

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

Brewer Public Library Board Meeting Minutes
April 15, 2024

Present: Karin Tepley, Blossom Wright, Lisa Rewald, Linda Gentes, Dave Turk, Jim Korb, Candace Fagerlind

Also Present: Stacey Pilla

Absent: Joy Leineweber, Shari Johnson

1. Meeting was called to order at 5:02 pm by President Tepley. A quorum was present.
2. Director Pilla indicated that the meeting was properly posted.
3. **Approval of Agenda:** Motion by Gentes, seconded by Korb, to approve the agenda. Motion carried.
4. **Staff Introductions:** Director Pilla introduced Mary Peterson and Jen Jacobus. Mary has been working at the library for over 3 years. Her focus is on helping the patrons. She has been instrumental in starting the book sale room which has brought in more than \$1,600 so far. Mary, a former art teacher, creates the beautiful posters that grace our library. Jen has been with the library for over 2 years. She has been doing a lot of the RFID tagging. Both Mary and Jen reported that the library becoming a UPS drop-off point has been a distraction and a sometimes unpleasant experience for the library employees. This will be discussed at a future Library Board meeting.
5. **Approval of Minutes:** Motion by Turk, seconded by Wright, to waive reading of the March minutes in lieu of printed copies and approve the minutes. Motion carried.
6. **Treasurer's Report:** As of March 1, the balance was \$170,587.64. As of March 31, that total was \$201,107.83. Motion by Korb, seconded by Fagerlind, to approve the Treasurer's report. Motion carried.
7. **Director Report:**
 - Circulation for March was 2,098 adult materials, 175 YA material, 2,101 juvenile material and A/V was 745. Wiscat circulation was 77 borrowed items and 122 lent items. Computer usage=653 wireless log-ins, 285 patron log-ins and 102 guest log-ins. 759 pages printed for a total of \$179.
 - There was 1 adult programs with 105 attendees and 5 Juvenile programs with 94 attendees.
 - Programming Coordinator interviews will be held over the coming week.
 - Dana Williams has been hired for the remaining part-time position and will start this coming may.
 - CPR and First Aid Training is tentatively scheduled for October 14 during the in-

service meeting

- Greeley Signs is preparing options/pricing for signage.
- The lower level north furnace will likely need to be replaced due to age and a non-working blower.
- The magazine shelving has been replaced and this created more space in the adult reading room. This allows better visibility for staff.

Motion by Rewald, seconded by Gentes, to approve the Library Director's report.

Motion carried.

Discussion and Action Items

9. Landscape Work Group: Stacy proposed a list of community members with landscape know-how to work on plans to improve the library landscaping. Karin Tepley also volunteered to be on the committee.

10. Building Condition Assessment: The City is moving forward with recommended building improvements. The front pillars are being repaired and tiles are being refurbished in the back entrance.

11. Approval of the Bills: Motion by Rewald, seconded by Korb, to approve the monthly bills (Stacy is checking on the credit card bill which has yet to be recieved). Roll call vote. All were in favor.

10. Friends of the Library and the Foundation report: The Library Foundation and the Friends of the Library will have a joint meeting on April 18th.

11. City and County Board reports: Karin Tepley reported that she will remain on the Library Board after the mayoral election. Ron Fruit has joined the City Council. Linda Gentes is leaving the County Board and hence, the Library Board, where she was a member for many years. We are grateful for her diligence, her many thoughtful ideas and her service to the library and the county.

12. School District Report: No report.

13. Adjournment: Motion by Gentes, seconded by Korb, to adjourn. Motion carried. The next meeting is May 20th at 5pm.

Minutes recorded by Lisa Rewald.