



OFFICIAL PUBLIC NOTICE

MEETING OF THE PARK BOARD

MONDAY, OCTOBER 27, 2025, AT 5:00 PM

COMMUNITY CENTER MEETING ROOM, 1050 N. ORANGE ST., RICHLAND CENTER, WI 53581

MINUTES

CALL TO ORDER: Meeting was called to order at 5:00pm by President Elliott, and a quorum was present; the meeting had been properly noticed.

ROLL CALL: Park Board members: Pat Elliott, Kathryn Lewandowski, Allicia Woodhouse, Brad Wegner, Larry Hallett, City Council Rep- Doug Martyniuk, Director- Jodi Mieden. Absent: County Board Rep- Chad Cosgrove.

APPROVAL OF MINUTES: Motion by Hallett to waive the reading of the minutes of the last meeting(s) in lieu of printed copies and approve the same after edits, 2nd by Lewandowski. Motion carried unanimously.

DISCUSSION AND ACTION ITEMS:

- 2. Parks usage end of season updates. (Shelters, Camping, Ballfields, Gardens)** Mieden presented end of season reports.
- 3. Consider approval of adjusting 2026 dates of Park Board's monthly meeting.** The regularly scheduled meeting for May falls on Memorial Day, so it could be changed to June 1st to complete before the regular Common Council meeting on June 2nd. The June meeting would then move to the 5th Monday, June 29th to complete before the regular Common Council meeting on July 7th. Motion to approve changing May meeting date to June 1st and June meeting date to June 29th by Wegner, 2nd by Woodhouse.
- 4. Consider approval of 2026 Pool Pass Rates.** Increase pool pass pricing every 3rd year. Keep daily pass pricing the same for now. Adjust pricing to \$120/\$180 for Family Passes, \$80/\$110 for Individual Passes, & \$35 for add'l members. Members agreed pricing was reasonable yet. Motion to approve 2026 pool pass pricing as recommended by Martyniuk, 2nd by Hallett.
- 5. Discussion on a program for Mobile Dessert/Food Establishments on City Park Properties.** Looking to create a standard fee schedule and program for Conditional Use Permit for Mobile Dessert/Food Establishments on City Park Properties for multiple groups including Non-Profit fundraisers and For-Profit sellers for 2026 as there is definite interest. Mieden wanted to be prepared and presented a possible fee schedule. Many agreed that it would bring in more foot traffic to the park and provide a little more variety on days the Dairy-O is closed. The program would open in January on a first-come, first-serve basis, and will be done as a trial run, to be altered if needed. Non-profits would remain \$50 for no more than 12 events and for-profits would pay \$150 for up to 12 dates in one designated spot in Krouskop Park by Diamond #5 in the paved area. Days available to for-profit groups are Monday and Tuesday, mid-May through September. More than 12 dates can be pro-rated. All current non-profit and special event dates are blocked off. Each group will follow the City's Mobile Dessert/Food Establishment procedure to obtain a permit to sell in the City. Motion to adopt the proposed policy for 2026 by Woodhouse, 2nd by Hallett.

APPROVAL OF BILLS: Motion by Woodhouse to approve the monthly bills. 2nd by Martyniuk. Motion carried unanimously.

MONTHLY BUDGET REPORT: Revenues for September 22-October 26, 2024 vs 2025 provided, as well as monthly budget review.

RECREATION REPORT: Pool: Neuman here on the 24th, Wertz on October 3rd (1100.00 savings from McGuire) Removed the plugs from the Splash Pad heater to be in use 2026. We filled to winter line and tied off pit plugs so they don't get lost in the pipes. Spoke with Todd @WasteWater to see if we could use vac truck to clean pits in the Spring instead of shop-vac trips. Concessions overage was used for Bingo prizes in the WSRC. Kiwanis donated \$634.10, Partners 4 Prevention donated \$1000 from the event at the pool to go towards ADA equipment. A refund from DATCP of \$762.00 was received once the licenses were reduced to 2 from 4. **Parks:** Concrete was poured on the 20th for the KP 5 & 6 dugouts; fencing & benches will follow. **CC/Recreation:** Our Trick or Treat Trail event had 36 businesses and 4 candy donors, 10 more than last year and had close to 700 kids on the trail. Monthly Sunday Funday dances scheduled through the winter months, Kids Nite Out Nov 1st with Lions Club sponsoring, and 4 free hikes through March.

WSRC REPORT: Diamond Jo Casino, October 2nd had 41 passengers, profiting \$110.00. The last trip will be on November 6th. The Euchre Tournament fundraiser made \$72.00 for scholarships for summer programs. The total came from \$36.00 from the tournament and \$36.00 from donations by others, totaling \$200.00 from the 2 tournaments this year. \$50.00 in coffee money in September, totaling \$410.00. Our House will be having breakfast here this Thursday and another Thursday, November 13th.

PARK BOARD PRESIDENT REPORT: Concerns about the future of the Park Board. Meeting was scheduled the same day/time of Park Board. According to Ad Hoc Rules Committee member Tepley, it was a coincidence and no decisions were to be made and that it may be a long process to adjust ordinances to fit with current logistics.

REPORTS, REQUESTS, CONCERNS: Wegner inquired about addressing the condition of park equipment. All members are concerned about the future of the Park Board and comments by the attorney that citizen boards and commissions undermine the power of the council. All agreed it was worth going to the future Ad Hoc meetings to share input and concerns. Lewandowski wondered what was going on with the construction on Highway 80 N.

SET NEXT MEETING DATE: 4th Monday of the Month, November 24th, 2025, at 5:00pm.

ADJOURNMENT: Motion to Adjourn by Hallett. 2nd by Woodhouse. Motion carried unanimously.