

CALL TO ORDER: The meeting was called to order at 5:30 PM. Members present: Rachel Schultz, Chair; Chris Jarvis; Frank Hoffman. Members absent: None. Also present was Jasen Glasbrenner, Director of Public Works. Glasbrenner affirmed that the meeting notice was properly posted.

APPROVAL OF AGENDA: Motion by Jarvis to approve the August 20, 2026 meeting agenda. Seconded by Hoffman. Motion carried 3-0 by voice vote.

APPROVAL OF THE JULY 16, 2026 MINUTES:

1. 07-16-2026 Minutes -

Motion by Hoffman to approve the July 16, 2026 meeting minutes. Seconded by Jarvis. Motion carried 3-0 by voice vote.

MONTHLY BUDGET OVERVIEW:

2. Monthly Budget Overview - Glasbrenner presented the monthly budget report.

APPROVAL OF BILLS:

3. Bills for Approval - The bills from 07/17/2026 – 08/19/2026 were presented totaling \$250,374.72. Motion by Schultz to forward the Payment Approval Report to the Common Council. Seconded by Jarvis. Roll Call Vote - Motion carried 3-0.

PUBLIC WORKS DIRECTOR'S REPORT:

4. Monthly Report

- **Streets:** Patching continues, mowing the landfills and other larger areas with the brush hog takes one person 120 hours. Brush pick-up was heavier due to recent strong winds; began planning for upcoming snow removal season; curb painting will begin next week, followed by crosswalks.
- **Building & Grounds:** New trail signs have been installed; mowing with the Ventrac has reduced time on steeper areas; continue to spray for weeds; removed several stumps and seeded the area; assisted with the Walk with Grace event by moving tables, trash cans, and barricades to and from the Community Center. This took two people 12 hours each to accomplish.
- **Airport:** Continued to work on the Airport Master Planning; coordinated safety camera upgrade; coordinated internet service updates necessitated by the air traffic system needs; local aviator Art Simpson was awarded the Wright Brothers Award for 50 years of excellence in aeronautics; working on camping ordinance challenges.
- **Cemetery:** had three traditional burials and one cremation since last meeting; several stone locations were marked for monument installation; handled frequent citizen questions.
- **Forestry:** had to remove small crabapple tree from the city police station due to camera obstruction; stumps ground and area reseeded; limb cleanup due to recent storms.
- **Director's Notes:** recently received new Chevy 5500 street truck; working on street maintenance bids – refining the repair methodology between three methods; reviewing the current process regarding the city's brush dumping area.

DISCUSSION AND ACTION ITEMS:**5. Recommendation for Award of 2026 Street Maintenance Bid**

Motion by Schultz to recommend to the Budget Committee the award of the 2026 Street Maintenance and Improvements Bid to Fahrner Asphalt Sealers, LLC at a cost not to exceed \$250,000. Seconded by Jarvis. Motion carried 3-0 by voice vote.

6. 2026 Dike Inspection Contract

Motion by Hoffman to recommend to the Budget Committee approval of the Vierbicher Pine River Dike Annual Inspection Proposal at a cost not to exceed \$3,500. Seconded by Jarvis. Motion carried 3-0 by voice vote.

DISCUSSION ITEMS:

7. Capital Improvement Planning – Review of possible street projects for 2027. Peebles Drive and S. Church St. project estimates total \$743,000. Discussion of additional \$250,000 of street maintenance work for 2027.

8. Review of Snow Removal Practices – Review of Snow Removal Guidelines posted on City website. Review of snow removal logistics and private property owner responsibility vs. City responsibility.

9. Informational Overview of the Proposed 765 kV Transmission Line – Review of information. Council will also be reviewing and considering a resolution at their next meeting.

REPORTS, REQUESTS, CONCERNS *No action will be taken on any matter originating under this item.*

Hoffman: Nothing

Jarvis: Nothing

Schultz: 798 N Church St. – Blighted Property Concern Reported

SET NEXT MEETING DATE Third Thursday of the Month - September 17 at 5:30 pm

ADJOURNMENT: Motion by Jarvis to adjourn. Seconded by Hoffman. Motion carried 3-0 by voice vote. Meeting adjourned at ≈ 7:55 pm.

Meeting Minutes compiled by Jasen Glasbrenner & Jeanie Parker