

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

**Brewer Public Library Board Meeting Minutes
November 18, 2024**

Present: Karin Tepley, Blossom Wright, Lisa Rewald, Robert Brookens, Hope Donough, Dave Turk, Joy Leineweber and Jim Korb

Also Present: Director Stacy Pilla

Absent: Sherri Johnson

1. Meeting was called to order at 5:00 pm by President Tepley. A quorum was present.
2. Director Pilla indicated that the meeting was properly posted.
3. **Approval of Agenda:** Motion by Wright, seconded by Korb, to approve the agenda. Motion carried.
4. Welcome to new Board member Hope Donough!
5. **Approval of the Minutes:** Motion by Leineweber, seconded by Brookens, to approve the minutes from the October meeting.
6. **Treasurer's Report:** Motion by Wright, seconded by Rewald, to approve the Treasurer's report. Roll call vote. Motion carried.
7. **Director Report:**
 - Circulation for October was 3,830. 2,045 adult materials, 134 YA material, 1,651 juvenile material and A/V was 840. Wiscat circulation was 109 borrowed items and 136 lent items. Computer usage=607 desktop log-ins (440 patron log-ins and 167 guest log-ins) and 812 wireless log-ins. 397 pages printed for a total of \$141.
 - There were 8 adult programs with 15 attendees and 15 juvenile program with 612 attendees.
 - Wertz Plumbing and Heating will be installing the new lower level furnace soon.
 - Building and Grounds will possibly spread fill in front of the building soon or this spring.
 - The River Valley Raptors, hosted by the library, was held at the Community Center on October 16th. Approximately 200 attended. Other outreach programs by the library were the City Utilities Customer Appreciation Night and the Trick or Treat Trail where the library facilitated the games area. Approximately 400 children attended.
 - The library's 55th Anniversary Celebration was held on November 2nd with a chili lunch, music and a book sales. Approximately 200 people attended.
 - The School District is currently utilizing the library for some alternative space needs.
 - Director Pilla attended the Wisconsin Library Association Conference in Green Bay on November 6-8. There were varied learning and development opportunities

and Stacy earned several hours of her continuing education credits.

- Director Pilla continues to work with CESA3 in developing the LIFT early literacy program pilot for Richland County. A launch event is scheduled for February 1, 2025 at the library to encourage sign-up for the program.

Motion by Brookens, seconded by Leineweber, to approve the Library Director's report. Motion carried.

Discussion and Action Items

7. Overview of the services provided by SWLS : SWLS has increased their fees for member libraries in 2025. Director Pilla itemized the services provided by SWLS and explained how these services benefit the Brewer Public Library.

8. Discuss and consider action on 2025 Library Budget: The Board discussed the budget worksheet that the Director presented. There were a few tweaks from last month's budget discussion. Motion by Korb, seconded by Turk, to accept the budget as presented. Roll call vote. All were in favor. Motion carried.

9. Consider purchase of backpack vacuum cleaner: Due to the many staircases in the library, Stacy requested that we consider buying a backpack vacuum cleaner. Motion by Wright, seconded by Rewald, to approve up to \$1,000 for this purchase. Motion carried with a roll call vote. Stacy will look into purchasing a cleaner with a cannister.

10. Discussion concerning promotion of the Friends of the Library group: The Board discussed promoting the FOL to library users.

11. Approval of the Bills: Motion by Rewald, seconded by Wright, to approve the monthly bills. Roll call vote. All were in favor. Motion carried.

12. Friends of the Library and the Foundation report: The Foundation met last week with Bob Allbright, our Edward Jones broker, to discuss the performance of the Foundation account. The account performed well. The FOL and the Foundation provided the chili for the 55th Anniversary and helped with the preparations.

13. City Council report: Karin Tepley reported that the recent election resulted in a 94% turn-out at the polls in the city. There was a public hearing about the airport. The site of the Meals on Wheels food prep was approved.

14. County Board report: The budget passed. A County Board member resigned and there are two candidates for that seat.

15. School District report: None

16. Adjournment: Motion by Tepley, seconded by Leineweber, to adjourn. Motion carried. The next meeting is December 16th at 5 pm.

Minutes recorded by Lisa Rewald.