.00		\$0.00	1.00	\$4,500.00		\$0.00
A28	Connect to Existing Sanitary Sewer	EA	3	\$1,000.00	\$3,000.00		\$0.00	1.00	\$3,000.00		\$0.00
A29	Temporary Water Service	EA	7	\$250.00	\$1,750.00	1.00	\$1,750.00		\$0.00		\$0.00
A30	8-Inch Water Main	LF	600	\$68.00	\$40,800.00	1.00	\$40,800.00		\$0.00		\$0.00
A31	6-Inch Water Main	LF	32	\$65.00	\$2,080.00	1.00	\$2,080.00		\$0.00		\$0.00
A32	Hydrant, Complete	EA	2	\$5,833.00	\$11,666.00	1.00	\$11,666.00		\$0.00		\$0.00
A33	8-Inch Valve & Box	EA	4	\$3,075.00	\$12,300.00	1.00	\$12,300.00		\$0.00		\$0.00
A34	6-Inch Valve & Box	EA	2	\$2,208.00	\$4,416.00	1.00	\$4,416.00		\$0.00		\$0.00
A35	8-Inch x 8-Inch Tee	EA	2	\$1,071.00	\$2,142.00	1.00	\$2,142.00		\$0.00		\$0.00
A36	8-Inch x 6-Inch Tee	EA	1	\$743.00	\$743.00	1.00	\$743.00		\$0.00		\$0.00
A37	8-Inch x 6-Inch Reducer	EA	2	\$578.00	\$1,156.00	1.00	\$1,156.00		\$0.00		\$0.00
A38	8-Inch Bend	EA	4	\$646.00	\$2,584.00	1.00	\$2,584.00		\$0.00		\$0.00
A39	6-Inch Bend	EA	1	\$521.00	\$521.00	1.00	\$521.00		\$0.00		\$0.00
A40	Connect to Existing Water Main	EA	2	\$3,500.00	\$7,000.00	1.00	\$7,000.00		\$0.00		\$0.00
A41	Corporation, Curb Box, and Stop, 1-Inch	EA	7	\$1,202.00	\$8,414.00	1.00	\$8,414.00		\$0.00		\$0.00
A42	Water Service, 1-Inch	LF	155	\$51.00	\$7,905.00	1.00	\$7,905.00		\$0.00		\$0.00
	ALTERNATE TOTAL #A1:#A42				\$302,081.30		\$ 142,477.27		\$132,761.27		\$ 26,842.77
	Construction Budget Estimate				\$276,535.00		\$132,562.00		\$112,559.00		\$31,415.00
	Over (Under) Budget				\$25,546.30		\$9,915.27		\$20,202.27		(\$4,572.23)

SUMMARY											
TOTAL BASE BID + ALTERNATE					\$1,239,944.25		\$ 455,507.19		\$ 553,350.52		\$ 231,086.54
Total Construction Budget Estimate					\$1,148,269.00		\$480,507.00		\$459,008.00		\$208,754.00
Over (Under) Budget					\$91,675.25		(\$24,999.81)		\$94,342.52		\$22,332.54

City of Richland Center & City Utilities - PHASE 2 CEDAR STREET UTILITY AND ROADWAY IMPROVEMENTS (#8326875)

01/24/2023 02:00 PM CST

				G-Pro Excavating LLC		Gerke Excavating Inc.		A-1 Excavating LLC	
Item No.	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
BASE BID									
1	Mobilization, Bonds & Insurance	LS	1	\$31,605.00	\$31,605.00	\$97,510.40	\$97,510.40	\$79,000.00	\$79,000.00
2	Traffic Control	LS	1	\$2,000.00	\$2,000.00	\$5,567.10	\$5,567.10	\$3,500.00	\$3,500.00
3	Salvage and Reinstall Mailboxes	LS	1	\$1,800.00	\$1,800.00	\$4,024.87	\$4,024.87	\$1,600.00	\$1,600.00
4	Grubbing Stump	EA	4	\$250.00	\$1,000.00	\$517.75	\$2,071.00	\$500.00	\$2,000.00
5	Inlet Protection	EA	9	\$200.00	\$1,800.00	\$80.69	\$726.21	\$40.00	\$360.00
6	Tracking Pad	TON	100	\$10.00	\$1,000.00	\$25.18	\$2,518.00	\$5.00	\$500.00
7	Rock Check	TON	150	\$15.00	\$2,250.00	\$38.25	\$5,737.50	\$35.00	\$5,250.00
8	Erosion Control	LS	1	\$2,575.00	\$2,575.00	\$1,013.23	\$1,013.23	\$3,000.00	\$3,000.00
9	Turf Restoration	LS	1	\$21,240.00	\$21,240.00	\$21,496.61	\$21,496.61	\$5,000.00	\$5,000.00
10	Erosion Mat	SY	300	\$5.00	\$1,500.00	\$5.72	\$1,716.00	\$3.00	\$900.00
11	Watering	EA	3	\$500.00	\$1,500.00	\$549.24	\$1,647.72	\$250.00	\$750.00
12	Imported Granular Backfill	CY	300	\$15.00	\$4,500.00	\$16.59	\$4,977.00	\$37.00	\$11,100.00
13	Rock Excavation	CY	490	\$25.00	\$12,250.00	\$40.64	\$19,913.60	\$1.00	\$490.00
14	Asphalt Pavement Removal	SY	4300	\$3.00	\$12,900.00	\$2.63	\$11,309.00	\$1.20	\$5,160.00
15	Unclassified Excavation	LS	1	\$69,327.00	\$69,327.00	\$48,528.89	\$48,528.89	\$74,500.00	\$74,500.00
16	Excavation Below Subgrade (EBS)	CY	150	\$15.00	\$2,250.00	\$18.12	\$2,718.00	\$15.00	\$2,250.00
17	1-1/4 Inch Base Course	TON	1800	\$15.05	\$27,090.00	\$21.50	\$38,700.00	\$16.20	\$29,160.00
18	Select Crushed Material	TON	3400	\$15.50	\$52,700.00	\$15.92	\$54,128.00	\$15.00	\$51,000.00
19	24-Inch Concrete Curb & Gutter	LF	2600	\$18.00	\$46,800.00	\$16.80	\$43,680.00	\$19.00	\$49,400.00
20	6-Inch Driveway Curb	LF	20	\$25.00	\$500.00	\$42.00	\$840.00	\$46.00	\$920.00
21	Asphaltic Concrete Pavement, 3-1/2 Inch	TON	870	\$112.71	\$98,057.70	\$118.35	\$102,964.50	\$118.50	\$103,095.00
22	Asphaltic Concrete Pavement, 2-1/2 Inch	TON	10	\$250.00	\$2,500.00	\$262.50	\$2,625.00	\$262.00	\$2,620.00
23	6-Inch Concrete Driveway Apron	SF	1625	\$8.25	\$13,406.25	\$5.99	\$9,733.75	\$7.50	\$12,187.50
24	4-Inch Concrete Sidewalk	SF	40	\$7.75	\$310.00	\$6.30	\$252.00	\$8.00	\$320.00
25	Concrete Quality Control	LS	1	\$1,500.00	\$1,500.00	\$52.50	\$52.50	\$55.00	\$55.00
26	Storm Inlet, 2-ft x 3-ft	EA	6	\$2,765.00	\$16,590.00	\$3,068.33	\$18,409.98	\$3,200.00	\$19,200.00
27	Storm Water Curb Casting	EA	3	\$475.00	\$1,425.00	\$1,650.63	\$4,951.89	\$940.00	\$2,820.00
28	Storm Manhole, 4-ft dia	EA	1	\$3,887.00	\$3,887.00	\$3,866.54	\$3,866.54	\$4,550.00	\$4,550.00
29	Storm Sewer, 15-Inch	LF	360	\$56.00	\$20,160.00	\$57.48	\$20,692.80	\$61.00	\$21,960.00
30	Connect to Existing 15-inch HDPE Storm Pipe	EA	2	\$550.00	\$1,100.00	\$1,127.90	\$2,255.80	\$1,050.00	\$2,100.00
31	8-Inch PVC Sanitary Sewer	LF	1150	\$105.00	\$120,750.00	\$68.88	\$79,212.00	\$86.00	\$98,900.00
32	6-Inch PVC Lateral	LF	670	\$92.00	\$61,640.00	\$45.80	\$30,686.00	\$72.00	\$48,240.00
33	6-Inch PVC Lateral, Private	LF	50	\$187.00	\$9,350.00	\$68.16	\$3,408.00	\$72.00	\$3,600.00
34	8-Inch x 6-Inch Wye and Reconnect	EA	16	\$800.00	\$12,800.00	\$550.47	\$8,807.52	\$450.00	\$7,200.00
35	Sanitary Sewer Lateral Cleanout	EA	19	\$778.00	\$14,782.00	\$1,014.01	\$19,266.19	\$1,000.00	\$19,000.00
36	Sanitary Sewer Manhole	EA	7	\$6,164.00	\$43,148.00	\$5,025.99	\$35,181.93	\$5,430.00	\$38,010.00
37	Manhole Casting Adjustment	EA	8	\$500.00	\$4,000.00	\$1,077.35	\$8,618.80	\$650.00	\$5,200.00
38	Connect to Existing Sanitary Sewer	EA	3	\$1,000.00	\$3,000.00	\$1,313.39	\$3,940.17	\$1,850.00	\$5,550.00
39	Abandon Sanitary Sewer	LS	1	\$1,750.00	\$1,750.00	\$8,155.54	\$8,155.54	\$250.00	\$250.00
40	8-Inch Sanitary Sewer CIPP Lining	LF	133	\$136.00	\$18,088.00	\$142.80	\$18,992.40	\$143.00	\$19,019.00
41	Reinstate & Grout Lateral Connection	EA	1	\$3,600.00	\$3,600.00	\$3,780.00	\$3,780.00	\$3,800.00	\$3,800.00
42	Temporary Water Service	EA	15	\$250.00	\$3,750.00	\$482.86	\$7,242.90	\$400.00	\$6,000.00
43	8-Inch Water Main	LF	1180	\$64.00	\$75,520.00	\$72.38	\$85,408.40	\$88.00	\$103,840.00
44	6-Inch Water Main	LF	55	\$61.00	\$3,355.00	\$77.45	\$4,259.75	\$80.00	\$4,400.00
45	Hydrant, Complete	EA	3	\$5,833.00	\$17,499.00	\$6,421.96	\$19,265.88	\$6,000.00	\$18,000.00
46	8-Inch Valve & Box	EA	5	\$3,075.00	\$15,375.00	\$3,040.11	\$15,200.55	\$3,075.00	\$15,375.00
47	6-Inch Valve & Box	EA	3	\$2,208.00	\$6,624.00	\$2,218.78	\$6,656.34	\$2,275.00	\$6,825.00
48	8-Inch x 8-Inch Tee	EA	1	\$1,071.00	\$1,071.00	\$975.74	\$975.74	\$1,070.00	\$1,070.00
49	8-Inch x 6-Inch Tee	EA	3	\$743.00	\$2,229.00	\$876.67	\$2,630.01	\$960.00	\$2,880.00
50	8-Inch x 6-Inch Reducer	EA	1	\$578.00	\$578.00	\$596.90	\$596.90	\$610.00	\$610.00
51	8-Inch Bend	EA	9	\$646.00	\$5,814.00	\$654.91	\$5,894.19	\$660.00	\$5,940.00
52	6-Inch Bend	EA	2	\$521.00	\$1,042.00	\$543.76	\$1,087.52	\$560.00	\$1,120.00
53	Connect to Existing Water Main	EA	3	\$2,200.00	\$6,600.00	\$1,449.68	\$4,349.04	\$2,610.00	\$7,830.00
54	Corporation, Curb Box, and Stop, 1-Inch	EA	15	\$833.00	\$12,495.00	\$1,097.07	\$16,456.05	\$1,140.00	\$17,100.00
55	Water Service, 1-Inch	LF	480	\$51.00	\$24,480.00	\$31.45	\$15,096.00	\$56.00	\$26,880.00
56	Interior Plumbing Connection, House #534	EA	1	\$6,500.00	\$6,500.00	\$3,370.84	\$3,370.84	\$1,500.00	\$1,500.00
57	Interior Plumbing Connection, House #550	EA	1	\$6,500.00	\$6,500.00	\$3,370.84	\$3,370.84	\$1,500.00	\$1,500.00
	TOTAL BID ITEMS #1:#57				\$937,862.95		\$946,537.39		\$964,386.50

City of Richland Center & City Utilities - PHASE 2 CEDAR STREET UTILITY AND ROADWAY IMPROVEMENTS (#8326875)

01/24/2023 02:00 PM CST

				G-Pro Excavating LLC		Gerke Excavating Inc.		A-1 Excavating LLC	
Item No.	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
ALTERNATE									
A1	Mobilization, Bonds & Insurance	LS	1	\$6,500.00	\$6,500.00	\$30,799.98	\$30,799.98	\$21,200.00	\$21,200.00
A2	Traffic Control	LS	1	\$1,500.00	\$1,500.00	\$1,803.90	\$1,803.90	\$1,000.00	\$1,000.00
A3	Salvage and Reinstall Mailboxes	LS	1	\$1,500.00	\$1,500.00	\$943.93	\$943.93	\$600.00	\$600.00
A4	Grubbing Stump	EA	1	\$350.00	\$350.00	\$1,040.24	\$1,040.24	\$500.00	\$500.00
A5	Inlet Protection	EA	2	\$200.00	\$400.00	\$80.28	\$160.56	\$40.00	\$80.00
A6	Tracking Pad	TON	100	\$10.00	\$1,000.00	\$25.75	\$2,575.00	\$5.00	\$500.00
A7	Rock Check	TON	100	\$15.00	\$1,500.00	\$38.47	\$3,847.00	\$35.00	\$3,500.00
A8	Erosion Control	LS	1	\$1,250.00	\$1,250.00	\$1,382.83	\$1,382.83	\$1,000.00	\$1,000.00
A9	Turf Restoration	LS	1	\$2,652.00	\$2,652.00	\$7,787.56	\$7,787.56	\$1,000.00	\$1,000.00
A10	Watering	EA	3	\$500.00	\$1,500.00	\$549.24	\$1,647.72	\$250.00	\$750.00
A11	Imported Granular Backfill	CY	50	\$15.00	\$750.00	\$17.27	\$863.50	\$37.00	\$1,850.00
A12	Rock Excavation	CY	20	\$100.00	\$2,000.00	\$51.32	\$1,026.40	\$1.00	\$20.00
A13	Pulverize Existing Pavement & Base	SY	1860	\$2.50	\$4,650.00	\$3.60	\$6,696.00	\$7.50	\$13,950.00
A14	Load, Haul and Stockpile Excess Millings	CY	50	\$10.00	\$500.00	\$29.85	\$1,492.50	\$15.00	\$750.00
A15	Supplemental 1-1/4-Inch Base Course	TON	800	\$15.05	\$12,040.00	\$15.50	\$12,400.00	\$11.70	\$9,360.00
A16	Fine Grading Roadway	SY	1860	\$4.26	\$7,923.60	\$3.03	\$5,635.80	\$2.00	\$3,720.00
A17	24-Inch Concrete Curb & Gutter	LF	350	\$18.00	\$6,300.00	\$36.75	\$12,862.50	\$48.00	\$16,800.00
A18	Asphaltic Concrete Pavement, 3-1/2-Inch	TON	370	\$112.71	\$41,702.70	\$118.35	\$43,789.50	\$118.50	\$43,845.00
A19	Asphaltic Concrete Pavement, 2-1/2-Inch	TON	1	\$250.00	\$250.00	\$262.50	\$262.50	\$262.00	\$262.00
A20	6-Inch Concrete Driveway Apron	SF	1100	\$8.25	\$9,075.00	\$5.99	\$6,589.00	\$7.50	\$8,250.00
A21	Concrete Quality Control	LS	1	\$1,500.00	\$1,500.00	\$52.50	\$52.50	\$55.00	\$55.00
A22	8-Inch PVC Sanitary Sewer	LF	600	\$79.00	\$47,400.00	\$67.63	\$40,578.00	\$73.00	\$43,800.00
A23	6-Inch PVC Lateral	LF	160	\$79.00	\$12,640.00	\$53.64	\$8,582.40	\$62.00	\$9,920.00
A24	8-Inch x 6-Inch Wye and Reconnect	EA	6	\$800.00	\$4,800.00	\$551.91	\$3,311.46	\$450.00	\$2,700.00
A25	Sanitary Sewer Lateral Cleanout	EA	7	\$778.00	\$5,446.00	\$1,028.59	\$7,200.13	\$865.00	\$6,055.00
A26	Sanitary Sewer Manhole	EA	3	\$5,325.00	\$15,975.00	\$6,013.85	\$18,041.55	\$4,830.00	\$14,490.00
A27	Manhole Casting Adjustment	EA	3	\$1,500.00	\$4,500.00	\$1,077.02	\$3,231.06	\$650.00	\$1,950.00
A28	Connect to Existing Sanitary Sewer	EA	3	\$1,000.00	\$3,000.00	\$1,249.87	\$3,749.61	\$2,050.00	\$6,150.00
A29	Temporary Water Service	EA	7	\$250.00	\$1,750.00	\$472.22	\$3,305.54	\$400.00	\$2,800.00
A30	8-Inch Water Main	LF	600	\$68.00	\$40,800.00	\$73.36	\$44,016.00	\$78.00	\$46,800.00
A31	6-Inch Water Main	LF	32	\$65.00	\$2,080.00	\$87.28	\$2,792.96	\$70.00	\$2,240.00
A32	Hydrant, Complete	EA	2	\$5,833.00	\$11,666.00	\$6,423.57	\$12,847.14	\$6,000.00	\$12,000.00
A33	8-Inch Valve & Box	EA	4	\$3,075.00	\$12,300.00	\$3,038.48	\$12,153.92	\$3,075.00	\$12,300.00
A34	6-Inch Valve & Box	EA	2	\$2,208.00	\$4,416.00	\$2,221.98	\$4,443.96	\$2,275.00	\$4,550.00
A35	8-Inch x 8-Inch Tee	EA	2	\$1,071.00	\$2,142.00	\$975.73	\$1,951.46	\$1,070.00	\$2,140.00
A36	8-Inch x 6-Inch Tee	EA	1	\$743.00	\$743.00	\$1,041.09	\$1,041.09	\$960.00	\$960.00
A37	8-Inch x 6-Inch Reducer	EA	2	\$578.00	\$1,156.00	\$596.89	\$1,193.78	\$610.00	\$1,220.00
A38	8-Inch Bend	EA	4	\$646.00	\$2,584.00	\$662.64	\$2,650.56	\$660.00	\$2,640.00
A39	6-Inch Bend	EA	1	\$521.00	\$521.00	\$544.92	\$544.92	\$560.00	\$560.00
A40	Connect to Existing Water Main	EA	2	\$3,500.00	\$7,000.00	\$1,248.02	\$2,496.04	\$2,610.00	\$5,220.00
A41	Corporation, Curb Box, and Stop, 1-Inch	EA	7	\$1,202.00	\$8,414.00	\$1,614.60	\$11,302.20	\$1,140.00	\$7,980.00
A42	Water Service, 1-Inch	LF	155	\$51.00	\$7,905.00	\$35.57	\$5,513.35	\$46.00	\$7,130.00
	ALTERNATE TOTAL #A1:#A42				\$302,081.30		\$334,606.05		\$322,597.00

AGENDA ITEM DATA SHEET

Agenda Item: Phase 2 7th, 8th, Cedar street reconstruction.

Meeting Date: 3/7/2023

Requested by: Terry Nelson, Street Superintendent

Reviewed/Recommended by: Public Works Committee. Forward to finance

Background: This is phase 2 of a 3 phase project with an alternate bid on this phase. The base bid starts at Stori Dr. on Cedar St. and goes north to intersect with 7th st. and around the loop to 8th St. to Nimocks Dr. The alternate bib starts at Stori Dr. and goes south to the intersection of 5th St.

There were three bids received for the project. G-Pro excavating was low bid.

Total cost from G-Pro on the base bid was \$937,862.95. Alternate bid was \$302,081.30. total bid of \$1,239,944.20

Gerke Excavating was second with a base bid of \$946,537.39. Alternate bid of \$334,606.05. total bid of 1,281,143.40.

A-1 Excavating was third with a base bid of \$964,386.50. Alternate bid of \$322,597.00. total bid of \$1,286,983.50

Financial Impact: The City portion of the base bid will be \$204,243.78. The City portion of the alternate bid will be \$26,842.77. Total city cost of \$231,086.55

Funding Source: 2023 street projects outlay. \$240,000.00 was budgeted for this phase.

Requested Action: **Finance**

Motion to recommend to council to approve the base bid and the alternate bid for \$231,086.55

Council

Motion to approve the base bid and the alternate bid for \$231,086.55.

Attachment(s): Bid tabulations from MSA

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Item 5.

Agenda Item: Obtaining Real Estate Services for Sale of City Owned Parcels

Meeting Date: Tuesday, March 7, 2023

Requested by: Economic Development Director

To Be Reviewed/Recommended by: Finance and then City Council

Background:

- Through the County tax deed process created in partnership with the Economic Development Office, two residential lots were sold to the City for one dollar.
 - 460 W 1st St
 - 291 N Jefferson St
- The existing structures on each lot were razed.
- 460 W 1st St. was rezoned to allow for a single-family or duplex to be constructed.

Plan for Sale:

- Wisconsin Surplus was identified as an appropriate venue for the sale of unimproved lots.
- The Economic Development Director and Alderperson Tepley explored this method and determined the City would be better served by executing the sale process through a realtor.
- As a condition of sale, development agreements will be required for both lots.
 - Penalties for failure to execute per the standards outlined within the agreement will be assigned on a monthly basis.
 - Financial penalty will be calculated based on unrealized property tax revenue.
- Offers to purchase and development agreement will be submitted for final approval to the Finance Committee and Common Council.

Funding Source: Not applicable for today's request.

Financial Impact: To be determined upon contracting with real estate professional. Cost of real estate services to be covered by the proceeds from the sale.

Requested Action: Motion to authorize Director Glasbrenner to acquire a realtor as outlined by the City financial policy and to take all necessary steps to list the lots at 460 W. 1st St. and 291 N. Jefferson St. for sale.

CITY OF RICHLAND CENTER

AGENDA ITEM DATA SHEET

Item 6.

Agenda Item: Audit Services

Meeting Date: Tuesday, March 7, 2023

Requested by: City Administrator

Background: Johnson Block has a well-established history of providing accounting and audit services for the City. To continue providing these services, the Council must approve continued engagement on an annual basis. A letter outlining the scope of services and responsibilities related to the audit has been attached for review.

Base Audit Fee Range/2022 Estimate: \$16,200-\$17,750

RC's Fee for 2021 Audit: \$16,800

Hourly Rate: \$100-\$200 depending on personnel assigned to the task.

Other services performed at an hourly rate:

- Bookkeeping services for tax reconciliation, RLF/CDBG accounts receivable, other misc.
- Financial statement preparation
- GASB Statement No. 68 implementation (WRS pension)
- GASB Statement No. 75 implementation (life OPEB)
- GASB Statement No. 87 implementation (leases)
- Dept. of Revenue TIF reporting
- Dept. of Revenue Form C reporting

Funding Source: 2023 Budget Item

Financial Impact: Estimated Cost \$16,200-\$17,750

Requested Action: Motion to authorize Johnson Block to perform audit and accounting services for the City of Richland Center for the year ending December 31, 2022.



December 19, 2022

Ashley Oliphant, City Administrator
City of Richland Center, Wisconsin
PO Box 230
Richland Center, WI 53581

Dear Ashley:

Enclosed is an engagement letter to perform audit and accounting services for the City of Richland Center, Wisconsin, for the year ending December 31, 2022.

After Council approval, both you and the Mayor will need to sign the engagement letter and then return the letter to our office.

Sincerely,

A handwritten signature in black ink that reads "Kevin Krynski". The signature is fluid and cursive.

Kevin Krynski, CPA

Enclosure



December 19, 2022

Mayor, Council, and City Administrator
City of Richland Center
PO Box 230
Richland Center, WI 53581

We are pleased to confirm our understanding of the services we are to provide to the City of Richland Center, Wisconsin for the year ended December 31, 2022.

Audit Scope and Objectives

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, and the disclosures, which collectively comprise the basic financial statements, of the City of Richland Center, Wisconsin as of and for the year ended December 31, 2022. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the City of Richland Center, Wisconsin's basic financial statements. Such information, although not part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the City of Richland Center, Wisconsin's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient appropriate evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Budgetary Information
2. Local Retiree Life Insurance Fund Schedules
3. Wisconsin Retirement System Schedules

We have also been engaged to report on supplementary information other than RSI that accompanies the City of Richland Center, Wisconsin's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

1. Combining Fund Financial Statements
2. Individual Fund Financial Statements

City of Richland Center, Wisconsin
Page 2

Audit Scope and Objectives (Continued)

The objectives of our audit are to obtain reasonable assurance as to whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; issue an auditor's report that includes our opinion about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP; and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements.

Auditor's Responsibilities for the Audit of the Financial Statements

We will conduct our audit in accordance with GAAS and will include tests of your accounting records and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government.

Because of the inherent limitation of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS. In addition, an audit is not designed to detect immaterial misstatements, or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that come to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the government's ability to continue as a going concern for a reasonable period of time.

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain assets and liabilities by correspondence with selected customers, creditors, and financial institutions. We may also request written representations from your attorneys as part of the engagement.

Our audit of the financial statements does not relieve you of your responsibilities.

City of Richland Center, Wisconsin
Page 3

Audit Procedures - Internal Control

We will obtain an understanding of the government and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. An audit is not designed to provide assurance on internal control or to identify deficiencies in internal control. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards.

We have identified the following significant risk(s) of material misstatement as part of our audit planning:

- Material misstatement due to lack of segregation of duties
- Material audit adjustments
- Management override of controls.
- Improper revenue recognition

Audit Procedures - Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the City of Richland Center, Wisconsin's compliance with the provisions of applicable laws, regulations, contracts, and agreements. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion.

Other Services

We will also assist in preparing the financial statements of the City of Richland Center, Wisconsin in conformity with accounting principles generally accepted in the United States of America based on information provided by you.

We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse; to perform any procedure or take any action that could be construed as assuming management responsibilities.

You agree to assume all management responsibilities for financial statement preparation services and any other nonattest services we provide; oversee the services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them. Our understanding is this responsibility will be fulfilled on behalf of the City by the City Clerk-Treasurer.

City of Richland Center, Wisconsin
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Responsibilities of Management for the Financial Statements

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for designing, implementing, and maintaining internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including monitoring ongoing activities; for the selection and application of accounting principles; and for the preparation and fair presentation of the financial statements in conformity with accounting principles generally accepted in the United States of America with the oversight of those charged with governance.

Management is responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) additional information that we may request for the purpose of the audit; and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws and regulations.

You are responsible for the preparation of the supplementary information in conformity with accounting principles generally accepted in the United States of America (GAAP). You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information in the website with the original document.

City of Richland Center, Wisconsin
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Engagement Administration, Fees and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing.

The audit documentation for this engagement is the property of Johnson Block & Company, Inc. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to a regulator or its designee. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Johnson Block & Company, Inc. personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the regulator or its designee. The regulator or its designee may intend or decide to distribute the copies or information contained therein to others, including other governmental agencies.

Kevin Krynski is the engagement partner and is responsible for supervising the engagement and signing the report or authorizing another individual to sign it.

Our fees for these services are generally based on the time spent at our regular hourly rates, plus travel and other out-of-pocket costs such as report production, typing, postage, etc. Our regular hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit, the difficulty of the assignment and the amount of risk and responsibility involved. Our invoices for these fees will be rendered as work progresses and are payable on presentation. In accordance with our firm policies, work may be suspended if your account becomes 90 days or more overdue and may not be resumed until your account is paid in full. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination. We estimate the base audit fee will range from \$16,200-\$17,750. This estimate is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

These fees are based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

Fieldwork for testing transactions and audit of the year-end financial statements will be scheduled at a mutually convenient time.

Assistance to be supplied by your personnel, including the preparation of schedules and analysis of accounts, will be discussed and coordinated with them. Timely completion of this work will facilitate the best audit performance in the minimum time.

It is our understanding that the City will not be required to have an audit performed in accordance with the Uniform Guidance. If we are requested or required by governmental agencies to audit additional funds or programs not included in this engagement, there will be an adjustment to the fees for these additional services.

City of Richland Center, Wisconsin
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Changes in Accounting and Audit Standards

Standard setters and regulators continue to evaluate and modify standards. Such changes may result in new or revised financial reporting and disclosure requirements or expand the nature, timing, and scope of the activities we are required to perform. To the extent that the amount of time required to provide the services described in this letter increases due to such changes, our fee may need to be adjusted.

Governmental Accounting Standards Board Statement No. 87: Leases is required to be implemented for the fiscal year ending December 31, 2022. Addendum B outlines the terms of non-attest services to be provided should the City decide to request assistance with the necessary accounting and reporting of this standard.

Unanticipated Services

We do not anticipate encountering the need to perform additional services beyond those described in this letter. However, below are listings of services considered to be outside the scope of our engagement. If any such service needs to be completed before the audit can proceed in an efficient manner, we will determine whether we can provide the service and maintain our independence. If appropriate, we will notify you and provide a fair and reasonable price for providing the service. We will bill you for the service at periodic dates after the additional service has been performed.

Bookkeeping services

Bookkeeping services are not audit services. Bookkeeping services include but are not limited to the following activities:

- Preparation of a trial balance
- Account or bank statement reconciliations
- Capital asset accounting (e.g., calculating depreciation, identify capital assets for additions and deletions), unless previously agreed to as part of services to be provided
- Significant additional time spent calculating accruals
- Processing immaterial adjustments through the financial statements requested by management
- Adjusting the financial statements for new activities and new disclosures

City of Richland Center, Wisconsin
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Unanticipated Services (Continued)

Additional work resulting from unanticipated changes in your organization or accounting records:
If your organization undergoes significant changes in key personnel, accounting systems, and/or internal control, we are required to update our audit documentation and audit plan. The following are examples of situations that will require additional audit work:

- Deterioration in the quality of the entity's accounting records during the current-year engagement in comparison to the prior-year engagement
- Significant new accounting issues, significant changes in your volume of business or new or unusual transactions
- Changes in audit scope or requirements resulting from changes in your activities
- Erroneous or incomplete accounting records
- Implementation or adoption of new or existing accounting, reporting, regulatory, or tax requirements and any applicable financial statement disclosures

Non-attest and Other Services

Prior to or as part of our audit engagement, it may be necessary for us to perform certain non-attest services including, but not limited to, compiling the DOR Form C and TID annual reports, preparing a draft of your financial statements and maintenance of the capital asset summary. We will not perform any management functions or make management decisions on your behalf with respect to any non-attest services we provide. In connection with our performance of any non-attest services, you agree that you will:

- Continue to make all management decisions and perform all management functions including approving all journal entries and general ledger classifications when they are submitted to you.
- Designate employee(s) with suitable skill, knowledge, and/or experience, preferably within senior management, to oversee the services we perform.
- Evaluate the adequacy and results of the non-attest services we perform.
- Accept responsibility for the results of our non-attest services.
- Establish and maintain internal controls, including monitoring ongoing activities related to the non-attest function.

Fees for these services will be billed at our regular hourly rates, and are in addition to the base fee. Based on prior years, we estimate accounting services of 18-24 hours may be required. We anticipate regulatory reports will require 10-14 hours of preparation. See Addendums A and B attached, which are an integral part of this engagement letter.

The municipality must submit an electronic annual report of each existing tax increment district (TID) to each overlying taxing jurisdiction. Annual reports must be submitted to the Wisconsin Department of Revenue (DOR) by July 1. Any late reports will be assessed \$100 per day by DOR. If you would like our firm to submit this report, fees will be at our regular hourly rates.

City of Richland Center, Wisconsin
Page 8

Non-attest and Other Services (Continued)

Additional accounting services to comply with Governmental Accounting Standard No. 34 annual reporting, preparing draft financial statements, and compliance with changes in auditing standards will also be billed at our regular hourly rates. We estimate that approximately 24-42 hours of additional time will be billed under this provision of our agreement.

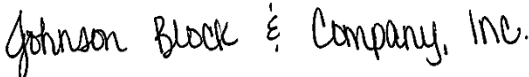
Assistance related to GASB 68 will also be billed at our regular hourly rates.

Reporting

We will issue a written report upon completion of our audit of the City of Richland Center's financial statements. We will make reference to Baker Tilly US, LLP's audit of the electric, water, and sewer enterprise funds, which represent the amounts shown as the business-type activities, in our report on your financial statements. Our report will be addressed to the Mayor and Members of the Common Council of the City of Richland Center, Wisconsin. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or withdraw from this engagement.

We appreciate the opportunity to be of service to the City of Richland Center, Wisconsin, and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the letter and return it to us.

Very truly yours,



Johnson Block & Company, Inc.

RESPONSE: This letter correctly sets forth the understanding of the City of Richland Center, Wisconsin.

By: _____
Mayor

By: _____
City Administrator

City of Richland Center, Wisconsin
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ADDENDUM A

We will perform the following services:

We will compile, from information you provide, the annual Financial Report Form to the Wisconsin Department of Revenue, for the year ended December 31, 2022. Upon completion of the compilation of the annual Financial Report Form, we will provide the City with our accountant's compilation report. If, for any reason caused by or relating to affairs or management of the City, we are unable to complete the compilation or if we determine in our professional judgement the circumstances necessitate, we may withdraw and decline to submit the annual Financial Report Form to you as a result of this engagement.

Our Responsibilities and Limitations

We will be responsible for performing the compilation in accordance with *Statements on Standards for Accounting and Review Services* established by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements. We will utilize information that is the representation of management without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements in order for the statements to be in conformity with accounting principles generally accepted in the United States of America.

Our engagement cannot be relied upon to disclose errors, fraud, or other illegal acts that may exist and, because of the limited nature of our work, detection is highly unlikely. However, we will inform the appropriate level of management of any material errors, and of any evidence that fraud may have occurred. In addition, we will report to you any evidence or information that comes to our attention during the performance of our compilation procedures regarding illegal acts that may have occurred, unless they are clearly inconsequential. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

Management's Responsibilities

The City's management is responsible for the financial statements referred to above. In this regard, management is responsible for (i) the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, (ii) designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements, (iii) preventing and detecting fraud, (iv) identifying and ensuring that the entity complies with the laws and regulations applicable to its activities, and (v) making all financial records and related information available to us. Management also is responsible for identifying and ensuring that the City complies with the laws and regulation applicable to its activities.

Management is responsible for providing us with the information necessary for the compilation of the financial statements and the completeness and the accuracy of that information and for making City personnel available to whom we may direct inquiries regarding the compilation. We may make specific inquiries of management and others about the representations embodied in the financial statements.

City of Richland Center, Wisconsin
Page 10

ADDENDUM B

GASB Statement No. 87, Leases

Non-attest services

We will provide the following non-attest services:

- Calculate the lease asset and lease liability (lease schedule) based on the lease information you provide to us.
- Propose journal entries to record the lease asset and lease liability in accordance with GASB Statement No. 87 and the related amortization/depreciation expense and lease/interest expense.
- Assist with drafting the related GASB Statement No. 87 financial statement disclosures.
- Provide to you sufficient information for you to oversee the services, evaluate the adequacy and results of the services; accept responsibility for the results of the services and ensure your data and records are complete.

Client information requirements

The City agrees it is solely responsible for the accuracy, completeness, and reliability of all of the City's data and information that it provides us for our engagement. The City agrees it will provide any requested information on or before the date we commence performance of the services.

Our responsibilities related to the non-attest services and the related limitations

We will not assume management responsibilities, perform management functions, or make management decisions on behalf of the City. However, we will provide advice and recommendations to assist management in performing its responsibilities.

This engagement is limited to the non-attest services outlined above. We, in our sole professional judgment, reserve the right to refuse to do any procedure or take any action that could be construed as assuming management responsibilities, making management decisions, or performing management functions, including approving journal entries. We will advise the City with regard to positions taken in the performance of the non-attest services, but management must make all decisions with regard to those matters.

Our engagement cannot be relied upon to disclose errors, fraud, or noncompliance with laws and regulations. We have no responsibility to identify and communicate deficiencies in your internal control as part of this engagement.

We have no responsibility to ensure the City's lease accounting practices, systems, or reports comply with applicable laws or regulations, all of which remain your sole responsibility.

Because the services listed above do not constitute an examination, audit, or review, we will not express an opinion or conclusion or issue a written report on your application of the requirements of GASB Statement No. 87 as it relates to contracts. You agree that our services are not intended to be used by a third party in reaching a decision on the application of the requirements of GASB Statement No. 87 to a specific transaction.

City of Richland Center, Wisconsin
Page 11

ADDENDUM B (Continued)
GASB Statement No. 87, Leases

Management’s responsibilities related to non-attest services

For all non-attest services we may provide to you, management agrees to assume all management responsibilities, including determining, reviewing, and approving lease information and schedules and related journal entries; oversee the services by designating an individual, preferably within senior management, who possesses suitable skill, knowledge, and/or experience to understand and oversee the services; evaluate the adequacy and results of the services; and accept responsibility for the results of the services. Management is also responsible for ensuring that your data and records are complete and that you have received sufficient information to oversee the services.

Fees

Our professional fees will be billed based on the time involved and the degree of responsibility and skills required. We will also bill for expenses, including applicable software costs.

Use of Cloud Based Accounting Solution

Johnson Block & Company, Inc. intends to perform said non-attest services described above through the use of a third-party cloud based solution (LeaseCrunch).

As part of its agreement with the City (“Client”), Johnson Block & Company, Inc. may provide Client access to a cloud-based accounting solution provided by LeaseCrunch, LLC (“LeaseCrunch Services”). As between the Client and Johnson Block & Company, Inc., Johnson Block & Company, Inc. disclaims all liability related in any way to the Client’s use of the LeaseCrunch Services. Johnson Block & Company, Inc. also disclaims any warranties related to the LeaseCrunch Services. Client is solely responsible for the acts and omissions of any third party, including employees or contractors, who Client has designated as a user of the LeaseCrunch Services (each an “End User”). Each End User is required to accept the LeaseCrunch Acceptable Use Policy upon initial login to the LeaseCrunch Services. Client agrees to indemnify and hold Johnson Block & Company, Inc. and its affiliates harmless from any and all liability and expenses, including reasonable attorneys' fees and costs, related to third-party claims arising out of Client’s or its End User’s use of LeaseCrunch Services in violation of LeaseCrunch’s Acceptable Use Policy.

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00Application Date: 02/15/2024
☐ Town ☐ Village ☒ City of Richland Center County of Richland

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 03/18/2023 and ending 03/18/2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **ORGANIZATION** (check appropriate box) ☒ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association(a) Name Richland County Performing Arts Council(b) Address 182 N Central Ave Richland Center WI 53581
(Street)☐ Town ☐ Village ☒ City(c) Date organized 11/09/2005(d) If corporation, give date of incorporation 11/15/2005(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☒

(f) Names and addresses of all officers:

President Norbert CalninVice President Susan CalninSecretary Mary Jo FortneyTreasurer Michael Cosgrove(g) Name and address of manager or person in charge of affair: Michael Cosgrove2. **LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:**(a) Street number 182 N Central Avenue

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? All interior only 3 floors

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. **NAME OF EVENT**(a) List name of the event Concert " Leahys Luck- St Patricks Concert"(b) Dates of event Sat March 18, 6pm- 10:30pm Doors open at 6 pm Concert@7pm**DECLARATION**

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Richland Cty Performing Arts Council

(Name of Organization)

Officer _____
(Signature/date)Officer [Signature] 02-15-2023
(Signature/date)Officer _____
(Signature/date)Officer _____
(Signature/date)Date Filed with Clerk 2-24-2023

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Application for Temporary Class "B" / "Class B" Retailer's License

Item 8.

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 3/2/2023

☐ Town ☐ Village ☒ City of RICHLAND CENTER

County of RICHLAND

The named organization applies for: (check appropriate box(es).)

☒ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☒ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 4-29-2023 and ending 4-29-2023 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. Organization (check appropriate box) →

☐ Bona fide Club

☒ Church

☐ Lodge/Society

☐ Chamber of Commerce or similar Civic or Trade Organization

☐ Veteran's Organization

☐ Fair Association

(a) Name St. Mary of the Assumption

(b) Address 160 W FOURTH ST. RICHLAND CENTER, WI 53581
(Street) ☐ Town ☐ Village ☐ City

(c) Date organized _____

(d) If corporation, give date of incorporation _____

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

(f) Names and addresses of all officers:

President _____

Vice President _____

Secretary _____

Treasurer _____

(g) Name and address of manager or person in charge of affair: MONSIGNOR ROGER J. SCHECKEL

2. Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:

(a) Street number 1050 N. ORANGE ST. RICHLAND CENTER, 53581

(b) Lot _____ Block _____

(c) Do premises occupy all or part of building? SENIOR CENTER

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: _____

3. Name of Event

(a) List name of the event 24th ANNUAL SPORTSMAN'S EXTRAVAGANZA 2023

(b) Dates of event _____

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

St. Mary of the Assumption Catholic Church
(Name of Organization)

Officer [Signature] 2/28/2023
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Officer _____
(Signature/date)

Date Filed with Clerk 3/2/2023

Date Reported to Council or Board _____

Date Granted by Council _____

License No. _____

Certificate of Coverage

Date: 2/28/2023

Certificate Holder
 Diocese of La Crosse
 Finance Office
 3710 East Avenue South
 La Crosse, WI 54602-4004

This Certificate is issued as a matter of information only and confers no rights upon the holder of this certificate. This certificate does not amend, extend or alter the coverage afforded below.

Company Affording Coverage

THE CATHOLIC MUTUAL RELIEF
 SOCIETY OF AMERICA
 10843 OLD MILL RD
 OMAHA, NE 68154

Covered Location
 ASSUMPTION OF THE BLESSED
 VIRGIN MARY PARISH
 160 W FOURTH STREET
 RICHLAND CENTER, WI 53581-0000

Coverages

This is to certify that the coverages listed below have been issued to the certificate holder named above for the certificate indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the coverage afforded described herein is subject to all the terms, exclusions and conditions of such coverage. Limits shown may have been reduced by paid claims.

	Type of Coverage	Certificate Number	Coverage Effective Date	Coverage Expiration Date	Limits	
	Property				Real & Personal Property	
	D. General Liability				Each Occurrence	
	<input checked="" type="checkbox"/> Occurrence	8408	1/1/2023	1/1/2024	General Aggregate	1,000,000
	<input type="checkbox"/> Claims Made				Products-Comp/OP Agg	
					Personal & Adv Injury	
					Fire Damage (Any one fire)	
					Med Exp (Any one person)	
	Excess Liability				Each Occurrence	
					Annual Aggregate	
	Other				Each Occurrence	
					Claims Made	
					Annual Aggregate	
					Limit/Coverage	

Description of Operations/Locations/Vehicles/Special Items (the following language supersedes any other language in this endorsement or the Certificate in conflict with this language)

Coverage is verified for claims arising from St. Mary's Festival ("picnic" license to serve beer at the event) on April 29, 2023 being held at 1050 N. Orange St. Richland Center, 53581.

Holder of Certificate**Cancellation**

City of Richland Center
 450 S. Main St.
 Richland Center, WI 53581

Should any of the above described coverages be cancelled before the expiration date thereof, the issuing company will endeavor to mail ³⁰ days written notice to the holder of certificate named to the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

Authorized Representative

Michael A. Antunovich

0030003145

AGENDA ITEM DATA SHEET

Agenda Item: Submission of Notice of Withdrawal from Structural Document related to Economic Development

Meeting Date: 3/7/2023

Requested by: Ashley Oliphant upon recommendation from the Personnel & Insurance Committee

Background: Following the submission of a Notice of Intent to Withdraw, members of the County Board of Supervisors, RED Board, and Common Council have begun meeting jointly to negotiate potential amendments to the Structural Document or other options for continued collaboration.

After a 90-day period from the date a Notice of Intent to Withdraw was submitted, the City may choose to submit a final Notice of Withdrawal. If submitted, the Structural Document establishing the RED Board would no longer be in effect and the Economic Development Director may assume full City employment. If the City takes no action, the current agreement and structure are sustained.

Regardless of the City's previous action, with a planned reduction in the County's 2024 financial contribution for Economic Development, the Structural Document would require revision or replacement prior to 2024.

In the event a Notice to Withdraw is issued effective 3/31/23, joint meetings, discussions, and collaboration may continue. The intent to issue a Notice of Withdraw is not to cease communication or collaboration. Rather, it's to execute the process the City initiated in December 2022 which will solidify the position of Economic Development Director.

Requested Action: Motion to adopt Resolution 202-TBD authorizing the issuance of a Notice to Withdraw to Richland County effective March 31, 2023.

RESOLUTION 2023 - TBD

RESOLUTION BY THE COMMON COUNCIL OF THE CITY OF RICHLAND CENTER AUTHORIZING THE SUBMISSION OF A NOTICE OF WITHDRAWAL FROM THE STRUCTURAL DOCUMENT

WHEREAS, the City of Richland Center (“the City”) and Richland County jointly established the position of Economic Development Director through the adoption of the Structural Document; and

WHEREAS, it is uncertain whether Richland County will have the ability to provide long-term financial contributions as dictated by the Structural Document; and

WHEREAS, given the financial uncertainty, the City took action to safeguard the future of the Economic Development Department by assuming full responsibility; and

WHEREAS, after careful deliberation, the City issued a Notice of Intent to Withdraw effective 1/1/2023; and

WHEREAS, designated members from the Common Council, County Board of Supervisors, and Richland Economic Development (RED) Board have begun meeting jointly to negotiate a new collaborative agreement; and

WHEREAS, the City may issue a Notice of Withdrawal effective 3/31/2023 to officially terminate the Structural Document and allow the Economic Development Director to assume employment under the City; and

WHEREAS, the City will continue to support and promote economic development within Richland County following the submission of the Notice of Withdrawal; and

WHEREAS, up to and following the effective date of the Notice of Withdrawal, the City will continue to convene with the County and members of the RED Board to negotiate avenues for continued partnership in support of economic development; and

NOW, THEREFORE, BE IT RESOLVED, the members of the Common Council do hereby authorize issuing Richland County a Notice of Withdrawal from the Structural Document effective March 31, 2023.

APPROVED, by the Common Council of the City of Richland Center on this 7th day of March 2023 by the following vote: AYES: _____, NOS: _____

Adopted this 20th Day of December 2022

Todd Coppernoll, Mayor

Attest:

Aaron Joyce, City Clerk / Treasurer

RICHLAND CENTER POLICE DEPARTMENT

Yearly Report 2022

Calls for Service	4016
Investigations	1000
Criminal Arrests (Felony & Misdemeanor)	380
Municipal Ordinance Arrests	99
Juvenile Referrals	16
Traffic Arrests	322
State Non-Traffic	19
Emergency Detentions	12
Warrant Arrests	47
Traffic Crashes Investigated	107
\$6.00 Parking Violations	1370
\$6.00 Parking Violations	113
\$10.00 Parking Violations	430
\$15.00 Parking Violations	81
Fines ordered paid by the court	\$ 22,989.22

Funds collected and deposited with the City Treasurer:

\$6.00 tickets (CSA)	\$ 10,756.00
\$6.00 tickets (Officers)	905.00
\$10.00 tickets	5,596.00
\$15.00 tickets	575.00
Bicycle licenses	36.00
Miscellaneous	42.90
Total	\$ 17,910.90

Billy Jones, Chief of Police

Richland Center Police Department

ANNUAL REPORT

2022

This is the 2022 Annual Report for the Richland Center Police Department. This report summarizes what the department accomplished and experienced during the 2022 calendar year.

STATISTICAL REPORT

Criminal Arrests (Felony and Misdemeanor)	322
Municipal Ordinance Citations	380
State Non-Traffic Citations	24
Juvenile Referrals	19
Traffic Citations	322
Warrant Arrests	47
Traffic Crashes	107
\$6.00 Parking Violations (C.S.A.)	1370
\$6.00 Parking Violations (Officers)	13
\$10.00 Parking Violations (Alternate side)	430
\$15.00 Parking Violations (Snow Emergency)	81
Emergency Detentions	

In 2022, officers answered **4016 calls for service** that resulted in **1923 officer reports** being generated. Officers conducted **1000 investigations**. This compares to 2021 as follows: **4415** calls for service, **1955** officer reports and **1123** investigations.

In 2022 the department made **380** criminal arrests which was down compared to **441** in 2021. Warrant arrests increased from **36** in 2021 to **47** in 2022. Ordinance arrests decreased from **141** in 2021 to **99** in 2022. Juvenile Referrals increased by one from **15** in 2021 to **16** in 2022. Traffic arrests decreased from **401** in 2021 compared to **322** in 2022. OWI arrests seen an increase from **13** OWI arrests in 2021 to **26** OWI traffic arrest in 2022.

Our most common or major offenses/incidents, in order of frequency are, drug offenses- all categories (63), bail violations (73), domestic related offenses (31), informational reports (593), disorderly conduct (40), theft- all categories (60), civil problems (57), damage to property (11), emergency detentions (16), underage alcohol (13), suspicious activity calls (101), vehicle lockouts (110), and welfare checks (202).

In 2022 the police department investigated 107 traffic crashes (127 in 2021). 2022 marked the 15th consecutive year being below 150 traffic crashes within the city, including zero fatality crashes.

PERSONNEL

Nathan Coleman was hired by the Richland Center Police Department on 12/12/2022, Nathan Coleman is the son of Tom and Brenda Coleman, of Richland Center.

Nathan graduated from the Richland Center High School in 2018. Throughout high school, Nathan was involved in many different sports and now he spends most of his free time hunting or fishing. Nathan hopes to get involved with youth sports as a coach whether that be in wrestling, basketball, or football.

Nathan recently graduated from the 720-hour Law Enforcement Academy at Southwest Technical College in Fennimore and is excited to be able to give back to his hometown by working for the Richland Center Police Department.

Nathan will complete a 14-week field training program prior to working his assigned shift.

PROJECTS/SPECIAL ACTIVITIES

*Officers continue to be active in the community and our schools with putting on Active Threat Presentation along with helping with drills put on by the school districts.

*The police department participated in the National Night Out event which was held at the UW Richland/Platteville Campus in Richland Center on August 2, 2022. This was in partnership with the Partners for Prevention Coalition. National Night Out takes place in 88 Wisconsin communities and all over the United States. This is something we hope to continue in the years to come.

*The police department participated in the statewide Prescription Drug Take Back event held in April and October of 2022. Our community turned over approximately 505.6 pounds of unused/expired medications for proper disposal.

*The Police Department and Richland County Sheriff's Department continue to be members of the Richland-Iowa-Grant Drug Task Force. This cooperative effort allows for regional enforcement and intelligence sharing concerning drug trafficking in Southwest Wisconsin. Two officers from the police department and two from the sheriff's department are assigned to the task force. These officers work drug investigations in addition to their regular duties. The Sheriff of Richland County and the Police Chief of Richland Center serve on the Task Force Board of Directors. The rapid increase in the use of methamphetamine continues to be a concern for the Task Force.

*The police department participates in the Bulletproof Vest Partnership, a federal grant program that supports 50% of the cost of new body armor for our officers. Body armor is replaced on a five-year schedule. In 2022 we purchased new body armor for Officer Joe Nusse and Officer Shawn Deneen.

*The police department is represented on the Richland County Treatment Court for OWI/Drug offenders by Detective Jason Pilla.

*The police department took part in the nation-wide "Click It or Ticket" seatbelt campaign. This campaign uses education coupled with enforcement to increase compliance with Wisconsin's seatbelt law.

*Officers taught "Halloween Safety" classes in our elementary schools.

Officers give the students safety tips and emphasize proper etiquette while going door-to-door.

*Officers presented the CounterAct program to all 5th grade students in the Richland School District and St. Mary's. This five-week program informs students of the consequences of drug, alcohol, tobacco, and violence. CounterAct also teaches the students skills that they can use to make good decisions when confronted with the decision whether, or not to use these substances. The program concluded with "Parents Night" where officers present a special program geared towards the adults. A secondary benefit of the CounterAct program is the good rapport developed between the instructing officers and the young people whom they teach. I would like to point out this will be the last year for this program, the police department is currently working with the school district and developing a more current and

*The Richland Center Police Department continues to be affiliated with Internet Crimes against Children (ICAC) Task Force. This affiliation allows the Police Department to work with Federal, State, and Local law enforcement agencies across the country protecting children from threats originating online. RCPD has been assigned eight Cyber Tips in 2022 and only two tips are currently being investigated.

*Detective Pilla provided virtual training in the use of Narcan to the public at no cost.

*The police department assisted organizations with special events in 2022. Events included:

- July 4th celebration/fireworks display
- Southwest CAP semi-annual Homeless Count Survey
- Partners for Prevention Alcohol Age Compliance Checks at local businesses. Special Note- all city establishments that were checked passed in 2022.
- Bank Security updates with Richland County Bank, WCCU and Community First Bank.

Training Hours accrued by the Officers of the Richland Center Police Department for the training year totaled 1,142 hours. This does not include the 8 hours of K-9 Training Officer Deneen and Teddy complete every month.

On behalf of the men and women of the Richland Center Police Department, I would like to thank the city's elected officials, department heads, and city employees, Richland Center Police Commission, along with the community of Richland Center for their support of the police department in 2022 and look forward to working with you all in the upcoming years.

Professionally,

Billy J. Jones, Chief of Police
Richland Center Police Department