



OFFICIAL PUBLIC NOTICE

MEETING OF THE PARK BOARD

MONDAY, SEPTEMBER 22, 2025, AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

MINUTES

CALL TO ORDER: Meeting was called to order at 5:00pm by President Elliott, and a quorum was present; the meeting had been properly noticed.

ROLL CALL: Park Board members: Pat Elliott, Kathryn Lewandowski, Alicia Woodhouse, Brad Wegner, Larry Hallett, City Council Rep- Doug Martyniuk, Director- Jodi Mieden. Absent: County Board Rep- Chad Cosgrove.

APPROVAL OF MINUTES: Motion by Wegner to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same after edits, 2nd by Martyniuk. Motion carried unanimously.

DISCUSSION AND ACTION ITEMS:

2. Pool and Recreation end of season updates. Mieden presented end of season reports for the Woodman Aquatic Center as well as the Recreation Department.

3. Consider approval of a fee discount or waiver for the Community Thanksgiving Dinner. Discussion to waive the fee as it is serving the community, at no cost and donating the extras to area shelters. Motion to waive the fee by Wegner, 2nd by Woodhouse.

4. Consider approval of the following Sanctioned Recreation Group: Richland Center Church League- Co-ed Volleyball League. The group remains in good standing each year with no issues. Mieden was advised that only new groups need to come to the Board for approval in the future, unless there have been issues with current groups. Motion to approve group by Hallett, 2nd by Martyniuk.

APPROVAL OF BILLS: Motion by Wegner to approve the monthly bills. 2nd by Lewandowski. Motion carried unanimously.

MONTHLY BUDGET REPORT: Revenues for August 25 – September 21, 2024 vs 2025 provided, as well as monthly budget review.

RECREATION REPORT: Pool: Busy last day at the pool with nice weather. Staff cleaned and stored everything for the winter. Culligan pulled tanks on the 4th. Neuman will be here at the end of the month. Began shutdown on the 8th. Cracks and surface work on the pool floor will be done this fall. City Utility crews will pull, clean and oil pumps for the winter. Concession overage was donated to the KC's for a concession stand fundraiser to build dugouts on KP 5/6, WSRC bingo prizes and to sell out of our office. Splash Pad shelter post footings will be installed this fall, and the full shelter is to be unveiled in the spring of 2026. Plans are to construct pavers underneath and to fix the low spots near the turtle. RC City Utilities manager researched and found billing discrepancies from 2020 to current in the amount of \$21,682.15. They sent us a check for the amount to cover the overcharge. **Parks:** B&G began deconstruction of KP 5/6 concrete and fencing on the 15th. Construction of dugouts and benches will follow by CanAm Construction. KC's and Kiwanis Club are teaming up to make this project happen. The Historic Preservation Commission selected Nov. 5th to unveil the Vernon Thompson sign. B&G will install it earlier that week. There will be a reception afterwards. Plans in the works to remove the KP scoreboard with Richland County Bank's blessing as well as the hi-caster. It is unsafe and has been unused for a long period of time. **CC/Rec:** Trick or Treat Trail has 20 businesses, and we are anticipating more. Employee reviews were done. I used part of my training budget to enroll in the (CPRP) Certified Park & Recreation Professional Certification program to further my skills. I took advantage of a \$250 savings for preparation materials and will need to test within 1 year to be certified. Using Vacation Oct 8-17th.

WSRC REPORT: October 2nd Diamond Jo Casino Trip is filling up. 3 trips with Urban Travel made us \$710.00 in commission. \$100 donation received in memory of Dale Rasmusson. The pool table is very popular, used most days. Euchre tourney for youth scholarship fund to be October 4th.

PARK BOARD PRESIDENT REPORT: Concerns about the future of the Park Board. Per DPW Glasbrenner, that was not the intent.

REPORTS, REQUESTS, CONCERNS: Lewandowski mentioned a Sept 29th city meeting to discuss structure of committees, boards & commissions, and suggested the Board members should attend to have input on the future ordinances. The Utilities Commission, Library, Tree and Park Boards, as well as Property Committee would be discussed. The Cemetery Board was mentioned, but thought it has been dead for some time now. Martyniuk discussed past mowing concerns at Council and Fruit mentioned just trying to get through this year with staffing shortages to make progress for next year. Hallett thanked him for his due diligence.

SET NEXT MEETING DATE: 4th Monday of the Month. October 27th, 2025, at 5:00pm.

ADJOURNMENT: Motion to Adjourn by Hallett. 2nd by Woodhouse. Motion carried unanimously.