



## OFFICIAL PUBLIC NOTICE

### MEETING OF THE COMMON COUNCIL

TUESDAY, JUNE 06, 2023 AT 6:30 PM

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COUNCIL ROOM, MUNICIPAL BUILDING, 450 S. MAIN ST., RICHLAND CENTER, WI 53581 & VIA WEBEX

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**WEBEX:** <https://cityofrichlandcenter.my.webex.com/cityofrichlandcenter.my/j.php?MTID=me5e63c79e7c982075dfbc963878b4e85>

**PHONE: Call 1-408-418-9388**

**ENTER MEETING NUMBER: 2559 238 1356#    ENTER PASSWORD: 3466#**

### AGENDA

**CALL TO ORDER:** *Pledge of Allegiance; Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES:** *Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.*

- [1.](#) Common Council Minutes May 2, 2023.
- [2.](#) Common Council Minutes May 23, 2023.

**APPROVAL OF AGENDA:**

3. Approve Agenda

**INFORMATIONAL PRESENTATION - BOB BELLMAN RE: VERNON THOMPSON MEMORIAL**

- [4.](#) Vernon Thompson Memorial Information Packet

**INFORMATIONAL PRESENTATION - PARTNERS FOR PREVENTION**

**INFORMATIONAL PRESENTATION - CONGRESSIONAL UPDATE**

**CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS:**

**MAYOR AND ALDERPERSONS:** *Committee/Commission/Board Reports and Comments and/or items to be discussed at a future meeting.*

**TREASURER'S REPORT:**

- [5.](#) Treasurer's Report for Period Ending 5/31/2023

**PAYMENT OF BILLS:**

- [6.](#) Bills 06/06/2023

**ITEMS FOR DISCUSSION AND ACTION:**

7. Proclamation Honoring Carson Culver
8. Proclamation Honoring Scotty Wallace
9. Applications for appointment of Alderperson to fill the vacancy in District #1.
- [10.](#) Consider Approval of Liquor License Renewals.
- [11.](#) Consider approval of Municipal License Renewals.
- [12.](#) Temporary Class B Picnic License for SW Partners, Inc. dba Richland Rejuvenates on 6/24/2023 for RC Thunderfest
- [13.](#) Consider approval of Weights & Measures Inspection Memo of Agreement with State of Wisconsin
  
- [14.](#) Richland Center Municipal Airport Flight Pattern

**FINANCE COMMITTEE RECOMMENDATIONS AND ACTION:**

- [15.](#) Consider Request to Authorize Billboard Advertising
- [16.](#) Consider Request for Wifi Access Point at the Aquatic Center
- 17. Consider Request for Development Planning Services
- [18.](#) Adoption of Ordinance Authorizing an Alternative System of Approving Claims in Accordance with Wis. Stat. §66.0609

**SET NEXT MEETING DATE**

- 19. Consider Alternative Common Council Date in Lieu of July 4, 2023.

**APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:**

**PUBLIC COMMENT:** *No Council action will be taken on any matter originating under this item.*

**CLOSED SESSION:** The Chair may entertain a motion to enter closed session pursuant to Wis. Stat, Sec 1985(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

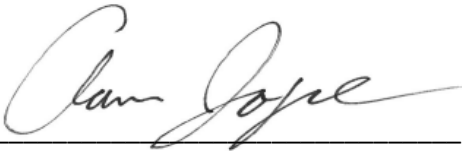
- 20. Panorama Estates Development Incentive

- 21. Land Procurement

**RECONVENE INTO OPEN SESSION:** Consider motion to reconvene into open session and vote on matters discussed in closed session.

**ADJOURN:**

Posted this 2nd day of June, 2023 by 4:30 PM.  
Copy to the official newspaper the Richland Observer.



Aaron Joyce, City Clerk/Treasurer

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

**AGENDA - REVISED**

**CALL TO ORDER:** Meeting was called to order at 6:45 PM by Mayor Coppernoll. Mayor Coppernoll ascertained from the Clerk that the meeting was properly noticed. Alderpersons present were Karin Tepley, Tom McCarthy, Mark Chambers, Melony Walters, Kevin Melby, Steve Downs, and Ryan Cairns. Alderperson Susan Fruit was absent.

**APPROVAL OF MINUTES:** Motion by Alderperson Tepley to approve both the April 4, 2023 and April 18, 2023 minutes as presented. Seconded by Melby. Motion carried 7-0.

**APPROVAL OF AGENDA:** Motion by Alderperson Walters to approve the agenda with items #8 & #9 removed. Seconded by Downs. Motion carried 7-0.

**INFORMATIONAL PRESENTATION - RICHLAND COUNTY TREATMENT COURT TEAM:**

Richland County Circuit Court Judge Lisa McDougal presented on behalf of the Richland County Treatment Court team. Others in attendance were Brandi Christianson, Treatment Court Coordinator; Jeff Erickson, Public Defender; Andrea Fields, Richland County Victim Witness Coordinator Supervisor; Jason Pilla, Richland Center Police Detective; and Amber Ferguson who coordinates the Intensive Outpatient Program. McDougal noted that May is Drug Court Awareness Month. Treatment Courts are an alternative model of sentencing to divert individuals who would be taking up space in our prison system, and off their intensive treatment and monitoring. Treatment Courts help keep people from reoffending and helps save taxpayer money. \$27 saved on average for every dollar invested into a treatment court. McDougal explained the difference between Sobriety Court vs. Drug Court. Sobriety Court serves those who have alcohol dependence issues. Drug Court is similar, but with those who have had drug dependency. Treatment Court team consists of 12 people who meet every other week. Individual counseling is required. Treatment Court is a minimum of 14 months and is a 5-phase program. Treatment Court is primarily funded by the TAD grant (Treatment Alternatives & Diversion) with the Dept of Justice. There is a 25% cash match required by the county, most of which is "in-kind" money.

**CITY AND UTILITY DEPARTMENT HEAD REPORTS AND CONCERNS:** None

**MAYOR AND ALDERPERSONS:** Alderperson Tepley reported that the Tourism Commission has been busy and the website traffic has greatly increased. Tepley noted that the Richland Area Farmers Market is moving to the Depot. Also, the Depot is looking for volunteers to staff this summer, and the Dairy Days/Rodeo Parade is upcoming. Mayor Coppernoll reported that there is a public information meeting on Phase #2 of reconstruction of 7th, 8th, & Cedar Street project. That meeting will take place on Thursday May 11<sup>th</sup> at 5:30 PM at City Hall.

**TREASURER'S REPORT:**

2. Treasurer's Report 05 02 2023  
Motion made by Alderperson Tepley, Seconded by Alderperson McCarthy.  
Voting Yea: Alderperson Tepley, Alderperson McCarthy, Alderperson Chambers, Alderperson Walters, Alderperson Melby, Alderperson Downs, Alderperson Cairns

**PAYMENT OF BILLS:**

3. Motion by Alderperson Downs to pay the 05/02/2023 bills as presented. Seconded by Walters.  
Motion carried 7-0.

**ITEMS FOR DISCUSSION AND ACTION:**

Item 1.

4. **Consider Repeal and Reissue of Temporary Class B Picnic Licenses previously granted to Greater Richland Area Chamber of Commerce for July 21<sup>st</sup>, August 18<sup>th</sup>, and September 15, 2023 to reflect the change in Premises from 950 N. Orange Street to 397 W. Seminary.**  
Action is being requested as the venue for the Chamber’s night markets was not accurate on the original applications. This action will simply allow the location to be changed on the application and allow the licenses to be issued for the correct premises. Motion by Alderperson Melby to repeal and reissue the Temporary Class B Picnic Licensed previously granted to Greater Richland Area Chamber of Commerce for July 21<sup>st</sup>, August 18<sup>th</sup>, and September 15, 2023 to reflect the change in premises from 950 N. Orange Street to 397 W. Seminary Street. Seconded Chambers. Motion carried 7-0.

**FINANCE COMMITTEE RECOMMENDATIONS AND ACTION:**

5. **Accept bid for asphalt overlays**  
Two sealed bids were received for the annual allotment of asphalt. 900 tons were requested. The low bid was from Scott Construction at \$92.89 per ton, or a total of \$83,601.00. \$100,000 was budgeted for the purchase. Motion by Alderperson Walters to approve the bid from Scott Construction for asphalt overlays at \$92.89 per ton. Seconded by Downs. Motion carried 7-0.
6. **Establishment of a Community Resource Officer**  
This item was discussed at both the Personnel and Finance committees. It’s a joint venture with the Richland School District to establish a Community Resource Officer who will serve in the school district buildings. The exact level of funding from the school district is currently unknown. Members of the Finance Committee thought it would be best to have a joint meeting with the Richland School District to discuss the financial details of the proposal. No action was taken.
7. **Replacement of AED Devices**  
It was noted that there are AED devices throughout the city that are coming to their end of life and need to be replaced as they are no longer supported by the manufacturer. Request is for 7 units. 3 quotes were obtained and Cardio Partners was low bidder at \$11,511.50 plus freight. ARPA funds are still available, and it was determined to be an appropriate use. Motion made by Alderperson Walters to approve the purchase of seven AED units from Cardio Partners at a total cost of \$11,511.50 using ARPA funds. Seconded by Tepley. Motion carried 7-0.
8. Removed by earlier action
9. Removed by earlier action
10. **Consider Purchase of Badger Books Electronic Poll Book**  
Clerk Joyce explained that Badger Books are an electronic version of the traditional paper poll book and help check in voters on election, process Election Day Registrations, and record absentee participation. Badger Books are also used to efficiently record election participation and reduce the number of errors and post-election reporting time to the state. The equipment will help reduce the number of poll workers needed to administer an election and/or increase opportunities for election inspectors to work shorter shifts. The four (4) Badger Books units (1 server and 3 “client” unit), 4-year extended service agreement

and on-site support, receipt paper & peripherals will cost \$8,540.95. There is currently \$8,125.69 in State Pool #4 to be used for Election Equipment. The remaining \$415.26 is requested from unallocated contingency in State Pool #4. Motion by Alderperson Walters to approve the purchase of Badger Books election equipment at a total cost of \$8,540.95, with \$8,125.69 coming from State Pool #4 election equipment allocation and the remaining \$415.26 from unallocated contingency in State Pool #4. Seconded by Alderperson Melby. Motion carried 7-0.

**11. Resolution Merging Public Works and Property Committees**

It was explained that there is much relationship between the Public Works and Property committees and there is a benefit of increased efficiency, ease of communication, and consistency if the two committees were merged. Motion by Alderperson Tepley to approve Resolution 2023-2 approving merger of the Property Committee and Public Works Committee. Seconded by Downs. Motion carried 7-0.

**APPOINTMENTS TO COMMITTEES, COMMISSIONS, BOARDS AND CONFIRM APPOINTMENTS:** None

**PUBLIC COMMENT:** None

**CLOSED SESSIONS:** Motion by Alderperson Melby to move into closed session pursuant to Wis. Stat, Sec 1985(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Council will consider two items in closed session: Panorama Estates development incentive and possible land procurement. Seconded by Walters. Motion carried 7-0 at 7:55 PM.

**\*\*Closed Session\*\***

Motion to reconvene into open session by Alderperson Downs. Seconded by Tepley. Motion passed 7-0 at 9:47 PM. No action was taken on matters discussed in closed session.

**ADJOURN:** Motion to adjourn made by Alderperson Tepley. Seconded by Chambers. Motion carried 7-0 at 9:50 PM.

Minutes respectfully submitted by Aaron Joyce, Clerk/Treasurer.

## AGENDA

**CALL TO ORDER:** Meeting was called to order at 6:32 PM by Mayor Coppernoll. Alderpersons present were Susan Fruit, Karin Tepley, Melony Walters, Kevin Melby, Steve Downs, and Ryan Cairns. Alderpersons Tom McCarthy and Mark Chambers were absent.

### ITEMS FOR DISCUSSION AND ACTION:

1. **Approve Memorandum of Understanding with the Richland School District to Establish a Community Resource Officer.**

Police Chief Billy Jones explained that he and Richland School District Superintendent Steve Board have been working on the idea for about 9 months. Chief Jones said that the Community Resource Officer (CRO) is meant to build relationships between law enforcement and the community starting with school-aged children in our schools. The CRO would provide a direct link between the district and the Richland Center Police Department which will span over many topics. The Richland School District has already approved supporting 70% of the position's wages, benefits, and equipment. The CRO would be used in the schools during the school year and then be brought back to the department during the off-school season to work on community-related projects. The day-to-day operation and administrative control of the CRO program will be the responsibility of the police department, and the CRO is employed and retained by the Richland Center Police Department and in no event, will be considered an employee of the Richland School District. The position would be effective August 14, 2023. The terms of the MOU would be from August 14, 2023 through December 31, 2025. Annual reviews of the program will take place in June.

Erin Unbehaun, President of the Richland School Board, confirmed that the board has voted in favor of the MOU to establish the Community Resource Officer at a 70/30 split. He said that the feedback on the idea has been positive, and he feels this will be a good partnership.

The annual total presented by the city is an initial estimate of \$154,034 (\$46,210 city/\$107,824 school district). There is funding in the 2023 Police Department outlay budget that will be reallocated for the CRO position in 2023.

Motion by Alderperson Melby to approve the Memorandum of Understanding with the Richland School District to establish a Community Resource Officer with a 70/30 split, with the school district supporting 70%. Seconded by Walters. Motion carried 6-0.

2. **Consider Approval of Richland Center Police Department to Advertise and Hire a New Patrol Officer Position.**

Chief Jones reported that it took 6 months to fill the last open patrol officer position. He noted that he believes the Community Resource Officer will be filled by a current member of

the RCPD. There has been interest by current officers in the CRO position. The action requested would hire a new patrol officer to replace the potential internal hire for the CRO. Motion made by Alderperson Tepley to approve the Richland Center Police Department to advertise and hire a new patrol officer position. Seconded by Downs. Motion carried 6-0.

Item 2.

**ADJOURN:** Motion made by Alderperson Tepley to adjourn. Seconded by Walters. Motion carried 6-0 at 6:54 PM.

Minutes respectfully submitted by Aaron Joyce, City Clerk/Treasurer.



Zimmerman was born in Milwaukee and began working after grade school by delivering newspapers and milk. He became a bookkeeper for a lumber company. When the

Progressives refused to endorse him in the 1926 election, Zimmerman ran as an Independent and was elected. He was secretary of state from 1922 until 1926 and from 1934 until 1954.

Administration highlight: An equalization law which gave state aid to poor school districts was passed and forest conservation and water power regulation were enacted.

### 1929-1931 Walter J. Kohler Sr.



(March 3, 1875 - April 21, 1940) Kohler was born in Sheboygan and began working for his father's company at a young age. He served as president of the Kohler Co. from 1905 until 1937 and was chairman from 1937 until his

death. Kohler refused to negotiate with his employees in 1934, resulting in a violent strike.

Administration highlight: Kohler tried to reorganize the state administrative offices. He created several offices, including the Highway Commission.

### 1931-1933; 1935-1939 Philip La Follette



(May 8, 1897 - Aug. 18, 1965) La Follette, the son of Belle and Robert La Follette, was born in Madison and served in the Army during World War I. He returned to Madison to study and practice law and was elected district attorney in 1924. He

is the only Wisconsin governor to be elected to two non-consecutive terms.

Administration highlight: Increased public works projects, especially highway building. Unemployment compensation and a new state labor code legislation were passed.

### 1933-1935 Albert G. Schmedeman



(Nov. 25, 1864 - Nov. 26, 1946) Schmedeman was born in Madison and began working in the clothing business in 1894. He served on the Madison City Council and board of education and was mayor from

1925 until 1932. President Woodrow Wilson appointed Schmedeman Minister to Norway, a post he held for eight years.

Administration highlight: Worked on problems associated with the Great Depression, including ordering the banks closed. Called up the militia during the milk strikes.

Administration highlight: Used a \$50 million surplus toward a building program at the University of Wisconsin, reorganized state departments, increased taxes for more school aids.

### 1951-1957 Walter J. Kohler Jr.



(April 4, 1904 - March 10, 1976) Kohler was born in Sheboygan and was the son of Wisconsin's 26th governor. Kohler went to work for the family companies, first the Kohler Co. and after World War II the Vollrath Co. He

won election in 1950 and was re-elected twice, defeating William Proxmire both times. Kohler lost to Proxmire in a bid for the U.S. Senate.

Administration highlight: Worked on a plan to reduce the state income tax and continued Wisconsin's state building program.

### 1957-1959 Vernon Thomson



(Nov. 5, 1905 - April 2, 1988) Thomson was born in Richland Center and attended Carroll College and the University of Wisconsin, graduating in 1927. He was a school teacher before being admitted to the state bar in 1932.

Thomson served as Richland County assistant district attorney and the Richland Center city attorney.

He was elected to the state Assembly in 1935, serving eight terms. He served in Congress from 1960 until retiring in 1974.

Administration highlight: Worked to enact one of the strictest lobbying laws in the U.S. and overhauled the public retirement system.

### 1959-1963 Gaylord Nelson



(June 4, 1916 - ) Nelson was born in Clear Lake and served in the Army during World War II. Nelson returned to Wisconsin to practice law and served in the state Senate for three terms. Nelson was elected to the U.S.

Senate in 1964, serving until 1981. Nelson is best known for his environmental legislation and as the founder of Earth Day.

Administration highlight: Reorganized state government by creating the departments of Economic Development and Administration.



1962 while at the University of Wisconsin, being elected to the state Senate while still a student. Schreiber became lieutenant governor during the

Lucey administration and ascended to the governor's office when Lucey resigned.

Administration highlight: Supported tighter lobbying regulations and drunken driving law.

### 1979-1983 Lee S. Dreyfus



(June 20, 1926 - ) Dreyfus was born in Milwaukee, served in the Navy during World War II and attended the University of Wisconsin, graduating with a Ph.D. in communications in

1957. He went on to work in radio and television and also taught. He became the president, later named chancellor, of UW-Stevens Point in 1967, remaining there until his election.

Administration highlight: Dreyfus reduced the state income tax, deregulated the trucking industry, created the Department of Development, and increased the state sales tax and gasoline tax.

### 1983-1987 Anthony Earl



(April 12, 1936 - ) Earl was born in Michigan and received a law degree from the University of Chicago in 1961 and served in the Navy. Earl served in the Assembly from 1969 to 1975. Earl served as the secretary of

the Department of Administration and the secretary of the Department of Natural Resources from 1974 until 1980.

Administration highlight: Backed ground-water protection bill, signed law regulating tobacco smoking in public places, raised the drinking age to 19 and later to 21 and revamped state income tax.

### 1987- Tommy Thompson



(Nov. 19, 1941 - ) Thompson was born in Elroy and received undergraduate and law degrees from the University of Wisconsin. He was elected to the state Assembly in 1966, serving for 20 years. Thompson is the

state's longest serving governor.

Administration highlight: Pushed W-2 welfare overhaul, school choice, charter schools and school spending limits and property tax relief.



From: FITZIE HEIMDAHL [fitzie.heimdahl@wisconsinhistory.org](mailto:fitzie.heimdahl@wisconsinhistory.org)  
Subject: Governor Vernon W. Thomson Wisconsin State Historical Marker  
Date: Jun 2, 2023 at 9:19:33 AM  
To: [bellmanrj@charter.net](mailto:bellmanrj@charter.net)

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Hello Mr. Bellman,

My name is Fizzie Heimdahl. I coordinate the State Historical Markers Program through the Wisconsin State Historical Society. Thank you for your interest in a Wisconsin State Historical Marker. Staff has reviewed your pre-application, and has determined that your topic meets the criteria of the Wisconsin State Historical Markers Program

When you are ready, please submit your completed final marker application and application fee of \$250 to the following address:

Wisconsin Historical Society  
State Historical Markers Program, Rm 454  
816 State Street. Madison, WI 53706

I have also included a few template letters of agreement as you work with the City of Richland Center.

Based on our current marker applications under review, it will take at least six months for staff to review new applications. The estimated timeframe for the production of new markers is at least six months from the date your marker order is placed by the Wisconsin Historical Society.

We are excited to see the story of this important state figure shared with the public.

Sincerely,

-Fizzie Heimdahl

Fizzie Heimdahl (he/him)

State Historical Markers Program Coordinator

Wisconsin Historical Society

(715) 471-0770

[fitzie.heimdahl@wisconsinhistory.org](mailto:fitzie.heimdahl@wisconsinhistory.org)

**Wisconsin Historical Society**  
Collecting, Preserving, and Sharing Stories Since 1846

**Tap to Download**  
36 x24 City Marker.jpg  
3.4 MB



**WISCONSIN  
HISTORICAL  
SOCIETY**

## WISCONSIN HISTORICAL MARKER APPLICATION FORM

Item 4.

This application is required to obtain approval for official State of Wisconsin historical markers. The Wisconsin Historical Markers Program is administered by the Wisconsin Historical's Local History-Field Services program.

State Register of Historic Places plaques no longer require Wisconsin Historical Society approval. If your home is on the State Register, order State Register plaques directly from SEWAH Studios at 1-888-55-SEWAH .

**This application form must be filled out completely. Incomplete or ineligible marker applications will be returned to the applicant within 30 days of receipt by the Society.**

**The applicant is responsible for:**

- **Providing all research documentation & supporting materials for this application.**
- **Funding the historical marker.**
- **Maintaining the historical marker**

**Please allow sufficient time for your order.**

The marker text requires approval of Wisconsin Historical Society staff. Because there is often a backlog of pending applications and staff is limited, please allow up to 6 months for our staff to review your application. Once approved, the Society will order your marker from SEWAH Studios. As of January 2023, the production time for ALL state historical markers is estimated to be **six months**. We advise you not to schedule a marker dedication ceremony until the marker is in your possession.

**Do not submit payment until invoiced.**

All historical markers are manufactured by SEWAH Studios in Marietta, Ohio. Once this application has been approved, the Society will place the order for manufacture of the historical marker. SEWAH will invoice the applicant directly once the application process is complete. The marker will be delivered directly to the applicant.

### Criteria for Historical Marker Topics

Wisconsin historical markers identify, commemorate and honor the important people, places, and events that have contributed to the state's rich heritage. The Wisconsin Historical Markers Program is a vital education tool, informing people about the most significant aspects of Wisconsin's past.

Markers should describe one of the following aspects of Wisconsin's history: history, architecture, culture, archaeology, ethnic associations, geology, natural history, or legends. If your narrative text is about a person in history, we encourage you to include the person's birth and death dates, a chronology of the important events from the person's life, and the person's influence or significant contribution to the national, state or local community. If your narrative text is about an event in history, we encourage you to include the time, date and place of the event, any people or groups associated with event, information on how the event developed, and the event's influence or significant contribution to the national, state or local community.

While developing your narrative text, we encourage you to document your facts and dates with footnotes. You will be required to develop an annotated bibliography and attach photocopies of your primary and secondary research resources with this application. Avoid words like "first," "oldest," "unique," or "only" unless there is irrefutable documentation. The name of the current owner of the property or the name of any living person cannot be listed in the narrative text. The Society reserves the right to reject a marker application that it deems offensive, either to general good taste or to a specific group of people.

The Society will consider the approval of marker applications if the applications meet any of the following criteria:

- The property is listed in the State or National Register of Historic Places.
- The site is associated with the events that have made a significant contribution to the broad patterns of history.
- The site is associated with the lives of persons no longer living who have made significant contributions to the broad patterns of history and culture.
- The site embodies the distinctive characteristics of a type, style, period or method of construction or architecture; represents the work of a master; or possesses high artistic value.
- The site yields, or is likely to yield, information important in prehistory or history.
- The site is associated with ethnic groups who have made distinctive and significant contributions to history.
- The site embodies the characteristics of the State, representing significant aspects of the physical or natural history of the earth.
- The site is representative of popular stories or myths that, although not verifiable, are significant to history and culture.

<b>1 - Name of Applicant</b>	
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<b>2 - Proposed Title of Marker</b>	
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**3 - Proposed Location of Marker** — Be precise. Photos of the proposed location and a map with the marker location shown, and property parcel number are required for final location approval.

Property Name (if applicable)	
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Address	
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City, State, Zip	
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County	
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**4 - Owner of Property Upon Which the Marker is to be Erected** — Markers may be located on either public or private lands. The site selected for the marker must be accessible to the public and visible from a public right-of-way. Provide the name of the property owner below.

<input type="checkbox"/> Public Property	<input type="checkbox"/> Private Property
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Official's Name:	Property Owner's Name:
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Title:	Address:
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Institution:	City, State & Zip:
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Telephone:	Telephone
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Email:	Email:
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**Written Permissions Required**—For markers placed within a public right-of-way, please attach a letter of approval from the appropriate transportation official or governing body that has jurisdiction over that public right-of- way.

If the marker is to be placed on private property not owned by the applicant, please attach a letter of approval from the property owner. The letter should grant permission for the historical marker to be located on their property and permit public access to the marker for as long as the marker stands.

**5 - Source of Marker Funding** —The applicant is responsible for funding all aspects of the marker, including the purchase, installation, and maintenance costs for the marker. Provide the name of the person or organization that is providing the funds for the marker. Sponsoring organization name can be included at the bottom of marker.

Funder's Name:	Telephone:
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Address:	City, State & Zip:
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**6 - Maintenance of Marker**—Provide the name of the organization responsible for long-term maintenance and repair of the historical marker below. The organization should be either a private non-profit or a governmental entity willing and able to assume the long-term maintenance of this marker.

Name:	Telephone:
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Address:	City, State & Zip:
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**7 - Research Sources for Narrative Text**—Below please list an annotated bibliography that details the primary and secondary research sources cited to support the historic facts included in your narrative text.

Attach photocopies of all supporting documents with this application. Applications without supporting documents cannot be processed. The Society reserves the right to have a marker removed if additional research finds your marker text to be incorrect.

Empty space for writing an annotated bibliography.

**8 - Historical Markers Price List** - Official State of Wisconsin historical markers are made of cast aluminum and have raised cream-colored letters on a brown background. All wall-mounted markers have one side. All post-mounted markers have two sides. Item 4.

NOTE: The estimated cost for posts for a city marker (also known as "History on a Stick") is included in the quoted price below. The estimated cost for posts for the larger two-post marker is extra and not included in the estimated price below. Please check with SEWAH Studios directly to determine the cost of posts. Keep in mind that all the costs below are estimates and can change at any time. We strongly recommend that you contact SEWAH directly to ensure you know what the price will be on any marker you decide to order.

Select the appropriate model for your marker from the list below	Size Height x Width	Model	Details	Total Character Count (Characters counts must include spaces between sentences.)	Price *
 A	16" x 24"	Small City Marker	5/8" lettering, wall mounted	320	\$800
 B	16" x 24"	Small City Marker	5/8" lettering, post mounted, same text each side	320	\$1,070
 C	36" x 24"	City Marker	1" lettering, wall mounted	396 11 lines, 36 spaces each	\$1,900
 D	36" x 24"	City Marker	5/8" lettering, wall mounted	848 16 lines, 53 spaces each	\$2,040
 E	36" x 24"	City Marker	1" lettering, post mounted, same text each side	396 11 lines, 36 spaces each	\$2,150
 F	36" x 24"	City Marker	5/8" lettering, post mounted, same text each side	848 16 lines, 53 spaces each	\$2,300
 G	36" x 24"	City Marker	1" lettering, post mounted, different text each side	792 11 lines, 36 spaces each 396 characters per side	\$2,450
 H	36" x 24"	City Marker	5/8" lettering, post mounted, different text each side	1696 16 lines, 53 spaces each 848 characters per side	\$2,520
 I	72" x 54"	Two-Post Marker	1 1/2" lettering, post mounted (Posts not included)	1196 26 lines, 46 spaces each	\$6,020
 J	72" x 54"	Two-Post Marker	1" lettering, post mounted (Posts not included)	2006 34 lines, 59 spaces each	\$6,550

\* Price includes shipping. Prices last updated May 2023. Prices subject to change at any time. Verify all pricing with SEWAH Studios at 1-888-55-SEWAH.

Other costs:

Post for highway/city markers: \$375 each

Posts for 72 x 54 with pyramidal cap: \$950 pair

Refurbish city/highway markers: \$1200 (includes round trip shipping), with cap repair \$1,450

Refurbish 2-post markers: \$3,250

**9 - Suggested marker narrative text**—Type or print your suggested marker narrative text below. Attach additional sheets as necessary. In addition to submitting this application, the Society requests that this narrative text be submitted via email as a Microsoft Word document attachment. All text is subject to editing by the Wisconsin Historical Society.

**10 – Application submitted by**

Name	
Organization	
Address	
City, State, Zip	
Telephone	
Email	

I have verified that the above information is accurate and correct to the best of my knowledge. I will fund and maintain the marker, or I am authorized to commit the person or organization named in Section 5 to fund the marker, and I am authorized to commit the person or organization named in Section 6 to the maintenance of the marker. I understand the legal obligations of marker applicants under Wisconsin Statutes.

Applicant signature: \_\_\_\_\_ Date: \_\_\_\_\_

**11– Billing address (SEWAH Studios will direct bill marker applicants)**

Name	
Organization	
Address	
City, State, Zip	

**12—Shipping address if different from billing address.** Commercial addresses open during regular business hours are preferred.

Name	
Organization	
Address	
City, State, Zip	

**13—Submit digital images-** Once the marker has been installed, the applicant must submit three high-resolution digital images (preferably jpegs) of the marker to the Wisconsin Historical Society.

**Send applications to:**

**Wisconsin Historical Society**  
**State Historical Markers Program, Rm 454**  
**816 State Street Madison, WI 53706**

**Email your narrative text to [fitzie.heimdahl@wisconsinhistory.org](mailto:fitzie.heimdahl@wisconsinhistory.org)**

The Society will review and approve applications that meet the requirements under Wisconsin Statute s. HS 4.06. An application will be approved or disapproved within 180 days of receipt by the Society. Marker installation will be the responsibility of the applicant. Markers will be shipped and invoiced directly from the marker manufacturer to the applicant.





### THE OLD VILLAGE OF DEKORRA

Before the introduction of the railroad, the Wisconsin River provided one of the most practical means of transporting lumber and farm products to distant markets. The old Village of Dekorra was beautifully situated to take advantage of this river traffic. It had a good river landing that had been long used by Native peoples and the landing provided access to a system of Native American trails, some of which would be developed into early Wisconsin territorial roads.

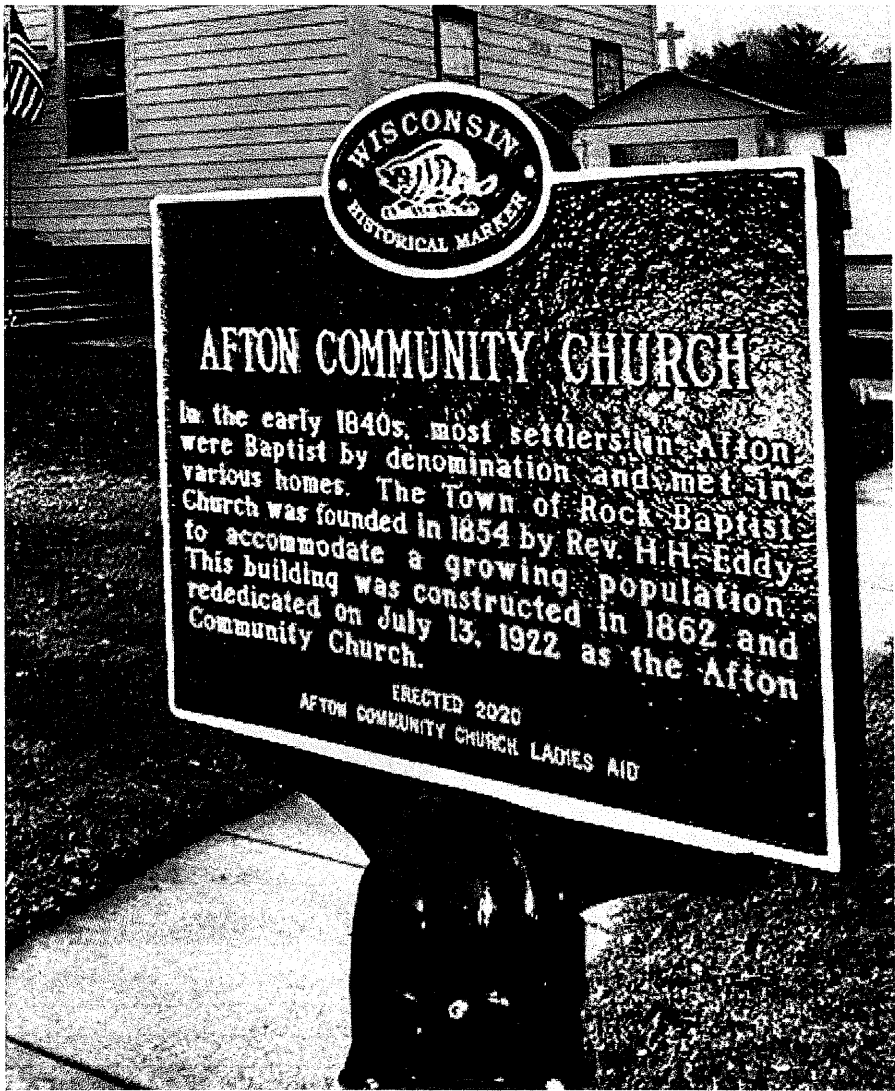
The river landing was first platted by Thompson, Trimble and Morton as Kentucky City in 1837. The first and only building in the city was the home of Lafayette Hill, which also served as an inn and tavern. The original settlement well site is marked with a replica of the old windlass well, a few hundred feet to the east of this marker.

Thompson and Trimble took sole ownership of the landing in 1843 and replatted it as the Village of Dekorra. It was named for Old Gray-headed Decorah, a well respected Ho-Chunk leader of the time. Thompson and Trimble had the Dekorra Mill built outside of the village on Rocky Run Creek. It was the first grist mill in south-central Wisconsin. Though the mill is long gone, the mill granary still stands today, northeast of the County JV Junction. Remnants of the millrace and the millpond can also be found just east of the mill site.

As lumber raft traffic increased around the great Wisconsin pinery, the Village of Dekorra quickly became an important lumber distribution center for Madison and the surrounding area. The thriving village had a thousand foot wharf, inns, taverns, several stores, two blacksmiths, a wagon maker, and a post office. It also boasted one of the best ferries on the river, which operated from where the DNR boat landing is located today.

The completion of the Madison-Portage Railroad in 1870, which bypassed the village, led to the eventual end of the flow of lumber rafts and to a decline in the local mill trade. The Village of Dekorra slowly disappeared, leaving few reminders of its vibrant past.

Erected 2020  
Wisconsin Historical Society



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447 KB

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## **RE: Property Owner Permission for Proposed Wisconsin State Historical Marker**

As owner, or the official representative of the owner of the [NAME] property at [ADDRESS] I grant permission for the proposed [MARKER NAME] Wisconsin State Historical Marker to be erected at the location agreed upon by the applicant, myself, the Wisconsin Historical Society, and the organization responsible for marker maintenance.

I fully understand that this permission includes the following, as defined by the Wisconsin Historical Society's State Historical Markers Program through Wisconsin Statute 44.15:

- To allow the public to stand or sit on my property so that the marker may be easily read, viewed, photographed, and enjoyed.
- To allow access to the marker (free of charge) between dawn and dusk, seven days a week, and 365 days a year.
- To notify the organization responsible for marker maintenance and the Wisconsin Historical Society, if the marker is in need of cleaning, repair, or refurbishment, and to grant them access to the marker for any needed work.
- To promptly report to the Wisconsin Historical Society and the marker maintenance organization if the marker is missing, damaged, or stolen, and to grant them access to the marker for any needed work.
- To allow (free of charge) photographs, location information, and address of the marker to be published on the Wisconsin Historical Marker website and held in the program's permanent marker file.
- To allow (free of charge) photographs, location information, and address of the marker to be published by individuals or organizations granted such usage by the Wisconsin Historical Markers program.
- To allow the marker to stand in perpetuity and not remove or move it without consultation with the Wisconsin Historical Markers Coordinator at the Wisconsin Historical Society.
- That should I sell or otherwise relinquish ownership of the property I will alert the Wisconsin Historical Markers Coordinator at the Wisconsin Historical

Society, the marker maintenance organization, and the new owner(s) so that arrangements may be made to continue this agreement.

Item 4.

By my signature, I hereby agree to the terms above and certify that I have the authority to enter into such an agreement on behalf of the above named party.

I look forward to being a part of the Wisconsin Historical Marker program and being a custodian of this important piece of Wisconsin's history.

[Be sure to date the letter and include property owner's signature, address, phone number, and email information.]

**Maintenance Commitment for Proposed Wisconsin Historical Marker**

**Re: [Marker Title] Wisconsin Historical Marker located at [Address]**

This agreement verifies, on behalf of [ORGANIZATION NAME], that the said organization will be responsible for the maintenance of the above listed historical marker in perpetuity.

[Organization Name] fully understands that this long-term maintenance agreement, as defined by the Wisconsin Historical Society's State Historical Markers Program through Wisconsin Statute 44.15, commits the organization to the following:

- To bear responsibility for long-term maintenance and care of the marker including regularly cleaning with a clean cloth and warm soapy water (nothing abrasive or with wax), touch-up painting, and refurbishing the marker should it become too aged or weathered for continued display.
- To promptly report to the Wisconsin Historical Marker Program Coordinator if the marker is missing, damaged, stolen, moved, or in need of refurbishment.
- To bear the responsibility for the full-cost of refurbishment and/or replacement of the marker should it be weather-worn, damaged, or stolen.

Should replacement become necessary, we also agree that we will not replace the marker with any facsimile but will work with the original manufacturer of the marker, Sewah Studios, and the Wisconsin Historical Markers Program Coordinator to order a replacement historical marker.

We promise to care for the marker as we would any other object we value highly, for the benefit of the historical education of our visitors, our organization, and the citizens of Wisconsin.

By my signature, I hereby agree to the terms stated above and certify that I have the authority to enter into such an agreement on behalf of the [Organization Name].

Representative Signature:

Date:

Printed Name:

[Please be sure to date the letter, include an authorized signature, and if not using organizational letterhead to include address, phone number, and email information.]

**CITY OF RICHLAND CENTER - TREASURER'S REPORT**

5/31/2023

Item 5.

FUNDS	BEG/MO BAL	RECEIPTS	DISBURSEMENTS	END/MO BAL
<i>Deposits</i>				
<i>Disbursements</i>				
<b>City General Unassigned:</b>	<b>\$ 629,412.25</b>	<b>\$ 269,728.68</b>	<b>\$ 583,298.76</b>	<b>\$ 315,842.17</b>
<b>State Investments #1 Unassigned</b>	<b>\$ 5,034,102.59</b>	<b>\$ 144,475.54</b>	<b>\$ 70,811.84</b>	<b>\$ 5,107,766.29</b>
<b>Property Tax Account (partial unassigned)</b>	<b>\$ 29,618.30</b>	<b>\$ 202.72</b>		<b>\$ 29,821.02</b>
<b>#2 Landfill long term care (for landfill issues)</b>	<b>\$ 592,780.91</b>	<b>\$ 2,337.90</b>		<b>\$ 595,118.81</b>
<b>#3 TIF-Panorama Estates (TIF 6)</b>	<b>\$ 168,305.88</b>	<b>\$ 663.79</b>		<b>\$ 168,969.67</b>
<b>#6 TIF 2-5 (only #4)</b>	<b>\$ 348,622.71</b>	<b>\$ 1,374.95</b>	<b>\$ 214,674.00</b>	<b>\$ 135,323.66</b>
RLF Business Savings	\$ 593,309.82	\$ 1,138.65	\$ 13,388.50	\$ 581,059.97
RLF Business Checking	\$ 1,164.57	\$ 16,066.00	\$ 16,066.00	\$ 1,164.57
<b>RESTRICTED FUNDS: (by outside entity)</b>				
CDBG Housing RLF	\$ 116,340.28	\$ 11,051.16		\$ 127,391.44
Landfill Long Term Care CD to 2045	\$ 304,212.56			\$ 304,212.56
Landfill Long Term Care CD to 2045	\$ 305,968.89			\$ 305,968.89
Library Checking	\$ 157,876.88	\$ 2,302.86	\$ 32,650.08	\$ 127,529.66
Canine Fund	\$ 42,122.94		\$ 1,359.54	\$ 40,763.40
Room Tax	\$ 29,879.86	\$ 156.12	\$ 9,312.95	\$ 20,723.03
Greater Richland Tourism	\$ 14,620.05	\$ 16,931.91	\$ 2,450.00	\$ 29,101.96
Redevelopment Authority	\$ 67,596.54	\$ 447.62		\$ 68,044.16
<b>#5 Renew RC Loan Program-Affordable Housing</b>	<b>\$ 853,939.10</b>	<b>\$ 148,150.90</b>		<b>\$ 1,002,090.00</b>
<b>Renew RC Loan Program-Checking</b>	<b>\$ 28,430.90</b>	<b>\$ 14,784.81</b>		<b>\$ 43,215.71</b>
<b>COMMITTED: (by resolution of the Council)</b>				
<b>#4 Projects committed</b>	<b>\$ 1,617,259.66</b>	<b>\$ 6,378.40</b>		<b>\$ 1,623,638.06</b>
<b>ASSIGNED: (for specific use, not assigned)</b>				
Cemetery CDs	\$ 4,828.45	\$ 5.99		\$ 4,834.44
Park/Rec/Comm Center	\$ 9,935.40	\$ 65.79		\$ 10,001.19
Aquatic Center	\$ 74,364.42	\$ 13.51		\$ 74,377.93

## Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
<b>06/06/2023</b>				
<b>06-06-23 COUNCIL</b>				
ALLIANT ENERGY/WPL	05/09/2023	ACCT #2013900000-RUNWAY	10-54900-320 AIRPORT/RUNWA	130.01
ALLIANT ENERGY/WPL	05/09/2023	ACCT #1036510000-HANGAR	10-54900-322 AIRPORT/HANGA	71.26
ALLIANT ENERGY/WPL	05/10/2023	ACCT #1601850000-HWY80 SH	10-55300-655 PARKS/SHELTER	17.10
ALLIANT ENERGY/WPL	05/15/2023	ACCT #5572730000-HWY14 W	10-54230-320 SIGNS/UTILITIES	14.07
AMAZON CAPITAL SERVI	05/30/2023	CITY ACCT #A2D4H70ZB1JL0D	10-51300-340 CLK TREAS/OFFI	54.48
AMAZON CAPITAL SERVI	05/30/2023	CITY ACCT #A2D4H70ZB1JL0D	10-51250-340 ADMIN/OFFICE S	47.97
ARROW ENERGY	05/18/2023	ACCT #12271-AIRPORT	10-54900-505 AIRPORT/AVIATI	18,183.62
AUTO ZONE	05/13/2023	ACCT #000497434-POLICE DE	10-52100-425 POLICE/CAR OPE	15.83
AXON ENTERPRISE, INC	05/20/2023	ACCT #241724-POLICE DEPT	10-52100-430 POLICE/PRIORIT	496.25
B M O HARRIS BANK N.A.	05/27/2023	POLICE ACCT ENDING #0653-	10-52100-410 POLICE/TRAININ	82.00
B M O HARRIS BANK N.A.	05/27/2023	POLICE ACCT ENDING #0653-	10-52100-410 POLICE/TRAININ	13.19
B M O HARRIS BANK N.A.	05/27/2023	POLICE ACCT ENDING #0653-	10-52100-430 POLICE/PRIORIT	261.64
B M O HARRIS BANK N.A.	05/27/2023	POLICE ACCT ENDING #0653-	10-52100-410 POLICE/TRAININ	21.09
B M O HARRIS BANK N.A.	05/27/2023	POLICE ACCT ENDING #0653-	10-52100-430 POLICE/PRIORIT	248.00
BOARDMAN & CLARK LL	05/24/2023	INV #268297-GENL CITY MATT	10-51760-570 LABOR REL/FEE	92.00
BOARDMAN & CLARK LL	05/24/2023	INV #268298-TAX ASSMT APPE	10-51760-570 LABOR REL/FEE	64.00
BOARDMAN & CLARK LL	05/24/2023	INV #268299-2022 ASSESSME	10-51760-570 LABOR REL/FEE	45.00
BREWER LIBRARY ACCO	01/01/2023	2023 LIBRARY FUNDS FROM	10-58700-390 TRANSFERS/MIS	288,153.00
CITY TREASURER	05/09/2023	REIMB DOG LIC FUND FOR C	10-44160-000 DOG/CAT LICENS	6.00
CITY UTILITIES	12/28/2022	2021-2022 W/C SLIDER DIV DU	10-51500-260 INSURANCE/WO	3,049.60
CIVIC SYSTEMS, LLC	04/18/2023	ACCT #278116-2ND HALF SOF	10-61000-920 OUTLAY/CLERK/T	34,393.00
COMPUTER DOCTORS L	05/22/2023	INV #5515-PRORATED MS365	10-51400-580 DATA PROC/PRO	70.88
COPERS, LLC	12/27/2022	INV #5248-POLICE 2023 SUPP	10-52100-480 POLICE/MAINT A	1,480.00
CREASEY, BRUCE	05/24/2023	CAMPING FEE REFUND-B CR	10-46632-000 CAMPING FEES	75.00
EHLERS	04/10/2023	INV #91033-PANORAMA EST 2	10-14600-000 DUE FROM DEVE	3,000.00
FIRE PROTECTION SPEC	06/04/2023	POLICE INV #1144571225	10-52100-470 POLICE/MAINT/R	83.12
GENERAL COMMUNICATI	04/28/2023	ACCT #7355-POLICE DEPT	10-52100-430 POLICE/PRIORIT	247.00
GENUINE TELECOM	05/20/2023	ACCT #641500-POLICE DEPT	10-52100-300 POLICE/TELEPH	149.02
GENUINE TELECOM	05/20/2023	ACCT #20300-CLERK/TREAS	10-51300-300 CLK TREAS/TELE	92.90
GENUINE TELECOM	05/20/2023	ACCT #20300-BLDG INSP	10-52400-300 BLDG SFTY/TELE	36.88
GENUINE TELECOM	05/20/2023	ACCT #20300-MAYOR	10-51200-300 MAYOR/TELEPH	35.38
GENUINE TELECOM	05/20/2023	ACCT #20300-ASSESSOR	10-51600-300 ASSESSOR/TELE	35.38
GENUINE TELECOM	05/20/2023	ACCT #20300-RR DEPOT	10-51825-300 RR DEPOT/PHON	35.38
GENUINE TELECOM	05/20/2023	ACCT #20300-POLICE DSL	10-52100-590 POLICE/INTERNE	88.00
GENUINE TELECOM	05/20/2023	ACCT #20300-CITY DSL	10-51400-590 DATA PROC/DSL	125.00
GENUINE TELECOM	05/20/2023	ACCT #641600-STREET DEPT	10-54100-300 GARAGE/TELEPH	36.13
GENUINE TELECOM	05/20/2023	ACCT #73700-PARK SHOP	10-51850-300 BLDG-PROP/TEL	45.63
GENUINE TELECOM	05/20/2023	ACCT #73700-AQUATIC CENT	10-55410-300 AQUA CTR/TELE	41.88
GENUINE TELECOM	05/20/2023	ACCT #73700-COMM CENTER	10-55200-300 COMM CTR/TELE	182.26
GENUINE TELECOM	05/20/2023	ACCT #73700-CC ALARM	10-55200-565 COMM CTR/FIRE	36.88
GOODWILL	05/04/2023	T WOZNY RESTN TO GOODWI	10-52100-810 POLICE/ENFORC	8.97
HYNEK PRINTING	05/23/2023	POLICE INV #70564-NO PARKI	10-52100-810 POLICE/ENFORC	218.00
JELINEK, GRETCHEN	06/01/2023	MAY ASSESSOR PYMT-G JELI	10-51600-560 ASSESSOR/CON	1,658.33
JOHNSON BLOCK & COM	05/12/2023	2022 AUDIT INV #502602	10-51360-390 AUDITING/FEES	12,272.00
JONES CHEVROLET	05/02/2023	ACCT #380-POLICE DEPT	10-52100-425 POLICE/CAR OPE	71.97
JOYCE, AARON L	05/15/2023	CTI REGISTRATION REIMB-A J	10-51300-410 CLK TREAS/TRAI	499.00
KOELSCH, BEN	05/31/2023	MAY CABLE SPONSORSHIP	10-55600-390 CABLE TV/MISC	1,933.75

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
OLIPHANT, ASHLEY	05/02/2023	OFFICE SUPPLY REIMB-A OLI	10-51250-340 ADMIN/OFFICE S	109.31
PARAGON DEVELOPMEN	05/30/2023	CUST #003261-CLERK/TREAS	10-61000-920 OUTLAY/CLERK/T	6,168.00
PARAGON DEVELOPMEN	05/30/2023	CUST #003261-CLERK/TREAS	10-61000-920 OUTLAY/CLERK/T	2,372.95
PITNEY BOWES GLOBAL	05/30/2023	ACCT #0016680642-POSTAGE	10-51300-330 CLK TREAS/POST	192.30
POLICE DEPT PETTY CA	05/31/2023	RCPD-REPLENISH PETTY CAS	10-52100-390 POLICE/MISC EX	46.66
RHYME BUSINESS PROD	05/16/2023	POLICE COPIER INV #3406064	10-52100-480 POLICE/MAINT A	240.53
RHYME BUSINESS PROD	06/05/2023	CITY COPIERS INV #34188074	10-51450-480 COPIER/MAINT A	397.33
RHYME BUSINESS PROD	05/26/2023	ACCT #PT6282-POLICE DEPT	10-52100-340 POLICE/OFFICE	56.19
RICHLAND COUNTY AMB	05/24/2023	JUN AMBULANCE PAYMENT	10-52600-560 AMBULANCE/CO	9,590.00
RICHLAND ELECTRIC CO	06/01/2023	ACCT #667401-FLOODWARNI	10-56200-320 FLOODPLN/UTILI	47.15
RICHLAND FIRE DISTRIC	05/04/2023	FIRE CALL-D WEMMER ACCID	10-52300-905 FIRE DIST/CITY F	600.00
RICHLAND FIRE DISTRIC	05/04/2023	FIRE CALL-D COLEMAN ACCI	10-52300-905 FIRE DIST/CITY F	600.00
RICHLAND FIRE DISTRIC	05/20/2023	FIRE CALL-HILLSIDE DEPOT A	10-52300-905 FIRE DIST/CITY F	600.00
RICHLAND FIRE DISTRIC	05/27/2023	FIRE CALL-D HOFFMAST RV F	10-52300-905 FIRE DIST/CITY F	800.00
RICHLAND FIRE DISTRIC	05/28/2023	FIRE CALL-D BURKE ACCIDEN	10-52300-905 FIRE DIST/CITY F	600.00
RICHLAND HOSPITAL, IN	05/15/2023	APR LAB SERVICES-RC POLIC	10-52100-810 POLICE/ENFORC	160.00
RICHLAND OBSERVER	06/01/2023	ACCT #31344-CLK SUBSCRIPT	10-51300-360 CLK TREAS/SUB	75.50
ROBINSON, CINDY	05/15/2023	CAMPING FEE REFUND-C RO	10-46632-000 CAMPING FEES	350.00
RUNNING, INC	06/06/2023	INV #27963-MAY TAXI EXP	10-54800-950 TRANSIT/TAXI	23,026.58
RUNNING, INC	06/06/2023	INV #27963-MAY TAXI REV	10-54800-950 TRANSIT/TAXI	11,999.50
SOUTHWEST WI TECHN	05/30/2023	POLICE INV #FTI005388	10-52100-410 POLICE/TRAININ	490.00
TC AUTOWORKS LLC	05/01/2023	ACCT #1144-POLICE DEPT	10-52100-425 POLICE/CAR OPE	55.93
TC AUTOWORKS LLC	05/01/2023	ACCT #1144-POLICE DEPT	10-52100-425 POLICE/CAR OPE	812.43
TC AUTOWORKS LLC	05/01/2023	ACCT #1144-POLICE DEPT	10-52100-425 POLICE/CAR OPE	186.21
U S CELLULAR	05/10/2023	ACCT #854828109-FLOODWAR	10-56200-300 FLOODPLN/TELE	40.51
U S CELLULAR	05/10/2023	ACCT #854828109-FLOODWAR	10-56200-300 FLOODPLN/TELE	40.51
U S CELLULAR	05/18/2023	ACCT #201978132-CELL/MIED	10-55200-300 COMM CTR/TELE	54.50
U S CELLULAR	05/18/2023	ACCT #201978132-CELL/MAYO	10-51200-300 MAYOR/TELEPH	38.99
U S CELLULAR	05/18/2023	ACCT #201978132-CELL/FRY	10-51850-300 BLDG-PROP/TEL	48.49
U S CELLULAR	05/18/2023	ACCT #201978132-CELL/NELS	10-54200-300 ROADWAYS/CEL	52.14
VERIZON WIRELESS	05/21/2023	POLICE ACCT #283186952-000	10-52100-300 POLICE/TELEPH	953.51
VIERBICHER ASSOCIATE	05/05/2023	INV #2-ZONING ORDINANCE U	10-61000-990 OUTLAY/PROJEC	3,509.00
VIERBICHER ASSOCIATE	05/05/2023	INV #3-ZONING ADMINISTRAT	10-52450-000 ZONING/REGULA	5,121.00
W CHRIS MCGOUGH, LL	06/05/2023	INV #1870-COUNCIL/GENL TA	10-51700-570 ATTORNEY/FEES	1,062.50
W CHRIS MCGOUGH, LL	06/05/2023	INV #1871-TRAFFIC COURT	10-51700-570 ATTORNEY/FEES	2,650.00
WALSH'S ACE HARDWAR	05/30/2023	ACCT #100597-POLICE DEPT	10-52100-425 POLICE/CAR OPE	40.90
WI DEPT OF ATCP-LICEN	06/06/2023	2023 A/C LICS-ID #138NGRHB	10-55410-580 AQUA CTR/LICEN	175.00
WI DEPT OF ATCP-LICEN	06/06/2023	2023 A/C LICS-ID #138NGRHB	10-55410-580 AQUA CTR/LICEN	175.00
WI DEPT OF ATCP-LICEN	06/06/2023	2023 A/C LICS-ID #138NGRHB	10-55410-580 AQUA CTR/LICEN	175.00
WI DEPT OF ATCP-LICEN	06/06/2023	2023 A/C LICS-ID #138NGRHB	10-55410-580 AQUA CTR/LICEN	250.00
WI DEPT OF ATCP-LICEN	06/06/2023	2023 A/C LICS-ID #138NGRHB	10-55410-580 AQUA CTR/LICEN	150.00
WI DEPT OF ATCP-LICEN	06/06/2023	2023 A/C LICS-ID #138NGRHC	10-55410-580 AQUA CTR/LICEN	60.00
WI DEPT OF JUSTICE-CR	05/03/2023	ACCT #G2489-POLICE DEPT	10-52100-860 POLICE/ADMINIS	7.00
WI DEPT OF JUSTICE-CR	05/18/2023	ACCT #G2489-POLICE DEPT	10-52100-860 POLICE/ADMINIS	7.00
WI DEPT OF JUSTICE-CR	05/31/2023	ACCT #G2489-POLICE DEPT	10-52100-860 POLICE/ADMINIS	7.00
WI DEPT OF TRANS-TVR	06/05/2023	RCPD TVRP PROGRAM PAYM	10-44410-000 PARKING TICKET	300.00
WI FIELD TRAINING OFFI	06/01/2023	T BARR REGISTRATION-WFTO	10-52100-410 POLICE/TRAININ	250.00
WICONNECT WIRELESS	06/01/2023	INV #195072-AIRPORT INTERN	10-54900-300 AIRPORT/TELEP	56.86
WIL-KIL PEST CONTROL	05/10/2023	ACCT #133002-LANDFILL	10-54500-560 LANDFILL/CONT	63.30
WIL-KIL PEST CONTROL	05/11/2023	ACCT #131539-MUN BLDG	10-51800-560 MUN BLDG/CONT	63.30
WPPI ENERGY	06/01/2023	LED PROJ INV #INV19346	10-51850-470 BLDG-PROP/MAI	421.62



Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total CITY GENERAL FUND:				418,872.55
Grand Totals:				418,872.55

The bills presented on this day (excluding any Library Fund invoices) having been referred to the Finance and Budget Committee, and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE CITY BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

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Dated: \_\_\_\_\_

Finance: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Filed in the office of the City Clerk/Treasurer

Report Criteria:

- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.

Notice is hereby given that a renewal application has been filed in the office of the Clerk of the City of Richland Center, Richland County Wisconsin for the following types of licenses.

<u>"Class A" Beer:</u>	<u>Address:</u>	<u>Registered Agent:</u>
Jax Enterprises II (Triangle Kwik Stop)	845 Sextonville Road	Dennie Jax
Kwik Trip, Inc. #363	2393 Hwy 14 East	Lisa L. Granger
Tienda Mexicana Oasis	170 N. Main Street	Reynaldo Pedro-Landa

<u>Class "A" Liquor:</u>		
Turnipseed Properties, dba Added Touch Floral & Gifts	339 N. Main St.	Angela Turnipseed

<u>"Class A" Liquor: CIDER ONLY</u>		
Kwik Trip Inc. #363	2393 Hwy 14 East	Lisa L. Granger

<u>"Class A" Liquor and Beer:</u>		
Ocooch Books & Libations LLC	130 S. Main St.	Daniel T. Miller
Wal-Mart Stores East, LP	2401 Hwy 14 East	Donald Fieldhouse
Jax Enterprises IV (Mobile Mart)	1001 Hwy 14 West	Dennie Jax
Jax Enterprises II (Eastside BP)	2407 Highway 14 East	Dennie Jax
Kwik Trip, Inc. #788	378 W. Seminary St.	Monica L. Wheaton
Richland Locker Co.	590 S. Main St.	Craig Huth

<u>Class "B" Beer:</u>		
Southern Wisconsin Huts, LLC	719 Hwy 14 East	Todd Hollman
Mellem's Fish House LLC	1885 Allison Park Drive	Brenda A. Walther
Richland Family Restaurant LLC	211 N. Main St.	Abidin Bajrami
RC Tacos, LLC	202 S. Orange	Carolina Rodriguez

<u>Class "B" Liquor and Beer:</u>		
Richland Center American Legion Club, Ltd.	900 Flag Park Drive	Richard Cairns
Gun-Mo, Inc. Press Box**	165 W. Court Street	Max Gundlach
Center Lanes, Inc. dba The Phoenix Center	100 S. Orange Street	Amy Schoepp
Los Amigos II Mexican Restaurant, LLC**	100 N. Main St.	German Vasquez Hernandez
La Fritanga, LLC	1450 Veterans Drive	Marlon Lacayo

<u>Class "C" Wine:</u>		
Mellem's Fish House LLC	1885 Allison Park Dr.	Brenda A. Walther
Richland Family Restaurant LLC	211 N. Main St.	Abidin Bajrami

\*\* Reserve License

The original license will expire June 30, 2023 and the renewal will be from July 1, 2023 through June 30, 2024. Persons having any objections to the granting of such license may file their objections with the City Clerk's office on or before June 6, 2023.

Dated this 12<sup>th</sup> day of May, 2023  
 Aaron Joyce  
 Clerk/Treasurer

## **2023 Municipal Licenses June 6, 2023**

### TOBACCO:

Family Dollar Stores of Wisconsin, LLC  
Jax Enterprises II – Eastside BP  
Jax Enterprises II – Triangle Kwik Stop  
Jax Enterprises IV – Richland Mobil Mart  
Kwik Trip # 363 - Hwy 14 East  
Kwik Trip #788 – W. Seminary St.  
Wal-Mart Stores East, LP

### ABATTOIR:

Richland Locker Co.

### ARCADE:

National Entertainment Network (Wal-Mart #1007)  
Stansfield Vending (American Legion)  
Stansfield Vending (Press Box)  
Jax II (Eastside BP)  
Jax IV (Richland Mobile Mart)

APPLICATION FOR TEMPORARY CLASS "B"/"CLASS B" RETAILER'S LICENSE

Item 12.

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE \$ 10.00

Application Date: 05-10-2023

Town Village City of Richland Center County of Richland

The named organization applies for: (check appropriate box(es).)

A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning and ending and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. ORGANIZATION (check appropriate box) Bona fide Club Church Lodge/Society Veteran's Organization Fair Association

(a) Name SW Partners Inc dba Richland Rejuvenates

(b) Address PO Box 651 Richland Center WI 53581 (Street) Town Village City

(c) Date organized 03-03-2016

(d) If corporation, give date of incorporation WI

(e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: [X]

(f) Names and addresses of all officers:

President Michael Breininger 24810 Mourning Dove Ln Richland Ctr WI 53581

Vice President Dale Bender PO Box 244, Richland Ctr WI 53581

Secretary Liz Perkins 23009 Cty Hwy AA, Richland Ctr WI 53581

Treasurer Michael Cosgrove, 25218 Cty Hwy Y, Richland Ctr WI 53581

(g) Name and address of manager or person in charge of affair: Michael Cosgrove, 25218 Cty Hwy Y, Richland Ctr WI 53581

2. LOCATION OF PREMISES WHERE BEER AND/OR WINE WILL BE SOLD:

(a) Street number Krouskop Park 1100 N Jeferson Street, Richland Ctr WI 53581

(b) Lot Block

(c) Do premises occupy all or part of building?

(d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover:

3. NAME OF EVENT

(a) List name of the event RC Thunderfest

(b) Dates of event 06-24-2023

DECLARATION

The Officer(s) of the organization, individually and together, declare under penalties of law that the information provided in this application is true and correct to the best of their knowledge and belief.

Southwest Partners Inc dba Richland Rejuvenates (Name of Organization)

Officer (Signature/date)

Officer (Signature/date) 5-10-2023

Officer (Signature/date)

Officer (Signature/date)

Date Filed with Clerk

Date Reported to Council or Board

Date Granted by Council

License No.



State of Wisconsin  
Governor Tony Evers

**Department of Agriculture, Trade and Consumer Protection**  
Secretary Randy Romanski

**Date:** April 18, 2023  
**To:** Municipal Weights and Measures Program Administrator  
**From:** Joe Smith, Director, Bureau of Weights and Measures

The Department of Agriculture, Trade and Consumer Protection's (DATCP) Bureau of Weights and Measures will be implementing a weights and measures inspection fee adjustment for contract municipalities effective July 1, 2023.

As part of a comprehensive 2022 review of the inspection program, the Department's Bureau of Weights and Measures identified appropriate adjustments to inspection frequencies and fees. Starting on July 1, 2022, weights and measures device inspection frequencies - within contract municipalities - changed from annual to biennial. This change was based on inspection data demonstrating no significant compliance difference between a one-year or two-year device inspection frequency. In addition, the Department reviewed the contract municipality inspection fee structure, which had not been adjusted since 2003. This review identified the need for a fee adjustment from \$400 per day to \$750 per day, to reflect the increased costs of doing the contracted inspections. This adjustment supports DATCP's work with each municipality per Wisconsin Statute s. 98.04(2).

As you are likely aware, State law requires that a municipality with a population over 5,000 either establish their own weights and measures inspection program with enough staff and equipment to ensure compliance with Wisconsin Statute Chapter 98, or contract with the State to provide those services. Wisconsin Statute s. 98.04(2) also allows a municipality to assess fees to businesses that receive weights and measures services. Those fees may not exceed the actual cost of fees paid to the Department for the same services. Ordinances and fees should be reviewed and adjusted as needed if your municipality recovers weights and measures inspection costs from regulated businesses.

If your municipality intends to continue to contract with the State for its weights and measures inspection program, please sign and return the enclosed contract by June 15, 2023 to: DATCP; Holly Wing; P.O. Box 8911; Madison, WI 53708-8911. A completed copy of the contract will be returned to you for your records, and you will be billed for this service in April 2024. If you have questions, please contact Stephen Peter at 608-224-4954 or email [Stephen.peter@wisconsin.gov](mailto:Stephen.peter@wisconsin.gov)

Joe Smith  
Director – Bureau of Weights and Measures  
Division of Trade and Consumer Protection

Enclosure

*Wisconsin - America's Dairyland*

2811 Agriculture Drive • PO Box 8911 • Madison, WI 53708-8911 • [Wisconsin.gov](http://Wisconsin.gov)

An equal opportunity employer

# MEMORANDUM OF AGREEMENT WEIGHTS AND MEASURES INSPECTION

THIS AGREEMENT is entered into by and between the STATE OF WISCONSIN DEPARTMENT OF AGRICULTURE, TRADE AND CONSUMER PROTECTION, hereinafter referred to as the Department, and the MUNICIPALITY OF **RICHLAND CENTER**, hereinafter referred to as the Municipality.

Pursuant to Wis. Stat. § 98.04(2), the Department agrees to furnish the services and perform the duties required to enforce the provisions of Wis. Stat. ch. 98 in the Municipality. The Department further agrees to report to the Municipality at least annually on the extent and nature of the services performed. It is understood and agreed that the Municipality shall not be required to maintain a department of weights and measures or appoint sealers of weights and measures while this agreement is in effect.

Pursuant to Wis. Stat. §§ 66.0301 and 98.04(2), the Municipality agrees to pay to the Department fees sufficient to cover the Department's annual costs of providing such services on a fiscal year basis that starts on July 1 and continues through the following June 30, with payment to be made not later than May 1 of the fiscal year of this agreement. Payment for services performed by the Department for less than any contract period shall be prorated accordingly.

This agreement shall be self-renewing for succeeding fiscal year periods, except that the sum to be paid to the Department for services rendered shall be subject to renegotiation for each succeeding contract period based on the cost of providing services. This agreement may be terminated at the end of any fiscal year by either party giving the other party written notice at least 60 days prior to July 1 of the following fiscal year. Annual fees payable to the Department shall be in the amount of **\$3,750.00**, except as otherwise agreed upon for succeeding contract periods. Under Wis. Stat. § 98.04(2), a municipality may recover an amount not to exceed the cost of fees paid to the Department by assessing fees on the persons who receive services under the weights and measures program.

The parties have entered into this agreement effective the **1<sup>st</sup> day of July 2023**.

WISCONSIN DEPARTMENT OF  
AGRICULTURE, TRADE AND CONSUMER  
PROTECTION

By \_\_\_\_\_  
Signature Date

Acting Administrator  
Division of Trade & Consumer Protection  
(608) 224-4929

MUNICIPALITY OF \_\_\_\_\_

By \_\_\_\_\_  
Signature Date

\_\_\_\_\_  
Title Telephone Number

## Aaron Joyce

---

**From:** Peter, Stephen T - DATCP <Stephen.Peter@wisconsin.gov>  
**Sent:** Thursday, May 25, 2023 7:06 AM  
**To:** Aaron Joyce  
**Cc:** Ashley Oliphant; Terry Nelson  
**Subject:** RE: Weights & Measures MOA Question

Aaron,

The FY 2022 invoice of \$4,000 was correct.  
 For the current fiscal year 2023, the invoice will be \$2,000 due to a reduction in inspection frequencies.  
 The new MOA reflects the price increase for FY 2024 at the 2023 inspection frequency.  
 The new cost of weights and measures services of \$3,750 is correct for FY 2024.

Stephen Peter  
 Manager, Field Operations Section  
 Bureau Of Weights and Measures  
 Department of Agriculture, Trade, and Consumer Protection  
[Stephen.peter@wisconsin.gov](mailto:Stephen.peter@wisconsin.gov)  
 608-224-4954

Please refer general questions to the DATCP WM Compliance Email Box at: [DATCPWMCompliance@wisconsin.gov](mailto:DATCPWMCompliance@wisconsin.gov)

*Please fill out our [customer survey](#) to help us improve. Thank you!*

---

**From:** Aaron Joyce <aaron.joyce@richlandcenterwi.gov>  
**Sent:** Wednesday, May 24, 2023 4:00 PM  
**To:** Peter, Stephen T - DATCP <Stephen.Peter@wisconsin.gov>  
**Cc:** Ashley Oliphant <ashley.oliphant@richlandcenterwi.gov>; Terry Nelson <terry.nelson@richlandcenterwi.gov>  
**Subject:** Weights & Measures MOA Question

**CAUTION: This email originated from outside the organization.  
 Do not click links or open attachments unless you recognize the sender and know the content is safe.**

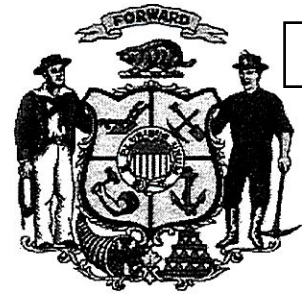
Hi Stephen,

I'm hoping that you can help provide some clarification regarding the Memorandum of Agreement Weights & Measures Inspection (MOA) document that was recently sent. I have attached the letter received, the MOA document to sign with the annual fee noted, and the invoice that was received most recently in 2022. The letter states that the annual fee will be increasing; however, the new fee noted on the MOA is \$3,750 while the City of Richland Center paid \$4,000 in 2022. The city intends to continue the service provided by the state and has no issue with signing the MOU, but we're wondering if the total quoted on the agreement is correct so we can appropriately budget for the cost in 2024. Any help and guidance would be appreciated. If you have questions or would like to contact me, you may email or call (608) 647-3466.

Thank you,

Aaron Joyce

COPY



Item 13.

INVOICE  
 State of Wisconsin  
 Dept of Ag, Trade & Cons Protc

Bill To:

000070  
 CITY OF RICHLAND CENTER  
 TERRY NELSON  
 450 SOUTH MAIN STREET  
 RICHLAND CENTER WI 53581-2545

Invoice No: 115-0000026077  
 Invoice Date: 5/31/22  
 Page: 1 of 1

*54500 - 580*  
*Landfill / License*  
*Terry Nelson 6-3-22*

Customer Number: MUNI000211  
 Payment Terms: NET30  
 Due Date: 6/30/22  
 AMOUNT DUE: 4,000.00 USD

RECEIVED JUN 03 2022

Amount Remitted

Pay by mail: Include top of invoice & mail to: DATCP, Lockbox 93423, Milwaukee, WI 53293-0423  
 Pay online: [datcp.wi.gov/payonline](http://datcp.wi.gov/payonline); Scroll down then click "Make Payment";  
 Free by direct bank transfer or by credit/debit card with non-refundable 2.5% fee  
 For billing questions, please call 608-224-4952

Line	Identifier	Description	Project	Quantity	UOM	Unit Amt	Original Net Amount
1	WM_CONTRACT	W & M Contract Inspection		1.00	EA	4,000.00	4,000.00
Weights and Measures inspection service as per contract for the period of July 1, 2021 through June 30, 2022.							
Subtotal:							4,000.00
Amount Due:							4,000.00

*⊗ Last year's for reference*



# CITY OF RICHLAND CENTER

## AGENDA ITEM DATA SHEET

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Item 14.

**Agenda Item:** Richland Center Municipal Airport Flight Pattern

**Meeting Date:** Tuesday, June 6, 2023

**Requested by:** Dave Fry, Buildings & Grounds Superintendent

**Background:** Earlier this year, a request to change the flight pattern was submitted and subsequently approved by the Bureau of Aeronautics. Although standard left traffic is recommended, right traffic deviations are allowed when warranted for reasons of safety, noise mitigation, etc. As a result of this request, runway 17 was transitioned from left traffic to right traffic.

After this change occurred, concerns were expressed by some pilots with a request to revert to the previous flight pattern. The Public Works Committee discussed the matter on 5/11/2023 and recommended the Common Council review the flight pattern to determine if the traffic pattern should remain or revert to the previous pattern.

Minutes from the Public Works Committee

6. Flight Pattern at the 93C Richland Airport Dave was notified by pilots that the flight pattern needed to be changed. The pattern was changed due to concern over pilots coming in over the town of Sextonville, the tree line and housing development. He called the state as they are the ones who are able to make that change. He did this with the guidance of Hal Davis with the State of Aeronomics. Dave posted the required notice that the flight pattern was being changed from right to left. Some pilots feel that there was no need for the change and that it should return to the pattern that it was previously. With lengthy discussion with the pilots it was decided to make the change if City Council agrees to approved it back to the pattern it was. Set to discuss at Council Meeting on 6/6/2023 at 6:30 PM. Motion by Melby to bring to City Council for discussion and approval. Seconded by McCarthy.

**Financial Impact:** Not applicable

**Requested Action:** Determine if the flight pattern should **remain** as right traffic **or revert** to left traffic.

**Attachment:** Letter from Michael Kaufman

Honorable Mayor Coppernoll and Members of the City Council

The Richland Center Airport Traffic Pattern is an agenda item for this council meeting, and I would like to bring forth some pertinent information for this item.

The FAA (Federal Aviation Administration) designates each state with the task of inspecting its airports to make sure that the airport is safe and in compliance with regulations. Late last year, I happened to be at the airport during the inspection conducted by Hal Davis of the Wisconsin Bureau of Aeronautics and Dave Fry, Richland Center Airport Manager. During this discussion, the item of concern of the airport traffic pattern was discussed along with the consideration of changing it for safety concerns and other factors. After reviewing the criteria at both the State and Federal levels, the airport traffic pattern at the Richland Airport was officially changed.

To understand the traffic pattern from a non-pilot perspective, all pilots circle an airport with left hand turns while landing unless the airport has designated otherwise or there is a control tower in which case the tower makes the call. For any airport to be approved for a deviation from the standard left-hand pattern or non-standard pattern altitude, there must be a legitimate reason. Some of the reasons are terrain, obstacles like towers or tall buildings and cities, towns, or housing developments. There are 15 airports in the state of Wisconsin that have that criteria and have right hand traffic patterns for one or more runways (see attachment 1). Another item to be considered are instrument approaches that allow pilots to land safely during deteriorating weather conditions.

So, which of these items applied to the Richland Airport to facilitate the change to a right traffic pattern?

1. There is a large hill on the northeast side of the airport for pilots to avoid; there is nothing but flat farmland on the west side of the airport and no obstructions.
2. The Village of Sextonville and the Clary subdivision on the east side of the airport present a safety concern should an aircraft experience engine or mechanical issues.
3. The instrument approach to the airport (see attachment 2) if flown according to regulations could require circling over the large hill and the Village of Sextonville when landing to the south in poor weather conditions.
4. Airplanes do make noise and there have been noise complaints made to the State Division of Aeronautics from Sextonville village residents in the past.

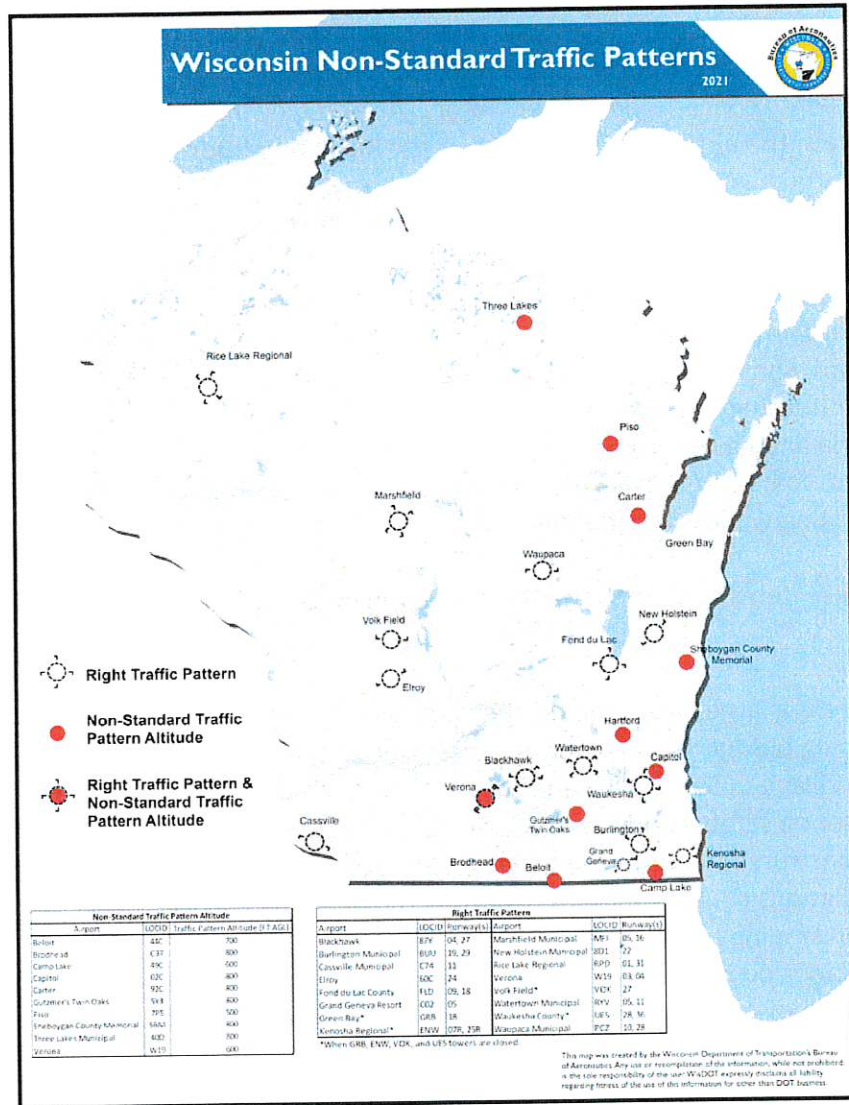
For over fifty years that I have been associated with the airport, the topic of changing the traffic pattern had been discussed. At one time during that time period, two local pilots landing at night skimmed the top to the hill low enough to land with tree branches on the landing gear. After further review from the change to a right-hand traffic pattern, the airport might receive more favorable instrument take-off and landing minimums (see attachment 2). I have no personal issue in this change, just stating the facts with hopes of making the airport safer and more environmentally friendly in our community.

Respectfully,

Michael J. Kaufman

VI

**Non-Standard Traffic Patterns**



Wisconsin Department of Transportation – Aviation publications  
[wisconsindot.gov/av-pubs](http://wisconsindot.gov/av-pubs)

VI

**TABLE OF CONTENTS**

**AIRPORT NAME INDEX**

RICHLAND CENTER, WISCONSIN

AI-6365 (FAA)

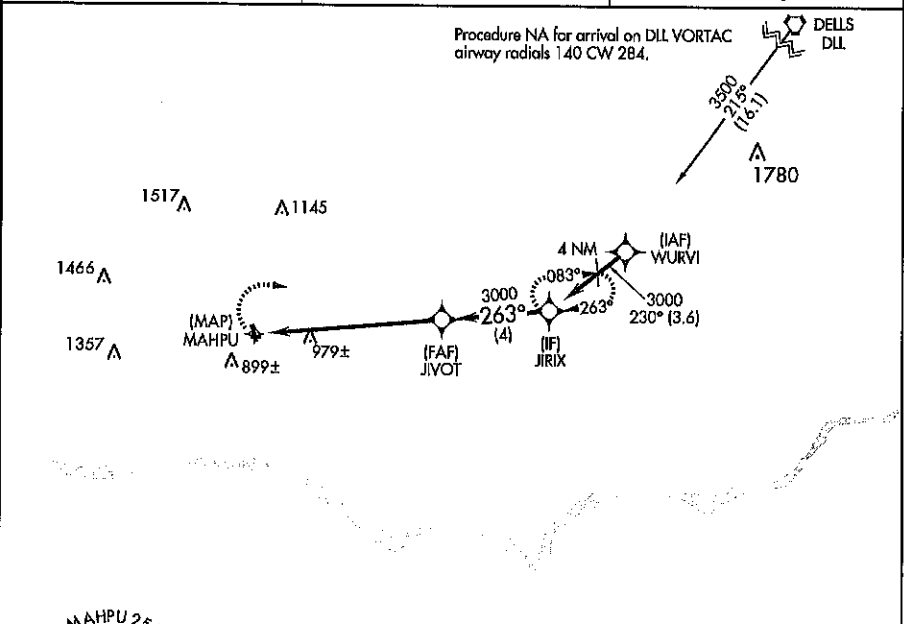
23054

APP CRS <b>263°</b>	Rwy Idg TDZE Apt Elev	N/A N/A 742
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**RNAV (GPS)-A**  
RICHLAND (93C)

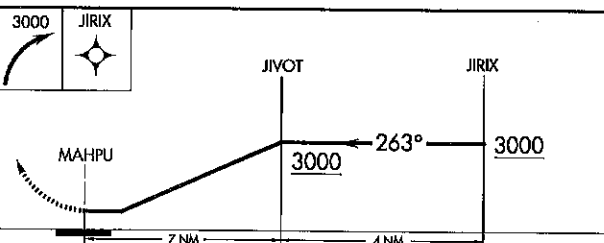
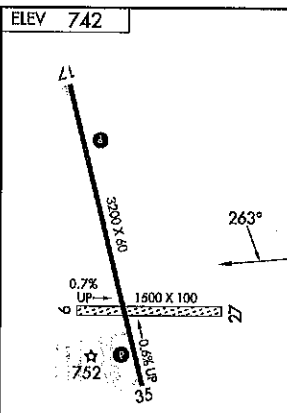
RNP APCH:  
 NA Circling NA to Rwys 9 and 27. Procedure NA at night. Use Lone Rock altimeter setting.  
 MISSED APPROACH: Climbing right turn to 3000 direct JIRIX and hold.

INR ASOS <b>119.425</b>	CHICAGO CENTER <b>133.3 380.35</b>	CTAF <b>122.9</b>
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EC-3, 18 MAY 2023 to 15 JUN 2023

EC-3, 18 MAY 2023 to 15 JUN 2023



CATEGORY	A	B	C	D
<input checked="" type="checkbox"/> CIRCLING	1680-1¼ 938 (1000-1¼)	1700-1½ 958 (1000-1½)	NA	

MIRL Rwy 17-35  
REIL Rws 17 and 35

RICHLAND CENTER, WISCONSIN  
Amdt 5 05DEC19

43°17'N - 90°18'W

RICHLAND (93C)  
**RNAV (GPS)-A**

L52

**TAKEOFF MINIMUMS, (OBSTACLE) DEPARTURE PROCEDURES, AND DIVERSE VECTOR AREA (RADAR VECTORS)**

23054

**RICE LAKE, WI (CON'T)**

**RICE LAKE RGNL/CARL'S FLD (RPD) (CON'T)**

Rwy 19, trees 2780' from DER, 200' left of centerline, 73' AGL/1169' MSL.  
 Rwy 31, trees 1480' from DER, 50' right of centerline, 64' AGL/1156' MSL.

**RICHLAND CENTER, WI**

**RICHLAND (93C)**

**TAKEOFF MINIMUMS AND (OBSTACLE) DEPARTURE PROCEDURES**

AMDT 1A 29AUG07 (07241) (FAA)

**TAKEOFF MINIMUMS:**


Rwys 9,17, NA.  
 Rwy 27, 400-2 or std. with a min. climb of 491' per NM to 1300.  
 Rwy 35, 300-1 or std. with a min. climb of 222' per NM to 1800.

RICHLAND CENTER, WISCONSIN

AL-6365 (FAA)

23054

**RNAV (GPS)-A  
 RICHLAND (93C)**

APP CRS <b>263°</b>	Rwy Idg TDZE Apt Elev	<b>N/A N/A 742</b>	
RNP APCH.			
 NA	Circling NA to Rwys 9 and 27. Procedure NA at night. Use Lone Rock altimeter setting.		MISSED APPROACH: Climbing right turn to 3000 direct JIRIX and hold.
LNR ASOS <b>119.425</b>	CHICAGO CENTER <b>133.3 380.35</b>		CTAF <b>122.90</b>

# CITY OF RICHLAND CENTER

## AGENDA ITEM DATA SHEET

**Agenda Item:** 14. Consider Request to Authorize Billboard Advertising

**Meeting Date:** Tuesday, June 6, 2023

**Requested by:** Ashley Oliphant

**Background:** In February 2023, the Common Council authorized the execution of a lease agreement between the City and The Lamar Company for the continued placement of a billboard on city owned tax parcel 276-2812-1000. One face of the billboard was to be transitioned to digital advertisements. The executed lease agreement is for a term of fifteen years with an annual rent of \$4,500 (previously \$300/year). As part of this agreement, Lamar offered the City a reduced cost for advertising at a rate of \$500 per flight (four week period).



On May 16<sup>th</sup> several department heads met with a Lamar representative to discuss advertising options and how the City might utilize this medium. If the City is to secure advertising on the digital billboard, an initial six month/24-week or one year/52-week package must be purchased. Of the available spots, one is remaining. Advertising on the digital billboard is tentatively set to begin in July 2023.

If approved to purchase advertising space, departments suggested the following items be advertised.

Note: *this is not an all-inclusive list*

Library

- Book Sales
- Programming
- Happy Holidays
- Women's History Month
- Black History Month
- National Library Week
- Poetry Month
- Hours & Contact Info
- Website Resources
- Services

Economic Development

- City Land for Sale
- Project Updates
- Grant Opportunities
- SBDC, WEDC Workshops
- Job Openings

Tourism

- Extension of "You'll Find it Here"
- Rodeo
- Taste of the Hills
- County Fair
- Thunderfest
- Other Events

Parks & Recreation

- New Events
- Programming
- Aquatic Center Info
- Season Help Recruitment
- Sponsor Thank Yous
- Employee Recognition

**Financial Impact:** \$3,000 for a 24-week package or \$6,500 for a 52-week package.

**Requested Action:** Motion to authorize the City Administrator to secure a \_\_\_\_\_ week digital billboard advertising package with The Lamar Company utilizing ARPA funds.

# CITY OF RICHLAND CENTER

## AGENDA ITEM DATA SHEET

---

**Agenda Item:** 15. Consider Request for WIFI Access Point at the Aquatic Center

**Meeting Date:** Tuesday, June 6, 2023

**Requested by:** Ashley Oliphant & Jodi Mieden

**Background:** Requesting authorization to purchase equipment and licensing for a WIFI access point that would primarily service the Aquatic Center but also the Park Shop. The installation of an access point allows for full implementation of the timekeeping system for seasonal help, is the first step for accepting credit card payments directly at the Aquatic Center (pool passes & concessions), provides public WIFI access, and allows for greater precision of chemical management (chemical controllers have greater performance over WIFI).

QUOTE

Equipment (one-time expense)

- Cisco Meraki MR46 (Qty 2) - \$2,716.88

Licensing Options

- Meraki MR Enterprise – 3 year (license) - \$563.58
- Meraki MR Enterprise – 5 year (license) - \$939.28
- Meraki MR Enterprise – 7 year (license) - \$1315.00

Recommendation:

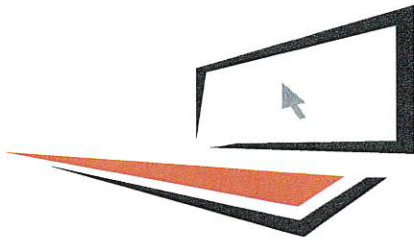
Cisco Meraki MR46 (Qty 2) - \$2,716.88  
 Meraki MR Enterprise – 5 year (license) - \$939.28  
**Total Cost for 5 years: \$3,656.16**

**Funding Source:** ARPA

**Financial Impact:** \$3,656.16

**Requested Action:** Motion to authorize the purchase of the necessary equipment and licensing for a WIFI access point to serve the Aquatic Center and Park Shop with ARPA funds.

**Attachment:** Quote from Computer Doctors (pricing and availability confirmed)



# COMPUTER DOCTORS

TECHNOLOGY SOLUTIONS, SERVICE & SUPPORT

City of Richland Center  
Friday, April 21, 2023

Prepared By:  
Jason M. Marshall

Qty	Description	Price	Total
2	Cisco Meraki MR46 <i>one time expense</i>	\$ 1,358.44	\$ 2,716.88
2	Meraki MR Enterprise - 3 Year	\$ 281.79	\$ 563.58
2	Meraki MR Enterprise - 5 Year	\$ 469.64	\$ 939.28
2	Meraki MR Enterprise - 7 Year	\$ 657.50	\$ 1,315.00

### Total

*Pricing valid for 15 days from date of quote and does not include labor. Pricing subject to change and availability.*



**ORDINANCE 2023 – \_\_\_\_**

**ADOPTION OF ORDINANCE AUTHORIZING AN ALTERNATIVE SYSTEM OF  
APPROVING CLAIMS IN ACCORDANCE WITH  
WISCONSIN STATUTE SECTION 66.0609**

The Common Council of the City of Richland Center, Wisconsin, does hereby ordain:

**SECTION I: ADOPTION OF ORDINANCE PURSUANT TO STATUE.**

§66.0609. FINANCIAL PROCEDURE; Alternative System of Approving Claims

(1) The governing body of a village or of a city of the 2nd, 3rd or 4th class may by ordinance enact an alternative system of approving financial claims against the municipal treasury other than claims subject to s. 893.80. The ordinance shall provide that payments may be made from the city or village treasury after the comptroller or clerk of the city or village audits and approves each claim as a proper charge against the treasury, and endorses his or her approval on the claim after having determined that all of the following conditions have been complied with:

(a) That funds are available for the claim pursuant to the budget approved by the governing body.

(b) That the item or service covered by the claim has been duly authorized by the proper official, department head or board or commission.

(c) That the item or service has been actually supplied or rendered in conformity with the authorization described in par. (b).

(d) That the claim is just and valid pursuant to law. The comptroller or clerk may require the submission of proof to support the claim as the officer considers necessary.

(2) The ordinance under sub. (1) shall require that the clerk or comptroller file with the governing body not less than monthly a list of the claims approved, showing the date paid, name of claimant, purpose and amount.

(3) The ordinance under sub. (1) shall require that the governing body of the city or village obtain an annual detailed audit of its financial transactions and accounts by a certified public accountant licensed or certified under ch. 442 and designated by the governing body.

(4) The system under sub. (1) is operative only if the comptroller or clerk is covered by a fidelity bond or insurance policy of not less than \$5,000 in villages and 4th class cities, of not less than \$10,000 in 3rd class cities, and of not less than \$20,000 in 2nd class cities, as described in s. 61.25 (intro.) or 62.09 (4) (b).

(5) If an alternative procedure is adopted by ordinance in conformity with this section, the claim procedure required by ss. 61.25 (6), 61.51, 62.09 (10), 62.11 and 62.12 and other relevant provisions, except s. 893.80, is not applicable in the city or village.

**SECTION II: Effective Date.**

This ordinance shall be in full force and effect from and after its passage and publication.

Enacted this \_\_\_ day of \_\_\_\_\_, 2023.

**CITY OF RICHLAND CENTER:**

\_\_\_\_\_  
Todd Coppernoll, Mayor

**ATTEST:**

\_\_\_\_\_  
Aaron Joyce, City Clerk/Treasurer