

Brewer Public Library
325 North Central Avenue
Richland Center, WI 53581
608 647-6444

Brewer Public Library Board Meeting Minutes
April 20, 2026

Present: Karin Tepley, Lisa Rewald, Jim Korb, Shari Johnson, Sara Schultz, Blossom Wright and Anna Jarvis

Also Present: Director Stacy Pilla

Absent: Dave Turk

1. Meeting was called to order at 5:00pm by President Tepley. A quorum was present.
2. Director Pilla indicated that the meeting was properly posted.
3. **Approval of Agenda:** Motion by Wright, seconded by Jarvis, to approve the agenda. Motion carried.
4. **Approval of the Minutes:** Motion by Korb, seconded by Schultz, to approve the meeting minutes from the March meeting. Motion carried.
5. **Treasurer's Report:** Director Pilla reported that March's beginning balance was \$325,302.59. \$22,418.34 was spent and \$6,085.75 in interest and fees were collected. The total was \$296,798.50 at the end of the month. Motion by Johnson, seconded by Wright, to approve the Treasurer's report. Roll call vote. All were in favor. Motion carried.
6. **Director's report:**
 - Total circulation for February was 3,996.
 - There were two adult programs with 17 attendees and 11 Juvenile programs with 205 attendees. There were 387 desk-top log-ins and 631 wireless log-ins.
 - The strategic planning process continues with WiLS cohort. Data collection is complete and the group is entering into the analysis phase and writing stage. The draft of the 2026-2031 plan will be shared with the Board in May.
 - One of the part-time Library Assistants will be off from work for three months for family/medical leave beginning in mid-May. Coverage arrangements are in progress.
 - The custodian has given notice but has offered to remain on board until the position is filled. He will also be available after the new hire as a call-in.
 - Historian Crystal Foley has returned as of March 30th and the LTE staff, LouAnn Walton and Paul Wiertzema, have departed. LouAnn continues as a volunteer and call-in coverage when needed.
 - The Wisconsin State Journal is seeking to recognize Wisconsin figures in each county, past or present, who encapsulate the American ideal. The Library and the History Room have submitted information for Vernon W. Thompson, a past mayor and eventually the 34th Governor of Wisconsin. The articles should run in the WSJ

in the coming months.

- Technical Services Librarian, Joe Scribbens, has recently completed a Master of Library and Information Science degree from Louisiana State University and was elected membership into the Phi Kappa Phi National Honor Society. Additionally, Joe and one other member of the SWLS Technology Committee are each receiving a \$2,500 scholarship from SWLS to attend the ALA Annual Conference in Chicago in June. Congratulations to Joe!
- Thank you to Library Board President, Karin Tepley for her years of service and dedication to the Library Board, as a Trustee and Library Board President. Congratulations as you move forward as Mayor of Richland Center!
- Motion by Jarvis, seconded by Korb, to approve the Director's report. All were in favor, motion carried.

Discussion and Action Items

- **Limited Term Employment for Summer Positions:** Motion by Wright, seconded by Schultz, to approve two LTE positions. Roll call vote. All were in favor. Motion carried.
 - **Enhancement of Library Website:** The Board reviewed the current website. The Director would like more features added. The Library Foundation has offered to foot the bill for a revamp but the Director will talk with the firm that created the City's website first.
 - **Library Board Bylaws and the impending changes to the Library Board following the Mayoral Election:** Discussion by the Board of current terms but no decisions or suggestions were made.
7. **Approval of Monthly Bills:** Motion by Schultz, seconded by Jarvis, to approve payment of bills. Roll call vote. All were in favor. Motion carried.
 8. **FOL and Foundation report:** Director Pilla reported that the FOL is exploring ideas for future events. The Library Foundation recently met and a committee is working on a new brochure for legacy giving and other donations.
 9. **County Board Report:** No report
 10. **City Council Report:** Karin Tepley reported that the City had a special session where the survey map for Stori Field was discussed. The City hired a private firm for lawn mowing.
 11. **School District Report:** Shari Johnson reported that the Richland Center schools will be undergoing much work on the buildings this summer.
 18. **Adjournment:** Motion by Tepley, seconded by Rewald, to adjourn. Motion carried.

The next meeting is scheduled for May 18th at 5:00 pm.