

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

**Brewer Public Library Board Meeting Minutes
October 17, 2022**

Present: Karin Tepley, Blossom Wright, Ida Ryan, Jim Korb, Lisa Rewald

Also present: Martha Bauer

Absent: Joy Leineweber, Dave Turk, Sherri Johnson

1. Meeting was called to order at 4:00 pm by President Tepley. A quorum was present.
2. Director Bauer indicated that the meeting was properly posted.
3. Motion by Korb, seconded by Ryan, to approve the agenda. Motion carried.
4. Motion by Gentes, seconded by Korb to waive reading of the September minutes in lieu of printed copies and approve the minutes. Motion carried.
5. **Treasurer's Report:**
 - Beginning balance=\$319,294.94. Ending balance= \$279,037.41
 - We are at 75% of the fiscal year and we have spent 78.7% of the budget
 - Motion by Rewald, seconded by Ryan, to approve the Treasurer's report. Motion carried.
6. **Director Report:**
 - Circulation for September was 2,495 adult material, 140 YA material, 2,030 juvenile material and A/V was 1,213. Wiscat circulation was 52 borrowed items and 81 lent items. Computer usage=405 wireless log-ins, 150 log-ins. 341 pages printed (\$83.40).
 - There were no adult programs and 12 Juvenile programs with 231 attendees.
 - Martha was voted in as the Secretary of the Wisconsin Small Libraries section of the Wisconsin Library Association.
 - Martha will attend the annual WLA conference the first week in November. She will present on a panel about her WLA mentorship program experience.
 - The pumpkin painting program was a big hit!
 - The Library had two tables set up at the community picnic at the Community Center on October 5th. Great response! Free books were handed out and there was a craft project for kids. There was also an educational board to show everything going on at the library. This was a good opportunity to reach current patrons as well as non-library users.
 - Trick or Treating at the library on Halloween
 - Hoopla is about ready to go live
 - The person who vehemently objected to the Pride display has calmed down and is using library services again.
 - Interviews are set up for the open library assistant position.

Motion by Wright, seconded by Gentes, to approve the Library Director's report. Motion carried.

7. Motion to pay monthly library bills: Roll call vote to approve payment of the monthly bills. Motion carried.

8. Tri-State Basement Repair Quote: Due to moisture and mold in the basement rooms, Tri-State gave us a quote to clean the carpet, paint the walls and sell us a large de-humidifier. We will hold off on this repair until we have a professional company deal with the mold issue. Motion by Gentes, seconded by Korb, to investigate other mold and moisture mitigation companies to fix this problem. Motion carried.

9. Strang Wiring Project: Motion by Wright, seconded by Rewald, to pay Strang Electric \$2,478 for moving computer cables throughout the library. Motion carried.

10. Building Updates from FEH List: The Board will prioritize the lower level of the building.

11. Closed Session: Motion by Wright, seconded by Gentes, to move into closed session. Motion carried.

12. Reconvene to Open Session: Motion by Wright, seconded by Tepley, to reconvene. Motion carried.

13. 2023 library Budget: Motion by Wright, seconded by Gentes, to approve the 2023 budget with a 4% pay raise.

14. Friends of the Library and Foundation Report: FOL's Book and Bake Sale was a huge success. The sale brought in approximately \$1,100 through donations. This is about three times the usual take. The Foundation will meet this week for it's annual financial report from Edward Jones.

15. City and County Board reports: Karin Tepley reported that there was a ribbon cutting event at the auditorium for the new elevator. The City is also working on way finding signs. Linda Gentes reported that the County has been having a series of intense meetings to finalize the County budget.

16. School District Report: No report

17. Adjournment: Motion by Ryan, seconded by Rewald, to adjourn. Motion carried.

Next meeting is Monday, November 21st at 4pm.
Minutes recorded by Lisa Rewald.