



MINUTES OF THE PUBLIC WORKS COMMITTEE

THURSDAY, APRIL 11, 2024 AT 5:15 PM
COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING AT 450 S. MAIN STREET.

CALL TO ORDER

The meeting was called to order at 5:19PM. A quorum was present. Proper notice was affirmed. Present: Kevin Melby and Ron Fruit. Absent: Tom McCarthy. Others Present: Ashley Oliphant, Spencer Reed and Jason Koch.

APPROVAL OF MINUTES

Motion to approve the March 14, 2024 meeting minutes by Fruit, seconded by Melby. Motion carried.

APPROVAL OF BILLS

Motion to approve the bills as presented by Melby, seconded by Fruit. Motion carried.

STREET DIVISION REPORT

Street Crew Lead Jason Koch presented the report.

- Crew is patching potholes, street sweeping, and collecting brush.
- Transitioned from winter to spring/summer equipment.
- Large Item Collection scheduled for April 20th beginning at 6AM.
- Exploring replacement leaf vacuum trailers.
- Received complaints regarding worn curb painting on W. Seminary Street.

BUILDINGS AND GROUNDS DIVISION REPORT

Buildings & Grounds Lead Spencer Reed presented the report.

- Transitioned from winter to spring/summer equipment.
- Completed tree cut list
- Getting ballfield prepared and porta potties in place.
- Cemetery plot error update: family has opted for relocation to the original plot.

DISCUSSION AND ACTION ITEMS

Consider Potential Amendment to Pedestrian Plan for 8th Street Project

Andy Zimmer of MSA presented an overview of the pedestrian plan, highlighting that the proposed project includes a new sidewalk segment on Park Street. Residents at 291 8th Street expressed concerns about the potential impact of the new sidewalk on their property, citing concerns about reduced yard space and vehicle encroachment.

Mr. Zimmer outlined four potential options to address these concerns:

1. Removal of all sidewalks on the Park Street block.
2. Relocation of the planned sidewalk to the east side of the street.
3. Reduction of the terrace width between the curb and sidewalk.
4. Maintaining the approved pedestrian plan without modifications.

The Committee determined that option two is not feasible due to site constraints and increased project costs associated with the required driveway apron removal and replacement.

To gather public input on the remaining options, letters will be sent to property owners inviting them to attend the next meeting. A decision regarding the pedestrian plan will be made following public input.

Consider Purchase of Zero-Turn Mower

Reed reported that the department's 2021 tractor, with approximately 850 hours, has experienced recurring mechanical issues including clutch problems, belt failures, and excessive oil consumption. Due to the frequency and nature of these repairs, Reed recommended replacing the tractor.

Bids were obtained for a new mower:

- Jays Ag & Turf: 2022 Wright Mower ZXT 61" – \$13,799
- Homesteader's: 2024 Ferris ISX3300 – \$18,299
- Simpson's Tractor: Dixie Chopper Eagle HP – 4060VGE – \$12,674

Reed recommended purchasing the 2024 Ferris ISX3300 with a 60" mower deck from Homesteader's for \$14,599, citing its superior quality and expected lower maintenance costs. The department plans to sell the 2021 Dixie Chopper through the Wisconsin Surplus program.

The Committee discussed the decision to purchase the higher-priced option and confirmed that City financial policy does not mandate selecting the lowest bid for items not classified as public construction.

Fruit moved to recommend the purchase of the 2024 Ferris ISX3300 with a 60" mower deck from Homesteader's for \$14,599 to the Finance Committee. Melby seconded the motion, which carried unanimously.

Consider Purchase of Mower Tractor

Reed reported that the department's 2021 New Holland tractor is in need of replacement due to ongoing repair issues. A sub-compact tractor with a 60-inch underbelly mower attachment was identified as the replacement. Bids were received from Jay's Ag & Turf, Homesteader's, and Simpson's, with all bids meeting the required specifications and ranging in price from \$12,803.14 to \$18,633.

Reed recommended purchasing a 2023 Bobcat with a front loader, equipped with a two-year bumper-to-bumper and six-year powertrain warranty, from Jay's Ag & Turf at a total cost of \$18,633.

Melby moved to recommend to the Finance Committee the acceptance of the bid from Jay's Ag & Turf for the 2023 Bobcat at a total cost of \$18,633. Fruit seconded the motion, which carried unanimously.

Consider Purchase of Snow Blower

The department's existing snowblower attachment for the skid steer is inoperable and requires replacement. Bids were received from Homesteader's and Simpson's Tractor. The equipment offered by Homesteader's did not meet the department's specifications.

Fruit moved to recommend to the Finance Committee acceptance of the bid from Simpson's Tractor for a mounted Edge snowblower at a total cost of \$10,944. Melby seconded the motion, which carried unanimously.

Consider Bid Award for Asphalt Overlays

Koch presented bids for annual overlays. Two bids were received:

- Scott Construction. 1520 ton @ \$86.95/ton - \$132,164.00
- D.L. Gasser Construction. 1520 ton @ \$88.49/ton - \$134,504.80.00

Koch recommended accepting the lowest bid from Scott Construction. Melby moved to recommend to the Finance Committee the acceptance of the bid from Scott Construction at a total cost of \$132,164. Fruit seconded the motion, which carried unanimously.

REPORTS, REQUESTS, CONCERNS – A dead tree across from Seats was reported. Reed to address.

SET NEXT MEETING DATE - The next regular meeting was scheduled for May 9th at 5:15PM.

ADJOURNMENT– Motion to adjourn at 7:03PM by Fruit, seconded by Melby. Motion Carried.

Minutes recorded by Ashley Oliphant