

Brewer Public Library  
325 North Central Avenue  
Richland Center, WI 53581  
608 647-6444

**Brewer Public Library Board Meeting Minutes**  
**June 15, 2026**

**Present:** Dave Turk, Melony Walters, Lisa Rewald, Shari Johnson, Sara Schultz and Anna Jarvis

**Also Present:** Director Stacy Pilla

**Absent:** Jim Korb

1. Meeting was called to order at 5:00pm by President Turk. A quorum was present.
2. Director Pilla indicated that the meeting was properly posted.
3. **Approval of Agenda:** Motion by Walters, seconded by Jarvis, to approve the agenda. Motion carried.
4. **Approval of the Minutes:** Motion by Walters, seconded by Jarvis, to approve the meeting minutes from the May 18th meeting. Motion carried.
5. **Treasurer's Report:** Director Pilla reported that May's beginning balance was \$241,602.20. \$28,301.96 was spent and \$2,154.45 in interest and fees were collected in May. The remaining total was \$215,454.70 at the end of the month. Motion by Rewald, seconded by Walters, to approve the Treasurer's report. Roll call vote. All were in favor. Motion carried.
6. **Director's report:**
  - Total circulation for May was 3,328.
  - There were two adult programs with 5 attendees and 9 Juvenile programs with 158 attendees. There were 5 Outreach programs with 645 attendees. 370 desk-top log-ins and 700 wireless log-ins.
  - The digital sign in the front of the building is waiting on an amendment to a city ordinance.
  - The two part-time LTE summer Library Assistant positions and the Custodial position have been filled. Interviewing is underway for the Youth Services and Programming Librarian.
  - The Wisconsin State Journal is discontinuing delivery to Richland Center. As of June 7<sup>th</sup>, the delivery will be via USPS. This will result in a 2-3 day delay in delivery. The library is asking for feedback as to whether or not this will remain a useful service to library patrons.
  - Summer reading challenge sign-up numbers are climbing compared to recent years, credited in part to the library's spring outreach efforts.
  - Motion by Schultz, seconded by Walters, to approve the Director's report. All were in favor, motion carried.

## Discussion and Action Items

- **Nominations and Elections of Officers:** Motion by Walters, seconded by Jarvis, to open nominations for the positions of Vice-President and Secretary. All were in favor. Motion approved. Motion by Turk, seconded by Rewald, to nominate Melony Walters as Vice-President. All were in favor. Motion by Turk, seconded by Jarvis, to close nominations. All were in favor. Roll call vote to elect Walters as Vice-President. Roll call vote and all were in favor. The election for a new secretary was postponed due to a lack of candidates.
- **Discussion and possible action on MOU between Library Board and Friends of the Library:** The Board studied and discussed the MOU. They will consider final approval next month.
- **Discussion on proposed agreement with the School District:** The Richland Center School District will use the library's lower level room for another year. The School District has not been charged in the past and there have been minimal costs to the library. The Director is proposing a monthly "fee" of around \$100 per month for use of the room. This will be discussed with the School District sometime this summer.
- **Discussion on Strategic Plan draft:** The draft contains some new goals such as outreach and additional programming. There is also mention of optimizing the library's physical space.
- 7. **Approval of Monthly Bills:** Motion by Walters, seconded by Schultz, to approve payment of bills. Roll call vote. All were in favor. Motion carried.
- 8. **FOL and Foundation report:** The FOL is meeting regularly and attendance is great. They have been discussing ways that they can assist the Director and staff to make the library as welcoming as possible. The Library Foundation is meeting next month to work on brochures.
- 9. **County Board Report:** Turk reported that the Board continues to work on the emergency medical plan services for Richland County. This has proven to be a complex issue with many opinions in the mix. The County budget for 2027 will be very tight.
- 10. **City Council Report:** Walters reported that the efforts to bring another hotel to Richland Center is still in the pre-development stage with extra-time given to find more investors. The Parks Board was dissolved but then reinstated due to community protest.
- 11. **School District Report:**
- 18. **Adjournment:** Motion by Walters, seconded by Jarvis, to adjourn. Motion carried.

The next meeting is scheduled for July 20th at 5:00 pm.