



OFFICIAL PUBLIC NOTICE
MEETING OF THE PUBLIC WORKS COMMITTEE
THURSDAY, AUGUST 21, 2025 AT 5:30 PM

PUBLIC WORKS BUILDINGS & GROUNDS SHOP AT 1100 N. JEFFERSON STREET.

AGENDA

CALL TO ORDER *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

APPROVAL OF MINUTES Entertain a motion to waive the reading of the minutes of the last meeting in lieu of printed copies and approve said minutes or correct and approve said minutes.

1. 07-17-2025 Minutes

APPROVAL OF BILLS

2. Bills for Approval

PUBLIC WORKS DIRECTOR'S REPORT

3. Monthly Report

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

SET NEXT MEETING DATE Third Thursday of the Month - September 18th at 5:30 pm

ADJOURNMENT

Following adjournment, the Committee will participate in a tour of public facilities and grounds. A quorum of the Committee will be present, but no action will be taken.

Posted this 20 day of August, 2025 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.

CALL TO ORDER The meeting was called to order at 5:30 PM. Members present: Fruit, Walters, Schultz. Also present were Director of Public Works Jasen Glasbrenner and Municipal Services Specialist Darcy Perkins. The meeting was properly noticed.

APPROVAL OF MINUTES Motion by Schultz to approve the June 19, 2025 meeting minutes. Seconded by Walters. Motion carried by voice vote.

APPROVAL OF BILLS The bills from 6/18/2025-7/17/2025 were presented totaling \$65,731.67. Motion by Walters to approve the bills as presented. Seconded by Schultz. Motion carried by voice vote.

PUBLIC WORKS DEPARTMENT REPORTS PRESENTED BY DPW JASEN GLASBRENNER

- Streets: Continued crack sealing, brush collection, and prep for August chip sealing. Crews also performed downtown string trimming, street sweeping before July 4, and assisted with airport mowing. The end loader motor has been ordered; delivery and installation are pending.
- Buildings & Grounds: Supported summer events, addressed graffiti removal, and assisted Parks & Rec operations. Seasonal staffing remains well below target, prompting use of subcontractors for mowing and trimming at five sites. Buildings & Grounds Crew Lead position has been reposted with interviews underway.
- Airport: FAA awarded \$429,567 in infrastructure funding. The runway crack repair project and master plan are progressing. Lighting repairs completed; a few remain pending.
- Cemetery: Two full burials and continued demand for plot information. SOP development is ongoing. Cemetery maintenance continues to strain staff capacity (~120 hours/week). Subcontractors were used for trimming support.
- Forestry: Tree trimming coordinated with Utilities; some removals completed. Tree cutter license renewals processed. Tree Board meeting scheduled for 7/23.
- Equipment Issues: Ongoing problems with the Bobcat tractor and LS tractor. The 2017 Ferris mower is awaiting throttle repairs. Equipment reliability has impacted productivity, especially in slope mowing.
- Operational Updates:
 - Department hours proposal (7:00 a.m.–3:30 p.m.) will go to Personnel Committee.
 - Staff working with the City Attorney to explore issuing citations for overgrown yards as an alternative to direct abatement.
 - Considering subcontracting future cemetery grave digging services.
 - Ordinance Review: Staff intends to bring forward an ordinance revision to clarify responsibility and oversight for park property management, currently split between Public Works and the Park Board.
- Deferred Maintenance: Photos were presented showing widespread infrastructure deterioration, including bridges, signs, trails, and landscaped areas. Director emphasized the need for prioritization, coordination with volunteers, and transparency about resource limitations.
- Community Engagement: Staff acknowledged volunteer efforts and community feedback, noting the importance of balancing public expectations with budget and staffing realities.
 - Emphasis on fostering a unified team structure.

DISCUSSION OF POSSIBLE ACTION ITEMS

4. Maintenance Concerns - Black Trails

Director Glasbrenner reported the trails are currently unmowed due to staffing constraints and outlined four management options: resume full maintenance (not viable), designate as unmaintained, decommission, or pursue volunteer partnerships. The committee discussed the trail's tourism and community value, cost per user, liability concerns, and feasibility of volunteer involvement (e.g., Scouts, Friends of the Pine).

COUNCIL ROOM AT THE MUNICIPAL BUILDING, 450 S. MAIN STREET, RICHLAND CENTER, WI 53581

Motion by Walters to postpone to a future meeting for further evaluation and exploration of partnership options. Motion carried unanimously. Seconded by Schultz. Motion carried unanimously.

5. Deferred Maintenance Concerns - Ocooch Living History Gardens

Committee discussed the site's condition, potential for repurposing (e.g., low-maintenance landscaping or art installations), and concerns about lingering grant obligations. Staff reported no known ongoing DNR requirements, pending final confirmation. Site visits were recommended.

Motion by Schultz to postpone to a future meeting pending confirmation of grant status and exploration of future options. Seconded by Walters. Motion carried unanimously.

6. Deferred Maintenance Concerns - Pine River Raceway

Volunteer Frank Brown committed to continuing maintenance, noting time and resource limitations. The committee discussed minimum upkeep expectations and the importance of the site's appearance due to its inclusion on tourism signage.

Motion by Walters to postpone to the September meeting for an update and evaluation. Seconded by Schultz. Motion carried unanimously.

7. Purple Heart Sign Expansion Proposal

Motion by Schultz to approve the placement of two Purple Heart signs, one on City-owned parcel #276-1741-0300 and the other, with approval of the landowner, at the approximate address of 2250 US Hwy 14 E. The maintenance of the signs will be managed by the Public Works Department in accordance with WisDOT and City requirements. Seconded by Walters. Motion carried unanimously.

8. Sale of 2016 Ford Explorer Interceptor

Staff reported the vehicle received a high bid of \$2,025, below the initial \$5,000 minimum. Due to mechanical issues and limited value, the committee discussed setting a more realistic minimum.

Motion by Walters to set a minimum bid of \$2,500 for the next auction, with staff authorized to accept a lower bid at their discretion if necessary. Seconded by Shultz. Motion carried unanimously.

REPORTS, REQUESTS, AND CONCERNS

Walters:

- Requested a five-year maintenance plan prioritizing safety and liability issues, especially for structures such as bridges and piers. Suggested starting with the most critical items for future budgeting.

Fruit:

- Requested a five-year maintenance plan prioritizing safety and liability issues, especially for structures such as bridges and piers. Suggested starting with the most critical items for future budgeting.

SET NEXT MEETING DATE The next meeting was scheduled for Thursday, August 21st at 5:30 PM.

ADJOURNMENT Motion to adjourn by Schultz, seconded by Walters. Motion carried by voice vote. The meeting adjourned at 7:45 PM.

Minutes recorded by Darcy Perkins.

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-54900-000"- "10-54900-999", "10-51850-000"- "10-51850-999", "10-54240-000"- "10-54240-999", "10-55300-000"- "10-55300-999", "10-56300-000"- "10-56300-999", "10-54100-000"- "10-54100-999", "10-54200-000"- "10-54200-999", "10-54210-000"- "10-54210-999", "10-54220-000"- "10-54220-999", "10-54230-000"- "10-54230-999", "10-54250-000"- "10-54250-999", "10-54260-000"- "10-54260-999", "10-54300-000"- "10-54300-999", "10-54400-000"- "10-54400-999", "10-54500-000"- "10-54500-999", "10-54600-000"- "10-54600-999", "10-54700-000"- "10-54700-999", "10-56200-000"- "10-56200-999", "10-61000-941"- "10-61000-948", "10-61000-961", "10-61000-962", "10-61000-971", "10-61000-990", "10-61000-991", "10-51500-250"

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
AIRNAV.COM					
AIRNAV.COM	08/24/2025	Airport: fuel advertising	10-54900-560 AIRPORT/CONTR	30.00	
Total AIRNAV.COM:				30.00	
ALL AMERICAN DO IT CENTER					
ALL AMERICAN DO IT CE	07/29/2025	PW/B&G: Lock Nuts	10-51850-520 BLDG-PROP/SUP	3.58	08/06/25
ALL AMERICAN DO IT CE	07/30/2025	PW/B&G: EV sign supplies	10-54230-520 SIGNS/SUPPLIES	20.58	
Total ALL AMERICAN DO IT CENTER:				24.16	
ALLIANT ENERGY/WPL					
ALLIANT ENERGY/WPL	07/11/2025	Airport: Cty Hwy B Runway Lt	10-54900-320 AIRPORT/RUNWA	120.79	07/28/25
ALLIANT ENERGY/WPL	07/11/2025	Airport: Cty Hwy B Hanger	10-54900-320 AIRPORT/RUNWA	31.86	07/28/25
ALLIANT ENERGY/WPL	07/14/2025	PW/B&G: State Hwy 80 Shelter	10-55300-655 B&G/SHELTER E	34.86	07/28/25
ALLIANT ENERGY/WPL	07/17/2025	PW/Streets: Street Lts 14-Walmart	10-54230-320 SIGNS/UTILITIES	17.09	07/28/25
ALLIANT ENERGY/WPL	08/01/2025	Airport Terminal Bldg	10-54900-321 AIRPORT/TERMI	88.25	08/13/25
ALLIANT ENERGY/WPL	08/12/2025	PW/B&G: Hwy 80 Shelter	10-55300-655 B&G/SHELTER E	18.72	
ALLIANT ENERGY/WPL	08/11/2025	Airport: Cty Hwy B Hanger	10-54900-322 AIRPORT/HANGA	32.18	
ALLIANT ENERGY/WPL	08/11/2025	Airport: Cty Hwy B Runway Lt	10-54900-320 AIRPORT/RUNWA	122.72	
Total ALLIANT ENERGY/WPL:				466.47	
ALLIED REDI-MIX LLC					
ALLIED REDI-MIX LLC	08/14/2025	PW/Streets: PSI Exterior	10-54200-520 ROADWAYS/SUP	412.50	
Total ALLIED REDI-MIX LLC:				412.50	
AMAZON CAPITAL SERVICES					
AMAZON CAPITAL SERVI	07/21/2025	PW/Streets: Signs	10-54230-520 SIGNS/SUPPLIES	36.93	08/06/25
AMAZON CAPITAL SERVI	07/22/2025	PW/Parks - doggie poo bags	10-51850-520 BLDG-PROP/SUP	122.97	08/13/25
AMAZON CAPITAL SERVI	07/29/2025	PW/B&G - tires	10-51850-440 BLDG-PROP/EQU	247.49	
AMAZON CAPITAL SERVI	07/29/2025	PW/B&G: tires & lock	10-51850-520 BLDG-PROP/SUP	48.47	
AMAZON CAPITAL SERVI	08/11/2025	PW/Streets: pump motor	10-54200-440 ROADWAYS/EQUI	163.94	
AMAZON CAPITAL SERVI	08/08/2025	PW/B&G: kmower blades	10-51850-520 BLDG-PROP/SUP	50.41	
AMAZON CAPITAL SERVI	06/30/2025	PW/Parks: garbage bags	10-51850-520 BLDG-PROP/SUP	79.18	
AMAZON CAPITAL SERVI	08/11/2025	PW/B&G: shelving unit	10-51850-520 BLDG-PROP/SUP	128.99	
Total AMAZON CAPITAL SERVICES:				878.38	
AUTO VALUE PARTS STORES					
AUTO VALUE PARTS STO	07/08/2025	PW/Streets: Crack Sealer	10-54200-440 ROADWAYS/EQUI	11.60	08/06/25
AUTO VALUE PARTS STO	07/14/2025	PW/Streets: 2006 Silverado Brake	10-54200-420 ROADWAYS/TRU	223.97	08/06/25
AUTO VALUE PARTS STO	07/14/2025	PW/Streets: Fuel Line	10-54200-440 ROADWAYS/EQUI	9.96	08/06/25
AUTO VALUE PARTS STO	07/14/2025	PW/B&G: Oil Filters and Prime Gu	10-51850-440 BLDG-PROP/EQU	88.14	08/06/25
AUTO VALUE PARTS STO	07/21/2025	PW/Streets: Starter Solenoid	10-54200-420 ROADWAYS/TRU	88.99	08/06/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total AUTO VALUE PARTS STORES:				422.66	
BADGER SCALE, INC					
BADGER SCALE, INC	07/31/2025	PW/Refuse - annual inspection	10-54500-560 LANDFILL/CONT	630.00	
Total BADGER SCALE, INC:				630.00	
BADGER WELDING SUPPLY, INC					
BADGER WELDING SUPP	07/31/2025	PW/Streets: Monthly Cylinder Ren	10-54100-520 GARAGE/SUPPLI	38.75	
Total BADGER WELDING SUPPLY, INC:				38.75	
BINDL TIRE & AUTO, LTD					
BINDL TIRE & AUTO, LTD	07/30/2025	PW/Parks: tires mounted	10-51850-440 BLDG-PROP/EQU	60.00	08/13/25
BINDL TIRE & AUTO, LTD	07/29/2025	PW/Parks - tube	10-51850-440 BLDG-PROP/EQU	39.00	08/13/25
Total BINDL TIRE & AUTO, LTD:				99.00	
BROOKS TRACTOR INC					
BROOKS TRACTOR INC	07/30/2025	PW/streets: loader repair	10-54200-440 ROADWAYS/EQUI	302.92	08/13/25
Total BROOKS TRACTOR INC:				302.92	
CINTAS CORPORATION #446					
CINTAS CORPORATION #	07/21/2025	PW/B&G: Paper Products	10-51850-520 BLDG-PROP/SUP	242.28	08/06/25
CINTAS CORPORATION #	07/14/2025	PW/B&G:Towel Refills, Urinal Scr	10-51850-520 BLDG-PROP/SUP	257.85	08/06/25
Total CINTAS CORPORATION #446:				500.13	
CITY UTILITIES-BILLS					
CITY UTILITIES-BILLS	08/07/2025	PW/B&G: alarm (Johnson Control	10-51850-565 BLDG-PROP/FIRE	129.76	
Total CITY UTILITIES-BILLS:				129.76	
DON'S TIRE					
DON'S TIRE	08/15/2025	PW/Streets: loader repair	10-54200-420 ROADWAYS/TRU	85.00	
Total DON'S TIRE:				85.00	
FIRE PROTECTION SPECIALISTS INC					
FIRE PROTECTION SPEC	07/24/2025	PW/B&G: Replacement of Water	10-51850-470 BLDG-PROP/MAI	485.62	08/06/25
Total FIRE PROTECTION SPECIALISTS INC:				485.62	
FIRST SUPPLY LLC-MADISON					
FIRST SUPPLY LLC-MADI	08/12/2025	PW/Parks: Meyer bldg repair	10-51850-460 BLDG-PROP/BLD	2,590.00	
FIRST SUPPLY LLC-MADI	08/13/2025	PW/Parks: Meyer bldg repair credi	10-51850-460 BLDG-PROP/BLD	130.00-	
Total FIRST SUPPLY LLC-MADISON:				2,460.00	
FRONTIER					
FRONTIER	07/09/2025	Airport (608-383-0969)	10-54900-300 AIRPORT/TELEP	122.66	07/28/25
FRONTIER	07/09/2025	Airport (608-647-4237)	10-54900-300 AIRPORT/TELEP	122.66	07/28/25
FRONTIER	08/08/2025	PW/Refuse: landfill phone	10-54500-300 LANDFILL/TELEP	112.09	
FRONTIER	08/09/2025	Airport: phone line	10-54900-300 AIRPORT/TELEP	123.16	
FRONTIER	08/09/2025	Airport: Fuel System Phone Line	10-54900-300 AIRPORT/TELEP	123.16	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total FRONTIER:				603.73	
Gary's Lawn Care LLC					
Gary's Lawn Care LLC	07/01/2025	PW/B&G: Lawncare Services - Bo	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/01/2025	PW/B&G: Lawncare Services - R	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/01/2025	PW/B&G: Lawncare Services - W	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/01/2025	PW/B&G: Lawncare Services - Lio	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/07/2025	PW/B&G: Lawncare Services - Bo	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/07/2025	PW/B&G: Lawncare Services - R	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/28/2025	PW/B&G: Lawncare Services - Bo	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/28/2025	PW/B&G: Lawncare Services - R	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/28/2025	PW/B&G: Lawncare Services - W	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/28/2025	PW/B&G: Lawncare Services - Lio	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/16/2025	PW/B&G: Lawncare Services - Tri	10-55300-020 B&G/MAINTENAN	975.00	08/06/25
Gary's Lawn Care LLC	07/22/2025	PW/B&G: Lawncare Services - Tri	10-55300-020 B&G/MAINTENAN	975.00	08/06/25
Gary's Lawn Care LLC	07/22/2025	PW/B&G: Lawncare Services - Bo	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/22/2025	PW/B&G: Lawncare Services - R	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/22/2025	PW/B&G: Lawncare Services - W	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/22/2025	PW/B&G: Lawncare Services - Lio	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/07/2025	PW/B&G: Lawncare Services - W	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/07/2025	PW/B&G: Lawncare Services - Lio	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/17/2025	PW/B&G: Lawncare Services - Bo	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/17/2025	PW/B&G: Lawncare Services - R	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/17/2025	PW/B&G: Lawncare Services - W	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Gary's Lawn Care LLC	07/17/2025	PW/B&G: Lawncare Services - Lio	10-55300-020 B&G/MAINTENAN	200.00	08/06/25
Total Gary's Lawn Care LLC:				5,950.00	
GENUINE TELECOM					
GENUINE TELECOM	08/01/2025	PW/streets: telephone	10-54100-300 GARAGE/TELEPH	36.13	
GENUINE TELECOM	08/01/2025	PW/CC/SC: Line 2	10-51850-300 BLDG-PROP/TEL	40.63	
GENUINE TELECOM	08/01/2025	PW/CC/SC: alarm	10-51850-565 BLDG-PROP/FIRE	36.88	
Total GENUINE TELECOM:				113.64	
HOLIDAY WHOLESALE					
HOLIDAY WHOLESALE	07/23/2025	PW/B&G: Can Liners	10-51850-520 BLDG-PROP/SUP	67.60	08/06/25
Total HOLIDAY WHOLESALE:				67.60	
Johnson Tractor Inc.					
Johnson Tractor Inc.	08/13/2025	PW/B&G equipment repair	10-51850-440 BLDG-PROP/EQU	672.44	
Johnson Tractor Inc.	08/12/2025	PW/Streets: parts	10-54200-440 ROADWAYS/EQUI	44.40	
Total Johnson Tractor Inc.:				716.84	
NATURE'S WAY PORTABLE UNITS					
NATURE'S WAY PORTABL	04/30/2025	PW/B&G: Park Portas	10-55300-655 B&G/SHELTER E	1,420.00	08/06/25
NATURE'S WAY PORTABL	04/30/2025	PW/Refuse: Landfill Porta	10-54500-560 LANDFILL/CONT	200.00	08/06/25
Total NATURE'S WAY PORTABLE UNITS:				1,620.00	
PREMIER CO-OP					
PREMIER CO-OP	07/31/2025	PW/B&G: Fuel	10-51850-500 BLDG-PROP/GAS	3,999.59	
PREMIER CO-OP	07/25/2025	PW/Streets: Fuel	10-54200-500 ROADWAYS/GAS	136.50-	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total PREMIER CO-OP:				3,863.09	
R C TRUCK & AUTO					
R C TRUCK & AUTO	07/29/2025	PW/Streets: air conditioner work o	10-54200-420 ROADWAYS/TRU	473.86	08/13/25
R C TRUCK & AUTO	08/01/2025	PW/Streets: #42 air line	10-54200-420 ROADWAYS/TRU	291.10	08/13/25
Total R C TRUCK & AUTO:				764.96	
RICHLAND CENTER UTILITIE					
RICHLAND CENTER UTIL	07/10/2025	North End of Central	10-54230-930 SIGNS/STREET LI	23.48	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Flashers Main & Second	10-54230-930 SIGNS/STREET LI	12.50	08/01/25
RICHLAND CENTER UTIL	07/10/2025	5TH & Main	10-54230-930 SIGNS/STREET LI	227.74	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Main & Sixth	10-54230-930 SIGNS/STREET LI	348.31	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Intersection First &	10-54230-930 SIGNS/STREET LI	314.11	08/01/25
RICHLAND CENTER UTIL	07/10/2025	W Mill-Linear Park	10-55300-320 B&G/UTILITIES	25.89	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Mill Pond Campground	10-55300-320 B&G/UTILITIES	153.80	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Aud City Parking Lot	10-51850-320 BLDG-PROP/UTIL	87.10	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Mill & Main	10-54230-930 SIGNS/STREET LI	802.80	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Cemetary Bldg	10-51850-325 BLDG-PROP/CEM	21.70	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Cemetary Garage	10-51850-325 BLDG-PROP/CEM	46.07	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Cemetery-Saloutus/Park	10-51850-325 BLDG-PROP/CEM	39.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Bohmann Dr	10-55300-655 B&G/SHELTER E	12.88	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Court & Church St	10-54230-930 SIGNS/STREET LI	482.48	08/01/25
RICHLAND CENTER UTIL	07/10/2025	14 New Highway East	10-54230-930 SIGNS/STREET LI	168.40	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Burton & Main St	10-54230-930 SIGNS/STREET LI	125.06	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Dump Station-Old WWTP	10-55300-320 B&G/UTILITIES	28.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Cold Storage Bldg	10-55300-320 B&G/UTILITIES	31.45	08/01/25
RICHLAND CENTER UTIL	07/10/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	8.59	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Industrial Park Sign	10-55300-320 B&G/UTILITIES	102.88	08/01/25
RICHLAND CENTER UTIL	07/10/2025	151 Ind Drive-Dog Park	10-55300-320 B&G/UTILITIES	53.63	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Cemetery-Parkinson/AA	10-51850-325 BLDG-PROP/CEM	39.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Park & Tenth Sts	10-54230-930 SIGNS/STREET LI	30.27	08/01/25
RICHLAND CENTER UTIL	07/10/2025	133 W Robb Rd	10-54230-930 SIGNS/STREET LI	199.97	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Tenth & Cedar	10-54230-930 SIGNS/STREET LI	837.41	08/01/25
RICHLAND CENTER UTIL	07/10/2025	3 RT Landfill	10-54500-320 LANDFILL/UTILITI	103.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	E Robb Rd	10-54230-930 SIGNS/STREET LI	807.14	08/01/25
RICHLAND CENTER UTIL	07/10/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	175.48	08/01/25
RICHLAND CENTER UTIL	07/10/2025	141 W Robb Rd Street Dep	10-54100-320 GARAGE/UTILITI	140.70	08/01/25
RICHLAND CENTER UTIL	07/10/2025	W Robb Rd	10-54230-930 SIGNS/STREET LI	797.06	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Klingaman (Fountain)	10-55300-655 B&G/SHELTER E	10.50	08/01/25
RICHLAND CENTER UTIL	07/10/2025	For Dike Alarm City	10-56200-320 FLOODPLN/UTILI	13.40	08/01/25
RICHLAND CENTER UTIL	07/10/2025	North Park Pond	10-55300-320 B&G/UTILITIES	160.56	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Lions Shelter/Conc	10-55300-655 B&G/SHELTER E	50.44	08/01/25
RICHLAND CENTER UTIL	07/10/2025	US HWY 80 N & Ind	10-54230-930 SIGNS/STREET LI	45.09	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Cemetery-10th Street	10-51850-325 BLDG-PROP/CEM	39.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	N Park Ballfields	10-55300-320 B&G/UTILITIES	746.74	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Williams Shelter	10-55300-655 B&G/SHELTER E	13.22	08/01/25
RICHLAND CENTER UTIL	07/10/2025	N Park Access Rd by Flag	10-55300-320 B&G/UTILITIES	12.50	08/01/25
RICHLAND CENTER UTIL	07/10/2025	80 HWY North Bridge	10-54230-930 SIGNS/STREET LI	174.15	08/01/25
RICHLAND CENTER UTIL	07/10/2025	North Park Footbridge	10-55300-320 B&G/UTILITIES	25.79	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Pond- Klingaman Shelter	10-55300-655 B&G/SHELTER E	13.33	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Anderson (Fountain)	10-55300-655 B&G/SHELTER E	28.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Anderson Shelter	10-55300-655 B&G/SHELTER E	13.46	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Tennis Court (Fountain)	10-55300-320 B&G/UTILITIES	28.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	1100 Block N Main Parking	10-55300-320 B&G/UTILITIES	12.39	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Tennis Court Lights	10-55300-320 B&G/UTILITIES	73.14	08/01/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
RICHLAND CENTER UTIL	07/10/2025	Lions/Conc(Fountain)	10-55300-655 B&G/SHELTER E	28.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Krouskop Park Footbr	10-55300-320 B&G/UTILITIES	13.39	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Park Dept Garage	10-51850-320 BLDG-PROP/UTIL	90.90	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Pavilion	10-55300-655 B&G/SHELTER E	16.81	08/01/25
RICHLAND CENTER UTIL	07/10/2025	8TH & Jefferson (Keepers)	10-55300-655 B&G/SHELTER E	17.75	08/01/25
RICHLAND CENTER UTIL	07/10/2025	WA Fountain-Keepers	10-55300-655 B&G/SHELTER E	41.10	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Park Dept Garage	10-51850-320 BLDG-PROP/UTIL	108.41	08/01/25
RICHLAND CENTER UTIL	07/10/2025	US HWY 14 W-B.Fields	10-55300-320 B&G/UTILITIES	264.85	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Event Meter	10-55300-320 B&G/UTILITIES	21.52	08/01/25
RICHLAND CENTER UTIL	07/10/2025	N Orange-Meyer Bldg	10-55300-655 B&G/SHELTER E	157.96	08/01/25
RICHLAND CENTER UTIL	07/10/2025	N Orange-Meyer Bldg	10-55300-655 B&G/SHELTER E	991.32	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Pippin (Fountain)	10-55300-655 B&G/SHELTER E	28.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Ferguson (Fountain)	10-55300-655 B&G/SHELTER E	28.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Krouskop Park	10-54230-930 SIGNS/STREET LI	120.56	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Westside Park-Footbridge	10-55300-320 B&G/UTILITIES	28.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	West End of Foot Bridge	10-54230-930 SIGNS/STREET LI	9.09	08/01/25
RICHLAND CENTER UTIL	07/10/2025	14 US HWY W	10-54230-930 SIGNS/STREET LI	376.60	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Between Dike & Scorebd	10-55300-320 B&G/UTILITIES	12.50	08/01/25
RICHLAND CENTER UTIL	07/10/2025	HI-Caster Booth	10-55300-320 B&G/UTILITIES	12.50	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Footbridge Congress	10-55300-320 B&G/UTILITIES	66.18	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Foundry Dr	10-54230-930 SIGNS/STREET LI	807.14	08/01/25
RICHLAND CENTER UTIL	07/10/2025	Bike Path	10-55300-320 B&G/UTILITIES	20.81	08/01/25
RICHLAND CENTER UTIL	07/10/2025	80 HIGHWAY & 14	10-54230-930 SIGNS/STREET LI	105.24	08/01/25
RICHLAND CENTER UTIL	07/10/2025	14 Intersection HWY & 8	10-54230-930 SIGNS/STREET LI	217.82	08/01/25
RICHLAND CENTER UTIL	07/10/2025	US HWY 14 W	10-54230-930 SIGNS/STREET LI	308.11	08/01/25
Total RICHLAND CENTER UTILITIE:				11,604.77	
RICHLAND ELECTRIC CO-OP					
RICHLAND ELECTRIC CO	08/04/2025	PW/Parks: RC Flood Control	10-56200-320 FLOODPLN/UTILI	47.35	08/13/25
Total RICHLAND ELECTRIC CO-OP:				47.35	
SCOTT CONSTRUCTION, INC					
SCOTT CONSTRUCTION,	07/25/2025	PW/Streets: Cold Mix Patch	10-54200-520 ROADWAYS/SUP	1,785.52	08/06/25
SCOTT CONSTRUCTION,	07/31/2025	PW/Streets: Cold Mix Patch	10-54200-560 ROADWAYS/CON	2,662.00	
SCOTT CONSTRUCTION,	08/05/2025	PW/Streets: Cold patch	10-54200-560 ROADWAYS/CON	4,421.12	
Total SCOTT CONSTRUCTION, INC:				8,868.64	
SHERWIN INDUSTRIES, INC					
SHERWIN INDUSTRIES, I	07/19/2025	PW/B&G: Paint	10-54230-520 SIGNS/SUPPLIES	924.00	07/28/25
Total SHERWIN INDUSTRIES, INC:				924.00	
SIMPSON'S TRACTOR, INC					
SIMPSON'S TRACTOR, IN	07/30/2025	PW/Streets: #42 hydraulic fitting	10-54200-420 ROADWAYS/TRU	3.68	
SIMPSON'S TRACTOR, IN	07/14/2025	PW/B&G: belt	10-51850-440 BLDG-PROP/EQU	32.98	08/13/25
SIMPSON'S TRACTOR, IN	07/02/2025	PW/B&G: switch	10-51850-440 BLDG-PROP/EQU	67.93	08/13/25
SIMPSON'S TRACTOR, IN	07/14/2025	PW/B&G: belt	10-51850-440 BLDG-PROP/EQU	93.76	08/13/25
SIMPSON'S TRACTOR, IN	07/10/2025	PW/B&G: machine repair	10-51850-440 BLDG-PROP/EQU	2,211.43	08/13/25
SIMPSON'S TRACTOR, IN	07/28/2025	PW/Streets: roller repair	10-54200-440 ROADWAYS/EQUI	405.89	
Total SIMPSON'S TRACTOR, INC:				2,815.67	
Superior Jetting Inc					
Superior Jetting Inc	07/25/2025	PW/Landfill: Jet Leachate Collecti	10-54500-560 LANDFILL/CONT	3,950.00	08/06/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
Total Superior Jetting Inc:				3,950.00	
TOWN & COUNTRY SANITATION, INC					
TOWN & COUNTRY SANI	07/01/2025	PW/Refuse: 8783 recycling	10-54700-560 RECYCLING/CON	1,434.60	07/28/25
Total TOWN & COUNTRY SANITATION, INC:				1,434.60	
U S CELLULAR					
U S CELLULAR	07/10/2025	PW/Streets: 304-608-7179 Flood	10-56200-300 FLOODPLN/TELE	40.81	08/06/25
U S CELLULAR	06/18/2025	PW/Parks: Parks Cell	10-51850-300 BLDG-PROP/TEL	56.20	07/23/25
U S CELLULAR	06/18/2025	PW/Streets: Streets Cell	10-54200-300 ROADWAYS/CEL	72.28	07/23/25
U S CELLULAR	06/18/2025	PW/Cemetery: Tess Cell	10-51850-300 BLDG-PROP/TEL	59.11	07/23/25
U S CELLULAR	06/18/2025	PW/Parks: Parks Cell	10-51850-300 BLDG-PROP/TEL	9.25-	07/23/25
U S CELLULAR	06/18/2025	PW/Streets: Streets Cell	10-54200-300 ROADWAYS/CEL	9.25-	07/23/25
U S CELLULAR	06/18/2025	PW/Cemetery: Tess Cell	10-51850-300 BLDG-PROP/TEL	9.25-	07/23/25
U S CELLULAR	07/18/2025	PW/Parks: Parks Cell	10-51850-300 BLDG-PROP/TEL	56.20	08/20/25
U S CELLULAR	07/18/2025	PW/Streets: Streets Cell	10-54200-300 ROADWAYS/CEL	72.28	08/20/25
U S CELLULAR	07/18/2025	PW/Cemetery: Tess Cell	10-51850-300 BLDG-PROP/TEL	59.11	08/20/25
U S CELLULAR	07/18/2025	PW/Parks: Parks Cell	10-51850-300 BLDG-PROP/TEL	9.25-	08/20/25
U S CELLULAR	07/18/2025	PW/Streets: Streets Cell	10-54200-300 ROADWAYS/CEL	9.25-	08/20/25
U S CELLULAR	07/18/2025	PW/Cemetery: Tess Cell	10-51850-300 BLDG-PROP/TEL	9.25-	08/20/25
Total U S CELLULAR:				360.49	
ULINE					
ULINE	07/17/2025	PW/B&G: Trash Can	10-51850-520 BLDG-PROP/SUP	656.22	08/06/25
Total ULINE:				656.22	
UNITED STATES ALLIANCE F					
UNITED STATES ALLIANC	07/24/2025	PW/B&G: Annual Inspection - Wet	10-51850-670 BLDG-PROP/INS	1,465.00	08/06/25
Total UNITED STATES ALLIANCE F:				1,465.00	
US BANK					
US BANK	07/16/2025	PW/B&G: Handsoap and Cleanse	10-51850-520 BLDG-PROP/SUP	47.49	08/08/25
US BANK	07/24/2025	PWB&G: Chnsaw Btry Tool & Cha	10-51850-430 BLDG-PROP/EQU	359.98	08/08/25
US BANK	07/29/2025	PW/B&G: Fasteners	10-51850-520 BLDG-PROP/SUP	1.00	08/08/25
US BANK	07/11/2025	PW/B&G: Coupl House Clinches -	10-51850-520 BLDG-PROP/SUP	13.00	08/08/25
US BANK	07/11/2025	PW/B&G: Catalyst Penetrtr, Lime	10-51850-470 BLDG-PROP/MAI	6.50	08/08/25
US BANK	07/11/2025	PW/B&G: Catalyst Pentrt, Lime R	10-51850-520 BLDG-PROP/SUP	29.74	08/08/25
US BANK	07/30/2025	PW/B&G: tire filling kit	10-51850-440 BLDG-PROP/EQU	14.99	
US BANK	08/07/2025	Airport: lighting	10-54900-320 AIRPORT/RUNWA	275.00	
Total US BANK:				747.70	
WALSH'S ACE HARDWARE					
WALSH'S ACE HARDWAR	07/18/2025	PW/ B&G: Pool Rope Repair Mate	10-51850-470 BLDG-PROP/MAI	2.56	07/28/25
WALSH'S ACE HARDWAR	07/23/2025	PW/B&G: Paper Towels for Shop	10-51850-520 BLDG-PROP/SUP	44.68	08/06/25
WALSH'S ACE HARDWAR	07/25/2025	Aquatic: Fasteners for Repairs	10-51850-470 BLDG-PROP/MAI	23.25	08/06/25
WALSH'S ACE HARDWAR	07/25/2025	PW/B&G: Voltage Tester	10-51850-520 BLDG-PROP/SUP	6.90	08/06/25
WALSH'S ACE HARDWAR	07/25/2025	PW/B&G: Fasteners Returned	10-51850-520 BLDG-PROP/SUP	23.26-	08/06/25
WALSH'S ACE HARDWAR	07/18/2025	PW/B&G: Gloves, Fasteners	10-51850-520 BLDG-PROP/SUP	7.79	08/06/25
WALSH'S ACE HARDWAR	07/21/2025	PW/Streets: Hitch Pin & clip	10-54100-520 GARAGE/SUPPLI	11.14	08/06/25
WALSH'S ACE HARDWAR	07/23/2025	PW/B&G: Pruning Saw & Scissors	10-51850-520 BLDG-PROP/SUP	56.98	08/06/25
WALSH'S ACE HARDWAR	07/23/2025	PW/B&G: Hitch Pin, Black Oxide,	10-51850-520 BLDG-PROP/SUP	22.27	08/06/25

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
WALSH'S ACE HARDWAR	07/28/2025	PW/B&G: Post Pulling Clip	10-51850-520 BLDG-PROP/SUP	2.78	08/06/25
WALSH'S ACE HARDWAR	07/28/2025	PW/Streets: Duct Tape	10-54100-520 GARAGE/SUPPLI	9.29	08/06/25
WALSH'S ACE HARDWAR	07/29/2025	PW/B&G: Fasteners	10-51850-520 BLDG-PROP/SUP	1.00	08/06/25
WALSH'S ACE HARDWAR	07/29/2025	PW/ B&G: Fasteners	10-51850-520 BLDG-PROP/SUP	1.00-	08/13/25
WALSH'S ACE HARDWAR	07/30/2025	PW/B&G: tire filling kit	10-51850-440 BLDG-PROP/EQU	19.51	08/13/25
WALSH'S ACE HARDWAR	07/25/2025	PW/B&G: sprayer parts	10-51850-520 BLDG-PROP/SUP	17.65	08/13/25
WALSH'S ACE HARDWAR	08/06/2025	PW/B&G: Fasteners Ferris New 7	10-51850-440 BLDG-PROP/EQU	83.69	
WALSH'S ACE HARDWAR	08/05/2025	PW/B&G: Fasteners air hose atta	10-51850-520 BLDG-PROP/SUP	9.29	
WALSH'S ACE HARDWAR	08/18/2025	PW/Parks: shelter keys	10-51850-520 BLDG-PROP/SUP	15.94	
Total WALSH'S ACE HARDWARE:				310.46	
WE ENERGIES					
WE ENERGIES	07/11/2025	PW/CEMETERY: CEMETERY GA	10-51850-315 BLDG-PROP/CEM	10.91	07/28/25
WE ENERGIES	07/11/2025	PW/B&G: KROUSKOP PARK WA	10-55300-655 B&G/SHELTER E	10.91	07/28/25
WE ENERGIES	07/11/2025	PW/Streets: STREETS SHOP HE	10-54100-310 GARAGE/HEAT	10.96	07/28/25
WE ENERGIES	07/11/2025	PW/Parks: PARKS GARAGE HEA	10-51850-310 BLDG-PROP/HEA	10.92	07/28/25
WE ENERGIES	08/11/2025	PW/Streets: STREETS SHOP HE	10-54100-310 GARAGE/HEAT	9.57	
WE ENERGIES	08/08/2025	PW/Parks: PARKS GARAGE HEA	10-51850-310 BLDG-PROP/HEA	10.42	
WE ENERGIES	08/11/2025	PW/CEMETERY: CEMETERY GA	10-51850-315 BLDG-PROP/CEM	9.57	
WE ENERGIES	08/11/2025	PW/Parks: KROUSKOP PARK W	10-55300-655 B&G/SHELTER E	9.57	
Total WE ENERGIES:				82.83	
WERTZ PLUMBING & HEATING					
WERTZ PLUMBING & HE	07/10/2025	PW / B&G: Killian Meyer Bldng M	10-51850-470 BLDG-PROP/MAI	128.58	07/28/25
Total WERTZ PLUMBING & HEATING:				128.58	
WI DEPT OF REVENUE-AV FUEL					
WI DEPT OF REVENUE-A	08/10/2025	Aviation Fuel Tax - July 2025	10-54900-505 AIRPORT/AVIATI	10.32	08/20/25
Total WI DEPT OF REVENUE-AV FUEL:				10.32	
WICONNECT WIRELESS LLC					
WICONNECT WIRELESS	07/01/2025	Airport Internet Service 3Mb/s Do	10-54900-300 AIRPORT/TELEP	59.99	08/06/25
WICONNECT WIRELESS	08/01/2025	Airport Internet Service 3Mb/s Do	10-54900-300 AIRPORT/TELEP	59.99	08/06/25
Total WICONNECT WIRELESS LLC:				119.98	
WIL-KIL PEST CONTROL					
WIL-KIL PEST CONTROL	07/31/2025	Admin/city office: pest control mun	10-51850-470 BLDG-PROP/MAI	67.38	
WIL-KIL PEST CONTROL	07/31/2025	PW/Refuse: pest control landfill	10-54500-560 LANDFILL/CONT	67.38	
Total WIL-KIL PEST CONTROL:				134.76	
Grand Totals:				54,326.58	

Vendor Name	Invoice Date	Description	GL Account and Title	Net Invoice Amount	Date Paid
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The bills presented on this day, having been referred to the Public Works Committee,
and said committee having duly investigated and audited these bills, hereby make the following recommendation:

THAT THE PUBLIC WORKS BILLS PRESENTED ON THIS DAY BE PAID, WITH THE FOLLOWING ADJUSTMENTS AND/OR EXCEPTIONS:

Dated: _____

Public Works: _____

Filed in the office of the City Clerk/Treasurer

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

[Report].GL Account Number = "10-54900-000"- "10-54900-999", "10-51850-000"- "10-51850-999", "10-54240-000"- "10-54240-999", "10-55300-000"- "10-55300-999", "10-56300-000"- "10-56300-999", "10-54100-000"- "10-54100-999", "10-54200-000"- "10-54200-999", "10-54210-000"- "10-54210-999", "10-54220-000"- "10-54220-999", "10-54230-000"- "10-54230-999", "10-54250-000"- "10-54250-999", "10-54260-000"- "10-54260-999", "10-54300-000"- "10-54300-999", "10-54400-000"- "10-54400-999", "10-54500-000"- "10-54500-999", "10-54600-000"- "10-54600-999", "10-54700-000"- "10-54700-999", "10-56200-000"- "10-56200-999", "10-61000-941"- "10-61000-948", "10-61000-961", "10-61000-962", "10-61000-971", "10-61000-990", "10-61000-991", "10-51500-250"

CITY OF RICHLAND CENTER - AGENDA ITEM DATA SHEET

Item 3.

Agenda Item: Director of Public Works Monthly Report

Requested & Presented by: Jasen Glasbrenner

Meeting Date: Public Works Committee on 08-21-2025

August & September 2025 Operations Summary – Airport, Buildings & Grounds, Cemetery, Forestry & Streets

Airport: The runway resurfacing project is delayed to late summer/fall 2026 due to state planning timelines. The Airport Master Plan grant is in final federal/state review, with planning expected to begin in Nov. 2025.

Buildings & Grounds: Our seasonal staffing is winding down; three seasonal staff will be retained through October. The Crew and Crew Lead positions were filled as of 8/18.

Cemetery: Handled 3 full burials, 4 cremations; 2 more cremations scheduled. Tess trained on mini excavator. Multiple plot sales and monument markings were completed. Policy discussions are underway on buyback of unused plots.

Forestry: The Tree Board met with no major actions. A dead ash tree was removed at the Masonic Temple. The final Tree Cutter licenses have been approved, and the list is now complete.

Streets: The landfill leachate system was successfully jetted on 7/21 with no issues found. Curb line/median weed spraying was completed, with spot spraying still needed in areas like downtown. Road patching for the chip seal project is complete (36 blocks as of 8/19). The chip sealing is expected to occur during the week of 8/25/2025 and will take 1 to 2 days to complete. We are also expecting the parking lot adjacent to the fire station to be completed this week. Street painting will begin shortly.

DPW Comments: Staff continues to review the current mowing fleet and proposes a streamlined 2026 plan to reduce redundancy, lower costs, and improve efficiency. Underused or aging equipment will be sold or reassigned. The revised lineup consolidates assets and adds versatile new units, including 48", 54", and 96" mowers, plus a 36" stand-up model for tight areas.

We are wrapping up employee reviews for both the Buildings & Grounds and Streets crews. Budgeting for 2026 is currently a major focus.