



**OFFICIAL PUBLIC NOTICE**  
**MEETING OF THE PUBLIC SAFETY COMMITTEE**  
**MONDAY, JUNE 30, 2025 AT 6:00 PM**

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SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

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**AGENDA**

**CALL TO ORDER** *Roll Call for the meeting, determine whether a quorum is present; determine whether the meeting has been properly noticed.*

**APPROVAL OF MINUTES**

- [1.](#) 6-3-2025 PSC Minutes

**APPROVAL OF OPERATOR LICENSES**

**DISCUSSION AND ACTION ITEMS**

2. Approval of Tree Cutting Applications for M and M Tree Service, Klein Tree Service, and Gary Manning, Manning Farms.
- [3.](#) Approval of Municipal Licenses
4. Stop Sign concern at N. Orange and W. Sixth Streets

**CHIEF OF POLICE REPORT**

- [5.](#) RCPD May 2025 Report

**REPORTS, REQUESTS, CONCERNS** *No action will be taken on any matter originating under this item.*

**SET NEXT MEETING DATE** *First Monday of the Month*

**ADJOURNMENT**

Posted this 27th day of June, 2025 by 4:30 PM.

Copy to the official newspaper the Richland Observer.

PLEASE NOTE: That upon reasonable notice, a minimum of 24 hours in advance, efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service contact Ashley Oliphant, City Administrator at 450 S. Main St., Richland Center, WI. 53581 or call 608-647-3466. Notice is hereby given that the council members who are not members of this committee may attend this meeting so as to constitute a quorum of the city council. Any such council member attendance will be for information gathering, discussion, and/or related purposes and will not result in the direct decision making by the city council at the committee meeting. The City of Richland Center is an equal opportunity employer, provider, and lender.



## MINUTES OF THE PUBLIC SAFETY COMMITTEE

TUESDAY, JUNE 03, 2025 AT 5:30 PM

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SMALL CONFERENCE ROOM, MUNICIPAL BUILDING; 450 S. MAIN STREET; RICHLAND CENTER, WI 53581

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### Minutes

**CALL TO ORDER:** Meeting called to order at 5:32pm, present Fruit, Downs, Martyniuk

#### APPROVAL OF MINUTES

1. Motion by Downs to approve the PSC Minutes from 5-5-2025, seconded by Martyniuk. Motion carried 3-0

#### APPROVAL OF OPERATOR LICENSES

Motion by Downs to approve the operators licenses as presented seconded by Martyniuk, contingent on Hendricks employment field not being filled in on the app. Motion carried 3-0

#### DISCUSSION AND ACTION ITEMS

2. Motion by Martyniuk to recommend to the Common Council to Approve the presented list of Alcohol License renewals contingent upon file review and verification of each applicant's seller's permit and confirmation that their alcohol vender account is in good standing. Seconded by Downs, motion carried. 3-0
3. Motion by Martyniuk to approve the presented list of Tobacco and Municipal Licenses. Seconded by Downs, motion carried. 3-0
4. Motion by Downs to approve the Application for Temporary "Class B" Retailer License for the Greater Richland Area Chamber Taste of the Hills event on 6/21/2025 from 4pm -9pm at Krouskop Park. Seconded by Martyniuk, motion carried. 3-0
5. Motion by Martyniuk to approve the Application for Temporary Class "B" Retailer License for Southwest Partners Inc dba Richland Rejuvenates RC Thunderfest event on 6/28/2025 from 12pm -11pm at Krouskop Park. Seconded by Downs, motion carried. 3-0
6. Motion by Downs to approve the Application for Temporary "Class B" Retailer License for AD German Warehouse Conservancy for a private event on 6/21/2025 from 12pm-6pm in the warehouse alley. Seconded by Martyniuk, motion carried. 3-0
7. Motion by Downs to approve the Application for Temporary Class "B" Retailer License for Driftless Angler & Fly-Fishing Show at the Starlight 14 Drive-In on 6/6/2025 from 3pm-11pm. Seconded by Martyniuk, motion carried. 3-0

8. Motion by Downs to approve the Street Closure Request for Cops and Bobbers on June 7, 2025, 7:30a to 11a. Eldon Store Drive. Seconded by Martyniuk, motion carried. 3-0

**CHIEF OF POLICE REPORT**

None

**REPORTS, REQUESTS, CONCERNS**

None

**SET NEXT MEETING DATE** June 30, 2025, 530p

**ADJOURNMENT**

Motion by Martyniuk to adjourn the meeting and seconded by Downs, motion carried. 3-0 at 618p.

DRAFT

Cigarette, Tobacco, and Electronic Vaping  
Device Retail License Application

FOR CLERKS ONLY

Municipality  
City of Richland Center Item 3.  
License Period  
July 1, 2025-June 30, 2026

## Part A: Premises/Business Information

1. Legal Business Name (individual name if sole proprietor)

Dairyland Daze LLC

2. Business Trade Name or DBA

Dairyland Daze Dispensary

3. FEIN

39-2888730

4. Wisconsin Seller's Permit Number

456-1032131970-04

5. Entity Type (check one)

☐ Sole Proprietor☐ Partnership☒ Limited Liability Company☐ Corporation

6. State of Organization

Wisconsin

7. Date of Organization

06-25-2025

8. Wisconsin DFI Registration Number

D082951

9. Premises Address (do not use PO Box)

130 W Court Str.

10. City

Richland Center

11. State

WI

12. Zip Code

53581

13. County

Richland

14. Governing Municipality: ☒ City ☐ Town ☐ Village

of: Richland Center

15. Aldermanic District

16. Mailing Address (if different from premises address)

[REDACTED]

17. City

[REDACTED]

18. State

WI

19. Zip Code

[REDACTED]

20. Premises Phone

[REDACTED]

21. Premises Email

Dairylanddaze@gmail.com

22. Website

N/A

23. Premises Description - Describe the building or buildings where cigarettes, tobacco products, and electronic vaping devices are to be sold and stored. Describe all rooms including living quarters, if used, for the sales and/or storage of cigarettes, tobacco products, and electronic vaping devices and records. Cigarettes, tobacco products, and electronic vaping devices may be sold and stored ONLY on the premises described in this application. Attach a floor plan if possible.

There are 2 rooms in our rental property. One will be the store front and one will be a storage and office space.

## Part B: Questions

1. What products will be sold at this business location? (check all that apply)

☐ Cigarettes☐ Tobacco Products☐ Electronic Vaping Devices

2. How will cigarettes, tobacco, and/or electronic vaping devices be sold? (check all that apply)

☒ Over the counter☐ Vending machine3. Is the applicant business owned by another business entity? ..... ☐ Yes ☒ No

If yes, provide the name(s) and FEIN(s) of the business entity(s) below. Attach additional sheets if necessary

3a. Name of Business Entity: \_\_\_\_\_

3b. FEIN of Business Entity: \_\_\_\_\_



**Part C: Individual Information**

Item 3.

List the name, title, and phone number for each person or entity holding the following titles or positions in the applicant business and any businesses listed in Part B, Question 3: sole proprietor: all officers, directors, and agents of a corporation: all partners of a partnership: and all members and agents of a limited liability company. Attach additional sheets if necessary.

Include Form CTV-101, *Individual Questionnaire*, for each person listed below.

Last Name	First Name	Title	Phone
Smith	Rachel	owner	[REDACTED]

**Part D: Attestation**

One of the following must sign and attest to this application:

- sole proprietor      • one general partner of a partnership      • one corporate officer      • one managing member of an LLC

**READ CAREFULLY BEFORE SIGNING:**


I understand and agree to the following:

- I will only purchase cigarettes, tobacco, and vapor products from distributors, jobbers, or subjobbers permitted by the Wisconsin Department of Revenue, unless I also hold the proper distributor's permit and pay all applicable excise taxes.
- I will not purchase or exchange products from another retailer, including transferring existing stock to a new owner.
- I will provide tobacco sales training that has been approved by the Wisconsin Department of Health Services to my employees. (<https://witobaccocheck.org>).
- I will not sell single cigarettes.
- I will not sell, give, or otherwise provide cigarettes, tobacco, or any nicotine products to minors.
- I will keep product invoices on the licensed premises for two years and ensure the records are available for inspection by law enforcement. Failure to comply with this will result in criminal penalties, including loss of inventory.
- I will not sell cigarettes or roll-your-own (RYO) tobacco products unless listed on the Wisconsin Department of Justice's directory of certified tobacco manufacturers and brands.

Further, under penalty provided by law, I state that this application has been truthfully answered to the best of my knowledge. I agree to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, cannot be assigned to another. Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to allow inspection. Such refusal is a misdemeanor and grounds for revocation of this license. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000 if convicted.

Signature		Date	6-25-25
Name (Last, First, M.I.) Smith, Rachel, B			
Title	Owner	Email	Dairylanddaze@gmail.com
		Phone	[REDACTED]

**Part E: For Clerk Use Only**

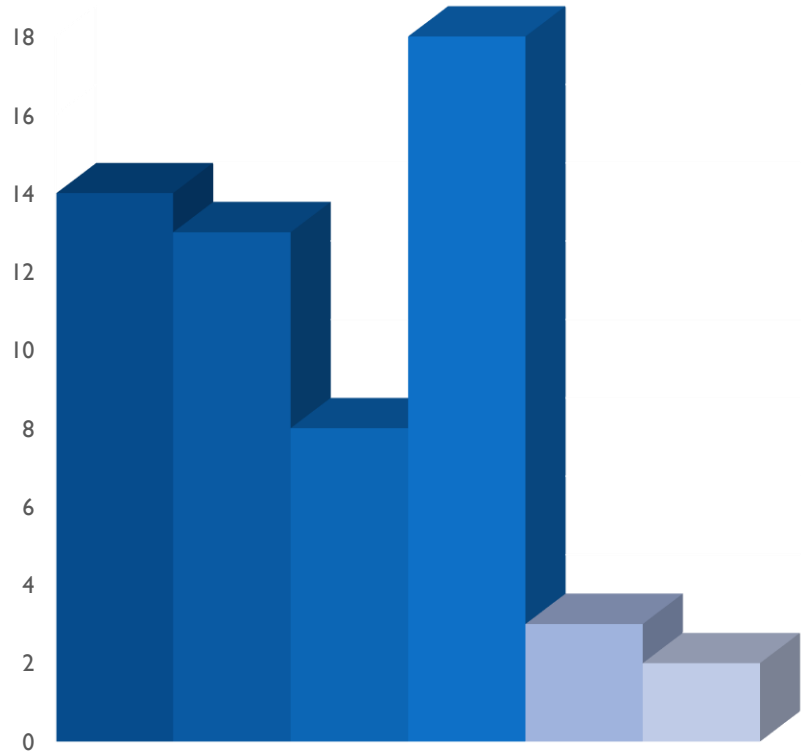
Date application was filed with clerk 06/28/2025	Date license issued	Date license expires 6/30/2026	License number
License fees \$5	Signature of Clerk/Deputy Clerk 		

# RICHLAND CENTER POLICE DEPARTMENT

## Monthly Report- MAY 2025

Total Calls for Service- 173  
Citizen Contact Reports- 133

- Criminal Arrests 14
- Municipal Ordinance Arrests 13
- Juvenile Referrals/Citations 8
- Traffic Citations 18
- Emergency Detentions 3
- P&P Pick-Up Orders/Warrant Arrests 2



Revenue from Parking Violations & Miscellaneous Charges  
(records requests, bike licenses, restitution, donations, printing/copying, etc.) \$1,110.23

Court Ordered Payments \$1,797.92

**Total Revenue** **\$2,908.15**

Respectfully submitted,

Chief of Police  
Richland Center Police Department