

## MINUTES OF THE PUBLIC WORKS & PROPERTY COMMITTEE

THURSDAY, MAY 11, 2023 AT 5:30 PM

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COUNCIL CHAMBERS OF THE MUNICIPAL BUILDING AT 450 S. MAIN STREET.

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### AGENDA

**CALL TO ORDER** Chair Melby called the meeting to order at 5:30 PM. Present: Kevin Melby, Tom McCarthy. Susan Fruit absent. A quorum was present. Dave Fry affirmed proper public notice. In attendance from the public were pilots Sutton, Perkins and Grenie.

**APPROVAL OF MINUTES** Motion to approve the April meeting minutes of Public Works and Property Committees. Motion made by Tom McCarthy, seconded by Kevin Melby. Motion Carried.

**APPROVAL OF BILLS** Motion to approve the bills for Public Works and Property for payment. Motion made by Tom McCarthy, seconded by Kevin Melby. Motion Carried.

**MONTHLY BUDGET REPORT** Dave Fry reported on Wisconsin Surplus Sales.

**PUBLIC WORKS DIRECTOR'S REPORT** Catch basins on four lane are done, have two more to do at Gage and Main. Tractor brought \$9350.00 at auction. Payment was made, but tractor is still there.

### DISCUSSION AND ACTION ITEMS

5. Fuel Purchase & Resale Price Lengthy discussion on why Flying Club gets the price they get. It was decided some time ago that that was the price they would get in return for removing the old fuel farm. The decision was made at this time for them to have the credit card with future discussions to take place after Dave and Tess are able to look back at past minutes from 2017 when the original decision was made. Ashley is aware of the previous agreement through discussion with Dave Fry. New fuel card was issued because they lost the previous fuel card they had. If there will be further discussion Dave is to make the pilots aware so they can attend if they choose to. Motion made by Melby, seconded by McCarthy to grant the fuel card with future discussions to take place.
6. Flight Pattern at the 93C Richland Airport. Dave was notified by a pilot that the flight pattern needed to be changed. The pattern was changed due to concern over pilots coming in over the town of Sextonville, the tree line and housing development. He called Hal Davis of the Bureau of Aeronautics who has the authority to approve changes. Mr. Davis provided the forms necessary to request a flight pattern change. Dave posted the required notice that the flight pattern was being changed from left to right. Some pilots feel that there was no need for the change and that it should return to the pattern that it was previously. With lengthy discussion with the pilots it was decided to make the change if City Council agrees to approved it back to the pattern it was. Set to discuss at Council Meeting on 6/6/2023 at 6:30 PM. Motion by Melby to bring to City Council for discussion and approval. Seconded by McCarthy.

### BUILDINGS AND GROUNDS DIRECTOR'S REPORT

7. Annual HVAC Inspections Jared Klingamen is now doing all HVAC inspections. He is in a new 3 yr contract with All City Buildings.
8. Seasonal Help Dave reported that he has hired four retired people. Two have currently moved on but two have stayed on. Tess is in the process of getting seasonal student workers on board. It looks like we will have at least three student workers this summer.
9. Status of Abandoned Aircraft Dave has had multiple discussions with Ashley on this problem. It is now in the hands of Chris McGough, the City Attorney.

10. Summer Season Preparation All water has been turned on. All season mowing has begun. All shelters are up and going. Cemetery is busy, as usual.
11. Update on Carpet Replacement Quotes At this time Dave has a quote from Badgerland but is reaching out to Hillsboro Flooring for a quote. He has spoken with them and reached out several times but they have yet to return with a quote. Motion by Melby to put on hold and bring to discussion on next property meeting to give Hillsboro one more opportunity to reply. Seconded by McCarthy.
12. Other Updates Dave gave update on Wisconsin Surplus sales. One item is being returned because of an oil leak. Wisconsin Surplus told Dave it was easier to go down this path, even though buyer was made aware of the leak before he bid it was not listed on the description. It will be relisted on Wisconsin Surplus noting that it does have an oil leak in the rear end.

**REPORTS, REQUESTS, CONCERNS** With the help of the cameras we were able to identify who broke the spring toy in the park. With the help of law enforcement, Dave is reaching out to the individual to see how this can be made right with the parks.

**SET NEXT MEETING DATE** The next meeting of the Public Works/Property Committee was set for Tuesday, June 13, 2023 at 5:30 PM

**ADJOURNMENT** Meeting adjourned at 6:45 PM. Motion to adjourn. Motion made by McCarthy, seconded by Melby. Motion carried.